

Agency Mission: To assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.

**Kansas State Board of Nursing  
Continuing Nurse Education Committee Agenda  
September 15, 2020**

**NOTE:** The meeting will be held via Zoom. Link to access meeting to follow agenda.

**Time:** 12:30 p.m. – 2:00 p.m.

**Committee Members:** Julianna Rieschick, RN, MSN, NEA-BC – Chair  
Mandy Karstetter, LPN - V. Chair  
Rebecca Sander, MSN, RN  
LaNell Hull, MSN, RN-BC  
Laura Aberle, BSN, RN  
Kenetta Markelionis, RN, MSN  
Karen Aufdemberge, RN, BSN

**Staff:** Carol Moreland, MSN, RN – Executive Administrator  
Chelsey Stephenson – Education Secretary

- I. Call to Order
- II. Review of On-Site Packet
- III. Additions/Revisions to the Agenda
- IV. Announcements
- V. Approval of minutes – June 16, 2020
- VI. Unfinished Business
  - 1.
- VII. New Business
  1. IOA Statistical Report
  2. Program Coordinator Education
  3. LTP Relinquished Providers
    - a. Via Christi Hospital in Manhattan – LT 0065-0716
    - b. Ascension Via Christi Hospital in Pittsburg – LT 0042-0527
    - c. Ascension Via Christi Hospitals in Wichita, Inc. – LT 0062-0738
  4. LTP 5 Year Renewal Applications
    - a. Advent Health Ottawa – LT 0055-0905
    - b. Blue Valley School District – LT 0174-0262
    - c. Ellsworth County Medical Center – LT 0266-1010
    - d. Olathe Public School Health Service – LT 0242-095
    - e. Susan B. Allen Memorial Hospital – LT 0074-0349
  5. Initial LT Provider Applications
    - a. Dusenbury Health Associates, LLC

6. Review of Long Term CNE Provider annual report data
7. Electronic documentation of attendance at a virtual CNE program

- VIII. Agenda for December 2020 Committee meeting
1. Review/possible revision of CNE regulations
  2. K.A.R. 60-4-103

IX. Adjourn

**Please note: Additional items which have come to the attention of the Board or Committee will be handled as time permits. Agenda is subject to change based upon items to come before the Board. Handouts or copies of materials brought to the Board or Committee for discussion by Committee Members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30<sup>th</sup> calendar day may be addressed at the meeting at the discretion of the President of the Board or Chairperson of the Committee.**

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/81797430918?pwd=cmIwRTZXQzltZWgwWXNnN1RMVklkQT09>

**Passcode: KsbnCEComm**

Or iPhone one-tap :

US: +12532158782,,81797430918#,,,,,0#,,0012807135# or  
+13462487799,,81797430918#,,,,,0#,,0012807135#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1  
312 626 6799 or +1 646 876 9923

Webinar ID: 817 9743 0918

Passcode: 0012807135

International numbers available: <https://us02web.zoom.us/j/81797430918?pwd=cmIwRTZXQzltZWgwWXNnN1RMVklkQT09>

**Website link to access meeting materials:** <https://ksbn.kansas.gov/board-packet/>

**Alternate Meeting Viewing Via KSBN YouTube Live:**

<https://www.youtube.com/user/ksnursing>

The Committee may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item.

In the event electronic communications are lost or compromised during the meeting, the Kansas State Board of Nursing will attempt to restore communications for a maximum of (2) two hours. If unable to restore communications the meeting will be adjourned.

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## CNE & IV Therapy Statistics

	January 2020	February 2020	March 2020 *	April 2020	May 2020	June 2020	July 2020
IOA's							
Received	65	62	84	91	82	91	74
Approved	51	45	73	82	68	66	48
Hours	1962.80	1,875.0	4,221.0	3,633.9	3,177.6	2,459.7	2,132.4
Denied	13	12	11	9	11	25	18
Pending	1	5	0	0	3	0	8
LTP Applications							
Received	0	0	0	1	1	0	1
Approved	0	0	0	0	0	0	0
Denied	0	0	0	0	0	0	0
Pending	2	0	0	1	1	0	1
SP Applications							
Received	1	1	1	0	4	5	1
Approved	0	0	0	0	1	4	0
Denied	0	0	0	0	0	0	0
Pending	1	1	1	0	3	1	1
IV Therapy Provider Applications							
Received	0	0	0	0	1	0	0
Approved	0	0	0	0	1	0	0
Denied	0	0	0	0	0	0	0
Pending	0	0	0	0	0	0	0

\*Electronic IOA implemented on 3/7/2020

IOAs received in 2019: 1,052

CNE Contact hours approved in 2019: 29,542.26

**Long Term CNE Provider Checklist**  
(K.A.R. 60-9-107)

**Name of Provider:** Advent Health Ottawa Renewal LT 0055-0905

**Name of Program Coordinator:** Debra Donaghue

**New Initial Application**       **Renewal (Issue Date \_\_\_)**

**Date Received:** 7/17/2020    **Date Review complete:** 7/30/2020

**Date to CNE Committee:** September 2020

**Approved**       **Not Approved:**

**Approved Pending:** \_\_\_\_\_

**Date Notified:** \_\_\_\_\_

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	Received 7/17/2020	
Renewal Fee.		
<ul style="list-style-type: none"> <li>If the long term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years as defined in the providers' policy and procedures.</li> </ul>		
The name and address of the organization on the application	✓	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization	✓	
The name, education and experience of the program coordinator responsible for CNE	Debra Donaghue	
<ul style="list-style-type: none"> <li>Be a licensed professional nurse</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Have three years of clinical experience</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Have one year of experience in developing and implementing nursing education</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)</li> </ul>	✓	
<b>Policies &amp; Procedures:</b>		
Written policies and procedures, including at least the following areas:		
<ul style="list-style-type: none"> <li>Assessing the Need and planning for CNE activities</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Fee Assessment</li> </ul>	✓	

<ul style="list-style-type: none"> <li>• <u>Advertisements</u> or offering announcements. Published information shall contain the following statement: “(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: ”</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• <u>Notice of Change</u> of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days</li> </ul>	✓	
For long term providers, the policies and procedures for the <u>Offering Approval Process</u> shall include the following:		
<ul style="list-style-type: none"> <li>• A Summary of the Planning</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Behavioral Objectives</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Content, which shall meet the definition of CNE in KSA 65-1117</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Instructor’s Education and Experience, documenting knowledge and expertise in the content area</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• A Current Bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• An offering Evaluation that includes each participant’s assessment of the following: <ul style="list-style-type: none"> <li>▪ The achievement of each objective</li> <li>▪ The expertise of each individual presenter</li> </ul> </li> </ul>	✓	
<ul style="list-style-type: none"> <li>▪ The expertise of each individual presenter</li> </ul>	✓	
An approved provider may award any of the following:		
<ul style="list-style-type: none"> <li>• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Credit for fractions of hours over 30 mins to be computed towards a contact hour</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Independent study credit that is based on the time required to complete the offering, as documented by the provider’s pilot test results</li> </ul>		✓
<ul style="list-style-type: none"> <li>• Clinical hours</li> </ul>		✓
<b>Documentation of Attendance</b>		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall		



require each participant to sign a daily roster, which shall contain the following information:		
<ul style="list-style-type: none"> <li>The provider's name, address, provider number, and coordinator</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The date and title of the offering, and the presenter or presenters</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The participant's name and license number and the number of contact hours awarded</li> </ul>	✓	
Each provider shall maintain documentation to verify completion of each <u>independent study offering</u> , if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
<ul style="list-style-type: none"> <li>The provider's name, address, provider number, and coordinator</li> </ul>		✓
<ul style="list-style-type: none"> <li>The participant's name and license number, and the number of contact hours awarded</li> </ul>		✓
<ul style="list-style-type: none"> <li>The title of the offering</li> </ul>		✓
<ul style="list-style-type: none"> <li>The date on which the offering was completed</li> </ul>		✓
<ul style="list-style-type: none"> <li>Either the completion of a posttest or a return demonstration</li> </ul>		✓
<b>Certificate of Attendance/CE Transcript</b>		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	✓	
Each certificate and each CE transcript shall be complete before distribution to the participant	✓	
Each certificate and each CE transcript shall contain the following information:		
<ul style="list-style-type: none"> <li>The provider's name, address and provider number</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The title of the offering</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The date or dates of attendance or completion</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The signature of the individual responsible for the providership</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The name and license number of the participant</li> </ul>	✓	
<b>Recordkeeping &amp; Storage</b>		
For each offering, the approved provider shall retain the following for two years:		
<ul style="list-style-type: none"> <li>A summary of the planning</li> </ul>	✓	
<ul style="list-style-type: none"> <li>A copy of the offering announcement or brochure</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The title and objectives</li> </ul>	✓	

• The offering agenda or, for independent study, pilot test results	✓	
• A bibliography	✓	
• A summary of the participants' evaluations	✓	
• Each instructor's education and experiences	✓	
• Documentation to verify completion of the offering	✓	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	✓	
<b>Program Evaluation Plan</b>		
For long-term providers, a copy of the total program evaluation plan	✓	
<b>Annual Report</b>		
Each approved long-term provider shall pay a fee for the upcoming year and submit an annual report for the period of July 1 through June 30 of the previous year on or before the deadline designated by the board. The annual report shall contain the following:		✓
• An evaluation of all the components of the providership based on the total program evaluation plan		✓
• A statistical summary report; and		✓
• For each of the first two years of the providership, a copy of the records for one offering as specified in paragraphs (60-9-109(h)(1)(A-H))		✓
<b>Two Proposed Offerings</b>		
The provider shall submit two proposed offerings, including the following:	<b>#1</b>	<b>#2</b>
	#1 Neonatal Resuscitation Program (NRP)	#2 ACLS
• A summary of planning	✓	✓
• A copy of the offering announcement or brochure	✓	✓
• The title and behavioral objectives	✓	✓
• The offering agenda or, for independent study, pilot test results	✓	✓
• Each instructor's education and experience	✓	✓
• A current bibliography	✓	✓
• The offering evaluation form	✓	✓

06/2019

Review completed 7/30/2020 Carol Moreland, MSN, RN

~~Form ID 1672730~~  
CNE 11

**Reference No.:** 24666 **Date submitted:** Jul 14 20:56 2020

**radio** ~ Renewal  
**Providername** ~ AdventHealth Ottawa  
**providernum** ~ LT 0055-0905  
**legalbody** ~ same  
**address** ~ 1301 S. Main St.  
**adress2** ~ Ottawa, KS 66067  
**telephone** ~ 785-229-8404  
**email** ~ debra.donoghue@adventhealth.com  
**coordinator** ~ Debra Donoghue, RN, MSN  
**date** ~ 07-14-2020  
**planningce** ~ See Attached policy  
**feeassessment** ~ See Attached policy  
**advertisement** ~ See Attached policy  
**approvalprocess** ~ See Attached policy  
**contacthours** ~ See Attached policy  
**verifycompletion** ~ See Attached policy  
**recordkeeping** ~ See Attached policy  
**noticeofchange** ~ See Attached policy  
**programevaluation** ~ See Attached policy  
**Submission date** ~ 07-14-2020 20:56:10  
**Form ID** ~ 1672730

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#140  
JUL 15 2020



## CURRICULUM VITAE

Debra J. Donoghue, R.N.  
AdventHealth Ottawa  
1301 S. Main St.  
Ottawa, KS 66067  
Work: 785-229-8404  
Cell: 785-214-1582  
**[debra.donoghue@adventhealth.com](mailto:debra.donoghue@adventhealth.com)**

### EDUCATION

GRADUATE                      Masters of Science in Nursing, Webster University,  
Kansas City MO 2008 to 2011

GRADUATE                      Master in Health Services Management, Webster University,  
St. Louis, MO 1995-1996

UNDERGRADUATE              Bachelor of Science in Nursing, Midland Lutheran College,  
Fremont, NE 1980-1984

### LICENSURE, CERTIFICATION & VALUED TRAINING

Registered Nurse, 1980  
Technical Writing Course, 1996  
Rural Trauma Team Development, 2007  
S.T.A.B.L.E. Program Provider continuous since 2004  
Basic Life Support Provider continuous since 2004  
Advanced Cardiac Life Support Provider continuous since 2004  
Medicare's Health Quality Measures Training, Biannually  
Trauma Nurse Core Course Provider continuously since 2014  
Emergency Nurse Pediatrics Course Provider continuously since 2014  
Neonatal Resuscitation Program Provider continuously since 2005  
Pediatric Advanced Life Support Provider since 2019

## **PROFESSIONAL EXPERIENCE & ACHIEVEMENTS**

### **Learning Management System Administrator, Hospital Education Coordinator and Quality Improvement RN Analyst, Training Champion**

- Administrate education and the learning management platform, run compliance reports, post curriculum, troubleshoot and resolve system problems. KSBN coordinator
- In Quality Improvement, work on various quality improvement teams, perform chart audits and summarize deficiencies.
- Joint Commission preparedness through correction action plans with administrative and managerial staff, complete reports and measure compliance.
- Training champion for Cerner 9 month electronic medical record conversion that was reported to have gone smoother than ever historically in the past. Training involved new equipment, processes and workflows and coordinating training between vendors and staff, and contingent workers. Run reports on compliance with training and identify training gaps for resolution to take back to multi-state trainers.

### **Nursing Orientation Instructor and Evaluator**

- Completed pre-orientation assessment, completed training and skills check off on high risk, patient safety and standard of care hospital processes and policies
- Evaluate nursing orientation to and work with instructors on orientation revisions.

### **Nursing Education Coordinator**

- Develop, plan and implement nursing continuing education offerings for improved quality care, compliance with regulatory bodies, and life enrichment. Supervise hospital clinical instructors and maintain working relationship with county paramedics and trauma coordinators in the state. Kansas State Board of Nursing Coordinator.

### **Performance Improvement Nurse Analyst**

- Perform chart reviews for all Hospital Quality Measures for inpatients and outpatients. Assist in developing supportive tools for clinicians. Provide feedback and education on best practices to improve performance and quality-of-care. Perform education with hospital staff to include nurses and managers. Team member of performance improvement teams and patient satisfaction and safety teams. aggregate data, run reports, summarize and perform education on practices to obtain compliance. Joint Commission readiness team. Audits on hospital performance. Special projects implementation such as PICC lines

### **Director of Performance Improvement**

- Develop and drive all program initiatives and provide education on best practices. Perform education with hospital staff to include nurses, doctors, and administrators. Chief Executive Officer states the program is the most “complete” program he has seen.

**Employee Health Nurse Director**

- Carry out program goals of a healthy workforce. Coordinate annual vaccine clinics, FIT testing, health assessments, TB skin tests and record keeping for over 300 employees, 90 volunteers, and 10 contractors. A Joint Commission Surveyor lauded program as “best practice” due to a comprehensive, planned program that has reduced health risks.

**Joint Commission Coordinator**

- Interpret regulatory standards, educate staff, complete annual review of standards and assist during survey. Two successful surveys have resulted in a fully accredited hospital with high standards of care met and being prepared for the next patient.

**Nursing Supervisor Manager**

- As the first House Nursing Supervisor Manager for a rural 55-bed hospital, maximized the departmental strengths through staff development, providing challenges and opportunity for growth for 10 nursing supervisors. Hospital managers report that nursing supervisors are operating at greater levels of leadership and confidence through proper balance of support and performance feedback. Supervisors feel more valued as well

**PRN Nursing Supervisor**

- Function as a facility-wide resource person with high impact communication skills and conflict resolution. Perform as a critical thinker with global aspects of patient safety, hospital efficiency and Code Teams. Specially trained as designated requestor for organ donations.

**Hospice Nurse**

- Functioned as case manager and support system for up to 20 patients and their families experiencing the death and dying process through a terminal illness. Provided compassion and education to ease the transition from life to death.

**Wesley Nurse**

- Functioned as parish/community nurse providing body-mind-spirit health assessments, health counseling, and home visits. Performed health screenings, coordinated health fairs, educational events, and exercise class for over 2000 people yearly.

**Technical Writer**

- Authored and revised a correspondence course in nursing management that many mid-level managers completed for additional military nurses' leadership skills.

**Intensive Care Nurse**

- Functioned as staff nurse, charge nurse and assistant nurse manager in a 1000-bed hospital. Primary unit was Medical ICU, but floated to Neuro ICU, Cardiology ICU and Bone Marrow Transplant ICU. Embraced the challenge of critically ill families with compassion and education. Wrote evaluations and assisted with management functions.

**Pediatric Clinic Charge Nurse**

- As the only RN, performed patient care and supervisory functions that made the clinic run smoothly, and maximized quality care while conserving resources.

**Medical-Surgical Staff Nurse**

- Functioned as clinical staff nurse in 300-bed and 25-bed hospital working with a large variety of patients. Active team member that performed patient care functions with medical technicians, provided team education and ensured patients were comfortable.

**PREVIOUS COMMITTEES & ACTIVITIES**

**Performance Improvement Committee**

- Chairperson for 10 person committee whose focus is improving and monitoring the hospital's organizational performance, quality improvement, patient satisfaction, quality measures, and regulatory body compliance activities. Prepare reports for hospital board.

**Infection Control Committee**

- Assist as a working committee member with Infection Control Plans, Risk Assessments and Disease Control and Management.

**Pathology Service Committee**

- Advisory functions for performance improvement.

**Operating Room Service Committee**

- Assist committee to prioritize performance improvement objective and function as advisor on Joint Commission and patient safety initiatives.

**Emergency Service Committee**

- Health quality measures advisor.

**Radiology Service Committee**

- Advisory functions for performance improvement and patient safety initiatives.

**Obstetrics Service Committee**

- Advisory functions for performance improvement and patient safety initiatives.

**PREVIOUS COMMITTEES & ACTIVITIES**

**Pharmacy and Therapeutics Committee**

- Advisory function for Joint Commission Initiatives and reduction of errors.

**Value Analysis Committee**

- Working committee member that participates in finding and implementing innovative ways of saving money and being a more cost efficient hospital.

### **Appropriate Use of Medications Committee**

- Working committee member that reviews medication errors, and works to improve processes that will become the new error reduction strategies and ensures processes work.

### **Health Careers Teacher**

- Assist as a class instructor for a program that focuses on encouraging grade-school children to pursue a health career through inviting students to the hospital and allowing students the insider's view of hospital activities and work.

### **Red Cross Volunteer**

- Worked with the Red Cross performing health screenings for community events.

### **ACADEMIC EXPERIENCE**

- Plan and teach annual competencies involving clinical staff since 2004
- Nursing orientation instructor and evaluator
- Two years of substitute teaching for nursing management education in classroom setting.
- Six years of training floor nurses to become an ICU nurse in a formal classroom setting where nurse participants stated that learning was fun and caused growth.
- Ten years of training military technicians to become fully competent caregivers.
- Sigma Theta Tau since 2011

### **PROFESSIONAL WRITING & GRANTS**

- Authored many successful grants for rural trauma health care valued at \$1,500 each.
- Authored the grant that garnered \$90,000 in monies for a patient simulator live training laboratory for military nurses and medics in what was a very stiff competition for funds. The grant was given to our squadron that had never had success in this area before.
- Wrote and revised a Nursing Management Course for the Air Force Nurse Corps that received rave reviews by the field, managers and participants.
- Wrote the grants that garnered over \$2,000 per grant for a church program for inner city women and children's health education targeting dysfunctional families with delinquent children. Taught self-care, disease management and prevention topics. Coordinated classes for counseling services, life skills, health promotion and conflict management techniques.



**Manual: Administrative Policies and Procedures Manual**

**Policy Number: 01.4.52**

**Pages: 1 of 7**

**Initial Date: 1990**

**Review Dates: 11/91; 10/93; 12/95; 10/98; 01/00; 07/01; 7/12, 7/13, 7/14, 7/20**

**Revised Dates: 9/10; 8/11; 9/12; 7/13, 7/15; 4/17, 7/18, 4/20**



## **CONTINUING EDUCATION PROVIDERSHIP PROGRAM**

### **POLICY**

Advent Health (AH) Ottawa Ransom Memorial Hospital is an approved provider by Kansas State Board of Nursing for Nursing Continuing Education under Kansas Provider Number LT 0055-0905.

### **PROCEDURE**

#### **I. Philosophy of the Continuing Nursing Education (CNE) Program**

The Education Department accepts responsibility for providing Continuing Nursing Education programs to our nursing staff, and area nurses to effectively meet the continuous learning needs to perform in their various roles as nurses. ~~To~~In order to adequately meet the learning needs of all personnel, we believe that:

The Education Department, in collaboration with hospital administration, hospital nursing staff, area nurses, and the CNE Advisory Board, will plan, implement, and evaluate continuing education offerings using organized learning experiences directed toward the achievement of designated behavioral objectives. The Education Department CNE coordinator is responsible for approving nursing continuing education.

The continuing education offerings will serve to update the participant on current trends in practice, education, and health needs of the community.

The Education Department promotes the professional development of individual nurses through educational guidance, promotion of advanced professional study, and by participation in educational offerings. The individual has the primary responsibility for the development and maintenance of his/her expertise, identifying his/her own learning needs and taking the initiative to meet those needs by participation.

#### **A. Definitions (As referenced by KSA 60-9-105 Definitions)**

1. "Approval" means the act of determining that a Providership application or course offering meets applicable standards based on review of the total program or the individual offering.
2. "Approved Provider" means a person, organization, or institution approved by the board, that is responsible for the development, administration, and evaluation of the CNE program or offering.
3. "Behavioral objectives" means the intended outcome of instruction stated as measurable learner behaviors.

4. "Certificate" means a document that is proof of completion of an offering of one or more contact hours.
5. "Contact hour" means 50 minutes of participation in a learning experience that meets KSA 65-1117 CNE definition.
6. "Total program evaluation" is a systemic process by which a provider analyzes outcome of the overall CNE program in order to make subsequent decisions.
7. "KSBN means Kansas State Board of Nursing

**B. Purpose**

The purpose for the Continuing Nursing Education program at AdventHealth Ottawa Ransom Memorial Hospital is to provide nursing staff with quality offerings that include well-trained and experienced speakers that facilitate a growth of knowledge, skills, and attitudes related to nurses' individual practices and re-licensure. This ~~in turn,~~ will directly impact the quality of care that patients receive.

**II. Goals and Objectives**

- A. The primary goal is to provide CNE to support license renewal.
- B. It is also the goal of this program to improve and build upon education, experience, and attitudes of APRNs, RNs, LPNs and LMHTs. Program offerings will include relevant topics to enhance practice, education, administration, research or theory development, to the end of improving the health of the public.

**III. CNE Program Coordinator & Notification of Change in Coordinator**

- A. Debra Donoghue, RN, MSN, Nursing Education Coordinator
  1. The CNE Coordinator shall be:
    - a. a licensed professional nurse with a baccalaureate degree;
    - b. have three years of clinical experience;
    - c. have one year of experience in developing and implementing nursing education.
  2. If the Program Coordinator is changed, the coordinator shall notify the Kansas State Board of Nursing in writing within thirty days.

**IV. CNE Nurse Advisory Board**

**A. Membership**

Debra Donoghue, RN, MSN, Nursing Education Coordinator, Chairperson  
 Kelli Boetel, RN, Executive Director Assistant CCO  
 Stay Steiner, RN, MSN, APRN, Senior VP Chief Clinical Officer  
 Dorothy Rice, RN, Director of Quality Improvement  
 Angie Welch, RN, Director of Emergency Services

**B. Functions**

The three main functions of the CNE/Nurse Advisory Board include the following:

1. Assess the CNE needs of the nursing staff and community nurses utilizing both formal needs assessment forms and/or unperceived need identification i.e. quality improvement efforts, current nursing trends, new procedures, new services, new technology;
2. Evaluate the actual offerings;
3. Determine the effectiveness of the evaluation process including tools used.

### C. Frequency of Meetings

The CNE meets periodically and as needed to make recommendations concerning the continuing education program, at Ransom Memorial Hospital.

### V. Program Management

All Continuing Education Policies and Procedures are written in accordance to CNE Statute & Regulations (KSA 65-1117, KSA 65-1119, KAR 60-4-103, 60-9-105, 60-9-106, 60-9-107.)

#### A. Notification of KSBN Due to Policy or Procedure Change (KAR 60-9-107(b)(3)(H))

If there is a change in any of Continuing Education Providership Program policies or procedures, the change is reported to the Board of KSBN within 30 days of the change.

#### B. Offering Approval Process (KSA 65-1117, KAR 60-9-105 and 107 sections b and d) includes:

1. A summary of the planning for the CNE
2. Behavioral objectives (-KAR 60-9-105d)
3. Content meets KSA 65-1117 for continuing nursing education
4. Instructor education and experience including knowledge and expertise in the content area
5. Current bibliography of books within 10 years and periodicals within 5 years
6. An evaluation of the offering to assess achievement of each objective, and expertise of individual instructors.

#### C. Offering Announcements

All offering announcements will be produced and sent to potential participants at least four to six weeks prior to the offering. All brochures/posters are to be completed under this same time frame for posting of the event. The program brochure will contain the following:

1. Name of Provider (AdventHealth Ottawa~~RMH~~)
2. Offering title
3. Date, time, and place of offering
4. Provider Statement includes:
  - a. ~~"Ransom Memorial Hospital~~AdventHealth Ottawa is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for \_\_\_\_ contact hours applicable for APRN, RN or LPN or LMHT re-licensure. Kansas State Board of Nursing Provider Number LT0055-0905.
  - b. Number of contact hours of the offering
5. Fee, if any

#### D. Registration, Fees and Sign-in Process

It is the policy of the ~~RMH~~EE Education Department to request all hospital personnel and outside class participants to pre-register prior to attending any educational offering with the following:

1. Participant Name
2. Title
3. ~~Address and email, if not an employee~~
3. ~~F~~
4. ~~Telephone, if not an employee~~
5. ~~Professional License #, if not an employee~~

### Registration Fees

Employees: AH OttawaRMH provides CNE offerings free of charge where a job requirement exists. If no job requirement exists, a nominal fee is charged to participants to offset costs, especially where the hospital brings in an outside organization or instructors to teach the class.

Outside Participants: Currently, the ~~RMH~~ Education Department charges \$107.00/credit hour for all CNE offerings that are developed by AH Ottawa. ~~RMH~~. For Nationally Standardized courses such as ACLS or NRP with commonly accepted market prices, these prices are charged to non-employees. Fees are outlined specifically for all courses in Education Policies.

For Nationally Standardized courses such as ACLS, or NRP that have standardized commonly acceptable market prices, these prices are charged to non-employee (i.e., The 2-day ACLS standard course fee is currently \$250). Fees are outlined specifically for all courses in Education Policies.

If there are insufficient funds, our policy is in accordance with hospital policy and will be given to administration or the business office for resolution.

If the Education Department is aware of the insufficient funds prior to a class, a participant may not attend the class until this is resolved.

### Sign In for Verification of Participation and Offering Completion

Sign in is done at the beginning of the offering in the classroom by signing a daily attendance roster. Any area of the roster that has yet to be completed by the participant will be done so at this point. (i.e. participants license number, address, etc.). Verification of attendance at a CNE offering may be done by the instructors of the course if a participant forgets to sign.

## **E. Roster**

The CNE program rosters contain the following information:

1. The provider's name, address, provider number and coordinator name.
2. The title of the offering.
3. Date(s) of the offering.
4. The presenter(s) of the offering.
5. The number of contact hours to be awarded.
6. ~~A list of p~~Participant names and their license numbers with their signature to verify attendance.

\*\* An Education Department staff member is present during the sign-in process. \*\*  
All completed rosters are filed with the course offering file in a secure location.

## **F. Attendance and Process of Awarding Contact Hours**

Those arriving late or leaving early will be issued CNE contact hours at a reduced rate; ~~accordingly~~, from participants who attended the entire CNE. Calculation of contact hours in this situation is done by the CNE Coordinator. No offering will be less than 1 contact hour.

This provider awards the following contact hours for the actual time attended, including:

1. Contact hours documented on the course roster for the actual time attended, including partial credit for one or more contact hours;
2. Credit for fractions of hours over 30 minutes computed towards a contact hour;
3. Instructor Credit: Two contact hours are given for each hour of the first time presentation of an approved offering for licensed nurses or mental health technicians. However, no more than

15 contact hours may be given per offering. Instructor credit is granted to the individual who prepares and presents the CNE and ~~CNE -is-~~ hours are calculated by the CNE Coordinator. Instructor credit excludes any standardized, prepared curriculum (per KAR 60-9-107).

4. Independent study credit is based on required time to complete as documented by CNE provider's pilot time test results however AH Ottawa does not offer this.
5. Clinical hours

#### **G. Certificates**

The approved provider shall award certificates of attendance to participants after completion of a CNE offering. Certificates shall be complete before distribution to participants. Each certificate shall contain the following:

1. The provider's name, address, and provider number
2. The title of the offering
3. The date(s) of the attendance or completion of an offering
4. The number of contact hours for participants and where applicable, designation of any independent study or instructor contact hours awarded
5. The signature of the individual responsible for the providership
6. The name and license number of the participant

A participant needing verification of attendance and/or a new certificate may give a verbal or written request to the Education Department. A replacement certificate is given after verification of attendance for a nominal fee.

#### **H. Instructor Selection Criteria**

Instructors are arranged on a per program basis. Suitability of individual instructors will be based on the following criteria:

1. Education qualifications- Instructors will document appropriate educational credentials for the individual topic, depending on qualifications.
2. Clinical expertise on specified topic will be documented.
3. Knowledge/experience in adult teaching/learning.

Instructor selection for an individual offering may be affected by geographic and personal availability and budgetary considerations. Instructors will be paid per individual contractual agreement.

#### **I. Process for Record Keeping and Storage**

##### Record Keeping

Course offerings are retained in the education office or in the Education office electronic files on the Coordinator's computer. Contents of the files for each offering includes:

1. A summary of the planning
2. A copy of the offering brochure
3. The title and objectives
4. An offering agenda or, for independent study, pilot test results
5. A bibliography
6. A summary of participant evaluations
7. Each instructor's education and experience with their knowledge and expertise in the content area (~~in Instructor files in Education~~)

8. The class roster signed daily by all participants to verify completion of the offering. For courses that last more than one day, participants sign each day or instructors may verify attendance on either paper or electronic rosters.

### Record Storage System

A locked file is maintained ~~in the Education Office~~ at the Education office to assure confidentiality and easy retrieval of records by authorized personnel. Course offering files are retained for two years. The file is confidential yet accessible by the Education Department staff and other authorized individuals such as instructors. A participant may request their own records. The only exception to this is within the policy allowing managers to request a copy of their employee's attendance at educational offerings.

## **J. Other Policies**

### **1. Program Cancellation/Refunding**

Cancellation - Only outside participants are charged a fee. (See registration fees)

Participant fees for any classes cancelled by AdventHealth Ottawa RMH are refunded. Participants may transfer registration to another offering. Fees will be adjusted accordingly.

#### **Cancellation of Attendance by Pre-registered Attendees Process:**

All attendees, both AH Ottawa RMH employees and outside participants, must call and cancel attendance no later than 48 hours before the start of the class. If the participant cannot be rescheduled, course materials will be retrieved and a full refund will be given.

If attendees fail to give the proper notice of cancellation or "no call, no show," for the course, the following actions will be taken:

Outside Participants – No refund will be given.

RMH Employees – At pre-registration, employees fill out a \$50.00 payroll deduction form for class cancellation. The payroll deduction form will be processed on the next payroll if the participant did not properly cancel.

#### **Exception to the Cancellation Policy**

Exceptions will be considered for family illness, accident or death. In the interest of public need, or special circumstances, the Director of Education reserves the right to make exceptions to this cancellation policy.

### **2. Co-Sponsorship**

This program will consider co-sponsorship of programs in which joint planning may meet needs of the hospital staff and/or community agencies.

- a. Responsibilities related to continuing education credit will be clearly defined.
- b. A CNE program must meet guidelines of KSBN.

- c. When the AH Ottawa RMH Long Term Providership Number is used to grant CNE credit, RMH is responsible for Program Management (Section V) and Record Keeping (Section I).

### 3. Independent Study

AdventHealth Ottawa does not use RMH is open to independent study for awarding of contact hours. ~~urs in accordance with KSBN.~~

## VI. Needs Assessment:

### A. Target Population

When identifying our target population, we request the services of the Nurse Advisory Board for their input. The board is made up of various nursing services allowing for a broad perspective for the identification of our target population. For specific CNE offerings, the target population changes each time, and so the objective is to identify the appropriate population, but make a variety of offerings available.

### B. Process of Assessing Needs and Planning CNE

The methods to determine educational needs will include, but are not limited to the following:

1. Committee action from Nurse Advisory Board or other committee
2. Personal interviews, individual requests
3. Group conference with Department Managers, Supervisors, or from staff meetings
4. Coordinated effort with Medical Education
5. Nursing education surveys

### C. Learning Needs

We perform a survey on a periodic basis to collect data on relevant programs to nursing.

## VII. Total Program Evaluation Tool

Total Program Evaluation is a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions.

The total program evaluation plan should provide a systematic process for collections and analyzing the data needed to determine if the Providership is meeting the established policies and procedures. This is not an evaluation of individual education offerings.

The total program evaluation is done at least annually and is reported in the annual report to KSBN. It may be presented as a narrative or a chart or in any format appropriate for the provider.

The total program evaluation plan must evaluate the entire program.

- A. Program Administration – program coordinator’s responsibilities (i.e., job description)
- B. Program Management – policies and procedures are to address the following:
  1. Assess need/ planning
    - a) written tool
    - b) evaluation summaries are part of program planning

2. Fee assessment- meets organization and customer needs
3. Announcements of offerings reflect required information
4. Offering approval process for changes in KSBN policies
5. Awarding contact hours and partial credit situations
6. Verifying participation/completion by rosters and certificates
7. Record keeping- files are audited for compliance with KSBN requirements
8. Notification of changes of procedures that are reportable to KSBN

C. Total Program Evaluation – ability of the plan to measure the overall effectiveness of the CNE Providership and compare to the contents of KSBN requirements

**Approved:**

Debra Donoghue

7 14 2020

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Nurse Education Coordinator

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Date

**Reviewed by:**

Debra Donoghue, QI Nurse/CNE Program Coordinator

**References:**



**AdventHealth Ottawa  
1301 S. Main Ottawa, KS  
Year Ending June 2020 Total Program Evaluation**

Area	Frequency	Responsible Person	Criteria	Date	Findings	Actions/ Recommendations
Administration	Annual	Director of Education/CNE Coordinator	Job description of CNE coordinator	July 2020	Compliant	None needed
Policies						
Assess need planning Written tools Evaluation summaries	Annual	CNE Coordinator	Check survey for appropriateness  Identified needs from tools include risk management & performance improvement meetings, nurse leadership meetings, med staff meetings, and course evaluations to plan programs	July 2020	Compliant	None needed
Fees Assessment	Annual	CNE Coordinator	Policy meets organization and customer needs	July 2020	Compliant	Employee classes are free or reasonably priced below the market. Outside participants charged more.  Several classes are now taught by outside organizations due to nurse instructor shortage. There is a fee to the hospital for these courses. Staff whose job require these courses attend free. Staff whose job does not require that class for their job, these staff will pay the same fee as the hospital pays.  Nominal fees added for when a CE certificate reissue is requested.

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Area	Frequency	Responsible Person	Criteria	Date	Findings	Actions
Offering Announcements	Annual	CNE Coordinator	Reviewed for necessary information for KSBN compliance	July 2020	Compliant	None needed
Offering Approval Process	Annual	CNE Coordinator	Polices reflect compliance with KSBN requirements	July 2020	Compliant	None needed
Awarding Contact Hours	Annual	CNE Coordinator	Review agendas and pilot test results to verify contact hours awarded are accurate. Review documentation that partial credit is properly issued based on participation.	July 2020	Compliant	No changes from last year
Verifying participation & completion	Annual	CNE Coordinator	Review rosters and certificates. Ensure compliance with KSBN requirements	July 2020	Compliant	Added electronic sign in option and instructor verification of electronic sign in
Recordkeeping	Annual	CNE Coordinator	Audit file contents of all courses for compliance with KSBN requirements	July 2020	Compliant	None needed
Notification of changes	Annual	CNE Coordinator	Review procedures for changes reported to KSBN regarding: Change in coordinator Changes to CNE policy	July 2020	No changes to coordinator in last year.	Compliant. CNE policy unchanged.
<b>Total Program Evaluation Effectiveness</b>	Annual	CNE Coordinator  Instructors CNE Committee	Administrative Policy 01.4.52 compared to KSBN requirements  Effectiveness of CNE Providership	July 2020	Effectiveness verified. More frequent offering of resuscitation courses.  Instructors are qualified and mentored.	Providership is compliant with Administrative & Program Management Processes.  Expectations of hospital and department of nursing fulfilled for the needed courses.  To address the nurse instructor shortage, we continue to have paramedics of the county & Emergency Medical Services, who are also our Regional Training



# Offering #1



## **Planning Summary 2020 - 2021**

### **Neonatal Resuscitation Program (NRP)**

NRP is an American Association of Pediatrics course that is an extensive course derived from a nationally standardized curriculum. The course involved advanced skills and critical thinking for obstetrical nurses, nursing supervisors, respiratory therapists and doctors in our rural facility. Nursing staff from other areas are welcome to attend with manager approval especially if working the Emergency Room, or Intensive Care Unit who may attend the resuscitation. Surgery nurses are encouraged to attend. NRP is offered multiple times a year and taught by several Obstetrical Nurses in our facility that have been trained as a Neonatal Resuscitation Program Instructor at Children's Mercy Hospital and follows the American Association of Pediatrics (AAP) guidelines. Prior to the course, staff are required to complete an AAP online course and turn in the passing score to enter the course. The course is composed of skills stations and sidebars of neonatal specialty education.

Unstable neonates may be born at AdventHealth Ottawa, and this course trains the staff to recognize, respond and take initial actions to stabilize, resuscitate the patient, and support the family. For those neonates that require definitive care are transferred to the Kansas City Metropolitan Area, our staff prepare the patient and family for transport.

Debra Donoghue, MSN, RN

CNE Coordinator



Program Title:

**Neonatal Resuscitation**

Instructors:

RNs Jessica Wasson, Emily Peoples



FACULTY DISCLOSURE: The instructors state that they do not have a current or recent significant financial interest or affiliation with any manufacturer of commercial products that might be discussed in the presentation, nor with any corporate organization offering financial support or educational grants for this educational activity. This presentation will not include discussion of any unapproved/investigative use of a commercial product.

Program Number :

Date:

Rating Scale	(1) Strongly Disagree	(2) Disagree	(3) Neutral	(4) Agree	(5) Strongly agree
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**Course Objectives**

1. Demonstrate appropriate resuscitation procedures and skills in the proper sequence for a compromised newborn using simulation-based learning.	1	2	3	4	5
2. Demonstrate effective use of equipment and manage resuscitation personnel during skills stations.	1	2	3	4	5
3. Apply effective teamwork, leadership, and communication skills among team members during a simulated resuscitation.	1	2	3	4	5
4. Evaluate resuscitation efforts and key behaviors for successful resuscitation.	1	2	3	4	5

**Program Content and Presentation**

1a. The instructor, Jessica Wasson, was knowledgeable on the content.	1	2	3	4	5
1b. The instructor, Emily Peoples was knowledgeable on the content.	1	2	3	4	5
2. The teaching methods used were adequate.	1	2	3	4	5
3. The time span was adequate.	1	2	3	4	5
4. The course was well organized.	1	2	3	4	5
5. The information was useful to your work setting.	1	2	3	4	5
6. The performance skills stations were useful.	1	2	3	4	5
7. The course objectives/expectations were met.	1	2	3	4	5
8. The environment was conducive to learning.	1	2	3	4	5

10. What was the best part of the course?

11. What improvements would be helpful for the course or instructor? What other topics are of interest?



## *Certificate of Attendance*

Participant Name

License Number

Neonatal Resuscitation Program

Title of Course

Program Number

AdventHealth Ottawa

Location

RNs

Instructor(s)

Date

4.5

Contact Hours

AdventHealth Ottawa is an approved provider for Continuing Nursing Education of APRN, RN, LPN and LMHT Re-licensure by KSBN. Kansas Provider Number LT 0055-0905. Please keep this copy for your individual records.

*Debra Donoghue, RN*

Nursing Education Coordinator

AdventHealth Ottawa  
1301 SOUTH MAIN STREET  
OTTAWA, KANSAS 66067  
(785) 229-8200



# NRP

# Certification 2020 (Neonatal Resuscitation Program)

## Class Dates:

September	8th
November	10th

**4.5**  
CONTACT  
HOURS

## Course Objectives:

- Demonstrate appropriate resuscitation procedures and skills in the proper sequence for a compromised newborn using simulation-based learning.
- Demonstrate effective use of equipment and manage resuscitation personnel during skills stations.
- Apply effective teamwork, leadership, and communication skills among team members during a simulated resuscitation.
- Evaluate resuscitation efforts and key behaviors for successful resuscitation.

## Class Size

- Class size is limited to eight. Register early!
- Pre-Registration is required

## Cancellation

You are required to cancel within 48 hours of a scheduled class if you cannot attend class. Exceptions are made for emergencies such as illness, family emergency, etc. A \$25.00 fee will be applied for no call/no show.

## Book Fees

Books are signed out in your name and delivered to your department. If the book is not returned, there is a book fee of \$25.

## Place:

AdventHealth Ottawa Family Birth Place  
1301 S. Main Street, Ottawa, KS

## Time:

8:00 AM - 12:00 PM

## Cost:

\$100 (For Non-AH Ottawa Employees)

## How to Register:

(Pre-Registration IS REQUIRED)

- 1 Go to Connect (Ottawa Intranet)
- 2 Click on Employee Resources
- 3 Click on Education Classes

## Have Questions?

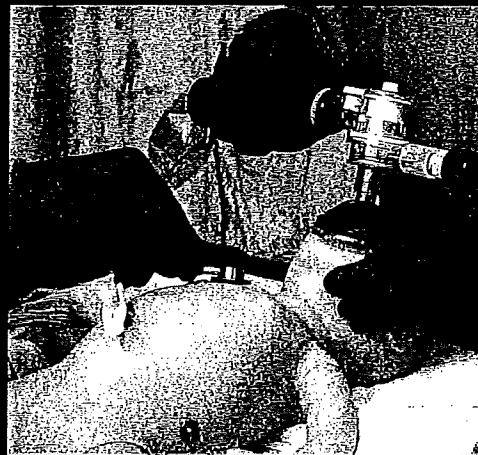
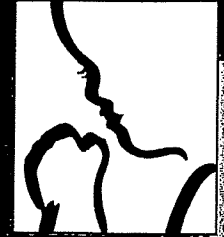
Call CNE Coordinator, Debra Donoghue at 785-229-8404 or email [debra.donoghue@adventhealth.com](mailto:debra.donoghue@adventhealth.com)

*\*\*AdventHealth Ottawa is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course is approved for 4.5 contact hours applicable for APRN, RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing provider number LT0055-0905.*

TEXTBOOK OF

# Neonatal Resuscitation

7th Edition



American  
Heart  
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unclear, that the desires of the parents should be supported. No new data have been published that would justify a change to these guidelines as published in 2010.<sup>7,8</sup>

Antenatal assignment of prognosis for survival and/or disability of the neonate born extremely preterm has generally been made on the basis of gestational age alone. Scoring systems for including additional variables such as gender, use of maternal antenatal steroids, and multiplicity have been developed in an effort to improve prognostic accuracy. Indeed, it was suggested in the 2010 Guidelines that decisions regarding morbidity and risks of morbidity may be augmented by the use of published tools based on data from specific populations.

#### Withholding Resuscitation<sup>NRP 805</sup>

There is no evidence to support the prospective use of any particular delivery room prognostic score presently available over gestational age assessment alone, in preterm infants at less than 25 weeks of gestation. Importantly, no score has been shown to improve the clinician's ability to estimate likelihood of survival through the first 18 to 22 months after birth. However, in individual cases, when counseling a family and constructing a prognosis for survival at gestations below 25 weeks, it is reasonable to consider variables such as perceived accuracy of gestational age assignment, the presence or absence of chorioamnionitis, and the level of care available for location of delivery. Decisions about appropriateness of resuscitation below 25 weeks

of gestation will be influenced by region-specific guidelines. In making this statement, a higher value was placed on the lack of evidence for a generalized prospective approach to changing important outcomes over improved retrospective accuracy and locally validated counseling policies. The most useful data for antenatal counseling provides outcome figures for infants alive at the onset of labor, not only for those born alive or admitted to a neonatal intensive care unit<sup>196-200</sup> (Class IIb, LOE C-LD).

#### Discontinuing Resuscitative Efforts<sup>NRP 896</sup>

An Apgar score of 0 at 10 minutes is a strong predictor of mortality and morbidity in late preterm and term infants. We suggest that, in infants with an Apgar score of 0 after 10 minutes of resuscitation, if the heart rate remains undetectable, it may be reasonable to stop assisted ventilation; however, the decision to continue or discontinue resuscitative efforts must be individualized. Variables to be considered may include whether the resuscitation was considered optimal; availability of advanced neonatal care, such as therapeutic hypothermia; specific circumstances before delivery (eg, known timing of the insult); and wishes expressed by the family<sup>201-206</sup> (Class IIb, LOE C-LD).

#### BRIEFING/DEBRIEFING

This topic was last reviewed in 2010.<sup>3</sup> It is still suggested that briefing and

debriefing techniques be used whenever possible for neonatal resuscitation.

#### STRUCTURE OF EDUCATIONAL PROGRAMS TO TEACH NEONATAL RESUSCITATION

##### Instructors<sup>NRP 867</sup>

In studies that looked at the preparation of instructors for the training of healthcare providers, there was no association between the preparation provided and instructor or learner performance.<sup>207-214</sup> Until more research is available to clarify the optimal instructor training methodology, it is suggested that neonatal resuscitation instructors be trained using timely, objective, structured, and individually targeted verbal and/or written feedback (Class IIb, LOE C-EO).

##### Resuscitation Providers<sup>NRP 859</sup>

The 2010 Guidelines suggested that simulation should become a standard component in neonatal resuscitation training.<sup>3,6,215</sup> Studies that explored how frequently healthcare providers or healthcare students should train showed no differences in patient outcomes (LOE C-EO) but were able to show some advantages in psychomotor performance (LOE B-R) and knowledge and confidence (LOE C-LD) when focused training occurred every 6 months or more frequently.<sup>216-231</sup> It is therefore suggested that neonatal resuscitation task training occur more frequently than the current 2-year interval (Class IIb, LOE B-R).

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**Neonatal Resuscitation Program Provider Course Agenda**  
7<sup>th</sup> Edition Course  
*Location: Family Birth Place*

**AGENDA**

8 a.m. – 8:15 a.m.	Registration, Confidentiality of Cases & Collection of Tests Orientation to Hospital Sim Lab & Equipment
8:15 – 8:30 p.m.	Overview of NRP Process and Demonstration (15)
8:30 - 10:30 a.m.	Integrated Skills Stations practice/return demonstrations (120)
10:30 – 11:30 p.m.	Final for Integrated Skills Station (60)
11:45 – 12:15 p.m.	Remediation & Evaluations (30)
12:15 a.m.	Course completion

Start date of this agenda 3/11/2020  
JW/DD

4.5 Nursing Contact Hours

# *CURRICIULUM VITAE*

**Jessica Renae Wasson**

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**Baldwin City, KS 66006**

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## **Education:**

Missouri Western State University Nursing Program, St. Joseph, MO (2004-2007)  
BSN - RN graduated December 15, 2007

Northwest Missouri State University, Maryville, MO (2004-2004)  
1 year General Studies

South Holt High School, Oregon, MO (1991-2003)  
High School Diploma

## **Professional Experience:**

*Advent Health Ottawa, Ottawa KS (formerly Ransom Memorial Hospital)*  
Family Birth Place Manager (02/2019 – present)  
Family Birth Place Interim Manager (10/2018-02/2019)

*Ransom Memorial Health, Ottawa, KS (4/2012-present)*

Registered Nurse - Family Birth Place staff nurse (LDRP/Nursery)  
Registered Nurse – Medical- Surgical staff nurse

*Saint Francis Health Center, Topeka, KS (7/2010-4/2012)*  
Registered Nurse - New Life Center (LDRP / Pediatrics)

*Ottawa Family Physicians, Ottawa, KS (3/2009-7/2010)*  
Registered Nurse - office nurse

*Heartland Regional Medical Center, Saint Joseph, MO (12/2007-3/2009)*  
Registered Nurse - Medical Telemetry Nurse

## **Professional Licensure & Certifications:**

Neonatal Resuscitation Program Instructor (Fall 2018 – present)

Certified Breastfeeding Educator (September 2017-present)

Continuous Advanced Cardiac Life Support Certification (June 2012 – present)

Continuous Neonatal Resuscitation Program Certification (July 2010-present)

STABLE Certification (July 2010 – present)

Continuous Basic Life Support Certification (2006-present)

**Teaching Experience:**

Teaching of Neonatal Resuscitation Program & Mock Codes,  
Ottawa, KS (Sept 2018 – present)

Certified Breastfeeding Educator, Ottawa, KS (Sept 2017-present)

Preceptor for new hires - Med-Surg & Family Birth Place, Ottawa, KS (2014-present)

Organized & Update Resource book for Family Birth Place, Ottawa, KS (2016-present)

Intra Uterine PC presentation to FBP staff, Ottawa, KS – May 2016

Swab culture Presentation to FBP staff, Ottawa, KS – May 2017

South Holt School District, Oregon, MO (2004-2009)

Substitute teacher grades K-6<sup>th</sup> as needed

South Holt School District – Basketball coach, Oregon, MO (2007-2009)

Junior Hoopsters 5<sup>th</sup> & 6<sup>th</sup> grade girls

South Holt School District – Softball coach, Oregon, MO (2004-2007)

8/10/12 and under girls Softball

# CURRICULUM VITAE

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Emily Peoples  
2014 Osborne Terrace  
Ottawa, KS 66067  
(785) 893-2593  
emily.peoples@adventhealth.com

## EDUCATION

August 2011- May 2015	Kansas State University- Public Health Bachelor's Degree Manhattan, KS
August 2015-May 2017	Saint Luke's College of Health Sciences- Nursing BSN Kansas City, MO

## PROFESSIONAL LICENSURE & CERTIFICATIONS

2017- Present	Registered Nurse
September 2017- Present	Neonatal Resuscitation Program (NRP)
December 2018- Present	Neonatal Resuscitation Program (NRP) Instructor
October 2017-Present	S.T.A.B.L.E.
2015- Present	Basic Life Support
2018- Present	Advanced Cardiac Life Support

## PROFESSIONAL EXPERIENCE & ACHIEVEMENTS

2016-2017	Nurse Tech, Children's Mercy Hospital- Pediatric ICU Kansas City, MO
January 2016- December 2017	Overland Park Regional Medical Center- Neonatal ICU Overland Park, KS
December 2017- Present	Advent Health Ottawa- Family Birth Place Ottawa, KS

## TEACHING EXPERIENCE

2011- 2015	Assisted teaching Sunday school classes Faith Lutheran Church- Ottawa, KS
2014-2015	Sigma Kappa Sorority, Membership Chair teaching Manhattan, KS

2015	Public Health at Kansas State University- Manhattan, KS Teaching at local elementary schools regarding healthy eating choices & the importance of exercise
2016-2017	Nurse Tech Preceptor, Children's Mercy Hospital PICU Kansas City, MO
2016-2017	Intern Preceptor, OPRMC NICU Overland Park, KS
2020	Family Birth Place Preceptor- Advent Health Ottawa Ottawa, KS

**COMMITTEES & ACTIVITIES**

2012-2015	Member of Sigma Kappa Sorority, Kansas State University Manhattan, KS
	2013- Recruitment Day Chair
	2014- Continuing Membership Chair
	2014- Membership Selection Committee Chair
	2015- Senior Officer Slate Committee

**CONTINUING EDUCATION**

2018	Baby Friendly Lactation Education
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**PROFESSIONAL HONORS & AWARDS**

2015	President's List; Saint Luke's College of Health Sciences
2016	President's List; Saint Luke's College of Health Sciences
2016	Dean's List; Saint Luke's College of Health Sciences

**COMMUNITY SERVICE**

August 2013	Ultra Violet Philanthropy event- Alzheimer's Association fundraiser Manhattan, KS
September 2013	Lambda Chi Feeding America fundraiser Manhattan, KS
September 2013	Meadowlark Hills Retirement Community- Made and donated lap blankets to residents in wheelchairs Manhattan, KS
April 2014	Glow Run Philanthropy event- Organized 5K fundraiser to raise funds to Alzheimer's research Manhattan, KS



August 2014 Ultra Violet Philanthropy event- Alzheimer's Association fundraiser  
Manhattan, KS

August 2014 Feeding America Backpack Program- Delivering sack lunches to students  
on Fridays to take home for weekend meals  
Ottawa, KS

October 2014 Walk to End Alzheimer's  
Overland Park, KS

January 2015 Flint Hill's Breadbasket- Organizing canned goods and meal donations  
Manhattan, KS

October 2017 United Way Mystery Night fundraiser  
Ottawa, KS

## Offering #2



## ACLS Planning Summary 2020

### Advanced Cardiac Life Support (ACLS)

ACLS is an adult lifesaving course offered through our American Heart Association (AHA) regional training center affiliation with Franklin County Ambulance Services (FCAS). The course is designed for healthcare providers who direct or participate in management of cardiopulmonary arrest or other cardiovascular emergencies. The course is required for some nurses, all nursing supervisors and most doctors in our rural facility, ACLS is offered multiple times a year. It is a highly recommended course for all clinical staff in the facility.

The class is given by nurse instructors and a respiratory therapist from various areas of the hospital who have been trained as instructors through Franklin County Ambulance Services and the AHA requirements are monitored through them.

The recertification course is for those staff who have taken ACLS and are already confident in their resuscitation skills and wish for a shorter course. The lead instructor and managers of these staff help determine if a person is ready for the recertification course.

Debra Donoghue, MSN, RN

CNE Coordinator

Revised 9/13/2019. DD

# ACLS

# Recertification 2020

(Advanced Cardiac Life Support)

## Class Dates:

August	4th
September	15th

**6**  
CONTACT  
HOURS

### Course Objectives:

- Demonstrate Primary and Secondary assessment and CPR skills
- Demonstrate the establishment of a patent airway through airway devices/adjuncts
- Comprehend and apply cardiac arrest algorithm to a simulated patient
- Manage brady and tachyarrhythmias that can result in arrest
- Comprehend and apply ACLS algorithms for asystole and PEA
- Evaluate resuscitative efforts
- Model effective communication and teamwork

### Prerequisites:

- Participants MUST be proficient at cardiac rhythm recognition.
- An online pretest with a passing score is required to enter this class.
- All participants must have a current BLS/CPR card and demonstrate proficiency during class.

### Cancellation

You are required to cancel within 48 hours of a scheduled class if you cannot attend class. Exceptions are made for emergencies such as illness, family emergency, etc. A \$25.00 fee will be applied for no call/no show.

### Book Fees

Books are signed out in your name and delivered to your department. If the book is not returned, there is a book fee of \$25.

## Place:

AdventHealth Ottawa Conference Rooms  
1301 S. Main Street, Ottawa, KS

## Time:

8:00 AM - 2:30 PM

## Cost:

\$125 (For Non-AH Ottawa Employees)

## How to Register:

(Pre-Registration IS REQUIRED)

- 1 Go to Connect (Ottawa Intranet)
- 2 Click on Employee Resources
- 3 Click on Education Classes

## Have Questions?

Call CNE Coordinator, Debra Donoghue at 785-229-8404 or email [debra.donoghue@adventhealth.com](mailto:debra.donoghue@adventhealth.com)

*\*AdventHealth Ottawa is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course is approved for 6 contact hours applicable for APRN, RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing provider number LT0055-0905.*



## Certificate of Attendance

_____, R.N.	_____
<i>Participant Name</i>	<i>License Number</i>
<b>ACLS Recert</b>	_____
<i>Title of Course</i>	<i>Program Number</i>
<b>AdventHealth Ottawa</b>	<b>RN Rhonda Schurz, RN Stephanie Anderson</b>
<i>Location</i>	<i>Instructor(s)</i>
_____, 2020	<b>6.0</b>
<i>Date(s)</i>	<i>Contact Hours</i>

Advent Health Ottawa (previously Ransom Memorial Hospital) is an approved provider for Continuing Nursing Education of ARPN, RN, LPN and LMHT Re-licensure by KSBN. Kansas Provider Number LT 0055-0905. Please keep this copy for your individual records.

*Debra Donoghue, RN*

Nursing Education Coordinator

AdventHealth Ottawa  
1301 SOUTH MAIN STREET  
OTTAWA, KANSAS 66067  
(785) 229-8200



## ACLS AGENDA

### Recertification

8:00- 8:15                    **Welcome, Introductions, and Course Administration**

8:15- 8:25                    **Lesson 1:** ACLS Course Overview and Organization (10)

8:25 - 8:40                    **Lesson 2:** The Science of Resuscitation (15)

8:40 - 8:55                    Lesson 3: Systematic Approach (15)

8:55                              Break

<b>Divide into 2 groups: (40)</b>	<b>Lesson 4</b> Testing station: High Quality BLS	<b>Lesson 5</b> Testing Station: Airway Management
9 - 9:20	Group 1	Group 2
9:20- 9:40	Group 2	Group 1
<b>Instructor:</b>		

9:40-10:00                    Break

One large group:

10:00 - 10:20                **Lesson 6:** Technology Review (20)

10:20 – 10:40                **Lesson 7:** Team Dynamics and Megacode (20)

<b>Divide into 2 groups (60)</b>	<b>Lesson 8:</b> Learning Station: Megacode Practice	<b>Lesson 8:</b> Learning Station: Megacode Practice
10:40 – 11:40	Group 1	Group 2
<b>Instructor:</b>		

11:40 - 12:30                Lunch on your own

	<b>Megacode Test</b>	<b>Megacode Test</b>
12:30 - 1:30 (60)	Group 1	Group 2
<b>Instructor:</b>		

1:30 - 2:30                    **Written Exam & Remediation (60)**

2:30 p.m.                      **Class Ends**

6 Contact Hours

Rev 5/20. DD

Program Title: **ACLS Recert**  
 Instructors: RNs Rhonda Schurz, Stephanie Anderson



FACULTY DISCLOSURE: The instructors state that they does not have a current or recent significant financial interest or affiliation with any manufacturer of commercial products that might be discussed in the presentation, nor with any corporate organization offering financial support or educational grants for this educational activity. This presentation will not include discussion of any unapproved/investigative use of a commercial product.

Program Number :  
 Date:

**Rating Scale** (1) Strongly Disagree (2) Disagree (3) Neutral (4) Agree (5) Strongly agree

**Course Objectives**

1. Demonstrate primary & secondary assessment & CPR/AED skills	1	2	3	4	5
2. Demonstrate establishment of a patent airway through airway devices and adjuncts during skills stations.	1	2	3	4	5
3. Comprehend and apply cardiac arrest algorithm to a simulated patient	1	2	3	4	5
4. Manage brady and tachyarrhythmias that can result in arrest	1	2	3	4	5
5. Comprehend and apply ACLS algorithms for asystole & PEA	1	2	3	4	5
6. Evaluate resuscitative efforts	1	2	3	4	5
7. Model effective communication & teamwork	1	2	3	4	5

**Program Content and Presentation**

1a. The instructor, Rhonda Schurz, was knowledgeable on the content.	1	2	3	4	5
1b. The instructor, Stephanie Anderson, was knowledgeable on content.	1	2	3	4	5
2. The teaching methods used were adequate.	1	2	3	4	5
3. The time span was adequate.	1	2	3	4	5
4. The course was well organized.	1	2	3	4	5
5. The information was useful to your work setting.	1	2	3	4	5
6. The performance skills stations were useful.	1	2	3	4	5
7. The course objectives/expectations were met.	1	2	3	4	5
8. The environment was conducive to learning.	1	2	3	4	5

10. What was the best part of the course?  
 \_\_\_\_\_  
 \_\_\_\_\_

11. What improvements would be helpful for the course or instructor? What other topics are of interest?  
 \_\_\_\_\_  
 \_\_\_\_\_





## CURRICULUM VITAE

Stephanie R. Anderson RN. , B.S.N.

2454 Idaho Rd

Williamsburg, Ks 66095

785-418-4365

[Stephanderson2001@yahoo.com](mailto:Stephanderson2001@yahoo.com)

### EDUCATION

Pittsburg State University

BSN May 1997

### PROFESSIONAL LICENSURE & CERTIFICATIONS

Kansas State Board of Nursing 13-78946-091 Exp 09/30/21

ACLS Instructor Exp 2/28/2021

BLS Instructor Exp 2/28/2021

ENPC Exp 4/30/2022

TNCC Exp 3/31/21

PALS Exp 5/31/2021

CATN 11/2007

Emergency Nurses Association TNCC Instructor TNCC-444135 current Edition 7

### PROFESSIONAL EXPERIENCE

1998-Current—AdventHealth Ottawa ( 2019) formerly Ransom Memorial Hospital, Ottawa, Kansas.

**April 1998- December 1999** Worked as a *Nursing Supervisor* in 55 bed community hospital, Real time oversight management of the hospital and resource backup for Emergency Department, Intensive Care Unit, Labor and Delivery Unit and Medical-Surgical Unit.

**December 1999-September 2000** Worked as a *staff nurse in the Labor and Delivery Unit*. An 8 bed unit responsible for the care of Laboring mothers and Newborns.

**September 2000-July 2011** Worked as a *staff nurse in the Emergency Department*. A 7 bed ER with 8,000 to 12,000 visits per year. Responsible for care and treatment of all emergency patients. Worked with Nurse Manager in staff education and development. Preceptor of new hires.

**July 2011-February 2013** Worked as *staff nurse/Charge nurse in the Operating Room/Ambulatory Care and Post Anesthesia Care Unit*. Responsible for all aspects of care for the Peri-surgical patient. Responsible for staffing assignments and education in the Ambulatory Care Unit.

**February 2013-Sept 2016-** Worked as a *staff nurse and education coordinator in the Emergency Department*. More responsibility for education and staff development. Assisting the Nurse Manager as needed in implementation of new initiatives including new stroke guidelines for Stoke Ready status of the hospital, Stemi updates and Trauma initiative.

**April 2017-August 2019** Worked as *Clinical Nurse Educator* for all hospital nursing staff. Developed a CNA competency and retreat day for staff education and development. Presented information to staff in the emergency department and house supervisors on Left ventricular assist devices. Worked on house wide nursing competencies to include malignant hyperthermia and sepsis. Work with staff on daily basis to update on changing policy and procedures. Work with administration team on development of new initiatives and staff development processes.

**August 2019-Present**-Worked as *the Inpatient Nurse Manager* for a 28 bed Medical Surgical Unit. Worked to implement a Cerner transition and transition to New equipment. Have been responsible for staffing, evaluations, education and policy and procedure review. Continue to work closely with Executive level leaders on implementing new initiatives and staff development.

**2002-December 2016—University of Kansas Medical Center, Kansas City, Kansas. *Emergency Department*** as a staff nurse. Work for a Level 1 Trauma Center caring for patients of all ages in this busy teaching hospital. Annual Emergency Departments visits over 60,000. Have cared for many trauma, burn, and transplant patients. Has served either part-time or PRN in this high acuity Emergency Department. Attends annual training and in services as offered.

**1997-1999- University of Kansas Medical Center, Kansas City, Kansas. *Telemetry and Intermediate Care Unit as a Nurse.*** Was responsible for the treatment and care of patients requiring telemetry monitoring and step down ICU patients on long term ventilator support. Worked as a Unit Coordinator responsible for staffing assignments and flow of the department.

### **TEACHING EXPERIENCE**

April 2017 –August 2019-Began new position as Clinical Nurse Educator, working with staff on new initiatives, policies and procedures. Created a CNA boot camp for staff, worked with team to update and implement new pediatric guidelines and staff competency related to care of the pediatric patient. Work closely with the trauma department to implement new procedures related to advancing trauma level of care. Coordinates with outside vendor and educators to bring in services to staff. Created numerous educational resources for staff to include LVAD, Code Blue and rapid response, pediatric assessment, Cardizem update, Rib and Sternal fracture care update, Trauma update, Malignant Hyperthermia. CIWA and others. Severe on several committees for Nursing Leadership, Peer Review, Culture Committee, Trauma Interdisciplinary Committee, Resuscitation Committee.

2003-Intravenous Conscious Sedation Course-Prepared a 3-contact hour educational class for all RN's in the hospital on conscious sedation. On the planning committee that implemented a new policy and update employees on the changes. In preparation for this course I took an advanced conscious sedation course in Chicago, IL, and became a content expert and train the trainer capable. This course included assessment, pre and post procedure checklists and detailed information about the policy change.

2006-Present ACLS Instructor, I became an instructor through the Lawrence Douglas County Fire Medical Center. I have taught all topics in ACLS from Acute Coronary, Stroke, CPR/AED, and Respiratory Management to all parts of the different Algorithms including equipment operations (Defibrillation, Synchronized Cardioversion and Pacing). I have taught ACLS at both Ransom Memorial Hospital and Lawrence Memorial Hospital. While teaching at RMH I am the course director and am in charge of scheduling the class, arranging instructions, classroom set up and remediation if needed. I also include a section called Hunt and Find where our employees can get their hands on our crash cart and really look through it so during a code they are better prepared. I also include our special policies for STEMI and Stroke. I also offer physicians ACLS yearly for all RMH physicians. Noted a need for additional rhythm education so added a rhythm recognition portion to our current ACLS class. Have attended updates as required by the American Heart Association.

2006-2010- ENPC Instructor. Was an instructor for ENPC at Lawrence Memorial Hospital and at KU Medical Center Teaching Triage, Care of Special Needs children, and Psychosocial Management as well as Childhood illness and trauma lectures. Taught and tested the hands-on portion of the course including Triage and Trauma Nursing Process.

2007-Present TNCC Instructor. Taught TNCC for KU Medical Center for several years. Most recently completing the 7<sup>th</sup> edition update. We were able to bring TNCC to Ransom Memorial Hospital twice. I have taught Initial assessment, Airway and Ventilation, Shock, Abdominal Trauma, Thoracic Trauma, Ocular Trauma, Spinal Cord Injuries, Musculoskeletal Trauma, Special populations: Pregnant, Pediatric and Older Adult trauma patients, Psychosocial support and Stabilization and Transport. There are also hands on stations including airway, spinal immobilization and trauma nursing process that I have both taught and tested participants on.

2006-2010- PALS Instructor. I have taught PALS in the past at Lawrence Memorial Hospital and 1 class at Ransom Memorial Hospital I have taught shock, respiratory management and algorithms.

1999-Present - Have been a preceptor for many new employees and acted as a recourse person for departmental staff. Recently attended a Preceptor Academy in Blue Springs, MO. I also helped developed many departmental in-services and educational teaching. I have helped with the planning and implementation of hospital wide nursing competency to include sepsis, rapid response team, chest tube placement. I have taken a more formal role starting in 2013 as Emergency Department Staff Educator. I am now responsible for keeping track of staff education and development. Including planning competencies for the department.

#### **PREVIOUS COMMITTEES & ACTIVITIES**

I have been a member of the Pharmacy action committee and Code Blue Committee. I help in annual competency fair and evaluation of staff. I have developed several age specific competencies for our annual house wide competency fair. I have done specific competencies for sepsis, rapid response team, and code blue.

I have been a member of the risk management/peer review committee and the Patient and

Family advisory council.

**PERTINENT CONTINUING EDUCATION**

Every year I attend several continuing education events for cardiac, stroke and trauma. In Nov 2010, I attended the national update of American Heart Association where major changes were announced to the new format of ACLS. I attended a conference for Nursing Educators about teaching different generations of nurses.

September 12, 2015- I attended a Simulation Conference at Johnson County Community College in preparation for Ransom Memorial Hospital's first high fidelity Simulation mannequin. I have developed many themes to use on the simulation mannequin to assist with medication sedation education, ACLS and rapid response.

November 2016-attended the training session on the simulation mannequin and educated on how to write themes.

Have developed my own spreadsheets and check off sheets and curriculum for keeping track of the people I have educated on departmental level as well as for other departments and outpatient areas.

April 2016- I attended a Trauma Registry Conference in Wichita, Ks for advanced information of the Kansas State Trauma Registry program.

2017-I attended 2 Pediatric Symposiums one on Trauma and one on General Pediatric Care, I have attended Cardiovascular practice updates on Aortic Stenosis.

February 2018-Attended Cardiovascular practice update on A-Fib.

September 2019-AdventHealth Leadership conference

November 2019-Cerner iConnect implementation

June 2020-Member of the Epic Transition team

## CURRICULUM VITAE

Rhonda J. Schurz, RN

1301 S. Main

Ottawa, Ks. 66067

758-229-8277

913-653-5910

[Rhonda.schurz@adventhealth.com](mailto:Rhonda.schurz@adventhealth.com)

### **EDUCATION**

May 1990 Licensed Practical Nurse, Colby Community College, Colby Kansas

May 1991-present: Registered Nurse, Associate Degree, Colby Community College, Colby Kansas

June 2001-December 2016: Emergency Medical Technician Phillips County, Phillipsburg, Ks.

### **PROFESSIONAL LICENSURE & CERTIFICATIONS**

Nursing License, Kansas State Board of Nursing- May 1991 to present

Emergency Medical Technician- June 2001-December 2016

Advanced Cardiac Life Support Instructor- June 2007 to present

Advanced Life Support Instructor update February 22, 2019

Basic Life Support Instructor- June 2005 to present

Basic Life Instructor update February 13, 2019

Pediatric Advanced Life Support- March 2016 to present

### **PROFESSIONAL EXPERIENCE & ACHIEVEMENTS**

May 1991 to August 2016 at Phillips County Health Systems-Charge, ER and Med Surgical nurse, supervised work performance of nursing staff and mentored/oriented new nurses to the unit in terms of patient care, staff relations and efficiency of service

November 1, 2016 to present at Ransom Memorial/Advent Health of Ottawa, Ks., Med-Surg Charge Nurse and Floor nurse. Range of duties consisting of supervised work performance of nursing staff, and

mentoring/orientating new staff to the unit in terms of patient care, staff relations, and efficiency of service.

October 2009 to August 2016-Outpatient Clinic Patient Coordinator at Phillips County Health Systems, managed and coordinated specialty clinics, mentored staff to clinic functions and provided assistance to Clinic Providers.

October 2010-August 2016 Risk Manager and Quality Director at Phillips County Health Systems, consulted with and advised committees and Medical Staff on matters pertaining to Risk Management and Quality Improvement

June 2001 to present- Emergency Medical Technician at Phillips County EMS, provided emergency medical and trauma care in the field in accordance with protocols and guidelines established by the EMS Medical Director. Mentored and supervised basic EMT's and First Responders prior to and during transport of patients.

May 2016- Phillips County Health Systems received the Kansas Health Care Collaborative Merit Award for Leadership and Achievement in Quality Improvement and Patient Safety.

June 2016-Recipient of the "Beacon of Light" award at Phillips County Health Systems, awarded this honor by the Medical Staff Committee for showing a strong work ethic, positive attitude and commitment to patients their families and staff.

#### **TEACHING EXPERIENCE**

2016 to present-Basic Life Support instructor to staff at Ransom Memorial/ Advent Health, Ottawa, Ks.

2016 to present-Advanced Life Support instructor to staff at Ransom Memorial/ Advent Health, Ottawa, Ks.

2005-August 2016-Basic Life Support instructor to staff at Phillips County Health Systems, Phillips County EMS staff and Freshman class at Logan USD 326 school system.

2007 to August 2016-Advanced Cardiac Life Support instructor to nursing staff at Phillips County Health Systems and Phillips County EMS Advanced EMT's.

Rhonda Schurz, Curriculum Vitae, July 7, 2020



American  
Heart  
Association®

Life is why™

# ADVANCED CARDIOVASCULAR LIFE SUPPORT

*ACLS Bibliography*

PROVIDER MANUAL

**Foundational Facts****Targeted Temperature Management**

- TTM is the only intervention demonstrated to improve neurologic recovery after cardiac arrest.
- The optimal duration of TTM is at least 24 hours. Comparative studies of the duration of TTM have not been performed in adults, but hypothermia for up to 72 hours was used safely in newborns.
- Healthcare providers should monitor the patient's core temperature during TTM by using an esophageal thermometer, bladder catheter in nonanuric patients, or a pulmonary artery catheter if one is placed for other indications. Axillary and oral temperatures are inadequate for measurement of core temperature changes.
- TTM should not affect the decision to perform PCI, because concurrent PCI and hypothermia are reported to be feasible and safe.

**Advanced Critical Care**

After coronary reperfusion interventions or in cases where the post-cardiac arrest patient has no ECG evidence or suspicion of MI, the high-performance team should transfer the patient to an ICU.

**Post-Cardiac Arrest Maintenance Therapy**

There is no evidence to support continued prophylactic administration of antiarrhythmic medications once the patient achieves ROSC.

**Life Is Why****Science Is Why**

Cardiovascular diseases claim more lives than all forms of cancer combined. This unsettling statistic drives the AHA's commitment to bring science to life by advancing resuscitation knowledge and research in new ways.

**ACLS Bibliography****References**

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2. Adams HP Jr, del Zoppo G, Alberts MJ, et al; American Heart Association, American Stroke Association Stroke Council, Clinical Cardiology Council, Cardiovascular Radiology and Intervention Council, Atherosclerotic Peripheral Vascular Disease Quality of Care Outcomes in Research Interdisciplinary Working Groups. Guidelines for the early management of adults with ischemic stroke: a guideline from the American Heart Association/American Stroke Association Stroke Council, Clinical Cardiology Council, Cardiovascular Radiology and Intervention Council, and the Atherosclerotic Peripheral Vascular Disease and Quality of Care Outcomes in Research Interdisciplinary Working Groups: the American Academy of Neurology affirms the value of this guideline as an educational tool for neurologists. *Stroke*. 2007;38(5):1655-1711.
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10. Mentzelopoulos SD, Malachias S, Chamos C, et al. Vasopressin, steroids, and epinephrine and neurologically favorable survival after in-hospital cardiac arrest: a randomized clinical trial. *JAMA*. 2013;310(3):270-279.



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**Long Term CNE Provider Checklist**  
(K.A.R. 60-9-107)

**Name of Provider:** Blue Valley School District LT 0174-0262

**Name of Program Coordinator:** Tara Asher, MSN, RN

New Initial Application       Renewal (Issue Date )

**Date Received:** 6/4/2020\_    **Date Review complete:** 8/4/2020\_

**Date to CNE Committee:** September 2020\_

Approved       Not Approved:

Approved Pending: \_\_\_\_\_

**Date Notified:** \_\_\_\_\_

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	Received 6/4/2020	
Renewal Fee		
<ul style="list-style-type: none"> <li>If the long term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years as defined in the providers' policy and procedures.</li> </ul>		
The name and address of the organization on the application	✓	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization	✓	
The name, education and experience of the program coordinator responsible for CNE	Tara Asher, MSN, RN	
<ul style="list-style-type: none"> <li>Be a licensed professional nurse</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Have three years of clinical experience</li> </ul>		
<ul style="list-style-type: none"> <li>Have one year of experience in developing and implementing nursing education</li> </ul>		
<ul style="list-style-type: none"> <li>Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)</li> </ul>	✓	
<b>Policies &amp; Procedures:</b>		
Written policies and procedures, including at least the following areas:		
<ul style="list-style-type: none"> <li><u>Assessing the Need</u> and planning for CNE activities</li> </ul>	✓	
<ul style="list-style-type: none"> <li><u>Fee Assessment</u></li> </ul>	✓	

<ul style="list-style-type: none"> <li>• <u>Advertisements</u> or offering announcements. Published information shall contain the following statement: “(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: ”</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• <u>Notice of Change</u> of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days</li> </ul>	✓	
For long term providers, the policies and procedures for the <u>Offering Approval Process</u> shall include the following:		
<ul style="list-style-type: none"> <li>• A Summary of the Planning</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Behavioral Objectives</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Content, which shall meet the definition of CNE in KSA 65-1117</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Instructor’s Education and Experience, documenting knowledge and expertise in the content area</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• A Current Bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• An offering Evaluation that includes each participant’s assessment of the following: <ul style="list-style-type: none"> <li>▪ The achievement of each objective</li> <li>▪ The expertise of each individual presenter</li> </ul> </li> </ul>	✓	
An approved provider may award any of the following:		
<ul style="list-style-type: none"> <li>• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Credit for fractions of hours over 30 mins to be computed towards a contact hour</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Independent study credit that is based on the time required to complete the offering, as documented by the provider’s pilot test results</li> </ul>		✓
<ul style="list-style-type: none"> <li>• Clinical hours</li> </ul>	Not addressed	
<b>Documentation of Attendance</b>		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall		

require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	✓	
• The date and title of the offering, and the presenter or presenters	✓	
• The participant's name and license number and the number of contact hours awarded	✓	
Each provider shall maintain documentation to verify completion of each <u>independent study offering</u> , if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator		✓
• The participant's name and license number, and the number of contact hours awarded		✓
• The title of the offering		✓
• The date on which the offering was completed		✓
• Either the completion of a posttest or a return demonstration		✓
<b>Certificate of Attendance/CE Transcript</b>		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	✓	
Each certificate and each CE transcript shall be complete before distribution to the participant	✓	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	✓	
• The title of the offering	✓	
• The date or dates of attendance or completion	✓	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	✓	
• The signature of the individual responsible for the providership	Sample does not have Tara's name and signature	
• The name and license number of the participant	✓	
<b>Recordkeeping &amp; Storage</b>		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	✓	
• A copy of the offering announcement or brochure	✓	
• The title and objectives	✓	

• The offering agenda or, for independent study, pilot test results	✓	
• A bibliography	✓	
• A summary of the participants' evaluations	✓	
• Each instructor's education and experiences	✓	
• Documentation to verify completion of the offering	✓	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	✓	
<b>Program Evaluation Plan</b>		
For long-term providers, a copy of the total program evaluation plan	✓	
<b>Two Proposed Offerings</b>		
The provider shall submit two proposed offerings, including the following:	<b>#1</b>	<b>#2</b>
	#1 "Vaping Naysh" Implications for Adolescents	#2 Reportable Diseases in Kansas
• A summary of planning	✓	
• A copy of the offering announcement or brochure	✓	✓
• The title and behavioral objectives	✓	✓
• The offering agenda or, for independent study, pilot test results	✓	✓
• Each instructor's education and experience	✓	✓
• A current bibliography	✓	✓
• The offering evaluation form	✓	✓

06/2019

Review of renewal application completed by Carol Moreland, MSN, RN

**Reference No.:** 24626 **Date submitted:** Jun 4 17:39 2020

**radio** ~ Renewal

**Providername** ~ Blue Valley School District Student Services

**providernum** ~ 0174-0262

**legalbody** ~ Blue Valley School District #229

**address** ~ 15020 Metcalf Ave

**address2** ~ Overland Park, KS 66223

**telephone** ~ 913 624-2883

**email** ~ tasher@bluevalleyk12.org

**coordinator** ~ Tara Asher MSN RN

**date** ~ 06-04-2020

**planningce** ~ A written survey is produced by the Staff Development/CNE Advisory Subcommittee and distributed to the full nursing staff annually. Requests and needs identification for Continuing Nursing Education offerings may also be submitted at any time by school nurses, to the Coordinator of Nursing or Advisory Committee members during monthly staff meetings or via e-mail.

The target population is the nurses employed by the Blue Valley School District. Blue Valley school nurses are all registered nurses in the state of Kansas who function independently from any hospital or clinic setting. Educational needs of the nurses are assessed through informal dialogue during monthly staff meetings throughout the school year, observations of new clinical practice issues/ procedures, and through an annual written survey of the nurses. The Staff Development Committee made up of representatives from all levels of practice (elementary, middle school, and high school), meet each academic quarter to discuss Staff Development issues and the CNE Advisory Subcommittee meets annually to plan the upcoming academic year's CNE offerings based on this input and observations to provide learning experiences intended to build and enhance the practice, education, leadership, and research activities of the professional nurses to improve the health outcomes of the Blue Valley School District students and community.

**feeassessment** ~ No fee is charged to district employed nurses or sub nurses for the regular continuing education programs as they are expected to attend District Design days in their content area as a part of their contract. No refunds are provided since no fee is charged.

**advertisement** ~ The Professional Development Calendar is available on the Blue Valley School District website which publishes all district-designed offering. The district-designed programs are the programs offering CNEs. Additionally Outlook invitations are sent to each nurse in the Blue Valley School District, followed by an e-mail reminder prior to the offering date. These announcements include the following statement:

Blue Valley School District is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for \_\_\_ contact hours applicable for RN, LPN, or LMHT relicensure. Kansas State Board of Nursing Provider Number: KSBN LT 0174-0262

**approvalprocess** ~ Summary of Planning: After consideration of the annual Needs Assessment Survey results and the informal input of the school nurses related to their continuing educational needs and observations described pursuant to 60-9-107 b (3) (A) above, a list of presentation offerings is developed by the Advisory Committee.

**Behavioral Objectives and Content:** Measurable learning goals are developed in collaboration with the Advisory Committee and the selected presenter with the objective of providing learning experiences intended to build and enhance the practice, education, leadership, and research activities of the professional nurses to improve the health outcomes of the Blue Valley School District students and community.

**Instructor's education and expertise:** Instructors are selected on the basis of their expertise in the area of educational need as identified by the nurses. The Advisory Committee will review the background of the proposed presenter to determine if the presenter has the necessary background to present on a given topic. Evaluation forms for each offering will provide the opportunity for each participant to evaluate the expertise of each presenter.

**Current bibliography:** Instructors are to provide a current bibliography (books not published more than 10 years ago and periodicals not dated more than 5 years ago) for the presentation topic demonstrate evidence-based information and to support further study of the topic presented.

**Offering evaluation:** Each program is evaluated by participants for learner achievement of each identified objectives and these evaluations are collected and reviewed following the program.

**contacthours** ~ Contact Hours: contact hours are awarded as

documented on the offering agenda for actual time attended (30 minutes of participation equals 0.5 CNE and 50 minutes of participation in a learning experience equals one CNE). Contact hour means 50 total minutes of participation in a learning experience. Provisions for partial credit will not be available. Some allowance for late arrival and early dismissal will be granted but not to exceed 10 minutes for every two hours of contact except where prior approval has been given by the CNE coordinator.

**Instructor credit:** Instructor credit is awarded to individual nurses who prepare and present CNE. A 50 minute presentation equals two contact hours of instructor credit. The minimum presentation length is 30 minutes.

**Independent Study:** We do not presently offer independent study.

**Pilot testers:** Pilot testers have not been utilized in the past, however, if they are used contact hours would be determined by totaling all time and dividing by number of testers.

**verifycompletion** ~ Process for verifying participation and completion of the offering: The Blue Valley Continuing Nurse Education Attendance Roster will be used in Blue Valley CNE offerings. The roster will be used as nurses arrive to sign in and they will be required to initial or sign for second half day programs if offered. Offerings will consist of a minimum of one contact hour. The roster contains the provider's name, address, provider number and coordinator, the date and title of the offering and the presenter(s), the participant's name and license number, and the number of contact hours awarded. The CNE coordinator or designated CNE Advisory Committee member will supervise and monitor the registration process.

Independent Study is not offered.

**Certificate:** A completed certificate of attendance is awarded to participants after completion of the offering. Each certificate contains the provider's name, address, the provider number, title of the offering, date of attendance, number of contact hours awarded, the signature of the CNE coordinator responsible for the providership, and the name and license number of the participant and is completed prior to distribution to the participant.

**recordkeeping** ~ Process for record keeping and record storage: The file for the CNE program will be maintained in a locked cabinet in the office of the program coordinator. These records will include the summary of the planning, copy of announcements, title and objectives, offering agenda, bibliography, evaluation summaries, signed attendance rosters, and vitae for instructors of each offering. It will also include a certificate sample with title of the CNE of each program, the objectives and any hand-out presentation material provided during the presentation, and evaluation sheets completed by the attendees.

**noticeofchange** ~ Process for notice of change of coordinator or required policies: In the event of a change of coordinator or required policies, notice will be provided to the board in writing within 30 days.

**programevaluation** ~ "a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions"(60-9-105 (s))

**Submission date** ~ 06-4-2020 17:39:57

**Form ID** ~ 1672730



# **Addendum 1**

## **Professional Development Calendar/Notification**

BLUE VALLEY SCHOOLS  
Academic Services

Reimagining Learning | Changing the World



## Professional Learning Calendar | 2019-2020

Designated time for professional learning & training when school is not in session.

### Pre-service schedule

\*New staff report 8/1; all staff report 8/9; students report 8/15

DATE	MORNING	AFTERNOON	NOTES
August 1-7 <sup>th</sup>	Blue Valley Onboarding		
August 9 <sup>th</sup>	Rally in the Valley @ BVW Secondary Staff 9:45-10:45, Lunch 11:30 – 1:00, Elementary Staff 1:45-2:45		
August 12 <sup>th</sup>			
August 13 <sup>th</sup>	District-Design		District PL: 8:00 – 11:15
August 14 <sup>th</sup>	Orientation Day 6th & 9th Grades		Contract hours
Building-Designed Time = 1 day (MS/HS); 1.5 (ES)		(Principal & BLT decide schedule)	
Teacher-Designed Time = 1.5 days			

### Calendar Designated Dates

DATE	MORNING	AFTERNOON	NOTES
September 23rd	Building-Design	Building-Design	ES & MS only Contract hours
October 18 <sup>th</sup>	Building-Design	Grade Prep	Contract hours
October 21st	District-Design	Building-Design	District PL: 8-11:15
*January 2 <sup>nd</sup>	Building-Design	Teacher-Design	Contract hours
*January 3 <sup>rd</sup>	Building-Design	Building-Design	Contract hours
January 21st	District-Design	Building-Design	District PL: 8-11:15
February 18th	District-Design	Building-Design	District PL: 8-11:15
March 13 <sup>th</sup>	Building-Design	Grade Prep	Contract hours
March 23rd	Building-Design	Building-Design	Contract hours
April 20th	District-Design	Building-Design	District PL: 8:00 – 11:15
May 28 <sup>th</sup> <small>*Date finalized after spring break</small>	N/A	Grade Prep	Contract hours

\*January 2nd & 3rd - 1.5 days of building-design; .5 day of teacher-design (Principal & BLT decide schedule)

Hello Everyone-

Tuesday January 21<sup>st</sup> is a Professional Development day, AM is District Designed, PM is Building Designed. Agenda is listed below. Please report to your administrator or classroom teacher where you will be. Please let me know if you are unable to attend so I can get you the information.

Report to District Office to the **District Commons Room**. If your badge does not get you in the door, please go to the door near the flag pole and the receptionist will give your directions to the **District Office Commons room**. (15020 Metcalf Ave., Overland Park)

Afternoon professional development is building designed, \*please attend any building designed plans. If you plan on attending the afternoon session, check with your building administration so they know where you are. Afternoon nurse professional development starts at 1:00 pm in the High Plains Room.

### **Agenda 1/21/2020**

#### **Morning-District Commons Room**

8:00am Welcome

8:00am Jamie Katz-JCHD: Vaping Education/Community View

9:30am Chlo Rizzo- BV Security Manager: Vaping Education/Consequences

10:30am Dr. Jennifer Dioszeghy M.D. and Amanda Olinger, DO, MA, FAAP-KU Medical Center Pediatrics, Marillac: Vaping Education/Treatments –“Vaping Naysh” (1.5 CEU)

12:00 pm Lunch on your own

#### **PM Building Designed-Please check with Building Schedule for PD commitments. \*In the High Plains Room at District Office\*Please attend any Building Design activity**

1:00 pm Candy Hawking-BV Wellness

2:30 pm Sunti Wathanacharoen-Asthma Insight-All Building Nurses

\*Education and times are subject to change due to schedule and weather.

*Blue Valley School District is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. These course offerings are approved for 1.5 hours applicable for RN, LPN, or LMHT relicensure. Kansas State Board of Nursing Provider Number: KSBN LT 0174-0262.*

If you are unable to attend, please notify me in advance.

Tara Asher MSN, RN

**Blue Valley Schools District Nurse Coordinator**

**Hilltop Campus**

**7700 W. 143<sup>rd</sup> St**

**Overland Park, KS 66223**

**(913) 624-2883**

**tasher@bluevalleyk12.org**

**Addendum 2**  
**Sample Forms**  
**(Attendance Roster, Certificate)**



# Continuing Nurse Education - Attendance Roster

Provider: Blue Valley School District Student Services

Provider Number: KSBN LT 0174-0262

Address: 15020 Metcalf; Overland Park, KS 66223

Coordinator's Signature:

Course Title:

Dates:

CNE earned: 2 Contact hour

Speaker:

Location: BVSD; 15020 Metcalf; OP KS 66223

Participant's name (Print)	Signature	Address (give email address to send certificate)	Nursing License#	Contact hours
				2
				2
				2
				2
				2
				2
				2
				2
				2
				2
				2
				2

# Certificate of Completion

Continuing Nurse Education credit

This is to certify  
Vickie Murphy  
KS Nursing License No.  
is awarded two (2) contact hours for completing

*504 – What Nurses Need to Know*

On October 10, 2014  
Blue Valley School District #229  
15020 Metcalf, Overland Park, Kansas 66223

\_\_\_\_\_ Independent Study

\_\_\_\_\_ Instructor Hours

\_\_2\_\_ Contact Hours



Blue Valley Schools  
Department of Student Services  
KSBN Provider Number: LT0174-0262

Dated this 10<sup>th</sup> day of October 2014

\_\_\_\_\_  
Donna Missimer, R. N.  
District Continuing Nurse Education Coordinator

**Addendum 3**  
**Total Program Evaluation**  
**by Tara Asher (present CNE Coordinator)**

# TOTAL PROGRAM EVALUATION

# Blue Valley School District

Area	Frequency	Resp. Person	Criteria	Findings	Actions/Recommendations
Administration	Annually	CNE Coordinator and Director of Student Services	Review job description	The District Coordinating Nurse is the CNE Coordinator and will coordinate activities of the district school nurses not only as they apply to health education, but also as they apply to health services. Qualification: Registered Nurse; Master's degree is preferred; acknowledged leader among teaching and nursing peers; demonstrated excellence in teaching; skills in staff development; knowledge about current trends and research in subject area; ability to coordinate curriculum development and to monitor its progress; demonstrated ability to create positive relationships with teachers, nurses, and administrators; ability to balance student-centered philosophy with content and nursing expertise.	No change recommended at this time
Policies: Assess need, planning - written tool - evaluation summaries	Annually	CNE Coordinator and CNE Advisory Committee	Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning	The survey was appropriate and yielded accurate data based on the results of program evaluations. Program evaluations were tallied and summary indicated that the educational needs of the target audience were met by the programs provided.	Continue current practice; No change recommended at this time.
Policies: Fee Assessment	Annually	CNE Coordinator	Policy meets organization and customer needs	Currently, no fee was charged for staff of Blue Valley School District which is consistent with the practice across disciplines within the district.	Continue current practice; No change recommended at this time.
Policies: Announcement	Annually	CNE Coordinator/ CNE Advisory Committee	Review to be certain they reflect necessary information	The current announcement was by Annual District Calendar, Outlook Calendar and district e-mail and has contained all necessary information.	Continue current practice; No change recommended at this time.



# TOTAL PROGRAM EVALUATION

# Blue Valley School District

<p>Policies: Offering approval process</p>	<p>Annually</p>	<p>CNE Coordinator/ Advisory Committee</p>	<p>Review policies and compare to KSBN requirements</p>	<p>Each offering was planned based on needs assessment and staff survey and was reviewed to insure that it was designed to enhance the knowledge, skills, and attitudes related to school nursing and consisted of no less than 1 contact hour.</p>	<p>Continue current practice; No change recommended at this time.</p>
<p>Policies: Awarding contact hours</p>	<p>Annually</p>	<p>CNE Coordinator/ Advisory Committee</p>	<p>Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit</p>	<p>Contact hours were awarded as documented on the offering agenda for actual time attended (30 minutes of participation equals 0.5 CNE and 50 minutes of participation in a learning experience equals one CNE). Provisions for partial credit are not available. Some allowance for late arrival and early dismissal is granted but not to exceed 10 minutes for every two hours of contact except where prior approval has been given by the CNE coordinator. No CNE were awarded for programs that did not receive offering approval by the CNE Coordinator and/or Advisory Committee in line with KSBN requirements. Instructor credit is awarded to individual nurses who prepare and present CNE. A 50 minute presentation equals two contact hours of instructor credit. The minimum presentation length is 30 minutes. Pilot testers have not been utilized in the past, however, if they are used in the future, contact hours will be determined by totaling all time and dividing by the number of testers. We do not presently offer independent study.</p>	<p>Continue current practice; No change recommended at this time.</p>
<p>Policies: Verifying participation/ completion</p>	<p>Annually</p>	<p>CNE Coordinator/</p>	<p>Review rosters and certificates; compare to KSBN requirements</p>	<p>Rosters were reviewed and contained the provider's name, address, provider number and coordinator, the date and title of the offering and the presenter(s), the participant's name and license number, and the number of contact hours awarded according to KSBN requirements. Participants were required to sign in at the beginning of each offering and were not allowed to miss more than 10 minutes of a two-hour program. This process was supervised by the</p>	<p>Continue current practice; No change recommended at this time.</p>

# TOTAL PROGRAM EVALUATION

# Blue Valley School District

				CNE Coordinator and Advisory Committee members. A completed certificate of attendance was awarded to participants after completion of the offering. Each certificate contained the providers name, address, the provider number, title of the offering, date of attendance, number of contact hours awarded, the signature of the CNE coordinator responsible for the providership, and the name and license number of the participant and was completed prior to distribution to the participant.	
Policies: Record keeping	Annually	CNE Coordinator	Audit contents of files for compliance with KSBN requirements	Notebooks of past CNE programs are kept in notebooks in secure file cabinet at the office of the CNE Coordinator. These are available upon request and contain Curriculum Vitae of speakers, objectives, bibliographies, sign-in sheets, sample certificates, evaluation sheets and evaluation summary along with any PowerPoint copies and/or handouts provided by the presenter.	Continue current practice; No change recommended at this time.
Policies: Notification of changes	As needed	CNE Coordinator	Review procedures for changes reported to KSBN	The CNE Coordinator remained the same as previous year and met the criteria for KSBN approval.	Continue current practice with respect to KSBN notification.
Total Program Evaluation effectiveness	Annually	CNE Coordinator/ Advisory Committee	Review total program evaluation and compare contents to KSBN requirements	The CNE program is evaluated using two methods. First, for each session, an evaluation form will be completed by participants who will rate the presenter on a) general presentation skills and b) coverage of learner objectives. A second form of evaluation will consist of an annual survey designed by the program coordinator which will be distributed to the school nurses. The purpose of this survey will be to provide the nurses the opportunity to assess the overall effectiveness of the CNE program and its effectiveness in meeting staff needs. Data will be reviewed by the Advisory	Continue current practice; No change recommended at this time.

# TOTAL PROGRAM EVALUATION

Blue Valley School District

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				Committee and will be analyzed for trends which impact future CNE development.	
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**KANSAS STATE BOARD OF NURSING  
TOTAL PROGRAM EVALUATION  
ADMINISTRATION**

Area	Reviewed by	Date Evaluated	Results	Action Taken
Organization and Philosophy	Advisory Committee and Coordinator	4/10/2020	Reviewed. No changes recommended	None.
Goals and Objectives of KSBN	Advisory Committee and Coordinator	4/10/2020	Reviewed. No changes recommended	None
Budget	Advisory Committee and Coordinator	4/10/2020	Discussion that we have been able to obtain good presenters with current budget. Unless that changes, budget will remain the same. No changes.	Advisory committee will report back during the year if a stipend for a speaker does not seem to be adequate. Last year, no speakers received a speaking fee.
Program Coordinator	Coordinator	4/10/2020	Tara Asher MSN RN will resume Nurse Coordinator position for the 2020-2021 school year.	Vita, license current.
Advisory Committee	Coordinator	04/10/2020	Terms of high, middle school and elementary nurses are in the first year of serving. Meetings will remain the same unless new needs arise.	Members: Meghan Boehm and Heather Biggar, elementary rep; Piper Conrad-Bowersox and Carol Coffelt, middle school rep; Tammy Yeokum and Mitzi Edwards, high school rep- each will serve for 2 years-this is their first year

**MANAGEMENT**

Area	Reviewed by	Date Evaluated	Results	Action Taken
Policy and Procedure	Advisory Committee and Coordinator	04/10/2020	<p>Tentative plans for an Elem/MS professional development day meeting for a CNE (1 hour) in Sept- by Dr. Lindsay Water-Davidson, DDS (Waters-Davis Family Dentistry) to present on pediatric dental concerns and the effects of vaping on oral health.</p> <p>October will have 3 (4 hours) offerings for Elem/MS &amp; HS on October 16<sup>th</sup> &amp; 19<sup>th</sup>. Meghan Boehm arranged for presentation on Identifying Lungs sounds (Normal and Abnormal in Pediatric patients in a school setting, presented by CMH. Tara Asher will arrange for the presentation on Opioid Use in Youth, presented by Adiel Garcia-EMT/EMS. Lastly, Tricia Williams, ARPN presenting on Pediatric ENT concerns in school children, organized by Heather Biggar. On January 19, 2021 Carol Coffelt and Tammy Yeokum will</p>	<p>Will continue to consider the possibility of providing some after school workshops. None however are planned for the next year. Total offerings would 11 CNE hours for the school nurses. Norms will be reviewed at August meeting of all district nurses.</p>

The 2020-21 school year is the year for BLS renewal for the nurses which will reduce the number of CNE offerings for the year.

Tara Asher, MSN R.N.  
District Nurse Coordinator  
913-624-2883  
Tasher@bluevalleyk12.org

Blue Valley School District – Student Services  
LT 0174-0261  
Blue Valley School District #229  
15020 Metcalf  
Overland Park, Kansas 66223

**Addendum 4**  
**Sample Program Submissions**

Minutes: Blue Valley School District CNE annual meeting-

On April 10, 2020 our CNE committee members were contacted by email to begin the planning for the next school year's CNEs. The committee is on a 2-year cycle and this is the first year for this group of nurses. Heather Biggar and Meghan Boehm are the elementary representatives, Piper Conrad-Bowersox and Carol Coffelt represent the middle schools, and Mitzi Edwards and Tammy Yeokum are the high school representatives.

An email that contained the 2020-2021 school year calendar along with the dates of the CNEs to plan to each member and the duties to complete for the CNE offering went out. This year the information enclosed along with the regulations put forth by the KSBN for CNE offerings, the dates of the available times to offer CNEs in the BVSD calendar, the checklist of what the committee and audience to abide by during presentations.

Some suggestions were diabetic education and the latest technology that integrates care in the school setting, mental health issues such as anxiety and school refusal, dermatology concerns, pediatric ENT issues, assessing GI symptoms, drug abuse and the use of CBD products, assessing lung sounds, and otoscope education. The CNE committee discussed and every member chose a topic. Heather Biggar has a presenter in mind to discuss common pediatric ENT concerns and Meghan Boehm wants to bring in a physician from Children's Mercy hospital to review and break down normal and abnormal lung sounds and what they mean. Piper Conrad-Bowersox expresses her concern about the need to explore the use of CBD oil and other drug abuse concerns and has a presenter in mind. Carol Coffelt would like to review proper use of otoscopes and audiology concerns in the school setting. Carol wants to bring in a presenter that is knowledgeable about audiology from within the school district and out in the community. Lastly, the reps from the high schools, Tammy Yeokum and Mitzi Edwards would like to explore concussion and mental health concerns. Tammy Yeokum has a speaker in mind to break down concussions in how they are assessed, diagnosis, and the return to learn and play steps. Mitzi Edwards would like to educate the nurses about a growing concern about student anxiety and depression; what it looks like, how to help students connect with school and community providers. The available dates are September 18, 2020 for a morning presentation for elementary and middle school nurses, October 16<sup>th</sup> for AM presentations and October 19<sup>th</sup> for a PM presentation. In 2021 all presentations are available in the mornings on January 19, March 12<sup>th</sup> & 22<sup>nd</sup>, and April 19<sup>th</sup> and 20<sup>th</sup>. The CEU members decided among themselves what topics and dates they would like to get speakers to present. It was stressed that whenever possible that a professional nurse speaker is always the preferred speaker.

Heather Biggar will take October 19<sup>th</sup> and work with Trisha Williams a APRN that specialized in pediatric ENT care to address common ENT concerns seen in a school nurse's office. Meghan Boehm will work on securing a Pediatrician from Children's Mercy Hospital to address identifying abnormal and normal pediatric lung sounds and how to assist in educating students and families. Piper Conrad-Bowersox will work with a community educator from Olathe to present on March 22<sup>nd</sup> in the AM. The Drug abuse and rehab educator will discuss drug use and trends in youth and the use of CBD oils in street drugs versus diagnosed chronic conditions. Carol Coffelt will work with community and school district audiologist to review the use of otoscopes and discuss the concerns and misconceptions of auditory issues in pediatric patients. Carol's topic will be presented on January 19 in the AM. On January 19 in the AM, Tammy Yeokum will work with a concussion specialist from KU medical Center to discuss signs and symptoms of



a concussion and how schools can help students safely recover by using return to learn and play steps. Lastly, Mitzi Edwards will take March 12<sup>th</sup> in the AM. Mitzi will work with Johnson County Mental Health to a present on anxiety and depression in school age students that can lead to school refusal, and risky behaviors.

Back-up presentation options are diabetic monitoring reviews from Children's Mercy, Dental emergencies, headache assessments and management, and Dermatology, common skin concerns in pediatric patients.

The district nurses suggested many great ideas and speakers. This coming school year 12 CNE hours could be obtained.



## **CNE Checklist**

Summary Planning

### **— Speaker's vita**

This is used for authentication of credentials on speaking about the subject

Used for introduction of the speaker (KAR 60-9-107 (d)(4))

Please have speaker include the bibliography of their references on which they are speaking. (KAR 60-9-107(d)(5))

### **— Objectives**

Needed for course evaluation – need one week in advance (KAR 60-9-107(d)(2))

### **— Sign-In sheet**

5 sheets are needed – enough for 40 persons to sign

Have nurses' license number sheet present for referring to when signing in (KAR 60-9-107(f)(1))

### **— Evaluation Sheet**

Make 40 copies

### **— Notice by email to all district nurses about CNE**

Give date, time, location

Invite nurse subs also

Do this one week in advance

### **— CNE and attendance roster in MyLearningPlan.com**

(currently - do not list in MLP- 2014-15) still need roster for CNE notebook (kept for 3 years)

Health Coordinator will complete this

### **— Technology Needs**

Let Health Coordinator know so you can get help

### **— Any written materials for hand-outs**

May send out in email and have each nurse print a copy and bring to the presentation

Plan for a minimum of 40 persons

### **— Title of CNE Certificate**

Need a week in advance so they can be printed in a timely manner

### **— Thank you note written after presentation**

This should be on letter head stationary, ask DGT for same if needed

# Offering #1

Hello Everyone-

Tuesday January 21<sup>st</sup> is a Professional Development day, AM is District Designed, PM is Building Designed. Agenda is listed below. Please report to your administrator or classroom teacher where you will be. Please let me know if you are unable to attend so I can get you the information.

Report to District Office to the **District Commons Room**. If your badge does not get you in the door, please go to the door near the flag pole and the receptionist will give your directions to the **District Office Commons** room. (15020 Metcalf Ave., Overland Park)

Afternoon professional development is building designed, \*please attend any building designed plans. If you plan on attending the afternoon session, check with your building administration so they know where you are. Afternoon nurse professional development starts at 1:00 pm in the High Plains Room.

### **Agenda 1/21/2020**

#### Morning-District Commons Room

8:00am Welcome

8:00am Jamie Katz-JCHD: Vaping Education/Community View

9:30am Chlo Rizzo- BV Security Manager: Vaping Education/Consequences

10:30am Dr. Jennifer Dioszeghy M.D. and Amanda Olinger, DO, MA, FAAP-KU Medical Center Pediatrics, Marillac: Vaping Education/Treatments --"Vaping Naysh" (1.5 CEU)

12:00 pm Lunch on your own

#### PM Building Designed-Please check with Building Schedule for PD commitments. \*In the High Plains Room at District Office\*Please attend any Building Design activity

1:00 pm Candy Hawking-BV Wellness

2:30 pm Sunti Wathanacharoen-Asthma Insight-All Building Nurses

\*Education and times are subject to change due to schedule and weather.

*Blue Valley School District is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. These course offerings are approved for 1.5 hours applicable for RN, LPN, or LMHT relicensure. Kansas State Board of Nursing Provider Number: KSBN LT 0174-0262.*

If you are unable to attend, please notify me in advance.

Tara Asher MSN, RN

**Blue Valley Schools District Nurse Coordinator**

**Hilltop Campus**

**7700 W. 143<sup>rd</sup> St**

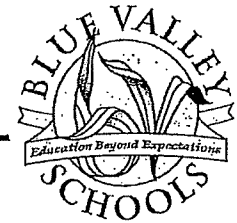
**Overland Park, KS 66223**

**(913) 624-2883**

**tasher@bluevalley12.org**

BLUE VALLEY SCHOOLS  
**Academic Services**

*Reimagining Learning | Changing the World*



**ELEMENTARY Professional Learning Day**  
 January 21st | 8:00-11:15

Group	Building	Room
Kindergarten	Email per PowerUp Team	
Grade 1	Email per PowerUp Team	
Grade 2	Email per PowerUp Team	
Grade 3	Email per PowerUp Team	
Grade 4	Email per PowerUp Team	
Grade 5	Email per PowerUp Team	
Art	Email per PowerUp Team	
World Language	Email per PowerUp Team	
Physical Education	Email per PowerUp Team	
Music	Email per PowerUp Team	
Literacy Leader	Email per PowerUp Team	
Counselor	DO	High Plains Room
Nurse	DO	Commons
Library Media Specialist	Email per PowerUp Team	
ESOL	Email per PowerUp Team	
EC	HLC	Multipurpose Room
IRR	Email per PowerUp Team	
IR	Email per PowerUp Team	
SLP: Non-Center-Based	HCC	Conference Room C
SLP: Center-Based	HCC	Conference Room C
OT: EC-21	HCC	Conference Room B
ED/Navigators	Email per PowerUp Team	
LIFT	Email per PowerUp Team	
DHH/Audiology	HCC	Conference Room B
Vision	HCC	Conference Room B
APE	PRM	Commons
MT	Email per C.Cullinan (HLC 2 <sup>nd</sup> Floor)	
Gifted	Email per PowerUp Team	
GEAR	PRM	Commons
Psychologist	HLC	ID Lab
Social Worker	HCC	Dining Room

BLUE VALLEY SCHOOLS  
**Academic Services**

*Reimagining Learning | Changing the World*

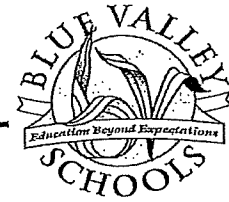


**MIDDLE SCHOOL Professional Learning Day**  
 January 21, 2020 | 8:00-11:15

Group	Building	Room
Art	HMS	Art room
Band	BVNW	Commons
Choir	BVNW	Commons
Counselor	DO	High Plains Room
CTE	ABM	Room 115, 170, 170B
Debate/Forensics	BVNW	Commons
ELA	BVN	Commons
ESOL	HLC	Burr Ridge
Library Media	HMS	Library Media Center
Math	BVH	Commons
Nurse	DO	Commons
Orchestra	BVNW	Commons
Physical Education	OTM	Gymnasium
Science	LKM	Commons
Social Studies	OTM	Commons
Speech/Drama	BVNW	Commons
World Language	PSM	Commons
IRR	PRM	Commons
ED/Navigators/GEAR	PRM	Commons
SLP: Building-Based	HCC	Conference Room C
SLP: Center-Based	HCC	Conference Room C
OT: EC - 21	HCC	Conference Room B
LIFT	BVM	Commons
Intensive Resource	PRM	Commons
DHH/Audiology	HCC	Conference Room B
Vision	HCC	Conference Room B
APE	PRM	Commons
MT	Email per C.Cullinan (HLC 2 <sup>nd</sup> Floor)	
Gifted	HCC	Conference Room B
Psychologist	HCC	ID Lab
Social Worker	HCC	Dining Room

BLUE VALLEY SCHOOLS  
**Academic Services**

*Reimagining Learning | Changing the World*



**HIGH SCHOOL Professional Learning Day**  
 January 21st | 8:00-11:15

Group	Building	Room
Band	BVNW	Commons
Choir	BVNW	Commons
Counselor	DO	High Plains
CTE FACS	BVW	Commons
CTE Business/Technology	BVW	Commons
CTE Industrial Tech	BVW	Commons
CTE Journalism/Broadcast	BVW	Commons
Debate/Forensics	BVNW	Commons
ELA	BVN	Commons
ESOL	HLC	Burr Ridge
Library Media	HMS	Library Media Center
Mathematics	BVH	Commons
Nurses	DO	Commons
Orchestra	BVNW	Commons
Physical Education	BVNW	Gymnasium
Science	LKM	Commons
Social Studies	OTM	Commons
Speech/Drama	BVNW	Commons
Visual Arts	BVN	Art Rooms
World Language	PSM	Commons
APE	PRM	Commons
DHH/Audiology	HCC	Conference Room B
ED/Navigators	PRM	Commons
Gifted	HCC	Conference Room B
Intensive Resource	PRM	Commons
IRR	PRM	Commons
LIFT	PRM	Commons
GEAR	PRM	Commons
MT	Email per C.Cullinan (HLC 2 <sup>nd</sup> Floor)	
OT: EC - 21	HCC	Conference Room B
Psychologist	HLC	ID Lab
SLP: Building-Based	HCC	Conference Room C
SLP: Center-Based	HCC	Conference Room C
Social Worker	HCC	Dining Room
Vision	HCC	Conference Room B
Access	PRM	Commons



## Continuing Nurse Education - Attendance Roster

**Provider:** Blue Valley School District Student Services

**Provider Number:** KSBN LT 0174-0262

**Address:** 15020 Metcalf; Overland Park, KS 66223

**Coordinator's Signature:**

**Course Title:** "Vaping Naysh" Implications for Adolescents

**Dates:** 1/21/2020      **CNE earned:** 1.5 Contact hours

**Speaker:** Jennifer S. Dioszegh M.D, FAAP-KU Pediatrics & Amanda Olinger, DO, MA,  
FAAP- Assistant Professor of Pediatrics University of Kansas, Marillac

**Location:** BVSD; 15020 Metcalf; OP KS 66223




**Asher, Tara P.**

**From:** Asher, Tara P.  
**Sent:** Monday, January 13, 2020 12:01 PM  
**To:** All Elementary Nurses; All MS Nurses; All HS Nurses; Hicks, Shelby L.; Taghizadeh, Lylia Y.; Keith, Aleta G.; Brown, Aileen B.; Ward-Garcia, Michelle R.; Goodwin, Stephanie L.; Saunders, Margaret M.; Peterman, Amy M.; Saylor, Jennifer L.; Porter, Megan E.; Zagada-Alvarez, Julia  
**Cc:** Walrod, Tara E.; 'All District Principals'; Edwards, Mona; Stoetzer, Keri A.; Foerster, Marilyn L.; Hannon, Sarah M.; Almquist, Elizabeth J.; Brenton, Lindsey L.  
**Subject:** Health Services Professional Development 1/21

Hello Everyone-

Tuesday January 21<sup>st</sup> is a Professional Development day, AM is District Designed, PM is Building Designed. In the morning all BUILDING NURSES, NURSE PARA EDUCATORS, and CNA's are to attend Professional Development from 8:00am-12:00 pm. Agenda is listed below. Please report to your administrator or classroom teacher where you will be. Please let me know if you are unable to attend so I can get you the information.

Report to District Office to the **District Commons Room**. If your badge does not get you in the door, please go to the door near the flag pole and the receptionist will give your directions to the **District Office Commons room**. (15020 Metcalf Ave., Overland Park)

Afternoon professional development is building designed, \*please attend any building designed plans. If you plan on attending the afternoon session, check with your building administration so they know where you are. Afternoon nurse professional development starts at 1:00 pm in the High Plains Room. Nurse Para Educators and CNA's are invited to attend the afternoon session in the High Plains room at DO until 2:30 pm where they will meet in the District Commons Room to collaborate. NPE and CNA's this is not mandatory-please check with classroom teachers about any building plans or Para Hours that you need to complete.

#### **Agenda 1/21/2020**

##### Morning-District Commons Room

8:00am Welcome

8:00am Jamie Katz-JCHD: Vaping Education/Community View (1.0 CEU)

9:30am Chlo Rizzo- BV Security Manager: Vaping Education/Consequences

10:30am Dr. Jennifer Dioszeghy M.D.-KU Medical Center, Pediatrics: Vaping Education/Treatments (1.0 CEU)

12:00 pm Lunch on your own

PM Building Designed-Please check with Building Schedule for PD commitments. \*In the High Plains Room at District Office\*Please attend any Building Design activity

1:00 pm Candy Hawking-BV Wellness

2:30 pm Sunti Wathanacharoen-Asthma Insight-All Building Nurses

\*Nurse Para Educators and CNA's report to the District Commons Room @ 2:30 pm in the District Commons Room at District Office for Collaboration.

\*Education and times are subject to change due to schedule and weather.

Please let me know if you can attend the afternoon PD session.

Tara Asher MSN, RN

**Blue Valley Schools District Nurse Coordinator**

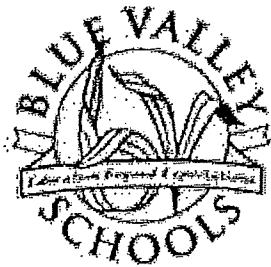
**Hilltop Campus**

**700 W. 143<sup>rd</sup> St**

**Overland Park, KS 66223**

**(913) 624-2883**

**tasher@bluevalleyk12.org**



# UNIVERSITY OF KANSAS SCHOOL OF MEDICINE

## Academic Curriculum Vitae

Date January 13, 2020

**I. PERSONAL DATA:**

**1. Personal and Contact Information:**

<b>Full Name</b>	Jennifer S. Dioszeghy	<b>Degree(s)</b>	M.D.
<b>Current Academic Rank</b>	Assistant Professor		
<b>Current Academic Track</b>	Clinical Track		
<b>Primary Department</b>	Pediatrics		
<b>Secondary Department</b>			
<b>Office Address</b>	7301 Mission Road Suite 350 Prairie Village, KS 66208	<b>Mailstop</b>	
<b>Office Phone</b>	(913) 588-6357	<b>Email</b>	jdioszeghy@kumc.edu

**2. Professional Development:**

**A. Undergraduate and Graduate Education:**

Years (inclusive)	Degree (course of study/major)	Institution
1993 - 1997	BS (Genetics)	Univ. of Kansas
1997 - 1998	(Cellular and Molecular Biology)	University of Michigan
2000 - 2004	MD (Medical Degree)	Univ. of Kansas-Medical Ctr.

**B. Postgraduate Education:**

Years (inclusive)	Degree ( )	Institution
2000 - 2004	Residency	University of Kansas School of Medicine

**C. Continuing Education**

Year(s)	Course Title	Description

**D. Academic and Professional Appointments and Activities:**

Month and Year	Position	Institution
August 1, 2007 - December 29, 2007	Clinical Instructor	Pediatrics Ambulatory Service, The University of Kansas Medical Center
August 2007 - February 2008	Clinical Instructor	Pediatrics
December 30, 2007 - January 6, 2008	Clinical Instructor	Pediatrics Ambulatory Service, The University of Kansas Medical Center
January 7, 2008 - June 30, 2010	Clinical Assistant Professor	Pediatrics Ambulatory Service, The University of Kansas Medical Center
February 2008 - Present	Clinical Assistant Professor	Pediatrics
July 1, 2010 - June 30, 2013	Clinical Assistant Professor	Pediatrics Ambulatory Service, The University of Kansas Medical Center
2011 - 2017	Medical Director of the Full Term Nursery	Pediatrics
July 1, 2013 - June 30, 2015	Clinical Assistant Professor	Pediatrics Ambulatory Service, The University of Kansas Medical Center
July 1, 2015 - June 30, 2017	Assistant Professor	Pediatrics Ambulatory Service, The University of Kansas Medical Center
July 1, 2017 - Present	Assistant Professor	Pediatrics, The University of Kansas Medical Center

**E. Professional Registration/Licensure:**

Year(s)	Number	State/Country	Active or Expired
Obtained: 2007	04-32552	Kansas	

**F. Professional Certification(s):**

Year(s)	Board	Active or Expired

Obtained: 2008	American Board of Pediatrics	
Obtained: 2014	American Board of Pediatrics, Maintenance of Certification	
Obtained: 2017	American Board of Pediatrics recertification exam pilot	
Renewed: 2019 Obtained: 2018	American Board of Pediatrics Recertification exam pilot	

**G. Professional Societies and Affiliations:**

Year(s)	Organization
2009 - Present	American Academy of Pediatrics
2009 - Present	American Academy of Pediatrics
2013 - Present	Academic Pediatric Association

**H. Honors and Awards:**

Year(s)	Award

**I. Acronyms:**

Acronym	Full Name

**II. TEACHING ACTIVITIES:**

**1. Teaching Activities Opening Statement:**

--

**2. Instruction:**

**A. Didactic**

Academic Year	Title and Course Number	Lecture or Presentation Title	Instruction		Learner	
			Type	Hours/ Yr (actual instruction)	Number of Learners / Yr	Type of Learner(s) (i.e. medical & grad students, residents)
2008	Pediatric Grand Attending Rounds	Pneumococcal Bacteremia in an Inadequately Vaccinated Child	Lecture - General	1	50	Faculty, Healthcare Professionals, Medical Students, Resident
2008 - 2018	KUMC Prenatal Class	Newborn Care	Guest Lecture	1		Community Members
2009	Updates in the Full Term Nursery	GBS and Chorioamnionitis in the Neonate	Lecture - General	1	20	Labor and delivery nurses and mother baby nurses
2010	Pediatric Grand Rounds	To Cry or Not To Cry: Advising Parents on Their Child's Sleep	Lecture - General	1	50	Faculty, Medical Students, Resident
2012	Updates in the Full Term Nursery	Thermoregulation in the Newborn	Lecture - General	1	20	labor and delivery nurses and mother baby nurses
2012	Updates in the Full Term Nursery	Lab Values and Their Implications	Lecture - General	1	20	labor and delivery nurses and mother baby nurses
2013	Pediatric Grand Rounds	Prevention of Unintentional Injury in Children	Lecture - General	1	50	Faculty, Healthcare Professionals, Medical Students, Resident
2015	Partnership Breakfast	Full Nursery Partnership	Lecture - General	1	30	Faculty, Healthcare Professionals
2015	Quality Academy	HPV Vaccination	Lecture -	1	30	Faculty,

		Rates in Pediatric Patients at KU Pediatrics	General			Healthcare Professionals
2017	Grand Attending Rounds	Not Enough Water and Delayed Diagnosis	Lecture - General	1	15	Faculty, Medical Students, Resident
2018		Genetics	Board Prep	1		Resident

**B. Non-didactic**

Academic Year	Title and Course Number	Lecture or Presentation Title	Instruction		Learner	
			Type	Hours/Yr (actual instruction)	Number of Learners / Yr	Type of Learner(s) (i.e. medical & grad students, residents)
2008 - Present	PED 900	Assorted Pediatric Infectious Diseases II	Lab - Clinical Skills	1	160	Medical Students
2008 - Present	PED 900	Assorted Pediatric Infectious Diseases I	Lab - Clinical Skills	1	160	Medical Students
2011	Parent College	Winning the Toddler War: Battling Eating, Bedtime and Other Toddler Challenges	Discussion Group	1.5	2	Community Members
2013	Pediatric Sub I	Interprofessional Communication Simulation	Lab	2	7	Healthcare Professionals, Medical Students
2013 - 2015	Pediatric Clerkship	Judge - Oral Exams	Workshop	3	8	Medical Students
2014 - 2016	Pediatric Clerkship	Evidence Based Medicine	Discussion Group	4	8	Medical Students
2014 - 2016	Clinical Skills Lab	Physical Examination Teaching Assistant Program	Lab	4	8	Medical Students

**C. Clinical**

Academic Year	Instruction		Number of Learners	Learner		Length of Service (i.e. 8 weeks x 6 clerkships/yr, 40 hrs/wk x 6 wks)
	Type	Hours		Type of Learner (i.e. medical students, residents, fellows)		
2007-2008 - 2008-2009	Clinic - Outpatient	4 per week	4	Medical Student, Resident		4 hrs/wk x 48 wks x 1 Clinic - Outpatients/yr
2007-2008 - 2012-2013	Clinic - Outpatient	8 per week	3	Resident		8 hrs/wk x 48 wks x
2007-2008 - Present	Clinic - Inpatient	4 per week	6	Medical Student, Resident		4 hrs/wk x 1 wks x 8 Clinic - Inpatients/yr
2010-2011 - Present	Clinic - Outpatient	8 per week	1	Medical Student		8 hrs/wk x 48 wks x
2015-2016 - Present	Clinic - Outpatient	4 per week	1	Resident		4 hrs/wk x

**D. Master's Theses and PhD Dissertations Directed**

Year	Student Name	Thesis Title	Degree (completed/in progress)

**E. Supervision of Students, Residents and/or Postdoctoral Fellows**

Year	Resident/Fellow Name	Area of Study

**F. Advising**

Date	Student or Group Name	Type of Student/Group
2008 - 2011	Linda Kho	Resident
2009 - 2011	Jason Gregory	Medical Student

2010 - 2013	Emily Bush	Resident
2011 - 2012	Samuel Ornelas	Medical Student
2011 - 2014	Grace Brouillette	Resident
2012 - 2014	Nicholas Duethman	Medical Student
2012 - 2015	Brad Ethington	Resident
2013 - 2016	Michelle Davis	Resident
2014	Suzanne Bentley	Clinical Nurse Specialist
2014	Teresa Kilkenny	CNP
2014 - 2015	Christopher Ward	Medical Student
2015 - 2016	Cash Sterling	Medical Student
2016 - 2017	EmmaLee Patterson	Medical Student
2016 - Present	Mary Nguyen	Resident
2016 - Present	Morgan Eidson	Resident
2017	Julie Emberson	Medical Student

G. Other Teaching Activities

Date	Title	Location	Teaching Function	Type of Learner

3. Development of Educational Materials:

Year(s)	Title/Description	Intended Audience
2008	Pediatric Surgery Goals and Objectives.	Faculty, Resident
2008	Telemed Goals and Objectives.	Faculty, Resident
2011	Continuity Curriculum – Age Specific Discipline.	Resident
2011	Continuity Curriculum – Toilet Training.	Resident
2011 - 2016	Full Term Nursery Goals and Objectives.	Faculty, Resident
2012	Full Term Nursery Curriculum – Newborn Lab Screening and Follow Up.	Resident
2012	Urgent Care Curriculum – Cervical Adenitis.	Resident
2012	Urgent Care Curriculum – Epistaxis.	Resident
2012	Urgent Care Curriculum – Extremity Trauma.	Resident
2013	Full Term Nursery Resident Evaluation.	Faculty, Resident
2013	Policy on use of donor human milk.	PGY1-3, attendings, clinical staff, shared with CMH and SMMC
2013	Protocol for management of prenatal hydronephrosis.	Faculty, Resident
2013 - 2016	CORE curriculum – Board Review Questions.	Resident
2014	FAQ for RSV clinical trial.	University of Kansas Hospital study participants
2015	KPQC Exclusive Breastfeeding QI project.	hospitals and birthing centers throughout the state of Kansas
2016	KPQC Neonatal Abstinence Syndrome project.	Hospitals and birthing centers throughout the state of Kansas

4. Educational Leadership:

Year(s)	Name/Course/Activity	Description/Role (course info, mentoring, other leadership)
2009 - 2011	Kayla Maalouf	Faculty Member.
2011 - 2017	development and revision of policies, procedures and protocols to direct clinical care in the Full Term Nursery	2011-2017. I was regularly involved in the development and revision of policies, procedures and protocols to direct clinical care in the Full Term Nursery at the University of Kansas Hospital
2012	Reach Out and Read Quality Improvement Project	1.2012 - Reach Out and Read Quality Improvement Project: 6 month project to improve the KU Pediatric Prairie Village Clinic's implementation of the Reach Out and Read Model. Specifically, to increase our delivery of books to the appropriate aged children and to increase the literacy advice given to parents.
2014 - 2016	Pediatric Principal Investigator at the University of Kansas Hospital site for the RSV-M-203 clinical trial	2014 – 2016. Pediatric Principal Investigator at the University of Kansas Hospital site for the RSV-M-203 clinical trial sponsored by Novavax. This is a phase II randomized, observer-blind, placebo-controlled, study to evaluate the safety and immunogenicity of a respiratory syncytial virus F nanoparticle vaccine with aluminum, in healthy third-trimester pregnant women and to assess the impact of maternal immunization on infant safety through one year of life. My responsibilities include coordinating and conducting the pediatric arm of the trial at the University of Kansas Hospital.
2015 - 2017	Medical Director for the Baby Friendly Initiative	2015-2017. Medical Director for the Baby Friendly Initiative process at The University Kansas Hospital. Through the collaboration of Pediatric and Obstetrics departments as well as interdisciplinary leadership within the Full Term Nursery and Mother Baby Units, we received an Empower Grant to assist in pursuing Baby Friendly Hospital designation for The University of

		Kansas Hospital. As the Medical Director for the Baby Friendly process at TUKH, I am directly involved in the steps involved in achieving this designation including attending and participating in national meetings to discuss strategies and progress.
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**III. SERVICE ACTIVITIES:**

1. Clinical Service (Patient Care)

Clinic, KU Pediatrics Prairie Village. 5 faculty clinics per week. (July 2018 - Present)
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2. Service (Not Patient Care)

A. International and National Service

Year(s)	Committee/Task Force/Community Service/Society/Other	Role and Description <i>(e.g. member/chair, planned the annual meeting, etc.)</i>
2017 - 2018	Medical missions trip to Kenya International	Volunteer Medical Care Provider

B. Regional, State, and Local Service

Year(s)	Committee/Task Force/Community Service/Society/Other	Role and Description <i>(e.g. member/chair, planned the annual meeting, etc.)</i>
2012 - 2015	SOAR R&R at Grace Church Local	Volunteer Medical Care Provider Medical care provider for SOAR R&R at Grace Church. SOAR is a special needs program which provides respite care for families of children with special needs. 4 hrs, 3 times a year
2016	KC Baby Fair State	Representative for KU Pediatrics General Pediatricians

C. KUMC, School of Medicine, and Departmental Service

Year(s)	Committee/Task Force/Community Service/Society/Other	Role and Description <i>(e.g. member/chair, planned the annual meeting, etc.)</i>

**IV. RESEARCH AND SCHOLARLY ACTIVITIES:**

1. Research and Scholarly Activities Opening Statement:

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2. Grants, Contracts and Clinical Trials:

A. Previous Grants, Contracts, and Clinical Trials

Principle Investigator	Investigators	Title of Grant/Contract/Trial	Funding Source	Direct Costs/Funding	Inclusive Years of Award	Status

B. Current Grants, Contracts, and Clinical Trials

Principle Investigator	Investigators	Title of Grant/Contract/Trial	Funding Source	Direct Costs/Funding	Inclusive Years of Award	Status
	Co-I: Jennifer Dioszeghy, Co-I: Jodi Jackson, MD	March of Dimes Chapter Community Grant	March of Dimes		2016 - Present	Active

C. Submitted Grants, Contracts, and Clinical Trials

Principle Investigator	Investigators	Title of Grant/Contract/Trial	Funding Source	Direct Costs/Funding	Inclusive Years of Award	Status
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D. Unsponsored Research

Principal Investigator	Investigators	Title of Grant/Contract/Trial	Years
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3. Scholarly Publications:

A. Articles (Peer-Review Published):

1. Wood, JG., Johnson, JS., Mattioli, LF., Gonzalez, NC. (1999). Systemic Hypoxia Promotes Leukocyte-Endothelial Adherence Via Reactive Oxidant Generation. *Journal of Applied Physiology*, 87, 1734-1740.
2. Wood, JG., Johnson, JS., Mattioli, LF., Gonzalez, NC. (2000). Systemic Hypoxia Increases Leukocyte Emigration and Vascular Permeability in Conscious Rats. *Journal of Applied Physiology*, 89, 1561-1568.
3. Casillan, AJ., Gonzalez, NC., Johnson, JS., Steiner, DR., Wood, JG. (2003). Mesenteric Microvascular Inflammatory Responses to Systemic Hypoxia are Mediated by PAF and LTB4. *Journal of Applied Physiology*, 94, 2313-2322.

B. Manuscripts in Press:

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C. Manuscripts Submitted - not yet accepted for publication:

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D. Invited or Non-Peer-Reviewed Articles or Reviews:

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E. Books and Book Chapters:

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F. Published Abstracts:

1. Mattioli, LF., Wood, JG., Johnson, JS., Gonzalez, NC. (1999). Nitric Oxide Depletion During Acute Hypoxia Causes Leukocyte Adherence to the Rat Mesenteric Venule.

G. Other Scholarly Publications:

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4. Presentations and Posters:

A. Oral Paper Presentation:

National and international paper presentations:
Local and regional paper presentations:

B. Poster Presentations:

National and international poster presentations:
1. Dioszeghy, J. S., Schnackenberg, B., Johnson, J., Palazzo, R., Department of Biological Sciences Alumni Association Annual Meeting, "Biochemical and Ultrasound Analysis of Extracted and Reconstituted Centrisomes from Oocytes of <i>Spisula solidissima</i> ." (April 1997).
Local and regional poster presentations:

C. Invited Seminars at Other Universities and Institutions:

National and international seminars:
1. Dioszeghy, J. S., Wood, J., Johnson, J., Mattioli, L., Gonzalez, N., Federation of American Societies for Experimental Biology, "Hypoxia Causes Leukocyte Adherence to Mesenteric Venules in Non-Acclimated Rats, but not After Acclimation to Hypoxia." (April 1999).
2. Dioszeghy, J. S., Perinatal Quality Collaborative, "Perinatal Quality Collaborative discussion," 8th annual District VI Association for Neonatologists Conference, Chicago, IL, United States. (September 2015).



3. Dioszeghy, J. S., Jackson, J., Sisson, R., National Network of Perinatal Quality Collaboratives Launch Conference,, "Kansas Perinatal Quality Collaborative," Fort Worth, TX, United States. (November 2016).

**Local and regional seminars:**

1. Dioszeghy, J. S., Kansas Health Summit on Breastfeeding, The United Methodist Health Ministry Fund. (September 2014).

**D. Media Presentations or Interviews**

[Empty rectangular box for media presentations or interviews]

**5. Other Evidence of Scholarship:**

[Empty rectangular box for other evidence of scholarship]

# AMANDA OLINGER, DO, MA, FAAP

13849 S SHANNAN ST OLATHE, KS 66062  
417-827-3865 | AOLINGER2@KUMC.EDU

## EMPLOYMENT

- 2018 - Current University of Kansas Physicians  
Medical Staff
- 2018 - Current University of Kansas Medical Center School of Medicine  
Assistant Professor of Pediatrics

## EDUCATION

- 2015-2018 University of Kansas Hospital  
Pediatrics Residency Program  
Graduation anticipated May 2018
- 2011 - 2015 Kansas City University of Medicine and Biosciences  
Doctor of Osteopathic Medicine
- 2010 - 2011 Master of Arts in Bioethics
- 2005 - 2010 Drury University, Springfield, MO  
B.A. Music  
Graduated *Summa Cum Laude*  
Area of Concentration: Pre-Medicine, Vocal Performance  
Minor: Global Studies

## LICENSES & CERTIFICATIONS

- Fellow of the American Academy of Pediatrics (2019)  
American Board of Pediatrics Certification (2018)  
Advanced Trauma Life Support (ATLS)  
Basic Life Support (BLS)  
Pediatric Advanced Life Support (PALS)  
Neonatal Resuscitation Program (NRP)

## ACADEMIC PRESENTATIONS

- Various dates Morning Teaching Conference  
30-minute teaching sessions involving 10-20 medical students, residents, and staff on various topics as encountered in clinical practices. Greater than 10 presentations over 3 years of residency.
- April 2017 Patient Safety Conference – “Non-maleficence in the care of the suicidal pediatric patient”  
One-hour presentation of a case in which an area of improvement was identified and addressed; given to an audience of 30-40 medical students, residents, and faculty.
- April 2016 Journal Club – “Psychological factors associated with Adolescent E-cigarette and cigarette use”  
Critical appraisal of an article presented to a group of roughly 30 medical students, residents, and faculty in the Department of Pediatrics.
- January 2016 Behavioral Pediatrics Conference – “Lying among a pediatric patient population”  
Presentation given to 3 faculty members in the Department of Developmental and Behavioral Pediatrics with a classroom of speech pathology students

## AWARDS

- 2014 Kansas City University of Medicine and Biosciences  
Third Year Honors: Family Medicine
- 2013 Student Affairs Leadership and Service Award
- 2013 Tommy O. Osborn, D.O. ('43) Physicians' Hall of Sponsors Scholarship
- 2012 Sigma Sigma Phi
- 2012 November Student Spotlight Award
- Army Achievement Awards
- 2009 Excellence in Performance Award
- 2008 Army Accommodation Award

2007 Graduation from Armed Forces School of Music

#### RESEARCH PRESENTATIONS

- 2016 *Determining a correlation between left atrium area and os of the left atrial auricle diameter to aid in care plan of patients with persistent atrial fibrillation in the prevention of stroke with a 'left atrial appendage closure device'.* Kansas City University Research Symposium, Kansas City, MO
- 2015 *Characterization of the superior vena cava for radiographic confirmation of central venous catheter placement.* Annual Meeting American Association of Clinical Anatomy, Henderson, NV. Poster presentation with abstract publication in the journal Clinical Anatomy
- 2015 *Determining a correlation between left atrium area and os of the left atrial auricle diameter to aid in care plan of patients with persistent atrial fibrillation in the prevention of stroke with a 'left atrial appendage closure device'.* Annual Meeting American Association of Clinical Anatomy, Henderson, NV. Poster presentation with abstract publication in the journal Clinical Anatomy
- 2015 *Determining a correlation between left atrium area and coronary sinus diameter to aid in transcatheter sinus ventricular lead placement for the treatment of dysynchrony in congestive heart failure with bi-ventricular pacemakers.* Kansas City University Research Symposium, Kansas City, MO
- 2014 *Determining a correlation between left atrium area and coronary sinus diameter to aid in transcatheter sinus ventricular lead placement for the treatment of dysynchrony in congestive heart failure with bi-ventricular pacemakers.* Annual Meeting American Association of Clinical Anatomy, Orlando, FL. Poster presentation with abstract publication in the journal Clinical Anatomy
- 2010 – 2011 *Building Trust in Adolescent Sexual Health Care*  
Master Thesis Research and Presentation

#### INVITED PRESENTATIONS

- Sept 2019 *Suicide Prevention Symposium – The University of Kansas Health System*  
"Unique factors to LGBTQ youth that increase risk of suicide"  
Symposium speaker
- April 2019 *Paul Laybourne Symposium on Child Psychiatry 2019 –*  
"The role of General Pediatrics in Caring for Transgender Youth During Acute Psychiatric Crisis"  
Speaker and panel presenter at conference
- April 2019 *Pediatric Symposium, Everyday Hero's Enhancing Pediatric Care*  
"Pediatric Mental Illness: The Variability of Warning Signs By Setting and Demographic"  
Speaker at conference
- 2016 *Developing a clinically oriented anatomical research project, a resident's perspective.* Career Development Committee symposium at the Annual Meeting of the American Association of Clinical Anatomists. Oakland, CA. Platform presentation.

#### QUALITY IMPROVEMENT

- 2016 – 2017 *Improving continuity of care by implementing read back feature of handoff*  
Assessing and improving handoff between residents on inpatient pediatric services through demonstration and modifying handoff structure.
- Current *Smoothing transitions of care: creating a visual aid to prepare families for transfer to inpatient psychiatry while decreasing anxiety of the unknown.*  
Working with faculty and staff at KU Medical Center and KU Marillac to create a PowerPoint presentation on a mini iPad to share with families of patients who require continued care at our inpatient psychiatric facility.

AMANDA OLINGER, D.O.

VOLUNTEER ACTIVITIES

- 2013 Joplin High School, Joplin, MO  
Several visits over a month-long program with high school students designed to educate about the importance of math in medicine.
- 2012 – 2013 Hope Faith Ministries Student Physician  
Student-run free clinic providing medical assessments to the uninsured and underinsured population of Kansas City, MO. Volunteer position in which medical students evaluate patients, providing invaluable exposure to medicine prior to clinical experiences.
- 2012 – 2013 Northeast High School, Kansas City, MO  
Several visits over a year-long program with high school students designed to provide confidential sexual health education.
- 2011 – 2013 New House Women's Shelter  
Medical student run free clinic serving the residents of the shelter in Kansas City, MO and providing invaluable exposure to medicine prior to clinical experiences and the added opportunity to create therapeutic connections with unfortunately traumatized patients.
- 2010 – 2015 Student Government Association of KCUMB; Yearly Elected Officer

WORK EXPERIENCE

- 2006 – 2010 Army National Guard  
Bandsman in the 135<sup>th</sup> Army Band, based out of Springfield, MO.
- 2008 Mercy Hospital, Springfield, MO  
Patient Care Associate in the Surgical Intensive Care Unit
- 2012 – 2013 Kansas City University of Medicine and Biosciences: Osteopathic Teaching Assistant  
Osteopathic lab assistant, providing hands on education to more junior students on a weekly basis

PROFESSIONAL AFFILIATIONS

- Current American Academy of Pediatrics  
2013 American Association of Clinical Anatomy  
2012 Sigma Sigma Phi (Chair of Selection)  
2011 American Osteopathic Association

REFERENCES

These references are from The University of Kansas Hospital, Department of Pediatrics; 3901 Rainbow Blvd M/S 4004 Kansas City, KS 66160

Lisa Gilmer, MD; Residency Program Director  
(913) 588-6917, lgilmer@kumc.edu

Loretta Nelson, MD; Associate Professor  
(913) 588-6357 lnelson1@kumc.edu

Elizabeth Pitts, MD; Assistant Professor  
(913) 449-0579, epitts@kumc.edu

Signed:

Amanda Olinger, DO, MA, FAAP

## **“Vaping Naysh” Implications for Adolescents**

### **Objectives:**

- 1. List known and potential health risks of e-cigarettes.**
- 2. Identify and signs and symptoms of vaping related illness**
- 3. Discuss preventative measures and treatment options with students.**

## References:

- Chaffee et al. Electronic Cigarette Use and the Progression From Experimentation to Established Smoking. *Pediatrics* Volume 141, Number 4, March, 2016
- Clinical Practice Policy to Protect Children From Tobacco, Nicotine, and Tobacco Smoke. SECTION ON TOBACCO CONTROL. *Pediatrics*. 2015, peds.2015-3108;DOI: 10.1542/peds.2015-3108
- Cullen KA, Ambrose BK, Gentzke AS, Apelberg BJ, Jamal A, King BA. *Notes from the Field: Use of Electronic Cigarettes and Any Tobacco Product Among Middle and High School Students — United States, 2011–2018*. *MMWR Morb Mortal Wkly Rep* 2018;67:1276–1277. DOI: <http://dx.doi.org/10.15585/mmwr.mm6745a5>
- E-Cigarettes and Similar Devices. SECTION ON TOBACCO CONTROL. *Pediatrics*. 2019;143(2):e20183652
- Gentzke AS, Creamer M, Cullen KA, et al. Vital Signs: Tobacco Product Use Among Middle and High School Students – United States, 2011-2018. *MMWR Morb Mortal Wkly Rep*. 2019;68(6):157-164
- Kesimer, Mehmet et al. E-Cigarette Use Causes a Unique Innate Immune Response in the Lung, Involving Increased Neutrophilic Activation and Altered Mucin Secretion. *Am J Resp Crit Care Med* October, 2017.
- Menglu Y, et al. Nicotine and the Adolescent Brain. *The Journal of Physiology*. 2015;593(16):3397-3412
- Peter Hajek et al. A randomized trial of e-cigarettes versus nicotine replacement therapy. *N Engl J Med* 2019; 380:629-637
- Substance Use Screening, Brief Intervention and Referral to Treatment. COMMITTEE ON SUBSTANCE USE AND PREVENTION. *Pediatrics*. 2016;138(1)e20161211
- Valley SC, Wilson KM, Winickoff JP, et al. A Public Health Crisis: Electronic Cigarettes, Vape, and JUUL. *Pediatrics*. 2019;143(6):e20182741
- AAP Richmond Center: [www.richmondcenter.org](http://www.richmondcenter.org)
- [https://www.youtube.com/watch?v=C\\_ietOXm2eU&feature=youtu.be](https://www.youtube.com/watch?v=C_ietOXm2eU&feature=youtu.be)
- <https://www.youtube.com/watch?v=gjYT4YG7jOk>
- <http://nationalacademies.org/hmd/Reports/2018/public-health-consequences-of-e-cigarettes.aspx>
- “The Truth About the Vaping Crisis.” *Freakonomics Radio*. 20 November 2019, <https://open.spotify.com/episode/2PWTpGEHUAJge9f5SADw8d?si=nEKRjvLAQAenJ1PXx85jFQ>
- Truth Initiative: [www.thetruth.com](http://www.thetruth.com)
- [www.aapnews.org](http://www.aapnews.org) “AAP brings concerns over e-cigarettes to White House” January 2020
- [www.cdc.gov/tobacco/about/osh](http://www.cdc.gov/tobacco/about/osh)
- [www.e-cigarettes.surgeongeneral.gov](http://www.e-cigarettes.surgeongeneral.gov)
- [www.healthychildren.org/English/ages-stages/teen/substance-abuse/Pages/E-cigarettes.aspx](http://www.healthychildren.org/English/ages-stages/teen/substance-abuse/Pages/E-cigarettes.aspx)
- <https://www.tobaccofreekids.org/assets/factsheets/0002.pdf>
- <https://www.nytimes.com/2019/07/25/health/juul-teens-vaping.html>

**CONTINUING EDUCATION FOR NURSES  
BLUE VALLEY SCHOOL DISTRICT**

**Course:** Vaping Naysh" Implications for Adolescents

**Presenter:** Jennifer S. Dioszegh M.D, FAAP-KU Pediatrics & Amanda Olinger, DO, MA, FAAP- Assistant Professor of Pediatrics University of Kansas, Marillac

**Date:** 1/21/2020

**Objectives:** Nursing staff will be able to:

1. List known and potential health risks of e-cigarettes.
2. Identify and signs and symptoms of vaping related illness
3. Discuss preventative measures and treatment options with students.

**Poor – 1      Below Average – 2      Average – 3      Above Average – 4      Excellent – 5**

My overall rating of the course is:				
1	2	3   ①	4     ②	5                     ②6
Presenter(s) knowledge of the subject:				
1	2	3   ①	4   ①	5                         ②8
Organization of material:				
1	2	3   ①	4   ①	5                         ②8
Use of visuals/handouts:				
1	2	3   ①	4     ②	5                         ②8
Presentation style:				
1	2	3   ①	4     ②	5                         ②7
Held my interest:				
1	2	3   ①	4     ②	5                         ②8
Met objective one for class:				
1	2	3   ①	4   ①	5                         ②8
Met objective two for class:				
1	2	3   ①	4   ①	5                         ②8
Met objective three for class:				
1	2	3   ①	4   ①	5                         ②8
Met objective four for class:				
1	2	3	4	5

**Comments:**

- 1.) Excellent presentation - relevant information. Loved the presentation of studies.
- 2.) Very informative.
- 3.) Would have been nice for them to have more time so they didn't have to go so fast.
- 4.) Great info! I thought "I knew all of it!"

# Certificate of Completion

Continuing Nurse Education credit

This is to certify  
Edwards Tracy  
KS Nursing License No.  
is awarded one and half (1.5) contact hours for completing

“Vaping Naysh” Implications for Adolescents

On January 21<sup>st</sup>, 2020

Blue Valley School District #229

15020 Metcalf, Overland Park, Kansas 66223

\_\_\_\_\_ Independent Study

\_\_\_\_\_ Instructor Hours

1.5 Contact Hours



Blue Valley Schools  
Department of Student Services  
KSBN Provider Number: LT0174-0262

Dated this 21<sup>st</sup> day of January 2020

A handwritten signature in black ink, appearing to read "Tara Asher MSN RN".

Tara Asher, MSN, R. N.

District Continuing Nurse Education Coordinator



## Offering #2



# BLUE VALLEY SCHOOLS

REIMAGINING *learning* | CHANGING *the world*

## MIDDLE SCHOOL Professional Learning Day

February 18th, 2020 | 8:00-11:15

Group	Building	Room
Art	HMS	Art Room
Band	HLC	ID Lab
Choir	HLC	ID Lab
Counselor	DO	Commons
CTE Computer Tech	BVW	Commons
CTE FACS	JCCC	Email from Linda Crosthwait
CTE Pre-Engineering	BVW	Commons
ELA	BVN	Commons
Library Media	PRM	Library Media Center
ESOL	DO	3rd Floor
Math	BVH	Commons
Counselors	DO	Commons
Nurse	DO	High Plains Room
Orchestra	HLC	ID Lab
Physical Education	OTM	Gymnasium
Science	LKM	Commons
Social Studies	OTM	Commons
Speech/Drama	HLC	ID Lab
World Language	PSM	Commons
IRR	OMS	Commons
ED/Navigators/GEAR	OMS	Commons
SLP: Building-Based	HMS	7th Grade Activity Area
SLP: Center-Based	HMS	7th Grade Activity Area
OT: EC - 21	HCC	Conference Room B
LIFT	OMS	Commons
Intensive Resource	OMS	Commons
DHH/Audiology	HCC	Woodland
Vision	HCC	Pleasant Valley
APE	HCC	Conference Room B
MT	Email per Chris Cullinan	
Gifted	HCC	Burr Ridge
Psychologist	HMS	Library
Social Worker	HMS	6th Grade Activity Area



# BLUE VALLEY SCHOOLS

REIMAGINING *learning* | CHANGING *the world*

## HIGH SCHOOL Professional Learning Day February 18, 2020 | 8:00-11:15 AM

Group	Building	Room
Band	HLC	ID Lab
Choir	HLC	ID Lab
Counselor	DO	Commons
CTE Architecture	BVW	Commons
CTE Business	BVW	Commons
CTE Engineering	BVW	Commons
CTE FACS	JCCC	Email per Katie Bonnema
CTE Multimedia Communication	BVW	Commons
Debate/Forensics	HLC	ID Lab
ELA	BVN	Commons
ESOL	DO	3rd Floor
Library Media	PRM	Library Media Center
Mathematics	BVH	Commons
Nurses	DO	High Plains Room
Orchestra	HLC	ID Lab
Physical Education	BVNW	Gymnasium
Science	LKM	Commons
Social Studies	OTM	Commons
Speech/Drama	HLC	ID Lab
Visual Arts	BVW	Art Room
World Language	PSM	Commons
APE	HCC	Conference Room B
DHH/Audiology	HCC	Woodland
ED/Navigators	OMS	Commons
Gifted	HCC	Lonestar
Intensive Resource	OMS	Commons
IRR	OMS	Commons
LIFT	OMS	Commons
GEAR	OMS	Commons
MT	Email per Chris Cullinan	
OT: EC - 21	HCC	Conference Room B
Psychologist	HMS	Library
SLP: Building-Based	HMS	7th Grade Activity Area
SLP: Center-Based	HMS	7th Grade Activity Area
Social Worker	HMS	6th Grade Activity Area
Vision	HCC	Pleasant Valley
Access	OMS	Commons



# BLUE VALLEY SCHOOLS

REIMAGINING *learning* | CHANGING *the world*

## ELEMENTARY Professional Learning Day

February 18th, 2020 | 8:00-11:15

Group	Building	Room
Kindergarten	BVNW	PAC
Grade 1	BVNW	PAC
Grade 2	BVNW	PAC
Grade 3	BVNW	PAC
Grade 4	BVNW	PAC
Grade 5	BVNW	PAC
Art	PSE	Art Room
World Language	PSM	Commons
Physical Education	LVE	Gymnasium
Music	HLC	ID Lab
Counselor	DO	Commons
Nurse	DO	High Plains
Library Media Specialist	PRM	Library Media Center
ESOL	BVNW	PAC
EC Teachers	HLC	Multipurpose Room
IRR	Email per SPED Administrator	
IR	Email per SPED Administrator	
SLP: Non-Center-Based	HMS	7th Grade Activity Area
SLP: Center-Based	HMS	7th Grade Activity Area
OT: EC-21	HCC	Conference Room B
ED/Navigators	Email per SPED Administrator	
LIFT	Email per SPED Administrator	
DHH/Audiology	HCC	Woodland
Vision	HCC	Pleasant Valley
APE	HCC	Conference Room B
MT	Email per Chris Cullinan	
Gifted	HCC	Bellview
GEAR	Email per SPED Administrator	
Psychologist	HMS	Library
Social Worker	HMS	6th Grade Activity Area

## Professional Development Agenda 2/18

Asher, Tara P. <TAsher@bluevalleyk12.org>

Mon 2/10/2020 1:13 PM

To: All MS Nurses <DDL-MiddleNurses@bluevalleyk12.org>; All Elementary Nurses <DDL-  
ElemNurses@bluevalleyk12.org>; All HS Nurses <DDL-HighNurses@bluevalleyk12.org>

Hello All-

Below is our agenda for our February 18th Professional Development. The morning is District Designed, afternoon is Building Designed Professional Development. For the afternoon please check with your building administration to see what is scheduled for your building. In the afternoon I have a tour of the CAPS building scheduled. Please check all emails prior to 2/18 for any changes.

\*ALL Building Nurses & Nurse Para Educators-LPN, RN/BSN. Nurse Para Educators-CNA report to Para Education. (District/building)

### District Designed PD-Morning-

District Office in the High Plains Room

8:00am-9:30am: Serina Taylor, MPH, Disease Investigator/Disease Containment, DHE :

Reportable Diseases in Kansas 1.5 CEUs

9:30-11:30am: Nurse Collaboration

Lunch on your own

### Building Design PD-Afternoon \*Meet at the CAPS building (7501 W. 149th St)-District Office Campus

1:00pm-Tour of CAPS and programs.

Blue Valley School District is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. These course offerings are approved for 1.5 hours applicable for RN, LPN, or LMHT relicensure. Kansas State Board of Nursing Provider Number: KSBN LT 0174-0262.

If you are unable to attend, please notify me in advance.

*Tara Asher MSN RN*

District Nurse Coordinator

Blue Valley School District

7700 W. 143rd St.

Overland Park, KS 66223

(913) 624-2883

## Epidemiology Presentation- 2/18

### Objectives

- To Learn about the most common types of communicable and reportable diseases
- To understand how diseases are spread and mitigate exposure to susceptible persons
- To identify susceptible individuals who need to be excluded and why

### References

- [http://www.kdheks.gov/epi/disease\\_investigation\\_guidelines.htm](http://www.kdheks.gov/epi/disease_investigation_guidelines.htm)
  - Varicella, Measles, Pertussis, AFM, Mumps, Meningococcal Disease, Campylobacter, Shiga Toxin-Producing E. coli (STEC), Salmonella, Shigella, Cryptosporidiosis, Giardia, Lyme, Spotted Fever Rickettsiosis (Rocky Mountain Spotted Fever), West Nile Virus, Tuberculosis
- <http://www.kdheks.gov/epi/AFM.htm>
- <https://www.cdc.gov/vaccines/vpd/varicella/index.html>
- <https://www.cdc.gov/meningitis/index.html>
- <https://www.cdc.gov/flu/index.htm>
- <https://www.cdc.gov/measles/index.html>
- <https://www.cdc.gov/pertussis/index.html>
- <https://www.cdc.gov/non-polio-enterovirus/index.html>
- <https://www.cdc.gov/acute-flaccid-myelitis/afm-investigation.html>
- <https://www.cdc.gov/mumps/index.html>
- <https://www.cdc.gov/tb/default.htm>
- Adapted from *Grand Rounds: New Directions in MDR-TB*. April 30, 2014. Retrieved May 13, 2014 from <http://sntc.medicine.ufl.edu/Files/News/Handouts.GR.4.30.14.pdf>.
- Centers for Disease Control and Prevention. (2012). *Questions and Answers About Tuberculosis*.
- BCG [Fact Sheet] (n.d.). Retrieved June 13, 2014 from
- <http://www.cdc.gov/tb/publications/factsheets/prevention/bcg.htm>.
- Centers for Disease Control and Prevention. MMWR. June 20, 2003. Vol. 52. *Treatment of Tuberculosis*.
- Centers for Disease Control and Prevention (n.d.). *Multidrug-Resistant Tuberculosis* [Fact Sheet]. Retrieved from <http://www.cdc.gov/tb/publications/factsheets/drtb/mdrtb.htm>.
- Centers for Disease Control and Prevention (2013). *Extensively Drug-Resistant Tuberculosis* [Fact Sheet]. Retrieved from
- <http://www.cdc.gov/tb/publications/factsheets/drtb/xdrtb.pdf>.
- [http://www.kdheks.gov/epi/download/Kansas\\_Classroom\\_Handbook\\_of\\_Communicable\\_Diseases.pdf](http://www.kdheks.gov/epi/download/Kansas_Classroom_Handbook_of_Communicable_Diseases.pdf)

Serina Taylor, MPH

2721 E. 114<sup>th</sup> St Apt. 1306, Kansas City, MO 64137 | 816-645-8779 | sbtaylor5593@gmail.com

#### EDUCATION

Kansas State University

Master of Public Health

**Areas of Concentration: Infectious Disease and Zoonoses** 2018

Master of Public Health Field Experience Report: "Student Outbreak Response Team"

Kansas State University

Bachelor of Science . 2016

Areas of Concentrations: Biology, emphasis in Pre-Veterinary Medicine

Teaching/tutoring experience

Kansas State University

Graduate Assistant/Tutor, Educational Supportive Services 2016-2018

Tutored biology, chemistry, Microbiology, Anatomy & Physiology, ran study sessions

Supplemental Instruction Leader-Biology 198 2017-2018

Taught a recitation class (up to 3), developed study programs for students

Tutor-Chem 110, Bio 198, Bio 450, Bio 455, ASI 533 2015-2018

Helped develop students' study skills, clarify material presented in these classes, assisted with homework or study guides

#### RELATED EXPERIENCE

Gamma Phi Beta Greater Kansas City Alumnae Chapter

Secretary August 2019 – Present

Type detailed notes of monthly board meetings, volunteer at events (philanthropic or social) hosted by the chapter

Gamma Phi Beta, Eta Sigma Chapter (University of Central Missouri)

Chapter Advisor February 2019 – Present

Advise leaders of the chapter to keep in compliance with internal sorority policies/procedures, supervise 4 other advisory board members, hold monthly advisory board meetings

#### PUBLICATIONS AND PAPERS

"Student Outbreak Response Team"

K-REx 2018

#### LANGUAGES

English– native language

#### MEMBERSHIPS

Student Outbreak Response Team, Creator/President,

Kansas State University 2018

Comprehensive Public Health Group, Kansas State University 2016-2018

Graduate Student Council, Health Insurance Representative Kansas State University 2018

Pre-Health Ambassadors, Pre-Vet Club Liaison; Kansas State University 2014-2016

Pre-Veterinary Medicine Club, Kansas State University 2012-2016

# Caitlin H.W. Kintner

Kansas City, MO 64145 | Mobile: 314-435-7641 | [wallscaitlin@gmail.com](mailto:wallscaitlin@gmail.com)

Dynamic and motivated public health professional with 10+ years of experience working as an Epidemiologist. Highly experienced with communicable disease surveillance. Ability to learn new skills and processes very quickly. Excellent research and data analysis skills, able to assimilate large amounts of information and extract relevant insights.

## Core Skill Areas

Monitoring Disease Reports  
Disease Outbreak Mitigation  
Disease Investigations

Survey Methods  
Survey Development  
Data Management

Relationship and Rapport Building  
Team Training and Leadership  
Social Media Management

## Professional Background

JOHNSON COUNTY DEPARTMENT OF HEALTH AND ENVIRONMENT, Olathe, KS 2015-Present  
**Epidemiologist II**

Conduct investigations on reported cases of reportable communicable diseases and outbreaks. Compare and interpret data in order to detect possible changes in the health status of the population; use data to provide guidance and recommendations for disease prevention and treatment. Serve as project lead in all aspects of survey design/methodology, data collection, data entry, data analysis, and disseminate findings via written and oral reports. Network, educate, and identify all communicable disease reporters in county. Assist with bioterrorism preparedness planning and exercise.

### Key Contributions

- Co-author: Use of Video Directly Observed Therapy for Treatment of Latent Tuberculosis Infection — Johnson County, Kansas, 2015. MMWR Morb Mortal Wkly Rep 2017
- Co-author: *Notes from the Field*: Rubella Infection in an Unvaccinated Pregnant Woman—Johnson County, Kansas, December 2017. MMWR Morb Mortal Wkly Rep 2018
- Hepatitis B and C Perinatal Program Coordinator

CASS COUNTY HEALTH DEPARTMENT, Harrisonville, MO 2009-2015  
**Epidemiology Specialist**

Conduct investigations on reported cases of reportable communicable diseases and outbreaks. Compare and interpret data in order to detect possible changes in the health status of the population; use data to provide guidance and recommendations for disease prevention and treatment. Network, educate, and identify all communicable disease reporters in county. Assist with bioterrorism preparedness planning and exercise. Manage social media and online presence, including Facebook, Twitter and department website.

COLUMBIA/BOONE COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES, Columbia, MO 2009  
**Intern, Maternal Child Health Division**

Collaborated with Health Department in fulfilling their MCH contract obligations to survey the community on the issue of overweight and obesity through the group Move More, Eat Smart. Contributed on survey questions, content, and layout. Distributed, conducted, and advertised surveys with citizens. Organized meetings with citizens and partnering agencies to help distribute surveys. Assisted with the development of report of survey findings. Created PowerPoint presentations for meetings. Managed contacts with partnering agencies.

## Academic Background

**Master of Public Health (MPH) with Emphasis in Veterinary Public Health/Graduate Minor in Statistics-UNIVERSITY OF MISSOURI-COLUMBIA, Columbia, MO**

**B.S. in Animal Science/Minor in Biology-UNIVERSITY OF MISSOURI-COLUMBIA, Columbia, MO**

## Technical Skills

MS Word, Excel, PowerPoint | Wordpress



# Certificate of Completion

Continuing Nurse Education credit

This is to certify  
Tracie Edwards  
KS Nursing License No. Sample  
is awarded one and a half (1.5) contact hours for completing

## Reportable Diseases in Kansas

On February 18<sup>th</sup>, 2020  
Blue Valley School District #229  
15020 Metcalf, Overland Park, Kansas 66223

\_\_\_ Independent Study

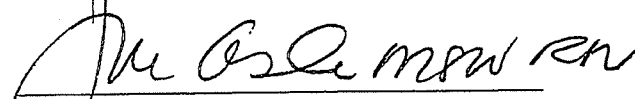
\_\_\_ Instructor Hours

1.5 Contact Hours



Blue Valley Schools  
Department of Student Services  
KSBN Provider Number: LT0174-0262

Dated this 18<sup>th</sup> day of February 2020

  
Tara Asher, MSN, R. N.

District Continuing Nurse Education Coordinator

**Nurse: PD 3/13 & 3/23**

Asher, Tara P. <TAsher@bluevalleyk12.org>

Tue 3/3/2020 9:36 AM

To: All Elementary Nurses <DDL-ElemNurses@bluevalleyk12.org>; All MS Nurses <DDL-MiddleNurses@bluevalleyk12.org>; All HS Nurses <DDL-HighNurses@bluevalleyk12.org>  
Cc: Merrigan, Tonya M. <TMerrigan@bluevalleyk12.org>; Schmidt, Mark R. <MRSchmidt@bluevalleyk12.org>; All District Principals <DDL-AllDistrictPrincipals@bluevalleyk12.org>

Good Morning,

Our professional development before and after we go on spring break is coming fast. I wanted to get our agenda out so you can start communicating with your building administrators on a plan of where you will be. Both days are BUILDING DESIGNED PD days, so please check with your administration on your building plans. All Nurses, LPNs and CNAs are welcome to attend.

Agenda:

Friday March 13-High Plains Room at District Office.(AM ONLY) \*\*PM in Building

- 8:00-10:00am Teresa Bontrager, RN, MSN, CPEN: "The Quandary of the Female Athlete". (2 CEUs).
- 10:30 am Collaboration/News/Announcements
- 11:00-12:00 pm: Nurse Level Breakouts.

Monday March 23rd-District Commons at District Office (AM ONLY) \*\*PM in Building

- 8:00-10:00am Adiel Garcia JOCO EMS-"Opioid Education: The use and trends in Johnson Country".
- 10:00am-12:00 pm Nurse Collaboration

**\*Agenda subject to change.**

District Office  
15020 Metcalf Ave.  
Overland Park, KS

\*\*Please let me know if you are unable to attend.

