

Agency Mission: To assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.

**Kansas State Board of Nursing  
Finance Committee Agenda  
June 16, 2021**

**NOTE: The meeting will be held via Zoom. Link to access meeting to follow agenda.**

**Time: 8:30 a.m. – 9:00 a.m.**

Committee Members: Carol Bragdon, PhD, APRN – Chair  
Patsy Zeller, MSN, APRN, FNP – V. Chair  
Geovannie Gone, Public Member  
Gita Noble, Public Member

Staff: Carol Moreland, MSN, RN, Executive Administrator  
Adrian Guerrero, Director of Operations  
Jill Simons, Executive Assistant

- I. Call to Order
- II. Review Onsite Packets
- III. Additions/Revisions to Agenda
- IV. Announcements
- V. Approval of Minutes: March 24, 2021
- VI. Unfinished Business
  - a. Update on FY 21, 22 & 23 Budget
- VII. New Business:
  - a. Review of Agency Finance Reports
- VIII. Agenda for September 2021 Committee meeting
- IX. Adjourn

Please note: Additional items which have come to the attention of the Board or Committee will be handled as time permits. Agenda is subject to change based upon items to come before the Board.

Handouts or copies of materials brought to the Board or committees for discussion by committee members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30<sup>th</sup> calendar day may be addressed at the meeting at the discretion of the President of the Board or Chairperson of the committee.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88054610892?pwd=WWhleXoyY09oQ3BKekoZWlJYUT09>

Passcode: KSBNFin

Or One tap mobile :

US: +12532158782,,88054610892#,,,,\*4625544# or +13462487799,,88054610892#,,,,\*4625544#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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Webinar ID: 880 5461 0892

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International numbers available: <https://us02web.zoom.us/j/kcsmU6pcJ>

Or watch via YouTube at: <https://www.youtube.com/user/ksnursing>

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## Board of Nursing (Fund 2716 - Fee Fund) Cash Balance Report

For the Year Ending  
Cash at Beginning of Year

6/30/2021

**\$ 2,370,632.42**

**Revenue**

|                             |    |              |                        |
|-----------------------------|----|--------------|------------------------|
| Clerical Services           | \$ | 14,109.56    |                        |
| Audits & Inspections        | \$ | -            |                        |
| Other Service Charges       | \$ | 8,860.00     |                        |
| License Personal Services   | \$ | 2,900,096.31 |                        |
| Fines/Penalties/Forfeitures | \$ | -            |                        |
| <b>TOTAL REVENUE</b>        |    |              | <b>\$ 2,923,065.87</b> |

**Expenditures**

|                           |    |              |                        |
|---------------------------|----|--------------|------------------------|
| Salaries & Wages          | \$ | 1,459,333.35 |                        |
| Contractual Services      | \$ | 557,325.23   |                        |
| Commodities               | \$ | 10,198.15    |                        |
| Capital Outlay            | \$ | 25,969.99    |                        |
| <b>TOTAL EXPENDITURES</b> |    |              | <b>\$ 2,052,826.72</b> |

|                        |  |          |  |
|------------------------|--|----------|--|
| Less Acct. Pay         |  | 2,767.97 |  |
| Less Payroll Sharp     |  |          |  |
| Less Transfer          |  | -        |  |
| Less FY19 Expenditures |  | -        |  |
|                        |  |          |  |

**Ending Cash Balance** **\$ 3,243,639.54**

## Cash Balance Report (Fund 2716 - Hospitality)

For the Year Ending  
Cash at Beginning of Year

6/30/2021

**\$ 500.00**

**Expenditures**

|                  |    |   |  |
|------------------|----|---|--|
| Salaries & Wages | \$ | - |  |
|------------------|----|---|--|

