

Requirements for Approval of LMHT Programs

60-5-102 Approval Procedure

60-6-101 Requirements

Kansas State Board of Nursing

Name of Institution: _____ **Date:** _____

Type of Program: _____ **Name of Program:** _____

Visitors: _____

Topic & Regulation	Requirement	Supporting Information	Comments/Decision
Approval procedure 60-5-102	An institution contemplating the establishment of a program for MHT <ul style="list-style-type: none"> • Shall write a letter of intent to the KSBN • Shall submit the name and qualifications of the nurse administrator to KSBN for approval • Shall employ a qualified nurse administrator • Shall employ a second faculty member • Shall file with KSBN an application for an approved program two months prior to the anticipated opening date with the payment of any required fees • Shall receive in writing the decision of the board • Shall be approved prior to the admission of students 	Letter of intent Application for an approved LMHT program report	
Accreditation and approval 60-6-101 (a) (1-2)	<ul style="list-style-type: none"> • Each educational institution shall be approved by the appropriate state agency • Each hospital and agency 	Program application report	

	providing facilities for clinical experience shall be licensed, accredited, or approved by the licensing or certifying body		
Administration and Organization 60-6-101 (b) (1-2)	<ul style="list-style-type: none"> The educational program or the institution of which it is a part shall be a legally constituted body. The controlling body shall be responsible for general policy and shall provide for the financial support of the educational unit Authority and responsibility for administering the program shall be vested in the director of the educational unit 	Program application report	
Faculty 60-6-101 (c) (1-3)	<p>Each faculty member shall have the necessary preparation, experience and personal qualification to meet the specifications of the position.</p> <ul style="list-style-type: none"> The director of the educational unit shall be licensed to practice as a registered professional nursing in Kansas and shall be responsible for the development and implementation of the educational program. The director shall have a baccalaureate degree, successful experience in administration or teaching, and at least two years of experience in 	Program application report	

	<p>psychiatric or developmental disability nursing</p> <ul style="list-style-type: none"> • Each instructor in a mental health technician program shall meet at least one of the following requirements: <ol style="list-style-type: none"> 1) Be licensed to practice as a registered professional nurse in Kansas and have at least two years of experience in psychiatric or developmental disability nursing; or 2) Be licensed to practice as a licensed mental health technician and have at least five years of experience postlicensure. Two years of work experience shall be waived for those licensed mental health technicians possessing an associate degree • Each instructor in the behavioral sciences shall have earned an academic degree with appropriate education relative to the area of instruction 		
<p>Curriculum 60-6-101 (1), (2), (3) (A-B) (4) (A-B)</p>	<ul style="list-style-type: none"> • Before implementation of the program, the institution shall submit the proposed curriculum in writing to the board for 	<p>Program application report</p>	

	<p>approval. The institution shall submit, in writing, any proposed changes to an approved curriculum to the board for its approval before the changes may be implemented</p> <ul style="list-style-type: none">• The course, at a minimum, shall be of six months duration in which the institution shall provide for 18 weeks of schooling, one-half devoted to classroom instruction and one-half to clinical experience (KSA 65-4206)• The curriculum shall be organized to cover both theoretical instruction and clinical instruction. The curriculum for mental health technician courses shall consist of a minimum of 450 hours of theoretical instruction and 450 hours of clinical instruction. In academic institutions, one semester hour of credit shall be equal to 15 hours of theoretical instruction or 45 hours of clinical instruction• The curriculum shall also include the following two courses, which shall be of a theoretical nature. Each course shall consist of 45 hours of instruction<ol style="list-style-type: none">1) Human growth and development. This course shall include		
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	<p>aspects of growth and development from the prenatal period through senescence</p> <p>2) Behavioral science. This course shall include human needs, group processes, family dynamics, and social, economic, and cultural factors of behavior</p> <ul style="list-style-type: none"> • The curriculum shall also include the following two courses, which shall include both theoretical and clinical instruction <ol style="list-style-type: none"> 1) Basic nursing concepts. This course shall include bed making, personal hygiene, administration and effect of medications, feeding, asepsis, elimination, recognition of illness, vital signs, basic nutrition, special care of patients, first aid and emergency nursing, assisting with physical examinations, and admission and discharge of patients 2) Psychiatric therapeutic treatment. This course shall include interpersonal relationships, psychopathology and classifications, coping 		
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	mechanisms, communication skills, therapeutic modalities, and special reporting and recording techniques		
Clinical facilities and resources 60-6-101 (e) (1-3)	<ul style="list-style-type: none"> All clinical facilities shall be approved by the board, and appropriate contractual agreements shall be renewed annually with all cooperating agencies Each clinical area used for student learning experiences shall be staffed by nursing service independent of student assignments Each clinical unit used for educational purposes shall be under the direct supervision of a registered nurse 	Program application report	
Students 60-6-101 (f) (1-3)	<ul style="list-style-type: none"> Admission. Each program shall have clearly defined policies for admission Credit for previous study. Each program shall have clearly defined written policies concerning credit for previous study, transfer or credits, and readmission of students. These policies shall conform to the policies of the institution Promotion and graduation policies shall be in writing 	Program application report	
Evaluation 60-6-101 (g)	A written plan for continuing program evaluation shall be developed and implemented	Program application report	
Survey of the	A survey of the proposed course		

proposed course 65-4207	and of the institution applying for accreditation of the course on mental health technology shall be made by an authorized employee of the board of members of the board who shall submit a written report concerning such study.		
	The director of the educational unit shall make the following available to discuss the mental health technician program: <ul style="list-style-type: none"> • administrators, prospective faculty and students • clinical facility representatives 	Interviews	
	The following shall be available: <ul style="list-style-type: none"> • minutes of faculty meetings • admissions material • faculty and student handbooks • policies and procedures • curriculum materials • affiliating agency contractual agreements • program evaluation plan 	Exhibit	
60-2-101 (C)(2)	Inspect the following: <ul style="list-style-type: none"> • education facilities including class rooms, laboratory, offices, student record storage • library facilities • satellite program facilities 	Tour	

Recommendations:

