Agency Mission: To assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.

Kansas State Board of Nursing
Continuing Nurse Education Committee Agenda
September 15, 2020

NOTE: The meeting will be held via Zoom. Link to access meeting to follow agenda.

Time: 12:30 p.m. – 2:00 p.m.

Committee Members:
- Julianna Rieschick, RN, MSN, NEA-BC – Chair
- Mandy Karstetter, LPN - V. Chair
- Rebecca Sander, MSN, RN
- LaNell Hull, MSN, RN-BC
- Laura Aberle, BSN, RN
- Kenetta Markelionis, RN, MSN
- Karen Aufdemberge, RN, BSN

Staff:
- Carol Moreland, MSN, RN – Executive Administrator
- Chelsey Stephenson – Education Secretary

I. Call to Order

II. Review of On-Site Packet

III. Additions/Revisions to the Agenda

IV. Announcements

V. Approval of minutes – June 16, 2020

VI. Unfinished Business
   1.

VII. New Business
   1. IOA Statistical Report
   2. Program Coordinator Education
   3. LTP Relinquished Providers
      a. Via Christi Hospital in Manhattan – LT 0065-0716
      b. Ascension Via Christi Hospital in Pittsburg – LT 0042-0527
      c. Ascension Via Christi Hospitals in Wichita, Inc. – LT 0062-0738
   4. LTP 5 Year Renewal Applications
      a. Advent Health Ottawa – LT 0055-0905
      b. Blue Valley School District – LT 0174-0262
      c. Ellsworth County Medical Center – LT 0266-1010
      d. Olathe Public School Health Service – LT 0242-095
      e. Susan B. Allen Memorial Hospital – LT 0074-0349
   5. Initial LT Provider Applications
      a. Dusenbury Health Associates, LLC

-1-

CNE 1
6. Review of Long Term CNE Provider annual report data
7. Electronic documentation of attendance at a virtual CNE program

VIII. Agenda for December 2020 Committee meeting
1. Review/possible revision of CNE regulations
2. K.A.R. 60-4-103

IX. Adjourn

Please note: Additional items which have come to the attention of the Board or Committee will be handled as time permits. Agenda is subject to change based upon items to come before the Board. Handouts or copies of materials brought to the Board or Committee for discussion by Committee Members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30th calendar day may be addressed at the meeting at the discretion of the President of the Board or Chairperson of the Committee.

Please click the link below to join the webinar:

https://us02web.zoom.us/j/81797430918?pwd=cmlwRTZXQzltZWgwWXNN1RMVk1kQT09

Passcode: KsbnCENComm

Or iPhone one-tap:

US: +12532158782,,81797430918,,,0,,0012807135# or +13462487799,,81797430918,,,0,,0012807135#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923

Webinar ID: 817 9743 0918

Passcode: 0012807135

International numbers available: https://us02web.zoom.us/u/kGTOBIRXNC

Website link to access meeting materials: https://ksbn.kansas.gov/board-packet/

Alternate Meeting Viewing Via KSBN YouTube Live:
https://www.youtube.com/user/ksnursing

The Committee may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item.

In the event electronic communications are lost or compromised during the meeting, the Kansas State Board of Nursing will attempt to restore communications for a maximum of (2) two hours. If unable to restore communications the meeting will be adjourned.
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## CNE & IV Therapy Statistics

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*Electronic IOA implemented on 3/7/2020

IOAs received in 2019: 1,052

CNE Contact hours approved in 2019: 29,542.26
Long Term CNE Provider Checklist  
(K.A.R. 60-9-107)

Name of Provider: Advent Health Ottawa Renewal LT 0055-0905

Name of Program Coordinator: Debra Donaghue

    ____ New Initial Application    ____ Renewal (Issue Date ___)

Date Received: 7/17/2020    Date Review complete: 7/30/2020

Date to CNE Committee: September 2020

____ Approved    ____ Not Approved:

____ Approved Pending: ____________________________

Date Notified: ____________________________

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<th>Information Required</th>
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<td>Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting</td>
<td>Received 7/17/2020</td>
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<tr>
<td>Renewal Fee.</td>
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<tr>
<td>If the long term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years as defined in the providers’ policy and procedures.</td>
<td></td>
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<tr>
<td>The name and address of the organization on the application</td>
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<td></td>
</tr>
<tr>
<td>The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization</td>
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<td></td>
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<tr>
<td>The name, education and experience of the program coordinator responsible for CNE</td>
<td>Debra Donaghue</td>
<td></td>
</tr>
<tr>
<td>• Be a licensed professional nurse</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>• Have three years of clinical experience</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>• Have one year of experience in developing and implementing nursing education</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

**Policies & Procedures:**

Written policies and procedures, including at least the following areas:

|                                           | ✓          |    |
|                                           |            |    |
| • Assessing the Need and planning for CNE activities                               | ✓          |    |
| • Fee Assessment                                                                      | ✓          |    |
- Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number:"

- Notice of Change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days

For long term providers, the policies and procedures for the Offering Approval Process shall include the following:

- A Summary of the Planning
- The Behavioral Objectives
- The Content, which shall meet the definition of CNE in KSA 65-1117
- The Instructor's Education and Experience, documenting knowledge and expertise in the content area
- A Current Bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both

- An offering Evaluation that includes each participant's assessment of the following:
  - The achievement of each objective
  - The expertise of each individual presenter

An approved provider may award any of the following:

- Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours
- Credit for fractions of hours over 30 mins to be computed towards a contact hour
- Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum
- Independent study credit that is based on the time required to complete the offering, as documented by the provider’s pilot test results
- Clinical hours

**Documentation of Attendance**

Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall
require each participant to sign a daily roster, which shall contain the following information:

- The provider's name, address, provider number, and coordinator
- The date and title of the offering, and the presenter or presenters
- The participant's name and license number and the number of contact hours awarded

Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:

- The provider's name, address, provider number, and coordinator
- The participant's name and license number, and the number of contact hours awarded
- The title of the offering
- The date on which the offering was completed
- Either the completion of a posttest or a return demonstration

**Certificate of Attendance/CE Transcript**

A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider.

Each certificate and each CE transcript shall be complete before distribution to the participant.

Each certificate and each CE transcript shall contain the following information:

- The provider's name, address and provider number
- The title of the offering
- The date or dates of attendance or completion
- The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded
- The signature of the individual responsible for the providership
- The name and license number of the participant

**Recordkeeping & Storage**

For each offering, the approved provider shall retain the following for two years:

- A summary of the planning
- A copy of the offering announcement or brochure
- The title and objectives
- The offering agenda or, for independent study, pilot test results
- A bibliography
- A summary of the participants' evaluations
- Each instructor's education and experiences
- Documentation to verify completion of the offering

The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals

**Program Evaluation Plan**

For long-term providers, a copy of the total program evaluation plan

**Annual Report**

Each approved long-term provider shall pay a fee for the upcoming year and submit an annual report for the period of July 1 through June 30 of the previous year on or before the deadline designated by the board. The annual report shall contain the following:

- An evaluation of all the components of the providership based on the total program evaluation plan
- A statistical summary report; and
- For each of the first two years of the providership, a copy of the records for one offering as specified in paragraphs (60-9-109(b)(1)(A-H))

**Two Proposed Offerings**

The provider shall submit two proposed offerings, including the following:

<table>
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<th>#1 Neonatal Resuscitation Program (NRP)</th>
<th>#2 ACLS</th>
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<tr>
<td>A copy of the offering announcement or brochure</td>
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<td>The offering agenda or, for independent study, pilot test results</td>
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<td>Each instructor's education and experience</td>
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Reference No.: 24666  Date submitted: Jul 14 20:56 2020

radio ~ Renewal
Providername ~ AdventHealth Ottawa
providernum ~ LT 0055-0905
legalbody ~ same
address ~ 1301 S. Main St.
adress2 ~ Ottawa, KS 66067
telephone ~ 785-229-8404
email ~ debra.donoghue@adventhealth.com
coordinator ~ Debra Donoghue, RN, MSN
date ~ 07-14-2020
planningce ~ See Attached policy
teeassessment ~ See Attached policy
advertisement ~ See Attached policy
approvalprocess ~ See Attached policy
contacthours ~ See Attached policy
verifycompletion ~ See Attached policy
recordkeeping ~ See Attached policy
noticeofchange ~ See Attached policy
programevaluation ~ See Attached policy
Submission date ~ 07-14-2020 20:56:10
Form ID ~ 1672730
AdventHealth

CURRICULUM VITAE

Debra J. Donoghue, R.N.
AdventHealth Ottawa
1301 S. Main St.
Ottawa, KS 66067
Work: 785-229-8404
Cell: 785-214-1582
debra.donoghue@adventhealth.com

EDUCATION

GRADUATE
Masters of Science in Nursing, Webster University,
Kansas City MO 2008 to 2011

GRADUATE
Master in Health Services Management, Webster University,
St. Louis, MO 1995-1996

UNDERGRADUATE
Bachelor of Science in Nursing, Midland Lutheran College,
Fremont, NE 1980-1984

LICENSURE, CERTIFICATION & VALUED TRAINING

Registered Nurse, 1980
Technical Writing Course, 1996
Rural Trauma Team Development, 2007
S.T.A.B.L.E. Program Provider continuous since 2004
Basic Life Support Provider continuous since 2004
Advanced Cardiac Life Support Provider continuous since 2004
Medicare’s Health Quality Measures Training, Biannually
Trauma Nurse Core Course Provider continuously since 2014
Emergency Nurse Pediatrics Course Provider continuously since 2014
Neonatal Resuscitation Program Provider continuously since 2005
Pediatric Advanced Life Support Provider since 2019

Debra Donoghue, RN
CV June 2020
AdventHealth Ottawa
PROFESSIONAL EXPERIENCE & ACHIEVEMENTS

Learning Management System Administrator, Hospital Education Coordinator and Quality Improvement RN Analyst, Training Champion

- Administrate education and the learning management platform, run compliance reports, post curriculum, troubleshoot and resolve system problems. KSBN coordinator
- In Quality Improvement, work on various quality improvement teams, perform chart audits and summarize deficiencies.
- Joint Commission preparedness through correction action plans with administrative and managerial staff, complete reports and measure compliance.
- Training champion for Cerner 9 month electronic medical record conversion that was reported to have gone smoother than ever historically in the past. Training involved new equipment, processes and workflows and coordinating training between vendors and staff, and contingent workers. Run reports on compliance with training and identify training gaps for resolution to take back to multi-state trainers.

Nursing Orientation Instructor and Evaluator

- Completed pre-orientation assessment, completed training and skills check off on high risk, patient safety and standard of care hospital processes and policies
- Evaluate nursing orientation to and work with instructors on orientation revisions.

Nursing Education Coordinator

- Develop, plan and implement nursing continuing education offerings for improved quality care, compliance with regulatory bodies, and life enrichment. Supervise hospital clinical instructors and maintain working relationship with county paramedics and trauma coordinators in the state. Kansas State Board of Nursing Coordinator.

Performance Improvement Nurse Analyst

- Perform chart reviews for all Hospital Quality Measures for inpatients and outpatients. Assist in developing supportive tools for clinicians. Provide feedback and education on best practices to improve performance and quality-of-care. Perform education with hospital staff to include nurses and managers. Team member of performance improvement teams and patient satisfaction and safety teams. aggregate data, run reports, summarize and perform education on practices to obtain compliance. Joint Commission readiness team. Audits on hospital performance. Special projects implementation such as PICC lines

Director of Performance Improvement

- Develop and drive all program initiatives and provide education on best practices. Perform education with hospital staff to include nurses, doctors, and administrators. Chief Executive Officer states the program is the most “complete” program he has seen.

Debra Donoghue, RN  CV June 2020  AdventHealth Ottawa
Employee Health Nurse Director
  o Carry out program goals of a healthy workforce. Coordinate annual vaccine clinics, FIT testing, health assessments, TB skin tests and record keeping for over 300 employees, 90 volunteers, and 10 contractors. A Joint Commission Surveyor lauded program as “best practice” due to a comprehensive, planned program that has reduced health risks.

Joint Commission Coordinator
  o Interpret regulatory standards, educate staff, complete annual review of standards and assist during survey. Two successful surveys have resulted in a fully accredited hospital with high standards of care met and being prepared for the next patient.

Nursing Supervisor Manager
  o As the first House Nursing Supervisor Manager for a rural 55-bed hospital, maximized the departmental strengths through staff development, providing challenges and opportunity for growth for 10 nursing supervisors. Hospital managers report that nursing supervisors are operating at greater levels of leadership and confidence through proper balance of support and performance feedback. Supervisors feel more valued as well.

PRN Nursing Supervisor
  o Function as a facility-wide resource person with high impact communication skills and conflict resolution. Perform as a critical thinker with global aspects of patient safety, hospital efficiency and Code Teams. Specially trained as designated requestor for organ donations.

Hospice Nurse
  o Functioned as case manager and support system for up to 20 patients and their families experiencing the death and dying process through a terminal illness. Provided compassion and education to ease the transition from life to death.

Wesley Nurse
  o Functioned as parish/community nurse providing body-mind-spirit health assessments, health counseling, and home visits. Performed health screenings, coordinated health fairs, educational events, and exercise class for over 2000 people yearly.

Technical Writer
  o Authored and revised a correspondence course in nursing management that many mid-level managers completed for additional military nurses’ leadership skills.

Intensive Care Nurse
  o Functioned as staff nurse, charge nurse and assistant nurse manager in a 1000-bed hospital. Primary unit was Medical ICU, but floated to Neuro ICU, Cardiology ICU and Bone Marrow Transplant ICU. Embraced the challenge of critically ill families with compassion and education. Wrote evaluations and assisted with management functions.

Debra Donoghue, RN
CV June 2020
AdventHealth Ottawa
Pediatric Clinic Charge Nurse
  o As the only RN, performed patient care and supervisory functions that made the clinic run smoothly, and maximized quality care while conserving resources.

Medical-Surgical Staff Nurse
  o Functioned as clinical staff nurse in 300-bed and 25-bed hospital working with a large variety of patients. Active team member that performed patient care functions with medical technicians, provided team education and ensured patients were comfortable.

PREVIOUS COMMITTEES & ACTIVITIES

Performance Improvement Committee
  o Chairperson for 10 person committee whose focus is improving and monitoring the hospital’s organizational performance, quality improvement, patient satisfaction, quality measures, and regulatory body compliance activities. Prepare reports for hospital board.

Infection Control Committee
  o Assist as a working committee member with Infection Control Plans, Risk Assessments and Disease Control and Management.

Pathology Service Committee
  o Advisory functions for performance improvement.

Operating Room Service Committee
  o Assist committee to prioritize performance improvement objective and function as advisor on Joint Commission and patient safety initiatives.

Emergency Service Committee
  o Health quality measures advisor.

Radiology Service Committee
  o Advisory functions for performance improvement and patient safety initiatives.

Obstetrics Service Committee
  o Advisory functions for performance improvement and patient safety initiatives.

PREVIOUS COMMITTEES & ACTIVITIES

Pharmacy and Therapeutics Committee
  o Advisory function for Joint Commission Initiatives and reduction of errors.

Value Analysis Committee
  o Working committee member that participates in finding and implementing innovative ways of saving money and being a more cost efficient hospital.

Debra Donoghue, RN       CV June 2020     AdventHealth Ottawa
Appropriate Use of Medications Committee
  o Working committee member that reviews medication errors, and works to improve processes that will become the new error reduction strategies and ensures processes work.

Health Careers Teacher
  o Assist as a class instructor for a program that focuses on encouraging grade-school children to pursue a health career through inviting students to the hospital and allowing students the insider’s view of hospital activities and work.

Red Cross Volunteer
  o Worked with the Red Cross performing health screenings for community events.

ACADEMIC EXPERIENCE
  o Plan and teach annual competencies involving clinical staff since 2004
  o Nursing orientation instructor and evaluator
  o Two years of substitute teaching for nursing management education in classroom setting.
  o Six years of training floor nurses to become an ICU nurse in a formal classroom setting where nurse participants stated that learning was fun and caused growth.
  o Ten years of training military technicians to become fully competent caregivers.
  o Sigma Theta Tau since 2011

PROFESSIONAL WRITING & GRANTS
  o Authored many successful grants for rural trauma health care valued at $1,500 each.
  o Authored the grant that garnered $90,000 in monies for a patient simulator live training laboratory for military nurses and medics in what was a very stiff competition for funds. The grant was given to our squadron that had never had success in this area before.
  o Wrote and revised a Nursing Management Course for the Air Force Nurse Corps that received rave reviews by the field, managers and participants.
  o Wrote the grants that garnered over $2,000 per grant for a church program for inner city women and children’s health education targeting dysfunctional families with delinquent children. Taught self-care, disease management and prevention topics. Coordinated classes for counseling services, life skills, health promotion and conflict management techniques.

Debra Donoghue, RN

CV June 2020

AdventHealth Ottawa
CONTINUING EDUCATION PROVIDERSHIP PROGRAM

POLICY
AdventHealth (AH) Ottawa Ramsey Memorial Hospital is an approved provider by Kansas State Board of Nursing for Nursing Continuing Education under Kansas Provider Number LT 0055-0905.

PROCEDURE

I. Philosophy of the Continuing Nursing Education (CNE) Program

The Education Department accepts responsibility for providing Continuing Nursing Education programs to our nursing staff, and area nurses to effectively meet the continuous learning needs to perform in their various roles as nurses. To adequately meet the learning needs of all personnel, we believe that:

The Education Department, in collaboration with hospital administration, hospital nursing staff, area nurses, and the CNE Advisory Board, will plan, implement, and evaluate continuing education offerings using organized learning experiences directed toward the achievement of designated behavioral objectives. The Education Department CNE coordinator is responsible for approving nursing continuing education.

The continuing education offerings will serve to update the participant on current trends in practice, education, and health needs of the community.

The Education Department promotes the professional development of individual nurses through educational guidance, promotion of advanced professional study, and by participation in educational offerings. The individual has the primary responsibility for the development and maintenance of his/her expertise, identifying his/her own learning needs and taking the initiative to meet those needs by participation.

A. Definitions (As referenced by KSA 60-9-105 Definitions)

1. "Approval" means the act of determining that a Providership application or course offering meets applicable standards based on review of the total program or the individual offering.
2. "Approved Provider" means a person, organization, or institution approved by the board, that is responsible for the development, administration, and evaluation of the CNE program or offering.
3. "Behavioral objectives" means the intended outcome of instruction stated as measurable learner behaviors.
4. “Certificate” means a document that is proof of completion of an offering of one or more contact hours.
5. “Contact hour” means 50 minutes of participation in a learning experience that meets KSA 65-1117 CNE definition.
6. “Total program evaluation” is a systemic process by which a provider analyzes outcome of the overall CNE program in order to make subsequent decisions.
7. “KSBN means Kansas State Board of Nursing

B. Purpose

The purpose for the Continuing Nursing Education program at AdventHealth Ottawa Ransom Memorial Hospital is to provide nursing staff with quality offerings that include well-trained and experienced speakers that facilitate a growth of knowledge, skills, and attitudes related to nurses’ individual practices and re-licensure. This in turn will directly impact the quality of care that patients receive.

II. Goals and Objectives

A. The primary goal is to provide CNE to support license renewal.

B. It is also the goal of this program to improve and build upon education, experience, and attitudes of APRNs, RNs, LPNs and LMHTs. Program offerings will include relevant topics to enhance practice, education, administration, research or theory development, to the end of improving the health of the public.

III. CNE Program Coordinator & Notification of Change in Coordinator

A. Debra Donoghue, RN, MSN, Nursing Education Coordinator

   1. The CNE Coordinator shall be:
      a. a licensed professional nurse with a baccalaureate degree;
      b. have three years of clinical experience;
      c. have one year of experience in developing and implementing nursing education.

   2. If the Program Coordinator is changed, the coordinator shall notify the Kansas State Board of Nursing in writing within thirty days.

IV. CNE Nurse Advisory Board

A. Membership

Debra Donoghue, RN, MSN, Nursing Education Coordinator, Chairperson
Kelli Boetel, RN, Executive Director Assistant CCO
Stay Steiner, RN, MSN, APRN, Senior VP Chief Clinical Officer
Dorothy Rice, RN, Director of Quality Improvement
Angie Welch, RN, Director of Emergency Services

B. Functions

The three main functions of the CNE/Nurse Advisory Board include the following:
1. Assess the CNE needs of the nursing staff and community nurses utilizing both formal needs assessment forms and/or unperceived need identification i.e. quality improvement efforts, current nursing trends, new procedures, new services, new technology;
2. Evaluate the actual offerings;
3. Determine the effectiveness of the evaluation process including tools used.
C. Frequency of Meetings

The CNE meets periodically as needed to make recommendations concerning the continuing education program at Ransom Memorial Hospital.

V. Program Management

All Continuing Education Policies and Procedures are written in accordance to CNE Statute & Regulations (KSA 65-1117, KSA 65-1119, KAR 60-4-103, 60-9-105, 60-9-106, 60-9-107.)

A. Notification of KSBN Due to Policy or Procedure Change (KAR 60-9-107(b)(3)(H))

If there is a change in any of Continuing Education Providership Program policies or procedures, the change is reported to the Board of KSBN within 30 days of the change.

B. Offering Approval Process (KSA 65-1117, KAR 60-9-105 and 107 sections b and d) includes:

1. A summary of the planning for the CNE
2. Behavioral objectives (-KAR 60-9-105d)
3. Content meets KSA 65-1117 for continuing nursing education
4. Instructor education and experience including knowledge and expertise in the content area
5. Current bibliography of books within 10 years and periodicals within 5 years
6. An evaluation of the offering to assess achievement of each objective, and expertise of individual instructors.

C. Offering Announcements

All offering announcements will be produced and sent to potential participants at least four to six weeks prior to the offering. All brochures/posters are to be completed under this same time frame for posting of the event. The program brochure will contain the following:

1. Name of Provider (AdventHealth Ottawa RMH)
2. Offering title
3. Date, time, and place of offering
4. Provider Statement includes:
   a. "Ransom Memorial Hospital [AdventHealth Ottawa] is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN or LPN or LMHT relicensure. Kansas State Board of Nursing Provider Number LT0055-0905.
   b. Number of contact hours of the offering
5. Fee, if any

D. Registration, Fees and Sign-in Process

It is the policy of the RMH Education Department to request all hospital personnel and outside class participants to pre-register prior to attending any educational offering with the following:

1. Participant Name
2. Title
3. Address and email, if not an employee
4. Telephone, if not an employee
5. Professional License #, if not an employee
Registration Fees
Employees: AH Ottawa RMH provides CNE offerings free of charge where a job requirement exists. If no job requirement exists, a nominal fee is charged to participants to offset costs, especially where the hospital brings in an outside organization or instructors to teach the class.

Outside Participants: Currently, the RMH Education Department charges $107.00/credit hour for all CNE offerings that are developed by AH Ottawa RMH. For Nationally Standardized courses such as ACLS or NRP with commonly accepted market prices, these prices are charged to non-employees. Fees are outlined specifically for all courses in Education Policies.

For Nationally Standardized courses such as ACLS, or NRP that have standardized commonly acceptable market prices, these prices are charged to non-employee (i.e., The 2-day ACLS standard course fee is currently $250). Fees are outlined specifically for all courses in Education Policies.

If there are insufficient funds, our policy is in accordance with hospital policy and will be given to administration or the business office for resolution.

If the Education Department is aware of the insufficient funds prior to a class, a participant may not attend the class until this is resolved.

Sign In for Verification of Participation and Offering Completion

Sign in is done at the beginning of the offering in the classroom by signing a daily attendance roster. Any area of the roster that has yet to be completed by the participant will be done so at this point. (i.e. participants license number, address, etc.). Verification of attendance at a CNE offering may be done by the instructors of the course if a participant forgets to sign.

E. Roster

The CNE program rosters contain the following information:

1. The provider's name, address, provider number and coordinator name.
2. The title of the offering.
3. Date(s) of the offering.
4. The presentor(s) of the offering.
5. The number of contact hours to be awarded.
6. A list of participant names and their license numbers with their signature to verify attendance.

** An Education Department staff member is present during the sign-in process. **

All completed rosters are filed with the course offering file in a secure location.

F. Attendance and Process of Awarding Contact Hours

Those arriving late or leaving early will be issued CNE contact hours at a reduced rate; accordingly, from participants who attended the entire CNE. Calculation of contact hours in this situation is done by the CNE Coordinator. No offering will be less than 1 contact hour.

This provider awards the following contact hours for the actual time attended, including:

1. Contact hours documented on the course roster for the actual time attended, including partial credit for one or more contact hours;
2. Credit for fractions of hours over 30 minutes computed towards a contact hour;
3. Instructor Credit: Two contact hours are given for each hour of the first time presentation of an approved offering for licensed nurses or mental health technicians. However, no more than
15 contact hours may be given per offering. Instructor credit is granted to the individual who prepares and presents the CNE and CNE- is hours are calculated by the CNE Coordinator. Instructor credit excludes any standardized, prepared curriculum (per KAR 60-9-107).

4. Independent study credit is based on required time to complete as documented by CNE provider’s pilot time test results however AH Ottawa does not offer this.

5. Clinical hours

G. Certificates

The approved provider shall award certificates of attendance to participants after completion of a CNE offering. Certificates shall be complete before distribution to participants. Each certificate shall contain the following:

1. The provider's name, address, and provider number
2. The title of the offering
3. The date(s) of the attendance or completion of an offering
4. The number of contact hours for participants and where applicable, designation of any independent study or instructor contact hours awarded
5. The signature of the individual responsible for the providership
6. The name and license number of the participant

A participant needing verification of attendance and/or a new certificate may give a verbal or written request to the Education Department. A replacement certificate is given after verification of attendance for a nominal fee.

H. Instructor Selection Criteria

Instructors are arranged on a per program basis. Suitability of individual instructors will be based on the following criteria:

1. Education qualifications- Instructors will document appropriate educational credentials for the individual topic, depending on qualifications.
2. Clinical expertise on specified topic will be documented.

Instructor selection for an individual offering may be affected by geographic and personal availability and budgetary considerations. Instructors will be paid per individual contractual agreement.

I. Process for Record Keeping and Storage

Record Keeping

Course offerings are retained in the education office or in the Education office electronic files on the Coordinator’s computer. Contents of the files for each offering includes:

1. A summary of the planning
2. A copy of the offering brochure
3. The title and objectives
4. An offering agenda or, for independent study, pilot test results
5. A bibliography
6. A summary of participant evaluations
7. Each instructor’s education and experience with their knowledge and expertise in the content area (in Instructor files in Education)
8. The class roster signed daily by all participants to verify completion of the offering. For courses that last more than one day, participants sign each day or instructors may verify attendance on either paper or electronic rosters.

Record Storage System

A locked file is maintained in the Education Office at the Education office to assure confidentiality and easy retrieval of records by authorized personnel. Course offering files are retained for two years. The file is confidential yet accessible by the Education Department staff and other authorized individuals such as instructors. A participant may request their own records. The only exception to this is within the policy allowing managers to request a copy of their employee’s attendance at educational offerings.

J. Other Policies

1. Program Cancellation/Refunding

   Cancellation - Only outside participants are charged a fee. (See registration fees)

   Participant fees for any classes cancelled by AdventHealth Ottawa RMH are refunded. Participants may transfer registration to another offering. Fees will be adjusted accordingly.

   Cancellation of Attendance by Pre-registered Attendees Process:

   All attendees, both AH Ottawa RMH employees and outside participants, must call and cancel attendance no later than 48 hours before the start of the class. If the participant cannot be rescheduled, course materials will be retrieved and a full refund will be given.

   If attendees fail to give the proper notice of cancellation or “no call, no show,” for the course, the following actions will be taken:

   Outside Participants – No refund will be given.
   RMH Employees – At pre-registration, employees fill out a $50.00 payroll deduction form for class cancellation. The payroll deduction form will be processed on the next payroll if the participant did not properly cancel.

   Exception to the Cancellation Policy

   Exceptions will be considered for family illness, accident or death. In the interest of public need, or special circumstances, the Director of Education reserves the right to make exceptions to this cancellation policy.

2. Co-Sponsorship

   This program will consider co-sponsorship of programs in which joint planning may meet needs of the hospital staff and/or community agencies.

   a. Responsibilities related to continuing education credit will be clearly defined.
   b. A CNE program must meet guidelines of KSBN.
c. When the AH OttawaRMH Long Term Providership Number is used to grant CNE credit, RMH is responsible for Program Management (Section V) and Record Keeping (Section I).

3. Independent Study

AdventHealth Ottawa does not use RMH is open to independent study for awarding of contact hours, use in accordance with KSBN.

VI. Needs Assessment:

A. Target Population

When identifying our target population, we request the services of the Nurse Advisory Board for their input. The board is made up of various nursing services allowing for a broad perspective for the identification of our target population. For specific CNE offerings, the target population changes each time, and so the objective is to identify the appropriate population, but make a variety of offerings available.

B. Process of Assessing Needs and Planning CNE

The methods to determine educational needs will include, but are not limited to the following:

1. Committee action from Nurse Advisory Board or other committee
2. Personal interviews, individual requests
3. Group conference with Department Managers, Supervisors, or from staff meetings
4. Coordinated effort with Medical Education
5. Nursing education surveys

C. Learning Needs

We perform a survey on a periodic basis to collect data on relevant programs to nursing.

VII. Total Program Evaluation Tool

Total Program Evaluation is a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions.

The total program evaluation plan should provide a systematic process for collections and analyzing the data needed to determine if the Providership is meeting the established policies and procedures. This is not an evaluation of individual education offerings.

The total program evaluation is done at least annually and is reported in the annual report to KSBN. It may be presented as a narrative or a chart or in any format appropriate for the provider.

The total program evaluation plan must evaluate the entire program.

A. Program Administration – program coordinator's responsibilities (i.e., job description)

B. Program Management – policies and procedures are to address the following:

1. Assess need/planning
   a) written tool
   b) evaluation summaries are part of program planning
2. Fee assessment- meets organization and customer needs
3. Announcements of offerings reflect required information
4. Offering approval process for changes in KSBN policies
5. Awarding contact hours and partial credit situations
6. Verifying participation/completion by rosters and certificates
7. Record keeping- files are audited for compliance with KSBN requirements
8. Notification of changes of procedures that are reportable to KSBN

C. Total Program Evaluation – ability of the plan to measure the overall effectiveness of the CNE Providership and compare to the contents of KSBN requirements

Approved:

Debra Donoghue 7 14 2020

Nurse Education Coordinator Date

Reviewed by:
Debra Donoghue, QI Nurse/CNE Program Coordinator

References:
### Year Ending June 2020 Total Program Evaluation

<table>
<thead>
<tr>
<th>Area</th>
<th>Frequency</th>
<th>Responsible Person</th>
<th>Criteria</th>
<th>Date</th>
<th>Findings</th>
<th>Actions/Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>Annual</td>
<td>Director of Education/CNE Coordinator</td>
<td>Job description of CNE coordinator</td>
<td>July 2020</td>
<td>Compliant</td>
<td>None needed</td>
</tr>
<tr>
<td>Policies</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Assess need planning</td>
<td>Annual</td>
<td>CNE Coordinator</td>
<td>Check survey for appropriateness</td>
<td>July 2020</td>
<td>Compliant</td>
<td>None needed</td>
</tr>
<tr>
<td>Written tools</td>
<td></td>
<td></td>
<td>Identified needs from tools include risk management &amp; performance</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Evaluation summaries</td>
<td></td>
<td></td>
<td>improvement meetings, nurse</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>leadership meetings, med staff</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>meetings, and course evaluations to plan programs</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Fees Assessment</td>
<td>Annual</td>
<td>CNE Coordinator</td>
<td>Policy meets organization and customer needs</td>
<td>July 2020</td>
<td>Compliant</td>
<td></td>
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</tbody>
</table>

Employee classes are free or reasonably priced below the market. Outside participants charged more.

Several classes are now taught by outside organizations due to nurse instructor shortage. There is a fee to the hospital for these courses. Staff whose job require these courses attend free. Staff whose job does not require that class for their job, these staff will pay the same fee as the hospital pays.

Nominal fees added for when a CE certificate reissue is requested.

---

Total Program Evaluation Tool, AdventHealth Ottawa, Ottawa, KS 66067 CNE Provider LT 0055-0905  
Evaluation for period July 1, 2019 - June 30, 2020
<table>
<thead>
<tr>
<th>Area</th>
<th>Frequency</th>
<th>Responsible Person</th>
<th>Criteria</th>
<th>Date</th>
<th>Findings</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Offering Announcements</td>
<td>Annual</td>
<td>CNE Coordinator</td>
<td>Reviewed for necessary information for KSBN compliance</td>
<td>July 2020</td>
<td>Compliant</td>
<td>None needed</td>
</tr>
<tr>
<td>Offering Approval Process</td>
<td>Annual</td>
<td>CNE Coordinator</td>
<td>Policies reflect compliance with KSBN requirements</td>
<td>July 2020</td>
<td>Compliant</td>
<td>None needed</td>
</tr>
<tr>
<td>Awarding Contact Hours</td>
<td>Annual</td>
<td>CNE Coordinator</td>
<td>Review agendas and pilot test results to verify contact hours awarded are accurate. Review documentation that partial credit is properly issued based on participation.</td>
<td>July 2020</td>
<td>Compliant</td>
<td>No changes from last year</td>
</tr>
<tr>
<td>Verifying participation &amp; completion</td>
<td>Annual</td>
<td>CNE Coordinator</td>
<td>Review rosters and certificates. Ensure compliance with KSBN requirements</td>
<td>July 2020</td>
<td>Compliant</td>
<td>Added electronic sign in option and instructor verification of electronic sign in</td>
</tr>
<tr>
<td>Recordkeeping</td>
<td>Annual</td>
<td>CNE Coordinator</td>
<td>Audit file contents of all courses for compliance with KSBN requirements</td>
<td>July 2020</td>
<td>Compliant</td>
<td>None needed</td>
</tr>
<tr>
<td>Notification of changes</td>
<td>Annual</td>
<td>CNE Coordinator</td>
<td>Review procedures for changes reported to KSBN regarding: Change in coordinator Changes to CNE policy</td>
<td>July 2020</td>
<td>No changes to coordinator in last year.</td>
<td>Compliant. CNE policy unchanged.</td>
</tr>
<tr>
<td><strong>Total Program Evaluation Effectiveness</strong></td>
<td>Annual</td>
<td>CNE Coordinator</td>
<td>Administrative Policy 01.4.52 compared to KSBN requirements</td>
<td>July 2020</td>
<td>Effectiveness verified. More frequent offering of resuscitation courses. Instructors are qualified and mentored.</td>
<td>Providership is compliant with Administrative &amp; Program Management Processes. Expectations of hospital and department of nursing fulfilled for the needed courses. To address the nurse instructor shortage, we continue to have paramedics of the county &amp; Emergency Medical Services, who are also our Regional Training</td>
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<td></td>
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<td>Instructors CNE Committee Effectiveness of CNE Providership</td>
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Total Program Evaluation Tool, AdventHealth Ottawa, Ottawa, KS 66067 CNE Provider LT 0055-0905 Evaluation for period July 1, 2019 - June 30, 2020
<table>
<thead>
<tr>
<th>Area</th>
<th>Frequency</th>
<th>Reviewed By</th>
<th>Item to Review</th>
<th>Date</th>
<th>Results</th>
<th>Actions/Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuing Education Instructors</td>
<td>Every 2 years to 3 years.</td>
<td>CNE Coordinator</td>
<td>1. Instructor job descriptions</td>
<td>July 2020</td>
<td>1. No changes</td>
<td>1 &amp; 2. Compliant</td>
</tr>
<tr>
<td></td>
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<td>2. Curriculum vitae</td>
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<td>2. CVs updated</td>
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<td>3. Review that instructor certifications remain</td>
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<td>3. Current</td>
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<td></td>
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<td>current for the class they teach</td>
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<td>4. Current</td>
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<td></td>
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<td>4. Instructor Policy</td>
<td></td>
<td>4. No change</td>
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<td>MISC</td>
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<td>Straightforward 1</td>
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<td>Tastes 2. Compliant</td>
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<td>3. Current</td>
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<td>4. Instructors have adequate</td>
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<td>supplies, classroom space,</td>
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<td></td>
<td></td>
<td></td>
<td>leadership.</td>
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</tbody>
</table>

Center for the American Heart Association, assist our facility with teaching Heart Association Classes.

No changes.

FEE FOR LT CNE ANNUAL RENEWAL WAS PREVIOUSLY MAILED TO KSBN
Offering #1
Planning Summary 2020 - 2021

Neonatal Resuscitation Program (NRP)

NRP is an American Association of Pediatrics course that is an extensive course derived from a nationally standardized curriculum. The course involved advanced skills and critical thinking for obstetrical nurses, nursing supervisors, respiratory therapists and doctors in our rural facility. Nursing staff from other areas are welcome to attend with manager approval especially if working the Emergency Room, or Intensive Care Unit who may attend the resuscitation. Surgery nurses are encouraged to attend. NRP is offered multiple times a year and taught by several Obstetrical Nurses in our facility that have been trained as a Neonatal Resuscitation Program Instructor at Children’s Mercy Hospital and follows the American Association of Pediatrics (AAP) guidelines. Prior to the course, staff are required to complete an AAP online course and turn in the passing score to enter the course. The course is composed of skills stations and sidebars of neonatal specialty education.

Unstable neonates may be born at AdventHealth Ottawa, and this course trains the staff to recognize, respond and take initial actions to stabilize, resuscitate the patient, and support the family. For those neonates that require definitive care are transferred to the Kansas City Metropolitan Area, our staff prepare the patient and family for transport.

Debra Donoghue, MSN, RN

CNE Coordinator
Advent Health
Ottawa

Approved Provider: Advent Health Ottawa
Address: 1301 S. Main Street, Ottawa, KS
Agency Presenting Course: AdventHealth Ottawa
Course Title: NRP
Instructor(s): RNs Jessica Wasson, Emily Peoples
Coordinator: Debra Donoghue, RN, MSN

**ATTENDANCE ROSTER-NRP**

<table>
<thead>
<tr>
<th>Name (sign below)</th>
<th>Title</th>
<th>License</th>
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<tbody>
<tr>
<td>(Print if not typed in)</td>
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</tbody>
</table>

**Instructor:** Please note late arrivals and and early departure times.

**Provider Number:** LT0055-0905
**Phone Number:** 785-229-8200
**Program Number:**
**Date(s):**
**Contact Hours:** 4.5
Advent Health Ottawa

Program Title: Neonatal Resuscitation
Instructors: RNs Jessica Wasson, Emily Peoples

FACULTY DISCLOSURE: The instructors state that they do not have a current or recent significant financial interest or affiliation with any manufacturer of commercial products that might be discussed in the presentation, nor with any corporate organization offering financial support or educational grants for this educational activity. This presentation will not include discussion of any unapproved/investigative use of a commercial product.

Program Number:
Date:

<table>
<thead>
<tr>
<th>Rating Scale</th>
<th>(1) Strongly Disagree</th>
<th>(2) Disagree</th>
<th>(3) Neutral</th>
<th>(4) Agree</th>
<th>(5) Strongly agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Objectives</td>
<td></td>
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</tr>
<tr>
<td>1. Demonstrate appropriate resuscitation procedures and skills in the proper sequence for a compromised newborn using simulation-based learning.</td>
<td>1 2 3 4 5</td>
<td></td>
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<tr>
<td>2. Demonstrate effective use of equipment and manage resuscitation personnel during skills stations.</td>
<td>1 2 3 4 5</td>
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</tr>
<tr>
<td>3. Apply effective teamwork, leadership, and communication skills among team members during a simulated resuscitation.</td>
<td>1 2 3 4 5</td>
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<tr>
<td>4. Evaluate resuscitation efforts and key behaviors for successful resuscitation.</td>
<td>1 2 3 4 5</td>
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</tbody>
</table>

Program Content and Presentation

1a. The instructor, Jessica Wasson, was knowledgeable on the content. | 1 2 3 4 5 |
1b. The instructor, Emily Peoples was knowledgeable on the content. | 1 2 3 4 5 |
2. The teaching methods used were adequate. | 1 2 3 4 5 |
3. The time span was adequate. | 1 2 3 4 5 |
4. The course was well organized. | 1 2 3 4 5 |
5. The information was useful to your work setting. | 1 2 3 4 5 |
6. The performance skills stations were useful. | 1 2 3 4 5 |
7. The course objectives/expectations were met. | 1 2 3 4 5 |
8. The environment was conducive to learning. | 1 2 3 4 5 |
10. What was the best part of the course? |
11. What improvements would be helpful for the course or instructor? What other topics are of interest? |

-31-
AdventHealth Ottawa

Certificate of Attendance

Participant Name

Neonatal Resuscitation Program

Title of Course

AdventHealth Ottawa

Location

Date

License Number

Program Number

RNs

Instructor(s)

4.5

Contact Hours

AdventHealth Ottawa is an approved provider for Continuing Nursing Education of APRN, RN, LPN and LMHT Re-licensure by KSBN. Kansas Provider Number LT 0055-0905. Please keep this copy for your individual records.

Debra Donoghue, RN
Nursing Education Coordinator

AdventHealth Ottawa
1301 SOUTH MAIN STREET
OTTAWA, KANSAS 66067
(785) 229-8200

CNE 32
Class Dates:

<table>
<thead>
<tr>
<th>September</th>
<th>8th</th>
</tr>
</thead>
<tbody>
<tr>
<td>November</td>
<td>10th</td>
</tr>
</tbody>
</table>

Course Objectives:
- Demonstrate appropriate resuscitation procedures and skills in the proper sequence for a compromised newborn using simulation-based learning.
- Demonstrate effective use of equipment and manage resuscitation personnel during skills stations.
- Apply effective teamwork, leadership, and communication skills among team members during a simulated resuscitation.
- Evaluate resuscitation efforts and key behaviors for successful resuscitation.

Place:
AdventHealth Ottawa Family Birth Place
1301 S. Main Street, Ottawa, KS

Time:
8:00 AM - 12:00 PM

Cost:
$100 (For Non-AH Ottawa Employees)

How to Register:
(Pre-Registration IS REQUIRED)
1. Go to Connect (Ottawa Intranet)
2. Click on Employee Resources
3. Click on Education Classes

Have Questions?
Call CNE Coordinator, Debra Donoghue at 785-229-8404 or email debra.donoghue@adventhealth.com

Cancellation
You are required to cancel within 48 hours of a scheduled class if you cannot attend class. Exceptions are made for emergencies such as illness, family emergency, etc. A $25.00 fee will be applied for no call/no show.

Book Fees
Books are signed out in your name and delivered to your department. If the book is not returned, there is a book fee of $25.
of gestation will be influenced by region specific guidelines. In making this statement, a higher value was placed on the lack of evidence for a generalized prospective approach to changing important outcomes over improved retrospective accuracy and locally validated counseling policies. The most useful data for antenatal counseling provides outcome figures for infants alive at the onset of labor, not only for those born alive or admitted to a neonatal intensive care unit198-200 (Class IIb, LOE C-LD).

Discontinuing Resuscitative Efforts

An Apgar score of 0 at 10 minutes is a strong predictor of mortality and morbidity in late preterm and term infants. We suggest that, in infants with an Apgar score of 0 after 10 minutes of resuscitation, if the heart rate remains undetectable, it may be reasonable to stop assisted ventilation; however, the decision to continue or discontinue resuscitative efforts must be individualized. Variables to be considered may include whether the resuscitation was considered optimal; availability of advanced neonatal care, such as therapeutic hypothermia; specific circumstances before delivery (e.g., known timing of the insult); and wishes expressed by the family201-206 (Class IIb, LOE C-LD).

BRIEFING/DEBRIEFING

This topic was last reviewed in 2010.5 It is still suggested that briefing and debriefing techniques be used whenever possible for neonatal resuscitation.

STRUCTURE OF EDUCATIONAL PROGRAMS TO TEACH NEONATAL RESUSCITATION

Instructors

In studies that looked at the preparation of instructors for the training of healthcare providers, there was no association between the preparation provided (instructor or learner) and performance.207-214 Until more research is available to clarify the optimal instructor training methodology, it is suggested that neonatal resuscitation instructors be trained using timely, objective, structured, and individually targeted verbal and/or written feedback (Class IIb, LOE C-EO).

Resuscitation Providers

The 2010 Guidelines suggested that simulation should become a standard component in neonatal resuscitation training.182,183 Studies that explored how frequently healthcare providers or health-care students should train showed no differences in patient outcomes (LOE C-ED) but were able to show some advantages in psychomotor performance (LOE B-R) and knowledge and confidence (LOE C-LD) when focused training occurred every 6 months or more frequently.216-231 It is therefore suggested that neonatal resuscitation task training occur more frequently than the current 2-year interval (Class IIb, LOE B-R).

REFERENCES


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APPENDIX


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body hypothermia for term and near-term newborns with hypoxic-ischemic encephalopa-

193. Bharadwaj SK, Bhat BV. Therapeutic hypothermia using gel packs for term neo-
nerans with hypoxic ischemic encephalopathy in resource-limited settings: a random-


itutes of Child Health and Human De-

198. Manktelow BJ, Seaton SE, Field DJ, Draper ES. Population-based estimates of in-unit survival for very preterm infants. Pediat-


treme prematurity—moving beyond gesta-

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204. Laptook AR, Shankaran S, Ambalavanan N, Carlo WA, McDonald SA, Higgins RD, Das A, Hypothermia Subcommittee of the NICHD Neonatal Research Network. Outcome of term infants using apgar scores at 10 minutes following hypoxic-ischemic en-


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207. Breckwoldt J, Svensson J, Lingemn C, Gruber H. Does clinical teacher training always improve teaching effectiveness as opposed to no teacher training? A ran-

208. Boerboom TD, Jasarsa D, Dolmans DH, Scharphijter AJ, Mastenbroek NJ, Van Bau-
kelcn P. Peer group reflection helps clinical teachers to critically reflect on their

209. Uitzelman DJ, Stratas GA, Marriott DJ, Lazaridis EN, Skeff KM. Beneficial and harm-
ful effects of augmented feedback on physicians’ clinical teaching: performance.

210. Naji SA, Maguire GP, Fairbairn SA, Old-
berg DP, Faragher EB. Training clinical teachers in psychiatry to teach inter-

211. Schum TR, Yindra KJ. Relationship be-
tween systematic feedback to faculty and rat-


214. Regan-Smith M, Hillkirk J, Iloet A. Direct observation of faculty with feed-


217. Ernst KD, Oline WL, Danaway DG, Davis EM, Anderson MP, Atchley CB, Thompson BM. Weakly and consecutive day neonatal intubation training: circannual on a pedi-

218. Kaczorowski J, Levitt C, Hammond M, Outerbridge E, Grad R, Rothman A, Graves L. Retention of neonatal resuscitation skills and knowledge: a randomized con-

219. Kovacs G, Bullock G, Ackroyd-Stolarz S, Cohn E, Petrie D. A randomized controlled trial on the effect of educational inter-
ventions in promoting airway manage-


Neonatal Resuscitation Program Provider Course Agenda
7th Edition Course
Location: Family Birth Place

AGENDA

8 a.m. – 8:15 a.m.  Registration, Confidentiality of Cases & Collection of Tests
Orientation to Hospital Sim Lab & Equipment

8:15 – 8:30 p.m.  Overview of NRP Process and Demonstration (15)

8:30 - 10:30 a.m.  Integrated Skills Stations practice/return demonstrations (120)

10:30 – 11:30 p.m.  Final for Integrated Skills Station (60)

11:45 – 12:15 p.m.  Remediation & Evaluations (30)

12:15 a.m.  Course completion

Start date of this agenda 3/11/2020
JW/DD
4.5 Nursing Contact Hours
CURRICULUM VITAE

Jessica Renae Wasson
748 North 100 Road
Baldwin City, KS 66006
785-248-1337

Education:

Missouri Western State University Nursing Program, St. Joseph, MO (2004-2007)
BSN - RN graduated December 15, 2007

Northwest Missouri State University, Maryville, MO (2004-2004)
1 year General Studies

High School Diploma

Professional Experience:

Advent Health Ottawa, Ottawa KS (formerly Ransom Memorial Hospital)
Family Birth Place Manager (02/2019 – present)
Family Birth Place Interim Manager (10/2018-02/2019)

Ransom Memorial Health, Ottawa, KS (4/2012-present)
Registered Nurse - Family Birth Place staff nurse (LDRF/Nursery)
Registered Nurse – Medical- Surgical staff nurse

Saint Francis Health Center, Topeka, KS (7/2010-4/2012)
Registered Nurse - New Life Center (LDRP / Pediatrics)

Registered Nurse - office nurse

Registered Nurse - Medical Telemetry Nurse

Professional Licensure & Certifications:

Neonatal Resuscitation Program Instructor (Fall 2018 – present)
Certified Breastfeeding Educator (September 2017-present)
Continuous Advanced Cardiac Life Support Certification (June 2012 – present)
Continuous Neonatal Resuscitation Program Certification (July 2010-present)

CV Jessica Wasson, RN
June 2020
STABLE Certification (July 2010 – present)
Continuous Basic Life Support Certification (2006-present)

Teaching Experience:

Teaching of Neonatal Resuscitation Program & Mock Codes,
Ottawa, KS (Sept 2018 – present)

Certified Breastfeeding Educator, Ottawa, KS (Sept 2017-present)
Preceptor for new hires - Med-Surg & Family Birth Place, Ottawa, KS (2014-present)
Organized & Update Resource book for Family Birth Place, Ottawa, KS (2016-present)
Intra Uterine PC presentation to FBP staff, Ottawa, KS – May 2016
Swab culture Presentation to FBP staff, Ottawa, KS – May 2017
Substitute teacher grades K-6th as needed
Junior Hoopsters 5th & 6th grade girls
8/10/12 and under girls Softball
CURRICULUM VITAE

Emily Peoples
2014 Osborne Terrace
Ottawa, KS 66067
(785) 893-2593
emily.peoples@adventhealth.com

EDUCATION

August 2011- May 2015
Kansas State University- Public Health
Bachelor’s Degree
Manhattan, KS

August 2015-May 2017
Saint Luke’s College of Health Sciences- Nursing
BSN
Kansas City, MO

PROFESSIONAL LICENSURE & CERTIFICATIONS

2017- Present
Registered Nurse

September 2017- Present
Neonatal Resuscitation Program (NRP)

December 2018- Present
Neonatal Resuscitation Program (NRP) Instructor

October 2017-Present
S.T.A.B.L.E.

2015- Present
Basic Life Support

2018- Present
Advanced Cardiac Life Support

PROFESSIONAL EXPERIENCE & ACHIEVEMENTS

2016-2017
Nurse Tech, Children’s Mercy Hospital- Pediatric ICU
Kansas City, MO

January 2016- December 2017
Overland Park Regional Medical Center- Neonatal ICU
Overland Park, KS

December 2017- Present
Advent Health Ottawa- Family Birth Place
Ottawa, KS

TEACHING EXPERIENCE

2011- 2015
Assisted teaching Sunday school classes
Faith Lutheran Church- Ottawa, KS

2014-2015
Sigma Kappa Sorority, Membership Chair teaching
Manhattan, KS

CV Emily Peoples, RN

June 2020

CNE 47
2015
Public Health at Kansas State University- Manhattan, KS
Teaching at local elementary schools regarding healthy eating choices & the importance of exercise

2016-2017
Nurse Tech Preceptor, Children’s Mercy Hospital PICU
Kansas City, MO

2016-2017
Intern Preceptor, OPRMC NICU
Overland Park, KS

2020
Family Birth Place Preceptor- Advent Health Ottawa
Ottawa, KS

COMMITTEES & ACTIVITIES
2012-2015
Member of Sigma Kappa Sorority, Kansas State University
Manhattan, KS
2013- Recruitment Day Chair
2014- Continuing Membership Chair
2014- Membership Selection Committee Chair
2015- Senior Officer Slate Committee

CONTINUING EDUCATION
2018
Baby Friendly Lactation Education

PROFESSIONAL HONORS & AWARDS
2015
President’s List; Saint Luke’s College of Health Sciences
2016
President’s List; Saint Luke’s College of Health Sciences
2016
Dean’s List; Saint Luke’s College of Health Sciences

COMMUNITY SERVICE
August 2013
Ultra Violet Philanthropy event- Alzheimer’s Association fundraiser
Manhattan, KS

September 2013
Lambda Chi Feeding America fundraiser
Manhattan, KS

September 2013
Meadowlark Hills Retirement Community- Made and donated lap blankets to residents in wheelchairs
Manhattan, KS

April 2014
Glow Run Philanthropy event- Organized 5K fundraiser to raise funds to Alzheimer’s research
Manhattan, KS

CV Emily Peoples, RN
June 2020
August 2014  Ultra Violet Philanthropy event- Alzheimer's Association fundraiser
            Manhattan, KS

August 2014  Feeding America Backpack Program- Delivering sack lunches to students
            on Fridays to take home for weekend meals
            Ottawa, KS

October 2014  Walk to End Alzheimer's
            Overland Park, KS

January 2015  Flint Hill's Breadbasket- Organizing canned goods and meal donations
            Manhattan, KS

October 2017  United Way Mystery Night fundraiser
            Ottawa, KS
Offering #2
ACLS Planning Summary 2020

Advanced Cardiac Life Support (ACLS)

ACLS is an adult lifesaving course offered through our American Heart Association (AHA) regional training center affiliation with Franklin County Ambulance Services (FCAS). The course is designed for healthcare providers who direct or participate in management of cardiopulmonary arrest or other cardiovascular emergencies. The course is required for some nurses, all nursing supervisors and most doctors in our rural facility, ACLS is offered multiple times a year. It is a highly recommended course for all clinical staff in the facility.

The class is given by nurse instructors and a respiratory therapist from various areas of the hospital who have been trained as instructors through Franklin County Ambulance Services and the AHA requirements are monitored through them.

The recertification course is for those staff who have taken ACLS and are already confident in their resuscitation skills and wish for a shorter course. The lead instructor and managers of these staff help determine if a person is ready for the recertification course.

Debra Donoghue, MSN, RN
CNE Coordinator

Revised 9/13/2019. DD
ACLS Recertification 2020
(Advanced Cardiac Life Support)

Class Dates:

<table>
<thead>
<tr>
<th>August</th>
<th>4th</th>
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<tbody>
<tr>
<td>September</td>
<td>15th</td>
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6 CONTACT HOURS

Course Objectives:
- Demonstrate Primary and Secondary assessment and CPR skills
- Demonstrate the establishment of a patent airway through airway devices/adjuncts
- Comprehend and apply cardiac arrest algorithm to a simulated patient
- Manage brady and tachyarrhythmias that can result in arrest
- Comprehend and apply ACLS algorithms for asystole and PEA
- Evaluate resuscitative efforts
- Model effective communication and teamwork

Prerequisites:
- Participants MUST be proficient at cardiac rhythm recognition.
- An online pretest with a passing score is required to enter this class.
- All participants must have a current BLS/CPR card and demonstrate proficiency during class.

Cancellation
You are required to cancel within 48 hours of a scheduled class if you cannot attend class. Exceptions are made for emergencies such as illness, family emergency, etc. A $25.00 fee will be applied for no call/no show.

Book Fees
Books are signed out in your name and delivered to your department. If the book is not returned, there is a book fee of $25.

Place:
AdventHealth Ottawa Conference Rooms
1301 S. Main Street, Ottawa, KS

Time:
8:00 AM - 2:30 PM

Cost:
$125 (For Non-AH Ottawa Employees)

How to Register:
(Pre-Registration IS REQUIRED)
1. Go to Connect (Ottawa Intranet)
2. Click on Employee Resources
3. Click on Education Classes

Have Questions?
Call CNE Coordinator, Debra Donoghue at 785-229-8404 or email debra_donoghue@adventhealth.com

*AdventHealth Ottawa is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course is approved for 6 contact hours applicable for APRN, RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing provider number LT0055-0905.
## Certificate of Attendance

<table>
<thead>
<tr>
<th>Participant Name</th>
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<tr>
<td>ACLS ReCert</td>
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<tr>
<td>Title of Course</td>
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<tr>
<td>AdventHealth Ottawa</td>
<td>RN Rhonda Schurz, RN Stephanie Anderson</td>
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<tr>
<td>Location</td>
<td>Instructor(s)</td>
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<td>Date(s)</td>
<td>Contact Hours</td>
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Advent Health Ottawa (previously Ransom Memorial Hospital) is an approved provider for Continuing Nursing Education of ARPN, RN, LPN and LMHT Re-licensure by KSBN. Kansas Provider Number LT 0055-0905. Please keep this copy for your individual records.

AdventHealth Ottawa  
1301 SOUTH MAIN STREET  
OTTAWA, KANSAS 66067  
(785) 229-8200

Nursing Education Coordinator
### ACLS AGENDA

**Recertification**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>8:00 - 8:15</td>
<td>Welcome, Introductions, and Course Administration</td>
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<tr>
<td>8:15 - 8:25</td>
<td><strong>Lesson 1</strong>: ACLS Course Overview and Organization (10)</td>
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<tr>
<td>8:25 - 8:40</td>
<td><strong>Lesson 2</strong>: The Science of Resuscitation (15)</td>
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<tr>
<td>8:40 - 8:55</td>
<td><strong>Lesson 3</strong>: Systematic Approach (15)</td>
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<tr>
<td>8:55</td>
<td>Break</td>
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<tr>
<td>Divide into 2 groups (40)</td>
<td>Testing Station: High Quality BLS (20)</td>
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<tr>
<td>9 - 9:20</td>
<td>Group 1</td>
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<tr>
<td>9:20 - 9:40</td>
<td>Group 2</td>
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<tr>
<td>Instructor:</td>
<td></td>
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<tr>
<td>9:40 - 10:00</td>
<td>Break</td>
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<tr>
<td>One large group:</td>
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<tr>
<td>10:00 - 10:20</td>
<td><strong>Lesson 6</strong>: Technology Review (20)</td>
</tr>
<tr>
<td>10:20 - 10:40</td>
<td><strong>Lesson 7</strong>: Team Dynamics and Megacode (20)</td>
</tr>
<tr>
<td>Divide into 2 groups (60)</td>
<td>Learning Station: Megacode Practice (20)</td>
</tr>
<tr>
<td>10:40 - 11:40</td>
<td>Group 1</td>
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<tr>
<td>11:40 - 12:30</td>
<td>Lunch on your own</td>
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<tr>
<td>Megacode Test</td>
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<tr>
<td>12:30 - 1:30 (60)</td>
<td>Megacode Test (20)</td>
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<tr>
<td>Instructor:</td>
<td></td>
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<tr>
<td>1:30 - 2:30</td>
<td>Written Exam &amp; Remediation (60)</td>
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<tr>
<td>2:30 p.m.</td>
<td>Class Ends</td>
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6 Contact Hours

Rev 5/20. DD
Advent Health Ottawa

Program Title: ACLS Recert
Instructors: RNs Rhonda Schurz, Stephanie Anderson

Program Number:

Date:

<table>
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<tr>
<th>Rating Scale</th>
<th>(1) Strongly Disagree</th>
<th>(2) Disagree</th>
<th>(3) Neutral</th>
<th>(4) Agree</th>
<th>(5) Strongly agree</th>
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<tr>
<td><strong>Course Objectives</strong></td>
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</tr>
<tr>
<td>1. Demonstrate primary &amp; secondary assessment &amp; CPR/AED skills</td>
<td>1</td>
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<td>2. Demonstrate establishment of a patent airway through airway devices and adjuncts during skills stations.</td>
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<tr>
<td>3. Comprehend and apply cardiac arrest algorithm to a simulated patient</td>
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<tr>
<td>4. Manage brady and tachyarrhythmias that can result in arrest</td>
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<tr>
<td>5. Comprehend and apply ACLS algorithms for asystole &amp; PEA</td>
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<td>6. Evaluate resuscitative efforts</td>
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<tr>
<td>7. Model effective communication &amp; teamwork</td>
<td>1</td>
<td>2</td>
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</table>

**Program Content and Presentation**

1a. The instructor, Rhonda Schurz, was knowledgeable on the content. | 1 | 2 | 3 | 4 | 5 |
| 1b. The instructor, Stephanie Anderson, was knowledgeable on content. | 1 | 2 | 3 | 4 | 5 |
| 2. The teaching methods used were adequate. | 1 | 2 | 3 | 4 | 5 |
| 3. The time span was adequate. | 1 | 2 | 3 | 4 | 5 |
| 4. The course was well organized. | 1 | 2 | 3 | 4 | 5 |
| 5. The information was useful to your work setting. | 1 | 2 | 3 | 4 | 5 |
| 6. The performance skills stations were useful. | 1 | 2 | 3 | 4 | 5 |
| 7. The course objectives/expectations were met. | 1 | 2 | 3 | 4 | 5 |
| 8. The environment was conducive to learning. | 1 | 2 | 3 | 4 | 5 |

10. What was the best part of the course?

11. What improvements would be helpful for the course or instructor? What other topics are of interest?
ATTENDANCE ROSTER
ACLS RECERT CLASS

Approved Provider: AdventHealth Ottawa
Address: 1301 S. Main Street, Ottawa, KS
Agency Presenting Course: Ransom Memorial Hospital
Course Title: ACLS

Provider Number: LT0055-0905
Phone Number: 785-229-8200
Program Number: 
Date(s): 

Instructor(s): RNs Rhonda Schurz, Stephanie Anderson
Course Director: RN Stephanie Anderson
Coordinator: Debra Donoghue RN, MSN

**Instructor: Please note late entrance and early leave times.**

<table>
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<tr>
<th>Name (sign below) (Print if not typed in)</th>
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<th>License</th>
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</tr>
</tbody>
</table>
CURRICULUM VITAE
Stephanie R. Anderson RN, B.S.N.
2454 Idaho Rd
Williamsburg, Ks 66095
785-418-4365
Stephanderson2001@yahoo.com

EDUCATION
Pittsburg State University
BSN May 1997

PROFESSIONAL LICENSURE & CERTIFICATIONS
Kansas State Board of Nursing 13-78946-091 Exp 09/30/21
ACLS Instructor Exp 2/28/2021
BLS Instructor Exp 2/28/2021
ENPC Exp 4/30/2022
TNCC Exp 3/31/21
PALS Exp 5/31/2021
CATN 11/2007
Emergency Nurses Association TNCC Instructor TNCC-444135 current Edition 7

PROFESSIONAL EXPERIENCE

April 1998-December 1999 Worked as a Nursing Supervisor in 55 bed community hospital, Real time oversight management of the hospital and resource backup for Emergency Department, Intensive Care Unit, Labor and Delivery Unit and Medical-Surgical Unit.

December 1999-September 2000 Worked as a staff nurse in the Labor and Delivery Unit. An 8 bed unit responsible for the care of Laboring mothers and Newborns.

September 2000-July 2011 Worked as a staff nurse in the Emergency Department. A 7 bed ER with 8,000 to 12,000 visits per year. Responsible for care and treatment of all emergency patients. Worked with Nurse Manager in staff education and development. Preceptor of new hires.

July 2011-February 2013 Worked as staff nurse/Charge nurse in the Operating Room/Ambulatory Care and Post Anesthesia Care Unit. Responsible for all aspects of care for the Peri-surgical patient. Responsible for staffing assignments and education in the Ambulatory Care Unit.

February 2013-Sept 2016- Worked as a staff nurse and education coordinator in the Emergency Department. More responsibility for education and staff development. Assisting the Nurse Manager as needed in implementation of new initiatives including new stroke guidelines for Stoke Ready status of the hospital, Stemi updates and Trauma initiative.
April 2017-August 2019 Worked as Clinical Nurse Educator for all hospital nursing staff. Developed a CNA competency and retreat day for staff education and development. Presented information to staff in the emergency department and house supervisors on Left ventricular assist devices. Worked on house wide nursing competencies to include malignant hyperthermia and sepsis. Work with staff on daily basis to update on changing policy and procedures. Work with administration team on development of new initiatives and staff development processes.

August 2019-Present-Worked as the Inpatient Nurse Manager for a 28 bed Medical Surgical Unit. Worked to implement a Cerner transition and transition to New equipment. Have been responsible for staffing, evaluations, education and policy and procedure review. Continue to work closely with Executive level leaders on implementing new initiatives and staff development.

2002-December 2016—University of Kansas Medical Center, Kansas City, Kansas. Emergency Department as a staff nurse. Work for a Level 1 Trauma Center caring for patients of all ages in this busy teaching hospital. Annual Emergency Departments visits over 60,000. Have cared for many trauma, burn, and transplant patients. Has served either part-time or PRN in this high acuity Emergency Department. Attends annual training and in services as offered.

1997-1999- University of Kansas Medical Center, Kansas City, Kansas. Telemetry and Intermediate Care Unit as a Nurse. Was responsible for the treatment and care of patients requiring telemetry monitoring and step down ICU patients on long term ventilator support. Worked as a Unit Coordinator responsible for staffing assignments and flow of the department.

TEACHING EXPERIENCE
April 2017 –August 2019-Began new position as Clinical Nurse Educator, working with staff on new initiatives, policies and procedures. Created a CNA boot camp for staff, worked with team to update and implement new pediatric guidelines and staff competency related to care of the pediatric patient. Work closely with the trauma department to implement new procedures related to advancing trauma level of care. Coordinates with outside vendor and educators to bring in services to staff. Created numerous educational resources for staff to include LVAD, Code Blue and rapid response, pediatric assessment, Cardizem update, Rib and Sternal fracture care update, Trauma update, Malignant Hyperthermia. CIWA and others. Severe on several committees for Nursing Leadership, Peer Review, Culture Committee, Trauma Interdisciplinary Committee, Resuscitation Committee.

2003-Intravenous Conscious Sedation Course-Prepared a 3-contact hour educational class for all RN’s in the hospital on conscious sedation. On the planning committee that implemented a new policy and update employees on the changes. In preparation for this course I took an advanced conscious sedation course in Chicago, IL, and became a content expert and train the trainer capable. This course included assessment, pre and post procedure checklists and detailed information about the policy change.
2006-Present ACLS Instructor, I became an instructor through the Lawrence Douglas County Fire Medical Center. I have taught all topics in ACLS from Acute Coronary, Stroke, CPR/AED, and Respiratory Management to all parts of the different Algorithms including equipment operations (Defibrillation, Synchronized Cardioversion and Pacing). I have taught ACLS at both Ransom Memorial Hospital and Lawrence Memorial Hospital. While teaching at RMH I am the course director and am in charge of scheduling the class, arranging instructions, classroom set up and remediation if needed. I also include a section called Hunt and Find where our employees can get their hands on our crash cart and really look through it so during a code they are better prepared. I also include our special policies for STEMI and Stroke. I also offer physicians ACLS yearly for all RMH physicians. Noted a need for additional rhythm education so added a rhythm recognition portion to our current ACLS class. Have attended updates as required by the American Heart Association.

2006-2010- ENPC Instructor. Was an instructor for ENPC at Lawrence Memorial Hospital and at KU Medical Center Teaching Triage, Care of Special Needs children, and Psychosocial Management as well as Childhood Illness and trauma lectures. Taught and tested the hands-on portion of the course including Triage and Trauma Nursing Process.

2007-Present TNCC Instructor. Taught TNCC for KU Medical Center for several years. Most recently completing the 7th edition update. We were able to bring TNCC to Ransom Memorial Hospital twice. I have taught Initial assessment, Airway and Ventilation, Shock, Abdominal Trauma, Thoracic Trauma, Ocular Trauma, Spinal Cord Injuries, Musculoskeletal Trauma, Special populations: Pregnant, Pediatric and Older Adult trauma patients, Psychosocial support and Stabilization and Transport. There are also hands on stations including airway, spinal immobilization and trauma nursing process that I have both taught and tested participants on.

2006-2010- PALS Instructor. I have taught PALS in the past at Lawrence Memorial Hospital and 1 class at Ransom Memorial Hospital I have taught shock, respiratory management and algorithms.

1999-Present - Have been a preceptor for many new employees and acted as a recourse person for departmental staff. Recently attended a Preceptor Academy in Blue Springs, MO. I also helped develop many departmental in-services and educational teaching. I have helped with the planning and implementation of hospital wide nursing competency to include sepsis, rapid response team, chest tube placement. I have taken a more formal role starting in 2013 as Emergency Department Staff Educator. I am now responsible for keeping track of staff education and development. Including planning competencies for the department.

PREVIOUS COMMITTEES & ACTIVITIES
I have been a member of the Pharmacy action committee and Code Blue Committee. I help in annual competency fair and evaluation of staff. I have developed several age specific competencies for our annual house wide competency fair. I have done specific competencies for sepsis, rapid response team, and code blue.
I have been a member of the risk management/peer review committee and the Patient and
Family advisory council.

PERTINENT CONTINUING EDUCATION
Every year I attend several continuing education events for cardiac, stroke and trauma. In Nov 2010, I attended the national update of American Heart Association where major changes where announced to the new format of ACLS. I attended a conference for Nursing Educators about teaching different generations of nurses.
September 12, 2015- I attended a Simulation Conference at Johnson County Community College in preparation for Ransom Memorial Hospital’s first high fidelity Simulation mannequin.
I have developed many themes to use on the simulation mannequin to assist with moderation sedation education, ACLS and rapid response.
November 2016-attended the training session on the simulation mannequin and educated on how to write themes.
Have developed my own spreadsheets and check off sheets and curriculum for keeping track of the people I have educated on departmental level as well as for other departments and outpatient areas.
April 2016- I attended a Trauma Registry Conference in Wichita, Ks for advanced information of the Kansas State Trauma Registry program.
2017-I attended 2 Pediatric Symposia one on Trauma and one on General Pediatric Care, I have attended Cardiovascular practice updates on Aortic Stenosis.
February 2018-Attended Cardiovascular practice update on A-Fib.
September 2019-AdventHealth Leadership conference
November 2019-Cerner iConnect implementation
June 2020-Member of the Epic Transition team
CURRICULUM VITAE
Rhonda J. Schurz, RN
1301 S. Main
Ottawa, Ks. 66067
758-229-8277
913-653-5910
Rhonda.schurz@adventhealth.com

EDUCATION
May 1990 Licensed Practical Nurse, Colby Community College, Colby Kansas
May 1991-present: Registered Nurse, Associate Degree, Colby Community College, Colby Kansas
June 2001-December 2016: Emergency Medical Technician Phillips County, Phillipsburg, Ks.

PROFESSIONAL LICENSURE & CERTIFICATIONS
Nursing License, Kansas State Board of Nursing- May 1991 to present
Emergency Medical Technician- June 2001-December 2016
Advanced Cardiac Life Support Instructor- June 2007 to present
Advanced Life Support Instructor update February 22, 2019
Basic Life Support Instructor- June 2005 to present
Basic Life Instructor update February 13, 2019
Pediatric Advanced Life Support- March 2016 to present

PROFESSIONAL EXPERIENCE & ACHIEVEMENTS
May 1991 to August 2016 at Phillips County Health Systems-Charge, ER and Med Surgical nurse, supervised work performance of nursing staff and mentored/oriented new nurses to the unit in terms of patient care, staff relations and efficiency of service

November 1, 2016 to present at Ransom Memorial/Advent Health of Ottawa, Ks., Med-Surg Charge Nurse and Floor nurse. Range of duties consisting of supervised work performance of nursing staff, and
mentoring/orientating new staff to the unit in terms of patient care, staff relations, and efficiency of service.

October 2009 to August 2016-Outpatient Clinic Patient Coordinator at Phillips County Health Systems, managed and coordinated specialty clinics, mentored staff to clinic functions and provided assistance to Clinic Providers.

October 2010-August 2016 Risk Manager and Quality Director at Phillips County Health Systems, consulted with and advised committees and Medical Staff on matters pertaining to Risk Management and Quality Improvement

June 2001 to present- Emergency Medical Technician at Phillips County EMS, provided emergency medical and trauma care in the field in accordance with protocols and guidelines established by the EMS Medical Director. Mentored and supervised basic EMT’s and First Responders prior to and during transport of patients.

May 2016- Phillips County Health Systems received the Kansas Health Care Collaborative Merit Award for Leadership and Achievement in Quality Improvement and Patient Safety.

June 2016-Recipient of the “Beacon of Light” award at Phillips County Health Systems, awarded this honor by the Medical Staff Committee for showing a strong work ethic, positive attitude and commitment to patients their families and staff.

TEACHING EXPERIENCE

2016 to present-Basic Life Support instructor to staff at Ransom Memorial/ Advent Health, Ottawa, Ks.

2016 to present-Advanced Life Support instructor to staff at Ransom Memorial/ Advent Health, Ottawa, Ks.

2005-August 2016-Basic Life Support instructor to staff at Phillips County Health Systems, Phillips County EMS staff and Freshman class at Logan USD 326 school system.

2007 to August 2016-Advanced Cardiac Life Support instructor to nursing staff at Phillips County Health Systems and Phillips County EMS Advanced EMT’s.

Rhonda Schurz, Curriculum Vitae, July 7, 2020
**Foundational Facts**

**Targeted Temperature Management**

- TTM is the only intervention demonstrated to improve neurologic recovery after cardiac arrest.
- The optimal duration of TTM is at least 24 hours. Comparative studies of the duration of TTM have not been performed in adults, but hypothermia for up to 72 hours was used safely in newborns.
- Healthcare providers should monitor the patient's core temperature during TTM by using an esophageal thermometer, bladder catheter in nonuric patients, or a pulmonary artery catheter if one is placed for other indications. Axillary and oral temperatures are inadequate for measurement of core temperature changes.
- TTM should not affect the decision to perform PCI, because concurrent PCI and hypothermia are reported to be feasible and safe.

**Advanced Critical Care**

After coronary reperfusion interventions or in cases where the post–cardiac arrest patient has no ECG evidence or suspicion of MI, the high-performance team should transfer the patient to an ICU.

**Post–Cardiac Arrest Maintenance Therapy**

There is no evidence to support continued prophylactic administration of antiarrhythmic medications once the patient achieves ROSC.

**Life Is Why**

**Science Is Why**

Cardiovascular diseases claim more lives than all forms of cancer combined. This unsettling statistic drives the AHA's commitment to bring science to life by advancing resuscitation knowledge and research in new ways.

**References**


Long Term CNE Provider Checklist  
(K.A.R. 60-9-107)

Name of Provider: Blue Valley School District   LT 0174-0262

Name of Program Coordinator: Tara Asher, MSN, RN

- New Initial Application  X Renewal (Issue Date __)

Date Received: 6/4/2020  Date Review complete: 8/4/2020

Date to CNE Committee: September 2020

- Approved  - Not Approved:

- Approved Pending: _____________________________

Date Notified: _________________________________

<table>
<thead>
<tr>
<th>Information Required</th>
<th>Received</th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting</td>
<td>Received 6/4/2020</td>
<td></td>
</tr>
<tr>
<td>Renewal Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• If the long term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years as defined in the providers’ policy and procedures.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The name and address of the organization on the application</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>The name, education and experience of the program coordinator responsible for CNE</td>
<td>Tara Asher, MSN, RN</td>
<td></td>
</tr>
<tr>
<td>• Be a licensed professional nurse</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>• Have three years of clinical experience</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Have one year of experience in developing and implementing nursing education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

**Policies & Procedures:**

Written policies and procedures, including at least the following areas:

- Assessing the Need and planning for CNE activities  ✓
- Fee Assessment  ✓
- Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number".

- Notice of Change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days.

For long term providers, the policies and procedures for the Offering Approval Process shall include the following:

- A Summary of the Planning
- The Behavioral Objectives
- The Content, which shall meet the definition of CNE in KSA 65-1117
- The Instructor's Education and Experience, documenting knowledge and expertise in the content area
- A Current Bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both
- An offering Evaluation that includes each participant's assessment of the following:
  - The achievement of each objective
  - The expertise of each individual presenter

An approved provider may award any of the following:

- Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours
- Credit for fractions of hours over 30 mins to be computed towards a contact hour
- Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum
- Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results
- Clinical hours

**Documentation of Attendance**

Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall
require each participant to sign a daily roster, which shall contain the following information:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>✓</th>
</tr>
</thead>
<tbody>
<tr>
<td>The provider’s name, address, provider number, and coordinator</td>
<td></td>
</tr>
<tr>
<td>The date and title of the offering, and the presenter or presenters</td>
<td>✓</td>
</tr>
<tr>
<td>The participant’s name and license number and the number of contact hours awarded</td>
<td>✓</td>
</tr>
</tbody>
</table>

Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>✓</th>
</tr>
</thead>
<tbody>
<tr>
<td>The provider’s name, address, provider number, and coordinator</td>
<td></td>
</tr>
<tr>
<td>The participant’s name and license number, and the number of contact hours awarded</td>
<td>✓</td>
</tr>
<tr>
<td>The title of the offering</td>
<td>✓</td>
</tr>
<tr>
<td>The date on which the offering was completed</td>
<td>✓</td>
</tr>
<tr>
<td>Either the completion of a posttest or a return demonstration</td>
<td>✓</td>
</tr>
</tbody>
</table>

**Certificate of Attendance/CE Transcript**

A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider.

<table>
<thead>
<tr>
<th>Requirement</th>
<th>✓</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each certificate and each CE transcript shall be complete before distribution to the participant</td>
<td></td>
</tr>
</tbody>
</table>

Each certificate and each CE transcript shall contain the following information:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>✓</th>
</tr>
</thead>
<tbody>
<tr>
<td>The provider’s name, address and provider number</td>
<td></td>
</tr>
<tr>
<td>The title of the offering</td>
<td>✓</td>
</tr>
<tr>
<td>The date or dates of attendance or completion</td>
<td>✓</td>
</tr>
<tr>
<td>The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded</td>
<td>✓</td>
</tr>
<tr>
<td>The signature of the individual responsible for the providership</td>
<td>Sample does not have Tara’s name and signature</td>
</tr>
<tr>
<td>The name and license number of the participant</td>
<td>✓</td>
</tr>
</tbody>
</table>

**Recordkeeping & Storage**

For each offering, the approved provider shall retain the following for two years:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>✓</th>
</tr>
</thead>
<tbody>
<tr>
<td>A summary of the planning</td>
<td>✓</td>
</tr>
<tr>
<td>A copy of the offering announcement or brochure</td>
<td>✓</td>
</tr>
<tr>
<td>The title and objectives</td>
<td>✓</td>
</tr>
</tbody>
</table>
- The offering agenda or, for independent study, pilot test results
- A bibliography
- A summary of the participants' evaluations
- Each instructor’s education and experiences
- Documentation to verify completion of the offering

The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals

**Program Evaluation Plan**
For long-term providers, a copy of the total program evaluation plan

**Two Proposed Offerings**
The provider shall submit two proposed offerings, including the following:

<table>
<thead>
<tr>
<th>#1 “Vaping Naysh” Implications for Adolescents</th>
<th>#2 Reportable Diseases in Kansas</th>
</tr>
</thead>
<tbody>
<tr>
<td>• A summary of planning</td>
<td>✓</td>
</tr>
<tr>
<td>• A copy of the offering announcement or brochure</td>
<td>✓</td>
</tr>
<tr>
<td>• The title and behavioral objectives</td>
<td>✓</td>
</tr>
<tr>
<td>• The offering agenda or, for independent study, pilot test results</td>
<td>✓</td>
</tr>
<tr>
<td>• Each instructor’s education and experience</td>
<td>✓</td>
</tr>
<tr>
<td>• A current bibliography</td>
<td>✓</td>
</tr>
<tr>
<td>• The offering evaluation form</td>
<td>✓</td>
</tr>
</tbody>
</table>

06/2019

Review of renewal application completed by Carol Moreland, MSN, RN
Reference No.: 24626  Date submitted: Jun 4 17:39 2020
radio ~ Renewal
Providername ~ Blue Valley School District Student Services
Providernum ~ 0174-0262
Legalbody ~ Blue Valley School District #229
Address ~ 13020 McDuff Ave
Address2 ~ Overland Park, KS 66223
Telephone ~ 913 624-2883
Email ~ tasher@bluevalleyk12.org
Coordinator ~ Tara Asher MSN RN
Date ~ 06-04-2020
Planning ~ A written survey is produced by the Staff Development/CNE Advisory Subcommittee and distributed to the full nursing staff annually. Requests and needs identification for Continuing Nursing Education offerings may also be submitted at any time by school nurses, to the Coordinator of Nursing or Advisory Committee members during monthly staff meetings or via e-mail.

The target population is the nurses employed by the Blue Valley School District. Blue Valley school nurses are all registered nurses in the state of Kansas who function independently from any hospital or clinic setting. Educational needs of the nurses are assessed through informal dialogue during monthly staff meetings throughout the school year, observations of new clinical practice issues/ procedures, and through an annual written survey of the nurses. The Staff Development Committee made up of representatives from all levels of practice (elementary, middle, school, and high school), meet each academic quarter to discuss Staff Development issues and the CNE Advisory Subcommittee meets annually to plan the upcoming academic year's CNE offerings based on this input and observations to provide learning experiences intended to build and enhance the practice, education, leadership, and research activities of the professional nurses to improve the health outcomes of the Blue Valley School District students and community.

Feeassessment ~ No fee is charged to district employed nurses or sub nurses for the regular continuing education programs as they are expected to attend District Design days in their content area as a part of their contract. No refunds are provided since no fee is charged.

Advertisement ~ The Professional Development Calendar is available on the Blue Valley School District website which publishes all district-designed offerings. The district-designed programs are the programs offering CNEs. Additionally Outlook invitations are sent to each nurse in the Blue Valley School District, followed by an e-mail reminder prior to the offering date. These announcements include the following statement:

Blue Valley School District is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___contact hours applicable for RN, LPN, or LMHT relicensure. Kansas State Board of Nursing Provider Number: KSBN LT 0174-0262

Approvalprocess ~ Summary of Planning: After consideration of the annual Needs Assessment Survey results and the informal input of the school nurses related to their continuing educational needs and observations described pursuant to 60-9-107 b (3) (A) above, a list of presentation offerings is developed by the Advisory Committee.

Behavioral Objectives and Content: Measurable learning goals are developed in collaboration with the Advisory Committee and the selected presenter with the objective of providing learning experiences intended to build and enhance the practice, education, leadership, and research activities of the professional nurses to improve the health outcomes of the Blue Valley School District students and community.

Instructor's education and expertise: Instructors are selected on the basis of their expertise in the area of educational need as identified by the nurses. The Advisory Committee will review the background of the proposed presenter to determine if the presenter has the necessary background to present on a given topic. Evaluation forms for each offering will provide the opportunity for each participant to evaluate the expertise of each presenter.

Current bibliography: Instructors are to provide a current bibliography (books not published more than 10 years ago and periodicals not dated more than 5 years ago) for the presentation topic to demonstrate evidence-based information and to support further study of the topic presented.

Offering evaluation: Each program is evaluated by participants for learner achievement of each identified objective and these evaluations are collected and reviewed following the program.
documented on the offering agenda for actual time attended (30 minutes of participation equals 0.5 CNE and 50 minutes of participation in a learning experience equals one CNE). Contact hour means 50 total minutes of participation in a learning experience. Provisions for partial credit will not be available. Some allowance for late arrival and early dismissal will be granted but not to exceed 10 minutes for every two hours of contact except where prior approval has been given by the CNE coordinator.

Instructor credit: Instructor credit is awarded to individual nurses who prepare and present CNE. A 50 minute presentation equals two contact hours of instructor credit. The minimum presentation length is 30 minutes.
Independent Study: We do not presently offer independent study.

Pilot testers: Pilot testers have not been utilized in the past, however, if they are used contact hours would be determined by totaling all time and dividing by number of testers.

verify completion — Process for verifying participation and completion of the offering: The Blue Valley Continuing Nurse Education Attendance Roster will be used in Blue Valley CNE offerings. The roster will be used as nurses arrive to sign in and they will be required to initial or sign for second half day programs if offered. Offerings will consist of a minimum of one contact hour. The roster contains the provider’s name, address, provider number and coordinator, the date and title of the offering and the presenter(s), the participant’s name and license number, and the number of contact hours awarded. The CNE coordinator or designated CNE Advisory Committee member will supervise and monitor the registration process.

Independent Study is not offered.

Certificate: A completed certificate of attendance is awarded to participants after completion of the offering. Each certificate contains the provider’s name, address, the provider number, title of the offering, date of attendance, number of contact hours awarded, the signature of the CNE coordinator responsible for the providership, and the name and license number of the participant and is completed prior to distribution to the participant.

recordkeeping — Process for record keeping and record storage: The file for the CNE program will be maintained in a locked cabinet in the office of the program coordinator. These records will include the summary of the planning, copy of announcements, title and objectives, offering agenda, bibliography, evaluation summaries, signed attendance rosters, and vitae for instructors of each offering. It will also include a certificate sample with title of the CNE of each program, the objectives and any hand-out presentation material provided during the presentation, and evaluation sheets completed by the attendees.

notice of change — Process for notice of change of coordinator or required policies: In the event of a change of coordinator or required policies, notice will be provided to the board in writing within 30 days.

program evaluation — a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions(60-9-105 (9))

Submission date ~ 06-4-2020 17:39:57
Form ID ~ 1672730
Addendum 1

Professional Development Calendar/Notification
Professional Learning Calendar | 2019-2020
Designated time for professional learning & training when school is not in session.

Pre-service schedule
*New staff report 8/1; all staff report 8/9; students report 8/15

<table>
<thead>
<tr>
<th>DATE</th>
<th>MORNING</th>
<th>AFTERNOON</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 1-7th</td>
<td>Blue Valley Onboarding</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August 9th</td>
<td>Rally in the Valley @ BWV</td>
<td>Secondary Staff 9:45-10:45, Lunch 11:30 – 1:00, Elementary Staff 1:45-2:45</td>
<td></td>
</tr>
<tr>
<td>August 12th</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>August 13th</td>
<td>District-Design</td>
<td></td>
<td>District PL: 8:00 – 11:15</td>
</tr>
<tr>
<td>August 14th</td>
<td>Orientation Day</td>
<td></td>
<td>Contract hours</td>
</tr>
<tr>
<td></td>
<td>6th &amp; 9th Grades</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building-Designed Time = 1 day (MS/HS); 1.5 (ES)</td>
<td>Teacher-Designed Time = 1.5 days</td>
<td>(Principal &amp; BLT decide schedule)</td>
<td></td>
</tr>
</tbody>
</table>

Calendar Designated Dates

<table>
<thead>
<tr>
<th>DATE</th>
<th>MORNING</th>
<th>AFTERNOON</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 23rd</td>
<td>Building-Design</td>
<td>Building-Design</td>
<td>ES &amp; MS only Contract hours</td>
</tr>
<tr>
<td>October 18th</td>
<td>Building-Design</td>
<td>Grade Prep</td>
<td>Contract hours</td>
</tr>
<tr>
<td>October 21st</td>
<td>District-Design</td>
<td>Building-Design</td>
<td>District PL: 8-11:15</td>
</tr>
<tr>
<td>*January 2nd</td>
<td>Building-Design</td>
<td>Teacher-Design</td>
<td>Contract hours</td>
</tr>
<tr>
<td>*January 3rd</td>
<td>Building Design</td>
<td>Building-Design</td>
<td>Contract hours</td>
</tr>
<tr>
<td>January 21st</td>
<td>District-Design</td>
<td>Building-Design</td>
<td>District PL: 8-11:15</td>
</tr>
<tr>
<td>February 18th</td>
<td>District-Design</td>
<td>Building-Design</td>
<td>District PL: 8-11:15</td>
</tr>
<tr>
<td>March 13th</td>
<td>Building-Design</td>
<td>Grade Prep</td>
<td>Contract hours</td>
</tr>
<tr>
<td>March 23rd</td>
<td>Building-Design</td>
<td>Building-Design</td>
<td>Contract hours</td>
</tr>
<tr>
<td>April 20th</td>
<td>District-Design</td>
<td>Building-Design</td>
<td>District PL: 8:00 – 11:15</td>
</tr>
<tr>
<td>May 28th</td>
<td>N/A</td>
<td>Grade Prep</td>
<td>Contract hours</td>
</tr>
</tbody>
</table>

*January 2nd & 3rd - 1.5 days of building-design; .5 day of teacher-design (Principal & BLT decide schedule)
Hello Everyone-
Tuesday January 21st is a Professional Development day, AM is District Designed, PM is Building
Designed. Agenda is listed below. Please report to your administer or classroom teacher where you will
be. Please let me know if you are unable to attend so I can get you the information.

Report to District Office to the District Commons Room. If your badge does not get you in the door,
please go to the door near the flag pole and the receptionist will give your directions to the District
Office Commons room. (15020 Metcalf Ave., Overland Park)

Afternoon professional development is building designed, *please attend any building designed plans. If
you plan on attending the afternoon session, check with you building administration so they know
where you are. Afternoon nurse professional development starts at 1:00 pm in the High Plains Room.

Agenda 1/21/2020
Moring-District Commons Room
8:00am Welcome
8:00am Jamie Katz-JCHD: Vaping Education/Community View
9:30am Chlo Rizzo- BV Security Manager: Vaping Education/Consequences
10:30am Dr. Jennifer Dioszeghy M.D. and Amanda Olinger, DO, MA, FAAP-KU Medical Center
Pediatrics, Marillac: Vaping Education/Treatments –“Vaping Naysh” (1.5 CEU)
12:00 pm Lunch on your own

PM Building Designed-Please check with Building Schedule for PD commitments. *In the High
Plains Room at District Office*Please attend any Building Design activity
1:00 pm Candy Hawking-BV Wellness
2:30 pm Sunti Wathanacharoen-Asthma Insight-All Building Nurses

*Education and times are subject to change due to schedule and weather.

Blue Valley School District is approved as a provider of continuing nursing education by the Kansas
State Board of Nursing. These course offerings are approved for 1.5 hours applicable for RN, LPN, or
LMHT relicensure. Kansas State Board of Nursing Provider Number: KSBN LT 0174-0262.

If your are unable to attend, please notify me in advance.

Tara Asher MSN, RN
Blue Valley Schools District Nurse Coordinator
Hilltop Campus
7700 W. 143rd St
Overland Park, KS 66223
(913) 624-2883
tasher@bluevalleyk12.org
Addendum 2

Sample Forms

(Attendance Roster, Certificate)
# Continuing Nurse Education - Attendance Roster

**Provider:** Blue Valley School District Student Services  
**Provider Number:** KSBN LT 0174-0252  
**Coordinator's Signature:**  
**Dates:**  
**Location:** BVSD; 15020 Metcalf; OP KS 66223  
**CNE earned:** 2 Contact hour

<table>
<thead>
<tr>
<th>Participant's name (Print)</th>
<th>Signature</th>
<th>Address (give email address to send certificate)</th>
<th>Nursing License#</th>
<th>Contact hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td>2</td>
</tr>
</tbody>
</table>
Certificate of Completion
Continuing Nurse Education credit

This is to certify
Vickie Murphy
KS Nursing License No.
is awarded two (2) contact hours for completing

504 — What Nurses Need to Know

On October 10, 2014
Blue Valley School District #229
15020 Metcalf, Overland Park, Kansas 66223

____ Independent Study ______ Instructor Hours _______ 2____ Contact Hours

Dated this 10th day of October 2014

__________________________________________
Donna Missimer, R. N.
District Continuing Nurse Education Coordinator
Addendum 3

Total Program Evaluation

by Tara Asher (present CNE Coordinator)
<table>
<thead>
<tr>
<th>Area</th>
<th>Frequency</th>
<th>Resp. Person</th>
<th>Criteria</th>
<th>Findings</th>
<th>Actions/Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>Annually</td>
<td>CNE Coordinator and Director of Student Services</td>
<td>Review job description</td>
<td>The District Coordinating Nurse is the CNE Coordinator and will coordinate activities of the district school nurses not only as they apply to health education, but also as they apply to health services. Qualification: Registered Nurse; Master's degree is preferred; acknowledged leader among teaching and nursing peers; demonstrated excellence in teaching; skills in staff development; knowledge about current trends and research in subject area; ability to coordinate curriculum development and to monitor its progress; demonstrated ability to create positive relationships with teachers, nurses, and administrators; ability to balance student-centered philosophy with content and nursing expertise.</td>
<td>No change recommended at this time</td>
</tr>
<tr>
<td>Policies:</td>
<td></td>
<td></td>
<td>Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning</td>
<td>The survey was appropriate and yielded accurate data based on the results of program evaluations. Program evaluations were tallied and summary indicated that the educational needs of the target audience were met by the programs provided.</td>
<td></td>
</tr>
<tr>
<td>Assess need, planning</td>
<td>Annually</td>
<td>CNE Coordinator and CNE Advisory Committee</td>
<td>Policy meets organization and customer needs</td>
<td>Currently, no fee was charged for staff of Blue Valley School District which is consistent with the practice across disciplines within the district.</td>
<td>Continue current practice; No change recommended at this time.</td>
</tr>
<tr>
<td>Fee Assessment</td>
<td>Annually</td>
<td>CNE Coordinator</td>
<td>Review to be certain they reflect necessary information</td>
<td>The current announcement was by Annual District Calendar, Outlook Calendar and district e-mail and has contained all necessary information.</td>
<td>Continue current practice; No change recommended at this time.</td>
</tr>
<tr>
<td>Announcement</td>
<td>Annually</td>
<td>CNE Coordinator and CNE Advisory Committee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Policies: Offerings approval process</td>
<td>Annually</td>
<td>CNE Coordinator/Advisory Committee</td>
<td>Review policies and compare to KSBN requirements</td>
<td>Each offering was planned based on needs assessment and staff survey and was reviewed to ensure that it was designed to enhance the knowledge, skills, and attitudes related to school nursing and consisted of no less than 1 contact hour.</td>
<td>Continue current practice; No change recommended at this time.</td>
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<tr>
<td>Policies: Awarding contact hours</td>
<td>Annually</td>
<td>CNE Coordinator/Advisory Committee</td>
<td>Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit</td>
<td>Contact hours were awarded as documented on the offering agenda for actual time attended (30 minutes of participation equals 0.5 CNE and 50 minutes of participation in a learning experience equals one CNE). Provisions for partial credit are not available. Some allowance for late arrival and early dismissal is granted but not to exceed 10 minutes for every two hours of contact except where prior approval has been given by the CNE coordinator. No CNE were awarded for programs that did not receive offering approval by the CNE Coordinator and/or Advisory Committee in line with KSBN requirements. Instructor credit is awarded to individual nurses who prepare and present CNE. A 50 minute presentation equals two contact hours of instructor credit. The minimum presentation length is 30 minutes. Pilot testers have not been utilized in the past, however, if they are used in the future, contact hours will be determined by totaling all time and dividing by the number of testers. We do not presently offer independent study.</td>
<td>Continue current practice; No change recommended at this time.</td>
</tr>
<tr>
<td>Policies: Verifying participation/completion</td>
<td>Annually</td>
<td>CNE Coordinator</td>
<td>Review rosters and certificates; compare to KSBN requirements</td>
<td>Rosters were reviewed and contained the provider’s name, address, provider number and coordinator, the date and title of the offering and the presenter(s), the participant’s name and license number, and the number of contact hours awarded according to KSBN requirements. Participants were required to sign in at the beginning of each offering and were not allowed to miss more than 10 minutes of a two-hour program. This process was supervised by the</td>
<td>Continue current practice; No change recommended at this time.</td>
</tr>
<tr>
<td>Policies:</td>
<td>Annuality</td>
<td>Role</td>
<td>Activity</td>
<td>Notes</td>
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<tr>
<td>Record keeping</td>
<td>Annually</td>
<td>CNE Coordinator</td>
<td>Audit contents of files for compliance with KSBN requirements</td>
<td>Notebooks of past CNE programs are kept in notebooks in secure file cabinet at the office of the CNE Coordinator. These are available upon request and contain Curriculum Vitae of speakers, objectives, bibliographies, sign-in sheets, sample certificates, evaluation sheets and evaluation summary along with any PowerPoint copies and/or handouts provided by the presenter. Continue current practice; No change recommended at this time.</td>
<td></td>
</tr>
<tr>
<td>Policies:</td>
<td>As needed</td>
<td>CNE Coordinator</td>
<td>Review procedures for changes reported to KSBN</td>
<td>The CNE Coordinator remained the same as previous year and met the criteria for KSBN approval. Continue current practice with respect to KSBN notification.</td>
<td></td>
</tr>
<tr>
<td>Total Program Evaluation effectiveness</td>
<td>Annually</td>
<td>CNE Coordinator/Advisory Committee</td>
<td>Review total program evaluation and compare contents to KSBN requirements</td>
<td>The CNE program is evaluated using two methods. First, for each session, an evaluation form will be completed by participants who will rate the presenter on a) general presentation skills and b) coverage of learner objectives. A second form of evaluation will consist of an annual survey designed by the program coordinator which will be distributed to the school nurses. The purpose of this survey will be to provide the nurses the opportunity to assess the overall effectiveness of the CNE program and its effectiveness in meeting staff needs. Data will be reviewed by the Advisory Committee. Continue current practice; No change recommended at this time.</td>
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<tr>
<td>Committee and will be analyzed for trends which impact future CNE development.</td>
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</tr>
<tr>
<td>Area</td>
<td>Reviewed by</td>
<td>Date Evaluated</td>
<td>Results</td>
<td>Action Taken</td>
<td></td>
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</tr>
<tr>
<td>Organization and Philosophy</td>
<td>Advisory Committee and Coordinator</td>
<td>4/10/2020</td>
<td>Reviewed. No changes recommended</td>
<td>None.</td>
<td></td>
</tr>
<tr>
<td>Goals and Objectives of KSBN</td>
<td>Advisory Committee and Coordinator</td>
<td>4/10/2020</td>
<td>Reviewed. No changes recommended</td>
<td>None.</td>
<td></td>
</tr>
<tr>
<td>Budget</td>
<td>Advisory Committee and Coordinator</td>
<td>4/10/2020</td>
<td>Discussion that we have been able to obtain good presenters with current budget. Unless that changes, budget will remain the same. No changes.</td>
<td>Advisory committee will report back during the year if a stipend for a speaker does not seem to be adequate. Last year, no speakers received a speaking fee.</td>
<td></td>
</tr>
<tr>
<td>Program Coordinator</td>
<td>Coordinator</td>
<td>4/10/2020</td>
<td>Tara Asher MSN RN will resume Nurse Coordinator position for the 2020-2021 school year.</td>
<td>Vita, license current.</td>
<td></td>
</tr>
<tr>
<td>Advisory Committee</td>
<td>Coordinator</td>
<td>04/10/2020</td>
<td>Terms of high, middle school and elementary nurses are in the first year of serving. Meetings will remain the same unless new needs arise.</td>
<td>Members: Meghan Boehm and Heather Biggar, elementary rep; Piper Conrad-Bowersox and Carol Coffelt, middle school rep; Tammy Yeokum and Mitzi Edwards, high school rep- each will serve for 2 years-this is their first year.</td>
<td></td>
</tr>
<tr>
<td>Area</td>
<td>Reviewed by</td>
<td>Date Evaluated</td>
<td>Results</td>
<td>Action Taken</td>
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<tr>
<td>Policy and Procedure</td>
<td>Advisory Committee and Coordinator</td>
<td>04/10/2020</td>
<td>Tentative plans for an Elem/MS professional development day meeting for a CNE (1 hour) in Sept- by Dr. Lindsay Water-Davidson, DDS (Waters-Davis Family Dentistry) to present on pediatric dental concerns and the effects of vaping on oral health. October will have 3 (4 hours) offerings for Elem/MS &amp; HS on October 16th &amp; 19th. Meghan Boehm arranged for presentation on Identifying Lungs sounds (Normal and Abnormal in Pediatric patients in a school setting, presented by CMH. Tara Asher will arrange for the presentation on Opioid Use in Youth, presented by Adiel Garcia-EMT/EMS. Lastly, Tricia Williams, ARPN presenting on Pediatric ENT concerns in school children, organized by Heather Biggar. On January 19, 2021 Carol Coffelt and Tammy Yeokum will</td>
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</table>

Will continue to consider the possibility of providing some after school workshops. None however are planned for the next year. Total offerings would 11 CNE hours for the school nurses. Norms will be reviewed at August meeting of all district nurses.
The 2020-21 school year is the year for BLS renewal for the nurses which will reduce the number of CNE offerings for the year.

Tara Asher, MSN R.N.
District Nurse Coordinator
913-624-2883
Tasher@bluevalleyk12.org

Blue Valley School District – Student Services
LT 0174-0261
Blue Valley School District #229
15020 Metcalf
Overland Park, Kansas 66223
Addendum 4

Sample Program Submissions
Minutes: Blue Valley School District CNE annual meeting

On April 10, 2020 our CNE committee members where contacted by emailed to begin the planning the next school years CNEs. The committee is on a 2-year cycle and this is the first year for this group of nurses. Heather Biggar and Meghan Boehm are the elementary representative, Piper Conrad-Bowersox and Carol Coffelt represent the middle schools, and Mitzi Edwards and Tammy Yeokum are the high school representatives.

An email that contained the 2020-2021 school year calendar along with the dates of the CNEs to plan to each member and the duties to complete for the CNE offering went out. This year the information enclosed along with the regulations put forth by the KSBN for CNE offerings, the dates of the available times to offer CNEs in the BVSD calendar, the checklist of what the committee and audience to abide by during presentations.

Some suggestions were diabetic education and the latest technology that integrates care in the school setting, mental health issues such as anxiety and school refusal, dermatology concerns, pediatric ENT issues, assessing GI symptoms, drug abuse and the use of CBD products, assessing lung sounds, and otoscope education. The CNE committee discussed and every member chose a topic. Heather Biggar has a presenter in mind to discuss common pediatric ENT concerns and Meghan Boehm wants to bring in a physician from Children's Mercy hospital to review and break down normal and abnormal lungs sounds and what they mean. Piper Conrad-Bowersox expresses her concern about the need to explore the use of CBD oil and other drug abuse concerns and has a presenter in mind. Carol Coffelt would like to review proper use of otoscopes and audiologic concerns in the school setting. Carol wants to bring in a presenter that is knowledgeable about audiology from within the school district and out in the community. Lastly, the reps from the high schools, Tammy Yeokum and Mitzi Edwards would like to explore concussion and mental health concerns. Tammy Yeokum has a speaker in mind to break down concussions in how they are assessed, diagnosis, and the return to learn and play steps. Mitzi Edwards would like to educate the nurses about a growing concern about student anxiety and depression; what it looks like, how to help students connect with school and community providers. The available dates are September 18, 2020 for a morning presentation for elementary and middle school nurses, October 16th for AM presentations and October 19th for a PM presentation. In 2021 all presentations are available in the mornings on January 19, March 12th & 22nd, and April 19th and 20th. The CEU members decided among themselves what topics and dates they would like to get speakers to present. It was stressed that whenever possible that a professional nurse speaker is always the preferred speaker.

Heather Biggar will take October 19th and work with Trisha Williams a APRN that specialized in pediatric ENT care to address common ENT concerns seen in a school nurse’s office. Meghan Boehm will work on securing a Pediatrician from Children’s Mercy Hospital to address identifying abnormal and normal pediatric lungs sounds and how to assist in educating students and families. Piper Conrad-Bowersox will work with a community educator from Olathe to present on March 22nd in the AM. The Drug abuse and rehab educator will discuss drug use and trends in youth and the use CBD oils in street drugs verses diagnosed chronic conditions. Carol Coffelt will work with community and school district audiologist to review the use of otoscopes and discuss the concerns and misconceptions of auditory issues in pediatric patients. Carol’s topic will be presented on January 19 in the AM. On January 19 in the AM, Tammy Yeokum will work with a concussion specialist from KU medical Center to discuss signs and symptoms of
a concussion and how schools can help students safely recover by using return to learn and play steps. Lastly, Mitzi Edwards will take March 12th in the AM. Mitzi will work with Johnson County Mental Health to a present on anxiety and depression in school age students that can lead to school refusal, and risky behaviors.

Back-up presentation options are diabetic monitoring reviews from Children’s Mercy, Dental emergencies, headache assessments and management, and Dermatology, common skin concerns in pediatric patients.

The district nurses suggested many great ideas and speakers. This coming school year 12 CNE hours could be obtained.
**CNE Checklist**  
*Summary Planning*

---

**Speaker’s vita**
- This is used for authentication of credentials on speaking about the subject
- Used for introduction of the speaker (KAR 60-9-107 (d)(4))
- Please have speaker include the bibliography of their references on which they are speaking. (KAR 60-9-107(d)(5))

**Objectives**
- Needed for course evaluation – need one week in advance (KAR 60-9-107(d)(2))

**Sign-In sheet**
- 5 sheets are needed – enough for 40 persons to sign
- Have nurses’ license number sheet present for referring to when signing in (KAR 60-9-107(f)(1))

**Evaluation Sheet**
- Make 40 copies

---

**Notice by email to all district nurses about CNE**
- Give date, time, location
- Invite nurse subs also
- Do this one week in advance

---

**CNE and attendance roster in MyLearningPlan.com**
- (currently - do not list in MLP- 2014-15) still need roster for CNE notebook (kept for 3 years)
- Health Coordinator will complete this

---

**Technology Needs**
- Let Health Coordinator know so you can get help

---

**Any written materials for hand-outs**
- May send out in email and have each nurse print a copy and bring to the presentation
- Plan for a minimum of 40 persons

---

**Title of CNE Certificate**
- Need a week in advance so they can be printed in a timely manner

---

**Thank you note written after presentation**
- This should be on letter head stationary, ask DCT for some if needed
Offering #1
Hello Everyone-
Tuesday January 21st is a Professional Development day, AM is District Designed, PM is Building Designed. Agenda is listed below. Please report to your administer or classroom teacher where you will be. Please let me know if you are unable to attend so I can get you the information.

Report to District Office to the District Commons Room. If your badge does not get you in the door, please go to the door near the flag pole and the receptionist will give your directions to the District Office Commons room. (15020 Metcalf Ave., Overland Park)

Afternoon professional development is building designed, *please attend any building designed plans. If you plan on attending the afternoon session, check with you building administration so they know where you are. Afternoon nurse professional development starts at 1:00 pm in the High Plains Room.

Agenda 1/21/2020
Moring-District Commons Room
8:00am Welcome
8:00am Jamie Katz-JCHD: Vaping Education/Community View
9:30am Chlo Rizzo- BV Security Manager: Vaping Education/Consequences
10:30am Dr. Jennifer Dioszeghy M.D. and Amanda Olinger, DO, MA, FAAP-KU Medical Center Pediatrics, Marillac: Vaping Education/Treatments –“Vaping Naysh” (1.5 CÉU)
12:00 pm Lunch on your own

PM Building Designed-Please check with Building Schedule for PD commitments. *In the High Plains Room at District Office* Please attend any Building Design activity
1:00 pm Candy Hawking-BV Wellness
2:30 pm Sunti Wathanacharoen-Asthma Insight-All Building Nurses

*Education and times are subject to change due to schedule and weather.

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If your are unable to attend, please notify me in advance.

Tara Asher MSN, RN
Blue Valley Schools District Nurse Coordinator
Hilltop Campus
7700 W. 143rd St
Overland Park, KS 66223
(913) 624-2883
tasher@bluevalleyk12.org
# ELEMENTARY Professional Learning Day

**January 21st | 8:00-11:15**

<table>
<thead>
<tr>
<th>Group</th>
<th>Building</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>Kindergarten</td>
<td>Email per PowerUp Team</td>
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<td>Grade 1</td>
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<tr>
<td>Grade 2</td>
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<td>Grade 3</td>
<td>Email per PowerUp Team</td>
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<td>Email per PowerUp Team</td>
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<tr>
<td>Counselor</td>
<td>DO</td>
<td>High Plains Room</td>
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<tr>
<td>Nurse</td>
<td>DO</td>
<td>Commons</td>
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<td>Library Media Specialist</td>
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<td>Email per PowerUp Team</td>
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<td>ESOL</td>
<td>Email per PowerUp Team</td>
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<td>EC</td>
<td>HLC</td>
<td>Multipurpose Room</td>
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<td>IRR</td>
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<tr>
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<td>Email per PowerUp Team</td>
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<tr>
<td>SLP: Non-Center-Based</td>
<td>HCC</td>
<td>Conference Room C</td>
</tr>
<tr>
<td>SLP: Center-Based</td>
<td>HCC</td>
<td>Conference Room C</td>
</tr>
<tr>
<td>OT: EC-21</td>
<td>HCC</td>
<td>Conference Room B</td>
</tr>
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<td>ED/Navigators</td>
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<tr>
<td>LIFT</td>
<td>Email per PowerUp Team</td>
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<tr>
<td>DHH/Audiology</td>
<td>HCC</td>
<td>Conference Room B</td>
</tr>
<tr>
<td>Vision</td>
<td>HCC</td>
<td>Conference Room B</td>
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<td>PRM</td>
<td>Commons</td>
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<td>MT</td>
<td>Email per C.Cullinan (HLC 2nd Floor)</td>
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<td>Gifted</td>
<td>Email per PowerUp Team</td>
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<tr>
<td>GEAR</td>
<td>PRM</td>
<td>Commons</td>
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<tr>
<td>Psychologist</td>
<td>HLC</td>
<td>ID Lab</td>
</tr>
<tr>
<td>Social Worker</td>
<td>HCC</td>
<td>Dining Room</td>
</tr>
</tbody>
</table>
MIDDLE SCHOOL Professional Learning Day  
January 21, 2020 | 8:00-11:15

<table>
<thead>
<tr>
<th>Group</th>
<th>Building</th>
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</thead>
<tbody>
<tr>
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<td>Art room</td>
</tr>
<tr>
<td>Band</td>
<td>BVNW</td>
<td>Commons</td>
</tr>
<tr>
<td>Choir</td>
<td>BVNW</td>
<td>Commons</td>
</tr>
<tr>
<td>Counselor</td>
<td>DO</td>
<td>High Plains Room</td>
</tr>
<tr>
<td>CTE</td>
<td>ABM</td>
<td>Room 115, 170, 170B</td>
</tr>
<tr>
<td>Debate/Forensics</td>
<td>BVNW</td>
<td>Commons</td>
</tr>
<tr>
<td>ELA</td>
<td>BVN</td>
<td>Commons</td>
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<td>HLC</td>
<td>Burr Ridge</td>
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<tr>
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<tr>
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<tr>
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<tr>
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<tr>
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<tr>
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<tr>
<td>IRR</td>
<td>PRM</td>
<td>Commons</td>
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<tr>
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<td>Commons</td>
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<td>Intensive Resource</td>
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<td>Commons</td>
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<tr>
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<tr>
<td>Social Worker</td>
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# HIGH SCHOOL Professional Learning Day

January 21st | 8:00-11:15

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<tr>
<td>Counselor</td>
<td>DO</td>
<td>High Plains</td>
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<td>CTE FACS</td>
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<tr>
<td>CTE Business/Technology</td>
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<td>CTE Industrial Tech</td>
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<td>CTE Journalism/Broadcast</td>
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<td>Debate/Forensics</td>
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<td>Commons</td>
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<td>Social Studies</td>
<td>OTM</td>
<td>Commons</td>
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<tr>
<td>Speech/Drama</td>
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<td>Visual Arts</td>
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<tr>
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<tr>
<td>DHH/Audiology</td>
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<td>ED/Navigators</td>
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<td>Intensive Resource</td>
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<td>GEAR</td>
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<td>Commons</td>
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<td>Email per C. Cullinan (HLC 2nd Floor)</td>
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<tr>
<td>Access</td>
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Continuing Nurse Education - Attendance Roster

Provider: Blue Valley School District Student Services
Address: 15020 Metcalf; Overland Park, KS 66223
Course Title: "Vaping Naysh" Implications for Adolescents

Speaker: Jennifer S. Dioszegh M.D., FAAP-KU Pediatrics & Amanda Olinger, DO, MA, FAAP- Assistant Professor of Pediatrics University of Kansas, Marillac

Provider Number: KSBN LT 0174-0262
Coordinator's Signature:
Dates: 1/21/2020     CNE earned: 1.5 Contact hours
Location: BVSD; 15020 Metcalf; OP KS 66223
Hello Everyone-

Tuesday January 21st is a Professional Development day, AM is District Designed, PM is Building Designed. In the morning all BUILDING NURSES, NURSE PARA EDUCATORS, and CNA’s are to attend Professional Development from 8:00am-12:00 pm. Agenda is listed below. Please report to your administer or classroom teacher where you will be. Please let me know if you are unable to attend so I can get you the information.

Report to District Office to the District Commons Room. If your badge does not get you in the door, please go to the door near the flag pole and the receptionist will give your directions to the District Office Commons room. (15020 Metcalf Ave., Overland Park)

Afternoon professional development is building designed, *please attend any building designed plans. If you plan on attending the afternoon session, check with your building administration so they know where you are. Afternoon nurse professional development starts at 1:00 pm in the High Plains Room. Nurse Para Educators and CNA’s are invited to attend the afternoon session in the High Plains room at DO until 2:30 pm where they will meet in the District Commons Room to collaborate. NPE and CNA’s this is not mandatory please check with classroom teachers about any building plans or Para Hours that you need to complete.

Agenda 1/21/2020
Moring-District Commons Room
8:00am Welcome
8:00am Jamie Katz-JCHD: Vaping Education/Community View (1.0 CEU)
9:30am Chlo Rizzo- BV Security Manager: Vaping Education/Consequences
10:30am Dr. Jennifer Dioszeghy M.D.-KU Medical Center, Pediatrics: Vaping Education/Treatments (1.0 CEU)
12:00 pm Lunch on your own

PM Building Designed-Please check with Building Schedule for PD commitments. *In the High Plains Room at District Office* Please attend any Building Design activity
1:00 pm Candy Hawking-BV Wellness
2:30 pm Sunti Wathanacharoen-Asthma Insight-All Building Nurses
*Nurse Para Educators and CNA’s report to the District Commons Room @ 2:30 pm in the District Commons Room at District Office for Collaboration.

*Education and times are subject to change due to schedule and weather.

Please let me know if you can attend the afternoon PD session.

Tara Asher MSN, RN
Blue Valley Schools District Nurse Coordinator
Hilltop Campus
700 W. 143rd St
Overland Park, KS 66223
(913) 624-2883
tasher@bluevalleyk12.org
# UNIVERSITY OF KANSAS SCHOOL OF MEDICINE

## Academic Curriculum Vitae

**Date:** January 13, 2020

## 1. PERSONAL DATA:

### 1. Personal and Contact Information:

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Jennifer S. Dioszeghy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree(s)</td>
<td>M.D.</td>
</tr>
<tr>
<td>Current Academic Rank</td>
<td>Assistant Professor</td>
</tr>
<tr>
<td>Current Academic Track</td>
<td>Clinical Track</td>
</tr>
<tr>
<td>Primary Department</td>
<td>Pediatrics</td>
</tr>
<tr>
<td>Secondary Department</td>
<td>7301 Mission Road Suite 350 Prairie Village, KS 66208</td>
</tr>
<tr>
<td>Office Address</td>
<td>7301 Mission Road Suite 350 Prairie Village, KS 66208</td>
</tr>
<tr>
<td>Office Phone</td>
<td>(913) 588-6357</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:jdioszeghy@kumc.edu">jdioszeghy@kumc.edu</a></td>
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## 2. Professional Development:

### A. Undergraduate and Graduate Education:

<table>
<thead>
<tr>
<th>Years (inclusive)</th>
<th>Degree (course of study/major)</th>
<th>Institution</th>
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<tbody>
<tr>
<td>1993 - 1997</td>
<td>BS (Genetics)</td>
<td>Univ. of Kansas</td>
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<tr>
<td>1997 - 1998</td>
<td>(Cellular and Molecular Biology)</td>
<td>University of Michigan</td>
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<tr>
<td>2000 - 2004</td>
<td>MD (Medical Degree)</td>
<td>Univ. of Kansas-Medical Ctr.</td>
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### B. Postgraduate Education:

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<tr>
<td>2000 - 2004</td>
<td>Residency</td>
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### C. Continuing Education

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<tr>
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<th>Description</th>
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### D. Academic and Professional Appointments and Activities:

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<th>Month and Year</th>
<th>Position</th>
<th>Institution</th>
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<tr>
<td>August 1, 2007 - December 29, 2007</td>
<td>Clinical Instructor</td>
<td>Pediatrics Ambulatory Service, The University of Kansas Medical Center</td>
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<tr>
<td>August 2007 - February 2008</td>
<td>Clinical Instructor</td>
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<tr>
<td>December 30, 2007 - January 6, 2008</td>
<td>Clinical Instructor</td>
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<tr>
<td>January 7, 2008 - June 30, 2010</td>
<td>Clinical Assistant Professor</td>
<td>Pediatrics Ambulatory Service, The University of Kansas Medical Center</td>
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<td>February 2008 - Present</td>
<td>Clinical Assistant Professor</td>
<td>Pediatrics Ambulatory Service, The University of Kansas Medical Center</td>
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<tr>
<td>July 1, 2010 - June 30, 2013</td>
<td>Clinical Assistant Professor</td>
<td>Pediatrics Ambulatory Service, The University of Kansas Medical Center</td>
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<td>2011 - 2017</td>
<td>Medical Director of the Full Term Nursery</td>
<td>Pediatrics</td>
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<tr>
<td>July 1, 2013 - June 30, 2015</td>
<td>Clinical Assistant Professor</td>
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<td>July 1, 2015 - June 30, 2017</td>
<td>Assistant Professor</td>
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<td>July 1, 2017 - Present</td>
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### E. Professional Registration/Licensure:

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<tr>
<td>2007</td>
<td>04-32552</td>
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### F. Professional Certification(s):

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**G. Professional Societies and Affiliations:**

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<td>American Academy of Pediatrics</td>
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<td>2010 - Present</td>
<td>American Academy of Pediatrics</td>
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**H. Honors and Awards:**

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**I. Acronyms:**

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**II. TEACHING ACTIVITIES:**

1. **Teaching Activities Opening Statement:**

2. **Instruction:**

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<th>Number of Learners / Yr</th>
<th>Type of Learner(s), (i.e., medical &amp; grad students, residents)</th>
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<tbody>
<tr>
<td>2008</td>
<td>Pediatric Grand Attending Rounds</td>
<td>Pneumococcal Bacteremia in an Inadequately Vaccinated Child</td>
<td>Lecture - General</td>
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<td>Faculty, Healthcare Professionals, Medical Students, Resident</td>
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<td>2008 - 2018</td>
<td>KUMC Prenatal Class</td>
<td>Newborn Care</td>
<td>Guest Lecture</td>
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<td>Updates In the Full Term Nursery</td>
<td>GBS and Chorioamnionitis In the Neonate</td>
<td>Lecture - General</td>
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<td>Labor and delivery nurses and mother baby nurses</td>
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<td>2010</td>
<td>Pediatric Grand Rounds</td>
<td>To Cry or Not To Cry; Advising Parents on Their Child's Sleep</td>
<td>Lecture - General</td>
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<td>Faculty, Medical Students, Resident</td>
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<td>2012</td>
<td>Updates in the Full Term Nursery</td>
<td>Thermoregulation in the Newborn</td>
<td>Lecture - General</td>
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<td>Updates in the Full Term Nursery</td>
<td>Lab Values and Their Implications</td>
<td>Lecture - General</td>
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<td>Labor and delivery nurses and mother baby nurses</td>
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<td>Pediatric Grand Rounds</td>
<td>Prevention of Unintentional Injury In Children</td>
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<td>2015</td>
<td>Partnership Breakfast</td>
<td>Full Nursery Partnership</td>
<td>Lecture - General</td>
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<td>2015</td>
<td>Quality Academy</td>
<td>HPV Vaccination</td>
<td>Lecture -</td>
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### B. Non-didactic

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<th>Hours/ Yr. (actual instruction)</th>
<th>Number of Learners/ Yr</th>
<th>Type of Learner(s) (i.e., medical &amp; grad students, residents)</th>
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<tr>
<td>2008 - Present</td>
<td>PED 900</td>
<td>Assorted Pediatric Infectious Diseases II</td>
<td>Lab - Clinical Skills</td>
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<td>2008 - Present</td>
<td>PED 900</td>
<td>Assorted Pediatric Infectious Diseases I</td>
<td>Lab - Clinical Skills</td>
<td>1</td>
<td>160</td>
<td>Medical Students</td>
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<td>2011</td>
<td>Parent College</td>
<td>Winning the Toddler War: Battling Eating, Bedtime and Other Toddler Challenges</td>
<td>Discussion Group</td>
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<td>Community Members</td>
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<td>2013</td>
<td>Pediatric Sub I</td>
<td>Interprofessional Communication Simulation</td>
<td>Lab</td>
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<td>Healthcare Professionals, Medical Students</td>
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<td>2013 - 2015</td>
<td>Pediatric Clerkship</td>
<td>Judge - Oral Exams</td>
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<td>2014 - 2016</td>
<td>Pediatric Clerkship</td>
<td>Evidence Based Medicine</td>
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<td>2014 - 2016</td>
<td>Clinical Skills Lab</td>
<td>Physical Examination Teaching Assistant Program</td>
<td>Lab</td>
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### C. Clinical

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<th>Academic Year</th>
<th>Type</th>
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<th>Number of Learners</th>
<th>Type of Learner (i.e., medical students, residents, fellows)</th>
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<td>Clinic - Outpatient</td>
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<td>4 hrs/week x 48 weeks x 1 Clinic - Outpatients/yr</td>
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<td>2007-2008 - 2012-2013</td>
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<td>Resident</td>
<td>8 hrs/week x 48 weeks x</td>
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<td>Medical Student, Resident</td>
<td>4 hrs/week x 1 week x 8 Clinic - Inpatients/yr</td>
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<td>Clinic - Outpatient</td>
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<td>Medical Student</td>
<td>8 hrs/week x 48 weeks x</td>
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<tr>
<td>2015-2016 - Present</td>
<td>Clinic - Outpatient</td>
<td>4 per week</td>
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<td>Resident</td>
<td>4 hrs/week x</td>
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### D. Master's Theses and PhD Dissertations Directed

<table>
<thead>
<tr>
<th>Year</th>
<th>Student Name</th>
<th>Thesis Title</th>
<th>Degree (completed/in progress)</th>
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### E. Supervision of Students, Residents and/or Postdoctoral Fellows

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<tr>
<th>Year</th>
<th>Resident/Fellow Name</th>
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### F. Advising

<table>
<thead>
<tr>
<th>Date</th>
<th>Student or Group Name</th>
<th>Type of Student/Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>2008 - 2011</td>
<td>Linda Kho</td>
<td>Resident</td>
</tr>
<tr>
<td>2009 - 2011</td>
<td>Jason Gregory</td>
<td>Medical Student</td>
</tr>
</tbody>
</table>
Dioszeghy, Jennifer S.

### 3. Development of Educational Materials:

<table>
<thead>
<tr>
<th>Year(s)</th>
<th>Title/Description</th>
<th>Intended Audience</th>
</tr>
</thead>
<tbody>
<tr>
<td>2008</td>
<td>Pediatric Surgery Goals and Objectives.</td>
<td>Faculty, Resident</td>
</tr>
<tr>
<td>2008</td>
<td>Telemed Goals and Objectives.</td>
<td>Faculty, Resident</td>
</tr>
<tr>
<td>2011</td>
<td>Continuity Curriculum – Age Specific Discipline.</td>
<td>Resident</td>
</tr>
<tr>
<td>2011</td>
<td>Continuity Curriculum – Toilet Training.</td>
<td>Resident</td>
</tr>
<tr>
<td>2011 - 2016</td>
<td>Full Term Nursery Goals and Objectives.</td>
<td>Faculty, Resident, PGY1-3, attendings, clinical staff, shared with CMH and SMMC</td>
</tr>
<tr>
<td>2012</td>
<td>Full Term Nursery Curriculum – Newborn Lab Screening and Follow Up.</td>
<td>Resident</td>
</tr>
<tr>
<td>2012</td>
<td>Urgent Care Curriculum – Cervical Adenitis.</td>
<td>Resident</td>
</tr>
<tr>
<td>2012</td>
<td>Urgent Care Curriculum – Epistaxis.</td>
<td>Resident</td>
</tr>
<tr>
<td>2012</td>
<td>Urgent Care Curriculum – Extremity Trauma.</td>
<td>Faculty, Resident</td>
</tr>
<tr>
<td>2013</td>
<td>Full Term Nursery Resident Evaluation.</td>
<td>PGY1, Resident</td>
</tr>
<tr>
<td>2013</td>
<td>Policy on use of donor human milk.</td>
<td>PGY1, Resident</td>
</tr>
<tr>
<td>2013</td>
<td>Protocol for management of prenatal hydronephrosis.</td>
<td>Faculty, Resident</td>
</tr>
<tr>
<td>2013 - 2016</td>
<td>CORE curriculum – Board Review Questions.</td>
<td>University of Kansas Hospital study participants</td>
</tr>
<tr>
<td>2014</td>
<td>FAQ for RSV clinical trial.</td>
<td>University of Kansas Hospital study participants</td>
</tr>
<tr>
<td>2015</td>
<td>KPQC Exclusive Breastfeeding QI project.</td>
<td>Hospitals and birthing centers throughout the state of Kansas</td>
</tr>
<tr>
<td>2016</td>
<td>KPQC Neonatal Abstinence Syndrome project.</td>
<td>Hospitals and birthing centers throughout the state of Kansas</td>
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</table>

### 4. Educational Leadership:

<table>
<thead>
<tr>
<th>Year(s)</th>
<th>Name/Course/Activity</th>
<th>Description/Role (course info, mentoring, other leadership)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009 - 2011</td>
<td>Kayla Maasloff development and revision of policies, procedures and protocols to direct clinical care in the Full Term Nursery</td>
<td>2011-2017. I was regularly involved in the development and revision of policies, procedures and protocols to direct clinical care in the Full Term Nursery at the University of Kansas Hospital</td>
</tr>
<tr>
<td>2012</td>
<td>Reach Out and Read Quality Improvement Project</td>
<td>1.2012 - Reach Out and Read Quality Improvement Project: 6 month project to improve the KU Pediatric Prairie Village Clinic's implementation of the Reach Out and Read Model. Specifically, to increase our delivery of books to the appropriate aged children and to increase the literacy advice given to parents.</td>
</tr>
<tr>
<td>2014 - 2016</td>
<td>Pediatric Principal investigator at the University of Kansas Hospital site for the RSV-M-203 clinical trial</td>
<td>2014 - 2016. Pediatric Principal investigator at the University of Kansas Hospital site for the RSV-M-203 clinical trial sponsored by Novavax. This is a phase II randomized, observer-blind, placebo-controlled, study to evaluate the safety and immunogenicity of a respiratory syncytial virus F nanoparticle vaccine with aluminum. In healthy third-trimester pregnant women and to assess the impact of maternal vaccination on infant safety through one year of life. My responsibilities include coordinating and conducting the pediatric arm of the trial at the University of Kansas Hospital.</td>
</tr>
<tr>
<td>2015 - 2017</td>
<td>Medical Director for the Baby Friendly Initiative</td>
<td>2015-2017. Medical Director for the Baby Friendly Initiative process at The University Kansas Hospital. Through the collaboration of Pediatric and Obstetrics departments as well as Interdisciplinary leadership within the Full Term Nursery and Mother Baby Units, we secured an Empower Grant to assist in pursuing Baby Friendly Hospital designation for The University of Kansas Hospital.</td>
</tr>
</tbody>
</table>
III. SERVICE ACTIVITIES:

1. Clinical Service (Patient Care)

Clinic, KU Pediatrics Prairie Village, 5 faculty clinics per week. (July 2018 - Present)

2. Service (Not Patient Care)

A. International and National Service

<table>
<thead>
<tr>
<th>Year(s)</th>
<th>Committee/Task Force/Community Service/Society/Other</th>
<th>Role and Description (e.g., member/chair, planned the annual meeting, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017 - 2018</td>
<td>Medical missions trip to Kenya International</td>
<td>Volunteer Medical Care Provider</td>
</tr>
</tbody>
</table>

B. Regional, State, and Local Service

<table>
<thead>
<tr>
<th>Year(s)</th>
<th>Committee/Task Force/Community Service/Society/Other</th>
<th>Role and Description (e.g., member/chair, planned the annual meeting, etc.)</th>
</tr>
</thead>
</table>
| 2012 - 2015 | SOAR R&R at Grace Church Local | Volunteer Medical Care Provider  
Medical care provider for SOAR R&R at Grace Church. SOAR is a special needs program which provides respite care for families of children with special needs. 4 hrs, 3 times a year |
| 2016 | KC Baby Fair State | Representative for KU Pediatrics General Pediatricians |

C. KUMC, School of Medicine, and Departmental Service

<table>
<thead>
<tr>
<th>Year(s)</th>
<th>Committee/Task Force/Community Service/Society/Other</th>
<th>Role and Description (e.g., member/chair, planned the annual meeting, etc.)</th>
</tr>
</thead>
</table>

IV. RESEARCH AND SCHOLARLY ACTIVITIES:

1. Research and Scholarly Activities Opening Statement:

2. Grants, Contracts and Clinical Trials:

A. Previous Grants, Contracts, and Clinical Trials

<table>
<thead>
<tr>
<th>Principle Investigator</th>
<th>Investigators</th>
<th>Title of Grant/Contract/Trial</th>
<th>Funding Source</th>
<th>Direct Costs/Funding</th>
<th>Inclusive Years of Award</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-I: Jennifer Dioszeghy, Co-I: Joti Jackson, MD</td>
<td>March of Dimes Chapter Community Grant</td>
<td>March of Dimes</td>
<td>2016 - Present</td>
<td>Active</td>
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</tr>
</tbody>
</table>

B. Current Grants, Contracts, and Clinical Trials

<table>
<thead>
<tr>
<th>Principle Investigator</th>
<th>Investigators</th>
<th>Title of Grant/Contract/Trial</th>
<th>Funding Source</th>
<th>Direct Costs/Funding</th>
<th>Inclusive Years of Award</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-I: Jennifer Dioszeghy, Co-I: Joti Jackson, MD</td>
<td>March of Dimes Chapter Community Grant</td>
<td>March of Dimes</td>
<td>2016 - Present</td>
<td>Active</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

C. Submitted Grants, Contracts, and Clinical Trials
D. Unponsored Research

<table>
<thead>
<tr>
<th>Principal Investigator</th>
<th>Investigators</th>
<th>Title of Grant/Contract/Trial</th>
<th>Years</th>
</tr>
</thead>
</table>

3. Scholarly Publications:

A. Articles (Peer-Review Published):


B. Manuscripts in Press:

C. Manuscripts Submitted - not yet accepted for publication:

D. Invited or Non-Peer Reviewed Articles or Reviews:

E. Books and Book Chapters:

F. Published Abstracts:


G. Other Scholarly Publications:

4. Presentations and Posters:

A. Oral Paper Presentation:

National and international paper presentations:

Local and regional paper presentations:

B. Poster Presentations:

National and international poster presentations:

1. Dioszeghy, J.S., Schnackenberg, B., Johnson, J., Palazzo, R., Department of Biological Sciences Alumni Association Annual Meeting, "Biochemical and Ultrasound Analysis of Extracted and Reconstituted Centrinomes from Oocytes of Spisula Solida."

Local and regional poster presentations:

C. Invited Seminars at Other Universities and Institutions:

National and international seminars:


2. Dioszeghy, J.S., Perinatal Quality Collaborative, "Perinatal Quality Collaborative discussion," 8th annual District VI Association for Neonatologists Conference, Chicago, IL, United States. (September 2016).

Local and regional seminars:

D. Media Presentations or Interviews

5. Other Evidence of Scholarship:
AMANDA OLINGER, DO, MA, FAAP
13849 S SHANNAN ST OLATHE, KS 66062
417-827-3865 | AOLINGER2@KUMC.EDU

EMPLOYMENT
2018 - Current University of Kansas Physicians Medical Staff
2018 - Current University of Kansas Medical Center School of Medicine Assistant Professor of Pediatrics

EDUCATION
2015-2018 University of Kansas Hospital Pediatrics Residency Program Graduation anticipated May 2018
2011 - 2015 Kansas City University of Medicine and Biosciences Doctor of Osteopathic Medicine
2010 – 2011 Master of Arts in Bioethics

LICENSES & CERTIFICATIONS
Fellow of the American Academy of Pediatrics (2019)
American Board of Pediatrics Certification (2018)
Advanced Trauma Life Support (ATLS)
Basic Life Support (BLS)
Pediatric Advanced Life Support (PALS)
Neonatal Resuscitation Program (NRP)

ACADEMIC PRESENTATIONS
Various dates Morning Teaching Conference 30-minute teaching sessions involving 10-20 medical students, residents, and staff on various topics as encountered in clinical practices. Greater than 10 presentations over 3 years of residency.
April 2017 Patient Safety Conference — "Non-maleficence in the care of the suicidal pediatric patient" One-hour presentation of a case in which an area of improvement was identified and addressed; given to an audience of 30-40 medical students, residents, and faculty.
April 2016 Journal Club — "Psychological factors associated with Adolescent E-cigarette and cigarette use" Critical appraisal of an article presented to a group of roughly 30 medical students, residents, and faculty in the Department of Pediatrics.
January 2016 Behavioral Pediatrics Conference — "Lying among a pediatric patient population" Presentation given to 3 faculty members in the Department of Developmental and Behavioral Pediatrics with a classroom of speech pathology students

AWARDS
2014 Kansas City University of Medicine and Biosciences Third Year Honors: Family Medicine
2013 Student Affairs Leadership and Service Award
2013 Tommy O. Osborn, D.O. ('43) Physicians' Hall of Sponsors Scholarship
2012 Sigma Sigma Phi
2012 November Student Spotlight Award
2009 Army Achievement Awards
2009 Excellence in Performance Award
2008 Army Accommodation Award
AMANDA OLINGER, D.O.

2007
Graduation from Armed Forces School of Music

RESEARCH PRESENTATIONS

2016 Determining a correlation between left atrium area and os of the left atrial auricle diameter to aid in care plan of patients with persistent atrial fibrillation in the prevention of stroke with a 'left atrial appendage closure device'. Kansas City University Research Symposium, Kansas City, MO


2015 Determining a correlation between left atrium area and os of the left atrial auricle diameter to aid in care plan of patients with persistent atrial fibrillation in the prevention of stroke with a 'left atrial appendage closure device'. Annual Meeting American Association of Clinical Anatomy, Henderson, NV. Poster presentation with abstract publication in the Journal Clinical Anatomy

2015 Determining a correlation between left atrium area and coronary sinus diameter to aid in transcatheter sinus ventricular lead placement for the treatment of dysynchrony in congestive heart failure with bi-ventricular pacemakers. Kansas City University Research Symposium, Kansas City, MO

2014 Determining a correlation between left atrium area and coronary sinus diameter to aid in transcatheter sinus ventricular lead placement for the treatment of dysynchrony in congestive heart failure with bi-ventricular pacemakers. Annual Meeting American Association of Clinical Anatomy, Orlando, FL. Poster presentation with abstract publication in the Journal Clinical Anatomy

2010 – 2011 Building Trust In Adolescent Sexual Health Care
Master Thesis Research and Presentation

INVITED PRESENTATIONS

Sept 2019 Suicide Prevention Symposium – The University of Kansas Health System “Unique factors to LGBTQ youth that increase risk of suicide” Symposium speaker

April 2019 Paul Laybourne Symposium on Child Psychiatry 2019 – “The role of General Pediatrics In Caring for Transgender Youth During Acute Psychiatric Crisis” Speaker and panel presenter at conference

April 2019 Pediatric Symposium, Everyday Hero’s Enhancing Pediatric Care “Pediatric Mental Illness: The Variability of Warning Signs By Setting and Demographic” Speaker at conference

2016 Developing a clinically oriented anatomical research project, a resident’s perspective. Career Development Committee Symposium at the Annual Meeting of the American Association of Clinical Anatomists. Oakland, CA. Platform presentation.

QUALITY IMPROVEMENT

2016 – 2017 Improving continuity of care by implementing read back feature of handoff Assessing and improving handoff between residents on inpatient pediatric services through demonstration and modifying handoff structure.

Current Smoothing transitions of care: creating a visual aid to prepare families for transfer to Inpatient psychiatry while decreasing anxiety of the unknown. Working with faculty and staff at KU Medical Center and KU Marillac to create a PowerPoint presentation on a mini iPad to share with families of patients who require continued care at our inpatient psychiatric facility.
VOLUNTEER ACTIVITIES

2013 Joplin High School, Joplin, MO
Several visits over a month-long program with high school students designed to educate about the importance of math in medicine.

2012 – 2013 Hope Faith Ministries Student Physician
Student-run free clinic providing medical assessments to the uninsured and underinsured population of Kansas City, MO. Volunteer position in which medical students evaluate patients, providing invaluable exposure to medicine prior to clinical experiences.

2012 – 2013 Northeast High School, Kansas City, MO
Several visits over a year-long program with high school students designed to provide confidential sexual health education.

2011 – 2013 New House Women’s Shelter
Medical student run free clinic serving the residents of the shelter in Kansas City, MO and providing invaluable exposure to medicine prior to clinical experiences and the added opportunity to create therapeutic connections with unfortunately traumatized patients.

2010 – 2015 Student Government Association of KCUMB: Yearly Elected Officer

WORK EXPERIENCE

2006 – 2010 Army National Guard
Bandman in the 135th Army Band, based out of Springfield, MO.

2008 Mercy Hospital, Springfield, MO
Patient Care Associate in the Surgical Intensive Care Unit

2012 – 2013 Kansas City University of Medicine and Biosciences: Osteopathic Teaching Assistant
Osteopathic lab assistant, providing hands on education to more junior students on a weekly basis

PROFESSIONAL AFFILIATIONS

Current American Academy of Pediatrics
2013 American Association of Clinical Anatomy
2012 Sigma Sigma Phi (Chair of Selection)
2011 American Osteopathic Association

REFERENCES

These references are from The University of Kansas Hospital, Department of Pediatrics; 3901 Rainbow Blvd M/S 4024 Kansas City, KS 66160

Lisa Gillner, MD; Residency Program Director
(913) 588-6937, lgillner@kumc.edu

Loretta Nelson, MD; Associate Professor
(913) 588-6357 lnelson1@kumc.edu

Elizabeth Pitts, MD; Assistant Professor
(913) 489-0578, epitts@kumc.edu

Signed:

Amanda Olinger, DO, MA, FAAP
"Vaping Naysh" Implications for Adolescents

Objectives:

1. List known and potential health risks of e-cigarettes.
2. Identify signs and symptoms of vaping related illness.
3. Discuss preventative measures and treatment options with students.
References:


Clinical Practice Policy to Protect Children From Tobacco, Nicotine, and Tobacco Smoke. SECTION ON TOBACCO CONTROL. Pediatrics. 2015, peds.2015-3108;DOI: 10.1542/peds.2015-3108


E-Cigarettes and Similar Devices. SECTION ON TOBACCO CONTROL. Pediatrics. 2019;143(2):e20183652


Substance Use Screening, Brief Intervention and Referral to Treatment. COMMITTEE ON SUBSTANCE USE AND PREVENTION. Pediatrics. 2016;138(1):e20161211


AAP Richmond Center: www.richmondcenter.org

https://www.youtube.com/watch?v=C_ietO Xm2eU&feature=youtu.be

https://www.youtube.com/watch?v=giYT4YG7jOk


Truth Initiative: www.thetruth.com

www.aapnews.org “AAP brings concerns over e-cigarettes to White House” January 2023

www.cdc.gov/tobacco/about/osh

www.e-cigarettes.surgeongeneral.gov

www.healthychildren.org/English/ages-stages/teen/substance-abuse/Pages/E-cigarettes.aspx


CONTINUING EDUCATION FOR NURSES
BLUE VALLEY SCHOOL DISTRICT

Course: Vaping Nays” Implications for Adolescents

Presenter: Jennifer S. Dioszegh M.D, FAAP-KU Pediatrics & Amanda Olinger, DO, MA, FAAP- Assistant Professor of Pediatrics University of Kansas, Marillac

Date: 1/21/2020

Objectives: Nursing staff will be able to:

1. List known and potential health risks of e-cigarettes.
2. Identify and signs and symptoms of vaping related illness
3. Discuss preventative measures and treatment options with students.

<table>
<thead>
<tr>
<th>Poor – 1</th>
<th>Below Average – 2</th>
<th>Average – 3</th>
<th>Above Average – 4</th>
<th>Excellent – 5</th>
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<tbody>
<tr>
<td>My overall rating of the course is:</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Presenter(s) knowledge of the subject:</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Organization of material:</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Use of visuals/handouts:</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
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<td>Presentation style:</td>
<td>1</td>
<td>2</td>
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<td>4</td>
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<tr>
<td>Held my interest:</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Met objective one for class:</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Met objective two for class:</td>
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<tr>
<td>Met objective three for class:</td>
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<td>Met objective four for class:</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
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</tbody>
</table>

Comments:
1) Excellent presentation - relevant information. Loved the presentation of studies.
2) Very informative.
3) Would have been nice for them to have more time, so they didn't have to go so fast.
4) Great info! I thought I knew all of it!
Certificate of Completion
Continuing Nurse Education credit

This is to certify
Edwards Tracy
KS Nursing License No.
is awarded one and half (1.5) contact hours for completing

“Vaping Naysh” Implications for Adolescents
On January 21st, 2020
Blue Valley School District #229
15020 Metcalf, Overland Park, Kansas 66223

Independent Study    Instructor Hours    Contact Hours

Dated this 21st day of January 2020

Tara Asher, MSN, R. N.
District Continuing Nurse Education Coordinator
Offering #2
<table>
<thead>
<tr>
<th>Group</th>
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<th>Room</th>
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<td>Art</td>
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<tr>
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<td>ID Lab</td>
</tr>
<tr>
<td>Choir</td>
<td>HLC</td>
<td>ID Lab</td>
</tr>
<tr>
<td>Counselor</td>
<td>DO</td>
<td>Commons</td>
</tr>
<tr>
<td>CTE Computer Tech</td>
<td>BVW</td>
<td>Commons</td>
</tr>
<tr>
<td>CTE FACS</td>
<td>JCCC</td>
<td>Email from Linda Crosthwait</td>
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<tr>
<td>CTE Pre-Engineering</td>
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<tr>
<td>ELA</td>
<td>BVN</td>
<td>Commons</td>
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<tr>
<td>Library Media</td>
<td>PRM</td>
<td>Library Media Center</td>
</tr>
<tr>
<td>ESOL</td>
<td>DO</td>
<td>3rd Floor</td>
</tr>
<tr>
<td>Math</td>
<td>BVH</td>
<td>Commons</td>
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<tr>
<td>Counselors</td>
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<tr>
<td>Nurse</td>
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<td>Gymnasium</td>
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<tr>
<td>Science</td>
<td>LKM</td>
<td>Commons</td>
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<tr>
<td>Social Studies</td>
<td>OTM</td>
<td>Commons</td>
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<tr>
<td>Speech/Drama</td>
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<tr>
<td>World Language</td>
<td>PSM</td>
<td>Commons</td>
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<tr>
<td>IRR</td>
<td>OMS</td>
<td>Commons</td>
</tr>
<tr>
<td>ED/Navigators/GEAR</td>
<td>OMS</td>
<td>Commons</td>
</tr>
<tr>
<td>SLP: Building-Based</td>
<td>HMS</td>
<td>7th Grade Activity Area</td>
</tr>
<tr>
<td>SLP: Center-Based</td>
<td>HMS</td>
<td>7th Grade Activity Area</td>
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<td>OMS</td>
<td>Commons</td>
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<tr>
<td>Intensive Resource</td>
<td>OMS</td>
<td>Commons</td>
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<tr>
<td>DHH/Audiology</td>
<td>HCC</td>
<td>woodland</td>
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<tr>
<td>Vision</td>
<td>HCC</td>
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<td>APE</td>
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<td>MT</td>
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<td>Psychologist</td>
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<td>Social Worker</td>
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# HIGH SCHOOL Professional Learning Day
February 18, 2020 | 8:00-11:15 AM

<table>
<thead>
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<th>Building</th>
<th>Room</th>
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<tbody>
<tr>
<td>Band</td>
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<tr>
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<td>HLC</td>
<td>ID Lab</td>
</tr>
<tr>
<td>Counselor</td>
<td>DO</td>
<td>Commons</td>
</tr>
<tr>
<td>CTE Architecture</td>
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<td>Debate/Forensics</td>
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<td>Library Media</td>
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<tr>
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<td>Commons</td>
</tr>
<tr>
<td>Nurses</td>
<td>DO</td>
<td>High Plains Room</td>
</tr>
<tr>
<td>Orchestra</td>
<td>HLC</td>
<td>ID Lab</td>
</tr>
<tr>
<td>Physical Education</td>
<td>BVNW</td>
<td>Gymnasium</td>
</tr>
<tr>
<td>Science</td>
<td>LKM</td>
<td>Commons</td>
</tr>
<tr>
<td>Social Studies</td>
<td>OTM</td>
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<tr>
<td>Speech/Drama</td>
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<td>ID Lab</td>
</tr>
<tr>
<td>Visual Arts</td>
<td>BVW</td>
<td>Art Room</td>
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<tr>
<td>World Language</td>
<td>PSM</td>
<td>Commons</td>
</tr>
<tr>
<td>APE</td>
<td>HCC</td>
<td>Conference Room B</td>
</tr>
<tr>
<td>DHH/Audiology</td>
<td>HCC</td>
<td>Woodland</td>
</tr>
<tr>
<td>ED/Navigators</td>
<td>OMS</td>
<td>Commons</td>
</tr>
<tr>
<td>Gifted</td>
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<tr>
<td>Intensive Resource</td>
<td>OMS</td>
<td>Commons</td>
</tr>
<tr>
<td>IRR</td>
<td>OMS</td>
<td>Commons</td>
</tr>
<tr>
<td>LIFT</td>
<td>OMS</td>
<td>Commons</td>
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<tr>
<td>GEAR</td>
<td>OMS</td>
<td>Commons</td>
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<tr>
<td>MT</td>
<td></td>
<td>Email per Chris Cullinan</td>
</tr>
<tr>
<td>OT: EC - 21</td>
<td>HCC</td>
<td>Conference Room B</td>
</tr>
<tr>
<td>Psychologist</td>
<td>HMS</td>
<td>Library</td>
</tr>
<tr>
<td>SLP: Building-Based</td>
<td>HMS</td>
<td>7th Grade Activity Area</td>
</tr>
<tr>
<td>SLP: Center-Based</td>
<td>HMS</td>
<td>7th Grade Activity Area</td>
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<tr>
<td>Social Worker</td>
<td>HMS</td>
<td>6th Grade Activity Area</td>
</tr>
<tr>
<td>Vision</td>
<td>HCC</td>
<td>Pleasant Valley</td>
</tr>
<tr>
<td>Access</td>
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<td>Commons</td>
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# ELEMENTARY Professional Learning Day
February 18th, 2020 | 8:00-11:15

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<td>Music</td>
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<td>Nurse</td>
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<tr>
<td>Library Media Specialist</td>
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<td>ESOL</td>
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<tr>
<td>EC Teachers</td>
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<td>Email per SPED Administrator</td>
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<tr>
<td>SLP: Non-Center-Based</td>
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<tr>
<td>SLP: Center-Based</td>
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<td>7th Grade Activity Area</td>
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<td>ED/Navigators</td>
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<td>Psychologist</td>
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<tr>
<td>Social Worker</td>
<td>HMS</td>
<td>6th Grade Activity Area</td>
</tr>
</tbody>
</table>
Professional Development Agenda 2/18

Asher, Tara P. <TAsher@bluevalleyk12.org>
Mon 2/10/2020 1:13 PM
To: All MS Nurses <DDL-MiddleNurses@bluevalleyk12.org>; All Elementary Nurses <DDL-ElemNurses@bluevalleyk12.org>; All HS Nurses <DDL-HighNurses@bluevalleyk12.org>

Hello All-

Below is our agenda for our February 18th Professional Development. The morning is District Designed, afternoon is Building Designed Professional Development. For the afternoon please check with your building administration to see what is scheduled for your building. In the afternoon I have a tour of the CAPS building scheduled. Please check all emails prior to 2/18 for any changes.