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*Tara Asher MSN RN*

**CONTINUING EDUCATION FOR NURSES  
BLUE VALLEY SCHOOL DISTRICT**

**Course:** Reportable Diseases in Kansas

**Presenter:** Serina B. Taylor, MPH & Caitlin Kintner, MPH

**Date:** 2/18/2020

**Objectives:** Nursing staff will be able to:

1. To Learn about the most common types of communicable and reportable diseases
2. To understand how diseases are spread and mitigate exposure to susceptible persons.
3. To identify susceptible individuals who need to be excluded and why

**Poor – 1    Below Average – 2    Average – 3    Above Average – 4    Excellent – 5**

My overall rating of the course is:

1                      2                      3

4 ~~||||~~ (5)                      5 ~~||||~~ ~~||||~~ ~~||||~~ ~~||||~~ (19)

Presenter(s) knowledge of the subject:

1                      2                      3

4 ||| (3)                      5 ~~||||~~ ~~||||~~ ~~||||~~ ~~||||~~ (21)

Organization of material:

1                      2                      3

4 ||| (3)                      5 ~~||||~~ ~~||||~~ ~~||||~~ ~~||||~~ (21)

Use of visuals/handouts:

1                      2                      3

4 ||| (4)                      5 ~~||||~~ ~~||||~~ ~~||||~~ ~~||||~~ (20)

Presentation style:

1                      2                      3

4 ~~||||~~ (5)                      5 ~~||||~~ ~~||||~~ ~~||||~~ ~~||||~~ (19)

Held my interest:

1                      2                      3

4 ~~||||~~ (6)                      5 ~~||||~~ ~~||||~~ ~~||||~~ ~~||||~~ (18)

Met objective one for class:

1                      2                      3

4 ||| (3)                      5 ~~||||~~ ~~||||~~ ~~||||~~ ~~||||~~ (21)

Met objective two for class:

1                      2                      3

4 ||| (3)                      5 ~~||||~~ ~~||||~~ ~~||||~~ ~~||||~~ (20)

Met objective three for class:

1                      2                      3

4 ||| (4)                      5 ~~||||~~ ~~||||~~ ~~||||~~ ~~||||~~ (19)

Comments:

- Very Knowledgeable!
- Thank You !!
- Great info, Thanks!
- Thanks you for the info!

**Long Term CNE Provider Checklist**  
(K.A.R. 60-9-107)

**Name of Provider:** Ellsworth County Medical Center      LT0266-1010

**Name of Program Coordinator:** Tami Birholz, BSN, RN

\_\_\_\_\_ **New Initial Application**      \_\_\_X\_\_\_ **Renewal (Issue Date \_\_\_)**

**Date Received:** 5/18/2020      **Date Review complete:** 8/4/2020

**Date to CNE Committee:** September 2020

\_\_\_\_\_ **Approved**      \_\_\_\_\_ **Not Approved:**

\_\_\_\_\_ **Approved Pending:** \_\_\_\_\_

**Date Notified:** \_\_\_\_\_

<b>Information Required</b>	<b>Received</b>	<b>NA</b>
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	Received 5/18/2020	
Renewal Fee		
<ul style="list-style-type: none"> <li>If the long term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years as defined in the providers' policy and procedures.</li> </ul>		
The name and address of the organization on the application	✓	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		✓
The name, education and experience of the program coordinator responsible for CNE	Tami Birholz, BSN, RN	
<ul style="list-style-type: none"> <li>Be a licensed professional nurse</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Have three years of clinical experience</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Have one year of experience in developing and implementing nursing education</li> </ul>	APRN not included	
<ul style="list-style-type: none"> <li>Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)</li> </ul>	✓	
<b>Policies &amp; Procedures:</b>		
Written policies and procedures, including at least the following areas:		
<ul style="list-style-type: none"> <li><u>Assessing the Need</u> and planning for CNE activities</li> </ul>	✓	
<ul style="list-style-type: none"> <li><u>Fee Assessment</u></li> </ul>	✓	

<ul style="list-style-type: none"> <li>• <u>Advertisements</u> or offering announcements. Published information shall contain the following statement: “(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: ”</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• <u>Notice of Change</u> of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days</li> </ul>	✓	
For long term providers, the policies and procedures for the <u>Offering Approval Process</u> shall include the following:		
<ul style="list-style-type: none"> <li>• A Summary of the Planning</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Behavioral Objectives</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Content, which shall meet the definition of CNE in KSA 65-1117</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Instructor’s Education and Experience, documenting knowledge and expertise in the content area</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• A Current Bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• An offering Evaluation that includes each participant’s assessment of the following: <ul style="list-style-type: none"> <li>▪ The achievement of each objective</li> <li>▪ The expertise of each individual presenter</li> </ul> </li> </ul>	✓	
	Samples provided do not have individual presenters listed	
An approved provider may award any of the following:		
<ul style="list-style-type: none"> <li>• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Credit for fractions of hours over 30 mins to be computed towards a contact hour</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Independent study credit that is based on the time required to complete the offering, as documented by the provider’s pilot test results</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Clinical hours</li> </ul>	Not addressed	
<b>Documentation of Attendance</b>		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall		

require each participant to sign a daily roster, which shall contain the following information:		
<ul style="list-style-type: none"> <li>The provider's name, address, provider number, and coordinator</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The date and title of the offering, and the presenter or presenters</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The participant's name and license number and the number of contact hours awarded</li> </ul>	✓	
Each provider shall maintain documentation to verify completion of each <u>independent study offering</u> , if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
<ul style="list-style-type: none"> <li>The provider's name, address, provider number, and coordinator</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The participant's name and license number, and the number of contact hours awarded</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The title of the offering</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The date on which the offering was completed</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Either the completion of a posttest or a return demonstration</li> </ul>	✓	
<b>Certificate of Attendance/CE Transcript</b>		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	✓	
Each certificate and each CE transcript shall be complete before distribution to the participant	✓	
Each certificate and each CE transcript shall contain the following information:		
<ul style="list-style-type: none"> <li>The provider's name, address and provider number</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The title of the offering</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The date or dates of attendance or completion</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The signature of the individual responsible for the providership</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The name and license number of the participant</li> </ul>	✓	
<b>Recordkeeping &amp; Storage</b>		
For each offering, the approved provider shall retain the following for two years:		
<ul style="list-style-type: none"> <li>A summary of the planning</li> </ul>	✓	
<ul style="list-style-type: none"> <li>A copy of the offering announcement or brochure</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The title and objectives</li> </ul>	✓	

• The offering agenda or, for independent study, pilot test results	✓	
• A bibliography	✓	
• A summary of the participants' evaluations	✓	
• Each instructor's education and experiences	✓	
• Documentation to verify completion of the offering	✓	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	✓	
<b>Program Evaluation Plan</b>		
For long-term providers, a copy of the total program evaluation plan	No example provided	
<b>Two Proposed Offerings</b>		
The provider shall submit two proposed offerings, including the following:	<b>#1</b>	<b>#2</b>
	#1 Pediatric Surge Tabletop Exercise	#2 Steramist & Infection Prevention Course
• A summary of planning		✓
• A copy of the offering announcement or brochure	✓	
• The title and behavioral objectives		✓
• The offering agenda or, for independent study, pilot test results		✓
• Each instructor's education and experience	✓	✓
• A current bibliography		
• The offering evaluation form	Does not list instructors	Does not list instructors

06/2019

Review of application completed by Carol Moreland, MSN, RN

**Reference No.:** 24612 **Date submitted:** May 18 16:00 2020

**radio** ~ Renewal

**Providername** ~ Ellsworth County Medical Center

**providernum** ~ LT0266-1010

**legalbody** ~ ~

**address** ~ 1604 Aylward Avenue

**address2** ~ Ellsworth, Kansas 67439

**telephone** ~ 785-472-3111

**email** ~ tbirkholz@ewmed.com

**coordinator** ~ Taml Birkholz BSN, RN

**date** ~ 05-18-2020

**planningce** ~ Assessing continuing educational needs and planning curriculum along with practical experience is an on-going process at ECMC. In addition to a static list of safety courses, the nursing department will annually review the continued educational needs of nurses in three distinct areas: Technical Skills, Critical Thinking Skills and Interpersonal Skills. (Individual job skill sets vary between nurses, but the above categories are applicable to each and applied / assessed as appropriate.) Annually, a formal assessment of needs and individual goals will be developed in conjunction with an employee's annual review and in collaboration with medical center-wide goals / initiatives and quality improvement objectives. (Doc #4 and #5) As classes are assigned / chosen and competency goals established, the assignments are then published into the medical center's on-line resource for tracking progress and evaluation (CareLearning) and/or identified and housed with the annual performance evaluation. With regard to specific nursing instruction courses, care is taken within the nursing department leadership to provide a continuous process of learning and enhancement of skills. For example a recent graduate will be given six-eight months of time on the medical/surgical wing prior to taking a Rhythm Course / EKG Course and then an ACLS Course. An experienced nurse may be assigned a refresher ACLS course and a course on Interpersonal Communication. The expressed needs within the organization and department specific needs will be considered in light of patient response to surveys and in-house evaluation tools. Each course assigned is to have the medical center's mission in mind, "Improving Lives." Intuitively or verbally expressed, the following questions are always asked, "How will this assignment / class improve the lives of the patients / public we serve?" "Is this the most effective course for our staff to complete?"

**feeassessment** ~ The process for fee assessment is determined by the actual costs involved to ECMC in providing the class (instructor fees, mileage, books, administrative fees, connection fees, etc.) offset by grant monies or scholarships, etc. Many classes are provided to ECMC staff free of charge. For those classes offered to nurses that are not staff members, a fee will be determined and a deposit requested. In most cases, a deposit is refundable up to two weeks prior to the actual class date. Should an insufficient funds check be received, the ECMC Financial Services policy will be followed and a charge of \$20.00 will be assessed to the participant.

**advertisement** ~ The process for advertisements and announcements regarding various classes are multi-faceted. The Director of Nursing may advertise nursing-specific classes in-house. The Education Coordinator typically works closely with our marketing staff to ensure the following: nursing in-house advertisements, communicates all classes to all staff and additionally communicates "open" classes to those outside the organization using a variety of forms (websites, printed flyers, brochures, calls, e-mails, mailings, etc.).

As a provider of CEU's, any published information contains the following statement: Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for \_\_\_\_ contact hours applicable for RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing Provider Number: LT0266-1010 . (Please see sample brochure included- Doc.#6 & #7)

**approvalprocess** ~ The following process for offering CEU approval will be followed:

- Upon annual discussions and evaluations received from department directors, Quality Improvement measures, annual mandatory training evaluations, organizational strategic goals, nursing assessments, and evaluation of new / changed procedures, policies, equipment, initiatives, etc., specific educational objectives will be established.
- These objectives will then be prioritized by the Education Coordinator and/or Director of Nursing with the assistance of the Education Advisory Committee. Specific classes will be planned to meet the identified needs.
- Behavioral objectives set with the intended outcome of instruction clearly stated in measurable learner format. The instructor or course coordinator may develop the behavioral objectives, but these will be reviewed and accepted prior to course approval.
- Content provided in each course for which CEU's will be granted, will meet the definition of CNE as explained in KSA 65-1117 to build upon and enhance practice, education, administration, research or theory



development to the end of improving the health of the public.  
 -Specific to each course provided will be the instructor's education and experience that documents his / her knowledge or expertise. If books or periodicals are utilized as part or all of a CNE, the books will not be older than 10 years and the periodicals no more than five years old.  
 -At the end of each educational offering, an evaluation that includes an assessment of the learner achievement of each objective and an assessment of the expertise of the individual presenters will be given.

**contacthours** ~ The process for awarding contact hours are as follows:

-As an approved provider contact hours are awarded as documented on an offering agenda for actual time attended, including partial credit for one or more contact hours credit for fractions of hours over one contact hour;  
 -Instructor credit, which shall be two contact hours for each hour of first-time presentation of an approved offering, excluding standardized prepared curriculum such as ACLS, PALS, etc.  
 -Independent study credit will be based on the time required to complete it as based on ECMC's pilot testers' time results. It should be noted that pilot testers will be representatives of target audience. Contact hours will be determined using the time documented by pilot testers by: averaging the time taken or by discarding high and low times and utilizing the average amount of time spent by the rest of the testers.  
 -Procedure for late arrival / early departure in reference to partial credit will be done as follows: Participants who arrive eleven minutes or more after the program begins, or who leave eleven or more minutes before the program ends will not receive full credit. If the program qualifies for partial credit, participants who arrive late or leave early may be given partial credit.

**verifycompletion** ~ The process for verifying participation and completion of the offering will be as follows:

-Documentation to verify that each participant attended the offering will be done by requiring that participants sign a daily attendance roster. The roster will contain the provider's name, address, provider number and coordinator; the date and title of the offering and the presenter(s); the participant's name and license number, and the number of contact hours awarded. (Doc. B1)  
 -Documentation to verify completion of independent study offering will be as follows when applicable: Documentation will include information about the provider's name, address, provider number and coordinator; the title of the offering; the date on which the offering was completed; and the presenter(s); the participant's name and license number, and the number of contact hours awarded and either the completion of post-test or return demonstration. (Doc. C (1-2))  
 -Certificate of attendance will be awarded to participants after completing an offering. Each certificate will be complete before distribution to the participants. Each certificate will contain the provider's name, address and provider number, title of the offering, date(s) of attendance, number of contact hours awarded and if applicable, the designation of any independent study or instructor contact hours awarded; signature of individual responsible for the providership, name and license number of the participant. (Doc. 5a)

**recordkeeping** ~ The process for record keeping and record storage is as follows:

-For each offering, as an approved provider, ECMC will retain the following for two years: a summary of the planning, copy of announcement / brochure, title and objectives, offering agenda or, for independent study, pilot time test results, bibliography, summary of participant evaluation; each instructor's education and experience; documentation to verify completion of the offering as previously identified and for those ECMC staff members, records of satisfactory completion will be logged in the in-line educational storage system (i.e. CareLearning / Events & Tracking).  
 -For each offering, a record storage system will be kept in the Education Coordinator's office to assure confidentiality and easy retrieval of records by Human Resource personnel.

**noticeofchange** ~ The following process for notice of change in coordinator or required policies will be done: The Education Coordinator or Director of Nursing will notify the board in writing of any change in the individual responsible for the providership or required policies and procedures within thirty days of implementation.

**programevaluation** ~ With regard to an ECMC's total program evaluation:

A systematic process will be undertaken annually to assess the effectiveness of and opportunities for improvement of the ECMC Nursing Education Program. This will be done by reviewing the outcomes of individual employee competency assessments and analyzing these outcomes in light of trends. (i.e. Should numerous employees score low in a particular skill set, that skill set would need to be reviewed and

thereby require additional education scheduled for the nursing department.) The same would be true of groups of nursing personnel (CNA's, ER Staff, Ward Clerks, etc.) The Director of Nursing will be utilizing an inventoried agreed upon list of competencies for specific jobs that delineates proficiency and importance level of each skill within the roles assigned. (Annual competency evaluations are completed with an on-line program, CareSkills for each nursing department employee. In the example provided, an Emergency Department RN's competency skills will be evaluated based on: observation, outcomes, self-evaluation, peer-evaluation and quality improvement objectives / initiatives/ needs. Included within the list of competency are those technical skills, critical thinking skills and interpersonal skills needed relative to the position of Emergency Department RN. Sample Role Profile Summary is attached. (Doc. #8)

The nursing education program evaluation includes mandatory in-service classes on the following topics (not inclusive):

All Hazards Awareness Moving & Lifting  
Patient Rights Abuse and Neglect  
Bloodborne Pathogens Fall Prevention  
Isolation and Standard Precautions Medical Radiation Safety  
Patients' Rights The Pediatric Patient  
The Adult Patient Restraint and Seclusion  
Risk Management Slips, Trips and Falls  
Tuberculosis Prevention Missing / Abducted Child  
Disaster Preparedness Electrical Safety  
Fire Safety Hand Hygiene  
Hazard Communication HIPAA  
Corporate Compliance  
Hospital Incident Command System

Again, should trends occur within the completion / proficiency of these courses, additional educational sessions will be scheduled to address the problem area(s). Annual courses for maintaining certifications will be provided e.g. TNCC, CPR, ACLS, PALS, etc. Opportunities for growing leaders in the nursing department are factored into the annual schedule. Courses available to meet this need at ECMC include 7 Habits of Highly Effective People (Healthy Conversations (a book review of Crucial Conversations), 7 Habits for Managers. Classes on Project Management, Developing Trust, Preceptorship and mentoring are provided as needed.

**Submission date** ~ 05-18-2020 16:00:32  
**Form ID** ~ 1672730

# Tami Birkholz, BSN, RN

1575 Avenue F  
Ellsworth, KS 67439  
Phone: (home) 785-643-8897  
Email: [tjbirkholz@gmail.com](mailto:tjbirkholz@gmail.com)

**Objective:** To secure a permanent position within your company; to utilize my interpersonal skills and vast experience in an atmosphere that promotes growth through education and opportunity.

## *Education:*

South Dakota State University, Brookings, SD \* graduated in 1993  
Graduated Bachelor of Science Degree, Nursing. GPA 3.2/4.0 Member of Biology Club

## *Recent Employment:*

**Registered Nurse**  
*Adjunct Instructor at*  
*Barton Community*  
*College*

**Barton Community College**, 245 NE 30 Rd, Great Bend, KS 67530 620.792.2701  
March 2019-present  
Responsible for creating and executing the certified nurse aide course. Implements various teaching methods to enhance learning. Demonstrates and instructs clinical skills needed by certified nurse aides. Monitors and assists students at clinical sites. Evaluates students' academic abilities as well as clinical skills.

**Registered Nurse**  
*Education Coordinator*  
*Floor Nurse*

**Ellsworth County Medical Center**, 1604 Alyward, Ellsworth, KS 67439 785.472.3111  
June 20, 2017-present  
Executes nursing duties on a 12 bed medical unit. Assists coworkers as needed. Educates patients Regarding diagnosis, medications. Participates in rehabilitation of patients. Member of "Hand Hygiene Committee". Member of HazMat team at the hospital.  
As the Education Coordinator Tami is responsible for maintaining chosen curriculum completion data, notifications, securing space, instructors, books, etc. per request of the medical center and/or Education Advisory Committee along with other duties as outlined in policy.

**Accounts Payable**

**Doug Bradley Trucking**, 600 E. Water well Rd, Salina, KS 67401 785.826.9681  
September 2013-July 2017  
Trained to perform accounts payable duties including vender set-ups, coding invoices, account reconciliations, ACH/check preparation. Pay owner-operators weekly settlements. Cross-trained in accounts receivable and payroll. Compiles information in excel spreadsheets for analysis. Assists CEO as needed. Complies weekly fuel reports from satellite offices.

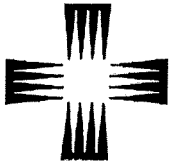
**Business Owner**

**Cardio KickboxZing** 1125 Wilbre Road, Salina, KS 67401 785.643-8897  
February 2016- August 2017  
Instructor for cardio kickboxing classes. I am responsible for all aspects of the business. Encourage healthy eating. Proper workout techniques. Support and encourage people interested in becoming healthy and fit. Share my passion for cardio kickboxing.

## *Professional Experiences:*

**Registered Nurse**  
**Unit Coordinator**

**Kenwood View Nursing Home**, 900 Elmhurst Blvd, Salina, KS 67401 785.825.5471  
May 2010 – October 2010  
Nursing duties including managing 35-bed unit, assistant to the director of nursing, supervisor responsibilities. Performed daily chart audits. Educated staff regarding proper documentation/expectations. Advocate for residents needs. Responsible for education programs for certified nurses aides and licensed nurses. Problem solved with various departments to promote continuity of care for residents.

	<b>ELLSWORTH COUNTY MEDICAL CENTER</b>		
	<b>CLINICAL EDUCATION POLICIES AND PROCEDURES</b>		
	Original Date:	Policy Title:	Page 1 of 4
	<b>08/01/10</b>	<b>CLINICAL EDUCATION PROGRAM</b>	Last Review: 12/04/2019
Director Approval			

**Overall Scope:**

Assessing continuing educational needs and planning curriculum along with practical experience is an on-going process at ECMC. In addition to a static list of safety courses, the nursing department will annually review the continued educational needs of nurses in three distinct areas: Technical Skills, Critical Thinking Skills and Interpersonal Skills. (Individual job skill sets vary between nurses, but the above categories are applicable to each and applied / assessed as appropriate.) Annually, a formal assessment of needs and individual goals will be developed in conjunction with an employee’s annual review and in collaboration with medical center-wide goals / initiatives and quality improvement objectives. As classes are assigned / chosen and competency goals established, the assignments are then published into the medical center’s on-line resource for tracking progress and evaluation (CareSkills) and at times, in the Mosby’s Online Training Program. With regard to specific nursing instruction courses, care is taken within the nursing department leadership to provide a continuous process of learning and enhancement of skills. For example a recent graduate will be given six-eight months of time on the medical/surgical wing prior to taking a Rhythm Course / EKG Course and then an ACLS Course. An experienced nurse may be assigned a refresher ACLS course and a course on Interpersonal Communication. The expressed needs within the organization and department specific needs will be considered in light of patient response to surveys and in-house evaluation tools. Each course assigned is to have the medical center’s mission in mind, “Improving Lives.” Intuitively or verbally expressed, the following questions are always asked, “How will this assignment / class improve the lives of the patients / public we serve?” “Is this the most effective course for our staff to complete?”

**Scope:**

ECMC Nursing Staff

**Responsibility:**

Education/Clinical Education Program Coordinator, Administrative Assistant, Clinical Educators, Staff.

**Policy Statements:  
Fee  
Determination**

The process for fee assessment is determined by the actual costs involved to ECMC in providing the class (instructor fees, mileage, books, administrative fees, connection fees, etc.) offset by grant monies or scholarships, etc. Many classes are provided to ECMC staff free of charge. For those classes offered to nurses that are not staff members, a fee will be determined and a deposit requested. In most cases, a deposit is refundable up to two weeks prior to the actual class date. Should an insufficient funds check be received, the ECMC Financial Services policy will be followed and a charge of \$20.00 will be accessed to the participant.

**Advertising**

The process for advertisements and announcements regarding various classes are multi-faceted. The Nurse Manager advertises nursing-specific classes in-house. The Education Coordinator augments nursing in-house advertisements, communicates all classes to all staff and additionally communicates "open" classes to those outside the organization using a variety of forms (websites, printed flyers, brochures, calls, e-mails, mailings, etc.).

As a provider of CEU's, any published information will contain the following statement: *Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for \_\_\_ contact hours applicable for RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing Provider Number LT0266-1010.*

**CEU Offering Approval**

The following process for offering CEU approval will be followed:

- Upon annual discussions and evaluations received from department directors, Quality Improvement measures, annual mandatory training evaluations, organizational strategic goals, nursing assessments, and evaluation of new / changed procedures, policies, equipment, initiatives, etc., specific educational objectives will be established.
- These objectives will then be prioritized by the nurse manager and/or Director of Nursing with the assistance of the education coordinator.
- Specific classes will be planned to meet the identified needs.
- Behavioral objectives set with the intended outcome of instruction clearly stated in measurable learner format. The instructor or course coordinator may develop the behavioral objectives, but these will be reviewed and accepted prior to course approval.
- Content provided in each course for which CEU's will be granted, will meet the definition of CNE as explained in KSA 65-1117 to build upon and enhance practice, education, administration, research or theory development to the end of improving the health of the public.
- Specific to each course provided will be the instructor's education and experience that documents his / her knowledge or expertise. If books or periodicals are utilized as part or all of a CNE, the books will not be older than 10 years and the periodicals no more than five years old.

At the end of each educational offering, an evaluation that includes an assessment of the learner achievement of each objective and an assessment of the expertise of the individual presenters will be given.

**Awarding Contact Hours**

The process for awarding contact hours are as follows:

- As an approved provider contact hours are awarded as documented on an offering agenda for actual time attended, including partial credit for one or more contact hours credit for fractions of hours over one contact hour,
- Instructor credit, which shall be two contact hours for each hour of first-time presentation of an approved offering, excluding standardized prepared curriculum such as ACLS, PALS, etc.
- Independent study credit will be based on the time required to complete it as based on ECMC's pilot testers' time results. It should be noted that pilot testers will be representatives of target audience. Contact hours will be determined using the time documented by pilot testers by: averaging the time taken or by discarding high and low times and utilizing the average amount of time spent by the rest of the testers.

Procedure for late arrival / early departure in reference to partial credit will be done as follows: Participants who arrive eleven minutes or more after the program begins, or who leave eleven or more minutes before the program ends will not receive full credit. If the program qualifies for partial credit, participants who arrive late or leave early may be given partial credit.

**Attendance  
Verification**

The process for verifying participation and completion of the offering will be as follows:

- Documentation to verify that each participant attended the offering will be done by requiring that participants sign a daily attendance roster. The roster will contain the provider's name, address, provider number and coordinator; the date and title of the offering and the presenter(s); the participant's name and license number, and the number of contact hours awarded. Sample A-2
- Documentation to verify completion of independent study offering will be as follows when applicable: Documentation will include information about the provider's name, address, provider number and coordinator; the title of the offering; the date on which the offering was completed; and the presenter(s); the participant's name and license number, and the number of contact hours awarded and either the completion of post test or return demonstration. Sample A-3.
- Certificate of attendance will be awarded to participants after completing an offering. Each certificate will be complete before distribution to the participants. Each certificate will contain the provider's name, address and provider number, title of the offering, date(s) of attendance, number of contact hours awarded and if applicable, the designation of any independent study or instructor contact hours awarded; signature of individual responsible for the providership, name and license number of the participant.

**Record  
Keeping &  
Storage**

The process for record keeping and record storage is as follows:

- For each offering, as an approved provider, ECMC will retain the following for two years: a summary of the planning, copy of announcement / brochure, title and objectives, offering agenda or, for independent study, pilot time test results, bibliography, summary of participant evaluation; each instructor's education and experience; documentation to verify completion of the offering as previously identified and for those ECMC staff members, records of satisfactory completion will be logged in the in-line educational storage system (i.e. CareLearning / Events & Tracking).

For each offering, a record storage system will be kept in the Education Coordinator's office to assure confidentiality and easy retrieval of records by Human Resource personnel or Director of Nursing.

**Personnel  
Change  
Process**

The following process for notice of change in coordinator or required policies will be done: The Education Coordinator or Director of Nursing will notify the board in writing of any change in the individual responsible for the providership or required policies and procedures within thirty days of implementation.

**Annual  
Program  
Evaluation**

With regard to an ECMC's total program evaluation:

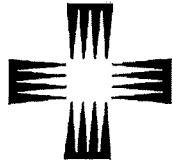
A systematic process will be undertaken annually to assess the effectiveness of and opportunities for improvement of the ECMC Nursing Education Program.

This will be done by reviewing the outcomes of individual employee competency assessments and analyzing these outcomes in light of trends. (i.e. Should numerous employees score low in a particular skill set, that skill set would need to be reviewed and thereby require additional education scheduled for the nursing department.) The same would be true of groups of nursing personnel (CNA's, ER Staff, Ward Clerks, etc.) The Director of Nursing will be utilizing an inventoried agreed upon list of competencies for specific jobs that delineates proficiency and importance level of each skill within the roles assigned. (Annual competency evaluations are completed with an on-line program, CareSkills for each nursing department employee. In the example provided, an Emergency Department RN's competency skills will be evaluated based on: observation, outcomes, self-evaluation, peer-evaluation and quality improvement objectives / initiatives/ needs. Included within the list of competency are those technical skills, critical thinking skills and interpersonal skills needed relative to the position of Emergency Department RN.

The nursing education program evaluation includes mandatory in-service classes including, but not limited to the following:

All Hazards Awareness	Moving & Lifting
Patient Rights	Abuse and Neglect
Bloodborne Pathogens	Fall Prevention
Isolation and Standard Precautions	Medical Radiation Safety
Patients' Rights	The Pediatric Patient
The Adult Patient	Restraint and Seclusion
Risk Management	Slips, Trips and Falls
Tuberculosis Prevention	Missing/Abducted Child
Fire Safety	Hand Hygiene
Hazard Communication	HIPAA
Corporate Compliance	
Hospital Incident Command System	

Again, should trends occur within the completion / proficiency of these courses, additional educational sessions will be scheduled to address the problem area(s). Annual courses for maintaining certifications will be provided e.g. TNCC, CPR, ACLS, PALS, etc. Opportunities for growing leaders in the nursing department are factored into the annual schedule. Typical to meet this need at ECMC include 7Habits of Highly Effective People (Signature Series, Associate Series, Maximizer Review and 7Habits for Managers). Classes on Project Management, Developing Trust, Preceptorship and mentoring are provided as needed.



**ELLSWORTH COUNTY MEDICAL CENTER**

**POLICIES AND PROCEDURES**

Original Date:

**07/31/08**

Director Approval

Policy Title:

**CLINICAL EDUCATION PROGRAM  
ORGANIZATIONAL CHART &  
POSITION DESCRIPTIONS**

Page 1 of

Last Review:

4/20/2020

**Purpose:**

To clearly define roles and responsibilities with regard to the clinical education program at Ellsworth County Medical Center (ECMC).

**Policy Statement:**

The organizational structure of the clinical education program at ECMC will be established and maintained following a set of standards defined by the Kansas State Board of Nursing.

**Scope:**

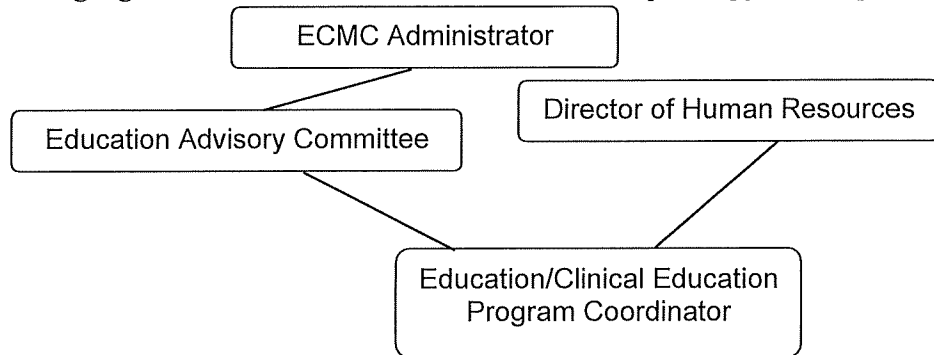
Initiated and maintained through annual evaluation.

**Responsibility:**

Clinical education leadership; specifically, Director of Nursing, Education Coordinator and any other representatives to the committee as designated by ECMC administration.

**Procedure:**

The following organizational chart is to be followed with corresponding job descriptions.





**Job  
Descriptions  
Relative to  
Clinical  
Education  
Program**

**ECMC Administrator**

The ECMC Administrator has general oversight of the clinical education program at ECMC. He / she are an ex-officio member of committee meetings and provide guidance with regard to budgetary constraints and organizational requirements as well as particular quality control or regulatory issues that may occur.

**Director of Human Resources**

The Director of Human Resources has a general oversight of the clinical education program at ECMC. He/she provide guidance with regard to budgetary constraints and regulatory issues that may occur as well as recommendations regarding education programs to meet employee's needs

**Education Advisory Committee**

The Education Advisory Committee is comprised of the ECMC Administrator (ex-officio), the Clinical Education Program Coordinator, the Education / Communication Coordinator, two representatives from the nursing department, one representative from an ancillary department and one representative from a non-ancillary department. The committee meets annually in August for a total program evaluation including determination of the following year's curriculum, faculty selection, offering design, facilities as well as education policies.

**Clinical Education Program Coordinator**

This position is held by the ECMC Education Coordinator and is largely responsible for identifying needed education and ensuring follow-through of clinical training opportunities. The Clinical Education Program Coordinator will be presiding over annual meetings to establish curriculum, financial budget, offering design, etc. The Clinical Education Program Coordinator should be skilled in pertinent aspects of clinical care, be familiar with adult learning methodology, and possess those organizational skills necessary to manage the clinical education program. Annually (in November) the Clinical Education Program Coordinator will provide an assessment to the Education Advisory Committee to assist in determining course curriculum for technical skills, critical thinking skills and interpersonal skills.

**Education Coordinator**

The Education Coordinator for ECMC is responsible for tracking educational offerings and attendance, ensuring collaboratively with the HR Department that educational licensing requirements for the facility are met via mandatory safety courses, assisting with scheduling of annual clinical courses (ACLS, PALS, BLS, etc.), providing an annual assessment to the Education Advisory Committee with regard to educational needs and attending annual program evaluation committee meetings. Additionally, the Education Coordinator collaborates with the marketing department to facilitate nursing in-house advertisements, communicates all classes to staff and publicizes "open" classes to those outside the organization using a variety of forms (websites, printed flyers, brochures, calls, e-mails, mailings, etc.)

Approved by:	Date:

KANSAS STATE BOARD OF NURSING  
LONDON STATE OFFICE BUILDING  
900 SW JACKSON, SUITE 551  
TOPEKA, KS 66612-1230

LONG-TERM CNE PROVIDER

COVER PAGE

Five Year Report

LT PROVIDER NUMBER: LT0266-1010

NAME OF PROVIDER: Ellsworth County Medical Center

LEGAL BODY: Ellsworth County Medical Center

ADDRESS OF PROVIDER: 1604 Aylward Avenue  
Ellsworth, Kansas 67439

PROGRAM COORDINATOR (RN): Tami Birkholz, BSN, RN

TELEPHONE: 785-472-3111 ext. 1801

E-MAIL ADDRESS: tbirkholz@ewmed.com

\_\_\_\_\_  
*I declare under penalty of perjury under the laws of the State of Kansas that the information provided is true and correct to the best of my knowledge.*

\_\_\_\_\_  
*Signature of Program Coordinator*

\_\_\_\_\_  
*Date*

Regulation	Regulation Description
60-9-107b (1)(A)	Ellsworth County Medical Center, 1604 Aylward Avenue, Ellsworth, KS 67439
60-9-107 b (1)(B)	The Education Coordinator at Ellsworth County Medical Center (1604 Aylward Ave., Ellsworth, KS 67439) will be responsible for approving nursing continuing education provided at Ellsworth County Medical Center (ECMC).
60-9-107 b (2) 60-9-107 c (1)	<p>Tami Birkholz, BSN, RN Tami has undertaken the responsibilities as the Clinical Education Program Coordinator, as well as the Education Coordinator. Tami received her Bachelor of Science in Nursing degree from South Dakota State University, Brookings, SD, in 1992. Tami comes to this position with vast nursing experience. In addition to her fulltime employment at ECMC, Tami is an adjunct instructor for Barton Community College where she instructs Certified Nurse Aide courses. Additionally, Tami was instrumental in the coordination and facilitation of Certified Nurse Aide courses held at Ellsworth County Medical Center. Tami demonstrates exceptional leadership skills and has a strong passion for educating others. (Resume attached Doc.- #1)</p> <p>As the Education Coordinator Tami is responsible for maintaining chosen curriculum completion data, notifications, securing space, instructors, books, etc. per request of the medical center and/or Education Advisory Committee along with other duties as outlined in policy. (Clinical Education Program Organizational Chart &amp; Position Descriptions Policy &amp; Procedure Doc.-#2 and Clinical Education Program Doc. #3)</p>
60-9-107 b (3)(A)	Assessing continuing educational needs and planning curriculum along with practical experience is an on-going process at ECMC. In addition to a static list of safety courses, the nursing department will annually review the continued educational needs of nurses in three distinct areas: Technical Skills, Critical Thinking Skills and Interpersonal Skills. (Individual job skill sets vary between nurses, but the above categories are applicable to each and applied / assessed as appropriate.) Annually, a formal assessment of needs and individual goals will be developed in conjunction with an employee's annual review and in collaboration with medical center-wide goals / initiatives and quality improvement objectives. (Doc #4 and #5) As classes are assigned / chosen and competency goals established, the assignments are then published into the medical center's on-line resource for tracking progress and evaluation (CareLearning) and/or identified and housed with the annual performance evaluation. With regard to specific nursing instruction courses, care is taken within the nursing department leadership to provide a continuous process of learning and enhancement of skills. For example a recent graduate will be given six-eight months of time on the medical/surgical wing prior to taking a Rhythm Course / EKG Course and then an ACLS Course. An

	<p>experienced nurse may be assigned a refresher ACLS course and a course on Interpersonal Communication. The expressed needs within the organization and department specific needs will be considered in light of patient response to surveys and in-house evaluation tools. Each course assigned is to have the medical center's mission in mind, "Improving Lives." Intuitively or verbally expressed, the following questions are always asked, "How will this assignment / class improve the lives of the patients / public we serve?" "Is this the most effective course for our staff to complete?"</p>
60-9-107 b (3)(C)	<p>The process for fee assessment is determined by the actual costs involved to ECMC in providing the class (instructor fees, mileage, books, administrative fees, connection fees, etc.) offset by grant monies or scholarships, etc. Many classes are provided to ECMC staff free of charge. For those classes offered to nurses that are not staff members, a fee will be determined and a deposit requested. In most cases, a deposit is refundable up to two weeks prior to the actual class date. Should an insufficient funds check be received, the ECMC Financial Services policy will be followed and a charge of \$20.00 will be accessed to the participant.</p>
60-9-107 b (3)(C)	<p>The process for advertisements and announcements regarding various classes are multi-faceted. The Director of Nursing may advertise nursing-specific classes in-house. The Education Coordinator typically works closely with our marketing staff to ensure the following: nursing in-house advertisements, communicates all classes to all staff and additionally communicates "open" classes to those outside the organization using a variety of forms (websites, printed flyers, brochures, calls, e-mails, mailings, etc.).</p> <p>As a provider of CEU's, any published information contains the following statement: <i>Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ____ contact hours applicable for RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing Provider Number: LT0266-1010 . (Please see sample brochure included- Doc.#6 &amp; #7)</i></p>
60-9-107 b (3)(D) 60-9-107 d	<p>The following process for offering CEU approval will be followed:</p> <ul style="list-style-type: none"> <li>- Upon annual discussions and evaluations received from department directors, Quality Improvement measures, annual mandatory training evaluations, organizational strategic goals, nursing assessments, and evaluation of new / changed procedures, policies, equipment, initiatives, etc., specific educational objectives will be established.</li> <li>- These objectives will then be prioritized by the Education Coordinator and/or Director of Nursing with the assistance of the Education Advisory Committee. Specific classes will be planned to meet the identified needs.</li> <li>- Behavioral objectives set with the intended outcome of instruction clearly stated in measurable learner format. The instructor or course coordinator may develop the behavioral objectives, but these will be reviewed and accepted prior to course approval.</li> <li>- Content provided in each course for which CEU's will be granted, will meet the definition of CNE as explained in KSA 65-1117 to build upon</li> </ul>

	<p>and enhance practice, education, administration, research or theory development to the end of improving the health of the public.</p> <ul style="list-style-type: none"> <li>- Specific to each course provided will be the instructor's education and experience that documents his / her knowledge or expertise. If books or periodicals are utilized as part or all of a CNE, the books will not be older than 10 years and the periodicals no more than five years old.</li> <li>- At the end of each educational offering, an evaluation that includes an assessment of the learner achievement of each objective and an assessment of the expertise of the individual presenters will be given.</li> </ul>
<p>60-9-107 b (3)(E) 60-9-107 e</p>	<p>The process for awarding contact hours are as follows:</p> <ul style="list-style-type: none"> <li>- As an approved provider contact hours are awarded as documented on an offering agenda for actual time attended, including partial credit for one or more contact hours credit for fractions of hours over one contact hour,</li> <li>- Instructor credit, which shall be two contact hours for each hour of first-time presentation of an approved offering, excluding standardized prepared curriculum such as ACLS, PALS, etc.</li> <li>- Independent study credit will be based on the time required to complete it as based on ECMC's pilot testers' time results. It should be noted that pilot testers will be representatives of target audience. Contact hours will be determined using the time documented by pilot testers by: averaging the time taken or by discarding high and low times and utilizing the average amount of time spent by the rest of the testers.</li> <li>- Procedure for late arrival / early departure in reference to partial credit will be done as follows: Participants who arrive eleven minutes or more after the program begins, or who leave eleven or more minutes before the program ends will not receive full credit. If the program qualifies for partial credit, participants who arrive late or leave early may be given partial credit.</li> </ul>
<p>60-9-107 b (3)(F) 60-9-107 f 60-9-107</p>	<p>The process for verifying participation and completion of the offering will be as follows:</p> <ul style="list-style-type: none"> <li>- Documentation to verify that each participant attended the offering will be done by requiring that participants sign a daily attendance roster. The roster will contain the provider's name, address, provider number and coordinator; the date and title of the offering and the presenter(s); the participant's name and license number, and the number of contact hours awarded. (Doc. B1)</li> <li>- Documentation to verify completion of independent study offering will be as follows when applicable: Documentation will include information about the provider's name, address, provider number and coordinator; the title of the offering; the date on which the offering was completed; and the presenter(s); the participant's name and license number, and the number of contact hours awarded and either the completion of post-test or return demonstration. (Doc. C (1-2))</li> <li>- Certificate of attendance will be awarded to participants after completing an offering. Each certificate will be complete before distribution to the participants. Each certificate will contain the provider's name, address</li> </ul>

	and provider number, title of the offering, date(s) of attendance, number of contact hours awarded and if applicable, the designation of any independent study or instructor contact hours awarded; signature of individual responsible for the providership, name and license number of the participant. (Doc. 5a)
60-9-107 b (3)(G) 60-9-107 h	<p>The process for record keeping and record storage is as follows:</p> <ul style="list-style-type: none"> <li>- For each offering, as an approved provider, ECMC will retain the following for two years: a summary of the planning, copy of announcement / brochure, title and objectives, offering agenda or, for independent study, pilot time test results, bibliography, summary of participant evaluation; each instructor's education and experience; documentation to verify completion of the offering as previously identified and for those ECMC staff members, records of satisfactory completion will be logged in the in-line educational storage system (i.e. CareLearning / Events &amp; Tracking).</li> <li>- For each offering, a record storage system will be kept in the Education Coordinator's office to assure confidentiality and easy retrieval of records by Human Resource personnel.</li> </ul>
60-9-107 b (3)(H)	The following process for notice of change in coordinator or required policies will be done: The Education Coordinator or Director of Nursing will notify the board in writing of any change in the individual responsible for the providership or required policies and procedures within thirty days of implementation.
60-9-107 b (3)(1)	<p>With regard to an ECMC's total program evaluation:</p> <p>A systematic process will be undertaken annually to assess the effectiveness of and opportunities for improvement of the ECMC Nursing Education Program. This will be done by reviewing the outcomes of individual employee competency assessments and analyzing these outcomes in light of trends. (i.e. Should numerous employees score low in a particular skill set, that skill set would need to be reviewed and thereby require additional education scheduled for the nursing department.) The same would be true of groups of nursing personnel (CNA's, ER Staff, Ward Clerks, etc.) The Director of Nursing will be utilizing an inventoried agreed upon list of competencies for specific jobs that delineates proficiency and importance level of each skill within the roles assigned. (Annual competency evaluations are completed with an on-line program, CareSkills for each nursing department employee. In the example provided, an Emergency Department RN's competency skills will be evaluated based on: observation, outcomes, self-evaluation, peer-evaluation and quality improvement objectives / initiatives/ needs. Included within the list of competency are those technical skills, critical thinking skills and interpersonal skills needed relative to the position of Emergency Department RN. Sample Role Profile Summary is attached. (Doc. #8)</p>

	<p>The nursing education program evaluation includes mandatory in-service classes on the following topics (not inclusive):</p> <table border="0"> <tr> <td>All Hazards Awareness</td> <td>Moving &amp; Lifting</td> </tr> <tr> <td>Patient Rights</td> <td>Abuse and Neglect</td> </tr> <tr> <td>Bloodborne Pathogens</td> <td>Fall Prevention</td> </tr> <tr> <td>Isolation and Standard Precautions</td> <td>Medical Radiation Safety</td> </tr> <tr> <td>Patients' Rights</td> <td>The Pediatric Patient</td> </tr> <tr> <td>The Adult Patient</td> <td>Restraint and Seclusion</td> </tr> <tr> <td>Risk Management</td> <td>Slips, Trips and Falls</td> </tr> <tr> <td>Tuberculosis Prevention</td> <td>Missing / Abducted Child</td> </tr> <tr> <td>Disaster Preparedness</td> <td>Electrical Safety</td> </tr> <tr> <td>Fire Safety</td> <td>Hand Hygiene</td> </tr> <tr> <td>Hazard Communication</td> <td>HIPAA</td> </tr> <tr> <td>Corporate Compliance</td> <td></td> </tr> <tr> <td>Hospital Incident Command System</td> <td></td> </tr> </table> <p>Again, should trends occur within the completion / proficiency of these courses, additional educational sessions will be scheduled to address the problem area(s). Annual courses for maintaining certifications will be provided e.g. TNCC, CPR, ACLS, PALS, etc. Opportunities for growing leaders in the nursing department are factored into the annual schedule. Courses available to meet this need at ECMC include 7Habits of Highly Effective People (Healthy Conversations (a book review of Crucial Conversations), 7Habits for Managers. Classes on Project Management, Developing Trust, Preceptorship and mentoring are provided as needed.</p>	All Hazards Awareness	Moving & Lifting	Patient Rights	Abuse and Neglect	Bloodborne Pathogens	Fall Prevention	Isolation and Standard Precautions	Medical Radiation Safety	Patients' Rights	The Pediatric Patient	The Adult Patient	Restraint and Seclusion	Risk Management	Slips, Trips and Falls	Tuberculosis Prevention	Missing / Abducted Child	Disaster Preparedness	Electrical Safety	Fire Safety	Hand Hygiene	Hazard Communication	HIPAA	Corporate Compliance		Hospital Incident Command System	
All Hazards Awareness	Moving & Lifting																										
Patient Rights	Abuse and Neglect																										
Bloodborne Pathogens	Fall Prevention																										
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Hazard Communication	HIPAA																										
Corporate Compliance																											
Hospital Incident Command System																											
<p>60-9-107 b (4) 60-9-107 i</p>	<p>Attached please find: Two examples of Programs offered. (sample packet A and packet B includes:</p> <ul style="list-style-type: none"> <li>- A summary of the planning</li> <li>- A copy of the offering announcement or brochure</li> <li>- Title and behavioral objectives</li> <li>- Offering agenda</li> <li>- Each instructor's education and experience</li> <li>- A current bibliography as specified in the NPA</li> <li>- The offering evaluation form</li> <li>- Sign-in roster</li> </ul>																										

2020 Kahoot Education Assessment

(Doc# 4)

	1	2	3	4	5	6	7
Players	ECMC Education Needs Assessment	What specialty area do you work in?	How do you most often hear about CNE courses?	When attending programs, do you prefer one that is:	Which department do you work in?	Does your schedule best allow attendance of programs that are:	Which of these educational topics interests you the most?
	<b>A</b>	Hospital	Bulletin Boards	1-2 hours	Hospital	All Day	COPD
	<b>B</b>	Pain Clinic	Professional newsletters	3-4 hours	Clinic	Afternoon only	Discharge Planning
	<b>C</b>	Endoscopy	WebSite or internet	5-6 hours	Both	Morning only	Depression
	<b>D</b>	Clinic	Colleagues	greater than 6 hours		Evening only	Respiratory Distress Syndrome



## 2020 Kahoot Education Assessment

8	9	10	11	12	13	14	15
Have you used Mosby's independent study program?	Why have you not used our CNE program?	Which of these educational topics interests you the most?	You have the least amount of knowledge about which subject?	Which of these educational topics interests you the most?	If you could only take one of these courses, which one would you	Which of these educational topics interests you the most?	If you could only take one of these courses, which one would you
yes	prefer conferences/p	Adolescent Crises	Patient Teaching	Diabetes	EKG Interpretation	Wellness	Wellness
no	Nothing interesting to	Shock	COPD	Cirrhosis	Humor in Healthcare	Trauma	Trauma
	I was not aware you	Elderly Abuse	Future of Healthcare	Case Management	Hypertention	Immunizations	Immunizations
	Lower quality of learning thru	GI Bleed	Wellness	Immunizations	Pneumonia	UTI's	UTI's

## 2020 Kahoot Education Assessment

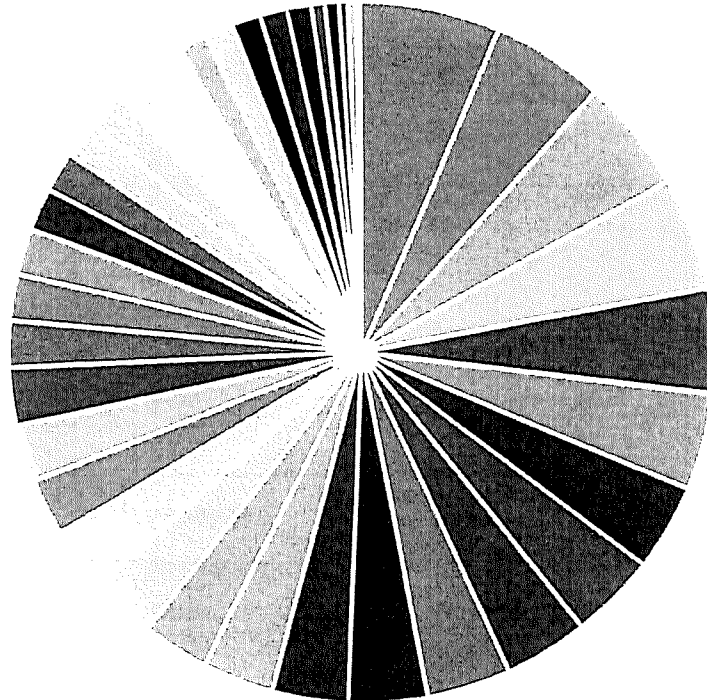
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
Which of these educational topics interests you the most?	Which of these educational topics interests you the most?	If you could only take one of these courses, which one would you	Which of these educational topics interests you the most?	If you could only take one of these courses, which one would you	If you could only take one of these courses, which one would you	What subject area are you most interested in?	If you could only take one of these courses, which one would you
Pulmonary Embolism	Future of Healthcare	COPD	Seizures	Patient Teaching	Patient Teaching	Wellness	Asthma
Pacemakers	Pulmonary Embolism	Stress Management	Diabetes	Phone Triage	Sleep Disorders	Patient Teaching	EKG Basics
COPD	Thyroid Disorders	Depression	Discharge Planning	Thyroid Disorders	EKG Basics	Trauma	Diabetes
Patient Teaching	Legal Issues for Nurses	Patient Teaching	Dementia	Wellness	COPD	COPD	Seizures

## 2020 Kahoot Education Assessment

<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
You have the least amount of knowledge about which subject?	Which of these educational topics interests you the most?	You have the least amount of knowledge about which subject?	If you could only take one of these courses, which one would you	Which of these educational topics interests you the most?	If you could only take one of these courses, which one would you	You have the least amount of knowledge about which subject?
Patient Teaching	Future of Healthcare	Patient Teaching	STEMI	Patient Teaching	Sleep Disorders	Asthma
COPD	Stress Management	Sleep Disorders	Stress Management	Sleep Disorders	Suicide Awareness	Immunizations
Diabetes	Immunizations	Knee Injuries	Humor in Healthcare	Knee Injuries	Knee Injuries	Thyroid Disorders
Humor in Healthcare	Renal Disorders	Diabetes	Diabetes	Pain Assessment	Humor in Healthcare	Seizures

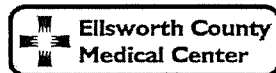
( Doc # 5 )

### 2020 All Topics of Interest

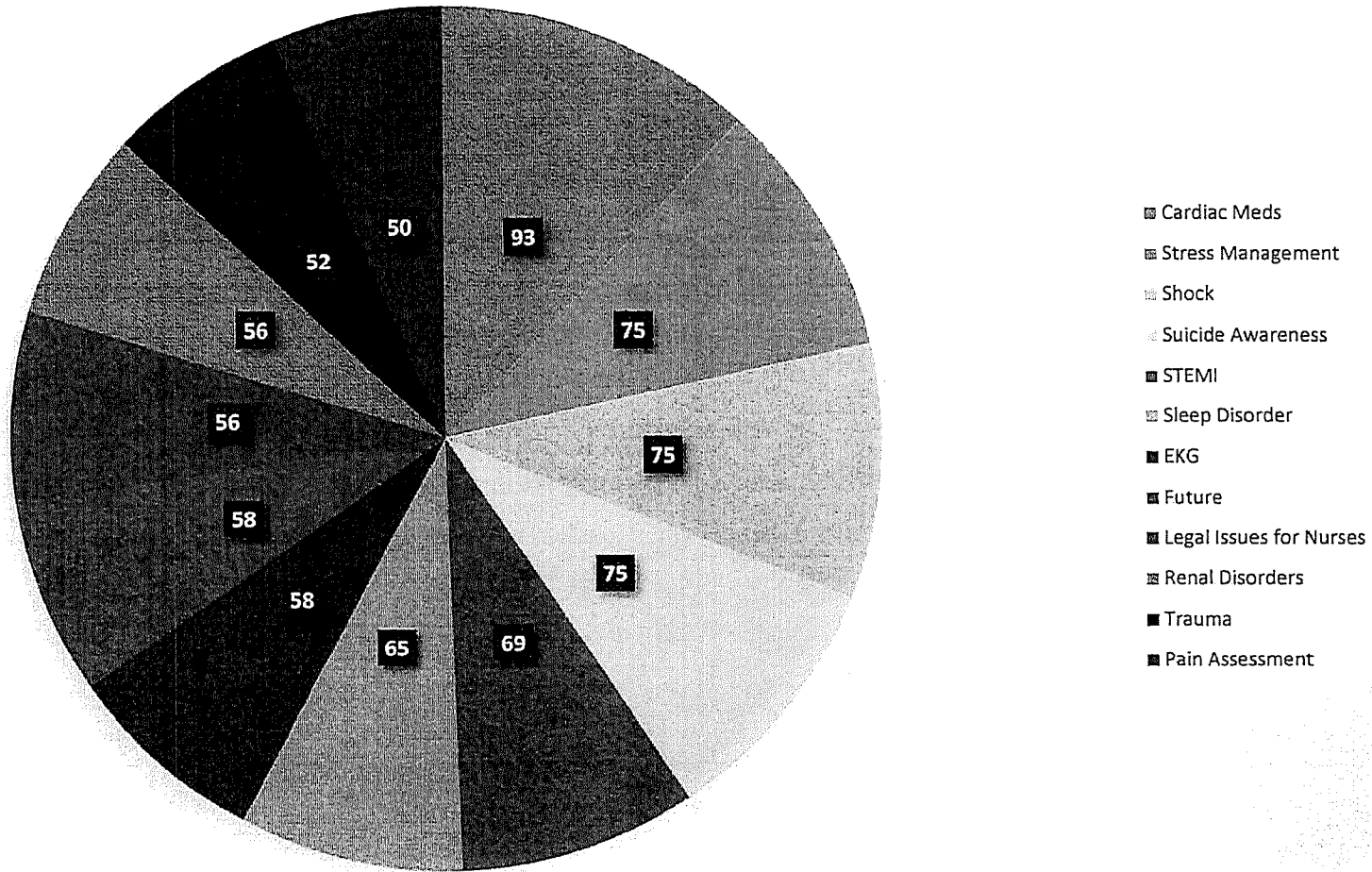


- Cardiac Meds
- EKG
- Diabetes
- Respiratory distress
- Discharge
- Osteoporosis
- Pneumonia
- Stress Management
- Future of Healthcare
- Humor
- Seizures
- Knee Injuries
- Wellness
- Immunizations
- Shock
- Legal Issues for Nurses
- Dementia
- Adolescent Crises
- GI Bleed
- Asthma
- Suicide Awareness
- Renal Disorders
- Thyroid Disorders
- Phone Triage
- Hypertension
- Depression
- STEMI
- Trauma
- Pt Teaching
- Pulmonary Embolism
- Pulmonary Embolism
- UTI's
- Sleep Disorder
- Pain Assessment
- Case management
- COPD
- Elderly Abuse
- Pacemakers

-148-

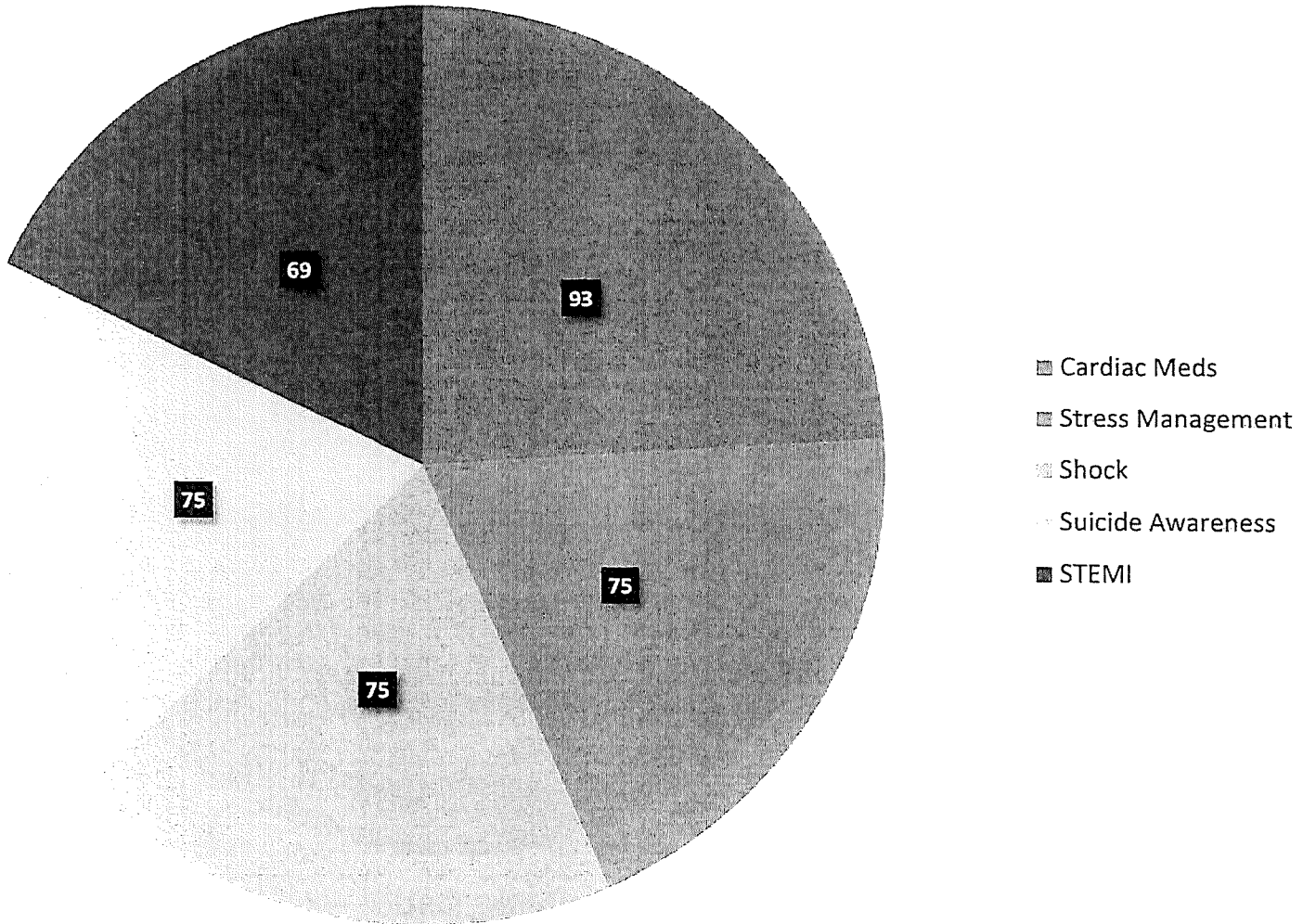


## 2020 Top Twelve Topics Based on Kahoots Education Survey

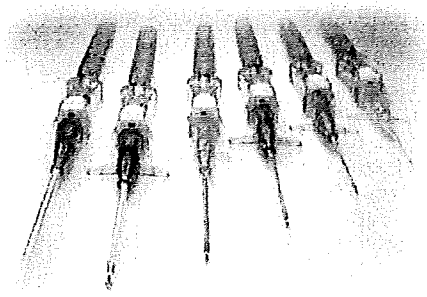


This chart illustrates what topics the nursing staff is most interested in. For example; when "cardiac medications" was an option, 93% of the time it was selected. The top five areas will be the main focus of education in 2020.

## 2020 Educational Focus Areas



-150-



# IV Therapy Certification Course

Month-Day-Year

ECMC Administrative Building  
1706 Aylward Ave., Ellsworth, KS

Taught by Tami Birkholz BSN, RN

This course for Licensed Practical Nurses (PNs) combines instruction and practical experience in advanced aspects of the professional nursing practice of intravenous therapy. IV Certification is not part of the LPN curriculum in Kansas and is greatly desired by employers.

This course is aligned with the Kansas State Board of Nursing (KSBN) guidelines for LPN IV Therapy.

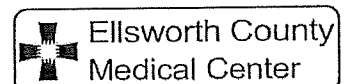
Students will complete 30 hours of classroom instruction and minimum of 8 hours of skills lab and clinical experience. Upon successful completion of this course, students will be eligible to sit for the KSBN-approved examination. Passing this exam authorizes LPN's to practice intravenous therapy within the scope of practice as outlined by State of Kansas statutes.

## Course Requirements:

Students must be an active LPN in Kansas and have active malpractice insurance.

**Please register by contacting Tami:**  
[tbirkholz@ewmed.com](mailto:tbirkholz@ewmed.com) or 472-3111 ext. 1801

Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 32 contact hours to each LPN that successfully completes the course.  
Kansas State Board of Nursing Provider Number LT0266-1010.



(Doc # 7)

# ACLS CLASSES

Please make plans to attend an ACLS class if your certification has expired or is close to expiring. First 6 signed up go.

**March 5th and 6th (renewal 4th)**

**September 10th and 11th (renewal 9th)**

Classes start at 8:00 a.m.

Classes are located at ECMC Admin Building Conference Room

March Renewal	March class		September Renewal	September Class
R.Lahey	EMS			
EMS				

*Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 14 contact hours applicable for RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing Provider Number: LT0266-1010*

For more information, please contact Tami at ext. 426.







5/15/2020

Transaction Receipt

(Doc C (1-2))

careLearning Online Training Receipt

Credit card will be billed as:

Chesapeake Hcare Forum  
101 Stockton Street  
Charleston WV 25387  
USA

Date:

5/15/2020 9:40:17AM US/Eastern

Order ID:

birk43132013631217

Charged to credit card number: XXXX XXXX XXXX 4921

To:

Tami Birkholz

Ship To:

SAME

Date	Description	Unit Price	Line Total
5/15/2020 9:40:17AM	Preparing a Professional Presentation (stti75)	\$12.00 USD	\$12.00 USD
	Total Price		\$12.00 USD
	Discount		-
	Subtotal		\$12.00 USD
	Taxes		-
	Other Fees		-
	Credit Charge		(\$12.00) USD
	Total Due		\$0.00 USD

This receipt reflects charges that have been paid by the student to the specified organization for access to online courseware. Additional fees and charges paid to educational or other institutions may also apply but are not covered by this receipt.

If you have any questions regarding this receipt, call 866-617-3904 or e-mail support@carelearning.com.



*Sigma Theta Tau International Honor Society of Nursing certifies that*

**Tami Birkholz**

*has completed the following  
Continuing Nursing Education Online Activity:*

Preparing a Professional Presentation

**May 15, 2020**

DATE

**1.0**

CNE AWARDED

Sigma Theta Tau International is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.

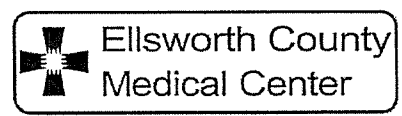
**Sigma Theta Tau International Honor Society of Nursing**  
550 W. North Street, Indianapolis, IN 46202 USA

Continuing Education Provider Number P0183

# CERTIFICATE OF ATTENDANCE

THIS VERIFIES THAT

## JANE DOE



Has successfully completed the

### IV THERAPY CERTIFICATION COURSE

Provided by Ellsworth County Medical Center on

May 7, 2222 in Ellsworth, Kansas

CNE Hours Awarded: 32 Hours

IV Therapy Course Provider Number: \_\_\_\_\_

Long-Term Provider Number: \_\_\_\_\_

Tami Birkholz, BSN, RN,  
Education Coordinator

Date

Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 32 contact hours to each LPN that successfully completes the course.  
Kansas State Board of Nursing Provider Number LT0266-1010.

**Sample Role Profile Summary : Emergency Department RN**

Established unresponsiveness by tapping on and shouting at the patient.

Checked the patient's carotid or femoral pulse while simultaneously scanning the patient's chest for absent or abnormal (gaspings) breathing or signs of life for no longer than 10 seconds; if a pulse was present, provided rescue breathing: Delivered one breath every 5 to 6 seconds (10 to 15 breaths/min) and rechecked the patient's pulse every 2 minutes. If the pulse was absent, began CPR.

Ventilated the patient at a ratio of 30 compressions to 2 breaths. Delivered each breath over 1 second, watching for chest rise and fall, using one of these methods:

Upon arrival of the code team:

1. Provided the code team leader with a brief verbal report of events just before the code, including vital signs, medical diagnosis, and code interventions performed before the code team's arrival.

Had a health care team member bring the patient's chart to the bedside or access the patient's elec

Assisted with establishing IV or IO access as needed with the largest possible IV catheter and began an infusion of normal saline solution or lactated Ringer solution. tronic chart to obtain the latest data and to clarify code status and allergies.

Placed the adult patient in the recovery position when he or she was breathing normally and had effective circulation.

# Offering #1

Sample A

January 1, 2020

### Important Dates to Remember:

- January 2 Registration ends for *Identify, Isolate, Inform* on 1/9/20 <https://netec.org/training-2/>
- January 9 ADA Earthquake Preparedness for Everyone With Everyone Webinar
- January 10 NC HCC Meeting in Salina at 9:30 am  
Pre-register on KS Train: 1085717
- February 15 Due date for mini-grant applications (see article below).
- April 24 NCK Preparedness Summit at Webster Conference Center, Salina, KS

Dr. Lockwood and her dog, Justin will be presenting at the January 10th HCC meeting in Salina. Lockwood is the liaison for the Disaster and Wilderness Medicine Sections for the American College of Emergency Physicians and is the Newsletter Editor for the Disaster Medicine Section. Her interest in disaster response has led her to serving as a Medical Team Manager for the Kansas Task Force.

*Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 0.5 contact hours applicable for RN, or LPN re-licensure. Kansas State Board of Nursing Provider Number LT0266-1010.*

The Pediatric Surge Tabletop Exercise will take place from 1:00 to 3:00 pm at the January 10th HCC meeting. Four groups: EMS, Emergency Management, Public Health and Hospitals will be established to navigate the scenario given. This will be a great opportunity to gain an understanding of the challenges faced in a pediatric surge emergency and to assess readiness to support emergencies involving children and their unique response needs. Key issues are identifying when and how to activate the pediatric surge annex, coordinating patient and resource allocation, and providing appropriate care to pediatric patients.

*Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 2.0 contact hours applicable for RN, or LPN re-licensure. Kansas State Board of Nursing Provider Number LT0266-1010.*

ADA Earthquake Preparedness For Everyone, With Everyone

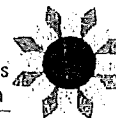
January 9th, 2020 at 1:30 pm.

Registration:

<http://adapresentations.org/registrationEM.php>



North Central Kansas  
Healthcare Coalition



Keeping Our Communities Prepared for Health Emergencies

Beth Vallier, Readiness & Response Coordinator  
111 W. Ninth Street; Ellsworth, KS 67439  
nc@hccpkansas.com; 785-472-1247

*This publication was supported by the Grant or Cooperative Agreement Number, NU190TP921936, funded by the Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention or the Department of Health and Human Services.*

A total of 10 mini grants in the amount of \$4,590.60 each will be awarded in NCK. Once applications are received, the project submission will be vetted through the HCC Executive Committee, KDHE and ASPR. All applications are due by **February 15, 2020 at Noon**. Projects will be awarded by February 28, 2020 at Noon.

In order to apply for a mini grant, please use the following link:

<https://forms.gle/GCtHTadnczc475Cu7>



## **Tami L. Wood BSN, RN**

Healthcare Coalition Subject Matter Expert  
Healthcare Project Manager  
Healthcare Coalition Partners of KS LLC- Vice President/Co-Owner  
Nurse Specialist Health and Human Services  
Healthcare Instructor Center for Domestic Preparedness

Tami Wood has a **Bachelor of Science in Nursing Degree** and has over 30 years of experience in the medical field with 12 plus years of experience in local, regional and state-wide disaster **planning, training, exercise, evaluation and sharing of lessons learned**. Ms. Wood has a vast knowledge of rural healthcare, serving in EMS and working in critical access hospitals for many years, Tami understands the relationships and teamwork it takes to achieve desired outcomes in the rural and frontier communities. Ms. Wood has **developed, evaluated and facilitated numerous exercises** in the past thirty years as an Emergency Medical Technician/Paramedic, local hospital preparedness coordinator, regional hospital preparedness coordinator and regional healthcare coalition coordinator. Ms. Wood has also delivered over 40 Healthcare Leadership for Mass Casualty Incident Courses in Anniston, Alabama including the Integrated Capstone Event in most of the deliveries. Ms. Wood was requested by the Center for Domestic Preparedness to take part in the development and revision of Personal Protective Measures for Biological Incidents, Highly Infectious Disease and Healthcare Coalition Response Leadership Courses and is classified as an instructor for these courses. Tami is also a non-resident Hospital Emergency Response Trainer for Mass Casualty Incidents (HERT) and has taught numerous classes in the North West Kansas region.

### **Education**

High School Diploma- 1983- Phillipsburg High School, 240 South 7<sup>th</sup> Street, Phillipsburg, KS 67661  
EMT Certification- 1987- Phillips County EMS, 409 E Street, Phillipsburg, KS 67661  
Jayne Holle-RN, Paramedic, IC  
EMT-I Certification- 1989- Phillips County EMS, 409 E Street, Phillipsburg, KS 67661  
Colby Community College-1992- 1255 S Range, Colby, KS 67701 Certificate in Practical Nursing  
Barton County Community College-1993- 245 NE 30 Rd, Great Bend, KS 67530 Associate Degree in Applied Science- Nursing  
Creighton University- 2000- Omaha Nebraska-Nurse to Paramedic Bridge  
Western Governor's University- 2/1/2016 to July 28, 2017 - 4001 South 700 East, Suite 700, Salt Lake City, Utah 84107-2533 RN to BSN

### **Awards**

Deans List Barton County Community College  
BCCC- Graduated with Highest Honors  
Kansas Hospital Preparedness Program State Achievement Award- Spring 2012

Experience

**Readiness and Response Coordinator  
NWKS Healthcare Coalition  
Healthcare Coalition Partners of Kansas Co-Owner  
July 1, 2019 to current**

Healthcare Coalition Partners of Kansas is an LLC based in Holton Kansas contracted to manage the seven Healthcare Coalitions across the state of Kansas. Responsibilities of the Readiness and Response Coordinator for the NW Kansas Healthcare Coalition include but are not limited to facilitation of planning, training, operational readiness, financial sustainability, evaluation and support ongoing development of the HCC as well as to lead, participate in, or support the response activities of the coalition according to their plans.

**Central Kansas Public Health Emergency Preparedness Coordinator  
October 1, 2018 to current  
Part-time/Contract Position  
Barton County Health Department  
1300 Kansas Avenue #B  
Great Bend, KS 67530**

Contracted to complete the Regional Preparedness grant application, including narrative, budget and intent papers. Attend regional, state and national workshops and provide regional planning and response coordination and education to the six counties including Saline, McPherson, Rice, Stafford, Pawnee and Barton. Assist local public health departments to compile response plans to reduce vulnerability to communicable disease, biological, chemical and natural disasters through preparedness planning, emergency response, education and communication. Complete Regional Preparedness Work Plan and assist local Public Health agencies complete the Local Preparedness Work Plan by deadlines set by KDHE Bureau of Preparedness. Develop training and exercise plans for the Central Kansas Public Health Region and facilitate exercise and training opportunities.

**Center For Domestic Preparedness Contract Instructor with Leidos  
Anniston, AL  
2014 to Current**

Healthcare Leadership Instructor, Highly Infectious Disease Instructor, Personal Protective Measures for Biological Incidents Instructor and Healthcare Response Leadership Instructor.

**Angels Care Home Health  
Administrator KS 2  
8200 East 34th Street Circle N, Building 1600, Suite 1601**

**Wichita, KS 67226-1350**

**Wichita Kansas**

**Full-time Position 40 hours per week.**

March 5, 2018 to June 30, 2018

Administrator for the Wichita, Emporia and Hutchinson Kansas Angels Care Home Health offices. Duties include supervision of Branch Managers in all three offices, assures documentation of services provided is accurate and timely, oversee budget and fiscal affairs, maintain and update policy/procedures and reporting activities. Employs, contracts, recruits and manages qualified personnel to carry out daily operations of the agency. Ensures adequate staff education and evaluation. Maintains accurate and current Business Profile, ensures compliance with federal, local and state laws relating to operations of the agency.

**Angels Care Home Health**

**Branch Manager**

**8200 East 34th Street Circle N, Building 1600, Suite 1601**

**Wichita, KS 67226-1350**

**Salina Kansas**

**Full-time Position 40 hours per week.**

October 30, 2017 to March 5, 2018

Lead nursing and office staff in daily field and office duties. Complete in-home nursing visits with nursing staff to ensure appropriate nursing care of our patients. Provide nursing care to home care patients when nurses are not available or short staffed. Provide continuity of services for our patients and find community resources to enhance home health care in the home. Direct and coordinate branch for continuity, quality and safety of services delivered. Employ, recruit, manage, and directs qualified personnel to carry out policies and Procedures. Supervise and provide direction to subordinates. Monitors compliance of state/federal regulations through coaching, education, and QI program. Develop and maintain the Emergency Preparedness plan. Develop, facilitate and evaluate tabletop, functional and operations-based exercises for the branch office. Provide communication to administrator regarding needs of the branch to include personnel needs, financial needs, professional practices and quality issues. Assure documentation of services provided is accurate and timely.

**NW Region Hospital Emergency Preparedness Coordinator**

**NWKS Healthcare Coalition Coordinator**

**Hays Medical Center**

**2220 Canterbury Drive**

**Hays, KS 67601**

**Full-time Position 40 hours per week.**

November 1, 2007 to October 29, 2017

Assist 18 hospitals with emergency preparedness planning, grant expenditures, coordinate HCC meetings, develop HSEEP compliant exercises, facilitate and evaluate tabletop, functional and full- scale exercises, Hazwoper instructor, HERT Instructor for 18 hospitals in the NW Region of Kansas, Homeland Security Council Chair, Preparedness Grant Advisory Committee Chair. Instrumental in securing funding from seven Homeland Security Councils in Kansas to complete the 3.2 million-dollar Interoperable Communications project to allow statewide communication using the 800 MHz system. The funding supported completion of towers in central and western Kansas allowing statewide communication for emergency responders. Assist KDHE and KHA with grant interpretation, grant reporting and national participation in healthcare coalition development. Work with local hospitals, public health departments, emergency managers, emergency medical services, behavioral and mental health groups to collaborate at a local and regional level to strengthen our preparedness capabilities in Kansas.

**EECP Clinic Coordinator and Cardiac Rehab Director  
Phillips County Hospital  
1150 State Street  
Phillipsburg, KS 67661  
Full-time Position 40 hours per week.**

2003-2007

EECP Therapy, Cardiac Rehab, Medication management, Lifestyle management and changes for patients. Admission assessments, vital sign monitoring, EKG monitoring, disease process education and management. Medicare, Medicaid and private insurance billing.

**Phillips County Hospital  
1150 State Street  
Phillipsburg, KS 67661  
Part-time Position 12 to 24 hours per week.**

2003-2007

Charge Nurse, ER Nurse. Admissions, IV medications, lab draws, EKG's, patient assessments, medication management, trauma assessments, cardiac assessments, patient dismissals, assist with activities of daily living, coordinate plan of care for patient and families, palliative care, emotional support for the patient and the family. Emergency Preparedness Coordinator, Quality Improvement, developed Emergency Operations Plan for Hospital and Clinic, coordinated with EMS, Public Health and Emergency Management. Wrote facility and community exercises, decontamination training. Worked PRN for Phillips County Hospital from 1995 to 2007 to cover shifts.

**Assistant EMS Administrator  
Phillips County EMS  
409 E Street  
Phillipsburg, KS 67661**

**Full-time Position 40 to 60 hours per week depending on transfers and call time.**

2000-2003

12- hour call shifts, scheduling for a volunteer/paid service, trauma response, BLS & ALS transfers. Medicare, Medicaid and private insurance billing electronically. Chart reviews, QA/QI, ACLS, TNCC, and EMT instructor.. Volunteered as an EMT, EMT-I and RN from 1987- 2000.

**Phillips County EMS  
409 E Street  
Phillipsburg, KS 67661  
Volunteer**

1987-2003

Volunteered up to 40 hours per week call time for Phillips County EMS.

**License & Certifications:**

**Registered Nurse - Kansas**

**Paramedic- State of Kansas (Retired)**

**BLS Provider**

**ICS 100, 200, 700, 800b, 300 and 400, IS 139, IS 235, IS 230.a, IS 240, G290 PIO**

**ICS Instructor**

**HERT Train the Trainer Instructor**

**HSEEP Certified**

**ITC-40 Hour Instructor Training Course**

**AMNH Certificate Genetics, Genethics and Genomics**

**IHI Certificate**

## PARTICIPANT FEEDBACK FORM

Thank you for participating in this training. Your observations, comments, and input are greatly appreciated, and provide invaluable insight that will better prepare our nation against threats and hazards. Any comments provided will be treated in a sensitive manner and all personal information will remain confidential. Please keep comments concise, specific, and constructive.

### Part I: General Information

Please enter your responses in the form field or check box after the appropriate selection.

**Date of Participation: February 21, 2020**

#### Agency/Organization Affiliation:

Jewell County Health Department, Mitchell County Health Department, Jewell County Emergency Manager, Ottawa County Health Department, Mitchell County Health Systems, Cloud County Health Department, Cloud County Health Center, Ellsworth County Medical Center, Lincoln County Hospital, Child Care Aware of Kansas, Lincoln County Health Department, Memorial Health Systems (Abilene), Clay County Medical Center, Republic County Hospital, Saline County Health Department, Ottawa County Health Center, Dickinson County Public Health Department, Salina Regional Health Center, Jewell County Hospital, Central Kansas Mental Health Center, NWK Readiness & Response Coordinator, Saline County Emergency Management. (Via Proxy: Ellsworth County Health Department, Clay County Health Department, Osborne County Health Department and Republic County Health Department)

### Part II: Design

Please rate, on a scale of 1 to 5, your overall assessment of the training relative to the statements provided, with 1 indicating strong disagreement and 5 indicating strong agreement.

Assessment Factor	Strongly Disagree			Strongly Agree	
	1	2	3	4	5
Instructors were knowledgeable and presented information in a way I could understand.	1	2	3	4	5
				11	13
Participation was appropriate for someone in my field with my level of experience/training.	1	2	3	4	5
			4	11	10
The training increased my ability to implement an active threat program at my organization.	1	2	3	4	5
		3		12	9
The training provided the opportunity to address questions.	1	2	3	4	5
		3		10	12
The materials provided were beneficial.	1	2	3	4	5
		1	1	12	9

### Part III: Participant Feedback

#### 1. What strengths were apparent in the training?

- Well-organized, thought provoking questions
- Knowledge of participants
- Cooperation among EMS agencies and hospitals
- What we do have, and how to improve.
- There was really good discussion.
- A lot of different agencies at the table
- Well-trained individuals in the room.
- Knowledge of capacity of individual locations.
- Different fields in room to give input.
- Each region is knowledgeable in what they need and know what / who they need to talk with to get stuff (people and equipment).
- Good networking.
- Collaboration between groups and sharing difference between large communities and small communities.
- Great interaction / input among different groups.
- A lot of peds knowledge! MOU needed.
- We are better prepared than some for pediatric patients.
- Knowledge
- Small vs large hospitals sharing Public Health, EM, Childcare – great input.
- Real life experiences.
- Rural hospitals and EMS working together
- Group interaction with various services.

## HCC Pediatric TTX

- Excellent discussion of situations. What resources could be available; how to access those resources.

### 2. What areas for improvement would you suggest?

- Need to review our MOUs.
- Communication
- Previous planning, MOUs
- We discussed EMS a lot but they weren't here. Additionally, we did not discuss road access.
- Still not sure where HCC fits? Who contacts leadership? Emergency Management?
- We fought the scenario by not talking about the tornado aspect. (Road clearing for transferring patients.)
- Understanding the difference between those in this NC Region regarding the needs that they have and what they don't have available.
- MOU Training would be great.
- We could do better.
- Pediatric Annex Review
- Dispatch and EMS input needed.
- More Emergency Mgmt. representation
- Ideas that LHD's can help with these types of emergencies.
- Interesting various input on challenges.

### 3. What specific training opportunities or resources would you like to see after this session?

- N/A
- More access to peds supplies, training
- This TTX would be beneficial in individual counties
- Actually go through and establish a reunification center. What / how you deal with living and deceased kids. Because we only mainly dealt with the living.
- Additional TTX pertinent to Work Plan.
- Allow local teams to repeat the exercise as a community with an HCC evaluator present (like what was done Spring 2019)
- Reunification
- Triage ideas – what things to have on hand for emergencies.
- Continued group exercises – provides the “next” improvement success.



# **Pediatric Surge Tabletop Exercise**

**NORTH CENTRAL KANSAS HHC**

**Exercise Date: 01/10/2020**

## **SITUATION MANUAL**



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## PREFACE

The Pediatric Surge Tabletop Exercise (TTX) is sponsored by KDHE. This Situation Manual (SitMan) was adapted from the Minnesota Department of Health Pediatric Surge Coalition Tabletop and produced with input, advice and assistance from the Pediatric Surge TTX planning team, which followed the guidance set forth in the Federal Emergency Management Agency (FEMA), Homeland Security Exercise and Evaluation Program (HSEEP) and the CDC *Public Health Emergency Preparedness and Response Capabilities* and the *2017-2022 Health Care Preparedness and Response Capabilities*.

The Pediatric Surge TTX Situation Manual (SitMan) provides exercise participants with tools for the exercise and is tangible evidence of Kansas' commitment to ensure public safety through collaborative partnerships to prepare for and respond to any emergency.

The Pediatric Surge TTX is an unclassified exercise. The control of information is based more on public sensitivity regarding the nature of the exercise than on the actual exercise content. Some exercise material is intended for the exclusive use of exercise planners, facilitators, and evaluators, but players may view other materials as deemed necessary to their performance. The SitMan may be viewed by all exercise participants.

All exercise participants should use appropriate guidelines to ensure the proper control of information within their areas of expertise and to protect this material in accordance with current jurisdictional directives. Public release of exercise materials to third parties is at the discretion of KDHE.

This publication was supported by the Grant or Cooperative Agreement Number, NU90TP922049, funded by the Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention or the Department of Health and Human Services.

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Homeland Security Exercise and Evaluation Program (HSEEP)  
Situation Manual (SitMan) Pediatric Surge TTX

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## HANDLING INSTRUCTIONS

1. The title of this document is *The Pediatric Surge TTX Situation Manual (SitMan)*.
2. The information gathered in this Situation Manual (SitMan) is *For Official Use Only (FOUO)* and should be handled as sensitive information not to be disclosed. This document should be safeguarded, handled, transmitted, and stored in accordance with appropriate security directives. Reproduction of this document, in whole or in part, without prior approval from KDHE is prohibited.
3. For more information, please consult the following points of contact (POCs):

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nw@hccpkansas.com

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## INTRODUCTION

### Background

The Preparedness Program at the Kansas Department of Health and Environment (KDHE) provides leadership to protect the health of Kansans through efforts to mitigate, prepare for, respond to and recover from disasters, infectious diseases, terrorism and mass casualty incidents. To accomplish this mission, the Preparedness Program is responsible for health and medical planning and response in Kansas, serves as the coordinating unit for Emergency Support Function (ESF) #8, maintains the Kansas Health Alert Network (KS-HAN), and serves as the awardee for the U.S. Centers for Disease Control (CDC) and the U.S. Department of Health and Human Services (HHS) public health and hospital preparedness cooperative agreement.

The Preparedness Program promotes all-hazards' planning – defined as planning in absence of a specific threat for capabilities that would be required to respond to any emergency regardless of the causative factor. Program staff prepares a variety of exercise scenarios to contribute toward planning purposes for health preparedness.

### Purpose

The purpose of this exercise is to provide participants with an opportunity to gain an understanding of the challenges they could face in a pediatric surge emergency and to assess readiness to support emergencies involving children and their unique response needs. Key issues are identifying when and how to activate the pediatric surge annex, coordinating patient and resource allocation, and providing appropriate care to pediatric patients.

### Scope

This exercise will be conducted at 1:00 PM on January 10, 2020. This Tabletop Exercise (TTX) emphasizes the role of the HCC partners and stakeholders on the overall response and decision-making processes encountered by public health and health care in such an event and how those actions would impact the morbidity and mortality within the community.

## **Health Care Preparedness & Response Capabilities**

The *2017-2022 Health Care Preparedness and Response Capabilities* document outlines the high-level objectives that the nation's health care delivery system, including HCCs and individual health care organizations, should undertake to prepare for, respond to, and recover from emergencies

For this TTX, the following Capabilities have been identified:

- Capability 1: Foundation for Health Care and Medical Readiness
- Capability 2: Health Care and Medical Response Coordination
- Capability 3: Continuity of Health Care Service Delivery
- Capability 4: Medical Surge

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## Exercise Objectives

Exercise design objectives are focused on improving understanding of a response concept, identifying opportunities or problems, and/or achieving a change in attitude. The exercise will focus on the following objectives selected by the exercise planning team:

- Increase the understanding of roles and responsibilities of the HCC members and partners during pediatric surge to coordinate efficient response.
- Evaluate disaster response interface between EMS and Hospital Emergency Responders alert notifications in the region.
- Validate prehospital triage plans in the case of mass pediatric emergency to identify priorities and protocols for patient allocation to maintain surge capacity.
- Identify mechanisms for requesting and receiving scarce or critical resources during a pediatric surge event.
- Address the unique behavioral health needs of children impacted, both as patients and witnesses, by describing how these needs will be met and by whom.
- Assess the region's ability to address the potential security challenges associated with a surge in pediatric patients and identify partners to assist with security needs and family reunification considerations.

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### Participants

- **Players** respond to the situation presented in the exercise based on expert knowledge of response procedures, current plans and procedures, and insights derived from training.
- **Facilitators** provide situation updates and moderate discussions, as well as provide additional information or resolve questions as required during the exercise. Facilitators may lead the discussion, pose questions to players, and ensure the schedule remains on track.
- **Evaluators** observe players' actions and record how tasks were performed. Evaluators do not prompt players with specific responses or interfere with players. With the exception of drawing attention to a safety hazard for the participants, evaluators should not interfere with exercise play. If they would like to see certain actions discussed, this should be coordinated through the facilitator.
- **Observers** view all or selected portions of the exercise play. Observers do not participate in exercise play or exercise control functions.

### Exercise Structure

This will be a discussion-based tabletop exercise. There are four modules, each beginning with a Power Point update that summarizes the key events occurring within the specified time period. Following the updates from the facilitator, players will review the situation and engage their functional group in a discussion of appropriate response issues then share their responses with the rest of the exercise participants. Players will participate in the following modules:

- Module 1: EMS and Prehospital Response
- Module 2: Communication/Information Sharing/Situational Awareness
- Module 3: Surge Capacity
- Module 4: MOUs, Transportation Certificates and EMS Interagency Assistance



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### Exercise Guidelines

- Do not fight the scenario!
- This is an open, low-stress, no-fault environment. Varying viewpoints, even disagreements, are expected.
- Respond based on your knowledge of current plans and capabilities and insights derived from your training. You may use only existing assets to plan and manage your incident response.
- Decisions made during the exercise are not precedent setting and may not reflect an agency's final position on a given issue. This is an opportunity to discuss and present multiple options and possible solutions.
- Issue identification is not as valuable as suggestions and recommended actions that could improve response and preparedness efforts. Problem-solving efforts should be the focus.

### Assumptions and Artificialities

In any exercise, a number of assumptions and artificialities may be necessary to complete play in the time allotted. During this exercise, the following apply:

- The scenario is plausible, and events occur as they are presented.
- There is no "hidden agenda," nor any trick questions.
- All players receive information at the same time.
- There is no "right" or "wrong" answer.

## BACKGROUND INFORMATION

Kansas experiences an ever-increase number of tornados, many of which cause extreme disasters.

The 63-year average for 1950-2012 for Kansas is 61 tornadoes per year.

The 30-yr average for 1983-2012 is 80 per year.

The 10-yr average for 2003-2012 is 112 tornadoes per year.

(Weather.com, n.d.)



# Presentation Evaluation

## Pediatric Surge Tabletop Exercise

2/21/20

**1. How would you rate the overall quality of this activity?**

Excellent	Good	Fair	Poor
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**2. Please rate the impact of the following course objectives.**

*As a result of attending this activity, I am better able to:*

	Strongly Agree	Agree	Disagree	Strongly Disagree
Increase the understanding of roles and responsibilities of the HCC members and partners during pediatric surge to coordinate efficient response.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Validate prehospital triage plans in the case of mass pediatric emergency to identify priorities and protocols for patient allocation to maintain surge capacity.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evaluate disaster response interface between EMS and Hospital Emergency Responders alert notifications in the region.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identify mechanisms for requesting and receiving scarce or critical resources during a pediatric surge event.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Address the unique behavioral health needs of children impacted, both as patients and witnesses, by describing how these needs will be met and by whom.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assess the region's ability to address the potential security challenges associated with a surge in pediatric patients and identify partners to assist with security needs and family reunification considerations.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**3. Please rate the projected impact of this activity on your knowledge, competence, performance and patient outcomes.**

\* Competence is defined as the ability to apply knowledge, skills, and judgment in practice (knowing how to do something)

	Yes	No	No Change
This activity increased my knowledge.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity increased my competence.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity improved/will improve my performance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity will improve my patient outcomes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you answered 'yes' to any of the items above, please describe:

--

4. Please rate the group of presenters (including evaluators / facilitators) as a whole on their knowledge/content.

	Excellent	Above Average	Average	Below Average	Poor
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					

5. Do you feel this activity was free of commercial bias or influence?

\*Commercial bias is defined as a personal judgment in favor of a specific product or service of a commercial interest.

Yes  No

If no, please explain.

6. Do you feel this activity was evidence-based?

Yes  No

If no, please explain.

7. Do you plan to make any changes to your practice as a result of attending this activity?

Yes  No  N/A (I do not work with patients)

Please explain with examples.

8. Please indicate any perceived barriers to implementing these changes. Select all that apply.

- |   |   |
|---|---|
| <input type="checkbox"/> Cost   | <input type="checkbox"/> Lack of knowledge                        |
| <input type="checkbox"/> Lack of time to assess/counsel patients      | <input type="checkbox"/> Reimbursement/Insurance issues           |
| <input type="checkbox"/> Patient compliance issues                    | <input type="checkbox"/> Lack of administrative support/resources |
| <input type="checkbox"/> Lack of consensus or professional guidelines | <input checked="" type="checkbox"/> No barriers                   |
| <input type="checkbox"/> Other, please specify                        |   |

9. Please list suggestions you have for future topics based on questions you have encountered in your practice, or ideas for future educational activities.

10. Additional Feedback/Comments:

Thank you for your feedback from this educational event. Your evaluation assists us in providing future classes that are meaningful and effective.

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Pediatric Surge Tabletop Exercise

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This activity improved/will improve my performance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity will improve my patient outcomes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you answered 'yes' to any of the items above, please describe:

help to identify where we need to improve. and lots of positive thinking.

# Presentation Evaluation

## Pediatric Surge Tabletop Exercise

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Comments:					

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Yes  No

If no, please explain.

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Yes  No

If no, please explain.

7. Do you plan to make any changes to your practice as a result of attending this activity?

Yes  No  N/A (I do not work with patients)

Please explain with examples.

*Don't work for a hospital or EMS but help in  
which would have public health can fit in*

8. Please indicate any perceived barriers to implementing these changes. Select all that apply.

- Cost
- Lack of time to assess/counsel patients
- Patient compliance issues
- Lack of consensus or professional guidelines
- Other, please specify
- Lack of knowledge
- Reimbursement/Insurance issues
- Lack of administrative support/resources
- No barriers

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2/21/20

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This activity will improve my patient outcomes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


If you answered 'yes' to any of the items above, please describe:

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# Offering #2

Important Dates to Remember:



- 2/14 HCC Workgroup Survey: needs members to complete this brief 5-question survey to gather data regarding EMResource and eICS. SurveyMonkey Link: <https://www.surveymonkey.com/r/KCHDL3W>
- 2/15 All Mini-Grant Applications are Due!
- 2/20 Deadline to claim expired items from KDHE for training purposes
- 2/21 NCK HCC Meeting Including Pediatric Surge Exercise
- 4/15-17 **OUTBREAK EXPRESS**  KDHE Preparedness Program's Full-Scale Exercise. Recommended exercise for hospitals and other agencies: [CDC Pan Flu Scramble](#)
- 4/24 NCK Preparedness Summit at Webster Conference Center, Salina. Register today on [KS.Train.org](http://KS.Train.org) using #1087948.



If you haven't registered yet for the NCK HCC FEBRUARY 21st meeting, it's not too late! Please register on [KS.Train.org](http://KS.Train.org) and use course #1085717. The Executive Committee decided that with such a full meeting, lunch will be "on the house." Your reservation on KS Train by 2/17 will help ensure that we have adequate meals ordered for our HCC meeting.



Kansas Department of Health & Environment (KDHE) has provided Steramist Machines located around the state. Kaylan Hinkle will be introducing the Steramist Machine capabilities to the HCC. Additionally, Ester Knoblock, MLS(ASCP) and Hayley Guion from Newman Regional will present, *Emergency Management and Infection Prevention & Control*. These presentations have been very well received and promise to provide applicable, practical information for us to use. *Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hours applicable for RN, or LPN re-licensure. Kansas State Board of Nursing Provider Number LT0266-1010.*



The Regional Pediatric Surge Tabletop Exercise will take place from 12:15 to 2:00 pm at the February 21st HCC meeting. Four groups: EMS, Emergency Management, Public Health and Hospitals will be established to navigate the scenario given. This will be a great opportunity to gain an understanding of the challenges faced in a pediatric surge emergency and to assess readiness to support emergencies involving children and their unique response needs. Key issues are identifying when and how to activate the pediatric surge annex, coordinating patient and resource allocation, and providing appropriate care to pediatric patients. *Ellsworth County Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 2.0 contact hours applicable for RN, or LPN re-licensure. Kansas State Board of Nursing Provider Number LT0266-1010.*



**LAST CHANCE!** A total of 10 mini-grants in the amount of \$4,590.60 each will be awarded in NCK. Once applications are received, the project submission will be vetted through the HCC Executive Committee, KDHE and ASPR. All applications are due by February 15, 2020 at Noon. Projects will be awarded by February 28, 2020.

In order to apply for a mini grant, please use the following link: <https://forms.gle/GCtHTadnczc475Cu7>.

**Remember policies, training calendar & resources for NCK HCC are on the website: [www.kshcc.com](http://www.kshcc.com)!**

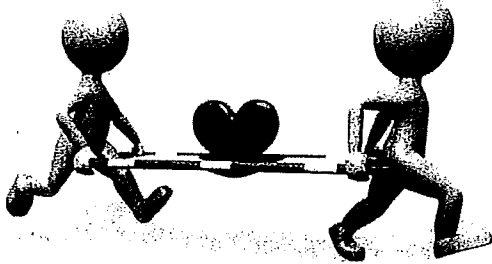


### What's with all the HavBed Drills?

Dr. Lee Norman, Secretary of Health has ordered an increase in HavBed Drills on EM Resource. The drills will provide immediate bed availability information in the event of a medical surge.

### What are the upcoming Work Plan Deliverables?

- The HCC is developing an electronic survey for gathering information for a Resource Inventory to include medical transportation for individuals with functional and access needs.
- Revisions have been made to the NCK Preparedness Plan by KDHE ; these edits are being applied to the plan.
- The After Action Review (AAR) from the Pediatric Surge Tabletop Exercise will be written and submitted by March 1st.



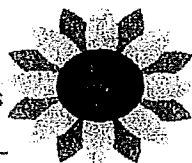
### Scam of the Week: Coronavirus Phishing Attacks:

The global threat of the coronavirus has everyone's attention, and the cybercriminals are already taking advantage of it. The bad guys are using the coronavirus as clickbait so they can spread malware and steal your personal information.

They've crafted their phishing emails to look like they're coming from health officials such as doctors or national agencies, such as the Center for Disease Control and Prevention. Some of these emails suggest clicking a link to view information about "new coronavirus cases around your city". Other emails suggest downloading the attached PDF file to "learn about safety measures you can take against spreading the virus". Don't fall for it! If you click the phishing link, you're brought to a webpage that is designed to steal your personal information. If you download the PDF file, your computer will be infected with malware.

Always remember: Never click on a link or download an attachment that you weren't expecting. Because of the alarming subject matter, the bad guys expect you to click or download without thinking. STAY ALERT! Don't be a victim. (Article credit to Skyc Paige, Metro RRC)

North Central Kansas  
Healthcare Coalition



Keeping Our Communities Prepared for Health Emergencies

### What the newest information on 2019-nCoV?

- The CDC continues to monitor the situation and take appropriate precautions. For more information, please refer to the CDC <https://www.cdc.gov/coronavirus/2019-ncov/hcp/healthcare-supply-ppe.html>

- Newer guidance from CDC for healthcare professionals: <https://www.cdc.gov/coronavirus/2019-nCoV/hcp/index.html> be sure the check the subpages.

The State of Kansas PPE cache has supplies that are considered "expired." Please let Kaylan Hinkle know by close of business February 20, if you are interested in any of the items below:

- Tecno Fluid Shield PFR95 N95 Particulate Filter Respirator & Surgical Mask/ Orange
- N95 Particulate Respirator 3M
- Nitrile Powder Free Examination gloves MEDIUM
- Tecno Procedure Mask/Yellow
- N95 Particulate Respirator Surgical Small
- Surgical Gowns SM/MED
- Latex Powder-Free Textured Exam Gloves Large
- Face Shield
- Surgical Gowns XL
- Surgical Gowns LG
- Surgical Gowns XXL
- Nitrile Powder Free Examination Gloves SMALL
- Splash Shield Lite
- Nitrile Powder Free Examination Gloves MEDIUM
- N95 1860 SMALL -3M Healthcare Particulate Respirator & Surgical Mask
- N95 1860 REGULAR -3M Healthcare Particulate Respirator & Surgical Mask
- N95 1870 LARGE -3M Healthcare Particulate Respirator & Surgical Mask
- N95 XL 3M Particulate Respirator Kimberly-Clark TECNOL FLUID SHIELD PFR95 Surgical Orange Mask



Call Kaylan Hinkle with KDHE at 785-296-5201 for details.

Beth Vallier, Readiness & Response Coordinator  
111 W. Ninth St., Ellsworth, KS 67439; [nc@hccpkansas.com](mailto:nc@hccpkansas.com)  
cell: 785-472-1247; website: [www.hshcc.org](http://www.hshcc.org)

## **Steramist & Infection Prevention Course**

Participants:                    10 RNs            1 LPN  
Total CNE Hours Provided:   11 Hrs.

### **Documentation Provided:**

Planning Process

Objectives

Agenda

Resumes / CVs: Ester Knoblock, Hayley Guion and Kaylan Hinkle

Announcement in NCK HCC Update

Handouts – 2 pages Steramist

Handouts – PPT Slides

Evaluation Summary (provided to instructors as well)

Certificates of Nurses

Attendance Roster (Original)

Evaluations (Original)

## **Steramist & Infection Prevention Presentations - Planning Process**

KDHE secured several Steramist decontamination machines and has pre-deployed them throughout the State to ensure rapid accessibility. Kaylan Hinkle, Operations Specialist for the KDHE Preparedness Program, Bureau of Community Health Systems was asked to provide a presentation to the NCK Healthcare Coalition in order for members to understand the nuances of the machine, procedures to follow to request the machine as well as some basic Comprehensive Resource Management and Credentialing System (CRMCS)\* information for Healthcare Coalition use.

It was determined that the Steramist presentation and the Infection Prevention presentation content were well aligned and therefore would be presented during the same hour of training and utilized the same mechanisms for marketing.

KDHE recognized the need to provide consistent training on Infection Prevention that would include:

- Definition of Infection Prevention and Control
- The scope of practice of an Infection Preventionist
- The role of an Infection Preventionist as it relates to Emergency Management and
- Present the ways Infection Preventionists can be involved in Emergency Management on the facility and community level.

Therefore, a presentation was developed to ensure a consistent message by Bryna Stacey, MPH, BSN, RN, CIC and Robert Geist, MPH, CIC, FAPIC a HAI Advanced Epidemiologist. Bryna Stacey, as the KDHE Hospital Acquired Infections & Antimicrobial Resistance Program Director, organized and provided trained instructors throughout the State of Kansas to present the information via the Healthcare Coalitions.

A date was secured, and instructors Ester Knoblock, MLS (ASCP)CM and Hayley Guion were scheduled to speak by Bryna Stacey with Beth Vallier, the NCK Readiness & Response Coordinator. Materials such as slide deck, resumes, objectives, etc. were shared / obtained. Advertising was provided to NCK members including NCK Hospitals via the NCK Healthcare Coalition email list and newsletter. The remainder of requested items were developed to provide consistency with KSBN criteria.

### **Objectives**

- Nurses along with other healthcare response individuals will, by the end of the presentation, understand the basic processes involved in the Steramist decontamination machines.
- Participants will learn about the steps / procedures for requesting a Steramist machine.
- Participants will also learn basic CRMCS information catered to Healthcare Coalition usage.
- Nurses will understand the definition of Infection Prevention and Control
- Nurses will be able to understand a summary of scope of practice of an Infection Preventionist
- Nurses will be able to describe the role of an Infection Preventionist in Emergency Management
- Participants will be able to identify ways Infection Preventionists can be involved in Emergency Management at the facility and community level.

*Note: CRMCS stands for Comprehensive Resource Management and Credentialing System. It is a resource management and situational awareness tool that combines many systems to increase effectiveness and efficiency of emergency services. At its core, it is an intelligent accountability system that allows responders to tag, track, and report on assets during incidents or pre-planned events.*

## **Agenda**

<b>10:45 AM – 10:50 AM</b>	<b>Description of basic processes involved in Steramist machine</b>
<b>10:50 AM – 10:55 AM</b>	<b>Procedures for requesting a Steramist machine's use</b>
<b>10:55 AM – 11:00 AM</b>	<b>Basic information on CRMCS relative to Steramist</b>
<b>11:00 AM – 11:05 AM</b>	<b>Introduction of Presenters and audience</b>
<b>11:05 AM – 11:15 AM</b>	<b>Nurses will understand the definition of Infection Prevention and Control</b>
<b>11:15 AM – 11:25 AM</b>	<b>Nurses will be able to understand a summary of scope of practice of an Infection Preventionist</b>
<b>11:25 AM – 11:35 AM</b>	<b>Nurses will be able to describe the role of an Infection Preventionist in Emergency Management</b>
<b>11:35 AM – 11:45 AM</b>	<b>Participants will be able to identify ways Infection Preventionists can be involved in Emergency Management at the facility and community level.</b>



# Ester Marie Knobloch

MLS(ASCP)<sup>CM</sup>  
Microbiology Supervisor  
Infection Preventionist



## CONTACT

2378 KS 58 Hwy  
Madison, KS 66860  
620.437.6530  
eknobloch@newmanrh.org

## PROFILE

Outcomes-oriented Infection Preventionist with excellent Clinical Microbiology skills. Organized, self-motivated, and have strong attention to detail. Solid understanding of process improvement science. Definite ability to work as part of an interdisciplinary team focused on providing exemplary quality of care. Positive personality and effective communicator; able to develop productive relationships with physicians, colleagues, patients of all ages, and staff at all levels. Proven track record of commended performance for all responsibilities held.

## WORK EXPERIENCE

**INFECTION PREVENTIONIST** 4/2015 – present  
*Newman Regional Health, Emporia, KS*  
Implement science-based initiatives to prevent and control the spread of infectious diseases throughout the healthcare system. Educate physicians, clinical staff and patients on infection prevention practices. Responsible for process improvement, surveillance, and reporting of data to frontline staff, hospital leadership, and government entities. Oversee programs such as Antibiotic Stewardship, High Consequence Pathogen Response, Cleaning, Disinfection & Sterilization, and Hand Hygiene.

**MICROBIOLOGY SUPERVISOR** 4/2011 – present  
*Newman Regional Health, Emporia, KS*  
Responsible for the efficient and accurate operation of the Clinical Microbiology department. Ensure test result validity through quality control and quality assurance programs. Instruct Medical Laboratory Scientist students during the Microbiology rotation.

**MEDICAL LABORATORY SCIENTIST** 6/2005 – present  
*Newman Regional Health, Emporia, KS*  
Collect specimens and execute testing used in the diagnosis, treatment, and prevention of disease. Commended for high-quality performance in all analytical areas including Microbiology, Chemistry, Hematology, Urinalysis, Serology, and Blood Bank.

**PHLEBOTOMIST** 5/2001 – 5/2005  
*Newman Regional Health, Emporia, KS*  
Prioritized and collected blood specimens using proper technique to ensure quality of the sample and grant a positive phlebotomy experience for patients varying in age from newborn to elderly. Oriented, instructed, and supervised newly employed phlebotomists in the procedural and clerical aspects of the laboratory.

## EDUCATION

**BACHELOR OF SCIENCE IN MEDICAL LABORATORY SCIENCE**  
*Wichita State University, Wichita, KS* Graduated May 2005

- *Summa cum laude* (GPA 4.0)
- Alpha Eta Honor Society - College of Health Professions
- Student Leadership Council Member
- President of Medical Laboratory Science Class of 2005

**GENERAL EDUCATION, EMPHISIS IN MOLECULAR BIOLOGY & BIOCHEMISTRY** 9/2001 – 12/2003  
*Emporia State University, Emporia, KS*

- National Dean's List
- Emporia State University Presidential Academic Scholarship
- National President's Student Service Scholarship

**Ester Marie  
Knobloch**

**MLS(ASCP)<sup>CM</sup>**

*Microbiology Supervisor  
Infection Preventionist*

**INTERESTS**

Faith – Kindergarten Sunday school teacher

Family – daughter, sister, aunt

Friends – from 8 days old to 8 decades old

Our Microbiome

Antibiotic resistance mechanisms

Vaccine preventable diseases

Mentoring young clinical scientists

Playing the piano and violin

Learning the cello

Traveling the United States and abroad

Hiking in the mountains

Children’s Literacy – Treasurer of USD#386 Imagination Library Program

Community – Member of the Verdigris Valley Community Foundation

**PROFESSIONAL AFFILIATIONS**

American Society of Clinical Pathology

*Board Certified 2005*

American Society for Microbiology

Southwest Association of Clinical Microbiologists

Association of Professionals in Infection Control and Epidemiology

**ACCOMPLISHMENTS**

- Implemented Newman Regional Health’s Antibiotic Stewardship Program in 2016. Continue to chair this Committee.
- Serve on the Kansas Department of Health and Environment’s Healthcare Acquired Infection/Antibiotic Resistance Advisory Group. Active participant in the Antibiotic Stewardship, Outbreak Detection & Response, and Multi-Drug Resistant Organism subcommittees.
- Member of the Emporia High School Health Science Pathway Advisory Board.
- Serving second three-year term on the American Society for Microbiology’s Clinical Microbiology Mentoring subcommittee of the Professional Practice Committee.
- Serving on the Southwest Association of Clinical Microbiology’s 2020 Annual Meeting Planning Committee.
- Selected to participate in the Association of Public Health Laboratories 2019 Biosafety Leadership Program.
- Completed a Quality Improvement Fellowship in 2017-2018 with the Health Research & Educational Trust and Hospital Improvement Innovation Network in partnership with the Institute for Healthcare Improvement.
- Completed the National Ebola Training and Education Center Emerging Infectious Diseases Preparedness Workshops in 2017 and 2018.
- Presented *What’s a Bench Microbiologists and How Do I Become One?* during a Meet-the-Expert Session at the American Society for Microbiology’s 2017 Microbe Meeting in New Orleans.
- Completed a three-year rotation on the American Society for Microbiology’s Clinical Portal subcommittee of the Professional Practice Committee from 2014-2017. Served as a featured-content editor of the Clinical Portal webpage.

# Hayley Guion

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812 Whildin St. Emporia KS, 66801; (620) 366-1001; [hguion@newamanrh.org](mailto:hguion@newamanrh.org)

## Professional Summary

Experienced retail professional with 2.5-year history of training and leading teams of cashiers in high-volume environments. Currently working for Newman Regional Health since January 2019 as the quality/compliance coordinator and emergency preparedness coordinator.

## Skills

- Customer relations expertise
- Store opening/closing procedures
- Stock management
- Flexible schedule
- Payment processing
- Time management strength
- Team leadership
- Interpersonal ability
- Multi-tasking skill
- Reliability

## Work History

Quality/Compliance and Emergency Preparedness Coordinator, 01/2019 – currently  
Newman Regional Health – Emporia, KS

- Initiates and maintains a communication with leadership to coordinate quality and compliance programs within the organization.
- Conduct and prepare quality improvement audits to recognize and/or identify potential quality issues or trends.
- Assists staff in the quality department with organizing and managing meetings and communication.
- Coordinates and ensures emergency preparedness requirements are compliant with state and federal law.
- Facilitates organizational training and exercises related to emergency preparedness.
- Assists in the evaluation and performance improvement related to gaps in emergency preparedness.

Dietary Aide, 02/2016 to 03/2018

Holiday Resort – Emporia, KS

- Consistently complied with applicable laws and regulations and ensured facility adhered to Medicare and Medicaid regulations.
- Continually maintained and improved the company's reputation and positive image in the markets served.
- Assisted in resolving and satisfying client requests and internal operational issues.
- Identified process improvements in the day-to-day functioning of the department.
- Closely collaborated with management team to make necessary improvements and satisfy resident needs.
- Participated in facility surveys and inspections made by authorized governmental agencies.

Cashier/Waitress, 01/2013 to 08/2015

Pizza Hut – Topeka, KS

- Encouraged development of new cashiers with positive reinforcement.
- Put out new stock and rotated existing products.
- Worked extra shifts during busy periods to maintain service.
- Resolved service issues in timely manner.
- Performed store opening, closing and shift change actions.

## Education

Bachelor of Health Science, Health Service Administration – December 2016 Graduate

Associate Degree in RHIT – Washburn University, Topeka, KS

Accumulative GPA: 3.6

Member of AHIMA

Dean's List

Member of Phi Beta Kappa Honorary Society

Earned Certificates:

Emergency Management Institute – FEMA

- Public Information Officer Awareness IS-00029
- Introduction to Incident Command System ICS-100
- Basic Incident Command System for Initial Response IS-00200
- An Introduction to the National Incident Management System IS-00700.b
- NIMS Public Information Systems IS-00702.a
- National Response Framework, An Introduction IS-00800.c
- Community Preparedness Implementing Simple Activities for Everyone IS-00909
- WMD/Terrorism Awareness for Emergency Responders

# Kaylan M. Hinkle

1000 SW Jackson St.  
Topeka, KS 66612  
785-296-5201  
kaylan.hinkle@ks.gov

## SKILLS

CPR and First Aid Certified - October 2017

## EXPERIENCE

### **Kansas Department of Health and Environment, Topeka, KS - Operations Specialist**

September 2018 - PRESENT

- Work with the Deputy Preparedness Director to coordinate local planning efforts, distribution of tools and resources to assure they are consistent with Kansas cooperative agreement guidance and capabilities.
- Assure adequate interpretation and application of federal and state regulations, statutes, and other requirements.
- Review plans, SOGs, and equipment caches to assure compliance with federal cooperative agreement requirements.

### **CSL Plasma, Manhattan, KS - Phlebotomist, Trainer**

June 2015 - August 2018

- Prepared plasma donors for the phlebotomy process.
- Trained new employees on the use of the plasmapheresis machines and phlebotomy techniques.

## EDUCATION

### **Kansas State University, Manhattan, KS - Bachelor of Science in Human Nutrition**

August 2013 - August 2018

# STERAMIST™

## ENVIRONMENT SYSTEM

### Description

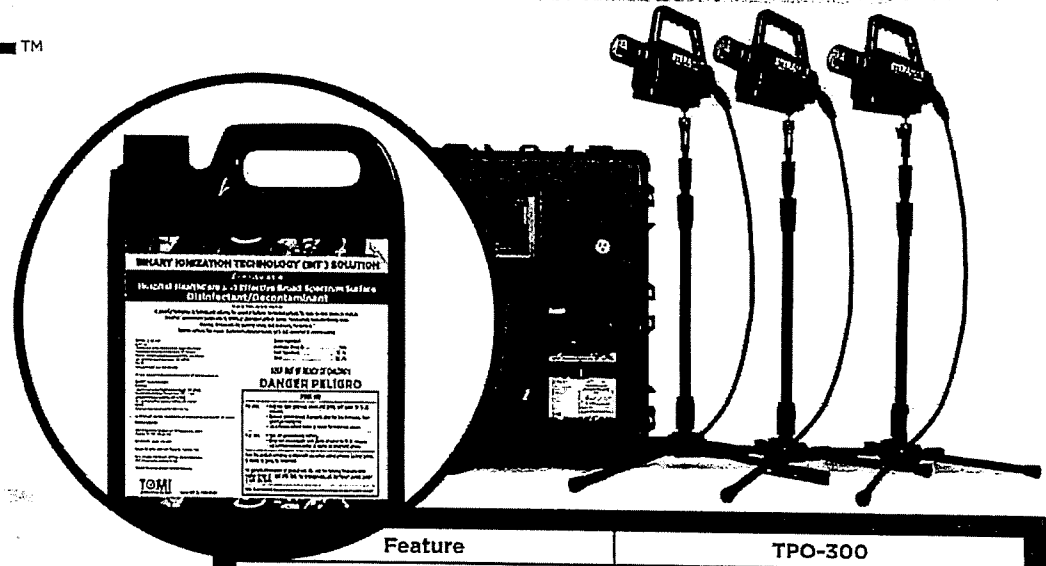
The SteraMist™ Environment System is transportable and provides complete room disinfection/decontamination, deodorization, and mold mitigation using multiple treatment applicators per unit.

Effective whole complete room treatment in just under 45 minutes\* for a room (3,663.7 ft.<sup>3</sup>/104 m<sup>3</sup>).

\*Less time is typically needed for smaller sized rooms.

### Benefits

- ① Can be configured for small or larger spaces, with no maximum requirements.
- ① Automated/remote controlled system with downloadable data sets.
- ① Six-Log Kill (99.9999%) on *Clostridium difficile* spores.<sup>3</sup>
- ① Less down time than competing technologies.
- ① May also be converted into three hand-held Surface Units.



Feature	TPO-300
Voltage	120 V AC, 5A
Disinfection/Decontamination Technology	Ionized Hydrogen Peroxide (IHP™)
Number of IHP™ spray ports	3
Dimensions	1.2 m Length x 0.61 m Width x 0.61 m Depth (approximately 47" x 24" x 24")
Weight	Approximately 63.50 kg (~140 lbs.)
Particle Size	2-4 Microns
Broad Spectrum Kill	Yes
Safe for Sensitive Equipment	Yes
Flow Rate	25 ml per minute per applicator
Treatment Method	Complete Room Disinfecting System
Dose Application	.5 ml. per ft. <sup>3</sup>
Application Rate/Time	Effective complete room treatment in just over 75 minutes for a room 3,663.7 ft <sup>3</sup> /104 m <sup>3</sup> including application time, contact time, and aeration time. Less time is typically needed for smaller size rooms. Room is safe to enter once hydrogen peroxide is below 0.2 ppm.
Contact Time	
Aeration Time	
Warranty (parts & labor)	12 months

SteraMist™ Environment System  
<sup>1</sup>Staphylococcus aureus (ATCC #6530), Pseudomonas aeruginosa (ATCC #15442),  
<sup>2</sup>Methicillin Resistant Staphylococcus aureus (ATCC #33592), Salmonella enterica  
(ATCC #33592), Clostridium difficile spores (ATCC #33592)  
<sup>3</sup>Norovirus (Feline Calicivirus) (FCV) (ATCC #VR-782)

# Efficacy Data BINARY IONIZATION TECHNOLOGY (BIT™) SOLUTION

- ① Effective broad-spectrum surface and air disinfectant/decontaminant.
- ② Effective against bacterial spores and gram-negative bacteria, including multiple drug resistant organisms (MDROs).
- ③ Effective for mold mitigation and remediation.
- ④ Ultimate tool for elimination of bacteria and viruses.
- ⑤ Does not require adjustment to room temperature or humidity before application.
- ⑥ Suitable for frequent/daily use.

Organism	Classification	Log Reduction
<i>Bacillus atrophaeus</i>	Bacterial Spore	>8.3
<i>Geobacillus stearothermophilus</i>	Bacterial Spore	>6.3
<i>Bacillus subtilis</i>	Bacterial Spore	>6.0
<i>Clostridium difficile</i> spores <sup>1</sup>	Bacterial Spore	>6.0
<i>Escherichia coli</i>	Gram Negative	>7.4
<i>Pseudomonas aeruginosa</i> <sup>2</sup>	Gram Negative	>6.0
<i>Serratia marcescens</i>	Gram Negative	>6.0
<i>Salmonella enterica</i> <sup>2</sup>	Gram Negative	>5.5
<i>Staphylococcus aureus</i> <sup>2</sup>	Gram Positive	>7.4
Methicillin-resistant <i>Staphylococcus aureus</i> (MRSA) <sup>3</sup>	Gram Positive	>5.9
<i>Bacillus atrophaeus</i> vegetative cells	Gram Positive	>9.0
<i>Aspergillus Niger</i>	Mold	>8.0
<i>Aspergillus</i> species	Mold	>7.0
<i>Cladosporium</i> species	Mold	>7.0
<i>Penicillium</i> species	Mold	>7.0
<i>Stachybotrys chartarum</i>	Mold	>7.0
<i>Trichophyton mentagrophytes</i>	Mold	>6.0
Human rhinovirus 16 <sup>2</sup>	Virus	>6.8
Influenza A (H1N1) <sup>2</sup>	Virus	>10
Norovirus <sup>3</sup>	Virus	>6.4
Adenovirus	Virus	>5.8

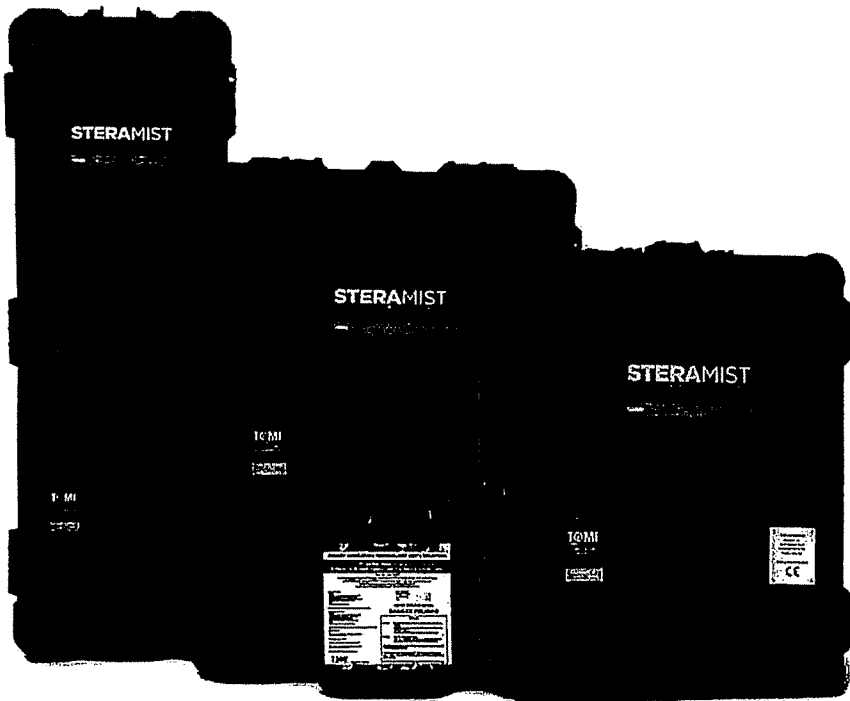
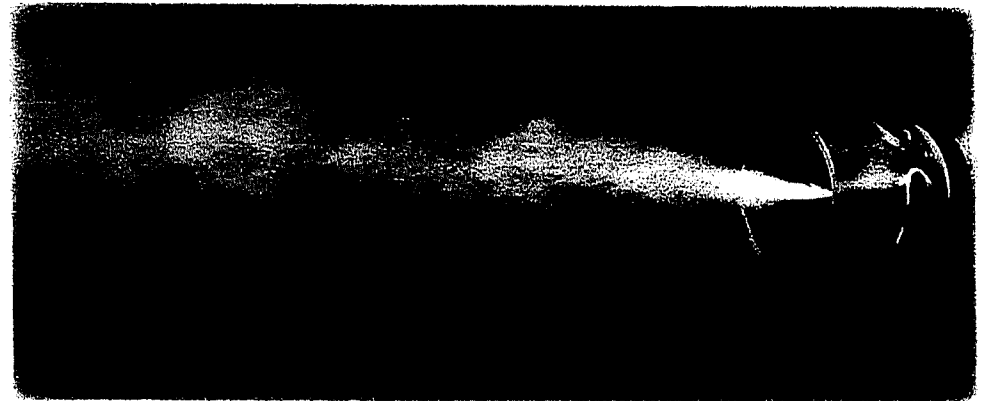
All Testing Done By Independent 3rd Party, GLP Standards

## Notes

<sup>1</sup>*Bacillus atrophaeus* is a surrogate for *Bacillus anthracis* (Anthrax)

<sup>2</sup>Human Influenza Virus (Flu) surrogate

<sup>3</sup>EPA Registered









## Presentation Evaluation

Steramist & Infection Prevention Presentation, February 21, 2020

**1. How would you rate the overall quality of this activity?**

Excellent	Good	Fair	Poor
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**2. Please rate the impact of the following course objectives.**

<i>As a result of attending this activity, I am better able to:</i>	Strongly Agree	Agree	Disagree	Strongly Disagree
- Understand the basic processes involved in the Steramist decontamination machines.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Understand the steps / procedures for requesting a Steramist machine.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Know basic CRMCS information relative to Healthcare Coalition usage.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Understand the definition of Infection Prevention and Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Understand a summary of scope of practice of an Infection Preventionist	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Describe the role of an Infection Preventionist in Emergency Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Identify ways Infection Preventionists can be involved in Emergency Management at the facility and community level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**3. Please rate the projected impact of this activity on your knowledge, competence, performance and patient outcomes.** \* Competence is defined as the ability to apply knowledge, skills, and judgment in practice (knowing how to do something)

	Yes	No	No Change
This activity increased my knowledge.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity increased my competence.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity improved/will improve my performance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity will improve my patient outcomes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you answered 'yes' to any of the items above, please describe:

*I have a better idea of how to work together with our IP to improve our drills*

**4. Please rate the group of presenters (including evaluators / facilitators) as a whole on their knowledge/content.**

	Excellent	Above Average	Average	Below Average	Poor
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					

[Empty text box]

**5. Do you feel this activity was free of commercial bias or influence?**

\*Commercial bias is defined as a personal judgment in favor of a specific product or service of a commercial interest.

- Yes                       No

If no, please explain.

[Empty text box]

**6. Do you feel this activity was evidence-based?**

- Yes                       No

If no, please explain.

[Empty text box]

**7. Do you plan to make any changes to your practice as a result of attending this activity?**

- Yes                       No                       N/A (I do not work with patients)

Please explain with examples.

[Empty text box]

**8. Please indicate any perceived barriers to implementing these changes. Select all that apply.**

- |   |   |
|---|---|
| <input type="checkbox"/> Cost   | <input type="checkbox"/> Lack of knowledge                        |
| <input type="checkbox"/> Lack of time to assess/counsel patients      | <input type="checkbox"/> Reimbursement/Insurance issues           |
| <input type="checkbox"/> Patient compliance issues                    | <input type="checkbox"/> Lack of administrative support/resources |
| <input type="checkbox"/> Lack of consensus or professional guidelines | <input type="checkbox"/> No barriers                              |
| <input type="checkbox"/> Other, please specify                        |   |

[Empty text box]

**9. Please list suggestions you have for future topics based on questions you have encountered in your practice, or ideas for future educational activities.**

[Empty text box]

**10. Additional Feedback/Comments:**

[Empty text box]

*Thank you for your feedback from this educational event. Your evaluation assists us in providing future classes that are meaningful and effective.*

## Presentation Evaluation

Steramist & Infection Prevention Presentation, February 21, 2020

**1. How would you rate the overall quality of this activity?**

Excellent	Good	Fair	Poor
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**2. Please rate the impact of the following course objectives.**

<i>As a result of attending this activity, I am better able to:</i>	Strongly Agree	Agree	Disagree	Strongly Disagree
- Understand the basic processes involved in the Steramist decontamination machines.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Understand the steps / procedures for requesting a Steramist machine.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Know basic CRMCS information relative to Healthcare Coalition usage.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Understand the definition of Infection Prevention and Control	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Understand a summary of scope of practice of an Infection Preventionist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Describe the role of an Infection Preventionist in Emergency Management	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Identify ways Infection Preventionists can be involved in Emergency Management at the facility and community level.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**3. Please rate the projected impact of this activity on your knowledge, competence, performance and patient outcomes.**

\* Competence is defined as the ability to apply knowledge, skills, and judgment in practice (knowing how to do something)

	Yes	No	No Change
This activity increased my knowledge.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity increased my competence.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity improved/will improve my performance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity will improve my patient outcomes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you answered 'yes' to any of the items above, please describe:

--

**4. Please rate the group of presenters (including evaluators / facilitators) as a whole on their knowledge/content.**

	Excellent	Above Average	Average	Below Average	Poor
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					

## Presentation Evaluation

Steramist & Infection Prevention Presentation, February 21, 2020

**1. How would you rate the overall quality of this activity?**

Excellent	Good	Fair	Poor
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**2. Please rate the impact of the following course objectives.**

<i>As a result of attending this activity, I am better able to:</i>	Strongly Agree	Agree	Disagree	Strongly Disagree
- Understand the basic processes involved in the Steramist decontamination machines.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Understand the steps / procedures for requesting a Steramist machine.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Know basic CRMCS information relative to Healthcare Coalition usage.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Understand the definition of Infection Prevention and Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Understand a summary of scope of practice of an Infection Preventionist	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Describe the role of an Infection Preventionist in Emergency Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Identify ways Infection Preventionists can be involved in Emergency Management at the facility and community level.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

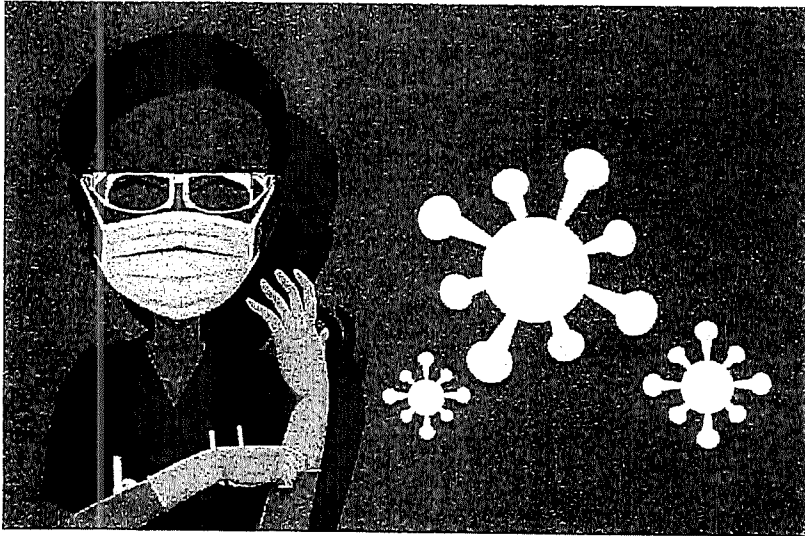
**3. Please rate the projected impact of this activity on your knowledge, competence, performance and patient outcomes.** \* Competence is defined as the ability to apply knowledge, skills, and judgment in practice (knowing how to do something)

	Yes	No	No Change
This activity increased my knowledge.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity increased my competence.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity improved/will improve my performance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This activity will improve my patient outcomes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you answered 'yes' to any of the items above, please describe:

**4. Please rate the group of presenters (including evaluators / facilitators) as a whole on their knowledge/content.**

	Excellent	Above Average	Average	Below Average	Poor
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					



# **Steramist & Infection Prevention Presentation**

This certificate is awarded to

## **Susan Wolf**

For successful completion of  
Steramist & Infection Prevention Presentation

Location—Ellsworth County Medical Center,  
1604 Aylward Ave., Ellsworth, Kansas  
CNE Hours awarded: 1.0  
Provider No. LT0266-1010  
License Number: 14-58419  
Ellsworth County Medical Center is an  
Approved Program Provider of the  
Kansas State Board of Nursing

*Tami Birkholz, BSN, RN*  
Ellsworth County Medical Center Education Coordinator

*February 21, 2020*

CNE 206

**Long Term CNE Provider Checklist**  
(K.A.R. 60-9-107)

**Name of Provider:** Olathe Public Schools Health Services LT 0242-095

**Name of Program Coordinator:** Sharon Morris

New Initial Application       Renewal (Issue Date )

**Date Received:** 7/29/2020

**Date Review complete:** 8/4/2020

**Date to CNE Committee:** September 2020

Approved       Not Approved:

Approved Pending: \_\_\_\_\_

**Date Notified:** \_\_\_\_\_

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	Received 7/29/2020	
Renewal Fee		
<ul style="list-style-type: none"> <li>If the long term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years as defined in the providers' policy and procedures.</li> </ul>		
The name and address of the organization on the application	✓	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		✓
The name, education and experience of the program coordinator responsible for CNE	Sharon Morris	
<ul style="list-style-type: none"> <li>Be a licensed professional nurse</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Have three years of clinical experience</li> </ul>		
<ul style="list-style-type: none"> <li>Have one year of experience in developing and implementing nursing education</li> </ul>		
<ul style="list-style-type: none"> <li>Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)</li> </ul>	✓	
<b>Policies &amp; Procedures:</b>		
Written policies and procedures, including at least the following areas:		
<ul style="list-style-type: none"> <li>Assessing the Need and planning for CNE activities</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Fee Assessment</li> </ul>	✓	

<ul style="list-style-type: none"> <li>• <u>Advertisements</u> or offering announcements. Published information shall contain the following statement: “(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: ”</li> </ul>	Does not include APRN	
<ul style="list-style-type: none"> <li>• <u>Notice of Change</u> of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days</li> </ul>	✓	
For long term providers, the policies and procedures for the <u>Offering Approval Process</u> shall include the following:		
<ul style="list-style-type: none"> <li>• A Summary of the Planning</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Behavioral Objectives</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Content, which shall meet the definition of CNE in KSA 65-1117</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Instructor’s Education and Experience, documenting knowledge and expertise in the content area</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• A Current Bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• An offering Evaluation that includes each participant’s assessment of the following: <ul style="list-style-type: none"> <li>▪ The achievement of each objective</li> <li>▪ The expertise of each individual presenter</li> </ul> </li> </ul>		
	✓	
	✓	
An approved provider may award any of the following:		
<ul style="list-style-type: none"> <li>• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Credit for fractions of hours over 30 mins to be computed towards a contact hour</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Independent study credit that is based on the time required to complete the offering, as documented by the provider’s pilot test results</li> </ul>		✓
<ul style="list-style-type: none"> <li>• Clinical hours</li> </ul>	No mention	
<b>Documentation of Attendance</b>		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall		



require each participant to sign a daily roster, which shall contain the following information:		
<ul style="list-style-type: none"> <li>The provider's name, address, provider number, and coordinator</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The date and title of the offering, and the presenter or presenters</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The participant's name and license number and the number of contact hours awarded</li> </ul>	✓	
Each provider shall maintain documentation to verify completion of each <u>independent study offering</u> , if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
<ul style="list-style-type: none"> <li>The provider's name, address, provider number, and coordinator</li> </ul>		✓
<ul style="list-style-type: none"> <li>The participant's name and license number, and the number of contact hours awarded</li> </ul>		✓
<ul style="list-style-type: none"> <li>The title of the offering</li> </ul>		✓
<ul style="list-style-type: none"> <li>The date on which the offering was completed</li> </ul>		✓
<ul style="list-style-type: none"> <li>Either the completion of a posttest or a return demonstration</li> </ul>		✓
<b>Certificate of Attendance/CE Transcript</b>		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	✓	
Each certificate and each CE transcript shall be complete before distribution to the participant	✓	
Each certificate and each CE transcript shall contain the following information:		
<ul style="list-style-type: none"> <li>The provider's name, address and provider number</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The title of the offering</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The date or dates of attendance or completion</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The signature of the individual responsible for the providership</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The name and license number of the participant</li> </ul>	✓	
<b>Recordkeeping &amp; Storage</b>		
For each offering, the approved provider shall retain the following for two years:		
<ul style="list-style-type: none"> <li>A summary of the planning</li> </ul>	✓	
<ul style="list-style-type: none"> <li>A copy of the offering announcement or brochure</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The title and objectives</li> </ul>	✓	

• The offering agenda or, for independent study, pilot test results	✓	
• A bibliography	✓	
• A summary of the participants' evaluations	✓	
• Each instructor's education and experiences	✓	
• Documentation to verify completion of the offering	✓	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	✓	
<b>Program Evaluation Plan</b>		
For long-term providers, a copy of the total program evaluation plan	✓	
<b>Two Proposed Offerings</b>		
The provider shall submit two proposed offerings, including the following:	<b>#1</b>	<b>#2</b>
	#1 Health Assessment of School-Age Children & Adolescents: HEENT Neurological & Cardiovascular Systems	#2 An Introduction to Childhood Toxic Stress & PTSD for School Nurses
• A summary of planning	✓	✓
• A copy of the offering announcement or brochure	✓	✓
• The title and behavioral objectives	✓	✓
• The offering agenda or, for independent study, pilot test results	✓	✓
• Each instructor's education and experience	✓	✓
• A current bibliography	✓	✓
• The offering evaluation form	✓	✓

06/2019

Review of renewal application completed by Carol Moreland, MSN, RN

**Reference No.:** 24717 **Date submitted:** Jul 29 17:23 2020

**radio** ~ Renewal

**Providername** ~ Olathe Public Schools Health Services

**providernum** ~ LT0242-095

**legalbody** ~ ~

**address** ~ 300 E. Loula

**adress2** ~ Olathe, KS 66061

**telephone** ~ 9137806028

**email** ~ samorris@olatheschools.org

**coordinator** ~ Sharon A. Morris

**date** ~ 07-29-2020

**planningce** ~ School nurses are surveyed during second semester. In addition, evaluations, comments, and suggestions for future offerings are compiled after each offering.

The Staff Development Planning committee meets regularly to plan programs based on identified educational needs identified through staff request or practice issues.

The Staff Development Planning Committee contacts identifies content experts and assists in development of objectives that will expand the knowledge of the school nurses in topics pertinent to their current and future practice.

The CNE Coordinator is a member of the KSNO Board of Directors and NASN Board of Directors and keeps informed of emerging trends and issues in school nursing which provides additional input into continuing education needs of the team.

**feeassessment** ~ If a speaker charges, we are allowed to charge a nominal fee based on the current budget situation. Currently, Learning Services pays the fee if there is a cost for presentation, so no fees are assessed.

**advertisement** ~ Professional Development days are established and announced by the district. During the established district PD days, the Health Services Department presents material pertinent to school nurses. It is the expectation that all district staff (including nurses) attend district PD day programs. Additionally, the departmental newsletter is utilized to remind nurses of upcoming programs and organization email is used prior to the PD day for program announcements. Nurses then receive an Outlook Invite to feed events into nurses' calendars. These announcements include the topic of the CNE program and number of CNE and include the statement: "Olathe Public Schools #233 is approved as a provider of continuing education

by the Kansas State Board of Nursing. The course offering is approved for \_\_\_ contact hours applicable for RN or LPN Licensure. Kansas State Board of Nursing Provider number: LT 0242-0950."

**approvalprocess** ~ I verify the following: The Staff Development Committee, after needs assessment and input from Director of Health Services/Program Director, determines the educational needs of the departmental staff. Staff Development Committee members locate and contact content experts as speakers, communicate with the presenter to shape the behavioral objectives to insure its content is applicable to school nursing, that content is based on the definition of CNE in K.S.A. 65-1117. They collect the curriculum vitae of presenters and insure the bibliography includes books published within the past 10 years, periodicals published within the past 5 years, or both or current appropriate web sources (CDC, NIH, etc.) RN or APRN presenters are prioritized but other content experts are utilized as appropriate for the topic. Each program is evaluated by participants for meeting the objectives and the quality/effectiveness of the presenter.

**contacthours** ~ 1. The program coordinator's name is required to be listed on the roster.

2. We use 50 minutes=1 contact hour and fractions for one program that included a partial hour (total minutes divided by 50)

3. We provide instructor credit for twice the length of the first-time presentation of an approved offering, excluding any standardized, prepared curriculum;

4. No partial credit is awarded. Attendees sign in at the door with monitoring of rosters.

5. No independent study has been offered or awarded.

Contact hour means 50 total minutes of participation in a learning experience that meets the definition of CNE.

(60-9-105( j ) )

**verifycompletion** ~ Health Services staff monitor door for sign-in and attendance. Attendees sign in for each presentation. Rosters include the provider's name, address, provider number and coordinator name, the date and title, the presenter's name, the number of contact hours, and the name and license number of the attendee. Rosters are reviewed and evaluations collected. Certificates are awarded upon exit from the program. The certificate includes:

(A) The provider's name, address, and provider number;

- (B) the title of the offering;
- (C) the date or dates of attendance or completion;
- (D) the number of contact hours awarded
- (E) the electronic signature of the individual responsible for the providership; and
- (F) the name and license number of the participant.

No Independent Study has been offered nor planned.

**recordkeeping** ~ Records of planning, announcements, title, objectives, agenda, evaluation summaries, bibliography, each presenters Curriculum Vitae, and verification of completion is stored for a minimum of two years in a locked file cabinet in the locked office of the program coordinator. Electronic files are kept on the district network and are password protected

**noticeofchange** ~ Kansas State Board of Nursing is notified in writing of any change of coordinator or required policies and procedures within 30 days.

**programevaluation** ~ Total Program Evaluation and review is done by Staff Development committee and Health Services Director/Program Coordinator with respect to KSBN requirements and continuing educational needs of school nurses in Olathe Public Schools.

**Submission date** ~ 07-29-2020 17:23:56

**Form ID** ~ 1672730

**Olathe District Schools  
KSBE Continuing Nursing Education Long Term Provider  
Total Program Evaluation**

Instructions:

1. To be completed minimally once per year prior to July 1.
2. Completed evaluation to be kept on file in Health Coordinator's office

Date July, 2020

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration	Annually	Director of Health Services	Review job description	No change	None needed
Policies: Assess need, planning - written tool - evaluation summaries	Annually	Staff Development Committee	Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning.	School nurses are surveyed during second semester. In addition, evaluations and comments were compiled after each offering. Planning committee meets regularly to plan programs based on identified educational needs identified through staff request or practice issues.	Requested topics include: - Kansas Vision Screening Guidelines for 2019-Practicum - Substance Abuse among adolescents - Vaping - Mental Health First Aid - Management of Common Childhood Injuries - Absenteeism & Homebound Services - Orthopedic Injuries - Assessment of Systems for the School Nurse - Section 504 for School Nurses
Policies: Fee Assessment	Annually	Director of Health Services	Review budget to determine needs based on current year's usage.	Budget challenges continue, but no speakers charged fees this past year, so we were able to offer all programming at no cost to our employed nurses.	If speaker charges, charge a nominal fee based on the current budget situation. Currently, Learning Services pays the fee if there is a cost for presentation.
Policies: Announcement	Annually	Director of Health Services	Review to be certain reflects necessary information.	Continued to utilize the departmental newsletter and organization email for program announcements. Also utilize Outlook Invite feature to feed events into nurses' calendars. Ensure that announcements contain required content as specified at right.	Program announcement contains the following information: "Olathe Public Schools #233 is approved as a provider of continuing education by the Kansas State Board of Nursing. The course offering is approved for contact hours applicable for RN or LPN Licensure. Kansas State Board of Nursing Provider

					number: LT 0242-0950
Policies: Offering approval process	Annually	Director of Health Services and report to Staff Development Committee	Review policies and compare to KSBN requirements	No change in policy announced by KSBN this past year.	Staff Development Committee and communication to presenter was utilized to develop behavioral objectives, content based on the definition of CNE in K.S.A. 65-1117 and ensure that bibliography includes books published within the past 10 years, periodicals published within the past 5 years, or both.
Policies: Awarding contact hours	Each offering and annually check KSBN requirements	Director of Health Services	Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit.  "Contact hour" means 50 total minutes of participation in a learning experience that meets the definition of CNE in K.S.A. 65-1117, and amendments thereto. Credit for fractions of hours over 30 minutes to be computed towards a contact hour. Total minutes will be divided by 50 to determine total contact hours. For example, a 90 minute program would be awarded 1.8 contact hours.	<ol style="list-style-type: none"> <li>1. Program coordinator's name is required to be listed on the roster.</li> <li>2. Use 50 minutes=1 contact hour and fractions for one program that included a partial hour.</li> <li>3. Provide instructor credit for twice the length of the first-time presentation of an approved offering, excluding any standardized, prepared curriculum;</li> <li>4. Abide by independent study credit requirements if offered in the future (not currently offered).</li> </ol>	None needed.
Policies: Verifying participation/	Each offering and annually check KSBN	Director of Health Services and	Health Services staff monitor door for sign-in	Contains all required components. We continue to use an	Continued to use electronic signature of the program coordinator

completion	requirements	Health Serv. Secretary	and attendance. Review rosters and certificates; include KSBN requirements:  (A) The provider's name, address, and provider number; (B) the title of the offering; (C) the date or dates of attendance or completion; (D) the number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded; (E) the signature of the individual responsible for the providership; and (F) the name and license number of the participant.	access data base to process certificates. Annually we update this data base to remove resigning nurses and add newly hired nurses and substitute school nurses attending our programs.	this past year.
Policies: Program Evaluations	Each offering	Director of Health Services	Ensure each program evaluation contains required assessments.	Current program evaluation template includes participant's assessment of the following: the achievement of each objective and the expertise of each individual presenter and suggestions for future programs.	None needed.
Policies: Record keeping	Each offering	Director of Health Services	Audit contents of files for compliance with KSBN requirements	Completed and met compliance.	None needed.
Policies: Notification of changes	Annually	Director of Health Services	Review procedures for changes reported to	OK	No changes



			KSBN		
Total Program Evaluation Effectiveness	Annually	Director of Health Services (HS) and Chair of Staff Development Committee	Review total program evaluation and compare contents to KSBN requirements	Completed July 2020	Total Program Evaluation and review by Staff Development committee and Health Services staff utilized to determine completing of requirements.

## Olathe Public Schools Health Services Annual Total Program Evaluation

The total program evaluation plan should provide a systematic process for collecting and analyzing the data needed to determine if the providership is meeting the established policies and procedures. This is not an evaluation of individual education offerings.

The total program evaluation plan must evaluate the entire program:

} Program administration ♦ program coordinator's responsibilities

} Program management ♦ policies and procedures

} Total Program Evaluation ♦ ability of the plan to measure the overall effectiveness of the CNE providership.

The total program evaluation is done at least annually and is reported in the annual report to KSBN. It may be presented as a narrative or a chart or in any format appropriate for the provider.

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning  - written tool  - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies:			Review agendas/pilot test		

Awarding contact hours			results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

# Offering #1

## CNE Planning Checklist

**Speaker's Curriculum vitae**

**Objectives**  
Needed for course evaluation

**Current Bibliography/Citations**  
3-4 current sources (Books not published more than 10 years ago, periodicals not dated more than 5 years ago)

**Technology Needs**

**Any written materials for hand-outs**

**Title of CNE Certificate**

**Sign-In sheet**

Have nurses' license number sheet present for referring to when signing in

**Evaluation Sheet**  
Make 60 copies

**Notice by Outlook and/or e-mail to All District Nurses about CNE**  
Give date, time, location  
Utilize Outlook Meeting scheduler

**Thank you note written after presentation**

**CNE Educational Offering Announcement**

**Date:** April 13, 2018.

**Time:** 8:00 – 10:00 AM at Olathe North High School, Lower Commons

**Title:** **Health Assessment of School-Age Children and Adolescents: HEENT, Neurological and Cardiovascular Systems**

**Presenter:** Sarah Gilliland, BSN, MS, RN, school nurse at Central Elementary since August of 2014 and currently pursuing a Doctor of Nursing Practice with a Family Nurse Practitioner Specialty. She also holds a Master of Science in Pharmacology from the University of Kansas and a BS in Biology from Clarkson University, Potsdam, NY.

Upon completion of this course, participants will be able to:

- Identify the components of a focused exam
- Discuss common and concerning problems specific to each body system (HEENT, Neurological and Cardiovascular)
- Discuss physical examination techniques specific to each body system
- Identify “Pearls for Practice”
- Identify reputable educational resources for school nurses

Please plan to attend. If you are unable to attend, please notify me in advance.

**Olathe Public Schools is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 2 contact hours for RN, LPN, or LMHT relicensure. Kansas State Board of Nursing Provider Number: LT0242-095**



April 13, 2018

**OLATHE PUBLIC SCHOOL NURSES**

***HONORING OUR PAST; BUILDING OUR FUTURE***

## Agenda

- 08:00 Welcome
- 08:05 – 10:00 CNE Program – Sarah Gilliland
- 10:00 – 10:15 Break
- 10:15 – 10:45 Announcements – Health Services
- 10:45 – 12:30 Lunch  
SHEF Advisory Council to meet at MCC – Lunch provided
- 12:30 – 2:00 Committee Work  
Crisis/Emergency Preparedness Committee – Room 210  
Documentation and Technology Committee – Room 211  
Practice Committee – Room 212  
Staff Development Committee – Room 213
- 2:00 – 4:00 Retirement Celebration – Lower Commons  
Pam Jones  
Lisa Pope  
Erin Smith

Workshop: "Health Assessment of School-Age Children and Adolescents: HEENT, Neurological and Cardiovascular Systems"  
 Instructor: Sarah Gilliland BSN, MS, RN  
 Sharon Morris MSN, RN

Olathe Public Schools #233, is approved as a provider of continuing education by the Kansas State Board of Nursing. The course offering is approved for 2.0 contact hours applicable for RN or LPN Licensure. Kansas State Board of Nursing Provider number: LT 0242-0950, Olathe Public Schools #233, 300 E. Loula, Olathe, KS 66012, 913-780-8231

April 13, 2018

Print Name	Signature	Address	City	State	License #
[REDACTED]	[REDACTED]	[REDACTED]	Olathe	KS	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	Olathe	KS	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	Olathe	KS	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	Olathe	KS	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	OP	KS	[REDACTED]

-224-



## Curriculum Vitae

**Sarah L. Gilliland**  
13595 S. Spoon Creek Rd.  
Olathe, KS 66061  
(816) 591-6400 (cell)  
[sarahgilliland5@gmail.com](mailto:sarahgilliland5@gmail.com)  
[s711g302@kumc.edu](mailto:s711g302@kumc.edu)

### Education:

- **2016-Present**  
**University of Kansas School of Nursing**  
Pursuing a Doctor of Nursing Practice, Family Nurse Practitioner Specialty
- **2012 - Accelerated Bachelor of Science, Nursing**  
MidAmerica Nazarene University, Olathe, Kansas  
Institution GPA - 4.0, Class Vice President  
Capstone Internship - Overland Park Regional Medical Center, Lenexa, KS, Labor and Delivery, Antepartum and Postpartum.
- **1998 - Master of Science, Pharmacology**  
University of Kansas Medical Center, Kansas City, Kansas  
Advisor: Beth Levant, PhD  
Thesis: Characterization of dopaminergic compounds at hD<sub>2short</sub>, hD<sub>4.2</sub> and hD<sub>4.7</sub> receptors in agonist-stimulated [<sup>35</sup>S] GTPgammaS binding assays.
- **1993 - Bachelor of Science, Biology**  
Clarkson University, Potsdam, New York

### Licenses & Certifications:

- Kansas State Board of Nursing, Registered Nurse License # 13-121636-051 exp. 05/2019
- Missouri State Board of Nursing, Registered Nurse License # 2013000847 exp. 01/2019
- American Heart Association BLS for Healthcare Providers (CPR and AED) exp. 12/2018

### Nursing Experience:

- **07/2014 – Present, School Nurse at Central Elementary School**  
**USD 233, Olathe, Kansas**  
Implementation of the health policies established by the Olathe Board of Education and the State of Kansas. Planning and implementation of health services that promote and protect the optimal wellness of children including: assessment and monitoring of acute and chronic conditions, generation of individualized healthcare and Section 504 plans, administration and monitoring of medications, and provision of nursing procedures and first aid. Participation in health education and health counseling to assist students, staff, and the school community to achieve their health goals. Identifying and obtaining resources for families in need. Protection of students and staff through promoting a safe environment, and involvement with emergency and disaster preparedness. Classroom

presentations and staff teaching on topics including chronic disease management such as diabetes and asthma in pediatrics, hand hygiene, dental hygiene, first-aid, and drug/medication safety.

#### **Previous Employment:**

- **01/2013-05/2014, Tutor**  
**MidAmerica Nazarene University, Olathe, Kansas**  
Tutored pharmacology and pathophysiology to nursing students in the accelerated bachelor of nursing (ABSN) program.
- **01/2013-12/2014, Clinical Nurse 1**  
**Truman Medical Centers, Kansas City, Missouri**  
'3-Gold' Acute Care Medical-Surgical Unit (19-bed telemetry monitored). Acute care of adult patients with a variety of medical/surgical problems. Performed routine assessments, medication administration, assisted with ADL's, phlebotomy and IV catheter insertion and maintenance. Interpretation of lab results and data. Experienced in telemetry monitoring, diabetes management, tracheostomy care, balanced skeletal and Buck's traction, indwelling and suprapubic urinary catheters, nasogastric and PEG/PEJ tubes, colostomy/ileostomy care, TPN administration, and wound care. Patient advocate and educator. Member of the Evidence Based Practice Committee and Wound Care Committee. Preceptor for nursing students from UMKC and William Jewell University during their Medical-Surgical rotations.
- **09/2013-05/2014, Substitute Nurse**  
**Olathe School District, USD 233**  
Substitute nurse for elementary, middle school and high school students.

#### **Other Research and Employment Experience:**

- **01/02- 11/07, SAFC Biosciences, Lenexa, KS.**  
**Technical Writer and Product Information Specialist.** Liaison between the Marketing and Technical Departments; prepared marketing literature based on scientific data prepared by the Technical and/or Research & Development departments.
- **01/99- 10/00, SAFC Biosciences Inc., Lenexa, KS.**  
**Technical Services Associate.** Provided technical support regarding product utilization and company services. Responsibilities included: interacting with internal and external customers via phone, email or in person; troubleshooting; research; cell culture (mammalian and insect); giving educational seminars; and preparation of marketing literature.
- **01/98- 12/98, University of Kansas Medical Center, Kansas City, KS.**  
**Research Technician.** Pharmacologically characterized the atypical antipsychotic olanzapine at cloned human dopamine receptors using the [<sup>35</sup>S]GTPgammaS binding assay.
- **10/94- 04/96, Gold Biotechnology Inc., St. Louis, MO.**  
**Research Technician.** Participated in product development projects, DNA and RNA preparation; DNA sequencing; cloning and transformations; PCR and RT-PCR.

### **Clinical Interests:**

- Pediatric obesity: currently working on a research project to assess the prevalence of pediatric obesity within the school district.
- School-based health centers and reducing health disparities for ethnic minorities and children who live in poverty within the school district.

### **Clinical Leadership**

- Current member of the National Association of School Nurses and Kansas School Nurses Organization
- Member of the Olathe School District Wellness and Nutrition Council
- Prior mentee in the Robert Woods Johnson Foundation (RWJF) NCIN Doctoral Advancement in Nursing Project
- Past mentor for the 2013 RWJF NCIN Mentoring Program (undergraduate).
- Each semester I volunteer to precept student nurses from MidAmerica Nazarene University, St. Luke's College of Health Sciences and UMKC as they migrate through their Community Health/School Nursing rotation. Students typically spend 24-48 clinical hours working at my elementary school assisting with vision, hearing, height and weight screenings, student assessments and treatment.

### **Community Involvement:**

- 2008-2016 - Troop Leader, Girl Scouts of NE Kansas and SW Missouri. Certified as an adult Girl Scout in first aid, BCLS, and camping.
- Summers 2012 -2016 - Girl Scouts of NE Kansas and SW Missouri. Spend 4 days at summer camp every year providing minor medical care (e.g. burns, scrapes, insect bites, nosebleeds etc.) to girl scouts and adults in the first aid station.
- 2009-2012 - Chartered Organization Representative, Heart of America Boy Scouts and Scarborough Elementary School (Olathe, KS)
- 2010-2012 - Secretary, Scarborough Elementary School Parent Teacher Organization (Olathe, KS). Member of the PTO 2006 – 2014.

### **Research Publications and Abstracts:**

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Molecular Drug Metabolism and Toxicity. (G. Williams and O.L. Auroma, Eds.) OICA International, St. Lucia.

4. S.L. Gilliland, R.H. Alper and B. Levant (1998). Characterization of Quinpirole-Stimulated [<sup>35</sup>S] GTPgammaS Binding in Rat Striatal Membranes. Society of Neuroscience Abstract, vol. 24 part 1, p.597.

## Bibliography

### Health Assessment of School-Age Children and Adolescents: HEENT, Neurological and Cardiovascular Systems

Advanced Cardiac Life Support (ACLS), (2017). Pediatric Vital Signs. Retrieved from: <https://acls-algorithms.com/wp-content/uploads/2017/03/PALS-Vital-Signs.pdf>

Bickley, L.S. (2017). Bates' guide to physical examination and history taking. (12th Ed.). Wolters Kluwer, Philadelphia, PA.

Colyar M.R. (2011). Assessment of the school-age child and adolescent. F.A. Davis Company, Philadelphia, PA.

Fernstermacher K. and Hudson, B.T. (2016). Practice guidelines for family nurse practitioners. (4th Ed.). Elsevier, St. Louis, MO.

Merkel SI, Voepel-Lewis T, Shayevitz JR, Malviya S. (1997). The FLACC: a behavioral scale for scoring postoperative pain in young children. *Pediatric Nursing*, 23, 293-297.

U.S. Department of Health and Human Services and U.S. Department of Education (2008). Joint Guidance on the Application of the Family Educational Rights and Privacy Act (FERPA) And the Health Insurance Portability and Accountability Act of 1996 (HIPAA) To Student Health Records. Retrieved from: <https://www2.ed.gov/policy/gen/guid/fpco/doc/ferpa-hipaa-guidance.pdf>



Olathe Public Schools #233
Department of Health Services

Olathe Public Schools #233, as an approved provider of continuing education by the Kansas State Board of Nursing offers 2.0 contact hours, applicable for relicensure for this workshop.

Kansas Provider No. LT 0242-0950, Olathe District Schools #233, 300 E. Loula, Olathe, KS 66061, 913-780-8231

Course Title: "Health Assessment of School-Age Children and Adolescents"

Instructor(s): Sarah L. Gilliland, BSN, MS, RN

Course Date: April 13, 2018

Please respond to the following items as completely and candidly as possible by circling the appropriate response for each question. Please feel free to make additional comments.

5 = strongly agree; 4 = moderately agree; 3 = agree; 2 = disagree; 1 = strongly disagree

OBJECTIVES:

1. After completion of the program, the participant will be able to:

a. Identify the components of a focused exam.

5 4 3 2 1

b. Discuss common and concerning problems specific to each body system.

5 4 3 2 1

c. Discuss physical examination techniques specific to each body system.

5 4 3 2 1

d. Identify "Pearls of Practice".

5 4 3 2 1

e. Identify reputable educational resources for school nurses.

5 4 3 2 1

2. The speaker(s) was/were articulate, knowledgeable and understandable.

5 4 3 2 1

Comments:

3. The content of the program was appropriate to the time frame.

5            4            3            2            1

Comments:

4. What percentage of material was new to you? (Circle one.)

50%            25-50%            25%            less than 10%

5. What resources and/or additional learning are needed to implement learning/strategies discussed today?

6. What was the most valuable portion of today's program?

7. Other comments:



Olathe Public Schools #233
Department of Health Services

Olathe Public Schools #233, as an approved provider of continuing education by the Kansas State Board of Nursing offers 2.0 contact hours, applicable for relicensure for this workshop.

Kansas Provider No. LT 0242-0950, Olathe District Schools #233, 300 E. Loula, Olathe, KS 66061, 913-780-8231

Course Title: "Health Assessment of School-Age Children and Adolescents"
Instructor(s): Sarah L. Gillingland, BSN, MS, RN
Course Date: April 13, 2018

Please respond to the following items as completely and candidly as possible by circling the appropriate response for each question. Please feel free to make additional comments.

5 = strongly agree; 4 = moderately agree; 3 = agree; 2 = disagree; 1 = strongly disagree

OBJECTIVES:

1. After completion of the program, the participant will be able to:

a. Identify the components of a focused exam.

5 -45 4 3 -2 2 1 -1

b. Discuss common and concerning problems specific to each body system.

5 -45 4 -1 3 -1 2 1 -1

c. Discuss physical examination techniques specific to each body system.

5 -44 4 -2 3 -1 2 1 -1

d. Identify "Pearls of Practice".

5 -42 4 -4 3 -1 2 1 -1

e. Identify reputable educational resources for school nurses.

5 -43 4 -3 3 -1 2 1 -1

2. The speaker(s) was/were articulate, knowledgeable and understandable.

5 -46 4 3 -1 2 1 -1

Comments: Nice job, Sarah! Great job!
Very knowledgeable! Excellent information, very applicable.
Very nice job and informative. So good!
Would have liked more hands on practice or demonstrations of assessment.

Please complete both sides.





Good review.

Great reviews and new info.

7. Other comments:

Thank you Sarah!

Would be nice to have a uniform tool/sheet for head injury assessment.

Very helpfull

Really enjoyed the class, thanks Sarah!

Great job!

I look forward to more of these sessions-excellent info.

Maybe share the things we do with student nurses.

Great job Sarah. Appreciate your courage to get your doctorate.

Great job!

Excellent info perhaps for advanced practice more that RN's would be good for school nurse assessment specifically.

## Olathe Public Schools #233

*Department of Health Services*  
300 E. Loula Olathe, Kansas 66061

### CERTIFICATE OF ACHIEVEMENT

*For Having Successfully Completed*

"Health Assessment of School-Age Children and Adolescents:  
HEENT, Neurological and Cardiovascular Systems"

April 13, 2018

Sharon Morris

Total Contact Hours: 2.0 Hours

Name

1367 Brentwood Dr Olathe Kansas 66062

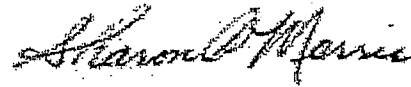
Address:

14-46546-072

License#:

Instructor(s): Sarah L. Gilliland BSN, MS, RN  
Sharon A. Morris MSN, RN

Sharon A. Morris MSN, RN  
Director of Health Services



# Offering #2

## CNE Planning Checklist

**Speaker's Curriculum vitae**

**Objectives**

Needed for course evaluation

**Current Bibliography/Citations**

3-4 current sources (Books not published more than 10 years ago, periodicals not dated more than 5 years ago)

**Sign-In sheet**

Have nurses' license number sheet present for referring to when signing in

**Evaluation Sheet**

Make 60 copies

**Notice by Outlook and/or e-mail to All District Nurses about CNE**

Give date, time, location  
Utilize Outlook Meeting scheduler

**Technology Needs**

**Any written materials for hand-outs**

**Title of CNE Certificate**

**Thank you note written after presentation**

Workshop: "An Introduction to Childhood Toxic Stress and PTSD for School Nurses"  
 Instructor: Lucinda Whitney DNP, APRN, PMHN-BC  
 Sarah Gilliland BSN, MS, RN

Olathe Public Schools #233, is approved as a provider of continuing education by the Kansas State Board of Nursing. The course offering is approved for 1.5 contact hours applicable for RN or LPN Licensure. Kansas State Board of Nursing Provider number: LT 0242-0950, Olathe Public Schools #233, 300 E. Loula, Olathe, KS 66012, 913-780-8231

February 1, 2019

Name	Signature	Address	City	State	License #
[REDACTED]	[REDACTED]	[REDACTED]	Olathe	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	Olathe	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	15 [REDACTED]	Olathe	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	1 [REDACTED] St	Olathe	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	Olathe	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	Overland Park	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	12 [REDACTED]	Olathe	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	Olathe	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	Overland Park	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	Olathe	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	Gardner	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	Olathe	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	Overland Park	Kansas	[REDACTED]
[REDACTED]	[REDACTED]	1 [REDACTED]	Overland Park	Kansas	[REDACTED]

To assist in the planning of next year's CNE programs we would appreciate if you would fill out the following needs/interests assessment for the CNE Advisory Committee. Please indicate any topics that you would like to see addressed and write in any topics of interest/need which are not listed.

