

Requirements for Re-Approval of MHT Programs

60-6-101 Requirements
Kansas State Board of Nursing

Name of Institution: _____ **Date:** _____

Visitors: _____

Topic & Regulation	Requirement	Supporting Information	Met	Not Met	Comments
Accreditation and approval (KAR 60-6-101)					
	Each educational institution shall be approved by the appropriate state agency	Self Study Report			
	Each hospital and agency providing facilities for clinical experience shall be licensed, accredited or approved by the licensing or certifying body				
Administration and Organization (KAR 60-6-101)					
	The educational program or the institution of which it is a part shall be a legally constituted body. The controlling body shall be responsible for general policy and shall provide for the financial support of the educational unit	Self Study Report			
	Authority and responsibility for administering the program shall be vested in the director of the educational unit	Self Study Report			

Topic & Regulation	Requirement	Supporting Information	Met	Not Met	Comments
Faculty (60-6-101)					
	<p>Each faculty member shall have the necessary preparation, experience and personal qualification to meet the specifications of the position.</p> <p>Each instructor in a mental health technician program shall meet at least one of the following requirements:</p> <ol style="list-style-type: none"> 1) Be licensed to practice as a registered professional nurse in Kansas and have at least two years of experience in psychiatric or developmental disability nursing; or 2) Be licensed to practice as a licensed mental health technician and have at least five years of experience postlicensure. Two years of work experience shall be waived for those licensed mental health technicians possessing an associate degree 	Self Study Report			
	<p>The director of the educational unit shall be licensed to practice as a registered professional nurse in Kansas and shall be responsible for the development and implementation of the educational program. The director shall have a baccalaureate degree, successful experience in administration or teaching, and at least two years of experience in psychiatric or developmental disability nursing</p>	Self Study Report			

Topic & Regulation	Requirement	Supporting Information	Met	Not Met	Comments
	Each instructor in the behavioral sciences shall have earned an academic degree with appropriate education relative to the area of instruction	Self Study Report			
Curriculum (60-6-101)					
	The institution shall submit, in writing, any proposed changes to an approved curriculum to the board for its approval before the changes may be implemented	Self Study Report			
	The course, at a minimum, shall be of six months duration in which the institution shall provide for 18 weeks of schooling, one-half devoted to classroom instruction and one-half to clinical experience (KSA 65-4206)	Self Study Report			
	The curriculum shall be organized to cover both theoretical instruction and clinical instruction. The curriculum for mental health technician courses shall consist of a minimum of 450 hours of theoretical instruction and 450 hours of clinical instruction. In academic institutions, one semester hour of credit shall be equal to 15 hours of theoretical instruction or 45 hours of clinical instruction	Self Study Report			
	The curriculum shall also include the following two courses, which shall be of a theoretical nature. Each course shall consist of 45 hours of instruction <ol style="list-style-type: none"> 1) Human growth and development. This course shall include aspects of growth and development from the prenatal period through senescence 2) Behavioral science. This course shall include human needs, group processes, family dynamics, and social, economic, 	Self Study Report			

	and cultural factors of behavior				
Topic & Regulation	Requirement	Supporting Information	Met	Not Met	Comments
	<p>The curriculum shall also include the following two courses, which shall include both theoretical and clinical instruction</p> <ol style="list-style-type: none"> 1) Basic nursing concepts. This course shall include bed making, personal hygiene, administration and effect of medications, feeding, asepsis, elimination, recognition of illness, vital signs, basic nutrition, special care of patients, first aid and emergency nursing, assisting with physical examinations, and admission and discharge of patients 2) Psychiatric therapeutic treatment. This course shall include interpersonal relationships, psychopathology and classifications, coping mechanisms, communication skills, therapeutic modalities, and special reporting and recording techniques 	Self Study Report			
Clinical Facilities and Resources (60-6-101)					
	All clinical facilities shall be approved by the board, and appropriate contractual agreements shall be renewed annually with all cooperating agencies	Self Study Report			
	Each clinical area used for student learning experiences shall be staffed by nursing service independent of student assignments	Self Study Report			
	Each clinical unit used for educational purposes shall be under the direct supervision of a registered nurse	Self Study Report			

Topic & Regulation	Requirement	Supporting Information	Met	Not Met	Comments
Students (60-6-101)					
	Admission. Each program shall have clearly defined policies for admission	Self Study Report			
	Promotion and graduation policies shall be in writing	Self Study Report			
	Credit for previous study. Each program shall have clearly defined written policies concerning credit for previous study, transfer or credits, and readmission of students. These policies shall conform to the policies of the institution	Self Study Report			
Evaluation 60-6-101 (g)	A written plan for continuing program evaluation shall be developed and implemented	Self Study Report			
	The following shall be available: <ul style="list-style-type: none"> • minutes of faculty meetings • admissions material • faculty and student handbooks • policies and procedures • curriculum materials • affiliating agency contractual agreements • program evaluation plan 	On-site			
	The director of the educational unit shall make the following available to discuss the mental health technician program: <ul style="list-style-type: none"> • administrators, prospective faculty and students • clinical facility representatives 	On-site			
	Inspect the following: <ul style="list-style-type: none"> • education facilities including class rooms, laboratory, offices, student record storage • library facilities • satellite program facilities 	Tour			

Recommendations: