Agency Mission: **To assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.**

Kansas State Board of Nursing
Landon State Office Building, Room 560
Continuing Nurse Education & IV Therapy Committee Agenda
December 13, 2022

NOTE: The audience may attend in person or via Zoom. Link to access meeting to follow agenda.

Time: **12:30 p.m. – 2:00 p.m.**

Committee Members: Andrea Watson, RN, BSN, OCN, CCRP, Chair
Julianna Rieschick, RN, MSN, NEA-BC, V-Chair
Lori Owen, LPN
Geovannie Gone, Public Member
Melanie Burnett, MSN, RN
Karen Aufdemberge, RN, BSN
Teresa Sanderson, RN

Staff: Carol Moreland, MSN, RN – Executive Administrator
Michelle Brown – Senior Administrative Assistant

I. Call to Order

II. Review of On-Site Packet

III. Additions/Revisions to the Agenda

IV. Announcements

V. Approval of Minutes – September 13, 2022

VI. Unfinished Business
1. Update on CNE Regulations

VII. New Business
1. IOA Statistical Report
2. LTP 5-Year Renewals
   a. Hutchinson Community College – LT0101-0527
   b. LifeSave – LT0281-1217
   c. Providence Medical Center – LT0054-1127
   d. Stormont Vail Health – LT0072-0538

3. Initial LTP Application
   a. Burnout Academy
   b. Eva Zee Wellness, LLC
   c. In Your Home Services, LLC
   d. Legal Nurse Pro
   e. Pro Med Care
   f. The Nurse Speak

g. A.M. Working LLC

VIII. Agenda for March 2023 Committee meeting

IX. Adjourn

Please note: Additional items which have come to the attention of the Board or Committee will be handled as time permits. Agenda is subject to change based upon items to come before the Board. Handouts or copies of materials brought to the Board or Committee for discussion by Committee Members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30th calendar day may be addressed at the meeting at the discretion of the President of the Board or Chairperson of the Committee.

https://us02web.zoom.us/j/89988697688?pwd=V0NpVjhFaGVLYzJOUElzUzU3QkxaQT09
Passcode: KsbnCEComm
Or One tap mobile :
US: +16699006833,,89988697688#,,,,*5785207310# or +17193594580,,89988697688#,,,,*5785207310#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 876 9923 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592
Webinar ID: 899 8869 7688
Passcode: 5785207310
International numbers available: https://us02web.zoom.us/u/kcyb3RFjnU

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Aug. 2022

IOAs
Received: 77
Approved: 65
Denied: 12
Pending: 0

LTP Applications
Received: 2
Approved: 1
Denied: 0
Pending: 1

SP Applications
Received: 1
Approved: 1
Denied: 0
Pending: 0

IVT Providership Applications
Received: 0
Approved: 0
Denied: 0
Pending: 0

Sept. 2022

IOAs
Received: 64
Approved: 51
Denied: 13
Pending: 0

LTP Applications
Received: 6
Approved: 0
Denied: 0
Pending: 6

SP Applications
Received: 2
Approved: 2
Denied:
Pending:

IVT Providership Applications
Received: 1
Approved: 1
Denied: 0
Pending: 0

Oct. 2022

IOAs
Received: 46
Approved: 42
Denied: 4
Pending: 0

LTP Applications
Received: 1
Approved: 0
Denied: 0
Pending: 1

SP Applications
Received: 2
Approved: 2
Denied: 0
Pending: 0

IVT Providership Applications
Received: 0
Approved: 0
Denied: 0
Pending: 0

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Hutchinson Community College

Name of Program Coordinator: Alison Casebolt, MSN, RN

Date Received: 10/24/22

Date to CNE Committee: December 13, 2022

_____ Approved

_____ Not Approved: _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	X	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the	X	

individual responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours	X	
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator		X

• The participant's name and license number, and the number of contact hours awarded		X
• The title of the offering		X
• The date on which the offering was completed		X
• Either the completion of a posttest or a return demonstration		X
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1** KCADNE/KCPNE Fall Forum 2020	**#2** KCADNE/KCPNE Fall Forum 2021
• A summary of planning	X	X

• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	Some outdated	Some outdated
• The offering evaluation form	X	X

12/2018

Application reviewed and approval checklist completed by Carol Moreland, MSN, RN 10/27/22

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By KSBN Education Department at 10:20 am, Oct 24, 2022
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:: www.ksbn.org ::
~ private and confidential decrypted data ~
Reference No.: 25331 **Date submitted:** Oct 24 10:04 2022

1 file was uploaded with this form: LT CNE Application - Hutchinson Community College.pdf

www.ksbn.org

radio ~ Initial Application
Providername ~ Hutchinson Community College
providernum ~ ~
legalbody ~ ~
address ~ 1300 N Plum
adress2 ~ Hutchinson, KS 67501
telephone ~ 620.665.4931
email ~ casebolta@hutchcc.edu
coordinator ~ Alison Casebolt, MSN, RN
date ~ 10-24-2022
planningce ~ A planning committee will be formed for each non-credit CNE program offered. The planning committee will consist of the providership coordinator, assistant coordinator, advisory committee, licensed professional nurses with appropriate professional experience, and other healthcare professionals based on proposed program offering subject matter.

An Advisory Committee made up of individuals with experience in the nursing field who are interested in continuing education will support the providership through recommendations concerning educational needs of licensees. The advisory committee is comprised of no less than eight rotating persons who reside or work within the community colleges' four county service area – McPherson, Harvey, Rice and Reno counties. An attempt to secure at least one member from each of the above counties will be made. The majority of members are nursing professionals and/or employed in the field of gerontology. Members are assigned to a two (2) year term and will be replaced or re-appointed (at the discretion of the coordinator) when their term expires. Standing members of the committee include the providership coordinator, Assistant Coordinator, the Allied Health Department Chair, Vice President of Academic Affairs.

The majority of workshop offerings presented by Hutchinson Community College focus on the needs of older persons, their families

and caregivers and on non-acute clinical issues. Offerings of a different nature are presented as need is determined, generally by the HutchCC Nursing faculty and the Advisory Committee.
The need for program offering will be determined from:
1. Needs assessment survey distributed to the target populations within HutchCC's service area;
2. needs as identified by Advisory Committee members from individuals in their field(s) of expertise;
3. changes in the Kansas Nurse Practice Act, state or federal mandates;
4. program offering evaluation process.

feeassessment ~ Registration fees constitute the income for continuing nursing education workshops. Instructor honorariums and travel expenses, postage, breaks and lunch for participants are paid with these fees. HutchCC bears the expense of in-house printing for the brochure (offering announcement) and for workshop handouts, the on-campus meeting room, and administrative and support staff time for workshop planning and preparation.

When a continuing nursing education offering is held off-campus, the facility rental expense is deducted from registration fees and HutchCC reimburses staff for travel expenses. Any net profit (or loss) is deposited in (or withdrawn from) the Continuing Education Adult Supplementary account # 1405-0400-409-000.

Cancellation. Hutchinson Community College may cancel or postpone a workshop as necessary. Registration fees will be returned to workshop participants in a timely manner. The planned speaker(s) will be reimbursed at a rate of 25 percent of their honorarium in case of workshop cancellation by the college within two (2) working days of the scheduled offering. A written contract that is more restrictive will override this policy. Snow dates are published at the discretion of the coordinator. Brochures indicate that HutchCC reserves the right to cancel classes due to insufficient enrollment.

Refund. Full refund will be made to participant(s) if notice of cancellation is received at least 48 hours prior to scheduled program. If cancellation is received after that time, there will be no refund.

Insufficient funds. Registration will not be complete and contact hours will not be awarded until payment in full is received. If a check is returned for insufficient funds, HutchCC will charge a $25.00 fee to the registrant.

advertisement ~ Brochures. Brochures will be distributed to appropriate entities as necessary. The CNE brochure will contain the following:
1. Title, date(s), time(s), location

2. Presenter(s) name
3. Purpose and/or objectives
4. Schedule
5. Information concerning fees, refunds, and cancellation
6. Registration information
7. Statement of providership as required by KSBN: "Hutchinson Community College is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering approved for _____ contact hours applicable for APRN, RN and LPN relicensure. KSBN Provider Number: LT_____."

Marketing. Continuing nursing education workshops are advertised by brochures mailed to area professionals and health care agencies a minimum of two (2) weeks prior to the scheduled presentation.

A copy of each brochure is routed to the Public Information Office so a news release describing the presentation can be distributed to area media. Offerings will be listed in the statewide nursing newsletter when the workshop schedule is determined far enough in advance of that publication's deadline to be included. Additional marketing of continuing nursing education presentations is utilized as needed.

approvalprocess ~ The assistant coordinator shall submit for review to the providership coordinator the following information for each non-credit CNE program offered for determination of whether or not the offering meeting the definition of CNE in KSA 65-117.
Brochure:
1. Date;
2. Location;
3. Summary of planning;
4. Sponsors;
5. Agenda schedule;
6. Content Outline;
7. Behavioral objectives;
8. Presenter(s) Curriculum Vitae/Resume;
9. Bibliography (books must be published within the last 10 years, periodicals published within the last 5 years or both);
10. Registration, fees, and refund policy;
11. Number of contact hours
12. Required Kansas State Board of Nursing statement: "Hutchinson Community College is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering approved for _____ contact hours applicable for APRN, RN and LPN relicensure. KSBN Provider Number: LT_____."

Program offering evaluation:
1. The achievement of each objective;
2. The expertise of each individual presenter

Co-sponsorship of offerings. Hutchinson Community College shall enter into the co-sponsorship of an offering when the following conditions are met:
1. The co-sponsoring organization meets the approval of the Providership Coordinator and/or the Assistant Coordinator.
2. The co-sponsoring organization read and agrees, in writing if so requested, to abide by the policies and procedures outlined in this manual.
3. The Coordinator and/or Assistant Coordinator must be provided with and approve the Program Offering Brochure and Evaluation as outlined in the Program Approval Process prior to entering into a co-sponsorship agreement.
4. Direct expenses incurred by each organization shall be reimbursed from registration fees. Indirect expenses of each organization shall be identified and arrangements developed so that expenses of each are reasonably equitable.
5. Profit or loss shall be equally shared after adjustments for expenses.
6. HutchCC will not provide access to its nursing and health care organization mailing lists.
7. The Providership Coordinator and/or Assistant Coordinator will be responsible for record-keeping and for ensuring that the CNE offering maintains the standards of the providership.

Use of providership by another agency. Hutchinson Community College will permit another agency to offer a continuing nursing education workshop using the Providership if the following conditions are met:
1. The requesting organization meets the approval of the Providership Coordinator and/or Assistant Coordinator.
2. The requesting organization reads and agrees, in writing if so requested, to abide by the policies and procedures outlined in this manual.
3. The Coordinator and/or Assistant Coordinator must be provided with and approve the Program Offering Brochure and Evaluation as outlined in the Program Approval Process prior to entering into any agreement.
4. HutchCC will not provide access to its nursing and health care organization mailing lists.
5. Fees for use of the Providership will be no more than five dollars ($5.00) per registrant.
6. The Providership Coordinator and/or Assistant Coordinator will be responsible for record-keeping and for ensuring that the standards of the Providership are maintained.

contacthours ~ The assistant coordinator will use the program agenda to calculate the number of contact hours that may be awarded (total minutes divided by 50). The providership coordinator will review the calculations for accuracy prior to marketing the event. The following may be awarded:
1. Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours;

2. Credit for fractions of hours over 30 mins to be computed towards a contact hour;
3. Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum;
4. Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results;
5. Clinical hours (three clinical hours equals 1 contact hour).

Independent Study is not offered.

verifycompletion ~ The providership coordinator will be responsible for the registration process of all continuing nursing education.
Roster. The attendance roster will contain:
1. Provider's name, address, provider number and coordinator;
2. the date and title of the offering and the presenter(s);
3. the participant's name and license number, and
4. the number of contact hours awarded

Sign-in Process. Each participant will sign the attendance roster at the beginning of the presentation. The signature and the name printed on the roster should be the same. A second roster will be signed following a lunch break of thirty minutes or longer.

Attendance. Registration will close fifteen minutes after the offering begins. Participants must attend the entire presentation to receive full credit. Late arrivals or early departures will have the appropriate CNE time deleted from their certificate.

Certificate. Certificates of attendance shall be awarded to participants after completing an offering. Each certificate shall be complete before distribution to participants. The assistant coordinator will review sign-in sheet daily. Individuals who do not sign-in will not be awarded contact hours for the program offering. Individuals who sign-in will receive a certificate of attendance within 30 days of program completion, with the following identified:
1. The provider's name, address and provider number;
2. title of the offering;
3. date(s) of attendance or completion;
4. number of contact hours awarded and if applicable, the designation of any independent study or instructor contact hours awarded;
5. signature of individual responsible for the providership; and
6. the name and license number of the participant.

Independent Study is not offered.
recordkeeping ~ The assistant coordinator shall retain the following documentation for each offering provided electronically in a secured file on the HutchCC common drive, maintained by IT and access grated to

authorized individuals only. Documents will be filed under the title of the CNE offering.
1. Summary of the planning;
2. copy of announcement/brochure;
3. title and objectives;
4. offering agenda or; for independent study, pilot time test results;
5. bibliography;
6. summary of participant evaluations;
7. each instructor's education and experience;
8. documentation to verify completion of the offering as specified in subsection (f).

At the completion of two years, the records will be destroyed.

The assistant coordinator will collect and maintain the following data on each program offering as required by the Kansas State Board of Nursing. This information will be provided to the providership coordinator for inclusion in the annual and 5-year report:
1. Program name
2. Program date
3. Contact hours
4. Hours taught by nurses, and
5. Attendance broken down by RN's, APRN's, LPN's, and LMHT's

noticeofchange ~ The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days.
programevaluation ~ Purpose: Provide a systematic process to analyze outcomes of the overall CNE program in order to make subsequent decisions.
Procedure:
1. Send needs assessment quarterly to advisory committee.
2. Evaluate the program as an ongoing process and at the completion of each year.
3. Recommend revisions as indicated.
4. Review goals and objectives to suggest revision of CNE courses.
5. Consider and act upon recommendations submitted by advisory committee members.

Submission date ~ 10-24-2022 10:04:09
Form ID ~ 1672730

Long-Term CNE Provider
Five Year Renewal
October 20, 2022

Hutchinson Community College
1300 North Plum
Hutchinson, KS 67501

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- 2021 KCADNE Evaluation 2 46

Total Program Evaluation 47

Administration

The Hutchinson Community College (HutchCC) Director of Nursing & Co-Chair of Allied Health shall maintain the long-term continuing nursing education (CNE) providership for HutchCC. The HutchCC Health Care Training Coordinator/Nursing Continuing Education Coordinator (Assistant Coordinator) shall coordinate the non-credit continuing nursing education program offerings.

An Advisory Committee made up of individuals with experience in the nursing field who are interested in continuing education will support the providership through recommendations concerning educational needs of licensees. The advisory committee is comprised of no less than eight rotating persons who reside or work within the community colleges' four county service area – McPherson, Harvey, Rice and Reno counties. An attempt to secure at least one member from each of the above counties will be made. The majority of members are nursing professionals and/or employed in the field of gerontology. Members are assigned to a two (2) year term and will be replaced or re-appointed (at the discretion of the coordinator) when their term expires. Standing members of the committee include the providership coordinator, Assistant Coordinator, the Allied Health Department Chair, Vice President of Academic Affairs.

The providership coordinator will meet semi-annually with the assistant coordinator and Advisory Committee to review the operating policies and procedures related to the non-credit continuing nursing education, to review the schedule of the non-credit CNE program offerings for the upcoming calendar year, and analyze program offerings to provide feedback to presenter(s). Additional meetings will be scheduled as needed.

Nursing Continuing Education Planning and Needs Assessment

A planning committee will be formed for each non-credit CNE program offered. The planning committee will consist of the providership coordinator, assistant coordinator, advisory committee, licensed professional nurses with appropriate professional experience, and other healthcare professionals based on proposed program offering subject matter.

The majority of workshop offerings presented by Hutchinson Community College focus on the needs of older persons, their families and caregivers and on non-acute clinical issues. Offerings of a different nature are presented as need is determined, generally by the HutchCC Nursing faculty and the Advisory Committee.

The need for program offering will be determined from:

1. Needs assessment survey distributed to the target populations within HutchCC's service area;
2. needs as identified by Advisory Committee members from individuals in their field(s) of expertise;
3. changes in the Kansas Nurse Practice Act, state or federal mandates;
4. program offering evaluation process.

Budgets and Fee Assessment

Registration fees constitute the income for continuing nursing education workshops. Instructor honorariums and travel expenses, postage, breaks and lunch for participants are paid with these fees. HutchCC bears the expense of in-house printing for the brochure (offering announcement) and for workshop handouts, the on-campus meeting room, and administrative and support staff time for workshop planning and preparation.

When a continuing nursing education offering is held off-campus, the facility rental expense is deducted from registration fees and HutchCC reimburses staff for travel expenses. Any net profit (or loss) is deposited in (or withdrawn from) the Continuing Education Adult Supplementary account # 1405-0400-409-000.

Cancellation. Hutchinson Community College may cancel or postpone a workshop as necessary. Registration fees will be returned to workshop participants in a timely manner. The planned speaker(s) will be reimbursed at a rate of 25 percent of their honorarium in case of workshop cancellation by the college within two (2) working days of the scheduled offering. A written contract that is more restrictive will override this policy. Snow dates are published at the discretion of the coordinator. Brochures indicate that HutchCC reserves the right to cancel classes due to insufficient enrollment.

Refund. Full refund will be made to participant(s) if notice of cancellation is received at least 48 hours prior to scheduled program. If cancellation is received after that time, there will be no refund.

Insufficient funds. Registration will not be complete and contact hours will not be awarded until payment in full is received. If a check is returned for insufficient funds, HutchCC will charge a $25.00 fee to the registrant.

Advertisement

Brochures. Brochures will be distributed to appropriate entities as necessary. The CNE brochure will contain the following:

1. Title, date(s), time(s), location
2. Presenter(s) name
3. Purpose and/or objectives
4. Schedule
5. Information concerning fees, refunds, and cancellation
6. Registration information
7. Statement of providership as required by KSBN:
   "Hutchinson Community College is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering approved for _____ contact hours applicable for APRN, RN and LPN relicensure. KSBN Provider Number: LT_____."

Marketing. Continuing nursing education workshops are advertised by brochures mailed to area professionals and health care agencies a minimum of two (2) weeks prior to the scheduled presentation.

A copy of each brochure is routed to the Public Information Office so a news release describing the presentation can be distributed to area media. Offerings will be listed in the statewide nursing newsletter when the workshop schedule is determined far enough in advance of that publication's

deadline to be included. Additional marketing of continuing nursing education presentations is utilized as needed.

Program Approval Process

The assistant coordinator shall submit for review to the providership coordinator the following information for each non-credit CNE program offered for determination of whether or not the offering meeting the definition of CNE in KSA 65-117.

Brochure:

1. Date;
2. Location;
3. Summary of planning;
4. Sponsors;
5. Agenda schedule;
6. Content Outline;
7. Behavioral objectives;
8. Presenter(s) Curriculum Vitae/Resume;
9. Bibliography (books must be published within the last 10 years, periodicals published within the last 5 years or both);
10. Registration, fees, and refund policy;
11. Number of contact hours
12. Required Kansas State Board of Nursing statement:
    "Hutchinson Community College is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering approved for _____ contact hours applicable for APRN, RN and LPN relicensure. KSBN Provider Number: LT_____."

Program offering evaluation:

1. The achievement of each objective;
2. The expertise of each individual presenter

Co-sponsorship of offerings. Hutchinson Community College shall enter into the co-sponsorship of an offering when the following conditions are met:

1. The co-sponsoring organization meets the approval of the Providership Coordinator and/or the Assistant Coordinator.
2. The co-sponsoring organization read and agrees, in writing if so requested, to abide by the policies and procedures outlined in this manual.
3. The Coordinator and/or Assistant Coordinator must be provided with and approve the Program Offering Brochure and Evaluation as outlined in the Program Approval Process prior to entering into a co-sponsorship agreement.
4. Direct expenses incurred by each organization shall be reimbursed from registration fees. Indirect expenses of each organization shall be identified and arrangements developed so that expenses of each are reasonably equitable.
5. Profit or loss shall be equally shared after adjustments for expenses.
6. HutchCC will not provide access to its nursing and health care organization mailing lists.

7. The Providership Coordinator and/or Assistant Coordinator will be responsible for record-keeping and for ensuring that the CNE offering maintains the standards of the providership.

Use of providership by another agency. Hutchinson Community College will permit another agency to offer a continuing nursing education workshop using the Providership if the following conditions are met:

1. The requesting organization meets the approval of the Providership Coordinator and/or Assistant Coordinator.
2. The requesting organization reads and agrees, in writing if so requested, to abide by the policies and procedures outlined in this manual.
3. The Coordinator and/or Assistant Coordinator must be provided with and approve the Program Offering Brochure and Evaluation as outlined in the Program Approval Process prior to entering into any agreement.
4. HutchCC will not provide access to its nursing and health care organization mailing lists.
5. Fees for use of the Providership will be no more than five dollars ($5.00) per registrant.
6. The Providership Coordinator and/or Assistant Coordinator will be responsible for record-keeping and for ensuring that the standards of the Providership are maintained.

Awarding of Contact Hours

The assistant coordinator will use the program agenda to calculate the number of contact hours that may be awarded (total minutes divided by 50). The providership coordinator will review the calculations for accuracy prior to marketing the event. The following may be awarded:

1. Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours;
2. Credit for fractions of hours over 30 mins to be computed towards a contact hour;
3. Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum;
4. Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results;
5. Clinical hours (three clinical hours equals 1 contact hour).

Verification of Participation and Completion of Nursing Continuing Education Offering

The providership coordinator will be responsible for the registration process of all continuing nursing education.

Roster. The attendance roster will contain:

1. Provider's name, address, provider number and coordinator;
2. the date and title of the offering and the presenter(s);
3. the participant's name and license number, and
4. the number of contact hours awarded

Sign-in Process. Each participant will sign the attendance roster at the beginning of the presentation. The signature and the name printed on the roster should be the same. A second roster will be signed following a lunch break of thirty minutes or longer.

Attendance. Registration will close fifteen minutes after the offering begins. Participants must attend the entire presentation to receive full credit. Late arrivals or early departures will have the appropriate CNE time deleted from their certificate.

Certificate. Certificates of attendance shall be awarded to participants after completing an offering. Each certificate shall be complete before distribution to participants. The assistant coordinator will review sign-in sheet daily. Individuals who do not sign-in will not be awarded contact hours for the program offering. Individuals who sign-in will receive a certificate of attendance within 30 days of program completion, with the following identified:

1. The provider's name, address and provider number;
2. title of the offering;
3. date(s) of attendance or completion;
4. number of contact hours awarded and if applicable, the designation of any independent study or instructor contact hours awarded;
5. signature of individual responsible for the providership; and
6. the name and license number of the participant.

Record Keeping and Storage

The assistant coordinator shall retain the following documentation for each offering provided electronically in a secured file on the HutchCC common drive, maintained by IT and access grated to authorized individuals only. Documents will be filed under the title of the CNE offering.

1. Summary of the planning;
2. copy of announcement/brochure;
3. title and objectives;
4. offering agenda or; for independent study, pilot time test results;
5. bibliography;
6. summary of participant evaluations;
7. each instructor's education and experience;
8. documentation to verify completion of the offering as specified in subsection (f).

At the completion of two years, the records will be destroyed.

The assistant coordinator will collect and maintain the following data on each program offering as required by the Kansas State Board of Nursing. This information will be provided to the providership coordinator for inclusion in the annual and 5-year report:

1. Program name
2. Program date
3. Contact hours
4. Hours taught by nurses, and
5. Attendance broken down by RN's, APRN's, LPN's, and LMHT's

Notice of Change of Coordinator or Required Policies

The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days.

Single Offering CNE. Each approved single offering CNE provider shall submit to the board the original signature roster and a typed, alphabetized roster of individuals who have completed an offering, within 15 working days of course completion.

Total Program Evaluation

Purpose: Provide a systematic process to analyze outcomes of the overall CNE program in order to make subsequent decisions.

Procedure:

1. Send needs assessment quarterly to advisory committee.
2. Evaluate the program as an ongoing process and at the completion of each year.
3. Recommend revisions as indicated.
4. Review goals and objectives to suggest revision of CNE courses.
5. Consider and act upon recommendations submitted by advisory committee members.

Resources

Kanas Nurse Practice Act
https://ksbn.kansas.gov/npa/

Regulations for Continuing Education for Nurses
https://ksbn.kansas.gov/wp-content/uploads/NPA/60-9-107.pdf

CNE Requirements
https://ksbn.kansas.gov/wp-content/uploads/CNE/CNE-Tool.pdf

Review of policy manual

This policy manual shall be reviewed a minimum of once every year by the Advisory Committee.

Reviewed 3/98, 4/99, 10/99, 6/00, 6/01, 3/02, 5/03, 6/04, 6/05, 5/06, 12/06
Revised 7/20, 7/21, 9/22

Alison Casebolt

1007 Wyoming Ave • Hutchinson, KS 67502
Phone: (620) 474-5431 E-Mail: alison.casebolt@gmail.com

Education

Master's of Science in Nursing	January 2010 - December 2011. Liberty University.
Bachelor's of Science in Nursing	August 2003 - May 2005. Fort Hays State University.
Associate of Art's Degree	June 1998 - August 2001. Hutchinson Community College.

Continuing Education

- Various Continuing Education courses meeting or exceeding the KSBN required 30 CEU's per cycle — Annually
- Accreditation Commission for Education in Nursing Self Study Forum — April 2022
- Accreditation Commission for Education in Nursing: Nursing Education Accreditation Conference — July 2021
- Accreditation Commission for Education in Nursing Self Study Forum — March 2015
- Accreditation Commission for Education in Nursing Nurse Administer Workshop — August 2014
- Concept Based Learning Institute — February 2014

Teaching Experience

- Director of Nursing & Co-Chair Allied Health Department, Associate Degree Nursing Program, Hutchinson Community College — March 2022 – Present
- Nursing Faculty, Clinical Coordinator and Advisor, Associate Degree Nursing Program Bridge Option, Hutchinson Community College — January 2017 – February 2022
- Director of Nursing and Allied Health, Associate Degree Nursing Program, Arizona Western College — May 2014- January 2017
- Adjunct Instructor, Department One, Hutchinson Community College — January 2013 – June 2014
- Nursing Professor, Associate Degree Nursing Program, Arizona Western College — January 2012-May 2014
- Adjunct Instructor, Associate Degree Nursing Program and Surgical Technology Program, Technical College of the Lowcountry. — October 2009- December 2010
- Adjunct Instructor, Associate Degree Nursing Program Traditional Option, Hutchinson Community College. — August 2008- March 2009

Professional Experience

- Curriculum Liaison, Arizona Western College — August 2013- May 2014
- Perioperative Registered Nurse, Yuma Regional Medical Center — January 2011- December 2013
- Perioperative Registered Nurse, Surgery Center of Beaufort — April 2009- November 2009
- Perioperative Registered Nurse, Promise Regional Medical Center — June 2008- December 2008
- Perioperative Registered Nurse, Yuma Regional Medical Center — June 2005- June 2008

Professional Membership

- National League of Nurses

References

- Personal and Professional References available on request.

CONTINUING EDUCATION FOR NURSES
ATTENDANCE ROSTER

Provider:
Hutchinson Community College
1300 North Plum, Hutchinson, KS 67501
Provider Number LT# _____
Coordinator: Alison Casebolt, MSN, RN

DATE **COURSE TITLE**

LOCATION **PRESENTOR(S)**

COORDINATOR SIGNATURE **CONTACT HOURS**

Participant's Full Name (Print legibly)	Full Address	License Number	Signature

Hutchinson Community College

Continuing Nursing Education Certificate

For Attending:

Program Name

on

Program Date

Presented by:

Presenter(s)

Earning ____Contact Hours

Participants Name

Address

License #

Alison Casebolt

Alison Casebolt, MSN, RN–Coordinator

Provider:
Hutchinson Community College
Allied Health
815 N. Walnut
Hutchinson, KS 67501

Kansas State Board of Nursing
Provider No. LT_____

Total Program Evaluation Plan Nursing Continuing Education
Hutchinson Community College

AREA	FREQUENCY	PERSON(S) RESPONSIBLE	CRITERIA	FINDINGS	ACTION
ADMINISTRATION	Annually and when changes occur – Notify KSBN within 30 days	Director of Nursing & Health Care Training Coordinator	Job Description: Director of Nursing Job description: Health Care Training Coordinator	3/1/2022 Change in Director of Nursing, 3/1/2022. Annual reports cleary state who is in administration role. DoN job description does not clearly state the responsibility as it relates to CE providership. HCT Coordinator job description does clearly state *Coordinate continuing nursing education classes under the college's providership.*	KSBN notified of change in administration on2/23/2022. DoN job description updated to include: Responsible for continuing nursing education program coordination including annual reports and five year renewals through collaboration with Health Care Training Coordinator. HCT Coordinator job description does not require update.
ASSESS NEED, PLANNING - WRITTEN TOOL - EVALUATION SUMMARIES	With each program offering	Director of Nursing & Health Care Training Coordinator & and program planning committee	Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning	The planning committee with consist of the providership coordinator, assistant coordinator, advisory committee, licensed professional nurses with appropriate professional experience, and other healthcare professionals based on proposed program offering subject matter. The majority of workshop offerings presented by Hutchinson Community College focus on the needs of older persons, their families and caregivers and on non-acute clinical issues. Offerings of a different nature are presented as need is determined, generally by the HutchCC Nursing faculty and the Advisory Committee.	In October 2022, completed a revision of the policy and procedure manual in its entirety to clearly state program decision making process in line with the KSBN policies for CNE providership and offerings. Continue to utilize needs assessment surveys and advisory committee recommendations as recognized individuals in their field(s) of expertise to plan for program offerings.
FEE ASSESSMENT	With each program offering	Director of Nursing & Health Care Training Coordinator & and program planning committee	Policy meets organization and customer needs	Instructor honorariums and travel expenses, postage, breaks and lunch for participants are paid with these fees. HutchCC bears the expense of in-house printing for the brochure (offering announcement) and for	In October 2022, completed a revision of the policy and procedure manual in its entirety to clearly state program decision making process in line with the KSBN

Total Program Evaluation Plan Nursing Continuing Education
Hutchinson Community College

AREA	FREQUENCY	PERSON(S) RESPONSIBLE	CRITERIA	FINDINGS	ACTION
				workshop handouts, the on-campus meeting room, and administrative and support staff time for workshop planning and preparation.	policies for CNE providership and offerings. Added policy for insufficient funds to policy and procedures guide, continue to monitor.
ANNOUNCEMENT	With each program offering	Director of Nursing & Health Care Training Coordinator & and program planning committee	Review to be certain they reflect necessary information	CNE brochures contain: 1. Title, date(s), time(s), location 2. Presenter(s) name 3. Purpose and/or objectives 4. Schedule 5. Information concerning fees, refunds, and cancellation 6. Registration information Statement of providership as required by KSBN	In October 2022, completed a revision of the policy and procedure manual in its entirety to clearly state program decision making process in line with the KSBN policies for CNE providership and offerings. Continue to monitor & follow policy, no changes at this time.
OFFERING APPROVAL PROCESS	With each program offering & at time of KSBN policy changes	Director of Nursing & Health Care Training Coordinator & and program planning committee	Review policies and compare to KSBN requirements	Offerings are mailed to area professionals a minimum of (2) week prior to scheduled presentation. The assistant coordinator shall submit for review to the providership coordinator the following information for each non-credit CNE program offered for determination of whether or not the offering meeting the definition of CNE in KSA 65-117.	In October 2022, completed a revision of the policy and procedure manual in its entirety to clearly state program decision making process in line with the KSBN policies for CNE providership and offerings. Continue to monitor & follow policy, no changes at this time.
AWARDING CONTACT HOURS	With each program offering	Director of Nursing & Health Care Training Coordinator & and program planning committee	Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit	The assistant coordinator will use the program agenda to calculate the number of contact hours that may be awarded (total minutes divided by 50). The providership coordinator will review the calculations for accuracy prior to marketing the event.	In October 2022, completed a revision of the policy and procedure manual in its entirety to clearly state program decision making process in line with the KSBN policies for CNE providership and offerings. Continue to monitor & follow policy, no changes at this time.

Total Program Evaluation Plan Nursing Continuing Education
Hutchinson Community College

AREA	FREQUENCY	PERSON(S) RESPONSIBLE	CRITERIA	FINDINGS	ACTION
VERIFYING PARTICIPATION/ COMPLETION	With each program offering	Director of Nursing & Health Care Training Coordinator & and program planning committee	Review rosters and certificates; compare to KSBN requirements	The providership coordinator will be responsible for the registration process of all continuing nursing education. Each participant will sign the attendance roster at the beginning of the presentation. The signature and the name printed on the roster should be the same. A second roster will be signed following a lunch break of thirty minutes or longer. Registration will close fifteen minutes after the offering begins. Participants must attend the entire presentation to receive full credit. Late arrivals or early departures will have the appropriate CNE time deleted from their certificate.	In October 2022, completed a revision of the policy and procedure manual in its entirety to clearly state program decision making process in line with the KSBN policies for CNE providership and offerings. Continue to monitor & follow policy, no changes at this time.
RECORD KEEPING	With each program offering and audit every 2 years.	Director of Nursing & Health Care Training Coordinator & and program planning committee	Audit contents of files for compliance with KSBN requirements	The assistant coordinator shall retain the following documentation for each offering provided electronically in a secured file on the HutchCC common drive, maintained by IT and access grated to authorized individuals only. Documents will be filed under the title of the CNE offering. 1. Summary of the planning; 2. copy of announcement/brochure; 3. title and objectives; 4. offering agenda or; for independent study, pilot time test results; 5. bibliography; 6. summary of participant evaluations; 7. each instructor's education and experience;	In October 2022, completed a revision of the policy and procedure manual in its entirety to clearly state program decision making process in line with the KSBN policies for CNE providership and offerings. Continue to monitor & follow policy, no changes at this time.

Total Program Evaluation Plan Nursing Continuing Education
Hutchinson Community College

AREA	FREQUENCY	PERSON(S) RESPONSIBLE	CRITERIA	FINDINGS	ACTION
				8. documentation to verify completion of the offering as specified in subsection (f). At the completion of two years, the records will be destroyed.	
NOTIFICATION OF CHANGES	Annually and as needed	Director of Nursing & Health Care Training Coordinator & and program planning committee	Review procedures for changes reported to KSBN	The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days.	In October 2022, completed a revision of the policy and procedure manual in its entirety to clearly state program decision making process in line with the KSBN policies for CNE providership and offerings. Continue to monitor & follow policy, no changes at this time.
TOTAL PROGRAM EVALUATION EFFECTIVENESS	Annually and as needed	Director of Nursing & Health Care Training Coordinator & and program planning committee	Review total program evaluation and compare contents to KSBN requirements	Purpose: Provide a systematic process to analyze outcomes of the overall CNE program in order to make subsequent decisions. Procedure: 1. Send needs assessment quarterly to advisory committee. 2. Evaluate the program as an ongoing process and at the completion of each year. 3. Recommend revisions as indicated. 4. Review goals and objectives to suggest revision of CNE courses. 5. Consider and act upon recommendations submitted by advisory committee members	In October 2022, completed a revision of the policy and procedure manual in its entirety to clearly state program decision making process in line with the KSBN policies for CNE providership and offerings. Continue to monitor & follow policy, no changes at this time.

Appendix A

Proposed Offering 1

Summary of Planning

The KCADNE/KCPNE Fall Forum is an annual event for ADN/LPN programs in Kansas. The focus of the 2020 annual forum is "Virtual Teaching Strategies for Nurse Educators". The planning committee consisted of KCADNE members, providership coordinator and assistant coordinator. Participants will gain teaching strategies to pace, plan, and incorporate into their virtual classes to improve learner outcomes in response to the ongoing COVID-19 pandemic. This will include teaching strategies to incorporate into their virtual classes to improve learner outcomes.

Michele L. Deck, MEd, BSN, RN, LCCE, FACCE Educator, Author and Speaker

Michele Deck presents nationally and internationally on innovative teaching methods in the field of health care education and training for over 30 years. She is the recipient of many honors and awards for her creativity, innovation, productivity and exemplary leadership qualities. Michele is the cofounder of G.A.M.E.S., a company that specializes in seminars on adult learning and interactive training methods and Tool Thyme for Trainers a company which supplies innovative and creative presentation tools for educators worldwide. She has authored 12 books on creative and involving ways to teach adults. She is a past president of Lamaze International and its current Accreditation Chair. She served on ANPD's Education Committee and was a member of the Editorial board of the Journal For Nurses in Professional Development for 8 years.

Learning Objectives

At the conclusion of this session participants will:

- Gain teaching strategies to pace, plan, and incorporate into their virtual classes to improve learner outcomes.
- Gain teaching strategies to incorporate into their virtual classes to improve learner outcomes.
- Be able to plan teaching strategies to incorporate into their virtual classes to improve learner outcomes.

October 30, 2020
Virtual Teaching Strategies for Nurse Educators

- Structuring your teaching to accomplish your learning outcomes in new ways
- Role of Zoom and other online platforms for effective learning
- The "new normal" and how it can be beneficial

Agenda for Friday, October 30, 2020

8:30 – 8:50 a.m.	Sign into Zoom
8:50 – 9:00 a.m.	Welcome and Disclosures
9:00 – 10:15a.m.	Presentation
10:15 – 10:30 a.m.	Break
10:30 –11:30 a.m.	Presentation
11:30 – 12:30 p.m.	Lunch
12:30 – 2:00 p.m.	Presentation
2:00 – 2:15p.m	Break
2:15 – 3:30 p.m.	Presentation
3:30 – 3:45 p.m.	Evaluation & Wrap-up
4:00 p.m.	Session Complete

Evaluation Information and Certificates

There is only one cost for this conference!

Registration begins one half hour prior to start of program and closes fifteen minutes after program begins. Complete attendance is required for credit.

Hutchinson Community College does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities.

Continuing Education Sponsored by:

Hutchinson Community College, as an approved provider of Continuing Nursing Education by the Kansas State Board of Nursing, offers this program for 5.7 contact hours, applicable for re-licensure. Kansas Provider #LT0101-0527.