	Other Suggestions:
Bleeding Control for the Injured Course (presenter: Education Specialist and Injury Prevention Coordinator for the Trauma Admin at KU Hospital)	
Human Trafficking	
Mental Health Issues: Anxiety/School Refusal Behavior	
Mandatory Reporting (When to report, what to do/not to do, and what happens after I report)	
Assessing GI symptoms	
Inflammatory Bowel Disease	
Rashes in School: Can They Stay or Should They Go?	
TBI/Concussion Update	
IDEA/Section 504/IEP/IHP/ECP (Alphabet Soup)	
A School Nurse's Guide to Vision Screening	
Obesity (perhaps a presenter from CMH)	
Emergency Preparedness/Safety Issues	
Audiology Review	
Cultural Competency	
Health Literacy	
Pain Assessment	
Headache Assessment and Management	
Writing for Publication	

## Sharon Morris

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**From:** Sharon Morris  
**Sent:** Friday, January 25, 2019 5:32 PM  
**To:** Nurses - Secondary; Nurses - Elementary  
**Subject:** February 1 PD Schedule and CNE Presentation Announcement

Reminder: This day is a Building PD morning that Nurses have received permission from Professional Council to use as a District-wide Nurse meeting morning. The afternoon continues to be your Individual Prep time in your offices. (See the School Nurse Meeting Schedule posted on our Home Page.)

### Agenda for PD Day:

Date: Friday, February 1  
Time: 8 am – 11:30 am  
Location: Mill Creek Campus, Cafeteria

8:00 – 9:00 Staff Meeting

9:00 – 10:20 CNE Presentation

Title: An Introduction to Childhood Toxic Stress and PTSD for School Nurses

#### Presenters:

Lucinda Whitney, DNP, APRN, PMHN-BC  
Sarah Gilliland, MS, BSN, RN

#### Objectives:

1. Participants will be able to define childhood toxic stress and post-traumatic stress disorder.
2. Participants will be able to identify the most common diagnostic features of PTSD in children and adolescents.
3. Participants will become familiar with therapeutic treatments for PTSD.
4. Participants will become familiar with psychotropic medications used to treat PTSD.

Olathe Public Schools is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.5 contact hours for RN, LPN, or LMHT relicensure. Kansas State Board of Nursing Provider Number: LT0242-095

10:30 – 11:30 Level PLC groups (Early Childhood/Jumpstart/Headstart, Title 1 Elementary Schools, Other Elementary Schools TBA, Middle Schools, High Schools)

11:30 Adjourn for lunch

Sharon Morris, MSN, RN | Director of Health Services | Olathe Public Schools  
Mill Creek Campus | 300 E. Loula Street | Olathe, KS 66061  
913-780-8231 | [samorris@olatheschools.org](mailto:samorris@olatheschools.org)





February 1, 2019

**OLATHE PUBLIC SCHOOL NURSES**

**Mill Creek Campus - Lunchroom**

8:00 Welcome

8:10 Staff Meeting

8:50 Break

9:00 **An Introduction to Childhood Toxic Stress and PTSD for School Nurses (1.5 CNE)**

Lucinda Whitney, DNP, PMHN-BC, RN

Sarah Gilliland, MS, BSN, RN

After completion of the program, the participant will be able to:

- Define childhood toxic stress and post-traumatic stress disorder
- Identify the most common diagnostic features of PTSD in children and adolescents
- Become familiar with therapeutic treatments for PTSD
- Become familiar with psychotropic medication used to treat PTSD

10:20 Level PLC Discussions – Consistency of Practice

- Elementary – Auditorium and/or Davis Room (010)
  - Early Childhood/Head Start/Jump Start
  - Title 1
  - Elementary – Emotional Disturbance programs
  - Elementary - Center-Based Resource Programs
- Middle School – Carter (011)
- High School – Innovation (008)

11:30 Lunch

1:00 Nurse Preparation Time in Your Office

## Curriculum Vitae

**Sarah L. Gilliland**  
13595 S. Spoon Creek Rd.  
Olathe, KS 66061  
(816) 591-6400 (cell)  
[sarahgilliland5@gmail.com](mailto:sarahgilliland5@gmail.com)  
[s711g302@kumc.edu](mailto:s711g302@kumc.edu)

### Education:

- **2016-Present**  
**University of Kansas School of Nursing**  
Pursuing a Doctor of Nursing Practice, Family Nurse Practitioner Specialty  
Program GPA 4.0  
Sigma Theta Tau International Honor Society of Nursing

### Scholarships:

2017 Kansas School Nurse Association  
2018 Lora and Sam Woods Scholarship

- **2012 - Accelerated Bachelor of Science, Nursing**  
MidAmerica Nazarene University, Olathe, Kansas  
Program GPA - 4.0, Class Vice President  
Capstone Internship - Overland Park Regional Medical Center, Lenexa, KS, Labor and Delivery, Antepartum and Postpartum.
- **1998 - Master of Science, Pharmacology**  
University of Kansas Medical Center, Kansas City, Kansas  
Advisor: Beth Levant, PhD  
Thesis: Characterization of dopaminergic compounds at hD<sub>2short</sub>, hD<sub>4.2</sub> and hD<sub>4.7</sub> receptors in agonist-stimulated [<sup>35</sup>S] GTPgammaS binding assays.
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- School-based health centers and reducing health disparities for ethnic minorities and children who live in poverty within the school district.
- Child development and mental health of school age children and adolescents.

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- Member of the Olathe School District Wellness and Nutrition Council
- Chairperson for the Nursing Staff Development Committee

- Prior mentee in the Robert Woods Johnson Foundation (RWJF) NCIN Doctoral Advancement in Nursing Project
- Past mentor for the 2013 RWJF NCIN Mentoring Program (undergraduate)
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- American Heart Association BLS for Healthcare Providers (CPR and AED) exp. 10/20
- Nonviolent Crisis Intervention, exp. 12/18

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Implementation of the health policies established by the Olathe Board of Education and the State of Kansas. Planning and implementation of health services that promote and protect the optimal wellness of children including: assessment and monitoring of acute and chronic conditions, generation of individualized healthcare and Section 504 plans, administration and monitoring of medications, and provision of nursing procedures and first aid. Participation in health education and health counseling to assist students, staff, and the school community to achieve their health goals. Identifying and obtaining resources for families in need. Protection of students and staff through promoting a safe environment, and involvement with emergency and disaster preparedness. Classroom presentations and staff teaching on topics including chronic disease management such as diabetes and asthma in pediatrics, hand hygiene, dental hygiene, first-aid, and drug/medication safety.
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**Technical Services Associate.** Provided technical support regarding product utilization and company services. Responsibilities included: interacting with internal and external customers via phone, email or in person; troubleshooting; research; cell culture (mammalian and insect); giving educational seminars; and preparation of marketing literature.

- **01/98-12/98, University of Kansas Medical Center, Kansas City, KS.**  
**Research Technician.** Pharmacologically characterized the atypical antipsychotic olanzapine at cloned human dopamine receptors using the [<sup>35</sup>S]GTPgammaS binding assay.
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4. S.L. Gilliland, R.H. Alper and B. Levant (1998). Characterization of Quinpirole-Stimulated [<sup>35</sup>S] GTPgammaS Binding in Rat Striatal Membranes. *Society of Neuroscience Abstract*, vol. 24 part 1, p.597.

## CURRICULUM VITAE

***Lucinda Arnold Whitney, DNP, APRN, PMHNP-BC***  
***Family Psychiatric Mental Health Nurse Practitioner***

9236 Somerset Drive  
Overland Park, KS 66207  
(C) 913-915-5338  
[Lwhitney@kumc.edu](mailto:Lwhitney@kumc.edu)  
[LucindaWhitneyAPRN@gmail.com](mailto:LucindaWhitneyAPRN@gmail.com)

### Professional Objectives

*To provide culturally sensitive and competent primary psychiatric care across the life span. I have a strong interest in Evidence Based Practice. My intent is to utilize my knowledge and skill to employ best practice interventions to enhance the utilization of shared resources in the service of improving patient's outcomes.*

### Education

<b>University of Kansas</b> Doctor of Nursing Practice	Kansas City, KS 2015
<b>University of Kansas</b> Masters Degree in Nursing	Kansas City, KS 2005
<b>University of Missouri, Kansas City</b> Bachelors Degree in Nursing	Kansas City, MO 2003
<b>Barton County Community College</b> Associates Degree in Nursing	Great Bend, KS 1987

### Honors

Golden Key International Honor Society  
Sigma Theta Tau International, Lambda Phi Chapter  
Dean's Honor Role: 2001, 2002, 2003, & 2004  
Nurse Traineeship Award, University of Kansas, 2004  
University of Kansas: Alumni Association Academic Scholarship, 2005  
Janssen Pharmaceuticals National Scholar, 2005  
Daisy Faculty Award – nomination 2015, 2018

### Nursing License

Kansas - 45785  
Missouri - 2002019840  
Washington - 60883393

### Certifications

American Nurses Credentialing Center  
Board Certified in Psychiatric & Mental Health Nursing, 1990 - 2005  
Board Certified in Family Psychiatric & Mental Health Nurse Practitioner, 2005 to present

- Certification number - 2005009943

## Professional Membership

American Psychiatric Nurses Association – Kansas Chapter President  
Kansas Advance Practice Nurse Association  
Maternal Child Coalition of Greater Kansas City  
National Organization of Nurse Practitioner Faculties

## Committee Work

KU School of Nursing ANEW Grant – Focus on Mental Health

- Mental health consultant 2018

KU School of Nursing: Faculty Professional Development Committee

- Committee Member 2017 - 2018
- Committee Chair 2016 - 2017

Pediatric Dermatology Research Alliance (PeDRA) - Ad Hoc Expert: Psychiatry -2017

- Development of Draft Guidance for Industry on New Therapeutic Agents for Atopic Dermatitis (AD) in Children and Adolescents

## Consultant

- Paid speaker for Alkermes
  - Aristada

## Professional Experience

*Southeast Kansas Health Center*

*Pittsburg, KS*

Psychiatric & Mental Health Nurse Practitioner (PMHNP)

2013 to present

- Telepsychiatry in a federally qualified health care center
- Primary psychiatric out-patient care: children, adolescents, and adults
  - Assessment, diagnosis, brief therapy, medication & illness management
- Referral for children, adolescents, adults & families experiencing psychiatric illness
- Health promotion across the life span
- Coordination of care with third party payers, community-based providers, & agencies
- Clinical consultation

*KidsTLC*

*Olathe, KS*

Clinical Care Director - Willow Unit & PMHNP

2012 to present

- Leadership of multidisciplinary treatment team
- Primary psychiatric care: residential, telepsychiatry, and out-patient
  - Assessment, diagnosis, brief therapy, medication & illness management
- Referral for children, adolescents & families experiencing psychiatric illness
- Health promotion across the life span
- Coordination of care with third party payers, community-based providers, & agencies
- Clinical consultation

*University of Kansas School of Nursing*

*Kansas City, KS*

Clinical Assistant Professor- Graduate School of Nursing

2012 to present

- Psych/Mental Health NP Program Coordinator
- Clinical preceptor for nurse practitioner students
- Adjunct faculty

2006 to present

2011 to 2012

*KUMC – Marillac*

*Overland Park, KS*

Psychiatric & Mental Health Nurse Practitioner

2006 to 2016

- Primary psychiatric care: acute, residential, and out-patient
  - Assessment, diagnosis, brief therapy, medication & illness management
- Referral for children, adolescents & families experiencing psychiatric illness
- Health promotion across the life span
- Coordination of care with third party payers, community-based providers, & agencies
- Individual & group supervision
- Clinical consultation

*Women's & Family Care* Shawnee, KS  
 Psychiatric & Mental Health Nurse Practitioner 2010 to 2011  
 Outpatient primary psychiatric care: assessment, diagnosis, brief therapy, medication & illness management of children & adolescent

- Health promotion
- Clinical consultation for primary care

*Baptist Lutheran Medical Center (BLMC), Eating Disorder Program* Kansas City, MO  
 Clinical Intake Coordinator: 2002 to 2006

- Clinical assessment of patients to establish admission criteria
- Referrals to community resources for clients not meeting acute criteria for hospitalization
- Facilitate Coping with Stress & Trauma education group
- Individual & group therapy
- Pre-certification of insurance benefits & hospital admission

*The Menninger Clinic* Topeka, KS  
 Charge Nurse, OCD Program 2001 to 2002

- Provided direction and supervision of nursing care to maintain high quality care on the assigned shift
- Developed nursing care plans utilizing psychodynamic concepts of nursing
- Structured and maintained a therapeutic milieu in collaboration with other staff and patients
- Participated in committee and task forces for the nursing discipline, contributing to the development and implementation of policies and procedures
- Maintained competencies and demonstrated skill and knowledge in work with specialty programs
- Demonstrated an understanding of developmental tasks and special needs for patients and the ability to establish rapport

*The Menninger Clinic* Topeka, KS  
 Clinical Program Coordinator 1997 to 2001  
 Children's Hospital, Eating Disorders Program

- Responsibility for milieu management and program development
- Coordinated treatment by conferring with family and clinician contacts
- Planned discharge and individual relapse prevention plans
- Oversaw implementation of patient's treatment plan and documented treatment process
- Managed patient treatment issues with individuals external to the treatment team
- Assured an appropriate discharge summary, including referrals
- Provided clinical supervision of RN staff

*The Menninger Clinic* Topeka, KS  
 Charge Nurse 1989 to 1997  
 Children's Hospital, Acute Services

- Accountable for milieu management and program development
- Coordinated treatment by conferring with family and clinician contacts
- Patient discharge and relapse prevention planning
- Co-facilitated family support meetings and in-patient education groups

- Oversaw implementation of patients treatment plan and documented treatment process
- Managed patient treatment issues with individuals external to the treatment team
- Assured an appropriate discharge summary, including referrals
- Chaired committee on development and implementation of Nursing Standards of Care
- Total Quality Management committee member – addressed issue of informed consent and documentation in the medical record
- Clinical supervision for RN and Child Care Worker staff

## Professional Activities

### Group Experience

2002-2005

Facilitate Coping with Stress and Trauma Psycho Educational Group  
Inpatient group therapy at BLMC

1998-2002

Co-leader with Dr. Ann Marie Glodich, Trauma Based Psycho Educational Group  
Intervention to Decrease Risk-Taking, Re-enactment and Further Violence Exposure,  
High School Based: Topeka High School, Topeka West High School & Topeka USD 501  
- Alternative Education Program

1989-2002

Facilitated and supervised multiple psycho educational groups for inpatient services:  
eating disorders, depression, anger management, medications, relapse prevention  
strategies, & family support groups (Menninger)

1997-2000

Co-Leader with Dr. Ann Marie Glodich, Coping with Stress & Trauma for Adolescents  
(Menninger inpatient & outpatient services)

1995

Co-Leader with Dr. Jon Allen and Dr. Ann Marie Glodich, Coping with Stress & Trauma  
for Adolescents (Menninger)

### Publications

Siegfried, E. C., Jaworski, M. S., Eichenfield, L. F., Paller, A., Hebert A. A., Simpson, E. L.,  
...Zane, L. (2018). Developing drugs for treatment of atopic dermatitis in children (>3 months to  
<18 years of age): Draft guidance for industry. *Pediatric Dermatology* 35, 303-322.

Baird, M. B., Whitney, L., & Caedo, C. E. (2017). Experiences and attitudes among psychiatric  
mental health advanced practice nurses in the use of telemental health: Results of an online  
survey. *Journal of the American Psychiatric Nurses Association*. doi:10.1177/1078390317717330

Hanna, D., Young, M., Whitney, L., Hsu, J., & Bhatia, A. (2012). We have an identity crisis.  
*Practical Dermatology*, 11(1), 35-39.

Whitney, L. (2010). Disorders affecting children and adolescents. In J. Rhoads (Ed.), *Clinical  
Consult for Psychiatric Mental Health Care*. New York: Springer.

Hanna, D. & Arnold Whitney, L. (2010). Inflamed feelings: The psychological effects of  
inflammatory disorders. *Practical Dermatology for Pediatrics* 1(3), 36-40.

Hanna, D., & Arnold Whitney, L. (2009). Inflamed feelings: The psychological effects of  
inflammatory disorders. *Practical Dermatology*, 6(3), 60-63.



Glodich, A. M., Allen, J.G., Fultz, J., Thompson, G., Arnold Whitney, L., Varvil, C. et al. (2005). School-based psycho educational groups on trauma designed to decrease reenactment. In A. Lightbern & P. Sessions (Eds.), *Handbook of Community Based Clinical Practice*. New York: Oxford University Press.

Glodich, A.M., Allen, J.G., & Arnold, L. J. (2001) Protocol for a trauma-based psychoeducational group intervention to decrease risk-taking, Reenactment, and further violence exposure: Application to the public high school setting. *Journal of Child and Adolescent Group Therapy*, 11(2), 87-107.

#### **Poster Presentation**

Baker, J., Whitney, L., & Busehart, C. (November 15, 2018). *Guidelines for Educating Psychiatric Mental Health Advance Practice Registered Nurses (PMHNPs) in Telemental Health (TMH)*. 14<sup>th</sup> Annual Mind and Heart Together Symposium. William Jewell College

Whitney, L., Baird, M. B., & Caedo, C. (November 20, 2017). *Results of an Online Survey About the Experiences and Attitudes Among Psychiatric Mental Health Advance Practice Nurses (PMH-APNs) in the Use of Telemental Health (TMH)*. The American Psychiatric Nurses Association's 31st Annual Conference, Phoenix, AZ.

Baird, M. B., & Whitney, L. (June 1, 2017). *Telemental Health Guidelines for Education of Psychiatric Mental Health Advanced Practice Nurses (PMH-APNs)*. International Council of Nurses Congress; Madrid, Spain.

Caedo, C., Baird, M. B., & Whitney, L. (November 17, 2016). *Telemental Health (TMH) Guidelines for Education of Psychiatric Mental Health Advanced Practice Nurses*. Mind and Heart Together: Celebrating Intellectual Pursuit in Undergraduate Nursing; William Jewel College, Liberty, MO.

#### **Presentations**

Whitney, L. (December 2018). Guest lecture in NURS 327: Communication and Managing Healthcare Information. Telehealth & nursing.

Whitney, L. (October 2017). Oh, I forgot! Let's Focus on ADHD. Children's Mercy Hospital 23<sup>rd</sup> Annual Pediatric Advanced Practice Nursing Conference

Whitney, L., Modares, N., Mathiott, L., & Austin, S. (September 8, 2017). Application of Telehealth in a Nursing Psychiatric Graduate Course. 2017 Open Educational Resources Conference at UMKC

Whitney, L. (April 2017). Chasing the Dragon: Panel Discussion on Opioid Addiction Crisis. KUMC School of Nursing

Whitney, L. (February 2017). Long Acting Injectable (LAI). Atypical Antipsychotic Drugs: A Practical Guide for Nursing. Kansas Psychiatric Nurses Association, Denim Friday Conference  
Whitney, L. (November 2015). Prescribing Psychotropic Medications. Guest lecture in NRS 813: Applied Drug Therapy, KU School of Nursing

Whitney, L. (October 2015). Childhood Toxic Stress: Identifying and Treating PTSD. Children's Mercy Hospital 21st Annual Pediatric Advanced Practice Nursing Conference

Whitney, L. (November 2014). Psychopharmacology in Primary Care. Silver City Health Center

Whitney, L. (April 2014). Advanced Psychiatric Assessment: Disorders Affecting Children & Adolescents. Guest Lecture, Kansas University School of Nursing

Whitney, L. (October 2013). Pediatric Psychopharmacology. Children's Mercy Hospital 19<sup>th</sup> Annual Pediatric Advanced Practice Nursing Conference

Whitney, L. (September 2013). Psychopharmacology: Basics for Social Workers. Guest Lecture. University of Kansas, Graduate School of Social Work

Whitney, L. (October 2012). Treating Kids with SPMI. Kansas Law Enforcement Crisis Intervention Training. Overland Park Fire Training Center

Whitney, L. (November 2011). Career Opportunities in Nursing. Johnson County Comm. College

Whitney, L. (November 2010). Pediatric Psychopharmacology. Fostering Strategies for Change: Children, Families, and their Communities. Cornerstones of Care Foster Care Forum

Whitney, L. (May 2010). Self Harm: Cutting Through the Pain. NAMI of Greater Kansas City

Whitney, L. & Hanna, D. (March 2009). Psychodermatology: Case Studies and Management of the Psychodermatologic Patient. Dermatology Nurses Association, Winter Meeting

Whitney, L. (March 2009). Understanding Body Dysmorphic Disorder in the Dermatologic Patient. Dermatology Nurses Association, Winter Meeting

Whitney, L. (August 2008). Do You See What I See? Identifying Body Dysmorphic Disorder in Dermatology. Dermatology Nurses' Association: Summer Meeting

Whitney, L. (April 2008). Self-Harm: Cutting Through the Pain. Marillac

Whitney, L. (February 2007). What's Bugging You? Managing the Psycho Dermatologic Patient. Dermatology Nurses' Association: Winter Meeting

Whitney, L. (February 2006). Lifestyle Interference with Education: The Impact of Western Culture in the Development of Eating Disorders. Ottawa University

Whitney, L. (February 2006). The Diagnosis and Treatment of Eating Disorders. Blue Cross & Blue Shield: New Directions Behavioral Health Case Management

Whitney, L. (January 2006). How You Look is Not Who You Are. Saint Theresa's Academy

Whitney, L. (July 2005). The Diagnosis and Treatment of Eating Disorders. Johnson County Mental Health Center, Community Services

Whitney, L. (April 2005). The Impact of Western Culture on the Development of Adolescent Girls. Awareness Day: Saint Theresa's Academy

Whitney, L. (March 2004). Dealing with Difficult Children in the Classroom. Ottawa University

Whitney, L. (February 2004). Understanding Borderline Personality Disorder and Effective Milieu Management Strategies. Baptist Lutheran Medical Center, Behavioral Health Staff Development

Whitney, L. (January 2004). Super Sizing a Generation: The Epidemic of Pediatric Obesity. Blue Valley School District, Public School Nursing Continuing Education

Whitney, L. (March 2003). Dying to Be Thin: Addictions and Compulsive Behavior. Ottawa University

Glodich, A. & Whitney, L. (February 2003). A New Way of Thinking: Moving Traumatized Adolescents from Automatic Reenactment to Deliberate Compassion. Grand Rounds: Western Missouri Mental Health Center

Whitney, L. (February 2002). Dying to be Thin. Segue. Lawrence High School

Whitney, L. (September 2001). Coping with Stress and Trauma for Adolescents. Panel Discussion, Rockhurst University

Whitney, L. (June 2001). Protocol for a Trauma-Based Psycho Educational Group Intervention Panel presentation, Kansas University Social Work Day

Arnold, L. (May 2001). Fat is Not a Feeling. Segue. Lawrence High School

Arnold, L. (February 2001). The Impact of Eating Disorders on Child and Adolescent Growth and Development. Our Lady of Guadalupe Assumption School

Arnold, L. (September 2000). Medical Complications of Anorexia and Bulimia. Menninger Clinic Eating Disorder Program, Family Support Groups

Arnold, L. (July 2000). Relapse Prevention Planning. Menninger Clinic Eating Disorder Program, Family Support Groups

Arnold, L. (April 2000). The Effects of Eating Disorders on Growth and Development. Leavenworth High School, Leavenworth, KS

Arnold, L. (December 1999). Eating Disorders: A Multi-Disciplinary Approach. Panel Presentation, Eating Disorder Conference, Menninger Clinic

### ***Professional Development Activities***

2018, October: APNA Competency Based Training for Suicide Prevention. KC, MO.

2018, July: APNA Preparing for Recovery Oriented Practice. Online, team-based training.

2018, May: Paul Layborne Conference: Child Psychiatry. Olathe, KS.

2017, October: APNA National Conference. Phoenix, AZ.

2017, February: KPNA Denim Friday Conference. Topeka, KS.

2016, November: Psychiatry Clinical Content Expert: PeDRA Meeting: Developing Drugs for the Treatment of Atopic Dermatitis in Pediatric Patients: Draft Guidance for Industry. Dallas, TX

2016, November: Neuroscience Education Institute: Congress. Colorado Springs, CO  
-24 hrs. of Psychopharmacology CEU.

2016, May: Paul Layborne Conference: Child Psychiatry. Olathe, KS.

Title:

**An Introduction to Childhood Toxic Stress and PTSD for School Nurses**

Presenters:

Lucinda Whitney, DNP, APRN, PMHN-BC

Sarah Gilliland, MS, BSN, RN

Objectives:

1. Participants will be able to define childhood toxic stress and post-traumatic stress disorder.
2. Participants will be able to identify the most common diagnostic features of PTSD in children and adolescents.
3. Participants will become familiar with therapeutic treatments for PTSD.
4. Participants will become familiar with psychotropic medications used to treat PTSD.

References:

- American Psychiatric Association. (2013). *Diagnostic and Statistical Manual of Mental Disorders*, (5<sup>th</sup> ed.). Arlington, VA: American Psychiatric Publishing.
- Bennett, M., Zatzick, D., & Roy-Bryne, P. (2007). Can medications prevent PTSD in trauma victims. Retrieved from <http://www.currentpsychiatry.com/specialty-focus/posttraumatic-stress-disorder/article/can-medications-prevent-ptsd-in-trauma-victims/d64fcd3575a5e4a561ad5bcef5f570d7.html>
- Carter, R. T., & Forsyth, J. M. (2009). A guide to the forensic assessment of race-based traumatic stress reactions. *The Journal of the American Academy of Psychiatric Law*, 27, 28-40.
- De Young, A. C., Kenardy, J. A., & Cobham, V. E. (2011). Diagnosis of posttraumatic stress disorder in preschool children. *Journal of Clinical Child and Adolescent Psychology*, 40, 375-384. doi: 10.1080/15374416.2011.563474
- Gordon, C. & Wallace, K. (2015, February 17). The trauma of parenting traumatized children. Scottish Attachment in Action. Retrieved from <http://www.saia.org.uk/apps/search?q=parenting+traumatised+children>
- Krystal, H. (1978). Trauma and affects. *The Psychoanalytic Study of the Child*, 33, 81-116.
- Levy, M. S. (1998). A helpful way to conceptualize and understand reenactment. *The Journal of Psychotherapy Practice and Research*, 7, 227-235.
- Merriam-Webster. (2015). *Resilient*. Retrieved from <http://www.merriam-webster.com/dictionary/malleable>
- Mulder, E.J.H., Robles de Medina, P. G., Huizink, A. C., Ban den Bergy, B.R. H., Buitelaar, J. K., & Visser, G. H. A. (2002). Prenatal maternal stress: Effects on pregnancy and the (unborn) child, *Early Human Development*. National Network to End Domestic Violence. (2015). Domestic violence counts: Census 2014 reports. Retrieved from <http://nnedv.org/projects/census/4481-domestic-violence-counts-census-2014-report.html>
- Perry, B. D. (1997). Incubated in terror: Neurodevelopmental factors in the "cycle of violence." In J.D. Osofsky (Ed.), *Children in a Violent Society* (pp. 124-149). New York: Guilford Publications.
- Scheeringa, M. S., Zeanah, C. H., & Cohen, J. A. (2011). PTSD in children and adolescents: Towards an empirically based algorithm. *Depression and Anxiety*, 28, 770-782. Doi:10.1002/da.20736

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- American Psychiatric Association. (2013). *Diagnostic and Statistical Manual of Mental Disorders, (5<sup>th</sup> ed.)*. Arlington, VA: American Psychiatric Publishing.
- Bennett, M., Zatzick, D., & Roy-Bryne, P. (2007). Can medications prevent PTSD in trauma victims. Retrieved from <http://www.currentpsychiatry.com/specialty-focus/posttraumatic-stress-disorder/article/can-medications-prevent-ptsd-in-trauma-victims/d64fcd3575a5e4a561ad5bcef5f570d7.html>
- Carter, R. T., & Forsyth, J. M. (2009). A guide to the forensic assessment of race-based traumatic stress reactions. *The Journal of the American Academy of Psychiatric Law, 27*, 28-40.
- De Young, A. C., Kenardy, J. A., & Cobham, V. E. (2011). Diagnosis of posttraumatic stress disorder in preschool children. *Journal of Clinical Child and Adolescent Psychology, 40*, 375-384. doi:10.1080/15374416.2011.563474
- Gordon, C. & Wallace, K. (2015, February 17). The trauma of parenting traumatized children. Scottish Attachment in Action. Retrieved from <http://www.saia.org.uk/apps/search?q=parenting+traumatised+children>

## Olathe Public Schools #233

*Department of Health Services  
300 E. Loula Olathe, Kansas 66061*

### *CERTIFICATE OF ACHIEVEMENT*

*For Having Successfully Completed*

*"An Introduction to Childhood Toxic Stress and PTSD for School Nurses"*

February 1, 2019

Sharon Morris

Total Contact Hours: 1.5 Hours

Name

1367 Brentwood Dr

Olathe

Kansas

66062

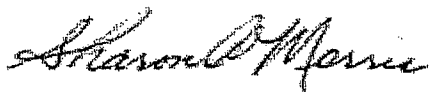
Address:

14-46546-072

License#:

Instructor(s): Lucinda Whitney, DNP, APRN, PMHN-BC  
Sarah Gilliland, MS, BSN, RN

Sharon A. Morris MSN, RN  
Director of Health Services





**Olathe Public Schools #233  
Department of Health Services**

Olathe Public Schools #233, as an approved provider of continuing education by the Kansas State Board of Nursing offers 1.5 contact hours, applicable for relicensure for this workshop.

Kansas Provider No. LT 0242-0950, Olathe District Schools #233, 300 E. Loula, Olathe, KS 66061, 913-780-8231

Course Title: "An Introduction to Childhood Toxic Stress and PTSD for School Nurses"

Instructor(s): Lucinda Whitney, DNP, APRN, PMHN-BC

Sarah Gilliland, MS, BSN, RN

Course Date: February 1, 2019

Please respond to the following items as completely and candidly as possible by circling the appropriate response for each question. Please feel free to make additional comments.

5 = strongly agree; 4 = moderately agree; 3 = agree; 2 = disagree; 1 = strongly disagree

**OBJECTIVES:**

1. After completion of the program, the participant will be able to:

a. Define childhood toxic stress and post-traumatic stress disorder

5-36      4-3      3      2      1

b. Identify the most common diagnostic features of PTSD in children and adolescents

5-35      4-4      3      2      1

c. Become familiar with therapeutic treatments for PTSD

5-35      4-4      3      2      1

d. Become familiar with psychotropic medications used to treat PTSD

5-29      4-8      3-2      2      1

2. The speaker(s) was/were articulate, knowledgeable and understandable.

5-38      4-1      3      2      1

**Comments: I think they should present at summer conference on PTSD and anxiety. Lucinda Whitney excellent. Have her come back to speak. Just hold mic closer to her mouth. Her voice is soft.**

**Great job!**

**Hope to hear more on social anxiety!**

**Long Term CNE Provider Checklist**  
(K.A.R. 60-9-107)

**Name of Provider:** Susan B. Allen Memorial Hospital LT 0074-0349

**Name of Program Coordinator:** Cecilia Goebel

**New Initial Application**       **Renewal (Issue Date \_\_)**

**Date Received:** 7/30/2020    **Date Review complete:** 8/3/2020

**Date to CNE Committee:** September 2020

**Approved**       **Not Approved:**

**Approved Pending:** \_\_\_\_\_

**Date Notified:** \_\_\_\_\_

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	Received 7/30/2020	
Renewal Fee		✓
<ul style="list-style-type: none"> <li>If the long term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years as defined in the providers' policy and procedures.</li> </ul>		
The name and address of the organization on the application	✓	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		✓
The name, education and experience of the program coordinator responsible for CNE	Cecilia Goebel	
<ul style="list-style-type: none"> <li>Be a licensed professional nurse</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Have three years of clinical experience</li> </ul>		
<ul style="list-style-type: none"> <li>Have one year of experience in developing and implementing nursing education</li> </ul>		
<ul style="list-style-type: none"> <li>Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)</li> </ul>	✓	
<b>Policies &amp; Procedures:</b>		
Written policies and procedures, including at least the following areas:		
<ul style="list-style-type: none"> <li><u>Assessing the Need</u> and planning for CNE activities</li> </ul>	✓	
<ul style="list-style-type: none"> <li><u>Fee Assessment</u></li> </ul>	✓	



<ul style="list-style-type: none"> <li>• <u>Advertisements</u> or offering announcements. Published information shall contain the following statement: “(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: ”</li> </ul>	APRNs not included	
<ul style="list-style-type: none"> <li>• <u>Notice of Change</u> of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days</li> </ul>	✓	
For long term providers, the policies and procedures for the <u>Offering Approval Process</u> shall include the following:		
<ul style="list-style-type: none"> <li>• A Summary of the Planning</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Behavioral Objectives</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Content, which shall meet the definition of CNE in KSA 65-1117</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• The Instructor’s Education and Experience, documenting knowledge and expertise in the content area</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• A Current Bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both</li> </ul>	Does not state books must be published within the past 10 years and periodicals published within the last five years	
<ul style="list-style-type: none"> <li>• An offering Evaluation that includes each participant’s assessment of the following: <ul style="list-style-type: none"> <li>▪ The achievement of each objective</li> <li>▪ The expertise of each individual presenter</li> </ul> </li> </ul>		
<ul style="list-style-type: none"> <li>▪ The achievement of each objective</li> </ul>	✓	
<ul style="list-style-type: none"> <li>▪ The expertise of each individual presenter</li> </ul>	✓	
An approved provider may award any of the following:		
<ul style="list-style-type: none"> <li>• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Credit for fractions of hours over 30 mins to be computed towards a contact hour</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Independent study credit that is based on the time required to complete the offering, as documented by the provider’s pilot test results</li> </ul>	✓	
<ul style="list-style-type: none"> <li>• Clinical hours</li> </ul>	Not mentioned	
<b>Documentation of Attendance</b>		
Each provider shall maintain documentation to verify that each participant attended the offering. The		

provider shall require each participant to sign a daily roster, which shall contain the following information:		
<ul style="list-style-type: none"> <li>The provider's name, address, provider number, and coordinator</li> </ul>		
<ul style="list-style-type: none"> <li>The date and title of the offering, and the presenter or presenters</li> </ul>		
<ul style="list-style-type: none"> <li>The participant's name and license number and the number of contact hours awarded</li> </ul>		
Each provider shall maintain documentation to verify completion of each <u>independent study offering</u> , if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
<ul style="list-style-type: none"> <li>The provider's name, address, provider number, and coordinator</li> </ul>		
<ul style="list-style-type: none"> <li>The participant's name and license number, and the number of contact hours awarded</li> </ul>		
<ul style="list-style-type: none"> <li>The title of the offering</li> </ul>		
<ul style="list-style-type: none"> <li>The date on which the offering was completed</li> </ul>		
<ul style="list-style-type: none"> <li>Either the completion of a posttest or a return demonstration</li> </ul>		
<b>Certificate of Attendance/CE Transcript</b>		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	✓	
Each certificate and each CE transcript shall be complete before distribution to the participant	✓	
Each certificate and each CE transcript shall contain the following information:		
<ul style="list-style-type: none"> <li>The provider's name, address and provider number</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The title of the offering</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The date or dates of attendance or completion</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The signature of the individual responsible for the providership</li> </ul>	✓	Not included on Offering #1
<ul style="list-style-type: none"> <li>The name and license number of the participant</li> </ul>	✓	
<b>Recordkeeping &amp; Storage</b>		
For each offering, the approved provider shall retain the following for two years:		
<ul style="list-style-type: none"> <li>A summary of the planning</li> </ul>	✓	
<ul style="list-style-type: none"> <li>A copy of the offering announcement or brochure</li> </ul>	✓	
<ul style="list-style-type: none"> <li>The title and objectives</li> </ul>	✓	

• The offering agenda or, for independent study, pilot test results		
• A bibliography	✓	
• A summary of the participants' evaluations	✓	
• Each instructor's education and experiences	✓	
• Documentation to verify completion of the offering	✓	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	✓	
<b>Program Evaluation Plan</b>		
For long-term providers, a copy of the total program evaluation plan	✓	
<b>Two Proposed Offerings</b>		
The provider shall submit two proposed offerings, including the following:	<b>#1</b>	<b>#2</b>
	#2 Multimodal Pain Management	#2 Difficult Conversations
• A summary of planning		✓
• A copy of the offering announcement or brochure	✓	
• The title and behavioral objectives	✓	✓
• The offering agenda or, for independent study, pilot test results	✓	✓
• Each instructor's education and experience	✓	✓
• A current bibliography	Publications not bibliography	
• The offering evaluation form	✓	✓

06/2019

Review of renewal application completed by Carol Moreland, MSN, RN

**Reference No.:** 24725 **Date submitted:** Jul 30 23:09 2020

**radio** ~ Renewal

**Providername** ~ Susan B. Allen Memorial Hospital

**providernum** ~ LT0074-0349

**legalbody** ~ ~

**address** ~ 720 West Central Avenue

**adress2** ~ El Dorado, Kansas a67042

**telephone** ~ 316 321 3300

**email** ~ cgoebel@sbamh.org

**coordinator** ~ Cecilia Goebel

**date** ~ 07-30-2020

**planningce** ~ There are two advisory groups that primarily plan for CNE at SBAMH. The Quality Council works with hospital wide quality, safety, and leadership educational needs. The Nursing Education Committee addresses quality, safety and clinical education needs.

The Quality Council has a sub-committee: the Leadership Development Institute (LDI) Planning committee. The LDI Committee distributes needs assessments to leaders at the organization, reviews CNE evaluation suggestions for programs, and reviews data from Continuing Quality Improvement activities and peer review activities, and regulatory changes to identify possible educational presentations.

The Nursing Education Committee gathers possible subjects for presentations from CNE evaluations, quality data, as well as needs generated by advances in health care.

The content of programs at SBAMH that provide CNE will provide a "learning experience designed to enhance knowledge, skills and attitudes related to nursing". The learning experience is not specific to the job the employee has at Susan B. Allen Memorial Hospital, but is content that could be used in other facilities.

**feeassessment** ~ Employees of Susan B. Allen Memorial Hospital will not be charged for attending CNE offerings developed and provided by the hospital. A usual fee for non-employees is set at \$7.50 per hour for attending continuing education programs. The Chief Nursing Officer has the authority to alter the fee schedule, based on the presentation scheduled. With a focus on provision of community education, some offerings may be offered to non-employees at no charge. Medical staff may be allowed to attend certain offerings at no charge. The fee will be posted on any advertising memos.

Certification/education classes are offered free of charge to Susan B. Allen Memorial Hospital employees if SBAMH instructors teach the class.

Non-employees attending these classes will pay an agreed upon fee. Suggested fees are: Initial CPR - \$40; CPR Recertification - \$35; ACLS - \$125; TNCC - \$150; ENPC - \$130; PALS - \$150; Neonatal Resuscitation - \$100

Programs that are cancelled due to low registrations will result in a full refund to the pre-registered participant. Cancellations by the pre-registered participant due to a conflict on their part will be refunded without question less a small administrative fee, if desired. When the offering has a required text that has been purchased and provided as part of the class, the cost of the book will not be refunded to a non-SBAMH employee, unless the book is returned. The fee amount and registration deadlines will be publicized with the presentation information. Class minimums and refunds will be handled through the Department of Education.

The Chief Nursing Officer may deny the pre-enrolled person from participation in the offering if payment was made by check, the check does not clear, and payment has not been resolved prior to the class.

Checks that are returned for insufficient funds are handled through the Business Office in a manner similar to any such checks received for other payment reasons.

**advertisement** ~ Publication of information about an upcoming event is handled through the Education Department. The Community Relations Department may assist in format or design as needed. Publication will include the following information: Presentation title, Presenter's name and classification, Date(s) and time(s), Location, Course objectives, Fees, Registration information.

Brochures are primarily provided to hospital units for posting within the facility.

Brochures may be mailed to known nurses in the community that are not employees of Susan B. Allen, but have interest in attending education offerings. A mailing list is maintained for such purposes. Notices may be delivered via the employee email.

Brochures and announcements will follow the KSBN guidelines and include the following statement:

"Susan B. Allen Memorial Hospital is an approved provider of continuing

nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable to RN, LPN and LMHT relicensure. KS Provider No. LT 0074-0349."

The Community Relations Department will arrange for any publication in local print media, TV, or social media following the above guidelines.

**approvalprocess** ~ Review of Interactive offerings provided over the past five years verified there was documentation of planning; Behavioral objectives were developed for the offerings; The content of the offering meets the definition of CNE pursuant to KSA 65-1117; There were documents relating each instructor's experience and education; The bibliography of each presentation is present for the majority of the classes. (See below for exception); The evaluation form was provided for the learner to assess achievement of the objectives and the expertise of the presenter.

Regarding the Bibliography requirement: One example chosen for inclusion with this report had a list of the speaker's publications rather than a bibliography of other documents used to develop the program. The speaker's publications and expertise were appropriate for the presentation.

**contacthours** ~ Contact hours are award for continuing education. A contact hour is defined as (50) minutes of participation in a learning experience. This can include time spent in a skills lab. The Chief Nursing Officer is responsible to determine the number of contact hours to be awarded for each offering, based on the proposed agenda and time frame. For some certification classes such as ACLS, the contact hours may be totaled at the end of the offering. Offerings will consist of a minimum of one (1) contact hour. Fractions of hours over one contact hour may be given.

Instructor Contact Hours may be issued to a presenter following the guidelines of the KSBN. Two contact hours may be awarded for each hour of preparation and presentation for a first time presentation. Standardized, pre-prepared curriculums such as ACLS, Neonatal Resuscitation are excluded.

Participants are expected to be on-time to interactive continuing education offerings. The Chief Nursing Officer has the right to exclude the learner from receiving contact hours if they are greater than 15 minutes late for a scheduled offering. Contact hours may be deducted from a learner that leaves an offering early. In order to receive any contact hours, the learner must have attended a minimum of fifty (50) minutes.

Contact Hours for Independent Study can be awarded by Susan B. Allen. Commercially purchased products, such as monthly newsletters, will follow the recommendation of the vendor in offering contact hours. If the independent study is created by Susan B. Allen, contact hours will be provided based on the length of the program utilizing the definition of continuing education (50 minutes per contact hour). The number of hours will be identified utilizing pilot testers representative of the target population. A minimum of two testers will be utilized. The sum of time for the testers will be divided by the number of testers to determine the contact hours to be awarded.

**verifycompletion** ~ Certificates of attendance shall be awarded to participants after completion of an offering. Certificates shall be complete before distribution to participants. Each certificate shall contain the following information:

1. The provider's name, address, and LT provider number;
2. The title of the course;
3. The course presenter;
4. The dates of attendance;
5. The number of contact hours awarded;
6. The name of the individual responsible for the providership;
7. The name and license number of the participant; and
8. The number of independent study or instructor contact hours awarded.

The Chief Nursing Officer will sign the certificates as the CNE coordinator when feasible. If the certificates are created and the CNE coordinator is unavailable, the Education Department Coordinator or designee may use the provided signature stamp. The stamp is maintained by the Education Department Coordinator, and available to be used only by this designated person or their designee.

Contact hours are awarded at Susan B. Allen for independent study that is provided through an on-line learning system. The system has the ability to create certificates when the modules have been completed in entirety. The Education Department Coordinator maintains the responsibility for creating and implementing the software to accomplish this task. If the certificate does not print the license number of the learner, a space will be provided with the expectation that license number be written in by the learner when it is printed.

**recordkeeping** ~ Completed continuing nursing education records are

to be kept in a locking filing cabinet in the Program Coordinator office. This office is locked during non-business hours, or when the Program Coordinator or Education Department Coordinator is not present in the office.

Active continuing nursing education files may be kept in a locked cabinet by the Education Department Coordinator or designee.

Each file will contain information which will include: the name of the offering, planning documentation, the course brochure, a presentation syllabus, completed attendance roster, instructor(s) vita (e), appropriate bibliography to the presentation, and the evaluation summary, which includes the offering objectives. Actual evaluations may be filed for an offering with few in attendance, rather than compile an evaluation summary. Planning documents will be filed with the CE file for each offering. Any instructor credit will be appropriately designated on the attendance roster.

When a current bibliography has not been provided by the presenter, attempts will be made to retrieve this bibliography. This is done by the Long Term Provider Program Coordinator and can include notations from the live presentations or literature searches.

CNE records will be maintained for a minimum of 2 years, but may be retained longer. This minimum requirement is defined by the Kansas State Board of Nursing. An SBA policy on record retention identifies these files are to be maintained for up to five years.

Records are available to authorized reviewers during normal office hours.

**noticeofchange** ~ KSBN will be notified of a change of coordinator via a letter and attached resume of the newly assigned Program Coordinator. SBAMH policies include: "The program coordinator has the responsibility to submit in writing any change of the individual responsible for the long-term provider to the board within 30 days."

Policy changes as a precursor to this submission related primarily to changes in the organizational chart and job titles. No major policy changes occurred. It is anticipated that changes to policy would be driven by KSBN regulation changes and would be reported as required.

**programevaluation** ~ We have performed the total program evaluation each year.

We follow the format provided by the KSBN.



This 5 year review provided additional review and minor policy updates.

**Submission date** ~ 07-30-2020 23:09:21

**Form ID** ~ 1672730

**SUSAN B. ALLEN MEMORIAL HOSPITAL  
2019-2020 Nursing Continuing Education Providership  
Annual Total Program Evaluation**

**Program Administration**  
Organizational Chart

During the time frame of July 2019 – June 2020 the Education Department was under the leadership of Andrew Hudspeth, Executive Director of Human Resources. Throughout this year Cecilia Goebel, RN, BSN, MHS, the C.N.O. at Susan B. Allen Memorial Hospital, has supervised the Continuing Education Providership program.

Philosophy, Goals and Objectives

The goals for the Education Department are reviewed and revised each year in August during the budgeting process. These goals are then shared with Administration during budget conferences. This was last completed September, 2018 for the year 2019. Renewal as a Continuing Education Provider was approved for SBAMH in 2015. During the CE Providership renewal process, all Policies and Procedures were reviewed and updated as necessary.

We continue to utilize the electronic or computerized learning system for a significant amount of the education in our organization. We contract with Graphic Education through a year to year contract to provide access to their learning system. Nursing utilizes this system for monthly competency modules, as well as intermittently for annual training and testing as needs are identified. It is utilized heavily as a part of the orientation process for new employees and for Annual Competencies for all hospital employees.

One formal Nursing Competency event was held in July 2019 which included live presentations and poster presentations.

Program Coordinator Job Description

The program coordinator role resides with the CNO. The CNO is responsible for the Continuing Education Providership program and is involved extensively in the planning of CNE activity.

The Education Department Coordinator is Kimberly Edwards. Kimberly maintains records, sends notices, tallies evaluations, creates certificates, etc. The Education Department Coordinator's activities are overseen by the Executive Director of Human Resources. The Education Department Coordinator and CNO work together to maintain records and fulfill the goals and requirements of the Continuing Education Providership program. In the program year July 2019 – June 2020 we also had an employee coordinating the CPR, ACLS, PALS and PEARS programs and records. From March 2019 – August 2019, the employee was Aleah Webber, Josh Benton was the employee fulfilling this role after August 2019.

### Advisory Committee

The advisory group that assists with identifying educational needs, planning, and presenting topics is made up of the leaders of Inpatient Services, Emergency Department and Urgent Care Clinics, and Surgical Services. This group is chaired by the Chief Nursing Officer and meets weekly. This group directs the overall operation of each of the nursing units within the facility. The group jointly plans annual competencies for the nursing departments. This group also identifies educational needs for their staff which may be provided as continuing education.

The Nursing Leaders have been challenged to focus staff more on critical thinking and accountability of clinical practice. This is necessary as our organization continues to focus on a culture of safety and zero harm.

The Quality Department, Human Resource Department and Nursing Departments work closely with the Education Department, to identify topics that are appropriate to provide for continuing education.

### **Program Management**

#### Policies and Procedures

Policies and Procedures were reviewed and update in January and February of 2016 and are currently under review and revision in July of 2020. We renewed our CE Providership which was in effect until March 31, 2020. Due to the focus on all nursing personnel and leadership on the COVID-19 pandemic the KSBN allowed an extension of the CE Providership through July 31, 2020.

#### Needs Assessment

Evaluation forms at each CE program offer attendees a chance to list topics of education that are of interest to them. The hospital leadership group has been surveyed to determine desired topics for education that occurs at Leadership Development Institutes. These sessions routinely offer contact hours for nursing leaders that attend. Topics are often geared toward leadership topics, applicable within the respective units.

#### Offerings

From July 1, 2019 through June 30, 2020, a total number of 32 online courses were offered, with a total of 1770 CEUs awarded for these offerings. For the same time period, a total of 13 classes with 55.5 interactive class hours were offered and a total of 397.5 hours were awarded for these offerings.

#### Total Program Evaluation

We continue to utilize both electronic, and face to face delivery for staff education. The convenience of the electronic method is well received by staff, and is used for hospital wide in-

services, as well as departmental classes. Nursing personnel receive monthly e-education that is relevant to their position and practice.

Face to face classes are used for nursing competencies and leadership training. Make-up for mandatory events is routinely done electronically.

Respectfully submitted,

Cecilia Goebel, RN,  
Chief Nursing Officer  
Susan B. Allen Memorial Hospital  
720 W. Central Ave.  
El Dorado, KS. 67042



## Certificate of Completion

is Issued to  
**Cecilia Goebel**

for participation in

### 2016 September Nursing Competency

Anti-Diabetic Agents: New Developments in Insulin Therapy Evaluation (2016), Anti-Diabetic Agents: New Developments in Insulin Therapy Lesson (2016), Communicating With The Elderly - Population Considerations Evaluation (2016), Communicating With The Elderly - Population Considerations Lesson (2016), Parent Teaching - Infants with Colic Evaluation (2016), Parent Teaching - Infants with Colic Lesson (2016)

presented by Susan B. Allen Memorial Hospital

date issued  
**12/23/2016**

contact hours  
**3.0**

Susan B. Allen Memorial Hospital takes pride in issuing this certificate in recognition of the completion of this custom course. Susan B. Allen Memorial Hospital is an approved provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable to RN, LPN, and LMHT relicensure. KS Provider No. LT 0074-0349.

*Cynthia Ebers, BSN, RN, RNFA, CNOR*

Cynthia Ebers, BSN, RN, RNFA, CNOR  
Director of Education

This certificate should be retained by the licensee for a period of five years after the course has been completed.  
©2009: Susan B. Allen Memorial Hospital

# Offering #1

## **0800-1100 and 1400-1700 Multimodal Pain Management**

### **Objectives:**

State the four processes involved in the pain pathway  
List components of a comprehensive pain assessment  
Describe multimodal analgesia  
Identify two nonpharmacologic interventions for pain management

### **Agenda:**

0800-0930 Pain physiology and Assessment  
0930-0940 Break  
0940-1100 Treatment of pain: A multimodal approach

## **1200-1300 Multimodal Pain Management**

### **Objectives:**

State the four processes involved in the pain pathway  
Describe multimodal analgesia





**Melanie Simpson, PhD, RN-BC, OCN, CHPN, CPE**

Melanie Simpson is the Pain Management Team Coordinator at The University of Kansas Health System. She has worked in pain management full-time for over twenty-one years. Dr. Simpson has Bachelor's Degrees in both Nursing and Human Relations, a Master's degree in Health Services and a Doctoral Degree in Health Administration. She is nationally certified in Pain Management, Oncology, Hospice and Palliative Nursing and is a Certified Pain Educator. She is active both locally and nationally in several professional organizations including; American Pain Society, American Society for Perianesthesia Nursing and she is the President of the American Society for Pain Management Nursing. Melanie is the recipient of the Kansas University Medical Center Honorary Nursing Alumna Award for 2016 and the American Nurses Credentialing Center's 2017 Certified Nurse Award for Pain Management.

## MELANIE H. SIMPSON, PhD, RN-BC, OCN, CHPN, CPE

Home

10165 Mackey St. Overland Park, KS 66212  
913-631-0931 home phone  
913-744-8278 cell phone

Work

Pain Management Resource Team, The University of Kansas Hospital  
2087 Delp, 3901 Rainbow Blvd, Kansas City, KS 66160  
913-588-7708 phone, 913-588-8005 fax, [msimpson@kumc.edu](mailto:msimpson@kumc.edu)

### POSITIONS HELD

2007- Present Team Coordinator, Pain Management Resource Team, The University of Kansas Hospital, Kansas City, KS  
2001 - 2007 Nurse Clinician, Pain Management Resource Team, The University of Kansas Hospital, Kansas City, KS  
1999 - 2012 Educator and Resource - Pain and Palliative Care, PainPal, Lake Quivira, KS  
1998 - 2005 Oncology Nurse Clinician, Kansas University Cancer Center, Kansas City, KS  
2001 Oncology Nurse Educator, Oncology Education Services, Oncology Nursing Society, Pittsburgh, PA  
1999 - 2002 Project Facilitator, Nursing Leadership Institute, Midwest Bioethics Center, Kansas City, MO  
1998 - 2000 Nurse Clinician, Palliative Care Consult Service, Kansas University Medical Center, Kansas City, KS  
1996 - 98, 2000 Education Coordinator, Kansas University Cancer Center, Kansas City, KS  
1996 - 2000 Nurse Coordinator, Cancer Pain Management Service, Kansas University Cancer Center, Kansas City, KS  
1995 Clinical Coordinator, Vencor Hospice, Kansas City, MO  
1991 - 1995 Office Nurse, Richard Mundis, MD, Oncology & Hematology Assoc. of Kansas City, Kansas City, MO  
1989 - 1991 Staff Nurse, Maternal-Child Unit, Humana Hospital, Overland Park, KS  
1987 - 1996 Clinician II, Medical-Surgical/Oncology Unit, St. Joseph Health Center, Kansas City, MO

### MEMBERSHIPS AND COMMITTEES

#### **Professional**

American Society for Pain Management Nursing (ASPMN), 1996 – Present  
President, 2016-Present, President-Elect, 2015-2016  
Board of Directors, 1999 – 2002, 2010-2012, 2015- Present  
Board Liaison to Communication Committee, 2016-Present  
Board Liaison to Membership Committee, 1999 – 2001  
Board liaison to Clinical Practice Committee and Palliative Care, Task Force, 2000 – 2001  
Chapter Development Committee, 2002 – 2006, 2011-present, Co-Chair 2014-2015, Board Liaison, 2011-2012, 2015-2016,  
Master Faculty for Certification Review Course, 2006-2012,  
REMS Task Force, 2010-2012, Board liaison REMS Task Force 2010-2012,  
American Society for Pain Management Nursing, Greater Kansas City Chapter, 1996 – Present  
President 1998, 2006, & 2010  
Program Committee, 1996 – 2001, Chairperson 1997  
Education Committee 2012- Present  
American Pain Society (APS), 1997 – Present,  
Nursing Special Interest Group 1999-Present  
Nominating Committee, 2015- 2016  
Midwest Pain Society, 1997 – Present  
American Society of PeriAnesthesia Nurses (ASPAN) – 2015- Present  
ASPAN Liaison to Pain Action Alliance to Implement a National Strategy (PAINS) 2015-Present  
ASPAN Liaison to American Society for Pain Management Nursing 2016-Present  
State Pain Policy Advocacy Network (SPPAN) - 2015-Present,  
Leadership Advisory Council, 2016-Present  
American Society of Pain Educators (ASPE) – 2013-Present  
Academy of Integrative Pain Management (AIPM) – 2016- Present  
Kansas Partnership for Pain Management – 2013- Present,  
Expert Panel 2013-Present  
Kansas University Medical Center Human Subjects Committee (IRB), 2010-Present  
Pain Management Nursing, Journal Reviewer, 2011-Present  
Surgical Pain Consortium, Member 2012- Present,  
Executive Steering Committee, 2012-Present  
Kansas Nurse Assistance Program, Board of Directors, 2004 – Present  
Center for Practical Bioethics (Midwest Bioethics Center), 1998 - Present  
Hospice and Palliative Nurses Association, 1995 – 2009, 2016- Present

Oncology Nursing Society, 1987 – 2009  
Kansas Cancer Pain Initiative, 1996 – 2006,  
Nominating Committee, Chair 1999 – 2000  
Public Education Committee, 1996 – 1997  
Professional Education Committee, 1997- 2002, Chair, 1998, 2000

### **Community**

Cancer Action, Inc., Board of Directors, 2008 – 2015, 2000 – 2007, 2008- 2015  
Vice-President, 2004 & 2012, President – 2005 & 2006, 2013-2014  
Council of Consultants, 1999 – Present  
Program Planning Committee 2001 – 2002  
Resource Development Committee – 2008-2012, Chair, 2009, 2015-present  
Nominating Committee, 2009- 2015, Chair 2010, 2014, 2015  
Soroptimist International of the Americas, 2009-Present  
Soroptimist International of Kansas City, 2009 – Present,  
Live Your Dreams Award Committee, Chair, 2016-Present  
President 2012-2013, President-Elect 2011-2012, Vice President – 2010-2011  
Service Objectives Awards Committee, Chair, 2010-2011  
Women's Opportunity Award Committee, 2009-2012  
Ruby Award Committee, 2010-2015,  
Ways & Means Committee, 2013-2015,  
Nominating Committee Chair, 2015  
Soroptimist of Kansas City Foundation, Board Trustee, 2010- 2014

### **EDUCATION**

2005 – 2008      WARREN NATIONAL UNIVERSITY Cheyenne, WY  
Doctor of Philosophy, Health Administration  
2000 - 2004      CALIFORNIA COLLEGE FOR HEALTH SCIENCES National City, CA  
Master of Science in Health Services, Community Health  
1992 - 1994      MIDAMERICA NAZARENE COLLEGE Olathe, KS  
Bachelor of Science, Nursing  
1989 - 1990      MIDAMERICA NAZARENE COLLEGE Olathe, KS  
Bachelor of Arts, Management and Human Relations  
1984 - 1986      KANSAS CITY KANSAS COMMUNITY COLLEGE Kansas City, KS  
Associate of Arts, Nursing  
1978 - 1979      INDIANA UNIVERSITY Bloomington, IN  
General introductory courses

### **PROFESSIONAL LICENSURE/CERTIFICATION, MISC**

Registered Nurse licenses in Kansas, 13-056498-072 and Missouri, RN 107971  
Certified Pain Educator – American Society of Pain Educators- 2015 -present  
Certified Pain Management Nurse – American Nurses Credentialing Center – 2005- present  
Oncology Certified Nurse - Oncology Nursing Certification Corporation – 1990 - present  
Certified Hospice and Palliative Nurse - National Board for Certification of Hospice and Palliative Nurses – 2000- present  
Master Faculty for American Society for Pain Management Nursing Certification Review Course – 2006- 2012  
Master Faculty for American Society for Pain Management Safety Monitoring – 2009-2012  
Nursing Alliance Leadership Academy- Nursing Organizations Alliance- Louisville, KY, August 2016  
Nurse in Washington Internship sponsored by the Nursing Organizations Alliance, Washington, DC, March 2017

### **AWARDS**

Magnet Nurse of the Year – Exemplary Professional Practice– The University of Kansas Hospital – 2012  
ANCC National Magnet Nurse of the Year – Exemplary Professional Practice- 2012  
Kansas University Medical Center Honorary Nursing Alumna Award- 2016  
American Nurses Credentialing Center's 2017 Certified Nurse Award for Pain Management

## RESEARCH/QI

Nursing ECHO Director – Replication of the Project ECHO Educational Approach. 2015-Present

Co-Investigator- Protocol Number HSC “Liposomal Bupivacaine (Exparel) for Postoperative Pain Control for Open and Laparoscopic Abdominal Hernia Repair”. 2014-Present

Primary Investigator – Protocol Number HSC 11110, “Prevalence of Sexual Dysfunction in Chronic Back Pain Patients on Long-Term Opioid Therapy”. 2007 – 2008

Study Coordinator – Protocol Number FEN-201, BDSI, “A double-blind, placebo controlled evaluation of the efficacy, safety and tolerability of BEMA™ fentanyl in the treatment of breakthrough pain in cancer subjects”. 2005–2007

Data Manager - Protocol Number AC 600/006, Anesta Corporation, “Evaluation of Actiq Titration Practices in the Clinical Setting”. 1999-2000

Data Manager - Protocol Number HD95-0802, Purdue Pharma, L.P., “Double-Blind, Randomized, Two-Period Crossover Study Comparing the Efficacy, Safety and Pharmacokinetic and Pharmacodynamic Profiles of Oral Administration of Hydromorphone Hydrochloride Controlled-Release Capsules and Hydromorphone Hydrochloride Immediate-Release Tablets for Cancer-Related Pain”. 1996-1998

Data Manager - Protocol Number HD95-0803, Purdue Pharma, L.P., “Open Label Study of the Effectiveness, Safety and Pharmacokinetic and Pharmacodynamic Profiles of Oral Administration of Hydromorphone Hydrochloride Controlled-Release Capsules (QD) in Patients with Moderated to Severe Cancer-Related Pain”. 1996-1998

Data Manager - Kadian Vs MS Contin, ZENECA Pharmaceuticals, “A Randomized, Open-Label, Cross-Over Trial to Compare the Efficacy, Subject Preference, and Safety of Kadian (Morphine Sulfate Sustained Release) Capsules Vs MS Contin in the Management of Subjects With Chronic Moderate to Severe Cancer Pain”. 1996-1997

## PUBLICATIONS

**Simpson, M. H. & Bruckenthal, P.** (2016). The current state of perioperative pain management: Challenges and potential opportunities for nurses. *AORN Journal*, 104 (6S), pp S17-S22.

Bruckenthal, P. & **Simpson, M. H.** (2016). The role of the perioperative nurse in improving surgical patients' clinical outcomes and satisfaction: Beyond medication. *AORN Journal*, 104 (6S), pp S1-S8

Surprise, J. K. & **Simpson, M. H.** (2015). One hospital's initiatives to encourage safe opioid use. *Journal of Infusion Nursing*, 38(4), pp. 278-283.

**Simpson, M.H.** (2015). Pain. In Wilkinson, J.M., Treas, L.S., Barnett, K. L., and Smith, M. H. *Fundamentals of Nursing Volume 1 Theory, Concepts, and Applications* (3<sup>rd</sup> ed. pp.790-815). Philadelphia, PA: F.A. Davis Company  
This book received 2015 AJN Book of the Year awards in 2 divisions: 1st Place in the Medical-Surgical Nursing/Fundamentals 2nd Place in Adult Primary Care division

Joshi, G. P., Beck, D. E., Emerson, R. H., Halaszynski, T. M., Jahr, J.S., Lipman, A. G., Nihira, M. A., Sheth, K. R., **Simpson, M. H.**, and Sinatra, R. S. (2014). Defining new directions for more effective management of surgical pain in the United States: Highlights of the inaugural Surgical Pain Congress. *The American Surgeon*, 80, pp 219-228.

Surprise, J. K. & **Simpson, M. H.** (2014). PCA: Is that patient- or provider-controlled analgesia? *Journal of Radiology Nursing*, 33, pp 18-22.

**Simpson, M. H.** (2012). Pain. In M. Hickey & S. Newton (Eds.), *Telephone Triage for Oncology Nurses* (2<sup>nd</sup> ed. pp. 199-201). Pittsburgh, PA: Oncology Nursing Society.

O’Conner-Von, S., Osterlund, H., Shin, L. & **Simpson, M.H.** (2010). Integrative therapies used in pain management nursing. In B. St. Marie (Ed.), *Core Curriculum for Pain Management Nursing*, (2<sup>nd</sup> ed., pp. 307-318). Kendall Hunt Publishing.

**Simpson, M. H.** (2010). Moderate sedation/analgesia. In B. St. Marie (Ed.), *Core Curriculum for Pain Management Nursing*, (2<sup>nd</sup> ed., pp. 319-327). Kendall Hunt Publishing.

- Elliott, J. & Simpson, M.H. (2010). Persistent pain management. In B. St. Marie (Ed.), *Core Curriculum for Pain Management Nursing*, (2<sup>nd</sup> ed., pp. 381-460). Kendall Hunt Publishing.
- Simpson, M. H. (2009). Pain management . In Alexander, M, Corrigan, A., Gorski, L., Hankins, J. & Perucca, R. (Eds.), *Infusion Nurses Society Infusion Nursing an Evidenced-Based Approach*, (3<sup>rd</sup> Ed) (pp 372-390). St. Louis: Saunders.
- Simpson, M. H. (2006, October) Pain Management - Evidence-based medicine nursing guideline. Published electronically on HealthGate Data Corp.'s Collaboration Architect Web-based application. [www.healthgate.com](http://www.healthgate.com).
- Simpson, M. H. (2005). Pain. In M. Hickey & S. Newton (Eds.), *Telephone Triage for Oncology Nurses* (pp. 171-173). Pittsburgh, PA: Oncology Nursing Society.
- Foster, S. & Simpson, M. H. (2003, October 24). "Ouch!!! It Shouldn't Hurt to Have Your Pain Relieved!" *Practice Pointers* (Nursing Newsletter the University of Kansas Hospital) 2 (9) 10.
- Simpson, M. H. (2002, December 20). Pre-emptive Analgesia for all Surgery Patients. *Practice Pointers* (Nursing Newsletter the University of Kansas Hospital, 1 (14) 4.
- Foster, S. & Simpson, M. H. (2002, August 23). Don't Slam Narcan. *Practice Pointers* (Nursing Newsletter the University of Kansas Hospital),1 (10) 3.
- Foster, S. & Simpson, M. H. (2002, July 19). Show Demerol the Door! *Practice Pointers* (Nursing Newsletter the University of Kansas Hospital) 1 (9) 3.
- Simpson, M. H. (2001, Spring). "Can Nondrug Therapies Help Manage Pain?" *Spirit and Breath*, (The Newsletter of the Alliance for Lung Cancer Advocacy, Support, and Education), 6(2): 4-5.
- Simpson, M. H. (2000). "Educating Nurse Leaders in Ethics and End-of-Life Care." *Bioethics Forum* 15(4): 25-28.
- Simpson, M. H. (2000). "Managing the Chronic Pain Patient Through an Acute Pain Episode." Abstract. *Journal of PeriAnesthesia Nursing* 15(3):209.
- Simpson, M. H. (1999). "Midwest Bioethics Center's Nursing Leadership Institute 1999." *ASPMN Pathways* (American Society of Pain Management Nurses Newsletter) 8(4):6.

### SELECTED EDUCATIONAL PRESENTATIONS

Over 400 invited lectures given

- Methadone for Pain Management, April 2017, continue medical education, Kansas Association of Osteopathic Medicine, 2017 Spring Convention, Double Tree Hotel, Overland Park, KS
- Who is Comfortable in Chronic Pain Management?, continuing education for healthcare providers, 4<sup>th</sup> Annual Kansas Health Care Ethics Conference, "Decisions and Dilemmas", Wichita, KS
- Implementation of Multimodal Analgesia into Practice, March 2017, continuing medical education, Society of Gynecologic Surgeons, 43<sup>rd</sup> Annual Scientific Meeting, San Antonio, TX
- Multimodal Approaches to Pain Management, February 2017, education for nurses, AORN Greater Kansas City Chapter Meeting, Kansas City, MO
- CDC Guidelines for Chronic Pain Management, February 2017, continuing education for healthcare providers, Kansas City Southwest Clinical Society Winter Conference, Marriott Hotel, Overland Park, KS
- Caring for the Complex Pain Management Patient with a Terminal Illness, October 2016, continuing education for nurses, Midwest Hospice and Palliative Nurses Association Provisional Group, Brio Restaurant, Kansas City, MO
- Pain Management Review Course, September 2016, continuing education for nurses, The University of Kansas Hospital, Kansas City, KS
- Implementation of Multimodal Analgesia into Practice and Consideration of Alternative Therapies, September & October 2016, The Opioid-Reducing Multimodal Pain Strategy Consultant Meeting, Denver, CO, Atlanta, GA, Los Angeles, CA
- Opioid Safety in the Hospital and After Discharge, August 2016, continuing education for nurses, Providers' Clinical Support System for Opioid Therapies live webinar, American Society for Pain Management Nursing.
- Multimodal Approach to Managing Perioperative Pain, August 2016, continuing education for nurses, The Heat is On! MOKAN PANA & AORN Summer Seminar, Salina Regional Health Center, Salina, KS
- Pain Management from the Basics to End-of-Life, July 2016, continuing education for nurses, Sizzlin' Summer Symposium 2016, Care of Patients and Families through the Circle of Life, Whiskey Creek, Hays KS

Advocacy in Nursing, June 2016, education for nurses, Kansas Nurse Leader Residency Program, The University of Kansas Hospital, Kansas City, KS

Pain Management Basics, June 2016, continuing education for nurses, Rose Medical Center, Denver, CO

Managing Pain in the Complex Patient, June 2016, continuing education for nurses, Swedish Medical Center, Englewood, CO

Making Right Choices in Managing Pain, June 2016, continuing education for nurses, The Medical Center of Aurora, North Campus, Aurora, CO

HCAHPS: How is Your Patient's Pain Perceived?, May 2016, continuing education webinar for nurses, Great Plains Quality Innovation Network, Kansas Foundation for Medical Care, Kansas City, KS

Moving Toward a More Patient-Centric Approach to Perioperative Care, May 2016, nursing education, NAON (National Association of Orthopaedic Nurses) 36<sup>th</sup> Annual Congress, Buena Vista, FL.

Keep the Line Moving: Improving Pain Control, May 2016, continuing nursing education, 5 Star Symposium, The University of Kansas Hospital, Kansas City, KS

Managing Pain in the Oncology Patient, April 2016, continuing education for healthcare professionals, Heartland Cancer Center Oncology Symposium, Heartland Cancer Center, Garden City, KS

Getting Multimodal Analgesia into Practice: One Hospital's Very Long Journey, April 2016, education for physicians, The Opioid-reducing Multimodal Pain Strategy Consultant Meeting, Baltimore, MD

Trauma Pain Management: A case of two brothers, April 2016, continuing education for physicians, Via Christi Quarterly Trauma Conference, Via Christi Hospital, Pittsburg, KS

The Ethics and Use of Pain Management Agreements, April 2016, continuing medical education for physicians, Kansas Association of Osteopathic Medicine Spring Conference, Overland Park, KS

Moving Toward a More Patient-Centric Approach to Perioperative Care, April 2016, nursing education, AORN (Association of Operating Room Nurses) Surgical Conference & Expo, Executive Summit, Anaheim, CA

Managing Pain in the Critically Ill, April 2016, continuing education for advanced practice professionals, NP/PA Critical Care Boot Camp, The University of Kansas Hospital, Kansas City, KS

PAIN 101 Pain Management Basics, March 2016, continuing education for nurses, Liberty Hospital, Liberty, MO

Controlled Substance Agreements through an Ethical Lens: A Point Counterpoint Debate, September 2015, continuing education for nurses, American Society for Pain Management Nursing 25<sup>th</sup> National Conference, Atlanta, GA

Building Membership, September 2015, continuing education for nurses, Chapter Leadership Forum, American Society for Pain Management Nursing 25<sup>th</sup> National Conference, Atlanta, GA

The Use of Multimodal Analgesia in Treating Acute Pain: Tools to Implementation, August 2015, continuing education for nurses, Greater Kansas City Chapter American Society for Pain Management Nursing, Kansas City, MO

Caring to Comfort, July 2015, continuing education for nurses, The University of Kansas Hospital, Kansas City, KS

Trauma Pain Management: A case of two brothers, July 2015, continuing education for nurses and physicians, Trauma Lecture Series, The University of Kansas Hospital, Kansas City, KS

Managing Pain in the Hospitalized Patient, July 2015, continuing education for nurses and physicians, The Medical Center of Aurora, Aurora, CO

Steps to Safely Manage Chronic Pain in Your Practice, June 2015, continuing education for nurses and physicians, North Central Kansas Symposium on Family Medicine, Salina Regional Health Center, Salina, KS

Pain Management as a Social Transaction, May 2015, continuing education for nurses, 5 Star Symposium, Indian Creek Campus, The University of Kansas Hospital, Overland Park, KS

Multimodal Analgesia, April 2015, Medical Staff education, Research Medical Center, Kansas City, MO

Multimodal Approach to Managing Pain, March 2015, continuing education for CRNAs, Missouri Association for Nurse Anesthetists (MoANA) Spring Meeting, Intercontinental Hotel, Kansas City, MO.

Treating Pain in the Hospitalized Patient, February 2015, continuing education for physicians, Centerpoint Medical Center, Independence, MO

Every day Challenges of Dealing with Chronic Pain, November 2014, continuing education for healthcare providers, Kansas Partnership for Pain Management inaugural conference Management of Chronic Pain, Wichita, KS

Management of Acute and Chronic Pain, October 2014, continuing education for physicians, Kansas American College of Physicians Annual Scientific Meeting, Kansas City, MO

Better Pain Management in Critical Care, September 2014, continuing education for healthcare professionals, Critical Care Symposium, Stormont-Vail Hospital, Topeka, KS

Managing the Chronic Pain Patient through an Acute Pain Episode, May 2014, continuing education for nurses, North Kansas City Hospital, North Kansas City, MO

Managing Pain in the Critically Ill, May 2014, continuing education for physicians, Kansas City Southwest Clinical Society, Current Management in Critical Care Conference, Overland Park, KS

Safe Prescribing of Opioids, April 2014, continuing education for nurses, The University of Kansas Hospital, Kansas City, KS

Managing Pain in the Hospitalized Patient, April 2014, continuing education for physician and nurses, North Platte, NE

Overview and Types of Pain, April 2014, guest lecturer, PRN Course, Blessing-Rieman College of Nursing, Quincy, IL

Pharmacotherapy in Multimodal Pain Management, March 2014, continuing education for physicians, Society of Gynecologic Surgeons National Meeting, Phoenix, AZ

Pain Management in the Renal/Pancreas Post-Transplant Patient, November 2013, continuing education for nurses, The University of Kansas Hospital, Kansas City, KS

Evidence-based Pain Management Practice, October 2013, continuing education for healthcare professionals, Heartland Association of Research Professionals 15<sup>th</sup> Annual Conference, Overland Park, KS

Quality: The race without a finish line, October 2013, continuing education for nurses, Opening Keynote Presentation, American Society for Pain Management Nursing National Conference, Indianapolis, IN

Good Pain Management = Higher Patient Satisfaction, Making the Comfort Connection, October 2013, continuing education for nurses and physicians, North Platte, NE

Managing Pain in Home Care and Hospice, October 2013, continuing education for nurses (7 contact hours), Nebraska Association of Home & Community Health Agencies, Hastings, NE

Managing Pain in the Hospitalized Patient, September, 2013, continuing education for nurses (7 contact hours), Pain Conference 2013, University of Louisville Hospital, Louisville, KY

Managing Pain for the Oncology Patient in all Settings, September 2013, continuing education for nurses, Community Hospital, McCook, NE

Optimal Use of Opioids as a Part of Multimodal Pain Management, August 2013, Perioperative Pain Management Symposium, GlobalcastMD Webinar

Managing Pain in the Hospitalized Patient, June 2013, education for physicians, Internal Medicine On-Call Lecture Series, The University of Kansas Hospital, Kansas City, KS

Houston We have a Problem: Treating Pain in the High Risk Patient, May 2013, continuing education for nurses, 5 Star Symposium, The University of Kansas Hospital, Kansas City, KS

Managing Pain in the Outpatient Setting, April 2013, continuing medical education for physicians, Kansas Medical Education Foundation, Topeka, KS

The Management of Postsurgical Pain: and Treating Pain at the Source with EXPAREL, April 2013, American Society of Perianesthesia Nurses National Conference, Chicago IL

The Principles of Acute, Chronic & Procedural Pain Management, March 2013, continuing education for healthcare professionals, Topics in Trauma Burn Care, KUMC, Kansas City, KS

Managing Pain in the Urology Patient, Urology Resident Lecture Series, KUMC, Kansas City, KS

Managing Complex Pain Patients, March 201, Postsurgical Pain Congress, Celebration, FL

Making Pain Management Painless, February 2013, continuing medical education for physicians, Kansas Medical Education Foundation, Topeka, KS

Pain Management in the Perioperative Period, January 2013, continuing education for nurses, KUMC, Kansas City, KS

New Ideas for Managing Pain in the Trauma Patient, January 2013, Trauma Lecture Series, KUMC, Kansas City, KS

Pain Management: Old and New Agents, September 2012, continuing education for nurses, Nebraska Association of Perianesthesia Nurses 29<sup>th</sup> Annual State Conference, Hastings, NE

Managing Pain in the Hospitalized Patient, September 2012, continuing education for healthcare professionals, McCook, NE

Making Pain Management a Priority, September 2012, continuing education for healthcare professionals, Susan B. Allen Hospital, Eldorado, KS

Providing Opioid Therapy Safely, August 2012, Family Medicine Resident Lecture Series, KUMC, Kansas City, KS

Opioids for Pain Management, July 2012, continuing education for nurses (2 contact hours), ITV to Garden City, KS

Managing Pain in the Hospitalized Patient, July 2012, Internal Medicine Resident Lecture Series, KUMC, Kansas City, KS

Managing Pain in Home Care, July 2012, continuing education for nurses (2 contact hours), St Joseph Health Center, Kansas City, MO

Safely Managing Pain in the Emergency Department, June 2012, ED Resident Lecture Series, KUMC, Kansas City, KS

Pain in Oncology Patients, June 2012, Clinical Didactic Resident Lecture Series for the Department of Radiation Oncology, KUMC, Kansas City, KS

Managing Pain and Other Symptoms at End-of Life, June 2012, continuing education for nurses (3 contact hours), The Aged and the Dying in Prisons: Changing Care and Changing Lives, Lakin, WV

Managing Pain in Your Practice, May 2012, Family Medicine Resident Lecture Series, KUMC, Kansas City, KS

Managing Pain in Head and Neck Cancer, May 2012, education for support group, KU Cancer Center, Kansas City, KS

Where Does it Hurt? Managing Pain in the Hospitalized Patient, May 2012, continuing education for nurses (6 contact hours), Liberty Hospital, Liberty, MO

Managing Pain in the Pediatric Patient, May 2012, continuing education for nurses (2 contact hours), Salina Regional Hospital, Salina, KS

Safe Use of Methadone in Pain Management, May 2012, Family Medicine Resident Lecture Series, Salina Regional Hospital, Salina, KS

Managing Pain in Your Practice, May 2012, continuing medical education for physicians, Salina Medical Society, Salina, KS

Managing Pain at End-of Life, May 2012, continuing education for nurses (6 contact hours), Solomon County Hospice, Beloit, KS

Managing Cancer Pain, April 2012, continuing education for nurses (1.5 contact hours), Missouri Homecare Association, Tan-Tar-A, Lake of the Ozarks, MO

Managing Pain in the Elderly, March 2012, continuing education for nurses, (6.5 contact hours), Sebetha KS

Making Pain Management more Positive, March 2012, continuing education for nurses (6 contact hours), St. Francis Hospital, Topeka, KS

Certification for Pain Management Review Course, February 2012, continuing education for nurses 6 contact hours), North Kansas City Hospital, North Kansas City, MO

Safe Use of Methadone in Pain Management, February 2012, continuing education for nurses (1.5 contact hours), Greater Kansas City Chapter American Society for Pain Management Nursing, Kansas City, KS

Pain Management in Acute, Chronic and End-of Life Patients, February 2012, continuing education for healthcare providers (4 contact hours), Colby, KS

Pain Control from the Drug Seeker to the Pain Patient all while reducing and not fostering opioid abuse, February 2012, continuing education for healthcare professionals (3 contact hours), Colby, KS

Getting Pain Management Started at KU, January 2012, education for healthcare professionals, St. Luke's Hospital, Kansas City, MO.

Pain Management in the Orthopedic Surgical Patient, January 2012, continuing education for nurses (2 contact hours), American Society for PeriAnesthesia Nurses, Omaha, NE

Caring for the Older Adult with Pharmacologic Abuse, Addiction and Tolerance, May 2011, continuing education for nurses, Havner Center, Rolla MO

Haven't got Time for the Pain, March 2011, continuing education for nurses (4 contact hours), St. Francis Hospital, Topeka, KS

Evaluating Pain in the Elderly, March 2011, continuing education for nurses, Kansas Association for Homes and Services for the Aging, Webinar.

