

**Kansas State Board of Nursing  
Zoom Meeting  
Continuing Nurse Education Committee Minutes  
September 15, 2020**

- Time:** 12:36 PM – 1:46 PM
- Committee Members:** Julianna Rieschick, MSN, RN, NEA-BC, Chair  
Mandy Karstetter, LPN – V. Chair  
Rebecca Sander, MSN, RN  
LaNell Hull, MSN, RN-BC - *Absent*  
Laura Aberle, BSN, RN - *Absent*  
Kenetta Markelionis, MSN, RN  
Karen Aufdemberge, BSN, RN
- Staff:** Carol Moreland, MSN, RN, Executive Administrator  
Chelsey Stephenson, Education Secretary
- Call to Order:** The meeting was called to order by J. Rieschick, at 12:36 PM via Zoom.
- Add/Rev. Agenda:** None
- Announcements:** LaNell Hull’s term on the CNE Committee will end after today’s committee meeting. Carol Moreland, MSN, RN, Executive Administrator, thanks LaNell for serving on the committee. A certificate of appreciation will be mailed.
- Minutes:** The minutes from the June 16, 2020 CNE Committee meeting were approved. Motion #1 Aufdemberge/Karstetter Adopted.
- Unfinished Business:** None
- New Business**
- IOA Statistical Report:** The IOA Statistical Report by C. Moreland is located in the Board Packet for review.
- Program Coordinator Ed:** Zoom Meetings were held for Long-Term CNE Providers for Annual Report training, as well as 5 Year Renewal Application training. Further clarification is needed for new applicants as far as when a single offering application is needed verses a long-term provider application.
- LTP Relinquished:** Via Christi Hospital, Manhattan – LT0065-0716, Ascension Via Christi Hospital, Pittsburg – LT0042-0527 and Ascension Via Christi Hospital, Wichita – LT0062-0738, voluntarily relinquished their CNE Providership with KSBN.

**LTP 5 Year Renewals:** Advent Health Ottawa – LT0055-0905 – It was moved to approve the Long-Term Provider Renewal Application for Advent Health Ottawa Motion #2 Karstetter/Sander Adopted.

Blue Valley School District – LT0174-0262 – It was moved to approve the Long-Term Provider 5 Year Renewal Application for Blue Valley School District Motion #3 Sander/Markelionis Adopted.

Ellsworth County Medical Center – LT0266-1010 – It was moved to approve the Long-Term Provider 5 Year Renewal Application, with a reminder to have individual instructor evaluations, for Ellsworth County Medical Center Motion #4 Karstetter/Aufdemberge Adopted.

Olathe Public School Health Service – LT0242-0950 – There was no CV for the Program Coordinator. There are several outdated resources. It was moved to approve the Long-Term Provider 5 Year Renewal Application Olathe Public School Health Service, upon receipt of the CV, with a reminder to use current resources. Motion #5 Karstetter/Aufdemberge Adopted.

Susan B. Allen Memorial Hospital – LT0074-0349 – The incorrect Program Coordinator is listed. The roster is missing license numbers and amount of CNE hours awarded. It was moved to approve the Long-Term Provider 5 Year Renewal Application for Susan B. Allen Memorial Hospital, upon receipt of additional required documents. Motion #6 Karstetter/Markelionis Adopted.

**LTP New Applications:** Dusenbury Health Associates, LLC – The first offering is missing an evaluation. C. Moreland will remind the provider they need evaluations for all courses. It was moved to approve the Long-Term Provider Initial Application for Dusenbury Health Associates, LLC from September 15, 2020 through September 30, 2025. Motion #7 Sander/Karstetter Adopted.

**CNE LTP Annual Rep:** The data from the CNE Long-Term Provider Annual Report was reviewed. All reports were due by July 31, 2020. There are 5 providers that did not submit a report in 2019 or 2020. 60-9-107 states if a provider does not continue to meet the criteria for a current approval, approval may be withdrawn or conditions may be applied by the Board after giving the approved provider notice and an opportunity to be heard. Mercy Hospital in Fort Scott has closed. Carol will confer with Jan about sending a notice to delinquent providers (education department and administrator).

**Electronic Documentation:** LTPs have asked what options they have when presenting virtual CNE through a platform such as Zoom, when a physical signature is not possible. Regulation states there must be a signed roster. The

committee agreed that changing regulation is not the answer but acknowledging various methods of an electronic signature would be appropriate. An electronic signature, an attestation, a user-specific ID code were all suggested.

**Agenda for Dec. 2020:**

Review/Possible Revision of CNE Regulations  
K.A.R. 60-4-103  
Delinquent LTP Providers for Annual Reports

**Adjourn:**

Meeting adjourned at 1:46 PM. Motion #8 Sander/Karstetter Adopted.

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Committee Chair

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Date