Registration and Fees:

Cost for conference is $50.00
Make checks payable to:
KCADNE Fall Forum

Name_____
(as it appears on your license)

License No._____

Address_____

City_____

State, Zip Code_____

Phone: Home_____

Work_____

Employer/Organization_____

_____

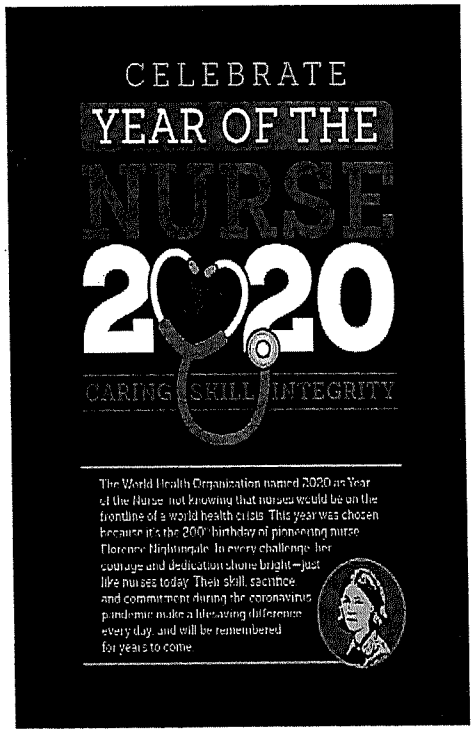
Mail registration form & fee to:
KCADNE Registration C/O Jennifer Desmond
Hutchinson Community College
Davis Hall – 815 N. Walnut
Hutchinson, KS 67501

HUTCHINSON
COMMUNITY COLLEGE

KCADNE Fall Forum 2020

"Virtual Teaching Strategies for Nurse Educators"

Continuing Nursing Education
Sponsored by
Hutchinson Community College
815 N. Walnut
Hutchinson, KS 67501



Michele L. Deck, RN, BSN, M.Ed., LCCE, FACCE

Education

BSN	LSUMC, New Orleans, LA	Nursing	1978
MEd	USM, Hattiesburg, Ms	Adult Education	1986

Biographical Data Sheet

Michele Deck, an internationally renowned presenter, author, and educator is the co-founder, President and Chief Executive Officer of G.A.M.E.S., a company that provides seminars for any organization, specializing in adult learning and interactive teaching methods. She is also CEO of Tool Thyme for Trainers, a company she founded that supplies the most innovative and creative presentation tools available to educators worldwide. Her extensive travels have resulted in thousands of people who gained valuable expertise of adult education and training, from Australia to Scotland, Canada to Taiwan.

Michele is an author, educator and speaker who is known for her innovative teaching methods in the field of health care education and training. She has been training educators and trainers full time for the last twenty-seven years. She has won the "Excellence in Nursing" has also been selected as a "Great 100 Nurse in Louisiana" and was elected to Sigma Theta Tau National Nursing Honor Society. The Association of Nurses in Professional Development named her the recipient of the prestigious Belinda Puetz award. She was on the editorial board of JNSD for the 9 years. She was named "Business Woman of the Year" two years in a row by the National Business Council. She received the Margaret L. Messore Lectureship award from the Magnolia Chapter of SUNA. She is a past president of Lamaze

International, and its current Accreditation Chair. She has authored twelve books on innovative ways to teach nursing and healthcare content.

Publications:

Deck, M. Column editor, NPD: Stories, Tips and Tools, Journal for Nurses in Staff Development, 2004 to 2013. Deck, M. Flipping the Classroom, Tool Thyme for Trainers, Baton Rouge, LA 2014. Deck, M. The Complete Collection of Instant Teaching Tools, Tool Thyme for Trainers, Baton Rouge, LA: 2010. Deck, M. Instant Teaching Tools, Tool Thyme for Trainers, Baton Rouge, LA 2010. Managing Editor of The Guide Book to CNOR Exam Preparation, Competency & Credentialing Institute, 2010. Instant Teaching Tools for the New Millennium, Elsevier, 2004. "Instant Teaching Tools," Thrice Yearly Column in the Journal of Nurses in Staff Development. The Presenter's EZ Graphics Guide for the Artistically Challenged, Stylus, 2003. The Joint Commission Guide to Staff Education, 2002. Live To Train Another Day, 2002. More Instant Teaching Tools for Healthcare Educators, Mosby Year-Book, 1998. Instant Teaching Tools for Healthcare Educators, Mosby Year-Book, 1996. The Presenter's Survival Guide: It's a Jungle Out There, Mosby Year-Book, 1996.

Learning Outcomes:

Educators will gain teaching strategies to pace, plan and incorporate into their virtual classes to improve learner outcomes.

Educators will gain teaching strategies to incorporate into their virtual classes to improve learner outcomes.

Educators will plan teaching strategies to incorporate into their virtual classes to improve learner outcomes.

References:

Agarwal, P.K., Roediger, H.L., McDaniel, M.A., McDermott, K.B. (2018). How to use retrieval practice to improve learning. *Washington University in St Louis.* https://drive.google.com/drive/folders/15BjRlvi213Eg9ZIioh4PGnQo8_QDy7pU (last accessed 1.8.19)

Cherry, K. (2018). How information from memory retrieval works. *Very Well Mind.* https://www.verywell.com/memory-retrieval-2795007

Deck, M. 2010, 'Nursing Professional Development: Stories, Tips, and Techniques: Using Podcasts', Journal for Nurses in Staff Development (JNSD). 26(2):93-94.

Deck, M. 2016, Deck, M. Transformation: Creative Teaching Strategies from A to z. Tool Thyme for Trainers, Baton Rouge, LA, 2017.Dunlosky, J.,

Greene, P., Ford, S., Smith, F., Throckmorton, T. (2018). *HESI Research Past and Present.* Podium presentation at Elsevier Nursing Education Conference, Las Vegas, Nevada.

Mee, C.L. and Schreiner, B.L. (2016). Remediation in nursing education today: Review of the literature and considerations for further research. *Journal of Nursing Regulation.* 7(1), 37-45.

Pilcher, Jobeth. , 2018. 'Promoting Learning Using Case-Based Strategies in Nursing Professional Development,' 2018, Journal for Nurses in Professional Development. 34(4):199-205.

Tulgan, B. Bridging The Soft Skills Gap: How to Teach the Missing Basics to Today's Young Talent. John Wiley & Sons, Hoboken, NJ, 2015.

Hutchinson Community College
KCADNE Forum
Program Evaluation
Date: Friday, October 30,2020

Program Objectives
At the end of the presentation participants will be able to:

Achieved Not Achieved

Objectives:	1	2	3	4	5	N/A
Explain how to increase learner engagement when teaching online or in an online format.						
Discuss critical thinking, clinical judgment and decision-making activities that increase learner engagement.						
Incorporate your own strengths, skills, and resources to assist in the structure of future courses.						
Identify self-care strategies to incorporate now and during future crises.						

Content Relevance: Achieved Not Achieved

	1	2	3	4	5	N/A
Information gained from the program was valuable.						
This program exposed me to new ideas and theories.						
I really understood content at level presented.						
My expectations were fulfilled.						

Presenter: Michele Deck Achieved Not Achieved

	1	2	3	4	5	N/A
Held the group's interest.						
Well prepared						
Teaching methods/techniques were effective						
Responsive to questions						

Event Presentation

	Very Satisfied 1	Somewhat Satisfied 2	Satisified 3	Somewhat Dissatisfied 4	Dissatisfied 5
How satisfied were you with the virtual event?					
How satisfied were you with the networking/vendor opportunities available during the event?					

Comments:

Appendix B

Proposed Offering 2

Summary of Planning

The KCADNE/KCPNE Fall Forum is an annual event for ADN/LPN programs in Kansas. The focus of the 2021 annual forum is "Bringing Civility Back to Academia", Next Generation Learning and Assessment". The planning committee consisted of KCADNE members, providership coordinator and assistant coordinator. Participants will compare and contrast civility and incivility and consider strategies to promote civility in the classroom and online. As well as learn to model civility with faculty to faculty and faculty to student interactions. Moving to the second day the focus will switch to the Next Generation NCLEX®. Participants will explore teaching strategies to develop clinical judgement. Demonstrate teaching strategies to implement the clinical judgement measurement model in both the classroom and clinical setting.

Dr. Susan Luparell, PhD, RN, CNE, ANEF

Dr. Susan Luparell is a faculty member at Montana State University where she teaches in both the baccalaureate and graduate nursing programs. A Fellow in the Academy of Nursing Education, Susan is a nationally recognized speaker, researcher, and author on the topic of civility and incivility in nursing and nursing education, and the important role of educators in mitigating the issue. As a consultant her goal is to help faculty learn tangible strategies they can immediately use in their day to day work with students. Prior to moving into academia, she practiced as Clinical Nurse Specialist in the acute care setting.

October 28, 2021

Bringing Civility Back to Academia ~

- Compare and contrast civility and incivility
- Consider strategies to promote civility in the classroom and online
- Learn to provide effective feedback to poorly behaving students
- Model civility with faculty to faculty and faculty to student interactions
- Engage students to help break the cycle of incivility.

Agenda for Thursday, October 28, 2021

12:30-1:00 p.m.	Registration
1:00 – 2:30 p.m.	Presentation
2:30 – 2:50 p.m.	Break
2:50 - 4:15 p.m.	Presentation
4:15 – 4:30 p.m.	Wrap-Up & Evaluation

Dr. "Ginny" Virginia Wangerin, PhD, RN, CNE

Dr. Virginia "Ginny" Wangerin is an educator, consultant and speaker with nearly 40 years' experience in nursing. She taught at the ADN, BSN and graduate level, and recently developed the first nursing education program at Iowa State University. Dr. Wangerin is recognized as a lifelong leader and nursing advocate, serving on numerous committees and boards, advocating for the profession and at-risk populations. She was most recently honored as one of Iowa's 100 Great Nurses for 2020. She has developed and implemented concurrent enrollment programs and concept-based curriculum. Dr. Wangerin is a consultant and speaker for accreditation, curriculum development, learning strategies and outcomes assessment.

October 29, 2021

Next Generation Learning and Assessment

What's all the buzz about the Next Generation NCLEX®?

- Explore teaching strategies to develop clinical judgement.
- Demonstrate teaching strategies to implement the clinical judgement measurement model in both the classroom and clinical setting.
- Examine the Next Generation NCLEX® exam prototype questions
- Discuss blueprinting to map test items to the NCLEX® test plan and program selected standards.
- Best practices for writing Next Generation NCLEX® formatted test items.

Agenda for Friday, October 29, 2021

8:00 – 8:30 a.m.	Registration
8:30 – 9:45 a.m.	Presentation
9:45 – 10:00 a.m.	Break
10:00 – 11:30 a.m.	Presentation
11:30 a.m. – 12:30 p.m.	Lunch
12:30 – 2:00 p.m.	Presentation
2:00–2:15p.m	Break
2:15 – 3:25 p.m.	Presentation
3:25 – 3:45 p.m.	Evaluation & Wrap-up

Evaluation Information and Certificates

Continuing Education Sponsored by:

Hutchinson Community College, as an approved provider of Continuing Nursing Education by the Kansas State Board of Nursing, offers this program for Thurs. 3.5 CE/ Fri. 6.5 CE for total of 10.0 CE for all hours attended, applicable for re-licensure. Kansas Provider #LT0101-0527.

HUTCHINSON COMMUNITY COLLEGE

Dress

Back by popular demand, "Casual Cash" Friday: Sweats or jeans appropriate with $5.00 contribution to the KCADNE Student Emergency Fund. For example: jeans & your college's sweatshirt.

Registration and Fees:

Cost for conference is $100.00
Make checks payable to:
KCADNE Fall Forum

Name_____
(as it appears on your license)
License No._____

Address_____

City_____

State, Zip Code_____

Phone:
Home_____

Work_____

Employer/Organization_____

_____

Attending: _____ Full Conference
_____ Thursday Only
_____ Friday Only
Registration Deadline: October 15, 2021

There is only one cost for this conference!

Check-in begins one half hour prior to start of program and closes fifteen minutes after program begins. Complete attendance is required for credit. Hutchinson Community College does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities.

Mail registration form & fee to:
KCADNE Registration C/O
Stefanie Perret
Cloud County Community College
2221 Campus Drive
Concordia, KS 66901

Location of KCADNE Fall Forum:
Rolling Hills Zoo
625 N. Hedville Rd
Salina, KS 67401
(785) 827-9488

On Interstate 70, just 6 miles west of Salina, KS. From I-70, turn south on exit 244 (Hedville Rd.). Travel two miles to the entrance, where you will find the Conference Center.

Hotel Reservations

Hilton Garden Inn, Salina
3320 S. 9th St. Salina, KS 67401
(785)-309-0440
Hiltongardeninn3.hilton.com
Contact Name: Gala Bloyd
Block Code: KCADNE
King or 2 Queen Standard Room $99
Reservations by Sept. 27, 2021
No Breakfast

Comfort Inn & Suites
1949 N 9th St. Salina, KS 67401
(785)-502-8007
Contact Name: Kerri Scibisz
Block Code: KCADNE
King or 2 Queen Standard Room $75
Reservations by Sept. 28, 2021
Includes Breakfast

KCADNE Fall Forum 2021

"Bringing Civility Back to Academia"
"Next Generation Learning and Assessment"

Thursday & Friday
October 28 & 29, 2021

Location:

Continuing Nursing Education
Sponsored by
Hutchinson Community College
815 N. Walnut
Hutchinson, KS 67501

Susan Luparell, PhD, RN, CNE, ANEF

Current Position: Professor
Montana State University College of Nursing
Great Falls Campus
Work Phone: 406-771-4459
Email: luparell@montana.edu

MT RN Licensure No.: Available on request **Date of Appointment to MSU:** 8/97

Clinical Nursing Specialty: Med-Surg, Adult Health **Date of Current Rank:** 7/20

Professional Education:

Degree	Institution	Year	Major
PhD	University of Nebraska-Lincoln Lincoln, NE	2003	Administration, Curriculum and Instruction Specialization in Educational Leadership and Higher Education
MSN	Medical College of Georgia Augusta, GA	1992	Adult Nursing, Clinical Nurse Specialist Track
BSN	Bradley University Peoria, IL	1985	Nursing

Certification/Licensure/Other Qualifications (selected):

Dates	Certification/Licensure	Organization
2014	Fellow	Academy of Nursing Education, National League for Nursing
2007-present	Certified Nurse Educator (CNE)	American Nurses' Credentialing Center (ANCC)/National League for Nursing
2003-2016	APRN, CNS	Montana State Board of Nursing
1996-2016	Clinical Nurse Specialist in Adult Health (ACNS-BC)	American Nurses' Credentialing Center (ANCC)

Selected Additional Professional Experience:

Dates	Organization	Position
2006-2013	Benefis Healthcare, Great Falls, MT	Staff Nurse, Critical Care Registry
1992-97	Benefis Healthcare, Great Falls, MT (formerly Deaconess Medical Center)	Clinical Nurse Specialist, Critical Care [Leadership position with responsibilities to plan and problem solve smooth transition of nursing care during merger of two hospitals. Facilitated or chaired multiple interdisciplinary merger committees, including joint-agency nursing practice committee.]

1985-1992	Memorial Medical Center, Springfield, IL Medical College of Georgia, Augusta, GA	Staff nurse positions in critical care

Teaching Responsibilities:

Teaching responsibilities have consistently included both didactic and clinical components in the undergraduate program, and primarily didactic courses in the graduate program. I am very familiar with both traditional and online delivery and enjoy them both. I have frequently been the course coordinator responsible for oversight of the course and supervision of the clinical resource nurses. Additionally, I have served as formal mentor over the years for numerous novice faculty.

Current courses:

N115 Nursing as a Profession (Accelerated and traditional cohort; GF/MZ/KL/BZ/BL online)
N225 Foundations for Nursing Care (ABSN cohort)
N503 Curriculum Development (Graduate, online)
N504 Learner Assessment in Nursing Education (Graduate, online)
N675 Doctoral capstone project

Selected past courses:

N340 Physiological Nursing Concepts (Undergraduate)
N352Z Acute and Chronic Health (Accelerated cohort)
N387R Research in Health Care (Traditional and accelerated cohorts)
N502 Effective Clinical Teaching (Graduate, online)
N505 Evidence-based Practice (Graduate, online)
N581 Clinical Nurse Specialist I (Graduate, online)
N581 Clinical Nurse Specialist I (Graduate, online)
N582 Clinical Nurse Specialist II (Graduate, online)
N583 Clinical Nurse Specialist III (Graduate practicum)

Professional Memberships and Service (selected):

Year	Organization	Position
2018-Present	International Society for Professional Identity in Nursing (ISPIN) Advisory Council	Inaugural member
2019-present	ISPIN Advisory Council	Appointed member
2021-present	Healthy Work Environment Workgroup	Member
2021-present	S-DINE (Nursing Education) Workgroup	Co-Chair
2006-present	National League for Nursing	Member
2017-2018	Strategic Action Group—Building a Community of Caring and Civility Amongst Educators	Appointed member
2019-present	NLN Nursing Education Research Review Panel	Chair
2017-2018 2010-2014	NLN Nursing Education Research Review Panel (Formerly Advisory Council)	Appointed member
2016-2018	AACN Academic Progression Task Force	Appointed member
2005-2012	National Association of Clinical Nurse Specialists	Member
1998-2017	Montana Nurses' Association, Region 6	Member
1998-2017	American Nurses' Association	Member
1998-present	Sigma Theta Tau International, Zeta Upsilon Chapter	Member
2019-present	Center for Excellence in Nursing (CENE) Advisory Council	Appointed member
1987-present	American Association of Critical Care Nurses	Member

Other Professional Service

Peer reviewer, *NLN Perspectives in Nursing Education,* 2009-present
Peer reviewer, miscellaneous journals as requested, including *Journal of Professional Nursing, Clinical Simulation in Nursing,* and *Nurse Education Today*, 2012-present

College of Nursing Committees (selected):

Year	Committee
2012-2019	Search Committee (Chair, 2014-2019)
2015-2018	Nursing Formal Review Committee (P&T)
2015-2018	Executive Council
2010-2014	Nursing Formal Review Committee (P&T)
2010-2012	Undergraduate Academic Affairs Committee
2009-2010	Faculty Affairs Committee
2006-2010	Graduate Academic Affairs Committee
2004-2009	Executive Council
1998-2001	Undergraduate Academic Affairs

Relevant Publications Related to Civility/Incivility: [1=data-based; 2=student co-author; 3=interdisciplinary]

Refereed Articles

1. [1]Landis, T., Godfrey, N., Barbosa-Leiker, C., Clark, C., Brewington, J., Joseph, M.L., **Luparell, S.**, Phillips, B., Priddy, K., & Weybrew, K.A. (In press.) National study of nursing faculty and administrators' perceptions of professional identity in nursing. *Nurse Educator.*
2. Joseph, M. Lindell, Cusatis Phillips, B., Edmonson, C., Godfrey, N., Liebig, D., **Luparell, S.,** Weybrew, K. (2021). The nurse leader's role: A conduit for professional identity formation and sustainability. Nu*rse Leader, 19* (1), 27-32.
3. [1]**Luparell, S**. & Frisbee, K. (2019). Do uncivil nursing students become uncivil nurses? A national survey of faculty perceptions. *Nursing Education Perspectives, 49*(6), 322-27.
4. Frisbee, K., Quinn Griffin, M., **Luparell, S.** (2019). Nurse educators: Incivility, job satisfaction, and intent to leave. *The Midwest Quarterly, 60*(3), 270-89.
5. [1,2]Addison, K.A. & **Luparell, S**. (2014). Rural nurses' perceptions of disruptive behaviors: A pilot study. Online Journal of Rural Nursing and Health Care, 14(1), 66-82. [Grad student thesis]
6. **Luparell, S.** (2011). Incivility in nursing: The connection between academia and the workplace. *Critical Care Nurse, 31*(2), 92-5.
7. [1]**Luparell, S**. (2007). The effects of student incivility on nursing faculty. *Journal of Nursing Education, 46*(1), 15-19.
8. Cumbie, S., Weinert, C., **Luparell, S**, Conley, V., & Smith, J. (2005). Developing a scholarship community. *Journal of Nursing Scholarship, 37* (3), 289-93
9. [1]**Luparell, S**. (2004). Faculty encounters with uncivil nursing students: An overview. *Journal of Professional Nursing, 20*(1), 59-67.

Invited Manuscripts

1. Clark, C. & **Luparell, S.** (2020). Cyber-incivility, cyber-bullying, and other forms of online aggression: A call to action for nurse educators. *Nurse Education Today, 85,* 104310.
2. **Luparell, S.** (2008.) Incivility in nursing education: Let's put an end to it. *NSNA/IMPRINT, 55*(3), 42-6.

Manuscripts under Review

Manuscripts in Development

1. Luparell, S. & Frisbee, K. Student attitudes, beliefs, and perceptions about incivility in nursing.

Chapters or Books

1. **Luparell, S.** (2019). Facilitating learner development and socialization. In Caputi, L. (Ed.), *Certified nurse educator review book: The Official NLN guide to the CNE Exam* (2nd ed). Washington, DC: National League for Nursing. Major revision.
2. **Luparell, S**., & Conner, J. (2019). Managing student incivility and misconduct in the learning environment. In Billings, D. & Halstead, J. (Eds.) *Teaching in nursing: A guide for faculty* (6th ed.). St.Louis: Elsevier/Saunders.

3. **Luparell, S.** (2018). Facilitating learner development and socialization. In Halstead, D. (Ed.), *NLN core competencies for nurse educators: A decade of influence.* Washington, DC: National League for Nursing.
4. **Luparell, S.**, & Conner, J. (2015.) Managing student incivility and misconduct in the learning environment. In Billings, D. & Halstead, J. (Eds.) *Teaching in nursing: A guide for faculty* (5th ed.). St.Louis: Elsevier/Saunders. [AJN Book of the Year Award for 2016]
5. **Luparell, S**. (2014). Facilitating learner development and socialization. In Caputi, L. (Ed.), *Certified Nurse Educator Review Book*. Washington, DC: National League for Nursing
6. Whitney, K. & **Luparell, S.** (2012). Managing student incivility and misconduct in the learning environment. In Billings, D. & Halstead, J. (Eds.) *Teaching in nursing: A guide for faculty* (4th ed.). St.Louis: Elsevier/Saunders.
7. **Luparell, S.** (2010). Managing student incivility in nursing education. In Caputi, L. *Teaching Nursing: The Art and Science. Vol.1* (2nd ed.). Glenn Ellyn, IL: College of DuPage Press.
8. Heinrich, K.T., Clark, C., & **Luparell, S.** (2008). What are three words that turn competitions into collaborations? In Heinrich, K.T. (Ed.). *A nurse's guide to presenting and publishing: Dare to share.* Sudbury, MA: Jones & Bartlett.
9. **Luparell, S**. (2007.) Dealing with challenging student situations: Lessons learned. In Oermann, M.H. & Heinrich, K.T. (Eds.), *Annual review of nursing education: Vol. 5. Challenges and new directions in nursing education (pp. 101-10).* New York: Springer.
10. **Luparell, S**. (2005). Why and how we should address student incivility in nursing programs. In Oermann, M.H. & Heinrich, K.T. (Eds.), *Annual review of nursing education: Vol. 3. Strategies for teaching, assessment, and program planning (pp.*23-36). New York: Springer.
11. **Luparell, S**. (1994). Hypovolemia and shock. In *Trauma Education for Rural Nurses Course Manual.* Helena, MT: Emergency Services Bureau.

Online Media:

1. **Luparell, S.** (2020.) Module 9: How to manage difficult situations in the learning environment. *NLN's Basic Preparation for Faculty* online course.
2. **Luparell, S.** (2019.) *Elsevier's Student Code of Conduct for the Health Care Professions.* St. Louis, MO: Elsevier.

Published Abstracts

1. [1,2]Thompson, E. & **Luparell,S.** (2016). Organizational citizenship, counterproductive work behaviors, and moral disengagement in rural nurses: A preliminary report. Western Institute of Nursing, Communicating Nursing Research Conference Proceedings, *49*.
2. [1,2,3]Waliullah, M., Schell, W., Ward, N., **Luparell, S.** (2015). *Understanding doctor-nurse relationships: Development of an instrument.* Proceedings of the ASEM International Annual Conference, Indianapolis, IN.
3. [1,2,3]Waliullah, M., Schell, W. J., Ward, N., & **Luparell, S**. (2014). *Understanding Doctor-Nurse Relationships: Do Nursing Student Perceptions Change Over Time?* Paper presented at the 2014 Industrial and Systems Engineering Research Conference, Montreal, Quebec.
4. **Luparell, S.** & Weinert, C. (2008). Defining and measuring incivility in nursing [Abstract]. *Communicating Nursing Research, 41.*
5. **Luparell, S.** (2004). The effects of incivility on nursing faculty [Abstract]. *Communicating Nursing Research, 37* (12), 245.

Other

Morin, K. (2010, August 27). Fostering civility and zestful partnerships: A cosmic connection (Part One). *Reflections on Nursing Leadership, 36* (3). *President of STTI interviews three pioneering experts on the topic of civility: Cynthia Clark, PhD, RN,* ***Susan Luparell,*** *PhD, ACNS-BC, and Kathleen Heinrich, PhD, RN.* Available at: http://www.reflectionsonnursingleadership.org/Pages/Vol36_3_Cosmic_connection.aspx

Morin, K. (2010, August 30). Fostering civility and zestful partnerships: A cosmic connection (Part Two). *Reflections on Nursing Leadership, 36*(3). *President of STTI interviews three pioneering*

experts on the topic of civility: Cynthia Clark, PhD, RN, ***Susan Luparell,*** *PhD, ACNS-BC, and Kathleen Heinrich, PhD, RN.* Available at: http://www.reflectionsonnursingleadership.org/pages/vol36_3_cosmicconnection_part%202.aspx

Refereed Podium Presentations: (1= data-based)

Dates	Title	Organization/Location
9/25/20	The language we need: Outcomes from an international think tank on professional identity in nursing	National League for Nursing Education Summit, Virtual
9/28/19	[1]Student attitudes about incivility in nursing and nursing education (with Dr. Kristi Frisbee)	National League for Nursing Education Summit, San Diego, CA (~ 75 attendees)
9/27/19	Teaching students to CUS: Integrating the CUS Model to promote civility (with Dr. Janet McMahon)	National League for Nursing Education Summit, San Diego, CA (~100 attendees)
9/15/17	How to document uncivil student behavior	National League for Nursing Education Summit, San Diego, CA (150 session registrants)
3/17/17	[1]Today's nursing student as tomorrow's nurse: The role of academia in shaping healthy work environments (with Dr. Kristi Frisbee)	STTI Creating Healthy Work Environments Conference, Indianapolis, IN
9/22/16	How to give constructive feedback and leave them wanting more	National League for Nursing Education Summit, Orlando, FL (250 session registrants)
9/18/14	[1]Do uncivil nursing students become uncivil nurses?	National League for Nursing Education Summit, Phoenix, AZ (with Dr. Kristi Frisbee)
9/20/13	Tricks of the trade: How to more effectively deliver constructive feedback	National League for Nursing Education Summit, Washington, DC (275 session registrants)
9/29/06	Difficult student situations: Learn to handle them more effectively	National League for Nursing Education Summit, New York City, NY (300 workshop attendees)
4/22/04	[1]The effects of incivility on nursing faculty	Western Institute of Nursing, 37th Annual Communicating Nursing Research Conference, Podium Presentation, Portland, OR [Data based]
9/19/02	Student incivility: Why and how we should address it	National League for Nursing Education Summit, Anaheim, CA

Poster Presentations (refereed):

Dates	Organization/Location
9/27/19	*Interventions to address incivility in nursing education: State of the science.* (NLN Education Summit, Chicago, IL)
4/8/16	*Organizational Citizenship, Counterproductive Work Behaviors, and Moral Disengagement in Rural Nurses: A Preliminary Report* (Faculty mentor to Evan Thompson). Western Institute of Nursing, 49th Annual Communicating Nursing Research Conference, Anaheim, CA
4/8/16	*Advance Care Planning in Rural Montana: Exploring the Nurse's Role* (Committee member for Kara Christensen). Western Institute of Nursing, 49th Annual Communicating Nursing Researc Conference, Anaheim, CA.
4/18/08	*Defining and Measuring Incivility in Nursing* (with Clarann Weinert). Western Institute of Nursing, 41st Annual Communicating Nursing Research Conference, Garden Grove, CA

10/7/05 *Staff Nurse Perceptions of the Challenges of Working with Students.* Montana Nurses' Association Annual Convention, Helena, MT

Research Related to Civility/Incivility in Nursing [3=interdisciplinary]

Year	Title
2019	*Student attitudes, beliefs, and perceptions about incivility in nursing.* Co-PI with Dr. Kristi Frisbee. National survey of nursing students, funding not sought.
2016	*Counterproductive work behaviors, moral disengagement, and organizational citizenship in rural nurses.* [Mentor to undergraduate **Evan Thompson,** Independent project; Statewide survey funded by Helen Lee Foundation ($800); Poster presented at WIN)
2014	*Do Uncivil Nursing Students Become Uncivil Nurses?* Co-PI with Dr. Kristi Frisbee. National survey of nurse educators, funding not sought.
2013	[3]*Norms of MD and RN Behavior in Montana* (PI), with Dr. Nic Ward (Co-I). CON Block Grant ($8952; funded)
2007	Luparell, S. (PI) and Weinert, C. *Defining and measuring incivility.* ZU Chapter Sigma Theta Tau International ($1216; funded)
2003	*Critical incidents of incivility by nursing students: How uncivil encounters with students affect nursing faculty.* (Qualitative dissertation, University of Nebraska-Lincoln), funding not sought

Unfunded Grant Submissions Related to Civility/Incivility: [3=interdisciplinary]

2014	[3]**Luparell, S.** (Principal), Schell, W. (Co-PI), Ward, N. (Co-PI). *Improving Workplace Culture in Healthcare Systems.* Sponsored by MSU Vice President for Research. (July 1, 2014 - June 30, 2015. $85,572; final cut, not funded).
2013	[3]**Luparell, S.** (Principal), Schell, W. (Co-PI). Letter of Intent: *Reducing Medical Error by the Cultural Transformation of Doctor-Nurse Interactions.* Sponsored by Robert Wood Johnson Foundation. ($593,600; not accepted)

Addition Funded Research

2006	O'Lynn, C & **Luparell, S.** (Co-PIs). *Rural nurses' access to and use of research in practice* with Charlie Winters, Jean Shreffler-Grant, and Helen Lee (Co-Investigators), Montana State University-Bozeman College of Nursing Block Grant ($2500, funded)
2004	**Luparell, S**. (PI), Raph, S. (Co-PI), & Matye, S. (Co-I). *Staff nurses' perceptions of the negative aspects of working with students in non-preceptor based clinical education,* Montana State University College of Nursing Block Grant ($1841, funded)

Consultant Work:

9/10/20-9/11/20	University of Kansas School of Nursing, Virtual Forum 2020 on Professional Identity Formation, Kansas City, KS [Co-planner/facilitator of virtual forum of nurse leaders to refine domains and develop resources to facilitate implementation of PIN exemplars]
9/17/19-9/18/19	University of Kansas School of Nursing, Think Tank #2 on Professional Identity Formation, Kansas City, KS [Co-planner/facilitator of 1.5-day conference of 50 nurse leaders to develop resources develop exemplars for professional identity in nursing]
9/17/18-9/18/18	University of Kansas School of Nursing, Think Tank on Professional Identity Formation, Kansas City, KS [Co-planner/facilitator of 1.5-day conference of 50 nurse leaders to identify and develop competency statements related to professional identity formation]
4/7/16-4/8/16	Texas Tech-El Paso Health Sciences Center, El Paso, TX [2-day onsite consultation for NurseTim, Inc, with focus on simulation, debriefing, and student-teacher interactions]
2013	Dillard University, School of Nursing, New Orleans, LA [2-day onsite visit with 3 person team]
2011-2012	The Johns Hopkins University School of Nursing, Baltimore, MD. Reaching for Excellence: Cultivating a Healthy Work and Learning Environment; Multiphase project with faculty, staff, and students [4 onsite visits]

Doctoral Dissertations/Capstone Projects:

2013 (program inception)-present: Current or past chair: ~ 17 CON committees; Current or past member on > 20 committees

Doctoral work specific to civility/incivility in nursing or nursing education

Completed		
6/2018	**French, K.** Experiences of staff nurses who encounter incivility during the clinical education of nursing students: A phenomenological analysis (Georgia Baptist College of Nursing of Mercer University, Atlanta, GA	Outside member
5/2016	**Matthews, A.** Promoting civility in nursing education: An evidence based practice journey. (DNP, Regis College, Boston, MA)	Outside member
5/2013	**Frisbee, K.** Faculty experiences with incivility and intent-to-leave. (DNP, Case Western Reserve University, Cleveland, OH)	Outside member
5/2012	**Krautcheid, L.** Teaching professional accountability in nursing: A phenomenological investigation of faculty experiences (PhD, Capella University, Minneapolis, MN)	Outside member
12/2011	**Derickson, L.** A study of the lived experiences of newly licensed nurses. (EdD, Wilmington University, Wilmington, DE)	Outside member
12/2011	**Castellanos, R.** Nurse-to-nurse bullying. (DrNS, Drexel University, Philadelphia, PA)	Outside member

Masters Theses/Projects (Masters):

2006-present: Past chair of 24 CON committees

Graduate student work specific to civility/incivility in nursing or nursing education:

Date		
2015	**Price**, Workplace policies addressing incivility (Professional project, FNP)	Member
2014	**Larson,** Male nursing students' experiences with incivility (Thesis, FNP)	Chair
2012	**Addison,** Disruptive behavior in rural hospitals and the effect on patient outcomes: A replication extension study (Thesis, FNP; published)	Chair

Undergraduate Independent Study/Honor Projects:

Undergraduate student work specific to civility/incivility in nursing or nursing education:

Date		
2016	**Thompson, E.** Organizational citizenship, counterproductive work behaviors, and moral disengagement in rural nurses	Mentor
2015	**McAnally, J.** Acting on incivility: A comparative analysis of focus in healthcare and business & industrial workplaces	Mentor

Additional Contributions to Nursing Education

2013	DNP Practicum; Provided 90 hour on-site educational leadership practicum for DNP student from Case Western Reserve University, Cleveland, OH
2009	DrNP Preceptorship; Provided 60 hour on-site education preceptorship for DrNP student from Drexel University, Philadelphia, PA.

Invited Presentations Related to Civility/Incivility in Nursing and Nursing Education:

Webinars

Date	Organization
5/8/19	Nurse Tim Webinar/Beyond Incivility
6/12/18	Nurse Tim Webinar/Bullying at the Bedside [Live and archived]
5/15/18	Nurse Tim Webinar with Dr. Sue Hendricks /Documenting Deficiencies in Clinical Practice [Live and archived]
8/23/17	Nurse Tim Webinar/Cultivating Student Civility [Live and archived]

5/2/17	Nurse Tim Webinar/Mentoring and Modeling [Live and archived]
5/3/16	Nurse Tim Webinar/Faculty to Faculty Incivility [Live and archived]
6/16/15	Nurse Tim Webinar /Cultivating Civility in Nursing Education [Live and archived]
2/13/14	American Association of Colleges of Nursing (AACN), Faculty Development Webinar [79 registrants]
11/10/11	Nurse Tim Webinar [Live and archived seminar]
6/30/11	Kansas Organization of Nurse Leaders [2 hr webinar]
9/14/10	Sigma Theta Tau International, Webinar Series [31 states, 2 Canadian provinces]
10/22/09	National League for Nursing, National Webinar
10/20/09	National League for Nursing, National Webinar
3/13/07	National League for Nursing, National Webcast [1.5 hour; 27 nursing program sites registered]
2/13/07	National League for Nursing, National Webcast [1.5 hour; 24 nursing program sites registered]

Invited Conference Keynotes, Plenary, or Concurrent Sessions

Date	Organization
6/11/21	Florida Council of Nursing Education Administrators (Virtual)
11/21/19	AACN Leadership Network Luncheon, Orlando, FL
10/21/19	Altru Health System Healthy Horizons Conference, Grand Forks, ND [Keynote; ~375 multidisc; Concurrent: ~ 100]
5/16/19	Kentucky League for Nursing Nurse Educator Conference, Louisville, KY [Plenary; ~ 120]
11/2/18	Northwest Indiana Research Consortium, Merrillville, IN [Keynote; ~ 250 attendees]
7/11/18	Nurse Educator Conference (NEC) in the Rockies, Vail, CO [Opening keynote ~ 300]
5/9/18	VA Nurses' Day Celebration, VA Hospital, Helena, MT
9/20/17	Montana Hospital Association Annual Conference, Billings, MT [Concurrent session]
8/4/17	Nuts and Bolts for Nurse Educators Annual Conference, NurseTim, Inc, Minneapolis, MN [Keynote and concurrent session]
6/19/17	Missouri League for Nursing 16th Annual Nurse Educator Convention, Branson, MO [Plenary session X2]
6/5/17	MT CAHN Nursing Practice and Education Summit, Helena, MT [Plenary session]
6/2/17	Connecticut League for Nursing 27th Annual Nurse Leadership Convention, Hartford, CT [Keynote and concurrent sessions X 2; ~ 100]
5/12/17	Holy Rosary Nurses' Day Celebration, Miles City, MT
3/24/17	Utah Organization of Nurse Leaders (UONL) Spring Conference, Salt Lake City, UT [Plenary; ~ 100 attendees]
11/17/16	AACN Fall Faculty Development Conference, American Association of Colleges of Nursing, Anaheim, CA [Closing plenary; ~ 500 attendees]
10/19/16	21st Annual Nursing and Health Professions Educator Conference University of Southern Indiana, Evansville, IN [Plenary sessions X 2; ~ 80 attendees x 2]
10/12/16	National Consortium of Health Science Educators Conference, Louisville, KY [Concurrent session; ~ 40 attendees]
9/12/16	National Consortium of Health Science Educators Conference, Louisville, KY [Opening keynote; ~ 350 attendees]
6/13/16	New Mexico Center for Nursing Excellence/New Mexico Nursing Educator's Conference [Conference keynote; ~ 300 attendees]
6/1/16	24th Annual Nurse Educator Conference, Cape Cod, MA [Afternoon plenary; ~ 300 attendees]
6/1/16	24th Annual Nurse Educator Conference, Cape Cod, MA [Concurrent session; ~ 100 attendees]
4/14/16	DNP Scholarship Day/Whitney Lecturer, Fay W. Whitney School of Nursing, University of Wyoming, Laramie, WY
11/14/15	Georgia Nursing Leadership Coalition Doctoral Symposium, Carrollton, GA [Opening keynote; ~ 120 attendees]
10/9/15	Rocky Mountain Childbirth Conference, Great Falls, MT [Closing plenary; ~ 150 attendees]
10/3/15	Montana Student Nurses' Association Annual Conference, Helena, MT [Concurrent session]
9/29/15	Kaplan Nurse Educators Conference, Las Vegas, NV [Plenary session; ~ 75 attendees]

8/20/15	Central Texas College Nurse Education Conference, Killeen, TX [Plenary session]
4/24/15	AACN Business Officers of Nursing Schools (BONUS) Annual Conference, San Diego, CA [Plenary session]
4/17/15	American Association of Colleges of Nursing (AACN) Hot Issues Conference, Las Vegas, NV [Plenary session]
2/12/15	American Association of Colleges of Nursing (AACN) Faculty Development Conference, Nashville, TN [Plenary session]
9/26/14	Iowa Association for Career and Technical Education (ACTE) Annual Conference, Ankeny, IA [Keynote and concurrent sessions]
8/1/14	Nuts and Bolts for Nurse Educators Conference, NurseTim, Inc, Minneapolis, MN [Concurrent sessions X2]
3/28/14	Annual Midwest Critical Care Nursing Conference, NW Chapter American Association of Critical Care, Itasca, IL [Concurrent session]
3/28/14	Annual Midwest Critical Care Nursing Conference, NW Chapter American Association of Critical Care Nurses, Itasca, IL [Keynote address]
3/21/14	AACN Executive Development Series, Washington, DC [Plenary session]
11/20/13	AACN Executive Development Series, New Orleans, LA [Plenary session]
11/18/13	Invited special session with Cindy Clark and Kathleen Heinrich, STTI Biennial Convention, Indianapolis, IN (~ 150 attendees)
4/17/13	Harper College Nursing Alumni Symposium, Palatine, IL [Keynote address]
2/9/13	2013 Faculty Development Conference, American Association of Colleges of Nursing, Jacksonville, FL [Plenary session]
2/12/11	American Association of Colleges of Nursing Faculty Development Conference, Austin, TX [Plenary session]
5/25/10	2nd Annual Midwest Nurse Educator's Academy, Grand Forks, ND [Keynote address]
1/5/10	Mosby's Faculty Development Institute, San Diego, CA [Concurrent sessions X2]
6/6/09	Drexel University Nurse Educator Institute, Arlington, VA [Plenary session]
5/20/09	1st Annual Midwest Nurse Educator's Academy, Grand Forks, ND [Keynote address]
3/13/09	American Association of Colleges of Nursing, Executive Development Series, Washington, DC
12/3/08	American Association of Colleges of Nursing, Executive Development Series, San Antonio, TX

Full or Part Day Workshops

Date	Organization
6/11/21	Florida Council of Nursing Education Administrators (Virtual, ½ day workshop)
6/10/21	Ivy Tech Community College, Student Group (Virtual) [2 hr session X 3; ~ 300)
6/3/21	Ivy Tech Community College, Department of Nursing (Virtual) [Full day workshop; ~35)
5/19/21	Indiana Center for Nursing (Virtual) [3 hour workshop; ~300]
5/12/21	Vincennes University, School of Nursing, Vincennes, IN [Full day workshop; ~30]
1/15/21	San Jacinto College (TX) Department of Nursing (Virtual) [3 hour workshop; ~35]
8/27/20	Miles Community College, Department of Nursing, Miles City, MT [1/2 day workshop]
6/26/19	Jacksonville State University, Jacksonville, AL [1/2 day workshop with university leadership; ~30]
4/3/19	National Student Nurses' Association, Salt Lake City, UT [Full day pre-conference; ~ 100]
7/11/18	Nurse Educators Conference (NEC) in the Rockies, Vail, CO [1/2 day pre-conference]
5/18/18	Chamberlain College of Nursing, Tinley Park, IL [1/2 day workshop for faculty and agencies]
4/27/18	Oregon Nurse Educators Conference, Kalamath, OR [Full day workshop; ~ 35]
4/20/18	Nursing Education Research Conference, Washington, DC [Pre-conference panelist; ~ 50]
4/10/17	Eastern Illinois Community College, Olney, IL [Full day interdisciplinary workshop; ~20]
2/27/17	Brigham Young University Student Professionalism Day [1.5 hours; ~ 250 students]
1/24/17	Aiken Technical College, Nursing and Allied Health Programs, Aiken, SC [Full day workshop with interdisciplinary faculty, ~ 20; 1.5 hour session with allied health students, ~ 250]
1/9/17	University of North Dakota, College of Nursing and Professional Disciplines, Grand Forks, ND [1/2 day with health disciplines faculty, ~ 60 attendees; 1.5 hour with health disciplines students, ~ 3(students]
1/5/17	Montana State University College of Nursing, Billings Campus, Billings, MT [1/2 day]

10/28/16	Programs in Psychiatric Nursing (PIPN) Fall Conference, Little Rock, AR [1/2 day workshop; ~ 35 interdisciplinary attendees]
8/18/16	Indiana State University School of Nursing, Terre Haute, IN [Full day workshop; ~40 attendees]
8/17/16	Bradley University Department of Nursing, Peoria, IL [Full day workshop; ~30 attendees]
8/12/16	Texas A&M University College of Nursing, College Station, TX [Full day workshop; ~60]
4/21/16	University of Alaska-Anchorage School of Nursing, Anchorage, AK [Full day workshop with additional live streaming to 13 remote sites; ~60 plus remote attendees]
3/21/16	University of Rochester School of Nursing, Rochester, NY
1/7/16	University of Texas Health Sciences Center, San Antonio, TX [1/2 day workshop; ~ 60 attendees]
8/18/15	Hawaii Pacific University College of Health Sciences, Kaneohe, HI [2 hour videoconference]
8/14/15	Duquesne University School of Nursing, Pittsburgh, PA [1/2 workshop; ~ 60 attendees]
8/12/15	Quinnipiac University School of Nursing, Meriden, CT [1 day workshop; ~ 30 attendees]
6/6/15	Ursuline College Breen School of Nursing Annual Nursing Education Conference, Pepper Pike, OH [1 day workshop; ~ 100 attendees]
4/12/15	University of Kentucky Annual Nurse Educator Conference, Lexington, KY [½ day workshop]
4/6/15	University of Oklahoma, Annual Nurses' Day Celebration, Oklahoma City, OK [1 day workshop to faculty with live stream to Tulsa, ½ day with students, lunch session with OU staff nurses with live stream to Edmond; ~ 350 total attendees]
4/18/15	Lansing Community College Nurse Educator Workshop, Lansing, MI [1 day workshop; ~ 25 attendees]
3/13/15	Alabama League for Nursing Annual Nurse Educator Conference, Birmingham, AL [1 day workshop; ~ 80 attendees]
1/22/15	Seattle University School of Nursing, Seattle, WA [1 day workshop; ~ 30 attendees]
12/15/14	Jacksonville State University College of Nursing, Jacksonville, AL [I.5 day workshop; ~90
12/16/14	attendees; CON Faculty and JSU Deans and Directors]
8/12/14	Tennessee Technological University School of Nursing, Cookeville, TN [1 day workshop; 20 attendees]
6/4/14	South Dakota Nursing Education Deans and Directors, Sioux Falls, SD [1 day workshop; 100+ attendees, faculty and agency staff]
5/7/14	University of Akron, Annual Nurses' Day Conference, Akron, OH [1 day workshop; ~ 50 attendees]
4/24/14	Council of PN Educators of New York State, Annual Conference, Albany, NY [Full day workshop; ~55 attendees]
4/10/14	Ohio Council of Associate Degree Nursing Education Administrators (OCADNEA) Annual Conference, Columbus, OH [1 day workshop; ~125 attendees]
3/7/14	Alabama Council of Administrators of Professional Nursing Education Programs, Montgomery, AL [1 day workshop; ~ 100 attendees]
11/6/13	Northern Iowa Med-Surg Conference, Northern Iowa Area Community College, Mason City, IA [Half day workshop; ~100 attendees]
10/14/13	Centra Health School of Nursing, for Nurse Tim, Inc. Lynchburg, VA (1 ½ day workshop)
8/1/13	Nuts and Bolts Conference; NurseTim Incorporated, Minneapolis, MN [Preconference]
11/16/12	Iowa Association for Continuing Nursing Education, Des Moines, IA [1 day workshop]
1/6/12	Queensborough Community College/CUNY, Bayside, NY [1 day workshop]
1/3/12	Thomas Jefferson University School of Nursing, Philadelphia, PA [1 day workshop]
8/22/11	The Johns Hopkins University School of Nursing, Baltimore, MD [2 hr seminar]
8/11/11	Methodist College of Nursing, Peoria, IL [1 day workshop]
5/26/11	Lawrence Memorial Regis College, Medford, MA [1 day workshop]
4/16/11	Pittsburg State University Nurse Educator Conference, Pittsburg, KS [1 day workshop]
4/1/11	Suffolk County Community College, Riverhead, NY [1 day workshop]
12/9/10	The Johns Hopkins University School of Nursing, Baltimore, MD [1 day workshop]
11/8/10	University of Kansas Medical Center, Lawrence, KS [1 day workshop with noon presentation to multidisciplinary KUMC hospital staff]
9/2/10	Wright State University School of Nursing, Dayton, OH [I day workshop]
6/17/10	5th Annual Healthcare Educators' Conference, Ankeny, IA
5/11/10	Delgado Community College, Charity School of Nursing, New Orleans, LA [1 day workshop]

12/11/09	Louisiana State University College of Nursing, New Orleans, LA [1 day workshop]
11/13/09	Ohio Council of Deans and Directors, Columbus, OH [1 day workshop]
7/30/09	Nurse Louisiana Community and Technical College System, 2nd Annual Nurse Educat.or Institute, Lafayette, LA [1/2 day workshop; multidisciplinary]
5/15/09	Division of Health Sciences Faculty Development Day, Montgomery County Community College, Blue Bell, PA [1 day workshop; multidisciplinary]
3/20/09	Nebraska League for Nursing Annual Conference, Lincoln, NE [1 day workshop]
9/17/08	Drexel University College of Nursing, Philadelphia, PA [1 day workshop, multidisciplinary]
8/29/08	Northwestern State University College of Nursing, Shreveport, LA [1 day workshop, multidisciplinary]
8/20/08	Harding University College of Nursing, Searcy, AR [1 day workshop]
5/20/08	Genesee Area Skills Center Health Programs, Flint, MI [1/2 day workshop]
5/8/08	Ohio Organization of Practical Nurse Educators Annual Conference, Columbus, OH [1 day workshop, 250 participants]
4/5/08	Alabama League for Nursing, Montgomery, AL [1 day workshop]
3/19/08	National Student Nurses' Association Annual Convention, Faculty Development Workshop sponsored by the National League for Nursing, Grapevine, TX [1 day workshop]
2/1/08	Montana State University-Great Falls College of Technology, Great Falls, MT [2 hr workshop]
11/16/07	Co-sponsored by Abington Memorial Hospital Dixon School of Nursing and the National League for Nursing, Horsham, PA [1 day workshop]
11/09/07	Co-sponsored by the Ohio League for Nursing and the National League for Nursing, Columbus, OH [1 day workshop]
10/23/07	Grand Rapids Community College, Grand Rapids, MI [1 day workshop]
10/5/07	Maryland Association of Associate Degree Nursing Directors and Maryland Organization of Associate Degree Nursing, Baltimore, MD [1 day workshop with Dr. Kathleen Heinrich]
8/16/07	Central Indiana Area Health Education Consortium, Indiana University/Purdue University-Indianapolis, Indianapolis, IN [½- day workshop]
8/15/07	Northwest Indiana Area Health Education Consortium and Nursing 2000 Inc., Purdue University-Calumet, Hammond, IN [1 day workshop]
7/19/07	Centennial Area Health Education Consortium , 18th Annual International Educational Conference in the Rockies, Breckenridge, CO [2.5 hr workshop]
6/18/07	Cochrane School of Nursing, Yonkers, NY [1 day faculty development workshop]
1/9/07	Montana State University, College of Nursing, Billings Campus, Billings, MT [4 hr faculty workshop]
6/1/07	Linfield College, Portland, OR. [1½ day faculty workshop]
4/6/04	Collegiate Nurse Educators of Greater Kansas City, Graceland University, Independence, MO. [3 hr workshop]

Honors and Awards (selected):

Faculty Award for Excellence, Bozeman Chamber of Commerce, Montana State University (2016, 2014, 2013, 2004, 2003, 2000, 1999)
Fellow, Academy of Nursing Education (2014): "For her contributions to encourage and empower faculty to create more civil learning environments"
MSU Pure Gold Recognition (2011)
Phi Kappa Phi Honor Society (2006)
Nurse of the Year, Medical Intensive Care, Medical College of Georgia, Augusta, GA (1991)

Virginia "Ginny" Wangerin PhD, MSN, RN, CNE
13380 Cedarwood Avenue
Clive, Iowa 50325
515-988-5899

Current and Most Recent Positions

Iowa State University
Clinical Assistant Professor, Founding Director of Nursing Education Feb 2017-May 2021
Responsible for developing and implementing all components of a new nursing program, beginning with RN-BSN, including curriculum development, implementation, and all aspects of program approval, accreditation, and evaluation.

Upper Iowa University
Director of Nursing Education/Department Chair January 2014-January 2017
Managed all aspects of the RN-BSN program, including online, hybrid and concurrent enrollment. Managed the Mesa, AZ location. Facilitated substantial program growth, led curriculum revision and program evaluation. Implemented fully online option, initiated Concurrent Enrollment Programs (CEP) with community colleges in Arizona, Wisconsin, and Iowa.
Assistant Professor, Nursing, RN-BSN Program July 2011- December 2013
Des Moines Center Nursing Program Coordinator, Teaching Responsibilities: Leadership/Management, Education Concepts, Nursing Informatics, Seminar/Capstone.

Consultant, Nursing Practice and Education Self-employed 1985-Present

- Areas of focus: Work with nursing programs across the country presenting workshops and/or coaching for curriculum development, program and student evaluation, teaching strategies, accreditation, leadership.
- NurseTim Incorporated, Waconia, MN
  CE Manager and Consultant, Presenter

Nursing Education Consultants, Ingram, Texas
Faculty – teaching RN and PN licensure review courses, consultant for course revisions

University of Iowa College of Nursing, Adjunct Assistant Professor 2008-2010
Teaching Responsibilities: MSN, Nurse Educator Track and RN to BSN, theory and Practicum. Developed and taught the 3-credit course, Clinical Instruction in Nursing Education, for BSN and MSN students interested in teaching nursing.

Des Moines Area Community College, Director Nursing Education, appointed July 01, 2001
Led the program through a period of curriculum revision and significant program growth, partially supported by a large workforce development grant. Achieved and sustained strong licensure exam pass rates and national accreditation.
Retired, Administrator Emeritus, July 31, 2007
Years of Employment at DMACC: Fulltime – 17 years; Adjunct – 11 years
Taught PN, ADN, CNA and continuing professional education

Co-owner, Vice President, Board of Directors Dick Pharmacy, Inc.1986-2008

Education

PhD, Higher Education, Educational Leadership Iowa State University, Ames, Iowa
Research area: Program strategies to support student NCLEX-RN® success.
M.S.N. Nursing Administration Drake University, Des Moines, Iowa
B.G.S. Health Occupations Education Drake University, Des Moines, Iowa
Diploma, Nursing Iowa Lutheran Hospital School of Nursing, Des Moines, Iowa

Licenses and Certificates

- Iowa Board of Nursing Registered Nurse License, #056519, expires 11-15-2023
- Certified Nurse Educator, National League for Nursing

Professional Activities - Activity, dates and role:

- **Recent College Committee Service/Special Projects**

CHS Dean Review Committee for the Office of the Provost 2020
ISU Chair's Advisory Committee 2017-2020
DEP Action Planning, Departmental Review 2020
Department Curriculum Committee 2017-2020
UIU Enrollment Management Committee 2015-2017
Integrated Marketing Committee 2015-2017
AQIP General Education Alignment and Philosophy 2015
AQIP Major and Program Assessment 2012-2015
Academic Standards 2013-2014
Student Evaluation Committee 2012-2013

- **Professional Memberships**

Iowa Association of Colleges of Nursing, AACN 2014-2021
IONL Iowa Organization of Nurse Leaders 2006-current
ICON Iowa Council of Nurses 2003-2014 when organization ceased
ICCNEDA Iowa Community College Nurse Education Directors Association 2001-2007
NLN-ILN National League for Nursing/Iowa League for Nursing 1993-Present
ANA-INA American Nurses Association/Iowa Nursing Association 1984-Present
NOADN-IOADN National/Ia Organization for Associate Degree Nursing1989-93, 2015-2017

- **Professional Committee Service/ Offices/Appointments**

Mercy College of Health Sciences Teaching & Learning Committee of Board of Directors 2020-Current
Mercy College of Health Sciences Nursing Advisory Council 2003-Current
Mary Greeley Medical Center – Simulation Lab Task Force 2019-2021
NEPIN National Education Progression in Nursing Advisory Alliance, 2018-Present
Mary Greeley Medical Center – Professional Practice Council 2018-2021
Iowa Board of Nursing – Nursing Workforce Advisory Committee, 2013-Present
Iowa Department of Education – Health Program Management Committee, 2012 -Present
Iowa Board of Nursing – Education Standards of Practice Committee, 2012-2013
INNN - Nursing Shortage Coalition Strategic Planning Group, 2009 - 2011
Governor's Nursing Task Force - Member, 2008
Senator Harkin's Nurse Advisory Committee, 2007-2015
ELCA SW Iowa Synod – Spiritual Renewal Advisory Committee, 2007-2014
Iowa Hospital Association – Nursing Practice and Education Collaborative, 2006-2008
Iowa Nurses Association Foundation, Board Member, 2005-2011
Iowa Nurses Association Foundation, Chair, 2006-2007
American Nurses Association-Iowa Nurses Association (ANA/INA) – current
Member for about 32 years
Member, Board of Directors and Resolution Committee Chair, 2016-2018
President, Iowa Nurses Association, elected 10/2007, re-elected 10/09
Delegate to ANA House of Delegates 2008, 2010, 2012
Delegate to State Convention 5 times
Newsletter Editor/Publisher 1998-2001
Corresponding Secretary 1996-98
Second Vice President 1994-96
Iowa League for Nursing
President 2014-2016
President-elect 2012-2013

Treasurer 2004 - 2008
Nominations Committee 1996-97
Representative on the Iowa Council of Nurses for ICCNEDA, 2003-2007
Representative on the Iowa Council of Nurses for INA, 2008-current
Chairperson, ICCNEDA 2005-2007
Center for Health Workforce Planning, Bureau of Health Care Access, Iowa Department of Public Health – Recruitment Forecasting Group 2003-2005
Mercy College of Health Sciences Nursing Advisory Council 2003-2017
Iowa Consortium for Comprehensive Cancer Control 8/2002-2007
Grand View College, Division of Nursing, Advisory Committee 2001-2007
Judge, Quality Recognition Program, Iowa Partners for Resident Care 2001, 2002
Iowa Board of Nursing,
Chapter 2, Nursing Education Programs, Review and Revise Committee 2006
Centennial Celebration Committee
Review Committee, Nursing Education Program Report – 2004
Chapter 2, Nursing Education Programs, Review Committee 2001
Iowa Organization of Nurse Leaders, Community Nurse Week Celebration Committee 1999, 2000
NOADN-IOADN Membership Committee 1992
Veterans Administration Med. Center, Task Force - LPN Role in the VAMC 1995
HOSA Nursing Skills Competition Judge 1992

❖ **Community/Volunteer Service**

Healthiest Ames Board of Directors, 2019-Present
Des Moines Pastoral Counseling Center 2011-2017 Board of Directors
Center for Renewal, ELCA 2007-2010 Advisory Board
St. Paul Transformation Center, 2008-2011 Board of Directors
Luther Care Services 1990/1996, 1999-2012 Board of Directors
Chair, Foundation Committee 2003-2008
Chair, Facilities & Planning Committee 2000-2003
Foundation Committee 1996-1999
President 1993/1996
Grace Lutheran Church and affiliated Lutheran education and service agencies– numerous committees and leadership roles over past 30 plus years.

❖ **College or Service Awards/Honors/Special Recognition**

Selected as one of the 100 Great Iowa Nurses of 2020, the year of the nurse. Consortium of Nursing Organizations.
Iowa Nurses Association - 2011 Edith Ruppert Award, given in recognition of having contributed significantly to the improvement of nursing and the professional organization.
"Advocating for Iowa Nurses" profile article in the Des Moines Register by Estela Villanueva-Whitman, February 2011
"An influential reach, nurses have different roles, but all seek to improve practice, workplace" The American Nurse, May/June 2009 – one of four nurse leaders profiled in this American Nurses Association publication.
Honor Society of Phi Kappa Phi – member
Plaque and letter of appreciation for outstanding service to the Student Services Department during tenure with the Nursing Program at Des Moines Area Community College.
Governor Tom Vilsack - Certificate of Appreciation – Participation in Iowa Consortium for Comprehensive Cancer Control

Master Presenter – NISOD, May 2001
Iowa Nurses Association District 7 Nurse of the Year 1999
Introduce Governor Terry Branstad, Trinity Alzheimer Center Dedication Ceremonies, 11/95
Gerontological Nurse Certification, ANA, 1/1/1988 – 12/31/1992
Iowa Lutheran Hospital School of Nursing, Junior Class President, recipient of several scholarships

Scholarly Activities (Research, Publications, Presentations):

Research and Publications

Current Research: Nurse Experiences in Patient Financial Literacy – in process

Publications:

Accepted and in pre-publication editing:

Academic Progression: Equity, Achievement and Thriving. Co-author, published by the National Education Progression in Nursing project (NEPIN)

Bristol, T., Brett, A., Alejandro, J., Colin, J., Murray, T., Wangerin, V., Linck, R. & Walton, D. Nursing Faculty Readiness for Student Diversity, Teaching and Learning in Nursing.

Published

Co-author: Equity, Achievement, and Thriving in Nursing Academic Progression, Teaching and Learning in Nursing, (15) 4, October 2020, pages 255-261.

Co-author: Nursing Faculty Readiness for Student Diversity, Teaching and Learning in Nursing (15)1, January 2020, pages 104-108.

Bristol, T., Nelson, J., Sherrill, K., & Wangerin, V. (2017). Current state of test development, administration, and analysis: A study of faculty practices. *Nurse Educator,* doi: 10.1097/NNE.0000000000000425.

Hendricks, S. & Wangerin, V. Concept-Based Curriculum: Changing Attitudes and Overcoming Barriers, Nurse Educator, May 2017 (42) 3.

Dissertation: Seeking success: Program improvement plans as a strategy to increase pass rates on the national licensure exam. (2015)

Contributing Author:

- Illustrated Study Guide for the NCLEX-RN® Exam, Zerwekh, J. (2013), Mosby

ISBN: 978-0-323-08232-7

- Memory Notebook of Nursing: Volume 1, 5th ed., Zerwekh, Claborn, and Miller (2012) ISBN-10: 1892155184 | ISBN-13: 978-1892155184 and
- Memory Notebook of Nursing: Volume 2, 4th ed., Zerwekh, Claborn, and Miller (2012) ISBN-10: 1892155176 | ISBN-13: 978-1892155177

Iowa Nurse Reporter, President's Column, published quarterly December 2007-October 2011.

Guest Column: Health reform should encourage patients to follow doctors' orders. Des Moines Register, July 1, 2009

Thesis (unpublished) – "Suicide Prevention/Intervention Program for Junior and Senior High Schools"" Drake University May 1992

Recent Academic Courses Taught

- U.S. Healthcare Systems & Policy
- Essential Concepts for Professional Nursing Practice
- Contemporary Issues in Nursing and Healthcare
- Orientation to BSN Nursing
- Nursing Concepts Capstone

Presentations past 5 years, additional years available by request (list does not include teaching assignments at academic institutions)

Next Generation Learning Chamberlain University-Chicago Area Campuses	Virtual workshop for nursing faculty	Oct 21, 2021

Teaching in the Concept-Based Curriculum Xavier University	1 day conference workshop for nursing faculty	August 17, 2021
Team Building to Facilitate Collaboration and Consistency Sauk Valley Community College	4-hour workshop for faculty	August 9, 2021 Dixon, Illinois
Nuts & Bolts for Nurse Educators – Sessions: New Faculty: From Surviving to Thriving; Systematic Plans of Evaluation: Working Smarter Not Harder, Developing Your Dream Team	1 day conference workshop for nursing faculty	Minneapolis, MN August, 2021
Day 1-Developing Valid, Reliable Exams Measuring Clinical Judgment Day 2- Implementing Test Writing Skills North Carolina A&T	2-day virtual workshop for nursing faculty	July 12 & 19, 2021
Day 1: Next Generation Learning Day 2: Implementing Next Generation Learning	2-day virtual workshop for nursing faculty	June 14 & 21, 2021
Teaching Strategies to Prepare for the Next Generation NCLEX® Roane Community College	Conference workshop for nursing faculty	May 12, 2021 Harriman, TN
Energizing Faculty: Rediscovering the Joy in Teaching	Webinar – recorded live and available archived	March 2021
Academic Program Review & Assessment University of Jamestown	Virtual asynchronous + synchronous meetings	Spring 2021
Academic Program Review & Assessment Minot State University	Virtual asynchronous + synchronous meetings	Spring 2021
Teaching Conceptually from Planning to Assessment Midlands Technical College	1 day faculty virtual workshop	West Columbia, SC January 6, 2021
Teaching Conceptually from Planning to Assessment Los Angeles Southwest College	2-day faculty virtual workshop	Los Angeles, CA October 8 & 9, 2020
Teaching Conceptually from Planning to Assessment Eastern Florida State College	1 day faculty workshop	Cocoa, FL September 18, 2020
Mentoring New Faculty Co-presenter	Webinar for nurse educators	September 3, 2020
Curriculum Development -coordinator and co-presenter of this 3-part series on curriculum development, implementation and assessment.	Three webinar series for nurse educators	September 2, 2020
Nuts & Bolts for Nurse Educators – Sessions: New Faculty Success, Systematic Plans of Evaluation: Working Smarter Not Harder, Developing High Performance Teams	Conference workshop for nursing faculty	Minneapolis, MN August 2020 (delivered virtually)
Lessons Learned: Implementing Hybrid Learning to Advance Nursing Education	Presentation to ISU Online Learning Community	Ames, IA February 7, 2020
Test Blueprinting & Item Writing Workshop Northern Kentucky University	1 day faculty workshop	Covington, KY January 8, 2020
Program Assessment and Curriculum Revision Iowa Lakes Community College	Consultation	Fall 2019 – Sp 2021 Ft. Dodge, IA
Lessons Learned: Implementing Hybrid Learning to Advance Nursing Education	Presentation at CELT Teaching with Technology Conference	October 17, 2019

Culture and Nursing Education: The Changing Landscape – co-presented with Dr. Teri Murray, St. Louis University	Webinar for nurse educators	October 7, 2019
Nuts & Bolts for Nurse Educators – Sessions: New Faculty Success, Systematic Plans of Evaluation: Working Smarter Not Harder, Developing High Performance Teams	Conference workshop for nursing faculty	Minneapolis, MN August, 2019
Shifting Responsibility – Faculty Roles in Creating a Civil and Respectful Healthcare Workforce	Iowa Health Educators Conference Session	June 27, 2019 Altoona, IA
Webinar Part 1, CBC from the Ground Up - How Did We Get Here? Webinar Part 2, CBC from the Ground Up - The Essentials!	Two 60-minute webinars for nurse educators	Recorded January 2019 Archived and available at NurseTim, Inc
Certified Nurse Educator Review	1 day faculty workshop	Baton Rouge, LA
Certified Nurse Educator Review	1 day faculty workshop	October 12, 2018 Kentucky League for Nursing
Test Policies & Blueprints: A formula for success Test Item Writing: The easy way!	Two 60-minute webinars for nurse educators	Recorded September 2018 Archived and available at NurseTim, Inc.
Nuts & Bolts for Nurse Educators – Sessions: New Faculty Success, Diversity Café, Accreditation Top 10 Tips, Test Item Writing	Conference workshop for nursing faculty	Minneapolis, MN August, 2018
Leadership Success Academy Breakout Sessions – Developing High Performing Teams, Survival Skills for Academic Leaders Mentoring 4 participants for one year	Two-day conference and one year mentoring program	July 9-10, 2018 Minneapolis, MN
Are We Demonstrating the Integrity We Expect From Faculty and Students?	Breakout Session, Iowa Health Educators Association	June 1, 2018 Altoona, IA
NCLEX Across the Curriculum: Lesson Planning to Implement the NCLEX Test Plan Test Item Writing Success Strategies	Two-day faculty development workshop	May 16 & 17, 2018 University of Louisiana Monroe, LA
High Impact Strategies for Nurse Educators in the Clinical Setting Faculte des Sciences Infirmieres de Leogane (FSIL) Developed for Haitian nursing faculty in the FSIL School of Nursing.	Two-day faculty development retreat	March 16 & 17, 2018 Leogone, Haiti
Concept-based Learning Institute One of the team of five presenters, lead planner. Presented keynote and breakout sessions on test item writing and on building the faculty team.	Two-day conference workshop for nursing faculty	Orlando, Fl. Feb. 4-5, 2018
Create a Policy for Effective Exam Development: Results of a National Survey with Implications	2018 Elsevier Nursing Education Conference	Jan 4, 2018 Las Vegas, Nevada
Test Writing and Item Analysis Lesson Writing to Implement the NCLEX Test Plan	Two-day workshop divided into four half-	Fall, 2017 Mercy College of

	days	Health Sciences Des Moines, Iowa
Nuts & Bolts for Nurse Educators – Sessions: Concept-based Curriculum: Taking the First Steps Deans, Directors, Daredevils: top 5 Strategies for Success	Conference workshop for nursing faculty	Minneapolis, MN August 2017 and 2016
Leadership Success Academy Breakout Sessions – Identifying Faculty Development Needs, Developing High Performing Teams Mentoring 7 participants for one year	Two-day conference and one year mentoring program for emerging academic leaders	Minneapolis, MN July, 2017
Accreditation, Active Learning, Test-Item Writing and Preparation for the CNE Exam	Consultation and two day faculty workshop	Nassau Community College, Long Island, NY May 23-24, 2017
Transitioning to a Concept-based Curriculum	Consultation and faculty workshop	Belanger School of Nursing Schenectady, NY April 2017
Concept-based Learning Institute One of the team of five presenters, lead planner. Presented keynote and breakout sessions.	Two-day conference workshop for nursing faculty	Orlando, Fl. Feb. 4-5, 2017
Test Item Writing – Western Iowa Tech Community College	Faculty Workshop	WITCC November, 2016
Nuts & Bolts for Nurse Educators – Sessions: Concept-based Curriculum: Taking the First Steps Deans, Directors, Daredevils: top 5 Strategies for Success	Conference workshop for nursing faculty	Minneapolis, MN August 4-6, 2016
Team Building and Collaboration	3-hour workshop at the Midwest leadership Institute for Nurse Educators/Deans & Directors; Missouri League for Nursing	Branson, MO. June 14, 2016
Three Sessions: Grading the Test-Applying Test Policies and Test Analysis Test Writing-Writing Higher level Questions to Improve Assessment Active Learning with Technology	Iowa Health Educators Association Conference	June 2-3, 2016
Preparing for the Certified Nurse Educator Exam	Virginia League for Nursing	Richmond, VA April 29, 2016
Concept-based Learning Institute One of the team of four presenters, lead planner. Presented keynote and breakout sessions.	Two-day conference workshop for nursing faculty	Orlando, Fl. Feb. 6-7, 2016

References and Resources
Next Generation Learning

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Hutchinson Community College
KCADNE Forum
Program Evaluation
Thursday, October 28, 2021

Program Objectives
At the end of the presentation participants will be able to:

Achieved Not Achieved

Objectives:	1	2	3	4	5	N/A
Compare and contrast civility and incivility.						
Consider strategies to promote civility in the classroom and online.						
Learn to provide effective feedback to poorly behaving students.						
Model civility with faculty to faculty and faculty to student interactions.						
Engage students to help break the cycle of incivility.						

Content Relevance: Achieved Not Achieved

	1	2	3	4	5	N/A
Information gained from the program was valuable.						
This program exposed me to new ideas and theories.						
I really understood content at level presented.						
My expectations were fulfilled.						

Presenter: Dr. Susan Luparell Achieved Not Achieved

	1	2	3	4	5	N/A
Held the group's interest.						
Well prepared						
Teaching methods/techniques were effective						
Responsive to questions						

Event Presentation	Very Satisfied	Somewhat Satisfied	Satisfied	Somewhat Dissatisfied	Dissatisfied
	1	2	3	4	5
How satisfied were you with the event?					
How satisfied were you with the networking/vendor opportunities available during the event?					

Comments:

Hutchinson Community College
KCADNE Forum
Program Evaluation
Friday, October 29, 2021

Program Objectives
At the end of the presentation participants will be able to:

Achieved Not Achieved

Objectives:	1	2	3	4	5	N/A
Explore teaching strategies to develop clinical judgement.						
Demonstrate teaching strategies to implement the clinical judgement measurement model in both the classroom and clinical setting.						
Examine the Next Generation NCLEX exam prototype questions.						
Discuss blueprinting to map test items to the NCLEX test plan and program selected standards.						
Identify best practices for writing Next Generation NCLEX formatted test items.						

Content Relevance: Achieved Not Achieved

	1	2	3	4	5	N/A
Information gained from the program was valuable.						
This program exposed me to new ideas and theories.						
I really understood content at level presented.						
My expectations were fulfilled.						

Presenter: Dr. Virginia "Ginny" Wangerin Achieved Not Achieved

	1	2	3	4	5	N/A
Held the group's interest.						
Well prepared						
Teaching methods/techniques were effective						
Responsive to questions						

Event Presentation	Very Satisfied	Somewhat Satisfied	Satisfied	Somewhat Dissatisfied	Dissatisfied
	1	2	3	4	5
How satisfied were you with the event?					
How satisfied were you with the networking/vendor opportunities available during the event?					

Comments:

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: LifeSave

Name of Program Coordinator: Jodi Cregger

Date Received: 11/2/22

Date to CNE Committee: 12/13/22

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	Received 11/2/22	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Jodi Cregger	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days	X	
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	

• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	Not mentioned	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	Not mentioned	
• Clinical hours	Not mentioned	
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	Not mentioned	
• The participant's name and license number, and the number of contact hours awarded	Not mentioned	
• The title of the offering	Not mentioned	
• The date on which the offering was completed	Not mentioned	
• Either the completion of a posttest or a return demonstration	Not mentioned	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be	X	

provided according to the policies and procedures of the long-term provider		
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 ACLS**	**#2 PALS**
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Application reviewed and checklist completed by Carol Moreland, MSN, RN on 11/10/22

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Reference No.: 25333 **Date submitted:** Nov 1 14:30 2022

24 files were uploaded with this form: Total Program Evaluation For Continuing Education.docx, annual program evaluation ksbn 2022.docx, Rosters of Participants at Continuing Education Offerings.docx, Approval of Continuing Education Offerings.docx, Assessing Need and Planning for Continuing Education Offerings.docx, Awarding Contact Hours for Continuing Education Offerings.docx, Certificates For Continuing Education Offerings.docx, Independent Study Continuing Education.docx, Records of Continuing Education Offerings.docx, Registration Fees for Continuing Education Offerings.docx, NURSING+ROSTER+KSBN.docx, BIBLIOGRAPHY FOR PALS AND ACLS.docx, INSTRUCTOR EDUCATION AND EXPERTISE.docx, NURSING EVAL PALS.docx, NURSING+EVAL+ACLS.docx, Nursing-EMS certificate-ACLS.docx, Nursing-EMS certificate-PALS.docx, PALS Course Brochure.docx, PALS OBJECTIVES.docx, PALS Traditional Course.docx, Continuing Education Coordinator.docx, Advanced Cardiac Life Support Brochure.docx, ACLS Traditional agenda.docx, ACLS OBJECTIVES.docx

www.ksbn.org

radio ~ Renewal
Providername ~ LifeSave
providernum ~ LT0281-1217
legalbody ~ LifeSave
address ~ 3340 N Jabara Road
adress2 ~ Wichita, KS 67226
telephone ~ 620792-9666
email ~ jodi.cregger@airmethods.com
coordinator ~ Jodi Cregger
date ~ 11-01-2022
planningce ~ The LifeSave Clinical Education Coordinator and Outreach Marketing Specialist met to discuss the course schedule for 2022-2023 for AHA courses requested. After talking about the various needs and locations for these courses, it was decided that we would hold them in the requested facilities.
After further discussion, it was determined that the course size would be administered at the 1 instructor for every 6 students and that each class would never go over 18 students. The education coordinator will assign a lead instructor for each course with support instructors as needed. For each class, the education coordinator will be available by phone if not teaching the course. The LifeSave Medical Director will be available by phone should a need arise.

CNE/IV Therapy 72

Fees were discussed and listed in the brochure for advertisement.
Equipment is readily available for each class.
Upon approval of the course from the outreach marketing specialist, it will be advertised and opened for enrollment.

feeassessment ~ The registration fee may accompany the pre-registration form or may be paid on site the day of the course (see fees below). Pre-arrangements to have an employer invoiced are also acceptable. All information on the pre-registration form should be as it appears on the participant's license. Participants may assume confirmation of registration unless notified. Calculations of Fees-Continuing education offerings will be provided on a sliding scale, depending on the type of course and resources needed. Income will be matched as closely as possible with expenses. Expenses may include: Faculty honorarium and expenses (mileage, meals, accommodations, etc.). Facility rent-if off hospital premises. Printing, mailing, materials (xeroxing, tape rental, books, etc.), refreshments and education coordinator's time LifeSave will strive to fairly price all courses based on expenses projected. If a specialty speaker is obtained, a contract will be provided to outline expenses and will be signed by both LifeSave and the speaker . Registrations Fees, pre-registered non-LifeSave participants including physicians-full fees except for the program speakers, former LifeSave employees that left in good standing-half price tuition, walk -in non-LifeSave participants-full fees plus $5.00 additional charge. LifeSave employees and contract instructors-no charge in most cases. The offerings in which expenses are projected to be high. Part-time LifeSave employees may attend at LifeSave employee rate if they have worked within 30 days prior to a scheduled offering. LifeSave students will follow the same policies as LifeSave employees if seating is available. Certificates will be issued only upon request and no contact ours will be provided unless a specific request is made. Students from other nursing educational institutions may attend if seating is available, a flat fee of $55.00 per student will be charged to cover refreshments, xeroxing, etc. These individuals must be full-time students in an accredited school of nursing to qualify for this rate. Certificates will be issued only upon request, but no contact hours will be provided.

advertisement ~ Advertisements for continuing education will be in the form of brochures sent to local facilities in the vicinity of where the education is being provided. Emails to education coordinators with attached brochures will be sent in ample time for registration.
approvalprocess ~ Any department within LifeSave may contact the Education Coordinator if continuing nursing education credit is requested. An organization not directly affiliated with the hospital may also request continuing education credit through our providership. This request should be submitted at least 90 days prior to the scheduled program. There will be no fee attached for hours offered by LifeSave

staff. There will be a $100 minimum fee to utilize LifeSave provider ship for other workshops. The fee will include an initial planning meeting, rosters, evaluations, certificates, and a follow-up evaluation meeting if necessary. Any additional responsibilities can be negotiated and if applicable, will be in writing, signed by both parties prior to the workshop. A summary of the planning-must include need identification and target audience. The Education Coordinator must be actively involved in the planning and administration of any continuing education program sponsored by LifeSave. The behavioral objectives-stated in measurable terms. Agenda/content of program with time frames-recognizing that continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research, or theory development to the end of improving the health of the public, offerings must include content that is above the basic preparation at the level of the current licensure. No continuing education credit will be given for in-service education, on-the-job training, orientation, or institution-specific courses. Instructor(s) name, credentials, education and experience, documenting knowledge and expertise in the content area. Current bibliography-must include books no more than 10 years old and/or periodicals published within the past five years. An offering evaluation that includes each participant's assessment of the learner achievement of each objective and evaluation of individual presenters and their expertise on the subject matter. The Education Coordinator will evaluate all materials to verify appropriateness for continuing nursing education credit and determine the number of contact hours to be awarded. (See Process of Awarding Contact Hours Policy). Once the program has been approved, the Education Coordinator will notify the department or organization and provide the sign-in rosters and offering evaluation. Certificates will be provided following the offering after sign-in sheets, a copy of handouts and completed evaluations are provided to the Education Department.

contacthours ~ A contact hour means fifty (50) minutes of participation in a learning experience. Time for introduction of speakers, breaks and evaluations is not calculated into contact hour time. The Education Coordinator will determine the number of contact hours to be awarded, based on the proposed agenda, and this number will be listed on the offering announcement and rosters. Only in case of an emergency may partial credit be granted with the approval of the Education Coordinator. Scheduled work time is not considered an emergency. LifeSave employees as well as other attendees scheduled to work should make arrangements with co-workers for coverage until completion of the offering. If more than 15 minutes are missed of any 50 minutes of the presentation, one hour will be deducted from the participant's credit. An offering shall consist of a minimum of 30 minutes (0.6 hours). Fractions of hours over 30 minutes may be given with the approval of the Education Coordinator based on 0.1 contact

hours for every 5 minutes of presentation time. Participants can be no more than 15 minutes late to a continuing education offering and must attend the entire offering to receive contact hour credit. Exception: Participants must attend the entire time for offerings of one contact hour or less.

verifycompletion ~ Participants will be required to sign daily attendance roster during registration of the offering. Sign in sheets are collected withing fifteen (15) minutes of the start of the offering. At no time are sign in sheets left unattended in a public place.
Each roster shall include the following:
The provider's name, address, phone number, provider number and name of coordinator
The title of the offering, date(s) presented, APRN credit if applicable, location and the name of the
presenter(s)
The participant's name, address, occupation, license number, and number of contact hours awarded
Certificates of attendance will be awarded to each participant after completion of a continuing education offering. The Education Coordinator is the only individual authorized to make changes or corrections on a certificate from a LifeSave sponsored offering.
Participants will be instructed at each offering to check their certificates to assure their name and license number are correct. Each correction will be initiated.
Certificates will be complete before distribution to participants and will contain
Provider's name, address, and provider number.
Title of the offering.
Date(s) of attendance or completion.
Number of contact hours awarded.
Signature of the Education Program Coordinator.
Name, address, and license number of the participant.
APRN credit if applicable.
Clear identification of independent study or instructor contact hours awarded if any

recordkeeping ~ All other records are kept in individual program folders on Air Methods private server by date of the offering title. Each individual continuing education folder will contain the following as applicable: a summary of the planning. Workshop agreement. Income and expense sheet. A copy of the offering announcement or brochure. The title and objectives. The offering agenda or, for independent study, pilot test results, if applicable; each instructor's education and experience. A bibliography. Copies of handouts. Rosters, including signed roster. A summary of the participants' evaluations. All correspondence regarding the workshop. These records are maintained on a password protected server with limited access and a zip drive

maintained by the Education Coordinator and kept in a secure location. To assist in future planning, continuing education folders will be kept intact for a period of five years.

noticeofchange ~ The continuing nursing Education Program Coordinator must be a registered nurse with three years of clinical experience, baccalaureate degree and at least one year of experience developing and implementing educational offerings. The program coordinator must notify the Kansas State Board of Nursing in writing of any changes of the individual responsible for the providership or required and procedures within 30 days of the change.

programevaluation ~ A total program evaluation will be completed annually evaluating all components of the providership with education staff. The total program evaluation will be done annually and submitted to the KSBN with the annual report.
The total program evaluation will include the following components: Organization and Administration, Needs Assessment and Planning, Fee Assessment, Announcements, Offering Approval Process, Awarding Contact Hours, Verifying Participation/Completion, Record Keeping, Notification of Changes, and Total Program Evaluation.

Submission date ~ 11-1-2022 14:30:50
Form ID ~ 1672730

LIFESAVE
TRANSPORT

Policy Title: Total Program Evaluation for Continuing Education Offerings	
Section: 60-9-107b (3)(1)	Approved:
Policy No: 5	Reviewed:
Revision: 10/3/2022	Effective:
Created by: J. Cregger BSN/RN	CAMTS Reference: NA

I. PURPOSE

A total program evaluation will be completed annually evaluating all components of the providership

II. SCOPE

All education staff

III. POLICY STATEMENT

The total program evaluation will be done annually and submitted to the KSBN with the annual report

IV. PROCEDURES

A. The total program evaluation will include the following components:
   a. Organization and Administration
   b. Policies: Needs Assessment and Planning
   c. Policies: Fee Assessment
   d. Policies: Announcements
   e. Policies: Offering Approval Process
   f. Policies: Awarding Contact Hours
   g. Policies: Verifying Participation/Completion
   h. Policies: Record Keeping
   i. Policies: Notification of Changes
   j. Total Program Evaluation

V. RESPONSIBLE PARTIES

Assigned LifeSave Education Coordinator

LIFESAVE TRANSPORT

ANNUAL TOTAL PROGRAM EVALUATION FOR

LONG TERM PROVIDER PROGRAM-2022

Jodi Cregger- LT Provider Program Manager KSBN & KSBEMS

AREA OF REVIEW	FREQUENCY OF REVIEW	PERSON RESPONSIBLE	COMPONENTS	FINDINGS + OR -	PLAN OF ACTION
Administration	Annually in December	Jodi Cregger BSN/RN	Review job description	Reviewed by J. Cregger	No changes recommended.
Assess planning tools utilized for course preparation	Annually in December	Jodi Cregger BSN/RN and all LifeSave instructors	Review course planning tools & their utilization	Once quarterly, program manager reviews course preparation and updates as needed	No changes recommended.
Fee Assessment	Annually in December	Jodi Cregger BSN/RN	Stays with provider parameters. Meets customer needs and stays within financial constraints of host facility.	Sliding scale has been established based on length of course (1 or 2 days), need for books, meals, & mileage expenses.	No changes recommended
Advertisement	Annually in December	Jodi Cregger BSN/RN	Contains all mandatory information per KSBN.	All courses listed on LifeSave website. Brochures are not produced for every course.	No changes recommended
Offering Approval Process	Annually in December	Jodi Cregger BSN/RN	Stays within parameters set forth by KSBN.	Content reviewed for meeting parameters.	No changes recommended
Awarding Contact Hours	Annually in December	Jodi Cregger BSN/RN	Review all hours awarded for accuracy. Review all partial hour documentation for accuracy.	Each education file is reviewed before & after submission to education mgrs.	No changes recommended
Verification of Course Completion	Annually in December	Jodi Cregger BSN/RN	Contains all mandatory information per KSBN. Review case files.	Certificates are issued with the required information listed.	No changes recommended
Record Keeping	Annually in December	Jodi Cregger BSN/RN	Conduct regular audits.	Every file is audited upon submission to education manager. Secured.	No changes recommended
Notifications of Changes with Program Coordinator	Annually in December	Jodi Cregger BSN/RN and all LifeSave instructors	Review policy in case of changes that occur.	No Changes.	No changes recommended
Total Program Evaluation Effectiveness	Annually in December	Jodi Cregger BSN/RN and LifeSave Instructors	Contains all mandatory information per KSBN.	Completed.	Meet Yearly with all LifeSave instructors

LIFESAVE
TRANSPORT

Policy Title: Rosters of Participants at Continuing Education Offerings	
Section: 60-9-107b(3)(F), 60-9-107f, 60-9-107g	Approved:
Policy No: 7	Reviewed:
Revision:	Effective:
Created by: J. Cregger BSN/RN	CAMTS Reference:

I. PURPOSE

Rosters will be computer generated through the Education Department and dispersed to the appropriate instructors

II. SCOPE

All LifeSave Educators

III. POLICY STATEMENT

Participants will be required to sign daily attendance roster during registration of the offering. Sign in sheets are collected withing fifteen (15) minutes of the start of the offering. At no time are sign in sheets left unattended in a public place.

IV. PROCEDURES

A. Each roster shall include the following:
   a. The provider's name, address, phone number, provider number and name of coordinator
   b. The title of the offering, date(s) presented, APRN credit if applicable, location and the name of the presenter(s)
   c. The participant's name, address, occupation, license number, and number of contact hours awarded

V. ADDITIONAL CONSIDERATIONS

If instructor credit is given, the roster will indicate "Instructor Credit" as part of the title of the offering. If the offering was an independent study, the date on the roster will reflect the date of completion and will indicate "Independent Study" as part of the title of the offering. The posttest or documentation of return demonstration will be attached to the roster.

VI. RESPONSIBLE PARTIES

Assigned LifeSave Education Coordinator

LIFESAVE
TRANSPORT

Policy Title: Approval of Continuing Education Offerings	
Section: 60-9-107b(3)(D), 60-9-107d	Approved:
Policy No: 1	Reviewed:
Revision: 9/2022	Effective:
Created by: J. Cregger BSN/RN	CAMTS Reference: NA

I. PURPOSE

In an effort to facilitate attendance by those working various shifts, attempts will be made to schedule continuing nursing education offerings at various times of the day.

II. SCOPE

Any department within LifeSave may contact the Education Coordinator if continuing nursing education credit is requested

III. POLICY STATEMENT

An organization not directly affiliated with the hospital may also request continuing education credit through our provider ship. This request should be submitted at least 90 days prior to the scheduled program. There will be no fee attached for hours offered by LifeSave staff. There will be a $100 minimum fee to utilize LifeSave provider ship for other workshops. The fee will include an initial planning meeting, rosters, evaluations, certificates, and a follow-up evaluation meeting if necessary. Any additional responsibilities can be negotiated and if applicable, will be in writing, signed by both parties prior to the workshop.

IV. PROCEDURES

A. A summary of the planning-must include need identification and target audience. The Education Coordinator must be actively involved in the planning and administration of any continuing education program sponsored by LifeSave.
B. The behavioral objectives-stated in measurable terms.
C. Agenda/content of program with time frames-recognizing that continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research, or theory development to the end of improving the health of the public, offerings must include content that is above the basic preparation at the level of the current licensure. No continuing education credit will be given for in-service education, on-the-job training, orientation, or institution-specific courses.
D. Instructor(s) name, credentials, education and experience, documenting knowledge and expertise in the content area.
E. Current bibliography-must include books no more than 10 years old and/or periodicals published within the past five years.
F. An offering evaluation that includes each participant's assessment of the learner achievement of each objective and evaluation of individual presenters and their expertise on the subject matter.

V. ADDITIONAL CONSIDERATIONS

The Education Coordinator will evaluate all materials to verify appropriateness for continuing nursing education credit and determine the number of contact hours to be awarded. (See Process of Awarding Contact Hours Policy).

Once the program has been approved, the Education Coordinator will notify the department or

organization and provide the sign-in rosters and offering evaluation. Certificates will be provided following the offering after sign-in sheets, a copy of handouts and completed evaluations are provided to the Education Department.

VI. RESPONSIBLE PARTIES

Assigned LifeSave Education Coordinator

Assigned LifeSave Instructor

LIFESAVE
TRANSPORT

Policy Title: Assessing Need and Planning for Continuing Education Offering	
Section: 60-9-107b(3)(A)	Approved:
Policy No: 10	Reviewed:
Revision: 10/30/2022	Effective:
Created by: J. Cregger BSN/RN	CAMTS Reference: NA

I. PURPOSE

As a provider of continuing education, we are responsible for identifying the target population, current trends in clinical practice, and for seeking input from participants to determine areas of interest and need that exist for course offerings. The Education Coordinator meets at least monthly with the department managers where current trends are discussed, and ideas generated. Participants are also encouraged to list any suggestions for future programs at each individual offering. The Education Coordinator will use information from these sources to plan programs throughout the year.

II. SCOPE

LifeSave Education Coordinator, department managers

III. POLICY STATEMENT

Recognizing that continuing nursing education means learning experiences intended to build upon the education and experimental bases of the registered professional and licenses practical nurse for the enhancement of practice, education, administration, research, or theory development to the end of improving the health of public, offerings must include content that is above the basic preparation at the level of the current licensure. No continuing education credit will be given for in-service education, on-the-job training, orientation, or institution-specific courses.

IV. PROCEDURES

The following steps will be taken by the Education Coordinator in planning a continuing education offering:

A. Identify target audience
B. Establish a planning committee if applicable using organization wide experts in the topic identified
C. Establish a date and time
D. Secure a location
E. Identify the speaker(s)- (see Instructor Selection Policy). Obtain or develop the following with the speaker(s)
    a. Measurable objectives
    b. Agenda with time frames
    c. Curriculum vita
    d. Current bibliography related to topic
    e. Handouts
    f. Send confirmation letter and AV checklist to speaker
    g. Calculate the number of contact hours- (See awarding contact hours policy)
    h. Prepare estimated budget

V. ADDITIONAL CONSIDERATIONS

Market program

A. Offering Announcement- (see Offering Announcement Policy)
B. Interoffice communication
C. E-mail

VI. RESPONSIBLE PARTIES

Assigned LifeSave Education Coordinator

LIFESAVE
TRANSPORT

Policy Title: Awarding Contact Hours for Continuing Education Offerings	
Section: 60-9-107b (3)E, 60-9-107e	Approved:
Policy No: 9	Reviewed:
Revision: 10/3/2022	Effective:

I. PURPOSE

A contact hour means fifty (50) minutes of participation in a learning experience. Time for introduction of speakers, breaks and evaluations is not calculated into contact hour time. The Education Coordinator will determine the number of contact hours to be awarded, based on the proposed agenda, and this number will be listed on the offering announcement and rosters.

II. SCOPE

All LifeSave educators

III. POLICY STATEMENT

Only in case of an emergency may partial credit be granted with the approval of the Education Coordinator. Scheduled work time is not considered an emergency. LifeSave employees as well as other attendees scheduled to work should make arrangements with co-workers for coverage until completion of the offering. If more than 15 minutes are missed of any 50 minutes of the presentation, one hour will be deducted from the participant's credit.

IV. PROCEDURES

A. An offering shall consist of a minimum of 30 minutes (0.6 hours). Fractions of hours over 30 minutes may be given with the approval of the Education Coordinator based on 0.1 contact hours for every 5 minutes of presentation time.

B. Participants can be no more than 15 minutes late to a continuing education offering and must attend the entire offering to receive contact hour credit. Exception: Participants must attend the entire time for offerings of one contact hour or less.

V. ADDITIONAL CONSIDERATIONS

A. Instructor Credit-a presenter who prepares and presents a course for an approved offering may be given two contact hours for each hour of first-time preparation and presentation, excluding standardized prepared curriculum (ACLS, PALS, TNCC, ENPC, etc.) The attendance roster and certificate will be clearly stated on a separate certificate. An instructor may earn credit as a participant for the remaining portion of the program. This will be clearly stated on a separate certificate.

B. Independent Study Credit-Independent study credit will be based on the time required to complete the offering. If the offering is presented in a DVD format, credit will be based on the length of the program using the fifty (50) minute hour as above. If the offering is in a different format, contact hour credit will be based on a minimum of four pilot testers representative of the target population. The time it took each pilot tester to complete the offering will be totaled and divided by the number of pilot testers to establish the number of contact hours awarded.

VI. RESPONSIBLE PARTIES

Assigned LifeSave Education Coordinator

LIFESAVE
TRANSPORT

Policy Title: Certificates for Continuing Education Offerings	
Section: 60-9-10b(3)(F), 60-9-107f, 60-9-107g	Approved:
Policy No: 7	Reviewed:
Revision: 10/3/2022	Effective:
Created by: J. Cregger BSN/RN	CAMTS Reference: NA

I. PURPOSE

Certificates of attendance will be awarded to each participant after completion of a continuing education offering.

II. SCOPE

All LifeSave educators

III. POLICY STATEMENT

The Education Coordinator is the only individual authorized to make changes or corrections on a certificate from a LifeSave sponsored offering. Participants will be instructed at each offering to check their certificates to assure their name and license number are correct. Each correction will be initiated.

IV. PROCEDURES

A. Certificates will be complete before distribution to participants and will contain

- **a.** Provider's name, address, and provider number.
- **b.** Title of the offering.
- **c.** Date(s) of attendance or completion.
- **d.** Number of contact hours awarded.
- **e.** Signature of the Education Program Coordinator.
- **f.** Name, address, and license number of the participant.
- **g.** APRN credit if applicable.
- **h.** Clear identification of independent study or instructor contact hours awarded if any

V. RESPONSIBLE PARTIES

Assigned LifeSave Education Coordinator

LIFESAVE
TRANSPORT

Policy Title: Independent Study Continuing Education	
Section: 60-9-107b(3)(F), 60-9-107f, 60-9-107g	Approved:
Policy No: 3	Reviewed:
Revision: 9/2022	Effective:
Created by: J. Cregger RN/BSN	CAMTS Reference: NA

I. PURPOSE

LifeSave occasionally offers courses for independent study for employees only. The Education Coordinator will review these courses to verify the appropriateness for continuing education credit.

II. SCOPE

All LifeSave medical crew personal

III. POLICY STATEMENT

The number of contact hours awarded will be based on the time required to complete the offering using pilot testers (See awarding contact hours policy)

IV. PROCEDURES

A. Participants must schedule a time to complete the independent study offerings

B. Following completion of the independent study course and successful completion of the posttest or return demonstration, the participant will complete a course evaluation and sign the attendance roster.

C. A certificate of attendance will be awarded to the participant indicating "Independent Study" credit.

D. The post-test, sign-in roster, and participant evaluation will be maintained in a secure manner in the Education Department for a period of two years.

V. RESPONSIBLE PARTIES

Assigned LifeSave Education Coordinator

LIFESAVE
TRANSPORT

Policy Title: Records of Continuing Education Offerings	
Section: 60-9-107b(3)(G), 60-9-107h	Approved:
Policy No: 6	Reviewed:
Revision: 10/3/2022	Effective:
Created by: J. Cregger BSN/RN	CAMTS Reference: NA

I. PURPOSE

Registration information is maintained by LifeSave's Education Coordinator

II. SCOPE

LifeSave Education Coordinator

III. POLICY STATEMENT

All other records are kept in individual program folders on Air Methods private server by date of the offering title

IV. PROCEDURES

A. Each individual continuing education folder will contain the following as applicable:
   a. a summary of the planning.
   b. Workshop agreement.
   c. Income and expense sheet.
   d. A copy of the offering announcement or brochure.
   e. The title and objectives.
   f. The offering agenda or, for independent study, pilot test results, if applicable; each instructor's education and experience.
   g. A bibliography.
   h. Copies of handouts.
   i. Rosters, including signed roster.
   j. A summary of the participants' evaluations.
   k. All correspondence regarding the workshop.

V. ADDITIONAL CONSIDERATIONS

These records are maintained on a password protected server with limited access and a zip drive maintained by the Education Coordinator and kept in a secure location. To assist in future planning, continuing education folders will be kept intact for a period of five years.

VI. RESPONSIBLE PARTIES

Assigned LifeSave Education Coordinator

LIFESAVE
TRANSPORT

Policy Title: Registration/Fees for Continuing Education Offerings	
Section: 60-9-107b(3)(B)	Approved:
Policy No: 11	Reviewed:
Revision: 10/3/2022	Effective:
Created by: J. Cregger BSN/RN	CAMTS Reference: NA

I. PURPOSE

Registration and Fees for the continuing education program will be discussed and implemented upon the education request

II. SCOPE

LifeSave Education Coordinator

III. POLICY STATEMENT

Pre-registration is required for most continuing education offerings and will be so stated on the offering announcement. The registration fee may accompany the pre-registration form or may be paid on site the day of the course (see fees below). Pre-arrangements to have an employer invoiced are also acceptable. All information on the pre-registration form should be as it appears on the participant's license. Participants may assume confirmation of registration unless notified.

Waiting List-In the case of over-registrations, a waiting list will be started, and the individual notified. If cancellations occur, the first person on the waiting list will be taken. If unable to contact the individual within a 24-hour time frame the next person will be contacted.

Walk-ins-Walk-ins are accepted at continuing education offerings if seating is available (see fees below).

IV. PROCEDURES

A. Calculations of Fees-Continuing education offerings will be provided on a sliding scale, depending on the type of course and resources needed. Income will be matched as closely as possible with expenses. Expenses may include:

- **a.** Faculty honorarium and expenses (mileage, meals, accommodations, etc.).
- **b.** Facility rent-if off hospital premises.
- **c.** Printing.
- **d.** Mailing.
- **e.** Materials (xeroxing, tape rental, books, etc.).
- **f.** Refreshments.
- **g.** Education coordinator's time

B. LifeSave will strive to fairly price all courses based on expenses projected

C. If a specialty speaker is obtained, a contract will be provided to outline expenses and will be signed by both LifeSave and the speaker

D. Registrations Fees

a. Pre-registered non-LifeSave participants including physicians-full fees except for the program speakers

b. Former LifeSave employees that left in good standing-half price tuition

c. Walk -in non-LifeSave participants-full fees plus $5.00 additional charge

d. LifeSave employees and contract instructors-no charge in most cases. The offerings in which expenses are projected to be high

e. Part-time LifeSave employees may attend at LifeSave employee rate if they have worked within 30 days prior to a scheduled offering
f. LifeSave students will follow the same policies as LifeSave employees if seating is available. Certificates will be issues only upon request and no contact ours will be provided unless a specific request is made.
g. Students from other nursing educational institutions may attend if seating is available, a flat fee of 55.00 per student will be charged to cover refreshments, xeroxing, etc. These individuals must be full-time students in an accredited school of nursing to qualify for this rate. Certificates will be issued only upon request, but no contact hours will be provided.
h. LifeSave employees on leave of absence or FMLA may attend at LifeSave employee rate for 6 months. After 6 months, the employee will be expected to pay the stated non-LifeSave registration fee.

V. ADDITIONAL CONSIDERATIONS

A. Children/Non-registered Persons-Participants attending continuing education offerings have paid for learning experience. Due to limited seating and because children can be distracting to others, children and non-registered persons will not be allowed at continuing education offerings unless they are part of the teaching material for the course, i.e.: patients or subject matter experts.
B. Insufficient Fund Checks-If it is known prior to the program that a check did not clear the bank, the CNE certificate will be held until the participant pays for the course in cash. Any checks which do not clear the bank following the program will be referred to the LifeSave accounts receivable representative to attempt to collect payment for the program.
C. Cancellations/Refund-If pre-registered for a program and unable to attend, the registration fee will be refunded if the LifeSave Education Coordinator is notified at least 24 hours prior to the offering. There is a $5.00 charge for processing cancellations.
D. Cancellations of the program-If an offering must be canceled due to inclement weather, speaker illness, etc. LifeSave will notify all participants as soon as possible. A full refund of tuition fees will be made.

VI. RESPONSIBLE PARTIES

Assigned LifeSave Education Coordinator

LIFESAVE
TRANSPORT

3340 North Jabara Road
Wichita, KS 67226

COURSE: ACLS
DATE: 10-25-2022
NSG: EMS:
LOCATION: LifeSave/Medicine Lodge Memorial
INSTRUCTOR: Cregger/Barnes

NAME (Must appear as it is on your license)
PLEASE SIGN: MUST BE LEGIBLE

NAME:	ADDRESSS:	LICENSE TYPE:	NSG LICENSE #:	EMS #:	TIME IN/ TIME OUT 1	TIME IN/ TIME OUT 2	OFFICE USE ONLY
		□ RN □ LPN □LMHT □EMR□EMT□AEMT □PARAMEDIC □OTHER					
		□ RN □ LPN □LMHT □EMR□EMT□AEMT □PARAMEDIC □OTHER					
		□ RN □ LPN □LMHT □EMR□EMT□AEMT □PARAMEDIC □OTHER					
		□ RN □ LPN □LMHT □EMR□EMT□AEMT □PARAMEDIC □OTHER					
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		□ RN □ LPN □LMHT □EMR□EMT□AEMT □PARAMEDIC □OTHER					

LifeSave Nsg Provider #: LT0281-1217. LifeSave EMS Provider #: PP-9755
LifeSave Clinical Education Director: Jodi Cregger BSN/RN/Paramedic

LIFESAVE
TRANSPORT

Policy Title: Continuing Education Coordinator	
Section: 60-9-107b(1)(A), 60-9-107b(1)(B), 60-9-107b(2), 60-9-107c(1)	Approved:
Policy No: 2	Reviewed:
Revision: 9/2022	Effective:

I. PURPOSE

Define Continuing Education Coordinator and credentials.

LifeSave

3340 North Jabara Road

Wichita, KS 67226

(620) 792-966

II. SCOPE

Education Coordinator

LifeSave Education Department

3340 North Jabara Road

Wichita, KS 67226

(620) 792-9666

III. POLICY STATEMENT

Education Coordinator must have appropriate credentials per the Kansas Sate Board of Nursing Nurse Practice Act

IV. PROCEDURES

LifeSave Long Term Provider Program Manager:

Jodi. L. Cregger
3340 North Jabara Road
Wichita, KS 67226

RN/ADN: 1991

Paramedic: 2004

RN/BSN: 2019

RN-Central Kansas Medical Center/University of Kansas Medical Pavilion, Great Bend, KS 1990-Current

RN-Association for Continuing Education, Great Bend, KS 1994-2015

RN-LifeSave Flight RN/Education Director/Coordinator, Wichita, KS 2003-Current

Advanced Cardiac Life Support

ACLS is designed to aid in making healthcare professionals more comfortable in taking care of a variety of cardiac related health problems

"IT's ALL ABOUT TIME"

Contact Us
Jodi Cregger
LifeSave
3340 North Jabara Road
Wichita, KS 67226

Recipient Name
Address
City, ST ZIP Code

LifeSave Continuing Education

LIFESAVE
TRANSPORT

LifeSave is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course is approved 10 contact hours applicable for APRN, RN, LPN, or re-licensure. Kansas State Board of Nursing Provider number LT0281-1217.

MODULES COVERED

Acute Coronary Syndrome

Stroke

Airway Management

Rhythm Strips

BLS

Team Approach to Cardiac Care

I/O

Cardiac Monitor

"I always enjoy LifeSave Courses as I always learn something new that I can use in my practice"
Lifesave ACLS Course Participant

Course Objectives

DEMONSTRATE PROFICIENCY IN PROVIDING BLS CARE, INCLUDING PRIORITIZING CHEST COMPRESSIONS AND INTEGRATING AED USE.

MANAGE CARDIAC ARREST UNTIL RETURN OF SPONTANEOUS CIRCULATION, TERMINATION OF RESUSCITATION, OR TRANSFER OF CARE.

IDENTIFY AND TREAT ISCHEMIC CHEST PAIN AND EXPEDITE THE CARE OF PATIENTS WITH ACUTE CORONARY SYNDROMES. IDENTIFY INFERIOR MI'S ON THE 12 LEAD EKG AND DISCUSS PROPER MEDICATIONS FOR THE ACUTE MI PATIENT.

RECOGNIZE OTHER LIFE-THREATENING CLINICAL SITUATIONS, SUCH AS STROKE, AND PROVIDE EFFECTIVE INITIAL CARE AND TRANSFER TO REDUCE DISABILITY AND DEATH.

Course Fees

Course + Book	$155.00
Course Only	$120.00

Course Offering

October 25-26, 2022

0830-1700 Day one

0830-1530 Day two

Medicine Lodge Memorial Hospital

Medicine Lodge, KS

Contact Us

Jodi Cregger
LifeSave
3340 North Jabara Road
Wichita, KS 67226
620-792-9666
Jodi.cregger@airmethods.co

LIFESAVE
TRANSPORT

BIBLIOGRAPHY FOR

PALS & ACLS

AHA (2020) PEDIATRIC ADVANCED LIFE SUPPORT. DALLAS, TX: AMERICAN HEART ASSOCIATION PRINTING, INCORPORATED 2020

AHA (2020) ADVANCED CARDIAC LIFE SUPPORT. DALLAS, TX: AMERICAN HEART ASSOCIATION PRINTING, INCORPORATED 2020

LIFESAVE
TRANSPORT

INSTRUCTOR'S

EDUCATION AND EXPERTISE

JODI CREGGER

424 NE 10 AVENUE

GREAT BEND, KS 67530

RN: 1991

BSN: 2019

FLIGHT NURSE FOR 19.5 YEARS, LIFESAVE EDUCATION COORDINATOR

BLS/ACLS/PALS/TNCC/ENPC/NRP/PHTLS/AMLS INSTRUCTOR CERTIFICATES

KATIE SPARKS

365 Arrowhead Road

CLYDE, KS 66938

RN: 1991

FLIGHT NURSE FOR 15 YEARS LIFESAVE

ACLS/PALS/TNCC INSTRUCTOR CERTIFICATES

GREG BARNES

611 S. High

Pratt, KS 67124

Paramedic: 1991

FLIGHT PARAMEDIC FOR 19 YEARS

ACLS/PALS INSTRUCTOR CERTIFICATES

BIBLIOGRAPHY OF SOURCES:

AHA (2020) PEDIATRIC ADVANCED LIFE SUPPORT. DALLAS, TX: AMERICAN HEART ASSOCIATION PRINTING, INCORPORATED 2020

AHA (2020) ADVANCED CARDIAC LIFE SUPPORT. DALLAS, TX: AMERICAN HEART ASSOCIATION PRINTING, INCORPORATED 2020

LifeSave
Evaluation

Date: 10/25-26/2022 Program: ACLS

RN____ LPN____ SW____ RT____ Other____

1. Rate the content of this program. Very Good_____ Good_____ Fair_____ Poor_____

2. Was the information presented timely and of value to you? Yes_____ No_____

3. To what extent do you think these objectives were met? (Please check the boxes below)

		Fully	Partly	Barely	Not at all
1.	Recognize & initiate early management of peri-arrest conditions that may result in cardiac arrest or complicate resuscitation outcomes.				
2.	Demonstrate proficiency in providing BLS care including prioritizing chest compressions.				
3.	Manage cardiac arrest until return of spontaneous circulation, termination of resuscitation, or transfer of care.				
4.	Recognize other life-threatening clinical situations, such as stroke, and provide effective initial care and transfer to reduce disability and death.				
5.	Demonstrate effective communication as a member or leader of a resuscitation team and recognize the impact of team dynamics on overall team performance.				
6.	Identify and treat ischemic chest pain and expedite the care of patients with acute coronary syndrome and integrated AED use.				

4. Please rate the speaker(s). Consider their speaking ability, knowledge of subject, and visual aides used.

	Excellent	Good	Fair	Poor
Jodi Cregger BSN/RN/Paramedic				
Greg Barnes Paramedic				

5. How would you rate this program overall? Very Good_____ Good_____ Fair_____ Poor_____

6. Were the facilities adequate? Yes_____ No_____ (If NO, please explain)

_____

7. If you have additional comments or suggestions, please write them in the space below.

_____

_____

8. Suggestions for future workshops / seminars:

_____

LIFESAVE Critical Care Transport

3340 North Jabara Road, Wichita, KS 67226

This Certifies that _____KS NSG _____
has successfully completed

Advanced Cardiac Life Support

October 25-26, 2022

and is awarded ___ ems contact hours and _____ nursing contact hours

Sponsored by LifeSave/Medicine Lodge Memorial Hospital
Instructed by Jodi Cregger BSN/RN/Paramedic & Greg Barnes Paramedic

Jodi Cregger BSN/RN/NREMT-P
LifeSave Training Officer

LIFESAVE TRANSPORT

LifeSave is an approved provider of EMS Continuing Education Hours PP-0110.
LifeSave is approved as a provider of Continuing Nursing Education by the KSBN. Provider # LT0281-1217.
Please retain this certificate as proof of attendance.

Sample Agenda for ACLS Traditional Course

10/25-26/2022

Medicine Lodge Memorial Hospital

Day 1		
8:30	**Lesson START:** Welcome, Introductions, and Course Administration	
8:45	**Lesson 1:** ACLS Course Overview and Organization	
8:55	**Lesson ACLS-Traditional 2:** Systems of Care	
9:05	**Lesson ACLS-Traditional 3:** The Science of Resuscitation	
9:20	**Lesson ACLS-Traditional 4:** Systematic Approach	
9:35	**Lesson ACLS-Traditional 5:** CPR Coach	
Divide class into 2 groups	**Lesson 6** Learning/Testing Station: High-Quality BLS **(Lesson 2 in ACLS Lesson Plans)**	**Lesson 6** Learning/Testing Station: High-Quality BLS **(Lesson 2 in ACLS Lesson Plans)**
9:45	Group 1	Group 2
10:30 **Break**		
Divide class into 2 groups	**Lesson 7** Learning/Testing Station: Airway Management **(Lesson 3 in ACLS Lesson Plans)**	**Lesson 7** Learning/Testing Station: Airway Management **(Lesson 3 in ACLS Lesson Plans)**
10:40	Group 2	Group 1
One large group (or 2 small groups)		
11:25	**Lesson 8**: Technology Review **(Lesson 4 in ACLS Lesson Plans)**	
11:40	**Lesson 9:** Recognition: Signs of Clinical Deterioration **(Lesson ACLS-Traditional 6)**	
Divide class into 2 groups	**Lesson 10** Learning Station: Acute Coronary Syndromes **(Lesson ACLS-Traditional 7)**	**Lesson 11** Learning Station: Acute Stroke **(Lesson ACLS-Traditional 8)**
11:50	Group 1	Group 2
12:20	Group 2	Group 1
12:50 **Lunch**		
One large group (or 2 small groups)		
1:35	**Lesson 12:** High-Performance Teams **(Lesson 7 in ACLS Lesson Plans)**	
2:05 **Break**		
Divide class into 2 groups	**Lessons 13** Learning Station: High-Performance Teams: Cardiac Arrest and Post–Cardiac Arrest Care **(Lesson 8 in ACLS Lesson Plans)**	**13** Learning Station: High-Performance Teams: Cardiac Arrest and Post–Cardiac Arrest Care **(Lesson 8 in ACLS Lesson Plans)**
2:20	Group 1	Group 2
4:50 **End of Day 1**		

Day 2		
Divide class into 2 groups	**Lesson 14** Learning Station: Preventing Arrest: Bradycardia **(Lesson 5 in ACLS Lesson Plans)**	**Lesson 15** Learning Station: Preventing Arrest: Tachycardia (Stable and Unstable) **(Lesson 6 in ACLS Lesson Plans)**

Day 2		
8:30	Group 2	Group 1
9:30	Group 1	Group 2
10:30 **Break**		
Divide class into 2 groups	**Lesson 16** Learning Station: High-Performance Teams: Megacode Practice **(Lesson 9 in ACLS Lesson Plans)**	**Lesson 16** Learning Station: High-Performance Teams: Megacode Practice **(Lesson 9 in ACLS Lesson Plans)**
10:45	Group 2	Group 1
1:05 **Lunch**		
Divide class into 2 groups	High-Performance Teams: Megacode Testing and Megacode Testing Details **(Lessons T2-T4 in ACLS Lesson Plans)**	High-Performance Teams: Megacode Testing and Megacode Testing Details **(Lessons T2-T4 in ACLS Lesson Plans)**
2:00	Group 1	Group 2
3:15 **Break**		
One large group (as students finish Megacode Test) 3:25 Exam (T5-T6) 4:10 Remediation/Class Ends		

LIFESAVE
TRANSPORT

Course: ACLS	
Revision: 11/24/2020	Effective: 11/7/17

I. PURPOSE

American Heart Association Advanced Cardiac Life Support class focusing on acute coronary syndrome, stroke, cardiac arrest with airway and medication management

II. SCOPE

Registered nurses, licensed practical nurse, paramedics, EMT-I, EMT

III. COURSE OBJECTIVES

1. RECOGNIZE AND INITIATE EARLY MANAGEMENT OF PERI-ARREST CONDITIONS THAT MAY RESULT IN CARDIAC ARREST OR COMPLICATE RESUSCITATION OUTCOMES.
2. DEMONSTRATE PROFICIENCY IN PROVIDING BLS CARE, INCLUDING PRIORITIZING CHEST COMPRESSIONS AND INTEGRATING AED USE.
3. MANAGE CARDIAC ARREST UNTIL RETURN OF SPONTANEOUS CIRCULATION, TERMINATION OF RESUSCITATION, OR TRANSFER OF CARE.
4. IDENTIFY AND TREAT ISCHEMIC CHEST PAIN AND EXPEDITE THE CARE OF PATIENTS WITH ACUTE CORONARY SYNDROMES. IDENTIFY INFERIOR MI'S ON THE 12 LEAD EKG AND DISCUSS PROPER MEDICATIONS FOR THE ACUTE MI PATIENT.
5. RECOGNIZE OTHER LIFE-THREATENING CLINICAL SITUATIONS, SUCH AS STROKE, AND PROVIDE EFFECTIVE INITIAL CARE AND TRANSFER TO REDUCE DISABILITY AND DEATH.
6. DEMONSTRATE EFFECTIVE COMMUNICATION AS A MEMBER OR LEADER OF A RESUSCITATION TEAM AND RECOGNIZE THE IMPACT OF TEAM DYNAMICS ON OVERALL TEAM PERFORMANCE.
7. INTEGRATE THE NEW ACLS SCIENCE AS IT APPLIES TO VARIOUS THERAPIES AND TREATMENT DURING ACLS
8. APPLY THE ACLS PRIMARY AND SECONDARY SURVEY
9. REACH A THOROUGH UNDERSTANDING OF THE ACLS ALGORHYTHM AND UTILIZE THEM
10. EVALUTE BOTH 12 LEAD EKG'S AND 4 LEAD EKG RATE AND RHYTHMS AND DETERMINE APPROPRIATE MEDICATIONS, DOSES AND ELECTRICAL THERAPY

PEDIATRIC ADVANCED LIFE SUPPORT Recert Course

PALS is designed to make the healthcare provider more comfortable in care of the sick or injured pediatric patient

Jodi Cregger
LifeSave
3340 North Jabara Road
Wichita, KS 67226
Street Address
City, ST ZIP Code

Recipient Name
Address
City, ST ZIP Code

LifeSave Continuing Education

LIFESAVE
TRANSPORT

LifeSave is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course is approved 7 contact hours applicable for APRN, RN, LPN or re-licensure. Kansas State Board of Nursing Provider number LT0281-1217.

MODULES COVERED

Cardiopulmonary Failure

Shock

CPR

Rhythm Review

I/O Skills

Medication Review

Respiratory Arrest

Megacode Skills

"I FEEL SO MUCH MORE CONFIDENT TAKING CARE OF A PEDIATRIC PATIENT AFTER TAKING THS COURSE"
LIFESAVE COURSE PARTICIPANT

OBJECTIVES

RECOGNIZE AND INITIATE EARLY MANAGEMENT OF PERI-ARREST CONDITIONS THAT MAY RESULT IN CARDIAC ARREST OR COMPLICATE RESUSCITATION OUTCOMES

DEMONSTRATE PROFICIENCY IN PROVIDING BLS CARE, INCLUDING PRIORITIZING CHEST COMPRESSIONS AND INTEGRATING AED USE

DISCUSS THE IMPORTANCE OF A CPR COACH AND WHAT THAT POSITION WOULD MEAN FOR YOUR TEAM

MANAGE CARDIAC ARREST UNTIL RETURN OF SPONTANEOUS CIRCULATION, TERMINATION OF RESUSCITATION, OR TRANSFER OF CARE

IDENTIFY AND TREAT RESPIRATORY DISTRESS/FAILURE AND LEARN HOW TO CARE FOR EACH RESPIRATORY CATEGORY

Course Fees

Course + Book	$125.00
Course Only	$75.00

Course Offering

September 21, 2022

0830-1700

Clara Barton Hospital

Hoisington, KS

Contact Us

Jodi Cregger
LifeSave
3340 North Jabara Road
Wichita, KS 67226
620-792-9666
Jodi.cregger@airmethods.com

LIFESAVE
TRANSPORT

Course: PEDIATRIC ADVANCED LIFE SUPPORT	
Revision: 11/24/2020	Effective: 11/24/2020

I. PURPOSE

American Heart Association Pediatric Advanced Life Support focusing on respiratory, cardiac, and shock emergencies.

II. SCOPE

Registered nurses, licensed practical nurse, paramedics, EMT-I, EMT, RT'S

III. COURSE OBJECTIVES

1) RECOGNIZE AND INITIATE EARLY MANAGEMENT OF PERI-ARREST CONDITIONS THAT MAY RESULT IN CARDIAC ARREST OR COMPLICATE RESUSCITATION OUTCOMES.
2) DEMONSTRATE PROFICIENCY IN PROVIDING BLS CARE, INCLUDING PRIORITIZING CHEST COMPRESSIONS AND INTEGRATING AED USE.
3) DISCUSS THE IMPORTANCE OF A CPR COACH AND WHAT THAT POSITION WOULD MEAN FOR YOUR TEAM
4) MANAGE CARDIAC ARREST UNTIL RETURN OF SPONTANEOUS CIRCULATION, TERMINATION OF RESUSCITATION, OR TRANSFER OF CARE.
5) IDENTIFY AND TREAT RESPIRATORY DISTRESS/FAILURE AND LEARN HOW TO CARE FOR EACH RESPIRATORY CATEGORY.
6) RECOGNIZE OTHER LIFE-THREATENING CLINICAL SITUATIONS, SUCH AS SHOCK, AND PROVIDE EFFECTIVE INITIAL CARE AND TRANSFER TO REDUCE DISABILITY AND DEATH.
7) DEMONSTRATE EFFECTIVE COMMUNICATION AS A MEMBER OR LEADER OF A RESUSCITATION TEAM AND RECOGNIZE THE IMPACT OF TEAM DYNAMICS ON OVERALL TEAM PERFORMANCE.
8) INTEGRATE THE NEW PALS SCIENCE AS IT APPLIES TO VARIOUS THERAPIES AND TREATMENT
9) APPLY THE PALS PEDIATRIC ASSESSMENT TRAINAGLE
10) EVALUATE RHYTHM STRIPS AND APPLY THE APPROPRIATE THERAPY WHETHER IT BE MEDICATIONS OR ELECTRICAL THERAPY

PALS Traditional Course Agenda

7/5-6/2022
Satanta District Hospital

Day 1			
8:00-8:05	**Course Introduction**		
8:05-8:10	**Lesson 1:** Course Overview		
8:10-8:20	**Lesson 2:** Science of Pediatric Resuscitation		
8:20-8:45	**Lesson 3A:** Child High-Quality BLS Practice		
8:45-9:10	**Lesson 3B:** Infant High-Quality BLS Practice		
9:10-9:40	**Lesson 4:** CPR Coach and High-Performance Teams		
9:40-9:50	**Break**		
Divide class into 2 groups	**Lessons 5A and 5B:** BLS Testing Stations: Child and Infant High-Quality BLS Tests*	**Lessons 6A and 6B:** Overview of Systematic Approach; Secondary Assessment	
9:50-10:50	Group A	Group B	
10:50-11:50	Group B	Group A	
11:50-12:20	**Lunch**		
Divide class into 3 groups	**Lessons 7A-7C:** Management of Respiratory Emergencies; Respiratory Video Case Discussions; Learning Station: Airway Management	**Lessons 8A-8C:** Management of Shock Emergencies; Shock Video Case Discussions; Learning Station: Vascular Access	**Lessons 9A-9C:** Management of Arrhythmia Emergencies; Arrhythmia Video Case Discussions; Learning Station: Rhythm Disturbances/ Electrical Therapy
12:20-1:20	Group A	Group B	Group C
1:20-2:20	Group B	Group C	Group A
2:20-2:30	**Break**		
2:30-3:30	Group C	Group A	Group B
3:30-3:45	**Lesson 10:** Management of Post–Cardiac Arrest Care		
3:45-4:05	**Lesson 11:** Learning Station: Coping With Death (Optional)		
4:05-4:15	**End-of-Day Debriefing**		

Day 2	
8:00-8:10	**Recap**
Divide class into 3 groups	**Lesson 12:** Case Scenario Practice With Simulations
8:10-10:40	**6 case scenarios per group**
10:40-10:50	**Break**
10:50-12:05	
Divide class into 3 groups	**Lesson 13: Scenario Testing**

Day 2	
12:05-1305	**Lesson 14: Exam**
1305-1330	**Class ends and remediation**

LifeSave
Evaluation

Date: 4/28-29/2022 Program: PALS

RN____ LPN____ SW____ RT____ Other____

1. Rate the content of this program. Very Good_____ Good_____ Fair_____ Poor_____

2. Was the information presented timely and of value to you? Yes_____ No_____

3. To what extent do you think these objectives were met? (Please check the boxes below)

		Fully	Partly	Barely	Not at all
1.	RECOGNIZE AND INITIATE EARLY MANAGEMENT OF PERI-ARREST CONDITIONS THAT MAY RESULT IN CARDIAC ARREST OR COMPLICATE RESUSCITATION OUTCOMES				
2.	DEMONSTRATE PROFICIENCY IN PROVIDING BLS CARE, INCLUDING PRIORITIZING CHEST COMPRESSIONS AND INTEGRATING AED USE				
3.	DISCUSS THE IMPORTANCE OF A CPR COACH AND WHAT THAT POSITION WOULD MEAN FOR YOUR TEAM				
4.	MANAGE CARDIAC ARREST UNTIL RETURN OF SPONTANEOUS CIRCULATION, TERMINATION OF RESUSCITATION, OR TRANSFER OF CARE				
5.	IDENTIFY AND TREAT RESPIRATORY DISTRESS/FAILURE AND LEARN HOW TO CARE FOR EACH RESPIRATORY CATEGORY				
6.	RECOGNIZE OTHER LIFE-THREATENING CLINICAL SITUATIONS, SUCH AS SHOCK, AND PROVIDE EFFECTIVE INITIAL CARE AND TRANSFER TO REDUCE DISABILITY AND DEATH				
7.	APPLY THE PALS PEDIATRIC ASSESSMENT TRAINGLE				
8.	EVALUATE RHYTHM STRIPS AND APPLY THE APPROPRIATE THERAPY WHETHER IT BE MEDICATIONS OR ELECTRICAL THERAPY				

4. Please rate the speaker(s). Consider their speaking ability, knowledge of subject, and visual aides used.

	Excellent	Good	Fair	Poor
Jodi Cregger BSN/RN/Paramedic				
Katie Sparks RN				

5. How would you rate this program overall? Very Good_____ Good_____ Fair_____ Poor_____

6. Were the facilities adequate? Yes_____ No_____ (If NO, please explain)

_____

7. If you have additional comments or suggestions, please write them in the space below.

_____

_____

8. Suggestions for future workshops / seminars:

_____

LIFESAVE Critical Care Transport

3340 North Jabara Road, Wichita, KS 67226

This Certifies that _____KS NSG _____
has successfully completed

Pediatric Advanced Life Support

July 5-6, 2022

and is awarded ___ ems contact hours and _____ nursing contact hours

Sponsored by LifeSave/Satanta District Hospital
Instructed by Jodi Cregger BSN/RN/Paramedic

Jodi Cregger BSN/RN/NREMT-P
LifeSave Training Officer

LIFESAVE TRANSPORT

LifeSave is an approved provider of EMS Continuing Education Hours PP-0110.
LifeSave is approved as a provider of Continuing Nursing Education by the KSBN. Provider # LT0281-1217.
Please retain this certificate as proof of attendance.

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Providence Medical Center

Name of Program Coordinator: Tiffany Day

Date Received: 11/2/2022

Date to CNE Committee: 12/13/2022

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	Received 11/2/22	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Tiffany Day	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: "	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days	X	
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	

• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum		
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results		X
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator		X
• The participant's name and license number, and the number of contact hours awarded		X
• The title of the offering		X
• The date on which the offering was completed		X
• Either the completion of a posttest or a return demonstration		X
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be	X	

provided according to the policies and procedures of the long-term provider		
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 Behavioral Violence Prevention Annual Refresher/Basic/Initial**	**#2 Basic Rhythm 101**
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience		X
• A current bibliography	X	Some outdated
• The offering evaluation form	X	X

12/2018

Application reviewed and checklist completed by Carol Moreland, MSN, RN 11/10/22

www.buddydata.com

Secure Site

RECEIVED » log out
By KSBN Education Department at 11:31 am, Nov 02, 2022

back to forms index printable version

:: www.ksbn.org ::

~ private and confidential decrypted data ~

Reference No.: 25334 **Date submitted:** Nov 2 11:17 2022

3 files were uploaded with this form: KSBN 2022 5 Year Renewal Offering #2.pdf, KSBN 2022 5 Year Renewal Offering #1.pdf, KSBN 2022 5 Year Renewal Documents - Appendicies.pdf

www.ksbn.org

radio ~ Renewal
Providername ~ Providence Medical Center
providernum ~ LT0054-1127
legalbody ~ ~
address ~ 8929 Parallel Pkwy
adress2 ~ Kansas City, KS 66112
telephone ~ 913-596-5121
email ~ tday@primehealthcare.com
coordinator ~ Tiffany Day RN, MSN, CMSRN
date ~ 11-02-2022
planningce ~ Providence Medical Center conducts an annual "Education Needs Assessment" for our patient care services staff to identify education needs, topics and "wish lists". In addition, our Patient Care Services committee composed of all patient care services directors, supervisors and educators meet every other month wherein educational needs and opportunities are identified.
The education department sits ad hoc on multiple hospital committees: ethics, pharmacy and therapeutics, & emergency management to identify and support any educational opportunities or needs. Acting upon identified needs, educators work with planning committees which include at least one content expert, one target audience representative and the CNE coordinator to build the course offering. Appendix 1, Policy EDS007, Educational Needs Assessment.

feeassessment ~ Employees of Providence Medical Center, Saint John Hospital and any of the Prime Healthcare facilities are not charged a fee to attend education programs.
There may be a charge to attend community and professional education programs for persons who are not employed by Prime facilities. Fees are established by the department and are determined

by giving consideration to current rates in the community for similar programs and any in-house cost of providing the program. Participants who are charged a fee to attend education programs sponsored by Providence Medical Center/Saint John Hospital may pay in advance by mailing checks to the Education Department or by paying at the door. Refunds for cancellation require 48-hour advance notice. All payments are submitted to our Accounts Payable department and management of refunds and insufficient funds is also maintained through that department. Appendix 2, Policy EDS004, Fees for Community and Professional Education Programs.

advertisement ~ Flyers for programs are created for each course offering. The course flyers are posted on designated education bulletin boards throughout the hospital as well as sent electronically to target audience associates. All required elements are contained in all advertisements for education programs.
Appendix 3, Policy EDS046 Criteria for Registration and Attendance of Licensed Nursing Personnel at Nursing Continuing Education Programs.
Appendix 4, Sample Flyer, Providence Medical Center.

approvalprocess ~ The process for approval of an educational offering includes a planning committee, as described above, who develops behavioral objectives and content which meets the definition of CNE in KSA 65-1117. Instructors' education and experience are documented through review of a Curriculum Vitae and/or resume. A current bibliography of resource material is also identified prior to the offering approval. This information is documented on the Education Program Design form which is completed by the CNE Coordinator. Appendix 5, Education Program Design, Providence Medical Center. The offering evaluation includes assessment of learner achievement of each objective and the expertise of individual presenters. Appendix 6, Program Evaluation, Providence Medical Center. This process is outlined in Appendix 7, Policy EDS049 Criteria for Awarding Contact Hours and Faculty Selection for Continuing Education Programs and Appendix 10, Policy EDS012, Approved Providership for Continuing Nursing Education.

contacthours ~ Contact hours are awarded only as documented on an offering agenda for actual time attended including credit for fractions of hours over one contact hour. Participants must attend the entire program. Partial credit is not given for late arrival or early departure from educational presentations. Independent study credit and clinical hours credit are not given.
Appendix 3, Policy EDS046 Criteria for Registration and Attendance of Licensed Nursing Personnel at Nursing Continuing Education Programs.

verifycompletion ~ The process for verifying participation and completion of the offering is through signing a roster at the beginning of each educational offering. The roster includes the required

information. Appendix 8, Roster, Saint John Hospital.

A certification of attendance is awarded to participants after completing an offering. The certificate contains all the required elements. Appendix 9, Certificate, and Appendix, 3, Policy EDS046 Criteria for Registration and Attendance of Licensed Nursing Personnel at Nursing Continuing Education Programs.

recordkeeping ~ Paper copy records containing the required elements for each educational offering are kept in files in the Education Department. Files are maintained for 5 years. The education office is a locked department to assure confidentiality but maintains efficient record retrieval. A checklist is used to verify all elements are in the file. Appendix, 3, Policy EDS046 Criteria for Registration and Attendance of Licensed Nursing Personnel at Nursing Continuing Education Programs.
noticeofchange ~ A change in the CNE program coordinator has been submitted in the past, last being 2013. Policies and procedures are reviewed and updated annually and as needed. Appendix 10, Policy EDS012, Approved Providership for Continuing Nursing Education.
programevaluation ~ A total program evaluation is done annually using a systematic approach. The outline for evaluation is as follows:
I. Administration
A. Philosophy Goals and Objectives
B. Coordinator
C. Advisory Groups
II. Program Management
A.Policies and Procedures
B.Records
C.Educators
D.Needs Assessment
E.Offering Design
F.Learner
III.Total CNE Program Evaluation

Appendix 11, Total Program Evaluation, Summary Action Plan

Submission date ~ 11-2-2022 11:17:51
Form ID ~ 1672730

Program Coordinator

1020 Lakecrest Rd, Lawrence, KS 66049 • 785-840-4552 • tiffanyr80@hotmail.com

Tiffany Day, RN, MSN, CMSRN

Experience

01/2004-present | Providence Medical Center | Kansas City, KS

RN

- Clinical Educator for Providence Medical Center and Saint John Hospital (July 2012- present)
  -Job duties include – Student Placement Coordinator, AHA Faculty, BLS & PALS Course Director, Instructor BLS, ACLS & PALS, developed New RN Residency Program, Preceptor and Charge RN Classes, New Nursing Assistant Classes, RQI Program Implementation for BLS & ACLS, organize and develop annual skills fairs, LMS administrator and organize, new product implementation & manage clinical orientation for new hired clinical staff

- Charge RN & Preceptor on a Medical Telemetry Unit (2004-2013)

09/2017-present | Ottawa University

Adjunct Faculty: RN to BSN Online Program

Adjunct Faculty for various online 8-week courses for the RN to BSN program to include Health Assessment & Health Promotion Across the Life Cycle.

06/2000-06/2004 | Vintage Park of Baldwin City | Baldwin City, KS

CMA/CNA

- Medication Administration

Licensure

2004-present Registered Nurse (KS)

Education

2010-12/2014 | Fort Hays State University | Hays, KS
MSN - Nursing Education

08/2001-12/2003 | Baker University School of Nursing | Topeka, KS
BSN

08/1998-05/2001 | University of Kansas | Lawrence, KS
Undergraduate

785-840-4552 • tiffanyr80@hotmail.com

Tiffany Day

Certifications

2013- present	Behavioral Violence Prevention Instructor
07/2013- present	PALS Provider & Instructor
2/2014-present	BLS Provider & Instructor
2/2014- present	ACLS Provider & Instructor
02/2012- 02/2016	ONS Chemotherapy & Biotherapy Certificate
2006- present	Certified Medical Surgical Registered Nurse

Achievements

2017	STTI National Member
2017	STTI Psi Xi Chapter Member
2015-present	Course Director for BLS & PALS
2015- present	Member University of Saint Mary Honor Society of Nursing
2013- 2017	Treasurer for AMSN Heartland Chapter #313
2013- present	ANPD Member- Kansas City Chapter
1/2012-07/2012	Chair House Clinical Excellence Council
2010-2011	Clinical Scene Investigator Academy: Bi-State Nursing Workforce Innovation Center
2009-2012	Co-Chair Unit Based Practice Council
2009	Florence Nightingale Award – Providence Medical Center
2006-2018	Academy of Medical Surgical Nurses National Member
2007-2009, 2012-2017	AMSN Heartland Chapter Member: Kansas City
11/2006	AONE Aspiring Nurse Leaders Institute
2005, 2007, 2008	Nomination Nursing Heart of Healthcare Award

Appendix 1

Providence Medical Center Saint John Hospital DEPARTMENTAL POLICIES AND PROCEDURES			Page(s):	1
			Saved As:	EDS007
Subject:	EDUCATIONAL NEEDS ASSESSMENT; EVALUATION OF NEW PRODUCTS		**Formulated:**	**10/1986**
Manual:	ADMINISTRATIVE MANUAL		**Reviewed:**	2/2014, 1/2015, 10/2016, 8/2017, 4/2020, 6/2022
Governing Board Approval Date:			**Revised:**	

POLICY: Educational Needs Assessment; Evaluation of New Products

PURPOSE: To provide priority continuing education for hospital associates and assist with product trial/evaluation.

PROCEDURE: To better meet the educational needs and interest of the Providence Medical Center/Saint John Hospital, an annual Educational Needs Assessment will be conducted. The Education Department will evaluate program offerings, review needs assessment and prioritize future educational needs.

To further evaluate educational needs, both credit and non-credit educational programs offered by the Education Department will be evaluated by persons who attend, following guidelines of accrediting agencies. Members of the Medical Center/Hospital staff will also evaluate in-service education programs that are offered within the departments to which they are assigned. Additionally, the Education Department will assist in new product evaluation by providing evaluation forms, summarizing evaluation results and forwarding them to products committee.

The results of evaluations will be utilized by the Education Department, department directors and planning committees to improve future educational programs.

DOCUMENTATION (If applicable):

REFERENCE/EVIDENCE BASED PRACTICE:

CROSS-REFERENCE:
AUTHOR/POLICY COORDINATOR: PMC Chief Nursing Officer, Education Coordinator

Providence Medical Center Saint John Hospital DEPARTMENTAL POLICIES AND PROCEDURES			Page(s):	1
			Saved As:	EDS004
Subject:	FEES FOR COMMUNITY AND PROFESSIONAL EDUCATION PROGRAMS		**Formulated:**	**09/1992**
Manual:	ADMINISTRATIVE MANUAL		**Reviewed:**	02/2014, 01/2015, 10/2016, 8/2017, 4/2020, 6/2022
Governing Board Approval Date:			**Revised:**	**8/2017, 4/2020, 6/2022**

POLICY: Fees for Community and Professional Education Programs

PURPOSE: To define associate and non-associate fees for education programs.

PROCEDURE: Associates of the following facilities are not charged a fee to attend nursing education programs offered by Providence Medical Center Education Department: Providence Medical Center and Clinics, Saint John Hospital, PMG Clinics, and Providence Place. Physicians on staff of Providence and Saint John are not charged to attend education programs. Course textbooks are available for checkout or purchase if necessitated by course requirements.

There may be a charge to attend community and professional education programs for persons not identified above. Fees are established by the department and are determined by giving consideration to current rates in the community for similar programs and the cost of providing the program. Participants who are charged a fee to attend education programs sponsored by Providence/Saint John may pay in advance by mailing checks to the Education Department or by paying at the door. Refunds for cancellation require 48-hour advance notice.

DOCUMENTATION (If applicable):

REFERENCE/EVIDENCE BASED PRACTICE:

CROSS-REFERENCE:

AUTHOR/POLICY COORDINATOR: PMC Chief Nursing Officer, Education Coordinator

Providence Medical Center Saint John Hospital **DEPARTMENTAL POLICIES AND PROCEDURES**		**Page(s):**	4
		Saved As:	EDS046
Subject:	CRITERIA FOR REGISTRATION AND ATTENDANCE OF LICENSED NURSING PERSONNEL AT NURSING CONTINUING EDUCATION PROGRAMS	**Formulated:**	**04/1994**
Manual:	ADMINISTRATIVE MANUAL	**Reviewed:**	02/2014, 01/2015, 10/2016, 08/2017, 04/2020, 6/2022
Governing Board Approval Date:		**Revised:**	**11/2017**

POLICY: Criteria for Registration and Attendance of Licensed Nursing Personnel at Nursing Continuing Education Programs

PURPOSE: Continuing education is an individual educational experience planned for individual growth and the ongoing development of knowledge and skills beyond basic preparation for a profession or occupation. The objective is the continuous improvement of the individuals' nursing practice.

PROCEDURE:
Guidelines:

1. Continuing education program information and promotional flyers will be distributed four to six weeks prior to the offering to maximize visibility and associate/community access to programs.

   Any advertisement and/or offering announcements published will contain the following statement. "Providence Medical Center is approved as a provider of continuing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for ARPN, RN or LPN licensure. Kansas State Board of Nursing provider number: LT0054-1127".

   Attendance at programs may be limited based on space and other considerations to maintain program quality.

   When registration has reached the maximum for a program, a waiting list will be kept with the name, address, and telephone number of nurses wishing to attend. If there are cancellations, nurses on the waiting list will be called in the order that their registration

request was received to determine if they would still like to attend the program. Certain programs will give registration preference to those nurses whose job description requires the completion of that course.

2. To register for a program, each participant must register through the online registration system. Programs are offered free of charge to associates of Providence Medical Center and Saint John Hospital. The registration must be completed with the person's name as it appears on their license.

3. Prior to the beginning of each program, all participants must sign the attendance roster. The provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which should include the following information:
   - Provider's name, address
   - Provider number
   - Provider coordinator's name
   - Participants Name and license number
   - Number of contact hours awarded
   - Title of the offering
   - Date on which the offering was completed
   - Presenter(s) names

4. All participants attending programs for continuing education credit must be present throughout the entire program to receive a certificate of completion. No partial credit will be given for continuing education programs. This is clearly delineated on program brochures/ advertisements.

5. Participants who are late more than fifteen (15) minutes or who leave more than fifteen (15) minutes before the end of the program will not receive continuing education credit for the program. Continuing education credit will not be given for less than 50 minutes; 50 minutes = one (1) contact hour.

6. Each program attendee is requested to fill out a program evaluation at the conclusion of the offering.

7. Certificates of completion are distributed at the end of the program or mailed to attendees within fifteen (15) working days of the program.

   a. Certificates include the following:
      - Name and address of approved provider (Providence Medical Center/Saint John Hospital)
      - The Kansas State Board of Nursing approved provider number
      - Name and license number of the participant
      - The course title
      - Number of contact hours awarded
      - Course location
      - Course date(s)

Clear identification of contact hours awarded

b. The certificates are signed by the Kansas State Board CNE Provider.

c. The certificates are awarded to participants at the end of the program who pre-registered, signed the roster, attended the program in its entirety, and turned in completed evaluation form(s).

8. Attendees are responsible for seeing that their names on both roster and certificate are listed the same way it appears on their nursing license.

9. Associates are asked to give the Education office 48 hours notice of cancellation. Department Directors/Managers will receive notice of all associates who have registered and failed to provide cancellation notice and/or do not attend mandatory offerings.

10. Registrations received less than 48 hours prior to the beginning of the program will be considered a "late registration", and will be accepted subject to space and resource availability.

11. The limit to number of program registrants accepted will be determined by the program coordinator. A waiting list will be utilized after maximum registration has been reached. Those on the waiting list will be notified by phone in the order in which they were received, as openings become available by the education services secretary or staff. Every effort will be made to accommodate associates for those courses which are mandatory to their continued employment. Instructors will be eligible for instructor credit in accordance with Kansas State Board of Nursing regulations. Instructor must request "instructor credit" prior to the day of the program.

12. Non-registered participants ("walk-ins") will be permitted to attend the program only if adequate space and materials are available.

13. The record storage shall ensure confidentiality and easy retrieval of records by authorized individuals. For each offering, the approved provider shall retain the following for two years:
    Summary of planning
    Copy of the offering announcement or brochure
    Title and behavioral objective
    Offering agenda or for independent study, pilot test results
    Bibliography
    Summary of participant evaluations
    Each instructors' education and experience
    Documentation to confirm completion of the offering

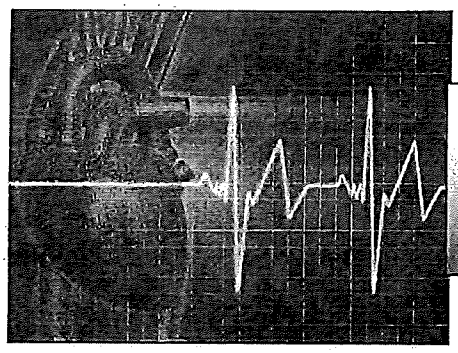
DOCUMENTATION (If applicable):

REFERENCE/EVIDENCE BASED PRACTICE:

CROSS-REFERENCE: Kansas Regulation: *KAR 60-9-107(b)(3)(C), KAR 60-9-107 (h)(1)&(2), KAR 60-9-107(b)(3)(G).*

AUTHOR/POLICY COORDINATOR: PMC Chief Nursing Officer, Education Coordinator

Appendix 4



Cardiac Rhythm Refresher

4 Contact Hours

This course is mandatory for staff not successful after two attempts with the Healthstream Recognition of Cardiac Rhythms exam.
If you would like to take the course as a refresher, you may take the course with your manager approval.

4 Hour Cardiac Rhythm Refresher

8:00am – 1:30pm

Providence Medical Center

Wednesday, March 11th	Classrooms ABC
Thursday, March 12th	Classrooms ABC
Tuesday, March 24th	Classrooms ABC
Friday, March 27th	Classrooms ABC

Must attend the entire class to receive CEUs

Testing will be done immediately following the class

TARGET Audience: RNs and all interprofessionals

Objectives:

- Discuss the electrical conduction system of the heart
- Identify waveforms of an EKG rhythm strip
- Correctly measure PR interval, QRS complex, QT interval and J Point
- Identify a rhythm using 5 step approach
- Identify normal and abnormal cardiac rhythms using the 5 step approach
- Identify sinus rhythms and arrhythmias and discuss clinical significance
- Identify atrial rhythms and discuss clinical significance
- Identify junctional rhythms and AV Blocks and discuss clinical significance
- Identify ventricular arrhythmias and discuss clinical significance

INSTRUCTED BY: Katrina Otto, RN, CEN, CPEN & Kathy Trehey, RN, MSN, CCRN-K

Providence Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 4.0 contact hours applicable for RN relicensure. Kansas State Board of Nursing provider number is LT0054-1127

Online Registration at Intranet/Healthstream/Catalog/Cardiac Rhythm Refresher or contact Kathy Trehey, ext. 3961 or ktrehey@primehealthcare.com

Education Program Design

Today's Date:

Class Name:	Date:	Time:	Location:
Planning Committee: Content Expert:	Contact Hours	Cost: Free	Target Audience:

Need determined by:

- ☐ Needs Assessment (Indicate what kind)
- ☐ New Procedure/Protocol
- ☐ Changed Procedure/Protocol
- ☐ Staff Request
- ☐ Other

References:

☐ Speaker will bring my own handouts ☐ Speaker will send handout to Education 1 week prior to program for printing

☐ Special Function Form Completed | Commercial Support? NO | ☐ CV / Resume Submitted | ☐ Conflict of Interest completed

Purpose Statement:

Course Outline

Topic	Objectives	Time:	Presenter:	Learning Method:

☐ Course is in HealthStream, LMS

Behavioral Violence Prevention Annual Renewal & Basic Initial

Objectives
At the end of the program, I am able to:

* 1. Please enter today's date & time.

Date/Time

Date MM/DD/YYYY Time hh mm AM/PM

2. Maintain the safety of staff and patients when dealing with patients.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

3. Increase staff awareness of potentially violent behavior.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

4. I have increased my competency in dealing with patients in the least restrictive manner who are potentially violent.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

5. Refer appropriately to state and national compliance regulations, as they relate to seclusion and restraint.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

6. I agree that my confidence and competency with techniques of verbal deescalation of patients in behavioral crisis has increased.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

7. Display physical techniques which will optimize the safety for both myself and the patients.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

8. Establish competency in effectively and safely placing a patient in restraints.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

Behavioral Violence Prevention Annual Renewal & Basic Initial

Course Content

9. The content provided me with new skills and insights.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

10. Participating in this program will improve the quality of my practice.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

Behavioral Violence Prevention Annual Renewal & Basic Initial

Speaker: Tiffany Day RN, MSN, CMSRN

11. The instructor Tiffany was responsive to questions.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

12. The instructor was organized and presented the material in an understandable way.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

13. The instructor was knowledgeable on the subject.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

Behavioral Violence Prevention Annual Renewal & Basic Initial

Speaker: Tom Roe

14. The instructor Tom was responsive to questions.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

15. The instructor was organized and presented the material in an understandable way.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

16. The instructor was knowledgeable on the subject.

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

Behavioral Violence Prevention Annual Renewal & Basic Initial

17. Please add any additional Comments about this offering

18. Please list any future offerings you would like to see.

Providence Medical Center Saint John Hospital DEPARTMENTAL POLICIES AND PROCEDURES			Page(s):	1
			Saved As:	EDS049
Subject:	CRITERIA FOR AWARDING CONTACT HOURS AND FACULTY SELECTION FOR CONTINUING EDUCATION PROGRAMS		**Formulated:**	**04/1994**
Manual:	ADMINISTRATIVE MANUAL		**Reviewed:**	02/2014, 01/2015, 10/2016, 08/2017, 04/2020, 6/2022
Governing Board Approval Date:			**Revised:**	

POLICY: Criteria for Awarding Contact Hours and Faculty Selection for Continuing Education Programs

PURPOSE: To ensure effective, high quality continuing education programs for the professional nursing associates at Providence Medical Center/Saint John Hospital and affiliates.

PROCEDURE: Only those persons meeting the CNE criteria outlined by the KSBN will be awarded CNE credit. Qualified faculty will be selected to achieve the goals and objectives of the continuing education program.

Criteria for faculty selection for continuing education programs:

1. Faculty are selected on the basis of their comprehensive knowledge and experience relevant to the program content, their ability to relate to adult learners, and their commitment to excellence in presentation style.

2. For non-nurse presenters, degree and/or experience in an allied field are required.

3. Non-nurse presenters must show evidence of tailoring their presentations to nursing issues and healthcare settings.

4. Faculty who are associates of Providence Medical Center/Saint John Hospital will possess those competencies outlined in their specific job descriptions.

DOCUMENTATION (If applicable):
REFERENCE/EVIDENCE BASED PRACTICE:
CROSS-REFERENCE:
AUTHOR/POLICY COORDINATOR: PMC Chief Nursing Officer, Education Coordinator

Providence Medical Center Saint John Hospital DEPARTMENTAL POLICIES AND PROCEDURES			Page(s):	1
			Saved As:	EDS012
Subject:	APPROVED PROVIDERSHIP FOR CONTINUING NURSING EDUCATION		**Formulated:**	**09/1987**
Manual:	ADMINISTRATIVE MANUAL		**Reviewed:**	02/2014, 01/2015, 10/2016, 08/2017, 04/2020, 6/2022
Governing Board Approval Date:			**Revised:**	

POLICY: Approved Providership for Continuing Nursing Education

PURPOSE: To provide a means of compliance with the Kansas State Board of Nursing requirements for Continuing Nursing Education.

PROCEDURE: All Continuing Education Programs designed for CONTACT HOUR credit towards nursing re-licensure must meet certain requirements as mandated by the Kansas State Board of Nursing. These programs must be planned and coordinated through the Education Department by the approved provider as defined by Kansas State Board of Nursing prior to presentation before CONTACT HOUR credit for re-licensure can be granted.

Communication with the Education Specialist at the Kansas State Board of Nursing concerning contact hour programs is the responsibility of the Nurse Educator or "approved provider."

The Program Coordinator shall notify the Kansas State Board of Nursing in writing of any change of the individual responsibilities for the provider-ship or change in the required policies and procedures within 30 days of the change.

DOCUMENTATION (If applicable):

REFERENCE/EVIDENCE BASED PRACTICE:

CROSS-REFERENCE:

AUTHOR/POLICY COORDINATOR: PMC Chief Nursing Officer, Education Coordinator

Providence Medical Center
Saint John Hospital

Continuing Nursing Education
Total Program Evaluation
Summary Action Plan: 2021-2022

CATEGORY/SECTION	CRITERIA	DATE/OUTCOME SUMMARY	ACTION PLAN
I: ADMINISTRATION	Organizational structure of CNE is identified by the parent organization	7/22 Organizational Structure does identify the Education Department as such.	Organizational structure is reviewed annually.
A. Philosophy, Goals and Objectives	1. The Education Department functions within the mission, values, philosophy and meets CNE goals and objectives.	7/22 The Education Department does function within parent institution mission, values and meets CNE goals and objectives.	Mission and philosophy of the parent organization is reviewed on an annual basis to determine if the Education mission and goals are consistent with changes within the organization and customer needs.
	2. The Education Department promotes compliance with CNE rules and regulations of KSBN.	7/22 Administration of CNE is in compliance with KSBN regulations.	Education will continue to work with KSBN to promote increased availability of CNE and ensure continued compliance with rules and regulations.
B. Coordinator	1. CNE Coordinator's job description complies with KSBN criteria.	7/22 Level of education criteria and teaching experience comply with KSBN regulations. The Coordinator has 3 years of experience in education, 10 years of clinical experience and holds a MSN degree.	CNE Coordinator attends professional educational meetings and/or seminars to keep abreast of trends and issues, legislative mandates and current challenges of continuing nursing education for the purpose of providing the education to the department, organization and customers with the most up-to-date information. A review of the Coordinator's job description is conducted on an annual basis to determine compliance with KSBN coordinator criteria for the CNE Providership.

CATEGORY/SECTION	CRITERIA	DATE/OUTCOME SUMMARY	ACTION PLAN
C. Advisory Groups	1. Education works collaboratively with Directors, Managers, and PCS Leadership to provide CNE.	7/22 Level of involvement with Directors, Managers and PCS Leadership is adequate.	Educational needs assessments are conducted on an annual basis and as needed when the organization, the community of professional nursing and/or changes in the law dictates a change in the practice of nursing. Needs are also identified through the monitoring of quality indicators for best practice and the organization's performance improvement process. Will compile results of the needs assessment and share with the Directors and Managers and document response to high frequency requests. Coordinate at minimum 25% of the high frequency requests.