Pharmacological Management of Pain, February 2011, continuing education for nurses, Center of Aging, Kansas University Medical Center, Kansas City, KS

Managing Pain in the Elderly Population, October 2010, continuing education for nurses (6.5 contact hours), Meadowlark Hills, Manhattan, KS

Seeking Drugs or Seeking Relief? Addiction, tolerance and dependence, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS

Pain Management for Nurses: The Basics and Beyond, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS

"I take more than this at home!" Pain Management in the Opioid Tolerant Patient, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS

Pain Management in the ICU Patient --What comes after Fentanyl? October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS

Opioid Overdose, October 2010, Psychiatry Resident Lecture Series, Pain Week at Via Christi, Wichita, KS

Care in the Immediate Post Operative Period: Balancing Pain Management and Safety, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS

Pain Management in the Clinic Setting, October 2010, continuing education for healthcare professionals, Family Medicine Noon Conference, Pain Week at Via Christi, Wichita, KS

Pain in the Medial Patient Migraines to Diabetic Foot Ulcers, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS

Pain in the Surgical Patient: Inpatient and Immediate Post Op at Home, October 2010, continuing education for healthcare professionals, Surgery Grand Rounds, Pain Week at Via Christi, Wichita, KS

"Trauma"tic Pain, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS

Pain Team in the Acute Care Setting, October 2010, continuing education for healthcare professionals, Anesthesia Grand Rounds, Pain Week at Via Christi, Wichita, KS

Patients with Complex Pain: On a scale of 0-10...it's a 12!, October 2010, continuing education for healthcare professionals, Internal Medicine Grand Rounds, Pain Week at Via Christi, Wichita, KS

Pain Pharmacology: Choosing the right medication, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS

Taking the Pain OUT of Procedures and Treatments: "We're almost done" is not enough, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS

Pain in Oncology: Case Studies in the Medical and Surgical Cancer Patient, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS

Managing Pain in the Opioid Tolerant Patient during an Acute Pain Episode, October 2010, continuing education for healthcare professionals, Orthopedic Grand Rounds, Pain Week at Via Christi, Wichita, KS

Improving Patient Satisfaction with Pain Management, October 2010, continuing education for healthcare professionals, Pain Week at Via Christi, Wichita, KS

Giving Pain Patients Something to Laugh About, June 2010, continuing education for nurses (4 contact hours), Jackson county Community Council "Laughing Through the Pain " Conference, Holton, KS



Pain Management, March 2010, continuing education for nurses, ELNEC (End-of-Life Nursing Education Consortium) Pediatric Palliative Care Course, The University of Kansas Hospital, Kansas City, KS

Controlling Trauma Pain, March 2010, continuing education for healthcare professionals, Trauma Grand Rounds, Truman Medical Center, Kansas City, MO

Managing the Complex Post-op Pain Patient, March 2010, continuing education for nurses, Metro KC ASPAN Conference, St Joseph Medical Center, Kansas City, MO

Managing Chronic Pain, January 2010, continuing education for physicians, Flint Hills Medical Society, Emporia Country Club, Emporia KS

Managing Your Patient's Acute Pain, January 2010, continuing education for nurses (3.5 contact hours), St Francis Hospital, Topeka, KS

Managing Pain in the Hospice Patient, November 2009, education for nurses, Promises Kept Hospice, Wichita, KS

Managing Pain at the End of Life, October 2009, continuing medical education for physicians, Sixth Annual Hospice Medical directors Retreat, Great Wolf Lodge, Kansas City, KS

Assessing and Managing Physical Pain, October 2009, continuing education for healthcare professionals, Palliative and End-of-Life Care: Providing Excellence in Kansas, The University of Kansas Hospital, Kansas City, KS

Pain Management for Aging Services, September 2009, continuing education for nurses (7 contact hours), Hughes Metropolitan Complex, Wichita, KS

Managing Pain in Long-Term Care, May 2009, continuing education for nurses, Windsor Place, Coffeyville & Iola, KS

Managing Pain in the Pediatric Population, May 2009, continuing education for healthcare professionals, Pediatric Grand Rounds, The University of Kansas Hospital, Kansas City, KS

Making Pain Management a Priority, May 2009, continuing education nurses, (7 contact hours), North Platte, NE

Managing Pain in Your Practice, May 2009, continuing education for physicians, North Platte NE

Pain Control in the Trauma Patient, May 2009, continuing education for healthcare providers, 23<sup>rd</sup> Annual Midwest Trauma Conference, Kansas City, MO

Maximizing Adjuvant Agents in Persistent Pain Management, April 2009, continuing education for physicians, Golden Valley Memorial Hospital, Clinton, MO

Managing Your Patient's Pain, April 2009, continuing education for nurses, (6.5 contact hours), Republic County Hospital, Belleville, KS, Salina Regional Hospital, & Salina, KS

Managing Complex Pain Patients, April 2009, continuing education for physicians, Salina Country Club, Salina, KS

Methadone: 1+2=4, April 2009, continuing education for nurses, 7<sup>th</sup> Annual Greater Kansas City Chapter and St. Louis Chapter of American Society of Pain Management Nursing Conference, Tan-Tar-A Resort, Lake of the Ozarks, MO

Managing Pain, February 2009, continuing education for nurses, Association of Pediatric Hematology Oncology Nurses Association of Greater Kansas City, The university of Kansas Hospital, Kansas City, KS

Pain Management, January 2009, continuing education for healthcare professionals, Wilson Medical Center, Neodesha, KS

Pain Management Basics & Minimizing Maternal Discomfort, November 2008, continuing education for nurses, Washington Section Association of Women's Health, Obstetric, and Neonatal Nurses (AWHONN), Annual Conference, Suncadia Resort, Cle Elum, WA

Methadone for Chronic Pain Management, November 2008, continuing education for healthcare professionals, 4<sup>th</sup> Annual UPMC Pain Management Symposium, Nemaquin Woodlands Resort, Farmington, PA

From Lumbago to Lambada: Low Back Pain and Sexual Dysfunction, October 2008, continuing education for nurses, Greater Kansas City Chapter of the Association of Rehabilitation Nurses, Overland Park, KS

Making Pain Less Traumatic, October 2008, continuing education for healthcare professionals (one contact hour), Trauma Grand Rounds, The University of Kansas Hospital, Kansas City, KS

Medication Safety, October 2008, Public education, Greater Kansas City Chapter American Society for Pain Management Nursing, North Kansas City, MO

Writing a Scholarly Paper, September 2008, continuing education for nurses, (one contact hour), University of Kansas Hospital, Kansas City, KS

Managing Pain in Long-Term Care, July 2008, continuing education for nurses, (16 contact hours), Kansas Association of Homes and Services for the Aging, Salina, KS

Managing Chronic Pain in the Substance Dependent Patient, June 2008, continuing medical education for physicians, (1 CME), Ottawa, KS

Treating the Drug Addicted Patient for Pain, June 2008, continuing medical education for physicians, (1 CME), Pittsburg, KS

Appropriate Management of Chronic Pain, June 2008, continuing education for Physicians Assistants, (3 contact hours), Kansas Association of Physician's Assistants Annual Meeting, Wichita, KS

Acute Pain Management, April 2008, continuing education for healthcare professionals, (3 contact hours), Hayes, KS

Pain Management in Long-Term Care, February 2008, continuing education for nurses, (3 contact hours), Coffeyville, KS

A New Look at Pain Management, February 2008, continuing education for nurses, (3 contact hours), Independence, KS

Pain Management in Home Health Care, February 2008, continuing education for healthcare professionals, (2 contact hours), Joplin, MO

Identifying the Big Risk with Pain Management, September 2007, continuing education for healthcare professionals, (2 contact hours), 2007 Kansas Association of Risk and Quality Management Annual Fall Conference, Wichita, KS

Planning for a Painless Future, September 2007, continuing education for nurses, (1.5 contact hours), American Association of Nurse Life Care Planners 7<sup>th</sup> Annual Educational Conference, Orlando, FL

Acute, Post-Surgical & Persistent Pain, September & October 2007, continuing education for nurses (6.3 contact hours), Eugene and Portland, OR and Harrisburg, Altoona & Pittsburg, PA

Pain Management Certification Review Course, August 2007, continuing education for nurses (7 contact hours), St. John's Medical Center, Tulsa, OK

Oncology Pain Update, April 2007, continuing education for nurses, (1 contact hour), Shawnee Mission Medical Center, Mission, KS

Complementary Approaches to Pain Management, March 2007, continuing education for healthcare professionals, (1 contact hour), Integrative Cancer Care Conference, Overland Park, KS

Methadone for Chronic Pain Management, March 2007, continuing education for nurses (1 contact hour), American Society for Pain Management Nursing National Meeting, Addison TX

PRACTICAL Interventions for Acute, Post-Surgical & Persistent Pain, October 2006, continuing education for nurses, (7.6 contact hours), Portland, ME and Manchester, NH.

Pain, January 2006, continuing education for nurses (1 contact hour), CATN-II Course in Advanced Trauma Nursing, The University of Kansas Hospital, Kansas City, KS

Perfecting Pain Management, October & November 2005, continuing education for nurses (7 contact hours), Linthicum, MD, Arlington, VA, Farmington, CT, Trumbull, CT

Pain Management in Burn Patients, October 2005, continuing education for nurses (1 contact hour), The 3<sup>rd</sup> Annual Region VII Burn Conference, Regents Center, Overland Park, KS

Pain Management Documentation, September 2005, continuing education for nurses (1 contact hour), The University of Kansas Hospital, Kansas City, KS

Using Duragesic in Chronic Pain Management, August 2005, continuing education for nurses (1 contact hour), The University of Kansas Hospital, Kansas City, KS

Using Methadone in Chronic Pain Management, July 2005, continuing education for nurses (1.5 contact hours), The University of Kansas Hospital, American Society for Pain Management Nursing Greater Kansas City Chapter, Kansas City, KS

Opioids in Persistent Pain, April 2005, Continuing education for nurses, Mangianno's Restaurant, Edina, MN

Perfecting Pain Management: The Basics and Beyond, March 2005, continuing education for nurses (7 contact hours), Country Inn & Suites, Salina KS

Assessment: The Cornerstone of Pain Management & Blueprint for a Great Pain Team, February 2005, continuing education for nurses (3 Contact hours), Huntsville Hospital, Huntsville, AL

Managing Persistent Pain in the Elderly, September 2004, Continuing education for nurses (1.5 contact hours), Geriatric Education Center, Hays, KS

Managing Chronic Pain, September 2004, continuing education for physicians and nurses (1.5 contact hours), Knipling Education Center, Lubbock, TX

Pain and Symptom Management, September 2004, continuing education for nurses (2 contact hours), Mercy Hospital, Cedar Rapids, IA

Review of Analgesics & Nonpharmacologic Interventions in Pain Management, August 2004, continuing education for physicians and nurses, (3 contact hours), 2<sup>nd</sup> Annual Person Centered Pain Management Conference, Albuquerque, NM

Every Kansan Deserves Good Pain Management, July 2004, continuing education for nurses (7 contact hours), Horton, KS

Wound Pain Management, July 2004, continuing education for nurses (2 contact hours), Area Health Education Center, Hayes, KS

Making Pain Less Traumatic, May 2004, continuing education for nurses (4 contact hours), Topics in Trauma, The University of Kansas Hospital, Kansas City, KS

Pain and Symptom Management in Palliative Care, April 2004, continuing education for nurses (2 contact hours), Central Kansas Medical Center, Great Bend, KS

Haven't Got Time for the Pain, May 2004, continuing education for multidisciplinary health care professionals (6 contact hours), Johnson County Community College, Overland Park, KS

Managing PAIN in Your Patients, April 2004, continuing education for nurses (7 contact hours), Overland Park Regional Hospital, Overland Park, KS

A Wound Here a Wound There Manage Their Pain With Extra Care, March 2004, continuing education for nurses and physicians (2 contact hours), Marriott Hotel, Wichita, KS

Pain Management 2004, February 2004, continuing education for nurses (7 contact hours), Hutchinson Hospital, Hutchinson, KS

Pain Resource Nurse Program (PRN), January 2004, continuing education for nurses, The University of Kansas Hospital, Kansas City, KS

Managing Pain in the Trauma Patient, November 2003, continuing education for nurses (4 contact hours), physicians, and EMTs, Jefferson County Emergency Service, Oskaloosa, KS

Pain Management in the Substance Dependant Patient, October 2003, continuing education for nurses (4 contact hours), Johnson County Community College, Overland Park, KS

Nuts and Bolts of Complicated Pain Issues: A case study approach, October 2003, continuing education for nurses, Tan-Tar-A Resort, Lake of the Ozarks, MO

Managing Pain in Theory and in Practice, October 2003, continuing education for nurses (4 contact hours), St. Paul's Episcopal Church, Clay Center, KS

Every Kansan Deserves Good Pain Management, October 2003, continuing education for nurses (7 contact hours), Manhattan Country Club, Manhattan, KS

PRN (Pain Resource Nurse Program), September 2003, continuing education for nurses, Kansas University Medical Center, Kansas City, KS

Our Goal is Pain Control, August 2003, continuing education for nurses (4 contact hours), Republic County Hospital, Belleville, KS

Managing Chronic Pain, June 2003, Public Forum, Kansas University Medical Center, Kansas City, KS

Managing Acute Pain, May 2003, continuing medical education for physicians, Manhattan Country Club, Manhattan, KS

Maximizing the Use of Fentanyl in PCAs, April 2003, continuing education for nurses (2 contact hours), VA Medical Center, Leavenworth, KS

Assessing and Managing Chronic Pain in Long-Term Care, March 2003, Education for multidisciplinary staff, McKinsey's Chop House Restaurant, Colorado Springs, CO, Westin Hotel, Denver, CO.

Acute Pain Management, February 2003, continuing education for physicians, Medical Staff meeting, Columbia Regional Hospital, Columbia, MO

The Basics in Pain Management, February 2003, continuing education for nurses, Columbia Regional Hospital, Columbia, MO.

Symptom Management in Palliative Care, February 2003, continuing education for pharmacists (2 contact hours), Sheraton Hotel, Overland Park, KS.

Using All the Tools in the Pain Management Toolbox, February 2003, continuing education for physicians, pharmacists and nurses, Marriott Hotel, Albuquerque, NM.

The Forgotten Vital Sign, December 2002, continuing education for nurses, Advances in Trauma Care Symposium, Trauma Education Consortium, Kansas University Medical Center, Kansas City, KS

Post-op Pain Management, November 2002, continuing education for nurses, Kansas University Medical Center, Kansas City, KS.

Acute Pain Management, October 2002, Education for multidisciplinary staff, Kansas City Culinary Center, Overland Park, KS

Medication Management for Neuropathic Pain, September 2002, Education for support group, St. Luke's Hospital, Kansas City, MO.

Guidelines and Prescribing Principles in Opioid Therapy, August 2002, continuing education for nurses, Pappadeaux's Restaurant, Dallas, TX

Cancer Pain Management, July 2002, continuing education for nurses (2 contact hours), Marriott Hotel, Franklin, TX

Last Hours of Living, May 2002, continuing education for physicians and nurses, EPEC Curriculum, Kansas University Medical Center, Kansas City, KS

Cancer Pain Management: A Case Study, April 2002, continuing education for nurses, Mercy Hospital, John Stoddard Cancer Center, Des Moines, IA

Kadian in Pain Management, March 2002, Education for physicians and nurses, Menorah Medical Center, Overland Park, KS

Principles in Pain Management, March 2002, continuing education for physicians and nurses (2 contact hours), Lovelace Medical Center, Albuquerque, NM

Assessment Techniques in Pain Management for the Elderly, March 2002, continuing education for nurses, Rochester Memorial Hospital, Rochester, NY

Pain Management 2002. It's Up To You! March 2002, continuing education for nurses (7 contact hours), Skaggs Hospital, Branson, MO

Special Populations, Considerations and Ethics in Pain Management, January 2002, continuing education for nurses (4 contact hours), Republic County Hospital, Belleville, KS

Pain Management Education: A Prerequisite for Caring for Your Patients in Pain, December 2001, continuing education for nurses (7 contact hours), St. Francis Hospital, Topeka, KS

Chronic Pain in Long-Term Care, November 2001, continuing education for nurses, Holiday Inn, Stuart, FL

3-D Pain Management: Discovery, Decisions and Dilemmas, November 2001 and November 2002, continuing education for nurses (7 contact hours), Cox Medical Center, Springfield, MO

Pain Management and the Substance Dependent Patient, November 2001, Multidisciplinary education, Psychiatry Grand Rounds, Cotton O'Neil VAMC, Topeka, KS

Managing Chronic Pain, November 2001, Education for physicians, Mortons Steakhouse, Kansas City, MO

Putting the "Care" in Health Care: Treating Your Patient's Pain, November 2001, continuing education for nurses (6 contact hours), Stormont-Vail Hospital, Topeka, KS

Using Long-Acting Opioids in Pain Management, November 2001, Education for nurses, Lawyers Club, St. Louis, MO

Special Consideration for Pain Management in the Elderly, November 2001, continuing education for nurses, Skaggs Hospital, Branson, MO

Anemia in the Oncology Patient, November 2001, Education for physicians, Old Town Restaurant, Wichita, KS

What is Your Part in Implementing the New JCAHO Standards for Pain Management, October 2001, continuing education for multiple disciplines, Iowa Methodist Hospital System, Des Moines, IA

Treatment of Chronic Non-malignant Pain, October 2001, continuing education for nurses, Old Mill Restaurant, Dothan, AL

Managing Chronic Nonmalignant Pain, October 2001, Education for physicians, UTEP Dinner Theater, El Paso, TX

Advocating for the Patient in Pain, October 2001, continuing education for multidisciplinary staff, VAMC, Oklahoma City, OK

Understanding and Managing Cancer-Related Fatigue, September 2001, continuing education for nurses, Mary Greely Hospital, Ames, IA

Overview of Blood Disorders, September 2001, continuing education for nurses (2 contact hours), Central Iowa Chapter Oncology Nursing Society, Des Moines, IA

Historical Aspects of Pain Management and Physiology of Pain, The New JCAHO Standards for Pain Management, August 2001, continuing education for multidisciplinary staff, Pain Management Awareness Week, VAMC, Birmingham, AL

Pain Assessment in the Elderly Patient, Pain Medications in the Elderly, August 2001, Continuing education for physicians, nurses and pharmacists, "Compassionate Options: End-of-Life Care for Nursing Home Residents", HCFA National Meeting, Cobb Galleria Center, Atlanta, GA

Pharmacotherapy in Pain Management, August 2001, continuing education for nurses, PRN Program, Mount Sinai Medical Center, Miami, FL

Pharmacotherapy in Pain Management, July 2001, continuing education for physicians and nurses (2 contact hours), Crowne Plaza Hotel, Albuquerque, NM

Anemia in the Oncology Patient, June 2001, continuing education for nurses, Gus's Azalea Restaurant, Mobile, AL

Pain the 5<sup>th</sup> Vital Sign, May 2001, continuing education for nurses, Coral Gables Hospital, Coral Gables, FL

Substance Abuse in Pain Management, May 2001, continuing education for nurses, Skaggs Hospital, Branson, MO

Geriatric Anemia and Cognitive Function, May 2001, continuing education for nurses, Phelps County Hospital, Rolla, MO

Cancer Pain Management for the Experienced Practitioner, April 2001 continuing education for nurse practitioners, Bristol Restaurant, St. Louis, MO

Management of Radiation and Chemoradiation-Induced Anemia, April 2001, Education for physicians and nurses, Cox Hospital, Springfield, MO

Managing Chronic Pain, April 2001, Education for physicians and nurses, Patrick Air Force Base, Melbourne, FL

Choosing the Appropriate Analgesic, Education for nurses, Voila Restaurant, Melbourne, FL

Update on Pain Management, April 2001, continuing education for physicians and nurses, Medicine Grand Rounds, VA Medical Center, Leavenworth, KS

Management Strategies and Treatment Related to Fatigue, April 2001, continuing education for nurses, Des Moines Chapter Oncology Nursing Society, Botanical Gardens, Des Moines, IA

New JCAHO Guidelines for Pain Management, March 2001, continuing education for nurses, Philippine Nurses Association of Greater Kansas City, Baptist Medical Center, Kansas City, MO

Managing Chronic Pain, March 2001, continuing education for physicians, nurses and pharmacists, Pain and Symptom Management Conference, Amarillo College West Campus, Amarillo, TX

Cancer Pain Management for the Experienced Practitioner, March 2001, continuing education for nurses, Hilton Suites Hotel, Nashville, TN

Listening to Our Patients in Pain, Health Ethics in Pain Management, March 2001, continuing education for physicians and nurses, Kansas Health Ethics Seventh Annual Ethics Conference, Wichita, KS

Closing the Gap in Cancer Pain Management, March 2001, continuing education for nurses, Salina Oncology Nursing Society, Salina, KS

Understanding How to Manage Our Patient's Pain, March 2001, continuing education for nurses (7 contact hours), Olathe Medical Center, Olathe, KS

Knowledge and Attitudes in Pain Management, March 2001, Education for pharmacists, St. Francis Hospital, Topeka, KS

Opioids in Pain Management, February 2001, continuing education for nurses (2 contact hours), Newman Hospital, Emporia, KS

Sick and Tired of Being Tired and Sick, February 2001, continuing education for nurses, St. Francis Hospital, Topeka, KS

Pain the 5<sup>th</sup> Vital Sign, February 2001, continuing education for nurses, Palmetto General Hospital, Hialeah, FL

Pain Management 2001: Closing the Gap on Cancer Pain Management, February 2001, continuing education for nurses, Cape Girardeau Oncology Nursing Society, Enchanted Garden Restaurant, Jackson, MO

Update on Pain Management, January 2001, Multidisciplinary education, Little Dublin Restaurant, Joplin, MO

Choosing the Right Analgesic, January 2001, Multidisciplinary education, Cox Medical Center, Springfield, MO

Update on Pain Management, December 2000, continuing education for physicians, Medicine Grand Rounds, VA Medical Center, Topeka, KS

Don't Let Grandma Hurt, December 2000, continuing education for nurses (4 contact hours), Liberty Hospital, Liberty, MO

Assessment of Pain and Nonpharmacologic Methods of Pain Management, December 2000, continuing education for multidisciplinary staff, St. Francis Hospital, Topeka, KS  
Current Trends in Cancer Pain Management, December 2000, continuing education for nurses, Bombay Café, Birmingham, AL  
Pain Management: Learning to Use the Tools We Have, November 2000, continuing education for nurses (6 contact hours), St. John's Regional Medical Center, Joplin, MO  
Nursing Practices in Pain Management, November 2000, continuing education for nurses, Doubletree Hotel, Gainesville, FL  
Listening to Our Patients in Pain, November 2000, continuing education for multidisciplinary staff, North Florida Veterans Affairs Medical Center, Gainesville, FL  
The New JCAHO Standards for Pain Management, November 2000, continuing education for nurses, Kansas University Medical Center, Kansas City, KS  
Angels of Mercy Pain Management, November 2000, continuing education for nurses (2 contact hours), Freeman Hospital, Joplin, MO  
Update on Anemia, November 2000, Staff education, St. Louis Breast and Cancer Center, St. Louis, MO  
Understanding How to Manage Our Patient's Pain, November 2000, continuing education for nurses, Community Hospital, McCook, NE  
Current Trends in Cancer Pain Management, October 2000, Multidisciplinary staff education, Nebraska Health Systems, Omaha, NE and Valas Pumpkin Patch, Gretna, NE  
Managing the Chronic Pain Patient Through an Acute Pain Episode, October 2000, continuing education for nurses, Rochester General Hospital, Rochester, NY  
Common Physical Symptoms, Depression, Delirium, and Anxiety, Last Hours of Living, October 2000, continuing education for multidisciplinary staff, EPEC (Educating Physicians in End of Life Care) Program, Kansas City Veterans Administration Medical Center, Kansas City, MO  
Pain Management the Fifth Vital Sign, October 2000, continuing education for nurses (6 contact hours), Memorial Hospital Pembroke, Pembroke Pines, FL  
New JCAHO Standards for Pain Management, October 2000, Staff education, Truman Medical Center, Kansas City, MO  
Cost Containment: Managing Pharmacy Cost Related to Pain Management, September 2000, continuing education multiple disciplines (2 contact hours), Care Beyond Cure Annual Symposium and Exposition, Chateau on the Lake Resort & Convention Center, Branson, MO  
Dosing and Titration with Transdermal Fentanyl, September 2000, Nurse and physician education, Grand Cru Restaurant, Columbia, MO  
Listening to Our Patients in Pain, and Sick and Tired of Chronic Pain, September 2000, continuing education for multidisciplinary staff, VA Medical Center, Oklahoma City, OK  
Assessment and Intervention for Pain, September 2000, continuing education for nurses, Neosho Memorial Regional Medical Center, Chanute, KS  
Listening to Our Patients in Pain, August 2000, Continuing education for nurses and physicians, University of Alabama at Birmingham Hospital and Veterans Affairs Hospital, Birmingham AL  
New Directions in Pain Management, August 2000, continuing education for nurses and physicians, University of Alabama at Birmingham Hospital, Birmingham, AL  
Assessment and New Trends in Cancer Pain Management, August 2000, Nurse and physician education, Cajun Wharf Restaurant, Little Rock, AR  
Managing Chronic Pain, July 2000, continuing education for physicians, Medicine Grand Rounds, Leavenworth Veterans Affairs Hospital, Leavenworth, KS  
New Directions in Pain Management, July 2000, continuing education for nurses (4 contact hours), Crown of Texas Hospice, Conroe, TX  
Anemia and the Advanced Practice Nurse, June 2000, continuing education for nurses, Wichita Oncology Nursing Society, Wichita, KS  
Opioid Dosing, June 2000, continuing education for nurses, Little Rock Oncology Nursing Society, Little Rock, AR  
Pain Management in Long-Term Care, June 2000, Staff education, Trinity Lutheran Manor and Providence Place, Kansas City, KS  
How to Get Institutional Commitment to Good Pain Management, June 2000, continuing education for nurses, Columbia Edmond Medical Center, Edmond OK  
Pain Management Basics and Recognizing the Dying Process, May 2000, continuing education for nurses (2 contact hours), Newman Memorial County Hospital, Emporia, KS  
Communicating with Physicians to Meet Your Patient's Pain Needs, May 2000, continuing education for nurses, Missouri Hospice & Palliative Care Association meeting, Liberty Hospital, Liberty, MO  
Managing Pain: Acute or Chronic, May 2000, continuing education for nurses, Neosho Memorial Regional Medical Center, Chanute, KS  
Pain and Symptom Management in the Assisted Living Setting, May 2000, continuing education for nurses, Assisted Living Federation of America Annual Meeting, Alexandria, VA

How to Get Institutional Commitment to Good Pain Management, May 2000, continuing education for nurses, Stormont-Vail Hospital, Topeka, KS

Managing The Chronic Pain Patient Through An Acute Pain Episode, April 2000, continuing education for nurses (2 contact hours), Westin Crown Center Hotel, American Society of PeriAnesthesia Nurses 19<sup>th</sup> National Conference, Kansas City, MO

New Directions in Pain Management, April 2000, continuing education for nurses, Children's Hospital, Oklahoma University, Oklahoma City, OK.

Pain Management Basics, March 2000, continuing education for nurses, Veterans Administration Medical Center, Gainesville, FL

Managing Chronic Cancer Pain, March 2000, continuing education for physicians and nurses, Shands Cancer Center, Gainesville, FL

Pain Management at the End of Life, March 2000, continuing education for nurses, Best Western Grand Hotel, Gainesville, FL

Addressing Multiple Issues of Pain Control, March 2000, continuing education for nurses, St. John's Regional Medical Center, Joplin, MO

Pain Management in Long-Term Care, March 2000, Family support group, Johnson County Nursing Center, Olathe, KS

New Directions in Pain Management, March 2000, continuing education for nurses (6 contact hours), Republic Co. Hospital, Bellville, KS

Managing Pain and Other End-of-Life Issues, March 2000, continuing education for nurses, Sunset Manor Nursing Center, Frontenac, KS

Perspectives on End-of-Life Care, February 2000, continuing education for nurses, Hutchinson Hospital, Hutchinson, KS

Overview of Cancer Pain Management, February 2000, continuing education for nurses, Southwest Missouri Oncology Nursing Society, Jeramiah's Restaurant, Cape Girardeau, MO

Palliative Care the KUMC Way, January 2000, Kansas City Area Chaplains' meeting, Kansas University Medical Center, Kansas City, KS

Pain Management in the New Millennium, January 2000, Staff education, Staten Island University Hospice, Staten Island, NY and Egen Nursing Home, Staten Island, NY

Last Hours of Living, January 2000, AMA EPEC (Education for Physicians on End-of-Life Care) Training Course, Continuing education for physicians and nurses, Kansas University Medical Center, Kansas City, KS

Getting Started in Pain Management, January 2000, Staff education for the Pain Management Task Force, Truman Medical Center, Kansas City, MO

Assessment and New Trends in Pain Management, January 2000, continuing education for physicians and nurses, Veterans Administration Medical Center, Kansas City, MO

*Susan B. Allen Memorial Hospital presents:*

The Interdisciplinary Approach  
To  
**Pain Management**  
June 29th, 2017

*Speaker:*



Melanie Simpson, PhD, RN-BC, OCN, CHPN, CPE  
Pain Management Team Coordinator  
The University of Kansas Hospital

In the HEC  
0800 to 1100 or 1400 to 1700 – Interdisciplinary Staff  
Noon to 1300 - Medical Staff

CEUs provided for nursing, certificate of attendance provided to all others



*October 2009, US News & World Report ranks The University of Kansas Hospital  
7th nationwide among their top 3000 "Best Hospitals" in patient satisfaction for  
Pain Management*

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## Kimberly Edwards

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**From:** Cindi Ebers  
**Sent:** Wednesday, May 24, 2017 9:13 AM  
**To:** 'Anita A. Mills'  
**Cc:** Kimberly Edwards  
**Subject:** CEU opportunity  
**Attachments:** Interdisciplinary Pain Management 2017 flyer.doc

Hi Anita,

Just wanted to share an opportunity with you. We have Melanie Simpson coming from KU coming to talk about pain management. You and your staff are welcome to attend. The flyer with the details is attached. Please just send an RSVP to Kim Edwards just so we can make our plans (not required).

Hope to see you!

Cindi

Cynthia Ebers, RN, BSN, RNFA, CNOR  
Vice President of Nursing  
Susan B. Allen Memorial Hospital  
[cebers@sbamh.org](mailto:cebers@sbamh.org)  
316-321-8770

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**SUSAN B. ALLEN MEMORIAL HOSPITAL  
PROGRAM EVALUATION**

June 29, 2017  
30 EVALS RETURNED

**Title: Multimodal Pain Management**

Presented by: Melanie Simpson, PhD, RN-BC, OCN, CHPN, CPE

**Objectives:**

At the end of this session, participants will be able to:

<b>Objectives:</b>	<b>MET</b>	<b>NOT MET</b>	
State the four processes involved in the pain pathway	30		
List components of a comprehensive pain assessment	30		
Describe multimodal analgesia	30		
Identify two nonpharmacological interventions for pain management.	30		
<b>Presenter:</b>	<b>AGREE</b>	<b>NEUTRAL</b>	<b>DISAGREE</b>
Program was well organized.	30		
Concept can be applied to my job.	30		
Program was valuable.	30		
Material was understandable.	30		
Presentation was directed to the audience.	29	1	
Audience participation was allowed.	30		
Presentation was interesting.	30		

**TWO THINGS I LEARNED FROM THIS PROGRAM ARE:**

Nonpharmacological Interventions – Comfort menu great idea to find simple scripted questions for inpatient for ALL health professionals. “Is there anything else I can do to make you comfortable?”

4 times to intercept pain, combining meds for pain.

Need to revisit joint commission requirements on pain meds with KU position paper

Differences and understanding pain pathways with a deeper level. – Equivalent of drugs/medications and dosages

Antidepressants for pain

CRPS explained

We are not doing enough nursing interventions to help our patients.

Tramadol can cause serotonin syndrome – but antidepressants can be great adjuncts

The box breathing technique

4 points to access pain and why

The 4 processes in pain pathway

Antidepressants are also used for pain

Dose comparisons

Have chronic patient – take meds prior to surgery with sip of water

Importance of educating patient and family. Re: pain  
The number scale for pain is not valid.  
One dose of Tylenol with alcohol can equal liver failure.  
Methadone strength as compared to Morphine  
Dosing by numbers is wrong  
Multimodal approach; Tapentadol new  
Breathing for exercise  
The use of antidepressants and anticonvulsants for pain  
Conversions

#### WHAT IMPROVEMENTS TO THE PROGRAM WOULD YOU SUGGEST?

How to get doctors on board with less pharmacological intervention/recommending non-pharm intervention such as  
Physical Therapy, Massage, etc.  
Specific to small hospital/patients we treat  
Longer, so amazing 3 hours flew by  
Fantastic – more than just pharmacologic approach.  
More time to complete it  
Longer  
Allow more time. Can I have the power points? Some are too small for me to read  
Longer presentation!

#### WHAT ARE FUTURE TOPICS YOU WOULD BE INTERESTED IN?

How other disciplines (physical therapists) can be more involved in total patient care.  
Pain management for spinal patients/smoking cessation, etc.  
Anything that Dr. Melanie Simpson has to say.  
Education for more realistic, successful hospital stays  
Probiotic advances

#### OTHER COMMENTS:

Good review of questions to ask relating to patient pain  
Engaging speaker, good review of questions to ask relating to patient pain.  
Loved listening to the speaker! Very informative, engaging and fun to listen to.  
Would love it if we could have recorded this and made it mandatory for all nurses to watch.  
Would have loved time to visit with the speaker! Loved it!  
She was a wonderful speaker and kept presentation interesting.  
Great presenter  
Great presenter  
Well done!  
Great program

## Needs Assessment Survey

1. Pain can be assessed by observing the behavior of patients.  Yes  No
2. Some patients need higher doses of opioids than others.  Yes  No
3. I feel comfortable checking with the physician concerning the ordered dose.  Yes  No
4. I feel comfortable treating pain in patients who are active substance abusers or have a history of substance abuse.  Yes  No
5. When a patient is admitted to the MedSurg Unit for a painful condition, I ask them what has helped their pain in the past?  Yes  No
6. Patients often (**choose one**) \_\_\_over-report; \_\_\_under-report;  accurately report their pain.
7. I am concerned that patients will become addicted to opioids if they are prescribed them to control pain.  Yes  No
8. If a patient's pain is not controlled on 1 opioid, should I call the physician to request a different opioid?  Yes  No
9. I use a pain scale to evaluate pain.  Yes  No
10. The biggest challenge I see in addressing pain is patients being less willing to try non-pharmacological interventions over pain medication.

## Offering #2

Quality Council Minutes  
November 7, 2018, 8:30 a.m., 4<sup>th</sup> Floor Board Room

Present: Cecilia Goebel, Francia Bird, Jonathan Immordino, JimKirkbride, Garrett Daharsh, Mark Rooker

**Mentoring and Leadership Training:** Plans are underway for conducting an LDI following a needs assessment request of SBA leaders. Topics that were suggested by leaders included:

1. Social media – etiquette, awareness, how to manage (Dewey Price to facilitate);
2. As a new leader, a challenge I still face daily is who I go to if I have a question. Who are the experts in the hospital? Who needs to be involved in process changes or improvement?
3. Budget, budget, budget! How to do one, how to understand the math involved and assumptions that staffing is based on, FTE's, etc. How to read MoVars, who to ask with questions, how to fill out the budget variance forms.
4. Managing difficult discussions
5. Performance Improvement coaching
6. How to facilitate and reward initiative
7. General teambuilding to reconnect staff in these stressful times

Previously Forrest Rhodes of Foulston Siefkin had agreed to speak to the leadership group regarding difficult/crucial conversations. No date had been set with Forrest.

After discussion, it was decided to plan the LDI for Thursday, January 31<sup>st</sup> in the HEC. We will schedule Forrest Rhodes for approximately an hour for Critical Conversations, followed by a session on changes to Performance Evaluations for 2019, led by Gay Kimble and Sheila Hoyt. As part of the performance evaluation discussion, we will incorporate topics from the above needs assessment, including performance improvement coaching and how to facilitate and reward initiative. Also, with the employee survey coming up in February, we will talk about the 2018 survey and expectations for the 2019 survey. Organizational goals will be incorporated into the performance evaluations, and will be reviewed at the LDI. The final topic to be covered will be what to expect from the 2019 Joint Commission survey, facilitated by Francia.

Quality Council Minutes  
January 2, 2019, 8:30 a.m., 4<sup>th</sup> Floor Board Room

Present: Cecilia Goebel, Francia Bird, Jonathan Immordino, Jim Kirkbride, Garrett Daharsh, Mark Rooker

**LDI:** The next LDI is scheduled for January 31<sup>st</sup> at 8:30 a.m., with a continental breakfast available at 7:30 a.m. A simple lunch of sandwiches, etc., will be ordered from the SBA café. The tentative agenda:

08:30 – 10:30 - Forrest Rhodes – Difficult/Challenging Conversations

10:30 - 10:45 - Break

10:45 – 11:45 - Sheila Hoyt – Performance Evaluation Changes, Performance Improvement Coaching

11:45 – 1:00 Lunch

1:00 - 1:30 Francia Bird - Joint Commission survey update

1:30 - 2:00 Jim Kirkbride – Studer expectations

2:30 Wrap-up and adjourn

CERTS 15-1ed



**Susan B. Allen**  
MEMORIAL HOSPITAL

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**Difficult Conversations**

Date

January 31, 2019

**Forrest Rhodes, Guest Speaker**

Contact Hours \_\_\_\_\_

EMPLOYEE NAME	SIGNATURE	CERTIFICATE	LICENSE #	HOURS
Crystal Schlegel		YES or NO		
Sherry Wiseman		YES or NO		
Debbie Rieb		YES or NO		
Dewey Price	<i>Dewey Price</i>	YES or <u>NO</u>		
Diana Wasson	<i>Diana Wasson</i>	<u>YES</u> or NO		
Diane Heilman-Felt		YES or NO		
Emily Doyon	<i>Emily Doyon</i>	YES or NO		
Erin Johnson Conrad	<i>Erin Conrad</i>	YES or <u>NO</u>		
Francia Bird		YES or NO		
Garrett Daharsh	<i>Garrett Daharsh</i>	YES or NO		
Kelly Love		YES or NO		
Jamie Richards	<i>Jamie Richards</i>	YES or NO		
Susan King	<i>Susan King</i>	YES or <u>NO</u>		
Katherine Bohnert		YES or NO		
Jenny Valentine	<i>Jenny Valentine</i>	YES or NO		
Jessica Glock		YES or NO		
Jim Kirkbride	<i>Jim Kirkbride</i>	YES or <u>NO</u>		
Joyce Gleason		YES or NO		

*Fred A. Mueller*

Prepared by: kedwards 1/29/2019



## Leadership Development Institute

January 31, 2019  
Health Education Center

### AGENDA:

- 7:30 Continental Breakfast provided
- 8:15 CEO Welcome – Jim Kirkbride
- 8:30 – Forrest Rhodes, Attorney, Foulston & Siefkin, LLP
  - Difficult/Challenging Conversations
  - Eligible for CNE
- 10:30- Break
- 10:45 2019 Performance Evaluations, Sheila Hoyt
- 11:00 2019 Joint Commission Hot Topics – Francina Bird
- 11:30 Studer Expectations – Jim Kirkbride
- 12:00 Wrap-up and adjourn

### OBJECTIVES For Difficult/Challenging Conversations

- How to prepare for a difficult conversation at work
- How to start an uncomfortable conversation
- How to focus on the objective of the conversation
- How to focus on creating value for the other person, the organization and yourself

### REGISTER:

- Please notify Kim Edwards, Education Department Coordinator by email.
- If you are unable to attend, please notify your immediate supervisor

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**FOULSTON  SIEFKIN LLP**  
**ATTORNEYS AT LAW**

**Forrest T. Rhodes, Jr.**

**Partner**

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Wichita, KS 67206

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F: 866.347.5132

[frhodes@foulston.com](mailto:frhodes@foulston.com)

**Profile**

Forrest brings legal expertise with a down-to-earth approachable style to partner with clients to help identify and resolve issues before they become legal problems and effectively address difficult employment situations to avoid or minimize legal risk.

A cornerstone of Forrest's practice is assisting employers with the review and development of employment policies and other day-to-day preventative measures, including working through challenging discipline situations, the proper handling of employee absences that may implicate the Family and Medical Leave Act (FMLA) and Americans with Disabilities Act (ADA), and military leave under the Uniformed Services Employment and Reemployment Rights Act (USERRA). He also has significant experience defending employers in government audits brought by the Department of Labor (FLSA) and the Equal Employment Opportunity Commission, as well as those agency's state counterparts.

Where employment litigation cannot be avoided, Forrest defends the client's interests through practical legal advice and advocacy with the goal of resolving the matter in a way that is effective as well as cost efficient.

Forrest counsels employers on labor-management issues, including union organizing efforts, labor contract negotiations, and responding to unfair labor practice charges filed with the National Labor Relations Board (NLRB).

Forrest also represents employers through all aspects of the safety and health compliance process, including inspections brought by the Occupational Safety and Health Administration (OSHA) and the negotiated resolution of any proposed penalties, and, where necessary, defense of litigation brought before the Occupational Safety and Health Review Commission (OSHRC).

In 2013 and 2014 Forrest was selected by *Chambers USA* as one of America's Leading Lawyers in the area of Employment Law. He has been selected by peers for inclusion in *The Best Lawyers in America*® in the areas of Employment Law – Management and Litigation – Labor and Employment. Forrest is a frequent speaker on employment law issues, especially the complicated and

evolving requirements under the FLSA and other aspects of wage and hour compliance.

#### **Education**

- University of Kansas (J.D., 1999)  
Order of the Coif, Staff Member - *Kansas Law Review*
- University of Kansas (B.S. in Business Administration, 1991)  
With Distinction

#### **Admissions**

- U.S. District Court for the District of Kansas (2000)
- U.S. District Court for the Northern District of Illinois (2010)
- U.S. District Court for the Western District of Missouri (2008)
- Kansas (2000)
- Missouri (2008)

#### **Practice Areas**

- Employment & Labor
- OSHA

#### **Industries**

- Hospitality & Retail

#### **Community Involvement**

- El Dorado YMCA, Advisory Board, 2004-present (Board President 2013-14)
- Butler Community College Foundation, Board of Directors, 2014-present

#### **Relevant Experience**

- Represented employers in a wide variety of industries including hospitality, financial services, manufacturing, retail, and health care, with wage and hour (FLSA) compliance investigations conducted by the U.S. Department of Labor.
- Served as defense counsel for numerous hospitality industry (restaurant) employers in federal court litigation regarding tip credit compliance and delivery driver reimbursements under the FLSA and state wage and hour laws.
- Defended several different manufacturing companies in lawsuits stemming from allegations of employment discrimination and/or retaliation, with cases resolving on client-friendly terms, including summary judgment and favorable settlements.
- Provided cost-effective defense for employers in wide variety of industries facing employment discrimination investigations from the Equal Employment Opportunity Commission or equivalent

state agency. Successfully resolved every charge while minimizing interference on client's business operations.

- United States Navy, Cryptologic Division Officer - Led teams of cryptologic support sailors and marines in support of national military requirements and surface and subsurface naval units deployed in the Mediterranean Sea and western Indian Ocean.
- United States Navy, Cryptologic Officer, Naval Space Support Teams - Provided support and training on military space systems to shore training facilities and operational naval units.

## Professional Memberships, Affiliations, and Honors

- Selected for inclusion in Missouri & Kansas Super Lawyers® List, 2017 (a Thomson Reuters business)
- Selected by peers for inclusion in The Best Lawyers in America® in the areas of Employment Law – Management and Litigation – Labor and Employment, 2015-2018
- Identified by Chambers USA as a leading lawyer in the United States America's Leading Lawyers in the area of Employment Law, 2013-2016
- American Bar Association Labor & Employment Section and Federal Labor Standards Committee
- Kansas Bar Association
- Wichita Bar Association

## Presentations

### 2018

- OSHA Inspections: How to Prepare and Respond (Foulston Siefkin LLP, HR Box Lunch Series)

### 2015

- How the Proposed Changes to the White-Collar FLSA Exemptions WILL Impact Your Business (Foulston Siefkin LLP, Employment Law Seminar)
- FLSA Potpourri (Foulston Siefkin Employment Seminar)
- Labor and Federal Agency Employment Laws (Wichita Bar Association Business Law CLE)
- Proposed Amendments to the White Collar Exemptions – what they mean and how they'll impact your business (Foulston Siefkin HR Box Lunch Series)

### 2014

- What Do I Do When My Competitor is Hiring My Employee, or I'm Hiring Theirs? (Foulston Siefkin LLP, Employment Law Seminar)
- Hot Topics in Employment Law (Foulston Siefkin LLP, HR Box Lunch Series)
- The NLRB and the Non-Union Employee (Foulston Siefkin LLP, HR Box Lunch Series)
- Best Hiring Practices (Kansas County Counselors Conference)

- Wage and Hour Update (Foulston Siefkin HR Box Lunch Series)

**2013**

- Best Hiring Practices (Kansas Human Rights Commission Employment Law Seminar)
- Wage and Hour Compliance (InfoComm Live)

**2012**

- An FLSA Audit Is Coming – Be Prepared Before DOL Arrives (Foulston Siefkin Employment Law Seminar)
- Alphabet Soup of Employment Law, from FLSA to FMLA to COBRA (Kansas County Clerk's Conference)
- Equal Pay Act – Compliance and Audit Preparation (Foulston Siefkin HR Lunch Series)

**2011**

- OSHA Compliance (Foulston Siefkin OSHA Workshop, Overland Park)
- Fair Labor Standards Act (Foulston Siefkin, Foulston Siefkin HR for Health Care Providers Workshop)
- National Labor Relations Act (Foulston Siefkin, Foulston Siefkin HR for Health Care Providers Workshop)
- National Labor Relations Act – What You Don't Know Can Hurt Your Business (S.E. Kansas Manufacture's Network)

**2010**

- OSHA Compliance (Foulston Siefkin OSHA Workshop, Wichita)
- Advanced FLSA: Understanding, Preparing for, and Defending Wage and Hour Audits (Foulston Siefkin, Employment Law Seminar - Wichita)

**2009**

- Employee Free Choice Act (EFCA): Learn How It Works Before It Is Too Late (Foulston Siefkin Seminar)
- The Brave New World of Employment and Labor Law: The Employee Free Choice Act (Foulston Siefkin Employment Law Seminar)
- The Employee Free Choice Act "EFCA" (Kansas Manufacturers Network)

**2008**

- Military Leave and USERRA Issues (Foulston Siefkin Summer HR Box Lunch Series)
- Unemployment – How it Works and How to Avoid Awards (Foulston Siefkin Employment Law Seminar)
- Executive Compensation (Foulston Siefkin HR Box Lunch Series)

**2007**

- Exempt or Non-Exempt? Applying the FLSA White Collar Rules to the Health Care Industry (Foulston Siefkin LLP, Kansas Health Law Institute)

## Publications

### 2015

- DOL proposes significant increase in required salary for FLSA exemptions  
-Kansas Employment Law Blog

### 2014

- The Fair Labor Standards Act  
-ABA Section of Labor & Employment, Cumulative Supplement, 3rd ed.
- DOL delays proposed amendments for white collar exemptions  
-Lexology

### 2012

- Kids in Candyland: DOL audit reminds employers about child labor  
-Kansas Employment Law Letter

### 2011

- The Fair Labor Standards Act  
-ABA Section of Labor & Employment, Cumulative Supplements 2010 and 2011, 2nd ed.
- Employers with Salaried Non-Exempt Employees Beware! New DOL Regulations Change How You May Pay These Employees  
-Foulston Siefkin Issue Alert
- New Notice Rule Reaches out to Union and Nonunion Employers Alike  
-Kansas Employment Law Letter

### 2010

- Road map for whether Kansas wage and hour laws apply to you  
-Kansas Employment Law Letter

### 2009

- When Free Isn't Free: The Employee Free Choice Act (EFCA)  
-Kansas Employment Law Letter

### 2005

- When a 'fixed salary' Can Change  
-Kansas Employment Law Letter

### 2003

- Dot the i's and cross the t's - ensuring your agreement is enforceable  
-Kansas Employment Law Letter
- Title VII: Race Discrimination through the promotion of minorities  
-Kansas Employment Law Letter

### 2002

- Bonuses: Don't let overtime pay requirements Grinch your holidays  
-Kansas Employment Law Letter
- Can a pregnant employee use FMLA leave to avoid overtime  
-Kansas Employment Law Letter

#### 2001

- FMLA individual liability - not necessarily limited to one individual  
-Kansas Employment Law Letter
- Is arbitration the answer for Kansas Employers?  
-Kansas Employment Law Letter
- Keeping a former employee quiet - where to draw the line?  
-Kansas Employment Law Letter
- Navigating channels of military leave - and avoiding the mines  
-Kansas Employment Law Letter

#### 2000

- Assistant secretary for OSHA discussed construction safety  
-Kansas Employment Law Letter
- In addition to ships, loose lips can sink companies  
-Kansas Employment Law Letter
- 'Talking the talk' but not 'walking the walk' results in punitive damages  
-Kansas Employment Law Letter

#### 1999

- From Topeka with love  
-Kansas Employment Law Letter

## Issue Alerts

#### 2016

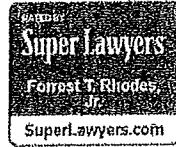
- Federal Court Puts FLSA Salary Increases on Indefinite Hold
- Department of Labor Issues Long-Awaited Updates to Key Fair Labor Standards Act Overtime Exemptions

#### 2012

- OSHA Targeting Nursing and Residential Care Facilities

#### 2011

- New Notice Rule Reaches Out to Union and Non-Union Employers Alike
- Employers with Salaried Non-Exempt Employees Beware! New DOL Regulations Change How You May Pay These Employees



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**SUSAN B. ALLEN MEMORIAL HOSPITAL  
PROGRAM EVALUATION  
January 30, 2019**

*Compiled eval  
sent to  
Quality*

**Topics: Difficult Conversations**

Presented by: Forrest Rhodes, Attorney at Law

**Objectives:**

At the end of this session, participants will be able to:

<b>Objectives:</b>	<b>MET</b>	<b>NOT MET</b>	
How to prepare for a difficult conversation at work	22		
How to start an uncomfortable conversation	22		
How to focus on the objective of the conversation	22		
How to focus on creating value for the other person, the organization and yourself	22		
<b>Presenter:</b>	<b>AGREE</b>	<b>NEUTRAL</b>	<b>DISAGREE</b>
Program was well organized.	22		
Concept can be applied to my job.	21	1	
Program was valuable.	21	1	
Material was understandable.	22		
Presentation was directed to the audience.	22		
Audience participation was allowed.	22		
Presentation was interesting.	22		

**TWO THINGS I LEARNED FROM THIS PROGRAM ARE:**

ADA complicates FMLA

Dealing with FMLA; Documentation

It is never too late to start documentation of an issue. It is important to understand FMLA and ADA when evaluating a situation.

May not agree but need to know expectation, how to meet expectations. Need to discuss performance often. Need evals to be appropriate.

Don't have to warn employee that they are nearing an attendance discipline

Document, document, document. Send an email to yourself to facilitate this.

You fire you! FMLA black/white/gray area.

Really liked FMLA discussion, liked the "nuts and bolts" discussion

That people can be in different discipline processes at the same time

Scenarios, email details to myself

How they are covered – FMLA vs. using EIB. What to document to support evaluations

Emailing myself – more clarification on FMLA

How important scoring appraisals are, don't short-cut or sugar coat just to get by. Bite you in the end. Learned also how to help leaders with discipline. Split out into 3 sections: Circumstances, expectations, plan of action.



Employee has opportunity to respond to discipline in writing at the time of discipline. Email staff immediately following non-discipline conversations as documentation.

Organizational tips for conversations.

**WHAT IMPROVEMENTS TO THE PROGRAM WOULD YOU SUGGEST?**

**Excellent, thank you so much!**

**WHAT ARE FUTURE TOPICS YOU WOULD BE INTERESTED IN?**

How to be open to constructive criticism

How to prepare/nurture staff to be open to constructive criticism

Social media – off work – derogatory towards peers, boss, other departments, organization as a whole. Disruptive, what course of action do we have?

Policies, work comp basics

My memory was fogged about several topics but I can honestly say it wasn't anything I hadn't heard before.

Great program.

**OTHER COMMENTS:**

**Great Talk**

**Didn't we cover this already?**

**Forrest does a great job of explaining things, simplifying so others can grasp the concepts.**

**I would like to discuss delegation and managing peer to peer relationships**

**Long Term CNE Provider Checklist**  
(K.A.R. 60-9-107)

**Name of Provider:** Dusenbury Healthcare Associates, LLC

**Name of Program Coordinator:** Wendy Dusenbury

**New Initial Application**       **Renewal (Issue Date \_\_)**

**Date Received:** 5/6/2020 & 7/6/2020      **Date Review complete:** 5/12/2020 & 7/31/2020

**Date to CNE Committee:** September 2020

**Approved**       **Not Approved:**

**Approved Pending:** \_\_\_\_\_

**Date Notified:** \_\_\_\_\_

<b>Information Required</b>	<b>Received</b>	<b>NA</b>
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	Received 5/6/2020	
Renewal Fee		✓
<ul style="list-style-type: none"> <li>If the long term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years as defined in the providers' policy and procedures.</li> </ul>		
The name and address of the organization on the application	Dusenbury Healthcare Associates, LLC	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		✓
The name, education and experience of the program coordinator responsible for CNE	Wendy Dusenbury, DNP, APRN	
<ul style="list-style-type: none"> <li>Be a licensed professional nurse</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Have three years of clinical experience</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Have one year of experience in developing and implementing nursing education</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)</li> </ul>	✓	
<b>Policies &amp; Procedures:</b>		
Written policies and procedures, including at least the following areas:		
<ul style="list-style-type: none"> <li><u>Assessing the Need</u> and planning for CNE activities</li> </ul>	✓	

• <u>Fee Assessment</u>	✓	
• <u>Advertisements</u> or offering announcements. Published information shall contain the following statement: “(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: ”	✓	
• <u>Notice of Change</u> of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days	✓	
For long term providers, the policies and procedures for the <u>Offering Approval Process</u> shall include the following:		
• A Summary of the Planning	✓	
• The Behavioral Objectives	✓	
• The Content, which shall meet the definition of CNE in KSA 65-1117	✓	
• The Instructor’s Education and Experience, documenting knowledge and expertise in the content area	✓	
• A Current Bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	✓	
• An offering Evaluation that includes each participant’s assessment of the following:		
▪ The achievement of each objective	✓	
▪ The expertise of each individual presenter	✓	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	✓	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	✓	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	✓ Received 7/7/2020	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider’s pilot test results	✓	

• Clinical hours	✓ Received 7/7/2020	
<b>Documentation of Attendance</b>		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	✓	
• The date and title of the offering, and the presenter or presenters	✓	
• The participant's name and license number and the number of contact hours awarded	✓	
Each provider shall maintain documentation to verify completion of each <u>independent study offering</u> , if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	✓	
• The participant's name and license number, and the number of contact hours awarded	✓	
• The title of the offering	✓	
• The date on which the offering was completed	✓	
• Either the completion of a posttest or a return demonstration	✓	
<b>Certificate of Attendance/CE Transcript</b>		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	✓	
Each certificate and each CE transcript shall be complete before distribution to the participant	✓	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	✓	
• The title of the offering	✓	
• The date or dates of attendance or completion	✓	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	✓	
• The signature of the individual responsible for the providership	✓	
• The name and license number of the participant	✓	
<b>Recordkeeping &amp; Storage</b>		

For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	✓	
• A copy of the offering announcement or brochure	✓ Received 7/7/2020	
• The title and objectives	✓	
• The offering agenda or, for independent study, pilot test results	✓	
• A bibliography	✓ Received 7/7/2020	
• A summary of the participants' evaluations	✓	
• Each instructor's education and experiences	✓	
• Documentation to verify completion of the offering	✓	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	✓	
<b>Program Evaluation Plan</b>		
For long-term providers, a copy of the total program evaluation plan	✓ Received 7/7/2020	
<b>Annual Report</b>		
Each approved long-term provider shall pay a fee for the upcoming year and submit an annual report for the period of July 1 through June 30 of the previous year on or before the deadline designated by the board. The annual report shall contain the following:		✓
• An evaluation of all the components of the providership based on the total program evaluation plan		✓
• A statistical summary report; and		✓
• For each of the first two years of the providership, a copy of the records for one offering as specified in paragraphs (60-9-109(h)(1)(A-H))		✓
<b>Two Proposed Offerings</b>		
The provider shall submit two proposed offerings, including the following:	<b>#1</b>	<b>#2</b>
	#1 NIH Stroke Scale	#2 Posterior Circulation Stroke
• A summary of planning	✓ Received 7/7/2020	✓ Received 7/7/2020
• A copy of the offering announcement or brochure	✓ Received 7/7/2020	✓ Received 7/7/2020
• The title and behavioral objectives	✓ Received 7/7/2020	✓ Received 7/7/2020
• The offering agenda or, for independent study, pilot test results	✓ Received 7/7/2020	✓ Received 7/7/2020
• Each instructor's education and experience	✓ Received 7/7/2020	✓ Received 7/7/2020
• A current bibliography	✓ Received 7/7/2020	✓ Received 7/7/2020

<ul style="list-style-type: none"> <li>The offering evaluation form</li> </ul>	✓ Received 7/7/2020	✓ Received 7/7/2020
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06/2019

First review completed 5/12/2020 and Wendy Dusenbury notified of missing information

7/7/2020 Received updated documents to correct deficiencies

Second review completed 7/31/2020 Carol Moreland, MSN, RN

**Stephenson, Chelsey [KSBN]**

**From:** Wendy Dusenbury <dusenburyhcassociates@gmail.com>  
**Sent:** Monday, July 6, 2020 9:33 PM  
**To:** Stephenson, Chelsey [KSBN]  
**Cc:** Moreland, Carol [KSBN]  
**Subject:** Re: Initial LTP application  
**Attachments:** APPENDIX E-Dusenbury Healthcare.docx; CNE Policies and Procedures Dusenbury Healthcare Associated LLC 5.5.20.doc; CNE cover page-Dusenbury Healthcare Associates.docx; NIHSS Sample Course Offering.pdf; Posterior Circulation Stroke Sample offering.pdf

RECEIVED  
JUL 07 2020  
#52  
KSN EDUCATION

*EXTERNAL:* This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good Morning,  
Attached are the updated documents to take care of the deficiencies. Please let me know if there are further corrections or information required.

I also need to change the address to the following:  
Dusenbury Healthcare Associates LLC  
2509 N. Loch Lomond CT  
Wichita, Kansas 67228  
[dusenburyhcassociates@gmail.com](mailto:dusenburyhcassociates@gmail.com)  
16-617-6502

Thank you!

Wendy Dusenbury

On May 12, 2020, at 3:16 PM, Moreland, Carol [KSBN] <[Carol.Moreland@ks.gov](mailto:Carol.Moreland@ks.gov)> wrote:

Wendy,

I have finished the review of your initial CNE LTP application. I have attached my review document. There are some areas that are highlighted and there are highlighted questions at the end of the document. The highlighted areas are information I could not find. You did not submit a copy of your total program evaluation plan. You stated it will be done annually, however you did not attached a copy of the plan/document that you will be utilizing. You also did not submit two proposed offerings as stated in K.A.R. 60-9-107. You will need to submit that also.

Your application was not received in our agency 60 days before the June 2020 Committee and Board meetings so it will not go to Committee in June. If it is complete by July 14, it will be taken to the Committee and Board in September.

You need to submit the missing information. **Do not document on the attached document. That is utilized by agency staff and committee members when reviews are done of applications we have**

**received. Do not resubmit an application with the missing information you need to provide. You need to email the missing information only to either Chelsey or myself by July 14.**

If you have any questions, I can be reached via email as I am teleworking.

Carol Moreland, MSN, RN  
Executive Administrator  
Kansas State Board of Nursing  
900 SW Jackson, Suite 1051  
Topeka, KS 66612  
785-296-5752  
Fax: 785-296-3929

**Note: new email address:** [carol.moreland@ks.gov](mailto:carol.moreland@ks.gov)

***What you choose to do today determines what you get to do tomorrow***

*If you would like to provide feedback about the customer service you have received, please visit our website ([www.ksbn.org](http://www.ksbn.org)) and complete the short **Customer Service Survey** located on our home page.*

#### CONFIDENTIALITY NOTICE

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<Dusenbury Healthcare Associates, LLC Approval checklist 5-12-2020.pdf>



**Reference No.:** 24604 **Date submitted:** May 6 07:12 2020

**radio** ~ Initial Application

**Providername** ~ Dusenbury Healthcare Associates, LLC

**providernum** ~ ~

**legalbody** ~ ~

**address** ~ 502 E. Periwinkle

**address2** ~ Garden Plain, Kansas 67050

**telephone** ~ 316-617-6502

**email** ~ dusenburyhcassociates@gmail.com

**coordinator** ~ Wendy Dusenbury

**date** ~ 05-06-2020

**planningce** ~ Planning Educational Activities

A minimum of two people will be involved in the planning of each Dusenbury Healthcare Associates LLC (DHCA) educational activity. The educational activity will be planned by at least one registered nurse with a baccalaureate degree or higher in nursing (RN Nurse Planner) and at least one other activity planner. The planning committee should include someone with relevant content expertise; a representative of the target audience; and an RN Nurse Planner responsible for assuring adherence to KSBN criteria.

The RN Nurse Planner in the approved provider unit must be responsible for assuring adherence to the KSBN criteria. The target audience representative can be any member of the planning committee but must be a registered nurse who is able to represent the educational needs of the target audience. Additionally, the planning committee must contain (a) content expert(s), (an) individual(s) "with documented qualifications that demonstrate education, knowledge, and experience in the subject matter of the program being planned." (ANA, 2000, p. 23) One person may fulfill more than one role on the planning committee, and others may participate in planning the educational activity.

Planning may occur through face-to-face meetings, by conference call, or via written correspondence. Multidisciplinary educational activities may have planning committees which include representatives from each discipline considered important to the planning of the program.

A Biographical Data Form, which includes a Conflict of Interest Disclosure, indicating the role of each planning committee member will be completed by each activity planner. Completed Planner Biographical Data Forms are filed with the DHCA CNE Provider Activity Form for each educational activity.

#### Target Audience and Needs Assessment

Continuing education activities are developed and implemented in response to, and with consideration for, the unique educational needs and characteristics of the target audience. Other health care professionals may attend DHCA-sponsored continuing nursing education activities, but DHCA-sponsored programs are designed for nurses.

Information is collected related to the educational needs of the nurse. Examples of processes used to collect this information include:

- a. Needs assessments or surveys
- b. Feedback from attendees at past conferences
- c. Quality improvement data
- d. Analyzing the patient population and patient care requirements
- e. Reviewing professional literature
- f. Reports of advances in treatments and technology
- g. Research findings
- h. Societal and organizational trends
- i. Legislation

The assessment data collected are analyzed to determine the target audience and the learner needs. The identified needs are validated by the Nurse Planner, target audience representatives, content experts, and other members of the planning committee.

The method and findings used to determine the target audience and learner needs are documented on the DHCA CNE Provider Activity Form. The Activity Form will indicate the target audience, level of the RN learner, location of the participant, clinical area of practice, and how the need for the activity was determined.

#### feeassessment ~ Fees, Cancellations, and Refunds

The price for CNE offerings is determined by multiple factors including the length of the program, speaker honorarium, incidental fees and the projected number of participants as well as trends in geographical area. DHCA accepts cash, check, money order, Visa, and MasterCard. The registration fee is listed in the brochure for each workshop.

- i. Time frames and presenters (for presenter-directed activities)
- j. Presenter's participation in the planning process
- k. Use of adult education principles
- l. Method and rationale for award of contact hour
- m. Process to verify participation, requirements for successful completion
- n. Evaluation category, methods, and use.
- o. How feedback will be provided to learners and presenters
- p. Commercial Support, how integrity is maintained and what precautions are taken to prevent bias

3. The following addenda will be attached to the application in the file:

- a. Certificate of successful completion awarded to participants
- b. Evaluation tool
- c. Co-providership agreement(s) (if applicable)
- d. Marketing/promotional materials
- e. Commercial Supporter Education Grant Agreement(s)
- g. Required Announcements / Declarations form
- h. Biographical Data Forms with Conflict of Interest Disclosures for all presenters, specialists and planning committee members

i. Roster with names and addresses of participants and number of contact hours awarded.

j. Evaluation summary

4. Records will be kept in a locked file cabinet in the office of the Dusenbury Healthcare Associates LLC 502 E. Periwinkle Garden Plain, Kansas 67050 for a period of 6 years. They will be filed in alphabetical order by title for each year. Files can be accessed by the Nurse Planners.  
**noticeofchange** ~ Timely Communication with Kansas State Board of Nursing

As an approved provider of continuing nursing education (CNE) by Kansas State Board of Nursing (KSBN), Advanced Mobile Healthcare will maintain timely communication with KSBN

1. The CNE Program Coordinator will submit to KSBN

- a. annual reports
  - b. CNE Program Annual Evaluation
  - c. Other data requested by KSBN
2. Notification within 30 days of any:
- a. change in name, ownership, or structure of the organization
  - b. change in nurse planner or program coordinator
  - c. change in name of the contact person
  - d. change in any required program policies and procedures
  - e. decision to terminate approved provider activities
3. For each new Nurse Planner or Program Coordinator, the following will be submitted:
- a. Biographical Data Form
  - b. Signed Operational Requirements Attestation

**programevaluation** ~ Overall Program Evaluation

As an approved provider of continuing nursing education (CNE) by the Kansas State Board of Nursing (KSBN), Dusenbury Healthcare Associates LLC (DHCA) will ensure overall integrity of its CNE program through ongoing evaluations and continuous quality improvement of the program using a dynamic process including both formative and summative methods.

Each educational activity is evaluated using a standard tool (e.g., APPENDIX B) individualized for the learning objectives of the specific program. Evaluation data is utilized in the revision of program and program planning. The over-all program development, program effectiveness is assessed, as well as the total impact toward accomplishing the goals of the institution. Feedback is essential from Continuing Nursing Education staff to recommend changes and implement changes.

A total program evaluation will be formally complete in July of each calendar year and revisions will be made as necessary.

**Submission date** ~ 05-6-2020 07:12:21

**Form ID** ~ 1672730

KANSAS STATE BOARD OF NURSING  
LONG-TERM CONTINUING NURSING EDUCATION (CNE)  
PROVIDER INITIAL APPLICATION

COVER PAGE

60-9-1070 b (1) (A)	<b>NAME OF PROVIDER:</b> <b>ADDRESS OF PROVIDER:</b>	Dusenbury Healthcare Associates, LLC 2509 N. Loch Lomond CT Wichita, Kansas 67228
60-9-1070 b (1) (B)	<b>NAME OF CNE DEPT W/IN COMPANY:</b> <b>ADDRESS OF DEPT:</b>	Dusenbury Healthcare Associates, LLC CNE Department 2509 N. Loch Lomond CT Wichita, Kansas 67228
60-9-1070 b (2)	<b>PROGRAM COORDINATOR (RN):</b> <b>TELEPHONE:</b> <b>E-MAIL ADDRESS:</b>	Wendy Dusenbury DNP, APRN (316) 617-6502 dusenburyhcassociates@gmail.com
60-9-1070 c (1)	<b>EDUCATION/EXPERIENCE PROGRAM COORDINATOR:</b>	See attached CV

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I declare under penalty of perjury under the laws of the State of Kansas that the information provided is true and correct to the best of my knowledge.

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Signature of Program Coordinator (Wendy Dusenbury, DNP, APRN)

---

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Date

---

Wendy L. Dusenbury, DNP, ARNP, FNP-BC, AGACNP-BC, ANVP-BC  
 502 East Periwinkle  
 Garden Plain, Kansas 67050  
 316-617-6502  
 wdusenburyaprn@yahoo.com

### EDUCATIONAL BACKGROUND

#### DEGREES EARNED

Year	Institution	Years Attended	Major	Degree
Current	University of Tennessee Health Science Center	2018-Present	Nursing	PhD
2016	University of Nebraska Medical Center	2016-2017	Nursing	AGACNP
2014	University of Alabama-Birmingham	2013-2014	Nursing	DNP
1998	Wichita State University	1996-1998	Nursing	MSN
1994	Northwestern Oklahoma State University	1991-1994	Nursing	BSN

### EMPLOYMENT RECORD

#### CLINICAL EXPERIENCE

Year	Institution	City, State	Position Title
4/2018-Present	The Joint Commission	Oakbrook Terrace, IL	Intermittent Reviewer for DSC (Stroke)
8/2016-Present	University of Tennessee Health Sciences	Memphis, Tennessee	APRN Mobile Stroke Unit (faculty practice for Wichita State University)
8/2014-6/2018	Wichita State University	Wichita, Kansas	Assistant Professor School of Nursing Graduate and Undergraduate Programs
8/2014-5/2016	Via Christi Hospitals	Wichita, Kansas	Stroke Program Co-Manager
8/2010-5/2016	Via Christi Hospitals	Wichita, Kansas	APRN Neurocritical Care and Acute Stroke Program
1/2009-1/2011	Take Care Health	Wichita, Kansas	APRN Retail Clinic
4/2009-10/2010	MidKansas Pediatrics	Wichita, Kansas	APRN Pediatric Primary Care
2/2006-9/2008	Wichita Clinic	Wichita, Kansas	APRN/First Assist Neurosurgery
7/1999-2/2006	MidKansas Pediatrics	Wichita, Kansas	APRN Pediatric Primary Care
6/1998-7/1999	Kingman Rural Health	Kingman, Kansas	APRN Rural Health
5/1996-5/1998	Harper District Hospital	Harper, Kansas	RN Staff Nurse
12/1995-9/1996	Quality LifeStyles	Wichita, Kansas	RN Branch Manager
5/1994-12/1995	Hunter Health Care	Kiowa, Kansas	RN Director of Nursing

2017	International Collaboration in Research	International Stroke Conference Luncheon
2016	Improving Stroke Care: Can a Non-Traditional Acute Stroke Response Team Measure Up?	Smart Strokes Conference Canberra Australia
2016	Understanding Ischemic Stroke	Wichita State University APRN Conference
2016	Understanding Hemorrhagic Stroke	Wichita State University APRN Conference
2016	Stroke Care and Innovative Teams	Sigma Theta Tau Conference
2015	Via Christi Acute Stroke Response Team	Ascension Health
2015	Innovative Teams in Stroke Care	Bi-State Stroke Symposium Kansas City, Missouri
2015	Innovative Teams in Stroke Care	Society for Interventional and Vascular Neurology Bonita Springs Florida
2015	Improving Stroke Care: How You Can Make A Difference	APRN Conference Wichita State University
2014	Understanding Acute Ischemic Stroke	Cloud County Community College
2014	Understanding Hemorrhagic Stroke	Cloud County Community College
2014	Head Up or Down, Does It really Matter?	Via Christi Health Nursing Symposium
2013	The Road to Comprehensive	Via Christi Health
2013	Anterior Circulation Strokes	Kansas Initiative for Stroke Survival
2013	From Code Red to the Neuro Bed	Via Christi Health-Nurses Symposium

#### PROFESSIONAL ORGANIZATIONS

Association of Neurovascular Clinicians *Immediate Past Present *Former member Board of Directors
American Heart Association *CVSN Council *State of Science Nursing Symposium Planning Committee Vice Chair
Kansas State Nurses Association
American Nurses Association
Kansas Advance Practice Association
Society of Vascular Interventional Neurology

#### HONORS

Year	Name of Award	Awarding Organization
2018	Future of Nursing Scholar	Robert Wood Johnson Foundation
2014	Outstanding Poster Presentation	Sigma Theta Tau, DNP Intensives
1998	Inducted into Sigma Theta Tau	Sigma Theta Tau

2018	Risk factors, depression, and drugs, influencing sexual activity in Individuals with and without stroke	Lead Author	Twyla Hill, Victoria Mosack, Elaine Steinke	Published in the Journal of Rehabilitation Nursing
2018	Back to basics: Adherence with guidelines for glucose and temperature control in an American comprehensive stroke center sample	Co Author	Alexandrov et al.	Published in the Journal of Neuroscience Nursing
2018	Ultra-fast Performance and Yield of High-resolution CT with Head and Neck CT Angiography on a Mobile Stroke Unity	Co Author	Anne Alexandrov, et al.	Podium presentation at International Stroke Conference Los Angeles, California 2018
2018	Prehospital Blood Pressure Management on the Mobile Stroke Unit for Ultra-Early Treatment of ICH and Acute Ischemic Stroke	Co Author	Anne Alexandrov, et al.	Poster presentation at International Stroke Conference Los Angeles, California 2018
2018	Can Intravenous Alteplase tPA Be Given Safely in the CT Scan Suite	Co Author	Michelle Whaley, et al.	Poster presentation at International Stroke Conference Los Angeles, California 2018
2018	Geospatial Visualization of Mobile Stroke Unit Dispatches: A Method to Optimize Service Performance	Co Author	James Rhudy, et al.	Poster presentation at International Stroke Conference Los Angeles, California 2018
2017	Determinants of sexual and dysfunction in men and women with stroke: a systematic review	Co Author	Elaine Steinke, Pernille Johansen, Victoria Mosack, Twyla Hill	Published in the International Journal of Clinical Practice
2016	Born to Run: Mobile Stroke Unit	Co Author	Anne Alexandrov, Victoria Swatzell	Abstract presented at the International Stroke Conference 2017 Houston, Texas
2016	Stroke in Kansas: Early Recognition and Treatment Opportunities for Nursing Impact	Author		Published in the Kansas Nurse
2016	When the Topic Turns to Sex: Case studies in sexual counseling and cardiovascular disease	Co Author	Elaine Steinke, Pernille Johansen	Published Journal of Cardiopulmonary Rehabilitation and Prevention

**APPENDIX A**  
**SAMPLE ANNOUNCEMENT/BROCHURE**

**Title: DELEGATION AND SUPERVISION - WHAT'S RIGHT? WHAT'S WRONG?**

An interactive lecture provided by Dusenbury Healthcare Associates

**Purpose of the Program:** It is important for LPNs, RNs, & APRNs to understand how laws and regulations affect them and their practice, particularly as more and more unlicensed assistive personnel are being used in new and different capacities. Every registered nurse must be knowledgeable about the legally protected scope of nursing practice. Attend this two hour workshop and learn how to safely, appropriately, and legally delegate, assign and supervise other health care personnel and protect your practice. Protect the public and your practice!

**AUDIENCE:** LPNs, RNs, APRNs, LMHT.

**LOCATION:** Dusenbury Healthcare Associates  
502 E. Periwinkle  
Garden Plain, Kansas 67050

**DATE:** September 1, 2020  
**TIME:** 2-4 p.m

**COST:** \$45

**CONTACT HOURS:** 2

**To successfully complete this activity the participant must:**

- Sign the roster
- Attend the entire program
- Complete and submit an activity evaluation
- Collect a Certificate of Successful Completion at the completion of the program.

**PRESENTERS:** Ann Jones, MSN, RN & Mary Smith, MS, RN

**OBJECTIVES:**

- Explain why delegation & supervision are concepts which affect professional nurses & legal authority to practice nursing.
- Differentiate between legal and illegal delegation, assignment, and supervision by RNs in Kansas.
- Identify ways to protect one's license and safeguard the public.

**TOPICS:**

- Introduction/overview of the issue and problems related to delegation & supervision.
- National and state perspectives - role of the State Board for Nursing, the KS Nurse Practice Act, KSBN rules & regulations
- Protected scope of practice
- Definitions - delegation, supervision, assignment
- Five "rights" of delegation

**REGISTER BY ONE OF THE FOLLOWING OPTIONS:**

**By mail:** Submit completed form with fee to  
Dusenbury Healthcare Associates, LLC  
Continuing Education Dept  
502 E. Periwinkle  
Garden Plain, Kansas

**By phone or email:** Submit completed form with fee to  
Dusenbury Healthcare Associates, LLC  
Continuing Education Dept  
316-617-6502  
dusenburyhcassociates@gmail.com

**"Dusenbury Healthcare Associates, LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN) This course offering is approved for 2 contact hours applicable for RN, LPN, APRN or LMHT relicensure. Kansas State Board of Nursing Provider Number: XXXXXX."**

*KSBN does not endorse any products or services that are displayed or referred to in conjunction with this activity and are not responsible for the actual presentation of content during scientific sessions.*

**APPENDIX B  
SAMPLE CNE OFFERING EVALUATION**

**Title: DELEGATION AND SUPERVISION - WHAT'S RIGHT? WHAT'S WRONG?**

**SECTION I: Learning Objectives**

<i>On a scale of 1-5, please rate the following:</i>					
<b>Program Learning Objectives</b>	<b>1-Strongly Disagree</b>	<b>2-Disagree</b>	<b>3-Neutral</b>	<b>4-Agree</b>	<b>5-Strongly Agree</b>
<i>My participation in this training helped me to:</i>					
Explain why delegation/supervision affect professional nurses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Explain why delegation/supervision affect my legal authority to practice nursing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Differentiate between legal & illegal delegation, assignment, & supervision by professional nurses in Kansas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identify ways to protect one's professional nursing license and safeguard the public	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments</b>					

**SECTION II: Program Setting**

<i>On a scale of 1-5, please rate the following:</i>					
<b>Program Logistics</b>	<b>1-Strongly Disagree</b>	<b>2-Disagree</b>	<b>3-Neutral</b>	<b>4-Agree</b>	<b>5-Strongly Agree</b>
The program location was good.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The room set-up supported my peer learning experience.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audio-visual equipment was used effectively.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The written materials were helpful and will be useful references in the future.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments</b>					





**APPENDIX C  
SAMPLE PROGRAM ROSTER**

**DELEGATION AND SUPERVISION - WHAT'S RIGHT? WHAT'S WRONG?**

CNE Coordinators: Wendy Dusenbury DNP, APRN and Jennifer Patterson MSN, APRN

CNE Presenters: Wendy Dusenbury DNP, APRN and Jennifer Patterson MSN, APRN

September 1, 2020 2 pm-4pm

Contact Hours: 2

	NAME/CREDENTIALS	LICENSE #	ADDRESS	PHONE/EMAIL	SIGNATURE
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

“Dusenbury Healthcare Associates LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN). This course offering is approved for 2 contact hours applicable for RN, LPN, APRN or LMHT relicensure. Kansas State Board of Nursing Provider Number: XXXXXX.”

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APPENDIX D  
SAMPLE PROGRAM CERTIFICATE OF COMPLETION

Dusenbury Healthcare Associates, LLC  
502 E. Periwinkle  
Garden Plain, Kansas 67050  
316-617-6502  
dusenburyhassociates@gmail.com

CERTIFICATE OF COMPLETION

\_\_\_\_\_  
Name of Learner

\_\_\_\_\_  
License Number

is credited with completing 2.0 Contact Hours for

**DELEGATION AND SUPERVISION - WHAT'S RIGHT? WHAT'S WRONG?**

**LOCATION:** Dusenbury Healthcare Associates  
502 E. Periwinkle  
Garden Plain, Kansas 67050

September 1, 2020

**“Dusenbury Healthcare Associates, LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN). This course offering is approved for 2 contact hours applicable for RN, LPN, APRN or LMHT relicensure. Kansas State Board of Nursing Provider Number: XXXXXX.”**

\_\_\_\_\_  
Wendy Dusenbury DNP, APRN  
Director of Nursing Education

## CNE PROGRAM ANNUAL EVALUATION FORM

Area	Frequency	Responsible Person	Criteria Findings	Findings	Actions/Recommendations
Administration	Annually, Upon change of Program Coordinator	Program Coordinator	Review Job Description	Meets KSBN requirements	None at this time
Policies: Assess needs, planning - written tool - evaluation - summaries	Annually, Upon change of Program Coordinator	Program Coordinator	Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning	Survey is appropriate. Used to identify needs and plan for future activities	None at this time
Policies: Fee Assessment	Annually, Upon change of Program Coordinator	Program Coordinator	Policy meets organization and customer needs	Appropriate	None currently
Policies: Announcement	Annually, Upon change of Program Coordinator	Program Coordinator	Review to be certain they reflect necessary information	Contain appropriate contents	Continue to follow KSBN guidelines
Policies: Offering approval process	Annually, Upon change of Program Coordinator	Program Coordinator	Review policies and compare to KSBN requirements	Meets KSBN requirements	None at this time
Policies: Awarding contact hours	Annually, Upon change of Program Coordinator	Program Coordinator	Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit	Policy appropriate	None at this time
Policies: Verifying participation/ completion	Annually, Upon change of Program Coordinator	Program Coordinator	Review rosters and certificates; compare to KSBN requirements	Meets KSBN requirements	None at this time
Policies: Record keeping	Annually, Upon change of Program Coordinator	Program Coordinator	Audit contents of files for compliance with KSBN requirements	Meets KSBN requirements	None at this time
Policies: Notification of changes	Annually, Upon change of Program Coordinator	Program Coordinator	Review procedures for changes reported to KSBN	Meets KSBN requirements	None at this time
Total Program Evaluation effectiveness	Annually, Upon change of Program Coordinator	Program Coordinator	Review total program evaluation and compare contents to KSBN requirements	Meets KSBN requirements	None at this time

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE001
<b>Title:</b> General Procedure	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> 65-1117

**Continuing Education General Procedure**

**PURPOSE:**

Dusenbury Healthcare Associates LLC (DHCA) is committed to educational and professional development activities to ensure high quality care for patients and clients. DHCA’s contributions to education and professional development provide community benefit by providing learning opportunities that are designed to enhance knowledge, skills, and professionalism related to nursing.

