

## Guidelines for Accommodations for LMHT Testing

1. LMHT candidates may request special accommodations for taking the LMHT examination. A letter from the applicant requesting specific special accommodations and the accompanying documentation for the need of the accommodations must be submitted to the Kansas Board of Nursing. **The requests for accommodation and supporting documentation must be submitted with the initial licensure application.**

2. Documentation must include a written report of an evaluation (educational, psychological, or physical) within the preceding five (5) years from a qualified professional which states a diagnosis of the disability, describes the disability, and recommends specific accommodations. If testing was completed more than two years prior to this request, a physician or psychologist must provide a summary stating why current testing is not needed (e.g., the disability does not change over time and new testing would not reveal new information).

Documentation must include the following:

- A professionally recognized diagnosis must be included in the documentation which the board receives from the candidate;
- A history of the disability and any past accommodation granted the candidate and a description of its impact on the individual's functioning;
- Identification of the specific standardized and professionally recognized test/assessment given (e.g., Woodcock-Johnson, Weschler Adult Intelligence Scale);
- The scores resulting from testing, interpretation of the scores and evaluations; and,
- Recommendations for testing accommodations with a stated rationale as to why the requested accommodation is necessary and appropriate for the diagnosed disability (NCSNB 2007)

3. A written statement from the candidate's Program Director (or designee) which describes any testing accommodations made while the student was enrolled in the program.