*ALL Building Nurses & Nurse Para Educators-LPN, RN/BSN. Nurse Para Educators-CNA report to Para Education. (District/building)

District Designed PD-Morning
District Office in the High Plains Room
8:00am-9:30am: Serina Taylor, MPH, Disease Investigator/Disease Containment, DHE: Reportable Diseases in Kansas 1.5 CEUs
9:30-11:30am: Nurse Collaboration
Lunch on your own

Building Design PD-Afternoon *Meet at the CAPS building (7501 W. 149th St)-District Office Campus
1:00pm-Tour of CAPS and programs.

Blue Valley School District is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. These course offerings are approved for 1.5 hours applicable for RN, LPN, or LMHT relicensure. Kansas State Board of Nursing Provider Number: KSBN LT 0174-0262.

If your are unable to attend, please notify me in advance.

Tara Asher MSN RN
District Nurse Coordinator
Blue Valley School District
7700 W. 143rd St.
Overland Park, KS 66223
(913) 624-2883
Epidemiology Presentation- 2/18

Objectives

- To Learn about the most common types of communicable and reportable diseases
- To understand how diseases are spread and mitigate exposure to susceptible persons
- To identify susceptible individuals who need to be excluded and why

References

  - Varicella, Measles, Pertussis, AFM, Mumps, Meningococcal Disease, Campylobacter, Shiga Toxin-Producing E. coli (STEC), Salmonella, Shigella, Cryptosporidiosis, Giardia, Lyme, Spotted Fever Rickettsiosis (Rocky Mountain Spotted Fever), West Nile Virus, Tuberculosis
- [http://www.kdheks.gov/epi/AFM.htm](http://www.kdheks.gov/epi/AFM.htm)
- [https://www.cdc.gov/vaccines/vpd/varicella/index.html](https://www.cdc.gov/vaccines/vpd/varicella/index.html)
- [https://www.cdc.gov/meningitis/index.html](https://www.cdc.gov/meningitis/index.html)
- [https://www.cdc.gov/flu/index.htm](https://www.cdc.gov/flu/index.htm)
- [https://www.cdc.gov/measles/index.html](https://www.cdc.gov/measles/index.html)
- [https://www.cdc.gov/pertussis/index.html](https://www.cdc.gov/pertussis/index.html)
- [https://www.cdc.gov/non-polio-enterovirus/index.html](https://www.cdc.gov/non-polio-enterovirus/index.html)
- [https://www.cdc.gov/acute-flaccid-myelitis/afm-investigation.html](https://www.cdc.gov/acute-flaccid-myelitis/afm-investigation.html)
- [https://www.cdc.gov/mumps/index.html](https://www.cdc.gov/mumps/index.html)
- [https://www.cdc.gov/tb/default.htm](https://www.cdc.gov/tb/default.htm)
Serina Taylor, MPH
2721 E. 114th St Apt. 1306, Kansas City, MO 64137 | 816-645-8779 | sbtaylor5593@gmail.com

EDUCATION
Kansas State University
Master of Public Health
Areas of Concentration: Infectious Disease and Zoonoses 2018
Master of Public Health Field Experience Report: “Student Outbreak Response Team”

Kansas State University
Bachelor of Science . 2016
Areas of Concentrations: Biology, emphasis in Pre-Veterinary Medicine
Teaching/tutoring experience
Kansas State University
Graduate Assistant/Tutor, Educational Supportive Services 2016-2018
Tutored biology, chemistry, Microbiology, Anatomy & Physiology, ran study sessions
Supplemental Instruction Leader-Biology 198 2017-2018
Taught a recitation class (up to 3), developed study programs for students
Tutor-Chem 110, Bio 198, Bio 450, Bio 455, ASI 533 2015-2018
Helped develop students’ study skills, clarify material presented in these classes, assisted with homework or study guides

RELATED EXPERIENCE
Gamma Phi Beta Greater Kansas City Alumnae Chapter
Secretary August 2019 – Present
Type detailed notes of monthly board meetings, volunteer at events (philanthropic or social) hosted by the chapter
Gamma Phi Beta, Eta Sigma Chapter (University of Central Missouri)
Chapter Advisor February 2019 – Present
Advise leaders of the chapter to keep in compliance with internal sorority policies/procedures, supervise 4 other advisory board members, hold monthly advisory board meetings

PUBLICATIONS AND PAPERS
“Student Outbreak Response Team”
K-REx 2018

LANGUAGES
English—native language

MEMBERSHIPS
Student Outbreak Response Team, Creator/President,
Kansas State University 2018
Comprehensive Public Health Group, Kansas State University 2016-2018
Graduate Student Council, Health Insurance Representative Kansas State University 2018
Pre-Health Ambassadors, Pre-Vet Club Liaison, Kansas State University 2014-2016
Pre-Veterinary Medicine Club, Kansas State University 2012-2016
Caitlin H.W. Kintner
Kansas City, MO 64145 | Mobile: 314-435-7641 | wallscaitlin@gmail.com

Dynamic and motivated public health professional with 10+ years of experience working as an Epidemiologist. Highly experienced with communicable disease surveillance. Ability to learn new skills and processes very quickly. Excellent research and data analysis skills, able to assimilate large amounts of information and extract relevant insights.

Core Skill Areas
- Monitoring Disease Reports
- Disease Outbreak Mitigation
- Disease Investigations
- Survey Methods
- Survey Development
- Data Management
- Relationship and Rapport Building
- Team Training and Leadership
- Social Media Management

Professional Background

JOHNSON COUNTY DEPARTMENT OF HEALTH AND ENVIRONMENT, Olathe, KS
Epidemiologist II
- Conduct investigations on reported cases of reportable communicable diseases and outbreaks. Compare and interpret data in order to detect possible changes in the health status of the population; use data to provide guidance and recommendations for disease prevention and treatment. Serve as project lead in all aspects of survey design/methodology, data collection, data entry, data analysis, and disseminate findings via written and oral reports. Network, educate, and identify all communicable disease reporters in county. Assist with bioterrorism preparedness planning and exercise.

Key Contributions
- Co-author: Notes from the Field: Rubella Infection in an Unvaccinated Pregnant Woman—Johnson County, Kansas, December 2017. MMWR Morb Mortal Wkly Rep 2018
- Hepatitis B and C Perinatal Program Coordinator

CASS COUNTY HEALTH DEPARTMENT, Harrisonville, MO
Epidemiology Specialist
- Conduct investigations on reported cases of reportable communicable diseases and outbreaks. Compare and interpret data in order to detect possible changes in the health status of the population; use data to provide guidance and recommendations for disease prevention and treatment. Network, educate, and identify all communicable disease reporters in county. Assist with bioterrorism preparedness planning and exercise. Manage social media and online presence, including Facebook, Twitter and department website.

COLUMBIA/BOONE COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES, Columbia, MO
Intern, Maternal Child Health Division
- Collaborated with Health Department in fulfilling their MCH contract obligations to survey the community on the issue of overweight and obesity through the group Move More, Eat Smart. Contributed on survey questions, content, and layout. Distributed, conducted, and advertised surveys with citizens. Organized meetings with citizens and partnering agencies to help distribute surveys. Assisted with the development of report of survey findings. Created PowerPoint presentations for meetings. Managed contacts with partnering agencies.

Academic Background

Master of Public Health (MPH) with Emphasis in Veterinary Public Health/Graduate Minor in Statistics-UNIVERSITY OF MISSOURI-COLUMBIA, Columbia, MO
B.S. in Animal Science/Minor in Biology-UNIVERSITY OF MISSOURI-COLUMBIA, Columbia, MO

Technical Skills
- MS Word, Excel, PowerPoint | Wordpress
- 120-
Certificate of Completion
Continuing Nurse Education credit

This is to certify
Tracie Edwards
KS Nursing License No. Sample
is awarded one and a half (1.5) contact hours for completing

Reportable Diseases in Kansas

On February 18th, 2020
Blue Valley School District #229
15020 Metcalf, Overland Park, Kansas 66223

Independent Study  Instructor Hours  1.5  Contact Hours

Dated this 18th day of February 2020

Tara Asher, MSN, R. N.
District Continuing Nurse Education Coordinator

Blue Valley Schools
Department of Student Services
KSBN Provider Number: LT0174-0262
Nurse: PD 3/13 & 3/23

Asher, Tara P. <TAsher@bluevalleyk12.org>
Tue 3/3/2020 9:36 AM

To: All Elementary Nurses <DDL-ElemNurses@bluevalleyk12.org>; All MS Nurses <DDL-MiddleNurses@bluevalleyk12.org>; All HS Nurses <DDL-HighNurses@bluevalleyk12.org>
Cc: Merrigan, Tonya M. <TMerrigan@bluevalleyk12.org>; Schmidt, Mark R. <MRSchmidt@bluevalleyk12.org>; All District Principals <DDL-AllDistrictPrincipals@bluevalleyk12.org>

Good Morning,
Our professional development before and after we go on spring break is coming fast. I wanted to get our agenda out so you can start communicating with your building administrators on a plan of where you will be. Both days are BUILDING DESIGNED PD days, so please check with your administration on your building plans. All Nurses, LPNs and CNAs are welcome to attend.

Agenda:

Friday March 13-High Plains Room at District Office. (AM ONLY) **PM in Building

- 8:00-10:00am Teresa Bontrager, RN, MSN, CPEN: "The Quandary of the Female Athlete". (2 CEUs).
- 10:30 am Collaboration/News/Announcements
- 11:00-12:00 pm: Nurse Level Breakouts.

Monday March 23rd-District Commons at District Office (AM ONLY) **PM in Building

- 8:00-10:00am Adiel Garcia JOCQ EMS-"Opioid Education: The use and trends in Johnson Country".
- 10:00am-12:00 pm Nurse Collaboration

*Agenda subject to change.

District Office
15020 Metcalf Ave.
Overland Park, KS

**Please let me know if you are unable to attend.

Blue Valley School District is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. These course offerings are approved for 1.5 hours applicable for RN, LPN, or LMHT relicensure. Karisras State Board of Nursing Provider Number: KSBN LT 0174-0262.

Tara Asher MSN RN
CONTINUING EDUCATION FOR NURSES
BLUE VALLEY SCHOOL DISTRICT

Course: Reportable Diseases in Kansas

Presenter: Serina B. Taylor, MPH & Caitlin Kintner, MPH

Date: 2/18/2020

Objectives: Nursing staff will be able to:

1. To learn about the most common types of communicable and reportable diseases
2. To understand how diseases are spread and mitigate exposure to susceptible persons.
3. To identify susceptible individuals who need to be excluded and why

Poor – 1  Below Average – 2  Average – 3  Above Average – 4  Excellent – 5

My overall rating of the course is:
1  2  3
Presenter(s) knowledge of the subject:
1  2  3
Organization of material:
1  2  3
Use of visuals/handouts:
1  2  3
Presentation style:
1  2  3
Held my interest:
1  2  3
Met objective one for class:
1  2  3
Met objective two for class:
1  2  3
Met objective three for class:
1  2  3

Comments:

- Very Knowledgeable!
- Thank you!!
- Great info, Thanks!
- Thanks you for the info!

−123−  CNE 123
Long Term CNE Provider Checklist  
(K.A.R. 60-9-107)

Name of Provider: Ellsworth County Medical Center   LT0266-1010

Name of Program Coordinator: Tami Birholz, BSN, RN

_____ New Initial Application   _____ Renewal (Issue Date ___)

Date Received: 5/18/2020   Date Review complete: 8/4/2020

Date to CNE Committee: September 2020

_____ Approved   _____ Not Approved:

_____ Approved Pending: ________________________________

Date Notified: ________________________________

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<th>Received</th>
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<td>Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting</td>
<td>Received 5/18/2020</td>
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<td>Renewal Fee</td>
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<tr>
<td>- If the long term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years as defined in the providers' policy and procedures.</td>
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<tr>
<td>The name and address of the organization on the application</td>
<td></td>
<td>✓</td>
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<td>The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization</td>
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<td>✓</td>
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<tr>
<td>The name, education and experience of the program coordinator responsible for CNE</td>
<td>Tami Birholz, BSN, RN</td>
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<tr>
<td>- Be a licensed professional nurse</td>
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<td>- Have three years of clinical experience</td>
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<td>- Have one year of experience in developing and implementing nursing education</td>
<td>APRN not included</td>
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<tr>
<td>- Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)</td>
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<td>✓</td>
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<tr>
<td>Policies &amp; Procedures:</td>
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Written policies and procedures, including at least the following areas:

- **Assessing the Need** and planning for CNE activities   | ✓  
- **Fee Assessment**                                     | ✓  

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CNE 124
- Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number:  

| ![Checkmark] |

- Notice of Change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days  

| ![Checkmark] |

For long term providers, the policies and procedures for the Offering Approval Process shall include the following:

- A Summary of the Planning  

| ![Checkmark] |

- The Behavioral Objectives  

| ![Checkmark] |

- The Content, which shall meet the definition of CNE in KSA 65-1117  

| ![Checkmark] |

- The Instructor's Education and Experience, documenting knowledge and expertise in the content area  

| ![Checkmark] |

- A Current Bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both  

| ![Checkmark] |

- An offering Evaluation that includes each participant's assessment of the following:
  - The achievement of each objective  

| ![Checkmark] |

- The expertise of each individual presenter  

Samples provided do not have individual presenters listed

An approved provider may award any of the following:

- Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours  

| ![Checkmark] |

- Credit for fractions of hours over 30 mins to be computed towards a contact hour  

| ![Checkmark] |

- Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum  

| ![Checkmark] |

- Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results  

| ![Checkmark] |

- Clinical hours  

Not addressed

**Documentation of Attendance**

Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall
require each participant to sign a daily roster, which shall contain the following information:

- The provider’s name, address, provider number, and coordinator  
- The date and title of the offering, and the presenter or presenters  
- The participant’s name and license number and the number of contact hours awarded

Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:

- The provider’s name, address, provider number, and coordinator  
- The participant’s name and license number, and the number of contact hours awarded  
- The title of the offering  
- The date on which the offering was completed  
- Either the completion of a posttest or a return demonstration

**Certificate of Attendance/CE Transcript**

A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider

Each certificate and each CE transcript shall be complete before distribution to the participant

Each certificate and each CE transcript shall contain the following information:

- The provider’s name, address and provider number  
- The title of the offering  
- The date or dates of attendance or completion  
- The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded  
- The signature of the individual responsible for the providership  
- The name and license number of the participant

**Recordkeeping & Storage**

For each offering, the approved provider shall retain the following for two years:

- A summary of the planning  
- A copy of the offering announcement or brochure  
- The title and objectives
| The offering agenda or, for independent study, pilot test results | ✓ |
| A bibliography | ✓ |
| A summary of the participants' evaluations | ✓ |
| Each instructor's education and experiences | ✓ |
| Documentation to verify completion of the offering | ✓ |

The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals | ✓ |

**Program Evaluation Plan**

For long-term providers, a copy of the total program evaluation plan | No example provided |

**Two Proposed Offerings**

The provider shall submit two proposed offerings, including the following:

<table>
<thead>
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<th>#1</th>
<th>#2</th>
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<tbody>
<tr>
<td>#1 Pediatric Surge Tabletop Exercise</td>
<td>#2 Steramist &amp; Infection Prevention Course</td>
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</tbody>
</table>

| A summary of planning | ✓ |
| A copy of the offering announcement or brochure | ✓ |
| The title and behavioral objectives | ✓ |
| The offering agenda or, for independent study, pilot test results | ✓ |
| Each instructor's education and experience | ✓ |
| A current bibliography | |
| The offering evaluation form | Does not list instructors |
| Does not list instructors | |

06/2019

Review of application completed by Carol Moreland, MSN, RN
Reference No.: 24612  Date submitted: May 18 16:00 2020

radio ~ Renewal
Providername ~ Ellsworth County Medical Center
providernum ~ LT0266-1010
legalbody ==
address ~ 1604 Aylward Avenue
adres2 ~ Ellsworth, Kansas 67439
telephone ~ 785-472-3111
eemail ~ tbrinkhoz@esmed.com
coordinator ~ Tamika Brinkhoz BSN, RN
date ~ 05-18-2020
planning ~ Assessing continuing educational needs and planning curriculum along with practical experience is an on-going process at ECMC. In addition to a static list of safety courses, the nursing department will annually review the continued educational needs of nurses in three distinct areas: Technical Skills, Critical Thinking Skills and Interpersonal Skills. (Individual Job skill sets vary between nurses, but the above categories are applicable to each and applied / assessed as appropriate.) Annually, a formal assessment of needs and individual goals will be developed in conjunction with an employee's annual review and in collaboration with medical center-wide goals / initiatives and quality improvement objectives. (Doc #4 and #5) As classes are assigned / chosen and competency goals established, the assignments are then published into the medical center's on-line resource for tracking progress and evaluation (Care Learning) and/or identified and housed with the annual performance evaluation. With regard to specific nursing instruction courses, care is taken within the nursing department leadership to provide a continuous process of learning and enhancement of skills. For example a recent graduate will be given six-eight months of time on the medical/surgical wing prior to taking a Rhythm Course / EKG Course and then an ACLS Course. An experienced nurse may be assigned a refresher ACLS course and a course on Interpersonal Communication. The expressed needs within the organization and department specific needs will be considered in light of patient response to surveys and in-house evaluation tools. Each course assigned is to have the medical center's mission in mind, "Improving Lives." Intuitively or verbally expressed, the following questions are always asked, "How will this assignment / class improve the lives of the patients / public we serve?" "Is this the most effective course for our staff to complete?"

fees / assessment ~ The process for fee assessment is determined by the actual costs involved to ECMC in providing the class (Instructor fees, mileage, books, administrative fees, connection fees, etc.) offset by grant monies or scholarships, etc. Many classes are provided to ECMC staff free of charge. For those classes offered to nurses that are not staff members, a fee will be determined and a deposit requested. In most cases, a deposit is refundable up to two weeks prior to the actual class date. Should an insufficient funds check be received, the ECMC Financial Services policy will be followed and a charge of $50.00 will be accessed to the participant.

advertisement ~ The process for advertisements and announcements regarding various classes are multi-faceted. The Director of Nursing may advertise nursing-specific classes in-house. The Education Coordinator typically works closely with our marketing staff to ensure the following: nursing in-house advertisements, communicates all classes to all staff and additionally communicates "open" classes to those outside the organization using a variety of forms (websites, printed flyers, brochures, calls, e-mails, mailings, etc.). As a provider of CEUs, any published information contains the following statement: Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for _____ contact hours applicable for RN, LPN, or LMPH re:Fluent NURSING: Kansas State Board of Nursing Provider Number: LT0266-1010 . (Please see sample brochure included - Doc. #6 & #7)

approval process ~ The following process for offering CEU approval will be followed:
- Upon annual discussions and evaluations received from department directors, Quality Improvement measures, annual mandatory training evaluations, organizational strategic goals, nursing assessments, and evaluation of new / changed procedures, policies, equipment, initiatives, etc., specific educational objectives will be established.
- These objectives will then be prioritized by the Education Coordinator and/or Director of Nursing with the assistance of the Education Advisory Committee. Specific classes will be planned to meet the identified needs.
- Behavioral objectives set with the intended outcome of instruction clearly stated in measurable learner format. The Instructor or course coordinator may develop the behavioral objectives, but these will be reviewed and accepted prior to course approval.
- Content provided in each course for which CEUs will be granted, will meet the definition of CNE as explained in KSA 65-1117 to build upon and enhance practice, education, administration, research or theory
development to the end of improving the health of the public.

Specific to each course provided will be the instructor's education and experience that documents his/her knowledge or expertise. If books or periodicals are utilized as part or all of a CNE, the books will not be older than 10 years and the periodicals no more than five years old.

At the end of each educational offering, an evaluation that includes an assessment of the learner achievement of each objective and an assessment of the expertise of the individual presenters will be given.

Contact hours ~ The process for awarding contact hours are as follows:
- As an approved provider contact hours are awarded as documented on an offering agenda for actual time attended, including partial credit for one or more contact hours credit for fractions of hours over one contact hour.
- Instructor credit, which shall be two contact hours for each hour of first-time presentation of an approved offering, excluding standardized prepared curriculum such as ACLS, PALS, etc.
- Independent study credit will be based on the time required to complete it as based on ECMC's pilot testers' time results. It should be noted that pilot testers will be representatives of target audience.
- Contact hours will be determined using the time documented by pilot testers by: averaging the time taken or by discarding high and low times and utilizing the average amount of time spent by the rest of the testers.
- Procedure for late arrival/early departure in reference to partial credit will be done as follows: Participants who arrive eleven minutes or more after the program begins, or who leave eleven or more minutes before the program ends will not receive full credit. If the program qualifies for partial credit, participants who arrive late or leave early may be given partial credit.

Verify completion ~ The process for verifying participation and completion of the offering will be as follows:
- Documentation to verify that each participant attended the offering will be done by requiring that participants sign a daily attendance roster. The roster will contain the provider's name, address, provider number and coordinator; the date and title of the offering and the presenter(s); the participant's name and license number; and the number of contact hours awarded. (Doc. B1)
- Documentation to verify completion of independent study offering will be as follows when applicable: Documentation will include information about the provider's name, address, provider number and coordinator; the title of the offering; the date on which the offering was completed; and the presenter(s); the participant's name and license number; and the number of contact hours awarded and either the completion of post-test or return demonstration. (Doc. C 1-2))
- Certificate of attendance will be awarded to participants after completing an offering. Each certificate will be complete before distribution to the participants. Each certificate will contain the provider's name, address and provider number; title of the offering; date(s) of attendance; number of contact hours awarded and if applicable, the designation of any independent study or instructor contact hours awarded; signature of individual responsible for the provider's name and license number of the participant. (Doc. 5a)

Record keeping ~ The process for record keeping and record storage is as follows:
- For each offering, as an approved provider, ECMC will retain the following for two years: a summary of the planning, copy of announcement/brochure, title and objectives, offering agenda or, for independent study, pilot test results, bibliography, summary of participant evaluation; each instructor's education and experience; documentation to verify completion of the offering as previously identified and for those ECMC staff members, records of satisfactory completion will be logged in the In-line educational storage system (i.e. CareLearing/Events & Tracking).
- For each offering, a record storage system will be kept in the Education Coordinator's office to assure confidentiality and easy retrieval of records by Human Resource personnel.

Notice of change ~ The following process for notice of change in coordinator or required policies will be done: The Education Coordinator or Director of Nursing will notify the board in writing of any change in the individual responsible for the provider's name and required policies and procedures within thirty days of implementation.

Program evaluation ~ With regard to an ECMC's total program evaluation:

A systematic process will be undertaken annually to assess the effectiveness of and opportunities for improvement of the ECMC Nursing Education Program. This will be done by reviewing the outcomes of individual employee competency assessments and analyzing these outcomes in light of trends. (i.e. Should numerous employees score low in a particular skill set, that skill set would need to be reviewed and
thereby require additional education scheduled for the nursing department.) The same would be true of groups of nursing personnel (CNA's, ER Staff, Ward Clerks, etc.) The Director of Nursing will be utilizing an inventoried agreed upon list of competencies for specific jobs that delineates proficiency and importance level of each skill within the role assigned. (Annual competency evaluations are completed with an on-line program, CareSkills for each nursing department employee. In the example provided, an Emergency Department RN's competency skills will be evaluated based on: observation, outcomes, self-evaluation, peer-evaluation and quality improvement objectives/initiatives/needs. Included within the list of competency are those technical skills, critical thinking skills and interpersonal skills needed relative to the position of Emergency Department RN. Sample Role Profile Summary is attached. (Doc. #8)

The nursing education program evaluation includes mandatory in-service classes on the following topics (not inclusive):
- All Hazards Awareness Moving & Lifting
- Patient Rights Abuse and Neglect
- Bloodborne Pathogens/Fall Prevention
- Isolation and Standard Precautions/Medical Radiation Safety
- Patients' Rights/ Pediatric Patient
- The Adult Patient Restraint and Seclusion
- Risk Management/Slips, Trips and Falls
- Tuberculosis Prevention/Missing/Abducted Child
- Disaster Preparedness/Electrical Safety
- Fire Safety/Hand Hygiene
- Hazard Communication/hipaa
- Corporate Compliance
- Hospital Incident Command System

Again, should trends occur within the completion/proficiency of these courses, additional educational sessions will be scheduled to address the problem area(s). Annual courses for maintaining certifications will be provided e.g. TNCC, CPR, ACLS, PALS, etc. Opportunities for growing leaders in the nursing department are factored into the annual schedule. Courses available to meet this need at ECMC include 7 Habits of Highly Effective People (Healthy Conversations (a book review of Crucial Conversations), 7 Habits for Managers. Classes on Project Management, Developing Trust, Preceptorship and mentoring are provided as needed.

Submission date ~ 05-18-2020 16:00:32
Form ID ~ 1672730
Tami Birkholz, BSN, RN

1575 Avenue F
Ellsworth, KS 67439
Phone: (home) 785-648-8897
Email: tbirkholz@gmail.com

Objective: To secure a permanent position within your company; to utilize my interpersonal skills and vast experience in an atmosphere that promotes growth through education and opportunity.

Education:
South Dakota State University, Brookings, SD * graduated in 1993
Graduated Bachelor of Science Degree, Nursing. GPA 3.2/4.0 Member of Biology Club

Recent Employment:

Registered Nurse
Adjunct Instructor at
Barton Community College

Barton Community College, 245 NE 30 Rd, Great Bend, KS 67530 620.792.2701
March 2019-present
Responsible for creating and executing the certified nurse aide course. Implements various teaching methods to enhance learning. Demonstrates and instructs clinical skills needed by certified nurse aides. Monitors and assists students at clinical sites. Evaluates students' academic abilities as well as clinical skills.

Registered Nurse
Education Coordinator
Floor Nurse

Ellsworth County Medical Center, 1604 Alyward, Ellsworth, KS 67439 785.472.3111
June 20, 2017-present
Executes nursing duties on a 12 bed medical unit. Assists coworkers as needed. Educates patients Regarding diagnosis, medications. Participates in rehabilitation of patients. Member of “Hand Hygiene Committee”. Member of HazMat team at the hospital. As the Education Coordinator Tami is responsible for maintaining chosen curriculum completion data, notifications, securing space, instructors, books, etc. per request of the medical center and/or Education Advisory Committee along with other duties as outlined in policy.

Accounts Payable

Doug Bradley Trucking, 600 E. Water well Rd, Salina, KS 67401 785.826.9681
September 2013-July 2017

Business Owner

Cardio KickboxZing 1125 Wilbre Road, Salina, KS 67401 785.643-8897
February 2016- August 2017

Professional Experience:

Registered Nurse
Unit Coordinator

Kenwood View Nursing Home, 900 Elmhurst Blvd, Salina, KS 67401 785.825.5471
May 2010 – October 2010
Nursing duties including managing 35-bed unit, assistant to the director of nursing, supervisor responsibilities. Performed daily chart audits. Educated staff regarding proper documentation/expectations. Advocate for resident needs. Responsible for education programs for certified nurses aides and licensed nurses. Problem solved with various departments to promote continuity of care for residents.
Overall Scope: Assessing continuing educational needs and planning curriculum along with practical experience is an on-going process at ECMC. In addition to a static list of safety courses, the nursing department will annually review the continued educational needs of nurses in three distinct areas: Technical Skills, Critical Thinking Skills and Interpersonal Skills. (Individual job skill sets vary between nurses, but the above categories are applicable to each and applied / assessed as appropriate.) Annually, a formal assessment of needs and individual goals will be developed in conjunction with an employee’s annual review and in collaboration with medical center-wide goals / initiatives and quality improvement objectives. As classes are assigned / chosen and competency goals established, the assignments are then published into the medical center’s on-line resource for tracking progress and evaluation (CareSkills) and at times, in the Mosby’s Online Training Program. With regard to specific nursing instruction courses, care is taken within the nursing department leadership to provide a continuous process of learning and enhancement of skills. For example a recent graduate will be given six-eight months of time on the medical/surgical wing prior to taking a Rhythm Course / EKG Course and then an ACLS Course. An experienced nurse may be assigned a refresher ACLS course and a course on Interpersonal Communication. The expressed needs within the organization and department specific needs will be considered in light of patient response to surveys and in-house evaluation tools. Each course assigned is to have the medical center’s mission in mind, “Improving Lives.” Intuitively or verbally expressed, the following questions are always asked, “How will this assignment / class improve the lives of the patients / public we serve?” “Is this the most effective course for our staff to complete?”

Scope: ECMC Nursing Staff

Responsibility: Education/Clinical Education Program Coordinator, Administrative Assistant, Clinical Educators, Staff.

Policy Statements:

Fee Determination
The process for fee assessment is determined by the actual costs involved to ECMC in providing the class (instructor fees, mileage, books, administrative fees, connection fees, etc.) offset by grant monies or scholarships, etc. Many classes are provided to ECMC staff free of charge. For those classes offered to nurses that are not staff members, a fee will be determined and a deposit requested. In most cases, a deposit is refundable up to two weeks prior to the actual class date. Should an insufficient funds check be received, the ECMC Financial Services policy will be followed and a charge of $20.00 will be accessed to the participant.
Advertising

The process for advertisements and announcements regarding various classes are multi-faceted. The Nurse Manager advertises nursing-specific classes in-house. The Education Coordinator augments nursing in-house advertisements, communicates all classes to all staff and additionally communicates “open” classes to those outside the organization using a variety of forms (websites, printed flyers, brochures, calls, e-mails, mailings, etc.).

As a provider of CEU’s, any published information will contain the following statement: Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ____ contact hours applicable for RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing Provider Number LT0266-1010.

The following process for offering CEU approval will be followed:

- Upon annual discussions and evaluations received from department directors, Quality Improvement measures, annual mandatory training evaluations, organizational strategic goals, nursing assessments, and evaluation of new / changed procedures, policies, equipment, initiatives, etc., specific educational objectives will be established.
- These objectives will then be prioritized by the nurse manager and/or Director of Nursing with the assistance of the education coordinator.
- Specific classes will be planned to meet the identified needs.
- Behavioral objectives set with the intended outcome of instruction clearly stated in measurable learner format. The instructor or course coordinator may develop the behavioral objectives, but these will be reviewed and accepted prior to course approval.
- Content provided in each course for which CEU’s will be granted, will meet the definition of CNE as explained in KSA 65-1117 to build upon and enhance practice, education, administration, research or theory development to the end of improving the health of the public.
- Specific to each course provided will be the instructor’s education and experience that documents his / her knowledge or expertise. If books or periodicals are utilized as part or all of a CNE, the books will not be older than 10 years and the periodicals no more than five years old.

At the end of each educational offering, an evaluation that includes an assessment of the learner achievement of each objective and an assessment of the expertise of the individual presenters will be given.

Awarding Contact Hours

The process for awarding contact hours are as follows:

- As an approved provider contact hours are awarded as documented on an offering agenda for actual time attended, including partial credit for one or more contact hours credit for fractions of hours over one contact hour.
- Instructor credit, which shall be two contact hours for each hour of first-time presentation of an approved offering, excluding standardized prepared curriculum such as ACLS, PALS, etc.
- Independent study credit will be based on the time required to complete it as based on ECMC’s pilot testers’ time results. It should be noted that pilot testers will be representatives of target audience. Contact hours will be determined using the time documented by pilot testers by: averaging the time taken or by discarding high and low times and utilizing the average amount of time spent by the rest of the testers.
Procedure for late arrival / early departure in reference to partial credit will be done as follows: Participants who arrive eleven minutes or more after the program begins, or who leave eleven or more minutes before the program ends will not receive full credit. If the program qualifies for partial credit, participants who arrive late or leave early may be given partial credit.

The process for verifying participation and completion of the offering will be as follows:
- Documentation to verify that each participant attended the offering will be done by requiring that participants sign a daily attendance roster. The roster will contain the provider’s name, address, provider number and coordinator; the date and title of the offering and the presenter(s); the participant’s name and license number, and the number of contact hours awarded. Sample A-2
- Documentation to verify completion of independent study offering will be as follows when applicable: Documentation will include information about the provider’s name, address, provider number and coordinator; the title of the offering; the date on which the offering was completed; and the presenter(s); the participant’s name and license number, and the number of contact hours awarded and either the completion of post test or return demonstration. Sample A-3.
- Certificate of attendance will be awarded to participants after completing an offering. Each certificate will be complete before distribution to the participants. Each certificate will contain the provider’s name, address and provider number, title of the offering, date(s) of attendance, number of contact hours awarded and if applicable, the designation of any independent study or instructor contact hours awarded; signature of individual responsible for the providership, name and license number of the participant.

The process for record keeping and record storage is as follows:
- For each offering, as an approved provider, ECMC will retain the following for two years: a summary of the planning, copy of announcement / brochure, title and objectives, offering agenda or, for independent study, pilot time test results, bibliography, summary of participant evaluation; each instructor’s education and experience; documentation to verify completion of the offering as previously identified and for those ECMC staff members, records of satisfactory completion will be logged in the in-line educational storage system (i.e. CareLearning / Events & Tracking).

For each offering, a record storage system will be kept in the Education Coordinator’s office to assure confidentiality and easy retrieval of records by Human Resource personnel or Director of Nursing.

The following process for notice of change in coordinator or required policies will be done: The Education Coordinator or Director of Nursing will notify the board in writing of any change in the individual responsible for the providership or required policies and procedures within thirty days of implementation.
With regard to an ECMC’s total program evaluation:
A systematic process will be undertaken annually to access the effectiveness of
and opportunities for improvement of the ECMC Nursing Education Program.
This will be done by reviewing the outcomes of individual employee
competency assessments and analyzing these outcomes in light of trends.
(i.e. Should numerous employees score low in a particular skill set, that skill
set would need to be reviewed and thereby require additional education
scheduled for the nursing department.) The same would be true of groups of
nursing personnel (CNA’s, ER Staff, Ward Clerks, etc.) The Director of
Nursing will be utilizing an inventoried agreed upon list of competencies for
specific jobs that delineates proficiency and importance level of each skill
within the roles assigned. (Annual competency evaluations are completed with
an on-line program, CareSkills for each nursing department employee. In the
example provided, an Emergency Department RN’s competency skills will be
evaluated based on: observation, outcomes, self-evaluation, peer-evaluation
and quality improvement objectives / initiatives/ needs. Included within the list
of competency are those technical skills, critical thinking skills and
interpersonal skills needed relative to the position of Emergency Department
RN.

The nursing education program evaluation includes mandatory in-service
classes including, but not limited to the following:
- All Hazards Awareness
- Patient Rights
- Bloodborne Pathogens
- Isolation and Standard Precautions
- Patients’ Rights
- The Adult Patient
- Risk Management
- Tuberculosis Prevention
- Fire Safety
- Hazard Communication
- Corporate Compliance
- Hospital Incident Command System
- Moving & Lifting
- Abuse and Neglect
- Fall Prevention
- Medical Radiation Safety
- The Pediatric Patient
- Restraint and Seclusion
- Slips, Trips and Falls
- Missing/Abducted Child
- Hand Hygiene
- HIPAA

Again, should trends occur within the completion / proficiency of these
courses, additional educational sessions will be scheduled to address the
problem area(s). Annual courses for maintaining certifications will be
provided e.g. TNCC, CPR, ACLS, PALS, etc. Opportunities for growing
leaders in the nursing department are factored into the annual schedule.
Typical to meet this need at ECMC include 7 Habits of Highly Effective People
(Signature Series, Associate Series, Maximizer Review and 7 Habits for
Managers). Classes on Project Management, Developing Trust, Preceptorship
and mentoring are provided as needed.
ELLSWORTH COUNTY MEDICAL CENTER

POLICIES AND PROCEDURES

Original Date: 07/31/08
Policy Title: CLINICAL EDUCATION PROGRAM
Organizational Chart & Position Descriptions

Director Approval

Page 1 of

Last Review: 4/20/2020

Purpose: To clearly define roles and responsibilities with regard to the clinical education program at Ellsworth County Medical Center (ECMC).

Policy Statement: The organizational structure of the clinical education program at ECMC will be established and maintained following a set of standards defined by the Kansas State Board of Nursing.

Scope: Initiated and maintained through annual evaluation.

Responsibility: Clinical education leadership; specifically, Director of Nursing, Education Coordinator and any other representatives to the committee as designated by ECMC administration.

Procedure: The following organizational chart is to be followed with corresponding job descriptions.

[Diagram of organizational chart]

ECMC Administrator

Education Advisory Committee

Director of Human Resources

Education/Clinical Education Program Coordinator

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Page 1
ECMC Administrator
The ECMC Administrator has general oversight of the clinical education program at ECMC. He/she are an ex-officio member of committee meetings and provide guidance with regard to budgetary constraints and organizational requirements as well as particular quality control or regulatory issues that may occur.

Director of Human Resources
The Director of Human Resources has a general oversight of the clinical education program at ECMC. He/she provide guidance with regard to budgetary constraints and regulatory issues that may occur as well as recommendations regarding education programs to meet employee’s needs.

Education Advisory Committee
The Education Advisory Committee is comprised of the ECMC Administrator (ex-officio), the Clinical Education Program Coordinator, the Education / Communication Coordinator, two representatives from the nursing department, one representative from an ancillary department and one representative from a non-ancillary department. The committee meets annually in August for a total program evaluation including determination of the following year’s curriculum, faculty selection, offering design, facilities as well as education policies.

Clinical Education Program Coordinator
This position is held by the ECMC Education Coordinator and is largely responsible for identifying needed education and ensuring follow-through of clinical training opportunities. The Clinical Education Program Coordinator will be presiding over annual meetings to establish curriculum, financial budget, offering design, etc. The Clinical Education Program Coordinator should be skilled in pertinent aspects of clinical care, be familiar with adult learning methodology, and possess those organizational skills necessary to manage the clinical education program. Annually (in November) the Clinical Education Program Coordinator will provide an assessment to the Education Advisory Committee to assist in determining course curriculum for technical skills, critical thinking skills and interpersonal skills.

Education Coordinator
The Education Coordinator for ECMC is responsible for tracking educational offerings and attendance, ensuring collaboratively with the HR Department that educational licensing requirements for the facility are met via mandatory safety courses, assisting with scheduling of annual clinical courses (ACLS, PALS, BLS, etc.), providing an annual assessment to the Education Advisory Committee with regard to educational needs and attending annual program evaluation committee meetings. Additionally, the Education Coordinator collaborates with the marketing department to facilitate nursing in-house advertisements, communicates all classes to staff and publicizes “open” classes to those outside the organization using a variety of forms (websites, printed flyers, brochures, calls, e-mails, mailings, etc.)

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KANSAS STATE BOARD OF NURSING
LANDON STATE OFFICE BUILDING
900 SW JACKSON, SUITE 551
TOPEKA, KS 66612-1230

LONG-TERM CNE PROVIDER

COVER PAGE

Five Year Report

LT PROVIDER NUMBER: LT0266-1010

NAME OF PROVIDER: Ellsworth County Medical Center

LEGAL BODY: Ellsworth County Medical Center

ADDRESS OF PROVIDER: 1604 Aylward Avenue
Ellsworth, Kansas 67439

PROGRAM COORDINATOR (RN): Tami Birkholz, BSN, RN

TELEPHONE: 785-472-3111 ext. 1801

E-MAIL ADDRESS: tbirkholz@ewmed.com

I declare under penalty of perjury under the laws of the State of Kansas that the information provided is true and correct to the best of my knowledge.

________________________________________
Signature of Program Coordinator

Date
<table>
<thead>
<tr>
<th>Regulation</th>
<th>Regulation Description</th>
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<tbody>
<tr>
<td>60-9-107b</td>
<td>Ellsworth County Medical Center, 1604 Aylward Avenue, Ellsworth, KS 67439</td>
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<tr>
<td>(1)(A)</td>
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<tr>
<td>60-9-107 b</td>
<td>The Education Coordinator at Ellsworth County Medical Center (1604 Aylward Ave., Ellsworth, KS 67439) will be responsible for approving nursing continuing education provided at Ellsworth County Medical Center (ECMC).</td>
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<tr>
<td>(1)(B)</td>
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<tr>
<td>60-9-107 b</td>
<td>Tami Birkholz, BSN, RN</td>
</tr>
<tr>
<td>(2)</td>
<td>Tami has undertaken the responsibilities as the Clinical Education Program Coordinator, as well as the Education Coordinator. Tami received her Bachelor of Science in Nursing degree from South Dakota State University, Brookings, SD, in 1992. Tami comes to this position with vast nursing experience. In addition to her fulltime employment at ECMC, Tami is an adjunct instructor for Barton Community College where she instructs Certified Nurse Aide courses. Additionally, Tami was instrumental in the coordination and facilitation of Certified Nurse Aide courses held at Ellsworth County Medical Center. Tami demonstrates exceptional leadership skills and has a strong passion for educating others. (Resume attached Doc.- #1)</td>
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<td>60-9-107 c</td>
<td>As the Education Coordinator Tami is responsible for maintaining chosen curriculum completion data, notifications, securing space, instructors, books, etc. per request of the medical center and/or Education Advisory Committee along with other duties as outlined in policy. (Clinical Education Program Organizational Chart &amp; Position Descriptions Policy &amp; Procedure Doc.-#2 and Clinical Education Program Doc. #3)</td>
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| 60-9-107 b (3)(C) | The process for fee assessment is determined by the actual costs involved to ECMC in providing the class (instructor fees, mileage, books, administrative fees, connection fees, etc.) offset by grant monies or scholarships, etc. Many classes are provided to ECMC staff free of charge. For those classes offered to nurses that are not staff members, a fee will be determined and a deposit requested. In most cases, a deposit is refundable up to two weeks prior to the actual class date. Should an insufficient funds check be received, the ECMC Financial Services policy will be followed and a charge of $20.00 will be accessed to the participant. |

| 60-9-107 b (3)(C) | The process for advertisements and announcements regarding various classes are multi-faceted. The Director of Nursing may advertise nursing-specific classes in-house. The Education Coordinator typically works closely with our marketing staff to ensure the following: nursing in-house advertisements, communicates all classes to all staff and additionally communicates “open” classes to those outside the organization using a variety of forms (websites, printed flyers, brochures, calls, e-mails, mailings, etc.). As a provider of CEU’s, any published information contains the following statement: Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ____ contact hours applicable for RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing Provider Number: LT0266-1010. (Please see sample brochure included- Doc.#6 & #7) |

| 60-9-107 b (3)(D) 60-9-107 d | The following process for offering CEU approval will be followed:  
- Upon annual discussions and evaluations received from department directors, Quality Improvement measures, annual mandatory training evaluations, organizational strategic goals, nursing assessments, and evaluation of new / changed procedures, policies, equipment, initiatives, etc., specific educational objectives will be established.  
- These objectives will then be prioritized by the Education Coordinator and/or Director of Nursing with the assistance of the Education Advisory Committee. Specific classes will be planned to meet the identified needs.  
- Behavioral objectives set with the intended outcome of instruction clearly stated in measurable learner format. The instructor or course coordinator may develop the behavioral objectives, but these will be reviewed and accepted prior to course approval.  
- Content provided in each course for which CEU’s will be granted, will meet the definition of CNE as explained in KSA 65-1117 to build upon |
and enhance practice, education, administration, research or theory development to the end of improving the health of the public.

- Specific to each course provided will be the instructor’s education and experience that documents his / her knowledge or expertise. If books or periodicals are utilized as part or all of a CNE, the books will not be older than 10 years and the periodicals no more than five years old.
- At the end of each educational offering, an evaluation that includes an assessment of the learner achievement of each objective and an assessment of the expertise of the individual presenters will be given.

| 60-9-107 b (3)(E) 60-9-107 e | The process for awarding contact hours are as follows:
- As an approved provider contact hours are awarded as documented on an offering agenda for actual time attended, including partial credit for one or more contact hours credit for fractions of hours over one contact hour,
- Instructor credit, which shall be two contact hours for each hour of first-time presentation of an approved offering, excluding standardized prepared curriculum such as ACLS, PALS, etc.
- Independent study credit will be based on the time required to complete it as based on ECMC’s pilot testers’ time results. It should be noted that pilot testers will be representatives of target audience. Contact hours will be determined using the time documented by pilot testers by: averaging the time taken or by discarding high and low times and utilizing the average amount of time spent by the rest of the testers.
- Procedure for late arrival / early departure in reference to partial credit will be done as follows: Participants who arrive eleven minutes or more after the program begins, or who leave eleven or more minutes before the program ends will not receive full credit. If the program qualifies for partial credit, participants who arrive late or leave early may be given partial credit. |

| 60-9-107 b (3)(F) 60-9-107 f 60-9-107 | The process for verifying participation and completion of the offering will be as follows:
- Documentation to verify that each participant attended the offering will be done by requiring that participants sign a daily attendance roster. The roster will contain the provider’s name, address, provider number and coordinator; the date and title of the offering and the presenter(s); the participant’s name and license number, and the number of contact hours awarded. (Doc. B1)
- Documentation to verify completion of independent study offering will be as follows when applicable: Documentation will include information about the provider’s name, address, provider number and coordinator; the title of the offering; the date on which the offering was completed; and the presenter(s); the participant’s name and license number, and the number of contact hours awarded and either the completion of post-test or return demonstration. (Doc. C (1-2))
- Certificate of attendance will be awarded to participants after completing an offering. Each certificate will be complete before distribution to the participants. Each certificate will contain the provider’s name, address.
and provider number, title of the offering, date(s) of attendance, number of contact hours awarded and if applicable, the designation of any independent study or instructor contact hours awarded; designation of individual responsible for the providership, name and license number of the participant. (Doc. 5a)

| 60-9-107 b (3)(G) 60-9-107 h | The process for record keeping and record storage is as follows:
- For each offering, as an approved provider, ECMC will retain the following for two years: a summary of the planning, copy of announcement/brochure, title and objectives, offering agenda or, for independent study, pilot time test results, bibliography, summary of participant evaluation; each instructor’s education and experience; documentation to verify completion of the offering as previously identified and for those ECMC staff members, records of satisfactory completion will be logged in the in-line educational storage system (i.e. CareLearning/Events & Tracking).
- For each offering, a record storage system will be kept in the Education Coordinator’s office to assure confidentiality and easy retrieval of records by Human Resource personnel. |

| 60-9-107 b (3)(H) | The following process for notice of change in coordinator or required policies will be done: The Education Coordinator or Director of Nursing will notify the board in writing of any change in the individual responsible for the providership or required policies and procedures within thirty days of implementation. |

| 60-9-107 b (3)(1) | With regard to an ECMC’s total program evaluation:

A systematic process will be undertaken annually to access the effectiveness of and opportunities for improvement of the ECMC Nursing Education Program. This will be done by reviewing the outcomes of individual employee competency assessments and analyzing these outcomes in light of trends. (i.e. Should numerous employees score low in a particular skill set, that skill set would need to be reviewed and thereby require additional education scheduled for the nursing department.) The same would be true of groups of nursing personnel (CNA’s, ER Staff, Ward Clerks, etc.) The Director of Nursing will be utilizing an inventoried agreed upon list of competencies for specific jobs that delineates proficiency and importance level of each skill within the roles assigned. (Annual competency evaluations are completed with an on-line program, CareSkills for each nursing department employee. In the example provided, an Emergency Department RN’s competency skills will be evaluated based on: observation, outcomes, self-evaluation, peer-evaluation and quality improvement objectives/initiatives/needs. Included within the list of competency are those technical skills, critical thinking skills and interpersonal skills needed relative to the position of Emergency Department RN. Sample Role Profile Summary is attached. (Doc. #8) |
The nursing education program evaluation includes mandatory in-service classes on the following topics (not inclusive):

- All Hazards Awareness
- Patient Rights
- Bloodborne Pathogens
- Isolation and Standard Precautions
- Patients' Rights
- The Adult Patient
- Risk Management
- Tuberculosis Prevention
- Disaster Preparedness
- Fire Safety
- Hazard Communication
- Corporate Compliance
- Hospital Incident Command System
- Moving & Lifting
- Abuse and Neglect
- Fall Prevention
- Medical Radiation Safety
- The Pediatric Patient
- Restraint and Seclusion
- Slips, Trips and Falls
- Missing / Abducted Child
- Electrical Safety
- Hand Hygiene
- HIPAA

Again, should trends occur within the completion / proficiency of these courses, additional educational sessions will be scheduled to address the problem area(s). Annual courses for maintaining certifications will be provided e.g. TNCC, CPR, ACLS, PALS, etc. Opportunities for growing leaders in the nursing department are factored into the annual schedule. Courses available to meet this need at ECMC include 7Habits of Highly Effective People (Healthy Conversations (a book review of Crucial Conversations), 7Habits for Managers. Classes on Project Management, Developing Trust, Preceptorship and mentoring are provided as needed.

<table>
<thead>
<tr>
<th>60-9-107 b (4)</th>
<th>Attached please find: Two examples of Programs offered. (sample packet A and packet B includes:</th>
</tr>
</thead>
<tbody>
<tr>
<td>60-9-107 i</td>
<td>- A summary of the planning</td>
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<tr>
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<td>- A copy of the offering announcement or brochure</td>
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<td>- Title and behavioral objectives</td>
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<td>- Offering agenda</td>
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<td>- Each instructor’s education and experience</td>
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<td>- A current bibliography as specified in the NPA</td>
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<td>- The offering evaluation form</td>
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<td>- Sign-in roster</td>
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<tr>
<td>Players</td>
<td>ECMC Education Needs Assessment</td>
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<td></td>
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</tr>
<tr>
<td>A</td>
<td>Hospital</td>
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<tr>
<td>B</td>
<td>Pain Clinic</td>
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<tr>
<td>C</td>
<td>Endoscopy</td>
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<td>D</td>
<td>Clinic</td>
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<td>8</td>
<td>9</td>
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<tr>
<td><strong>Have you used Mosby's independent study program?</strong>&lt;br&gt;yes</td>
<td><strong>Why have you not used our CNE program?</strong>&lt;br&gt;prefer conferences/p</td>
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<tr>
<td>no</td>
<td><strong>Nothing interesting to</strong>&lt;br&gt;Shock</td>
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<tr>
<td>I was not aware you</td>
<td><strong>Future of Healthcare</strong>&lt;br&gt;Case Management</td>
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<tr>
<td>Lower quality of learning thru</td>
<td><strong>GI Bleed</strong>&lt;br&gt;Wellness</td>
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<td>16</td>
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<tr>
<td>16</td>
<td>Which of these educational topics interests you the most?</td>
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<tr>
<td>17</td>
<td>Pulmonary Embolism</td>
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<td>18</td>
<td>Pacemakers</td>
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<tr>
<td>19</td>
<td>COPD</td>
</tr>
<tr>
<td>20</td>
<td>Patient Teaching for Nurses</td>
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<td>24</td>
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<td>You have the least amount of knowledge about which subject?</td>
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<td>Patient Teaching</td>
<td>Future of Healthcare</td>
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<td>COPD</td>
<td>Stress Management</td>
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<tr>
<td>Diabetes</td>
<td>Immunizations</td>
</tr>
<tr>
<td>Humor in Healthcare</td>
<td>Renal Disorders</td>
</tr>
</tbody>
</table>
2020 All Topics of Interest

- Cardiac Meds
- EKG
- Diabetes
- Respiratory distress
- Discharge
- Osteoporosis
- Pneumonia
- Stress Management
- Future of Healthcare
- Humor
- Seizures
- Knee Injuries
- Wellness
- Immunizations
- Shock
- Legal Issues for Nurses
- Dementia
- Adolescent Crises
- GI Bleed
- Asthma
- Sleep Disorder
- Trauma
- Renal Disorders
- Thyroid Disorders
- Phone Triage
- Hypertension
- Depression
- STEMI
- Pt Teaching
- Pulmonary Embolism
- Pulmonary Embolism
- UTI's
- COPD
- Elderly Abuse
- Pain Assessment
- Case management
- Heart Disease
- Pacemakers

Elsworth County Medical Center
2020 Top Twelve Topics Based on Kahoots Education Survey

This chart illustrates what topics the nursing staff is most interested in. For example; when "cardiac medications" was an option, 93% of the time it was selected. The top five areas will be the main focus of education in 2020.
IV Therapy Certification Course

Month-Day-Year

ECMC Administrative Building
1706 Aylward Ave., Ellsworth, KS

Taught by Tami Birkholz BSN, RN

This course for Licensed Practical Nurses (PNs) combines instruction and practical experience in advanced aspects of the professional nursing practice of intravenous therapy. IV Certification is not part of the LPN curriculum in Kansas and is greatly desired by employers. This course is aligned with the Kansas State Board of Nursing (KSBN) guidelines for LPN IV Therapy.

Students will complete 30 hours of classroom instruction and minimum of 8 hours of skills lab and clinical experience. Upon successful completion of this course, students will be eligible to sit for the KSBN-approved examination. Passing this exam authorizes LPN's to practice intravenous therapy within the scope of practice as outlined by State of Kansas statutes.

Course Requirements:

Students must be an active LPN in Kansas and have active malpractice insurance.

Please register by contacting Tami:
tbirkholz@ewmed.com or 472-3111 ext. 1801

Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 32 contact hours to each LPN that successfully completes the course. Kansas State Board of Nursing Provider Number LT0266-1010.
ACLS CLASSES

Please make plans to attend an ACLS class if your certification has expired or is close to expiring. First 6 signed up go.

March 5th and 6th (renewal 4th)

September 10th and 11th (renewal 9th)

Classes start at 8:00 a.m.

Classes are located at ECMC Admin Building Conference Room

<table>
<thead>
<tr>
<th>March Renewal</th>
<th>March class</th>
<th>September Renewal</th>
<th>September Class</th>
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<tbody>
<tr>
<td>R. Lahey</td>
<td>EMS</td>
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<td>EMS</td>
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Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 14 contact hours applicable for RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing Provider Number: LT0266-1010

For more information, please contact Tami at ext. 426.
Sterilist & Infection Prevention Presentation

Attendance Roster
February 21, 2020
Instructors: Kaylan Hinkle, Ester Knobloch and Hayley Guion

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Student Address &amp; E-Mail Address</th>
<th>License Number</th>
<th>Signature</th>
<th>Credit Hours</th>
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Location: Ellsworth County Medical Center
1604 Aylward Ave.
Ellsworth, KS 67439

Provider Number: LT0266-1010
Nursing Education Coordinator: Tami Birkholz, BSN, RN
February 21, 2020
Steramist & Infection Prevention Certificates to be emailed:

<table>
<thead>
<tr>
<th>Name:</th>
<th>Email Address</th>
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Transaction Receipt

Date:
5/15/2020 9:40:17AM US/Eastern

Order ID:
birk43132013631217

Charged to credit card number: XXXX XXXX XXXX 4921

To: Tami Birkholz

This receipt reflects charges that have been paid by the student to the specified organization for access to online courseware. Additional fees and charges paid to educational or other institutions may also apply but are not covered by this receipt.

If you have any questions regarding this receipt, call 866-617-3904 or e-mail support@carelearning.com.
Sigma Theta Tau International Honor Society of Nursing certifies that

Tami Birkholz

has completed the following
Continuing Nursing Education Online Activity:
Preparing a Professional Presentation

May 15, 2020
1.0
DATE
CNE AWARDED

Sigma Theta Tau International is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center’s Commission on Accreditation.

Sigma Theta Tau International Honor Society of Nursing
550 W. North Street, Indianapolis, IN 46202 USA
CERTIFICATE OF ATTENDANCE

THIS VERIFIES THAT

JANE DOE

Has successfully completed the

IV THERAPY CERTIFICATION COURSE

Provided by Ellsworth County Medical Center on

May 7, 2222 in Ellsworth, Kansas

CNE Hours Awarded: 32 Hours
IV Therapy Course Provider Number: __________
Long-Term Provider Number: __________

Tami Birkholz, BSN, RN,
Education Coordinator

Ellsworth County Medical Center is approved as a provider of continuing nursing education by the
Kansas State Board of Nursing. This course offering is approved for 32 contact hours
to each LPN that successfully completes the course.
Kansas State Board of Nursing Provider Number LT0266-1010.
Sample Role Profile Summary: Emergency Department RN

Established unresponsiveness by tapping on and shouting at the patient.

Checked the patient’s carotid or femoral pulse while simultaneously scanning the patient’s chest for absent or abnormal (gasp) breathing or signs of life for no longer than 10 seconds; if a pulse was present, provided rescue breathing: Delivered one breath every 5 to 6 seconds (10 to 15 breaths/min) and rechecked the patient’s pulse every 2 minutes. If the pulse was absent, began CPR.

Ventilated the patient at a ratio of 30 compressions to 2 breaths. Delivered each breath over 1 second, watching for chest rise and fall, using one of these methods:

Upon arrival of the code team:

1. Provided the code team leader with a brief verbal report of events just before the code, including vital signs, medical diagnosis, and code interventions performed before the code team’s arrival.

Had a health care team member bring the patient’s chart to the bedside or access the patient’s elec

Assisted with establishing IV or IO access as needed with the largest possible IV catheter and began an infusion of normal saline solution or lactated Ringer solution. Electronic chart to obtain the latest data and to clarify code status and allergies.

Placed the adult patient in the recovery position when he or she was breathing normally and had effective circulation.
Offering #1
Important Dates to Remember:

January 2  Registration ends for Identify, Isolate, Inform on 1/9/20 https://netec.org/training-2/

January 9  ADA Earthquake Preparedness for Everyone With Everyone Webinar

January 10  NC HCC Meeting in Salina at 9:30 am Pre-register on KS Train: 1085717

February 15  Due date for mini-grant applications (see article below).

April 24  NCK Preparedness Summit at Webster Conference Center, Salina, KS

Dr. Lockwood and her dog, Justin will be presenting at the January 10th HCC meeting in Salina. Lockwood is the liaison for the Disaster and Wilderness Medicine Sections for the American College of Emergency Physicians and is the Newsletter Editor for the Disaster Medicine Section. Her interest in disaster response has led her to serving as a Medical Team Manager for the Kansas Task Force.

Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 0.5 contact hours applicable for RN, or LPN re-licensure. Kansas State Board of Nursing Provider Number LT0266-1010.

The Pediatric Surge Tabletop Exercise will take place from 1:00 to 3:00 pm at the January 10th HCC meeting. Four groups: EMS, Emergency Management, Public Health and Hospitals will be established to navigate the scenario given. This will be a great opportunity to gain an understanding of the challenges faced in a pediatric surge emergency and to assess readiness to support emergencies involving children and their unique response needs. Key issues are identifying when and how to activate the pediatric surge annex, coordinating patient and resource allocation, and providing appropriate care to pediatric patients.

Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 2.0 contact hours applicable for RN, or LPN re-licensure. Kansas State Board of Nursing Provider Number LT0266-1010.

ADA Earthquake Preparedness For Everyone, With Everyone

January 9th, 2020 at 1:30 pm.
Registration: http://adapresentations.org/regatemang.asp

North Central Kansas Healthcare Coalition

Keeping Our Communities Prepared for Health Emergencies

Beth Vallier, Readiness & Response Coordinator
Ill W. Ninth Street, Ellsworth, KS 67439
nc@hccpkansas.com; 785-472-1247

A total of 10 mini grants in the amount of $4,590.60 each will be awarded in NCK. Once applications are received, the project submission will be vetted through the HCC Executive Committee, KDHE and ASPR. All applications are due by February 15, 2020 at Noon. Projects will be awarded by February 28, 2020 at Noon.

In order to apply for a mini grant, please use the following link:

https://forms.gle/GCtHTadnczc475Cu7
Tami L. Wood BSN, RN
Healthcare Coalition Subject Matter Expert
Healthcare Project Manager
Healthcare Coalition Partners of KS LLC- Vice President/Co-Owner
Nurse Specialist Health and Human Services
Healthcare Instructor Center for Domestic Preparedness

Tami Wood has a Bachelor of Science in Nursing Degree and has over 30 years of experience in the medical field with 12 plus years of experience in local, regional and state-wide disaster planning, training, exercise, evaluation and sharing of lessons learned. Ms. Wood has a vast knowledge of rural healthcare, serving in EMS and working in critical access hospitals for many years, Tami understands the relationships and teamwork it takes to achieve desired outcomes in the rural and frontier communities. Ms. Wood has developed, evaluated and facilitated numerous exercises in the past thirty years as an Emergency Medical Technician/Paramedic, local hospital preparedness coordinator, regional hospital preparedness coordinator and regional healthcare coalition coordinator. Ms. Wood has also delivered over 40 Healthcare Leadership for Mass Casualty Incident Courses in Anniston, Alabama including the Integrated Capstone Event in most of the deliverables. Ms. Wood was requested by the Center for Domestic Preparedness to take part in the development and revision of Personal Protective Measures for Biological Incidents, Highly Infectious Disease and Healthcare Coalition Response Leadership Courses and is classified as an instructor for these courses. Tami is also a non-resident Hospital Emergency Response Trainer for Mass Casualty Incidents (HERT) and has taught numerous classes in the North West Kansas region.

Education

High School Diploma- 1983- Phillipsburg High School, 240 South 7th Street, Phillipsburg, KS 67661
EMT Certification- 1987- Phillips County EMS, 409 E Street, Phillipsburg, KS 67661
  Jayne Holle-RN, Paramedic, IC
EMT-I Certification- 1989- Phillips County EMS, 409 E Street, Phillipsburg, KS 67661
Colby Community College-1992- 1255 S Range, Colby, KS 67701 Certificate in Practical Nursing
Barton County Community College-1993– 245 NE 30 Rd, Great Bend, KS 67530 Associate Degree in Applied Science– Nursing
Creighton University- 2000- Omaha Nebraska-Nurse to Paramedic Bridge
Western Governor’s University- 2/1/2016 to July 28, 2017 – 4001 South 700 East, Suite 700, Salt Lake City, Utah 84107-2533 RN to BSN

Awards

Deans List Barton County Community College
BCC– Graduated with Highest Honors
Kansas Hospital Preparedness Program State Achievement Award- Spring 2012
Experience

Readiness and Response Coordinator
NWKS Healthcare Coalition
Healthcare Coalition Partners of Kansas Co-Owner
July 1, 2019 to current
Healthcare Coalition Partners of Kansas is an LLC based in Holton Kansas contracted to manage the seven Healthcare Coalitions across the state of Kansas. Responsibilities of the Readiness and Response Coordinator for the NW Kansas Healthcare Coalition include but are not limited to facilitation of planning, training, operational readiness, financial sustainability, evaluation and support ongoing development of the HCC as well as to lead, participate in, or support the response activities of the coalition according to their plans.

Central Kansas Public Health Emergency Preparedness Coordinator
October 1, 2018 to current
Part-time/Contract Position
Barton County Health Department
1300 Kansas Avenue #B
Great Bend, KS 67530
Contracted to complete the Regional Preparedness grant application, including narrative, budget and intent papers. Attend regional, state and national workshops and provide regional planning and response coordination and education to the six counties including Saline, McPherson, Rice, Stafford, Pawnee and Barton. Assist local public health departments to compile response plans to reduce vulnerability to communicable disease, biological, chemical and natural disasters through preparedness planning, emergency response, education and communication. Complete Regional Preparedness Work Plan and assist local Public Health agencies complete the Local Preparedness Work Plan by deadlines set by KDHE Bureau of Preparedness. Develop training and exercise plans for the Central Kansas Public Health Region and facilitate exercise and training opportunities.

Center For Domestic Preparedness Contract Instructor with Leidos
Anniston, AL
2014 to Current
Healthcare Leadership Instructor, Highly Infectious Disease Instructor, Personal Protective Measures for Biological Incidents Instructor and Healthcare Response Leadership Instructor.

Angels Care Home Health
Administrator KS 2
8200 East 34th Street Circle N, Building 1600, Suite 1601
Wichita, KS 67226-1350
Wichita Kansas
Full-time Position 40 hours per week.

March 5, 2018 to June 30, 2018
Administrator for the Wichita, Emporia and Hutchinson Kansas Angels Care Home Health offices. Duties include supervision of Branch Managers in all three offices, assures documentation of services provided is accurate and timely, oversee budget and fiscal affairs, maintain and update policy/procedures and reporting activities. Employs, contracts, recruits and manages qualified personnel to carry out daily operations of the agency. Ensures adequate staff education and evaluation. Maintains accurate and current Business Profile, ensures compliance with federal, local and state laws relating to operations of the agency.

Angels Care Home Health
Branch Manager
8200 East 34th Street Circle N, Building 1600, Suite 1601
Wichita, KS 67226-1350
Salina Kansas
Full-time Position 40 hours per week.

October 30, 2017 to March 5, 2018
Lead nursing and office staff in daily field and office duties. Complete in-home nursing visits with nursing staff to ensure appropriate nursing care of our patients. Provide nursing care to home care patients when nurses are not available or short staffed. Provide continuity of services for our patients and find community resources to enhance home health care in the home. Direct and coordinate branch for continuity, quality and safety of services delivered. Employ, recruit, manage, and directs qualified personnel to carry out policies and Procedures. Supervise and provide direction to subordinates. Monitors compliance of state/federal regulations through coaching, education, and QI program. Develop and maintain the Emergency Preparedness plan. Develop, facilitate and evaluate tabletop, functional and operations-based exercises for the branch office. Provide communication to administrator regarding needs of the branch to include personnel needs, financial needs, professional practices and quality issues. Assure documentation of services provided is accurate and timely.

NW Region Hospital Emergency Preparedness Coordinator
NWKS Healthcare Coalition Coordinator
Hays Medical Center
2220 Canterbury Drive
Hays, KS 67601
Full-time Position 40 hours per week.

November 1, 2007 to October 29,2017
Assistant 18 hospitals with emergency preparedness planning, grant expenditures, coordinate HCC meetings, develop HSEEP compliant exercises, facilitate and evaluate tabletop, functional and full-scale exercises, Hazwoper instructor, HERT Instructor for 18 hospitals in the NW Region of Kansas, Homeland Security Council Chair, Preparedness Grant Advisory Committee Chair. Instrumental in securing funding from seven Homeland Security Councils in Kansas to complete the 3.2 million-dollar Interoperable Communications project to allow statewide communication using the 800 MHz system. The funding supported completion of towers in central and western Kansas allowing statewide communication for emergency responders. Assist KDHE and KHA with grant interpretation, grant reporting and national participation in healthcare coalition development. Work with local hospitals, public health departments, emergency managers, emergency medical services, behavioral and mental health groups to collaborate at a local and regional level to strengthen our preparedness capabilities in Kansas.

EECP Clinic Coordinator and Cardiac Rehab Director
Phillips County Hospital
1150 State Street
Phillipsburg, KS 67661
Full-time Position 40 hours per week.

2003-2007
EECP Therapy, Cardiac Rehab, Medication management, Lifestyle management and changes for patients. Admission assessments, vital sign monitoring, EKG monitoring, disease process education and management. Medicare, Medicaid and private insurance billing.

Phillips County Hospital
1150 State Street
Phillipsburg, KS 67661
Part-time Position 12 to 24 hours per week.

2003-2007
Charge Nurse, ER Nurse. Admissions, IV medications, lab draws, EKG’s, patient assessments, medication management, trauma assessments, cardiac assessments, patient dismissals, assist with activities of daily living, coordinate plan of care for patient and families, palliative care, emotional support for the patient and the family. Emergency Preparedness Coordinator, Quality Improvement, developed Emergency Operations Plan for Hospital and Clinic, coordinated with EMS, Public Health and Emergency Management. Wrote facility and community exercises, decontamination training. Worked PRN for Phillips County Hospital from 1995 to 2007 to cover shifts.

Assistant EMS Administrator
Phillips County EMS
409 E Street
Phillipsburg, KS 67661
Full-time Position 40 to 60 hours per week depending on transfers and call time.

2000-2003

Phillips County EMS
409 E Street
Phillipsburg, KS 67661
Volunteer

1987-2003
Volunteered up to 40 hours per week call time for Phillips County EMS.

License & Certifications:
Registered Nurse - Kansas
Paramedic - State of Kansas (Retired)
BLS Provider
ICS 100, 200, 700, 800b, 300 and 400, IS 139, IS 235, IS 230.a, IS 240, G290 PIO
ICS Instructor
HERT Train the Trainer Instructor
HSEEP Certified
ITC-40 Hour Instructor Training Course
AMNH Certificate Genetics, Genethics and Genomics
IHI Certificate
PARTICIPANT FEEDBACK FORM

Thank you for participating in this training. Your observations, comments, and input are greatly appreciated, and provide invaluable insight that will better prepare our nation against threats and hazards. Any comments provided will be treated in a sensitive manner and all personal information will remain confidential. Please keep comments concise, specific, and constructive.