**Board of Nursing (Fund 2716) REVENUE**

|                |                             |          |               |               |               |               |               |               |               |               |               |               | Income Statement                |         |                 |
|----------------|-----------------------------|----------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------------------------|---------|-----------------|
|                |                             |          |               |               |               |               |               |               |               |               |               |               | For the Year Ending: 06/30/2021 |         |                 |
|                |                             | July '20 | August '20    | September '20 | October '20   | November '20  | December '20  | January '21   | February '21  | March '21     | April '21     | May '21       | June '21                        | YTD     |                 |
| Revenue        | ESTIMATE                    |          |               |               |               |               |               |               |               |               |               |               |                                 |         |                 |
| 420400         | Clerical Services           | \$ -     | 1839.000      | \$ 1,281.72   | \$ 1,543.78   | \$ 1,773.61   | \$ 909.00     | \$ 1,202.00   | \$ 769.00     | \$ 1,917.17   | \$ 1,241.00   | \$ 1,633.28   | \$ -                            | \$ -    | \$ 14,109.56    |
| 420100         | Audits & Inspections        | \$ -     | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                            | \$ -    | \$ -            |
| 420990         | Other Service Charges       | \$ -     | \$ 2,745.00   | \$ 3,105.00   | \$ 810.00     | \$ 450.00     | \$ 200.00     | \$ 400.00     | \$ -          | \$ -          | \$ 100.00     | \$ 1,050.00   | \$ -                            | \$ -    | \$ 8,860.00     |
| 421100         | License Personal Services   | \$ -     | \$ 291,075.20 | \$ 256,470.47 | \$ 271,462.10 | \$ 272,642.68 | \$ 222,253.00 | \$ 293,427.00 | \$ 340,068.75 | \$ 257,199.00 | \$ 393,336.11 | \$ 302,162.00 | \$ -                            | \$ -    | \$ 2,900,096.31 |
| 454090         | Fines/Penalties/Forfeitures | \$ -     | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                            | \$ -    | \$ -            |
| <b>Gross I</b> |                             | \$ -     | \$ 295,659.20 | \$ 260,857.19 | \$ 273,815.88 | \$ 274,866.29 | \$ 223,362.00 | \$ 295,029.00 | \$ 340,837.75 | \$ 259,116.17 | \$ 394,677.11 | \$ 304,845.28 | \$ -                            | \$ -    | \$ 7,933,065.87 |
|                |                             |          |               |               |               |               |               |               |               |               |               |               | % Received                      | #DIV/0! |                 |

**Board of Nursing (Fund 1000) 10% to SGF**

|                |                             |          |                |               |              |              |              |             |              |           |           |           | Income Statement                |                |
|----------------|-----------------------------|----------|----------------|---------------|--------------|--------------|--------------|-------------|--------------|-----------|-----------|-----------|---------------------------------|----------------|
|                |                             |          |                |               |              |              |              |             |              |           |           |           | For the Year Ending: 06/30/2021 |                |
|                |                             | July '20 | August '20     | September '20 | October '20  | November '20 | December '20 | January '21 | February '21 | March '21 | April '21 | May '21   | June '21                        | YTD            |
| Revenue        |                             |          |                |               |              |              |              |             |              |           |           |           |                                 |                |
| 420400         | Clerical Services           | \$ -     | \$ (117.41)    | \$ -          | \$ 45.20     | \$ -         | \$ -         | \$ -        | \$ -         | \$ -      | \$ -      | \$ -      | \$ -                            | \$ (72.21)     |
| 420100         | Audits & Inspections        | \$ -     | \$ -           | \$ -          | \$ -         | \$ -         | \$ -         | \$ -        | \$ -         | \$ -      | \$ -      | \$ -      | \$ -                            | \$ -           |
| 420990         | Other Service Charges       | \$ -     | \$ (345.00)    | \$ -          | \$ -         | \$ -         | \$ -         | \$ -        | \$ -         | \$ -      | \$ -      | \$ -      | \$ -                            | \$ (345.00)    |
| 421100         | License Personal Services   | \$ -     | \$ (28,929.40) | \$ -          | \$ 8,364.32  | \$ -         | \$ -         | \$ -        | \$ -         | \$ -      | \$ -      | \$ -      | \$ -                            | \$ (20,565.08) |
| 454090         | Fines/Penalties/Forfeitures | \$ -     | \$ -           | \$ -          | \$ 2,300.00  | \$ 250.00    | \$ 250.00    | \$ -        | \$ -         | \$ -      | \$ 500.00 | \$ 200.00 | \$ -                            | \$ 3,500.00    |
| <b>Gross I</b> |                             | \$ -     | \$ (29,391.81) | \$ -          | \$ 10,709.52 | \$ 250.00    | \$ 250.00    | \$ -        | \$ -         | \$ -      | \$ 500.00 | \$ 200.00 | \$ -                            | \$ (17,482.29) |