**DEFINITION:**

Continuing nursing education is defined as learning experiences intended to build upon the level of education and experience of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.

**POLICY:**

DHCA must have a clearly defined process for assessing the target audience’s educational needs. DHCA must plan, implement and evaluate continuing nursing education in accordance with nursing principles and professional education standards and ethics. The educational design process must include procedures for protecting educational content from bias, providing learners appropriate information and documentation related to their participation and maintaining records in a secure and confidential manner.

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE002
<b>Title:</b> Planning Educational Activities	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> 60-9-107 b (3)(A)

### Planning Educational Activities

A minimum of two people will be involved in the planning of each Dusenbury Healthcare Associates LLC (DHCA) educational activity. The educational activity will be planned by at least one registered nurse with a baccalaureate degree or higher in nursing (RN Nurse Planner) and at least one other activity planner. The planning committee should include someone with relevant content expertise; a representative of the target audience; and an RN Nurse Planner responsible for assuring adherence to KSBN criteria.

The RN Nurse Planner in the approved provider unit must be responsible for assuring adherence to the KSBN criteria. The target audience representative can be any member of the planning committee but must be a registered nurse who is able to represent the educational needs of the target audience. Additionally, the planning committee must contain (a) content expert(s), (an) individual(s) “with documented qualifications that demonstrate education, knowledge, and experience in the subject matter of the program being planned.” (ANA, 2000, p. 23) One person may fulfill more than one role on the planning committee, and other may participate in planning the educational activity.

Planning may occur through face-to-face meetings, by conference call, or via written correspondence. Multidisciplinary educational activities may have planning committees which include representatives from each discipline considered important to the planning of the program.

A Biographical Data Form, which includes a Conflict of Interest Disclosure, indicating the role of each planning committee member will be completed by each activity planner. Completed Planner Biographical Data Forms are filed with the DHCA CNE Provider Activity Form for each educational activity.

**\*\*A SAMPLE DHCA CNE Provider Activity Form is included in APPENDIX F.**

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE003
<b>Title:</b> Target Audience and Needs Assessment	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> 60-9-107 b (3)(A)

**Target Audience and Needs Assessment**

Continuing education activities are developed and implemented in response to, and with consideration for, the unique educational needs and characteristics of the target audience. Other health care professionals may attend DHCA-sponsored continuing nursing education activities, but DHCA-sponsored programs are designed for nurses.

Information is collected related to the educational needs of the nurse. Examples of processes used to collect this information include:

- a. Needs assessments or surveys
- b. Feedback from attendees at past conferences
- c. Quality improvement data
- d. Analyzing the patient population and patient care requirements
- e. Reviewing professional literature
- f. Reports of advances in treatments and technology
- g. Research findings
- h. Societal and organizational trends
- i. Legislation

The assessment data collected are analyzed to determine the target audience and the learner needs. The identified needs are validated by the Nurse Planner, target audience representatives, content experts, and other members of the planning committee.

The method and findings used to determine the target audience and learner needs are documented on the DHCA CNE Provider Activity Form. The Activity Form will indicate the target audience, level of the RN learner, location of the participant, clinical area of practice, and how the need for the activity was determined.

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE004
<b>Title:</b> Fees, Cancellations, and Refunds	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> 60-9-107 b (3)(B)

### Fees, Cancellations, and Refunds

The price for CNE offerings is determined by multiple factors including the length of the program, speaker honorarium, incidental fees and the projected number of participants as well as trends in geographical area. DHCA accepts cash, check, money order, Visa, and MasterCard. The registration fee is listed in the brochure for each workshop.

1. Payment of the educational activity fee is encouraged as part of pre-registration to secure their place and to ensure sufficient number of registrants for each activity.
2. Cancellation must be made in writing via email to [dusenburyhcassociates@gmail.com](mailto:dusenburyhcassociates@gmail.com) 48 hours prior to the scheduled educational activity. Refunds for cancellation after this deadline will be made only at the discretion of the DHCA.
3. Refunds minus a \$25 administrative fee will be honored, if notification in writing is received 48 hours prior to the educational activity (or as specified for the individual program).
4. No refunds will be provided after the educational activity has begun.
5. DHCA reserves the right to cancel or reschedule any educational activity due to an insufficient number of registrants, bad weather, or for any reason deemed necessary.
6. If DHCA cancels an educational activity, a full refund for only the educational component will be given. All parties involved in this course are not responsible for any related cost or expenses, including but not limited to, cancellation/change charges assessed by airlines, hotel fees, any travel related expenditures, etc.
7. Immediate cash refunds are not provided when an educational activity is cancelled, regardless of the type of payment made.
8. A \$30 fee will be charged for all checks with insufficient funds. If necessary, the account is submitted to a third-party debt collection agency.
9. If a person registers for an educational activity and has paid in full but doesn't attend, cost of the entire registration fee is forfeited.



<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE005
<b>Title:</b> Promotional Materials	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> 60-9-107 b (3)(C)

**Promotional Materials**

All promotional materials developed to announce DHCA CNE activities should include the following necessary program information:

1. Title of the program
2. Date, time, and location of program
3. Description of target audience
4. Purpose of the educational activity
5. Behavioral objectives
6. Presenters names, titles, and credentials
7. Statement designating the number of contact hours
8. Registration information
9. Requirements for successful completion of the educational activity
10. A non-endorsement statement
11. KSBN CNE Provider number
12. Statement related to being an approved provider containing language in KAR 60-9-107 (b)(3):

**“Dusenbury Healthcare Associates, LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN) This course offering is approved for \_\_\_\_\_ contact hours applicable for \_\_\_\_\_ relicensure. Kansas State Board of Nursing Provider Number: \_\_\_\_\_.”**

A copy of the promotional material for each educational activity will be filed with the DHCA CNE Provider Activity Form.

**\*\*A SAMPLE announcement/brochure is included in APPENDIX A.**

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE006
<b>Title:</b> Educational Design	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> 60-9-107 b (3)(D);60-9-107 d

### EDUCATIONAL DESIGN

As an approved provider of continuing nursing education (CNE) by the Kansas State Board of Nursing (KSBN), Dusenbury Healthcare Associates, LLC will ensure that all activities that are provided meet the definition of continuing nursing education established by the KSBN:

“Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.”

Dusenbury Healthcare Associates, LLC will NOT provide activities that are not accepted for CNE by the KSBN:

“Basic CPR; in-service programs, on-the-job training, equipment demonstrations; refresher courses; orientation programs; courses which focus on self-improvement, changes in attitude, self-therapy, self-awareness, weight loss, yoga; economic courses for financial gain; courses that focus on personal appearance in nursing or careers; liberal arts courses; or courses for lay people.”

The education design will follow the format covered in the rest of this section and is documents on the DHCA CNE Provider Activity Form.

### Purpose

The purpose statement will clearly describe how the activity will enrich the nurse’s contribution to quality health care and/or assist in achievement professional career goals, and application to the practice of nursing.

### Objectives

Determination of objectives is a collaborative process between planners, content experts, and presenters. Educational objectives are derived from and should relate to the overall purpose of the activity and define the expected outcomes for the learner.

The educational objectives are written from the learner’s perspective, stated in behavioral and measurable terms, identify observable actions, and specify one action per objective. The number of objectives will be sufficient to accomplish the intended purpose of the activity within the given timeframe. Educational objectives can be classified as three types: cognitive (involves knowledge and problem-solving), psychomotor (requires the learner to carry out some function), and affective (implies judgment or emotional exploration). Bloom’s taxonomy is available to the planning committee to assist

in writing measurable educational objectives for the activity. The planning committee uses the objectives to evaluate the activity and learner achievement.

Educational objectives will be with corresponding content on the DHCA CNE Provider Activity Form for each educational activity.

### **Content**

Each objective has a corresponding content outline which is more than a restatement of the educational objectives. The content should be planned in a logical sequence, built on the knowledge of the target audience, and consistent with the needs of the target audience, purpose of the activity, objectives, time allotted, and the teaching strategies. The content area column must include enough information to demonstrate the objective will be met, e.g. what the participant must learn to meet the objective. The selection of content must focus on the needs of the nurse, their characteristics, and information meaningful to their nursing practice.

The content will be provided on the DHCA CNE Provider Activity Form and relate to each educational objective. Each content area will be numbered to correspond with the educational objectives.

### **Time Frame – for presenter-directed activities**

The educational activities, the level and amount of content to be provided, and the estimated number of participants dictate the amount of time required for the educational activity. Time allotted for the content is consistent with the objectives and appropriate for the content being presented.

### **Presenter – for presenter-directed activities**

Presenters are selected based on their expert knowledge or skill in a specific content area. Presenters take an active part in planning the educational activity which assists them in carrying out expected responsibilities. A designated planning committee member will discuss with the presenter the type of presentation desired and the amount of time available for the presentation.

A Biographical Data Form, which includes a Conflict of Interest Disclosure will be completed for each presenter. Presenters will be identified on the Documentation Form(s) for each objective/content area.

### **Teaching/Learning Strategies**

Teaching/learning strategies are congruent with the objectives and content to be presented, including resources, materials, delivery methods, learner feedback, and time allotted.

Principles of adult education are evident in the teaching/learning strategies selected. The action indicated as the expected outcome and the characteristics and needs of the target audience determine the teaching strategies to be used. Examples: An objective asking the participant to demonstrate psychomotor skills should include teaching strategies that utilize demonstration and return demonstration; an objective that

requires a learner to describe a phenomenon would include teaching strategies such as lecture and discussion or printed visual or computer-based resources.

A combination of information, question and answer, and an opportunity to practice skills provides opportunities for active participation and learning. Teaching methods include but are not limited to lecture/group discussion, small group sessions, skill practice sessions, question and answer sessions, audiovisuals, role-play, games, clinical application, simulations, handouts, etc. Materials and resources could include handouts, references, etc. The Nurse Planner on the planning committee assures that the teaching/learning strategies selected are appropriate for the objectives, content and time frame.

Teaching strategies will be given for each objective on the DHCA CNE Provider Activity Form, and time for evaluation will be noted with an appropriate amount of time allocated.

### **Presenter(s) Qualifications**

Presenters have knowledge and expertise in the content area and take an active part in planning the educational activity. The presenter's involvement in planning the educational activity is documented in the DHCA Approved CNE Provider Activity Form. Presenters will also be identified by name in the DHCA Approved CNE Provider Activity Form, with credentials.

Presenters must have documented qualifications that demonstrate education and/or experience in the content area being presented. Expertise in subject matter can be evaluated based on education, professional achievements and credentials, work experience, honors, awards, professional publications, etc.

A Biographical Data Form will be completed for each presenter. A Conflict of Interest Disclosure will be completed and signed by all presenters/authors to identify and resolve any potentially biasing relationships on the part of those who have an impact on the content of an educational activity. The Conflict of Interest Disclosure will be countersigned by the DHCA Nurse Planner. Presenters/authors will also declare if off-label uses of commercial products will be discussed during the educational activity.

### **Ensuring Standards**

Prior to each offering, the following documents are obtained/reviewed to ensure standards are being met.

1. Summary of planning (needs assessment, planning committee)
2. Behavioral objectives based on the purpose of the program
3. Instructors' vitae and credentials
4. Bibliography (books with last print date within 10 years, periodicals 5 years)
5. Evaluation form/summary

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE007
<b>Title:</b> Evaluation of Activity	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> 60-9-107 b (3)(D) 60-9-107 d

**Evaluation of Activity**

There is a clearly defined method, which includes learner input, for evaluating the effectiveness of each DHCA educational activity. “The effectiveness of the learning activity is evaluated in relationship to the learner’s achievement of the educational objectives and the development of the nurse’s portfolio, which includes documentation of ongoing professional development, career planning and continuing professional nursing development” (ANA 2000, p. 15). The evaluation form for provider-directed activities should include:

1. Learner’s achievement of each educational objective
2. Expertise of each individual presenter/faculty or content specialist
3. Effectiveness of teaching/learning resources
4. Relationship of objectives to overall purpose of the activity
5. Effectiveness of teaching strategies
6. Appropriateness of the physical facilities

The evaluation results are tabulated and summarized at the completion of the educational activity and used by the planning committee to determine the effectiveness of the offering. Summary data are shared with the presenters/authors and activity planners and used to make changes or improvements to future activities as appropriate.

The plan for evaluation to be used for each educational activity, and the method for providing feedback to participants and presenters are identified on the DHCA CNE Provider Activity Form.

**\*\*A SAMPLE program evaluation is included in APPENDIX B.**

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE008
<b>Title:</b> Awarding of Contact Hours	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> 60-9-107 b (3)(E) 60-9-107 e

### Awarding of Contact Hours

Contact hours are determined in a logical and defensible manner, consistent with the objectives, content, teaching/learning strategies, and target audience. The appropriate measure of credit is the 50-minute contact hour. A contact hour is 50 minutes of an organized learning activity, which is either a didactic or clinical experience or independent study. Thirty minutes is the minimum time allowed for a presentation. The minimum number of contact hours to be awarded is 0.5 (30 minutes). Credit for fractions of hours over 30 minutes are to be computed towards a contact hour

<p>Example: <math>\frac{75}{50} = 1.5</math> contact hours</p>
--

The rationale used to determine the number of contact hours should be described. Welcomes, introductions to people and space, breaks and exhibits are not included in the calculation of contact hours. The topic, pre/post-tests, demonstration/return demonstration, and evaluation are included in the calculation of contact hours. Evaluation is considered part of the learning activity and should be included in the calculation of contact hours.

For a live presentation, contact hours are computed by adding the total number of minutes the participant is in contact with the learning material and dividing by 50. Course overview, evaluation, and pre- and post-tests will be included in the total number of minutes.

The contact hours are accurately documented on all promotional materials for the activity and on the Certificate of Successful Completion.

Independent study credit is based on the time required to complete the offering, as is documented by the provider's pilot test results.

Clinical hours are considered an organized learning activity and will be awarded based on documented hours in the clinical setting.

Instructor credit shall be twice the length of the first-time presentation of an approved offering, excluding a standardized, prepared curriculum.

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE009
<b>Title:</b> Verification of Participation and Successful Completion by Participant	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> 60-9-107 b (3)(F) 60-9-107 f 60-9-107 g

**Verifying Participation and Successful Completion by the Participant**

Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:

1. The provider’s name, address, provider number, and coordinator;
2. The date and title of the offering, and the presenter or presenters; and
3. The participant’s name and license number, and the number of contact hours awarded.

Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:

1. The provider’s name, address, provider number, and coordinator;
2. The participant’s name and license number, and the number of contact hours awarded;
3. The title of the offering;
4. The date on which the offering was completed; and
5. Either the completion of a posttest or a return demonstration

Participants who complete an educational activity will receive written verification of their participation in and successful completion of the program via a certificate including the following eight criteria:

1. Name and address of approved provider, including street, city, state, and zip code.
2. Provider ID number:
3. Name & License of participant.
4. Title of the educational activity & number of contact hours awarded to participant.
6. Day, month and year of the activity presentation.
7. City and state in which the activity was held/presented (not required for learner paced (activities).
8. Correct KSBN approval statement:

**“Dusenbury Healthcare LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN) This course offering is approved for \_\_\_\_\_ contact hours applicable for \_\_\_\_\_ relicensure. Kansas State Board of Nursing Provider Number: \_\_\_\_\_.”**

Certificates will be handed out at the completion of presenter-directed activities and will be mailed (traditional or electronically) to participants following self-directed activities. A sample copy of the Certificate of Successful Completion will be retained in the activity records. Upon written request, payment of a \$10 processing fee, and verification of attendance in the activity records, a duplicate certificate may be awarded. The certificate will be marked “duplicate”.

**\*\*A SAMPLE Program Roster is included in APPENDIX C.  
 \*\*A SAMPLE Certificate of Successful Completion is included in APPENDIX D.**

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE010
<b>Title:</b> Record Maintenance and Security	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> 60-9-107 b (3)(G) 60-9-107 b

### Record Maintenance and Security

Dusenbury Healthcare LLC will consistently collect and maintain required records in a secure and confidential manner.

1. Activity records are consistently collected by the Primary Nurse Planner using the DHCA Provider Activity Form and its addenda (listed below). All required elements of the file are completed before the activity with the exception of the Roster, Evaluation Summary, and Required Announcements Declaration Form, which are added after implementation of the activity.
  
2. All activity files will contain the following in the DHCA Provider Activity Form:
  - a. Title of the activity
  - b. Number of contact hours awarded
  - c. Location(s) and date(s) of the activity
  - d. Purpose / goal
  - e. Names and roles of planning committee members
  - f. Description of the needs assessment
  - g. Description of the target audience
  - h. Objectives, content outline, and teaching/learning strategies
  - i. Time frames and presenters (for presenter-directed activities)
  - j. Presenter's participation in the planning process
  - k. Use of adult education principles
  - l. Method and rationale for award of contact hour
  - m. Process to verify participation, requirements for successful completion
  - n. Evaluation category, methods, and use.
  - o. How feedback will be provided to learners and presenters
  - p. Commercial Support, how integrity is maintained and what precautions are taken to prevent bias



3. The following addenda will be attached to the application in the file:
  - a. Offering announcement/brochure
  - b. Certificate of successful completion awarded to participants
  - c. Evaluation tool
  - d. Co-providership agreement(s) (if applicable)
  - e. Marketing/promotional materials
  - f. Commercial Supporter Education Grant Agreement(s)
  - g. Required Announcements / Declarations form
  - h. Biographical Data Forms with Conflict of Interest Disclosures for all presenters/content specialists and planning committee members
  - i. Roster with names and addresses of participants and number of contact hours awarded.
  - j. Bibliography
  - k. Evaluation summary
  
4. Records will be kept in a locked file cabinet in the office of the Dusenbury Healthcare Associates LLC 502 E. Periwinkle Garden Plain, Kansas 67050 for a period of 6 years. They will be filed in alphabetical order by title for each year. Files can be accessed by the Nurse Planners.

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE011
<b>Title:</b> Timely Communication with KSBN	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> 60-9-107 b (3)(H)

### **Timely Communication with Kansas State Board of Nursing**

As an approved provider of continuing nursing education (CNE) by Kansas State Board of Nursing (KSBN), Advanced Mobile Healthcare will maintain timely communication with KSBN

1. The CNE Program Coordinator will submit to KSBN
  - a. annual reports
  - b. CNE Program Annual Evaluation
  - c. Other data requested by KSBN
2. Notification within 30 days of any:
  - a. change in name, ownership, or structure of the organization
  - b. change in nurse planner or program coordinator
  - c. change in name of the contact person
  - d. change in any required program policies and procedures
  - e. decision to terminate approved provider activities
3. For each new Nurse Planner or Program Coordinator, the following will be submitted:
  - a. Biographical Data Form
  - b. Signed Operational Requirements Attestation

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE012
<b>Title:</b> Overall Program Evaluation	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> 60-9-107 b (3)(I)

**Overall Program Evaluation**

As an approved provider of continuing nursing education (CNE) by the Kansas State Board of Nursing (KSBN), Dusenbury Healthcare Associates LLC (DHCA) will ensure overall integrity of its CNE program through ongoing evaluations and continuous quality improvement of the program using a dynamic process including both formative and summative methods.

Each educational activity is evaluated using a standard tool (e.g., APPENDIX B) individualized for the learning objectives of the specific program. Evaluation data is utilized in the revision of program and program planning. The over-all program development, program effectiveness is assessed, as well as the total impact toward accomplishing the goals of the institution. Feedback is essential from Continuing Nursing Education staff to recommend changes and implement changes.

A total program evaluation will be formally complete in July of each calendar year and revisions will be made as necessary.

**\*\*A SAMPLE Program Annual Evaluation is included in APPENDIX E.**

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE013
<b>Title:</b> Sponsorship and Commercial Support	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> N/A

## Sponsorship and Commercial Support

ANCC requires that in the event any form of sponsorship or commercial support is provided for an educational activity, the approved provider will maintain control of the educational content and disclose to the learners all financial relationships, or lack thereof, between the sponsor/commercial supporter and the approved provider or presenters. Resolution of any conflicts noted must be addressed.

**COMMERCIAL SUPPORT:** Financial, or in-kind, contributions given by a commercial interest, which is used to pay all or part of the costs of a CNE activity. A written agreement is completed.

**COMMERCIAL SUPPORTER:** Any entity providing commercial support.

**SPONSORSHIP:** Support (monetary or 'in-kind') furnished to the provider of the educational activity. Sponsorship must be acknowledged to learners. A written agreement is completed. When an educational activity is supported by more than one entity, each entity is a co-sponsor. Sponsors and co-sponsors do NOT participate in planning, developing, and implementing the educational activity.

1. Funds should be in the form of an educational grant or in-kind contribution to the approved provider of the educational activity and must be acknowledged in printed materials and promotional materials/brochures. Organizations providing sponsorship or commercial support to DHCA for educational activities will complete and sign a DHCA Sponsor or Commercial Support Agreement that will be available to authorized individuals and filed with the DHCA Approved CNE Provider Activity Form.
2. Arrangements for commercial exhibits will not influence the planning of, or interfere with, the presentation of educational activities.
3. Learners will be made aware of the nature of all sponsorship/commercial support of all educational activities via materials received when registering at DHCA-sponsored conferences.
4. Educational activities are distinguished as separate from endorsement of commercial products. When commercial products are displayed, participants will be advised that approval status as a provider refers only to its continuing education activities and does not imply endorsement by DHCA or the ANCC Commission on Accreditation of any commercial products. Participants will be made aware of this in writing via materials received when registering at DHCA-sponsored conferences. The non-endorsement statement will also be included in all conference brochures.
5. Educational activities that present research conducted by commercial companies will be designed and presented with scientific objectivity.
6. Learners will be informed in writing of any off-label use of a commercial product that is presented in educational activities via materials received when registering at DHCA-sponsored conferences.

7. Appropriate precautions must be taken to prevent bias in the educational content and to resolve conflicts.

Commercial support, exhibits, or the presentation of research conducted by a commercial company is not permitted to affect the design and scientific objectivity of any educational activity.

It will be noted on the DHCA Approved CNE Provider Activity Form whether the educational activity is receiving sponsorship or commercial support. When applicable, the organizations providing sponsorship or commercial support will be identified, and the planning committee will document, on the DHCA Approved CNE Provider Activity Form, how content integrity of the educational activity will be maintained and what precautions have been taken to prevent bias in the educational content.

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE014
<b>Title:</b> Conflict of Interest Guidelines	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> N/A

**Conflict of Interest Guidelines**

A Conflict of Interest Disclosure will be completed and signed by all activity planners and presenters/faculty or content specialists to identify the presence or absence of any potentially biasing relationships of a personal, professional, or financial nature on the part of those who can impact the content of an educational activity.

All planning committee members and presenters will sign Conflict of Interest Disclosures for each educational activity. All potential conflicts must be resolved prior to the development of an educational activity. An individual who refuses to disclose relevant financial relationships may be disqualified from being a planning committee member, a presenter, or an author of CNE and cannot have control of or responsibility for the development, management, presentation, or evaluation of the CNE activity.

Potential conflicts of planners, presenters, and/or the provider organization, or lack thereof, will be disclosed to participants in writing via materials received when registering at DHCA-sponsored conferences. It will also be noted in the DHCA Approved CNE Provider Activity Form whether planners or presenters identified potential conflicts of interest; if yes, how the conflicts of interest were resolved will be described.

<b>Dept:</b> Continuing Education	<b>Policy #:</b> CNE015
<b>Title:</b> Disclosure to Activity Participants	<b>Effective/Approval Date:</b> 06/01/2020
<b>Approval:</b> Wendy Dusenbury DNP, APRN	<b>KSBN Statute/Reg #:</b> N/A

**Required Disclosures to Activity Participants**

Learners will receive the following information in writing prior to, or at the start of, each DHCA continuing education activity:

1. *Notice of requirements for successful completion* – Learners are informed in advance of the purpose and objectives of the educational activity, and the criteria for successful completion of the educational activity.
2. *Conflicts of Interest* – Learners are informed of any influencing financial relationships **or lack thereof** disclosed by planning committee members and presenters/faculty or content specialists.
3. *Disclosure of Relevant Financial Relationships and Mechanisms to Identify and Resolve Conflicts of Interest* – Learners are made aware of any individual with a financial relationship with a commercial interest and the mechanism implemented to resolve all conflicts of interest prior to the educational activity being presented.
4. *Sponsorship/Commercial support* – Learners are informed of the nature of any sponsorship/commercial support related to an educational activity.
5. *Non-endorsement of products* – Learners are advised that approved provider status does not imply endorsement by the Advanced Mobile Healthcare, Texas Nurses Association, or the American Nurses Credentialing Center’s Commission on Accreditation of any commercial products displayed in conjunction with an educational activity.
6. *Off-label use* – Learners will be informed if an educational activity will relate to any product use other than that for which it was approved by the Food and Drug Administration.
7. *Expiration Date for Awarding Contact Hours* – Enduring materials must include a statement that explains how long contact hours will be awarded.

All disclosures will be made to participants in writing via materials received when registering at DHCA-sponsored conferences, and the method by which participants are notified of the required disclosures will be documented on the DHCA Approved CNE Provider Activity Form.

# Offering #1



NIH Stroke Scale

CNE ACTIVITY PLANNING WORKSHEET

<b>SECTION I: Assessment of Learner Needs</b>	
<b>A. TARGET AUDIENCE:</b> CNE activities are planned and implemented based on identified needs of the target audience. Identify the target audience by checking all that apply.	
<input checked="" type="checkbox"/>	All RNs
<input checked="" type="checkbox"/>	APRNS
<input checked="" type="checkbox"/>	Nurses in Specialty Areas (Identify Specialty): <u>Stroke</u>
<input checked="" type="checkbox"/>	LPNs
<input checked="" type="checkbox"/>	Interprofessional, e.g., Physicians, Pharmacists, Social Workers
<input type="checkbox"/>	(Describe): _____
<input type="checkbox"/>	Other, e.g., Researchers, Educators, Public Health Professionals
<input type="checkbox"/>	(Describe): _____
<b>B. NEEDS ASSESSMENT METHODS:</b> Needs assessments can be conducted using a variety of methods. Indicate the types of methods used to plan this activity by checking all that apply.	
<input type="checkbox"/>	Surveying stakeholders, target audience members, subject matter experts or similar
<input checked="" type="checkbox"/>	Requesting input from stakeholders such as learners, managers, or subject matter experts
<input checked="" type="checkbox"/>	Reviewing quality studies and/or performance improvement data to identify opportunities for improvement
<input type="checkbox"/>	Reviewing evaluations of previous educational activities
<input checked="" type="checkbox"/>	Reviewing trends in literature, law and health care
<input type="checkbox"/>	Other (Describe): _____
<b>C. SUPPORTING EVIDENCE:</b> Indicate the source of supporting evidence for the needs assessment data by checking all that apply. Supporting documentation must be included with this planning document.	
<input type="checkbox"/>	Annual Employee Survey
<input type="checkbox"/>	Literature Review
<input type="checkbox"/>	Outcome Data
<input type="checkbox"/>	Periodic Surveys of Stakeholders or Learners
<input type="checkbox"/>	Quality Data
<input checked="" type="checkbox"/>	Requests (e.g., via phone, in person, or by email)
<input type="checkbox"/>	Written evaluation summary requests
<input checked="" type="checkbox"/>	Other (Describe): <u>Conversational Requests</u>
<b>D. GAP:</b> Needs assessment data is used to identify and validate a gap in knowledge, skills or practice that the educational activity is designed to improve or meet. Identify the appropriate gap for the intended target audience that this educational activity will address based on the needs assessment data. A complete needs assessment must be included with this planning document.	
<input type="checkbox"/>	Gap in Remembering (Knows)
<input checked="" type="checkbox"/>	Gap in Understanding (Knows How)
<input checked="" type="checkbox"/>	Gap in Applying (Shows/Does)
<input type="checkbox"/>	Other (Describe): _____

**NIH Stroke Scale  
CNE ACTIVITY PLANNING WORKSHEET**

**SECTION II: Qualified Planners, Content Reviewers and Faculty/Presenters/Authors**

A. **PLANNING COMMITTEE:** Please complete the table below for each planning committee member. Planning committees must include a minimum of a RN Nurse Planner and one other planner to plan each educational activity. The Nurse Planner is knowledgeable of the CNE process and is responsible for adherence to KSBN criteria. One planner needs to have appropriate subject matter expertise for the educational activity being offered. The Nurse Planner and Content Expert must be identified

COMMITTEE MEMBER NAME	DEGREE/ CREDENTIALS	ROLE ON COMMITTEE	BIO FORM ATTACHED	DOES A COI EXIST?
Wendy Dusenbury	DNP/APRN	<input checked="" type="checkbox"/> Planner <input type="checkbox"/> Expert	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Jennifer Patterson	MSN/DNP	<input type="checkbox"/> Planner <input checked="" type="checkbox"/> Expert	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Sally Smith	BSN/RN	<input type="checkbox"/> Planner <input checked="" type="checkbox"/> Expert	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		<input type="checkbox"/> Planner <input type="checkbox"/> Expert	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**NIH Stroke Scale  
CNE ACTIVITY PLANNING WORKSHEET**

**SECTION II: Qualified Planners, Content Reviewers and Faculty/Presenters/Authors  
(continued)**

**B. FACULTY/PRESENTERS/AUTHORS** Please complete the table below for each faculty/presenter/author. Faculty/presenters/authors must have documented qualifications that demonstrate their education and/or experience in the content area they are presenting. Expertise in the subject matter can be evaluated based on education, professional achievements and credentials, work experience, honors, awards, professional publications, etc. The qualifications must address how the individual is knowledgeable about the topic and how expertise has been gained. Faculty/presenters/authors do not have to be nurses, but nurses should address nursing care and nursing implications, as applicable.

FACULTY/AUTHOR PRESENTER NAME	DEGREE/ CREDENTIALS	QUALIFICATIONS		BIO FORM ATTACHED	DOES A COI EXIST
		How were the needed qualifications of this individual identified	How did the planning committee assure the qualifications of this individual are appropriate and adequate? (Check all that apply)		
Wendy Dusenbury	DNP APPR	<input checked="" type="checkbox"/> Content expertise <input type="checkbox"/> Demonstrated comfort with teaching methodology. <input checked="" type="checkbox"/> Presentation skills <input checked="" type="checkbox"/> Familiarity with target audience <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Review of resume/CV <input type="checkbox"/> Recommended by colleagues <input type="checkbox"/> Review of literature written by faculty <input type="checkbox"/> Observation of previous presentation <input type="checkbox"/> New faculty/presenter/author being mentored by: <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Anne Alexandrov	PHD APPR	<input checked="" type="checkbox"/> Content expertise <input type="checkbox"/> Demonstrated comfort with teaching methodology <input checked="" type="checkbox"/> Presentation skills <input checked="" type="checkbox"/> Familiarity with target audience <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Review of resume/CV <input checked="" type="checkbox"/> Recommendation by colleagues <input checked="" type="checkbox"/> Review of literature written by faculty <input checked="" type="checkbox"/> Observation of previous presentation <input type="checkbox"/> New faculty/presenter/author being mentored by: <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**NIH Stroke Scale  
CNE ACTIVITY PLANNING WORKSHEET**

<b>SECTION II: Qualified Planners, Content Reviewers and Faculty/Presenters/Authors</b> (continued)					
<b>FACULTY/AUTHOR PRESENTER NAME</b>	<b>DEGREE/ CREDENTIALS</b>	<b>QUALIFICATIONS</b>		<b>BIO FORM ATTACHED</b>	<b>DOES A COI EXIST</b>
		How were the needed qualifications of this individual identified	How did the planning committee assure the qualifications of this individual are appropriate and adequate? (Check all that apply)		
		<input type="checkbox"/> Content expertise <input type="checkbox"/> Demonstrated comfort with teaching methodology <input type="checkbox"/> Presentation skills <input type="checkbox"/> Familiarity with target audience <input type="checkbox"/> Other:	<input type="checkbox"/> Review of resume/CV <input type="checkbox"/> Recommended by colleagues <input type="checkbox"/> Review of literature written by faculty <input type="checkbox"/> Observation of previous presentation <input type="checkbox"/> New faculty/presenter/author being mentored by: <input type="checkbox"/> Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Content expertise <input type="checkbox"/> Demonstrated comfort with teaching methodology <input type="checkbox"/> Presentation skills <input type="checkbox"/> Familiarity with target audience <input type="checkbox"/> Other:	<input type="checkbox"/> Review of resume/CV <input type="checkbox"/> Recommendation by colleagues <input type="checkbox"/> Review of literature written by faculty <input type="checkbox"/> Observation of previous presentation <input type="checkbox"/> New faculty/presenter/author being mentored by: <input type="checkbox"/> Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Content expertise <input type="checkbox"/> Demonstrated comfort with teaching methodology <input type="checkbox"/> Presentation skills <input type="checkbox"/> Familiarity with target audience <input type="checkbox"/> Other:	<input type="checkbox"/> Review of resume/CV <input type="checkbox"/> Recommended by colleagues <input type="checkbox"/> Review of literature written by faculty <input type="checkbox"/> Observation of previous presentation <input type="checkbox"/> New faculty/presenter/author being mentored by: <input type="checkbox"/> Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Content expertise <input type="checkbox"/> Demonstrated comfort with teaching methodology <input type="checkbox"/> Presentation skills <input type="checkbox"/> Familiarity with target audience <input type="checkbox"/> Other:	<input type="checkbox"/> Review of resume/CV <input type="checkbox"/> Recommendation by colleagues <input type="checkbox"/> Review of literature written by faculty <input type="checkbox"/> Observation of previous presentation <input type="checkbox"/> New faculty/presenter/author being mentored by: <input type="checkbox"/> Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**NIH Stroke Scale  
 CNE ACTIVITY PLANNING WORKSHEET**

**SECTION III: Effective Design Principles**

**A. ACTIVITY OUTLINE:** Activities must be planned and implemented in accordance with professional education standards, adult learning principles, regulatory and credentialing requirements, and organizational policy. Each educational activity has educational objectives for the learner. The content of the activity must be congruent with the activity's objectives, and teaching and learning strategies must be congruent with the objectives and content.

Description of Desired or Achievable State/Best Practice: *Understand + be able to administer NIH stroke scale*

Description of Current State/Practice: *Gap in knowledge - Nurses do not understand how to administer this test or what it means.*

Identified Gap(s) (the difference between desired and current state/practice): *- lack of knowledge.*

The identified gap(s) to be addressed by this activity can be classified as:

- Knowledge Gap     Skills Gap     Practice Gap     Other:

**Purpose:** The purpose of this activity is to enable the learner to

OBJECTIVES	CONTENT (TOPICS)	TIME FRAME	FACULTY	TEACHING METHOD
<i>List objectives in operational/behavioral terms. The participant will be able to:</i>	<i>Provide an outline of the content for each objective. It must be more than a restatement of the objective. Include evaluation/posttest if applicable.</i>	<i>State the time frame for the topic area in minutes.</i>	<i>List the faculty for each objective.</i>	<i>Describe the teaching methods, instructional strategies, materials &amp; resources for each objective.</i>
<i>Describe importance of stroke scales</i>	<i>Overview of commonly used stroke scales</i>	<i>15</i>	<i>Wendy Dusenbury</i>	<i>Powerpoint discussion</i>
<i>Understand brain anatomy + vascular territories</i>	<i>Review NIHSS</i>	<i>30</i>	<i>Anne Alexandrov</i>	<i>Power point with photos Brain model</i>
<i>Correlate the location of vascular territory with NIHSS findings</i>	<i>Review Anterior + Post circulation</i>	<i>45</i>	<i>Anne Alexandrov</i>	<i>Video of NIHSS test administration</i>
	<i>Discuss how findings on NIHSS correlate</i>	<i>30</i>	<i>Wendy Dusenbury</i>	<i>Video + powerpoint with pictures</i>

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NIH Stroke Scale

CNE ACTIVITY PLANNING WORKSHEET

<b>SECTION III: Effective Design Principles (cont'd)</b>	
<b>B. CONTENT:</b> The content of the educational activity must be based on best-available current evidence. Describe where the content for this educational activity was chosen from.	
<input checked="" type="checkbox"/> Information available from the following organization website (must be current available evidence within past 5-7 years; may be published or unpublished content; e.g., AHRQ, CDC, <u>NIH</u> ): _____ <input type="checkbox"/> Information available through peer-reviewed journal/resource (reference should be within past 5-7 years): _____ <input checked="" type="checkbox"/> Clinical guidelines (include web address for guidelines): <u>ATA-Stroke Guidelines</u> <input type="checkbox"/> Expert resource (individual, organization, educational institution): _____ <input type="checkbox"/> Textbook reference: _____ <input type="checkbox"/> Other (e.g., book, article, website): _____	
<b>C. LEARNER FEEDBACK:</b> The educational activity must include learner feedback mechanisms.	
<i>Check the best description or describe how learners will be provided feedback.</i>	
<input checked="" type="checkbox"/> Questions/answers during activity <input type="checkbox"/> Self-check questions <input checked="" type="checkbox"/> Engaging learners in dialog <input type="checkbox"/> Return results of testing <input type="checkbox"/> Return demonstration <input type="checkbox"/> Role Play <input type="checkbox"/> Other: _____	
<b>D. SUCCESSFUL COMPLETION:</b> Criteria for verifying participation in and successful completion of an activity must be determined as part of the overall planning process.	
<i>Criteria for successful completion of the activity include: (Check all that apply)</i>	
<input checked="" type="checkbox"/> Attendance at entire event of session <input type="checkbox"/> Attendance at 1 or more sessions <input type="checkbox"/> Achieving a passing score of _____% on post-test	<input type="checkbox"/> Attendance for at least _____% of event <input checked="" type="checkbox"/> Completion/submission of evaluation form <input type="checkbox"/> Return demonstration <input type="checkbox"/> Other: _____
<i>Rationale for method selected above to determine successful completion: (Check all that apply)</i>	
<input checked="" type="checkbox"/> Method of evaluation selected <input type="checkbox"/> Required by employer or organization	<input checked="" type="checkbox"/> Importance of content knowledge <input type="checkbox"/> Importance of content application <input type="checkbox"/> Other: _____
<b>Partial credit awarded for participants?</b>	
<input checked="" type="checkbox"/> Contact hours awarded based on # of minutes attended <input type="checkbox"/> Contact hours awarded based on # of sessions attended	<input type="checkbox"/> Contact hours awarded for ½ day <input checked="" type="checkbox"/> No partial credit is awarded
<b>How will attendance be verified?</b>	
<input checked="" type="checkbox"/> Sign-in sheets/registration form <input type="checkbox"/> Collection of participation verification via computer log	<input type="checkbox"/> Signed attestation by participant <input type="checkbox"/> Other: _____
<b>E. AWARDING CONTACT HOURS:</b> Contact hours must be determined in a logical and defensible manner, consistent with the objectives, content, teaching methods, and target audience. A contact hour is a 60 minute hour.	
<b>Live event:</b> Calculate the number of contact hours based on the learning activity. Contact hours are given for question and answer period and scheduled evaluation time, but not for introductions, breaks or meals.	
# of Contact Hours: <u>2</u>	

NIH Stroke Scale

CNE ACTIVITY PLANNING WORKSHEET

<b>SECTION IV: Evaluation &amp; Quality Outcomes</b>											
<p><b>A. EVALUATION METHOD:</b> The activity must have a clearly defined method used to evaluate the effectiveness of the educational offering. The evaluation component and method of evaluation should be relative to the desired outcome of the educational activity. Evaluations may include both short and long term methods. Upon completion of the activity, a summative evaluation must be generated and reviewed by the nurse planner and/or planning committee to assess the activity's effectiveness and to identify how results may be used to guide future educational activities.</p>											
<p><b>Check or describe the methods of evaluation to be used (Check all that apply):</b></p> <p><input checked="" type="checkbox"/> Evaluation Form      <input type="checkbox"/> Pre and/or Post-test      <input type="checkbox"/> Return Demonstration      <input type="checkbox"/> Role Play</p> <p><input type="checkbox"/> Case study analysis      <input type="checkbox"/> Observation of performance in practice</p> <p><input type="checkbox"/> Data collection related to quality outcome measure      <input type="checkbox"/> Other: _____</p>											
<p><b>B. QUALITY OUTCOMES:</b> Outcomes are evaluated to determine the impact of educational activities on quality patient care and professional development of the nurse learner. (Refer to the Quality Outcomes document located at the end of this planning worksheet.)</p>											
<p><b>Describe the quality outcome measure(s) that will be monitored and evaluated specific to this activity.</b></p> <p>Nurse competency      Improvement in nursing practice High quality care based on best evidence</p>											
<b>SECTION V: Commercial Support &amp; Sponsorship</b>											
<p><b>A. If applicable, commercial support/sponsorship will be provided by the following:</b></p> <table border="1"> <thead> <tr> <th>Name of Organization</th> <th>Type of Organization</th> <th>Funding Amount or Nature of In-Kind Support</th> </tr> </thead> <tbody> <tr> <td></td> <td>Commercial interest:</td> <td></td> </tr> <tr> <td></td> <td>Commercial interest:</td> <td></td> </tr> </tbody> </table>			Name of Organization	Type of Organization	Funding Amount or Nature of In-Kind Support		Commercial interest:			Commercial interest:	
Name of Organization	Type of Organization	Funding Amount or Nature of In-Kind Support									
	Commercial interest:										
	Commercial interest:										
<p><b>B. Content integrity has been/will be maintained by: (Check all that apply)</b></p> <p><input type="checkbox"/> The commercial support/sponsorship policy/procedure has been discussed with those providing commercial support/sponsorship.</p> <p><input type="checkbox"/> The commercial support/sponsorship policy/procedure has been shared in writing with those providing commercial support/sponsorship.</p> <p><input type="checkbox"/> Other: _____</p>											
<p><b>C. The following precautions have been taken to prevent bias in the educational content: (Check all that apply)</b></p> <p><input type="checkbox"/> Commercial support/sponsorship and bias has been discussed with each presenter.</p> <p><input type="checkbox"/> Each Faculty/Presenter/Author has signed a statement that says s/he will present information fairly and without bias</p> <p><input type="checkbox"/> In conjunction with the above, the session will be monitored and violators of policy will not be asked to present again.</p> <p><input type="checkbox"/> Other: _____</p>											

### **Title: Refining Your Neuro Assessment: Understanding the NIH Stroke Scale**

An interactive lecture provided by Dusenbury Healthcare Associates

**Purpose of the Program:** The purpose of this program is to provide education to understand the NIH Stroke Scale, how to administer the scale, and how to related it to localization of vascular territory.

**AUDIENCE:** LPNs, RNs, APRNs, LMHT.

**LOCATION:** Dusenbury Healthcare Associates  
2509 N. Loch Lomond CT  
Wichita, Kansas 67228

**DATE:** September 1, 2020  
**TIME:** 2-4pm

**COST:** \$45

**CONTACT HOURS:** 2

#### **To successfully complete this activity the participant must:**

- Sign the roster
- Attend the entire program
- Complete and submit an activity evaluation
- Collect a Certificate of Successful Completion at the completion of the program.

**PRESENTERS:** Wendy Dusenbury DNP, RN, FNP-BC, AGACNP-BC, Anne Alexandrov PhD, RN, AGACNP-BC

#### **OBJECTIVES:**

- Describe the importance of stroke scales
- Understand brain anatomy and vascular territories as it relates to stroke
- Correlate the localization of vascular territory with NIHSS findings

#### **TOPICS AND AGENDA:**

- 2:00 pm Introduction/overview of commonly used stroke scales
- 2:15 pm Review the NIH stroke scale items and how they are scored
- 2:45 pm Review anterior and posterior circulation and findings associated with each
- 3:30 pm Discuss how findings on the NIHSS correlate with circulation

#### **REGISTER BY ONE OF THE FOLLOWING OPTIONS:**

**By mail:** Submit completed form with fee to  
Dusenbury Healthcare Associates, LLC  
Continuing Education Dept  
2509 N. Loch Lomond CT  
Wichita, Kansas 67228

**By phone or email:** Submit completed form with fee to  
Dusenbury Healthcare Associates, LLC  
Continuing Education Dept  
316-617-6502  
dusenburyhcassociates@gmail.com

**“Dusenbury Healthcare Associates, LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN) This course offering is approved for 2 contact hours applicable for RN, LPN, APRN or LMHT re-licensure. Kansas State Board of Nursing Provider Number: XXXXXX.”**

*KSBN does do not endorse any products or services that are displayed or referred to in conjunction with this activity and are not responsible for the actual presentation of content during scientific sessions.*



**SAMPLE PROGRAM ROSTER**

**Refining Your Neuro Assessment: Understanding the NIH Stroke Scale**

**September 1, 2020 2pm-4pm**

CNE Coordinators: Wendy Dusenbury DNP, APRN and Jennifer Patterson MSN, APRN

Contact Hours: 2

CNE Presenters: Wendy Dusenbury DNP, APRN and Jennifer Patterson MSN, APRN, Anne Alexandrov

	NAME/CREDENTIALS	LICENSE #	ADDRESS	PHONE/EMAIL	SIGNATURE
1.					
2.					
3.					
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CNE 353

“Dusenbury Healthcare Associates LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN). This course offering is approved for 2 contact hours applicable for RN, LPN, APRN or LMHT relicensure. Kansas State Board of Nursing Provider Number: XXXXXX.”

**SAMPLE PROGRAM CERTIFICATE OF COMPLETION**

Dusenbury Healthcare Associates, LLC  
2509 N. Loch Lomond CT  
Wichita, Kansas 67228  
316-617-6502  
dusenburyhcassociates@gmail.com

**CERTIFICATE OF COMPLETION**

\_\_\_\_\_  
Name of Learner

\_\_\_\_\_  
License Number

is credited with completing 2.0 Contact Hours for

**Refining Your Neuro Assessment: Understanding the NIH Stroke Scale**

LOCATION: Dusenbury Healthcare Associates  
2509 N. Loch Lomond CT  
Wichita, Kansas 67228

September 1, 2020

“Dusenbury Healthcare Associates, LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN). This course offering is approved for 2 contact hours applicable for RN, LPN, APRN or LMHT re-licensure. Kansas State Board of Nursing Provider Number: XXXXXX.”

\_\_\_\_\_  
Wendy Dusenbury DNP, APRN  
Director of Nursing Education

## NIHSS Bibliography

1. Dusenbury W, Alexandrov AW. Clinical Localization of Stroke. *Crit Care Nurs Clin North Am.* 2020;32(1):1-19. doi:10.1016/j.cnc.2019.10.001
2. Adams HP Jr, Davis PH, Leira EC, et al. Baseline NIH Stroke Scale score strongly predicts outcome after stroke: A report of the Trial of Org 10172 in Acute Stroke Treatment (TOAST). *Neurology.* 1999;53(1):126-131.
3. Kwah LK, Diong J. National Institutes of Health Stroke Scale (NIHSS). *J Physiother.* 2014;60(1):61. doi:10.1016/j.jphys.2013.12.012
4. Hinkle Janice L. Reliability and Validity of the National Institutes of Health Stroke Scale for Neuroscience Nurses. *Stroke.* 2014;45(3):e32-e34. doi:10.1161/STROKEAHA.113.004243

## Bibliography

Dusenbury, W., & Alexandrov, A. W. (2020). Clinical Localization of Stroke. *Critical Care Nursing Clinics of North America*, 32(1), 1–19. <https://doi.org/10.1016/j.cnc.2019.10.001>

Alexandrov, A. W., Palazzo, P., Biby, S., Doerr, A., Dusenbury, W., Young, R., Lindstrom, A., Grove, M., Tsivgoulis, G., Middleton, S., & Alexandrov, A. V. (2018). Back to Basics: Adherence With Guidelines for Glucose and Temperature Control in an American Comprehensive Stroke Center Sample. *The Journal of Neuroscience Nursing: Journal of the American Association of Neuroscience Nurses*, 50(3), 131–137. <https://doi.org/10.1097/JNN.0000000000000358>

Dusenbury, W., Hill, T. J., Mosack, V., & Steinke, E. E. (2018). Risk Factors, Depression, and Drugs Influencing Sexual Activity in Individuals With and Without Stroke. *Rehabilitation Nursing: The Official Journal of the Association of Rehabilitation Nurses*. <https://doi.org/10.1097/RNJ.0000000000000145>

Dusenbury, W., Palm Johansen, P., Mosack, V., & Steinke, E. E. (2017). Determinants of sexual function and dysfunction in men and women with stroke: A systematic review. *International Journal of Clinical Practice*. <http://dx.doi.org.proxy.wichita.edu/10.1111/ijcp.12969>

Steinke, E. E., Johansen, P. P., & Dusenbury, W. (2015). When the Topic Turns to Sex: Case Scenarios in Sexual Counseling and Cardiovascular Disease. *Journal of Cardiopulmonary Rehabilitation and Prevention*. <https://doi.org/10.1097/HCR.0000000000000155>

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**EDUCATIONAL BACKGROUND**

**DEGREES EARNED**

Current	University of Tennessee Health Science Center	2018-Present	Nursing	PhD
2016	University of Nebraska Medical Center	2016-2017	Nursing	AGACNP
2014	University of Alabama-Birmingham	2013-2014	Nursing	DNP
1998	Wichita State University	1996-1998	Nursing	MSN
1994	Northwestern Oklahoma State University	1991-1994	Nursing	BSN

**EMPLOYMENT RECORD**

**CLINICAL EXPERIENCE**

4/2018-Present	The Joint Commission	Oakbrook Terrace, IL	Intermittent Reviewer for DSC (Stroke)
8/2016-Present	University of Tennessee Health Sciences	Memphis, Tennessee	APRN Mobile Stroke Unit (faculty practice for Wichita State University)
8/2014-6/2018	Wichita State University	Wichita, Kansas	Assistant Professor School of Nursing Graduate and Undergraduate Programs
8/2014-5/2016	Via Christi Hospitals	Wichita, Kansas	Stroke Program Co-Manager
8/2010-5/2016	Via Christi Hospitals	Wichita, Kansas	APRN Neurocritical Care and Acute Stroke Program
1/2009-1/2011	Take Care Health	Wichita, Kansas	APRN Retail Clinic
4/2009-10/2010	MidKansas Pediatrics	Wichita, Kansas	APRN Pediatric Primary Care
2/2006-9/2008	Wichita Clinic	Wichita, Kansas	APRN/First Assist Neurosurgery
7/1999-2/2006	MidKansas Pediatrics	Wichita, Kansas	APRN Pediatric Primary Care
6/1998-7/1999	Kingman Rural Health	Kingman, Kansas	APRN Rural Health
5/1996-5/1998	Harper District Hospital	Harper, Kansas	RN Staff Nurse
12/1995-9/1996	Quality LifeStyles	Wichita, Kansas	RN Branch Manager
5/1994-12/1995	Hunter Health Care	Kiowa, Kansas	RN Director of Nursing

## LICENSURE AND CERTIFICATIONS

2017-Present	Adult Gerontology Acute Care Nurse Practitioner	National	American Nurses Credentialing Center
2013-Present	Advanced Neurovascular Practitioner	National	Association of Neurovascular Clinicians
2012-Present	Certified Neurological Registered Nurse	National	American Board of Neuroscience Nursing
2000-Present	Family Nurse Practitioner	National	American Nurses Credentialing Center
1998-Present	Advanced Registered Nurse Practitioner	Kansas	Kansas State Board of Nursing
1994-Present	Registered Nurse	Kansas	Kansas Board of Nursing

## RESEARCH AND SCHOLARLY ACTIVITIES

### PUBLICATIONS AND RESEARCH PROJECTS

2020	Clinical Localization of Stroke	Lead Author	Alexandrov	Critical Care Nursing Clinics
2019	Nurse-Staffing Imposed Patient Immobility in a Multi-Site Comprehensive Stroke Center Sample: Are US Stroke Centers Staffing Stroke Patients Responsibly?	Co Author	Swatzell et al.	Poster presentation ESOC Milan, Italy 2019
2019	Advanced Imaging on a Mobile Stroke Unit Detects High Rate of Large Vessel Occlusions in the Field	Co Author	Alexandrov et al.	Poster presentation ESOC Milan, Italy 2019
2019	Early Improvement After Administration Of Tissue Plasminogen Activator On A Mobile Stroke Unit Occurs With Treatment Within The First Two Hours From Last Known Normal	Co Author	Bowry et al.	Poster presentation ESOC Milan, Italy 2019
2018	Cryptogenic stroke due to undiagnosed paroxysmal atrial fibrillation: Implementation of discharge plan	Co Author	Valerie Pickett, LeighAnn Persondek	Poster Presentation at American Association of Neuroscience Nursing Stroke Conference 2018 Louisville, Kentucky

2018	Risk factors, depression, and drugs, influencing sexual activity in Individuals with and without stroke	Lead Author	Twyla Hill, Victoria Mosack, Elain Steinke	Published in the Journal of Rehabilitation Nursing
2018	Back to basics: Adherence with guidelines for glucose and temperature control in an American comprehensive stroke center sample	Co Author	Alexandrov et al.	Published in the Journal of Neuroscience Nursing
2018	Ultra-fast Performance and Yield of High-resolution CT with Head and Neck CT Angiography on a Mobile Stroke Unity	Co Author	Anne Alexandrov, et al.	Podium presentation at International Stroke Conference Los Angeles, California 2018
2018	Prehospital Blood Pressure Management on the Mobile Stroke Unit for Ultra-Early Treatment of ICH and Acute Ischemic Stroke	Co Author	Anne Alexandrov, et al.	Poster presentation at International Stroke Conference Los Angeles, California 2018
2018	Can Intravenous Alteplase tPA Be Given Safely in the CT Scan Suite	Co Author	Michelle Whaley, et al.	Poster presentation at International Stroke Conference Los Angeles, California 2018
2018	Geospatial Visualization of Mobile Stroke Unit Dispatches: A Method to Optimize Service Performance	Co Author	James Rhudy, et al.	Poster presentation at International Stroke Conference Los Angeles, California 2018
2017	Determinants of sexual and dysfunction in men and women with stroke: a systematic review	Co Author	Elaine Steinke, Pernille Johansen, Victoria Mosack, Twyla Hill	Published in the International Journal of Clinical Practice
2016	Born to Run: Mobile Stroke Unit	Co Author	Anne Alexandrov, Victoria Swatzell	Abstract presented at the International Stroke Conference 2017 Houston, Texas
2016	Stroke in Kansas: Early Recognition and Treatment Opportunities for Nursing Impact	Author		Published in the Kansas Nurse
2016	When the Topic Turns to Sex: Case studies in sexual counseling and cardiovascular disease	Co Author	Elaine Steinke, Pernille Johansen	Published Journal of Cardiopulmonary Rehabilitation and Prevention

2015	To Rest or Mobilize... When to Start Early Mobilization in Acute Stroke: A Systematic Review	Co-Investigator	Michelle Whaley, Anne Alexandrov	Abstract presented at the International Stroke Conference 2016 Los Angeles, California
2014	Improving Stroke Care: Can A Non-Traditional Team Measure Up?	Primary Investigator	Anne Alexandrov, Scott Taylor	Presented abstract at International Stroke Conference 2015 Nashville, Tennessee
2014	Glucose and Temperature Control in the Acute Stroke Patient	Co-Investigator	Sharon Biby, et al.	Abstract will be presented at International Stroke Conference 2016 Los Angeles, California
2013	Respiratory Support for Acute Stroke (Chapter for Advances Neurovascular Clinical Practice)	Co- Author of Chapter	Rhonda Young	

#### GRANT ACTIVITIES

2018	National Stroke Survey	Sigma Theta Tau	Primary Investigator	\$3000	12/1/2018	Funded
2017	MURPA	Wichita State University	Primary Investigator	\$7500	11/2017	Funded
2014	NETSMART Junior Stroke Education	Via Christi Partners in Caring	Coordinator	\$7000	10/2014-10/2015	Funded

\*funding from this grant used to get RN specialized education ultimately leading to a national certification.

#### PRESENTATIONS

2019	Heads Up or Heads Down? International Perspectives on Head of Bed Position for Intracerebral Hemorrhage in the Post-HeadPoST Era	Podium Presentation at Smart Strokes Hunter Valley Australia 2019
2019	Validation of the NIH Stroke Scale Score for Clinical Assessment of Intracerebral Hemorrhage	Podium Presentation at Smart Strokes Hunter Valley Australia 2019
2019	Heads Up or Heads Down? International Perspectives on Head of Bed Position for Intracerebral Hemorrhage in the Post-HeadPoST Era	Poster presentation at European Stroke Conf Milan, Italy 2019
2019	Validation of the NIH Stroke Scale Score for Clinical Assessment of Intracerebral Hemorrhage	Poster Presentation American Heart Association International Stroke Conference Honolulu, Hawaii February 2019
2018	Under Pressure; A Case Study	Society of Vascular and Interventional Neurology San Diego, California
2018	Sexual Dysfunction in Stroke: Unique Approaches to a Complex Problem	American Heart Association Scientific Sessions Chicago, IL.



2018	Embrace the Grind	Sigma Theta Tau Annual Conference Wichita, Kansas
2018	Mobile Stroke Units	International Stroke Conference Advanced Practice Luncheon-Loss Angeles, California
2018	Let's Have the Talk	Via Christi Stroke Day
2017	International Collaboration in Research	International Stroke Conference Luncheon
2016	Improving Stroke Care: Can a Non-Traditional Acute Stroke Response Team Measure Up?	Smart Strokes Conference Canberra Australia
2016	Understanding Ischemic Stroke	Wichita State University APRN Conference
2016	Understanding Hemorrhagic Stroke	Wichita State University APRN Conference
2016	Stroke Care and Innovative Teams	Sigma Theta Tau Conference
2015	Via Christi Acute Stroke Response Team	Ascension Health
2015	Innovative Teams in Stroke Care	Bi-State Stroke Symposium Kansas City, Missouri
2015	Innovative Teams in Stroke Care	Society for Interventional and Vascular Neurology Bonita Springs Florida
2015	Improving Stroke Care: How You Can Make A Difference	APRN Conference Wichita State University
2014	Understanding Acute Ischemic Stroke	Cloud County Community College
2014	Understanding Hemorrhagic Stroke	Cloud County Community College
2014	Head Up or Down, Does It really Matter?	Via Christi Health Nursing Symposium
2013	The Road to Comprehensive	Via Christi Health
2013	Anterior Circulation Strokes	Kansas Initiative for Stroke Survival
2013	From Code Red to the Neuro Bed	Via Christi Health-Nurses Symposium

### PROFESSIONAL ORGANIZATIONS

Association of Neurovascular Clinicians *Immediate Past Present *Former member Board of Directors
American Heart Association *CVSN Council *State of Science Nursing Symposium Planning Committee Vice Chair
Kansas State Nurses Association
American Nurses Association
Kansas Advance Practice Association
Society of Vascular Interventional Neurology

### HONORS

2018	Future of Nursing Scholar	Robert Wood Johnson Foundation
2014	Outstanding Poster Presentation	Sigma Theta Tau, DNP Intensives

1998	Inducted into Sigma Theta Tau	Sigma Theta Tau
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## CURRICULUM VITAE

Anne Wheeler Alexandrov, PhD, RN, CCRN, CNS, NVRN-BC, ANVP-BC, AGACNP-BC,  
FAAN

(Former Married Name: Anne W. Wojner)

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### EDUCATION

<u>Institution</u>	<u>Degree</u>	<u>Major</u>	<u>Year</u>
University of Alabama at Birmingham	Post-Graduate Certificate	AGACNP	2014
Texas Woman's University	Doctor of Philosophy	Physiology- Hemodynamics	2002
University of Texas-Houston Health Science Center School of Medicine Department of Neurology	Vascular Neurology Fellowship	Vascular Neurology	2001
University of Texas-Houston Health Science Center School of Medicine Department of Neurology	Neurosonology Fellowship	Neurosonology	2001
University of Texas-Houston Health Science Center School of Nursing	Master of Science Nursing	Critical Care & Emergency; Clinical Nurse Specialist	1993
University of Texas-Houston Health Science Center School of Nursing	Baccalaureate of Science in Nursing	Nursing	1991
Mountainside Hospital School of Nursing	RN Diploma	Nursing	1978

## HONORS/AWARDS

- 2019 American Association of Nurse Practitioners, Tennessee Awardee for Nurse Practitioner Excellence
- 2019 UTHSC Nightingala Nurse Practitioner Team Award, UTHSC Mobile Stroke Unit NPs: Alexandrov, A.W., Dusenbury, W., Swatzell, V.M., Hall, N. & Wise, E.
- 2019 University of Tennessee Health Science Center at Memphis, College of Nursing Mary Morris Distinguished Professorship Lecturer
- 2019 Texas Woman's University, Distinguished Alumnus, Denton, TX
- 2018 Memphis Healthcare Hero Award, Memphis Business Journal, Memphis, TN
- 2017-2020 Honorary Clinical Professorship, University of Central Lancashire, Preston England
- 2017- Present Fellow, Nursing Research Institute, St. Vincent's Hospital in collaboration with Australian Catholic University, Sydney, Australia
- 2014-2016 Honorary Professorship, Australian Catholic University, Sydney
- 2013 American Association of Critical-Care Nurses (AACN) Flame of Excellence Award
- 2012 UAB Center on Aging Faculty Mentorship Award
- 2012 UAB Graduate School Dean's Excellence in Mentorship Award
- 2012-2013 International Advisor, Western Sweden Stroke Consortium
- 2012-Life Honorary Ambassador, World Federation of Critical Care Nursing (WFCCN)
- 2010 Birmingham Metro Nurse of the Year Award
- 2004 Fellow, American Academy of Nursing
- 2003-2004 Stroke Manuscript of the Year Award, American Heart Association/ American Stroke Association
- 2003 Distinguished Service Award, American Heart Association / American Stroke Association
- 2002 American Heart Association, Stroke Volunteer of the Year Award
- 2002 American Heart Association, Excellence in Volunteer Leadership Award - Operation Stroke Chair
- 2002 American Journal of Nursing – Book of the Year Award: Outcomes Management: Applications to Clinical Practice
- 2000-Life American Association of Critical-Care Nurses Life Time Membership Award
- 1999 John P. McGovern, Outstanding Teacher Award, University of Texas-Houston
- 1998-2000 Texas Woman's University Graduate Carter Scholar
- 1994 Nurse of the Year, Texas Nurses Association, District 9, Houston, Texas
- 1994 Mentor, AACN Wyeth-Ayerst Nursing Fellows Reporter Program in Critical Care
- 1993 Hewlett-Packard Critical Care Nursing Excellence Award, University of Texas Health Science Center – Houston
- 1993 Sigma Theta Tau Professional Service Award, Zeta Pi Chapter, University of Texas Health Science Center – Houston, School of Nursing
- 1991 Induction, Sigma Theta Tau International Honor Society for Nursing
- 1991 Harris County Medical Society Auxiliary Clinical Excellence Award, University of Texas Health Science Center – Houston
- 1991 Summa Cum Laude (GPA 4.0), University of Texas Health Science Center – Houston, School of Nursing
- 1989 Phi Theta Kappa National Honor Society

**BOARD CERTIFICATION:**

CCRN; American Association of Critical Care Nurses, Expiration Date: June 2020  
ANVP-BC; Association of Neurovascular Clinicians, Expiration Date: August 2021  
NVRN-BC; Association of Neurovascular Clinicians, Expiration Date: January 2021  
AGACNP-BC; American Nurses Credentialing Center, Expiration Date: November 2020

**LICENSURE**

Tennessee, Advanced Practice Nurse: Expiration November 2018  
Arizona, Registered Nurse Compact: Expiration June 2021  
Washington, District of Columbia, Registered Nurse: Expiration June 2020

**SOCIETY MEMBERSHIPS**

Prehospital Stroke Treatment Organization	Board of Directors, Nursing Representative
Association of Neurovascular Clinicians	Member/Founding Board Member; Certification Exam Architect (ANVP & NVRN Exams)
American Association of Critical-Care Nurses	Past National President & Lifetime Member
Stroke Society of Australia	Lifetime Member
Emergency Nurses Association	Member
Society of Critical Care Medicine	Nursing Council Member
American Nurses Association	Member
American Academy of Nursing	Fellow
American Heart/American Stroke Association	Cardiovascular/Stroke Nursing Council Member
Neurocritical Care Society	Member
Council for the Advancement of Nursing Science	Member
Sigma Theta Tau International	Member
World Stroke Organization	Member; Co-Organizer, WSO Conference Nursing Section
European Stroke Organization	Member; Co-Chair, ESO Conference Nursing Section

**ACADEMIC APPOINTMENTS**

<u>Institution</u>	<u>Position</u>	<u>Years in Position</u>
University of Tennessee Health Science Center, College of Nursing	Professor of Nursing	3.0 years
University of Central Lancashire, School of Nursing, United Kingdom	Honorary Clinical Professor	1.5 year
Nursing Research Institute, St. Vincent's Hospital, Sydney, Australia	Honorary Research Fellow	1.5 year

University of Alabama at Birmingham, School of Nursing	Assistant Dean for Evaluation, DNP Program Director, & Professor of Nursing	6 years
Arizona State University, College of Nursing	Assistant Director of the Center for the Advancement of Evidence-Based Practice & Professor of Nursing	2.5 years
University of Texas-Houston Health Science Center, School of Medicine	Assistant Professor of Neurology	5 years
University of Texas-Houston Health Science Center, School of Nursing	Assistant Professor of Nursing	4 years

**HOSPITAL/CLINICAL APPOINTMENTS**  
**or PROFESSIONAL PRACTICE EXPERIENCE:**

(Note: Some positions held concurrent with another position.)

<b><u>Institution</u></b>	<b><u>Position</u></b>	<b><u>Years in Position</u></b>
University of Tennessee Health Science Center (UTHSC) at Memphis Mobile Stroke Unit	Chief Nurse Practitioner	3.0 years
UTHSC Collateral Arterial Therapy For Stroke (CATS) Clinic	Lead Professor & Nurse Practitioner	2.0 years
Methodist University Hospital Memphis, TN	Acute Stroke Team	4 years
University of Alabama at Birmingham Birmingham, AL	Attending Nurse Acute Stroke Team	6 years
Health Outcomes Institute, LLC NET SMART Program Fountain Hills, AZ	Professor & Program Director	10 years
Barrow Neurological Institute Phoenix, AZ	Attending Nurse, Acute Stroke Team	2.5 years
University of Texas-Houston School of Medicine, Houston, TX	Attending Nurse Acute Stroke Team	9 years
Texas Heart Institute-St. Luke's Episcopal Hospital, Houston, TX	Clinical Nurse Specialist & Outcomes Manager	4 years

CV Surgery, Recovery,  
Neuroscience ICU, CCU  
& Emergency Services

Memorial Hermann Hospital Houston, TX	Director, Cardiovascular Care Unit	2 years
Medical Center Hospital Conroe, TX	Director, Emergency Services	3 years
The Methodist Hospital Houston, TX	Head Nurse, Neurosurgery	1 year
Washington Hospital Center Washington, DC	Chief Flight Nurse, Resuscitation Nurse, MedSTAR Unit; Staff Nurse, Shock-Trauma ICU	6 years

**TEACHING EXPERIENCE**

<b>Course Number and Name</b>	<b>Academic Term</b>	<b>Your role</b>	<b>Course Description</b>
UTHSC NUR 919	Fall 2015 – Present	Lead Faculty	PhD Seminar; focus on significance and innovation in the doctoral dissertation and programs of research
UAB NUR 739	Spring, Summer & Fall 2011 – Summer 2013	Lead Faculty	DNP Scholarly Project Execution course
UAB NUR 738	Spring, Summer & Fall 2011 – Fall 2013	Lead Faculty	DNP course that focuses on Scholarly Project proposal development; content focuses on project methodology/design.
UAB NUR 736	Summer & Fall 2008 – Summer 2012	Co- Faculty	DNP course focusing on best practices, outcomes management and impact measurement skills, including the design/conduct of effectiveness studies to support adoption of evidence-supported interventions and performance improvement.
UAB NUR 760	Spring 2008 & 2009	Co-Faculty	PhD course that focuses on content development for chapter one of the doctoral

			dissertation.
ASU MHI 540	Spring 2007	Faculty	Masters of Healthcare Innovation course focusing on understanding and applying principles of evidence-based practice.
ASU NUR 539	Fall 2006	Faculty	Post-graduate certificate course focusing on application of outcomes measurement and management concepts to capture the impact of evidence-based practice.
ASU NUR 543	Summer 2006	Faculty	Post-graduate certificate course focusing on dissemination of evidence-based practice.
ASU NUR 531	Spring 2006	Co-Faculty	Graduate applied project execution and completion.
ASU NUR 530	Fall 2006	Co-Faculty	Graduate applied project proposal development.
UTHSC-Houston Medical School, Post-Graduate Neurologist Fellowship in Acute Stroke & Critical Care	Fall, Spring & Summer 2004 and 2005	Co-Faculty	Applied practicum in hemodynamic augmentation – pharmaceutical (Part I), devices (Part II), and integrated assessment and management (Part III).
UTHSC-Houston Medical School, Post-Graduate Neurologist Fellowship in Acute Stroke & Critical Care	Fall, Spring & Summer 2004 and 2005	Co-Faculty	Research practicum in acute stroke.
UTHSC-Houston, School of Nursing, Graduate Emergency Advanced Practice Nursing (NP CNS)	Fall & Spring 1999-2001	Co-Faculty	Advanced practice emergency nursing specialty role development and applied project implementation.
UTHSC-Houston, School of Nursing	Fall 1996, 1997, 1998	Lead Faculty	Health assessment
UTHSC-Houston, School of Nursing	Spring 1997, 1998	Co-Faculty	Critical care nursing



Wojner, A.W. Prediction of tube feeding dependency in acute stroke patients with dysphagia. 1996. Principle Investigator.

Wojner, A.W. Physiologic and psychosocial outcomes of patients experiencing acute ischemic stroke. 1995. Principle Investigator.

Wojner, A.W. Risk factors for the acute post-operative finding of ischemic stroke among men and women undergoing cardiopulmonary bypass for cardiac surgery. (Master's Thesis) 1993. Principle Investigator.

## **PEER-REVIEWED JOURNAL ARTICLES:**

### **Senior Authored Refereed Papers**

1. Craig, L.E., Middleton, S., Hamilton, H., Alexandrov, A.V., Cudlip, F., Swatzell, V., Lightbody, C.E., Watkins, C., Philip, S., Cadilhac, D.A., McInnes, E., Dale, S. & **Alexandrov, A.W.** Do the addition of non-license inclusion and exclusion criteria for rt-PA impact treatment rates? Findings from Australia, the United Kingdom and the United States of America. *Interventional Neurology*. (in press).
2. Johnson, B., Handler, D., Urrutia, V.C., **Alexandrov, A.W.** Retention of stroke education provided during hospitalization: Does provision of required education increase stroke knowledge? *Interventional Neurology*. 2018;7(6):471-478.
3. Tsivgoulis, G., Goyal, N., Mikulik, R., Sharma, V.K., Katsanos, A.H., Zand, R., Paliwal, P.R., Roussopoulou, A., Volny, O., Pandhi, A., Zompola, C., Elijovich, L., Safouris, A., Chang, J., Alexandrov, A.V., **Alexandrov, A.W.** Eligibility for mechanical thrombectomy in acute ischemic stroke: A phase IV multicenter screening log registry. *Journal of Neurological Science*. 2016 Dec 15;371:96-99.
4. Palazzo, P., Brooks, A., James, D., Moore, R., Alexandrov, A.V. & **Alexandrov, A.W.** Risk of pneumonia associated with zero-degree head positioning in acute ischemic stroke patients treated with intravenous tissue plasminogen activator. *Brain and Behavior*. 2016;6(2):e00425. doi: 10.100e/brb3.425. eCollection 2016 Feb.
5. Rhudy, Jr., J.P., Bakitas, M.A., Hyrkas, K., Jablonski-Jaudon, R.A., Pryor, E.R., Wang, H.E. & Alexandrov, A.W. Effectiveness of regionalized systems for stroke and myocardial infarction. *Brain and Behavior*. 2015; 5(10).
6. Bhole, R., Goyal, N., Nearing, K., Belayev, A., Doss, V.T., Elijovich, L., Hoit, D.A., Tsivgoulis, G., Alexandrov, A.V., Arthur, A.S. & Alexandrov, A.W. Implications of limiting mechanical thrombectomy to patients with emergent large vessel occlusion meeting top tier evidence criteria. *Journal of Neurointerventional Surgery*. Mar 1. pii: neurintsurg-2015-012206. [epub ahead of print].
7. Guluma, K.Z., Liebeskind, D.S., Raman, R., Rapp, K.S., Ernstrom, K.B., Alexandrov, A.V., Shahripour, R.B., Barlinn, K., Starkman, S., Grunberg, I.D., Hemmen, T.M., Meyer, B.C., **Alexandrov, A.W.** Feasibility and safety of using external counterpulsation to augment cerebral blood flow in acute ischemic stroke – The Counterpulsation to Upgrade Forward Flow in Stroke (CUFFS) Trial. *Journal of Stroke and Cerebrovascular Disease*. 2015; Sep 4. Epub ahead of print.

8. Middleton, S., Grimley, R. & **Alexandrov, A.W.** Triage, treatment and transfer: Evidence-based clinical practice recommendations and models of nursing care for the first 72 hours of admission to hospital for acute stroke. *Stroke*. 2015; Jan 6. Pii: STROKEAHA.114.006139. [Epub ahead of print]
9. Palazzo, P., Alexandrov, A.V. & **Alexandrov, A.W.** Do billing codes accurately capture intravenous tissue plasminogen activator treatment rates? Justified concern for clinical performance measures based on billing code assignment. *Journal of Stroke and Cerebrovascular Disease*. 2014; Dec 9. pii; S1052-3057(14)00428-5. doi: 10.1016 [epub ahead of print].
10. Riley, B., White, J., Graham, S., **Alexandrov, A.W.** Perceptions of traditional/restrictive vs. patient-centered ICU visitation among experienced family members, nurses, and physicians in an academic medical center: Phase one of a patient-centered ICU implementation project. *American Journal of Critical Care*. 2014;23(4):316-324.
11. Aycock, D.M., Kirkendoll, K.D., Coleman, K.C., Albright, K.C. & **Alexandrov, A.W.** Family history of stroke among African Americans and its association with risk factors, knowledge, perceptions, and exercise. *Journal of Cardiovascular Nursing*. 2014 Mar 3.
12. Eagle, S., Creel, A. & **Alexandrov, A.W.** The effect of facilitated peer support sessions on burnout and grief management among health care providers in pediatric intensive care units: A pilot study. *Journal of Palliative Medicine*. August 21, 2012;Epub ahead of print.
13. Nye, B.R., Hyde, C.E., Albright, K.C., Tsivgoulis, G., Alexandrov, A.V. & **Alexandrov, A.W.** "Slim" Stroke Scales for Nursing Assessment of Acute Stroke Patients: Ease of Use, or Loss of Valuable Assessment Data? *American Journal of Critical Care*. 2012; 21(6):442-447.
14. Wilson, N., Moneyham, L., **Alexandrov, A.W.** A Systematic Review of Probiotics as a Potential Intervention to Restore Gut Health in HIV Infection. *Journal of the Association of Nurses in AIDS Care*. July 31, 2012;Epub ahead of print:1-14.
15. Baxter, J.L., **Alexandrov, A.W.** Utility of Cocaine Drug Screens to Predict Safe Delivery of General Anesthesia in Elective Surgery Patients. 2012. *American Association of Nurse Anesthetists Journal*. 2012;80(4):S33-S36.
16. Brethour, M.K., Nyström, K.V., Broughton, S., Kiernam, T.E., Perez A., Handler, D., Swatzell, V., Yang, J.J., Starr, M., Seagraves, K.B., Cudlip, F., Biby, S., Tocco, S., Owens, P., Alexandrov, A.W. Controversies in Acute Stroke Treatment. *AACN Advanced Critical Care*. 2012;23(2):158-174.
17. Alexandrov, A.V., Tsivgoulis, G., Rubiera, M., Vadikolias, K., Stamboulis, E., Molina, C.A., **Alexandrov, A.W.**, for the TUCSON Investigators. End-diastolic velocity increase predicts recanalization and neurologic improvement in patients with ischemic stroke with proximal arterial occlusions receiving reperfusion therapies. *Stroke*. 2010;41:online ahead of print.
18. Alexandrov, A.V., Sharma, V.K., Lao, A.Y., Tsivgoulis, G., Malkoff, M.D. & **Alexandrov, A.W.** Reversed Robin Hood syndrome in acute ischemic stroke patients. *Stroke*, 2007;38(11):3045-3048.
19. Fosdal, M. & **Wojner, A.W.** (2007). Events of hospitalization in children with sickle cell anemia. *Journal of Pediatric Nursing*, 22(4):342-346.

20. Hale, E.M., Smith, E., St. James, J. & **Wojner-Alexandrov, A.W.** Pilot study of the feasibility and effectiveness of a natural laxative mixture. *Geriatric Nursing*, 2007;28(2):104-111.
21. Alexandrov, A.V., Molina, C.A., Grotta, J.C., Garami, Z., Ford, S.R., Alvarez-Sabin, J., Montaner, J., Saqqur, M., Demchuk, A.M., Moye, L.A., Hill, M.D. & **Wojner, A.W.** (for the CLOTBUST investigators). (2004). Ultrasound-enhanced systemic thrombolysis for acute ischemic stroke. *New England Journal of Medicine*, 351:2170-2178.
22. Williams, G., Chaboyer, W., Thornsteindottir, R., Fulbrook, P., Shelton, C., Chan, D. & **Wojner, A.** (2002). Worldwide overview of critical care nursing organizations and their activities. *International Nursing Review*, 48:208-217.
23. Grady, G. F., & **Wojner, A. W.** (1996). Collaborative practice teams: The infrastructure of outcomes management. *AACN Clinical Issues*, 7(1), 153-158.

#### First Authored Refereed Papers:

24. **Alexandrov, A.W.**, Tsivgoulis, G., Hill, M.D., Liebeskind, D., Schellinger, P., Ovbiagele, B., Arthur, A., Caso, V., Nogueira, R., Hemphill, J.C. III, Grotta, J., Hacke, W., Alexandrov, A.V. HeadPoST: Rightly positioned, or flat out wrong? *Neurology*. 2018;90(19):885-889.
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## **OTHER PUBLICATIONS**

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### **Web Publications**

1. Alexandrov, A.W. (2017) Intracerebral hemorrhage. *Neurocritical Care Live*. Neurocritical Care Society, Minneapolis, MN.
2. Bartholomew, S. & Alexandrov, A.W. (2016) SimSuite Stroke Simulation Program. Medical Simulation Corporation, Denver, CO.
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### **Non-Refereed Publications**

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5. **Wojner, A.W.** (January, 2002). Seizure disorders. Practice protocol series. *Japanese Nurses Association – Nursing Today*, 1:42-46.
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10. Wojner, A.W. (June, 2001). Otitis media with upper respiratory infection. Practice protocol series: *Japanese Nurses Association – Nursing Today*, 6:50-53.
11. Wojner, A.W. (May, 2001). Heart transplantation. Practice protocol series: *Japanese Nurses Association – Nursing Today*, 5:52-56.
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13. Wojner, A.W. (March, 2001). Unipolar depression. Practice protocol series: *Japanese Nurses Association – Nursing Today*, 3:48-52.
14. Wojner, A.W. (February, 2001). Ischemic stroke. Practice protocol series: *Japanese Nurses Association – Nursing Today*, 2:50-54.
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16. Wojner, A.W. (December, 2000). Hemorrhagic stroke: Part I, arteriovenous malformation. Practice protocol series: *Japanese Nurses Association – Nursing Today*, 12:50-55.
17. Wojner, A.W. (November, 2000). Pancreatitis; Practice protocol series. *Japanese Nurses Association – Nursing Today*, 11:52-56.
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22. Wojner, A.W. (June 2000). Pioneering in a world of innovation. *AACN News*, 17(6):2, 6.
23. Wojner, A.W. (May, 2000). Traumatic brain injury. Practice protocol series: *Japanese Nurses Association – Nursing Today*, 6:46-49.
24. Wojner, A.W. (May, 2000). One more thing before I go: Celebrate the joy of critical care nursing. *AACN News*, 17(5):2, 23.
25. Wojner, A.W. (April, 2000). Congestive heart failure. Practice protocol series: *Japanese Nurses Association – Nursing Today*, 5:44-46.
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28. Wojner, A.W. (March, 2000). Making it safe for patients means investing in a culture of safety for nurses. *AACN News*, 17(3):2.