Part I: General Information
Please enter your responses in the form field or check box after the appropriate selection.

Date of Participation: February 21, 2020

Agency/Organization Affiliation:
Jewell County Health Department, Mitchell County Health Department, Jewell County Emergency Manager, Ottawa County Health Department, Mitchell County Health Systems, Cloud County Health Department, Cloud County Health Center, Ellsworth County Medical Center, Lincoln County Hospital, Child Care Aware of Kansas, Lincoln County Health Department, Memorial Health Systems (Abilene), Clay County Medical Center, Republic County Hospital, Saline County Health Department, Ottawa County Health Center, Dickinson County Public Health Department, Salina Regional Health Center, Jewell County Hospital, Central Kansas Mental Health Center, NWK Readiness & Response Coordinator, Saline County Emergency Management. (Via Proxy: Ellsworth County Health Department, Clay County Health Department, Osborne County Health Department and Republic County Health Department)

Part II: Design
Please rate, on a scale of 1 to 5, your overall assessment of the training relative to the statements provided, with 1 indicating strong disagreement and 5 indicating strong agreement.
### Part III: Participant Feedback

1. **What strengths were apparent in the training?**
   - Well-organized, thought provoking questions
   - Knowledge of participants
   - Cooperation among EMS agencies and hospitals
   - What we do have, and how to improve.
   - There was really good discussion.
   - A lot of different agencies at the table
   - Well-trained individuals in the room.
   - Knowledge of capacity of individual locations.
   - Different fields in room to give input.
   - Each region is knowledgeable in what they need and know what / who they need to talk with to get stuff (people and equipment).
   - Good networking.
   - Collaboration between groups and sharing difference between large communities and small communities.
   - Great interaction / input among different groups.
   - A lot of peds knowledge! MOU needed.
   - We are better prepared than some for pediatric patients.
   - Knowledge
   - Small vs large hospitals sharing Public Health, EM, Childcare – great input.
   - Real life experiences.
   - Rural hospitals and EMS working together
   - Group interaction with various services.
HCC Pediatric TTX

- Excellent discussion of situations. What resources could be available; how to access those resources.

2. What areas for improvement would you suggest?
- Need to review our MOUs.
- Communication
- Previous planning, MOUs
- We discussed EMS a lot but they weren’t here. Additionally, we did not discuss road access.
- Still not sure where HCC fits? Who contacts leadership? Emergency Management?
- We fought the scenario by not talking about the tornado aspect. (Road clearing for transferring patients.)
- Understanding the difference between those in this NC Region regarding the needs that the have and what they don’t have available.
- MOU Training would be great.
- We could do better.
- Pediatric Annex Review
- Dispatch and EMS input needed.
- More Emergency Mgmt. representation
- Ideas that LHD’s can help with these types of emergencies.
- Interesting various input on challenges.

3. What specific training opportunities or resources would you like to see after this session?
- N/A
- More access to peds supplies, training
- This TTX would be beneficial in individual counties
- Actually go through and establish a reunification center. What / how you del with living and deceased kids. Because we only mainly dealt with the living.
- Additional TTX pertinent to Work Plan.
- Allow local teams to repeat the exercise as a community with an HCC evaluator present (like what was done Spring 2019)
- Reunification
- Triage ideas – what things to have on hand for emergencies.
- Continued group exercises – provides the “next” improvement success.
Pediatric Surge Tabletop Exercise

NORTH CENTRAL KANSAS HHC

Exercise Date: 01/10/2020

SITUATION MANUAL

Kansas Department of Health
FOR OFFICIAL USE ONLY
Homeland Security Exercise and Evaluation Program (HSEEP)
Situation Manual (SitMan)  Pediatric Surge TTX

PREFACE

The Pediatric Surge Tabletop Exercise (TTX) is sponsored by KDHE. This Situation Manual (SitMan) was adapted from the Minnesota Department of Health Pediatric Surge Coalition Tabletop and produced with input, advice and assistance from the Pediatric Surge TTX planning team, which followed the guidance set forth in the Federal Emergency Management Agency (FEMA), Homeland Security Exercise and Evaluation Program (HSEEP) and the CDC Public Health Emergency Preparedness and Response Capabilities and the 2017-2022 Health Care Preparedness and Response Capabilities.

The Pediatric Surge TTX Situation Manual (SitMan) provides exercise participants with tools for the exercise and is tangible evidence of Kansas' commitment to ensure public safety through collaborative partnerships to prepare for and respond to any emergency.

The Pediatric Surge TTX is an unclassified exercise. The control of information is based more on public sensitivity regarding the nature of the exercise than on the actual exercise content. Some exercise material is intended for the exclusive use of exercise planners, facilitators, and evaluators, but players may view other materials as deemed necessary to their performance. The SitMan may be viewed by all exercise participants.

All exercise participants should use appropriate guidelines to ensure the proper control of information within their areas of expertise and to protect this material in accordance with current jurisdictional directives. Public release of exercise materials to third parties is at the discretion of KDHE.

*This publication was supported by the Grant No Cooperative Agreement Number, NU50TP00242, funded by the Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention or the Department of Health and Human Services.*
HANDLING INSTRUCTIONS

1. The title of this document is *The Pediatric Surge TTX Situation Manual (SitMan)*.

2. The information gathered in this Situation Manual (SitMan) is *For Official Use Only (FOUO)* and should be handled as sensitive information not to be disclosed. This document should be safeguarded, handled, transmitted, and stored in accordance with appropriate security directives. Reproduction of this document, in whole or in part, without prior approval from KDHE is prohibited.

3. For more information, please consult the following points of contact (POCs):

   Jennifer Hermon
   Exercise Coordinator
   KDHE Preparedness
   1000 SW Jackson, Suite 340
   Topeka, KS 66612
   785-296-7428
   jennifer.hermon@ks.gov

   Tami Wood
   Health Care Coalition Partners
   412 W 8th Street
   Holton, KS 66436
   785-639-0594
   nw@hccpkansas.com
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FOR OFFICIAL USE ONLY
Homeland Security Exercise and Evaluation Program (HSEEP)
Situation Manual (SitMan)

INTRODUCTION

Background

The Preparedness Program at the Kansas Department of Health and Environment (KDHE) provides leadership to protect the health of Kansans through efforts to mitigate, prepare for, respond to and recover from disasters, infectious diseases, terrorism and mass casualty incidents. To accomplish this mission, the Preparedness Program is responsible for health and medical planning and response in Kansas, serves as the coordinating unit for Emergency Support Function (ESF) #8, maintains the Kansas Health Alert Network (KS-HAN), and serves as the awardee for the U.S. Centers for Disease Control (CDC) and the U.S. Department of Health and Human Services (HHS) public health and hospital preparedness cooperative agreement.

The Preparedness Program promotes all-hazards' planning – defined as planning in absence of a specific threat for capabilities that would be required to respond to any emergency regardless of the causative factor. Program staff prepares a variety of exercise scenarios to contribute toward planning purposes for health preparedness.

Purpose

The purpose of this exercise is to provide participants with an opportunity to gain an understanding of the challenges they could face in a pediatric surge emergency and to assess readiness to support emergencies involving children and their unique response needs. Key issues are identifying when and how to activate the pediatric surge annex, coordinating patient and resource allocation, and providing appropriate care to pediatric patients.

Scope

This exercise will be conducted at 1:30 PM on January 10, 2020. This Tabletop Exercise (TTX) emphasizes the role of the HCC partners and stakeholders on the overall response and decision-making processes encountered by public health and health care in such an event and how those actions would impact the morbidity and mortality within the community.
Health Care Preparedness & Response Capabilities

The 2017-2022 *Health Care Preparedness and Response Capabilities* document outlines the high-level objectives that the nation's health care delivery system, including HCCs and individual health care organizations, should undertake to prepare for, respond to, and recover from emergencies.

For this TTX, the following Capabilities have been identified:

- Capability 1: Foundation for Healh Care and Medical Readiness
- Capability 2: Heath Care and Medical Response Coordination
- Capability 3: Continuity of Health Care Service Delivery
- Capability 4: Medical Surge
Exercise Objectives

Exercise design objectives are focused on improving understanding of a response concept, identifying opportunities or problems, and/or achieving a change in attitude. The exercise will focus on the following objectives selected by the exercise planning team:

- Increase the understanding of roles and responsibilities of the HCC members and partners during pediatric surge to coordinate efficient response.
- Evaluate disaster response interface between EMS and Hospital Emergency Responders alert notifications in the region.
- Validate prehospital triage plans in the case of mass pediatric emergency to identify priorities and protocols for patient allocation to maintain surge capacity.
- Identify mechanisms for requesting and receiving scarce or critical resources during a pediatric surge event.
- Address the unique behavioral health needs of children impacted, both as patients and witnesses, by describing how these needs will be met and by whom.
- Assess the region's ability to address the potential security challenges associated with a surge in pediatric patients and identify partners to assist with security needs and family reunification considerations.
Participants

- **Players** respond to the situation presented in the exercise based on expert knowledge of response procedures, current plans and procedures, and insights derived from training.

- **Facilitators** provide situation updates and moderate discussions, as well as provide additional information or resolve questions as required during the exercise. Facilitators may lead the discussion, pose questions to players, and ensure the schedule remains on track.

- **Evaluators** observe players' actions and record how tasks were performed. Evaluators do not prompt players with specific responses or interfere with players. With the exception of drawing attention to a safety hazard for the participants, evaluators should not interfere with exercise play. If they would like to see certain actions discussed, this should be coordinated through the facilitator.

- **Observers** view all or selected portions of the exercise play. Observers do not participate in exercise play or exercise control functions.

Exercise Structure

This will be a discussion-based tabletop exercise. There are four modules, each beginning with a Power Point update that summarizes the key events occurring within the specified time period. Following the updates from the facilitator, players will review the situation and engage their functional group in a discussion of appropriate response issues then share their responses with the rest of the exercise participants. Players will participate in the following modules:

- Module 1: EMS and Prehospital Response
- Module 2: Communication/Information Sharing/Situational Awareness
- Module 3: Surge Capacity
- Module 4: MOUs, Transportation Certificates and EMS Interagency Assistance
Exercise Guidelines

- Do not fight the scenario!
- This is an open, low-stress, no-fault environment. Varying viewpoints, even disagreements, are expected.
- Respond based on your knowledge of current plans and capabilities and insights derived from your training. You may use only existing assets to plan and manage your incident response.
- Decisions made during the exercise are not precedent setting and may not reflect an agency's final position on a given issue. This is an opportunity to discuss and present multiple options and possible solutions.
- Issue identification is not as valuable as suggestions and recommended actions that could improve response and preparedness efforts. Problem-solving efforts should be the focus.

Assumptions and Artificialities

In any exercise, a number of assumptions and artificialities may be necessary to complete play in the time allotted. During this exercise, the following apply:

- The scenario is plausible, and events occur as they are presented.
- There is no "hidden agenda," nor any trick questions.
- All players receive information at the same time.
- There is no "right" or "wrong" answer.

BACKGROUND INFORMATION

Kansas experiences an ever-increase number of tornados, many of which cause extreme disasters.
The 63-year average for 1950-2012 for Kansas is 61 tornadoes per year.
The 30-yr average for 1983-2012 is 80 per year.
The 10-yr average for 2003-2012 is 112 tornadoes per year.

(Weather.com, n.d.)
## Attendance Roster

February 21, 2020  
Instructor: Tami Wood, RN

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>Student Address &amp; E-Mail Address:</th>
<th>License Number</th>
<th>Signature:</th>
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Location:  
Ellsworth County Medical Center  
1604 Aylward Ave.  
Ellsworth, KS 67439

Provider Number: LT0266-1010  
Nursing Education Coordinator: Tami Birkholz, BSN, RN
Presentation Evaluation  
Pediatric Surge Tabletop Exercise  
2/21/20

1. How would you rate the overall quality of this activity?  

<table>
<thead>
<tr>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
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2. Please rate the impact of the following course objectives.  

As a result of attending this activity, I am better able to:  

<table>
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<tr>
<th>Activity</th>
<th>Strongly Agree</th>
<th>Agree</th>
<th>Disagree</th>
<th>Strongly Disagree</th>
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<tr>
<td>Increase the understanding of roles and responsibilities of the HCC members and partners during pediatric surge to coordinate efficient response.</td>
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<tr>
<td>Validate prehospital triage plans in the case of mass pediatric emergency to identify priorities and protocols for patient allocation to maintain surge capacity.</td>
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<td>Evaluate disaster response interface between EMS and Hospital Emergency Responders alert notifications in the region.</td>
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<td>Assess the region’s ability to address the potential security challenges associated with a surge in pediatric patients and identify partners to assist with security needs and family reunification considerations.</td>
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3. Please rate the projected impact of this activity on your knowledge, competence, performance and patient outcomes.  

* Competence is defined as the ability to apply knowledge, skills, and judgment in practice (knowing how to do something)  

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<th>Impact</th>
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<td>This activity improved/will improve my performance.</td>
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<tr>
<td>This activity will improve my patient outcomes.</td>
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</table>

If you answered 'yes' to any of the items above, please describe:
4. Please rate the group of presenters (including evaluators / facilitators) as a whole on their knowledge/content.

<table>
<thead>
<tr>
<th>Excellent</th>
<th>Above Average</th>
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Comments:

5. Do you feel this activity was free of commercial bias or influence?
*Commercial bias is defined as a personal judgment in favor of a specific product or service of a commercial interest.

✔️ Yes  □ No

If no, please explain.

6. Do you feel this activity was evidence-based?

✔️ Yes  □ No

If no, please explain.

7. Do you plan to make any changes to your practice as a result of attending this activity?

✔️ Yes  □ No  □ N/A (I do not work with patients)

Please explain with examples.

8. Please indicate any perceived barriers to implementing these changes. Select all that apply.

□ Cost  □ Lack of time to assess/counsel patients  □ Lack of consensus or professional guidelines

□ Lack of knowledge  □ Reimbursement/insurance issues  □ Lack of administrative support/resources

□ Other, please specify

9. Please list suggestions you have for future topics based on questions you have encountered in your practice, or ideas for future educational activities.

10. Additional Feedback/Comments:

Thank you for your feedback from this educational event. Your evaluation assists us in providing future classes that are meaningful and effective.
Presentation Evaluation
Pediatric Surge Tabletop Exercise
2121/20

1. How would you rate the overall quality of this activity?

<table>
<thead>
<tr>
<th>Excellent</th>
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2. Please rate the impact of the following course objectives.

As a result of attending this activity, I am better able to:

<table>
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3. Please rate the projected impact of this activity on your knowledge, competence, performance and patient outcomes.

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If you answered 'yes' to any of the items above, please describe:

help to identify where we need to improve, and lots of positive thinking.
Presentation Evaluation
Pediatric Surge Tabletop Exercise
2/21/20

1. How would you rate the overall quality of this activity?

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As a result of attending this activity, I am better able to:

- Increase the understanding of roles and responsibilities of the HCC members and partners during pediatric surge to coordinate efficient response. [Strongly Agree] ☒ [Agree] [Disagree] [Strongly Disagree] ☒
- Validate prehospital triage plans in the case of mass pediatric emergency to identify priorities and protocols for patient allocation to maintain surge capacity. [Strongly Agree] [Agree] [Disagree] [Strongly Disagree] ☒
- Evaluate disaster response interface between EMS and Hospital Emergency Responders alert notifications in the region. [Strongly Agree] [Agree] [Disagree] [Strongly Disagree] ☒
- Identify mechanisms for requesting and receiving scarce or critical resources during a pediatric surge event. [Strongly Agree] [Agree] [Disagree] [Strongly Disagree] ☒
- Address the unique behavioral health needs of children impacted, both as patients and witnesses, by describing how these needs will be met and by whom. [Strongly Agree] [Agree] [Disagree] [Strongly Disagree] ☒
- Assess the region’s ability to address the potential security challenges associated with a surge in pediatric patients and identify partners to assist with security needs and family reunification considerations. [Strongly Agree] [Agree] [Disagree] [Strongly Disagree] ☒

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<th>Poor</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Comments:

5. Do you feel this activity was free of commercial bias or influence?

*Commercial bias is defined as a personal judgment in favor of a specific product or service of a commercial interest.

☑ Yes  ☐ No

If no, please explain.

6. Do you feel this activity was evidence-based?

☑ Yes  ☐ No

If no, please explain.

7. Do you plan to make any changes to your practice as a result of attending this activity?

☐ Yes  ☐ No  ☑ N/A (I do not work with patients)

Please explain with examples.

8. Please indicate any perceived barriers to implementing these changes. Select all that apply.

☑ Cost  ☑ Lack of knowledge

☐ Lack of time to assess/counsel patients  ☐ Reimbursement/insurance issues

☑ Patient compliance issues  ☐ Lack of administrative support/resources

☐ Lack of consensus or professional guidelines  ☐ No barriers

☐ Other, please specify

9. Please list suggestions you have for future topics based on questions you have encountered in your practice, or ideas for future educational activities.

10. Additional Feedback/Comments:

Thank you for your feedback from this educational event. Your evaluation assists us in providing future classes that are meaningful and effective.
4. Please rate the group of presenters (including evaluators / facilitators) as a whole on their knowledge/content.

<table>
<thead>
<tr>
<th>Excellent</th>
<th>Above Average</th>
<th>Average</th>
<th>Below Average</th>
<th>Poor</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒</td>
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</tbody>
</table>

Comments:

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   *Commercial bias is defined as a personal judgment in favor of a specific product or service of a commercial interest.

   ☒ Yes          ☐ No

If no, please explain.

6. Do you feel this activity was evidence-based?

   ☒ Yes          ☐ No

If no, please explain.

7. Do you plan to make any changes to your practice as a result of attending this activity?

   ☒ Yes          ☐ No          ☐ N/A (I do not work with patients)

Please explain with examples.

8. Please indicate any perceived barriers to implementing these changes. Select all that apply.

   ☐ Cost          ☐ Lack of knowledge
   ☐ Lack of time to assess/counsel patients  ☐ Reimbursement/Insurance issues
   ☐ Patient compliance Issues  ☒ Lack of administrative support/resources
   ☐ Lack of consensus or professional guidelines  ☐ No barriers
   ☐ Other, please specify

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<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
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<th>Average</th>
<th>Below Average</th>
<th>Poor</th>
</tr>
</thead>
</table>

Comments:

5. Do you feel this activity was free of commercial bias or influence?

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☑ Yes ☐ No

If no, please explain.

6. Do you feel this activity was evidence-based?

☑ Yes ☐ No

If no, please explain.

7. Do you plan to make any changes to your practice as a result of attending this activity?

☑ Yes ☐ No ☐ N/A (I do not work with patients)

Please explain with examples.

8. Please indicate any perceived barriers to implementing these changes. Select all that apply.

☐ Cost
☐ Lack of time to assess/counsel patients
☐ Patient compliance issues
☐ Lack of consensus or professional guidelines
☐ Other, please specify

☐ Lack of knowledge
☐ Reimbursement/Insurance issues
☐ Lack of administrative support/resources
☐ No barriers

9. Please list suggestions you have for future topics based on questions you have encountered in your practice, or ideas for future educational activities.


10. Additional Feedback/Comments:

Thank you for your feedback from this educational event. Your evaluation assists us in providing future classes that are meaningful and effective.
### Presentation Evaluation

**Pediatric Surge Tabletop Exercise**

**2/21/20**

1. **How would you rate the overall quality of this activity?**

<table>
<thead>
<tr>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. **Please rate the impact of the following course objectives.**

   **As a result of attending this activity, I am better able to:**

<table>
<thead>
<tr>
<th>Strongly Agree</th>
<th>Agree</th>
<th>Disagree</th>
<th>Strongly Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase the understanding of roles and responsibilities of the HCC members and partners during pediatric surge to coordinate efficient response.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Validate prehospital triage plans in the case of mass pediatric emergency to identify priorities and protocols for patient allocation to maintain surge capacity.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evaluate disaster response interface between EMS and Hospital Emergency Responders alert notifications in the region.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Identify mechanisms for requesting and receiving scarce or critical resources during a pediatric surge event.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Address the unique behavioral health needs of children impacted, both as patients and witnesses, by describing how these needs will be met and by whom.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assess the region's ability to address the potential security challenges associated with a surge in pediatric patients and identify partners to assist with security needs and family reunification considerations.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. **Please rate the projected impact of this activity on your knowledge, competence, performance and patient outcomes.**

   * Competence is defined as the ability to apply knowledge, skills, and judgment in practice (knowing how to do something)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>No Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>This activity increased my knowledge.</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>This activity increased my competence.</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>This activity improved/will improve my performance.</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>This activity will improve my patient outcomes.</td>
<td>☒</td>
<td></td>
</tr>
</tbody>
</table>

If you answered 'yes' to any of the items above, please describe:

---

CNE 186
Offering #2
Important Dates to Remember:

2/14  HCC Workgroup Survey: needs members to complete this brief 5-question survey to gather data regarding EMResource and eICS. SurveyMonkey Link: https://www.surveymonkey.com/r/KCHDL3W
2/15  All Mini-Grant Applications are Due!
2/20  Deadline to claim expired items from KDHE for training purposes
2/21  NCK HCC Meeting Including Pediatric Surge Exercise

4/15-17  OUTBREAK EXPRESS
          KDHE Preparedness Program's Full-Scale Exercise. Recommended exercise for hospitals and other agencies: CDC Pan Flu Scramble

4/24  NCK Preparedness Summit at Webster Conference Center, Salina. Register today on KS.Train.org using #1087948.

If you haven’t registered yet for the NCK HCC FEbruary 21st meeting, it’s not too late! Please register on KS.Train.org and use course #1085717. The Executive Committee decided that with such a full meeting, lunch will be “on the house.” Your reservation on KS Train by 2/17 will help ensure that we have adequate meals ordered for our HCC meeting.

Kansas Department of Health & Environment (KDHE) has provided STeramist Machines located around the state. Kaylan Hinkle will be introducing the Steramist Machine capabilities to the HCC. Additionally, Ester Knoblock, MLS(ASCP) and Hayley Guion from Newman Regional will present, Emergency Management and Infection Prevention & Control. These presentations have been very well received and promise to provide applicable, practical information for us to use. Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hours applicable for RN, or LPN re-licensure. Kansas State Board of Nursing Provider Number LT0266-1010.

The Regional Pediatric Surge Tabletop Exercise will take place from 12:15 to 2:00 pm at the February 21st HCC meeting. Four groups: EMS, Emergency Management, Public Health and Hospitals will be established to navigate the scenario given. This will be a great opportunity to gain an understanding of the challenges faced in a pediatric surge emergency and to assess readiness to support emergencies involving children and their unique response needs. Key issues are identifying when and how to activate the pediatric surge annex, coordinating patient and resource allocation, and providing appropriate care to pediatric patients. Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 2.0 contact hours applicable for RN, or LPN re-licensure. Kansas State Board of Nursing Provider Number LT0266-1010.

LAST CHANCE! A total of 10 mini-grants in the amount of $4,590.60 each will be awarded in NCK. Once applications are received, the project submission will be vetted through the HCC Executive Committee, KDHE and ASPR. All applications are due by February 15, 2020 at Noon. Projects will be awarded by February 28, 2020.

In order to apply for a mini grant, please use the following link: https://forms.gle/GCtHTadnczc475Cu7.

Remember policies, training calendar & resources for NCK HCC are on the website: www.kshcc.com!
What’s with all the HavBed Drills?
Dr. Lee Norman, Secretary of Health has ordered an increase in HavBed Drills on EM Resource. The drills will provide immediate bed availability information in the event of a medical surge.

What are the upcoming Work Plan Deliverables?
- The HCC is developing an electronic survey for gathering information for a Resource Inventory to include medical transportation for individuals with functional and access needs.
- Revisions have been made to the NCK Preparedness Plan by KDHE; these edits are being applied to the plan.
- The After Action Review (AAR) from the Pediatric Surge Tabletop Exercise will be written and submitted by March 1st.

Scam of the Week: Coronavirus Phishing Attacks:
The global threat of the coronavirus has everyone's attention, and the cybercriminals are already taking advantage of it. The bad guys are using the coronavirus as clickbait so they can spread malware and steal your personal information.

They've crafted their phishing emails to look like they're coming from health officials such as doctors or national agencies, such as the Center for Disease Control and Prevention. Some of these emails suggest clicking a link to view information about "new coronavirus cases around your city". Other emails suggest downloading the attached PDF file to "learn about safety measures you can take against spreading the virus". Don't fall for it! If you click the phishing link, you're brought to a webpage that is designed to steal your personal information. If you download the PDF file, your computer will be infected with malware.

Always remember: Never click on a link or download an attachment that you weren't expecting. Because of the alarming subject matter, the bad guys expect you to click or download without thinking. STAY ALERT! Don't be a victim. (Article credit to Skye Paige, Metro RRC)

What's the newest information on 2019-nCoV?
- The CDC continues to monitor the situation and take appropriate precautions. For more information, please refer to the CDC.


The State of Kansas PPE cache has supplies that are considered "expired." Please let Kaylan Hinkle know by close of business February 20, if you are interested in any of the items below:

- Tecnofluid Shield PFR95 N95 Particulate Filter Respirator & Surgical Mask/Orange
- N95 Particulate Respirator 3M
- Nitrile Powder Free Examination gloves MEDIUM
- Tecnofluid Procedure Mask/Yellow
- N95 Particulate Respirator Surgical Small
- Surgical Gowns SM/MED
- Latex Powder-Free Textured Exam Gloves Large
- Face Shield
- Surgical Gowns XL
- Surgical Gowns LG
- Surgical Gowns XXL
- Nitrile Powder Free Examination Gloves, SMALL
- Splash Shield LITE
- Nitrile Powder Free Examination Gloves, MEDIUM
- N95 1860 SMALL 3M Healthcare Particulate Respirator & Surgical Mask
- N95 1860 R-GULAR 3M Healthcare Particulate Respirator & Surgical Mask
- N95 1870 LARGE 3M Healthcare Particulate Respirator & Surgical Mask
- N95 XL 3M Particulate Respirator Kimberly-Clark TECHNI-FLUID SHIELD PFR95 Surgical Orange Mask

Call Kaylan Hinkle with KDHE at 785-296-5201 for details.

Beth Vallier, Readiness & Response Coordinator
111 W. Ninth St., Ellsworth, KS 67439; nc@hcpphankansas.com
Cell: 785-472-1247; Website: www.hcpphankansas.com
Steramist & Infection Prevention Course

Participants: 10 RNs 1 LPN
Total CNE Hours Provided: 11 Hrs.

Documentation Provided:
Planning Process
Objectives
Agenda
Resumes / CVs: Ester Knoblock, Hayley Guion and Kaylan Hinkle
Announcement in NCK HCC Update
Handouts – 2 pages Steramist
Handouts – PPT Slides
Evaluation Summary (provided to instructors as well)
Certificates of Nurses
Attendance Roster (Original)
Evaluations (Original)
Steramist & Infection Prevention Presentations - Planning Process

KDHE secured several Steramist decontamination machines and has pre-deployed them throughout the State to ensure rapid accessibility. Kaylan Hinkle, Operations Specialist for the KDHE Preparedness Program, Bureau of Community Health Systems was asked to provide a presentation to the NCK Healthcare Coalition in order for members to understand the nuances of the machine, procedures to follow to request the machine as well as some basic Comprehensive Resource Management and Credentialing System (CRMCS)* information for Healthcare Coalition use. It was determined that the Steramist presentation and the Infection Prevention presentation content were well aligned and therefore would be presented during the same hour of training and utilized the same mechanisms for marketing.

KDHE recognized the need to provide consistent training on Infection Prevention that would include:
- Definition of Infection Prevention and Control
- The scope of practice of an Infection Preventionist
- The role of an Infection Preventionist as it relates to Emergency Management and
- Present the ways Infection Preventionists can be involved in Emergency Management on the facility and community level.

Therefore, a presentation was developed to ensure a consistent message by Bryna Stacey, MPH, BSN, RN, CIC and Robert Geist, MPH, CIC, FAPIC a HAI Advanced Epidemiologist. Bryna Stacey, as the KDHE Hospital Acquired Infections & Antimicrobial Resistance Program Director, organized and provided trained instructors throughout the State of Kansas to present the information via the Healthcare Coalitions.

A date was secured, and instructors Ester Knoblock, MLS (ASCP)CM and Hayley Guion were scheduled to speak by Bryna Stacey with Beth Vallier, the NCK Readiness & Response Coordinator. Materials such as slide deck, resumes, objectives, etc. were shared / obtained. Advertising was provided to NCK members including NCK Hospitals via the NCK Healthcare Coalition email list and newsletter. The remainder of requested items were developed to provide consistency with KSBN criteria.

Objectives

- Nurses along with other healthcare response individuals will, by the end of the presentation, understand the basic processes involved in the Steramist decontamination machines.
- Participants will learn about the steps / procedures for requesting a Steramist machine.
- Participants will also learn basic CRMCS information catered to Healthcare Coalition usage.
- Nurses will understand the definition of Infection Prevention and Control
- Nurses will able to understand a summary of scope of practice of an Infection Preventionist
- Nurses will be able to describe the role of an Infection Preventionist in Emergency Management
- Participants will be able to identify ways Infection Preventionists can be involved in Emergency Management at the facility and community level.

Note: CRMCS stands for Comprehensive Resource Management and Credentialing System. It is a resource management and situational awareness tool that combines many systems to increase effectiveness and efficiency of emergency services. At its core, it is an intelligent accountability system that allows responders to tag, track, and report on assets during incidents or pre-planned events.
**Agenda**

10:45 AM – 10:50 AM  Description of basic processes involved in Steramist machine

10:50 AM – 10:55 AM  Procedures for requesting a Steramist machine’s use

10:55 AM – 11:00 AM  Basic information on CRMCS relative to Steramist

11:00 AM – 11:05 AM  Introduction of Presenters and audience

11:05 AM – 11:15 AM  Nurses will understand the definition of Infection Prevention and Control

11:15 AM – 11:25 AM  Nurses will able to understand a summary of scope of practice of an Infection Preventionist

11:25 AM – 11:35 AM  Nurses will be able to describe the role of an Infection Preventionist in Emergency Management

11:35 AM – 11:45 AM  Participants will be able to identify ways Infection Preventionists can be involved in Emergency Management at the facility and community level.
Ester Marie Knobloch
MLS(ASCP)CM
Microbiology Supervisor
Infection Preventionist

CONTACT
2378 KS 58 Hwy
Madison, KS 66860
620.437.6530
eknobloch@newmanrh.org

PROFILE
Outcomes-oriented Infection Preventionist with excellent Clinical Microbiology skills. Organized, self-motivated, and have strong attention to detail. Solid understanding of process improvement science. Definite ability to work as part of an interdisciplinary team focused on providing exemplary quality of care. Positive personality and effective communicator; able to develop productive relationships with physicians, colleagues, patients of all ages, and staff at all levels. Proven track record of commended performance for all responsibilities held.

WORK EXPERIENCE

INFECTION PREVENTIONIST
Newman Regional Health, Emporia, KS
4/2015 – present
Implement science-based initiatives to prevent and control the spread of infectious diseases throughout the healthcare system. Educate physicians, clinical staff and patients on infection prevention practices. Responsible for process improvement, surveillance, and reporting of data to frontline staff, hospital leadership, and government entities. Oversee programs such as Antibiotic Stewardship, High Consequence Pathogen Response, Cleaning, Disinfection & Sterilization, and Hand Hygiene.

MICROBIOLOGY SUPERVISOR
Newman Regional Health, Emporia, KS
4/2011 – present
Responsible for the efficient and accurate operation of the Clinical Microbiology department. Ensure test result validity through quality control and quality assurance programs. Instruct Medical Laboratory Scientist students during the Microbiology rotation.

MEDICAL LABORATORY SCIENTIST
Newman Regional Health, Emporia, KS
6/2005 – present
Collect specimens and execute testing used in the diagnosis, treatment, and prevention of disease. Commended for high-quality performance in all analytical areas including Microbiology, Chemistry, Hematology, Urinalysis, Serology, and Blood Bank.

PHLEBOTOMIST
Newman Regional Health, Emporia, KS
Prioritized and collected blood specimens using proper technique to ensure quality of the sample and grant a positive phlebotomy experience for patients varying in age from newborn to elderly. Oriented, instructed, and supervised newly employed phlebotomists in the procedural and clerical aspects of the laboratory.

EDUCATION

BACHELOR OF SCIENCE IN MEDICAL LABORATORY SCIENCE
Wichita State University, Wichita, KS
Graduated May 2005
➤ Summa cum laude (GPA 4.0)
➤ Alpha Eta Honor Society - College of Health Professions
➤ Student Leadership Council Member
➤ President of Medical Laboratory Science Class of 2005

GENERAL EDUCATION, EMPHISIS IN MOLECULAR BIOLOGY & BIOCHEMISTRY
Emporia State University, Emporia, KS
➤ National Dean’s List
➤ Emporia State University Presidential Academic Scholarship
➤ National President’s Student Service Scholarship
Ester Marie Knobloch
MLS(ASCP)CM
Microbiology Supervisor
Infection Preventionist

PROFESSIONAL AFFILIATIONS
American Society of Clinical Pathology
American Society for Microbiology
Southwest Association of Clinical Microbiologists
Association of Professionals in Infection Control and Epidemiology

Board Certified 2005

ACCOMPLISHMENTS
➤ Implemented Newman Regional Health’s Antibiotic Stewardship Program in 2016. Continue to chair this Committee.
➤ Member of the Emporia High School Health Science Pathway Advisory Board.
➤ Serving second three-year term on the American Society for Microbiology’s Clinical Microbiology Mentoring subcommittee of the Professional Practice Committee.
➤ Serving on the Southwest Association of Clinical Microbiology’s 2020 Annual Meeting Planning Committee.
➤ Selected to participate in the Association of Public Health Laboratories 2019 Biosafety Leadership Program.
➤ Completed a Quality Improvement Fellowship in 2017-2018 with the Health Research & Educational Trust and Hospital Improvement Innovation Network in partnership with the Institute for Healthcare Improvement.
➤ Completed the National Ebola Training and Education Center Emerging Infectious Diseases Preparedness Workshops in 2017 and 2018.
➤ Presented What’s a Bench Microbiologists and How Do I Become One? during a Meet-the-Expert Session at the American Society for Microbiology’s 2017 Microbe Meeting in New Orleans.

INTERESTS
Faith – Kindergarten Sunday school teacher
Family – daughter, sister, aunt
Friends – from 8 days old to 8 decades old
Our Microbiome
Antibiotic resistance mechanisms
Vaccine preventable diseases
Mentoring young clinical scientists
Playing the piano and violin
Learning the cello
Traveling the United States and abroad
Hiking in the mountains
Children’s Literacy – Treasurer of USD#386 Imagination Library Program
Community – Member of the Verdigris Valley Community Foundation
Hayley Guion

812 Whildin St. Emporia KS, 66801; (620) 366-1001; hguion@newamanrh.org

Professional Summary

Experienced retail professional with 2.5-year history of training and leading teams of cashiers in high-volume environments. Currently working for Newman Regional Health since January 2019 as the quality/compliance coordinator and emergency preparedness coordinator.

Skills

- Customer relations expertise
- Store opening/closing procedures
- Stock management
- Flexible schedule
- Payment processing
- Time management strength
- Team leadership
- Interpersonal ability
- Multi-tasking skill
- Reliability

Work History

Quality/Compliance and Emergency Preparedness Coordinator, 01/2019 – currently
Newman Regional Health – Emporia, KS

- Initiates and maintains a communication with leadership to coordinate quality and compliance programs within the organization.
- Conduct and prepare quality improvement audits to recognize and/or identify potential quality issues or trends.
- Assists staff in the quality department with organizing and managing meetings and communication.
- Coordinates and ensures emergency preparedness requirements are compliant with state and federal law.
- Facilitates organizational training and exercises related to emergency preparedness.
- Assists in the evaluation and performance improvement related to gaps in emergency preparedness.
Dietary Aide, 02/2016 to 03/2018
Holiday Resort – Emporia, KS
- Consistently complied with applicable laws and regulations and ensured facility adhered to Medicare and Medicaid regulations.
- Continually maintained and improved the company’s reputation and positive image in the markets served.
- Assisted in resolving and satisfying client requests and internal operational issues.
- Identified process improvements in the day-to-day functioning of the department.
- Closely collaborated with management team to make necessary improvements and satisfy resident needs.
- Participated in facility surveys and inspections made by authorized governmental agencies.

Cashier/Waitress, 01/2013 to 08/2015
Pizza Hut – Topeka, KS
- Encouraged development of new cashiers with positive reinforcement.
- Put out new stock and rotated existing products.
- Worked extra shifts during busy periods to maintain service.
- Resolved service issues in timely manner.
- Performed store opening, closing and shift change actions.

Education
Bachelor of Health Science, Health Service Administration – December 2016 Graduate
Associate Degree in RHT – Washburn University, Topeka, KS
Accumulative GPA: 3.6
Member of AHIMA
Dean’s List
Member of Phi Beta Kappa Honorary Society

Earned Certificates:
Emergency Management Institute – FEMA
- Public Information Officer Awareness IS-00029
- Introduction to Incident Command System ICS-100
- Basic Incident Command System for Initial Response IS-00200
- An Introduction to the National Incident Management System IS-00700.b
- NIMS Public Information Systems IS-00702.a
- National Response Framework, An Introduction IS-00800.c
- Community Preparedness Implementing Simple Activities for Everyone IS-00909
- WMD/Terrorism Awareness for Emergency Responders
Kaylan M. Hinkle
1000 SW Jackson St.
Topeka, KS 66612
785-296-5201
kaylan.hinkle@ks.gov

SKILLS
CPR and First Aid Certified - October 2017

EXPERIENCE
Kansas Department of Health and Environment, Topeka, KS - Operations Specialist
September 2018 - PRESENT
- Work with the Deputy Preparedness Director to coordinate local planning efforts, distribution of tools and resources to assure they are consistent with Kansas cooperative agreement guidance and capabilities.
- Assure adequate interpretation and application of federal and state regulations, statutes, and other requirements.
- Review plans, SOGs, and equipment caches to assure compliance with federal cooperative agreement requirements.

CSL Plasma, Manhattan, KS - Phlebotomist, Trainer
June 2015 - August 2018
- Prepared plasma donors for the phlebotomy process.
- Trained new employees on the use of the plasmapheresis machines and phlebotomy techniques.

EDUCATION
Kansas State University, Manhattan, KS - Bachelor of Science in Human Nutrition
August 2013 - August 2018
Description

The SteraMist™ Environment System is transportable and provides complete room disinfection/decontamination, deodorization, and mold mitigation using multiple treatment applicators per unit.

Effective whole complete room treatment in just under 45 minutes* for a room (3,663.7 ft.³/104 m³).

*Less time is typically needed for smaller sized rooms.

Benefits

- Can be configured for small or larger spaces, with no maximum requirements.
- Automated/remote controlled system with downloadable data sets.
- Six-Log Kill (99.9999%) on Clostridium difficile spores.³
- Less down time than competing technologies.
- May also be converted into three hand-held Surface Units.

<table>
<thead>
<tr>
<th>Feature</th>
<th>TPO-300</th>
</tr>
</thead>
<tbody>
<tr>
<td>Voltage</td>
<td>120 V AC, 5A</td>
</tr>
<tr>
<td>Disinfection/Decontamination Technology</td>
<td>Ionized Hydrogen Peroxide (IHP™)</td>
</tr>
<tr>
<td>Number of IHP™ spray ports</td>
<td>3</td>
</tr>
<tr>
<td>Dimensions</td>
<td>1.2 m Length x 0.61 m Width x 0.61 m Depth (approximately 47” x 24” x 24”)</td>
</tr>
<tr>
<td>Weight</td>
<td>Approximately 63.50 kg (~140 lbs.)</td>
</tr>
<tr>
<td>Particle Size</td>
<td>2-4 Microns</td>
</tr>
<tr>
<td>Broad Spectrum Kill</td>
<td>Yes</td>
</tr>
<tr>
<td>Safe for Sensitive Equipment</td>
<td>Yes</td>
</tr>
<tr>
<td>Flow Rate</td>
<td>25 ml per minute per applicator</td>
</tr>
<tr>
<td>Treatment Method</td>
<td>Complete Room Disinfecting System</td>
</tr>
<tr>
<td>Dose Application</td>
<td>.5 ml. per ft.³</td>
</tr>
<tr>
<td>Application Rate/Time</td>
<td>Effective complete room treatment in just over 75 minutes for a room 3,663.7 ft.³/104 m³ including application time, contact time, and aeration time. Less time is typically needed for smaller size rooms. Room is safe to enter once hydrogen peroxide is below 0.2 ppm.</td>
</tr>
<tr>
<td>Contact Time</td>
<td></td>
</tr>
<tr>
<td>Aeration Time</td>
<td></td>
</tr>
<tr>
<td>Warranty (parts &amp; labor)</td>
<td>12 months</td>
</tr>
</tbody>
</table>

CNE 198
Effective broad-spectrum surface and air disinfectant/decontaminant.

Effective against bacterial spores and gram-negative bacteria, including multiple drug resistant organisms (MDROs).

Effective for mold mitigation and remediation.

Ultimate tool for elimination of bacteria and viruses.

Does not require adjustment to room temperature or humidity before application.

Suitable for frequent/daily use.

<table>
<thead>
<tr>
<th>Organism</th>
<th>Classification</th>
<th>Log Reduction</th>
</tr>
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<tbody>
<tr>
<td>Bacillus atrophaeus</td>
<td>Bacterial Spore</td>
<td>&gt;6.3</td>
</tr>
<tr>
<td>Geobacillus stearothermophilus</td>
<td>Bacterial Spore</td>
<td>&gt;6.5</td>
</tr>
<tr>
<td>Bacillus subtilis</td>
<td>Bacterial Spore</td>
<td>&gt;6.0</td>
</tr>
<tr>
<td>Clostridium difficile spores</td>
<td>Bacterial Spore</td>
<td>&gt;6.0</td>
</tr>
<tr>
<td>Escherichia coli</td>
<td>Gram Negative</td>
<td>&gt;5.5</td>
</tr>
<tr>
<td>Pseudomonas aeruginosa</td>
<td>Gram Negative</td>
<td>&gt;6.0</td>
</tr>
<tr>
<td>Staphylococcus cohnii</td>
<td>Gram Positive</td>
<td>&gt;6.0</td>
</tr>
<tr>
<td>Salmonella enterica</td>
<td>Gram Negative</td>
<td>&gt;5.5</td>
</tr>
<tr>
<td>Staphylococcus aureus</td>
<td>Gram Positive</td>
<td>&gt;6.0</td>
</tr>
<tr>
<td>Methicillin-resistant Staphylococcus aureus (MRSA)</td>
<td>Gram Positive</td>
<td>&gt;5.9</td>
</tr>
<tr>
<td>Bacillus atrophaeus Vegetative cells</td>
<td>Gram Positive</td>
<td>&gt;6.0</td>
</tr>
<tr>
<td>Aspergillus Niger</td>
<td>Mold</td>
<td>&gt;8.0</td>
</tr>
<tr>
<td>Aspergillus species</td>
<td>Mold</td>
<td>&gt;7.0</td>
</tr>
<tr>
<td>Cladosporium species</td>
<td>Mold</td>
<td>&gt;7.0</td>
</tr>
<tr>
<td>Penicillium species</td>
<td>Mold</td>
<td>&gt;7.0</td>
</tr>
<tr>
<td>Stachybotrys chartarum</td>
<td>Mold</td>
<td>&gt;7.0</td>
</tr>
<tr>
<td>Trichophyton menticophytes</td>
<td>Mold</td>
<td>&gt;6.0</td>
</tr>
<tr>
<td>Human rhinovirus 16</td>
<td>Virus</td>
<td>&gt;6.8</td>
</tr>
<tr>
<td>Influenza (H1N1)</td>
<td>Virus</td>
<td>&gt;10.0</td>
</tr>
<tr>
<td>Norovirus</td>
<td>Virus</td>
<td>&gt;6.4</td>
</tr>
<tr>
<td>Adenovirus</td>
<td>Virus</td>
<td>&gt;5.8</td>
</tr>
</tbody>
</table>

Notes

1Bacillus atrophaeus is a surrogate for Bacillus anthracis (Anthrax)
2Human Influenza Virus (Flu) surrogate
3BPA Registered

All Testing Done By Independent 3rd Party, GLP Standards

CNE 199
## Steramist & Infection Prevention Presentation

**Attendance Roster**  
**February 21, 2020**  
**Instructors:** Kaylan Hinkle, Ester Knoblock and Hayley Guion

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>Student Address &amp; E-Mail Address:</th>
<th>License Number</th>
<th>Signature:</th>
<th>Credit Hours:</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>
February 21, 2020
Steramist & Infection Prevention Certificates to be emailed:

<table>
<thead>
<tr>
<th>Name:</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>
Presentation Evaluation
Steramist & Infection Prevention Presentation, February 21, 2020

1. How would you rate the overall quality of this activity?

<table>
<thead>
<tr>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

2. Please rate the impact of the following course objectives.

As a result of attending this activity, I am better able to:

<table>
<thead>
<tr>
<th>Strongly Agree</th>
<th>Agree</th>
<th>Disagree</th>
<th>Strongly Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Understand the basic processes involved in the Steramist decontamination machines.
- Understand the steps / procedures for requesting a Steramist machine.
- Know basic CRMCS information relative to Healthcare Coalition usage.
- Understand the definition of Infection Prevention and Control.
- Understand a summary of scope of practice of an Infection Preventionist.
- Describe the role of an Infection Preventionist in Emergency Management.
- Identify ways Infection Preventionists can be involved in Emergency Management at the facility and community level.

3. Please rate the projected impact of this activity on your knowledge, competence, performance and patient outcomes.* Competence is defined as the ability to apply knowledge, skills, and judgment in practice (knowing how to do something)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>No Change</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

This activity increased my knowledge.
This activity increased my competence.
This activity improved/will improve my performance.
This activity will improve my patient outcomes.

If you answered 'yes' to any of the items above, please describe:

I have a better idea of how to work together with our IP to improve our 'trills'.

4. Please rate the group of presenters (including evaluators / facilitators) as a whole on their knowledge/content.

<table>
<thead>
<tr>
<th>Excellent</th>
<th>Above Average</th>
<th>Average</th>
<th>Below Average</th>
<th>Poor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Comments:
5. **Do you feel this activity was free of commercial bias or influence?**
   *Commercial bias is defined as a personal judgment in favor of a specific product or service of a commercial interest.*
   ☑ Yes ☐ No
   If no, please explain.

6. **Do you feel this activity was evidence-based?**
   ☑ Yes ☐ No
   If no, please explain.

7. **Do you plan to make any changes to your practice as a result of attending this activity?**
   ☐ Yes ☑ No ☐ N/A (I do not work with patients)
   Please explain with examples.

8. **Please indicate any perceived barriers to implementing these changes. Select all that apply.**
   ☐ Cost ☐ Lack of time to assess/counsel patients
   ☐ Patient compliance issues ☐ Lack of consensus or professional guidelines
   ☐ Other, please specify
   ☐ Lack of knowledge ☐ Reimbursement/Insurance issues
   ☐ Lack of administrative support/resources ☐ No barriers

9. **Please list suggestions you have for future topics based on questions you have encountered in your practice, or ideas for future educational activities.**

10. **Additional Feedback/Comments:**


*Thank you for your feedback from this educational event. Your evaluation assists us in providing future classes that are meaningful and effective.*
Presentation Evaluation  
Steramist & Infection Prevention Presentation, February 21, 2020

1. How would you rate the overall quality of this activity?

<table>
<thead>
<tr>
<th>Excellent</th>
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</thead>
<tbody>
<tr>
<td>x</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

2. Please rate the impact of the following course objectives.

As a result of attending this activity, I am better able to:

<table>
<thead>
<tr>
<th>Objective</th>
<th>Strongly Agree</th>
<th>Agree</th>
<th>Disagree</th>
<th>Strongly Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Understand the basic processes involved in the Steramist decontamination machines.</td>
<td></td>
<td>x</td>
<td></td>
<td></td>
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<td></td>
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<td>x</td>
<td></td>
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<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Describe the role of an Infection Preventionist in Emergency Management</td>
<td></td>
<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Identify ways Infection Preventionists can be involved in Emergency Management at the facility and community level.</td>
<td></td>
<td>x</td>
<td></td>
<td></td>
</tr>
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</table>

3. Please rate the projected impact of this activity on your knowledge, competence, performance and patient outcomes. * Competence is defined as the ability to apply knowledge, skills, and judgment in practice (knowing how to do something)

<table>
<thead>
<tr>
<th>Impact Description</th>
<th>Yes</th>
<th>No</th>
<th>No Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>This activity increased my knowledge.</td>
<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>This activity increased my competence.</td>
<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>This activity improved/will improve my performance.</td>
<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>This activity will improve my patient outcomes.</td>
<td>x</td>
<td></td>
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</tr>
</tbody>
</table>

If you answered 'yes' to any of the items above, please describe:

_____________________________________________________________________________

4. Please rate the group of presenters (including evaluators / facilitators) as a whole on their knowledge/content.

<table>
<thead>
<tr>
<th>Quality</th>
<th>Excellent</th>
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Comments:
Presentation Evaluation
Steramist & Infection Prevention Presentation, February 21, 2020

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</tr>
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<tbody>
<tr>
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<td></td>
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<tr>
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<td></td>
</tr>
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</table>

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<tbody>
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</table>

Comments:
Steramist & Infection Prevention Presentation

This certificate is awarded to

Susan Wolf

For successful completion of
Steramist & Infection Prevention Presentation

Location—Ellsworth County Medical Center,
1604 Aylward Ave., Ellsworth, Kansas
CNE Hours awarded: 1.0
Provider No. LT0266-1010
License Number: 14-58419
Ellsworth County Medical Center is an
Approved Program Provider of the
Kansas State Board of Nursing

Tami Birkholz, BSN, RN
Ellsworth County Medical Center Education Coordinator

February 21, 2020
# Long Term CNE Provider Checklist

**K.A.R. 60-9-107**

**Name of Provider:** Olathe Public Schools Health Services  LT 0242-095

**Name of Program Coordinator:** Sharon Morris

___ New Initial Application  ___ Renewal (Issue Date ___)

**Date Received:** 7/29/2020  **Date Review complete:** 8/4/2020

**Date to CNE Committee:** September 2020  
___ Approved  ___ Not Approved:

___ Approved Pending: 

**Date Notified:**

<table>
<thead>
<tr>
<th>Information Required</th>
<th>Received</th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting</td>
<td>Received 7/29/2020</td>
<td></td>
</tr>
<tr>
<td>Renewal Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• If the long term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years as defined in the providers' policy and procedures.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The name and address of the organization on the application</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>The name, education and experience of the program coordinator responsible for CNE</td>
<td>Sharon Morris</td>
<td></td>
</tr>
<tr>
<td>• Be a licensed professional nurse</td>
<td>✔</td>
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</tr>
<tr>
<td>• Have three years of clinical experience</td>
<td></td>
<td></td>
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<tr>
<td>• Have one year of experience in developing and implementing nursing education</td>
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</tr>
<tr>
<td>• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)</td>
<td>✔</td>
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</tr>
<tr>
<td><strong>Policies &amp; Procedures:</strong></td>
<td></td>
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</tr>
<tr>
<td>Written policies and procedures, including at least the following areas:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Assessing the Need and planning for CNE activities</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>• Fee Assessment</td>
<td>✔</td>
<td></td>
</tr>
</tbody>
</table>
• **Advertisements** or offering announcements. Published information shall contain the following statement: “(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: ”

Does not include APRN

• **Notice of Change** of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days

✓

For long term providers, the policies and procedures for the **Offering Approval Process** shall include the following:

• A *Summary of the Planning* ✓

• The *Behavioral Objectives* ✓

• The *Content*, which shall meet the definition of CNE in KSA 65-1117 ✓

• The *Instructor’s Education and Experience*, documenting knowledge and expertise in the content area ✓

• A *Current Bibliography* that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both ✓

• An offering *Evaluation* that includes each participant’s assessment of the following:
  - The achievement of each objective ✓
  - The expertise of each individual presenter ✓

An approved provider may award any of the following:

• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours ✓

• Credit for fractions of hours over 30 mins to be computed towards a contact hour ✓

• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum ✓

• Independent study credit that is based on the time required to complete the offering, as documented by the provider’s pilot test results ✓

• Clinical hours No mention

**Documentation of Attendance**

Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall
require each participant to sign a daily roster, which shall contain the following information:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>✔</th>
</tr>
</thead>
<tbody>
<tr>
<td>The provider’s name, address, provider number, and coordinator</td>
<td>✔</td>
</tr>
<tr>
<td>The date and title of the offering, and the presenter or presenters</td>
<td>✔</td>
</tr>
<tr>
<td>The participant’s name and license number and the number of contact hours awarded</td>
<td>✔</td>
</tr>
</tbody>
</table>

Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>✔</th>
</tr>
</thead>
<tbody>
<tr>
<td>The provider’s name, address, provider number, and coordinator</td>
<td>✔</td>
</tr>
<tr>
<td>The participant’s name and license number, and the number of contact hours awarded</td>
<td>✔</td>
</tr>
<tr>
<td>The title of the offering</td>
<td>✔</td>
</tr>
<tr>
<td>The date on which the offering was completed</td>
<td>✔</td>
</tr>
<tr>
<td>Either the completion of a posttest or a return demonstration</td>
<td>✔</td>
</tr>
</tbody>
</table>

**Certificate of Attendance/CE Transcript**

A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider.

<table>
<thead>
<tr>
<th>Requirement</th>
<th>✔</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each certificate and each CE transcript shall be complete before distribution to the participant</td>
<td>✔</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Requirement</th>
<th>✔</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each certificate and each CE transcript shall contain the following information:</td>
<td>✔</td>
</tr>
<tr>
<td>The provider’s name, address and provider number</td>
<td>✔</td>
</tr>
<tr>
<td>The title of the offering</td>
<td>✔</td>
</tr>
<tr>
<td>The date or dates of attendance or completion</td>
<td>✔</td>
</tr>
<tr>
<td>The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded</td>
<td>✔</td>
</tr>
<tr>
<td>The signature of the individual responsible for the providership</td>
<td>✔</td>
</tr>
<tr>
<td>The name and license number of the participant</td>
<td>✔</td>
</tr>
</tbody>
</table>

**Recordkeeping & Storage**

For each offering, the approved provider shall retain the following for two years:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>✔</th>
</tr>
</thead>
<tbody>
<tr>
<td>A summary of the planning</td>
<td>✔</td>
</tr>
<tr>
<td>A copy of the offering announcement or brochure</td>
<td>✔</td>
</tr>
<tr>
<td>The title and objectives</td>
<td>✔</td>
</tr>
</tbody>
</table>
- The offering agenda or, for independent study, pilot test results ✓
- A bibliography ✓
- A summary of the participants’ evaluations ✓
- Each instructor’s education and experiences ✓
- Documentation to verify completion of the offering ✓

The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals ✓

## Program Evaluation Plan
For long-term providers, a copy of the total program evaluation plan ✓

## Two Proposed Offerings
The provider shall submit two proposed offerings, including the following:

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<thead>
<tr>
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<th>#1</th>
<th>#2</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>#1 Health Assessment of School-Age Children &amp; Adolescents: HEENT Neurological &amp; Cardiovascular Systems</td>
<td>#2 An Introduction to Childhood Toxic Stress &amp; PTSD for School Nurses</td>
</tr>
<tr>
<td>• A summary of planning</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>• A copy of the offering announcement or brochure</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>• The title and behavioral objectives</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>• The offering agenda or, for independent study, pilot test results</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>• Each instructor’s education and experience</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>• A current bibliography</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>• The offering evaluation form</td>
<td>✓</td>
<td>✓</td>
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</tbody>
</table>

06/2019

Review of renewal application completed by Carol Moreland, MSN, RN
Reference No.: 24717  Date submitted: Jul 29 17:23 2020

radio ~ Renewal
Providername ~ Olathe Public Schools Health Services
providernum ~ LT0242-095
legalbody ~ ~
address ~ 300 E. Loula
address2 ~ Olathe, KS 66061
telephone ~ 9137806028
email ~ smorris@olatheschools.org
coordinator ~ Sharon A. Morris
date ~ 07-29-2020
planningce ~ School nurses are surveyed during second semester. In addition, evaluations, comments, and suggestions for future offerings are compiled after each offering.
The Staff Development Planning committee meets regularly to plan programs based on identified educational needs identified through staff request or practice issues.
The Staff Development Planning Committee contacts identifies content experts and assists in development of objectives that will expand the knowledge of the school nurses in topics pertinent to their current and future practice.
The CNE Coordinator is a member of the KSNO Board of Directors and NASN Board of Directors and keeps informed of emerging trends and issues in school nursing which provides additional input into continuing education needs of the team.

feeassessment ~ If a speaker charges, we are allowed to charge a nominal fee based on the current budget situation. Currently, Learning Services pays the fee if there is a cost for presentation, so no fees are assessed.
advertisement ~ Professional Development days are established and announced by the district. During the established district PD days, the Health Services Department presents material pertinent to school nurses. It is the expectation that all district staff (including nurses) attend district PD day programs. Additionally, the departmental newsletter is utilized to remind nurses of upcoming programs and organization email is used prior to the PD day for program announcements. Nurses then receive an Outlook Invite to feed events into nurses’ calendars. These announcements include the topic of the CNE program and number of CNE and include the statement: "Olathe Public Schools #233 is approved as a provider of continuing education.
by the Kansas State Board of Nursing. The course offering is approved for ___ contact hours applicable for RN or LPN Licensure. Kansas State Board of Nursing Provider number: LT 0242-0950.”

**approvalprocess ~** I verify the following: The Staff Development Committee, after needs assessment and input from Director of Health Services/Program Director, determines the educational needs of the departmental staff. Staff Development Committee members locate and contact content experts as speakers, communicate with the presenter to shape the behavioral objectives to insure its content is applicable to school nursing, that content is based on the definition of CNE in K.S.A. 65-1117. They collect the curriculum vitae of presenters and insure the bibliography includes books published within the past 10 years, periodicals published within the past 5 years, or both or current appropriate web sources (CDC, NIH, etc.) RN or APRN presenters are prioritized but other content experts are utilized as appropriate for the topic. Each program is evaluated by participants for meeting the objectives and the quality/effectiveness of the presenter.

**contacthours ~** 1. The program coordinator’s name is required to be listed on the roster.
2. We use 50 minutes=1 contact hour and fractions for one program that included a partial hour (total minutes divided by 50).
3. We provide instructor credit for twice the length of the first-time presentation of an approved offering, excluding any standardized, prepared curriculum;
4. No partial credit is awarded. Attendees sign in at the door with monitoring of rosters.
5. No independent study has been offered or awarded.

Contact hour means 50 total minutes of participation in a learning experience that meets the definition of CNE.

(60-9-105( j) )

**verifycompletion ~** Health Services staff monitor door for sign-in and attendance. Attendees sign in for each presentation. Rosters include the provider’s name, address, provider number and coordinator name, the date and title, the presenter’s name, the number of contact hours, and the name and license number of the attendee. Rosters are reviewed and evaluations collected. Certificates are awarded upon exit from the program. The certificate includes:

(A) The provider’s name, address, and provider number;
(B) the title of the offering;
(C) the date or dates of attendance or completion;
(D) the number of contact hours awarded
(E) the electronic signature of the individual responsible for the providership; and
(F) the name and license number of the participant.

No Independent Study has been offered nor planned.

recordkeeping ~ Records of planning, announcements, title, objectives, agenda, evaluation summaries, bibliography, each presenters Curriculum Vitae, and verification of completion is stored for a minimum of two years in a locked file cabinet in the locked office of the program coordinator. Electronic files are kept on the district network and are password protected

noticeofchange ~ Kansas State Board of Nursing is notified in writing of any change of coordinator or required policies and procedures within 30 days.

programevaluation ~ Total Program Evaluation and review is done by Staff Development committee and Health Services Director/Program Coordinator with respect to KSBN requirements and continuing educational needs of school nurses in Olathe Public Schools.

Submission date ~ 07-29-2020 17:23:56
Form ID ~ 1672730
Olathe District Schools  
KSBE Continuing Nursing Education Long Term Provider  
Total Program Evaluation

Instructions:
1. To be completed minimally once per year prior to July 1.
2. Completed evaluation to be kept on file in Health Coordinator’s office  
Date __July, 2020__

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<tr>
<th>Area</th>
<th>Frequency</th>
<th>Resp. Person</th>
<th>Criteria</th>
<th>Findings</th>
<th>Actions/Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>Annually</td>
<td>Director of Health Services</td>
<td>Review job description</td>
<td>No change</td>
<td>None needed</td>
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<tr>
<td>Policies:</td>
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<tr>
<td>Assess need, planning</td>
<td>Anually</td>
<td>Staff Development Committee</td>
<td>Review survey for appropriateness; were survey findings and identified</td>
<td>School nurses are surveyed during second semester. In addition, evaluations</td>
<td>Requested topics include:</td>
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<td>- written tool</td>
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<td>needs from evaluation summaries used in program planning.</td>
<td>and comments were compiled after each offering. Planning committee</td>
<td>- Kansas Vision Screening Guidelines for 2019-Practicum</td>
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<td>- evaluation summaries</td>
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<td>meets regularly to plan programs based on identified educational needs</td>
<td>- Substance Abuse among adolescents</td>
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<td>identified through staff request or practice issues.</td>
<td>- Vaping</td>
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<td>Policies:</td>
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<tr>
<td>Fee Assessment</td>
<td>Annually</td>
<td>Director of Health Services</td>
<td>Review budget to determine needs based on current year’s usage.</td>
<td>Budget challenges continue, but no speakers charged fees this past year, so we were able to offer all programming at no cost to our employed nurses.</td>
<td>If speaker charges, charge a nominal fee based on the current budget situation. Currently, Learning Services pays the fee if there is a cost for presentation.</td>
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<td>Policies:</td>
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<tr>
<td>Announcement</td>
<td>Anually</td>
<td>Director of Health Services</td>
<td>Review to be certain reflects necessary information.</td>
<td>Continued to utilize the departmental newsletter and organization email for program announcements. Also utilize Outlook Invite feature to feed events into nurses’ calendars. Ensure that announcements contain required content as specified at right.</td>
<td>Program announcement contains the following information: “Olathe Public Schools #233 is approved as a provider of continuing education by the Kansas State Board of Nursing. The course offering is approved for contact hours applicable for RN or LPN licensure. Kansas State Board of Nursing Provider</td>
</tr>
<tr>
<td>Policies: Offering approval process</td>
<td>Annually</td>
<td>Director of Health Services and report to Staff Development Committee</td>
<td>Review policies and compare to KSBN requirements</td>
<td>No change in policy announced by KSEN this past year.</td>
<td>Staff Development Committee and communication to presenter was utilized to develop behavioral objectives, content based on the definition of CNE in K.S.A. 65-1117 and ensure that bibliography includes books published within the past 10 years, periodicals published within the past 5 years, or both.</td>
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<tr>
<td>Policies: Awarding contact hours</td>
<td>Each offering and annually check KSBN requirements</td>
<td>Director of Health Services</td>
<td>Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit. “Contact hour” means 50 total minutes of participation in a learning experience that meets the definition of CNE in K.S.A. 65-1117, and amendments thereto. Credit for fractions of hours over 30 minutes to be computed towards a contact hour. Total minutes will be divided by 50 to determine total contact hours. For example, a 90 minute program would be awarded 1.8 contact hours.</td>
<td>1. Program coordinator's name is required to be listed on the roster. 2. Use 50 minutes=1 contact hour and fractions for one program that included a partial hour. 3. Provide instructor credit for twice the length of the first-time presentation of an approved offering, excluding any standardized, prepared curriculum; 4. Abide by independent study credit requirements if offered in the future (not currently offered).</td>
<td>None needed.</td>
</tr>
<tr>
<td>Policies: Verifying participation/</td>
<td>Each offering and annually check KSBN</td>
<td>Director of Health Services and Health Services staff monitor door for sign-in</td>
<td>Contains all required components. We continue to use an electronic signature of the program coordinator</td>
<td>Continued to use</td>
<td></td>
</tr>
<tr>
<td>Policies: Completion Requirements</td>
<td>Health Serv. Secretary and Attendance Review rosters and certificates; include KSBN requirements: (A) The provider’s name, address, and provider number; (B) the title of the offering; (C) the date or dates of attendance or completion; (D) the number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded; (E) the signature of the individual responsible for the providership; and (F) the name and license number of the participant. access data base to process certificates. Annually we update this data base to remove resigning nurses and add newly hired nurses and substitute school nurses attending our programs. this past year.</td>
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<tr>
<td>Policies: Program Evaluations</td>
<td>Each offering</td>
<td>Director of Health Services</td>
<td>Ensure each program evaluation contains required assessments. Current program evaluation template includes participant’s assessment of the following: the achievement of each objective and the expertise of each individual presenter and suggestions for future programs.</td>
<td>None needed.</td>
<td></td>
</tr>
<tr>
<td>Policies: Record Keeping</td>
<td>Each offering</td>
<td>Director of Health Services</td>
<td>Audit contents of files for compliance with KSBN requirements Completed and met compliance.</td>
<td>None needed.</td>
<td></td>
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<tr>
<td>Policies: Notification of Changes</td>
<td>Annually</td>
<td>Director of Health Services</td>
<td>Review procedures for changes reported to OK</td>
<td>No changes</td>
<td></td>
</tr>
<tr>
<td>Total Program Evaluation Effectiveness</td>
<td>Annually</td>
<td>Director of Health Services (HS) and Chair of Staff Development Committee</td>
<td>Review total program evaluation and compare contents to KSBN requirements</td>
<td>Completed July 2020</td>
<td>Total Program Evaluation and review by Staff Development committee and Health Services staff utilized to determine completing of requirements.</td>
</tr>
</tbody>
</table>
Olathe Public Schools Health Services Annual Total Program Evaluation

The total program evaluation plan should provide a systematic process for collecting and analyzing the data needed to determine if the providership is meeting the established policies and procedures. This is not an evaluation of individual education offerings.

The total program evaluation plan must evaluate the entire program:

- Program administration - program coordinator's responsibilities
- Program management - policies and procedures
- Total Program Evaluation - ability of the plan to measure the overall effectiveness of the CNE providership.

The total program evaluation is done at least annually and is reported in the annual report to KSBN. It may be presented as a narrative or a chart or in any format appropriate for the provider.

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<td>Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning</td>
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<td>- evaluation summaries</td>
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<tr>
<td>Policies:</td>
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<td>Policy meets organization and customer needs</td>
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<td>Fee Assessment</td>
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<td>Review to be certain they reflect necessary information</td>
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<td>Review policies and compare to KSBN requirements</td>
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<td>Offering approval process</td>
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<td>Policies:</td>
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<td></td>
<td>Review agendas/pilot test</td>
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<tr>
<td>Activity</td>
<td>Description</td>
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<td>Awarding contact hours</td>
<td>results to verify contact hours awarded; review documentation of partial credit</td>
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<td>Policies:</td>
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<tr>
<td>Verifying participation/completion</td>
<td>Review rosters and certificates; compare to KSBN requirements</td>
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<td>Policies:</td>
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<td>Notification of changes</td>
<td>Review procedures for changes reported to KSBN</td>
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<tr>
<td>Total Program Evaluation effectiveness</td>
<td>Review total program evaluation and compare contents to KSBN requirements</td>
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Offering #1
CNE Planning Checklist

✓ Speaker’s Curriculum vitae

✓ Objectives
   Needed for course evaluation

✓ Current Bibliography/Citations
   3-4 current sources (Books not published more than 10 years ago, periodicals not
dated more than 5 years ago)

✓ Technology Needs

✓ Any written materials for hand-outs

✓ Title of CNE Certificate

✓ Sign-In sheet
   Have nurses’ license number sheet present for referring to when signing in

✓ Evaluation Sheet
   Make 60 copies

✓ Notice by Outlook and/or e-mail to All District Nurses about CNE
   Give date, time, location
   Utilize Outlook Meeting scheduler

✓ Thank you note written after presentation
CNE Educational Offering Announcement

Date:  April 13, 2018.

Time:  8:00 – 10:00 AM at Olathe North High School, Lower Commons

Title:  Health Assessment of School-Age Children and Adolescents: HEENT, Neurological and Cardiovascular Systems

Presenter:  Sarah Gilliland, BSN, MS, RN, school nurse at Central Elementary since August of 2014 and currently pursuing a Doctor of Nursing Practice with a Family Nurse Practitioner Specialty. She also holds a Master of Science in Pharmacology from the University of Kansas and a BS in Biology from Clarkson University, Potsdam, NY.

Upon completion of this course, participants will be able to:
  
  • Identify the components of a focused exam
  • Discuss common and concerning problems specific to each body system (HEENT, Neurological and Cardiovascular)
  • Discuss physical examination techniques specific to each body system
  • Identify “Pearls for Practice”
  • Identify reputable educational resources for school nurses

Please plan to attend. If you are unable to attend, please notify me in advance.

Olathe Public Schools is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 2 contact hours for RN, LPN, or LMHT relicensure. Kansas State Board of Nursing Provider Number: LT0242-095
April 13, 2018

OLATHE PUBLIC SCHOOL NURSES

HONORING OUR PAST; BUILDING OUR FUTURE

Agenda

08:00   Welcome
08:05 – 10:00  CNE Program – Sarah Gilliland
10:00 – 10:15  Break
10:15 – 10:45  Announcements – Health Services
10:45 – 12:30  Lunch
    SHEF Advisory Council to meet at MCC – Lunch provided
12:30 – 2:00  Committee Work
    Crisis/Emergency Preparedness Committee – Room 210
    Documentation and Technology Committee – Room 211
    Practice Committee – Room 212
    Staff Development Committee – Room 213
2:00 – 4:00  Retirement Celebration – Lower Commons
    Pam Jones
    Lisa Pope
    Erin Smith
Olathe Public Schools #233, is approved as a provider of continuing education by the Kansas State Board of Nursing. The course offering is approved for 2.0 contact hours applicable for RN or LPN Licensure. Kansas State Board of Nursing Provider number: LT 0242-0960, Olathe Public Schools #233, 300 E. Loula, Olathe, KS 66012, 913-760-8231

<table>
<thead>
<tr>
<th>Print Name</th>
<th>Signature</th>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>License #</th>
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<td>Olathe</td>
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</tbody>
</table>

April 13, 2018
Curriculum Vitae

Sarah L. Gilliland
13595 S. Spoon Creek Rd.
Olathe, KS 66061
(816) 591-6400 (cell)
sarahgilliland5@gmail.com
s711g302@kumc.edu

Education:

- 2016-Present
  University of Kansas School of Nursing
  Pursuing a Doctor of Nursing Practice, Family Nurse Practitioner Specialty

- 2012 - Accelerated Bachelor of Science, Nursing
  MidAmerica Nazarene University, Olathe, Kansas
  Institution GPA - 4.0, Class Vice President
  Capstone Internship - Overland Park Regional Medical Center, Lenexa, KS, Labor and
  Delivery, Antepartum and Postpartum.

- 1998 - Master of Science, Pharmacology
  University of Kansas Medical Center, Kansas City, Kansas
  Advisor: Beth Levant, PhD
  Thesis: Characterization of dopaminergic compounds at hD2short, hD4.2 and hD4.7
  receptors in agonist-stimulated [35S] GTPgammaS binding assays.

- 1993 - Bachelor of Science, Biology
  Clarkson University, Potsdam, New York

Licenses & Certifications:
- Kansas State Board of Nursing, Registered Nurse License # 13-121636-051 exp.
  05/2019
- Missouri State Board of Nursing, Registered Nurse License # 2013000847 exp. 01/2019
- American Heart Association BLS for Healthcare Providers (CPR and AED) exp. 12/2018

Nursing Experience:

- 07/2014 – Present, School Nurse at Central Elementary School
  USD 233, Olathe, Kansas
  Implementation of the health policies established by the Olathe Board of Education and
  the State of Kansas. Planning and implementation of health services that promote and
  protect the optimal wellness of children including: assessment and monitoring of acute
  and chronic conditions, generation of individualized healthcare and Section 504 plans,
  administration and monitoring of medications, and provision of nursing procedures and
  first aid. Participation in health education and health counseling to assist students, staff,
  and the school community to achieve their health goals. Identifying and obtaining
  resources for families in need. Protection of students and staff through promoting a safe
  environment, and involvement with emergency and disaster preparedness. Classroom
presentations and staff teaching on topics including chronic disease management such as diabetes and asthma in pediatrics, hand hygiene, dental hygiene, first-aid, and drug/medication safety.