Board of Nursing (Fund 2716)

|                                       |                 |                 |                 |                 |                 |                 |                 |                 |                 |               |               |               |               |                 | Income Statement                |                  |                 |
|---------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|---------------|---------------|---------------|-----------------|---------------------------------|------------------|-----------------|
|                                       |                 |                 |                 |                 |                 |                 |                 |                 |                 |               |               |               |               |                 | For the Year Ending: 06/30/2020 |                  |                 |
|                                       | July '20        | August '20      | September '20   | October '20     | November '20    | December '20    | January '21     | February '21    | March '21       | April '21     | May '21       | June '21      | YTD           | % Spent         | Encumbrances                    | Remaining Budget |                 |
| Appropriated Balance as of 7/1/2019   | \$ 2,794,509.00 |                 |                 |                 |                 |                 |                 |                 |                 |               |               |               |               |                 |                                 |                  |                 |
| BUDGET                                |                 |                 |                 |                 |                 |                 |                 |                 |                 |               |               |               |               |                 |                                 |                  |                 |
| Operating Expenses                    |                 |                 |                 |                 |                 |                 |                 |                 |                 |               |               |               |               |                 |                                 |                  |                 |
| Salaries & Wages (51000)              | \$ 1,969,078    | \$ 129,706.03   | \$ 127,786.22   | \$ 127,822.51   | \$ 193,695.24   | \$ 183,349.69   | \$ 136,363.25   | \$ 138,804.47   | \$ 140,044.17   | \$ 139,321.96 | \$ 192,439.81 | \$ -          | \$ -          | \$ 1,459,333.35 | 74%                             | \$ -             | \$ 509,744.65   |
| Communication (52000)                 | \$ 146,750      | \$ 2,165.29     | \$ 10,883.56    | \$ 7,034.20     | \$ 2,737.68     | \$ 13,442.80    | \$ 11,977.71    | \$ 6,199.49     | \$ 14,631.12    | \$ 7,814.32   | \$ 7,315.27   | \$ -          | \$ -          | \$ 84,201.44    | 57%                             | \$ 64,137.25     | \$ (1,588.69)   |
| Other Freight and Express (52100)     | \$ -            | \$ -            | \$ 90.45        | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -          | \$ -          | \$ -          | \$ -          | \$ 90.45        | #DIV/0!                         | \$ -             | \$ (90.45)      |
| Printing and Advertising (52200)      | \$ 100          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -          | \$ -          | \$ -          | \$ -          | \$ -            | \$ -                            | \$ -             | \$ 100.00       |
| Rents (52300)                         | \$ 184,492      | \$ 38,472.22    | \$ (1,399.72)   | \$ -            | \$ 38,893.55    | \$ 5,353.16     | \$ 31,163.79    | \$ 421.33       | \$ 38,592.22    | \$ -          | \$ 38,482.22  | \$ -          | \$ -          | \$ 189,978.77   | 103%                            | \$ 2,306.21      | \$ (7,792.98)   |
| Repair and Serv Equip Furn (52400)    | \$ 116,500      | \$ 6,899.87     | \$ 18,840.20    | \$ 6,659.81     | \$ 3,551.81     | \$ 3,551.81     | \$ 3,900.61     | \$ 297.66       | \$ 5,551.81     | \$ 79.99      | \$ 159.98     | \$ -          | \$ -          | \$ 80,730.32    | 73%                             | \$ 29,110.74     | \$ 2,266.98     |
| Travel & Subsistence (52510)          | \$ 28,700       | \$ 166.76       | \$ (136.60)     | \$ 10.80        | \$ 251.07       | \$ 540.17       | \$ 542.04       | \$ -            | \$ -            | \$ -          | \$ -          | \$ -          | \$ -          | \$ 85,122.28    | 73%                             | \$ 29,110.74     | \$ 2,266.98     |
| Fees - Other Services (52600)         | \$ 110,745      | \$ 31,099.22    | \$ 2,005.50     | \$ 4,265.37     | \$ 3,316.63     | \$ 2,477.26     | \$ 6,695.30     | \$ 3,218.78     | \$ 3,643.14     | \$ 3,805.42   | \$ 5,424.82   | \$ -          | \$ -          | \$ 1,614.21     | 6%                              | \$ -             | \$ 27,085.79    |
| Fees - Professional Services (52700)  | \$ 164,224      | \$ (550.00)     | \$ 965.00       | \$ 9,530.00     | \$ 32,880.25    | \$ (600.00)     | \$ 686.00       | \$ 43,770.25    | \$ (103.00)     | \$ (146.00)   | \$ 35,075.25  | \$ -          | \$ -          | \$ 65,951.44    | 60%                             | \$ 19,772.23     | \$ 25,021.33    |
| Utilities (52800)                     | \$ 9,350        | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -          | \$ -          | \$ -          | \$ -          | \$ 121,507.75   | 74%                             | \$ 59,196.25     | \$ (16,480.00)  |
| Other Contractual Services (52900)    | \$ -            | \$ 6,300.00     | \$ -            | \$ 50.00        | \$ -            | \$ 1,100.00     | \$ -            | \$ 785.00       | \$ 25.26        | \$ -          | \$ 598.63     | \$ -          | \$ -          | \$ 8,858.89     | 0%                              | \$ -             | \$ (8,858.89)   |
| Total Contractual Services            | \$ 760,861      | \$ 84,553.36    | \$ 31,248.39    | \$ 27,550.18    | \$ 81,630.99    | \$ 25,865.20    | \$ 54,965.65    | \$ 54,692.51    | \$ 60,420.54    | \$ 18,771.90  | \$ 117,626.51 | \$ -          | \$ -          | \$ 557,325.23   | #DIV/0!                         | \$ 174,522.68    | \$ 29,013.09    |
| Clothing (530100)                     | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -          | \$ -          | \$ -          | \$ -          | \$ -            | #DIV/0!                         | \$ -             | \$ -            |
| Maint Contr Material Supply (53400)   | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -          | \$ -          | \$ -          | \$ -          | \$ 195.65       | #DIV/0!                         | \$ -             | \$ (195.65)     |
| Vehicle Part Supply Accessory (53500) | \$ 700          | \$ -            | \$ 12.16        | \$ -            | \$ 16.70        | \$ -            | \$ 12.34        | \$ -            | \$ -            | \$ -          | \$ 195.65     | \$ -          | \$ -          | \$ 195.65       | #DIV/0!                         | \$ 73.86         | \$ (269.51)     |
| Pro Scientific Supply Other (53600)   | \$ 700          | \$ 25.00        | \$ -            | \$ -            | \$ -            | \$ -            | \$ 478.08       | \$ -            | \$ -            | \$ 140.50     | \$ -          | \$ -          | \$ -          | \$ 41.01        | 6%                              | \$ 658.80        | \$ 0.19         |
| Office & Data Supplies (53700)        | \$ 18,500       | \$ 3,237.16     | \$ 1,519.83     | \$ 27.49        | \$ -            | \$ 371.38       | \$ 1,027.08     | \$ 56.50        | \$ 1,701.54     | \$ 599.47     | \$ 467.77     | \$ -          | \$ -          | \$ 643.58       | 92%                             | \$ 350.00        | \$ (293.58)     |
| Other Supplies and Materials (53900)  | \$ 150          | \$ 243.05       | \$ 6.74         | \$ -            | \$ 12.75        | \$ -            | \$ 47.15        | \$ -            | \$ -            | \$ -          | \$ 309.69     | \$ -          | \$ -          | \$ 9,008.22     | 49%                             | \$ 144.28        | \$ 9,347.50     |
| Total Commodities                     | \$ 20,050       | \$ 3,505.21     | \$ 1,538.73     | \$ 27.49        | \$ 29.45        | \$ 371.38       | \$ 1,517.50     | \$ 103.65       | \$ 1,701.54     | \$ 739.97     | \$ 663.23     | \$ -          | \$ -          | \$ 10,198.15    | 205%                            | \$ 1,226.94      | \$ 8,624.91     |