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33. Wojner, A.W. (October, 1999). The Pinocchio syndrome: How long is your nose? *AACN News*, 16(10):2-3.
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**ISSUED UNITED STATES PATENTS**

Alexandrov, A.V., Aronowski, J. & Wojner, A.W. *Therapeutic methods and apparatus for use of sonification to enhance perfusion of tissue*. US6,733,450B1, May 11, 2004.

**ISSUED UNITED STATES COPYRIGHTS**

1. Alexandrov, A.W. Association of Neurovascular Clinicians Core Curriculum for Neurovascular Nursing. TX 7-722-647, August 22, 2013.
2. Alexandrov, A.W. *STROKE (Stroke Treatment, Risk Factors, Outcomes, Knowledge and Education) Perception Report*. TX 1-753-028, March 3, 2011.

**COMMUNITY PRESENTATIONS/PUBLICATIONS**

2008-2013 Stroke Risk Factor Management, Alabama Black Belt Stroke Outreach Clinic (Monthly)

**COMMITTEES, OFFICES HELD & CONSULTATIONS**

2019-Present	Prehospital Stroke Treatment Organization (PRESTO)	Board of Directors, Nursing Representative
2019-Present	Medical Advisory Board	The Lisa Foundation
2017-Present	Certification Architect and Chair Certification Programs	Association of Neurovascular Clinicians (ANVC)
2017-2018	Nominating Committee	ANVC
2017-2018	Co-Chair, World Stroke Congress Nursing Program	World Stroke Organization

2017-2018	Co-Chair, SVIN Annual Conference Nursing Program	Society of Vascular and Interventional Neurology (SVIN)
2018	Abstract Review Panel and Poster Professor, Acute Treatment Section	International Stroke Conference of the American Heart Association/American Stroke Association
2017	Member, Stroke and Stroke Rehabilitation Quality Measures Writing Group	American Academy of Neurology
2016-2017	Nursing and Allied Health Sub-Symposium Co-Organizer, Prague, Czech Republic Conference	European Stroke Organization
2013-2017	Intracerebral Hemorrhage Performance Measures Writing Group	American Heart Association/American Stroke Association
2012-2016	Coagulopathy Reversal Guidelines Subcommittee	Neurocritical Care Society
2015	Co-Convenor, Nursing Section of European Stroke Organization Conference	European Stroke Organization Conference, April 2015, Glasgow, U.K.
2012-2015	Representative, Neurological Device Panel	United States Food and Drug Administration
2012-2013	Comprehensive Stroke Center Certification Expert Panel	The Joint Commission
2011-2018	Board Member	Association of Neurovascular Clinicians (ANVC)
2011-2015	Technical Advisory Panel on Stroke Center Certification	The Joint Commission
2011-2012	Nurse Member, Conference Leadership Committee	World Stroke Organization (conference date: October 2012, Sao Paulo, Brazil)
2010-2011	Member, Validation Panel for the Criteria for Evaluation of Clinical Nurse Specialists, Master's, Practice Doctorate, and Post-Master's Certificate Educational Programs	National Association of Clinical Nurse Specialists, representing the Commission on Collegiate Nursing Education

2009-2010	Member, CNS Competency Expert Panel	Emergency Nurses Association
2009-2010	Nurse Member, Conference Leadership Committee	World Stroke Organization (conference date: October 2010, Seoul, Korea)
2008-2009	Chair, Stroke Committee	National Quality Forum
2009-Present	Accreditation Site Reviewer	Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing
2007-2011	Consensus Standards Approval Committee	National Quality Forum
2007-2008	Member, Standards Committee	Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing
2007-2008	Representative to Doctorate of Nursing Practice Committee	Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing
2007	Consultant, Critical Care & Emergency Services Staff Development	Hong Kong Hospital Authority
2007	Consultant, Stroke Center Certification	University of Colorado Health Science Center – Denver
2007	Consultant, Stroke Center Certification	Exempla Lutheran Hospital, Denver, Colorado
2007	Consultant, Hemodynamic Technology Development & Testing	New Health Sciences, Bethesda, Maryland
2007	Consultant, Stroke Center Certification	Mercy Hospital, Des Moines, Iowa
2006-Present	Consultant, Critical Care Advanced Practice Nursing	American Board of Nursing Specialties, Advance Practice Nursing Consortium
2006-2007	Co-Chair, Health Services Initiatives Work Group	National Institutes of Health (NIH), National Institute of Neurological Disorders and Stroke (NINDS), Stroke Progress Review Group II
2006-2007	Physician Acute Care Practice Standards Steering Committee	National Quality Forum

2006	Consultant, Stroke Center Certification	Swedish Medical Center, Denver, Colorado
2006	Consultant, Stroke Center Certification	Mission Hospital, Mission Viejo, California
2006	Consultant, Stroke Center Certification & Stroke Systems of Care	Colorado Neuroscience Clinical Leadership Consortium
2006	Consultant, Stroke Center Certification	West Houston Medical Center, Houston, Texas
2005-2007	National Executive Leadership Board	American Stroke Association
2005-2007	Consultant, Regional Stroke Systems Development	Santa Clara Emergency Medical Services, San Jose, California
2005-2007	Stroke Manuscript of the Year Review Committee Member	American Stroke Association
2005-2006	Co-Chair, 30th International Stroke Conference, Nursing Symposium	American Stroke Association
2005	Consultant, Stroke Center Certification	Greenwich Hospital, Greenwich, Connecticut
2005	Consultant, Stroke Center Certification	Yale Hospital System, New Haven, Connecticut
2005-Present	Member, Report Review Committee	Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing
2004-Present	Fellow	American Academy of Nursing
2004-2008	Leadership Committee of the Stroke Section of the Council on Cardiovascular Nursing Study Section	American Stroke Association
2004-2005	National Advisory Board Member	National Stroke Association
2004-2005	National Steering Committee Member	ACT for Stroke
2004-2005	Co-Chair, Board of Directors	Texas Advocates for Stroke (TexAS)

2003-2008	Board of Commissioners; elected to 2 consecutive terms – practice representative	Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing
2003-2004	Consultant, Outcomes Management Implementation & Advance Practice Nursing Research Program Development	Clarian Health Partners, Indianapolis, Indiana
2002-2004	Consultant, Stroke Systems of Care	American Stroke Association: Las Vegas, Nevada Branch El Paso, Texas Branch
2002-2003	Consultant, Quality/Impact Measurement	Breas LTD, London, England
2001-2004	Nursing Standards & Guidelines Committee	American Nurses Association
2001	Chair, Nominating Committee	American Association of Critical-Care Nurses
2001	Consultant, Stroke Service Line Management	Germin Neurology, Las Vegas, Nevada
2001	Consultant, Outcomes Management Implementation	United States Army, Walter Reed Army Medical Center, Washington, D.C.
2000-2003	Safe Practices Steering Committee	National Quality Forum
1999-2001	Council Representative, Nursing Organization Liaison Forum	American Nurses Association
1999-2000	National President	American Association of Critical-Care Nurses
1999	Consultant, Outcomes Management Implementation	Hospital of the University of Pennsylvania, Philadelphia, Pennsylvania
1999	Consultant, Outcomes Management Implementation	Care Management Study Group, Tokyo, Japan
1998-1999	Consultant, Outcomes Management Implementation	Health First Medical Systems, Melbourne and Cocoa Beach, Florida
1998-1999	National President-Elect	American Association of Critical Care Nurses

1998-1999	National AACN Finance and Audit Committee	American Association of Critical-Care Nurses
1998-1999	Consultant, Outcomes Management Implementation	The Institute for Rehabilitation and Research (TIRR) Houston, Texas
1998	Consultant, Neurocritical Care Services	Institute for Neurologic Science, Southern General Hospital, Glasgow, Scotland
1998	Consultant, Neurocritical Care Services	University of Central Lancaster, Manchester, England
1998	Consultant, Neurocritical Care Services	Royal Preston Hospital, Manchester, England
1998	Consultant, Outcomes Management Implementation	Thomason Regional Medical Center, El Paso, Texas
1998	Consultant, Outcomes Management Implementation	Ruttonjee Hospital, Hong Kong Hospital Authority, Hong Kong
1997-2000	Neurologic Device Approval Panel	United States Food & Drug Administration
1997-1998	National AACN Research Work Group	American Association of Critical-Care Nurses
1997-1998	Chair, National AACN Research-Practice Think Tank	American Association of Critical-Care Nurses
1997-1998	National AACN CNS Exam Development Think Tank	American Association of Critical-Care Nurses, Certification Corporation
1997-1998	National Nursing Best-Practice Initiative-AACN	American Association of Critical-Care Nurses
1997-1998	Consultant, Outcomes Management Implementation	Borgess Health Alliance, Kalamazoo, Michigan
1997	Consultant, Outcomes Management Implementation	National Health Service, Croyden Division, Croyden-London, England
1997	Consultant, Outcomes/Impact Product Performance Measurement	Gaymar Industries, Buffalo, New York
1997	Consultant, Outcomes Management Implementation	St. Barnabus Health Care System, Community Medical Center, Tom's River, New Jersey

1997	Consultant, Outcomes Management Implementation	United States Army, Tripler Army Medical Center, Honolulu, Hawaii
1997	Consultant, Outcomes Management Implementation	Hong Kong Hospital Authority, Hong Kong
1996-1998	Board of Directors	American Association of Critical-Care Nurses, Certification Corporation
1996-1997	National AACN Resource Development Work Group	American Association of Critical-Care Nurses
1996-1997	National AACN Professional Development Work Group	American Association of Critical-Care Nurses
1996-1997	National Mission and Scope Work Group	American Association of Critical-Care Nurses
1996-1997	Consultant, Outcomes Management Implementation	All Children's Hospital, St. Petersburg, Florida
1996	Consultant, Outcomes Management Implementation	United States Army, Walter Reed Army Medical Center, Washington, D.C.
1996	Consultant, Outcomes Management Implementation	United States Army, Blanchfield Army Medical Center, Fort Campbell, Kentucky
1996	Consultant, Outcomes Management Implementation	Sinai Medical Center, Baltimore, Maryland
1995-2000	Member, Board of Directors	American Association of Critical-Care Nurses
1995-1997	National AACN Nominating Committee	American Association of Critical-Care Nurses
1995-1996	National Teaching Institute Taskforce	American Association of Critical-Care Nurses
1995-1996	National AACN Finance and Audit Committee	American Association of Critical-Care Nurses
1995	Consultant, Outcomes Management Implementation	Henry Ford Medical Center, Detroit, Michigan
1995	Consultant, Outcomes Management Implementation	Detroit Receiving Hospital, Detroit, Michigan
1995	Consultant, Outcomes Management Implementation	United States Army, Madigan Army Medical Center, Tacoma, Washington

1995	Consultant, Outcomes Management Implementation	Medical College of Delaware, Wilmington, Delaware
1995	Consultant, Outcomes Management Implementation	Southwestern Vermont Medical Center, Bennington, Vermont
1995	Consultant, Outcomes Management Implementation	United States Army, Brook Army Medical Center, San Antonio, Texas
1994-1995	CNS Special Interest Consultant	American Association of Critical-Care Nurses
1994	Consultant, Outcomes Management Implementation	University of California – Los Angeles, Medical Center, Los Angeles, California
1993-1994	President	Houston Gulf Coast Chapter of the American Association of Critical-Care Nurses
1992-1993	President Elect	Houston Gulf Coast Chapter of the American Association of Critical-Care Nurses
1992-1993	Chair, Regional Meeting Task Force	Houston Gulf Coast Chapter of the American Association of Critical-Care Nurses
1991-1996	Congressional District Coordinator	American Nurses Association
1990-1992	Chairperson, Government Affairs Task Force	Houston Gulf Coast Chapter of the American Association of Critical-Care Nurses
1990-1992	Co-chairperson, Education Committee	Houston Gulf Coast Chapter of the American Association of Critical-Care Nurses

**REVIEW PANELS:**

<u>Journal</u>	<u>Role</u>	<u>Year</u>
<i>Interventional Neurology, Stroke Clinician</i>	Associate Editor	2017-Present
<i>Connect: The World of Critical Care Nursing</i>	Associate Editor	2015-Present
<i>International Journal of Stroke</i>	Editorial Board Member	2013-Present



	Manuscript Reviewer	2011-2013
<i>Journal of Neuro-Interventional Surgery</i>	Manuscript Reviewer	2018-Present
<i>Worldviews on Evidence-Based Nursing</i>	Manuscript Reviewer	2015-Present
<i>Journal of Neuroimaging</i>	Manuscript Reviewer	2011-Present
<i>Research in Nursing and Allied Health</i>	Manuscript Reviewer	2011-Present
<i>Cerebrovascular Diseases</i>	Manuscript Reviewer	2010-Present
<i>Critical Care Nursing Clinics</i>	Guest Editor	October 2009
<i>Stroke</i>	Manuscript Reviewer	2006-Present
<i>Neurology</i>	Manuscript Reviewer	2005-Present
<i>Circulation</i>	Manuscript Reviewer	2004-Present
<i>American Journal of Nursing</i>	Editorial Board Member	2001-2011
	Manuscript Reviewer	1994-2001
<i>AACN News</i>	Editor	1999
<i>Internet Journal of Advanced Nursing Practice</i>	Editorial Board Member	1997-2001
<i>Critical Care Nurse</i>	Manuscript Reviewer	1994-Present
<i>AACN Nursing Scan in Critical Care</i>	Abstractor	1993-1997

# Offering #2

Posterior Circulation Stroke

CNE ACTIVITY PLANNING WORKSHEET

**SECTION II: Qualified Planners, Content Reviewers and Faculty/Presenters/Authors (continued)**

**B. FACULTY/PRESENTERS/AUTHORS** Please complete the table below for each faculty/presenter/author. Faculty/presenters/authors must have documented qualifications that demonstrate their education and/or experience in the content area they are presenting. Expertise in the subject matter can be evaluated based on education, professional achievements and credentials, work experience, honors, awards, professional publications, etc. The qualifications must address how the individual is knowledgeable about the topic and how expertise has been gained. Faculty/presenters/authors do not have to be nurses, but nurses should address nursing care and nursing implications, as applicable.

FACULTY/AUTHOR PRESENTER NAME	DEGREE/ CREDENTIALS	QUALIFICATIONS		BIO FORM ATTACHED	DOES A COI EXIST
		How were the needed qualifications of this individual identified	How did the planning committee assure the qualifications of this individual are appropriate and adequate? (Check all that apply)		
Wendy Dusenbury	DNP	<input checked="" type="checkbox"/> Content expertise <input checked="" type="checkbox"/> Demonstrated comfort with teaching methodology <input checked="" type="checkbox"/> Presentation skills <input type="checkbox"/> Familiarity with target audience <input type="checkbox"/> Other:	<input type="checkbox"/> Review of resume/CV <input type="checkbox"/> Recommended by colleagues <input type="checkbox"/> Review of literature written by faculty <input type="checkbox"/> Observation of previous presentation <input type="checkbox"/> New faculty/presenter/author being mentored by: <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Jennifer Patterson	APRN	<input checked="" type="checkbox"/> Content expertise <input checked="" type="checkbox"/> Demonstrated comfort with teaching methodology <input checked="" type="checkbox"/> Presentation skills <input type="checkbox"/> Familiarity with target audience <input type="checkbox"/> Other:	<input type="checkbox"/> Review of resume/CV <input type="checkbox"/> Recommendation by colleagues <input type="checkbox"/> Review of literature written by faculty <input type="checkbox"/> Observation of previous presentation <input type="checkbox"/> New faculty/presenter/author being mentored by: <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Posterior Circulation Stroke  
CNE ACTIVITY PLANNING WORKSHEET**

**SECTION II: Qualified Planners, Content Reviewers and Faculty/Presenters/Authors**

A. ~~PLANNING COMMITTEE~~ Please complete the table below for each planning committee member. Planning committees must include a minimum of a RN Nurse Planner and one other planner to plan each educational activity. The Nurse Planner is knowledgeable of the CNE process and is responsible for adherence to KSBN criteria. One planner needs to have appropriate subject matter expertise for the educational activity being offered. The Nurse Planner and Content Expert must be identified

COMMITTEE MEMBER NAME	DEGREE/ CREDENTIALS	ROLE ON COMMITTEE	BIO FORM ATTACHED	DOES A COI EXIST?
Wendy Dusenbury	DNP	<input checked="" type="checkbox"/> Planner <input type="checkbox"/> Expert	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Jennifer Patterson	MSN APRN	<input type="checkbox"/> Planner <input checked="" type="checkbox"/> Expert	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		<input type="checkbox"/> Planner <input type="checkbox"/> Expert	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Planner <input type="checkbox"/> Expert	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

CNE ACTIVITY PLANNING WORKSHEET

**SECTION I: Assessment of Learner Needs**

**A. TARGET AUDIENCE:** CNE activities are planned and implemented based on identified needs of the target audience. Identify the target audience by checking all that apply.

- All RNs
- APRNS
- Nurses in Specialty Areas (Identify Specialty): Neurovascular (stroke)
- LPNs
- Interprofessional, e.g., Physicians, Pharmacists, Social Workers
- (Describe): \_\_\_\_\_
- Other, e.g., Researchers, Educators, Public Health Professionals
- (Describe): \_\_\_\_\_

**B. NEEDS ASSESSMENT METHOD(S):** Needs assessments can be conducted using a variety of methods. Indicate the types of methods used to plan this activity by checking all that apply.

- Surveying stakeholders, target audience members, subject matter experts or similar
- Requesting input from stakeholders such as learners, managers, or subject matter experts
- Reviewing quality studies and/or performance improvement data to identify opportunities for improvement
- Reviewing evaluations of previous educational activities
- Reviewing trends in literature, law and health care
- Other (Describe): \_\_\_\_\_

**C. SUPPORTING EVIDENCE:** Indicate the source of supporting evidence for the needs assessment data by checking all that apply. Supporting documentation must be included with this planning document.

- Annual Employee Survey
- Literature Review
- Outcome Data
- Periodic Surveys of Stakeholders or Learners
- Quality Data
- Requests (e.g., via phone, in person, or by email)
- Written evaluation summary requests
- Other (Describe): \_\_\_\_\_

**D. GAP:** Needs assessment data is used to identify and validate a gap in knowledge, skills or practice that the educational activity is designed to improve or meet. Identify the appropriate gap for the intended target audience that this educational activity will address based on the needs assessment data. A complete needs assessment must be included with this planning document.

- Gap in Remembering (Knows)
- Gap in Understanding (Knows How)
- Gap in Applying (Shows/Does)
- Other (Describe): \_\_\_\_\_

**Posterior Circulation Stroke  
CNE ACTIVITY PLANNING WORKSHEET  
Biographical Data Form**

Name	Jennifer Patterson
Address	XYZ
City, State, Zip	Wichita KS
Phone/Fax	316-642-0144
Email	jpatterson@gmail.com
Degree/Credentials	MSN ACACMP
If RN Nursing Program	<input type="checkbox"/> AD <input type="checkbox"/> Diploma <input type="checkbox"/> BSN <input checked="" type="checkbox"/> MSN <input type="checkbox"/> PhD <input type="checkbox"/> DNP
Graduated From:	Wichita State University
Check your area(s) of involvement with this activity	<input type="checkbox"/> Contact Person <input type="checkbox"/> Nurse Planner <input type="checkbox"/> Peer Reviewer <input checked="" type="checkbox"/> Planning Committee <input type="checkbox"/> Other
Faculty / Presenters	Describe your expertise in this topic: work in stroke (10 years). Have given many stroke lectures
Conflict of Interest: All individuals involved with this education activity.	Having an interest in an organization does not prevent a presenter from speaking, but the audience must be informed of this relationship prior to the start of the activity and any potential conflict must be resolved. <b>I recognize that I must follow all guidelines and criteria regarding conflict of interest. Any real or perceived conflict of interest for a conference participant must be disclosed. For this purpose a real or apparent conflict of interest is defined as having significant financial interest in a product to be discussed directly or indirectly during the presentation; employment by, or a relationship with, a company that could potentially benefit from the relationship; and / or having had substantial research support by an industry to study the product to be discussed at the presentation.</b> <input checked="" type="checkbox"/> I do not have a conflict of interest related to this presentation. <input type="checkbox"/> I have the following conflict of interest related to this presentation:
Off-label or investigative drug usage will be discussed <input type="checkbox"/> Yes <input type="checkbox"/> No All individuals involved with this education activity, must check one.	If yes, you must disclose this information during your presentation: How will you do this? ___ Verbal statement during presentation ___ Information on handouts ___ Information on slides/PowerPoint, etc. ___ Other: Describe: _____
Equipment Needs:	<input checked="" type="checkbox"/> Table microphone <input type="checkbox"/> Lapel microphone <input type="checkbox"/> Podium <input checked="" type="checkbox"/> Screen <input checked="" type="checkbox"/> Slide projector <input type="checkbox"/> Overhead projector <input checked="" type="checkbox"/> Multimedia projector <input type="checkbox"/> Other:

Posterior Circulation Stroke

CNE ACTIVITY PLANNING WORKSHEET

**SECTION IV: Evaluation & Quality Outcomes**

**A. EVALUATION METHOD:** The activity must have a clearly defined method used to evaluate the effectiveness of the educational offering. The evaluation component and method of evaluation should be relative to the desired outcome of the educational activity. Evaluations may include both short and long term methods. Upon completion of the activity, a summative evaluation must be generated and reviewed by the nurse planner and/or planning committee to assess the activity's effectiveness and to identify how results may be used to guide future educational activities.

**Check or describe the methods of evaluation to be used (Check all that apply):**  
 Evaluation Form     Pre and/or Post-test     Return Demonstration     Role Play  
 Case study analysis     Observation of performance in practice  
 Data collection related to quality outcome measure     Other: \_\_\_\_\_

**B. QUALITY OUTCOMES:** Outcomes are evaluated to determine the impact of educational activities on quality patient care and professional development of the nurse learner. (Refer to the Quality Outcomes document located at the end of this planning worksheet.)

**Describe the quality outcome measure(s) that will be monitored and evaluated specific to this activity.**  
 Nurse competency    High quality care based on avail evidence.  
 Improvement of patient outcomes

**SECTION V: Commercial Support & Sponsorship**

**A. If applicable, commercial support/sponsorship will be provided by the following:**

Name of Organization	Type of Organization	Funding Amount or Nature of In-Kind Support
	Commercial interest:	
	Commercial interest:	

**B. Content integrity has been/will be maintained by: (Check all that apply)**  
 The commercial support/sponsorship policy/procedure has been discussed with those providing commercial support/sponsorship.  
 The commercial support/sponsorship policy/procedure has been shared in writing with those providing commercial support/sponsorship.  
 Other: \_\_\_\_\_

**C. The following precautions have been taken to prevent bias in the educational content: (Check all that apply)**  
 Commercial support/sponsorship and bias has been discussed with each presenter.  
 Each Faculty/Presenter/Author has signed a statement that says s/he will present information fairly and without bias  
 In conjunction with the above, the session will be monitored and violators of policy will not be asked to present again.  
 Other: \_\_\_\_\_

Posterior Circulation Stroke

CNE ACTIVITY PLANNING WORKSHEET

<b>SECTION III: Effective Design Principles (cont'd)</b>															
<p><b>B. CONTENT:</b> The content of the educational activity must be based on best-available current evidence. Describe where the content for this educational activity was chosen from.</p> <p><input type="checkbox"/> Information available from the following organization website (must be current available evidence within past 5-7 years; may be published or unpublished content; e.g., AHRQ, CDC, NIH): _____</p> <p><input checked="" type="checkbox"/> Information available through peer-reviewed journal/resource (reference should be within past 5-7 years): _____</p> <p><input checked="" type="checkbox"/> Clinical guidelines (include web address for guidelines): <u>AAA Guidelines</u></p> <p><input type="checkbox"/> Expert resource (individual, organization, educational institution): _____</p> <p><input type="checkbox"/> Textbook reference: _____</p> <p><input type="checkbox"/> Other (e.g., book, article, website): _____</p>															
<p><b>C. LEARNER FEEDBACK:</b> The educational activity must include learner feedback mechanisms.</p> <p><i>Check the best description or describe how learners will be provided feedback.</i></p> <p><input checked="" type="checkbox"/> Questions/answers during activity      <input type="checkbox"/> Self-check questions</p> <p><input checked="" type="checkbox"/> Engaging learners in dialog      <input type="checkbox"/> Return results of testing</p> <p><input type="checkbox"/> Return demonstration      <input type="checkbox"/> Role Play      <input type="checkbox"/> Other: _____</p>															
<p><b>D. SUCCESSFUL COMPLETION:</b> Criteria for verifying participation in and successful completion of an activity must be determined as part of the overall planning process.</p> <p><i>Criteria for successful completion of the activity include: (Check all that apply)</i></p> <table border="0"> <tr> <td><input checked="" type="checkbox"/> Attendance at entire event of session</td> <td><input type="checkbox"/> Attendance for at least _____% of event</td> </tr> <tr> <td><input type="checkbox"/> Attendance at 1 or more sessions</td> <td><input checked="" type="checkbox"/> Completion/submission of evaluation form</td> </tr> <tr> <td><input type="checkbox"/> Achieving a passing score of _____% on post-test</td> <td><input type="checkbox"/> Return demonstration</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Other: _____</td> </tr> </table> <p><i>Rationale for method selected above to determine successful completion: (Check all that apply)</i></p> <table border="0"> <tr> <td><input checked="" type="checkbox"/> Method of evaluation selected</td> <td><input checked="" type="checkbox"/> Importance of content knowledge</td> </tr> <tr> <td><input type="checkbox"/> Required by employer or organization</td> <td><input type="checkbox"/> Importance of content application</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Other: _____</td> </tr> </table>		<input checked="" type="checkbox"/> Attendance at entire event of session	<input type="checkbox"/> Attendance for at least _____% of event	<input type="checkbox"/> Attendance at 1 or more sessions	<input checked="" type="checkbox"/> Completion/submission of evaluation form	<input type="checkbox"/> Achieving a passing score of _____% on post-test	<input type="checkbox"/> Return demonstration		<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Method of evaluation selected	<input checked="" type="checkbox"/> Importance of content knowledge	<input type="checkbox"/> Required by employer or organization	<input type="checkbox"/> Importance of content application		<input type="checkbox"/> Other: _____
<input checked="" type="checkbox"/> Attendance at entire event of session	<input type="checkbox"/> Attendance for at least _____% of event														
<input type="checkbox"/> Attendance at 1 or more sessions	<input checked="" type="checkbox"/> Completion/submission of evaluation form														
<input type="checkbox"/> Achieving a passing score of _____% on post-test	<input type="checkbox"/> Return demonstration														
	<input type="checkbox"/> Other: _____														
<input checked="" type="checkbox"/> Method of evaluation selected	<input checked="" type="checkbox"/> Importance of content knowledge														
<input type="checkbox"/> Required by employer or organization	<input type="checkbox"/> Importance of content application														
	<input type="checkbox"/> Other: _____														
<p><b>Partial credit awarded for participants?</b></p> <p><input checked="" type="checkbox"/> Contact hours awarded based on # of minutes attended      <input type="checkbox"/> Contact hours awarded for ½ day</p> <p><input type="checkbox"/> Contact hours awarded based on # of sessions attended      <input checked="" type="checkbox"/> No partial credit is awarded</p>															
<p><b>How will attendance be verified?</b></p> <p><input checked="" type="checkbox"/> Sign-in sheets/registration form      <input type="checkbox"/> Signed attestation by participant</p> <p><input type="checkbox"/> Collection of participation verification via computer log      <input type="checkbox"/> Other: _____</p>															
<p><b>E. AWARDING CONTACT HOURS:</b> Contact hours must be determined in a logical and defensible manner, consistent with the objectives, content, teaching methods, and target audience. A contact hour is a 60 minute hour.</p>															
<p><b>Live event:</b> Calculate the number of contact hours based on the learning activity. Contact hours are given for question and answer period and scheduled evaluation time, but not for introductions, breaks or meals.</p> <p><b># of Contact Hours:</b> <u>2</u></p>															



Posterior Circulation Stroke  
CNE ACTIVITY PLANNING WORKSHEET

SECTION III: Effective Design Principles

A. **ACTIVITY OUTLINE:** Activities must be planned and implemented in accordance with professional education standards, adult learning principles, regulatory and credentialing requirements, and organizational policy. Each educational activity has educational objectives for the learner. The content of the activity must be congruent with the activity's objectives, and teaching and learning strategies must be congruent with the objectives and content.

Description of Desired or Achievable State/Best Practice: Recognition of Posterior Stroke Symptoms.

Description of Current State/Practice: Posterior strokes get missed due to uncommon symptoms

Identified Gap(s) (the difference between desired and current state/practice): Unfamiliar with posterior stroke symptoms

The identified gap(s) to be addressed by this activity can be classified as:

- Knowledge Gap     Skills Gap     Practice Gap     Other:

Purpose: The purpose of this activity is to enable the learner to

OBJECTIVES	CONTENT (TOPICS)	TIME FRAME	FACULTY	TEACHING METHOD
List objectives in operational/behavioral terms. The participant will be able to:	Provide an outline of the content for each objective. It must be more than a restatement of the objective. Include evaluation/posttest if applicable.	State the time frame for the topic area in minutes.	List the faculty for each objective.	Describe the teaching methods, instructional strategies, materials & resources for each objective.
1) Identify anatomy as areas of Brain involved in posterior circulation strokes	Introduction/ Brain Anatomy	15	Wendy	Powerpoint, photos
2) Review ant + post circulation		60	Jennifer	Powerpoint, photos diagram.
Discuss common clinical findings associated	Review anterior/posterior circulation	15	Wendy	Powerpoint, photos + video
Review stroke scales designed to assess for post stroke symptoms	Review stroke scales to assess post. strokes	30	Wendy	Powerpoint, video demonstration of stroke scale.

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**Posterior Circulation Stroke  
CNE ACTIVITY PLANNING WORKSHEET**

**SECTION II: Qualified Planners, Content Reviewers and Faculty/Presenters/Authors  
(continued)**

FACULTY/AUTHOR PRESENTER NAME	DEGREE/ CREDENTIALS	QUALIFICATIONS		BIO FORM ATTACHED	DOES A COI EXIST
		How were the needed qualifications of this individual identified	How did the planning committee assure the qualifications of this individual are appropriate and adequate? (Check all that apply)		
		<input type="checkbox"/> Content expertise <input type="checkbox"/> Demonstrated comfort with teaching methodology <input type="checkbox"/> Presentation skills <input type="checkbox"/> Familiarity with target audience <input type="checkbox"/> Other:	<input type="checkbox"/> Review of resume/CV <input type="checkbox"/> Recommended by colleagues <input type="checkbox"/> Review of literature written by faculty <input type="checkbox"/> Observation of previous presentation <input type="checkbox"/> New faculty/presenter/author being mentored by: <input type="checkbox"/> Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Content expertise <input type="checkbox"/> Demonstrated comfort with teaching methodology <input type="checkbox"/> Presentation skills <input type="checkbox"/> Familiarity with target audience <input type="checkbox"/> Other:	<input type="checkbox"/> Review of resume/CV <input type="checkbox"/> Recommendation by colleagues <input type="checkbox"/> Review of literature written by faculty <input type="checkbox"/> Observation of previous presentation <input type="checkbox"/> New faculty/presenter/author being mentored by: <input type="checkbox"/> Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Content expertise <input type="checkbox"/> Demonstrated comfort with teaching methodology <input type="checkbox"/> Presentation skills <input type="checkbox"/> Familiarity with target audience <input type="checkbox"/> Other:	<input type="checkbox"/> Review of resume/CV <input type="checkbox"/> Recommended by colleagues <input type="checkbox"/> Review of literature written by faculty <input type="checkbox"/> Observation of previous presentation <input type="checkbox"/> New faculty/presenter/author being mentored by: <input type="checkbox"/> Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Content expertise <input type="checkbox"/> Demonstrated comfort with teaching methodology <input type="checkbox"/> Presentation skills <input type="checkbox"/> Familiarity with target audience <input type="checkbox"/> Other:	<input type="checkbox"/> Review of resume/CV <input type="checkbox"/> Recommendation by colleagues <input type="checkbox"/> Review of literature written by faculty <input type="checkbox"/> Observation of previous presentation <input type="checkbox"/> New faculty/presenter/author being mentored by: <input type="checkbox"/> Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Posterior Circulation Stroke  
CNE ACTIVITY PLANNING WORKSHEET**

**Quality Outcomes**

Outcomes are evaluated to determine the impact of educational activities on quality patient care and professional development of the nurse learner. As a provider unit, CCOE must submit to NJSNA a list of the quality outcome measures collected, monitored and evaluated specific to the provider unit and individual activities.

The following is a suggested list of outcome measures.

**Quality Outcome Measures – Individual Activities**

- Professional practice behaviors
- Leadership skills
- Critical thinking skills
- Nurse competency
- High-quality care based on best-available evidence
- Improvement in nursing practice
- Improvement in patient outcomes
- Improvement in nursing care delivery

**Examples:**

- An EKG Interpretation Course may measure whether participants can successfully read the monitor strips following the activity.
- A Safe Patient Handling training is expected to affect the number of workplace injuries. Did the number of workplace injuries decrease following the program?
- A training and educational activity on the National Patient Safety Goals is expected to affect in-hospital falls rate, hospital acquired infections, core measures or other patient focused clinical outcomes.
- On the evaluation tool, the following question may be asked: "What clinical impact do you anticipate that this educational activity will have on your practice?"

Data associated with the above measurements would be included as part of the activity evaluation summary.

### **Title: Oops-Missed Again: Posterior Circulation Strokes**

An interactive lecture provided by Dusenbury Healthcare Associates

**Purpose of the Program:** The purpose of this educational offering is to provide knowledge around posterior circulation ischemic strokes and clinical findings associated

**AUDIENCE:** LPNs, RNs, APRNs, LMHT.

**LOCATION:** Dusenbury Healthcare Associates  
2509 N. Loch Lomond CT  
Wichita, Kansas 67228

**DATE:** September 2, 2020  
**TIME:** 2-4pm

**COST:** \$45

**CONTACT HOURS:** 2

**To successfully complete this activity the participant must:**

- Sign the roster
- Attend the entire program
- Complete and submit an activity evaluation
- Collect a Certificate of Successful Completion at the completion of the program.

**PRESENTERS:** Wendy Dusenbury DNP, RN, FNP-BC; AGACNP-BC, Jennifer Patterson MSN, RN, AGACNP-BC

#### **OBJECTIVES:**

- Identify the anatomy as areas of the brain included in the posterior circulation
- Discuss common clinical findings associated with posterior circulation strokes
- Review stroke scales designed to assess for posterior circulation stroke symptoms

#### **TOPICS AND AGENDA**

2:00 pm Introduction/overview brain anatomy

2:15 pm Review anterior and posterior circulation

3:15 pm Discuss common findings associated with posterior circulation strokes

3:30 pm Review stroke scales that can be utilized to assess posterior circulation findings

#### **REGISTER BY ONE OF THE FOLLOWING OPTIONS:**

**By mail:** Submit completed form with fee to  
Dusenbury Healthcare Associates, LLC  
Continuing Education Dept  
2509 N. Loch Lomond CT  
Wichita, Kansas 67228

**By phone or email:** Submit completed form with fee to  
Dusenbury Healthcare Associates, LLC  
Continuing Education Dept  
316-617-6502  
dusenburyhcassociates@gmail.com

**“Dusenbury Healthcare Associates, LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN) This course offering is approved for 2 contact hours applicable for RN, LPN, APRN or LMHT re-licensure. Kansas State Board of Nursing Provider Number: XXXXXX.”**

*KSBN does not endorse any products or services that are displayed or referred to in conjunction with this activity and are not responsible for the actual presentation of content during scientific sessions.*

**SAMPLE PROGRAM ROSTER**

**Oops-Missed Again: Posterior Circulation Stroke**

CNE Coordinators: Wendy Dusenbury DNP, APRN and Jennifer Patterson MSN, APRN  
CNE Presenters: Wendy Dusenbury DNP, APRN and Jennifer Patterson MSN, APRN, Anne Alexandrov

**September 2, 2020 2pm-4pm**  
Contact Hours: 2

-405-

	NAME/CREDENTIALS	LICENSE #	ADDRESS	PHONE/EMAIL	SIGNATURE
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“Dusenbury Healthcare Associates LLC (DHCA) is an approved provider of continuing nursing education by the Kansas State Board of Nursing (KSBN). This course offering is approved for 2 contact hours applicable for RN, LPN, APRN or LMHT relicensure. Kansas State Board of Nursing Provider Number: XXXXXX.”

## SAMPLE CNE OFFERING EVALUATION

**Title: Oops-Missed Again: Posterior Circulation Strokes**

### SECTION I: Learning Objectives

*On a scale of 1-5, please rate the following:*

Program Learning Objectives	1-Strongly Disagree	2-Disagree	3-Neutral	4-Agree	5-Strongly Agree
<i>My participation in this training helped me to:</i>					
Identify the anatomy as areas of the brain included in the posterior circulation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Discuss common clinical findings associated with posterior circulation strokes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review stroke scales designed to assess for posterior circulation stroke symptoms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments</b>					

### SECTION II: Program Setting

*On a scale of 1-5, please rate the following:*

Program Logistics	1-Strongly Disagree	2-Disagree	3-Neutral	4-Agree	5-Strongly Agree
The program location was good.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The room set-up supported my peer learning experience.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audio-visual equipment was used effectively.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The written materials were helpful and will be useful references in the future.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments</b>					

### SECTION II: Speakers

*On a scale of 1-5, please rate the following:*

Speaker 1: <i>Wendy Dusenbury</i>	1-Strongly Disagree	2-Disagree	3-Neutral	4-Agree	5-Strongly Agree
The presenter demonstrated substantive knowledge of the topic.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The presenter's use of class time was effective.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The presenter has strong presentation and delivery style.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The presenter created an effective peer learning environment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaker 2: <i>Jennifer Patterson</i>	1-Strongly Disagree	2-Disagree	3-Neutral	4-Agree	5-Strongly Agree
The presenter demonstrated substantive knowledge of the topic.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The presenter's use of class time was effective.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The presenter has strong presentation and delivery style.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The presenter created an effective peer learning environment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaker 3: <i>Anne Alexandrov</i>	1-Strongly Disagree	2-Disagree	3-Neutral	4-Agree	5-Strongly Agree
The presenter demonstrated substantive knowledge of the topic.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The presenter's use of class time was effective.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The presenter has strong presentation and delivery style.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The presenter created an effective peer learning environment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments					





Wendy L. Dusenbury, DNP, ARNP, FNP-BC, AGACNP-BC, ANVP-BC  
 2509 N. Loch Lomond Ct.  
 Wichita, Kansas. 67228  
 316-617-6502  
 wdusenburyaprn@yahoo.com

**EDUCATIONAL BACKGROUND**

**DEGREES EARNED**

Current	University of Tennessee Health Science Center	2018-Present	Nursing	PhD
2016	University of Nebraska Medical Center	2016-2017	Nursing	AGACNP
2014	University of Alabama-Birmingham	2013-2014	Nursing	DNP
1998	Wichita State University	1996-1998	Nursing	MSN
1994	Northwestern Oklahoma State University	1991-1994	Nursing	BSN

**EMPLOYMENT RECORD**

**CLINICAL EXPERIENCE**

4/2018-Present	The Joint Commission	Oakbrook Terrace, IL	Intermittent Reviewer for DSC (Stroke)
8/2016-Present	University of Tennessee Health Sciences	Memphis, Tennessee	APRN Mobile Stroke Unit (faculty practice for Wichita State University)
8/2014-6/2018	Wichita State University	Wichita, Kansas	Assistant Professor School of Nursing Graduate and Undergraduate Programs
8/2014-5/2016	Via Christi Hospitals	Wichita, Kansas	Stroke Program Co-Manager
8/2010-5/2016	Via Christi Hospitals	Wichita, Kansas	APRN Neurocritical Care and Acute Stroke Program
1/2009-1/2011	Take Care Health	Wichita, Kansas	APRN Retail Clinic
4/2009-10/2010	MidKansas Pediatrics	Wichita, Kansas	APRN Pediatric Primary Care
2/2006-9/2008	Wichita Clinic	Wichita, Kansas	APRN/First Assist Neurosurgery
7/1999-2/2006	MidKansas Pediatrics	Wichita, Kansas	APRN Pediatric Primary Care
6/1998-7/1999	Kingman Rural Health	Kingman, Kansas	APRN Rural Health
5/1996-5/1998	Harper District Hospital	Harper, Kansas	RN Staff Nurse
12/1995-9/1996	Quality LifeStyles	Wichita, Kansas	RN Branch Manager
5/1994-12/1995	Hunter Health Care	Kiowa, Kansas	RN Director of Nursing

**LICENSURE AND CERTIFICATIONS**

2017-Present	Adult Gerontology Acute Care Nurse Practitioner	National	American Nurses Credentialing Center
2013-Present	Advanced Neurovascular Practitioner	National	Association of Neurovascular Clinicians
2012-Present	Certified Neurological Registered Nurse	National	American Board of Neuroscience Nursing
2000-Present	Family Nurse Practitioner	National	American Nurses Credentialing Center
1998-Present	Advanced Registered Nurse Practitioner	Kansas	Kansas State Board of Nursing
1994-Present	Registered Nurse	Kansas	Kansas Board of Nursing

**RESEARCH AND SCHOLARLY ACTIVITIES**

**PUBLICATIONS AND RESEARCH PROJECTS**

2020	Clinical Localization of Stroke	Lead Author	Alexandrov	Critical Care Nursing Clinics
2019	Nurse-Staffing Imposed Patient Immobility in a Multi-Site Comprehensive Stroke Center Sample: Are US Stroke Centers Staffing Stroke Patients Responsibly?	Co Author	Swatzell et al.	Poster presentation ESOC Milan, Italy 2019
2019	Advanced Imaging on a Mobile Stroke Unit Detects High Rate of Large Vessel Occlusions in the Field	Co Author	Alexandrov et al.	Poster presentation ESOC Milan, Italy 2019
2019	Early Improvement After Administration Of Tissue Plasminogen Activator On A Mobile Stroke Unit Occurs With Treatment Within The First Two Hours From Last Known Normal	Co Author	Bowry et al.	Poster presentation ESOC Milan, Italy 2019
2018	Cryptogenic stroke due to undiagnosed paroxysmal atrial fibrillation: Implementation of discharge plan	Co Author	Valerie Pickett, LeighAnn Persondek	Poster Presentation at American Association of Neuroscience Nursing Stroke Conference 2018 Louisville, Kentucky

2018	Risk factors, depression, and drugs, influencing sexual activity in Individuals with and without stroke	Lead Author	Twyla Hill, Victoria Mosack, Elaine Steinke	Published in the Journal of Rehabilitation Nursing
2018	Back to basics: Adherence with guidelines for glucose and temperature control in an American comprehensive stroke center sample	Co Author	Alexandrov et al.	Published in the Journal of Neuroscience Nursing
2018	Ultra-fast Performance and Yield of High-resolution CT with Head and Neck CT Angiography on a Mobile Stroke Unity	Co Author	Anne Alexandrov, et al.	Podium presentation at International Stroke Conference Los Angeles, California 2018
2018	Prehospital Blood Pressure Management on the Mobile Stroke Unit for Ultra-Early Treatment of ICH and Acute Ischemic Stroke	Co Author	Anne Alexandrov, et al.	Poster presentation at International Stroke Conference Los Angeles, California 2018
2018	Can Intravenous Alteplase tPA Be Given Safely in the CT Scan Suite	Co Author	Michelle Whaley, et al.	Poster presentation at International Stroke Conference Los Angeles, California 2018
2018	Geospatial Visualization of Mobile Stroke Unit Dispatches: A Method to Optimize Service Performance	Co Author	James Rhudy, et al.	Poster presentation at International Stroke Conference Los Angeles, California 2018
2017	Determinants of sexual and dysfunction in men and women with stroke: a systematic review	Co Author	Elaine Steinke, Pernille Johansen, Victoria Mosack, Twyla Hill	Published in the International Journal of Clinical Practice
2016	Born to Run: Mobile Stroke Unit	Co Author	Anne Alexandrov, Victoria Swatzell	Abstract presented at the International Stroke Conference 2017 Houston, Texas
2016	Stroke in Kansas: Early Recognition and Treatment Opportunities for Nursing Impact	Author		Published in the Kansas Nurse
2016	When the Topic Turns to Sex: Case studies in sexual counseling and cardiovascular disease	Co Author	Elaine Steinke, Pernille Johansen	Published Journal of Cardiopulmonary Rehabilitation and Prevention

2015	To Rest or Mobilize... When to Start Early Mobilization in Acute Stroke: A Systematic Review	Co-Investigator	Michelle Whaley, Anne Alexandrov	Abstract presented at the International Stroke Conference 2016 Los Angeles, California
2014	Improving Stroke Care: Can A Non-Traditional Team Measure Up?	Primary Investigator	Anne Alexandrov, Scott Taylor	Presented abstract at International Stroke Conference 2015 Nashville, Tennessee
2014	Glucose and Temperature Control in the Acute Stroke Patient	Co-Investigator	Sharon Biby, et al.	Abstract will be presented at International Stroke Conference 2016 Los Angeles, California
2013	Respiratory Support for Acute Stroke (Chapter for Advances Neurovascular Clinical Practice)	Co- Author of Chapter	Rhonda Young	

#### GRANT ACTIVITIES

2018	National Stroke Survey	Sigma Theta Tau	Primary Investigator	\$3000	12/1/2018	Funded
2017	MURPA	Wichita State University	Primary Investigator	\$7500	11/2017	Funded
2014	NETSMART Junior Stroke Education	Via Christi Partners in Caring	Coordinator	\$7000	10/2014-10/2015	Funded

\*funding from this grant used to get RN specialized education ultimately leading to a national certification.

#### PRESENTATIONS

2019	Heads Up or Heads Down? International Perspectives on Head of Bed Position for Intracerebral Hemorrhage in the Post-HeadPoST Era		Podium Presentation at Smart Strokes Hunter Valley Australia 2019
2019	Validation of the NIH Stroke Scale Score for Clinical Assessment of Intracerebral Hemorrhage		Podium Presentation at Smart Strokes Hunter Valley Australia 2019
2019	Heads Up or Heads Down? International Perspectives on Head of Bed Position for Intracerebral Hemorrhage in the Post-HeadPoST Era		Poster presentation at European Stroke Conf Milan, Italy 2019
2019	Validation of the NIH Stroke Scale Score for Clinical Assessment of Intracerebral Hemorrhage		Poster Presentation American Heart Association International Stroke Conference Honolulu, Hawaii February 2019
2018	Under Pressure; A Case Study		Society of Vascular and Interventional Neurology San Diego, California
2018	Sexual Dysfunction in Stroke: Unique Approaches to a Complex Problem		American Heart Association Scientific Sessions Chicago, IL.

2018	Embrace the Grind	Sigma Theta Tau Annual Conference Wichita, Kansas
2018	Mobile Stroke Units	International Stroke Conference Advanced Practice Luncheon-Los Angeles, California
2018	Let's Have the Talk	Via Christi Stroke Day
2017	International Collaboration in Research	International Stroke Conference Luncheon
2016	Improving Stroke Care: Can a Non-Traditional Acute Stroke Response Team Measure Up?	Smart Strokes Conference Canberra Australia
2016	Understanding Ischemic Stroke	Wichita State University APRN Conference
2016	Understanding Hemorrhagic Stroke	Wichita State University APRN Conference
2016	Stroke Care and Innovative Teams	Sigma Theta Tau Conference
2015	Via Christi Acute Stroke Response Team	Ascension Health
2015	Innovative Teams in Stroke Care	Bi-State Stroke Symposium Kansas City, Missouri
2015	Innovative Teams in Stroke Care	Society for Interventional and Vascular Neurology Bonita Springs Florida
2015	Improving Stroke Care: How You Can Make A Difference	APRN Conference Wichita State University
2014	Understanding Acute Ischemic Stroke	Cloud County Community College
2014	Understanding Hemorrhagic Stroke	Cloud County Community College
2014	Head Up or Down, Does It really Matter?	Via Christi Health Nursing Symposium
2013	The Road to Comprehensive	Via Christi Health
2013	Anterior Circulation Strokes	Kansas Initiative for Stroke Survival
2013	From Code Red to the Neuro Bed	Via Christi Health-Nurses Symposium

### PROFESSIONAL ORGANIZATIONS

Association of Neurovascular Clinicians *Immediate Past Present *Former member Board of Directors
American Heart Association *CVSN Council *State of Science Nursing Symposium Planning Committee Vice Chair
Kansas State Nurses Association
American Nurses Association
Kansas Advance Practice Association
Society of Vascular Interventional Neurology

### HONORS

2018	Future of Nursing Scholar	Robert Wood Johnson Foundation
2014	Outstanding Poster Presentation	Sigma Theta Tau, DNP Intensives

1998	Inducted into Sigma Theta Tau	Sigma Theta Tau
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## Bibliography

Dusenbury, W., & Alexandrov, A. W. (2020). Clinical Localization of Stroke. *Critical Care Nursing Clinics of North America*, 32(1), 1–19. <https://doi.org/10.1016/j.cnc.2019.10.001>

Alexandrov, A. W., Palazzo, P., Biby, S., Doerr, A., Dusenbury, W., Young, R., Lindstrom, A., Grove, M., Tsivgoulis, G., Middleton, S., & Alexandrov, A. V. (2018). Back to Basics: Adherence With Guidelines for Glucose and Temperature Control in an American Comprehensive Stroke Center Sample. *The Journal of Neuroscience Nursing: Journal of the American Association of Neuroscience Nurses*, 50(3), 131–137. <https://doi.org/10.1097/JNN.0000000000000358>

Dusenbury, W., Hill, T. J., Mosack, V., & Steinke, E. E. (2018). Risk Factors, Depression, and Drugs Influencing Sexual Activity in Individuals With and Without Stroke. *Rehabilitation Nursing: The Official Journal of the Association of Rehabilitation Nurses*. <https://doi.org/10.1097/RNJ.0000000000000145>

Dusenbury, W., Palm Johansen, P., Mosack, V., & Steinke, E. E. (2017). Determinants of sexual function and dysfunction in men and women with stroke: A systematic review. *International Journal of Clinical Practice*. <http://dx.doi.org.proxy.wichita.edu/10.1111/ijcp.12969>

Steinke, E. E., Johansen, P. P., & Dusenbury, W. (2015). When the Topic Turns to Sex: Case Scenarios in Sexual Counseling and Cardiovascular Disease. *Journal of Cardiopulmonary Rehabilitation and Prevention*. <https://doi.org/10.1097/HCR.0000000000000155>

**Curriculum Vitae**

**Jennifer L. Patterson, MSN ACNP-BC CCRN FHM**

PhD Student  
 University of Tennessee Health Science Center  
 920 Madison Avenue  
 Memphis, Tennessee 38163  
 E-mail: [dhc821@uthsc.edu](mailto:dhc821@uthsc.edu)  
 Phone: 423.322.0690

**EDUCATIONAL BACKGROUND**

**DEGREES EARNED**

Year	Institution	Year Awarded	Major	Degree
Current	University of Tennessee Health Science Center	2018-Present	Nursing	PhD
2008	University of Alabama-Birmingham	2005-2008	Nursing	MSN
2000	University of Tennessee-Chattanooga	1995-2000	Nursing	BSN

**LICENSURE**

Year	License	License Number	State	Granting Body
2008-Present	Advanced Practice Nurse	13516	Tennessee	Tennessee Board of Nursing
2000-Present	Registered Nurse	131346	Tennessee	Tennessee Board of Nursing
2014-Present	Emergency Medical Responder		Tennessee	Tennessee Health Related Board

**CERTIFICATIONS**

Year	Certification	Granting Body
2015-Present	Fellow of Hospital Medicine	Society of Hospital Medicine
2008-Present	Adult Gerontology Acute Care Nurse Practitioner	American Nurses Credentialing Center
2001-Present	Certified Critical Care Registered Nurse	American Association of Critical Care Nurses

**EMPLOYMENT RECORD**

**CLINICAL EXPERIENCE**

Year	Institution	City, State	Position Title
4/2019-Present	The Joint Commission	Oakbrook Terrace, IL	Intermittent Reviewer for DSC (Stroke)
8/2017-Present	ApolloMD	Chattanooga, TN	Acute Care Nurse Practitioner: Emergency Department
2/2014-Present	Erlanger Health System	Chattanooga, TN	Acute Care Nurse Practitioner: Neurohospitalist
9/2012-2/2014	Erlanger Health System	Chattanooga, TN	Acute Care Nurse Practitioner: Hospitalist
8/2008-12/2012	Memorial Health System	Chattanooga, TN	Acute Care Nurse Practitioner: Hospitalist

**TEACHING EXPERIENCE**

Year	Institution	City, State	Position Title
5/2016-8/2018	University of Tennessee at Chattanooga	Chattanooga, TN	Graduate Program, Adjunct Faculty



## RESEARCH EXPERIENCE

8/2018-Present	University of Tennessee Health Science Center College of Graduate Health Sciences	Memphis, TN	Research Assistant
2019-Present	TIMELESS	Chattanooga, TN	Sub-Investigator
2017-Present	CHARM	Chattanooga, TN	Sub-Investigator
2018-Present	ESCAPE-NA1	Chattanooga, TN	Sub-Investigator
2016-Present	BASE	Chattanooga, TN	Sub-Investigator
2016-Present	DIACHI	Chattanooga, TN	Sub-Investigator
2014-Present	BRAINSGATE	Chattanooga, TN	Sub-Investigator
2014-2017	PRISM	Chattanooga, TN	Sub-Investigator
2014-12017	ESCAPE	Chattanooga, TN	Sub-Investigator
2014-12017	SWIFT-PRIME	Chattanooga, TN	Sub-Investigator

## PRESENTATIONS

2020	Cryptogenic Stroke: An Evidence-Based Interdisciplinary Approach to Care	Webinar, Association of Neurovascular Clinicians
2020	Acute Care Nurse Practitioner as Stroke Certification Surveyor	Roundtable discussion Luncheon American Heart Association International Stroke Conference Los Angeles, California
2019	Acute Care Nurse Practitioner in the Emergency Department for Stroke Care	Roundtable discussion Luncheon American Heart Association International Stroke Conference Honolulu, Hawaii
2019	Synchronizing Stroke Care Using Artificial Intelligence	NetSMART Dinner, American Heart Association International Stroke Conference Honolulu, Hawaii
2018	Determining Pathogenic Mechanism and Evidenced Based Secondary Stroke Prevention	Society of Vascular and Interventional Neurology San Diego, California
2018	Extending Time When Seconds Count: HyperAcute Stroke Treatment	East Coast Helicopter Operations Annual Meeting 2018
2017	Emergency Department Throughput for Stroke	Society of Vascular and Interventional Neurology Boston, Massachusetts

## PROFESSIONAL ORGANIZATIONS

Association of Neurovascular Clinicians
American Heart Association
Society of Hospital Medicine
American Nurses Association
American Association of Neurology
Chattanooga Area Nurses of Advanced Practice
Society of Vascular Interventional Neurology

**ATTENDANCE AND PARTICIPATION IN OTHER PROFESSIONAL MEETINGS**

ATTENDANCE AND PARTICIPATION IN OTHER PROFESSIONAL MEETINGS			
The Joint Commission	Imagine 2020	Chicago, Illinois	2020
American Heart Association	International Stroke Conference	Los Angeles, California	2020
American Heart Association	International Stroke Conference	Honolulu, Hawaii	2019
Society of Vascular and Interventional Neurology	Annual Conference	San Diego, California	2018
American Heart Association	International Stroke Conference	Los Angeles, California	2018
Society of Vascular and Interventional Neurology	Annual Conference	Boston, Massachusetts	2017
Erlanger Trauma Symposium	Conference	Chattanooga, Tennessee	2017
American Heart Association	International Stroke Conference	Los Angeles, California	2016

**CONSULTANT**

CONSULTANT			
2018-Present	Consultant	Review Case and provide written report for client	Viz.ai

**REFERENCES**

Available upon request

## Posterior Circulation Stokes Bibliography

1. Cereda C, Carrera E. Posterior cerebral artery territory infarctions. *Front Neurol Neurosci*. 2012;30:128-131. doi:10.1159/000333610
2. Brazis P, PhD JCMM, FAHA JBMFF. *Localization in Clinical Neurology*. Seventh edition. LWW; 2016.
3. Powers William J., Rabinstein Alejandro A., Ackerson Teri, et al. Guidelines for the Early Management of Patients With Acute Ischemic Stroke: 2019 Update to the 2018 Guidelines for the Early Management of Acute Ischemic Stroke: A Guideline for Healthcare Professionals From the American Heart Association/American Stroke Association. *Stroke*. 2019;50(12):e344-e418. doi:10.1161/STR.0000000000000211
4. Dusenbury W, Alexandrov AW. Clinical Localization of Stroke. *Crit Care Nurs Clin North Am*. 2020;32(1):1-19. doi:10.1016/j.cnc.2019.10.001


Dusenbury Healthcare Associates Llc  
502 E Periwinkle St  
Garden Plain KS 67050-8906

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
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Date 5/6/20

Pay to the Order of Kansas State Board of Nursing 200<sup>00</sup>  
Two hundred 00/100 Dollars

 P.O. Box 47528  
Wichita, KS 67201-7528  
316-265-3272

MEMO Long term CNE #

Wendy H. Dusenbury 

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KS...

**CNE LTP 2020 Annual Report Data**

LTP Name/Prov #	Coordinator	Offering Number	Offering contact hours	APRN part.	RN part.	LPN part.	LMHT part.	Nurse taught	Others taught	IS topics	IS Contact hours	IS APRN part.	IS RN part.	IS LPN part.	IS LMHT part.	TPE	Fee
Accredo Health, Inc?LT 0223-0538	Mareen McCullough	52	564	4	378	9	0	564	0	9	20.7	0	15	0	0	Yes	Yes
Advent Health Ottawa/LT0055-0905	Debra Donoghue	13	306.9	5	66	0	0	202	105	0	0	0	0	0	0	Yes	No
Advocacy Through Education, LLC/LT 022-0538	Teresa McClain	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Yes	No
Allied Health Career Training/LT0302-0917	Debra Trevett	Have not submitted 2020 annual report or payment															
American Academy of Family Physicians/LT 0278-0312		Have not submitted 2020 annual report															Yes
ARJ Infusion Services, Inc./LT0285-0913	Holly McFarland	3	23	0	20	3	0	1	2	0	0	0	0	0	0	Yes	Yes
Ascension Via Christi Hospital Manhattan/LT 0065-0716	Stacy Schadegg	3	5	1	25	0	28	0	5	0	0	0	0	0	0	NA	NA
Ascension Via Christi Hospital Pittsburg, Inc/ LT0042-0527	Janelle Wade	Have not submitted 2020 annual report															NA
Ascension Via Christi Hospitals Wichita, Inc./ LT--62-0738	Fawn McDonough	99	309.6	0	1438	86	0	210.1	100	1	324	0	107	55	0	NA	NA
Atchison Hospital/LT 0147-0738	Anna Fowler	9	99.5	3	41	1	0	96.5	3	0	0	0	0	0	0	Yes	No
Atkins Physical therapy and Ergonomics. LLC/LT0283-0813	Sharion Edwards	Did not submit report in 2019 or 2020															
B.E. Education Group. LLC/LT 0258-0310	Barbara Wiman	39	156.5	2	103	47	1	3	154	0	0	0	0	0	0	Yes	Yes
Bailey Medical Service, LLC/LT 0295-1215	Brandon Bailey	Did not submit report in 2019 or 2020															

-421-

LTP Name/Prov #	Coordinator	Offering Number	Offering contact hours	APRN part.	RN part.	LPN part.	LMHT part.	Nurse taught	Others taught	IS topics	IS Contact hours	IS APRN part.	IS RN part.	IS LPN part.	IS LMHT part.	TPE	Fee
Blue Valley Schools Student Services	Tara Asher	9	15	0	46	1	0	2	7	0	0	0	0	0	0		Yes
Butler Community College/LT 0093-0349	Carla Stephens	2	7.5	1	9	19	0	15	0	0	0	0	0	0	0	Yes	No
Carefour Associates/LT0280-0612	DeAnna Looper	Have not submitted 2020 annual report and payment															
Case Management Society of America - KC/LT 0206-0606	Denise Des Marteau	15	32.5	1	248	2	0	3	30	0	0	0	0	0	0	Yes	Yes
Catherine Srecker Educational Strategies/LT 0268-1210	Kara Brauer & Catherine Srecker	Have not submitted 2020 annual report and payment															
Citizens Medical Center, Inc/LT 0298-0616	Jenny Nivlock	25	680	3	103	5	0	279	401	0	0	0	0	0	0	Yes	Yes
Clay County Medical Center/LT0251-1216	Margaret Kelley	Did not submit report in 2019 or 2020															
Cloud County Community College/LT 0012-0749		Have not submitted 2020 annual report and payment															
Cloud County Health Center/LT 0273-0911	Alison Burchfiel	5	174	0	16	0	0	16	0	0	0	0	0	0	0	Yes	Yes
Coffeyville Regional Medical Center/LT 0099-0316	Charlene Paolini	14	58	1	21	0	0	48	10	0	0	0	0	0	0	Yes	Yes
Community Healthcare System/LT 0115-0516	Nancy Willert	7	41.4	2	31	6	0	41.4	0	0	0	0	0	0	0	Yes	Yes
Dodge City Community College/LT 0003-0527	Mechele Hailey	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Yes	No
EagleMed LLC/LT0208-0916	Cynthia Webster	213	1546	45	939	33	0	130	134	0	0	0	0	0	0	Yes	Yes

LTP Name/Prov #	Coordinator	Offering Number	Offering contact hours	APRN part.	RN part.	LPN part.	LMHT part.	Nurse taught	Others taught	IS topics	IS Contact hours	IS APRN part.	IS RN part.	IS LPN part	IS LMHT part	TPE	Fee
Ellsworth County Medical Center/LT 0266-1010	tami Birkholz	2	27	0	18	1	0	27	0	0	0	0	0	0	0	??	Yes
Faith Community Nurses Association of Oklahoma/LT 0297-0316	Marilyn Seller	5	15	0	232	0	0	8	7	0	0	0	0	0	0	Yes	Yes
FleCare Infusion Center/LT 0305-0619	Callie Turk	0	0	0	0	0	0	0	0	0	0	0	0	0	0		Yes
Fort Scott Community College/LT 0205-0506	Darcus Kottwitz	2	11	0	37	7	0	11	0	0	0	0	0	0	0	Yes	No
Geary Community Hospital/LT 0289-0614	Christine Jones	1	13.3	0	7	0	0	13.5	0	0	0	0	0	0	0	Yes	Yes
GERTI/LT 0249-0916	Chris Osborn	30	348	0	42	30	0	36	312	27	95	0	38	0	0	Yes	Yes
Girard Medical Center/LT 0254-1271	Joyce Geier	10	213.5	0	41	1	0	0	213.5	0	0	0	0	0	0	Yes	Yes
Great Plains Health Alliance/ LT 0019-0149	Joyce Haerich	22	121	0	166	10	0	83	38	0	0	0	0	0	0	Yes	Yes
Greater Kansas City Chapter of ASPMN/LT 0279-0412	Laura Habighorst	39	205.6	93	1146	0	0	187.6	14	4	4.4	0	14	0	0	Yes	Yes
Greater KC Chapter of NAPNAP/ LT 0203-0505	Katherine Carpenter	Have not submitted 2020 annual report - payment received															Yes
Hagan and Associates, LLC/LT 0267-1010	Emilie Hagan	Have not submitted 2020 annual report and payment															
Hays Medical Center/LT 0021-1138	Joyce Mattison	72	424.5	25	872	40	0	279.5	145	0	0	0	0	0	0	Yes	Yes
Hiawatha Community Hospital/LT 0233-1238	Laura Aberle??	5	46	0	44	0	0	40	16	0	0	0	0	0	0	Yes	Yes
Home Health of Kansas, LLC/LT0301-0617	Ann Houk	Have not submitted 2020 annual report and payment															

LTP Name/Prov #	Coordinator	Offering Number	Offering contact hours	APRN part.	RN part.	LPN part.	LMHT part.	Nurse taught	Others taught	IS topics	IS Contact hours	IS APRN part.	IS RN part.	IS LPN part	IS LMHT part	TPE	Fee
Hutchinson Community College/LT0101-527	Debra Hackler	26	543.4	9	423	73	0	301.9	242	0	0	0	0	0	0	Yes	Yes
Hutchinson Regional Medical Center/LT 0025-1127	Cynthia Reazin	25	130.5	1	213	4	0	116	14	0	0	0	0	0	0	Yes	Yes
Institute for Natual Resources (INR) /LT 0140-0927	Indra Thadanit, Carole Salluzzo	16	2142	27	312	13	5	0	2142	45	594	20	160	1	0	Yes	Yes
Johnson Count Community College/LT 0027-0549	Karen La Martina	107	451.2	50	438	8	0	13.7	437	0	0	0	0	0	0	No	Yes
KAAMCO/ LT 00232-1238	Donna Keil	1	1.2	90	28	2	0	1	0	0	0	0	0	0	0	No	Yes
Kansas Association of Nurse Anesthetists/LT 0100-0949	Sharon Niemann	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Yes	Yes
Kansas City CARE Clinic/LT 0256-0609	Patricia Neubauer	11	16.25	33	53	0	0	1	10	0	0	0	0	0	0	Yes	Yes
Kansas City Hospitce & Palliative Care/LT 0118-091	Heather Murphy	4	13	5	59	5	0	8.5	5	0	0	0	0	0	0	Yes	Yes
Kansas Coalition Against Sexual and Domestic Violence/LT 0291-0914	Susan L. Smith	10	117	0	155	0	0	90.25	27	0	0	0	0	0	0	Yes	Yes
Kansas Department of Health and Environment/LT 0300-0317	Angela Jirik	<b>Did not submit report in 2019 or 2020</b>															
Kansas Foundation for Medical Care, Inc./ LT0306-0619	Brenda Davis	1	28.8	0	5	0	0	0	29	0	0	0	0	0	0	No	Yes
Kansas Healthcare Association/LT 0030-0338	Polly Berkley	68	246.5	0	687	215	0	163.5	83	0	0	0	0	0	0	No	Yes
Kansas Heart Hospital/LT 0258-1009	Joyce Heismeyer	16	390.8	0	114	0	0	390.8	0	0	0	0	0	0	0	Yes	Yes



LTP Name/Prov #	Coordinator	Offering Number	Offering contact hours	APRN part.	RN part.	LPN part.	LMHT part.	Nurse taught	Others taught	IS topics	IS Contact hours	IS APRN part.	IS RN part.	IS LPN part	IS LMHT part	TPE	Fee
Kansas Home Care & Hospice Association/ LT 0287-0314	Ashley Boles	17	53.4	3	576	19	0	38.8	15	0	0	0	0	0	0	Yes	Yes
Kansas Hospital Association?LT 0031-0116	Deborah Stern	7	97.8	0	450	22	0	47.5	50	0	0	0	0	0	0	Yes	Yes
Kansas Neurological Institute/LT 0032-0316	Charles Hampton	Have not submitted 2020 annual report or payment															
Labette Health/LT 0034-1127	Donna Vitt	7	501.75	3	53	0	0	477.75	24	0	0	0	0	0	0	Yes	Yes
Larned State Hospital/LT 0094-0727	Rebecca Scripsick	71	473.5	4	187	68	6	0	474	0	0	0	0	0	0	Yes	Yes
Leading Age Kansas/LT 0102-1116	Cindy Tanner	49	210.5	0	318	61	0	146.5	64	0	0	0	0	0	0	Yes	Yes
LifeSave/LT 0281-1217	Jodi Cregger	86	546	16	425	15	0	448	98	0	0	0	0	0	0	Yes	Yes
LMH Health/LT 0035-0927	Rose Schaffer	133	336.5	160	679	16	0	266.5	70	0	0	0	0	0	0	Yes	Yes
Manhattan Area Technical College/LT 0260-0710	Laurie Stegeman	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Yes	Yes
Memorial Health System/LT 0292-0615	Angela Johnson	3	9	3	30	2	0	2	1	0	0	0	0	0	0	Yes	Yes
Menorah Medical Center/LT 0227-0938	DeRecia Wade	7	54.5	1	66	0	0	32	23	0	0	0	0	0	0	Yes	Yes
Mental Health Asssocationof South Central Kansas/LT 0105-0127	Vicki Heigele	Have not submitted 2020 annual report and payment															
Mercy Hospital Fort Scott/LT 0040-0927	Julie Cook	Did not submit report in 2019 or 2020															
Miani County Medical Center/LT 0212-0772	Aubree Slayman	Have not submitted 2020 annual report - relinquished providership															

LTP Name/Prov #	Coordinator	Offering Number	Offering contact hours	APRN part.	RN part.	LPN part.	LMHT part.	Nurse taught	Others taught	IS topics	IS Contact hours	IS APRN part.	IS RN part.	IS LPN part	IS LMHT part	TPE	Fee
MidAmerica Wound Healing Society? LT 0296-1215	Lyndel Walker	1	1	0	11	2	0	1	0	0	0	0	0	0	0	Yes	Yes
Midland Care Connection/:T 0211-0512	Ann Stevens	14	26	4	128	24	11	11	15	0	0	0	0	0	0	No	Yes
New Birth Company/LT 0290-0614	Elizabeth Murphy	Have not submitted 2020 annual report and payment															
Neuhealth/LT 0276-0911	Lenora Woolsey	1	4.75	0	30	0	0	0	5	0	0	0	0	0	0	Yes	Yes
Newman Regional Health/LT 0046-0538	Vicki Brooks	18	82	6	141	0	0	38	44	1	6	0	3	0	0	Yes	Yes
Newton Medical Center/LT0209-0916	Jennifer Fernandez	16	128.5	4	103	3	0	91	38	0	0	0	0	0	0	Yes	Yes
Olathe Medical Center, Inc/LT 0048-049	Teresa Koehler	74	467.4	18	416	9	0	343.2	124	94	265.7	14	1670	37	0	Yes	Yes
Olathe Public Schools Health Services/LT 0242-0950	Sharon a. Morris	5	8	0	301	0	0	3	5	0	0	0	0	0	0	Yes	Yes
Optum Infusion Pharmacy/LT0271-0610	Sandra Harding	114	114	11	465	25	0	69	45	0	0	0	0	0	0	Yes	Yes
Osawatomie State Hospital/LT 0111-1105	Tiffany Williams	74	410	0	197	16	9	243	167	0	0	0	0	0	0	Yes	Yes
Overland Park Regional Medical Center/LT 0225-0738	Lindsey Elliott Vaugh	17	73	14	213	0	0	19	18	0	0	0	0	0	0	No	Yes
Parsons State Hospital & Training Center/LT302-0619		Have not submitted 2020 annual report and payment															
Perinatal ReSource/LT 0286-1213	Hakima Payne	Have not submitted 2020 annual report and payment															
Pittsburg State University School of Nursing/LT 0051-0738	Kristi Frisbee	1	1	0	5	0	0	1	0	0	0	0	0	0	0	Yes	Yes

LTP Name/Prov #	Coordinator	Offering Number	Offering contact hours	APRN part.	RN part.	LPN part.	LMHT part.	Nurse taught	Others taught	IS topics	IS Contact hours	IS APRN part.	IS RN part.	IS LPN part	IS LMHT part	TPE	Fee
Prairie View, Inc./ LT 0020-0949	Gregg Friesen	Have not submitted 2020 annual report and payment															
Presbyterian Manors of Mid America/LT 0246-0316	Jeanne Gerstenkorn	18	30.5	0	338	25	0	7.25	18	0	0	0	0	0	0	Yes	Yes
Professional Continuing Education, Inc/LT 0053-0949	Jo-Eileen Gyulay	0	0	0	0	0	0	0	0	12	57.6	3	44	3	0	No	No
Providence Medical Center/LT 0054-1127	Tiffany Day	63	211.6	14	764	12	0	197.6	14	0	0	0	0	0	0	Yes	Yes
Remedy Healthcare Consulting, LLC/LT 0293-0615	Sheila Richmeier	Have not submitted 2020 annual report															
Republic County Hospital/ LT 0057-0338	Rebecca Brown	6	64.6	0	53	1	0	57.6	7	3	4.4	0	24	0	0	Yes	Yes
Robert J. Dole VA Medical Center/LB 0083-0927	Marilee Smalley	12	58.2	0	64	2	0	58.2	0	0	0	0	0	0	0	No	Yes
Salina Regional Health Center/LT 0136-0727	Kathy Pike	102	524.3	0	629	19	0	466	60	0	0	0	0	0	0	Yes	Yes
Salina Surgical Hospital/LT 0207-0606	Jolene Glavin	1	1	0	22	0	0	0	0	0	0	0	0	0	0	Yes	Yes
Seward County Community Colleg/LT 01630-0250	Susan Inland	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Yes	Yes
Shawnee Mission Public School/LT 0069-0149	Jo Ann Blevins	7	10	0	284	0	0	4	3	0	0	0	0	0	0	Yes	Yes
Southwest Medical Center/LT 0071-0327	Elizabeth Irby	4	35	1	34	0	0	35	0	12	12	0	168	3	0	Yes	Yes
St. Catherine Hospital/LT 0060-0738	Joan Booker	11	638	2	71	0	0	1	10	0	0	0	0	0	0	Yes	Yes
Stormont Vail HealthCenter/ LT 0072-0538	Leann Edington	129	1549.85	453	1858	122	0	463.15	264	0	0	0	0	0	0	Yes	Yes

LTP Name/Prov #	Coordinator	Offering Number	Offering contact hours	APRN part.	RN part.	LPN part.	LMHT part.	Nurse taught	Others taught	IS topics	IS Contact hours	IS APRN part.	IS RN part.	IS LPN part	IS LMHT part	TPE	Fee
Susan B. Allen Memorial Hospital/LT 0074-0349	Cecilia Goebel	13	55.5	0	95	0	0	54.5	1	32	588	0	583	5	0	Yes	Yes
TCG Media, LLC/LT 0270-0111	Peggy Patton	0	0	0	0	0	0	0	0	46	59.2	0	20853	2841	0	Yes	Yes
University of Kansas Health System (St. Francis)/LT 0061-0138	Mendy Crump	86	182.1	50	461	25	0	20	66	0	0	0	0	0	0	Yes	Yes
University of Kansas Area Health Education Ctr, Northwest (West/LT 0086-1149)	Karen Augdemberge	Have not submitted 2020 annual report and payment															
University of Kansas Area Health Center-East/LG0056-0749	Mary Beth Warren	138	911.5	338	1548	120	0	227.4	684	5	8.1	10	6	0	0	Yes	No
Washburn Institute of Technology/LT 0299-0317	Shirley Dinkel	Have not submitted 2020 annual report and payment															
Washburn University/LT 0084-0538	Debbie Isaacson	2	40	8	15	1	0	40	0	0	0	0	0	0	0	Yes	Yes
Wesley Medical Center, LLC/LT 0085-0327	Hope Helferich	45	211.5	36	1057	78	0	127	84.5	0	0	0	0	0	0	Yes	Yes
Wesley Perinatal Outreach/LT 0081-0905	Kelly Lee	Have not submitted 2020 annual report and payment															
Wichita State University College of Health Professions/LT 0090-0327	Dr. Voncella McCleary-Jones	6	96.4	138	602	28	0	95.1	1	0	0	0	0	0	0	Yes	Yes
William Newton Memorial Hospital/LT 0091-1138	Melanie Burnett	32	124	7	229	10	0	107	17	8	24	0	12	0	0	Yes	Yes
<b>TOTAL</b>		<b>2076</b>	<b>15394.2</b>	<b>1672</b>	<b>18949</b>	<b>1167</b>	<b>31</b>	<b>6141</b>	<b>6378</b>	<b>289</b>	<b>1714</b>	<b>47</b>	<b>23697</b>	<b>2945</b>	<b>0</b>		

## Moreland, Carol [KSBN]

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**From:** Mary Beth Warren <mwarren2@kumc.edu>  
**Sent:** Tuesday, July 28, 2020 10:24 AM  
**To:** Moreland, Carol [KSBN]  
**Cc:** Stephenson, Chelsey [KSBN]; Lisa Stouffer  
**Subject:** RE: FYI FW: KSBN Update 07/13/20  
**Attachments:** Sign-in Roster Example.pdf

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Carol:

There is an electronic signature block at the conclusion of the Qualtric survey (the link is in the e-mail I sent to Chelsea and is "live" if you would like to review). After typing in their name and license #, participants will take their cursor and sign their name in the signature block. When the participant submits the survey, Qualtrics does a date/time stamp. We will retain the individual reports and have also been experimenting with Qualtrics ultimately combining into a roster with the signatures (example attached).

Mary Beth

**From:** Moreland, Carol [KSBN] <Carol.Moreland@ks.gov>  
**Sent:** Tuesday, July 28, 2020 10:08 AM  
**To:** Mary Beth Warren <mwarren2@kumc.edu>  
**Cc:** Stephenson, Chelsey [KSBN] <Chelsey.Stephenson@ks.gov>; Lisa Stouffer <mstouffer@kumc.edu>  
**Subject:** RE: FYI FW: KSBN Update 07/13/20

I would suggest that you somehow clearly articulate this process with some screen shots or something so I can take this to the CNE committee in September. I didn't understand the participants were signing a roster, rather their name is showing up on a roster. I guess I am not sure how they are signing a roster if they are not with the roster, are they doing it with an electronic signature or their name showing up. If it is an electronic signature, is it an electronic signature that they are doing?

Carol Moreland, MSN, RN  
Executive Administrator  
Kansas State Board of Nursing  
900 SW Jackson, Suite 1051  
Topeka, KS 66612  
785-296-5752  
Fax: 785-296-3929

**Note: new email address:** [carol.moreland@ks.gov](mailto:carol.moreland@ks.gov)

*What you choose to do today determines what you get to do tomorrow*

If you would like to provide feedback about the customer service you have received, please visit our website ([www.ksbn.org](http://www.ksbn.org)) and complete the short **Customer Service Survey** located on our home page.

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**From:** Mary Beth Warren <[mwarren2@kumc.edu](mailto:mwarren2@kumc.edu)>  
**Sent:** Tuesday, July 28, 2020 10:01 AM  
**To:** Moreland, Carol [KSBN] <[Carol.Moreland@ks.gov](mailto:Carol.Moreland@ks.gov)>  
**Cc:** Stephenson, Chelsey [KSBN] <[Chelsey.Stephenson@ks.gov](mailto:Chelsey.Stephenson@ks.gov)>; Lisa Stouffer <[mstouffer@kumc.edu](mailto:mstouffer@kumc.edu)>  
**Subject:** RE: FYI FW: KSBN Update 07/13/20

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Carol:

Thanks for the quick response! Each nursing participant will access the link, complete the information and sign in the signature box which we felt mimics a sign in roster at a face-to-face event. We are very open to clarification re ideas of a process that does meet the requirements in a virtual world.

Thanks again.

Mary Beth

**From:** Moreland, Carol [KSBN] <[Carol.Moreland@ks.gov](mailto:Carol.Moreland@ks.gov)>  
**Sent:** Tuesday, July 28, 2020 9:53 AM  
**To:** Mary Beth Warren <[mwarren2@kumc.edu](mailto:mwarren2@kumc.edu)>  
**Cc:** Stephenson, Chelsey [KSBN] <[Chelsey.Stephenson@ks.gov](mailto:Chelsey.Stephenson@ks.gov)>  
**Subject:** FW: FYI FW: KSBN Update 07/13/20

Good morning Mary Beth,

I understand the world has changed, however what you are explaining to me does not meet the regulation, K.A.R. 60-9-107 (f) (1) that states "Each provider shall maintain documentation to verify that each participant attended the offering. **The provider shall require each participant to sign a daily roster**" It doesn't appear to me that your process is requiring them to sign a daily roster.

I had another provider question me as to how this process is acceptable. I will take this to the CNE Committee in September to get their decision. I can't tell you that you do not have to follow the regulation. I also understand you plan to follow this process in the CE program that starts tomorrow. I don't know if someone in the past has told you that you no longer needed to have the participants sign the roster, however it will be up to the CNE Committee and Board if they want to change that regulation, not me.

Please let me know if you have further questions.


Carol Moreland, MSN, RN  
Executive Administrator  
Kansas State Board of Nursing

# Sign-in Roster

*Kansas Nurse Educator Conference - 07.31.20*

July 23, 2020 1:45 PM CDT

Please type your name as you would like it to appear on your certificate:

First Name	Last Name	Thumbnail	Professional License #:	Email Address
Melissa	Stouffer		xx	mstouffer@kumc.edu

Use mouse cursor to sign:

Q6\_Name - Name

Name

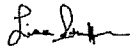
Name

Thumbnail

▲  
Type

signature.png

signature.png



image/png

**End of Report**