

Agency Mission: To assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.

**Kansas State Board of Nursing
Finance Committee Agenda
September 16, 2020**

NOTE: The meeting will be held by conference call. To participate in the conference call, dial 1-877-278-8686, Access 520237

Time: 8:30 a.m. – 9:00 a.m.

Committee Members: Carol Bragdon, PhD, APRN, Chair
Julianna Rieschick, RN, MSN, NEA-BC

Staff: Carol Moreland, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Jill Simons, Executive Assistant

- I. Call to Order
- II. Review Onsite Packets
- III. Additions/Revisions to Agenda
- IV. Announcements
- V. Approval of Minutes: June 17, 2020
- VI. Complaints/Concerns:
- VII. Unfinished Business
- VIII. New Business:
 - a. Review of Agency Finance Reports
 - b. Status of budget submission for FY 21, 22 and 23
- IX. Agenda for December 2020 Committee meeting
- X. Adjourn

Please note: Additional items which have come to the attention of the Board or Committee will be handled as time permits. Agenda is subject to change based upon items to come before the Board.

Handouts or copies of materials brought to the Board or committees for discussion by committee members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30th calendar day may be addressed at the meeting at the discretion of the President of the Board or Chairperson of the committee.

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Board of Nursing (Fund 2716 - Fee Fund)

Cash Balance Report

For the Year Ending
Cash at Beginning of Year

6/30/2020

\$ 1,176,292.89

Revenue

Clerical Services	\$ 26,197.15	
Audits & Inspections	\$ 816.30	
Other Service Charges	\$ 18,484.00	
License Personal Services	\$ 3,709,075.27	
Fines/Penalties/Forfeitures	\$ -	
TOTAL REVENUE		\$ 3,754,572.72

Expenditures

Salaries & Wages	\$ 1,712,666.52	
Contractual Services	\$ 617,937.71	
Commodities	\$ 8,597.55	
Capital Outlay	\$ 72,052.96	
TOTAL EXPENDITURES		\$ 2,411,254.74

Less Acct. Pay	154.61
Less Payroll Sharp	
Less Transfer	(72,606.77)
Less FY19 Expenditures	(77,026.29)

Ending Cash Balance

\$ 2,370,132.42

Cash Balance Report (Fund 2716 - Hospitality)

For the Year Ending
Cash at Beginning of Year

6/30/2020

\$ 500.00

Expenditures

Salaries & Wages	\$ -
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Board of Nursing (Fund 2716) REVENUE

													Income Statement	
													For the Year Ending: 06/30/2020	
		July '19	August '19	September '19	October '19	November '19	December '19	January '20	February '20	March '20	April '20	May '20	June '20	YTD
Revenue	ESTIMATE													
420400 Clerical Services	\$ -	\$ 3,768.92	\$ 2,815.24	\$ 2,827.68	\$ 3,231.43	\$ 1,769.50	\$ 2,306.20	\$ 1,978.08	\$ 1,679.75	\$ 2,271.35	\$ 1,110.00	\$ 561.00	\$ 1,878.00	\$ 26,197.15
420100 Audits & Inspections	\$ -	\$ -	\$ -	\$ 816.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 816.30
420990 Other Service Charges	\$ -	\$ 2,914.00	\$ 1,395.00	\$ 765.00	\$ 50.00	\$ -	\$ 100.00	\$ 600.00	\$ 200.00	\$ 100.00	\$ -	\$ 5,650.00	\$ 6,710.00	\$ 18,484.00
421100 License Personal Services	\$ -	\$ 386,630.45	\$ 302,949.15	\$ 286,878.71	\$ 337,236.50	\$ 247,428.00	\$ 298,733.00	\$ 334,769.00	\$ 266,986.63	\$ 329,294.58	\$ 342,533.75	\$ 298,125.00	\$ 277,510.50	\$ 3,709,075.27
454090 Fines/Penalties/Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gross Revenue	\$ -	\$ 393,313.37	\$ 307,159.39	\$ 291,287.69	\$ 340,517.93	\$ 249,197.50	\$ 301,139.20	\$ 337,347.08	\$ 268,866.38	\$ 331,665.93	\$ 343,643.75	\$ 304,336.00	\$ 286,098.50	\$ 3,754,572.72
													% Received	#DIV/0!

Board of Nursing (Fund 1000) 10% to SGF

													Income Statement	
													For the Year Ending: 06/30/2020	
		July '19	August '19	September '19	October '19	November '19	December '19	January '20	February '20	March '20	April '20	May '20	June '20	YTD
Revenue														
420400	Clerical Services	\$ 267.65	\$ 282.26	\$ 154.75	\$ 13.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 718.61
420100	Audits & Inspections	\$ -	\$ -	\$ 90.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90.70
420990	Other Service Charges	\$ 346.00	\$ 155.00	\$ 85.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 586.00
421100	License Personal Services	\$ 28,421.05	\$ 44,372.85	\$ 23,318.29	\$ 5.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96,117.69
454090	Fines/Penalties/Forfeitures	\$ 1,750.00	\$ 4,800.00	\$ 1,200.00	\$ 700.00	\$ 2,100.00	\$ 3,400.00	\$ 3,250.00	\$ 3,300.00	\$ 4,500.00	\$ 400.00	\$ 4,400.00	\$ -	\$ 29,800.00
Gross Revenue		\$ -	\$ 30,784.70	\$ 49,610.11	\$ 24,848.74	\$ 719.45	\$ 2,100.00	\$ 3,400.00	\$ 3,250.00	\$ 3,300.00	\$ 4,500.00	\$ 400.00	\$ 4,400.00	\$ 127,313.00

Board of Nursing (Fund 2716)

