



# KNAP

Kansas Nurse Assistance Program

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KSBN Legal

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May 21, 2018

Carol Moreland, Executive Director  
Kansas State Board of Nursing  
Landon State Office Building  
900 SW Jackson, Suite 1051  
Topeka, Kansas 66612-1230

Dear Ms. Moreland,

Enclosed please find the results of the KNAP Quarterly Audit completed on May 18, 2018.

The audit of seventeen (17) KNAP participant files were completed by two KNAP Board members. Of the seventeen (17) files reviewed, three (3) were Extended Evaluations and fourteen (14) were Three Year Monitoring cases.

Sixteen (16) of the seventeen (17) files were found to be fully compliant. One (1) of the three (3) Extended Evaluations had an agreement that was not notarized. The participant was notified by the KNAP Office Manager, a notary public. The agreement was notarized and returned to the participants file. This correction was completed by KNAP staff following the audit. Please let me know if you have any questions or concerns.

Respectfully Submitted,



Sondra (Sondi) Johnson-Nazario BSN, RN  
KNAP Program Manager

Cc: Paula Ellis DNP, CARN, NEA-BC  
President KNAP Board  
Enclosure



# KNAP

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## Kansas Nurse Assistance Program

May 18, 2018	Compliance	Non-Compliance	N/A
1. Referral	100%	0%	0%
2. Current nursing license Or Applicant	100%	0%	0%
3. Agreement: signed & notarized	94%	6%	0%
4. Non-compliance noted, to KSBN in 5 work days	35%	0%	65%
5. Key Restriction	76%	0%	24%
6. Relapse notification to KSBN in 5 working days	24%	0%	76%
7. UDS: random, 12 per year	100%	0%	0%
8. Prescriptions: updated every 90 days	71%	0%	29%
9. 12-step sheets, 8 per month	82%	0%	18%
10. MMM: attended each month 2 excused per year	82%	0%	18%
11. Evaluation: completed	100%	0%	0%