

# Kansas State Board of Nursing

## Bi-Weekly Update

October 21, 2020

*The mission of the Board of Nursing is to assure the citizens of Kansas safe and competent practice by nurses and mental health technicians*



Due to social distancing requirements, we must limit the number in our lobby to no more than 2 at a time. **It is highly recommended that you conduct your business with the Board of Nursing via online services, mail, phone call, email or by making an appointment (785-296-2967).** There is a secure drop box located outside of the agency that is available for anyone to drop off documents for the Board of Nursing. There is a button to push by the agency door to gain access to the agency. KSBN NO longer performs fingerprinting services in the agency. There is a [list of the sites with contact information on our website](#). The majority of staff continue to telework to decrease possible exposure. The best way to contact them is via their email. You may find our direct agency contact information listed under [Staff Directory](#) on our website. Please continue to follow our website and social media [[Twitter](#) and [Facebook](#)] and our [COVID-19 Information Center](#) for agency updates and frequently asked questions.

- ⇒ **Agency processing times:** There are licensing requirements that must be met before a license can be issued. This includes information that must be reviewed and processed once received in our agency. During times our agency is receiving a high volume of applications and reviewing information received, processing times may be longer than usual. Our agency has 7 to 10 business days to review and process information once it is received in our agency. Some of the information required to meet licensing requirements is received from outside agencies, who have their own timelines that we must work with. **It slows processing times when staff must respond to numerous emails and phone calls as to whether a piece of information has been received and processed.** Please continue to check your application checklist as we will update it as information is processed. Another important reminder, licenses are issued on an individual basis and times may differ for each applicant. **Agency staff are working diligently to process applications and required information.** We want to get applicants licensed as soon as possible. If an applicant has a legal background, that will delay the licensing process as the legal information must be reviewed and the applicant approved for licensure.
- ⇒ **What is new in the last two weeks?:** On October 7, 2020, the State Finance Council extended the State of Kansas COVID-19 Disaster Emergency Proclamation to November 15, 2020. Governor Kelly signed Executive Order No. 20-64 extending the renewal deadline for professional licenses during this State of Disaster Emergency. The Executive Order applies to nursing licenses that were in good standing as of March 12, 2020, and that have expired or will expire during the State of Disaster Emergency, which is currently set to expire on November 15, 2020. This means that the deadline to renew licenses that would otherwise expire during the State of Disaster Emergency is November 15, 2020. **Mandatory continuing nursing education must be completed before renewal.** If there are any changes going forward to the State of Disaster Emergency that impact nursing license expiration dates, a notice will be posted on our website and covered in the next bi-weekly update.

⇒ Please see the following table for further clarification:

Normal License Expiration Date	New License Expiration Date	Date of which the license will be <b>lapsed, if not renewed</b>
March 31, 2020	November 15, 2020	November 16, 2020
April 30, 2020	November 15, 2020	November 16, 2020
May 31, 2020	November 15, 2020	November 16, 2020
June 30, 2020	November 15, 2020	November 16, 2020
July 31, 2020	November 15, 2020	November 16, 2020
August 31, 2020	November 15, 2020	November 16, 2020
September 30, 2020	November 15, 2020	November 16, 2020
October 31, 2020	November 15, 2020	November 16, 2020
November 30, 2020	November 30, 2020 ( <i>not affected</i> )	December 1, 2020

**Thank you for your continued support during these challenging times. Stay safe and healthy!**

*Carol Moreland, MSN, RN, Executive Administrator*