

**Kansas State Board of Nursing  
Landon State Office Building, Room 509  
Board Meeting Minutes  
December 11, 2019**

- Call to Order: The meeting was called to order by President P. Zeller at 9:15 a.m. in room 509 of the Landon State Office Building.
- Board Present: Patricia Zeller, MSN, APRN, FNP  
Carol Bragdon, PhD, APRN  
JoAnn Klaassen, RN, MN, JD  
Mandy Karstetter, LPN  
Rebecca Sander, MSN, RN  
Julianna Rieschick, RN, MSN, NEA-BC  
Sherri Brown, RN, BSN  
Tracie Thomas, Public Member
- Staff Present: Carol Moreland, MSN, RN, Executive Administrator  
Adrian Guerrero, Director of Operations  
Linda Davies, BSN, RN, Practice Specialist  
Janelle Martin, MHSA, RN, Nursing Education Compliance Officer  
Jill Simons, Executive Assistant
- Review onsite packet: There was nothing for the onsite packet.
- Add/Revise Agenda: There will be one motion that was overlooked at the September 2019 Board Meeting. It was moved to approve the agenda as amended.  
Motion #1 Sander/Karstetter Adopted UYVV
- Announcements: There were no announcements.
- Minutes: The minutes from the September 11, 2019 board meeting were reviewed. It was moved to approve the minutes from the September 11, 2019 Kansas State Board of Nursing meeting with one amendment.  
Motion #2 Rieschick/Karstetter Adopted UYVV.
- September Motion: Subject to motion number 36 from the September 11, 2019 Board meeting regarding delegation of Applications and motion number 34 from the September 11, 2019 Board meeting regarding delegation of emergency proceedings, I move that the Board designate and delegate to the Investigative Committee its authority to:  
(1) Conduct hearings, enter into settlements, and issue decisions regarding the assessment of fines pursuant to K.S.A. 74-1110 and amendments thereto, involving an allegation that a person who was granted a license, certificate of qualification or authorization to

practice nursing has violated or not complied with the Kansas Nurse Practice Act and or regulations adopted thereunder;

- (2) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding persons who were granted a license, certificate of qualification or authorization to practice nursing and are being investigated or have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder; and
- (3) Act as Presiding Officer pursuant to K.S.A. 2018 Supp. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to review, decide and issue any orders on all matters that have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder; such delegation includes, but is not limited to:
  - sending warning or reprimand letters;
  - entering into settlement agreements;
  - conducting reviews, proceedings and hearings;
  - issuing prehearing orders;
 issuing initial orders that censure, revoke, limit, or suspend any license, certificate, or authorization to practice nursing under the Kansas Nurse Practice Act; and taking any other action related thereto

unless the Investigative Committee determines that the matter should be sent to the Office of Administrative Hearings for conducting further proceedings and issuing an initial order or considered and decided by the Board. Motion #3 Bragdon/Sander Adopted UYVV

**Consent Item Agenda**

Staff Report: A. Guerrero reported to the Board. (See Report) A. Guerrero introduced new staff member Victoria Bond and introduced Dr. DeAngela Burns-Wallace, Secretary of the Kansas Department of Administration.

It was consensus of the Board to accept the report.

Exec. Admin. Report: C. Moreland reported to the Board. (See Report) It was consensus of the Board to accept the report.

Staff Reports: J. Martin reported to the Board. (See Report) It was consensus of the Board to accept the report.

L. Davies reported to the Board. (See Report) It was consensus of the Board to accept the report.

Break: 10:42 a.m.

Open session: 11:03 a.m.

### **Committee Reports**

President Zeller to Vice-President Bragdon

Educ. Comm. Report: P. Zeller, chairperson gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved to accept the site visit report for Donnelly College, ADN Program, with recommendations, grant conditional approval, halt new admissions until program stability and program evaluation are addressed and a follow up visit in one year. Motion #4 Zeller/Klaassen Adopted UYVV.

It was moved to accept the site visit report with recommendation for Osawatomie State Hospital, MHT Program, Larned Satellite Campus, and grant approval to admit students (no more than 60 students yearly among the 3 levels and two campuses) with a return visit after the first graduating class. Motion #5 Zeller/Karstetter Adopted UYVV. Sander Abstained.

It was moved to accept the site visit report for University of Kansas, RNA Program, and grant re-approval for the time period consistent with national accreditation. Motion #6 Zeller/Brown Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from KU School of Nursing, BSN Program, to reduce program prerequisites from 62 credit hours to 58 credit hours, which will reduce the total credit hours for the BSN Program from 124 to 120 credit hours with planned implementation in Fall 2020. Motion #7 Zeller/Karstetter Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from KU School of Nursing, BSN Program, to change course title, description and objectives of NURS 478, Integration of Concepts and Clinical Competencies, to reflect change in course methodology. Course will be changed from in-person to hybrid format. Motion #8 Zeller/Sander Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from KU School of Nursing, DNP Program, to add an Adult/Gerontology Acute Care Nurse Practitioner specialty to the DNP program. Motion #9 Zeller/Brown Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Barton Community College, ADN and PN Programs, to update the Nursing Program mission, philosophy and organizing framework. Motion #10 Zeller/Sander Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Fort Hays State University, BSN Program, to reduce the total program hours from 136 to 128, and to redistribute content within the BSN curriculum. Motion #11 Zeller/Thomas Adopted UYVV. Sander Abstained.

It was moved to accept the Major Curriculum Change Request from Wichita State University, BSN Program, to open a satellite program in Manhattan, KS with an initial enrollment of 40 junior-level students for the 2021-2022 academic year, admitting 20 students per semester. Motion #12 Zeller/Karstetter Adopted UYVV.