| Furn Fixtures and Equipment (54000)   | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -          | \$ 87.64      | \$ -          | \$ -          | \$ 87.64        | #DIV/0!                         | \$ -             | \$ (87.64)      |
| Books & Library Material (54110)      | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -          | \$ -          | \$ -          | \$ -          | \$ -            | #DIV/0!                         | \$ -             | \$ -            |
| Microcomputer Equipment (54130)       | \$ -            | \$ 6,617.71     | \$ (31,959.74)  | \$ 17,156.95    | \$ 174.88       | \$ 285.95       | \$ -            | \$ -            | \$ 360.00       | \$ -          | \$ 24.98      | \$ -          | \$ -          | \$ (7,339.27)   | #DIV/0!                         | \$ 127,587.13    | \$ (120,247.86) |
| Info Processing Equip Non Cap (54160) | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -          | \$ -          | \$ -          | \$ -          | \$ -            | #DIV/0!                         | \$ -             | \$ -            |
| Software (54180)                      | \$ -            | \$ -            | \$ 38.87        | \$ 29.99        | \$ 816.17       | \$ 8,763.20     | \$ 13,130.64    | \$ 29.99        | \$ 10,082.79    | \$ 329.97     | \$ -          | \$ -          | \$ -          | \$ 33,221.62    | #DIV/0!                         | \$ -             | \$ (33,221.62)  |
| Telecommunication Equipment (54600)   | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -          | \$ -          | \$ -          | \$ -          | \$ -            | #DIV/0!                         | \$ -             | \$ -            |
| Total Capital                         | \$ 65,000       | \$ 6,617.71     | \$ (31,920.87)  | \$ 17,186.94    | \$ 991.05       | \$ 9,049.15     | \$ 13,130.64    | \$ 29.99        | \$ 10,442.79    | \$ 329.97     | \$ 112.62     | \$ -          | \$ -          | \$ 25,969.99    | #DIV/0!                         | \$ 127,587.13    | \$ (153,557.12) |
| Total Operati                         | \$ 2,814,989    | \$ 224,382.31   | \$ 128,652.47   | \$ 172,587.12   | \$ 276,346.73   | \$ 168,635.42   | \$ 205,977.04   | \$ 193,630.62   | \$ 212,609.04   | \$ 159,163.80 | \$ 310,842.17 | \$ -          | \$ -          | \$ 2,052,826.72 |                                 | \$ 303,336.75    | \$ 393,825.53   |
| Available Budget                      | \$ 2,570,126.69 | \$ 2,441,474.22 | \$ 2,268,887.10 | \$ 1,992,540.37 | \$ 1,823,904.95 | \$ 1,617,927.91 | \$ 1,424,297.29 | \$ 1,211,686.25 | \$ 1,053,824.45 | \$ 741,682.28 | \$ 741,682.28 | \$ 741,682.28 | \$ 741,682.28 | \$ 741,682.28   | 72.92%                          | \$ 438,345.53    | \$ 13,924.94    |

Real Estate Commission (Fund 2721) OFFICIAL HOSPITALITY

|                                     |           |            |               |             |              |              |             |              |           |           |         |          |      |              | Income Statement                |           |  |
|-------------------------------------|-----------|------------|---------------|-------------|--------------|--------------|-------------|--------------|-----------|-----------|---------|----------|------|--------------|---------------------------------|-----------|--|
|                                     |           |            |               |             |              |              |             |              |           |           |         |          |      |              | For the Year Ending: 06/30/2019 |           |  |
|                                     | July '20  | August '20 | September '20 | October '20 | November '20 | December '20 | January '21 | February '21 | March '21 | April '21 | May '21 | June '21 | YTD  | Encumbrances | Remaining Budget                |           |  |
| Appropriated Balance as of 7/1/2018 | \$ 500.00 |            |               |             |              |              |             |              |           |           |         |          |      |              |                                 |           |  |
| Official Hospitality (529700)       | \$ -      | \$ -       | \$ -          | \$ -        | \$ -         | \$ -         | \$ -        | \$ -         | \$ -      | \$ -      | \$ -    | \$ -     | \$ - | \$ -         | \$ -                            | \$ 500.00 |  |



## FY21 - SUMMARY OF MONTHLY REPORTS

