

**Kansas State Board of Nursing
Landon State Office Building, Room 560
Continuing Nurse Education Committee Minutes
December 10, 2019
1:00 p.m. CNE Committee Regular Meeting**

- Time:** 1:00 p.m. – 1:55 p.m.
- Committee Members:** Julianna Rieschick, RN, MSN, NEA-BC - Chair
Mandy Karstetter, LPN - V. Chair
Tracie Mattivi Thomas
Rebecca Sander, MSN, RN
LaNell Hull, MSN, RN-BC - Absent
Laura Aberle, BSN, RN
Kenetta Markelionis, RN, MSN – via Telephone
Karen Aufdemberge, RN, BSN – via Telephone
- Staff:** Carol Moreland, BSN, RN, Executive Administrator
Chelsey Stephenson, Education Secretary
- Call to Order:** The meeting was called to order by at 1:02 pm in Room 560 of the Landon State Office Building.
- Add/Rev. Agenda:** Carol Moreland, BSN, RN requested an addition to the Agenda of Discussing education for the Program Coordinators. It was moved to approve the addition to the agenda. Motion #1 Aberle/Mattivi Thomas Adopted.
- Minutes:** The minutes from the September 11, 2019 CNE Committee meeting were approved. Motion #2 Karstetter/Sander Adopted.
- Consent Items:**
- IOAs:** CNE & IV Therapy Statistics can be found in the Board Packet. Work is being done to make the IOA electronic. Nurses will still submit incomplete IOAs; Carol will send an email requesting information. There were no LT Applications, SP Applications and only 1 IV Therapy Application received in September.
- Unfinished Business:**
- Butler LT0093-0349 :** It was moved to approve the Long-Term Provider Renewal Application for Butler Community College – Allied Health – LT0093-0349. Motion #3 Mattivi Thomas/Karstetter Adopted.
- New Business:**

LTP 5 Year Renewals: Hays Medical Center, LT0021-1138 – The roster is missing from the renewal application and a bibliography was not provided for each presentation. It was moved to provisionally approve the Long-Term Provider 5 Year Renewal Application for Hays Medical Center, pending submission of the CNE Roster. Carol Moreland will also send a letter requesting another example of a CNE offering, that is inclusive of all the components, including a current bibliography, at the time of Annual Review. Motion #4 Mattivi Thomas/Markelionis Adopted.

Kansas Heart Hospital, LLC, LT0030-0338 – An evaluation for the course objectives are missing. The bibliographies are dated from 2004 and 2006. It was moved to provisionally approve the Long-Term Provider 5 Year Renewal Application for Kansas Heart Hospital, LLC, pending submission to Carol Moreland of an evaluation template with course objectives, noting on the Approval Letter areas of opportunities for improvement regarding the bibliography at the submission for the Annual Report. Motion #5 Sander/Karstetter.

List of Current LTP: Due for 2020 – 5 Renewals in March, 5 Renewals in June, 5 Renewals in September and 3 Renewals in December.

SP Offering Applications: None

Agenda for March 2020: December 2019 Minutes
Program Coordinator Education
IOA Electronic Form

Program Coordinator Ed: KSBN would like to start doing Education for Program Coordinators via Zoom Meetings, which would include a “Nuts & Bolts” for New Coordinators and then a Quarterly Session for those due to renew within 6 months. Checklists will also be mailed to programs due for renewal. Education sessions would be held in April or May for the Annual Report. Trainings will be recorded and posted to KSBN’s YouTube account. The CNE Committee was in support of this outreach.

Adjourn: Meeting adjourned at 1:55 pm. Motion #16 Mattvi Thomas/Aberle.

Committee Chair

Date