Previous Employment:

- **01/2013-05/2014, Tutor**  
  MidAmerica Nazarene University, Olathe, Kansas  
  Tutored pharmacology and pathophysiology to nursing students in the accelerated bachelor of nursing (ABSN) program.

- **01/2013-12/2014, Clinical Nurse 1**  
  Truman Medical Centers, Kansas City, Missouri  
  '3-Gold' Acute Care Medical-Surgical Unit (19-bed telemetry monitored). Acute care of adult patients with a variety of medical/surgical problems. Performed routine assessments, medication administration, assisted with ADL’s, phlebotomy and IV catheter insertion and maintenance. Interpretation of lab results and data. Experienced in telemetry monitoring, diabetes management, tracheostomy care, balanced skeletal and Buck’s traction, indwelling and suprapubic urinary catheters, nasogastric and PEG/PEJ tubes, colostomy/ileostomy care, TPN administration, and wound care. Patient advocate and educator. Member of the Evidence Based Practice Committee and Wound Care Committee. Preceptor for nursing students from UMKC and William Jewell University during their Medical-Surgical rotations.

- **09/2013-05/2014, Substitute Nurse**  
  Olathe School District, USD 233  
  Substitute nurse for elementary, middle school and high school students.

Other Research and Employment Experience:

- **01/02-11/07, SAFC Biosciences, Lenexa, KS.**  
  Technical Writer and Product Information Specialist. Liaison between the Marketing and Technical Departments; prepared marketing literature based on scientific data prepared by the Technical and/or Research & Development departments.

- **01/99-10/00, SAFC Biosciences Inc., Lenexa, KS.**  
  Technical Services Associate. Provided technical support regarding product utilization and company services. Responsibilities included: interacting with internal and external customers via phone, email or in person; troubleshooting; research; cell culture (mammalian and insect); giving educational seminars; and preparation of marketing literature.

- **01/98-12/98, University of Kansas Medical Center, Kansas City, KS.**  
  Research Technician. Pharmacologically characterized the atypical antipsychotic olanzapine at cloned human dopamine receptors using the \[^{35}S\]GTPgammaS binding assay.

- **10/94-04/96, Gold Biotechnology Inc., St. Louis, MO.**  
  Research Technician. Participated in product development projects, DNA and RNA preparation; DNA sequencing; cloning and transformations; PCR and RT-PCR.
Clinical Interests:

- Pediatric obesity: currently working on a research project to assess the prevalence of pediatric obesity within the school district.
- School-based health centers and reducing health disparities for ethnic minorities and children who live in poverty within the school district.

Clinical Leadership

- Current member of the National Association of School Nurses and Kansas School Nurses Organization
- Member of the Olathe School District Wellness and Nutrition Council
- Prior mentee in the Robert Woods Johnson Foundation (RWJF) NCIN Doctoral Advancement in Nursing Project
- Past mentor for the 2013 RWJF NCIN Mentoring Program (undergraduate).
- Each semester I volunteer to precept student nurses from MidAmerica Nazarene University, St. Luke’s College of Health Sciences and UMKC as they migrate through their Community Health/School Nursing rotation. Students typically spend 24-48 clinical hours working at my elementary school assisting with vision, hearing, height and weight screenings, student assessments and treatment.

Community Involvement:

- 2008-2016 - Troop Leader, Girl Scouts of NE Kansas and SW Missouri. Certified as an adult Girl Scout in first aid, BCLS, and camping.
- Summers 2012 -2016 - Girl Scouts of NE Kansas and SW Missouri. Spend 4 days at summer camp every year providing minor medical care (e.g. burns, scrapes, insect bites, nosebleeds etc.) to girl scouts and adults in the first aid station.
- 2009-2012 - Chartered Organization Representative, Heart of America Boy Scouts and Scarborough Elementary School (Olathe, KS)
- 2010-2012 - Secretary, Scarborough Elementary School Parent Teacher Organization (Olathe, KS). Member of the PTO 2006 – 2014.

Research Publications and Abstracts:


Molecular Drug Metabolism and Toxicity. (G. Williams and O.L. Auroma, Eds.) OICA International, St. Lucia.

Bibliography

**Health Assessment of School-Age Children and Adolescents: HEENT, Neurological and Cardiovascular Systems**


Olathe Public Schools #233
Department of Health Services

Olathe Public Schools #233, as an approved provider of continuing education by the Kansas State Board of Nursing offers 2.0 contact hours, applicable for relicensure for this workshop.

Kansas Provider No. LT 0242-0950, Olathe District Schools #233, 300 E. Loula, Olathe, KS 66061, 913-780-8231

Course Title: "Health Assessment of School-Age Children and Adolescents"
Instructor(s): Sarah L. Gilliland, BSN, MS, RN
Course Date: April 13, 2018

Please respond to the following items as completely and candidly as possible by circling the appropriate response for each question. Please feel free to make additional comments.

5 = strongly agree;  4 = moderately agree;  3 = agree;   2 = disagree;   1 = strongly disagree

OBJECTIVES:

1. After completion of the program, the participant will be able to:
   a. Identify the components of a focused exam.
      
      \[
      \begin{array}{cccccc}
      5 & 4 & 3 & 2 & 1 \\
      \end{array}
      \]

   b. Discuss common and concerning problems specific to each body system.
      
      \[
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      \]

   c. Discuss physical examination techniques specific to each body system.
      
      \[
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      5 & 4 & 3 & 2 & 1 \\
      \end{array}
      \]

   d. Identify "Pearls of Practice".
      
      \[
      \begin{array}{cccccc}
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      \end{array}
      \]

   e. Identify reputable educational resources for school nurses.
      
      \[
      \begin{array}{cccccc}
      5 & 4 & 3 & 2 & 1 \\
      \end{array}
      \]

2. The speaker(s) was/were articulate, knowledgeable and understandable.

   \[
   \begin{array}{cccccc}
   5 & 4 & 3 & 2 & 1 \\
   \end{array}
   \]

Comments:
3. The content of the program was appropriate to the time frame.

   Comments:

4. What percentage of material was new to you? (Circle one.)

   50%    25-50%    25%    less than 10%

5. What resources and/or additional learning are needed to implement learning/strategies discussed today?

6. What was the most valuable portion of today's program?

7. Other comments:
Olathe Public Schools #233
Department of Health Services

Olathe Public Schools #233, as an approved provider of continuing education by the Kansas State Board of Nursing offers 2.0 contact hours, applicable for relicensure for this workshop.

Kansas Provider No. LT 0242-0950, Olathe District Schools #233, 300 E. Loula, Olathe, KS 66061, 913-780-8231

Course Title: "Health Assessment of School-Age Children and Adolescents"
Instructor(s): Sarah L. Gilliland, BSN, MS, RN
Course Date: April 13, 2018

Please respond to the following items as completely and candidly as possible by circling the appropriate response for each question. Please feel free to make additional comments.

5 = strongly agree; 4 = moderately agree; 3 = agree; 2 = disagree; 1 = strongly disagree

OBJECTIVES:

1. After completion of the program, the participant will be able to:

   a. Identify the components of a focused exam.

   5 -45  4 - 3 -2  2 1 -1

   b. Discuss common and concerning problems specific to each body system.

   5 -45  4 -1  3 -1  2 1 -1

   c. Discuss physical examination techniques specific to each body system.

   5 -44  4 -2  3 -1  2 1 -1

   d. Identify "Pearls of Practice".

   5 -42  4 -4  3 -1  2 1 -1

   e. Identify reputable educational resources for school nurses.

   5 -43  4 -3  3 -1  2 1 -1

2. The speaker(s) was/were articulate, knowledgeable and understandable.

   5 -46  4 3 -1  2 1 -1

Comments:
- Nice job, Sarah!
- Very knowledgeable!
- Very nice job and informative.
- Would have liked more hands on practice or demonstrations of assessment.

Great job!
Excellent Information, very applicable.
So good!

Please complete both sides.

CNE 232
3. The content of the program was appropriate to the time frame.

\[5-37 \quad 4-6 \quad 3-4 \quad 2 \quad 1-1\]

Comments: Could have been longer, not so rushed. Time to review resources, not enough time to finish, still need to finish cardiology.
Want more!
Could have used another hour.

4. What percentage of material was new to you? (Circle one.)

\[
\begin{array}{c|c|c|c}
\text{50\%} & \text{25-50\%} & \text{25\%} & \text{less than 10\%} \\
9 & 28 & 11 & \\
\end{array}
\]

Great review mixed with good amount of new information!
Great review!
Good refreshers on many previously learned things.

5. What resources and/or additional learning are needed to implement learning/strategies discussed today?
Practice in health room.
Reflex hammer
Will use videos as reminders and will need to practice. ☺
Practicing and follow-up with extra reading and watching training videos on PowerPoint.
Additional assessment practices to implement
Video resources sent to us.
Just need the power point that contains so many great resources.
YouTube videos imbedded in presentation.
Like pictures and links to websites.
Assessing for fracture
Time to learn information and put into practice-hands on learning
Ophthalmoscope and hammer, don’t have them.
Neuro checks for head injury

6. What was the most valuable portion of today’s program?
Applicable to job.
Love exam demos.
Specific assessment techniques.
Great re-teaching and tips.
Exams of eyes, mouth and neuro.
Everything-very valuable information for all of us!
Neuro exam
Great assessment tools and resources for more thorough assessment.
Excellent thorough overview of HEENT/Neurological assessment.
Great assessment tools
Neuro assessment
Neuro exam
All of it! Excellent presentation. So many good pearls to use within my practice.
How to do a good neuro exam quickly, old charts.
4-minute neuro exam
Reminder of what to assess and how.
It was a great review-Sarah you did a great job! I learned several new tips. Great refresher!
Neuro exam
Good review
Good review of neuro
Good reminder/refresher
Listening to suggestions/comments from other nurses, as well as the info presented.

Please complete both sides.
7. Other comments:
Thank you Sarah!
Would be nice to have a uniform tool sheet for head injury assessment.
Very helpful!
Really enjoyed the class, thanks Sarah!
Great job!
I look forward to more of these sessions - excellent info.
Maybe share the things we do with student nurses.
Great job Sarah. Appreciate your courage to get your doctorate.
Great job!
Excellent info perhaps for advanced practice more that RN's would be good for school nurse assessment specifically.
Olathe Public Schools #233

Department of Health Services
300 E. Loula    Olathe, Kansas 66061

CERTIFICATE OF ACHIEVEMENT

For Having Successfully Completed

"Health Assessment of School-Age Children and Adolescents:
HEENT, Neurological and Cardiovascular Systems"

April 13, 2018

Sharon Morris

Name

1367 Brentwood Dr

Address:

Olathe    Kansas    66062

14-46546-072

License:

Instructor(s):  Sarah L. Gilliland BSN, MS, RN
Sharon A. Morris MSN, RN

Sharon A. Morris MSN, RN
Director of Health Services

Total Contact Hours: 2.0 Hours

CNE 235
Offering #2
CNE Planning Checklist

✓ Speaker’s Curriculum vitae

✓ Objectives
   Needed for course evaluation

✓ Current Bibliography/Citations
   3-4 current sources (Books not published more than 10 years ago, periodicals not dated more than 5 years ago)

✓ Sign-In sheet
   Have nurses’ license number sheet present for referring to when signing in

✓ Evaluation Sheet
   Make 60 copies

✓ Notice by Outlook and/or e-mail to All District Nurses about CNE
   Give date, time, location
   Utilize Outlook Meeting scheduler

✓ Technology Needs

✓ Any written materials for hand-outs

✓ Title of CNE Certificate

✓ Thank you note written after presentation
Olathe Public Schools #233, is approved as a provider of continuing education by the Kansas State Board of Nursing. The course offering is approved for 1.5 contact hours applicable for RN or LPN Licensure. Kansas State Board of Nursing Provider number: LT 0242-0950, Olathe Public Schools #233, 300 E. Loula, Olathe, KS 66012, 913-780-8231

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To assist in the planning of next year’s CNE programs we would appreciate if you would fill out the following needs/interests assessment for the CNE Advisory Committee. Please indicate any topics that you would like to see addressed and write in any topics of interest/need which are not listed.

<table>
<thead>
<tr>
<th>Bleeding Control for the Injured Course (presenter: Education Specialist and Injury Prevention Coordinator for the Trauma Admin at KU Hospital)</th>
<th>Other Suggestions:</th>
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<tr>
<td>Human Trafficking</td>
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<td>Mental Health issues: Anxiety/School Refusal Behavior</td>
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<td>TBI/Concussion Update</td>
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<td>IDEA/Section 504/IEP/IHP/ECP (Alphabet Soup)</td>
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<td>A School Nurse’s Guide to Vision Screening</td>
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<td>Obesity (perhaps a presenter from CMH)</td>
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<td>Emergency Preparedness/Safety Issues</td>
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Sharon Morris

From: Sharon Morris
Sent: Friday, January 25, 2019 5:32 PM
To: Nurses - Secondary, Nurses - Elementary
Subject: February 1 PD Schedule and CNE Presentation Announcement

Reminder: This day is a Building PD morning that Nurses have received permission from Professional Council to use as a District-wide Nurse meeting morning. The afternoon continues to be your Individual Prep time in your offices. (See the School Nurse Meeting Schedule posted on our Home Page.)

Agenda for PD Day:

Date: Friday, February 1
Time: 8 am – 11:30 am
Location: Mill Creek Campus, Cafeteria

8:00 – 9:00 Staff Meeting

9:00 – 10:20 CNE Presentation

Title: An Introduction to Childhood Toxic Stress and PTSD for School Nurses

Presenters:
Lucinda Whitney, DNP, APRN, PMHN-BC
Sarah Gilliland, MS, BSN, RN

Objectives:
1. Participants will be able to define childhood toxic stress and post-traumatic stress disorder.
2. Participants will be able to identify the most common diagnostic features of PTSD in children and adolescents.
3. Participants will become familiar with therapeutic treatments for PTSD.
4. Participants will become familiar with psychotropic medications used to treat PTSD.

Olathe Public Schools is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.5 contact hours for RN, LPN, or LMHT relicensure. Kansas State Board of Nursing Provider Number: LT0242-095

10:30 – 11:30 Level PLC groups (Early Childhood/Jumpstart/Headstart, Title 1 Elementary Schools, Other Elementary Schools TBA, Middle Schools, High Schools)

11:30 Adjourn for lunch
February 1, 2019

OLATHE PUBLIC SCHOOL NURSES

Mill Creek Campus - Lunchroom

8:00   Welcome

8:10   Staff Meeting

8:50   Break

9:00   An Introduction to Childhood Toxic Stress and PTSD for School Nurses (1.5 CNE)
Lucinda Whitney, DNP, PMHN-BC, RN
Sarah Gilliland, MS, BSN, RN
After completion of the program, the participant will be able to:
- Define childhood toxic stress and post-traumatic stress disorder
- Identify the most common diagnostic features of PTSD in children and adolescents
- Become familiar with therapeutic treatments for PTSD
- Become familiar with psychotropic medication used to treat PTSD

10:20  Level PLC Discussions – Consistency of Practice
- Elementary – Auditorium and/or Davis Room (010)
  - Early Childhood/Head Start/Jump Start
  - Title I
  - Elementary – Emotional Disturbance programs
  - Elementary - Center-Based Resource Programs
- Middle School – Carter (011)
- High School – Innovation (008)

11:30  Lunch

1:00   Nurse Preparation Time in Your Office
Curriculum Vitae

Sarah L. Gilliland
13595 S. Spoon Creek Rd.
Olathe, KS 66061
(816) 591-6400 (cell)
sarahgilliland5@gmail.com
s711g302@kumc.edu

Education:

- 2016-Present
  University of Kansas School of Nursing
  Pursuing a Doctor of Nursing Practice, Family Nurse Practitioner Specialty
  Program GPA 4.0
  Sigma Theta Tau International Honor Society of Nursing

Scholarships:
  2017 Kansas School Nurse Association
  2018 Lora and Sam Woods Scholarship

- 2012 - Accelerated Bachelor of Science, Nursing
  MidAmerica Nazarene University, Olathe, Kansas
  Program GPA - 4.0, Class Vice President
  Capstone Internship - Overland Park Regional Medical Center, Lenexa, KS, Labor and Delivery, Antepartum and Postpartum.

- 1998 - Master of Science, Pharmacology
  University of Kansas Medical Center, Kansas City, Kansas
  Advisor: Beth Levant, PhD
  Thesis: Characterization of dopaminergic compounds at hD{sub}2{sub}short, hD{sub}4,2 and hD{sub}4,7 receptors in agonist-stimulated [35S] GTPgammaS binding assays.

- 1993 - Bachelor of Science, Biology
  Clarkson University, Potsdam, New York

Clinical Interests:

- Pediatric obesity: currently working on a research project to assess the prevalence of pediatric obesity within the school district.
- School-based health centers and reducing health disparities for ethnic minorities and children who live in poverty within the school district.
- Child development and mental health of school age children and adolescents.

Clinical Leadership:

- Current member of the National Association of School Nurses and Kansas School Nurses Organization
- Member of the Olathe School District Wellness and Nutrition Council
- Chairperson for the Nursing Staff Development Committee
• Prior mentee in the Robert Woods Johnson Foundation (RWJF) NCIN Doctoral Advancement in Nursing Project
• Past mentor for the 2013 RWJF NCIN Mentoring Program (undergraduate)
• Each semester I precept student nurses from MidAmerica Nazarene University, St. Luke’s College of Health Sciences and UMKC as they migrate through their Community Health/School Nursing rotation.

Licenses & Certifications:
• Kansas State Board of Nursing, Registered Nurse License # 13-121636-051 exp. 05/19
• Missouri State Board of Nursing, Registered Nurse License # 2013000847 exp. 01/19
• American Heart Association BLS for Healthcare Providers (CPR and AED) exp. 10/20
• Nonviolent Crisis Intervention, exp. 12/18

Nursing Experience:
• 07/2014 – Present, School Nurse at Central Elementary School
  Implementation of the health policies established by the Olathe Board of Education and the State of Kansas. Planning and implementation of health services that promote and protect the optimal wellness of children including: assessment and monitoring of acute and chronic conditions, generation of individualized healthcare and Section 504 plans, administration and monitoring of medications, and provision of nursing procedures and first aid. Participation in health education and health counseling to assist students, staff, and the school community to achieve their health goals. Identifying and obtaining resources for families in need. Protection of students and staff through promoting a safe environment, and involvement with emergency and disaster preparedness. Classroom presentations and staff teaching on topics including chronic disease management such as diabetes and asthma in pediatrics, hand hygiene, dental hygiene, first-aid, and drug/medication safety.

• 01/2013-12/2014, Clinical Nurse 1
  Truman Medical Centers, Kansas City, Missouri
  ‘3-Gold’ Acute Care Medical-Surgical Unit (19-bed telemetry monitored). Acute care of adult patients with a variety of medical/surgical problems. Performed routine assessments, medication administration, assisted with ADL’s, phlebotomy and IV catheter insertion and maintenance. Interpretation of lab results and data. Experienced in telemetry monitoring, diabetes management, tracheostomy care, balanced skeletal and Buck’s traction, indwelling and suprapubic urinary catheters, nasogastric and PEG/PEJ tubes, colostomy/ileostomy care, TPN administration, and wound care. Patient advocate and educator. Member of the Evidence Based Practice Committee and Wound Care Committee.

Other Research and Employment Experience:
• 01/02- 11/07, SAFC Biosciences, Lenexa, KS.
  Technical Writer and Product Information Specialist. Liaison between the Marketing and Technical Departments; prepared marketing literature based on scientific data prepared by the Technical and/or Research & Development departments.

• 01/99- 10/00, SAFC Biosciences Inc., Lenexa, KS.
Technical Services Associate. Provided technical support regarding product utilization and company services. Responsibilities included: interacting with internal and external customers via phone, email or in person; troubleshooting; research; cell culture (mammalian and insect); giving educational seminars; and preparation of marketing literature.

- 01/98-12/98, University of Kansas Medical Center, Kansas City, KS. Research Technician. Pharmacologically characterized the atypical antipsychotic olanzapine at cloned human dopamine receptors using the[^S]GTPgammaS binding assay.

- 10/94-04/96, Gold Biotechnology Inc., St. Louis, MO. Research Technician. Participated in product development projects, DNA and RNA preparation; DNA sequencing; cloning and transformations; PCR and RT-PCR.

Community Involvement:

- 2008-2016 - Troop Leader, Girl Scouts of NE Kansas and SW Missouri. Certified as an adult Girl Scout in first aid, BCLS, and camping.

- Summers 2012 -2016 - Girl Scouts of NE Kansas and SW Missouri. Spend 4 days at summer camp every year providing minor medical care (e.g. burns, scrapes, insect bites, nosebleeds etc.) to girl scouts and adults in the first aid station.

- 2009-2012 - Chartered Organization Representative, Heart of America Boy Scouts and Scarborough Elementary School (Olathe, KS)

- 2010-2012 - Secretary, Scarborough Elementary School Parent Teacher Organization (Olathe, KS). Member of the PTO 2006 – 2014.

Research Publications and Abstracts:


CURRICULUM VITAE

Lucinda Arnold Whitney, DNP, APRN, PMHNP-BC

Family Psychiatric Mental Health Nurse Practitioner

9236 Somerset Drive
Overland Park, KS 66207
(C) 913-915-5338
Lwhitney@kumc.edu
LucindaWhitneyAPRN@gmail.com

Professional Objectives

To provide culturally sensitive and competent primary psychiatric care across the life span. I have a strong interest in Evidence Based Practice. My intent is to utilize my knowledge and skill to employ best practice interventions to enhance the utilization of shared resources in the service of improving patient's outcomes.

Education

University of Kansas
Doctor of Nursing Practice

University of Kansas
Masters Degree in Nursing

University of Missouri, Kansas City
Bachelors Degree in Nursing

Barton County Community College
Associates Degree in Nursing

Kansas City, KS
2015

Kansas City, KS
2005

Kansas City, MO
2003

Great Bend, KS
1987

Honors
Golden Key International Honor Society
Sigma Theta Tau International, Lambda Phi Chapter
Nurse Traineeship Award, University of Kansas, 2004
University of Kansas: Alumni Association Academic Scholarship, 2005
Janssen Pharmaceuticals National Scholar, 2005
Daisy Faculty Award – nomination 2015, 2018

Nursing License
Kansas - 45785
Missouri - 2002019840
Washington - 60883393

Certifications
American Nurses Credentialing Center
Board Certified in Psychiatric & Mental Health Nursing, 1990 - 2005
Board Certified in Family Psychiatric & Mental Health Nurse Practitioner, 2005 to present
  • Certification number - 2005009943
Professional Membership

American Psychiatric Nurses Association – Kansas Chapter President
Kansas Advance Practice Nurse Association
Maternal Child Coalition of Greater Kansas City
National Organization of Nurse Practitioner Faculties

Committee Work

KU School of Nursing ANEW Grant – Focus on Mental Health
  • Mental health consultant 2018

KU School of Nursing: Faculty Professional Development Committee
  • Committee Member 2017 - 2018
  • Committee Chair 2016 - 2017

Pediatric Dermatology Research Alliance (PeDRA) - Ad Hoc Expert: Psychiatry  -2017
  • Development of Draft Guidance for Industry on New Therapeutic Agents for Atopic Dermatitis (AD) in Children and Adolescents

Consultant
  • Paid speaker for Alkermes
    o Aristada

Professional Experience

Southeast Kansas Health Center
Psychiatric & Mental Health Nurse Practitioner (PMHNP)
  • Telepsychiatry in a federally qualified health care center
  • Primary psychiatric out-patient care: children, adolescents, and adults
    • Assessment, diagnosis, brief therapy, medication & illness management
  • Referral for children, adolescents, adults & families experiencing psychiatric illness
  • Health promotion across the life span
  • Coordination of care with third party payers, community-based providers, & agencies
  • Clinical consultation

Pittsburg, KS
2013 to present

KidsTLC
Clinical Care Director - Willow Unit & PMHNP
  • Leadership of multidisciplinary treatment team
  • Primary psychiatric care: residential, telepsychiatry, and out-patient
    • Assessment, diagnosis, brief therapy, medication & illness management
  • Referral for children, adolescents & families experiencing psychiatric illness
  • Health promotion across the life span
  • Coordination of care with third party payers, community-based providers, & agencies
  • Clinical consultation

Olathe, KS
2012 to present

University of Kansas School of Nursing
Clinical Assistant Professor- Graduate School of Nursing
  • Psych/Mental Health NP Program Coordinator
  • Clinical preceptor for nurse practitioner students
  • Adjunct faculty

Kansas City, KS
2012 to present

KUMC – Marillac
Psychiatric & Mental Health Nurse Practitioner

Overland Park, KS
2006 to 2016
• Primary psychiatric care: acute, residential, and out-patient
  • Assessment, diagnosis, brief therapy, medication & illness management
  • Referral for children, adolescents & families experiencing psychiatric illness
  • Health promotion across the life span
  • Coordination of care with third party payers, community-based providers, & agencies
  • Individual & group supervision
  • Clinical consultation

Women's & Family Care
Psychiatric & Mental Health Nurse Practitioner
Outpatient primary psychiatric care: assessment, diagnosis, brief therapy, medication & illness management of children & adolescent
  • Health promotion
  • Clinical consultation for primary care

Baptist Lutheran Medical Center (BLMC), Eating Disorder Program
Clinical Intake Coordinator:
  • Clinical assessment of patients to establish admission criteria
  • Referrals to community resources for clients not meeting acute criteria for hospitalization
  • Facilitate Coping with Stress & Trauma education group
  • Individual & group therapy
  • Pre-certification of insurance benefits & hospital admission

The Menninger Clinic
Charge Nurse, OCD Program
  • Provided direction and supervision of nursing care to maintain high quality care on the assigned shift
  • Developed nursing care plans utilizing psychodynamic concepts of nursing
  • Structured and maintained a therapeutic milieu in collaboration with other staff and patients
  • Participated in committee and task forces for the nursing discipline, contributing to the development and implementation of policies and procedures
  • Maintained competencies and demonstrated skill and knowledge in work with specialty programs
  • Demonstrated an understanding of developmental tasks and special needs for patients and the ability to establish rapport

The Menninger Clinic
Clinical Program Coordinator
Children's Hospital, Eating Disorders Program
  • Responsibility for milieu management and program development
  • Coordinated treatment by conferring with family and clinician contacts
  • Planned discharge and individual relapse prevention plans
  • Oversaw implementation of patient's treatment plan and documented treatment process
  • Managed patient treatment issues with individuals external to the treatment team
  • Assured an appropriate discharge summary, including referrals
  • Provided clinical supervision of RN staff

The Menninger Clinic
Charge Nurse
Children's Hospital, Acute Services
  • Accountable for milieu management and program development
  • Coordinated treatment by conferring with family and clinician contacts
  • Patient discharge and relapse prevention planning
  • Co-facilitated family support meetings and in-patient education groups
• Oversaw implementation of patients treatment plan and documented treatment process
• Managed patient treatment issues with individuals external to the treatment team
• Assured an appropriate discharge summary, including referrals
• Chaired committee on development and implementation of Nursing Standards of Care
• Total Quality Management committee member – addressed issue of informed consent and documentation in the medical record
• Clinical supervision for RN and Child Care Worker staff

Professional Activities

Group Experience

2002-2005
Facilitate Coping with Stress and Trauma Psycho Educational Group
Inpatient group therapy at BLMC

1998-2002
Co-leader with Dr. Ann Marie Glodich, Trauma Based Psycho Educational Group
Intervention to Decrease Risk-Taking, Re-enactment and Further Violence Exposure,
High School Based: Topeka High School, Topeka West High School & Topeka USD 501
- Alternative Education Program

1992-2002
Facilitated and supervised multiple psycho educational groups for inpatient services:
eating disorders, depression, anger management, medications, relapse prevention
strategies, & family support groups (Menninger)

1997-2000
Co-Leader with Dr. Ann Marie Glodich, Coping with Stress & Trauma for Adolescents
(Menninger inpatient & outpatient services)

1995
Co-Leader with Dr. Jon Allen and Dr. Ann Marie Glodich, Coping with Stress & Trauma
for Adolescents (Menninger)

Publications

Siegfried, E. C., Jaworski, M. S., Eichenfield, L. F., Paller, A., Hebert A. A., Simpson, E. L.,
...Zane, L. (2018). Developing drugs for treatment of atopic dermatitis in children (>3 months to

mental health advanced practice nurses in the use of telemental health: Results of an online

Practical Dermatology, 11(1), 35-38.

Consult for Psychiatric Mental Health Care. New York: Springer.


inflammatory disorders. Practical Dermatology, 6(3), 60-63.


**Poster Presentation**


Baird, M. B., & Whitney, L. (June 1, 2017). *Telemental Health Guidelines for Education of Psychiatric Mental Health Advanced Practice Nurses (PMH-APNs).* International Council of Nurses Congress; Madrid, Spain.


**Presentations**


Whitney, L. (October 2017). Oh, I forgot! Let’s Focus on ADHD. Children’s Mercy Hospital 23rd Annual Pediatric Advanced Practice Nursing Conference


Whitney, L. (April 2017). Chasing the Dragon: Panel Discussion on Opioid Addiction Crisis. KUMC School of Nursing


Whitney, L. (November 2014). Psychopharmacology in Primary Care. Silver City Health Center


Whitney, L. (May 2010). Self Harm: Cutting Through the Pain. NAMI of Greater Kansas City


Whitney, L. (July 2005). The Diagnosis and Treatment of Eating Disorders. Johnson County Mental Health Center, Community Services


Whitney, L. (February 2004). Understanding Borderline Personality Disorder and Effective Milieu Management Strategies. Baptist Lutheran Medical Center, Behavioral Health Staff Development


Glodich, A. & Whitney, L. (February 2003). A New Way of Thinking: Moving Traumatized Adolescents from Automatic Reenactment to Deliberate Compassion. Grand Rounds: Western Missouri Mental Health Center

Whitney, L. (February 2002). Dying to be Thin. Segue. Lawrence High School

Whitney, L. (September 2001). Coping with Stress and Trauma for Adolescents. Panel Discussion, Rockhurst University

Whitney, L. (June 2001). Protocol for a Trauma-Based Psycho Educational Group Intervention Panel presentation, Kansas University Social Work Day

Arnold, L. (May 2001). Fat is Not a Feeling. Segue. Lawrence High School


Arnold, L. (April 2000). The Effects of Eating Disorders on Growth and Development. Leavenworth High School, Leavenworth, KS


Professional Development Activities

2018, October: APNA Competency Based Training for Suicide Prevention. KC, MO.


2017, October: APNA National Conference. Phoenix, AZ.

2017, February: KPNA Denim Friday Conference. Topeka, KS.


2016, November: Neuroscience Education Institute: Congress. Colorado Springs, CO -24 hrs. of Psychopharmacology CEU.


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Title:
An Introduction to Childhood Toxic Stress and PTSD for School Nurses

Presenters:
Lucinda Whitney, DNP, APRN, PMHN-BC
Sarah Gilliland, MS, BSN, RN

Objectives:
1. Participants will be able to define childhood toxic stress and post-traumatic stress disorder.
2. Participants will be able to identify the most common diagnostic features of PTSD in children and adolescents.
3. Participants will become familiar with therapeutic treatments for PTSD.
4. Participants will become familiar with psychotropic medications used to treat PTSD.

References:
REFERENCES


  http://www.currentpsychiatry.com/specialty-focus/posttraumatic-stress-disorder/article/can-medications-prevent-ptsd-in-trauma-victims/d64fcd3575a5e4a561ad5bcef5f570d7.html


  http://www.saia.org.uk/apps/search?q=parenting+traumatised+children
Olathe Public Schools #233

Department of Health Services  
300 E. Loula  
Olathe, Kansas 66061

CERTIFICATE OF ACHIEVEMENT

For Having Successfully Completed

"An Introduction to Childhood Toxic Stress and PTSD for School Nurses"

February 1, 2019

Sharon Morris
Name

1367 Brentwood Dr  
Olathe  
Kansas  
66062
Address:

14-46546-072
License#:  

Instructor(s):  
Lucinda Whitney, DNP, APRN, PMHN-BC  
Sarah Gilliland, MS, BSN, RN

Sharon A. Morris MSN, RN  
Director of Health Services

Total Contact Hours: 1.5 Hours

CNE 254
Olathe Public Schools #233
Department of Health Services

Olathe Public Schools #233, as an approved provider of continuing education by the Kansas State Board of Nursing offers 1.5 contact hours, applicable for relicensure for this workshop.

Kansas Provider No. LT 0242-0650, Olathe District Schools #233, 300 E. Loula, Olathe, KS 66061, 913-780-8231

Course Title: "An Introduction to Childhood Toxic Stress and PTSD for School Nurses"
Instructor(s): Lucinda Whitney, DNP, APRN, PMHN-BC
Sarah Gilliland, MS, BSN, RN
Course Date: February 1, 2019

Please respond to the following items as completely and candidly as possible by circling the appropriate response for each question. Please feel free to make additional comments.

5 = strongly agree; 4 = moderately agree; 3 = agree; 2 = disagree; 1 = strongly disagree

OBJECTIVES:

1. After completion of the program, the participant will be able to:

   a. Define childhood toxic stress and post-traumatic stress disorder

      5-36  4-3  3  2  1

   b. Identify the most common diagnostic features of PTSD in children and adolescents

      5-35  4-4  3  2  1

   c. Become familiar with therapeutic treatments for PTSD

      5-35  4-4  3  2  1

   d. Become familiar with psychotropic medications used to treat PTSD

      5-29  4-3  3-2  2  1

2. The speaker(s) was/were articulate, knowledgeable and understandable.

   5-38  4-1  3  2  1

   Comments: I think they should present at summer conference on PTSD and anxiety.
   Lucinda Whitney excellent. Have her come back to speak. Just hold mic closer to her mouth. Her voice is soft.
   Great job!
   Hope to hear more on social anxiety!
Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Susan B. Allen Memorial Hospital  LT 0074-0349

Name of Program Coordinator: Cecilia Goebel

_____ New Initial Application  ____ Renewal (Issue Date ___)

Date Received: 7/30/2020  Date Review complete: 8/3/2020

Date to CNE Committee: September 2020

_____ Approved  _____ Not Approved:

_____ Approved Pending: __________________________

Date Notified: __________________________

<table>
<thead>
<tr>
<th>Information Required</th>
<th>Received</th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting</td>
<td>Received 7/30/2020</td>
<td></td>
</tr>
<tr>
<td>Renewal Fee</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>• If the long term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years as defined in the providers’ policy and procedures.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The name and address of the organization on the application</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>The name, education and experience of the program coordinator responsible for CNE</td>
<td>Cecilia Goebel</td>
<td></td>
</tr>
<tr>
<td>• Be a licensed professional nurse</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>• Have three years of clinical experience</td>
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<tr>
<td>• Have one year of experience in developing and implementing nursing education</td>
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<td></td>
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<tr>
<td>• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)</td>
<td>✓</td>
<td></td>
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</table>

Policies & Procedures:

Written policies and procedures, including at least the following areas:

• Assessing the Need and planning for CNE activities  ✓
• Fee Assessment  ✓
- Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: APRNs not included

- Notice of Change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days ✓

For long term providers, the policies and procedures for the Offering Approval Process shall include the following:

- A Summary of the Planning ✓
- The Behavioral Objectives ✓
- The Content, which shall meet the definition of CNE in KSA 65-1117 ✓
- The Instructor's Education and Experience, documenting knowledge and expertise in the content area ✓
- A Current Bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both. Does not state books must be published within the past 10 years and periodicals published within the last five years

- An offering Evaluation that includes each participant's assessment of the following:
  - The achievement of each objective ✓
  - The expertise of each individual presenter ✓

An approved provider may award any of the following:

- Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours ✓
- Credit for fractions of hours over 30 mins to be computed towards a contact hour ✓
- Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum ✓
- Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results ✓
- Clinical hours Not mentioned

**Documentation of Attendance**

Each provider shall maintain documentation to verify that each participant attended the offering. The

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provider shall require each participant to sign a daily roster, which shall contain the following information:

- The provider’s name, address, provider number, and coordinator
- The date and title of the offering, and the presenter or presenters
- The participant’s name and license number and the number of contact hours awarded

Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:

- The provider’s name, address, provider number, and coordinator
- The participant’s name and license number, and the number of contact hours awarded
- The title of the offering
- The date on which the offering was completed
- Either the completion of a posttest or a return demonstration

**Certificate of Attendance/CE Transcript**

A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider.

| Each certificate and each CE transcript shall be complete before distribution to the participant | ✓ |
| Each certificate and each CE transcript shall contain the following information: | ✓ |
| - The provider’s name, address and provider number | ✓ |
| - The title of the offering | ✓ |
| - The date or dates of attendance or completion | ✓ |
| - The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded | ✓ |
| - The signature of the individual responsible for the providship | ✓ Not Included on Offering #1 |
| - The name and license number of the participant | ✓ |

**Recordkeeping & Storage**

For each offering, the approved provider shall retain the following for two years:

- A summary of the planning ✓
- A copy of the offering announcement or brochure ✓
- The title and objectives ✓
<table>
<thead>
<tr>
<th>The offering agenda or, for independent study, pilot test results</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A bibliography</td>
<td>✓</td>
</tr>
<tr>
<td>A summary of the participants’ evaluations</td>
<td>✓</td>
</tr>
<tr>
<td>Each instructor’s education and experiences</td>
<td>✓</td>
</tr>
<tr>
<td>Documentation to verify completion of the offering</td>
<td>✓</td>
</tr>
</tbody>
</table>

The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals

**Program Evaluation Plan**

For long-term providers, a copy of the total program evaluation plan

**Two Proposed Offerings**

The provider shall submit two proposed offerings, including the following:

<table>
<thead>
<tr>
<th>#1</th>
<th>#2</th>
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</thead>
<tbody>
<tr>
<td>A summary of planning</td>
<td></td>
</tr>
<tr>
<td>A copy of the offering announcement or brochure</td>
<td>✓</td>
</tr>
<tr>
<td>The title and behavioral objectives</td>
<td>✓</td>
</tr>
<tr>
<td>The offering agenda or, for independent study, pilot test results</td>
<td>✓</td>
</tr>
<tr>
<td>Each instructor’s education and experience</td>
<td>✓</td>
</tr>
<tr>
<td>A current bibliography</td>
<td>Publications not bibliography</td>
</tr>
<tr>
<td>The offering evaluation form</td>
<td>✓</td>
</tr>
</tbody>
</table>

06/2019

Review of renewal application completed by Carol Moreland, MSN, RN
Reference No.: 24725  Date submitted: Jul 30 23:09 2020

radio ~ Renewal
Providername ~ Susan B. Allen Memorial Hospital
providernum ~ LT0074-0349
legalbody ~ ~
address ~ 720 West Central Avenue
adress2 ~ El Dorado, Kansas 67042
telephone ~ 316 321 3300
email ~ cgoebel@sbamh.org
coordinator ~ Cecilia Goebel
date ~ 07-30-2020
planningce ~ There are two advisory groups that primarily plan for CNE at SBAMH. The Quality Council works with hospital wide quality, safety, and leadership educational needs. The Nursing Education Committee addresses quality, safety and clinical education needs. The Quality Council has a sub-committee: the Leadership Development Institute (LDI) Planning committee. The LDI Committee distributes needs assessments to leaders at the organization, reviews CNE evaluation suggestions for programs, and reviews data from Continuing Quality Improvement activities and peer review activities, and regulatory changes to identify possible educational presentations. The Nursing Education Committee gathers possible subjects for presentations from CNE evaluations, quality data, as well as needs generated by advances in health care.

The content of programs at SBAMH that provide CNE will provide a "learning experience designed to enhance knowledge, skills and attitudes related to nursing". The learning experience is not specific to the job the employee has at Susan B. Allen Memorial Hospital, but is content that could be used in other facilities.
feeassessment ~ Employees of Susan B. Allen Memorial Hospital will not be charged for attending CNE offerings developed and provided by the hospital. A usual fee for non-employees is set at $7.50 per hour for attending continuing education programs. The Chief Nursing Officer has the authority to alter the fee schedule, based on the presentation scheduled. With a focus on provision of community education, some offerings may be offered to non-employees at no charge. Medical staff may be allowed to attend certain offerings at no charge. The fee will be posted on any advertising memos.
Certification/education classes are offered free of charge to Susan B. Allen Memorial Hospital employees if SBAMH instructors teach the class.
Non-employees attending these classes will pay an agreed upon fee. Suggested fees are: Initial CPR - $40; CPR Recertification - $35; ACLS - $125; TNCC - $150; ENPC - $130; PALS - $150; Neonatal Resuscitation - $100

Programs that are cancelled due to low registrations will result in a full refund to the pre-registered participant. Cancellations by the pre-registered participant due to a conflict on their part will be refunded without question less a small administrative fee, if desired. When the offering has a required text that has been purchased and provided as part of the class, the cost of the book will not be refunded to a non-SBAMH employee, unless the book is returned. The fee amount and registration deadlines will be publicized with the presentation information. Class minimums and refunds will be handled through the Department of Education.

The Chief Nursing Officer may deny the pre-enrolled person from participation in the offering if payment was made by check, the check does not clear, and payment has not been resolved prior to the class.

Checks that are returned for insufficient funs are handled through the Business Office in a manner similar to any such checks received for other payment reasons.

**advertisement** ~ Publication of information about an upcoming event is handled through the Education Department. The Community Relations Department may assist in format or design as needed. Publication will include the following information: Presentation title, Presenter’s name and classification, Date(s) and time(s), Location, Course objectives, Fees, Registration information.

Brochures are primarily provided to hospital units for posting within the facility.

Brochures may be mailed to known nurses in the community that are not employees of Susan B. Allen, but have interest in attending education offerings. A mailing list is maintained for such purposes. Notices may be delivered via the employee email.

Brochures and announcements will follow the KSBN guidelines and include the following statement:

"Susan B. Allen Memorial Hospital is an approved provider of continuing

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nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable to RN, LPN and LMHT relicensure. KS Provider No. LT 0074-0349.”

The Community Relations Department will arrange for any publication in local print media, TV, or social media following the above guidelines.

**approval process** ~ Review of Interactive offerings provided over the past five years verified there was documentation of planning; Behavioral objectives were developed for the offerings; The content of the offering meets the definition of CNE pursuant to KSA 65-1117; There were documents relating each instructor's experience and education; The bibliography of each presentation is present for the majority of the classes. (See below for exception); The evaluation form was provided for the learner to assess achievement of the objectives and the expertise of the presenter.

Regarding the Bibliography requirement: One example chosen for inclusion with this report had a list of the speaker's publications rather than a bibliography of other documents used to develop the program. The speaker's publications and expertise were appropriate for the presentation.

**contact hours** ~ Contact hours are award for continuing education. A contact hour is defined as (50) minutes of participation in a learning experience. This can include time spent in a skills lab. The Chief Nursing Officer is responsible to determine the number of contact hours to be awarded for each offering, based on the proposed agenda and time frame. For some certification classes such as ACLS, the contact hours may be totaled at the end of the offering. Offerings will consist of a minimum of one (1) contact hour. Fractions of hours over one contact hour may be given.

Instructor Contact Hours may be issued to a presenter following the guidelines of the KSBN. Two contact hours may be awarded for each hour of preparation and presentation for a first time presentation. Standardized, pre-prepared curriculums such as ACLS, Neonatal Resuscitation are excluded.

Participants are expected to be on-time to interactive continuing education offerings. The Chief Nursing Officer has the right to exclude the learner from receiving contact hours if they are greater than 15 minutes late for a scheduled offering. Contact hours may be deducted from a learner that leaves an offering early. In order to receive any contact hours, the learner must have attended a minimum of fifty (50) minutes.
Contact Hours for Independent Study can be awarded by Susan B. Allen. Commercially purchased products, such as monthly newsletters, will follow the recommendation of the vendor in offering contact hours. If the independent study is created by Susan B. Allen, contact hours will be provided based on the length of the program utilizing the definition of continuing education (50 minutes per contact hour). The number of hours will be identified utilizing pilot testers representative of the target population. A minimum of two testers will be utilized. The sum of time for the testers will be divided by the number of testers to determine the contact hours to be awarded.

**verifycompletion** ~ Certificates of attendance shall be awarded to participants after completion of an offering. Certificates shall be complete before distribution to participants. Each certificate shall contain the following information:

1. The provider’s name, address, and LT provider number;
2. The title of the course;
3. The course presenter;
4. The dates of attendance;
5. The number of contact hours awarded;
6. The name of the individual responsible for the providership;
7. The name and license number of the participant; and
8. The number of independent study or instructor contact hours awarded.

The Chief Nursing Officer will sign the certificates as the CNE coordinator when feasible. If the certificates are created and the CNE coordinator is unavailable, the Education Department Coordinator or designee may use the provided signature stamp. The stamp is maintained by the Education Department Coordinator, and available to be used only by this designated person or their designee.

Contact hours are awarded at Susan B. Allen for independent study that is provided through an on-line learning system. The system has the ability to create certificates when the modules have been completed in entirety. The Education Department Coordinator maintains the responsibility for creating and implementing the software to accomplish this task. If the certificate does not print the license number of the learner, a space will be provided with the expectation that license number be written in by the learner when it is printed.

**recordkeeping** ~ Completed continuing nursing education records are
to be kept in a locking filing cabinet in the Program Coordinator office. This office is locked during non-business hours, or when the Program Coordinator or Education Department Coordinator is not present in the office.

Active continuing nursing education files may be kept in a locked cabinet by the Education Department Coordinator or designee.

Each file will contain information which will include: the name of the offering, planning documentation, the course brochure, a presentation syllabus, completed attendance roster, instructor(s) vita (e), appropriate bibliography to the presentation, and the evaluation summary, which includes the offering objectives. Actual evaluations may be filed for an offering with few in attendance, rather than compile an evaluation summary. Planning documents will be filed with the CE file for each offering. Any instructor credit will be appropriately designated on the attendance roster.

When a current bibliography has not been provided by the presenter, attempts will be made to retrieve this bibliography. This is done by the Long Term Provider Program Coordinator and can include notations from the live presentations or literature searches.

CNE records will be maintained for a minimum of 2 years, but may be retained longer. This minimum requirement is defined by the Kansas State Board of Nursing. An SBA policy on record retention identifies these files are to be maintained for up to five years.

Records are available to authorized reviewers during normal office hours.

**noticeofchange** ~ KSBN will be notified of a change of coordinator via a letter and attached resume of the newly assigned Program Coordinator. SBAMH policies include: "The program coordinator has the responsibility to submit in writing any change of the individual responsible for the long-term provider to the board within 30 days."

Policy changes as a precursor to this submission related primarily to changes in the organizational chart and job titles. No major policy changes occurred. It is anticipated that changes to policy would be driven by KSBN regulation changes and would be reported as required. **programevaluation** ~ We have performed the total program evaluation each year. We follow the format provided by the KSBN.
This 5 year review provided additional review and minor policy updates.

Submission date ~ 07-30-2020 23:09:21

Form ID ~ 1672730
SUSAN B. ALLEN MEMORIAL HOSPITAL
2019-2020 Nursing Continuing Education Providership
Annual Total Program Evaluation

Program Administration
Organizational Chart

During the time frame of July 2019 – June 2020 the Education Department was under the leadership of Andrew Hudspeth, Executive Director of Human Resources. Throughout this year Cecilia Goebel, RN, BSN, MHS, the C.N.O. at Susan B. Allen Memorial Hospital, has supervised the Continuing Education Providership program.

Philosophy, Goals and Objectives

The goals for the Education Department are reviewed and revised each year in August during the budgeting process. These goals are then shared with Administration during budget conferences. This was last completed September, 2018 for the year 2019. Renewal as a Continuing Education Provider was approved for SBAMH in 2015. During the CE Providership renewal process, all Policies and Procedures were reviewed and updated as necessary.

We continue to utilize the electronic or computerized learning system for a significant amount of the education in our organization. We contract with Graphic Education through a year to year contract to provide access to their learning system. Nursing utilizes this system for monthly competency modules, as well as intermittently for annual training and testing as needs are identified. It is utilized heavily as a part of the orientation process for new employees and for Annual Competencies for all hospital employees.

One formal Nursing Competency event was held in July 2019 which included live presentations and poster presentations.

Program Coordinator Job Description

The program coordinator role resides with the CNO. The CNO is responsible for the Continuing Education Providership program and is involved extensively in the planning of CNE activity.

The Education Department Coordinator is Kimberly Edwards. Kimberly maintains records, sends notices, tallies evaluations, creates certificates, etc. The Education Department Coordinator’s activities are overseen by the Executive Director of Human Resources. The Education Department Coordinator and CNO work together to maintain records and fulfill the goals and requirements of the Continuing Education Providership program. In the program year July 2019 – June 2020 we also had an employee coordinating the CPR, ACLS, PALS and PEARS programs and records. From March 2019 – August 2019, the employee was Aleah Webber, Josh Benton was the employee fulfilling this role after August 2019.
Advisory Committee

The advisory group that assists with identifying educational needs, planning, and presenting topics is made up of the leaders of Inpatient Services, Emergency Department and Urgent Care Clinics, and Surgical Services. This group is chaired by the Chief Nursing Officer and meets weekly. This group directs the overall operation of each of the nursing units within the facility. The group jointly plans annual competencies for the nursing departments. This group also identifies educational needs for their staff which may be provided as continuing education.

The Nursing Leaders have been challenged to focus staff more on critical thinking and accountability of clinical practice. This is necessary as our organization continues to focus on a culture of safety and zero harm.

The Quality Department, Human Resource Department and Nursing Departments work closely with the Education Department, to identify topics that are appropriate to provide for continuing education.

Program Management

Policies and Procedures

Policies and Procedures were reviewed and update in January and February of 2016 and are currently under review and revision in July of 2020. We renewed our CE Providership which was in effect until March 31, 2020. Due to the focus on all nursing personnel and leadership on the COVID-19 pandemic the KSBN allowed an extension of the CE Providership through July 31, 2020.

Needs Assessment

Evaluation forms at each CE program offer attendees a chance to list topics of education that are of interest to them. The hospital leadership group has been surveyed to determine desired topics for education that occurs at Leadership Development Institutes. These sessions routinely offer contact hours for nursing leaders that attend. Topics are often geared toward leadership topics, applicable within the respective units.

Offerings

From July 1, 2019 through June 30, 2020, a total number of 32 online courses were offered, with a total of 1770 CEUs awarded for these offerings. For the same time period, a total of 13 classes with 55.5 interactive class hours were offered and a total of 397.5 hours were awarded for these offerings.

Total Program Evaluation

We continue to utilize both electronic, and face to face delivery for staff education. The convenience of the electronic method is well received by staff, and is used for hospital wide in-
services, as well as departmental classes. Nursing personnel receive monthly e-education that is relevant to their position and practice.

Face to face classes are used for nursing competencies and leadership training. Make-up for mandatory events is routinely done electronically.

Respectfully submitted,

Cecilia Goebel, RN,  
Chief Nursing Officer  
Susan B. Allen Memorial Hospital  
720 W. Central Ave.  
El Dorado, KS. 67042
# Continuing Education Attendance Roster

**Susan B. Allen Memorial Hospital**
720 West Central, El Dorado, Kansas 67042

900 SW Jackson Street, Suite 1051 Topeka, KS 66612-1230

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**Course Title**
Multimodal Pain Management

**Date**
June 29, 2017

**Contact Hours**
3

**Coordinator**
Kim Edwards

---

<table>
<thead>
<tr>
<th>Printed Name</th>
<th>SIGNATURE</th>
<th>LPN/RN/OTHER</th>
<th>LICENSE #</th>
<th>HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisa Van Dyken</td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>Sarah Spear</td>
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<tr>
<td>Becky Edson</td>
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<tr>
<td>Sandra Engel</td>
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<tr>
<td>Cristina Richard</td>
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<td>Bonnie Roger</td>
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<td>Kristy Miller</td>
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<td>Cindy Johnson</td>
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CNE 269
Certificate of Completion

is issued to
Cecilia Goebel

for participation in
2016 September Nursing Competency

presented by Susan B. Allen Memorial Hospital

date issued
12/23/2016
contact hours
3.0

Susan B. Allen Memorial Hospital takes pride in issuing this certificate in recognition of the completion of this course. Susan B. Allen Memorial Hospital is an approved provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable to RN, LPN, and LMHT relicensure. KS Provider No. LT 0074-0948.

Cynthia Ebers, BSN, RN, RPHA, CNOR
Director of Education

This certificate should be retained by the licensee for a period of five years after the course has been completed.  
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Offering #1
0800-1100 and 1400-1700
Multimodal Pain Management

Objectives:
State the four processes involved in the pain pathway
List components of a comprehensive pain assessment
Describe multimodal analgesia
Identify two nonpharmacologic interventions for pain management

Agenda:
0800-0930  Pain physiology and Assessment
0930-0940  Break
0940-1100  Treatment of pain: A multimodal approach

1200-1300
Multimodal Pain Management

Objectives:
State the four processes involved in the pain pathway
Describe multimodal analgesia
Melanie Simpson, PhD, RN-BC, OCN, CHPN, CPE

Melanie Simpson is the Pain Management Team Coordinator at The University of Kansas Health System. She has worked in pain management full-time for over twenty-one years. Dr. Simpson has Bachelor’s Degrees in both Nursing and Human Relations, a Master’s degree in Health Services and a Doctoral Degree in Health Administration. She is nationally certified in Pain Management, Oncology, Hospice and Palliative Nursing and is a Certified Pain Educator. She is active both locally and nationally in several professional organizations including; American Pain Society, American Society for Perianesthesia Nursing and she is the President of the American Society for Pain Management Nursing. Melanie is the recipient of the Kansas University Medical Center Honorary Nursing Alumna Award for 2016 and the American Nurses Credentialing Center’s 2017 Certified Nurse Award for Pain Management.
MELANIE H. SIMPSON, PhD, RN-BC, OCN, CHPN, CPE

Home
10165 Mackey St. Overland Park, KS 66212
913-631-0931 home phone
913-744-8278 cell phone

Work
Pain Management Resource Team, The University of Kansas Hospital
2087 Delp, 3901 Rainbow Blvd, Kansas City, KS 66160
913-588-7708 phone, 913-588-8005 fax, msimpson@kumc.edu

POSITIONS HELD

2007- Present  Team Coordinator, Pain Management Resource Team, The University of Kansas Hospital, Kansas City, KS
2001 - 2007  Nurse Clinician, Pain Management Resource Team, The University of Kansas Hospital, Kansas City, KS
1999 - 2012  Educator and Resource - Pain and Palliative Care, PainPal, Lake Quivira, KS
1998 - 2005  Oncology Nurse Clinician, Kansas University Cancer Center, Kansas City, KS
2001  Oncology Nurse Educator, Oncology Education Services, Oncology Nursing Society, Pittsburgh, PA
1999 - 2002  Project Facilitator, Nursing Leadership Institute, Midwest Bioethics Center, Kansas City, MO
1998 - 2000  Nurse Clinician, Palliative Care Consult Service, Kansas University Medical Center, Kansas City, KS
1996 - 98, 2000  Education Coordinator, Kansas University Cancer Center, Kansas City, KS
1996 - 2000  Nurse Coordinator, Cancer Pain Management Service, Kansas University Cancer Center, Kansas City, KS
1995  Clinical Coordinator, Vencor Hospice, Kansas City, MO
1991 - 1995  Office Nurse, Richard Mundis, MD, Oncology & Hematology Assoc. of Kansas City, Kansas City, MO
1989 - 1991  Staff Nurse, Maternal-Child Unit, Humana Hospital, Overland Park, KS
1987 - 1996  Clinician II, Medical-Surgical/Oncology Unit, St. Joseph Health Center, Kansas City, MO

MEMBERSHIPS AND COMMITTEES

Professional
American Society for Pain Management Nursing (ASPMN), 1996 – Present
  President, 2016-Present, President-Elect, 2015-2016
  Board of Directors, 1999 – 2002, 2010-2012, 2015- Present
  Board Liaison to Communication Committee, 2016-Present
  Board Liaison to Membership Committee, 1999 – 2001
  Board liaison to Clinical Practice Committee and Palliative Care, Task Force, 2000 – 2001
  Master Faculty for Certification Review Course, 2006-2012,
  REMS Task Force, 2010-2012, Board liaison REMS Task Force 2010-2012,
American Society for Pain Management Nursing, Greater Kansas City Chapter, 1996 – Present
  President 1998, 2006, & 2010
  Education Committee 2012- Present
American Pain Society (APS), 1997 – Present,
  Nursing Special Interest Group 1999-Present
  Nominating Committee, 2015-2016
Midwest Pain Society, 1997 – Present
American Society of PeriAnesthesia Nurses (ASPAN) – 2015-Present
  ASPAN Liaison to Pain Action Alliance to Implement a National Strategy (PAINS) 2015-Present
  ASPAN Liaison to American Society for Pain Management Nursing 2016-Present
State Pain Policy Advocacy Network (SPPAN) - 2015-Present,
  Leadership Advisory Council, 2016-Present
American Society of Pain Educators (ASPE) – 2013-Present
Academy of Integrative Pain Management (AIPM) – 2016- Present
Kansas Partnership for Pain Management – 2013- Present,
  Expert Panel 2013-Present
Kansas University Medical Center Human Subjects Committee (IRB), 2010-Present
Pain Management Nursing, Journal Reviewer, 2011-Present
Surgical Pain Consortium, Member 2012- Present,
  Executive Steering Committee, 2012-Present
Kansas Nurse Assistance Program, Board of Directors, 2004 – Present
Center for Practical Bioethics (Midwest Bioethics Center), 1998 - Present
Hospice and Palliative Nurses Association, 1995 – 2009, 2016- Present
Oncology Nursing Society, 1987 – 2009  
Kansas Cancer Pain Initiative, 1996 – 2006,  
  Nominating Committee, Chair 1999 – 2000  
  Public Education Committee, 1996 – 1997  

Community

  Council of Consultants, 1999 – Present  
  Program Planning Committee 2001 – 2002  
  Resource Development Committee – 2008-2012, Chair, 2009, 2015-present  
Soroptimist International of the Americas, 2009-Present
Soroptimist International of Kansas City, 2009 – Present,  
  Live Your Dreams Award Committee, Chair, 2016-Present  
  President 2012-2013, President-Elect 2011-2012, Vice President – 2010-2011  
  Service Objectives Awards Committee, Chair, 2010-2011  
  Women’s Opportunity Award Committee, 2009-2012  
  Ruby Award Committee, 2010-2015,  
  Ways & Means Committee, 2013-2015,  
  Nominating Committee Chair, 2015
Soroptimist of Kansas City Foundation, Board Trustee, 2010- 2014

EDUCATION

2005 – 2008  WARREN NATIONAL UNIVERSITY Cheyenne, WY  
  Doctor of Philosophy, Health Administration
2000 - 2004  CALIFORNIA COLLEGE FOR HEALTH SCIENCES National City, CA  
  Master of Science in Health Services, Community Health
1992 - 1994  MIDAMERICA NAZARENE COLLEGE Olathe, KS  
  Bachelor of Science, Nursing
1989 - 1990  MIDAMERICA NAZARENE COLLEGE Olathe, KS  
  Bachelor of Arts, Management and Human Relations
1984 - 1986  KANSAS CITY KANSAS COMMUNITY COLLEGE Kansas City, KS  
  Associate of Arts, Nursing
1978 - 1979  INDIANA UNIVERSITY Bloomington, IN  
  General introdutory courses

PROFESSIONAL LICENSURE/CERTIFICATION, MISC

Registered Nurse licenses in Kansas, 13-056498-072 and Missouri, RN 107971
Certified Pain Educator – American Society of Pain Educators - 2015 -present
Certified Pain Management Nurse – American Nurses Credentialing Center – 2005- present
Oncology Certified Nurse - Oncology Nursing Certification Corporation – 1990 - present
Certified Hospice and Palliative Nurse - National Board for Certification of Hospice and Palliative Nurses – 2000- present
Master Faculty for American Society for Pain Management Nursing Certification Review Course – 2006- 2012
Master Faculty for American Society for Pain Management Safety Monitoring – 2009-2012
Nursing Alliance Leadership Academy- Nursing Organizations Alliance- Louisville, KY, August 2016
Nurse in Washington Internship sponsored by the Nursing Organizations Alliance, Washington, DC, March 2017

AWARDS

Magnet Nurse of the Year – Exemplary Professional Practice– The University of Kansas Hospital – 2012
ANCC National Magnet Nurse of the Year – Exemplary Professional Practice- 2012
Kansas University Medical Center Honoraty Nursing Alumna Award- 2016
American Nurses Credentialing Center's 2017 Certified Nurse Award for Pain Management
RESEARCH/OI

Nursing ECHO Director – Replication of the Project ECHO Educational Approach. 2015-Present

Co-Investigator- Protocol Number HSC “Liposomal Bupivacaine (Exparel) for Postoperative Pain Control for Open and Laparoscopic Abdominal Hernia Repair”. 2014-Present


PUBLICATIONS


This book received 2015 AJN Book of the Year awards in 2 divisions: 1st Place in the Medical-Surgical Nursing/Fundamentals 2nd Place in Adult Primary Care division


Foster, S. & Simpson, M. H. (2003, October 24). "Ouch!!! It Shouldn’t Hurt to Have Your Pain Relieved!" Practice Pointers (Nursing Newsletter the University of Kansas Hospital) 2 (9) 10.


Foster, S. & Simpson, M. H. (2002, July 19). Show Demerol the Door! Practice Pointers (Nursing Newsletter the University of Kansas Hospital), 1 (9) 3.


**SELECTED EDUCATIONAL PRESENTATIONS**

Over 400 invited lectures given

Methadone for Pain Management, April 2017, continue medical education, Kansas Association of Osteopathic Medicine, 2017 Spring Convention, Double Tree Hotel, Overland Park, KS


Implementation of Multimodal Analgesia into Practice, March 2017, continuing medical education, Society of Gynecologic Surgeons, 43rd Annual Scientific Meeting, San Antonio, TX

Multimodal Approaches to Pain Management, February 2017, education for nurses, AORN Greater Kansas City Chapter Meeting, Kansas City, MO

CDC Guidelines for Chronic Pain Management, February 2017, continuing education for healthcare providers, Kansas City Southwest Clinical Society Winter Conference, Marriott Hotel, Overland Park, KS

Caring for the Complex Pain Management Patient with a Terminal Illness, October 2016, continuing education for nurses, Midwest Hospice and Palliative Nurses Association Provisional Group, Brio Restaurant, Kansas City, MO

Pain Management Review Course, September 2016, continuing education for nurses, The University of Kansas Hospital, Kansas City, KS

Implementation of Multimodal Analgesia into Practice and Consideration of Alternative Therapies, September & October 2016, The Opioid-Reducing Multimodal Pain Strategy Consultant Meeting, Denver, CO, Atlanta, GA, Los Angeles, CA

Opioid Safety in the Hospital and After Discharge, August 2016, continuing education for nurses, Providers’ Clinical Support System for Opioid Therapies live webinar, American Society for Pain Management Nursing.

Multimodal Approach to Managing Perioperative Pain, August 2016, continuing education for nurses, The Heat is On! MOKAN PANA & AORN Summer Seminar, Salina Regional Heath Center, Salina, KS

Pain Management from the Basics to End-of-Life, July 2016, continuing education for nurses, Sizzlin’ Summer Symposium 2016, Care of Patients and Families through the Circle of Life, Whiskey Creek, Hays KS
Advocacy in Nursing, June 2016, education for nurses, Kansas Nurse Leader Residency Program, The University of Kansas Hospital, Kansas City, KS
Pain Management Basics, June 2016, continuing education for nurses, Rose Medical Center, Denver, CO
Managing Pain in the Complex Patient, June 2016, continuing education for nurses, Swedish Medical Center, Englewood, CO
Making Right Choices in Managing Pain, June 2016, continuing education for nurses, The Medical Center of Aurora, North Campus, Aurora, CO
HCAHPS: How is Your Patient’s Pain Perceived?, May 2016, continuing education webinar for nurses, Great Plains Quality Innovation Network, Kansas Foundation for Medical Care, Kansas City, KS
Moving Toward a More Patient-Centric Approach to Perioperative Care, May 2016, nursing education, NAON (National Association of Orthopaedic Nurses) 36th Annual Congress, Buena Vista, FL.
Keep the Line Moving: Improving Pain Control, May 2016, continuing nursing education, 5 Star Symposium, The University of Kansas Hospital, Kansas City, KS
Managing Pain in the Oncology Patient, April 2016, continuing education for healthcare professionals, Heartland Cancer Center Oncology Symposium, Heartland Cancer Center, Garden City, KS
Getting Multimodal Analgesia into Practice: One Hospital’s Very Long Journey, April 2016, education for physicians, The Opioid-reducing Multimodal Pain Strategy Consultant Meeting, Baltimore, MD
Trauma Pain Management: A case of two brothers, April 2016, continuing education for physicians, Via Christi Quarterly Trauma Conference, Via Christi Hospital, Pittsburg, KS
The Ethics and Use of Pain Management Agreements, April 2016, continuing medical education for physicians, Kansas Association of Osteopathic Medicine Spring Conference, Overland Park, KS
Moving Toward a More Patient-Centric Approach to Perioperative Care, April 2016, nursing education, AORN (Association of Operating Room Nurses) Surgical Conference & Expo, Executive Summit, Anaheim, CA
Managing Pain in the Critically Ill, April 2016, continuing education for advanced practice professionals, NP/PA Critical Care Boot Camp, The University of Kansas Hospital, Kansas City, KS
PAIN 101 Pain Management Basics, March 2016, continuing education for nurses, Liberty Hospital, Liberty, MO
Controlled Substance Agreements through an Ethical Lens: A Point Counterpoint Debate, September 2015, continuing education for nurses, American Society for Pain Management Nursing 25th National Conference, Atlanta, GA
Building Membership, September 2015, continuing education for nurses, Chapter Leadership Forum, American Society for Pain Management Nursing 25th National Conference, Atlanta, GA
The Use of Multimodal Analgesia in Treating Acute Pain: Tools to Implementation, August 2015, continuing education for nurses, Greater Kansas City Chapter American Society for Pain Management Nursing, Kansas City, MO
Caring to Comfort, July 2015, continuing education for nurses, The University of Kansas Hospital, Kansas City, KS
Trauma Pain Management: A case of two brothers, July 2015, continuing education for nurses and physicians, Trauma Lecture Series, The University of Kansas Hospital, Kansas City, KS
Managing Pain in the Hospitalized Patient, July 2015, continuing education for nurses and physicians, The Medical Center of Aurora, Aurora, CO
Steps to Safely Manage Chronic Pain in Your Practice, June 2015, continuing education for nurses and physicians, North Central Kansas Symposium on Family Medicine, Salina Regional Health Center, Salina, KS
Pain Management as a Social Transaction, May 2015, continuing education for nurses, 5 Star Symposium, Indian Creek Campus, The University of Kansas Hospital, Overland Park, KS
Multimodal Analgesia, April 2015, Medical Staff education, Research Medical Center, Kansas City, MO
Multimodal Approach to Managing Pain, March 2015, continuing education for CRNAs, Missouri Association for Nurse Anesthetists (MoANA) Spring Meeting, Intercontinental Hotel, Kansas City, MO.
Treating Pain in the Hospitalized Patient, February 2015, continuing education for physicians, Centerpoint Medical Center, Independence, MO
Every day Challenges of Dealing with Chronic Pain, November 2014, continuing education for healthcare providers, Kansas Partnership for Pain Management inaugural conference Management of Chronic Pain, Wichita, KS
Management of Acute and Chronic Pain, October 2014, continuing education for physicians, Kansas American College of Physicians Annual Scientific Meeting, Kansas City, MO
Better Pain Management in Critical Care, September 2014, continuing education for healthcare professionals, Critical Care Symposium, Stormont-Vail Hospital, Topeka, KS
Managing the Chronic Pain Patient through an Acute Pain Episode, May 2014, continuing education for nurses, North Kansas City Hospital, North Kansas City, MO
Managing Pain in the Critically Ill, May 2014, continuing education for physicians, Kansas City Southwest Clinical Society, Current Management in Critical Care Conference, Overland Park, KS
Safe Prescribing of Opioids, April 2014, continuing education for nurses, The University of Kansas Hospital, Kansas City, KS
Managing Pain in the Hospitalized Patient, April 2014, continuing education for physician and nurses, North Platte, NE
Overview and Types of Pain, April 2014, guest lecturer, PRN Course, Blessing-Rieman College of Nursing, Quincy, IL

CNE 278
Pain Management in the Renal/Pancreas Post-Transplant Patient, November 2013, continuing education for nurses, The University of Kansas Hospital, Kansas City, KS
Quality: The race without a finish line, October 2013, continuing education for nurses, Opening Keynote Presentation, American Society for Pain Management Nursing National Conference, Indianapolis, IN
Good Pain Management = Higher Patient Satisfaction, Making the Comfort Connection, October 2013, continuing education for nurses and physicians, North Platte, NE
Managing Pain in Home Care and Hospice, October 2013, continuing education for nurses (7 contact hours), Nebraska Association of Home & Community Health Agencies, Hastings, NE
Managing Pain in the Hospitalized Patient, September 2013, continuing education for nurses (7 contact hours), Pain Conference 2013, University of Louisville Hospital, Louisville, KY
Managing Pain for the Oncology Patient in all Settings, September 2013, continuing education for nurses, Community Hospital, McCook, NE
Optimal Use of Opioids as a Part of Multimodal Pain Management, August 2013, Perioperative Pain Management Symposium, GlobalcastMD Webinar
Managing Pain in the Hospitalized Patient, June 2013, education for physicians, Internal Medicine On-Call Lecture Series, The University of Kansas Hospital, Kansas City, KS
Houston We have a Problem: Treating Pain in the High Risk Patient, May 2013, continuing education for nurses, 5 Star Symposium, The University of Kansas Hospital, Kansas City, KS
Managing Pain in the Outpatient Setting, April 2013, continuing medical education for physicians, Kansas Medical Education Foundation, Topeka, KS
The Management of Postsurgical Pain: and Treating Pain at the Source with EXPAREL, April 2013, American Society of Peri anesthesia Nurses National Conference, Chicago IL
The Principles of Acute, Chronic & Procedural Pain Management, March 2013, continuing education for healthcare professionals, Topics in Trauma Burn Care, KUMC, Kansas City, KS
Managing Pain in the Urology Patient, Urology Resident Lecture Series, KUMC, Kansas City, KS
Managing Complex Pain Patients, March 201, Postsurgical Pain Congress, Celebration, FL
Making Pain Management Painless, February 2013, continuing medical education for physicians, Kansas Medical Education Foundation, Topeka, KS
Pain Management in the Perioperative Period, January 2013, continuing education for nurses, KUMC, Kansas City, KS
New Ideas for Managing Pain in the Trauma Patient, January 2013, Trauma Lecture Series, KUMC, Kansas City, KS
Pain Management: Old and New Agents, September 2012, continuing education for nurses, Nebraska Association of Peri anesthesia Nurses 29th Annual State Conference, Hastings, NE
Managing Pain in the Hospitalized Patient, September 2012, continuing education for healthcare professionals, McCook, NE
Making Pain Management a Priority, September 2012, continuing education for healthcare professionals, Susan B. Allen Hospital, Eldorado, KS
Providing Opioid Therapy Safely, August 2012, Family Medicine Resident Lecture Series, KUMC, Kansas City, KS
Opioids for Pain Management, July 2012, continuing education for nurses (2 contact hours), ITV to Garden City, KS
Managing Pain in the Hospitalized Patient, July 2012, Internal Medicine Resident Lecture Series, KUMC, Kansas City, KS
Managing Pain in Home Care, July 2012, continuing education for nurses (2 contact hours), St Joseph Health Center, Kansas City, MO
Safety Managing Pain in the Emergency Department, June 2012, ED Resident Lecture Series, KUMC, Kansas City, KS
Pain in Oncology Patients, June 2012, Clinical Didactic Resident Lecture Series for the Department of Radiation Oncology, KUMC, Kansas City, KS
Managing Pain and Other Symptoms at End-of-Life, June 2012, continuing education for nurses (3 contact hours), The Aged and the Dying in Prisons: Changing Care and Changing Lives, Lakin, WV
Managing Pain in Your Practice, May 2012, Family Medicine Resident Lecture Series, KUMC, Kansas City, KS
Managing Pain in Head and Neck Cancer, May 2012, education for support group, KU Cancer Center, Kansas City, KS
Where Does it Hurt? Managing Pain in the Hospitalized Patient, May 2012, continuing education for nurses (6 contact hours), Liberty Hospital, Liberty, MO
Managing Pain in the Pediatric Patient, May 2012, continuing education for nurses (2 contact hours), Salina Regional Hospital, Salina, KS
Safe Use of Methadone in Pain Management, May 2012, Family Medicine Resident Lecture Series, Salina Regional Hospital, Salina, KS
Managing Pain in Your Practice, May 2012, continuing medical education for physicians, Salina Medical Society, Salina, KS
Managing Pain at End-of Life, May 2012, continuing education for nurses (6 contact hours), Solomon County Hospice, Beloit, KS
Managing Cancer Pain, April 2012, continuing education for nurses (1.5 contact hours), Missouri Homecare Association, Tan-Tar-A, Lake of the Ozarks, MO
Managing Pain in the Elderly, March 2012, continuing education for nurses, (6.5 contact hours), Sebeta KS
Making Pain Management more Positive, March 2012, continuing education for nurses (6 contact hours), St. Francis Hospital, Topeka, KS
Certification for Pain Management Review Course, February 2012, continuing education for nurses (6 contact hours), North Kansas City Hospital, North Kansas City, MO
Safe Use of Methadone in Pain Management, February 2012, continuing education for nurses (1.5 contact hours), Greater Kansas City Chapter American Society for Pain Management Nursing, Kansas City, KS
Pain Management in Acute, Chronic and End-of Life Patients, February 2012, continuing education for healthcare providers (4 contact hours), Colby, KS
Pain Control from the Drug Seeker to the Pain Patient all while reducing and not fostering opioid abuse, February 2012, continuing education for healthcare professionals (3 contact hours), Colby, KS
Getting Pain Management Started at KU, January 2012, education for healthcare professionals, St. Luke’s Hospital, Kansas City, MO.
Pain Management in the Orthopedic Surgical Patient, January 2012, continuing education for nurses (2 contact hours), American Society for PeriAnesthesia Nurses, Omaha, NE
Caring for the Older Adult with Pharmacologic Abuse, Addiction and Tolerance, May 2011, continuing education for nurses, Havner Center, Rolla MO
Haven’t got Time for the Pain, March 2011, continuing education for nurses (4 contact hours), St. Francis Hospital, Topeka, KS
Evaluating Pain in the Elderly, March 2011, continuing education for nurses, Kansas Association for Homes and Services for the Aging, Webinar.
Pharmacological Management of Pain, February 2011, continuing education for nurses, Center of Aging, Kansas University Medical Center, Kansas City, KS
Managing Pain in the Elderly Population, October 2010, continuing education for nurses (6.5 contact hours), Meadowlark Hills, Manhattan, KS
Seeking Drugs or Seeking Relief? Addiction, tolerance and dependence, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS
Pain Management for Nurses: The Basics and Beyond, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS
“I take more than this at home!” Pain Management in the Opioid Tolerant Patient, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS
Pain Management in the ICU Patient -- What comes after Fentanyl? October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS
Opioid Overdose, October 2010, Psychiatry Resident Lecture Series, Pain Week at Via Christi, Wichita, KS
Care in the Immediate Post Operative Period: Balancing Pain Management and Safety, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS
Pain Management in the Clinic Setting, October 2010, continuing education for healthcare professionals, Family Medicine Noon Conference, Pain Week at Via Christi, Wichita, KS
Pain in the Medial Patient Migraines to Diabetic Foot Ulcers, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS
Pain in the Surgical Patient: Inpatient and Immediate Post Op at Home, October 2010, continuing education for healthcare professionals, Surgery Grand Rounds, Pain Week at Via Christi, Wichita, KS
“Trauma’dic Pain, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS
Pain Team in the Acute Care Setting, October 2010, continuing education for healthcare professionals, Anesthesia Grand Rounds, Pain Week at Via Christi, Wichita, KS
Patients with Complex Pain: On a scale of 0-10...it’s a 12!, October 2010, continuing education for healthcare professionals, Internal Medicine Grand Rounds, Pain Week at Via Christi, Wichita, KS
Pain Pharmacology: Choosing the right medication, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS
Taking the Pain OUT of Procedures and Treatments; “We’re almost done” is not enough, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS
Pain in Oncology: Case Studies in the Medical and Surgical Cancer Patient, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS
Managing Pain in the Opioid Tolerant Patient during an Acute Pain Episode, October 2010, continuing education for healthcare professionals, Orthopedic Grand Rounds, Pain Week at Via Christi, Wichita, KS
Improving Patient Satisfaction with Pain Management, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS
Giving Pain Patients Something to Laugh About, June 2010, continuing education for nurses (4 contact hours), Jackson county Community Council “Laughing Through the Pain “ Conference, Holton, KS
Pain Management, March 2010, continuing education for nurses, ELNEC (End-of-Life Nursing Education Consortium)
Pediatric Palliative Care Course, The University of Kansas Hospital, Kansas City, KS
Controlling Trauma Pain, March 2010, continuing education for healthcare professionals, Trauma Grand Rounds, Truman Medical Center, Kansas City, MO
Managing the Complex Post-op Pain Patient, March 2010, continuing education for nurses, Metro KC ASPAN Conference, St Joseph Medical Center, Kansas City, MO
Managing Chronic Pain, January 2010, continuing education for physicians, Flint Hills Medical Society, Emporia Country Club, Emporia KS
Managing Your Patient's Acute Pain, January 2010, continuing education for nurses (3.5 contact hours), St Francis Hospital, Topeka, KS
Managing Pain in the Hospice Patient, November 2009, education for nurses, Promises Kept Hospice, Wichita, KS
Managing Pain at the End of Life, October 2009, continuing medical education for physicians, Sixth Annual Hospice Medical directors Retreat, Great Wolf Lodge, Kansas City, KS
Assessing and Managing Physical Pain, October 2009, continuing education for healthcare professionals, Palliative and End-of-Life Care: Providing Excellence in Kansas, The University of Kansas Hospital, Kansas City, KS
Pain Management for Aging Services, September 2009, continuing education for nurses (7 contact hours), Hughes Metropolitan Complex, Wichita, KS
Managing Pain in Long-Term Care, May 2009, continuing education for nurses, Windsor Place, Coffeyville & Iola, KS
Managing Pain in the Pediatric Population, May 2009, continuing education for healthcare professionals, Pediatric Grand Rounds, The University of Kansas Hospital, Kansas City, KS
Making Pain Management a Priority, May 2009, continuing education for nurses, (7 contact hours), North Platte, NE
Managing Pain in Your Practice, May 2009, continuing education for physicians, North Platte NE
Pain Control in the Trauma Patient, May 2009, continuing education for healthcare providers, 23rd Annual Midwest Trauma Conference, Kansas City, MO
Maximizing Adjuvant Agents in Persistent Pain Management, April 2009, continuing education for physicians, Golden Valley Memorial Hospital, Clinton, MO
Managing Your Patient's Pain, April 2009, continuing education for nurses, (6.5 contact hours), Republic County Hospital, Belleville, KS, Salina Regional Hospital & Salina, KS
Managing Complex Pain Patients, April 2009, continuing education for physicians, Salina Country Club, Salina, KS
Methadone: 1 + 2 = 4, April 2009, continuing education for nurses, 7th Annual Greater Kansas City Chapter and St. Louis Chapter of American Society of Pain Management Nursing Conference, Tan-Tar-A Resort, Lake of the Ozarks, MO
Managing Pain, February 2009, continuing education for nurses, Association of Pediatric Hematology Oncology Nurses Association of Greater Kansas City, The University of Kansas Hospital, Kansas City, KS
Pain Management, January 2009, continuing education for healthcare professionals, Wilson Medical Center, Neodesha, KS
From Lumbago to Lambada: Low Back Pain and Sexual Dysfunction, October 2008, continuing education for nurses, Greater Kansas City Chapter of the Association of Rehabilitation Nurses, Overland Park, KS
Making Pain Less Traumatic, October 2008, continuing education for healthcare professionals (one contact hour), Trauma Grand Rounds, The University of Kansas Hospital, Kansas City, KS
Medication Safety, October 2008, Public education, Greater Kansas City Chapter American Society for Pain Management Nursing, North Kansas City, MO
Writing a Scholarly Paper, September 2008, continuing education for nurses, (one contact hour), University of Kansas Hospital, Kansas City, KS
Managing Pain in Long-Term Care, July 2008, continuing education for nurses, (16 contact hours), Kansas Association of Homes and Services for the Aging, Salina, KS
Managing Chronic Pain in the Substance Dependent Patient, June 2008, continuing medical education for physicians, (1 CME), Ottawa, KS
Appropriate Management of Chronic Pain, June 2008, continuing education for Physicians Assistants, (3 contact hours), Kansas Association of Physician's Assistants Annual Meeting, Wichita, KS
Acute Pain Management, April 2008, continuing education for healthcare professionals, (3 contact hours), Hayes, KS
Pain Management in Long-Term Care, February 2008, continuing education for nurses, (3 contact hours), Coffeyville, KS
A New Look at Pain Management, February 2008, continuing education for nurses, (3 contact hours), Independence, KS
Pain Management in Home Health Care, February 2008, continuing education for healthcare professionals, (2 contact hours), Joplin, MO
Identifying the Big Risk with Pain Management, September 2007, continuing education for healthcare professionals, (2 contact hours), 2007 Kansas Association of Risk and Quality Management Annual Fall Conference, Wichita, KS
Planning for a Painless Future, September 2007, continuing education for nurses, (1.5 contact hours), American Association of Nurse Life Care Planners 7th Annual Educational Conference, Orlando, FL
Acute, Post-Surgical & Persistent Pain, September & October 2007, continuing education for nurses (6.3 contact hours), Eugene and Portland, OR and Harrisburg, Altoona & Pittsburg, PA
Pain Management Certification Review Course, August 2007, continuing education for nurses (7 contact hours), St. John's Medical Center, Tulsa, OK
Oncology Pain Update, April 2007, continuing education for nurses, (1 contact hour), Shawnee Mission Medical Center, Mission, KS
Complementary Approaches to Pain Management, March 2007, continuing education for healthcare professionals, (1 contact hour), Integrative Cancer Care Conference, Overland Park, KS
Methodone for Chronic Pain Management, March 2007, continuing education for nurses (1 contact hour), American Society for Pain Management Nursing National Meeting, Addison TX
PRACTICAL Interventions for Acute, Post-Surgical & Persistent Pain, October 2006, continuing education for nurses, (7.6 contact hours), Portland, ME and Manchester, NH.

Pain, January 2006, continuing education for nurses (1 contact hour), CATN-II Course in Advanced Trauma Nursing, The University of Kansas Hospital, Kansas City, KS

Perfecting Pain Management, October & November 2005, continuing education for nurses (7 contact hours), Linthicum, MD, Arlington, VA, Farmington, CT, Trumbull, CT

Pain Management in Burn Patients, October 2005, continuing education for nurses (1 contact hour), The 3rd Annual Region VII Burn Conference, Regents Center, Overland Park, KS

Pain Management Documentation, September 2005, continuing education for nurses (1 contact hour), The University of Kansas Hospital, Kansas City, KS

Using Duragesic in Chronic Pain Management, August 2005, continuing education for nurses (1 contact hour), The University of Kansas Hospital, Kansas City, KS

Using Methadone in Chronic Pain Management, July 2005, continuing education for nurses (1.5 contact hours), The University of Kansas Hospital, American Society for Pain Management Nursing Greater Kansas City Chapter, Kansas City, KS

Opioids in Persistent Pain, April 2005, Continuing education for nurses, Mangianno's Restaurant, Edina, MN

Perfecting Pain Management: The Basics and Beyond, March 2005, continuing education for nurses (7 contact hours), Country Inn & Suites, Salina KS

Assessment: The Cornerstone of Pain Management & Blueprint for a Great Pain Team, February 2005, continuing education for nurses (3 Contact hours), Huntsville Hospital, Huntsville, AL

Managing Persistent Pain in the Elderly, September 2004, Continuing education for nurses (1.5 contact hours), Geriatric Education Center, Hays, KS

Managing Chronic Pain, September 2004, continuing education for physicians and nurses (1.5 contact hours), Knipping Education Center, Lubbock, TX

Pain and Symptom Management, September 2004, continuing education for nurses (2 contact hours), Mercy Hospital, Cedar Rapids, IA


Every Kansas Deserves Good Pain Management, July 2004, continuing education for nurses (7 contact hours), Horton, KS

Wound Pain Management, July 2004, continuing education for nurses (2 contact hours), Area Health Education Center, Hayes, KS

Making Pain Less Traumatic, May 2004, continuing education for nurses (4 contact hours), Topocs in Trauma, The University of Kansas Hospital, Kansas City, KS

Pain and Symptom Management in Palliative Care, April 2004, continuing education for nurses (2 contact hours), Central Kansas Medical Center, Great Bend, KS

Haven't Got Time for the Pain, May 2004, continuing education for multidisciplinary health care professionals (6 contact hours), Johnson County Community College, Overland Park, KS

Managing PAIN in Your Patients, April 2004, continuing education for nurses (7 contact hours), Overland Park Regional Hospital, Overland Park, KS

A Wound Here a Wound There Manage Their Pain With Extra Care, March 2004, continuing education for nurses and physicians (2 contact hours), Marriott Hotel, Wichita, KS

Pain Management 2004, February 2004, continuing education for nurses (7 contact hours), Hutchinson Hospital, Hutchinson, KS

Pain Resource Nurse Program (PRN), January 2004, continuing education for nurses, The University of Kansas Hospital, Kansas City, KS

Managing Pain in the Trauma Patient, November 2003, continuing education for nurses (4 contact hours), physicians, and EMTs, Jefferson County Emergency Service, Oskaloosa, KS
Pain Management in the Substance Dependant Patient, October 2003, continuing education for nurses (4 contact hours), Johnson County Community College, Overland Park, KS
Nuts and Bolts of Complicated Pain Issues: A case study approach, October 2003, continuing education for nurses, Tan-Tar-A Resort, Lake of the Ozarks, MO
Managing Pain in Theory and in Practice, October 2003, continuing education for nurses (4 contact hours), St. Paul’s Episcopal Church, Clay Center, KS
Every Kansas Deserves Good Pain Management, October 2003, continuing education for nurses (7 contact hours), Manhattan Country Club, Manhattan, KS
PRN (Pain Resource Nurse Program), September 2003, continuing education for nurses, Kansas University Medical Center, Kansas City, KS
Our Goal is Pain Control, August 2003, continuing education for nurses (4 contact hours), Republic County Hospital, Belleville, KS
Managing Chronic Pain, June 2003, Public Forum, Kansas University Medical Center, Kansas City, KS
Managing Acute Pain, May 2003, continuing medical education for physicians, Manhattan Country Club, Manhattan, KS
Maximizing the Use of Fentanyl in PCAs, April 2003, continuing education for nurses (2 contact hours), VA Medical Center, Leavenworth, KS
Assessing and Managing Chronic Pain in Long-Term Care, March 2003, Education for multidisciplinary staff, McKinsey’s Chop House Restaurant, Colorado Springs, CO, Westin Hotel, Denver, CO.
Acute Pain Management, February 2003, continuing education for physicians, Medical Staff meeting, Columbia Regional Hospital, Columbia, MO
The Basics in Pain Management, February 2003, continuing education for nurses, Columbia Regional Hospital, Columbia, MO.
Symptom Management in Palliative Care, February 2003, continuing education for pharmacists (2 contact hours), Sheraton Hotel, Overland Park, KS.
Using All the Tools in the Pain Management Toolbox, February 2003, continuing education for physicians, pharmacists and nurses, Marriott Hotel, Albuquerque, NM.
The Forgotten Vital Sign, December 2002, continuing education for nurses, Advances in Trauma Care Symposium, Trauma Education Consortium, Kansas University Medical Center, Kansas City, KS
Post-op Pain Management, November 2002, continuing education for nurses, Kansas University Medical Center, Kansas City, KS.
Acute Pain Management, October 2002, Education for multidisciplinary staff, Kansas City Culinary Center, Overland Park, KS
Medication Management for Neuropathic Pain, September 2002, Education for support group, St Luke’s Hospital, Kansas City, MO.
Guidelines and Prescribing Principles in Opioid Therapy, August 2002, continuing education for nurses, Pappadeaux’s Restaurant, Dallas, TX
Cancer Pain Management, July 2002, continuing education for nurses (2 contact hours), Marriott Hotel, Franklin, TX
Last Hours of Living, May 2002, continuing education for physicians and nurses, EPEC Curriculum, Kansas University Medical Center, Kansas City, KS
Cancer Pain Management: A Case Study, April 2002, continuing education for nurses, Mercy Hospital, John Stoddard Cancer Center, Des Moines, IA
Kadian in Pain Management, March 2002, Education for physicians and nurses, Menorah Medical Center, Overland Park, KS
Principles in Pain Management, March 2002, continuing education for physicians and nurses (2 contact hours), Lovelace Medical Center, Albuquerque, NM
Assessment Techniques in Pain Management for the Elderly, March 2002, continuing education for nurses, Rochester Memorial Hospital, Rochester, NY
Pain Management 2002, It’s Up To You! March 2002, continuing education for nurses (7 contact hours), Skaggs Hospital, Branson, MO
Special Populations, Considerations and Ethics in Pain Management, January 2002, continuing education for nurses (4 contact hours), Republic County Hospital, Belleville, KS
Pain Management Education: A Prerequisite for Caring for Your Patients in Pain, December 2001, continuing education for nurses (7 contact hours), St. Francis Hospital, Topeka, KS
Chronic Pain in Long-Term Care, November 2001, continuing education for nurses, Holiday Inn, Stuart, FL
3-D Pain Management: Discovery, Decisions and Dilemmas, November 2001 and November 2002, continuing education for nurses (7 contact hours), Cox Medical Center, Springfield, MO
Managing Chronic Pain, November 2001, Education for physicians, Morton’s Steakhouse, Kansas City, MO
Putting the “Care” In Health Care: Treating Your Patient’s Pain, November 2001, continuing education for nurses (6 contact hours), Stormont-Vail Hospital, Topeka, KS
Using Long-Acting Opioids in Pain Management, November 2001, Education for nurses, Lawyers Club, St. Louis, MO
Special Consideration for Pain Management in the Elderly, November 2001, continuing education for nurses, Skaggs Hospital, Branson, MO

Anemia in the Oncology Patient, November 2001, Education for physicians, Old Town Restaurant, Wichita, KS


Treatment of Chronic Non-malignant Pain, October 2001, continuing education for nurses, Old Mill Restaurant, Dothan, AL

Managing Chronic Nonmalignant Pain, October 2001, Education for physicians, UTEP Dinner Theater, El Paso, TX

Advocating for the Patient in Pain, October 2001, continuing education for multidisciplinary staff, VAMC, Oklahoma City, OK

Understanding and Managing Cancer-Related Fatigue, September 2001, continuing education for nurses, Mary Greely Hospital, Ames, IA

Overview of Blood Disorders, September 2001, continuing education for nurses (2 contact hours), Central Iowa Chapter Oncology Nursing Society, Des Moines, IA

Historical Aspects of Pain Management and Physiology of Pain, The New JCAHO Standards for Pain Management, August 2001, continuing education for multidisciplinary staff, Pain Management Awareness Week, VAMC, Birmingham, AL


Pharmacotherapy in Pain Management, August 2001, continuing education for nurses, PRN Program, Mount Sinai Medical Center, Miami, FL

Pharmacotherapy in Pain Management, July 2001, continuing education for physicians and nurses (2 contact hours), Crowne Plaza Hotel, Albuquerque, NM

Anemia in the Oncology Patient, June 2001, continuing education for nurses, Gus's Azalea Restaurant, Mobile, AL

Pain the 5th Vital Sign, May 2001, continuing education for nurses, Coral Gables Hospital, Coral Gables, FL

Substance Abuse in Pain Management, May 2001, continuing education for nurses, Skaggs Hospital, Branson, MO

Geriatric Anemia and Cognitive Function, May 2001, continuing education for nurses, Phelps County Hospital, Rolla, MO

Cancer Pain Management for the Experienced Practitioner, April 2001 continuing education for nurse practitioners, Bristol Restaurant, St. Louis, MO

Management of Radiation and Chemoradiation-Induced Anemia, April 2001, Education for physicians and nurses, Cox Hospital, Springfield, MO

Managing Chronic Pain, April 2001, Education for physicians and nurses, Patrick Air Force Base, Melbourne, FL

Choosing the Appropriate Analgesic, Education for nurses, Voila Restaurant, Melbourne, FL

Update on Pain Management, April 2001, continuing education for physicians and nurses, Medicine Grand Rounds, VA Medical Center, Lakenhawth, KS

Management Strategies and Treatment Related to Fatigue, April 2001, continuing education for nurses, Des Moines Chapter Oncology Nursing Society, Botanical Gardens, Des Moines, IA

New JCAHO Guidelines for Pain Management, March 2001, continuing education for nurses, Philippine Nurses Association of Greater Kansas City, Baptist Medical Center, Kansas City, MO

Managing Chronic Pain, March 2001, continuing education for physicians, nurses and pharmacists, Pain and Symptom Management Conference, Amarillo College West Campus, Amarillo, TX


Closing the Gap in Cancer Pain Management, March 2001, continuing education for nurses, Salina Oncology Nursing Society, Salina, KS

Understanding How to Manage Our Patient's Pain, March 2001, continuing education for nurses (7 contact hours), Olathe Medical Center, Olathe, KS

Knowledge and Attitudes in Pain Management, March 2001, Education for pharmacists, St. Francis Hospital, Topeka, KS

Opioids in Pain Management, February 2001, continuing education for nurses (2 contact hours), Newman Hospital, Emporia, KS

Sick and Tired of Being Tired and Sick, February 2001, continuing education for nurses, St. Francis Hospital, Topeka, KS

Pain the 5th Vital Sign, February 2001, continuing education for nurses, Palmetto General Hospital, Hialeah, FL


Update on Pain Management, January 2001, Multidisciplinary education, Little Dublin Restaurant, Joplin, MO

Choosing the Right Analgesic, January 2001, Multidisciplinary education, Cox Medical Center, Springfield, MO

Update on Pain Management, December 2000, continuing education for physicians, Medicine Grand Rounds, VA Medical Center, Topeka, KS

Don't Let Grandma Hurt, December 2000, continuing education for nurses (4 contact hours), Liberty Hospital, Liberty, MO
Assessment of Pain and Nonpharmacologic Methods of Pain Management, December 2000, continuing education for multidisciplinary staff, St. Francis Hospital, Topeka, KS

Current Trends in Cancer Pain Management, December 2000, continuing education for nurses, Bombay Café, Birmingham, AL

Pain Management: Learning to Use the Tools We Have, November 2000, continuing education for nurses (6 contact hours), St. John's Regional Medical Center, Joplin, MO

Nursing Practices in Pain Management, November 2000, continuing education for nurses, Doubletree Hotel, Gainesville, FL

Listening to Our Patients in Pain, November 2000, continuing education for multidisciplinary staff, North Florida Veterans Affairs Medical Center, Gainesville, FL

The New ICAHO Standards for Pain Management, November 2000, continuing education for nurses, Kansas University Medical Center, Kansas City, KS

Angels of Mercy Pain Management, November 2000, continuing education for nurses (2 contact hours), Freeman Hospital, Joplin, MO

Update on Anemia, November 2000, Staff education, St. Louis Breast and Cancer Center, St. Louis, MO

Understanding How to Manage Our Patient’s Pain, November 2000, continuing education for nurses, Community Hospital, McCook, NE

Current Trends in Cancer Pain Management, October 2000, Multidisciplinary staff education, Nebraska Health Systems, Omaha, NE and Valas Pumpkin Patch, Greta, NE

Managing the Chronic Pain Patient Through an Acute Pain Episode, October 2000, continuing education for nurses, Rochester General Hospital, Rochester, NY

Common Physical Symptoms, Depression, Delirium, and Anxiety, Last Hours of Living, October 2000, continuing education for multidisciplinary staff, EPIC (Educating Physicians in End of Life Care) Program, Kansas City Veterans Administration Medical Center, Kansas City, MO

Pain Management the Fifth Vital Sign, October 2000, continuing education for nurses (6 contact hours), Memorial Hospital Pembroke, Pembroke Pines, FL

New ICAHO Standards for Pain Management, October 2000, Staff education, Truman Medical Center, Kansas City, MO

Cost Containment: Managing Pharmacy Cost Related to Pain Management, September 2000, continuing education multiple disciplines (2 contact hours), Care Beyond Cure Annual Symposium and Exposition, Chateau on the Lake Resort & Convention Center, Branson, MO

Dosing and Titration with Transdermal Fentanyl, September 2000, Nurse and physician education, Grand Cru Restaurant, Columbia, MO

Listening to Our Patients in Pain, and Sick and Tired of Chronic Pain, September 2000, continuing education for multidisciplinary staff, VA Medical Center, Oklahoma City, OK

Assessment and Intervention for Pain, September 2000, continuing education for nurses, Neosho Memorial Regional Medical Center, Chanute, KS

Listening to Our Patients in Pain, August 2000, Continuing education for nurses and physicians, University of Alabama at Birmingham Hospital and Veterans Affairs Hospital, Birmingham AL

New Directions in Pain Management, August 2000, continuing education for nurses and physicians, University of Alabama at Birmingham Hospital, Birmingham, AL

Assessment and New Trends In Cancer Pain Management, August 2000, Nurse and physician education, Cajun Wharf Restaurant, Little Rock, AR

Managing Chronic Pain, July 2000, continuing education for physicians, Medicine Grand Rounds, Leavenworth Veterans Affairs Hospital, Leavenworth, KS

New Directions in Pain Management, July 2000, continuing education for nurses (4 contact hours), Crown of Texas Hospice, Conroe, TX

Anemia and the Advanced Practice Nurse, June 2000, continuing education for nurses, Wichita Oncology Nursing Society, Wichita, KS

Opioid Dosing, June 2000, continuing education for nurses, Little Rock Oncology Nursing Society, Little Rock, AR

Pain Management in Long-Term Care, June 2000, Staff education, Trinity Lutheran Manor and Providence Place, Kansas City, KS

How to Get Institutional Commitment to Good Pain Management, June 2000, continuing education for nurses, Columbia Edmond Medical Center, Edmond OK

Pain Management Basics and Recognizing the Dying Process, May 2000, continuing education for nurses (2 contact hours), Newman Memorial County Hospital, Emporia, KS

Communicating with Physicians to Meet Your Patient’s Pain Needs, May 2000, continuing education for nurses, Missouri Hospice & Palliative Care Association meeting, Liberty Hospital, Liberty, MO

Managing Pain: Acute or Chronic, May 2000, continuing education for nurses, Neosho Memorial Regional Medical Center, Chanute, KS

Pain and Symptom Management in the Assisted Living Setting, May 2000, continuing education for nurses, Assisted Living Federation of America Annual Meeting, Alexandria, VA
How to Get Institutional Commitment to Good Pain Management, May 2000, continuing education for nurses, Stormont-Vail Hospital, Topeka, KS
Managing The Chronic Pain Patient Through An Acute Pain Episode, April 2000, continuing education for nurses (2 contact hours), Westin Crown Center Hotel, American Society of PeriAnesthesia Nurses 19th National Conference, Kansas City, MO
New Directions in Pain Management, April 2000, continuing education for nurses, Children's Hospital, Oklahoma University, Oklahoma City, OK.
Pain Management Basics, March 2000, continuing education for nurses, Veterans Administration Medical Center, Gainesville, FL
Managing Chronic Cancer Pain, March 2000, continuing education for physicians and nurses, Shands Cancer Center, Gainesville, FL
Pain Management at the End of Life, March 2000, continuing education for nurses, Best Western Grand Hotel, Gainesville, FL
Addressing Multiple Issues of Pain Control, March 2000, continuing education for nurses, St. John's Regional Medical Center, Joplin, MO
Pain Management in Long-Term Care, March 2000, Family support group, Johnson County Nursing Center, Olathe, KS
New Directions in Pain Management, March 2000, continuing education for nurses (6 contact hours), Republic Co. Hospital, Belville, KS
Managing Pain and Other End-of-Life Issues, March 2000, continuing education for nurses, Sunset Manor Nursing Center, Fronconac, KS
Perspectives on End-of-Life Care, February 2000, continuing education for nurses, Hutchinson Hospital, Hutchinson, KS
Overview of Cancer Pain Management, February 2000, continuing education for nurses, Southwest Missouri Oncology Nursing Society, Jeremiah's Restaurant, Cape Girardeau, MO
Palliative Care the KUMC Way, January 2000, Kansas City Area Chaplains' meeting, Kansas University Medical Center, Kansas City, KS
Pain Management in the New Millennium, January 2000, Staff education, Staten Island University Hospice, Staten Island, NY
and Egen Nursing Home, Staten Island, NY
Last Hours of Living, January 2000, AMA EPEC (Education for Physicians on End-of-Life Care) Training Course, Continuing education for physicians and nurses, Kansas University Medical Center, Kansas City, KS
Getting Started in Pain Management, January 2000, Staff education for the Pain Management Task Force, Truman Medical Center, Kansas City, MO
Assessment and New Trends in Pain Management, January 2000, continuing education for physicians and nurses, Veterans Administration Medical Center, Kansas City, MO
Susan B. Allen Memorial Hospital presents:

The Interdisciplinary Approach
To
Pain Management
June 29th, 2017

Speaker:

Melanie Simpson, PhD, RN-BC, OCN, CHPN, CPE
Pain Management Team Coordinator
The University of Kansas Hospital

In the HEC
0800 to 1100 or 1400 to 1700 – Interdisciplinary Staff
Noon to 1300 - Medical Staff

CEUs provided for nursing, certificate of attendance provided to all others

October 2009, US News & World Report ranks The University of Kansas Hospital
7th nationwide among their top 3000 "Best Hospitals" in patient satisfaction for
Pain Management

Susan B. Allen Memorial Hospital is approved as a provider of continuing nursing education by the Kansas State Board of
Nursing. This course offering is approved for 2 contact hours applicable for RN and LPN relicensure. Kansas State Board of
Nursing Approved Provider No. LT-0074-0349. Kansas State Board of Nursing 900 SW Jackson Street, Suite 1051 Topeka,
KS 66612-1230
Hi Anita,
Just wanted to share an opportunity with you. We have Melanie Simpson coming from KU coming to talk about pain management. You and your staff are welcome to attend. The flyer with the details is attached. Please just send an RSVP to Kim Edwards just so we can make our plans (not required).
Hope to see you!
Cindi

Cynthia Ebers, RN, BSN, RNFA, CNOR
Vice President of Nursing
Susan B. Allen Memorial Hospital
tbers@sbamh.org
316-321-8770

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SUSAN B. ALLEN MEMORIAL HOSPITAL
PROGRAM EVALUATION
June 29, 2017
30 EVALS RETURNED

Title: Multimodal Pain Management
Presented by: Melanie Simpson, PhD, RN-BC, OCN, CHPN, CPE

Objectives:
At the end of this session, participants will be able to:

<table>
<thead>
<tr>
<th>Objectives:</th>
<th>MET</th>
<th>NOT MET</th>
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<tbody>
<tr>
<td>State the four processes involved in the pain pathway</td>
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<td>List components of a comprehensive pain assessment</td>
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<td>Describe multimodal analgesia</td>
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<td>Identify two nonpharmacological interventions for pain management.</td>
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<thead>
<tr>
<th>Presenter:</th>
<th>AGREE</th>
<th>NEUTRAL</th>
<th>DISAGREE</th>
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<tbody>
<tr>
<td>Program was well organized.</td>
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<tr>
<td>Concept can be applied to my job.</td>
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<td>Program was valuable.</td>
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<tr>
<td>Material was understandable.</td>
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<tr>
<td>Presentation was directed to the audience.</td>
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<tr>
<td>Audience participation was allowed.</td>
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<tr>
<td>Presentation was interesting.</td>
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TWO THINGS I LEARNED FROM THIS PROGRAM ARE:

Nonpharmacological Interventions – Comfort menu great idea to find simple scripted questions for inpatient for ALL health professionals. "Is there anything else I can do to make you comfortable?"
4 times to Intercept pain, combining meds for pain.
Need to revisit joint commission requirements on pain meds with KU position paper
Differences and understanding pain pathways with a deeper level. – Equivalent of drugs/medications and dosages
Antidepressants for pain
CRPS explained
We are not doing enough nursing interventions to help our patients.
Tramadol can cause serotonin syndrome – but antidepressants can be great adjuncts
The box breathing technique
  n points to access pain and why
The 4 processes in pain pathway
Antidepressants are also used for pain
Dose comparisons
Have chronic patient – take meds prior to surgery with sip...
Importance of educating patient and family. Re: pain
The number scale for pain is not valid.
One dose of Tylenol with alcohol can equal liver failure.
Methadone strength as compared to Morphine
Dosing by numbers is wrong
Multimodal approach; Tapentadol new
Breathing for exercise
The use of antidepressants and anticonvulsants for pain
Conversions

WHAT IMPROVEMENTS TO THE PROGRAM WOULD YOU SUGGEST?
How to get doctors on board with less pharmacological intervention/recommending non-pharm intervention such as
Physical Therapy, Massage, etc.
Specific to small hospital/patients we treat
Longer, so amazing 3 hours flew by
Fantastic – more than just pharmacologic approach.
More time to complete it
Longer
Allow more time. Can I have the power points? Some are too small for me to read
Longer presentation!

WHAT ARE FUTURE TOPICS YOU WOULD BE INTERESTED IN?
How other disciplines (physical therapists) can be more involved in total patient care.
Pain management for spinal patients/smoking cessation, etc.
Anything that Dr. Melanie Simpson has to say.
Education for more realistic, successful hospital stays
Probiotic advances

OTHER COMMENTS:
Good review of questions to ask relating to patient pain
Engaging speaker, good review of questions to ask relating to patient pain.
Loved listening to the speaker! Very informative, engaging and fun to listen to.
Would love it if we could have recorded this and made it mandatory for all nurses to watch.
Would have loved time to visit with the speaker! Loved it!
She was a wonderful speaker and kept presentation interesting.
Great presenter
Great presenter
Well done!
Great program
Needs Assessment Survey

1. Pain can be assessed by observing the behavior of patients.  
   Yes ☐ No ☐

2. Some patients need higher doses of opioids than others.  
   Yes ☐ No ☐

3. I feel comfortable checking with the physician concerning the ordered dose.  
   Yes ☐ No ☐

4. I feel comfortable treating pain in patients who are active substance abusers or have a history of substance abuse.  
   Yes ☐ No ☐

5. When a patient is admitted to the MedSurg Unit for a painful condition, I ask them what has helped their pain in the past?  
   Yes ☐ No ☐

6. Patients often (choose one) ☐ over-report; ☐ under-report; ☐ accurately report their pain.

7. I am concerned that patients will become addicted to opioids if they are prescribed them to control pain.  
   Yes ☐ No ☐

8. If a patient’s pain is not controlled on 1 opioid, should I call the physician to request a different opioid?  
   Yes ☐ No ☐

9. I use a pain scale to evaluate pain.  
   Yes ☐ No ☐

10. The biggest challenge I see in addressing pain is patients being less willing to try non-pharmacological interventions over pain medication.
Offering #2
Quality Council Minutes  
November 7, 2018, 8:30 a.m., 4th Floor Board Room

Present: Cecilia Goebel, Francia Bird, Jonathan Immordino, Jim Kirkbride, Garrett Daharsh, Mark Rooker

Mentoring and Leadership Training: Plans are underway for conducting an LDI following a needs assessment request of SBA leaders. Topics that were suggested by leaders included:

1. Social media – etiquette, awareness, how to manage (Dewey Price to facilitate);
2. As a new leader, a challenge I still face daily is who I go to if I have a question. Who are the experts in the hospital? Who needs to be involved in process changes or improvement?
3. Budget, budget, budget! How to do one, how to understand the math involved and assumptions that staffing is based on, FTE’s, etc. How to read MoVars, who to ask with questions, how to fill out the budget variance forms.
4. Managing difficult discussions
5. Performance Improvement coaching
6. How to facilitate and reward initiative
7. General teambuilding to reconnect staff in these stressful times

Previously Forrest Rhodes of Foulston Siefkin had agreed to speak to the leadership group regarding difficult/crucial conversations. No date had been set with Forrest.

After discussion, it was decided to plan the LDI for Thursday, January 31st in the HEC. We will schedule Forrest Rhodes for approximately an hour for Critical Conversations, followed by a session on changes to Performance Evaluations for 2019, led by Gay Kimble and Sheila Hoyt. As part of the performance evaluation discussion, we will incorporate topics from the above needs assessment, including performance improvement coaching and how to facilitate and reward initiative. Also, with the employee survey coming up in February, we will talk about the 2018 survey and expectations for the 2019 survey. Organizational goals will be incorporated into the performance evaluations, and will be reviewed at the LDI. The final topic to be covered will be what to expect from the 2019 Joint Commission survey, facilitated by Francia.
Quality Council Minutes
January 2, 2019, 8:30 a.m., 4th Floor Board Room

Present: Cecilia Goebel, Francia Bird, Jonathan Immordino, Jim Kirkbride, Garrett Daharsh, Mark Rooker

LDI: The next LDI is scheduled for January 31st at 8:30 a.m., with a continental breakfast available at 7:30 a.m. A simple lunch of sandwiches, etc., will be ordered from the SBA café. The tentative agenda:
08:30 – 10:30 - Forrest Rhodes – Difficult/Challenging Conversations
10:30 - 10:45 - Break
10:45 – 11:45 - Sheila Hoyt – Performance Evaluation Changes, Performance Improvement Coaching
11:45 – 1:00 - Lunch
1:00 - 1:30 - Francia Bird - Joint Commission survey update
1:30 - 2:00 - Jim Kirkbride – Studer expectations
2:30 - Wrap-up and adjourn
### Difficult Conversations

**Forrest Rhodes, Guest Speaker**

**Date** January 31, 2019

**Contact Hours**

<table>
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<tr>
<th>EMPLOYEE NAME</th>
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<td>Crystal Schlegel</td>
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<td>Sherry Wiseman</td>
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<td>Debbie Rieb</td>
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<td>Dewey Price</td>
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<td>Diana Wasson</td>
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<td>Diane Heilman-Felt</td>
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<td>Emily Doyon</td>
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<td>Erin Johnson Conrad</td>
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<td>Francia Bird</td>
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<td>Garrett Daharsh</td>
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<td>Kelly Love</td>
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<td>Jamie Richards</td>
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<td>Susan King</td>
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<td>Katherine Bohnert</td>
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<td>Jenny Valentine</td>
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<td>Jessica Glock</td>
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<td>Jim Kirkbride</td>
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<td>Joyce Gleason</td>
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Prepared by: kedwards 1/29/2019
Leadership Development Institute
January 31, 2019
Health Education Center

AGENDA:
7:30 Continental Breakfast provided

8:15 CEO Welcome – Jim Kirkbride

8:30 – Forrest Rhodes, Attorney, Foulston & Siefkin, LLP
  • Difficult/Challenging Conversations
  • Eligible for CNE

10:30- Break

10:45 2019 Performance Evaluations, Sheila Hoyt

11:00 2019 Joint Commission Hot Topics – Francia Bird

11:30 Studer Expectations – Jim Kirkbride

12:00 Wrap-up and adjourn

OBJECTIVES For Difficult/Challenging Conversations
  How to prepare for a difficult conversation at work
  How to start an uncomfortable conversation
  How to focus on the objective of the conversation
  How to focus on creating value for the other person, the organization and yourself

REGISTER:
Please notify Kim Edwards, Education Department Coordinator by email.
If you are unable to attend, please notify your immediate supervisor
Profile

Forrest brings legal expertise with a down-to-earth approachable style to partner with clients to help identify and resolve issues before they become legal problems and effectively address difficult employment situations to avoid or minimize legal risk.

A cornerstone of Forrest’s practice is assisting employers with the review and development of employment policies and other day-to-day preventative measures, including working through challenging discipline situations, the proper handling of employee absences that may implicate the Family and Medical Leave Act (FMLA) and Americans with Disabilities Act (ADA), and military leave under the Uniformed Services Employment and Reemployment Rights Act (USERRA). He also has significant experience defending employers in government audits brought by the Department of Labor (FLSA) and the Equal Employment Opportunity Commission, as well as those agency’s state counterparts.

Where employment litigation cannot be avoided, Forrest defends the client’s interests through practical legal advice and advocacy with the goal of resolving the matter in a way that is effective as well as cost efficient.

Forrest counsels employers on labor-management issues, including union organizing efforts, labor contract negotiations, and responding to unfair labor practice charges filed with the National Labor Relations Board (NLRB).

Forrest also represents employers through all aspects of the safety and health compliance process, including inspections brought by the Occupational Safety and Health Administration (OSHA) and the negotiated resolution of any proposed penalties, and, where necessary, defense of litigation brought before the Occupational Safety and Health Review Commission (OSHRC).

In 2013 and 2014 Forrest was selected by Chambers USA as one of America’s Leading Lawyers in the area of Employment Law. He has been selected by peers for inclusion in The Best Lawyers in America® in the areas of Employment Law – Management and Litigation – Labor and Employment. Forrest is a frequent speaker on employment law issues, especially the complicated and
evolving requirements under the FLSA and other aspects of wage and hour compliance.

Education

- University of Kansas (J.D., 1999)
  Order of the Cof; Staff Member - Kansas Law Review
- University of Kansas (B.S. in Business Administration, 1991)
  With Distinction

Admissions

- U.S. District Court for the District of Kansas (2000)
- U.S. District Court for the Northern District of Illinois (2010)
- U.S. District Court for the Western District of Missouri (2006)
- Kansas (2000)
- Missouri (2008)

Practice Areas

- Employment & Labor
- OSHA

Industries

- Hospitality & Retail

Community Involvement

- El Dorado YMCA, Advisory Board, 2304-present (Board President 2013-14)
- Butler Community College Foundation, Board of Directors, 2014-present

Relevant Experience

- Represented employers in a wide variety of industries including hospitality, financial services, manufacturing, retail, and health care, with wage and hour (FLSA) compliance investigations conducted by the U.S. Department of Labor.
- Served as defense counsel for numerous hospitality industry (restaurant) employers in federal court litigation regarding tip credit compliance and delivery driver reimbursements under the FLSA and state wage and hour laws.
- Defended several different manufacturing companies in lawsuits stemming from allegations of employment discrimination and/or retaliation, with cases resolving on client-friendly terms, including summary judgment and favorable settlements.
- Provided cost-effective defense for employers in wide variety of industries facing employment discrimination investigations from the Equal Employment Opportunity Commission or equivalent.
state agency. Successfully resolved every charge while minimizing interference on client’s business operations.
- United States Navy, Cryptologic Division Officer - Led teams of cryptologic support sailors and marines in support of national military requirements and surface and subsurface naval units deployed in the Mediterranean Sea and western Indian Ocean.
- United States Navy, Cryptologic Officer, Naval Space Support Teams - Provided support and training on military space systems to shore training facilities and operational naval units.

Professional Memberships, Affiliations, and Honors
- Selected for inclusion in Missouri & Kansas Super Lawyers® List, 2017 (a Thomson Reuters business)
- Selected by peers for inclusion in The Best Lawyers in America® in the areas of Employment Law - Management and Litigation - Labor and Employment, 2015-2018
- Identified by Chambers USA as a leading lawyer in the United States America's Leading Lawyers in the area of Employment Law, 2013-2016
- American Bar Association Labor & Employment Section and Federal Labor Standards Committee
- Kansas Bar Association
- Wichita Bar Association

Presentations
2018
- OSHA Inspections: How to Prepare and Respond (Foulston Siefkin LLP, HR Box Lunch Series)

2015
- How the Proposed Changes to the White-Collar FLSA Exemptions WILL Impact Your Business (Foulston Siefkin LLP, Employment Law Seminar)
- FLSA Potpourri (Foulston Siefkin Employment Seminar)
- Labor and Federal Agency Employment Laws (Wichita Bar Association Business Law CLE)
- Proposed Amendments to the White Collar Exemptions – what they mean and how they’ll impact your business (Foulston Siefkin HR Box Lunch Series)

2014
- What Do I Do When My Competitor Is Hiring My Employee, or I'm Hiring Theirs? (Foulston Siefkin LLP, Employment Law Seminar)
- Hot Topics in Employment Law (Foulston Siefkin LLP, HR Box Lunch Series)
- The NLRB and the Non-Union Employee (Foulston Siefkin LLP, HR Box Lunch Series)
- Best Hiring Practices (Kansas County Counselors Conference)
- Wage and Hour Update (Foulston Siefkin HR Box Lunch Series)
  2013
- Best Hiring Practices (Kansas Human Rights Commission Employment Law Seminar)
- Wage and Hour Compliance (InfoComm Live)
  2012
- An FLSA Audit Is Coming – Be Prepared Before DOL Arrives (Foulston Siefkin Employment Law Seminar)
- Alphabet Soup of Employment Law, from FLSA to FMLA to COBRA (Kansas County Clerk’s Conference)
- Equal Pay Act – Compliance and Audit Preparation (Foulston Siefkin HR Lunch Series)
  2011
- OSHA Compliance (Foulston Siefkin OSHA Workshop, Overland Park)
- Fair Labor Standards Act (Foulston Siefkin, Foulston Siefkin HR for Health Care Providers Workshop)
- National Labor Relations Act (Foulston Siefkin, Foulston Siefkin HR for Health Care Providers Workshop)
  2010
- OSHA Compliance (Foulston Siefkin OSHA Workshop, Wichita)
- Advanced FLSA: Understanding, Preparing for, and Defending Wage and Hour Audits (Foulston Siefkin, Employment Law Seminar - Wichita)
  2009
- Employee Free Choice Act (EFCA): Learn How It Works Before It Is Too Late (Foulston Siefkin Seminar)
- The Brave New World of Employment and Labor Law: The Employee Free Choice Act (Foulston Siefkin Employment Law Seminar)
- The Employee Free Choice Act "EFCA" (Kansas Manufacturers Network)
  2008
- Military Leave and USERRA Issues (Foulston Siefkin Summer HR Box Lunch Series)
- Unemployment – How It Works and How to Avoid Awards (Foulston Siefkin Employment Law Seminar)
- Executive Compensation (Foulston Siefkin HR Box Lunch Series)
  2007
- Exempt or Non-Exempt? Applying the FLSA White Collar Rules to the Health Care Industry (Foulston Siefkin LLP, Kansas Health Law Institute)
Publications

2015

- DOL proposes significant increase in required salary for FLSA exemptions
  - Kansas Employment Law Blog

2014

- The Fair Labor Standards Act
  - ABA Section of Labor & Employment, Cumulative Supplement, 3rd ed.
- DOL delays proposed amendments for white collar exemptions
  - Lexology

2012

- Kids in Candyland: DOL audit reminds employers about child labor
  - Kansas Employment Law Letter

2011

- The Fair Labor Standards Act
  - ABA Section of Labor & Employment, Cumulative Supplements 2010 and 2011, 2nd ed.
- Employers with Salaried Non-Exempt Employees Beware! New DOL Regulations Change How You May Pay These Employees
  - Foulston Siefkin Issue Alert
- New Notice Rule Reaches out to Union and Nonunion Employers Alike
  - Kansas Employment Law Letter

2010

- Road map for whether Kansas wage and hour laws apply to you
  - Kansas Employment Law Letter

2009

- When Free Isn’t Free: The Employee Free Choice Act (EFCA)
  - Kansas Employment Law Letter

2005

- When a ‘fixed salary’ Can Change
  - Kansas Employment Law Letter

2003

- Dot the i’s and cross the t’s – ensuring your agreement is enforceable
  - Kansas Employment Law Letter
- Title VII: Race Discrimination through the promotion of minorities
  - Kansas Employment Law Letter

2002
- Bonuses: Don't let overtime pay requirements Grinch your holidays.
  - Kansas Employment Law Letter
- Can a pregnant employee use FMLA leave to avoid overtime.
  - Kansas Employment Law Letter

2001

- FMLA individual liability - not necessarily limited to one individual.
  - Kansas Employment Law Letter
- Is arbitration the answer for Kansas Employers?
  - Kansas Employment Law Letter
- Keeping a former employee quiet - where to draw the line?
  - Kansas Employment Law Letter
- Navigating channels of military leave - and avoiding the mines.
  - Kansas Employment Law Letter

2000

- Assistant secretary for OSHA discussed construction safety.
  - Kansas Employment Law Letter
- In addition to ships, loose lips can sink companies.
  - Kansas Employment Law Letter
- 'Talking the talk' but not 'walking the walk' results in punitive damages.
  - Kansas Employment Law Letter

1999

- From Topeka with love.
  - Kansas Employment Law Letter

**Issue Alerts**

2016

- Federal Court Puts FLSA Salary Increases on Indefinite Hold
- Department of Labor Issues Long-Awaited Updates to Key Fair Labor Standards Act Overtime Exemptions

2012

- OSHA Targeting Nursing and Residential Care Facilities

2011

- New Notice Rule Reaches Out to Union and Non-Union Employers Alike
- Employers with Salaried Non-Exempt Employees Beware! New DOL Regulations Change How You May Pay These Employees
SUSAN B. ALLEN MEMORIAL HOSPITAL
PROGRAM EVALUATION
January 30, 2019

Topics: Difficult Conversations
Presented by: Forrest Rhodes, Attorney at Law

Objectives:
At the end of this session, participants will be able to:

<table>
<thead>
<tr>
<th>Objectives:</th>
<th>MET</th>
<th>NOT MET</th>
</tr>
</thead>
<tbody>
<tr>
<td>How to prepare for a difficult conversation at work</td>
<td>22</td>
<td></td>
</tr>
<tr>
<td>How to start an uncomfortable conversation</td>
<td>22</td>
<td></td>
</tr>
<tr>
<td>How to focus on the objective of the conversation</td>
<td>22</td>
<td></td>
</tr>
<tr>
<td>How to focus on creating value for the other person, the organization and yourself</td>
<td>22</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Presenter:</th>
<th>AGREE</th>
<th>NEUTRAL</th>
<th>DISAGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program was well organized.</td>
<td>22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concept can be applied to my job.</td>
<td>21</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Program was valuable.</td>
<td>21</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Material was understandable.</td>
<td>22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Presentation was directed to the audience.</td>
<td>22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audience participation was allowed.</td>
<td>22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Presentation was interesting.</td>
<td>22</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TWO THINGS I LEARNED FROM THIS PROGRAM ARE:

ADA complicates FMLA
Dealing with FMLA; Documentation
It is never too late to start documentation of an issue. It is important to understand FMLA and ADA when evaluating a situation.
May not agree but need to know expectation, how to meet expectations. Need to discuss performance often. Need evals to be appropriate.
Don't have to warn employee that they are nearing an attendance discipline
Document, document, document. Send an email to yourself to facilitate this.
You fire you! FMLA black/white/gray area.
Really liked FMLA discussion, liked the "nuts and bolts" discussion
That people can be in different discipline processes at the same time
Scenarios, email details to myself
How they are covered – FMLA vs. using EIB. What to document to support evaluations
E-mailing myself – more clarification on FMLA
How important scoring appraisals are, don't short-cut or sugar coat just to get by. Bite you in the end. Learned also how to help leaders with discipline. Split out into 3 sections: Circumstances, expectations, plan of action.
Employee has opportunity to respond to discipline in writing at the time of discipline. Email staff immediately following non-discipline conversations as documentation.

Organizational tips for conversations.

AT IMPROVEMENTS TO THE PROGRAM WOULD YOU SUGGEST?

Excellent, thank you so much!

WHAT ARE FUTURE TOPICS YOU WOULD BE INTERESTED IN?

How to be open to constructive criticism
How to prepare/nurture staff to be open to constructive criticism
Social media – off work – derogatory towards peers, boss, other departments, organization as a whole. Disruptive, what course of action do we have? Policies, work comp basics
My memory was fogged about several topics but I can honestly say it wasn’t anything I hadn’t heard before.
Great program.

OTHER COMMENTS:

Great Talk
Didn’t we cover this already?
Forrest does a great job of explaining things, simplifying so others can grasp the concepts.
I would like to discuss delegation and managing peer to peer relationships
Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Dusenbury Healthcare Associates, LLC

Name of Program Coordinator: Wendy Dusenbury

_X__ New Initial Application   ___ Renewal (Issue Date __)

Date Received: 5/6/2020 & 7/6/2020   Date Review complete: 5/12/2020 & 7/31/2020

Date to CNE Committee: September 2020

___ Approved   ___ Not Approved:

___ Approved Pending: ______________________________________________________

Date Notified: ____________________________________________________________

<table>
<thead>
<tr>
<th>Information Required</th>
<th>Received</th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting</td>
<td>Received 5/6/2020</td>
<td></td>
</tr>
<tr>
<td>Renewal Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• If the long term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years as defined in the providers’ policy and procedures.</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>The name and address of the organization on the application</td>
<td>Dusenbury Healthcare Associates, LLC</td>
<td></td>
</tr>
<tr>
<td>The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>The name, education and experience of the program coordinator responsible for CNE</td>
<td>Wendy Dusenbury, DNP, APRN</td>
<td></td>
</tr>
<tr>
<td>• Be a licensed professional nurse</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>• Have three years of clinical experience</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>• Have one year of experience in developing and implementing nursing education</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

Policies & Procedures:

Written policies and procedures, including at least the following areas:

• Assessing the Need and planning for CNE activities                                | ✓              |    |
<p>| Fee Assessment | ✓ |
| Notice of Change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days | ✓ |
| For long term providers, the policies and procedures for the Offering Approval Process shall include the following: | |
| • A Summary of the Planning | ✓ |
| • The Behavioral Objectives | ✓ |
| • The Content, which shall meet the definition of CNE in KSA 65-1117 | ✓ |
| • The Instructor’s Education and Experience, documenting knowledge and expertise in the content area | ✓ |
| • A Current Bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both | ✓ |
| • An offering Evaluation that includes each participant’s assessment of the following: | |
| • The achievement of each objective | ✓ |
| • The expertise of each individual presenter | ✓ |
| An approved provider may award any of the following: | |
| • Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours | ✓ |
| • Credit for fractions of hours over 30 mins to be computed towards a contact hour | ✓ |
| • Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum | ✓ Received 7/7/2020 |
| • Independent study credit that is based on the time required to complete the offering, as documented by the provider’s pilot test results | ✓ |</p>
<table>
<thead>
<tr>
<th>Documentation of Attendance</th>
<th>✓ Received 7/7/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:</td>
<td></td>
</tr>
<tr>
<td>• The provider’s name, address, provider number, and coordinator</td>
<td>✓</td>
</tr>
<tr>
<td>• The date and title of the offering, and the presenter or presenters</td>
<td>✓</td>
</tr>
<tr>
<td>• The participant’s name and license number and the number of contact hours awarded</td>
<td>✓</td>
</tr>
<tr>
<td>Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:</td>
<td></td>
</tr>
<tr>
<td>• The provider’s name, address, provider number, and coordinator</td>
<td>✓</td>
</tr>
<tr>
<td>• The participant’s name and license number, and the number of contact hours awarded</td>
<td>✓</td>
</tr>
<tr>
<td>• The title of the offering</td>
<td>✓</td>
</tr>
<tr>
<td>• The date on which the offering was completed</td>
<td>✓</td>
</tr>
<tr>
<td>• Either the completion of a posttest or a return demonstration</td>
<td>✓</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Certificate of Attendance/CE Transcript</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider</td>
<td>✓</td>
</tr>
<tr>
<td>Each certificate and each CE transcript shall be complete before distribution to the participant</td>
<td>✓</td>
</tr>
<tr>
<td>Each certificate and each CE transcript shall contain the following information:</td>
<td></td>
</tr>
<tr>
<td>• The provider’s name, address and provider number</td>
<td>✓</td>
</tr>
<tr>
<td>• The title of the offering</td>
<td>✓</td>
</tr>
<tr>
<td>• The date or dates of attendance or completion</td>
<td>✓</td>
</tr>
<tr>
<td>• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded</td>
<td>✓</td>
</tr>
<tr>
<td>• The signature of the individual responsible for the providership</td>
<td>✓</td>
</tr>
<tr>
<td>• The name and license number of the participant</td>
<td>✓</td>
</tr>
</tbody>
</table>

| Recordkeeping & Storage | |
|-------------------------|
For each offering, the approved provider shall retain the following for two years:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>• A summary of the planning</td>
<td>✓</td>
</tr>
<tr>
<td>• A copy of the offering announcement or brochure</td>
<td>✓ Received 7/7/2020</td>
</tr>
<tr>
<td>• The title and objectives</td>
<td>✓</td>
</tr>
<tr>
<td>• The offering agenda or, for independent study, pilot test results</td>
<td>✓</td>
</tr>
<tr>
<td>• A bibliography</td>
<td>✓ Received 7/7/2020</td>
</tr>
<tr>
<td>• A summary of the participants’ evaluations</td>
<td>✓</td>
</tr>
<tr>
<td>• Each instructor’s education and experiences</td>
<td>✓</td>
</tr>
<tr>
<td>• Documentation to verify completion of the offering</td>
<td>✓</td>
</tr>
</tbody>
</table>

The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals.

**Program Evaluation Plan**

For long-term providers, a copy of the total program evaluation plan

<table>
<thead>
<tr>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓ Received 7/7/2020</td>
</tr>
</tbody>
</table>

**Annual Report**

Each approved long-term provider shall pay a fee for the upcoming year and submit an annual report for the period of July 1 through June 30 of the previous year on or before the deadline designated by the board. The annual report shall contain the following:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>• An evaluation of all the components of the providership based on the total program evaluation plan</td>
<td>✓</td>
</tr>
<tr>
<td>• A statistical summary report; and</td>
<td>✓</td>
</tr>
<tr>
<td>• For each of the first two years of the providership, a copy of the records for one offering as specified in paragraphs (60-9-109)(b)(1)(A-H))</td>
<td>✓</td>
</tr>
</tbody>
</table>

**Two Proposed Offerings**

The provider shall submit two proposed offerings, including the following:

<table>
<thead>
<tr>
<th>Proposal</th>
<th>#1 NIH Stroke Scale</th>
<th>#2 Posterior Circulation Stroke</th>
</tr>
</thead>
<tbody>
<tr>
<td>• A summary of planning</td>
<td>✓ Received 7/7/2020</td>
<td>✓ Received 7/7/2020</td>
</tr>
<tr>
<td>• A copy of the offering announcement or brochure</td>
<td>✓ Received 7/7/2020</td>
<td>✓ Received 7/7/2020</td>
</tr>
<tr>
<td>• The title and behavioral objectives</td>
<td>✓ Received 7/7/2020</td>
<td>✓ Received 7/7/2020</td>
</tr>
<tr>
<td>• The offering agenda or, for independent study, pilot test results</td>
<td>✓ Received 7/7/2020</td>
<td>✓ Received 7/7/2020</td>
</tr>
<tr>
<td>• Each instructor’s education and experience</td>
<td>✓ Received 7/7/2020</td>
<td>✓ Received 7/7/2020</td>
</tr>
<tr>
<td>• A current bibliography</td>
<td>✓ Received 7/7/2020</td>
<td>✓ Received 7/7/2020</td>
</tr>
</tbody>
</table>
The offering evaluation form

06/2019

First review completed 5/12/2020 and Wendy Dusenbury notified of missing information

7/7/2020 Received updated documents to correct deficiencies

Second review completed 7/31/2020  Carol Moreland, MSN, RN
Stephenson, Chelsey [KSBN]

From: Wendy Dusenbury <dusenburycassociates@gmail.com>
Sent: Monday, July 6, 2020 9:33 PM
To: Stephenson, Chelsey [KSBN]
Cc: Moreland, Carol [KSBN]
Subject: Re: Initial LTP application
Attachments: APPENDIX E-Dusenbury Healthcare.docx; CNE Policies and Procedures Dusenbury Healthcare Associated LLC 5.5.20.doc; CNE cover page-Dusenbury Healthcare Associates.docx; NIHSS Sample Course Offering.pdf; Posterior Circulation Stroke Sample offering.pdf

EXTERNAL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good Morning,
Attached are the updated documents to take care of the deficiencies. Please let me know if there are further corrections or information required.

I also need to change the address to the following:
Dusenbury Healthcare Associates LLC
2509 N. Loch Lomond CT
Wichita, Kansas 67228
dusenburycassociates@gmail.com
16-617-6502

Thank you!
Wendy Dusenbury

On May 12, 2020, at 3:16 PM, Moreland, Carol [KSBN] <Carol.Moreland@ks.gov> wrote:

Wendy,

I have finished the review of your initial CNE LTP application. I have attached my review document. There are some areas that are highlighted and there are highlighted questions at the end of the document. The highlighted areas are information I could not find. You did not submit a copy of your total program evaluation plan. You stated it will be done annually, however you did not attached a copy of the plan/document that you will be utilizing. You also did not submit two proposed offerings as stated in K.A.R. 60-9-107. You will need to submit that also.

Your application was not received in our agency 60 days before the June 2020 Committee and Board meetings so it will not go to Committee in June. If it is complete by July 14, it will be taken to the Committee and Board in September.

You need to submit the missing information. **Do not document on the attached document. That is utilized by agency staff and committee members when reviews are done of applications we have**
received. Do not resubmit an application with the missing information you need to provide. You need to email the missing information only to either Chelsey or myself by July 14.

If you have any questions, I can be reached via email as I am teleworking.

Carol Moreland, MSN, RN
Executive Administrator
Kansas State Board of Nursing
900 SW Jackson, Suite 1051
Topeka, KS 66612
785-296-5752
Fax: 785-296-3929

Note: new email address: carol.moreland@ks.gov

What you choose to do today determines what you get to do tomorrow

If you would like to provide feedback about the customer service you have received, please visit our website (www.ksbn.org) and complete the short Customer Service Survey located on our home page.

CONFIDENTIALITY NOTICE
The information transmitted by this e-mail including any attachments is intended only for the addressee and may contain confidential and/or privileged material. Any interception, review, retransmission, dissemination, or other use of, or taking of any action upon this information by persons or entities other than the intended recipient is prohibited by law and may subject them to criminal or civil liability.

If you are not the intended recipient, or have received this communication in error, please contact the sender by mail or by phone at 785-296-5752 and destroy all communication from any computer or network system.

<Dusenbury Healthcare Associates, LLC Approval checklist 5-12-2020.pdf>
Reference No.: 24604  Date submitted: May 6 07:12 2020
radio ~ Initial Application
Providername ~ Dusenbury Healthcare Associates, LLC
providernum ~
legalbody ~
address ~ 502 E. Periwinkle
address2 ~ Garden Plain, Kansas 67050
telephone ~ 316-617-6502
email ~ dusenburyhcassociates@gmail.com
coordinator ~ Wendy Dusenbury
date ~ 05-06-2020
planningce ~ Planning Educational Activities

A minimum of two people will be involved in the planning of each Dusenbury Healthcare Associates LLC (DHCA) educational activity. The educational activity will be planned by at least one registered nurse with a baccalaureate degree or higher in nursing (RN Nurse Planner) and at least one other activity planner. The planning committee should include someone with relevant content expertise; a representative of the target audience; and an RN Nurse Planner responsible for assuring adherence to KSBN criteria.

The RN Nurse Planner in the approved provider unit must be responsible for assuring adherence to the KSBN criteria. The target audience representative can be any member of the planning committee but must be a registered nurse who is able to represent the educational needs of the target audience. Additionally, the planning committee must contain (a) content expert(s), (an) individual(s) "with documented qualifications that demonstrate education, knowledge, and experience in the subject matter of the program being planned." (ANA, 2000), p. 23) One person may fulfill more than one role on the planning committee, and others may participate in planning the educational activity.

Planning may occur through face-to-face meetings, by conference call, or via written correspondence. Multidisciplinary educational activities may have planning committees which include representatives from each discipline considered important to the planning of the program.

A Biographical Data Form, which includes a Conflict of Interest Disclosure, indicating the role of each planning committee member will be completed by each activity planner. Completed Planner Biographical Data Forms are filed with the DHCA CNE Provider Activity Form for each educational activity.

Target Audience and Needs Assessment

Continuing education activities are developed and implemented in response to, and with consideration for, the unique educational needs and characteristics of the target audience. Other health care professionals may attend DHCA-sponsored continuing nursing education activities, but DHCA-sponsored programs are designed for nurses.

Information is collected related to the educational needs of the nurse. Examples of processes used to collect this information include:

a. Needs assessments or surveys
b. Feedback from attendees at past conferences
c. Quality improvement data
d. Analyzing the patient population and patient care requirements
e. Reviewing professional literature
f. Reports of advances in treatments and technology
g. Research findings
h. Sectoral and organizational trends
i. Legislation

The assessment data collected are analyzed to determine the target audience and the learner needs. The identified needs are validated by the Nurse Planner, target audience representatives, content experts, and other members of the planning committee.

The method and findings used to determine the target audience and learner needs are documented on the DHCA CNE Provider Activity Form. The Activity Form will indicate the target audience, level of the RN learner, location of the participator, clinical area of practice, and how the need for the activity was determined.

fees/assessment ~ Fees, Cancellations, and Refunds

The price for CNE offerings is determined by multiple factors including the length of the program, speaker honorarium, incidental fees and the projected number of participants as well as trends in geographical area. DHCA accepts cash, check, money order, Visa, and MasterCard. The registration fee is listed in the brochure for each workshop.
3. The following addenda will be attached to the application in the file:
   a. Certificate of successful completion awarded to participants
   b. Evaluation tool
   c. Co-providership agreement(s) (if applicable)
   d. Marketing/promotional materials
   e. Commercial Supporter Education Grant Agreement(s)
   f. Required Announcements/Declarations form
   g. Biographical Data Forms with Conflict of Interest Disclosures for all presenters, specialists and planning committee members
   h. Roster with names and addresses of participants and number of contact hours awarded.
   i. Evaluation summary

4. Records will be kept in a locked file cabinet in the office of the Dusenbury Healthcare Associates LLC 502 E. Periwinkle Garden Plain, Kansas 67050 for a period of 6 years. They will be filed in alphabetical order by title for each year. Files can be accessed by the Nurse Planners.

As an approved provider of continuing nursing education (CNE) by the Kansas State Board of Nursing (KSBN), Advanced Mobile Healthcare will maintain timely communication with KSBN.

1. The CNE Program Coordinator will submit to KSBN
   a. Annual reports
   b. CNE Program Annual Evaluation
   c. Other data requested by KSBN

2. Notification within 30 days of any:
   a. Change in name, ownership, or structure of the organization
   b. Change in nurse planner or program coordinator
   c. Change in name of the contact person
   d. Change in any required program policies and procedures
   e. Decision to terminate approved provider activities

3. For each new Nurse Planner or Program Coordinator, the following will be submitted:
   a. Biographical Data Form
   b. Signed Operational Requirements Attestation

**Program Evaluation** ~ Overall Program Evaluation

As an approved provider of continuing nursing education (CNE) by the Kansas State Board of Nursing (KSBN), Dusenbury Healthcare Associates LLC (DHCA) will ensure overall integrity of its CNE program through ongoing evaluations and continuous quality improvement of the program using a dynamic process including both formative and summative methods.

Each educational activity is evaluated using a standard tool (e.g., APPENDIX B) individualized for the learning objectives of the specific program. Evaluation data is utilized in the revision of program and program planning. The over-all program development, program effectiveness is assessed, as well as the total impact toward accomplishing the goals of the institution. Feedback is essential from Continuing Nursing Education staff to recommend changes and implement changes.

A total program evaluation will be formally complete in July of each calendar year and revisions will be made as necessary.

**Submission date** ~ 05-6-2020 07:12:21
**Form ID** ~ 1672730

---

**CNE 314**
5/6/2020, 8:28 AM
KANSAS STATE BOARD OF NURSING
LONG-TERM CONTINUING NURSING EDUCATION (CNE)
PROVIDER INITIAL APPLICATION

COVER PAGE

NAME OF PROVIDER: Dusenbury Healthcare Associates, LLC
ADDRESS OF PROVIDER: 2509 N. Loch Lomond CT
                                   Wichita, Kansas 67228

NAME OF CNE DEPT W/IN COMPANY: Dusenbury Healthcare Associates, LLC
ADDRESS OF DEPT: CNE Department
                      2509 N. Loch Lomond CT
                          Wichita, Kansas 67228

PROGRAM COORDINATOR (RN): Wendy Dusenbury DNP, APRN
TELEPHONE: (316) 617-6502
E-MAIL ADDRESS: dusenburyhcassociates@gmail.com

EDUCATION/EXPERIENCE PROGRAM COORDINATOR: See attached CV

I declare under penalty of perjury under the laws of the State of Kansas that the information provided is true and correct to the best of my knowledge.

________________________________________
Signature of Program Coordinator (Wendy Dusenbury, DNP, APRN)      Date


**EDUCATIONAL BACKGROUND**

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<thead>
<tr>
<th>Year</th>
<th>Institution</th>
<th>Years Attended</th>
<th>Major</th>
<th>Degree</th>
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<td>University of Tennessee Health Science Center</td>
<td>2018-Present</td>
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**EMPLOYMENT RECORD**

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<th>City, State</th>
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<td>4/2018-Present</td>
<td>The Joint Commission</td>
<td>Oakbrook Terrace, IL</td>
<td>Intermittent Reviewer for DSC (Stroke)</td>
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<td>8/2016-Present</td>
<td>University of Tennessee Health Sciences</td>
<td>Memphis, Tennessee</td>
<td>APRN Mobile Stroke Unit (faculty practice for Wichita State University)</td>
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<td>8/2014-6/2018</td>
<td>Wichita State University</td>
<td>Wichita, Kansas</td>
<td>Assistant Professor School of Nursing Graduate and Undergraduate Programs</td>
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<td>8/2014-5/2016</td>
<td>Via Christi Hospitals</td>
<td>Wichita, Kansas</td>
<td>Stroke Program Co-Manager</td>
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<td>8/2010-5/2016</td>
<td>Via Christi Hospitals</td>
<td>Wichita, Kansas</td>
<td>APRN Neurocritical Care and Acute Stroke Program</td>
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<td>1/2009-1/2011</td>
<td>Take Care Health</td>
<td>Wichita, Kansas</td>
<td>APRN Retail Clinic</td>
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<td>4/2009-10/2010</td>
<td>MidKansas Pediatrics</td>
<td>Wichita, Kansas</td>
<td>APRN Pediatric Primary Care</td>
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<td>2/2006-9/2008</td>
<td>Wichita Clinic</td>
<td>Wichita, Kansas</td>
<td>APRN/First Assist Neurosurgery</td>
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<td>MidKansas Pediatrics</td>
<td>Wichita, Kansas</td>
<td>APRN Pediatric Primary Care</td>
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<td>12/1995-9/1996</td>
<td>Quality LifeStyles</td>
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<td>RN Branch Manager</td>
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<td>Hunter Health Care</td>
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<td>International Collaboration in Research</td>
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<td>Improving Stroke Care: Can a Non-Traditional Acute Stroke Response Team Measure Up?</td>
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<td>Understanding Ischemic Stroke</td>
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<td>Understanding Hemorrhagic Stroke</td>
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<td>Stroke Care and Innovative Teams</td>
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<td>Via Christi Acute Stroke Response Team</td>
<td>Ascension Health</td>
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<td>Innovative Teams in Stroke Care</td>
<td>Society for Interventional and Vascular Neurology Bonita Springs Florida</td>
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<td>Improving Stroke Care: How You Can Make A Difference</td>
<td>APRN Conference Wichita State University</td>
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<td>Cloud County Community College</td>
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<td>2014</td>
<td>Understanding Hemorrhagic Stroke</td>
<td>Cloud County Community College</td>
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<td>2014</td>
<td>Head Up or Down, Does It really Matter?</td>
<td>Via Christi Health Nursing Symposium</td>
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<td>2013</td>
<td>The Road to Comprehensive</td>
<td>Via Christi Health</td>
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<td>2013</td>
<td>Anterior Circulation Strokes</td>
<td>Kansas Initiative for Stroke Survival</td>
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<td>2013</td>
<td>From Code Red to the Neuro Bed</td>
<td>Via Christi Health-Nurses Symposium</td>
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**PROFESSIONAL ORGANIZATIONS**

- Association of Neurovascular Clinicians
- *Immediate Past Present
- *Former member Board of Directors
- American Heart Association
- *CVSN Council
- *State of Science Nursing Symposium Planning Committee Vice Chair
- Kansas State Nurses Association
- American Nurses Association
- Kansas Advance Practice Association
- Society of Vascular Interventional Neurology

**HONORS**

<table>
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<tr>
<th>Year</th>
<th>Name of Award</th>
<th>Awarding Organization</th>
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<tr>
<td>2018</td>
<td>Future of Nursing Scholar</td>
<td>Robert Wood Johnson Foundation</td>
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<td>2014</td>
<td>Outstanding Poster Presentation</td>
<td>Sigma Theta Tau, DNP Intensives</td>
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<td>1998</td>
<td>Inducted into Sigma Theta Tau</td>
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<td>Year</td>
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<td>2018</td>
<td>Risk factors, depression, and drugs, influencing sexual activity in Individuals with and without stroke</td>
<td>Lead Author</td>
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<td>2018</td>
<td>Back to basics: Adherence with guidelines for glucose and temperature control in an American comprehensive stroke center sample</td>
<td>Co Author</td>
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<td>2018</td>
<td>Ultra-fast Performance and Yield of High-resolution CT with Head and Neck CT Angiography on a Mobile Stroke Unity</td>
<td>Co Author</td>
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<td>2018</td>
<td>Prehospital Blood Pressure Management on the Mobile Stroke Unit for Ultra-Early Treatment of ICH and Acute Ischemic Stroke</td>
<td>Co Author</td>
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<td>2018</td>
<td>Can Intravenous Alteplase tPA Be Given Safely in the CT Scan Suite</td>
<td>Co Author</td>
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<td>2018</td>
<td>Geospatial Visualization of Mobile Stroke Unit Dispatches: A Method to Optimize Service Performance</td>
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<td>2017</td>
<td>Determinants of sexual and dysfunction in men and women with stroke: a systematic review</td>
<td>Co Author</td>
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<td>2016</td>
<td>Born to Run: Mobile Stroke Unit</td>
<td>Co Author</td>
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<td>2016</td>
<td>Stroke in Kansas: Early Recognition and Treatment Opportunities for Nursing Impact</td>
<td>Author</td>
</tr>
<tr>
<td>2016</td>
<td>When the Topic Turns to Sex: Case studies in sexual counseling and cardiovascular disease</td>
<td>Co Author</td>
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APPENDIX A
SAMPLE ANNOUNCEMENT/BROCHURE

Title: DELEGATION AND SUPERVISION - WHAT'S RIGHT? WHAT'S WRONG?

An interactive lecture provided by Dusenbury Healthcare Associates

Purpose of the Program: It is important for LPNs, RNs, & APRNs to understand how laws and regulations affect them and their practice, particularly as more and more unlicensed assistive personnel are being used in new and different capacities. Every registered nurse must be knowledgeable about the legally protected scope of nursing practice. Attend this two hour workshop and learn how to safely, appropriately, and legally delegate, assign and supervise other health care personnel and protect your practice. Protect the public and your practice!

AUDIENCE: LPNs, RNs, APRNs, LMHT.

LOCATION: Dusenbury Healthcare Associates
502 E. Periwinkle
Garden Plain, Kansas 67050

DATE: September 1, 2020
TIME: 2-4 p.m

COST: $45

CONTACT HOURS: 2

To successfully complete this activity the participant must:
• Sign the roster
• Attend the entire program
• Complete and submit an activity evaluation
• Collect a Certificate of Successful Completion at the completion of the program.

PRESENTERS: Ann Jones, MSN, RN & Mary Smith, MS, RN

OBJECTIVES:
□ Explain why delegation & supervision are concepts which affect professional nurses & legal authority to practice nursing.
□ Differentiate between legal and illegal delegation, assignment, and supervision by RNs in Kansas.
□ Identify ways to protect one’s license and safeguard the public.

TOPICS:
• Introduction/overview of the issue and problems related to delegation & supervision.
• National and state perspectives - role of the State Board for Nursing, the KS Nurse Practice Act, KSBN rules & regulations
• Protected scope of practice
• Definitions - delegation, supervision, assignment
• Five “rights” of delegation

REGISTER BY ONE OF THE FOLLOWING OPTIONS:

By mail: Submit completed form with fee to
Dusenbury Healthcare Associates, LLC
Continuing Education Dept
502 E. Periwinkle
Garden Plain, Kansas

By phone or email: Submit completed form with fee to
Dusenbury Healthcare Associates, LLC
Continuing Education Dept
316-617-6502
dusenburyhcassociates@gmail.com

“Dusenbury Healthcare Associates, LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN) This course offering is approved for ___ contact hours applicable for RN, LPN, APRN or LMHT relicensure. Kansas State Board of Nursing Provider Number: xxxxxx.”

KSBN does not endorse any products or services that are displayed or referred to in conjunction with this activity and are not responsible for the actual presentation of content during scientific sessions.

Appendix A- pg. 1
APPENDIX B
SAMPLE CNE OFFERING EVALUATION

Title: DELEGATION AND SUPERVISION - WHAT'S RIGHT? WHAT'S WRONG?

SECTION I: Learning Objectives

<table>
<thead>
<tr>
<th>Program Learning Objectives</th>
<th>1-Strongly Disagree</th>
<th>2-Disagree</th>
<th>3-Neutral</th>
<th>4-Agree</th>
<th>5-Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>My participation in this training helped me to:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Explain why delegation/supervision affect professional nurses</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Explain why delegation/supervision affect my legal authority to practice nursing</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Differentiate between legal &amp; illegal delegation, assignment, &amp; supervision by professional nurses in Kansas</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td>Identify ways to protect one’s professional nursing license and safeguard the public</td>
<td>□</td>
<td>□</td>
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Comments

SECTION II: Program Setting

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<th>1-Strongly Disagree</th>
<th>2-Disagree</th>
<th>3-Neutral</th>
<th>4-Agree</th>
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<td>The program location was good.</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td>The room set-up supported my peer learning experience.</td>
<td>□</td>
<td>□</td>
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<td>Audio-visual equipment was used effectively.</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td>The written materials were helpful and will be useful references in the future.</td>
<td>□</td>
<td>□</td>
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Comments
SECTION III: Overall Program

<table>
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<th>On a scale of 1-5, please rate the following:</th>
<th>1-Strongly Disagree</th>
<th>2-Disagree</th>
<th>3-Neutral</th>
<th>4-Agree</th>
<th>5-Strongly Agree</th>
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<tbody>
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<td>The objective met the overall purpose of the program</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<td>The information was presented at an appropriate learning level for this stage in my career.</td>
<td>☐</td>
<td>☐</td>
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<td>The program format was effective.</td>
<td>☐</td>
<td>☐</td>
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<td>The program met my expectations and learning needs.</td>
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<td>I learned skills and concepts that will help me be more effective and strategic in my work.</td>
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<td>☐</td>
<td>☐</td>
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</tr>
<tr>
<td>The program provided me with new ideas and resources.</td>
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<td>☐</td>
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<td>I would recommend this program to colleagues.</td>
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Comments

SECTION III: ADDITIONAL QUESTIONS

Was the workshop valuable? Yes No

What aspects of the training were most beneficial?

What aspects of the training did you find least valuable and what improvements would you recommend?

Give an example of one thing you will do differently because of this seminar.

Please feel free to share any additional comments and suggestions.

Appendix B- pg. 3
APPENDIX C
SAMPLE PROGRAM ROSTER

DELEGATION AND SUPERVISION - WHAT'S RIGHT? WHAT'S WRONG?
CNE Coordinators: Wendy Dusenbury DNP, APRN and Jennifer Patterson MSN, APRN
CNE Presenters: Wendy Dusenbury DNP, APRN and Jennifer Patterson MSN, APRN

<table>
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</tbody>
</table>

"Dusenbury Healthcare Associates LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN). This course offering is approved for 2 contact hours applicable for RN, LPN, APRN or LMHT relicensure. Kansas State Board of Nursing Provider Number: XXXXXX."

September 1, 2020 2 pm-4pm
Contact Hours: 2
APPENDIX D
SAMPLE PROGRAM CERTIFICATE OF COMPLETION

Dusenbury Healthcare Associates, LLC
502 E. Periwinkle
Garden Plain, Kansas 67050
316-617-6502
dusenburyhcassociates@gmail.com

CERTIFICATE OF COMPLETION

Name of Learner __________________________ License Number __________________________

is credited with completing 2.0 Contact Hours for

DELEGATION AND SUPERVISION - WHAT’S RIGHT? WHAT’S WRONG?

LOCATION: Dusenbury Healthcare Associates
502 E. Periwinkle
Garden Plain, Kansas 67050
September 1, 2020

“Dusenbury Healthcare Associates, LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN). This course offering is approved for __ contact hours applicable for RN, LPN, APRN or LMHT relicensure. Kansas State Board of Nursing Provider Number: XXXXXX.”

Wendy Dusenbury DNP, APRN
Director of Nursing Education

Appendix D – pg. 1
# CNE PROGRAM ANNUAL EVALUATION FORM

<table>
<thead>
<tr>
<th>Area</th>
<th>Frequency</th>
<th>Responsible Person</th>
<th>Criteria Findings</th>
<th>Findings</th>
<th>Actions/Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>Annually, Upon change of Program Coordinator</td>
<td>Program Coordinator</td>
<td>Review Job Description</td>
<td>Meets KSBN requirements</td>
<td>None at this time</td>
</tr>
<tr>
<td>Policies: Assess needs, planning</td>
<td>Annually, Upon change of Program Coordinator</td>
<td>Program Coordinator</td>
<td>Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning</td>
<td>Survey is appropriate. Used to identify needs and plan for future activities</td>
<td>None at this time</td>
</tr>
<tr>
<td>Policies: Fee Assessment</td>
<td>Annually, Upon change of Program Coordinator</td>
<td>Program Coordinator</td>
<td>Policy meets organization and customer needs</td>
<td>Appropriate</td>
<td>None currently</td>
</tr>
<tr>
<td>Policies: Announcement</td>
<td>Annually, Upon change of Program Coordinator</td>
<td>Program Coordinator</td>
<td>Review to be certain they reflect necessary information</td>
<td>Contain appropriate contents</td>
<td>Continue to follow KSBN guidelines</td>
</tr>
<tr>
<td>Policies: Offering approval process</td>
<td>Annually, Upon change of Program Coordinator</td>
<td>Program Coordinator</td>
<td>Review policies and compare to KSBN requirements</td>
<td>Meets KSBN requirements</td>
<td>None at this time</td>
</tr>
<tr>
<td>Policies: Awarding contact hours</td>
<td>Annually, Upon change of Program Coordinator</td>
<td>Program Coordinator</td>
<td>Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit</td>
<td>Policy appropriate</td>
<td>None at this time</td>
</tr>
<tr>
<td>Policies: Verifying participation/completion</td>
<td>Annually, Upon change of Program Coordinator</td>
<td>Program Coordinator</td>
<td>Review rosters and certificates; compare to KSBN requirements</td>
<td>Meets KSBN requirements</td>
<td>None at this time</td>
</tr>
<tr>
<td>Policies: Record keeping</td>
<td>Annually, Upon change of Program Coordinator</td>
<td>Program Coordinator</td>
<td>Audit contents of files for compliance with KSBN requirements</td>
<td>Meets KSBN requirements</td>
<td>None at this time</td>
</tr>
<tr>
<td>Policies: Notification of changes</td>
<td>Annually, Upon change of Program Coordinator</td>
<td>Program Coordinator</td>
<td>Review procedures for changes reported to KSBN</td>
<td>Meets KSBN requirements</td>
<td>None at this time</td>
</tr>
<tr>
<td>Total Program Evaluation effectiveness</td>
<td>Annually, Upon change of Program Coordinator</td>
<td>Program Coordinator</td>
<td>Review total program evaluation and compare contents to KSBN requirements</td>
<td>Meets KSBN requirements</td>
<td>None at this time</td>
</tr>
</tbody>
</table>
Continuing Education General Procedure

PURPOSE:
Dusenbury Healthcare Associates LLC (DHCA) is committed to educational and professional development activities to ensure high quality care for patients and clients. DHCA’s contributions to education and professional development provide community benefit by providing learning opportunities that are designed to enhance knowledge, skills, and professionalism related to nursing.

DEFINITION:
Continuing nursing education is defined as learning experiences intended to build upon the level of education and experience of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.

POLICY:
DHCA must have a clearly defined process for assessing the target audience’s educational needs. DHCA must plan, implement and evaluate continuing nursing education in accordance with nursing principles and professional education standards and ethics. The educational design process must include procedures for protecting educational content from bias, providing learners appropriate information and documentation related to their participation and maintaining records in a secure and confidential manner.
Planning Educational Activities

A minimum of two people will be involved in the planning of each Dusenbury Healthcare Associates LLC (DHCA) educational activity. The educational activity will be planned by at least one registered nurse with a baccalaureate degree or higher in nursing (RN Nurse Planner) and at least one other activity planner. The planning committee should include someone with relevant content expertise; a representative of the target audience; and an RN Nurse Planner responsible for assuring adherence to KSBN criteria.

The RN Nurse Planner in the approved provider unit must be responsible for assuring adherence to the KSBN criteria. The target audience representative can be any member of the planning committee but must be a registered nurse who is able to represent the educational needs of the target audience. Additionally, the planning committee must contain (a) content expert(s), (an) individual(s) “with documented qualifications that demonstrate education, knowledge, and experience in the subject matter of the program being planned.” (ANA, 2000, p. 23) One person may fulfill more than one role on the planning committee, and others may participate in planning the educational activity.

Planning may occur through face-to-face meetings, by conference call, or via written correspondence. Multidisciplinary educational activities may have planning committees which include representatives from each discipline considered important to the planning of the program.

A Biographical Data Form, which includes a Conflict of Interest Disclosure, indicating the role of each planning committee member will be completed by each activity planner. Completed Planner Biographical Data Forms are filed with the DHCA CNE Provider Activity Form for each educational activity.

**A SAMPLE DHCA CNE Provider Activity Form is included in APPENDIX F.**
Target Audience and Needs Assessment

Continuing education activities are developed and implemented in response to, and with consideration for, the unique educational needs and characteristics of the target audience. Other health care professionals may attend DHCA-sponsored continuing nursing education activities, but DHCA-sponsored programs are designed for nurses.

Information is collected related to the educational needs of the nurse. Examples of processes used to collect this information include:

a. Needs assessments or surveys
b. Feedback from attendees at past conferences
c. Quality improvement data
d. Analyzing the patient population and patient care requirements
e. Reviewing professional literature
f. Reports of advances in treatments and technology
g. Research findings
h. Societal and organizational trends
i. Legislation

The assessment data collected are analyzed to determine the target audience and the learner needs. The identified needs are validated by the Nurse Planner, target audience representatives, content experts, and other members of the planning committee.

The method and findings used to determine the target audience and learner needs are documented on the DHCA CNE Provider Activity Form. The Activity Form will indicate the target audience, level of the RN learner, location of the participant, clinical area of practice, and how the need for the activity was determined.
Fees, Cancellations, and Refunds

The price for CNE offerings is determined by multiple factors including the length of the program, speaker honorarium, incidental fees and the projected number of participants as well as trends in geographical area. DHCA accepts cash, check, money order, Visa, and MasterCard. The registration fee is listed in the brochure for each workshop.

1. Payment of the educational activity fee is encouraged as part of pre-registration to secure their place and to ensure sufficient number of registrants for each activity.
2. Cancellation must be made in writing via email to dusenburyhcassociates@gmail.com 48 hours prior to the scheduled educational activity. Refunds for cancellation after this deadline will be made only at the discretion of the DHCA.
3. Refunds minus a $25 administrative fee will be honored, if notification in writing is received 48 hours prior to the educational activity (or as specified for the individual program).
4. No refunds will be provided after the educational activity has begun.
5. DHCA reserves the right to cancel or reschedule any educational activity due to an insufficient number of registrants, bad weather, or for any reason deemed necessary.
6. If DHCA cancels an educational activity, a full refund for only the educational component will be given. All parties involved in this course are not responsible for any related cost or expenses, including but not limited to, cancellation/change charges assessed by airlines, hotel fees, any travel related expenditures, etc.
7. Immediate cash refunds are not provided when an educational activity is cancelled, regardless of the type of payment made.
8. A $30 fee will be charged for all checks with insufficient funds. If necessary, the account is submitted to a third-party debt collection agency.
9. If a person registers for an educational activity and has paid in full but doesn't attend, cost of the entire registration fee is forfeited.
Promotional Materials

All promotional materials developed to announce DHCA CNE activities should include the following necessary program information:

1. Title of the program
2. Date, time, and location of program
3. Description of target audience
4. Purpose of the educational activity
5. Behavioral objectives
6. Presenters names, titles, and credentials
7. Statement designating the number of contact hours
8. Registration information
9. Requirements for successful completion of the educational activity
10. A non-endorsement statement
11. KSBN CNE Provider number
12. Statement related to being an approved provider containing language in KAR 60-9-107 (b)(3):

"Dusenbury Healthcare Associates, LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN) This course offering is approved for _____ contact hours applicable for _________ relicensure. Kansas State Board of Nursing Provider Number: ________.”

A copy of the promotional material for each educational activity will be filed with the DHCA CNE Provider Activity Form.

**A SAMPLE announcement/brochure is included in APPENDIX A.
EDUCATIONAL DESIGN

As an approved provider of continuing nursing education (CNE) by the Kansas State Board of Nursing (KSBN), Dusenbury Healthcare Associates, LLC will ensure that all activities that are provided meet the definition of continuing nursing education established by the KSBN:

“Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.”

Dusenbury Healthcare Associates, LLC will NOT provide activities that are not accepted for CNE by the KSBN:

“Basic CPR; in-service programs, on-the-job training, equipment demonstrations; refresher courses; orientation programs; courses which focus on self-improvement, changes in attitude, self-therapy, self-awareness, weight loss, yoga; economic courses for financial gain; courses that focus on personal appearance in nursing or careers; liberal arts courses; or courses for lay people.”

The education design will follow the format covered in the rest of this section and is documents on the DHCA CNE Provider Activity Form.

Purpose

The purpose statement will clearly describe how the activity will enrich the nurse’s contribution to quality health care and/or assist in achievement professional career goals, and application to the practice of nursing.

Objectives

Determination of objectives is a collaborative process between planners, content experts, and presenters. Educational objectives are derived from and should relate to the overall purpose of the activity and define the expected outcomes for the learner.

The educational objectives are written from the learner’s perspective, stated in behavioral and measurable terms, identify observable actions, and specify one action per objective. The number of objectives will be sufficient to accomplish the intended purpose of the activity within the given timeframe. Educational objectives can be classified as three types: cognitive (involves knowledge and problem-solving), psychomotor (requires the learner to carry out some function), and affective (implies judgment or emotional exploration). Bloom’s taxonomy is available to the planning committee to assist
in writing measurable educational objectives for the activity. The planning committee uses the objectives to evaluate the activity and learner achievement.

Educational objectives will be with corresponding content on the DHCA CNE Provider Activity Form for each educational activity.

Content

Each objective has a corresponding content outline which is more than a restatement of the educational objectives. The content should be planned in a logical sequence, built on the knowledge of the target audience, and consistent with the needs of the target audience, purpose of the activity, objectives, time allotted, and the teaching strategies. The content area column must include enough information to demonstrate the objective will be met, e.g. what the participant must learn to meet the objective. The selection of content must focus on the needs of the nurse, their characteristics, and information meaningful to their nursing practice.

The content will be provided on the DHCA CNE Provider Activity Form and relate to each educational objective. Each content area will be numbered to correspond with the educational objectives.

Time Frame – for presenter-directed activities

The educational activities, the level and amount of content to be provided, and the estimated number of participants dictate the amount of time required for the educational activity. Time allotted for the content is consistent with the objectives and appropriate for the content being presented.

Presenter – for presenter-directed activities

Presenters are selected based on their expert knowledge or skill in a specific content area. Presenters take an active part in planning the educational activity which assists them in carrying out expected responsibilities. A designated planning committee member will discuss with the presenter the type of presentation desired and the amount of time available for the presentation.

A Biographical Data Form, which includes a Conflict of Interest Disclosure will be completed for each presenter. Presenters will be identified on the Documentation Form(s) for each objective/content area.

Teaching/Learning Strategies

Teaching/learning strategies are congruent with the objectives and content to be presented, including resources, materials, delivery methods, learner feedback, and time allotted.

Principles of adult education are evident in the teaching/learning strategies selected. The action indicated as the expected outcome and the characteristics and needs of the target audience determine the teaching strategies to be used. Examples: An objective asking the participant to demonstrate psychomotor skills should include teaching strategies that utilize demonstration and return demonstration; an objective that
requires a learner to describe a phenomenon would include teaching strategies such as lecture and discussion or printed visual or computer-based resources.

A combination of information, question and answer, and an opportunity to practice skills provides opportunities for active participation and learning. Teaching methods include but are not limited to lecture/group discussion, small group sessions, skill practice sessions, question and answer sessions, audiovisuals, role-play, games, clinical application, simulations, handouts, etc. Materials and resources could include handouts, references, etc. The Nurse Planner on the planning committee assures that the teaching/learning strategies selected are appropriate for the objectives, content and time frame.

Teaching strategies will be given for each objective on the DHCA CNE Provider Activity Form, and time for evaluation will be noted with an appropriate amount of time allocated.

Presenter(s) Qualifications

Presenters have knowledge and expertise in the content area and take an active part in planning the educational activity. The presenter’s involvement in planning the educational activity is documented in the DHCA Approved CNE Provider Activity Form. Presenters will also be identified by name in the DHCA Approved CNE Provider Activity Form, with credentials.

Presenters must have documented qualifications that demonstrate education and/or experience in the content area being presented. Expertise in subject matter can be evaluated based on education, professional achievements and credentials, work experience, honors, awards, professional publications, etc.

A Biographical Data Form will be completed for each presenter. A Conflict of Interest Disclosure will be completed and signed by all presenters/authors to identify and resolve any potentially biasing relationships on the part of those who have an impact on the content of an educational activity. The Conflict of Interest Disclosure will be countersigned by the DHCA Nurse Planner. Presenters/authors will also declare if off-label uses of commercial products will be discussed during the educational activity.

Ensuring Standards

Prior to each offering, the following documents are obtained/reviewed to ensure standards are being met.

1. Summary of planning (needs assessment, planning committee)
2. Behavioral objectives based on the purpose of the program
3. Instructors' vitae and credentials
4. Bibliography (books with last print date within 10 years, periodicals 5 years)
5. Evaluation form/summary
Evaluation of Activity

There is a clearly defined method, which includes learner input, for evaluating the effectiveness of each DHCA educational activity. “The effectiveness of the learning activity is evaluated in relationship to the learner’s achievement of the educational objectives and the development of the nurse’s portfolio, which includes documentation of ongoing professional development, career planning and continuing professional nursing development” (ANA 2000, p. 15). The evaluation form for provider-directed activities should include:
1. Learner’s achievement of each educational objective
2. Expertise of each individual presenter/faculty or content specialist
3. Effectiveness of teaching/learning resources
4. Relationship of objectives to overall purpose of the activity
5. Effectiveness of teaching strategies
6. Appropriateness of the physical facilities

The evaluation results are tabulated and summarized at the completion of the educational activity and used by the planning committee to determine the effectiveness of the offering. Summary data are shared with the presenters/authors and activity planners and used to make changes or improvements to future activities as appropriate.

The plan for evaluation to be used for each educational activity, and the method for providing feedback to participants and presenters are identified on the DHCA CNE Provider Activity Form.

**A SAMPLE program evaluation is included in APPENDIX B.**
Depart: Continuing Education     Policy #: CNE008
Title: Awarding of Contact Hours     Effective/Approval Date: 06/01/2020
Approval: Wendy Dusenbury DNP, APRN     KSBN Statute/Reg #: 60-9-107 b (3)(E) 60-9-107 e

Awarding of Contact Hours

Contact hours are determined in a logical and defensible manner, consistent with the objectives, content, teaching/learning strategies, and target audience. The appropriate measure of credit is the 50-minute contact hour. A contact hour is 50 minutes of an organized learning activity, which is either a didactic or clinical experience or independent study. Thirty minutes is the minimum time allowed for a presentation. The minimum number of contact hours to be awarded is 0.5 (30 minutes). Credit for fractions of hours over 30 minutes are to be computed towards a contact hour.

Example: \[
\frac{75}{50} = 1.5 \text{ contact hours}
\]

The rationale used to determine the number of contact hours should be described. Welcomes, introductions to people and space, breaks and exhibits are not included in the calculation of contact hours. The topic, pre/post-tests, demonstration/return demonstration, and evaluation are included in the calculation of contact hours. Evaluation is considered part of the learning activity and should be included in the calculation of contact hours.

For a live presentation, contact hours are computed by adding the total number of minutes the participant is in contact with the learning material and dividing by 50. Course overview, evaluation, and pre- and post-tests will be included in the total number of minutes.

The contact hours are accurately documented on all promotional materials for the activity and on the Certificate of Successful Completion.

Independent study credit is based on the time required to complete the offering, as is documented by the provider's pilot test results.

Clinical hours are considered an organized learning activity and will be awarded based on documented hours in the clinical setting.

Instructor credit shall be twice the length of the first-time presentation of an approved offering, excluding a standardized, prepared curriculum.
<table>
<thead>
<tr>
<th>Dept:</th>
<th>Continuing Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title:</td>
<td>Verification of Participation and Successful Completion by Participant</td>
</tr>
<tr>
<td>Approval:</td>
<td>Wendy Dusenbury DNP, APRN</td>
</tr>
<tr>
<td>Policy #:</td>
<td>CNE009</td>
</tr>
<tr>
<td>Effective/Approval Date:</td>
<td>06/01/2020</td>
</tr>
<tr>
<td>KSBN Statute/Reg #:</td>
<td>60-9-107 b (3)(F) 60-9-107 f 60-9-107 g</td>
</tr>
</tbody>
</table>

**Verifying Participation and Successful Completion by the Participant**

Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:
1. The provider’s name, address, provider number, and coordinator;
2. The date and title of the offering, and the presenter or presenters; and
3. The participant’s name and license number, and the number of contact hours awarded.

Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:
1. The provider’s name, address, provider number, and coordinator;
2. The participant’s name and license number, and the number of contact hours awarded;
3. The title of the offering;
4. The date on which the offering was completed; and
5. Either the completion of a posttest or a return demonstration.

Participants who complete an educational activity will receive written verification of their participation in and successful completion of the program via a certificate including the following eight criteria:
1. Name and address of approved provider, including street, city, state, and zip code.
2. Provider ID number:
3. Name & License of participant.
4. Title of the educational activity & number of contact hours awarded to participant.
5. Day, month and year of the activity presentation.
6. City and state in which the activity was held/presented (not required for learner paced (activities).
7. Correct KSBN approval statement:  
   "Dusenbury Healthcare LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN) This course offering is approved for _____ contact hours applicable for ________ relicensure. Kansas State Board of Nursing Provider Number: ________.”

Certificates will be handed out at the completion of presenter-directed activities and will be mailed (traditional or electronically) to participants following self-directed activities. A sample copy of the Certificate of Successful Completion will be retained in the activity records. Upon written request, payment of a $10 processing fee, and verification of attendance in the activity records, a duplicate certificate may be awarded. The certificate will be marked “duplicate”.

**A SAMPLE Program Roster is included in APPENDIX C.**  
**A SAMPLE Certificate of Successful Completion is included in APPENDIX D.**
Record Maintenance and Security

Dusenbury Healthcare LLC will consistently collect and maintain required records in a secure and confidential manner.

1. Activity records are consistently collected by the Primary Nurse Planner using the DHCA Provider Activity Form and its addenda (listed below). All required elements of the file are completed before the activity with the exception of the Roster, Evaluation Summary, and Required Announcements Declaration Form, which are added after implementation of the activity.

2. All activity files will contain the following in the DHCA Provider Activity Form:
   a. Title of the activity
   b. Number of contact hours awarded
   c. Location(s) and date(s) of the activity
   d. Purpose / goal
   e. Names and roles of planning committee members
   f. Description of the needs assessment
   g. Description of the target audience
   h. Objectives, content outline, and teaching/learning strategies
   i. Time frames and presenters (for presenter-directed activities)
   j. Presenter’s participation in the planning process
   k. Use of adult education principles
   l. Method and rationale for award of contact hour
   m. Process to verify participation, requirements for successful completion
   n. Evaluation category, methods, and use.
   o. How feedback will be provided to learners and presenters
   p. Commercial Support, how integrity is maintained and what precautions are taken to prevent bias
3. The following addenda will be attached to the application in the file:
   a. Offering announcement/brochure
   b. Certificate of successful completion awarded to participants
   c. Evaluation tool
   d. Co-providership agreement(s) (if applicable)
   e. Marketing/promotional materials
   f. Commercial Supporter Education Grant Agreement(s)
   g. Required Announcements / Declarations form
   h. Biographical Data Forms with Conflict of Interest Disclosures for all presenters/content specialists and planning committee members
   i. Roster with names and addresses of participants and number of contact hours awarded.
   j. Bibliography
   k. Evaluation summary

4. Records will be kept in a locked file cabinet in the office of the Dusenbury Healthcare Associates LLC 502 E. Periwinkle Garden Plain, Kansas 67050 for a period of 6 years. They will be filed in alphabetical order by title for each year. Files can be accessed by the Nurse Planners.
Timely Communication with Kansas State Board of Nursing

As an approved provider of continuing nursing education (CNE) by Kansas State Board of Nursing (KSBN), Advanced Mobile Healthcare will maintain timely communication with KSBN.

1. The CNE Program Coordinator will submit to KSBN:
   a. annual reports
   b. CNE Program Annual Evaluation
   c. Other data requested by KSBN
2. Notification within 30 days of any:
   a. change in name, ownership, or structure of the organization
   b. change in nurse planner or program coordinator
   c. change in name of the contact person
   d. change in any required program policies and procedures
   e. decision to terminate approved provider activities
3. For each new Nurse Planner or Program Coordinator, the following will be submitted:
   a. Biographical Data Form
   b. Signed Operational Requirements Attestation
Overall Program Evaluation

As an approved provider of continuing nursing education (CNE) by the Kansas State Board of Nursing (KSBN), Dusenbury Healthcare Associates LLC (DHCA) will ensure overall integrity of its CNE program through ongoing evaluations and continuous quality improvement of the program using a dynamic process including both formative and summative methods.

Each educational activity is evaluated using a standard tool (e.g., APPENDIX B) individualized for the learning objectives of the specific program. Evaluation data is utilized in the revision of program and program planning. The over-all program development, program effectiveness is assessed, as well as the total impact toward accomplishing the goals of the institution. Feedback is essential from Continuing Nursing Education staff to recommend changes and implement changes.

A total program evaluation will be formally complete in July of each calendar year and revisions will be made as necessary.

**A SAMPLE Program Annual Evaluation is included in APPENDIX E.**
Sponsorship and Commercial Support

ANCC requires that in the event any form of sponsorship or commercial support is provided for an educational activity, the approved provider will maintain control of the educational content and disclose to the learners all financial relationships, or lack thereof, between the sponsor/commercial supporter and the approved provider or presenters. Resolution of any conflicts noted must be addressed.

COMMERCIAL SUPPORT: Financial, or in-kind, contributions given by a commercial interest, which is used to pay all or part of the costs of a CNE activity. A written agreement is completed.

COMMERCIAL SUPPORTER: Any entity providing commercial support.

SPONSORSHIP: Support (monetary or ‘in-kind’) furnished to the provider of the educational activity. Sponsorship must be acknowledged to learners. A written agreement is completed. When an educational activity is supported by more than one entity, each entity is a co-sponsor. Sponsors and co-sponsors do NOT participate in planning, developing, and implementing the educational activity.

1. Funds should be in the form of an educational grant or in-kind contribution to the approved provider of the educational activity and must be acknowledged in printed materials and promotional materials/brochures. Organizations providing sponsorship or commercial support to DHCA for educational activities will complete and sign a DHCA Sponsor or Commercial Support Agreement that will be available to authorized individuals and filed with the DHCA Approved CNE Provider Activity Form.

2. Arrangements for commercial exhibits will not influence the planning of, or interfere with, the presentation of educational activities.

3. Learners will be made aware of the nature of all sponsorship/commercial support of all educational activities via materials received when registering at DHCA-sponsored conferences.

4. Educational activities are distinguished as separate from endorsement of commercial products. When commercial products are displayed, participants will be advised that approval status as a provider refers only to its continuing education activities and does not imply endorsement by DHCA or the ANCC Commission on Accreditation of any commercial products. Participants will be made aware of this in writing via materials received when registering at DHCA-sponsored conferences. The non-endorsement statement will also be included in all conference brochures.

5. Educational activities that present research conducted by commercial companies will be designed and presented with scientific objectivity.

6. Learners will be informed in writing of any off-label use of a commercial product that is presented in educational activities via materials received when registering at DHCA-sponsored conferences.
7. Appropriate precautions must be taken to prevent bias in the educational content and to resolve conflicts.

Commercial support, exhibits, or the presentation of research conducted by a commercial company is not permitted to affect the design and scientific objectivity of any educational activity.

It will be noted on the DHCA Approved CNE Provider Activity Form whether the educational activity is receiving sponsorship or commercial support. When applicable, the organizations providing sponsorship or commercial support will be identified, and the planning committee will document, on the DHCA Approved CNE Provider Activity Form, how content integrity of the educational activity will be maintained and what precautions have been taken to prevent bias in the educational content.
Conflict of Interest Guidelines

A Conflict of Interest Disclosure will be completed and signed by all activity planners and presenters/faculty or content specialists to identify the presence or absence of any potentially biasing relationships of a personal, professional, or financial nature on the part of those who can impact the content of an educational activity.

All planning committee members and presenters will sign Conflict of Interest Disclosures for each educational activity. All potential conflicts must be resolved prior to the development of an educational activity. An individual who refuses to disclose relevant financial relationships may be disqualified from being a planning committee member, a presenter, or an author of CNE and cannot have control or responsibility for the development, management, presentation, or evaluation of the CNE activity.

Potential conflicts of planners, presenters, and/or the provider organization, or lack thereof, will be disclosed to participants in writing via materials received when registering at DHCA-sponsored conferences. It will also be noted in the DHCA Approved CNE Provider Activity Form whether planners or presenters identified potential conflicts of interest; if yes, how the conflicts of interest were resolved will be described.
Required Disclosures to Activity Participants

Learners will receive the following information in writing prior to, or at the start of, each DHCA continuing education activity:

1. *Notice of requirements for successful completion* – Learners are informed in advance of the purpose and objectives of the educational activity, and the criteria for successful completion of the educational activity.

2. *Conflicts of Interest* – Learners are informed of any influencing financial relationships or lack thereof disclosed by planning committee members and presenters/faculty or content specialists.

3. *Disclosure of Relevant Financial Relationships and Mechanisms to Identify and Resolve Conflicts of Interest* – Learners are made aware of any individual with a financial relationship with a commercial interest and the mechanism implemented to resolve all conflicts of interest prior to the educational activity being presented.

4. *Sponsorship/Commercial support* – Learners are informed of the nature of any sponsorship/commercial support related to an educational activity.

5. *Non-endorsement of products* – Learners are advised that approved provider status does not imply endorsement by the Advanced Mobile Healthcare, Texas Nurses Association, or the American Nurses Credentialing Center’s Commission on Accreditation of any commercial products displayed in conjunction with an educational activity.

6. *Off-label use* – Learners will be informed if an educational activity will relate to any product use other than that for which it was approved by the Food and Drug Administration.

7. *Expiration Date for Awarding Contact Hours* – Enduring materials must include a statement that explains how long contact hours will be awarded.

All disclosures will be made to participants in writing via materials received when registering at DHCA-sponsored conferences, and the method by which participants are notified of the required disclosures will be documented on the DHCA Approved CNE Provider Activity Form.
Offering #1
<table>
<thead>
<tr>
<th>SECTION I: Assessment of Learner Needs</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. TARGET AUDIENCE:</strong> CNE activities are planned and implemented based on identified needs of the target audience. Identify the target audience by checking all that apply.</td>
</tr>
<tr>
<td>- All RNs</td>
</tr>
<tr>
<td>- APRNs</td>
</tr>
<tr>
<td>- Nurses in Specialty Areas (Identify Specialty): <strong>Stroke</strong></td>
</tr>
<tr>
<td>- LPNs</td>
</tr>
<tr>
<td>- Interprofessional, e.g., Physicians, Pharmacists, Social Workers</td>
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<tr>
<td>- (Describe):</td>
</tr>
<tr>
<td>- Other, e.g., Researchers, Educators, Public Health Professionals</td>
</tr>
<tr>
<td>- (Describe):</td>
</tr>
</tbody>
</table>

| **B. NEEDS ASSESSMENT METHODS:** Needs assessments can be conducted using a variety of methods. Indicate the types of methods used to plan this activity by checking all that apply. |
| - Surveying stakeholders, target audience members, subject matter experts or similar |
| - Requesting input from stakeholders such as learners, managers, or subject matter experts |
| - Reviewing quality studies and/or performance improvement data to identify opportunities for improvement |
| - Reviewing evaluations of previous educational activities |
| - Reviewing trends in literature, law and health care |
| - Other (Describe): |

| **C. SUPPORTING EVIDENCE:** Indicate the source of supporting evidence for the needs assessment data by checking all that apply. Supporting documentation must be included with this planning document. |
| - Annual Employee Survey |
| - Literature Review |
| - Outcome Data |
| - Periodic Surveys of Stakeholders or Learners |
| - Quality Data |
| - (Requests e.g., via phone, in person, or by email) |
| - Written evaluation summary requests |
| - Other (Describe): **Communicational Requests** |

| **D. GAP:** Needs assessment data is used to identify and validate a gap in knowledge, skills or practice that the educational activity is designed to improve or meet. Identify the appropriate gap for the intended target audience that this educational activity will address based on the needs assessment data. A complete needs assessment must be included with this planning document. |
| - Gap in Remembering (Knows) |
| - Gap in Understanding (Knows How) |
| - Gap in Applying (Shows/Does) |
| - Other (Describe): |
**NIH Stroke Scale**

**CNE ACTIVITY PLANNING WORKSHEET**

**SECTION II: Qualified Planners, Content Reviewers and Faculty/Presenters/Authors**

A. **PLANNING COMMITTEE**: Please complete the table below for each planning committee member. Planning committees must include a minimum of a RN Nurse Planner and one other planner to plan each educational activity. The Nurse Planner is knowledgeable of the CNE process and is responsible for adherence to KSBN criteria. One planner needs to have appropriate subject matter expertise for the educational activity being offered. The Nurse Planner and Content Expert must be identified.

<table>
<thead>
<tr>
<th>COMMITTEE MEMBER NAME</th>
<th>DEGREE/ CREDENTIALS</th>
<th>ROLE ON COMMITTEE</th>
<th>BIO FORM ATTACHED</th>
<th>DOES A COI EXIST?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wendy Dusenbury</td>
<td>DNP/MSN</td>
<td>Planner x, Expert</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Jennifer Patterson</td>
<td>MSN/DNP</td>
<td>Planner x, Expert</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Sally Smith</td>
<td>BSN/RN</td>
<td>Planner x, Expert</td>
<td>Yes</td>
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</table>
NIH Stroke Scale
CNE ACTIVITY PLANNING WORKSHEET

SECTION II: Qualified Planners, Content Reviewers and Faculty/Presenters/Authors (continued)

B. FACULTY/PRESENTERS/AUTHORS: Please complete the table below for each faculty/presenter/author. Faculty/presenters/authors must have documented qualifications that demonstrate their education and/or experience in the content area they are presenting. Expertise in the subject matter can be evaluated based on education, professional achievements and credentials, work experience, honors, awards, professional publications, etc. The qualifications must address how the individual is knowledgeable about the topic and how expertise has been gained. Faculty/presenters/authors do not have to be nurses, but nurses should address nursing care and nursing implications, as applicable.

<table>
<thead>
<tr>
<th>FACULTY/AUTHOR PRESENTER NAME</th>
<th>DEGREE/ CREDENTIALS</th>
<th>QUALIFICATIONS</th>
<th>BIO FORM ATTACHED</th>
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<tbody>
<tr>
<td>Wendy Dusenbury</td>
<td>BSN, APRN</td>
<td>✓ Content expertise □ Demonstrated comfort with teaching methodology □ Presentation skills □ Familiarity with target audience □ Other:</td>
<td>✓ Review of resume/CV □ Recommended by colleagues □ Review of literature written by faculty □ Observation of previous presentation □ New faculty/presenter/author being mentored by: □ Other:</td>
<td>Yes □ No</td>
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<tr>
<td>Anne Alexandrou</td>
<td>PhD, APRN</td>
<td>✓ Content expertise □ Demonstrated comfort with teaching methodology □ Presentation skills □ Familiarity with target audience □ Other:</td>
<td>✓ Review of resume/CV □ Recommendation by colleagues □ Review of literature written by faculty □ Observation of previous presentation □ New faculty/presenter/author being mentored by: □ Other:</td>
<td>Yes □ No</td>
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## NIH Stroke Scale

### CNE ACTIVITY PLANNING WORKSHEET

**SECTION II: Qualified Planners, Content Reviewers and Faculty/Presenters/Authors**

(continued)

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<td>Review of literature written by faculty</td>
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<td>Review of previous presentation</td>
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<tr>
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<td></td>
<td>□ Content expertise</td>
<td>New faculty/presenter/author being mentored by:</td>
<td>No</td>
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<td>□ Demonstrated comfort with teaching methodology</td>
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<td>□ Presentation skills</td>
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<td>□ Familiarity with target audience</td>
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<td>□ Other:</td>
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</table>

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**NIH Stroke Scale**  
**CNE ACTIVITY PLANNING WORKSHEET**

**SECTION III: Effective Design Principles**

**A. ACTIVITY OUTLINE:** Activities must be planned and implemented in accordance with professional education standards, adult learning principles, regulatory and credentialing requirements, and organizational policy. Each educational activity has educational objectives for the learner. The content of the activity must be congruent with the activity’s objectives, and teaching and learning strategies must be congruent with the objectives and content.

| Description of Desired or Achievable State/Best Practice: | Understand and be able to administer NIH Stroke Scale |
| Description of Current State/Practice: | Gap in knowledge - Nurses do not understand how to administer test or what it means. |

**Identified Gap(s) (the difference between desired and current state/practice):** Lack of knowledge.

The identified gap(s) to be addressed by this activity can be classified as:

- [x] Knowledge Gap
- [x] Skills Gap
- [x] Practice Gap
- [ ] Other:

**Purpose:** The purpose of this activity is to enable the learner to

<table>
<thead>
<tr>
<th>OBJECTIVES</th>
<th>CONTENT (TOPICS)</th>
<th>TIME FRAME</th>
<th>FACULTY</th>
<th>TEACHING METHOD</th>
</tr>
</thead>
<tbody>
<tr>
<td>List objectives in operational/behavioral terms. The participant will be able to:</td>
<td>Provide an outline of the content for each objective. It must be more than a restatement of the objective. Include evaluation/posttest if applicable.</td>
<td>State the time frame for the topic area in minutes.</td>
<td>List the faculty for each objective.</td>
<td>Describe the teaching methods, instructional strategies, materials &amp; resources for each objective.</td>
</tr>
<tr>
<td>Describe importance of stroke scales</td>
<td>Overview of commonly used stroke scales</td>
<td>15</td>
<td>Wendy Dusenbury</td>
<td>Powerpoint discussion</td>
</tr>
<tr>
<td>Understand brain anatomy Vascular territories</td>
<td>Review NIHSS</td>
<td>30</td>
<td>Anne Alexander</td>
<td>Powerpoint with photos &amp; Brain model</td>
</tr>
<tr>
<td>Translate the location of a stroke territory with NIHSS findings</td>
<td>Discuss how finding on NIHSS correlate</td>
<td>45</td>
<td>Anne Alexander</td>
<td>Video of NIHSS test administration</td>
</tr>
<tr>
<td>Discuss how findings on NIHSS correlate</td>
<td></td>
<td>30</td>
<td>Wendy Dusenbury</td>
<td>Video + powerpoint with pictures</td>
</tr>
</tbody>
</table>
 NIH Stroke Scale

CNE ACTIVITY PLANNING WORKSHEET

**SECTION III: Effective Design Principles (cont’d)**

B. **CONTENT:** The content of the educational activity must be based on best-available current evidence. Describe where the content for this educational activity was chosen from.

- Information available from the following organization website (must be current available evidence within past 5-7 years; may be published or unpublished content; e.g., AHRQ, CDC, NIH):
- Clinical guidelines (include web address for guidelines): [AHA-StrokeGuidelines](#)
- Expert resource (individual, organization, educational institution):
- Textbook reference:
- Other (e.g., book, article, website):

C. **LEARNER FEEDBACK:** The educational activity must include learner feedback mechanisms.

*Check the best description or describe how learners will be provided feedback.*

- Questions/answers during activity  
  - Self-check questions
- Engaging learners in dialog  
  - Return results of testing
- Return demonstration  
  - Role Play  
  - Other:

D. **SUCCESSFUL COMPLETION:** Criteria for verifying participation in and successful completion of an activity must be determined as part of the overall planning process.

*Criteria for successful completion of the activity include: (Check all that apply)*

- Attendance at entire event of session
- Attendance at 1 or more sessions
- Achieving a passing score of _____% on post-test
- Attendance for at least _____% of event
- Completion/submission of evaluation form
- Return demonstration
- Other:

*Rationale for method selected above to determine successful completion: (Check all that apply)*

- Method of evaluation selected
  - Required by employer or organization
  - Importance of content knowledge
  - Importance of content application
  - Other:

Partial credit awarded for participants?

- Contact hours awarded based on # of minutes attended
  - Contact hours awarded for ½ day
- Contact hours awarded based on # of sessions attended
  - No partial credit is awarded

How will attendance be verified?

- Sign-in sheets/registration form
  - Signed attestation by participant
- Collection of participation verification via computer log
  - Other:

E. **AWARDING CONTACT HOURS:** Contact hours must be determined in a logical and defensible manner, consistent with the objectives, content, teaching methods, and target audience. A contact hour is a 60 minute hour.

**Live event:** Calculate the number of contact hours based on the learning activity. Contact hours are given for question and answer period and scheduled evaluation time, but not for introductions, breaks or meals.

**# of Contact Hours:**
CNE ACTIVITY PLANNING WORKSHEET

SECTION IV: Evaluation & Quality Outcomes

A. EVALUATION METHOD: The activity must have a clearly defined method used to evaluate the effectiveness of the educational offering. The evaluation component and method of evaluation should be relative to the desired outcome of the educational activity. Evaluations may include both short and long term methods. Upon completion of the activity, a summative evaluation must be generated and reviewed by the nurse planner and/or planning committee to assess the activity’s effectiveness and to identify how results may be used to guide future educational activities.

Check or describe the methods of evaluation to be used (Check all that apply):
- Evaluation Form
- Pre and/or Post-test
- Return Demonstration
- Role Play
- Case study analysis
- Observation of performance in practice
- Data collection related to quality outcome measure
- Other:

B. QUALITY OUTCOMES: Outcomes are evaluated to determine the impact of educational activities on quality patient care and professional development of the nurse learner. (Refer to the Quality Outcomes document located at the end of this planning worksheet.)

Describe the quality outcome measure(s) that will be monitored and evaluated specific to this activity.

Nurse competency

High-quality care based on best evidence

SECTION V: Commercial Support & Sponsorship

A. If applicable, commercial support/sponsorship will be provided by the following:

<table>
<thead>
<tr>
<th>Name of Organization</th>
<th>Type of Organization</th>
<th>Funding Amount or Nature of In-Kind Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial interest:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commercial interest:</td>
<td></td>
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</tr>
</tbody>
</table>

B. Content integrity has been/will be maintained by: (Check all that apply)
- The commercial support/sponsorship policy/procedure has been discussed with those providing commercial support/sponsorship.
- The commercial support/sponsorship policy/procedure has been shared in writing with those providing commercial support/sponsorship.
- Other:

C. The following precautions have been taken to prevent bias in the educational content: (Check all that apply)
- Commercial support/sponsorship and bias has been discussed with each presenter.
- Each Faculty/Presenter/Author has signed a statement that says s/he will present information fairly and without bias.
- In conjunction with the above, the session will be monitored and violators of policy will not be asked to present again.
- Other:
Title: Refining Your Neuro Assessment: Understanding the NIH Stroke Scale

An interactive lecture provided by Dusenbury Healthcare Associates

Purpose of the Program: The purpose of this program is to provide education to understand the NIH Stroke Scale, how to administer the scale, and how to related it to localization of vascular territory.

AUDIENCE: LPNs, RNs, APRNs, LMHT.

LOCATION: Dusenbury Healthcare Associates
2509 N. Loch Lomond CT
Wichita, Kansas 67228

DATE: September 1, 2020
TIME: 2-4pm

COST: $45

CONTACT HOURS: 2

To successfully complete this activity the participant must:
- Sign the roster
- Attend the entire program
- Complete and submit an activity evaluation
- Collect a Certificate of Successful Completion at the completion of the program.

PRESENTERS: Wendy Dusenbury DNP, RN, FNP-BC, AGACNP-BC, Anne Alexandrov PhD, RN, AGACNP-BC

OBJECTIVES:
- Describe the importance of stroke scales
- Understand brain anatomy and vascular territories as it relates to stroke
- Correlate the localization of vascular territory with NIHSS findings

TOPICS AND AGENDA:
2:00 pm Introduction/overview of commonly used stroke scales
2:15 pm Review the NIH stroke scale items and how they are scored
2:45 pm Review anterior and posterior circulation and findings associated with each
3:30 pm Discuss how findings on the NIHSS correlate with circulation

REGISTER BY ONE OF THE FOLLOWING OPTIONS:

By mail: Submit completed form with fee to
Dusenbury Healthcare Associates, LLC
Continuing Education Dept
2509 N. Loch Lomond CT
Wichita, Kansas 67228

By phone or email: Submit completed form with fee to
Dusenbury Healthcare Associates, LLC
Continuing Education Dept
316-617-6502
dusenburyhcassociates@gmail.com

“Dusenbury Healthcare Associates, LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN) This course offering is approved for _2_ contact hours applicable for RN, LPN, APRN or LMHT re-licensure. Kansas State Board of Nursing Provider Number: XXXXXX.”

KSBN does not endorse any products or services that are displayed or referred to in conjunction with this activity and are not responsible for the actual presentation of content during scientific sessions.
# SAMPLE PROGRAM ROSTER

Refining Your Neuro Assessment: Understanding the NIH Stroke Scale  
September 1, 2020  2pm-4pm  
Contact Hours: 2  
CNE Coordinators: Wendy Dusenbury DNP, APRN and Jennifer Patterson MSN, APRN  
CNE Presenters: Wendy Dusenbury DNP, APRN and Jennifer Patterson MSN, APRN, Anne Alexandrov

<table>
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<tr>
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<th>LICENSE #</th>
<th>ADDRESS</th>
<th>PHONE/EMAIL</th>
<th>SIGNATURE</th>
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"Dusenbury Healthcare Associates LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN). This course offering is approved for 2 contact hours applicable for RN, LPN, APRN or LMHT relicensure. Kansas State Board of Nursing Provider Number: XXXXXX."

Appendix C – pg. 1  
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SAMPLE PROGRAM CERTIFICATE OF COMPLETION

Dusenbury Healthcare Associates, LLC
2509 N. Loch Lomond CT
Wichita, Kansas 67228
316-617-6502
dusenburyhcassociates@gmail.com

CERTIFICATE OF COMPLETION

Name of Learner ________________________  License Number ________________________

is credited with completing 2.0 Contact Hours for

Refining Your Neuro Assessment: Understanding the NIH Stroke Scale
LOCATION: Dusenbury Healthcare Associates
2509 N. Loch Lomond CT
Wichita, Kansas 67228

September 1, 2020

"Dusenbury Healthcare Associates, LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN). This course offering is approved for 2 contact hours applicable for RN, LPN, APRN or LMHT re-licensure. Kansas State Board of Nursing Provider Number: XXXXXX."

Wendy Dusenbury DNP, APRN
Director of Nursing Education

CNE 354
NIHSS Bibliography


Bibliography


**DEGREES EARNED**

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<tr>
<th>Year (Start)</th>
<th>Institution</th>
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<th>Degree</th>
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</tr>
<tr>
<td>2014</td>
<td>University of Alabama-Birmingham</td>
<td>2013-2014</td>
<td>Nursing</td>
</tr>
<tr>
<td>1998</td>
<td>Wichita State University</td>
<td>1996-1998</td>
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**EMPLOYMENT RECORD**

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<th>Location</th>
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<tr>
<td>4/2018-Present</td>
<td>The Joint Commission</td>
<td>Oakbrook Terrace, IL</td>
<td>Intermittent Reviewer for DSC (Stroke)</td>
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<td>8/2016-Present</td>
<td>University of Tennessee Health Sciences</td>
<td>Memphis, Tennessee</td>
<td>APRN Mobile Stroke Unit (faculty practice for Wichita State University)</td>
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<tr>
<td>8/2014-6/2018</td>
<td>Wichita State University</td>
<td>Wichita, Kansas</td>
<td>Assistant Professor School of Nursing Graduate and Undergraduate Programs</td>
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<tr>
<td>8/2014-5/2016</td>
<td>Via Christi Hospitals</td>
<td>Wichita, Kansas</td>
<td>Stroke Program Co-Manager</td>
</tr>
<tr>
<td>8/2010-5/2016</td>
<td>Via Christi Hospitals</td>
<td>Wichita, Kansas</td>
<td>APRN Neurocritical Care and Acute Stroke Program</td>
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<tr>
<td>1/2009-1/2011</td>
<td>Take Care Health</td>
<td>Wichita, Kansas</td>
<td>APRN Retail Clinic</td>
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<td>4/2009-10/2010</td>
<td>MidKansas Pediatrics</td>
<td>Wichita, Kansas</td>
<td>APRN Pediatric Primary Care</td>
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<tr>
<td>2/2006-9/2008</td>
<td>Wichita Clinic</td>
<td>Wichita, Kansas</td>
<td>APRN/First Assist Neurosurgery</td>
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<td>7/1999-2/2006</td>
<td>MidKansas Pediatrics</td>
<td>Wichita, Kansas</td>
<td>APRN Pediatric Primary Care</td>
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<td>12/1995-9/1996</td>
<td>Quality LifeStyles</td>
<td>Wichita, Kansas</td>
<td>RN Branch Manager</td>
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<tr>
<td>5/1994-12/1995</td>
<td>Hunter Health Care</td>
<td>Kiowa, Kansas</td>
<td>RN Director of Nursing</td>
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## LICENSURE AND CERTIFICATIONS

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<td>National</td>
<td>American Nurses Credentialing Center</td>
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<td>2013-Present</td>
<td>Advanced Neurovascular Practitioner</td>
<td>National</td>
<td>Association of Neurovascular Clinicians</td>
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<tr>
<td>2012-Present</td>
<td>Certified Neurological Registered Nurse</td>
<td>National</td>
<td>American Board of Neuroscience Nursing</td>
</tr>
<tr>
<td>2000-Present</td>
<td>Family Nurse Practitioner</td>
<td>National</td>
<td>American Nurses Credentialing Center</td>
</tr>
<tr>
<td>1998-Present</td>
<td>Advanced Registered Nurse Practitioner</td>
<td>Kansas</td>
<td>Kansas State Board of Nursing</td>
</tr>
<tr>
<td>1994-Present</td>
<td>Registered Nurse</td>
<td>Kansas</td>
<td>Kansas Board of Nursing</td>
</tr>
</tbody>
</table>

## RESEARCH AND SCHOLARLY ACTIVITIES

### PUBLICATIONS AND RESEARCH PROJECTS

<table>
<thead>
<tr>
<th>Year</th>
<th>Title</th>
<th>Lead Author</th>
<th>Authors</th>
<th>Journal/Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>Clinical Localization of Stroke</td>
<td>Lead Author</td>
<td>Alexandrov</td>
<td>Critical Care Nursing Clinics</td>
</tr>
<tr>
<td>2019</td>
<td>Advanced Imaging on a Mobile Stroke Unit Detects High Rate of Large Vessel Occlusions in the Field</td>
<td>Co Author</td>
<td>Alexandrov et al.</td>
<td>Poster presentation ESOC Milan, Italy 2019</td>
</tr>
<tr>
<td>2019</td>
<td>Early Improvement After Administration Of Tissue Plasminogen Activator On A Mobile Stroke Unit Occurs With Treatment Within The First Two Hours From Last Known Normal</td>
<td>Co Author</td>
<td>Bowry et al.</td>
<td>Poster presentation ESOC Milan, Italy 2019</td>
</tr>
<tr>
<td>2018</td>
<td>Cryptogenic stroke due to undiagnosed paroxysmal atrial fibrillation: Implementation of discharge plan</td>
<td>Co Author</td>
<td>Valerie Pickett, LeighAnn Persondek</td>
<td>Poster Presentation at American Association of Neuroscience Nursing Stroke Conference 2018 Louisville, Kentucky</td>
</tr>
<tr>
<td>Year</td>
<td>Title</td>
<td>Lead Author</td>
<td>Co Author</td>
<td>Event/Publication Details</td>
</tr>
<tr>
<td>------</td>
<td>------------------------------------------------------------------------</td>
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<tr>
<td>2018</td>
<td>Risk factors, depression, and drugs, influencing sexual activity in Individuals with and without stroke</td>
<td>Twyla Hill, Victoria Mosack, Elain Steinke</td>
<td>Published in the Journal of Rehabilitation Nursing</td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>Back to basics: Adherence with guidelines for glucose and temperature control in an American comprehensive stroke center sample</td>
<td>Alexandrov et al.</td>
<td>Published in the Journal of Neuroscience Nursing</td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>Ultra-fast Performance and Yield of High-resolution CT with Head and Neck CT Angiography on a Mobile Stroke Unity</td>
<td>Anne Alexandrov, et al.</td>
<td>Podium presentation at International Stroke Conference Los Angeles, California 2018</td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>Can Intravenous Alteplase tPA Be Given Safely in the CT Scan Suite</td>
<td>Michelle Whaley, et al.</td>
<td>Poster presentation at International Stroke Conference Los Angeles, California 2018</td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>Geospatial Visualization of Mobile Stroke Unit Dispatches: A Method to Optimize Service Performance</td>
<td>James Rhudy, et al.</td>
<td>Poster presentation at International Stroke Conference Los Angeles, California 2018</td>
<td></td>
</tr>
<tr>
<td>2017</td>
<td>Determinants of sexual and dysfunction in men and women with stroke: a systematic review</td>
<td>Elaine Steinke, Pernille Johansen, Victoria Mosack, Twyla Hill</td>
<td>Published in the International Journal of Clinical Practice</td>
<td></td>
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<tr>
<td>2016</td>
<td>Born to Run: Mobile Stroke Unit</td>
<td>Anne Alexandrov, Victoria Swatzell</td>
<td>Abstract presented at the International Stroke Conference 2017 Houston, Texas</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>Stroke in Kansas: Early Recognition and Treatment Opportunities for Nursing Impact</td>
<td>Published in the Kansas Nurse</td>
<td></td>
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<tr>
<td>2016</td>
<td>When the Topic Turns to Sex: Case studies in sexual counseling and cardiovascular disease</td>
<td>Elaine Steinke, Pernille Johansen</td>
<td>Published Journal of Cardiopulmonary Rehabilitation and Prevention</td>
<td></td>
</tr>
<tr>
<td>Year</td>
<td>Title</td>
<td>Co-Investigator</td>
<td>Author/Instructor</td>
<td>Event</td>
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<tr>
<td>------</td>
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</tr>
<tr>
<td>2015</td>
<td>To Rest or Mobilize... When to Start Early Mobilization in Acute Stroke: A Systematic Review</td>
<td>Michelle Whaley, Anne Alexandrov</td>
<td></td>
<td>Abstract presented at the International Stroke Conference 2016 Los Angeles, California</td>
</tr>
<tr>
<td>2014</td>
<td>Improving Stroke Care: Can A Non-Traditional Team Measure Up?</td>
<td>Primary Investigator</td>
<td>Anne Alexandrov, Scott Taylor</td>
<td>Presented abstract at International Stroke Conference 2015 Nashville, Tennessee</td>
</tr>
<tr>
<td>2013</td>
<td>Respiratory Support for Acute Stroke (Chapter for Advances Neurovascular Clinical Practice)</td>
<td>Co-Author of Chapter</td>
<td>Rhonda Young</td>
<td></td>
</tr>
</tbody>
</table>

**GRANT ACTIVITIES**

<table>
<thead>
<tr>
<th>Year</th>
<th>Grant Name</th>
<th>Co-Investigator</th>
<th>Amount</th>
<th>Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>National Stroke Survey Sigma Theta Tau</td>
<td>Primary Investigator</td>
<td>$3000</td>
<td>12/1/2018</td>
<td>Funded</td>
</tr>
<tr>
<td>2017</td>
<td>MURPA Wichita State University</td>
<td>Primary Investigator</td>
<td>$7500</td>
<td>11/2017</td>
<td>Funded</td>
</tr>
<tr>
<td>2014</td>
<td>NETSMART Junior Stroke Education Via Christi Partners in Caring Coordinator</td>
<td></td>
<td>$7000</td>
<td>10/2014-10/2015</td>
<td>Funded</td>
</tr>
</tbody>
</table>

*Funding from this grant used to get RN specialized education ultimately leading to a national certification.

**PRESENTATIONS**

<table>
<thead>
<tr>
<th>Year</th>
<th>Title</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>Heads Up or Heads Down? International Perspectives on Head of Bed Position for Intracerebral Hemorrhage in the Post-HeadPoST Era</td>
<td>Podium Presentation at Smart Strokes Hunter Valley Australia 2019</td>
</tr>
<tr>
<td>2019</td>
<td>Validation of the NIH Stroke Scale Score for Clinical Assessment of Intracerebral Hemorrhage</td>
<td>Podium Presentation at Smart Strokes Hunter Valley Australia 2019</td>
</tr>
<tr>
<td>2019</td>
<td>Heads Up or Heads Down? International Perspectives on Head of Bed Position for Intracerebral Hemorrhage in the Post-HeadPoST Era</td>
<td>Poster presentation at European Stroke Conf Milan, Italy 2019</td>
</tr>
<tr>
<td>2019</td>
<td>Validation of the NIH Stroke Scale Score for Clinical Assessment of Intracerebral Hemorrhage</td>
<td>Poster Presentation American Heart Association International Stroke Conference Honolulu, Hawaii February 2019</td>
</tr>
<tr>
<td>2018</td>
<td>Under Pressure; A Case Study</td>
<td>Society of Vascular and Interventional Neurology San Diego, California</td>
</tr>
<tr>
<td>2018</td>
<td>Sexual Dysfunction in Stroke: Unique Approaches to a Complex Problem</td>
<td>American Heart Association Scientific Sessions Chicago, IL.</td>
</tr>
<tr>
<td>Year</td>
<td>Title</td>
<td>Event</td>
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<tr>
<td>------</td>
<td>----------------------------------------------------------------------</td>
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</tr>
<tr>
<td>2018</td>
<td>Embrace the Grind</td>
<td>Sigma Theta Tau Annual Conference Wichita, Kansas</td>
</tr>
<tr>
<td>2018</td>
<td>Mobile Stroke Units</td>
<td>International Stroke Conference Advanced Practice Luncheon-Los Angeles, California</td>
</tr>
<tr>
<td>2018</td>
<td>Let's Have the Talk</td>
<td>Via Christi Stroke Day</td>
</tr>
<tr>
<td>2017</td>
<td>International Collaboration in Research</td>
<td>International Stroke Conference Luncheon</td>
</tr>
<tr>
<td>2016</td>
<td>Improving Stroke Care: Can a Non-Traditional Acute Stroke Response Team Measure Up?</td>
<td>Smart Strokes Conference, Canberra, Australia</td>
</tr>
<tr>
<td>2016</td>
<td>Understanding Ischemic Stroke</td>
<td>Wichita State University APRN Conference</td>
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<tr>
<td>2016</td>
<td>Understanding Hemorrhagic Stroke</td>
<td>Wichita State University APRN Conference</td>
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<tr>
<td>2016</td>
<td>Stroke Care and Innovative Teams</td>
<td>Sigma Theta Tau Conference</td>
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<tr>
<td>2015</td>
<td>Via Christi Acute Stroke Response Team</td>
<td>Ascension Health</td>
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<tr>
<td>2015</td>
<td>Innovative Teams in Stroke Care</td>
<td>Bi-State Stroke Symposium Kansas City, Missouri</td>
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<tr>
<td>2015</td>
<td>Innovative Teams in Stroke Care</td>
<td>Society for Interventional and Vascular Neurology Bonita Springs Florida</td>
</tr>
<tr>
<td>2015</td>
<td>Improving Stroke Care: How You Can Make A Difference</td>
<td>APRN Conference Wichita State University</td>
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<tr>
<td>2014</td>
<td>Understanding Acute Ischemic Stroke</td>
<td>Cloud County Community College</td>
</tr>
<tr>
<td>2014</td>
<td>Understanding Hemorrhagic Stroke</td>
<td>Cloud County Community College</td>
</tr>
<tr>
<td>2014</td>
<td>Head Up or Down, Does It really Matter?</td>
<td>Via Christi Health Nursing Symposium</td>
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<tr>
<td>2013</td>
<td>The Road to Comprehensive</td>
<td>Via Christi Health</td>
</tr>
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<td>2013</td>
<td>Anterior Circulation Strokes</td>
<td>Kansas Initiative for Stroke Survival</td>
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<tr>
<td>2013</td>
<td>From Code Red to the Neuro Bed</td>
<td>Via Christi Health-Nurses Symposium</td>
</tr>
</tbody>
</table>

**PROFESSIONAL ORGANIZATIONS**

- Association of Neurovascular Clinicians
- *Immediate Past President*
- *Former member Board of Directors*
- American Heart Association
- *CVSN Council*
- *State of Science Nursing Symposium Planning Committee Vice Chair*
- Kansas State Nurses Association
- American Nurses Association
- Kansas Advance Practice Association
- Society of Vascular Interventional Neurology

**HONORS**

<table>
<thead>
<tr>
<th>Year</th>
<th>Recognition</th>
<th>Institution</th>
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<tbody>
<tr>
<td>2018</td>
<td>Future of Nursing Scholar</td>
<td>Robert Wood Johnson Foundation</td>
</tr>
<tr>
<td>2014</td>
<td>Outstanding Poster Presentation</td>
<td>Sigma Theta Tau, DNP Intensives</td>
</tr>
<tr>
<td>Year</td>
<td>Event Description</td>
<td>Organization</td>
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<tr>
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<td>-------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>1998</td>
<td>Inducted into Sigma Theta Tau</td>
<td>Sigma Theta Tau</td>
</tr>
</tbody>
</table>
CURRICULUM VITAE

Anne Wheeler Alexandrov, PhD, RN, CCRN, CNS, NVRN-BC, ANVP-BC, AGACNP-BC, FAAN
(Former Married Name: Anne W. Wojner)
University of Tennessee Health Science Center
College of Nursing
920 Madison Avenue, Office 532
Memphis, TN 38163
(901) 448-2659 – office
(901) 552-5243 – fax
(480) 600-9383 – mobile

<table>
<thead>
<tr>
<th>EDUCATION</th>
<th>Degree</th>
<th>Major</th>
<th>Year</th>
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<tbody>
<tr>
<td>University of Alabama at Birmingham</td>
<td>Post-Graduate Certificate</td>
<td>AGACNP</td>
<td>2014</td>
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<tr>
<td>Texas Woman’s University</td>
<td>Doctor of Philosophy</td>
<td>Physiology-Hemodynamics</td>
<td>2002</td>
</tr>
<tr>
<td>University of Texas-Houston Health Science Center School of Medicine Department of Neurology</td>
<td>Vascular Neurology Fellowship</td>
<td>Vascular Neurology</td>
<td>2001</td>
</tr>
<tr>
<td>University of Texas-Houston Health Science Center School of Medicine Department of Neurology</td>
<td>Neurosonology Fellowship</td>
<td>Neurosonology</td>
<td>2001</td>
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<tr>
<td>University of Texas-Houston Health Science Center School of Nursing</td>
<td>Master of Science Nursing</td>
<td>Critical Care &amp; Emergency; Clinical Nurse Specialist</td>
<td>1993</td>
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<tr>
<td>University of Texas-Houston Health Science Center School of Nursing</td>
<td>Baccalaureate of Science in Nursing</td>
<td>Nursing</td>
<td>1991</td>
</tr>
<tr>
<td>Mountainside Hospital School of Nursing</td>
<td>RN Diploma</td>
<td>Nursing</td>
<td>1978</td>
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</table>
HONORS/AWARDS

2019  American Association of Nurse Practitioners, Tennessee Awardee for Nurse Practitioner Excellence
2019  UTHSC Nightingala Nurse Practitioner Team Award, UTHSC Mobile Stroke Unit
2019  NPs: Alexandrov, A.W., Dusenbury, W., Swatzell, V.M., Hall, N. & Wise, E.
2019  University of Tennessee Health Science Center at Memphis, College of Nursing
2019  Mary Morris Distinguished Professorship Lecturer
2019  Texas Woman’s University, Distinguished Alumnus, Denton, TX
2018  Memphis Healthcare Hero Award, Memphis Business Journal, Memphis, TN
2017-2020 University of Central Lancashire, Preston England
2017- Present  Fellow, Nursing Research Institute, St. Vincent’s Hospital in collaboration with
2017- Present  Australian Catholic University, Sydney, Australia
2014-2016  Honorary Professorship, Australian Catholic University, Sydney
2013  American Association of Critical-Care Nurses (AACN) Flame of Excellence Award
2012  UAB Center on Aging Faculty Mentorship Award
2012  UAB Graduate School Dean’s Excellence in Mentorship Award
2012-2013  International Advisor, Western Sweden Stroke Consortium
2012-Life  Honorary Ambassador, World Federation of Critical Care Nursing (WFCCN)
2010  Birmingham Metro Nurse of the Year Award
2004  Fellow, American Academy of Nursing
2003-2004  Stroke Manuscript of the Year Award, American Heart Association/ American Stroke Association
2003  Distinguished Service Award, American Heart Association / American Stroke Association
2002  American Heart Association, Stroke Volunteer of the Year Award
2002  American Heart Association, Excellence in Volunteer Leadership Award - Operation Stroke Chair
2002  American Journal of Nursing – Book of the Year Award: Outcomes Management: Applications to Clinical Practice
2000-Life  American Association of Critical-Care Nurses Life Time Membership Award
1999  John P. McGovern, Outstanding Teacher Award, University of Texas-Houston
1998-2000  Texas Woman’s University Graduate Carter Scholar
1994  Nurse of the Year, Texas Nurses Association, District 9, Houston, Texas
1994  Mentor, AACN Wyeth-Ayerst Nursing Fellows Reporter Program in Critical Care
1993  Hewlett-Packard Critical Care Nursing Excellence Award, University of Texas Health Science Center – Houston
1993  Sigma Theta Tau Professional Service Award, Zeta Pi Chapter, University of Texas Health Science Center – Houston, School of Nursing
1991  Induction, Sigma Theta Tau International Honor Society for Nursing
1991  Harris County Medical Society Auxiliary Clinical Excellence Award, University of Texas Health Science Center – Houston
1991  Summa Cum Laude (GPA 4.0), University of Texas Health Science Center – Houston, School of Nursing
1989  Phi Theta Kappa National Honor Society
BOARD CERTIFICATION:

CCRN; American Association of Critical Care Nurses, Expiration Date: June 2020
ANVP-BC; Association of Neurovascular Clinicians, Expiration Date: August 2021
NVRN-BC; Association of Neurovascular Clinicians, Expiration Date: January 2021
AGACNP-BC; American Nurses Credentialing Center, Expiration Date: November 2020

LICENSURE
Tennessee, Advanced Practice Nurse: Expiration November 2018
Arizona, Registered Nurse Compact: Expiration June 2021
Washington, District of Columbia, Registered Nurse: Expiration June 2020

SOCIETY MEMBERSHIPS
Prehospital Stroke Treatment Organization
Association of Neurovascular Clinicians
American Association of Critical-Care Nurses
Stroke Society of Australia
Emergency Nurses Association
Society of Critical Care Medicine
American Nurses Association
American Academy of Nursing
American Heart/American Stroke Association
Neurocritical Care Society
Council for the Advancement of Nursing Science
Sigma Theta Tau International
World Stroke Organization
European Stroke Organization

Board of Directors, Nursing Representative
Member/Founding Board Member;
Certification Exam Architect (ANVP & NVRN Exams)
Past National President & Lifetime Member
Lifetime Member
Member
Nursing Council Member
Member
Fellow
Cardiovascular/Stroke Nursing Council
Member
Member
Member
Member; Co-Organizer, WSO Conference Nursing Section
Member; Co-Chair, ESO Conference Nursing Section

ACADEMIC APPOINTMENTS

<table>
<thead>
<tr>
<th>Institution</th>
<th>Position</th>
<th>Years in Position</th>
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<tbody>
<tr>
<td>University of Tennessee Health Science Center, College of Nursing</td>
<td>Professor of Nursing</td>
<td>3.0 years</td>
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<tr>
<td>University of Central Lancashire, School of Nursing, United Kingdom</td>
<td>Honorary Clinical Professor</td>
<td>1.5 year</td>
</tr>
<tr>
<td>Nursing Research Institute, St. Vincent’s Hospital, Sydney, Australia</td>
<td>Honorary Research Fellow</td>
<td>1.5 year</td>
</tr>
<tr>
<td>Institution</td>
<td>Position</td>
<td>Years in Position</td>
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</tr>
<tr>
<td>University of Alabama at Birmingham, School of Nursing</td>
<td>Assistant Dean for Evaluation, DNP Program Director, &amp; Professor of Nursing</td>
<td>6 years</td>
</tr>
<tr>
<td>Arizona State University, College of Nursing</td>
<td>Assistant Director of the Center for the Advancement of Evidence-Based Practice &amp; Professor of Nursing</td>
<td>2.5 years</td>
</tr>
<tr>
<td>University of Texas-Houston Health Science Center, School of Medicine</td>
<td>Assistant Professor of Neurology</td>
<td>5 years</td>
</tr>
<tr>
<td>University of Texas-Houston Health Science Center, School of Nursing</td>
<td>Assistant Professor of Nursing</td>
<td>4 years</td>
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**HOSPITAL/CLINICAL APPOINTMENTS**

or **PROFESSIONAL PRACTICE EXPERIENCE**:
(Not: Some positions held concurrent with another position.)

<table>
<thead>
<tr>
<th>Institution</th>
<th>Position</th>
<th>Years in Position</th>
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<tbody>
<tr>
<td>University of Tennessee Health Science Center (UTHSC) at Memphis Mobile Stroke Unit</td>
<td>Chief Nurse Practitioner</td>
<td>3.0 years</td>
</tr>
<tr>
<td>UTHSC Collateral Arterial Therapy For Stroke (CATS) Clinic</td>
<td>Lead Professor &amp; Nurse Practitioner</td>
<td>2.0 years</td>
</tr>
<tr>
<td>Methodist University Hospital Memphis, TN</td>
<td>Acute Stroke Team</td>
<td>4 years</td>
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<tr>
<td>University of Alabama at Birmingham Birmingham, AL</td>
<td>Attending Nurse</td>
<td>6 years</td>
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<tr>
<td></td>
<td>Acute Stroke Team</td>
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<tr>
<td>Health Outcomes Institute, LLC NET SMART Program Fountain Hills, AZ</td>
<td>Professor &amp; Program Director</td>
<td>10 years</td>
</tr>
<tr>
<td>Barrow Neurological Institute Phoenix, AZ</td>
<td>Attending Nurse, Acute Stroke Team</td>
<td>2.5 years</td>
</tr>
<tr>
<td>University of Texas-Houston School of Medicine, Houston, TX</td>
<td>Attending Nurse</td>
<td>9 years</td>
</tr>
<tr>
<td></td>
<td>Acute Stroke Team</td>
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</tr>
<tr>
<td>Texas Heart Institute-St. Luke’s Episcopal Hospital, Houston, TX</td>
<td>Clinical Nurse Specialist &amp; Outcomes Manager</td>
<td>4 years</td>
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</tbody>
</table>
CNE 367

Memorial Hermann Hospital
Houston, TX
Director, Cardiovascular Care Unit 2 years

Medical Center Hospital
Conroe, TX
Director, Emergency Services 3 years

The Methodist Hospital
Houston, TX
Head Nurse, Neurosurgery 1 year

Washington Hospital Center
Washington, DC
Chief Flight Nurse, Resuscitation Nurse, MedSTAR Unit; Staff Nurse, Shock-Trauma ICU 6 years

### TEACHING EXPERIENCE

<table>
<thead>
<tr>
<th>Course Number and Name</th>
<th>Academic Term</th>
<th>Your role</th>
<th>Course Description</th>
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</thead>
<tbody>
<tr>
<td>UTHSC NUR 919</td>
<td>Fall 2015 – Present</td>
<td>Lead Faculty</td>
<td>PhD Seminar; focus on significance and innovation in the doctoral dissertation and programs of research</td>
</tr>
<tr>
<td>UAB NUR 739</td>
<td>Spring, Summer &amp; Fall 2011 – Summer 2013</td>
<td>Lead Faculty</td>
<td>DNP Scholarly Project Execution course</td>
</tr>
<tr>
<td>UAB NUR 738</td>
<td>Spring, Summer &amp; Fall 2011 – Fall 2013</td>
<td>Lead Faculty</td>
<td>DNP course that focuses on Scholarly Project proposal development; content focuses on project methodology/design.</td>
</tr>
<tr>
<td>UAB NUR 736</td>
<td>Summer &amp; Fall 2008 – Summer 2012</td>
<td>Co-Faculty</td>
<td>DNP course focusing on best practices, outcomes management and impact measurement skills, including the design/conduct of effectiveness studies to support adoption of evidence-supported interventions and performance improvement.</td>
</tr>
<tr>
<td>UAB NUR 760</td>
<td>Spring 2008 &amp; 2009</td>
<td>Co-Faculty</td>
<td>PhD course that focuses on content development for chapter one of the doctoral</td>
</tr>
<tr>
<td>Course</td>
<td>Term</td>
<td>Role</td>
<td>Description</td>
</tr>
<tr>
<td>-------------------------</td>
<td>------------</td>
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<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>ASU MHI 540</td>
<td>Spring 2007</td>
<td>Faculty</td>
<td>Masters of Healthcare Innovation course focusing on understanding and applying principles of evidence-based practice.</td>
</tr>
<tr>
<td>ASU NUR 539</td>
<td>Fall 2006</td>
<td>Faculty</td>
<td>Post-graduate certificate course focusing on application of outcomes measurement and management concepts to capture the impact of evidence-based practice.</td>
</tr>
<tr>
<td>ASU NUR 543</td>
<td>Summer 2006</td>
<td>Faculty</td>
<td>Post-graduate certificate course focusing on dissemination of evidence-based practice.</td>
</tr>
<tr>
<td>ASU NUR 531</td>
<td>Spring 2006</td>
<td>Co-Faculty</td>
<td>Graduate applied project execution and completion.</td>
</tr>
<tr>
<td>ASU NUR 530</td>
<td>Fall 2006</td>
<td>Co-Faculty</td>
<td>Graduate applied project proposal development.</td>
</tr>
<tr>
<td>UTHSC-Houston Medical School, Post-Graduate Neurologist Fellowship in Acute Stroke &amp; Critical Care</td>
<td>Fall, Spring &amp; Summer 2004 and 2005</td>
<td>Co-Faculty</td>
<td>Applied practicum in hemodynamic augmentation – pharmaceutical (Part I), devices (Part II), and integrated assessment and management (Part III).</td>
</tr>
<tr>
<td>UTHSC-Houston Medical School, Post-Graduate Neurologist Fellowship in Acute Stroke &amp; Critical Care</td>
<td>Fall, Spring &amp; Summer 2004 and 2005</td>
<td>Co-Faculty</td>
<td>Research practicum in acute stroke.</td>
</tr>
<tr>
<td>UTHSC-Houston, School of Nursing, Graduate Emergency Advanced Practice Nursing (NP CNS)</td>
<td>Fall &amp; Spring 1999-2001</td>
<td>Co-Faculty</td>
<td>Advanced practice emergency nursing specialty role development and applied project implementation.</td>
</tr>
<tr>
<td>UTHSC-Houston, School of Nursing</td>
<td>Fall 1996, 1997, 1998</td>
<td>Lead Faculty</td>
<td>Health assessment</td>
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<td>UTHSC-Houston, School of Nursing</td>
<td>Spring 1997, 1998</td>
<td>Co-Faculty</td>
<td>Critical care nursing</td>
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</table>


**PEER-REVIEWED JOURNAL ARTICLES:**

**Senior Authored Refereed Papers**


First Authored Refereed Papers:


**Co-Authored Refereed Papers:**


**OTHER PUBLICATIONS**

**Books**


**Book Chapters**


Web Publications


Non-Refereed Publications


**ISSUED UNITED STATES PATENTS**

**ISSUED UNITED STATES COPYRIGHTS**

**COMMUNITY PRESENTATIONS/PUBLICATIONS**
2008-2013 Stroke Risk Factor Management, Alabama Black Belt Stroke Outreach Clinic (Monthly)

**COMMITTEES, OFFICES HELD & CONSULTATIONS**

<table>
<thead>
<tr>
<th>Year</th>
<th>Position</th>
<th>Company/Association</th>
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<tbody>
<tr>
<td>2019-Present</td>
<td>Prehospital Stroke Treatment Organization (PRESTO)</td>
<td>Board of Directors, Nursing Representative</td>
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<tr>
<td>2019-Present</td>
<td>Medical Advisory Board</td>
<td>TheLisa Foundation</td>
</tr>
<tr>
<td>2017-Present</td>
<td>Certification Architect and Chair Certification Programs</td>
<td>Association of Neurovascular Clinicians (ANVC)</td>
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<tr>
<td>2017-2018</td>
<td>Nominating Committee</td>
<td>ANVC</td>
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<tr>
<td>2017-2018</td>
<td>Co-Chair, World Stroke Congress Nursing Program</td>
<td>World Stroke Organization</td>
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</table>
2017-2018 Co-Chair, SVIN Annual Conference Nursing Program Society of Vascular and Interventional Neurology (SVIN)
2018 Abstract Review Panel and Poster Professor, Acute Treatment Section International Stroke Conference of the American Heart Association/American Stroke Association
2017 Member, Stroke and Stroke Rehabilitation Quality Measures Writing Group American Academy of Neurology
2016-2017 Nursing and Allied Health Sub-Symposium Co-Organizer, Prague, Czech Republic Conference European Stroke Organization
2013-2017 Intracerebral Hemorrhage Performance Measures Writing Group American Heart Association/American Stroke Association
2012-2016 Coagulopathy Reversal Guidelines Subcommittee Neurocritical Care Society
2015 Co-Convenor, Nursing Section of European Stroke Organization Conference European Stroke Organization Conference, April 2015, Glasgow, U.K.
2012-2015 Representative, Neurological Device Panel United States Food and Drug Administration
2012-2013 Comprehensive Stroke Center Certification Expert Panel The Joint Commission
2011-2018 Board Member Association of Neurovascular Clinicians (ANVC)
2011-2015 Technical Advisory Panel on Stroke Center Certification The Joint Commission
2011-2012 Nurse Member, Conference Leadership Committee World Stroke Organization (conference date: October 2012, Sao Paolo, Brazil)
2010-2011 Member, Validation Panel for the Criteria for Evaluation of Clinical Nurse Specialists, Master’s, Practice Doctorate, and Post-Master’s Certificate Educational Programs National Association of Clinical Nurse Specialists, representing the Commission on Collegiate Nursing Education
<table>
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<tr>
<th>Year</th>
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<tr>
<td>2009-2010</td>
<td>Member, CNS Competency Expert Panel</td>
<td>Emergency Nurses Association</td>
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<td>World Stroke Organization (conference date: October 2010, Seoul, Korea)</td>
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<td>National Quality Forum</td>
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<td>2009-Present</td>
<td>Accreditation Site Reviewer</td>
<td>Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing</td>
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<td>2007-2011</td>
<td>Consensus Standards Approval Committee</td>
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<td>2007-2008</td>
<td>Member, Standards Committee</td>
<td>Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing</td>
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<td>2007-2008</td>
<td>Representative to Doctorate of Nursing Practice Committee</td>
<td>Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing</td>
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<td>2007</td>
<td>Consultant, Critical Care &amp; Emergency Services Staff Development</td>
<td>Hong Kong Hospital Authority</td>
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<tr>
<td>2007</td>
<td>Consultant, Stroke Center Certification</td>
<td>University of Colorado Health Science Center – Denver</td>
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<td>2007</td>
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<td>Exempla Lutheran Hospital, Denver, Colorado</td>
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<td>2007</td>
<td>Consultant, Hemodynamic Technology Development &amp; Testing</td>
<td>New Health Sciences, Bethesda, Maryland</td>
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<td>2007</td>
<td>Consultant, Stroke Center Certification</td>
<td>Mercy Hospital, Des Moines, Iowa</td>
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<td>2006-Present</td>
<td>Consultant, Critical Care Advanced Practice Nursing</td>
<td>American Board of Nursing Specialties, Advance Practice Nursing Consortium</td>
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<tr>
<td>2006-2007</td>
<td>Co-Chair, Health Services Initiatives Work Group</td>
<td>National Institutes of Health (NIH), National Institute of Neurological Disorders and Stroke (NINDS), Stroke Progress Review Group II</td>
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<td>Physician Acute Care Practice Standards Steering Committee</td>
<td>National Quality Forum</td>
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<td>Year</td>
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<td>2006</td>
<td>Consultant, Stroke Center Certification</td>
<td>Swedish Medical Center, Denver, Colorado</td>
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<td>Mission Hospital, Mission Viejo, California</td>
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<td>2006</td>
<td>Consultant, Stroke Center Certification &amp; Stroke Systems of Care</td>
<td>Colorado Neuroscience Clinical Leadership Consortium</td>
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<td>2006</td>
<td>Consultant, Stroke Center Certification</td>
<td>West Houston Medical Center, Houston, Texas</td>
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<td>2005-2007</td>
<td>Consultant, Regional Stroke Systems Development</td>
<td>Santa Clara Emergency Medical Services, San Jose, California</td>
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<td>2005-2007</td>
<td>Stroke Manuscript of the Year Review Committee Member</td>
<td>American Stroke Association</td>
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<td>2005-2006</td>
<td>Co-Chair, 30th International Stroke Conference, Nursing Symposium</td>
<td>American Stroke Association</td>
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<td>2005</td>
<td>Consultant, Stroke Center Certification</td>
<td>Greenwich Hospital, Greenwich, Connecticut</td>
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<td>2005</td>
<td>Consultant, Stroke Center Certification</td>
<td>Yale Hospital System, New Haven, Connecticut</td>
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<td>2005-Present</td>
<td>Member, Report Review Committee</td>
<td>Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing</td>
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<td>2004-Present</td>
<td>Fellow</td>
<td>American Academy of Nursing</td>
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<td>2004-2008</td>
<td>Leadership Committee of the Stroke Section of the Council on Cardiovascular Nursing Study Section</td>
<td>American Stroke Association</td>
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<td>2004-2005</td>
<td>National Advisory Board Member</td>
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<td>National Steering Committee Member</td>
<td>ACT for Stroke</td>
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<tr>
<td>2004-2005</td>
<td>Co-Chair, Board of Directors</td>
<td>Texas Advocates for Stroke (TexAS)</td>
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<tr>
<td>Year</td>
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<tr>
<td>2003-2008</td>
<td>Board of Commissioners; elected to 2 consecutive terms – practice representative</td>
<td>Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing</td>
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<td>2003-2004</td>
<td>Consultant, Outcomes Management Implementation &amp; Advance Practice Nursing Research Program Development</td>
<td>Clarian Health Partners, Indianapolis, Indiana</td>
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<td>2001-2004</td>
<td>Nursing Standards &amp; Guidelines Committee</td>
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<td>Chair, Nominating Committee</td>
<td>American Association of Critical-Care Nurses</td>
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<tr>
<td>2001</td>
<td>Consultant, Stroke Service Line Management</td>
<td>Germin Neurology, Las Vegas, Nevada</td>
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<td>2001</td>
<td>Consultant, Outcomes Management Implementation</td>
<td>United States Army, Walter Reed Army Medical Center, Washington, D.C.</td>
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<td>2000-2003</td>
<td>Safe Practices Steering Committee</td>
<td>National Quality Forum</td>
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<td>1999-2000</td>
<td>National President</td>
<td>American Association of Critical-Care Nurses</td>
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<td>1999</td>
<td>Consultant, Outcomes Management Implementation</td>
<td>Hospital of the University of Pennsylvania, Philadelphia, Pennsylvania</td>
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<tr>
<td>1999</td>
<td>Consultant, Outcomes Management Implementation</td>
<td>Care Management Study Group, Tokyo, Japan</td>
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<td>1998-1999</td>
<td>Consultant, Outcomes Management Implementation</td>
<td>Health First Medical Systems, Melbourne and Cocoa Beach, Florida</td>
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<td>1998-1999</td>
<td>National President-Elect</td>
<td>American Association of Critical Care Nurses</td>
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<td>Year</td>
<td>Position/Committee</td>
<td>Institution/Location</td>
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<td>1998-1999</td>
<td>National AACN Finance and Audit Committee</td>
<td>American Association of Critical-Care Nurses</td>
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<td>1998-1999</td>
<td>Consultant, Outcomes Management Implementation</td>
<td>The Institute for Rehabilitation and Research (TIRR) Houston, Texas</td>
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<td>1998</td>
<td>Consultant, Neurocritical Care Services</td>
<td>Institute for Neurologic Science, Southern General Hospital, Glasgow, Scotland</td>
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<td>1998</td>
<td>Consultant, Neurocritical Care Services</td>
<td>University of Central Lancaster, Manchester, England</td>
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<td>1998</td>
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<td>Royal Preston Hospital, Manchester, England</td>
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<td>1998</td>
<td>Consultant, Outcomes Management Implementation</td>
<td>Thomason Regional Medical Center, El Paso, Texas</td>
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<td>1998</td>
<td>Consultant, Outcomes Management Implementation</td>
<td>Ruttonjee Hospital, Hong Kong Hospital Authority, Hong Kong</td>
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<td>Neurologic Device Approval Panel</td>
<td>United States Food &amp; Drug Administration</td>
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<td>1997-1998</td>
<td>Chair, National AACN Research-Practice Think Tank</td>
<td>American Association of Critical-Care Nurses</td>
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<td>National AACN CNS Exam Development Think Tank</td>
<td>American Association of Critical-Care Nurses, Certification Corporation</td>
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<td>National Nursing Best-Practice Initiative-AACN</td>
<td>American Association of Critical-Care Nurses</td>
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<td>1997-1998</td>
<td>Consultant, Outcomes Management Implementation</td>
<td>Borgess Health Alliance, Kalamazoo, Michigan</td>
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<td>Consultant, Outcomes Management Implementation</td>
<td>St. Barnabus Health Care System, Community Medical Center, Tom’s River, New Jersey</td>
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<tr>
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<td>Hong Kong Hospital Authority, Hong Kong</td>
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<td>1996-1998</td>
<td>Board of Directors</td>
<td>American Association of Critical-Care Nurses, Certification Corporation</td>
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<td>All Children’s Hospital, St. Petersburg, Florida</td>
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<td>1996</td>
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<td>United States Army, Walter Reed Army Medical Center, Washington, D.C.</td>
</tr>
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<td>1996</td>
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<td>Sinai Medical Center, Baltimore, Maryland</td>
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<td>1995-2000</td>
<td>Member, Board of Directors</td>
<td>American Association of Critical-Care Nurses</td>
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<td>1995-1997</td>
<td>National AACN Nominating Committee</td>
<td>American Association of Critical-Care Nurses</td>
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<td>1995-1996</td>
<td>National Teaching Institute Taskforce</td>
<td>American Association of Critical-Care Nurses</td>
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<td>1995-1996</td>
<td>National AACN Finance and Audit Committee</td>
<td>American Association of Critical-Care Nurses</td>
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<td>1995</td>
<td>Consultant, Outcomes Management Implementation</td>
<td>Henry Ford Medical Center, Detroit, Michigan</td>
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<td>Detroit Receiving Hospital, Detroit, Michigan</td>
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<td>1995</td>
<td>Consultant, Outcomes Management Implementation</td>
<td>United States Army, Madigan Army Medical Center, Tacoma, Washington</td>
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1995  Consultant, Outcomes Management Implementation  Medical College of Delaware, Wilmington, Delaware
1995  Consultant, Outcomes Management Implementation  Southwestern Vermont Medical Center, Bennington, Vermont
1995  Consultant, Outcomes Management Implementation  United States Army, Brook Army Medical Center, San Antonio, Texas
1994-1995  CNS Special Interest Consultant  American Association of Critical-Care Nurses
1994  Consultant, Outcomes Management Implementation  University of California – Los Angeles, Medical Center, Los Angeles, California
1993-1994  President  Houston Gulf Coast Chapter of the American Association of Critical-Care Nurses
1992-1993  President Elect  Houston Gulf Coast Chapter of the American Association of Critical-Care Nurses
1992-1993  Chair, Regional Meeting Task Force  Houston Gulf Coast Chapter of the American Association of Critical-Care Nurses
1991-1996  Congressional District Coordinator  American Nurses Association
1990-1992  Chairperson, Government Affairs Task Force  Houston Gulf Coast Chapter of the American Association of Critical-Care Nurses
1990-1992  Co-chairperson, Education Committee  Houston Gulf Coast Chapter of the American Association of Critical-Care Nurses

**REVIEW PANELS:**

<table>
<thead>
<tr>
<th>Journal</th>
<th>Role</th>
<th>Year</th>
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<tbody>
<tr>
<td>Interventional Neurology, Stroke Clinician</td>
<td>Associate Editor</td>
<td>2017-Present</td>
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<tr>
<td>Connect: The World of Critical Care Nursing</td>
<td>Associate Editor</td>
<td>2015-Present</td>
</tr>
<tr>
<td>International Journal of Stroke</td>
<td>Editorial Board Member</td>
<td>2013-Present</td>
</tr>
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<td>Publication/Focus Area</td>
<td>Role</td>
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<tr>
<td><em>Journal of Neuro-Interventional Surgery</em></td>
<td>Manuscript Reviewer</td>
<td>2011-2013</td>
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<tr>
<td><em>Worldviews on Evidence-Based Nursing</em></td>
<td>Manuscript Reviewer</td>
<td>2015-Present</td>
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<tr>
<td><em>Journal of Neuroimaging</em></td>
<td>Manuscript Reviewer</td>
<td>2011-Present</td>
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<tr>
<td><em>Research in Nursing and Allied Health</em></td>
<td>Manuscript Reviewer</td>
<td>2011-Present</td>
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<tr>
<td><em>Cerebrovascular Diseases</em></td>
<td>Manuscript Reviewer</td>
<td>2010-Present</td>
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<tr>
<td><em>Critical Care Nursing Clinics</em></td>
<td>Guest Editor</td>
<td>October 2009</td>
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<tr>
<td><em>Stroke</em></td>
<td>Manuscript Reviewer</td>
<td>2006-Present</td>
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<td><em>Neurology</em></td>
<td>Manuscript Reviewer</td>
<td>2005-Present</td>
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<td><em>Circulation</em></td>
<td>Manuscript Reviewer</td>
<td>2004-Present</td>
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<tr>
<td><em>American Journal of Nursing</em></td>
<td>Editorial Board Member</td>
<td>2001-2011</td>
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<td>Manuscript Reviewer</td>
<td>1994-2001</td>
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<td>Editor</td>
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<tr>
<td><em>Internet Journal of Advanced Nursing Practice</em></td>
<td>Editorial Board Member</td>
<td>1997-2001</td>
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<td><em>Critical Care Nurse</em></td>
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<td>1994-Present</td>
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<td><em>AACN Nursing Scan in Critical Care</em></td>
<td>Abstractor</td>
<td>1993-1997</td>
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</table>
Offering #2
# Posterior Circulation Stroke

## CNE ACTIVITY PLANNING WORKSHEET

**SECTION II: Qualified Planners, Content Reviewers and Faculty/Presenters/Authors (continued)**

B. **FACULTY/PRESENTERS/AUTHORS**: Please complete the table below for each faculty/presenter/author. Faculty/presenters/authors must have documented qualifications that demonstrate their education and/or experience in the content area they are presenting. Expertise in the subject matter can be evaluated based on education, professional achievements and credentials, work experience, honors, awards, professional publications, etc. The qualifications must address how the individual is knowledgeable about the topic and how expertise has been gained. Faculty/presenters/authors do not have to be nurses, but nurses should address nursing care and nursing implications, as applicable.

<table>
<thead>
<tr>
<th>FACULTY/AUTHOR PRESENTER NAME</th>
<th>DEGREE/ CREDENTIALS</th>
<th>QUALIFICATIONS</th>
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</thead>
<tbody>
<tr>
<td>Wendy Dusenbury</td>
<td>DNP</td>
<td>□ Content expertise</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ Demonstrated comfort with teaching methodology</td>
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<tr>
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<td>□ Presentation skills</td>
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<tr>
<td></td>
<td></td>
<td>□ Familiarity with target audience</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ Other:</td>
</tr>
<tr>
<td>Jennifer Patterson</td>
<td>APRN</td>
<td>□ Content expertise</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ Demonstrated comfort with teaching methodology</td>
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<td>□ Review of resume/CV</td>
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<tr>
<td>How did the planning committee assure the qualifications of this individual are appropriate and adequate? (Check all that apply)</td>
<td>□ Recommended by colleagues</td>
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<tr>
<td></td>
<td>□ Review of literature written by faculty</td>
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<td></td>
<td>□ Observation of previous presentation</td>
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<td>□ New faculty/presenter/author being mentored by:</td>
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<td>□ Other:</td>
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2509 N. Loch Lomond CT
Wichita, Kansas 67228
316-617-6502
dusenburyhcassociates@gmail.com

CNE 395
### CNE ACTIVITY PLANNING WORKSHEET

**SECTION II: Qualified Planners, Content Reviewers and Faculty/Presenters/Authors**

A. **PLANNING COMMITTEE**: Please complete the table below for each planning committee member. Planning committees must include a minimum of a RN Nurse Planner and one other planner to plan each educational activity. The Nurse Planner is knowledgeable of the CNE process and is responsible for adherence to KSBN criteria. One planner needs to have appropriate subject matter expertise for the educational activity being offered. The Nurse Planner and Content Expert must be identified.

<table>
<thead>
<tr>
<th>COMMITTEE MEMBER NAME</th>
<th>DEGREE/ CREDENTIALS</th>
<th>ROLE ON COMMITTEE</th>
<th>BIO FORM ATTACHED</th>
<th>DOES A COI EXIST?</th>
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<tbody>
<tr>
<td>Wendy Dusenbury</td>
<td>DNP</td>
<td>☑ Planner</td>
<td>☑ Yes</td>
<td>☐ Yes</td>
</tr>
<tr>
<td>Jennifer Patterson</td>
<td>MSN APRN</td>
<td>☑ Planner</td>
<td>☑ Yes</td>
<td>☐ Yes</td>
</tr>
<tr>
<td></td>
<td>○ Expert</td>
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-396-
Posterior Circulation Stroke  
CNE ACTIVITY PLANNING WORKSHEET

SECTION I: Assessment of Learner Needs

A. TARGET AUDIENCE: CNE activities are planned and implemented based on identified needs of the target audience. Identify the target audience by checking all that apply.

- All RNs
- APRNs
- Nurses in Specialty Areas (Identify Specialty): **Neurovascular (stroke)**
- LPNs
- Interprofessional, e.g., Physicians, Pharmacists, Social Workers
- (Describe): ____________________________
- Other, e.g., Researchers, Educators, Public Health Professionals
- (Describe):

B. NEEDS ASSESSMENT METHODS: Needs assessments can be conducted using a variety of methods. Indicate the types of methods used to plan this activity by checking all that apply.

- Surveying stakeholders, target audience members, subject matter experts or similar
- Requesting input from stakeholders such as learners, managers, or subject matter experts
- Reviewing quality studies and/or performance improvement data to identify opportunities for improvement
- Reviewing evaluations of previous educational activities
- Reviewing trends in literature, law and health care
- Other (Describe):

C. SUPPORTING EVIDENCE: Indicate the source of supporting evidence for the needs assessment data by checking all that apply. Supporting documentation must be included with this planning document.

- Annual Employee Survey
- Literature Review
- Outcome Data
- Periodic Surveys of Stakeholders or Learners
- Quality Data
- Requests (e.g., via phone, in person, or by email)
- Written evaluation summary requests
- Other (Describe):

D. GAP: Needs assessment data is used to identify and validate a gap in knowledge, skills or practice that the educational activity is designed to improve or meet. Identify the appropriate gap for the intended target audience that this educational activity will address based on the needs assessment data. A complete needs assessment must be included with this planning document.

- Gap in Remembering (Knows)
- Gap in Understanding (Knows How)
- Gap in Applying (Shows/Does)
- Other (Describe):
**Posterior Circulation Stoke**  
**CNE ACTIVITY PLANNING WORKSHEET**  
**Biographical Data Form**

<table>
<thead>
<tr>
<th>Name</th>
<th>Jennifer Patterson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>XZ2</td>
</tr>
<tr>
<td>City, State, Zip</td>
<td>Wichita KS</td>
</tr>
<tr>
<td>Phone/Fax</td>
<td>316. 6042. 0144</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:jnpatterson@gmail.com">jnpatterson@gmail.com</a></td>
</tr>
<tr>
<td>Degree/Credentials</td>
<td>MSN ACAGNP</td>
</tr>
<tr>
<td>If RN Nursing Program</td>
<td>AD No Diploma No BSN No MSN No PhD No DNP</td>
</tr>
<tr>
<td>Graduated From:</td>
<td>Wichita State University</td>
</tr>
<tr>
<td>Check your area(s) of involvement with this activity</td>
<td>☑ Contact Person ☑ Nurse Planner ☑ Peer Reviewer ☑ Planning Committee ☑ Other</td>
</tr>
</tbody>
</table>

**Faculty / Presenters**

Describe your expertise in this topic:

> Work in stroke (10 years). Have given many stroke lectures.

**Conflict of Interest:**

All individuals involved with this education activity.

Having an interest in an organization does not prevent a presenter from speaking, but the audience must be informed of this relationship prior to the start of the activity and any potential conflict must be resolved.

I recognize that I must follow all guidelines and criteria regarding conflict of interest. Any real or perceived conflict of interest for a conference participant must be disclosed. For this purpose a real or apparent conflict of interest is defined as having significant financial interest in a product to be discussed directly or indirectly during the presentation; employment by, or a relationship with, a company that could potentially benefit from the relationship; and/or having had substantial research support by an industry to study the product to be discussed at the presentation.

☑ I do not have a conflict of interest related to this presentation.

☐ I have the following conflict of interest related to this presentation:

**Off-label or investigative drug usage will be discussed**

☐ Yes ☐ No

All individuals involved with this education activity, must check one.

**Equipment Needs:**

- Table microphone
- Lapel microphone
- Podium
- Screen
- Slide projector
- Overhead projector
- Multimedia projector
- Other:
### Posterior Circulation Stoke

#### CNE ACTIVITY PLANNING WORKSHEET

**SECTION IV: Evaluation & Quality Outcomes**

A. **EVALUATION METHODS**: The activity must have a clearly defined method used to evaluate the effectiveness of the educational offering. The evaluation component and method of evaluation should be relative to the desired outcome of the educational activity. Evaluations may include both short and long term methods. Upon completion of the activity, a summative evaluation must be generated and reviewed by the nurse planner and/or planning committee to assess the activity’s effectiveness and to identify how results may be used to guide future educational activities.

- **Check or describe the methods of evaluation to be used (Check all that apply):**
  - [x] Evaluation Form
  - [ ] Pre and/or Post-test
  - [ ] Return Demonstration
  - [ ] Role Play
  - [ ] Case study analysis
  - [ ] Observation of performance in practice
  - [ ] Data collection related to quality outcome measure
  - [ ] Other:

B. **QUALITY OUTCOMES**: Outcomes are evaluated to determine the impact of educational activities on quality patient care and professional development of the nurse learner. *(Refer to the Quality Outcomes document located at the end of this planning worksheet.)*

Describe the quality outcome measure(s) that will be monitored and evaluated specific to this activity.

- **Nurse competency improvement of patient outcomes**

### SECTION V: Commercial Support & Sponsorship

A. If applicable, commercial support/sponsorship will be provided by the following:

<table>
<thead>
<tr>
<th>Name of Organization</th>
<th>Type of Organization</th>
<th>Funding Amount or Nature of In-Kind Support</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Commercial Interest:**
- **Commercial Interest:**

B. **Content integrity has been/will be maintained by**: (Check all that apply)
  - [ ] The commercial support/sponsorship policy/procedure has been discussed with those providing commercial support/sponsorship.
  - [ ] The commercial support/sponsorship policy/procedure has been shared in writing with those providing commercial support/sponsorship.
  - [ ] Other:

C. **The following precautions have been taken to prevent bias in the educational content**: (Check all that apply)
  - [ ] Commercial support/sponsorship and bias has been discussed with each presenter.
  - [ ] Each Faculty/Presenter/Author has signed a statement that says s/he will present information fairly and without bias
  - [ ] In conjunction with the above, the session will be monitored and violators of policy will not be asked to present again.
  - [ ] Other:
### Posterior Circulation Stroke

#### CNE ACTIVITY PLANNING WORKSHEET

**SECTION III: Effective Design Principles (cont’d)**

<table>
<thead>
<tr>
<th>B. CONTENT: The content of the educational activity must be based on best-available current evidence. Describe where the content for this educational activity was chosen from.</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Information available from the following organization website (must be current available evidence within past 5-7 years; may be published or unpublished content; e.g., AHRQ, CDC, NIH):</td>
</tr>
<tr>
<td>□ Information available through peer-reviewed journal/resource (reference should be within past 5-7 years):</td>
</tr>
<tr>
<td>□ Clinical guidelines (include web address for guidelines): [AHA Guidelines]</td>
</tr>
<tr>
<td>□ Expert resource (individual, organization, educational institution):</td>
</tr>
<tr>
<td>□ Textbook reference:</td>
</tr>
<tr>
<td>□ Other (e.g., book, article, website):</td>
</tr>
</tbody>
</table>

**C. LEARNER FEEDBACK: The educational activity must include learner feedback mechanisms.**

*Check the best description or describe how learners will be provided feedback.*

- Questions/answers during activity
- Engaging learners in dialog
- Return demonstration
- Role Play
- Other:

**D. SUCCESSFUL COMPLETION: Criteria for verifying participation in and successful completion of an activity must be determined as part of the overall planning process.**

*Criteria for successful completion of the activity include: (Check all that apply)*

- Attendance at entire event of session
- Attendance at 1 or more sessions
- Achieving a passing score of ____% on post-test
- Attendance for at least ____% of event
- Completion/submission of evaluation form
- Return demonstration
- Other:

*Rationale for method selected above to determine successful completion: (Check all that apply)*

- Method of evaluation selected
- Required by employer or organization
- Importance of content knowledge
- Importance of content application
- Other:

**Partial credit awarded for participants?**

- Contact hours awarded based on # of minutes attended
- Contact hours awarded based on # of sessions attended
- Contact hours awarded for ½ day
- No partial credit is awarded

**How will attendance be verified?**

- Sign-in sheets/registration form
- Collection of participation verification via computer log
- Signed attestation by participant
- Other:

**E. AWARDBING CONTACT HOURS:** Contact hours must be determined in a logical and defensible manner, consistent with the objectives, content, teaching methods, and target audience. A contact hour is a 60 minute hour.

*Live event: Calculate the number of contact hours based on the learning activity. Contact hours are given for question and answer period and scheduled evaluation time, but not for introductions, breaks or meals.*

# of Contact Hours: 2
**Posterior Circulation Stroke**

**CNE ACTIVITY PLANNING WORKSHEET**

### SECTION III: Effective Design Principles

#### A. ACTIVITY OUTLINE:
Activities must be planned and implemented in accordance with professional education standards, adult learning principles, regulatory and credentialing requirements, and organizational policy. Each educational activity has educational objectives for the learner. The content of the activity must be congruent with the activity’s objectives, and teaching and learning strategies must be congruent with the objectives and content.

- **Description of Desired or Achievable State/Best Practice:** Recognition of posttural stroke symptoms.
- **Description of Current State/Practice:** Posterior strokes get missed due to uncommon symptoms.
- **Identified Gap(s) (the difference between desired and current state/practice):** Unfamiliar with posterior stroke symptoms.

The identified gap(s) to be addressed by this activity can be classified as:
- [x] Knowledge Gap
- [ ] Skills Gap
- [ ] Practice Gap
- [ ] Other

**Purpose:** The purpose of this activity is to enable the learner to

<table>
<thead>
<tr>
<th>OBJECTIVES</th>
<th>CONTENT (TOPICS)</th>
<th>TIME FRAME</th>
<th>FACULTY</th>
<th>TEACHING METHOD</th>
</tr>
</thead>
<tbody>
<tr>
<td>List objectives in operational/behavioral terms.</td>
<td><strong>The participant will be able to:</strong> Identify anatomy as area of brain involved in posterior brain anatomy.</td>
<td>15</td>
<td>Wendy</td>
<td>Powerpoint, photos</td>
</tr>
<tr>
<td>Identify anatomy as area of brain involved in posterior brain anatomy.</td>
<td>Review anteroposterior circulation stroke. Review anteroposterior circulation stroke. Discuss common clinical signs associated with posterior circulation.</td>
<td>60</td>
<td>Jennifer</td>
<td>Powerpoint, photos, diagrams</td>
</tr>
<tr>
<td>Review stroke scales designed to assist for to assess post-stroke patients.</td>
<td>Review stroke scales designed to assist for to assess post-stroke patients.</td>
<td>15</td>
<td>Wendy</td>
<td>Powerpoint, photos, video</td>
</tr>
<tr>
<td>Review stroke scales designed to assess for post-stroke patients.</td>
<td>Post-stroke symptoms.</td>
<td>30</td>
<td>Wendy</td>
<td>Powerpoint video demonstration of stroke scale.</td>
</tr>
</tbody>
</table>
### Posterior Circulation Stoke

#### CNE ACTIVITY PLANNING WORKSHEET

**SECTION II: Qualified Planners, Content Reviewers and Faculty/Presenters/Authors**

<table>
<thead>
<tr>
<th>FACULTY/AUTHOR PRESENTER NAME</th>
<th>DEGREE/ CREDENTIALS</th>
<th>QUALIFICATIONS</th>
<th>BIO FORM ATTACHED</th>
<th>DOES A COI EXIST</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>How were the needed qualifications of this individual identified</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>How did the planning committee assure the qualifications of this individual are appropriate and adequate? (Check all that apply)</td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>□ Content expertise</td>
<td>□ Yes</td>
<td>□ Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ Demonstrated comfort with teaching methodology</td>
<td>□ No</td>
<td>□ No</td>
</tr>
<tr>
<td></td>
<td></td>
<td>□ Presentation skills</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>□ Familiarity with target audience</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>□ Other:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

|                               |                     | □ Review of resume/CV                                                        | □ Yes             | □ Yes            |
|                               |                     | □ Recommended by colleagues                                                  | □ No              | □ No             |
|                               |                     | □ Review of literature written by faculty                                     |                   |                  |
|                               |                     | □ Observation of previous presentation                                       |                   |                  |
|                               |                     | □ New faculty/presenter/author being mentored by:                            | □ Yes             | □ Yes            |
|                               |                     | □ Other:                                                                     | □ No              | □ No             |

|                               |                     | □ Content expertise                                                           | □ Yes             | □ Yes            |
|                               |                     | □ Demonstrated comfort with teaching methodology                             | □ No              | □ No             |
|                               |                     | □ Presentation skills                                                         |                   |                  |
|                               |                     | □ Familiarity with target audience                                            |                   |                  |
|                               |                     | □ Other:                                                                     |                   |                  |

|                               |                     | □ Review of resume/CV                                                        | □ Yes             | □ Yes            |
|                               |                     | □ Recommended by colleagues                                                  | □ No              | □ No             |
|                               |                     | □ Review of literature written by faculty                                     |                   |                  |
|                               |                     | □ Observation of previous presentation                                       |                   |                  |
|                               |                     | □ New faculty/presenter/author being mentored by:                            | □ Yes             | □ Yes            |
|                               |                     | □ Other:                                                                     | □ No              | □ No             |

|                               |                     | □ Content expertise                                                           | □ Yes             | □ Yes            |
|                               |                     | □ Demonstrated comfort with teaching methodology                             | □ No              | □ No             |
|                               |                     | □ Presentation skills                                                         |                   |                  |
|                               |                     | □ Familiarity with target audience                                            |                   |                  |
|                               |                     | □ Other:                                                                     |                   |                  |

|                               |                     | □ Review of resume/CV                                                        | □ Yes             | □ Yes            |
|                               |                     | □ Recommended by colleagues                                                  | □ No              | □ No             |
|                               |                     | □ Review of literature written by faculty                                     |                   |                  |
|                               |                     | □ Observation of previous presentation                                       |                   |                  |
|                               |                     | □ New faculty/presenter/author being mentored by:                            | □ Yes             | □ Yes            |
|                               |                     | □ Other:                                                                     | □ No              | □ No             |

|                               |                     | □ Content expertise                                                           | □ Yes             | □ Yes            |
|                               |                     | □ Demonstrated comfort with teaching methodology                             | □ No              | □ No             |
|                               |                     | □ Presentation skills                                                         |                   |                  |
|                               |                     | □ Familiarity with target audience                                            |                   |                  |
|                               |                     | □ Other:                                                                     |                   |                  |

|                               |                     | □ Review of resume/CV                                                        | □ Yes             | □ Yes            |
|                               |                     | □ Recommended by colleagues                                                  | □ No              | □ No             |
|                               |                     | □ Review of literature written by faculty                                     |                   |                  |
|                               |                     | □ Observation of previous presentation                                       |                   |                  |
|                               |                     | □ New faculty/presenter/author being mentored by:                            | □ Yes             | □ Yes            |
|                               |                     | □ Other:                                                                     | □ No              | □ No             |

-402-
Posterior Circulation Stroke  
CNE ACTIVITY PLANNING WORKSHEET  

Quality Outcomes  
Outcomes are evaluated to determine the impact of educational activities on quality patient care and professional development of the nurse learner. As a provider unit, CCOE must submit to NJSNA a list of the quality outcome measures collected, monitored and evaluated specific to the provider unit and individual activities.

The following is a suggested list of outcome measures.

Quality Outcome Measures – Individual Activities  
- Professional practice behaviors  
- Leadership skills  
- Critical thinking skills  
- Nurse competency  
- High-quality care based on best-available evidence  
- Improvement in nursing practice  
- Improvement in patient outcomes  
- Improvement in nursing care delivery

Examples:

- An EKG Interpretation Course may measure whether participants can successfully read the monitor strips following the activity.
- A Safe Patient Handling training is expected to affect the number of workplace injuries. Did the number of workplace injuries decrease following the program?
- A training and educational activity on the National Patient Safety Goals is expected to affect in-hospital falls rate, hospital acquired infections, core measures or other patient focused clinical outcomes.
- On the evaluation tool, the following question may be asked: “What clinical impact do you anticipate that this educational activity will have on your practice?”

Data associated with the above measurements would be included as part of the activity evaluation summary.
Title: **Oops-Missed Again: Posterior Circulation Strokes**

An interactive lecture provided by Dusenbury Healthcare Associates

**Purpose of the Program:** The purpose of this educational offering is to provide knowledge around posterior circulation ischemic strokes and clinical findings associated

**AUDIENCE:** LPNs, RNs, APRNs, LMHT.

**LOCATION:** Dusenbury Healthcare Associates  
2509 N. Loch Lomond CT  
Wichita, Kansas 67228

**DATE:** September 2, 2020  
**TIME:** 2-4pm  
**COST:** $45

**CONTACT HOURS:** 2

**To successfully complete this activity the participant must:**
- Sign the roster
- Attend the entire program
- Complete and submit an activity evaluation
- Collect a Certificate of Successful Completion at the completion of the program.

**PRESENTERS:** Wendy Dusenbury DNP, RN, FNP-BC, AGACNP-BC, Jennifer Patterson MSN, RN, AGACNP-BC

**OBJECTIVES:**
- Identify the anatomy as areas of the brain included in the posterior circulation
- Discuss common clinical findings associated with posterior circulation strokes
- Review stroke scales designed to assess for posterior circulation stroke symptoms

**TOPICS AND AGENDA**

2:00 pm Introduction/overview brain anatomy  
2:15 pm Review anterior and posterior circulation  
3:15 pm Discuss common findings associated with posterior circulation strokes  
3:30 pm Review stroke scales that can be utilized to assess posterior circulation findings

**REGISTER BY ONE OF THE FOLLOWING OPTIONS:**

**By mail:** Submit completed form with fee to  
Dusenbury Healthcare Associates, LLC  
Continuing Education Dept  
2509 N. Loch Lomond CT  
Wichita, Kansas 67228

**By phone or email:** Submit completed form with fee to  
Dusenbury Healthcare Associates, LLC  
Continuing Education Dept  
316-617-6502  
dusenburyhcassociates@gmail.com

"**Dusenbury Healthcare Associates, LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN) This course offering is approved for _2_ contact hours applicable for RN, LPN, APRN or LMHT re-licensure. Kansas State Board of Nursing Provider Number: XXXXXX.**"

*KSBN does not endorse any products or services that are displayed or referred to in conjunction with this activity and are not responsible for the actual presentation of content during scientific sessions.*
SAMPLE PROGRAM ROSTER

Oops-Missed Again: Posterior Circulation Stroke
CNE Coordinators: Wendy Dusenbury DNP, APRN and Jennifer Patterson MSN, APRN
CNE Presenters: Wendy Dusenbury DNP, APRN and Jennifer Patterson MSN, APRN, Anne Alexandrov

<table>
<thead>
<tr>
<th>NAME/CREDENTIALS</th>
<th>LICENSE #</th>
<th>ADDRESS</th>
<th>PHONE/EMAIL</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<td>10.</td>
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<td>12.</td>
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<td>13.</td>
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<td>14.</td>
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<tr>
<td>15.</td>
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</tr>
</tbody>
</table>

"Dusenbury Healthcare Associates LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN). This course offering is approved for 2 contact hours applicable for RN, LPN, APRN or LMHT relicensure. Kansas State Board of Nursing Provider Number: XXXXXX."

Appendix C – pg. 1
# SAMPLE CNE OFFERING EVALUATION

**Title:** Oops-Missed Again: Posterior Circulation Strokes

## SECTION I: Learning Objectives

*On a scale of 1-5, please rate the following:*

<table>
<thead>
<tr>
<th>Program Learning Objectives</th>
<th>1-Strongly Disagree</th>
<th>2-Disagree</th>
<th>3-Neutral</th>
<th>4-Agree</th>
<th>5-Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>My participation in this training helped me to:</em></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Identify the anatomy as areas of the brain included in the posterior circulation</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Discuss common clinical findings associated with posterior circulation strokes</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Review stroke scales designed to assess for posterior circulation stroke symptoms</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

**Comments**

## SECTION II: Program Setting

*On a scale of 1-5, please rate the following:*

<table>
<thead>
<tr>
<th>Program Logistics</th>
<th>1-Strongly Disagree</th>
<th>2-Disagree</th>
<th>3-Neutral</th>
<th>4-Agree</th>
<th>5-Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>The program location was good.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>The room set-up supported my peer learning experience.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Audio-visual equipment was used effectively.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>The written materials were helpful and will be useful references in the future.</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

**Comments**
### SECTION II: Speakers

On a scale of 1-5, please rate the following:

<table>
<thead>
<tr>
<th>Speaker 1: Wendy Dusenbury</th>
<th>1-Strongly Disagree</th>
<th>2-Disagree</th>
<th>3-Neutral</th>
<th>4-Agree</th>
<th>5-Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>The presenter demonstrated substantive knowledge of the topic.</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>The presenter’s use of class time was effective.</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>The presenter has strong presentation and delivery style.</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>The presenter created an effective peer learning environment.</td>
<td>○</td>
<td>○</td>
<td>○</td>
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<table>
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<th>Speaker 2: Jennifer Patterson</th>
<th>1-Strongly Disagree</th>
<th>2-Disagree</th>
<th>3-Neutral</th>
<th>4-Agree</th>
<th>5-Strongly Agree</th>
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<tr>
<td>The presenter demonstrated substantive knowledge of the topic.</td>
<td>○</td>
<td>○</td>
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<tr>
<td>The presenter’s use of class time was effective.</td>
<td>○</td>
<td>○</td>
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<td>The presenter has strong presentation and delivery style.</td>
<td>○</td>
<td>○</td>
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<tr>
<td>The presenter created an effective peer learning environment.</td>
<td>○</td>
<td>○</td>
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<th>Speaker 3: Anne Alexandrov</th>
<th>1-Strongly Disagree</th>
<th>2-Disagree</th>
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<tr>
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<td>○</td>
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Comments
SECTION III: Overall Program

On a scale of 1-5, please rate the following:

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<th>Program Effectiveness</th>
<th>1 - Strongly Disagree</th>
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<th>4 - Agree</th>
<th>5 - Strongly Agree</th>
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<tr>
<td>The objective met the overall purpose of the program</td>
<td></td>
<td></td>
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<tr>
<td>The information was presented at an appropriate learning level for this stage in my career</td>
<td></td>
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<tr>
<td>The program format was effective.</td>
<td></td>
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<tr>
<td>The program met my expectations and learning needs.</td>
<td></td>
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</tr>
<tr>
<td>I learned skills and concepts that will help me be more effective and strategic in my work</td>
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<tr>
<td>The program provided me with new ideas and resources.</td>
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<tr>
<td>I would recommend this program to colleagues.</td>
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Comments

SECTION III: ADDITIONAL QUESTIONS

Was the workshop valuable?  Yes  No

What aspects of the training were most beneficial?

What aspects of the training did you find least valuable and what improvements would you recommend?

Give an example of one thing you will do differently because of this seminar.

Please feel free to share any additional comments and suggestions.
Wendy L. Dusenbury, DNP, ARNP, FNP-BC, AGACNP-BC, ANVP-BC  
2509 N. Loch Lomond Ct.  
Wichita, Kansas, 67228  
316-617-6302  
w dusenburyaprn@yahoo.com

**EDUCATIONAL BACKGROUND**

<table>
<thead>
<tr>
<th>Current</th>
<th>University of Tennessee Health Science Center</th>
<th>2018-Present</th>
<th>Nursing</th>
<th>PhD</th>
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<td>Nursing</td>
<td>AGACNP</td>
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<td>Wichita State University</td>
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**EMPLOYMENT RECORD**

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<th>4/2018-Present</th>
<th>The Joint Commission</th>
<th>Oakbrook Terrace, IL</th>
<th>Intermittent Reviewer for DSC (Stroke)</th>
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<td>8/2016-Present</td>
<td>University of Tennessee Health Sciences</td>
<td>Memphis, Tennessee</td>
<td>APRN Mobile Stroke Unit (faculty practice for Wichita State University)</td>
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<td>8/2014-6/2018</td>
<td>Wichita State University</td>
<td>Wichita, Kansas</td>
<td>Assistant Professor School of Nursing Graduate and Undergraduate Programs</td>
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<td>Via Christi Hospitals</td>
<td>Wichita, Kansas</td>
<td>Stroke Program Co-Manager</td>
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<tr>
<td>8/2010-5/2016</td>
<td>Via Christi Hospitals</td>
<td>Wichita, Kansas</td>
<td>APRN Neurocritical Care and Acute Stroke Program</td>
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<td>2/2006-9/2008</td>
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<td>APRN/First Assist Neurosurgery</td>
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<td>7/1999-2/2006</td>
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<td>RN Branch Manager</td>
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<td>Hunter Health Care</td>
<td>Kiowa, Kansas</td>
<td>RN Director of Nursing</td>
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### LICENSURE AND CERTIFICATIONS

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<td>Adult Gerontology Acute Care Nurse Practitioner</td>
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<td>Advanced Neurovascular Practitioner</td>
<td>National Association of Neurovascular Clinicians</td>
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<td>2012-Present</td>
<td>Certified Neurological Registered Nurse</td>
<td>National American Board of Neuroscience Nursing</td>
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<td>2000-Present</td>
<td>Family Nurse Practitioner</td>
<td>National American Nurses Credentialing Center</td>
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<td>1998-Present</td>
<td>Advanced Registered Nurse Practitioner</td>
<td>Kansas Kansas State Board of Nursing</td>
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<td>Registered Nurse</td>
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### RESEARCH AND SCHOLARLY ACTIVITIES AND RESEARCH PROJECTS

<table>
<thead>
<tr>
<th>Year</th>
<th>Title</th>
<th>Role</th>
<th>Authors</th>
<th>Conference/Event</th>
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<tr>
<td>2020</td>
<td>Clinical Localization of Stroke</td>
<td>Lead Author</td>
<td>Alexandrov</td>
<td>Critical Care Nursing Clinics</td>
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<tr>
<td>2019</td>
<td>Advanced Imaging on a Mobile Stroke Unit Detects High Rate of Large Vessel Occlusions in the Field</td>
<td>Co Author</td>
<td>Alexandrov et al.</td>
<td>Poster presentation ESOC Milan, Italy 2019</td>
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<td>2019</td>
<td>Early Improvement After Administration Of Tissue Plasminogen Activator On A Mobile Stroke Unit Occurs With Treatment Within The First Two Hours From Last Known Normal</td>
<td>Co Author</td>
<td>Bowry et al.</td>
<td>Poster presentation ESOC Milan, Italy 2019</td>
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<tr>
<td>2018</td>
<td>Cryptogenic stroke due to undiagnosed paroxysmal atrial fibrillation: Implementation of discharge plan</td>
<td>Co Author</td>
<td>Valerie Pickett, LeighAnn Persondek</td>
<td>Poster Presentation at American Association of Neuroscience Nursing Stroke Conference 2018 Louisville, Kentucky</td>
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<td>Year</td>
<td>Title</td>
<td>Lead Author</td>
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<td>2018</td>
<td>Risk factors, depression, and drugs, influencing sexual activity in Individuals with and without stroke</td>
<td>Twyla Hill, Victoria Mosack, Elain Steinke</td>
<td>Published in the Journal of Rehabilitation Nursing</td>
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<td>Back to basics: Adherence with guidelines for glucose and temperature control in an American comprehensive stroke center sample</td>
<td>Alexeyandrov et al.</td>
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<td>Ultra-fast Performance and Yield of High-resolution CT with Head and Neck CT Angiography on a Mobile Stroke Unity</td>
<td>Anna Alexandrov, et al.</td>
<td>Podium presentation at International Stroke Conference Los Angeles, California 2018</td>
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<td>Can Intravenous Alteplase tPA Be Given Safely in the CT Scan Suite</td>
<td>Michelle Whaley, et al.</td>
<td>Poster presentation at International Stroke Conference Los Angeles, California 2018</td>
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<td>2018</td>
<td>Geospatial Visualization of Mobile Stroke Unit Dispatches: A Method to Optimize Service Performance</td>
<td>James Rhudy, et al.</td>
<td>Poster presentation at International Stroke Conference Los Angeles, California 2018</td>
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<tr>
<td>2017</td>
<td>Determinants of sexual and dysfunction in men and women with stroke: a systematic review</td>
<td>Elaine Steinke, Pernille Johansen, Victoria Mosack, Twyla Hill</td>
<td>Published in the International Journal of Clinical Practice</td>
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<td>2016</td>
<td>Born to Run: Mobile Stroke Unit</td>
<td>Anne Alexandrov, Victoria Swatzell</td>
<td>Abstract presented at the International Stroke Conference 2017 Houston, Texas</td>
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<td>2016</td>
<td>Stroke in Kansas: Early Recognition and Treatment Opportunities for Nursing Impact</td>
<td>Elaine Steinke, Pernille Johansen</td>
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<tr>
<td>2015</td>
<td>To Rest or Mobilize... When to Start Early Mobilization in Acute Stroke: A Systematic Review</td>
<td>Co-Investigator</td>
<td>Michelle Whaley, Anne Alexandrov</td>
<td>Abstract presented at the International Stroke Conference 2016 Los Angeles, California</td>
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<td>2014</td>
<td>Improving Stroke Care: Can A Non-Traditional Team Measure Up?</td>
<td>Primary Investigator</td>
<td>Anne Alexandrov, Scott Taylor</td>
<td>Presented abstract at International Stroke Conference 2015 Nashville, Tennessee</td>
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<td>2013</td>
<td>Respiratory Support for Acute Stroke (Chapter for Advances Neurovascular Clinical Practice)</td>
<td>Co-Author of Chapter</td>
<td>Rhonda Young</td>
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**GRANT ACTIVITIES**

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<td>2018</td>
<td>National Stroke Survey</td>
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<td>2017</td>
<td>MURPA</td>
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<td>2014</td>
<td>NETSMART Junior Stroke Education</td>
<td>Via Christi Partners in Caring</td>
<td>Coordinator</td>
<td>$7000</td>
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*Funding from this grant used to get RN specialized education ultimately leading to a national certification.

**PRESENTATIONS**

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<td>Heads Up or Heads Down? International Perspectives on Head of Bed Position for Intracerebral Hemorrhage in the Post-HeadPoST Era</td>
<td>Podium Presentation at Smart Strokes Hunter Valley Australia 2019</td>
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<td>2019</td>
<td>Validation of the NIH Stroke Scale Score for Clinical Assessment of Intracerebral Hemorrhage</td>
<td>Podium Presentation at Smart Strokes Hunter Valley Australia 2019</td>
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<td>2019</td>
<td>Heads Up or Heads Down? International Perspectives on Head of Bed Position for Intracerebral Hemorrhage in the Post-HeadPoST Era</td>
<td>Poster presentation at European Stroke Conf Milan, Italy 2019</td>
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<td>2019</td>
<td>Validation of the NIH Stroke Scale Score for Clinical Assessment of Intracerebral Hemorrhage</td>
<td>Poster Presentation American Heart Association International Stroke Conference Honolulu, Hawaii February 2019</td>
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<td>Under Pressure; A Case Study</td>
<td>Society of Vascular and Interventional Neurology San Diego, California</td>
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<td>2018</td>
<td>Sexual Dysfunction in Stroke: Unique Approaches to a Complex Problem</td>
<td>American Heart Association Scientific Sessions Chicago, IL.</td>
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<tr>
<td>2018</td>
<td>Embrace the Grind</td>
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<td>2018</td>
<td>Mobile Stroke Units</td>
<td>International Stroke Conference Advanced Practice Luncheon-Los Angeles, California</td>
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<td>Let's Have the Talk</td>
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<td>International Stroke Conference Luncheon</td>
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<td>Improving Stroke Care: Can a Non-Traditional Acute Stroke Response Team Measure Up?</td>
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<td>Stroke Care and Innovative Teams</td>
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<td>Ascension Health</td>
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<td>Innovative Teams in Stroke Care</td>
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<td>APRN Conference Wichita State University</td>
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<td>Understanding Acute Ischemic Stroke</td>
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<td>Understanding Hemorrhagic Stroke</td>
<td>Cloud County Community College</td>
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<td>2014</td>
<td>Head Up or Down, Does It really Matter?</td>
<td>Via Christi Health Nursing Symposium</td>
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<td>2013</td>
<td>The Road to Comprehensive</td>
<td>Via Christi Health</td>
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<td>2013</td>
<td>Anterior Circulation Strokes</td>
<td>Kansas Initiative for Stroke Survival</td>
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<td>2013</td>
<td>From Code Red to the Neuro Bed</td>
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**PROFESSIONAL ORGANIZATIONS**

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<tbody>
<tr>
<td>Association of Neurovascular Clinicians</td>
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<tr>
<td>*Immediate Past President</td>
</tr>
<tr>
<td>*Former member Board of Directors</td>
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<tr>
<td>American Heart Association</td>
</tr>
<tr>
<td>*CVSN Council</td>
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<tr>
<td>*State of Science Nursing Symposium Planning Committee Vice Chair</td>
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<td>Kansas State Nurses Association</td>
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<td>American Nurses Association</td>
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<tr>
<td>Kansas Advance Practice Association</td>
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<tr>
<td>Society of Vascular Interventional Neurology</td>
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**HONORS**

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<td>Future of Nursing Scholar</td>
<td>Robert Wood Johnson Foundation</td>
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<td>Outstanding Poster Presentation</td>
<td>Sigma Theta Tau, DNP Intensives</td>
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<tr>
<td>1998</td>
<td>Inducted into Sigma Theta Tau</td>
<td>Sigma Theta Tau</td>
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</table>
Bibliography


Curriculum Vitae

Jennifer L. Patterson, MSN ACNP-BC CCRN FHM
PhD Student
University of Tennessee Health Science Center
920 Madison Avenue
Memphis, Tennessee 38163
E-mail: dhec821@utmem.edu
Phone: 423.322.0690

EDUCATIONAL BACKGROUND

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<tr>
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<th>Year</th>
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<td>2008</td>
<td>University of Alabama-Birmingham</td>
<td>2005-2008</td>
<td>Nursing</td>
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<td>2000</td>
<td>University of Tennessee-Chattanooga</td>
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LICENSURE

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<td>Advanced Practice Nurse</td>
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<td>2000-Present</td>
<td>Registered Nurse</td>
<td>131346</td>
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<td>Emergency Medical Responder</td>
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CERTIFICATIONS

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<td>2001-Present</td>
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EMPLOYMENT RECORD

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<td>The Joint Commission</td>
<td>Oakbrook Terrace, IL</td>
<td>Intermittent Reviewer for DSC (Stroke)</td>
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<td>8/2017-Present</td>
<td>ApolloMD</td>
<td>Chattanooga, TN</td>
<td>Acute Care Nurse Practitioner: Emergency Department</td>
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<td>2/2014-Present</td>
<td>Erlanger Health System</td>
<td>Chattanooga, TN</td>
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<td>9/2012-2/2014</td>
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<td>8/2008-12/2012</td>
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TEACHING EXPERIENCE

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<th>Institution</th>
<th>City, State</th>
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<td>5/2016-8/2018</td>
<td>University of Tennessee at Chattanooga</td>
<td>Chattanooga, TN</td>
<td>Graduate Program, Adjunct Faculty</td>
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06/20
### RESEARCH EXPERIENCE

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<tr>
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<td>University of Tennessee Health Science Center College of Graduate Health Sciences</td>
<td>Memphis, TN</td>
<td>Research Assistant</td>
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<td>2019-Present</td>
<td>TIMELESS</td>
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<td>Sub-Investigator</td>
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<td>CHARM</td>
<td>Chattanooga, TN</td>
<td>Sub-Investigator</td>
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<tr>
<td>2016-Present</td>
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<td>BRAINSGATE</td>
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### PRESENTATIONS

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<td>2020</td>
<td>Cryptogenic Stroke: An Evidence-Based Interdisciplinary Approach to Care</td>
<td>Webinar, Association of Neurovascular Clinicians</td>
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<td>2020</td>
<td>Acute Care Nurse Practitioner as Stroke Certification Surveyor</td>
<td>Roundtable discussion Luncheon American Heart Association International Stroke Conference Los Angeles, California</td>
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<td>Acute Care Nurse Practitioner in the Emergency Department for Stroke Care</td>
<td>Roundtable discussion Luncheon American Heart Association International Stroke Conference Honolulu, Hawaii</td>
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<td>2019</td>
<td>Synchronizing Stroke Care Using Artificial Intelligence</td>
<td>NetSMART Dinner, American Heart Association International Stroke Conference Honolulu, Hawaii</td>
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<td>Determining Pathogenic Mechanism and Evidence Based Secondary Stroke Prevention</td>
<td>Society of Vascular and Interventional Neurology San Diego, California</td>
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<td>Extending Time When Seconds Count: HyperAcute Stroke Treatment</td>
<td>East Coast Helicopter Operations Annual Meeting 2018</td>
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<td>Emergency Department Throughput for Stroke</td>
<td>Society of Vascular and Interventional Neurology Boston, Massachusetts</td>
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### PROFESSIONAL ORGANIZATIONS

- Association of Neurovascular Clinicians
- American Heart Association
- Society of Hospital Medicine
- American Nurses Association
- American Association of Neurology
- Chattanooga Area Nurses of Advanced Practice
- Society of Vascular Interventional Neurology
ATTENDANCE AND PARTICIPATION IN OTHER PROFESSIONAL MEETINGS

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<th>Organization</th>
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<td>Imagine 2020</td>
<td>Chicago, Illinois</td>
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<td>Annual Conference</td>
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CONSULTANT

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<td>2018-Present</td>
<td>Consultant</td>
<td>Review Case and provide written report for client</td>
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REFERENCES

Available upon request
Posterior Circulation Stokes Bibliography


Pay to the Order of Kansas State Board of Nursing

Date 5/6/20

$200.00

Dollars

MEMO

Wendy Jansenby

Dusenbury Healthcare Associates Llc
502 E Perlwinkle St
Garden Plain KS 67050-8906
<p>| LTP Name/Prov | Coordinator           | Offering Number | Offering contact hours | APRN part. | RN part. | LPN part. | LMHT part. | Nurse taught | Others taught | IS topics | IS Contact hours | IS APRN part. | IS RN part. | IS LPN part. | IS LMHT part. | TPE | Fee |
|--------------|-----------------------|-----------------|------------------------|------------|----------|-----------|------------|--------------|--------------|----------|----------------|---------------|-------------|-------------|---------------|---------------|-----|-----|
| Accredo Health, Inc/LT 0223-0538 | Mareen McCullough | 52              | 564 4 378 9 0 564 0 9 20.7 0 15 0 0 | Yes | Yes | | | | | | | | | | | | | |
| Advent Health Ottawa/LT0055-0935 | Debra Donoghue   | 13              | 306.9 5 66 0 0 202 105 0 0 0 0 0 0 | Yes | No | | | | | | | | | | | | | |
| Advocacy Through Education, LLC/LT 022-0518 | Teresa McClain | 0               | 0 0 0 0 0 0 0 0 0 0 0 0 0 | Yes | No | | | | | | | | | | | | | |
| Allied Health Career Training/LT0302-0917 | Debra Trevett | Have not submitted 2020 annual report or payment | | | | | | | | | | | | | | | |
| American Academy of Family Physicians/LT 0271-0312 | | Have not submitted 2020 annual report | | | | | | | | | | | | | | | |
| ARJ Infusion Services, Inc/LT0285-0913 | Holly McFarland | 3               | 23 0 20 3 0 1 2 0 0 0 0 0 | Yes | Yes | | | | | | | | | | | | | |
| Ascension Via Christi Hospital Manhattan/LT 0061-0716 | Stacy Schadegg | 3               | 5 1 25 0 28 0 5 0 0 0 0 | NA | NA | | | | | | | | | | | | | |
| Ascension Via Christi Hospital Pittsburgh, Inc/ LT0042-0527 | Janelle Wade | Have not submitted 2020 annual report | | | | | | | | | | | | | | | |
| Ascension Via Christi Hospitals Wichita, Inc/LT-52-0738 | Fawn McDonough | 99              | 309.6 0 1438 86 0 210.1 100 1 324 0 107 55 0 | NA | NA | | | | | | | | | | | | | |
| Atchison Hospital/LT 0147-0738 | Anna Fowler | Have not submitted 2020 annual report | | | | | | | | | | | | | | | |
| Atkins Physical therapy and Ergonomics, LLC/LT0283-0812 | Sharon Edwards | Did not submit report in 2019 or 2020 | | | | | | | | | | | | | | | |
| B.E. Education Group, LLC/LT 0258-0310 | Barbara Wiman | Did not submit report in 2019 or 2020 | | | | | | | | | | | | | | | |
| Bailey Medical Service, LLC/LT 0295-1215 | Brandon Bailey | Did not submit report in 2019 or 2020 | | | | | | | | | | | | | | | |</p>
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<td>Kara Brauer &amp; Catherine Stuecker</td>
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Carol:

There is an electronic signature block at the conclusion of the Qualtric survey (the link is in the e-mail I sent to Chelsea and is "live" if you would like to review). After typing in their name and license #, participants will take their cursor and sign their name in the signature block. When the participant submits the survey, Qualtrics does a date/time stamp. We will retain the individual reports and have also experimenting with Qualtrics ultimately combining into a roster with the signatures (example attached).

Mary Beth

I would suggest that you somehow clearly articulate this process with some screen shots or something so I can take this to the CNE committee in September. I didn’t understand the participants were signing a roster, rather their name is showing up on a roster. I guess I am not sure how they are signing a roster if they are not with the roster, are their doing it with an electronic signature or their name showing up. If it is an electronic signature, is it an electronic signature that they are doing?

Carol Moreland, MSN, RN
Executive Administrator
Kansas State Board of Nursing
900 SW Jackson, Suite 1051
Topeka, KS 66612
785-296-5752
Fax: 785-296-3929

Note: new email address: carol.moreland@ks.gov

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If you are not the intended recipient, or have received this communication in error, please contact the sender by mail or by phone at 785-296-5752 and destroy all communication from any computer or network system.

From: Mary Beth Warren <mwarren2@kumc.edu>
Sent: Tuesday, July 28, 2020 10:01 AM
To: Moreland, Carol [KSNB] <Carol.Moreland@ks.gov>
Cc: Stephenson, Chelsey [KSNB] <Chelsey.Stephenson@ks.gov>; Lisa Stouffer <mstouffer@kumc.edu>
Subject: RE: FYI FW: KSNB Update 07/13/20

EXTERNAL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Carol:

Thanks for the quick response! Each nursing participant will access the link, complete the information and sign in the signature box which we felt mimics a sign in roster at a face-to-face event. We are very open to clarification re ideas of a process that does meet the requirements in a virtual world.

Thanks again.

Mary Beth

From: Moreland, Carol [KSNB] <Carol.Moreland@ks.gov>
Sent: Tuesday, July 28, 2020 9:53 AM
To: Mary Beth Warren <mwarren2@kumc.edu>
Cc: Stephenson, Chelsey [KSNB] <Chelsey.Stephenson@ks.gov>
Subject: FW: FYI FW: KSNB Update 07/13/20

Good morning Mary Beth,

I understand the world has changed, however what you are explaining to me does not meet the regulation, K.A.R. 60-9-107 (f) (1) that states “Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster.” It doesn’t appear to me that your process is requiring them to sign a daily roster.

I had another provider question me as to how this process is acceptable. I will take this to the CNE Committee in September to get their decision. I can’t tell you that you do not have to follow the regulation. I also understand you plan to follow this process in the CE program that starts tomorrow. I don’t know if someone in the past has told you that you no longer needed to have the participants sign the roster, however it will be up to the CNE Committee and Board if they want to change that regulation, not me.

Please let me know if you have further questions.

Carol Moreland, MSN, RN
Executive Administrator
Kansas State Board of Nursing
## Sign-in Roster

*Kansas Nurse Educator Conference - 07.31.20*

July 23, 2020 1:45 PM CDT

Please type your name as you would like it to appear on your certificate:

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Thumbnail</th>
<th>Professional License #</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melissa</td>
<td>Stouffer</td>
<td>xx</td>
<td></td>
<td><a href="mailto:mstouffer@kumc.edu">mstouffer@kumc.edu</a></td>
</tr>
</tbody>
</table>
Use mouse cursor to sign:

Q6_Name - Name

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
<th>Thumbnail</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>signature.png</td>
<td>signature.png</td>
<td></td>
<td>image/png</td>
</tr>
</tbody>
</table>

End of Report