It was moved to approve the major curriculum change for the 2-4 year RN Undergraduate Programs to form a statewide-consortium of RN Programs to support and sustain a military-RN bridge curriculum for Veterans who have completed a medic program. Motion #13 Zeller/Klaassen Adopted UYVV.

It was moved to approve the major curriculum change for Washburn University to begin a military-RN bridge curriculum for Veterans who have completed a medic program. Motion #14 Zeller/Brown Adopted UYVV.

It was moved to approve the revised Petition for Permission to Test/Retest Summary from August 11, 2019 through November 10, 2019 which includes:

- |                   |                   |                         |
|-------------------|-------------------|-------------------------|
| Amrita Acharya    | Rachel Boahemah   | Patrik Coleman          |
| Christy Colson    | Katherine Francis | Amanda Jackson          |
| Jerrica Heidrick  | Shania Jones      | James Jordan            |
| Dollie Littlejohn | Pa Anthony Mendy  | Marlene Mireles-Marquez |
| Kisha Redd        | Gabriella Torres  | Marsha Waller           |
| Junfeng Wang      |                   |                         |
- Motion #15 Zeller/Karstetter Adopted UYVV.

Vice-President Bragdon to President Zeller

**Investigative Report:** J. Klaassen, chairperson gave the Investigative Committee report. (See committee report) The Investigative Committee report was accepted by consensus of the Board.

It was moved to approve that we may not open investigative cases on any applications with misdemeanors that are more than 10 years old. Motion #16 Klaassen/Bragdon Adopted UYVV.

**CNE Report:** J. Rieschick, chairperson gave the CNE Committee report. (See committee report) The CNE Committee report was accepted by consensus of the Board.

It was moved to approve the Long-Term Provider Application for Butler Community College – Allied Health – LT0093-0349, from October 1, 2019 through September 30, 2024. Motion #17 Rieschick/Karstetter Adopted UYVV.

It was moved to provisionally approve the Long-Term Provider 5 Year Renewal Application for Hays Medical Center, pending submission of the CNE Roster. Carol Moreland will also send a letter requesting another example of a CNE offering that is inclusive of all the components, including a current bibliography, due at the time of Annual Review. Motion #18 Rieschick/Thomas Adopted UYVV.

It was moved to provisionally approve the Long-Term Provider 5 Year Renewal Application for Kansas Heart Hospital, LLC, pending submission of an evaluation template which includes course objectives. Carol Moreland will include on the Approval Letter areas of opportunities for improvement regarding the submission of bibliographies, due at the time of Annual Review. Motion #19 Rieschick/Bragdon Adopted UYVV.

**APRN Report:** C. Bragdon, chairperson gave the APRN Committee report. (See Committee Report) The APRN Committee Report was accepted by consensus of the Board.

It was moved to approve the following out of state schools and their below noted programs as meeting the board's criteria:

- a. University of Mississippi Medical Center – Psych/Mental Health NP
- b. Westminster College – Family NP

Motion #20 Bragdon/Zeller Adopted UYVV.

**Practice/IV Therapy Report:** M. Karstetter, chairperson gave the Practice/IV Therapy Committee report. (See Committee Report) The Practice/IV Therapy Committee Report was accepted by consensus of the Board.

Finance Report: C. Bragdon, chairperson gave the Finance Committee report. (See Committee Report) The Finance Committee Report was accepted by consensus of the Board.

**Unfinished Business:**

Strategic Plan: C. Moreland gave an update on the Strategic Plan July 2019 – June 2022 and will have an update at the March 2020 Board meeting.

Regulations: It was moved to adopted K.A.R. 60-16-101 as written. Motion #21 Bragdon/Brown Adopted UYVV. Roll Call Vote (8 Yea) (0 Nay)

It was moved to adopt K.A.R. 60-16-103 as written. Motion #22 Bragdon/Karstetter Adopted UYVV. Roll Call Vote (8 Yea) (0 Nay)

It was moved to adopt K.A.R. 60-16-104 as written. Motion #23 Bragdon/Rieschick Adopted UYVV. Roll Call Vote (8 Yea) (0 Nay)

Position Statements: C. Moreland reported on position statements that are on the KSBN website. It was moved to remove existing position statements from the KSBN website. The motion was amended to change the word remove to revoke. Motion #24 Klaassen/Bragdon Adopted UYVV.

Executive session: Pursuant to K.S.A. 2018 Supp. 75-4319(b)(1), the Board recess into executive session for 20 minutes to discuss a personnel matter of non-elected personnel in order to protect the privacy of the parties involved regarding employee evaluations and the board's Director of Operations, Adrian Guerrero, join the executive session to aid the Board's discussion. The Board will reconvene the open meeting in this same location at 12:00 p.m. Motion #25 Bragdon/Rieschick Adopted UYVV.

Lunch: 12:05 a.m.

Open session: 1:07 p.m.

Executive session: Pursuant to K.S.A. 2018 Supp. 75-4319, I move that the Board recess into executive session and reconvene the open meeting in this room at 1:40 p.m. The subject to be discussed in the executive session concerns the Board's authority under the Kansas Nurse Practice Act. The justification is consultation with the Board's legal counsel, Assistant Attorney General Janet Arndt, that would be deemed privileged in the attorney-client relationship. The Board's executive administrator, Carol Moreland, is included as the client. Motion #26 Bragdon/Klaassen Adopted UYVV.

Annual KOMA Training:      Tabled until the March 2020 Board meeting.

Adjourn:                      The Board meeting adjourned at 1:53 p.m.

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Patricia Zeller, Board President

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Date

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Julianna Rieschick, Secretary

\_\_\_\_\_  
Date

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Carol Moreland, Executive Administrator

\_\_\_\_\_  
Date