																Income Statement		
																For the Year Ending: 06/30/2020		
		July '19	August '19	September '19	October '19	November '19	December '19	January '20	February '20	March '20	April '20	May '20	June '20	YTD		% Spent	Encumbrances	Remaining Budget
Appropriated Balance as of 7/1/2019	\$ 2,814,989.00																	
Operating Expenses	BUDGET																	
Salaries & Wages (51000)	\$ 1,969,078	\$ 141,122.65	\$ 135,489.57	\$ 133,042.84	\$ 136,949.58	\$ 190,609.03	\$ 130,478.81	\$ 131,519.85	\$ 131,887.94	\$ 135,097.74	\$ 130,738.70	\$ 181,432.77	\$ 134,297.04	\$ 1,712,666.52		87%	\$ -	\$ 256,411.48
Communication (52000)	\$ 146,750	\$ 3,807.76	\$ 7,340.74	\$ 13,644.01	\$ 10,277.00	\$ 11,529.32	\$ 11,215.80	\$ 3,586.11	\$ 778.12	\$ 16,807.67	\$ 5,995.30	\$ 19,987.53	\$ 14,183.47	\$ 119,152.83		81%	\$ 11,853.59	\$ 15,749.58
Other Freight and Express (52100)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74.49	\$ 74.49	#DIV/0!		\$ -	\$ (74.49)
Printing and Advertising (52200)	\$ 100	\$ -	\$ -	\$ 37.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800.94	\$ 2,347.82	\$ 4,186.17		4186%	\$ -	\$ (4,086.17)
Rents (52300)	\$ 184,492	\$ 36,700.44	\$ 950.66	\$ 421.33	\$ 37,247.77	\$ 5,832.80	\$ -	\$ 38,234.43	\$ 421.33	\$ -	\$ 36,700.44	\$ 1,685.32	\$ 1,405.72	\$ 159,600.24		87%	\$ 1,027.24	\$ 23,864.52
Repair and Serv Equip Furn (52400)	\$ 116,500	\$ -	\$ 14,869.25	\$ -	\$ 3,108.00	\$ -	\$ 19,789.40	\$ -	\$ -	\$ 10,962.24	\$ 6,734.81	\$ 27,998.81	\$ 6,367.14	\$ 89,829.65		77%	\$ 1,355.14	\$ 25,315.21
Travel & Subsistence (52510)	\$ 28,700	\$ 69.60	\$ 1,508.64	\$ 2,358.26	\$ 2,533.71	\$ 453.05	\$ 3,706.72	\$ 1,789.43	\$ 131.85	\$ 398.92	\$ 119.90	\$ 204.86	\$ 80.00	\$ 13,354.94		47%	\$ 723.00	\$ 14,622.06
Fees - Other Services (52600)	\$ 110,745	\$ 396.88	\$ 3,956.46	\$ 21,936.17	\$ 4,045.85	\$ 7,308.35	\$ 2,283.13	\$ 3,207.70	\$ 3,529.54	\$ 3,356.29	\$ 1,110.72	\$ 7,060.87	\$ 6,106.40	\$ 64,298.36		58%	\$ 4,531.05	\$ 41,915.59
Fees - Professional Services (52700)	\$ 164,224	\$ 1,500.00	\$ 9,750.00	\$ 2,832.00	\$ 30,438.50	\$ 525.00	\$ 30,302.50	\$ 10,367.88	\$ 150.00	\$ 155.00	\$ 32,480.25	\$ 135.00	\$ 43,065.25	\$ 161,701.38		98%	\$ 10,104.50	\$ (7,581.88)
Utilities (52800)	\$ 9,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		0%	\$ -	\$ 9,350.00
Other Contractual Services (52900)	\$ -	\$ 350.00	\$ 449.00	\$ 29.99	\$ 1,209.89	\$ 29.99	\$ 29.99	\$ 814.99	\$ 53.30	\$ 72.50	\$ 180.00	\$ -	\$ 2,520.00	\$ 5,739.65	#DIV/0!		\$ -	\$ (5,739.65)
Total Contractual Services	\$ 760,861	\$ 42,824.68	\$ 38,824.75	\$ 41,259.17	\$ 88,860.72	\$ 25,678.51	\$ 67,327.54	\$ 58,000.54	\$ 5,064.14	\$ 31,752.62	\$ 83,321.42	\$ 58,873.33	\$ 76,150.29	\$ 617,937.71			\$ 29,594.52	\$ 113,328.77
Clothing (530100)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!		\$ -	\$ -
Maint Constr Material Supply (53400)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73.86	\$ 88.48	#DIV/0!		\$ -	\$ (88.48)
Vehicle Part Supply Accessory (53500)	\$ 700	\$ -	\$ 10.16	\$ -	\$ 14.47	\$ 48.09	\$ 50.91	\$ -	\$ -	\$ 25.05	\$ -	\$ -	\$ -	\$ 148.68		21%	\$ 563.22	\$ (11.90)
Pro Scientific Supply Other (53600)	\$ 700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 557.78	\$ -	\$ -	\$ 141.68	\$ 12.74	\$ -	\$ -	\$ 712.20		102%	\$ 53.50	\$ (65.70)
Office & Data Supplies (53700)	\$ 18,500	\$ 1,468.64	\$ -	\$ 120.00	\$ 808.96	\$ -	\$ 559.27	\$ 621.35	\$ 349.16	\$ 2,489.67	\$ 1,582.24	\$ 1,852.86	\$ (2,373.27)	\$ 7,478.88		40%	\$ 4,651.83	\$ 6,369.29
Other Supplies and Materials (53900)	\$ 150	\$ -	\$ 12.75	\$ -	\$ -	\$ 12.75	\$ -	\$ -	\$ 12.75	\$ 57.80	\$ -	\$ 80.00	\$ (6.74)	\$ 169.31		113%	\$ 375.41	\$ (394.72)
Total Commodities	\$ 20,050	\$ 1,468.64	\$ 22.91	\$ 120.00	\$ 823.43	\$ 75.46	\$ 1,167.96	\$ 621.35	\$ 361.91	\$ 2,714.20	\$ 1,594.98	\$ 1,932.86	\$ (2,306.15)	\$ 8,597.55			\$ 5,643.96	\$ 5,808.49
Furn Fixtures and Equipment (54000)	\$ -	\$ -	\$ -	\$ -	\$ 649.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 649.44	#DIV/0!		\$ -	\$ (649.44)
Books & Library Material (54110)	\$ -	\$ 83.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83.00	#DIV/0!		\$ -	\$ (83.00)
Microcomputer Equipment (54130)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 357.36	\$ 48,074.21	\$ 48,431.57	#DIV/0!		\$ 38,956.78	\$ (87,388.35)
Info Processing Equip Non Cap (54160)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!		\$ -	\$ -
Software (54180)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 366.00	\$ 81.90	\$ 14,935.00	\$ -	\$ 280.17	\$ 29.99	\$ 257.16	\$ 6,938.73	\$ 22,888.95	#DIV/0!		\$ 45,204.00	\$ (68,092.95)
Telecommunication Equipment (5460)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!		\$ -	\$ -
Total Capital	\$ 65,000	\$ 83.00	\$ -	\$ -	\$ 649.44	\$ 366.00	\$ 81.90	\$ 14,935.00	\$ -	\$ 280.17	\$ 29.99	\$ 614.52	\$ 55,012.94	\$ 72,052.96			\$ 84,160.78	\$ (156,213.74)
Total Operati	\$ 2,814,989	\$ 185,498.97	\$ 174,337.23	\$ 174,422.01	\$ 227,283.17	\$ 216,729.00	\$ 199,056.21	\$ 205,076.74	\$ 137,313.99	\$ 169,844.73	\$ 215,685.09	\$ 242,853.48	\$ 263,154.12	\$ 2,411,254.74			\$ 119,399.26	\$ 219,335.00
Available Budget		\$ 2,629,490.03	\$ 2,455,152.80	\$ 2,280,730.79	\$ 2,053,447.62	\$ 1,836,718.62	\$ 1,637,662.41	\$ 1,432,585.67	\$ 1,295,273.68	\$ 1,125,426.95	\$ 909,741.86	\$ 666,088.38	\$ 403,734.26	\$ 403,734.26		85.66%	\$ 284,335.00	\$ 779.90

Real Estate Commission (Fund 2721) OFFICIAL HOSPITALITY

															Income Statement		
															For the Year Ending: 06/30/2019		
		July '18	August '18	September '18	October '18	November '18	December '18	January '19	February '19	March '19	April '19	May '19	June '19	YTD	Encumbrances	Remaining Budget	
Appropriated Balance as of 7/1/2018	\$ 500.00																
Official Hospitality (529700)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	

SUMMARY OF MONTHLY REPORTS