Providence Medical Center
Saint John Hospital

Continuing Nursing Education
Total Program Evaluation
Summary Action Plan: 2021-2022

CATEGORY/SECTION	CRITERIA	DATE/OUTCOME SUMMARY	ACTION PLAN
II. PROGRAM MANAGEMENT A. Policies and Procedures	1. Policies and procedures facilitate the CNE program: a. Offering Announcement b. Management of CNE attendance rosters and CNE certificates c. Payment and Tuition fees d. Registration process e. Attendance f. Criteria for faculty selection g. Record retention and storage h. Class cancellation i. Independent Study j. Evaluation of Education Programs	7/22 Responsibilities are clear and concise. Processes, files and staff are in compliance.	Policies are established to reflect changes in procedures that facilitate a more efficient and effective CNE program and to meet KSBN criteria for the Providership on a consistent basis. A review of policies is conducted every (12) months. Will continue to monitor the dynamics and facilitation of the CNE program on an annual basis and more often as necessary in accordance with current and future Kansas Laws to promote the practice of professional nursing. Will monitor on a monthly basis each program provided to ascertain that the most accurate information is provided. Flyers are distributed housewide via email and are also posted on bulletin boards in key locations.
B. Records	1. Records are maintained for each CNE offering that includes: a. Syllabus b. Bibliography c. Documentation of planning	7/22 Records comply with KSBN regulations.	Accurate records are maintained and will be reviewed with each offering. CNE offering records are to be reviewed by the CNE Coordinator.

Providence Medical Center
Saint John Hospital

Continuing Nursing Education
Total Program Evaluation
Summary Action Plan: 2021-2022

CATEGORY/SECTION	CRITERIA	DATE/OUTCOME SUMMARY	ACTION PLAN
Records (con't)	d. Copy of handouts e. Vita f. Original roster/signed roster g. Summarized evaluations h. Brochure or flyer i. Copy of certificate issued		CNE rosters will continue to be maintained as previously required by KSBN. All records will be accurate and accessible upon request. All speakers and/or presenters are to meet the specific criteria for presentation and follow the appropriate guidelines set forth by KSBN. Evaluation summaries of the program offerings are to be reviewed following a CNE program and appropriate feedback given to the presenter(s) regarding the program. The CNE Coordinator will review each program evaluation summary and consult with the appropriate individuals to assure any areas of improvement are addressed.
	2. Storage of CNE records by year with a master listing of each offering and attendees maintained in the Education office allows for easy retrieval of information.	7/22 Records are accessible	Records are to remain confidential and in locked area at all times, but are accessible to Education.
	3. Confidentiality of sign-in rosters are monitored on an ongoing basis.	7/22 Rosters are maintained in a locked office.	Rosters are not to be left unattended.

Providence Medical Center
Saint John Hospital

Continuing Nursing Education
Total Program Evaluation
Summary Action Plan: 2021-2022

CATEGORY/SECTION	CRITERIA	DATE/OUTCOME SUMMARY	ACTION PLAN
C. Educators	1. The faculty is academically and clinically prepared in their areas of responsibility.	7/22 Credentials of CNE faculty are appropriate for teaching nursing continuing education.	Educators are to maintain expertise in their area of responsibility by means of attending appropriate educational programs, professional classes, mandatory education, and clinical practice.
	2. Faculty utilizes age specific education principles and exhibit effective teaching skills.	7/22 Teaching skills are effective for promoting learning. Content is developed specific to the developmental needs of the patient population and specific to the needs of the learner.	Each Educator's curriculum vitae is reviewed annually. Evaluation of teaching skills/effectiveness is done with each presentation.
	3. Faculty is providing appropriate content for CNE approval.	7/22 Content meets the criteria of CNE.	CNE Coordinator will continue to be actively involved in planning of CNE offerings. Rationale of program content is to be reviewed by the CNE Coordinator before and after each program. Evaluations are reviewed upon completion of each program; appropriate action will be taken for any needed performance improvement.
D. Needs Assessment	1. Nursing staff has input into topics for CNE offerings annually and as needs are presented.	7/22 Annual needs survey is conducted, and offerings are based upon identified needs.	Educational needs will continue to be assessed and documented. Appropriate action will be taken to meet those identified needs.

Providence Medical Center
Saint John Hospital

Continuing Nursing Education
Total Program Evaluation
Summary Action Plan: 2021-2022

CATEGORY/SECTION	CRITERIA	DATE/OUTCOME SUMMARY	ACTION PLAN
Needs Assessment (con't)	2. Participants have input into topics on CNE offerings.	7/22 Input for future CNE topics is solicited from participants via evaluation tool. Responses are aggregated and recommendations for future programs are frequently met.	All participants of CNE programs will continue to be afforded the opportunity to suggest future CNE programs.
E. Offering Design	1. Offerings consist of a planned, organized and evaluated learning experience.	7/22 Planning teams (Education Staff, and specialty focus groups) are utilized for program planning as needed.	As part of the CNE evaluation process, all programs are to be reviewed for organization and completeness before each offering. Evaluation is to be conducted after each program offering and systematically reviewed by planning team.
	2. Objectives are appropriate and stated in behavioral terms that define the expected outcomes for the learner, which are achievable for allotted program time.	7/22 Objectives are written in behavioral terms; presenters consistently comply with allotted program times.	Objectives are stated in measurable terms to assure expected outcomes for the learner. CNE programs are presented within the stated time frames with the assurance stated to the learner; the objectives and expected outcomes are met.

Continuing Nursing Education
Total Program Evaluation
Summary Action Plan: 2021-2022

CATEGORY/SECTION	CRITERIA	DATE/OUTCOME SUMMARY	ACTION PLAN
Offering Design (con't)	3. Objectives are consistent with knowledge base of target audience.	7/22 Objectives reflect the educational preparation and knowledge base of the target audience.	All CNE programs continue to be offered to designated target participants. Throughout program planning the CNE coordinator ensures that program content is consistent with the knowledge base and learning needs of the participants.
	4. Content satisfies the behavioral objectives for participants and is appropriate for the time allotted for the offering.	7/22 Participant evaluations reflect a high degree of agreement that learner outcomes are attained.	CNE Coordinator and planning committees continue to monitor program evaluations to ensure behavioral objectives are being met by participants.
	5. Evaluation tool is provided to participants for evaluation of: a. Teaching effectiveness b. Content c. Achievement of stated objectives	7/22 Evaluation tools have been distributed for all programs and their completion is emphasized by CNE Coordinator. Tool is formatted to facilitate evaluation of all required parameters and participant responses have been aggregated for outcomes reporting.	Participants will continue to be afforded the opportunity to evaluate the CNE program, 100% of the evaluation results (outcomes) will be reported. These outcomes, along with future program requests are used to assure future quality CNE programming.

CATEGORY/SECTION	CRITERIA	DATE/OUTCOME SUMMARY	ACTION PLAN
Offering Design (con't)	6. Marketing tool includes: a. Offering description b. Objectives c. Target audience d. Faculty e. Fee f. Time/date/location g. KSBN provider statement and number h. Number of contact hours awarded.	7/22 Marketing tools consistently reflect required elements. Various marketing formats are used including flyers, brochures and paid/unpaid advertising.	Pre-registration is desired to promote effective planning. Registration is available online for participant convenience. All CNE program promotional tools are proofread by Education staff before distribution to assure 100% quality and accuracy of policy statements with regards to Departmental and KSBN rules and regulations. Every effort will be made to accommodate the disadvantaged/disabled participants on a consistent and efficient basis. Calendars are available on the PMC/SJH network email.
F. Learner	1. Participants are satisfied with topic areas presented.	7/22 Offering evaluations reflect satisfaction in content offered. Attendance is adequate.	Rosters and evaluation of each CNE program will be reviewed following the program to ascertain satisfaction of participants; objectives met, suggestions for performance improvement and future programs. Attendance at programs is to be evaluated to determine the feasibility of offering the same CNE or changing and/or improving the next offering.

Providence Medical Center
Saint John Hospital

Continuing Nursing Education
Total Program Evaluation
Summary Action Plan: 2021-2022

CATEGORY/SECTION	CRITERIA	DATE/OUTCOME SUMMARY	ACTION PLAN
Learner (con't)	2. Participants are provided an opportunity to interact with the faculty.	7/22 At each program offering, opportunities for questions are integrated during formal presentation, along with informal opportunities at breaks and post-presentation.	Opportunities for teacher/learner interaction will continue to be offered during each program. When appropriate (smaller offerings and breakout sessions) faculty will continue to be encouraged to actively engage learners in the teaching-learning process (questions, role modeling with return demo, etc.)
III. TOTAL CNE PROGRAM EVALUATION	1. Education conducts a systematic evaluation of the Total CNE Program on an on-going basis.	7/22 Input from Nursing Leadership and an annual needs assessment reflect an ongoing systematic evaluation.	Will continue to seek input through Nursing Leadership and compile data from the annual needs assessment to evaluate the CNE program. Dimensions of Performance Criteria utilized to evaluate overall total program evaluation plan: a. Efficacy b. Appropriateness c. Availability d. Timeliness e. Effectiveness f. Safety g. Efficiency h. Respect and Caring All criteria will be monitored on a regular basis to assure quality

The Central Steward: Building Nurse Leaders in Antimicrobial Stewardship Presenter:Elizabeth Monsees, PhD, MBA, RN, CIC, FAPIC
March 10, 2020 1300-1400, 1.0 contact hour

LAST	FIRST	DESIGNATION	LICENSE #	COMPANY	EMAIL	SIGNATURE

Provider: Providence Medical Center, 8929 Parallel Pkwy, Kansas City, KS 66112
CNE Coordinator: Tiffany Day RN, MSN, CMSRN

Providence Medical Center
Saint John Hospital

KSBN Approved Provider #LT0054-1127

Providence Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure.

Name

License #:

2022 Stroke: Hot Topics

September 28, 2022

Contact Hours:

Instructor (s):

Tiffany Day

Tiffany Day, RN, MSN, CMSRN
Nurse Educator, CNE Coordinator
Continuing Education Department

Providence Medical Center, 8929 Parallel Parkway, Kansas City, KS 66112 (913) 596-4765

Education Program Design

Today's Date: 12/2/2021

Name of Class: Behavioral Violence Prevention Annual Refresher/Basic Initial	varies	0900-1200 or 1300-1600	PMC & SJH
Planning Committee:Tiffany Day, Tom Roe Content expert: BVP Instructors	Contact Hours 3.0	Cost: Free	Target Audience: Interprofessional's

Need determined by:

- ☐ Needs Assessment (Indicate what kind)
- ☑ New Procedure/Protocol
- ☐ Changed Procedure/Protocol
- ☐ Staff Request
- ☑ Other (Required training)

References: Bradley, J. BMF (2020) *Prime Healthcare: Behavioral Violence Prevention Participant and instructor manual, US 2020.*
Department of Labor, Occupational Safety and Health Administration. Guidelines for preventing workplace violence for healthcare and social service workers. OSHA 3148-04R 2015. https://www.osha.gov/Publications/osha3148.pdf. accessed Jan 4, 2017.

☐ Speaker will bring my own handouts | ☐ Speaker will send handout to Education 1 week prior to program for printing | ☑ CV / Resume Submitted | ☐ Conflict of Interest completed

☑ Special Function Form Completed | Commercial Support? NO

Purpose Statement:To improve staff awareness and ability to care for patients in a behavioral emergency and prevent escalation.

Course Outline

Topic	Objectives	Time:	Presenter:	Learning Method:
BVP	Maintain the safety of staff and patients when dealing with patients.	see agenda in folder	BVP Certified Instructor	all by lecture, discussion and demonstration of maneuvers
BVP	Increase staff awareness of potentially violent behavior.			
BVP	Increase staffs level of competency in dealing with patients who are potentially violent in the least restrictive manner.			
BVP	Staff will be able to refer appropriately to state and national compliance regulations, as it relates to seclusion and restraint.			
BVP	Improve staff confidence and competency with techniques of verbal de-escalation of patient in behavioral crisis			
BVP	To provide staff with training in physical techniques which will optimizes the safety for both themselves and patients.			
BVP	To establish staff competency in effectively and safely placing a patient in restraints.			

☑ Course is in HealthStream, LMS

BVP

Behavioral Violence Prevention

SJH ANNUAL RENEWAL & BASIC INITIAL

2022 CLASSES

June 16, 2022	0900-1200	July 22, 2022	0900-1200
June 16, 2022	1300-1600	July 22, 2022	1300-1600
June 22, 2022	1300-1600	August 17, 2022	0900-1200
July 14, 2022	0900-1200	August 22, 2022	1300-1600
		August 24, 2022	1300-1600

All Classes being held in MXRR at SJH

OBJECTIVES:

- Maintain the safety of staff and patients when dealing with patients.
- Increase staff awareness of potentially violent behavior.
- Increase staff's level of competency in dealing with patients who are potentially violent in the least restrictive manner.
- Staff will be able to refer appropriately to state and national compliance regulations, as it relates to seclusion and restraint.
- Improve staff confidence and competency with techniques of verbal de-escalation of patient in behavioral crisis.
- To provide staff with training in physical techniques which will optimizes the safety for both themselves and patients.
- To establish staff competency in effectively and safely placing a patient in restraints.

Presented by:

Certified BVP Instructors

Target Audience:

Annual RENEWAL for clinical staff who have taken a full BVP course or for those non-clinical staff identified to need Basic training.

This course offers 3 Contact hours

Providence Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 3 contact hours applicable for RN, or LPN relicensure. Kansas State Board of Nursing provider number is LT0054-1127. Must attend entire session to receive credit.

Online Registration in HealthStream – Event Calendar

"BVP SJH ANNUAL RENEWAL AND INITIAL BASIC"

For more information call Tiffany Day
913-596-5121

Comfortable clothes, sneakers and promptness are REQUIRED

Behavioral Violence Prevention

ANNUAL RENEWAL OR BASIC INITIAL

Class Agenda

0900-0910	Welcome, Introductions, Class Objectives
0910-1000	Active Shooter & Verbal De-escalation with Role Playing
1000-1010	**Break**
1010-1100	Restraints and Seclusion
1100-1150	Physical Maneuvers
1150-1200	Test/Wrap up

150 minutes minus breaks and testing time (40 minutes) = 3.0 contact hours

Q1 Please enter today's date & time.

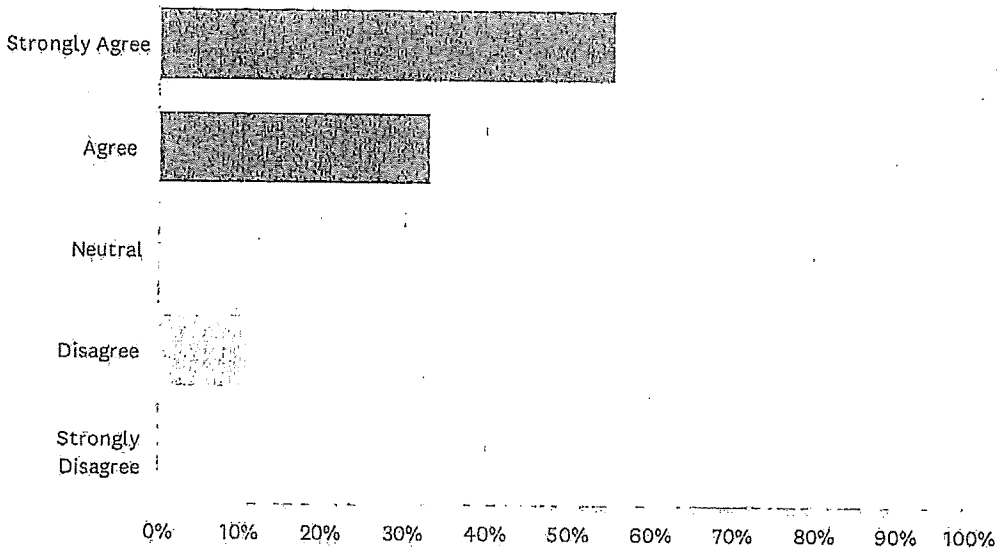
Answered: 9 Skipped: 0

ANSWER CHOICES	RESPONSES	
Date/Time	100.00%	9

#	DATE/TIME	DATE
1	08/17/2022 09:00 AM	8/18/2022 9:53 AM
2	08/17/2022 09:00 AM	8/18/2022 9:52 AM
3	08/17/2022 09:00 AM	8/18/2022 9:51 AM
4	08/17/2022 09:00 AM	8/18/2022 9:51 AM
5	08/17/2022 09:00 AM	8/18/2022 9:50 AM
6	08/17/2022 11:58 AM	8/17/2022 11:59 AM
7	08/17/2022 12:00 PM	8/17/2022 11:59 AM
8	08/17/2022 12:00 PM	8/17/2022 11:59 AM
9	08/17/2022 11:57 AM	8/17/2022 11:58 AM

Q2 Maintain the safety of staff and patients when dealing with patients.

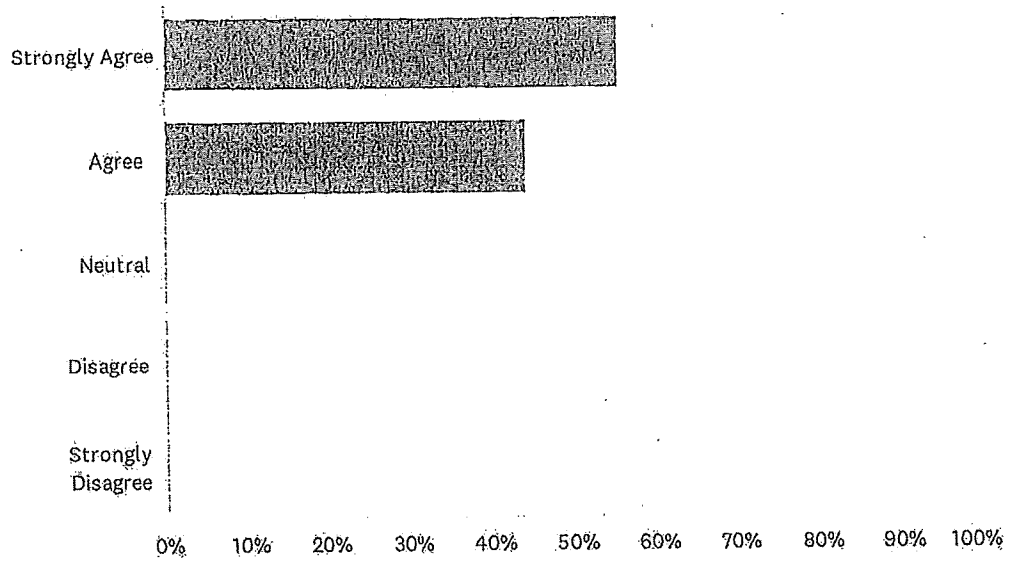
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	55.56%	5
Agree	33.33%	3
Neutral	0.00%	0
Disagree	11.11%	1
Strongly Disagree	0.00%	0
TOTAL		9

Q3 Increase staff awareness of potentially violent behavior.

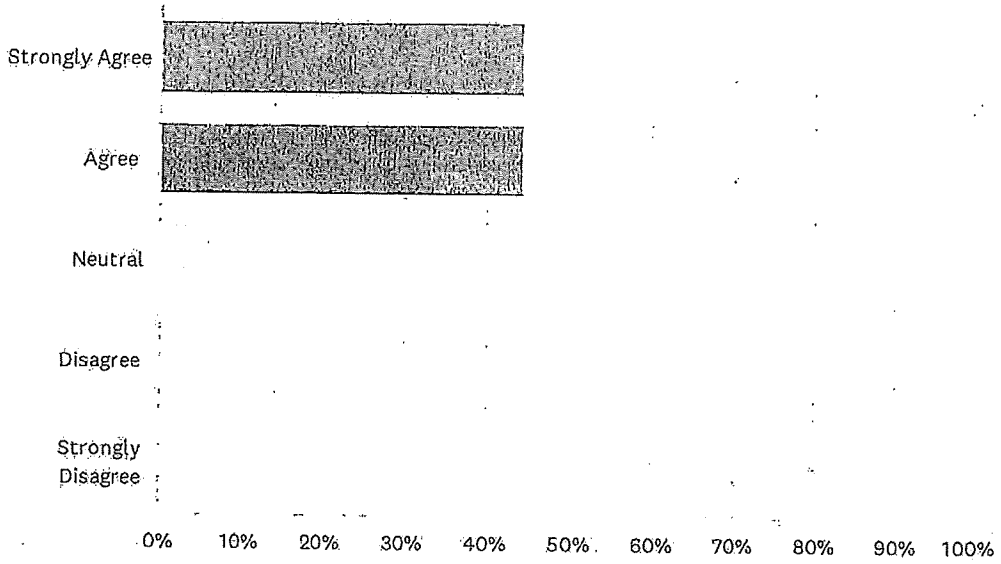
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	55.56%	5
Agree	44.44%	4
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		9

Q4 I have increased my competency in dealing with patients in the least restrictive manner who are potentially violent.

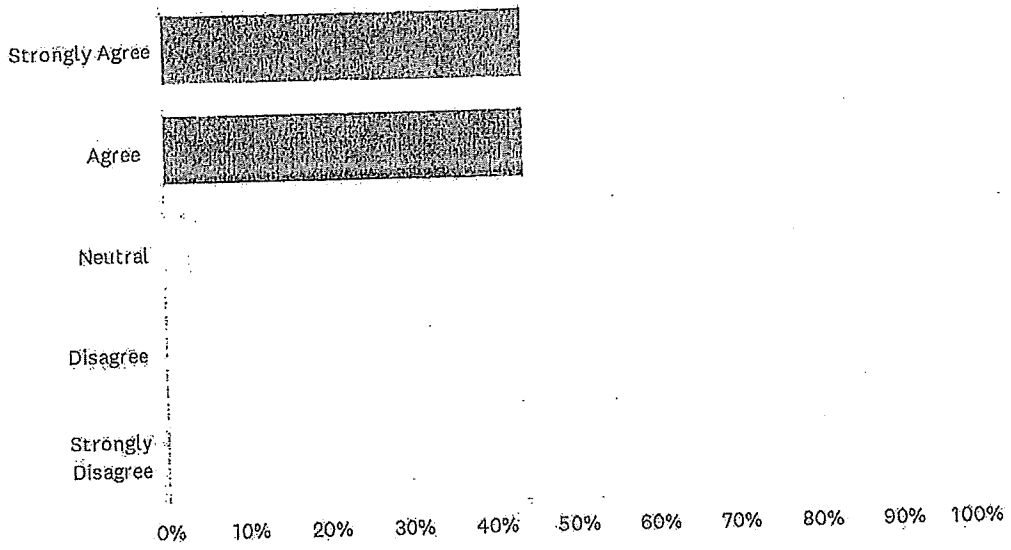
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	44.44%	4
Agree	44.44%	4
Neutral	11.11%	1
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		9

Q5 Refer appropriately to state and national compliance regulations, as they relate to seclusion and restraint.

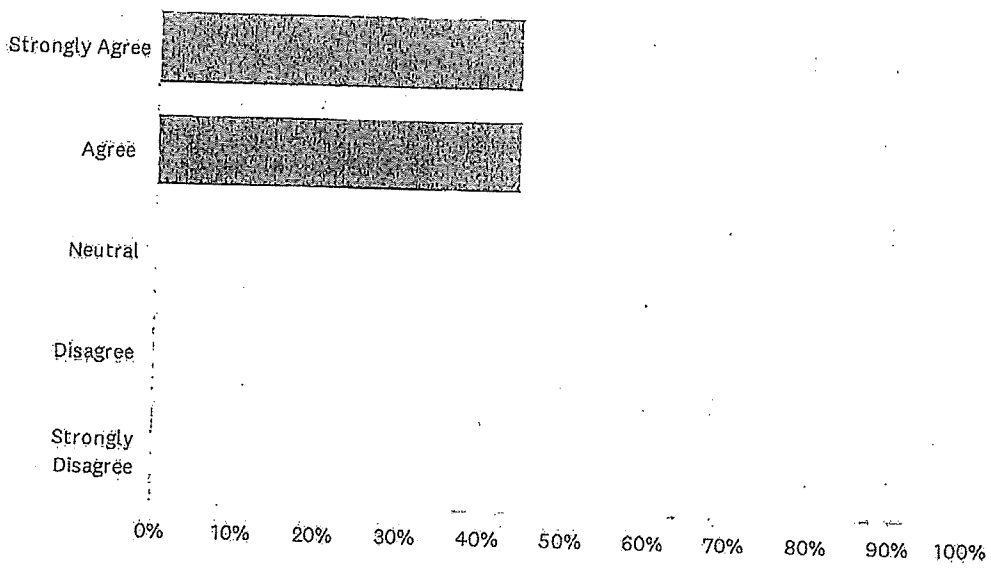
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	44.44%	4
Agree	44.44%	4
Neutral	11.11%	1
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		9

Q6 I agree that my confidence and competency with techniques of verbal deescalation of patients in behavioral crisis has increased.

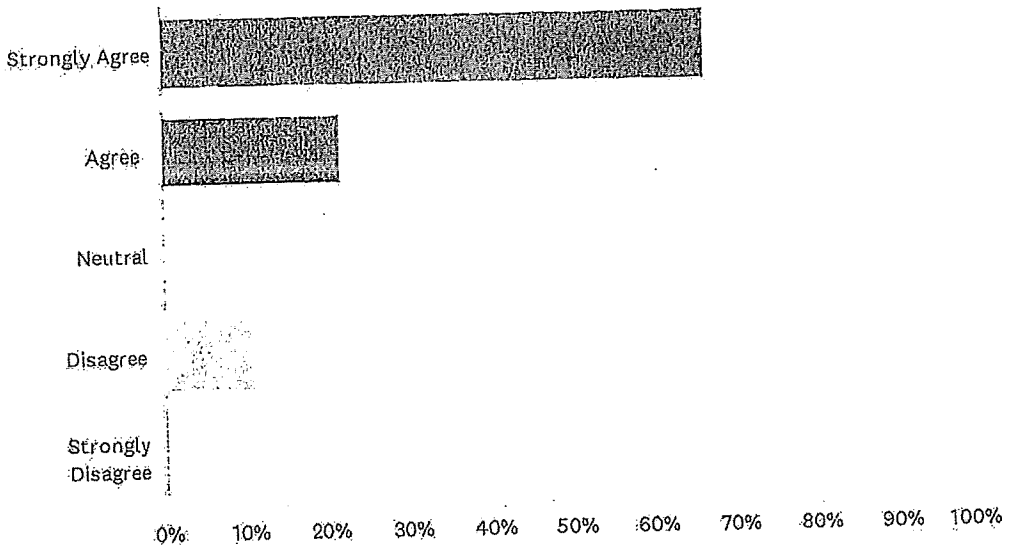
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	44.44%	4
Agree	44.44%	4
Neutral	11.11%	1
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		9

Q7 Display physical techniques which will optimize the safety for both myself and the patients.

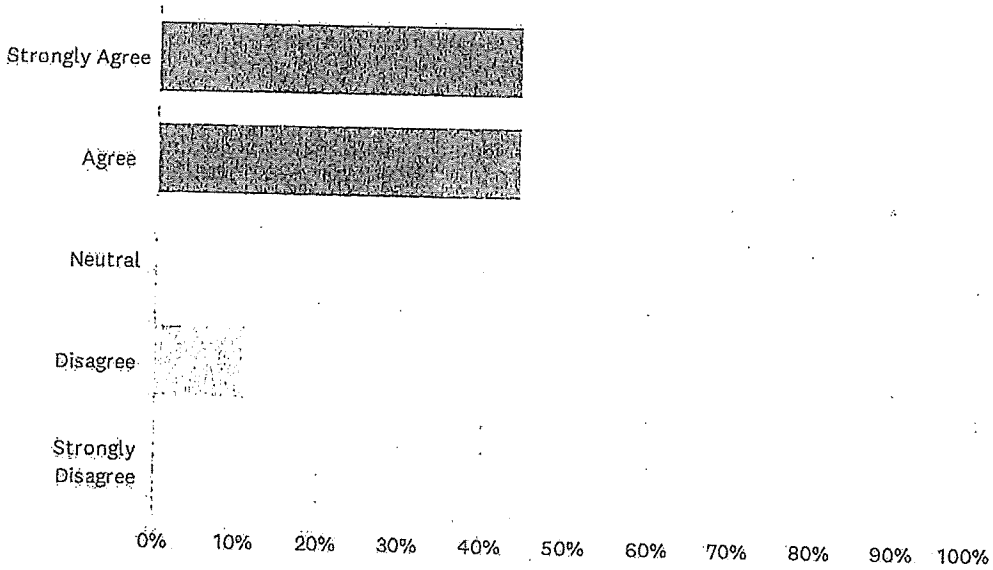
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	66.67%	6
Agree	22.22%	2
Neutral	0.00%	0
Disagree	11.11%	1
Strongly Disagree	0.00%	0
TOTAL		9

Q8 Establish competency in effectively and safely placing a patient in restraints.

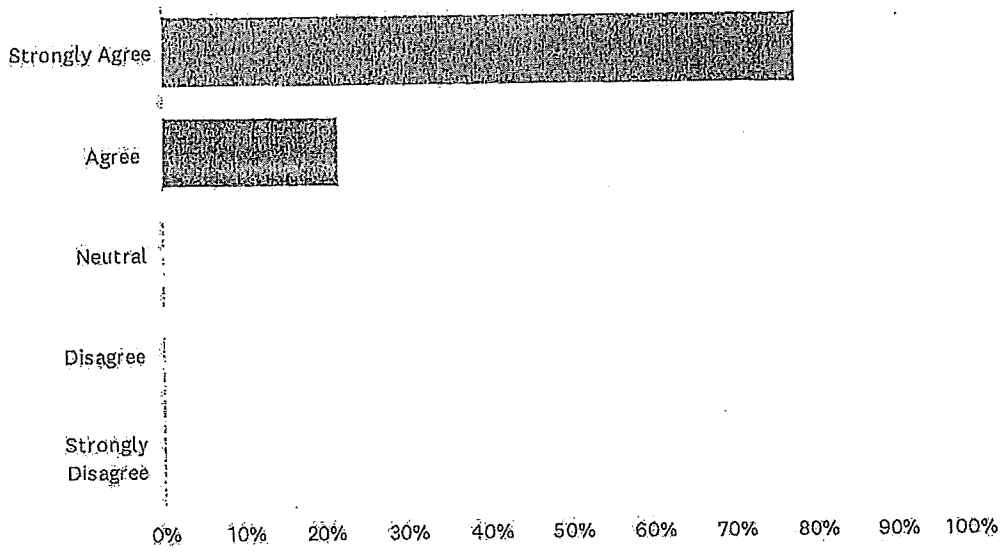
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	44.44%	4
Agree	44.44%	4
Neutral	0.00%	0
Disagree	11.11%	1
Strongly Disagree	0.00%	0
TOTAL		9

Q9 The content provided me with new skills and insights.

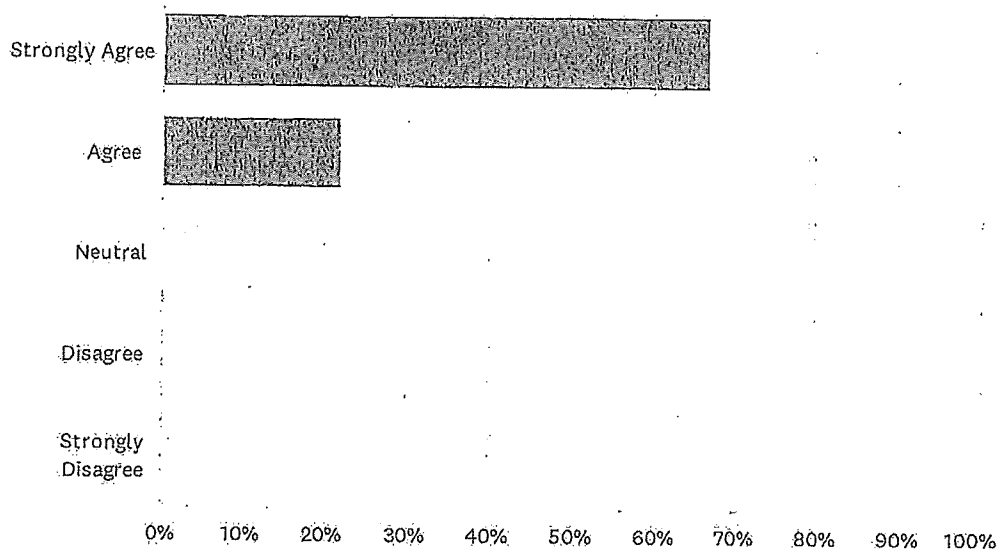
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	77.78%	7
Agree	22.22%	2
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		9

Q10 Participating in this program will improve the quality of my practice.

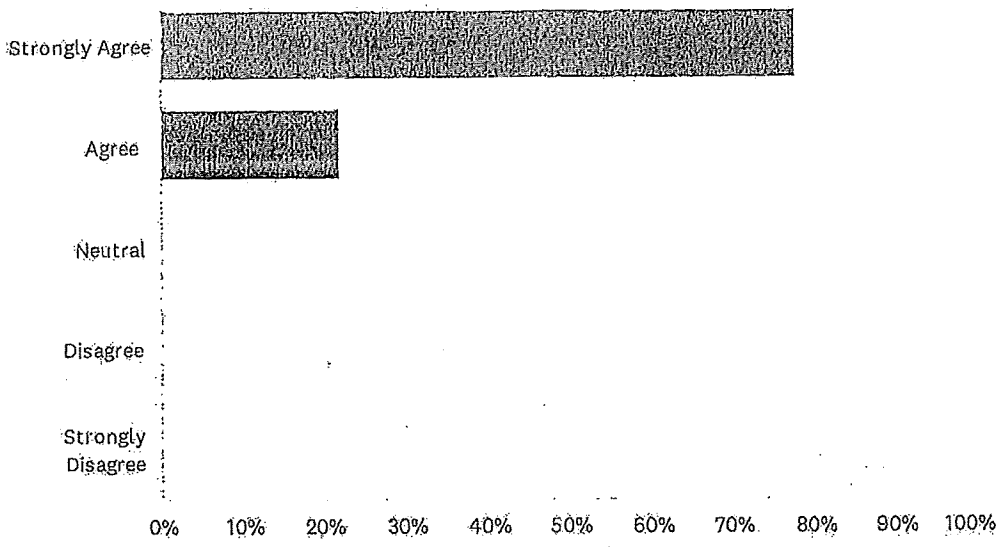
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	66.67%	6
Agree	22.22%	2
Neutral	11.11%	1
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		9

Q11 The instructor Tiffany was responsive to questions.

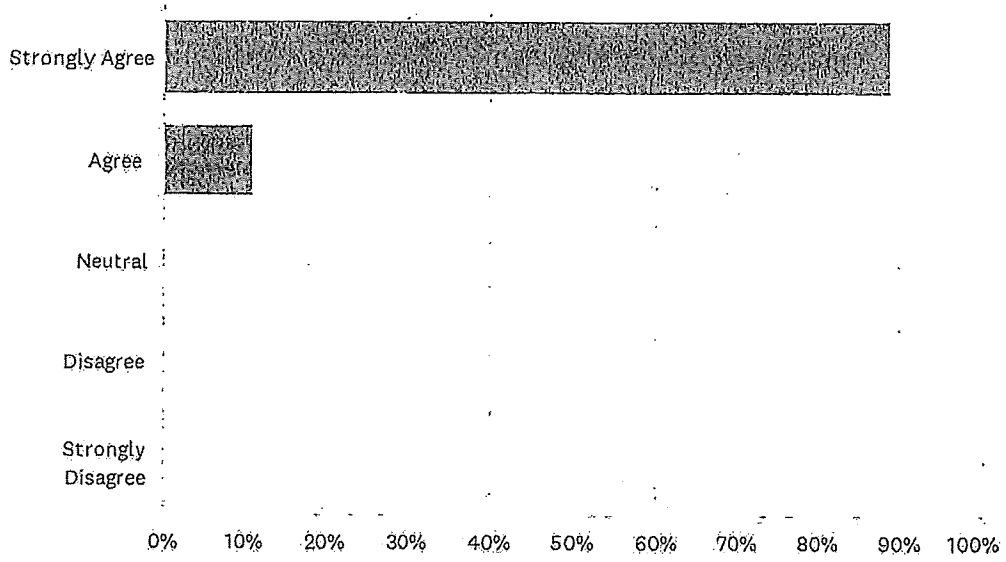
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	77.78%	7
Agree	22.22%	2
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		9

Q12 The instructor was organized and presented the material in an understandable way.

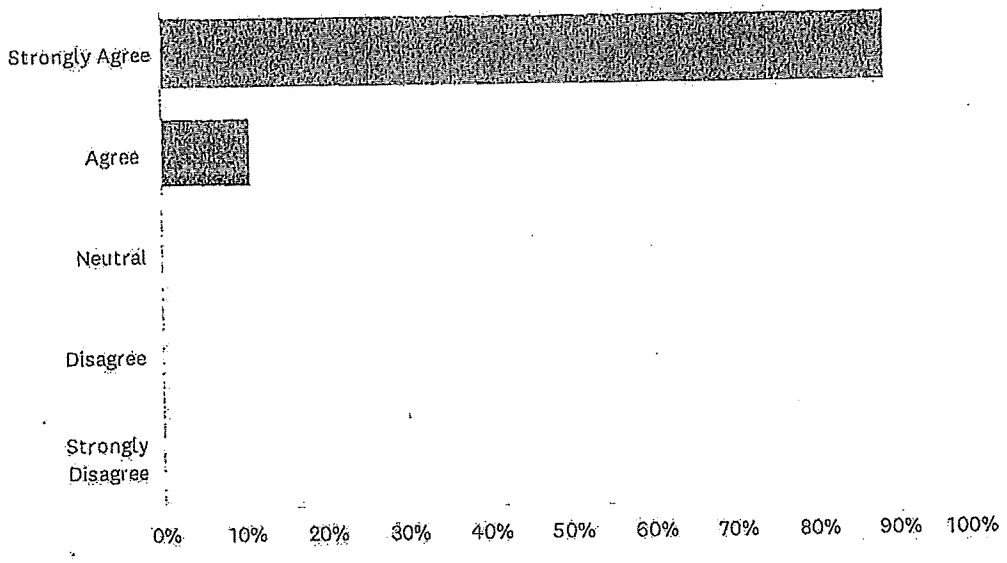
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	88.89%	8
Agree	11.11%	1
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		9

Q13 The instructor was knowledgeable on the subject.

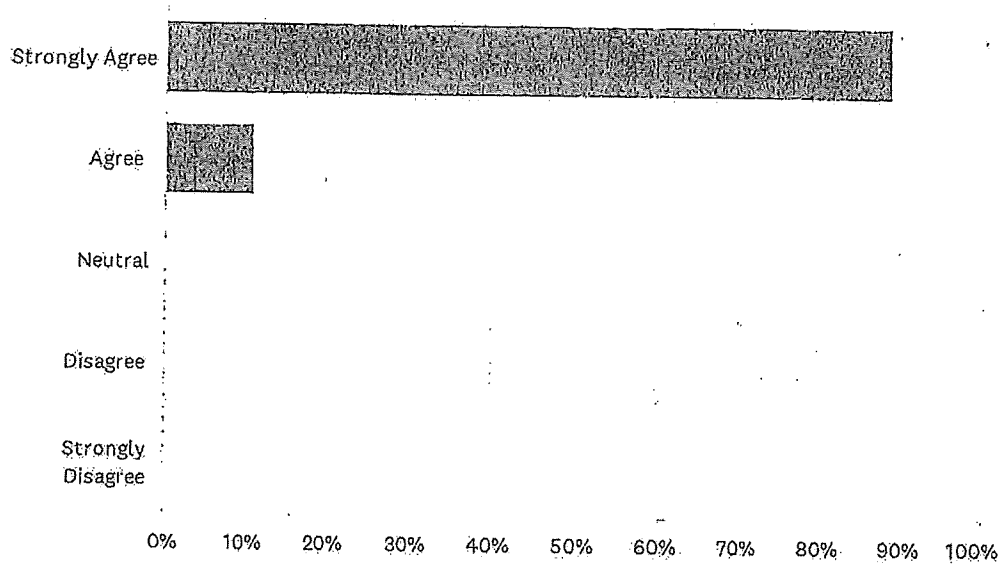
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	88.89%	8
Agree	11.11%	1
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		9

Q14 The instructor Tom was responsive to questions.

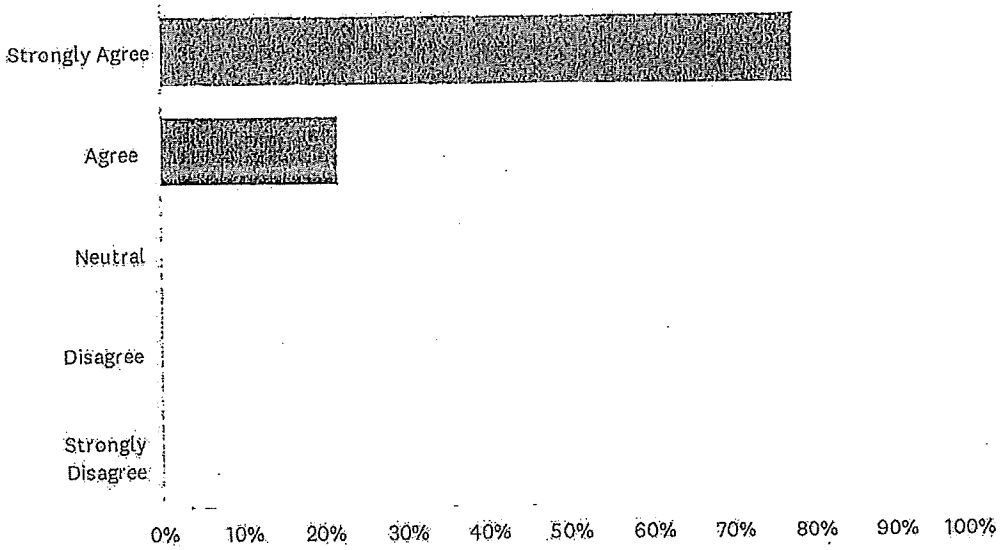
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	88.89%	8
Agree	11.11%	1
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		9

Q15 The instructor was organized and presented the material in an understandable way.

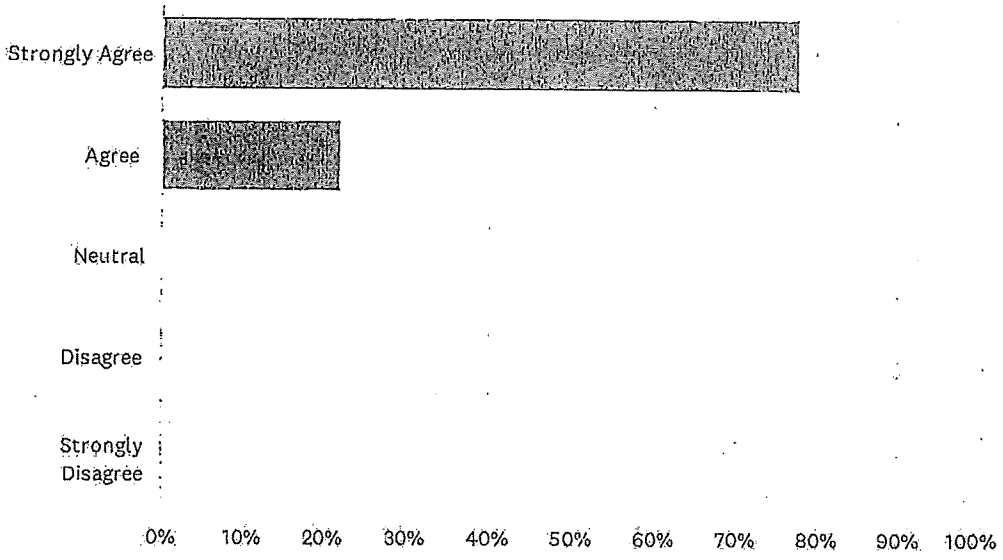
Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	77.78%	7
Agree	22.22%	2
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		9

Q16 The instructor was knowledgeable on the subject.

Answered: 9 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	77.78%	7
Agree	22.22%	2
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		9

Q17 Please add any additional Comments about this offering

Answered: 4 Skipped: 5

#	RESPONSES	DATE
1	very good class	8/18/2022 9:53 AM
2	Thank you	8/17/2022 12:00 PM
3	Tom was fantastic with this course!	8/17/2022 11:59 AM
4	Our ED has areas for improvement	8/17/2022 11:59 AM

Q18 Please list any future offerings you would like to see.

Answered: 3 Skipped: 6

#	RESPONSES	DATE
1	Na	8/17/2022 12:00 PM

2	N/A	8/17/2022 11:59 AM
3	N/a	8/17/2022 11:59 AM

MIDWEST MULTISTATE DIVISION
EDUCATIONAL PLANNING FORM

Instructions: For educational activities with multiple sessions, please complete a planning form for each individual session for which contact hours will be awarded. Type directly into blank cells of the tables. Save the completed form to your computer.

EDUCATIONAL ACTIVITY TITLE: Basic Rhythm 101 Revised 12/2020

INDIVIDUAL SESSION TITLE: *(IF DIFFERENT THAN ACTIVITY TITLE)*

LEARNING OUTCOME(S)			
List learning outcome(s) in behavioral terms using a single measurable verb for each. Outcomes are evaluated to determine the impact of educational activities on patient care and professional development of the learner. Learning outcomes should fit into one of Miller's zones[1]:			
1.Leaners will demonstrate competency in basic rhythm interpretation, as defined as successful completion of the basic rhythm exam. Successful completion is defined as an overall score of 80% with 100% accurate interpretation of lethal rhythms (V-Tach, V-Fib and asystole). 2. Learner will self-report an increased ability to interpret basic sinus, atrial and ventricular rhythms. 3.Leaners will self-report an increase in confidence level when managing a patient with cardiac monitoring, either by telemetry or hardwire.			
CONTENT	**TIME FRAME**	**PRESENTER/FACULTY/AUTHOR**	**LEARNER ENGAGEMENT STRATEGIES**
Provide an outline of the content to be presented, related to each learning outcome, in sufficient detail to determine consistency with learning outcomes, selected learner engagement strategies and appropriate time allotted. *(Restatement of learning outcomes does not meet the criteria)*	List the number of minutes[2] for each topic/ content area and/ or active learner engagement strtegies[3].	List the presenter, faculty person or author for each content area.	List the engagement strategies used by each presenter for each content area.[4]
At the end of this program, the learner will be able to: describe basic cardiac anatomy & physiology ▪ Hemodynamic parameters ▪ Electrical Conduction ▪ Cardiac anatomy & physiology ▪ EKG measurements (normal)	90 minutes	Valerie Dame, RN or Karla Taylor, RN	☒ Question/Answer ☐ Self-check or self-assessment ☐ Audience response system ☐ Return skill demonstration* ☐ Role play* ☐ Small group discussion* ☐ Assignments/testing/practice* ☒ Engaging learners in dialogue ☐ Analyzing case studies*
At the end of this program, the learner will be able to: interpret basic sinus rhythms defined as NSR, Sinus Tach, Sinus Brady & Sinus Arrythmia: ▪ Pacemaker Hierarchy ▪ Sinus Conduction	120 minutes		☒ Question/Answer ☒ Self-check or self-assessment ☐ Audience response system ☒ Return skill demonstration* ☐ Role play* ☒ Small group discussion* ☒ Assignments/testing/practice*

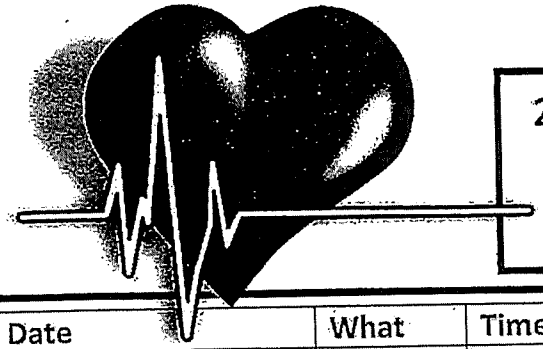
LEARNING OUTCOME(S)			
List learning outcome(s) in behavioral terms using a single measurable verb for each. Outcomes are evaluated to determine the impact of educational activities on patient care and professional development of the learner. Learning outcomes should fit into one of Miller's zones[1]:			
▪ Characteristics of Sinus Rhythms: NSR, Sinus Tach, Sinus Brady, Sinus Arrhythmia ▪ Treatment of arrhythmias ▪ Rhythm Interpretation ▪ Rhythm Strip Practice			☒ Engaging learners in dialogue ☒ Analyzing case studies*
At the end of this program, the learner will be able to: interpret basic atrial rhythms defined as PACs, Atrial Fibrillation, Atrial Flutter & SVT **At the end of this program, the learner will be able to: Differentiate atrial rhythms from sinus rhythms** ▪ Characteristics of Atrial Rhythms: PACs, Atrial Fib, Atrial Flutter, SVT ▪ Atrial Conduction vs. Sinus Conduction ▪ Treatment of arrhythmias ▪ Rhythm Interpretation ▪ Atrial Rhythms Strip Practice	90 minutes		☒ Question/Answer ☒ Self-check or self-assessment ☐ Audience response system ☒ Return skill demonstration* ☐ Role play* ☒ Small group discussion* ☒ Assignments/testing/practice* ☒ Engaging learners in dialogue ☐ Analyzing case studies*
At the end of this program, the learner will be able to: interpret basic ventricular rhythms defined as PVCs, Ventricular Fibrillation, & Ventricular Tachycardia **At the end of this program, the learner will be able to: Differentiate ventricular rhythms from sinus rhythms** ▪ Ventricular Rhythms: PVCs, V- Tach, V-Fib ▪ Ventricular Conduction vs. Sinus Conduction ▪ Treatment of arrhythmias ▪ Rhythm Interpretation ▪ Ventricular Rhythm Strip Practice ▪ Differentiating V-Tach from SVT (Aberrantly conducted)	90 minutes		☒ Question/Answer ☒ Self-check or self-assessment ☐ Audience response system ☒ Return skill demonstration* ☐ Role play* ☒ Small group discussion* ☒ Assignments/testing/practice* ☒ Engaging learners in dialogue ☐ Analyzing case studies*
1. **Post Test** 2. **Evaluation**			x Question/Answer x Self-check or self-assessment ☐ Audience response system x Return skill demonstration* ☐ Role play* ☐ Small group discussion* X Assignments/testing/practice* ☐ Engaging learners in dialogue ☐ Analyzing case studies*

[1] Examples of learning outcomes for each zone: **Knows** (*knowledge gained*) – Learners will self-report an increase in knowledge about XYZ **Knows how** (*knows how to apply the knowledge*) – Learners will describe how they will integrate

Total minutes for this activity/session (including time spent on evaluation) = 390 minutes

List full citations for the evidence-based reference(s) used to develop the content of this educational activity/session next to the appropriate category:

Information from organization/website: (current available evidence within past 5-7 years; may be published or unpublished content. Examples –Agency for Healthcare Research and Quality, Centers for Disease Control, National Institutes of Health). Provide full web page citations for material referenced, not "CDC.org".	Interpret EKGs Strips Like a Boss! (ekg interpretation for nurses). (2018). https://www.nrsng.com/interpret-ekgs-heart-rhythms/ Klabunde, R.E. (2018). Cardiovascular Physiology Concepts. https://www.cvphysiology.com/ Learn the heart. (2018). ttps://www.healio.com/cardiology/learn-the-heart/ecg-review Life in the Fast Lane. https://litfl.com/ecg-library/ Practical Clinical Skills. http://www.practicalclinicalskills.com
Peer –reviewed journal/resource: (reference should be within past 5-7 years)	Palatnik, A. 2011. Too fast, too slow, too ugly: Dangerous Dysrhythmias. Nursing Management, Staff Development Special, p. 26-34.
Clinical guidelines: (published or online. Example - www.guidelines.gov)	
Expert resource: (individual, organization, or educational institution - book, article, website)	American Heart Association, Inc., & the European Resuscitation Council. 2018 International Consensus on Cardiopulmonary Resuscitation and Emergency Cardiovascular Care Science with Treatment Recommendations Summary. https://www.ahajournals.org/doi/10.1161/CIR.0000000000000611 Cantillon, D.J. & Amuthan, R. (2018). Atrial Fibrillation. http://www.clevelandclinicmeded.com/medicalpubs/diseasemanagement/cardiology/atrial-fibrillation/
Textbook reference:	*Beasley, B. 2014. Understanding EKGs: A practical approach, 4th ed., Upper Saddle River, NJ. Pearson Education *Huff J. 2016. ECG Workout: Exercises in Arrhythmia Interpretation, 7th ed., Philadelphia, PA. Lippincott. *Wolters Kluwer Health. 2007. ECG Interpretation made incredibly easy, 4th ed., Philadelphia, PA. Lippincott.
Other:	



2021 Basic Rhythm Class Schedule
Basic Rhythm 101 (basic) &
Basic Rhythm 201 (advanced)

SJMC = St. Joseph Medical Center
SMMC = St. Mary's Medical Center

Date	What	Time	Location
Thursday, 01/28/2021	BRD 101	0800-1630	SMMC/ Annex B
Thursday, 02/25/2021	BRD 101	0800-1630	SJMC/ Kelleher
Thursday, 03/11/2021	**BRD 201**	**0830-1530**	**SMMC/ Annex B**
Thursday, 03/25/2021	BRD 101	0800-1630	SMMC/ Annex B
Thursday, 04/29/2021	BRD 101	0800-1630	SJMC/ Kelleher
Thursday, 05/27/2021	BRD 101	0800-1630	SMMC/ Annex B
Thursday, 06/10/2021	**BRD 201**	**0830-1530**	**SJMC/ Kelleher**
Thursday, 06/24/2021	BRD 101	0800-1630	SJMC/ Kelleher
Thursday, 07/29/2021	BRD 101	0800-1630	SMMC/ Annex B
Thursday, 08/26/2021	BRD 101	0800-1630	SJMC/ Kelleher
Thursday, 09/09/2021	**BRD 201**	**0830-1530**	**SMMC/ Annex B**
Thursday, 09/23/2021	BRD 101	0800-1630	SMMC/ Annex B
Thursday, 10/28/2021	BRD 101	0800-1630	SJMC/ Abell
Friday, 11/19/2021	BRD 101	0800-1630	SMMC/ Annex B
Thursday, 11/30/2021	**BRD 201**	**0830-1530**	**SJMC/ Kelleher**
Friday, 12/17/2021	BRD 101	0800-1630	SJMC/ Kelleher

BRD 101 Objectives

At the end of this program, the learner will be able to:

1. describe basic cardiac anatomy & physiology
2. interpret basic sinus rhythms, defined as NSR, Sinus Tach, Sinus Brady & Sinus Arrythmia
3. interpret basic atrial rhythms defined as PACs, Atrial Fibrillation, Atrial Flutter & SVT
4. differentiate atrial rhythms from sinus rhythms
5. interpret basic ventricular rhythms defined as PVCs, Ventricular Fibrillation, & Ventricular Tachycardia
6. differentiate ventricular rhythms from sinus rhythms

BRD 201 Objectives:

At the end of this program, the learner will be able to:

1. Describe basic cardiac anatomy & physiology/ electrophysiology
2. Explain key characteristics of sinus & atrial rhythms
3. Identify AV Node/ Junctional Conduction
4. Differentiate sinus conduction vs. AV node conduction
5. Identify the key properties of the 4 AV Blocks
6. Describe key characteristics of ventricular rhythms
7. Differentiate sinus conduction vs. ventricular conduction

Providence Medical Center is an approved provider of continuing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for RN or LPN relicensure. Kansas State Board of Nursing provider Number: LT 0054-1127. Participant must attend entire session to receive contact hours

Basic Rhythm 101 has been approved for 7.8 Contact Hours
Basic Rhythm 201 has been approved for 6.6 Contact Hours

St. Joseph & St. Mary's employees, register for Basic Rhythm via HealthStream, key words: Basic Rhythm All others, contact Valerie Dame to register
Questions? Contact Valerie (vdame@primehealthcare.com) or Karla (KTaylor19@primhealthcare.com)

2021
Basic Rhythm 101
Class Agenda

Time	Item	Minutes
0730-0800	Registration/ Check-In	
0800-0930	Introductions, Class Information/ Goals Cardiac anatomy & physiology Electrical Conduction EKG Measurements	90 minutes
0930-0945	Break	
0945-1145	Sinus Conduction Sinus Rhythms Sinus Rhythm Practice	120 minutes
1145-1230	Lunch	
1230-1415	Atrial Conduction Atrial Rhythms Atrial Rhythm Practice	90 minutes
1415-1430	Break	
1430-1545	Ventricular Conduction Ventricular Rhythms Ventricular Rhythm Practice	90 minutes
1545-1550	Break	
1550-1620	Post Test Class Evaluations	
	Total Contact Hours	390 min =7.8 CE

Revised: 12/2020

12561 Farley Street
Overland Park, KS 66213
816-392-0332
vdame@primehealthcare.com

Valerie Dame MSN, RN- BC

Objective

To promote professional practice in nursing professionals.

Experience

2001-present; Education Coordinator, Department of Professional Practice, St. Joseph Medical Center

- Training Center Coordinator for American Heart Association/ St. Joseph Medical Center and St. Mary's Medical Center for ACLS & BCLS
- Coordinate & teach critical care classes
- Co-Chair: Life Support Committee
- Developed & instructed unit-based competencies
- Developed & taught OB dysrhythmia course
- Developed pneumonia core measure education & increased vaccination compliance via staff education with daily rounding on in-patient units.
- Co-Chair/ member of committees, councils and task forces; e.g., Nursing Retention, Practice Council, Nursing Operations

1998-2001; Nurse Recruiter, St. Joseph Medical Center

- Nurse Recruiter for 300 bed facility (St. Joseph Medical Center)
- Recruited for RNs, GNs, LPNs, Patient Care Associates, Unit Secretaries
- Supported nurse extern & new graduate program
- Member of Nursing Recruitment & Retention Committee

1995-1998; Clinician 2, Asthma Center, St. Joseph Medical Center

- Staff nurse; out-patient asthma center
- Provided Asthma Education for inpatients & outpatients
- Clinical Research Coordinator for inpatient & outpatient clinical trials
- Coordinated clinical implementation of call-light system in inpatient areas
- Planned and assisted with annual community asthma fair

1992-1995 Clinician 3, Stepdown Unit, St. Joseph Medical Center

- Developed, implemented, and taught unit-based competency testing
- Coordinated the implementation of cardiac/ pulmonary patient education
- Coordinated & implemented intensive orientation plan.
- Accepted additional responsibility of patient liaison for new sub-acute unit

1978-1993 St. Joseph Medical Center; various positions including staff nurse/ Clinician 2, Clinical Nurse Leader, IV Therapy Special Project

Education/ Certifications

- MSN/ Nurse Educator Track, University of Central Missouri: Awarded May 2014
- Graduate Hours: University of Missouri Kansas City
- BSN: Central Missouri State University, Warrensburg, MO. Awarded November 1975
- **Certification:** Professional Nursing Staff Development, valid through 05/2021.

Professional Membership

- Member, Association of Nursing Professional Development
- Secretary/ Board Member of Heart of America Affiliate of NNSDO, July 2007-June 2009; completed term of resigning secretary in 2010, reelected 2015 through 2019.

Basic Rhythm 101:

Objectives
At the end of the program, I am able to:

1. Describe basic cardiac anatomy & physiology

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

2. Interpret basic sinus rhythms, defined as NSR, Sinus Tach, Sinus Brady & Sinus Arrythmia

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

3. Interpret basic atrial rhythms defined as PACs, Atrial Fibrillation, Atrial Flutter & SVT

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

4. Differentiate atrial rhythms from sinus rhythms

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

5. Interpret basic ventricular rhythms defined as PVCs, Ventricular Fibrillation, & Ventricular Tachycardia

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

6. Differentiate ventricular rhythms from sinus rhythms

- ◯ Strongly Agree
- ◯ Agree
- ◯ Neutral
- ◯ Disagree
- ◯ Strongly Disagree

Basic Rhythm 101:

Course Content

7. The content provided me with new skills and insights.

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

8. Participating in this program will improve the quality of my practice.

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

Basic Rhythm 101:

Speaker: Valerie Dame, MSN, RN, NPD-BC

9. The instructor was responsive to questions.

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

10. The instructor was organized and presented the material in an understandable way.

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

11. The instructor was knowledgeable on the subject.

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

12. Teaching methods stimulated critical thinking and/or discussion.

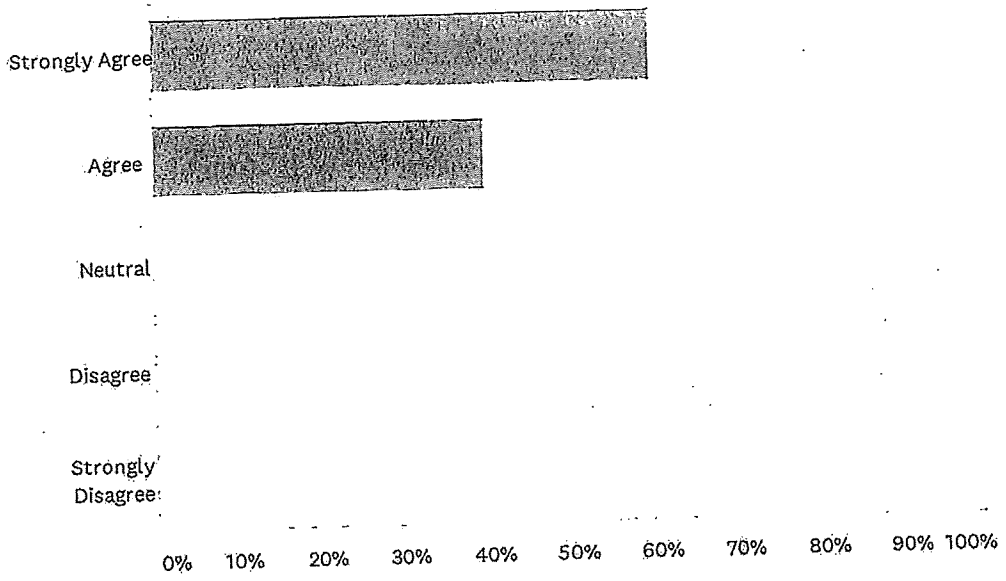
- ◌ Strongly Agree
- ◌ Agree
- ◌ Neutral
- ◌ Disagree
- ◌ Strongly Disagree

Basic Rhythm 101:

13. Please add any additional Comments about this offering

Q1 Describe basic cardiac anatomy & physiology

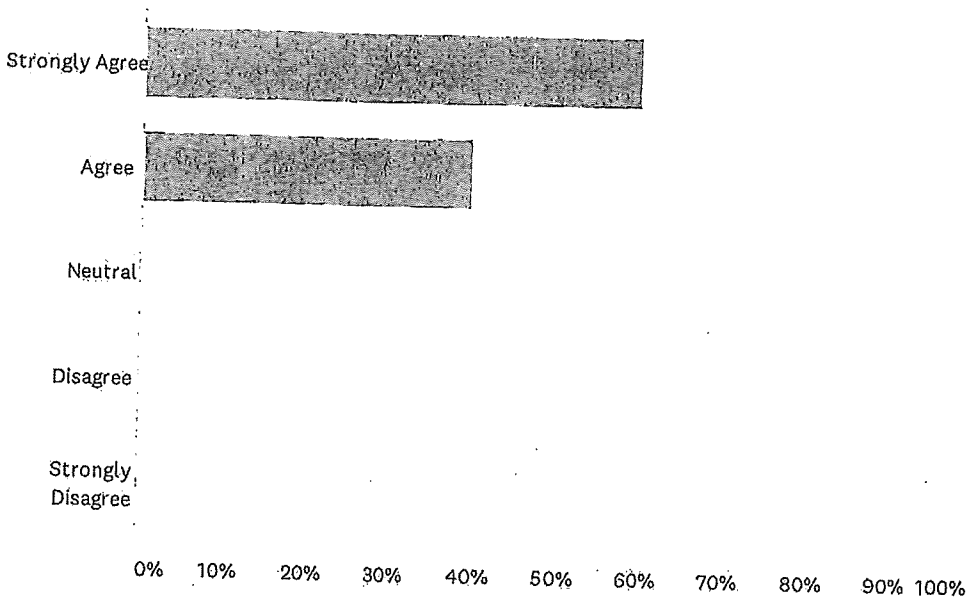
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	60.00%	3
Agree	40.00%	2
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		5

Q2 Interpret basic sinus rhythms, defined as NSR, Sinus Tach, Sinus Brady & Sinus Arrythmia

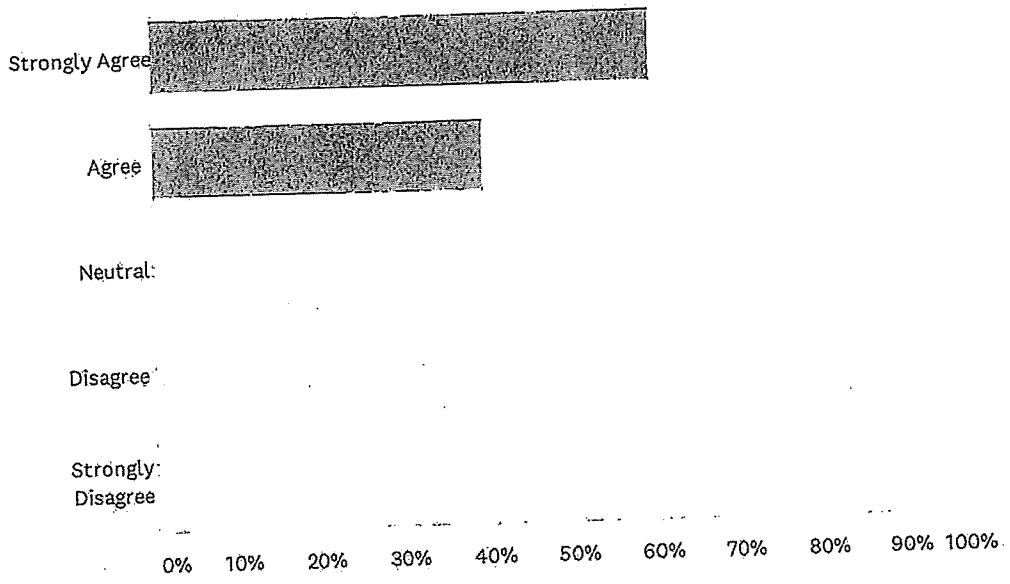
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	60.00%	3
Agree	40.00%	2
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		5

Q3 Interpret basic atrial rhythms defined as PACs, Atrial Fibrillation, Atrial Flutter & SVT

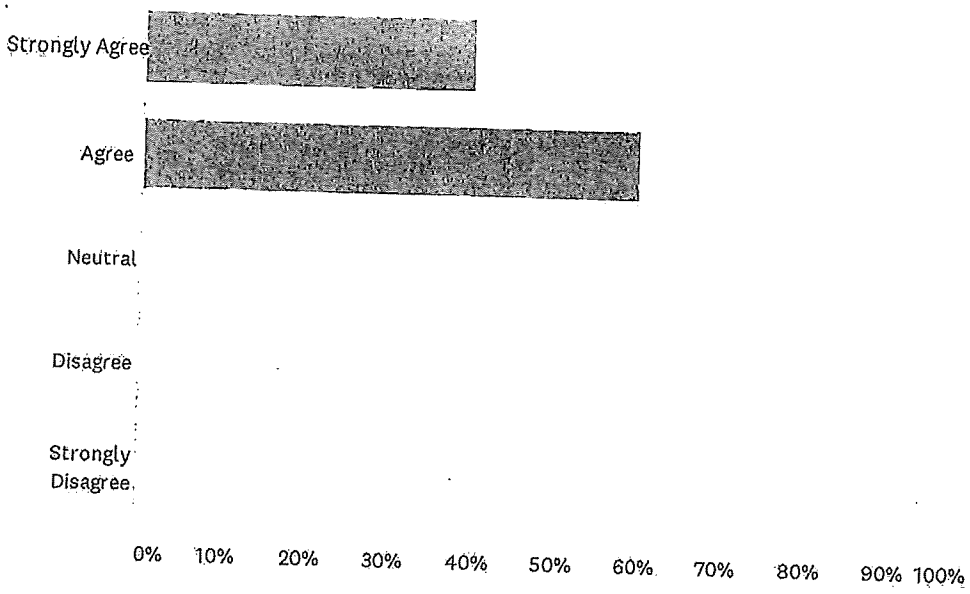
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	60.00%	3
Agree	40.00%	2
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		5

Q4 Differentiate atrial rhythms from sinus rhythms

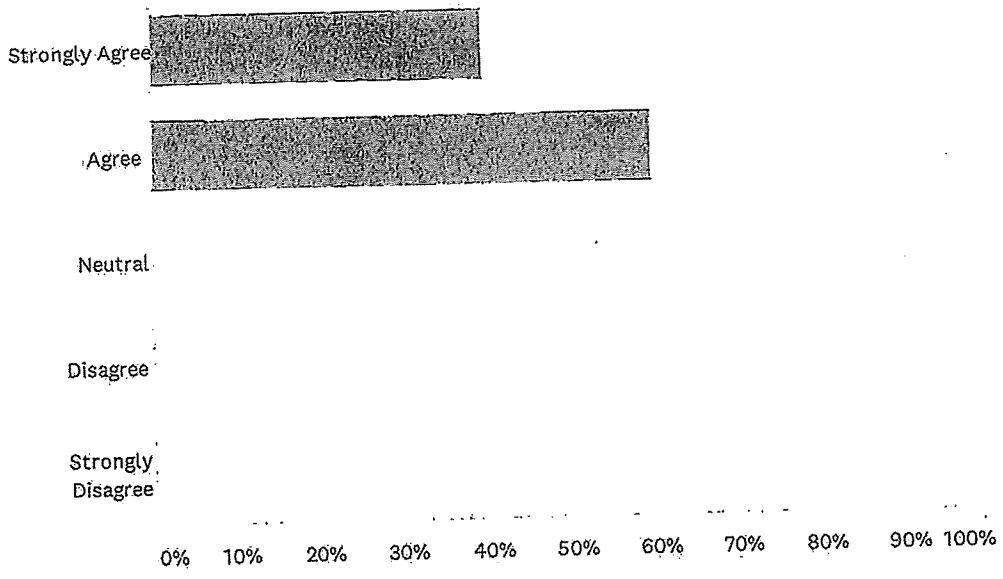
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	40.00%	2
Agree	60.00%	3
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		5

Q5 Interpret basic ventricular rhythms defined as PVCs, Ventricular Fibrillation, & Ventricular Tachycardia

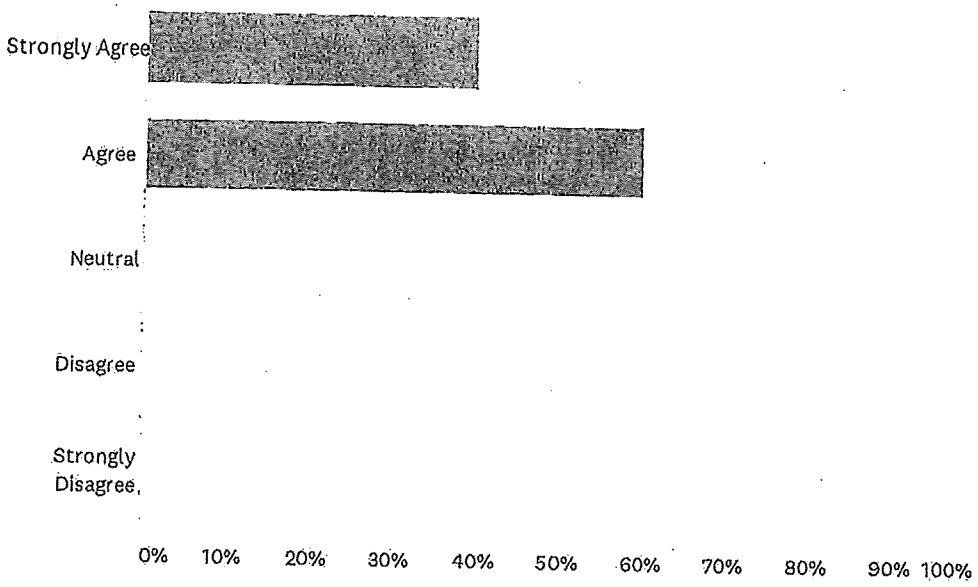
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	40.00%	2
Agree	60.00%	3
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		5

Q6 Differentiate ventricular rhythms from sinus rhythms

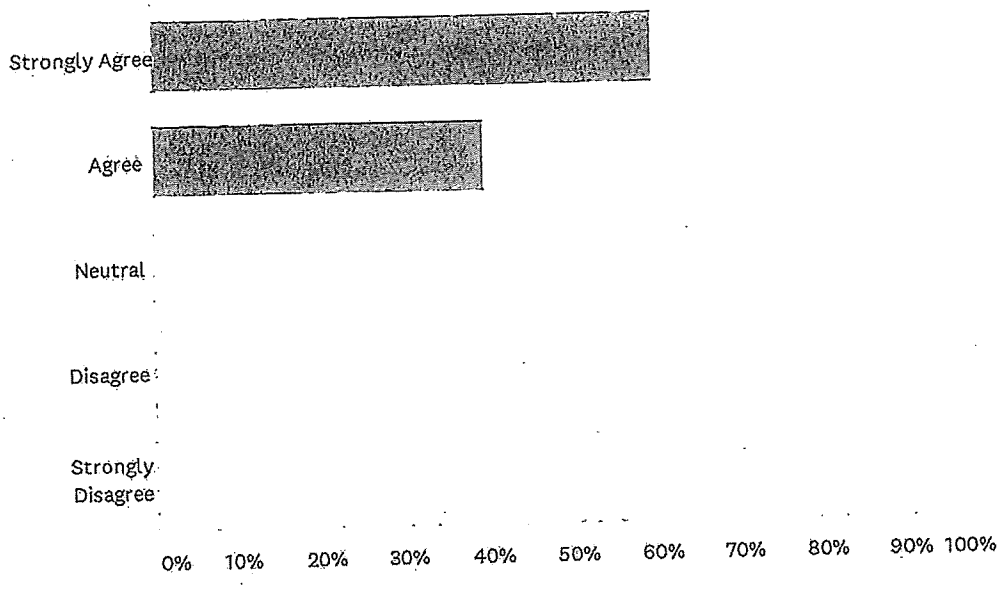
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	40.00%	2
Agree	60.00%	3
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		5

Q7 The content provided me with new skills and insights.

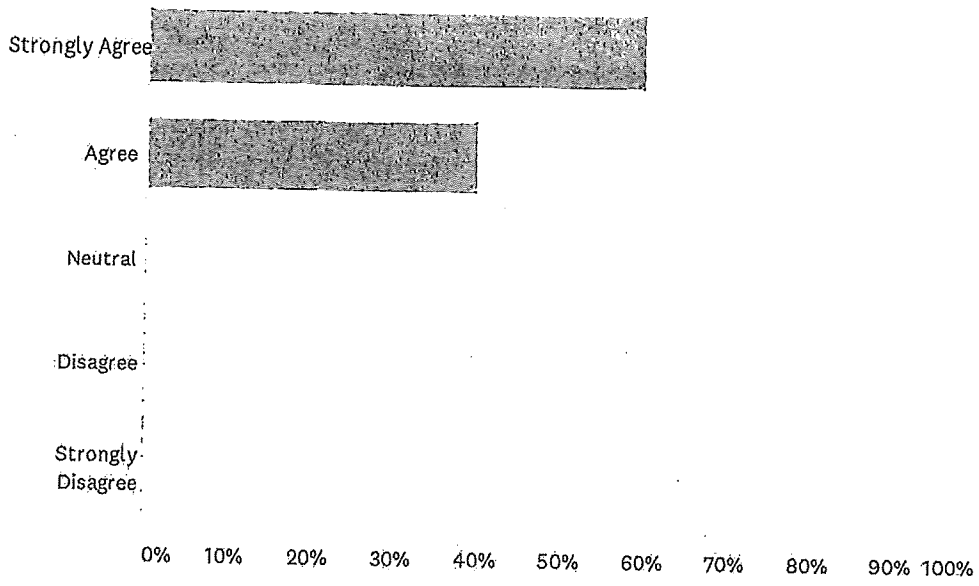
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	60.00%	3
Agree	40.00%	2
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		5

Q8 Participating in this program will improve the quality of my practice.

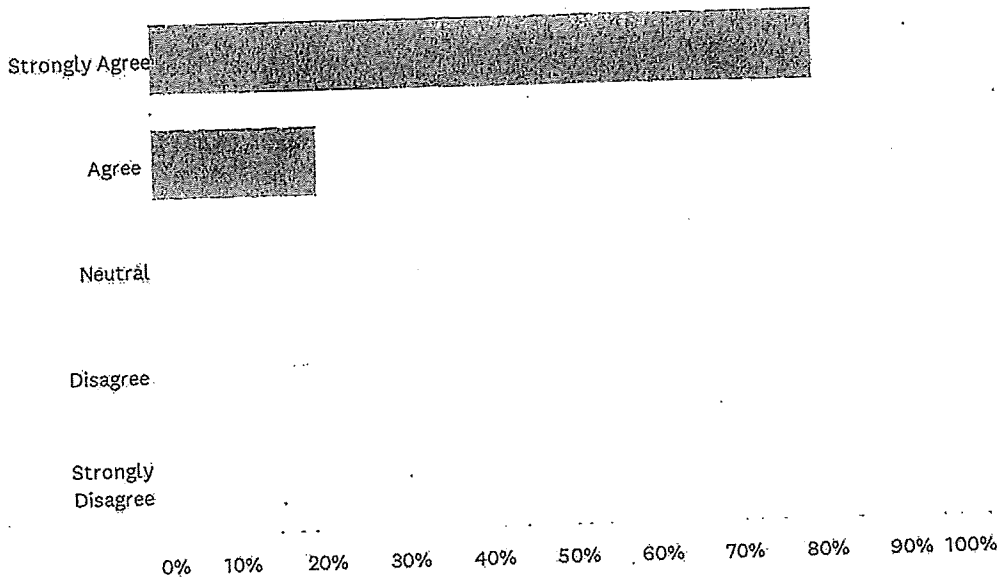
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	60.00%	3
Agree	40.00%	2
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		5

Q9 The instructor was responsive to questions.

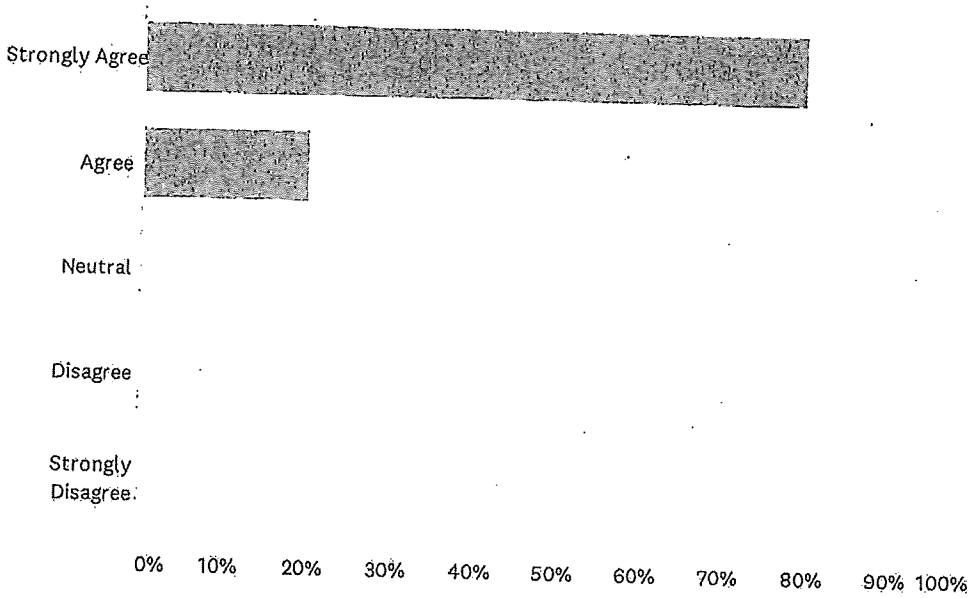
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	80.00%	4
Agree	20.00%	1
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		5

Q10 The instructor was organized and presented the material in an understandable way.

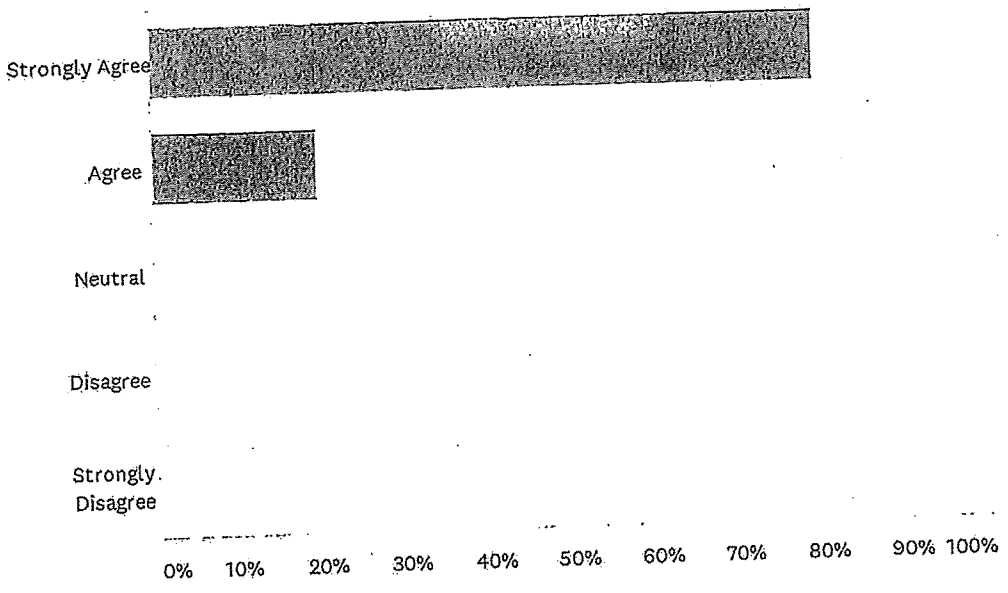
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	80.00%	4
Agree	20.00%	1
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		5

Q11 The instructor was knowledgeable on the subject.

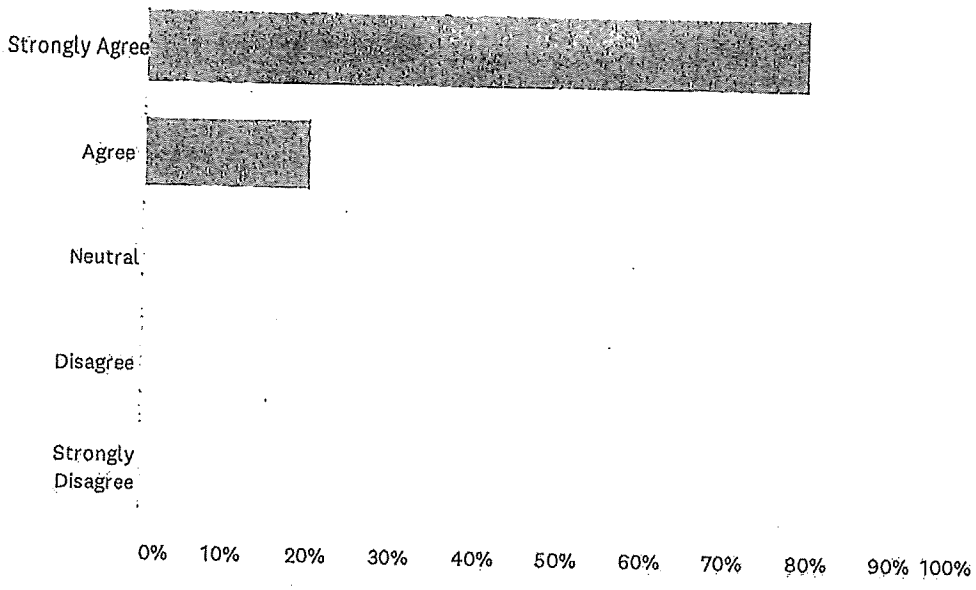
Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	80.00%	4
Agree	20.00%	1
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		5

Q12 Teaching methods stimulated critical thinking and/or discussion.

Answered: 5 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly Agree	80.00%	4
Agree	20.00%	1
Neutral	0.00%	0
Disagree	0.00%	0
Strongly Disagree	0.00%	0
TOTAL		5

Q13 Please add any additional Comments about this offering

Answered: 1 Skipped: 4

#	RESPONSES	DATE
1	very informational!	2/9/2021 11:35 AM

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Stormont Vail Health

Name of Program Coordinator: Leann Edington, BSN, RN

Date Received: 8/12/22

Date to CNE Committee: December 2022

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	X	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: "	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results		X
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	Do not see column for license # on examples provided	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator		X
• The participant's name and license number, and the number of contact hours awarded		X

• The title of the offering		X
• The date on which the offering was completed		X
• Either the completion of a posttest or a return demonstration		X
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 2021 Stormont Vail Health Nursing Symposium**	**#2 Strength in the Darkest of Times:**

		Evidence Based Methods for Building Individual and Team Resilience
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Application reviewed and approval checklist completed by Carol Moreland, MSN, RN 10/13/22

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By Education Department at 3:54 pm, Aug 12, 2022

back to forms index printable version

:: www.ksbn.org ::

~ private and confidential decrypted data ~

Reference No.: 25313 **Date submitted:** Aug 12 14:21 2022

14 files were uploaded with this form: 1 CNE Coordinator CV.pdf, 2 SVH CE Policies.pdf, 3 Announcement Facebook Advertising.pdf, 3 Announcement Flyer.pdf, 3 Announcement Invitation.pdf, 3 Announcement LinkedIn Advertising.pdf, 3 Announcement SVNet Advertising from Marketing.pdf, 3 eeds Portal Advertising.pdf, 3 SV Internal Advertising.pdf, 3 SVNet Advertising.pdf, 4 Activity Attendance Report Example.xlsx, 4 Zoom Attendance Report Example.xlsx, 4 Certificate Example.pdf, 5 2022 SVH Total Program Evaluation.pdf

www.ksbn.org

radio ~ Renewal
Providername ~ Stormont Vail Health
providernum ~ LT0072-0538
legalbody ~ ~
address ~ 1500 SW 10th Avenue
adress2 ~ Topeka, KS 66604
telephone ~ 785-357-28
email ~ clinicalexperience@stormontvail.org
coordinator ~ Leann Edington, BSN, RN
date ~ 08-12-2022
planningce ~ The methods to determine continuing educational needs include learning needs assessments, topics identified by CE participants on course evaluations, changes in practice or industry standards, organizational quality data, plus learning gaps as identified by leadership. Education requests are reviewed by the Learning and Talent Development department director, mangers, and education specialists.

The continuing professional development planning group consists of the director, senior accreditation specialist, student placement and contract specialist, education coordinator, CNE coordinator, respiratory therapy CE coordinator, social work CE coordinator, and EMS coordinator. The continuing professional development team meets weekly and is included in the membership for specific symposium planning committees. These planning committees include: Active Assailant, APP Summits, Cardiology, Behavioral Health, Nursing, Stroke, Critical Care & Trauma, Stormont Vail Grand Rounds, and Baker School of Nursing Enrichment Programs.

The CNE Coordinator is involved with the course development of topics

appropriate for continuing education and each planning committee has representation from nursing. The CNE Coordinator collaborates with groups and individuals to ensure KSBN continuing education criteria are met for each course offering.

feeassessment ~ Most SVH CNE offerings are free of charge to employees and providers. In the event that a fee is charged for an offered program, the fee is based on several factors. Symposiums have registration fee tiers for internal and external participants set and approved by Operating Committee. Other educational activities may have registration fees as published in the activity details. The minimal per credit hour fee is $25 based on a recent market analysis. The program fee is adjusted as necessary to cover course costs such as presenters, textbooks, administration requirements or organization fees like the Emergency Nurses Association or American Heart Association.

Checks are presented once to the financial institution and if returned for any reason, the charge is $30 plus all collection costs. Checks returned for insufficient funds are referred to the Financial Services department for collection proceedings.

SVH reserves the right to cancel or reschedule programs for any reason. In the event SVH must cancel a program, a full refund will be given. Cancellations by registrants must be made by email as published. Cancellation must be received 7 days prior to the course to receive a full refund. No refunds will be given for cancellations received less than 7 days prior to the event.

advertisement ~ Core programs are advertised through the SVH website and employee intranet. Additional planned programs are advertised through the websites, email, printed flyers or brochures as determined by the course development group. The CNE Coordinator must approve course announcements prior to publication.

Published information includes the accreditation statement: Stormont-Vail Health is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for "x.x" contact hours applicable for APRN, RN, LPN, or LMHT relicensure. Kansas State Board of Nursing provider number: LT0072-0538. Also included is the title, date(s), time, location, number of contact hours, and appropriate level – APRN, RN, LPN and/or LMHT.

approvalprocess ~ 1.) The CNE Coordinator reviews all requests for CNE programs, including the Activity Development Worksheet which summarizes the need for the education and any planning that has occurred. Minutes from each planning meeting are recorded, collected and filed with the activity. 2.) Behavioral objectives are established in the early planning of the course offering. 3.) It is during the planning

phase that the content is reviewed by the CNE coordinator to determine the appropriateness of the content and if it meets criteria for CNE accreditation as described by the KSBN. Planning committees meet on a regular basis to discuss topics, content and goals of the offering. 4.) Documentation of instructors experience and education is obtained through instructor vitae or resume. 5.) A bibliography for each presentation is required and evaluated to ensure it includes current, professional references. 6.) The course evaluation form is a tool for participants to evaluate the overall course, presenter(s), and objectives and to provide feedback and suggest ideas for future education topics.

contacthours ~ Calculation of contact hours for CNE courses is consistent with KSBN requirements. The total instructional time (minutes) is divided by 50 to calculate the contact hours awarded. Contact hours are not awarded for programs less than 60 minutes in length for APRN, RN, LPN or LMHT credit. Credit for fractions of contact hours can be awarded. The attendance report is used as documentation of participation. A unique activity code is distributed to attendees at the beginning of the activity. Activity Coordinators will instruct participants to record their attendance electronically utilizing one of the following tools: text message, phone app, QR code or website. CME staff has the option to manually add and adjust attendance as necessary. Late arrival or early departure of participants is documented on the course attendance report. Typically partial credit is not awarded. However, if a participant does not attend the entire program and partial credit is an option for the course, contact hours are reduced only if approved by the CNE Coordinator.

Instructors may be awarded instructor credit for first-time preparation and presentation of an approved CNE course. Instructor credit does not include any standardized or prepared curriculum. Instructor credit is awarded in a ratio of 2 contact hours per each hour of presentation, up to a maximum of 15 contact hours.

SVH does not issue CNE credit for independent study at this time.

verifycompletion ~ The content of the report of attendance includes 1) SVH event name and location; 2) date, time, and title of offering; 3) presenter(s) and topics; 4) participant's name, license number, degree, specialty and 5) number of contact hours awarded.

The certificate of completion includes 1) SVH name, address, provider number; 2) title of the offering; 3) date(s) of attendance or completion; 4) number of contact hours awarded; 5) designation as instructor credit is noted if applicable; 6) signature of CNE Coordinator; 7) name and license number of participant.

SVH does not issue CNE credit for independent study at this time.

recordkeeping ~ Individual course files are developed and maintained for a minimum of two years. We retain paper records in file form or scanned and stored electronically for a minimum of ten years. Attendance records, learner transcripts, registration reports, presentations, disclosures, instructor vitae, and other documentation are now housed within our online CME portal, stormontvail.eeds.com which is stored indefinitely. Class files are maintained in electronic format and are stored in the SVH Clinical Education shared computer drive. This shared drive is secured to maintain security and confidentiality in that only authorized personnel have access. Each course file contains:
1.Summary of the planning
2.Copy of the offering announcement or brochure
3.Title
4.Objectives
5.Agenda
6.Presentation
7.Bibliography
8.Summary of Evaluations
9.Instructor's vitae or resume
10.Roster

noticeofchange ~ KSBN will be notified in writing of any change in the SVH CNE Coordinator within 30 days. The CNE Coordinator will meet the criteria as specified in the Kansas Nurse Practice Act, KAR 60-9-107(c)(1).
programevaluation ~ A total program evaluation is completed each year to include with the CNE Annual Report.
Submission date ~ 08-12-2022 14:21:41
Form ID ~ 1672730

Curriculum Vitae

Leann Edington BSN, RN
1500 SW 10th
Topeka Kansas, 66604
leaeding@stormontvail.org

Education

1/ 2001 – 5/2003 Baker University School of Nursing Topeka Ks.
Bachelor of Science in Nursing
- Member of Sigma Theta Tau Honor Society

6/1998 – 12/2000 Allen County Community College Iola/Burlingame Ks.
Associates in General Studies
- Member of Phi Theta Kappa Honor Society

Experience

9/30/2018 – Present Stormont Vail Health Topeka Ks.
Talent Development Specialist Lead
Learning and Talent Development Department
- Lead specialist for Hospital Orientation
- Managing organizational orientation for new employees on the first 2 days of employment
- Managing the development of classes and scheduling for hospital and clinic specific classes during the first 2 weeks of employment
- Coordinating with department managers, charge staff and directors in both the hospital and clinic settings to ensure staff are getting the most current clinically relevant information.
- Continue to perform previous duties as a Talent Development Specialist.
- Serve as an Ad Hoc member of the Research Council.

11/2013 – 9/30/2018 Stormont Vail Health Topeka Ks.
Talent Development Specialist
Learning and Talent Development Department
- Instructor for Hospital and Clinic employee education
- Hospital wide Customer Service class at NEO
- Develop new classes and assist in organizing symposiums
- Basic Life Support and Neonatal Resuscitation Program instructor
- Simulation experience with mock codes in NICU and Pediatrics

6/2003 – 11/2013 Stormont Vail Health Topeka Ks.

Registered Nurse in the Neonatal Intensive care Unit

- Bedside care of premature infants and their families
- Served as a Core Charge for six years
- Filled in for Case Managers for two years
- Taught discharge classes for parents
- Member of the grief and loss committee
- Member of the medication committee

Stormont Vail Health

Department: Learning and Talent Development	Version: 3 Page 1 of 8
	Original Date: November 28, 2017
Category: ACCREDITED CONTINUING EDUCATION	Last Review/Revised Date: September 21, 2021
	Approved By: DIRECTOR
Title: Request for Continuing Education Credit, Process for Activity Approval and Continuing Education Policies	

Printed copies are for reference only. Please refer to the electronic copy for the latest version.

Purpose:

- To meet the accredited continuing education needs and priorities of the organization and its departments while working within the Learning & Talent Development resource capacity.
- To develop and deliver accredited continuing education driven by strategic initiative, regulatory body education criteria, and requirements for program and service line accreditations and certifications.
- To ensure identification, development, availability and documentation of accredited education that improves learner knowledge, competence, or performance, and/or patient safety or outcomes.
- To support the organization in the development and delivery of regulatory body education requirements and other educational needs and priorities as identified by the organization.
- To provide transparency to the Activity Sponsor regarding steps for request, approval, documentation, and other requirements for accredited continuing education.
- To document the CE mission statement and policies ensuring independence from ineligible companies and adherence to accreditation criteria in CE activities.

Policy:

Accredited Continuing Education (Request) Process:

1. An Activity Sponsor (service line representative/department member requesting the education) will complete the electronic education request form available on the Learning & Talent Development SharePoint page at least 90 days prior to the requested activity date. Requests for daylong activities (i.e. symposiums) must be submitted at least 12 months in advance. All required fields must be completed, and any additional information or attachments should be included in the initial request.
    a. Continuing education credit will not be approved for activities that are submitted for review less than 90 days prior to the activity date.

b. Continuing education credit must be requested for each occurrence of an activity. An activity is designated for credit, not a presentation. For example, a presentation in an accredited activity does not automatically have credit if given in another activity.
c. Activities with a duration of less than 60 minutes will not be reviewed for credit.
d. Activities containing the same content as courses that are part of basic preparation for licensure, in-service education, on-the-job-training, orientation and institution specific courses do not meet the criteria for accreditation.
e. The Continuing Professional Development team may consider other requests on a case-by-case basis.

2. Learning & Talent Development leadership will assign the activity to an Accreditation Specialist via the SharePoint project log.

3. The assigned Accreditation Specialist will review the request and contact the Activity Sponsor to confirm necessary information/material is collected for CE review and activity build:
   a. Completion of Activity Development Worksheet
   b. Preferred dates/times, room location
   c. Minimum/maximum enrollment
   d. Activity description
   e. Gap statement that supports the need for the CE activity
   f. Schedule planning meeting(s)
   g. Proposed instructor/speaker (faculty) ***NOTE: All requests for Mayo speakers must come through and be initiated by the Manager of Continuing Professional Development***
   h. Budget/registration information
   i. *Behavioral objectives that define the intended outcome of the instruction stated as measurable learner objectives
   j. *Current bibliography reflective of the activity content
   k. *Current Disclosure of Financial Relationship and CV/Resume for each instructor/speaker (faculty) and planner
   l. *Copy of slides/presentation prior to the date of the activity

4. To qualify for and maintain accredited education status for their activity, Activity Sponsors must adhere to all timelines, deadlines and guidelines set forth in this policy and by the Accreditation Specialist from initial request to activity completion *(refer to Activity Development Worksheet, Planning Committee Guidelines, Planning Timeline and CE Activity Planning Toolkit).*

5. Stormont Vail is accredited to provide continuing education for nursing (LPN, RN, APRN, LMHT), physician, respiratory, social work and EMS. Approved credit designations for each activity will be published and continuing education certificates available to eligible attendees. Following each accredited activity a certificate of attendance will be available to all attendees to turn into their specialty board or accrediting body to self-claim any credits not designated by Stormont Vail.

6. **External Requests**: Requests to accredit education in partnership with external organizations (i.e. Baker School of Nursing, Midwest Transplant Network) are considered Joint Providerships.

    a. Requests for Joint Providerships must be submitted at least six (6) months in advance of activity.
    b. If requested by Stormont Vail staff on behalf of or in partnership with an external partner, the request must have service line Director support and approval.
    c. Joint Providership requests will be evaluated and considered based upon LTD capacity and alignment with organizational goals and strategic initiatives.
    d. Approved requests for Joint Providerships will require a Joint Providership Agreement and associated accreditation and administrative fees may be charged.
    e. Upon approval, please refer to steps 2-5 above.

Continuing Professional Development (CPD) Responsibilities:

Continuing Professional Development (CPD) staff within Learning & Talent Development, specifically Accreditation Specialists, will assist with the following tasks as appropriate and necessary, and as approved by Learning & Talent Development leadership:

- Verify activity objectives.
- Provide approved CE statement block for advertising accredited activity. Must be included on all activity postings, whether digital or in print.
- Review and approve all activity communications, digital or in print, prior to printing or distribution. Copies of flyers and any other printed materials are the responsibility of the requesting department.
- Review and approve all budget items for the activity including proposed registration fees, catering, honoraria, expenses and reimbursements to ensure compliance with the Accreditation Council for Continuing Medical Education (ACCME) Standards for Integrity and Independence in Accredited Continuing Education.
- Manage online registration, evaluation and CE transcripts in online education portal.

- Reserve multi-media equipment when necessary.
- Ensure compliance with state and national accreditation guidelines. As an accredited provider we must monitor and uphold the following standards and requirements:
    - Accreditation Council for Continuing Medical Education (ACCME) Criteria and Integrity and Independence in Accredited Continuing Education
    - American Medical Association (AMA) Requirements for CME
    - Rules and Regulations of the Kansas State Board of Nursing
    - Rules and Regulations of the Kansas Respiratory Care Society
    - Rules and Regulations of the Kansas Behavioral Sciences Regulatory Board
    - Regulations & Standards of the Kansas Board of Emergency Medical Services

Activity Sponsor/Planning Committee Responsibilities:

- Submit all education requests through the electronic Education Request Form located on SharePoint.
- Provide all information required in the online form and as requested by CPD staff.
- Ensure all material required for accreditation (see #3 above) is provided to CPD no later than two (2) weeks prior to the activity date.
  Activities missing items in 3. i-l above will not receive credit.
- Collaborate with CPD staff to ensure a high-quality product meeting all accreditation requirements is delivered in a timely manner (working with CPD, activity speakers/faculty, other SVH departments, SVH leadership, committees, etc.).
- Activity Sponsors managing their own activity registrations will be provided a unique activity code to distribute to attendees at the beginning of the activity. Sponsors will instruct participants to either text in or enter the code in the online education portal.
  This is required to record attendance and claim continuing education credit.
- Review and adhere to this policy, and the guidelines and processes outlined through the following documents: Activity Development Worksheet, Planning Committee Guidelines, Planning Timeline and CE Activity Planning Toolkit (attached).

Stormont Vail Health

Supplemental Continuing Education Policies

*required by the ACCME

Mission Statement:

Stormont Vail Health's Mission Statement: "Working together to improve the health of our community". This mission is incorporated into our Continuing Education Program. The mission of Stormont Vail Health – Continuing Professional Development is to foster, promote, and develop evidence-based medical education and continuing professional development opportunities for physicians, nurses and other healthcare professionals with the purpose of improving competence, performance, and patient outcomes in our community.

Purpose of the Program:

Consistent with Stormont Vail organizational goals, Continuing Professional Development will develop and conduct a broad program of accredited continuing education activities. The activities will be carefully designed to increase the competence or performance of the participants. From these competence and performance improvements, we plan to produce improved patient outcomes.

Content Areas:

Our activities will focus upon Primary Care, Pediatrics, Behavioral Health, Oncology, Pharmacy, Stroke, Cardiology, Trauma and Critical Care. When performance gaps in other areas are identified, we will consider activity development in those areas, depending on the extent of our learners' needs, strategic initiatives, organizational priorities and departmental resources.

Target Audience:

We will focus upon improving the competence and performance of Stormont Vail staff. We welcome the participation of all Northeast Kansas health professionals. In all of our activities, the focus will be on the practice gaps of practicing physicians, nurses and members of the health professions.

Types of Activities:

Types of activities offered may include case conferences, regularly scheduled series, half-day workshops, day-long symposiums, and other live activities. Activities may also be developed from areas identified by our affiliated hospitals or other health-related organizations and non-profit groups. In order to maintain and update competence and skills, we offer accredited skills-based training.

Expected Results of the Program:

Our activities are designed and conducted to improve the competence and performance of the participants. From these improvements in professional competence and performance, we hope for improved patient outcomes.

Activity Specific Policies:

Registration Guidelines:

Registration to grand rounds is complimentary to Stormont Vail staff and other interested health professionals. Many other classes are complimentary and only available to Stormont Vail staff (see online education portals). Symposiums have registration fee tiers for internal and external participants set and approved by Operating Committee. Other educational activities may have registration fees as published in the activity details. HINK hospitals receive a 20% discount to the external registration fee for all Stormont Vail directly sponsored activities. All registration fees are payable at the time of registration.

1. Registration fees must be paid in full seven days prior to the event or registration will be cancelled.
2. Cancellations received more than seven days before the event date will be refunded in full.
3. Cancellations received less than seven days before the event date will not receive a refund.
4. Cancellations must be made via email to Continuing Professional Development at ContinuingEd@stormontvail.org.

Stormont Vail reserves the right to cancel or reschedule activities for any reason. In the event that Stormont Vail must cancel an activity, a full refund will be provided to registrants. Stormont Vail is not responsible for any associated costs, charges or expenses to registrants, including fees assessed by travel agents or lodging expenses.
Stormont Vail does not provide technical support for personal devices and is not responsible for learners connectivity issues during virtual activities.

Returned Check:

Returned checks will be subject to a return check fee in addition to all collections costs.

Parking:

Stormont Vail employees are to park in assigned employee parking. Free parking is available to all other participants in the Stormont Vail parking garage located at 9th and Garfield.

Case Conferences and Confidentiality:

In our accredited case conferences, we will make every effort to maintain patient confidentiality. This will include collecting and shredding patient information, limiting access to the conference, and keeping conference room doors closed. Both the patient's information and the contents of the discussion will be considered confidential.

Expense Reimbursement Policy:

Stormont Vail will reimburse expenses incurred for traveling to Topeka for out-of-town speakers. These expenses may include airfare, ground transportation, mileage, tolls, lodging, and meals. Speakers are asked to submit a record of their expenses, along with receipts, to request reimbursement. Mileage will be paid at the current Federal rate for the most direct

route from the speaker's starting point to the destination in Topeka. We do not provide reimbursement of expenses to local speakers.

Honorarium and Payment Policy:

1. The ACCME Core Accreditation Criteria and Standards for Integrity and Independence in Accredited Continuing Education form the basis for the Stormont Vail policy.
2. Honoraria may be paid to speakers traveling from outside of the Topeka area.
3. The Manager of Continuing Professional Development must approve all honorarium amounts and reimbursements for out-of-pocket expenses.
4. All paid speakers must complete and sign a W-9.
5. Stormont Vail staff and contracted employees will not be paid for teaching in Stormont Vail activities. They may be paid for their work in joint-providership activities, by mutual agreement between Stormont Vail and the joint provider.
6. All requests for Mayo speakers must come through and be initiated by the Manager of Continuing Professional Development. MCCN partner speakers do not receive honorarium.

Conflict of Interest Policy:

We will conduct our activities in accredited continuing education following these policies:

1. We will not enter into a joint-providership relationship with an ACCME-defined ineligible company for Category 1 credit.
2. In all of our joint-providership activities, we will make it clear that promotional bias is unacceptable.
3. We will carefully adhere to ACCME Standards for Integrity and Independence in Accredited Continuing Education. Our evaluation forms will always include one or more questions asking about the participant's perception of commercial bias.
4. Circumstances which might create a conflict of interest, or the appearance of a conflict of interest, will be clearly communicated to potential participants, so that if they attend, the information presented can be weighed appropriately.
5. Violations of the ACCME Standards for Integrity and Independence in Accredited Continuing Education will be reported directly to the Manager of Continuing Professional Development, service line leadership and to the Chief Executive Officer of the company providing funding for the activity, if applicable.
6. If an instance arises where participants and planners agree that a speaker or company has acted inappropriately, that agreement is sufficient cause for Stormont Vail action to end the relationship with the company and/or speakers.

Resolution of Conflict of Interest:

Varieties of mechanisms are available to resolve identified conflicts of interest. Conflicts of interest, when multiple, do not "cancel each other out" or "prove that a speaker is objective". Each financial interest must be examined and evaluated for conflict potential, and resolved, if conflict potential is found.

The available mechanisms include:

- Internet search to determine if all financial interests have been disclosed
- Slide review by one or more peers
- Literature review
- Stormont Vail Evaluation Form (including "commercial bias?" question)
- CPD representative at the meeting, with report/intervention
- Clear content instructions to the speaker

Conflict resolution processes must be documented.

Commercial Support/Exhibitor Policy:

This policy is intended to ensure that Stormont Vail accredited continuing educational activities are fully compliant with the ACCME Standards for Integrity and Independence in Accredited Continuing Education. The goal is to ensure Stormont Vail accredited continuing education is free from commercial influence, based upon the best scientific evidence available, and designed to change learner competence, performance and/or patient outcomes.

ACCME-Defined Ineligible Company

An ACCME-defined ineligible company is any entity whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients. Most commonly, this is pharmaceutical companies and device manufacturers.

Commercial Marketing and Product Messaging is Forbidden

All Stormont Vail accredited continuing education materials that are part of a CE activity, such as slides, abstracts and handouts, must be entirely free of any advertising such as corporate logos, trade names, or product-group messages of an ACCME-defined ineligible company.

Use of Brand Names

Descriptive terminology rather than brand names for pharmaceuticals (i.e. generic or chemical names) and medical technologies and devices should be employed. To avoid learner confusion, a brand name may be used in conjunction with its generic equivalent one time if this promotes learning.

Assuring Fairness and Balance

When a commercial product and/or device is discussed, every effort must be made to ensure fairness and balance. A thorough discussion of the alternative (i.e. other treatments, drug, or technologies) should be included. An example is a presentation of a drug trial or study results.

Commercial Support

Stormont Vail does not accept commercial support from ineligible companies in the form of educational grants or marketing initiatives for any accredited continuing educational activities. Commercial exhibits are promotional activities and not considered to be commercial support. Product-promotion material or product-specific advertisement of any type is prohibited in or during accredited continuing educational activities.

Exhibit Tables

Exhibit tables may be allowed at select Stormont Vail daylong symposia. Exhibit tables may be offered at no charge to non-profit organizations or for an exhibit fee to for-profit organizations and ACCME-defined ineligible companies. Commercial exhibits cannot be displayed in the educational space immediately before, during or after an accredited continuing educational activity. Commercial funds designated for accredited continuing educational activities must be expended exclusively on Stormont Vail accredited continuing educational activities. The determination of whether or not to allow exhibit tables is at the discretion of the individual planning committees and service line leadership. All potential exhibitors must complete an exhibitor agreement signed by the company and the Manager of CPD prior to the activity.

Meals and Social/Community Events Policy:

Modest meals may accompany an accredited continuing educational activity. Meals may not be longer, more important or in any way compete with or take precedence over the educational activity.

Social and/or community events are not part of the educational activity and need to be requested, planned and funded through service line leadership and Stormont Vail Marketing and Communications.

Weather Related Cancellation Policy:

In the event of inclement weather, either the Manager of Continuing Professional Development or the speaker may deem the roads too hazardous to travel and cancel the presentation. The decision to cancel will be made the night prior to the scheduled activity, will be communicated to participants via email and posted on the accredited continuing education website.

Facebook Advertising

10:06

Stormont Vail Health

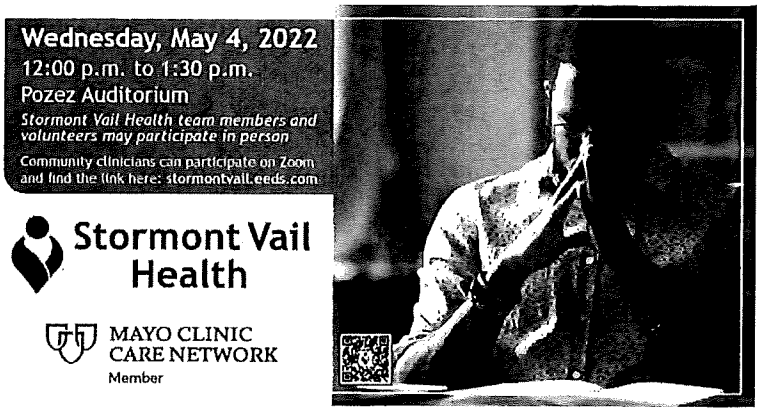
Posts About Photos Mentions

Stormont Vail Health
Apr 14 ·

Mark your calendars! Stormont Vail Health is proud to present: "Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience."

Join us to ask questions and hear from Sherry Chesak, Ph. D., M.S., R.N. from Mayo Clinic about individual and team resiliency as we face burnout.

The seminar is offered in person only to Stormont Vail Health team members and volunteers. Area health professionals, EMS, and students can watch virtually on Zoom. Go to https://bit.ly/3rm9Srt for more information.



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Announcement Flyer

Stormont Vail Grand Rounds

Essentials of Trauma Informed Care

Stormont Vail Health

Sarah Evans-Simpson, MSN-FN, RN, TCRN

Forensic Nurse Supervisor
Stormont Vail Health

Tuesday, June 14, 2022

12 - 1 p.m.

Available in person for Stormont Vail Health Employees in Centennial A
Also available via Zoom webinar.

Navigate to *https://stormontvail.eeds.com/*

or scan QR code for details.

Lunch is not provided.

Physician
Stormont Vail Medical Education Services is accredited by the Kansas Medical Society to provide continuing medical education for physicians.
Stormont Vail Medical Education Services designates this live activity for a maximum of one (1) *AMA PRA Category 1 Credits™*. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

Nursing
Stormont Vail Health is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.2 contact hours and is applicable for APRN, RN, LPN and LMHT re-licensure. Kansas State Board of Nursing Approved Provider Number is LT0072-0538.

Social Work
Stormont Vail Health is approved as a provider of continuing education by the Kansas State Behavioral Sciences Regulatory Board. This course offering is approved for 1.0 contact hour and is applicable for LBSW, LMSW and LSCSW re-licensure. KS BSRB Approved Provider Number is 13-004.

EMS
Stormont Vail Health is an approved program provider by the Board of Emergency Medical Services and has approved this program for 1.0 contact hours for EMS re-licensure. Identification number: PP-6107.

Respiratory
The Stormont Vail Health CEU Evaluator has approved this program for 1.2 hours of Live Respiratory Continuing Education on behalf of the Kansas Respiratory Care Society, a chapter society of the AARC. Providership # KRCS 027

Announcement Invitation

Stormont Vail Health

2022 Cardiology Conference

Saturday, March 26, 2022
8:00 a.m. – 2:00 p.m.

Zoom Webinar

Stormont Vail Health Registrants:
$25/Non-Physician or Volunteers
$100/Physician

External Registrants:
$75/Non-Physician
$150/ Physician

HINK Discount Available

Additional details & registration available at Stormont Vail Eeds
https://stormontvail.eeds.com

Cardiology in the Primary Care Setting

8:00 a.m.-8:10 a.m.	***Welcome***
8:10 a.m.-9:10 a.m.	***Update on Impact of COVID-19 on the Cardiovascular System*** *Kathleen Young, MD* *Mayo Clinic*
9:10 – 9:40 a.m.	***Diabetic Medications & Cardiovascular Disease*** *Craig Gernon, MD* *Stormont Vail Health*
9:40 – 10:10 a.m.	***Update in Cardiovascular Care in Women*** Rashmi Thapa, MD *Stormont Vail Health*
10:10 – 10:40 a.m.	Break/Join virtual exhibit room
10:40 – 11:10 a.m.	***Treatment in Heart Failure with Preserved Ejection Fraction*** Rachel Moats, PA Stormont Vail Health
11:10 – 11:40 a.m.	***Cardiac Amyloidosis: Why it is important & What You Need to Know*** Chen Chow, MD Stormont Vail Health
11:40 a.m. – 12:10 p.m.	***Integrating Cardiac MRI as Standard of Care in Complex Cases*** Nilay Patel, MD Stormont Vail Health
12:10 – 12:50 p.m.	Break/Join virtual exhibit room
12:50– 1:20 p.m.	***Tips on Management of Atrial Fibrillation*** Steven Seals, MD Stormont Vail Health
1:20– 1:50 p.m.	***Update in the Management of Coronary Artery Disease: An Interventional Cardiology Perspective*** Bashar Ababneh, MD Stormont Vail Health
1:50 – 2:00 p.m.	***Wrap up***

Stormont Vail Health

MAYO CLINIC CARE NETWORK
Member

Stormont Vail Health is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians. Stormont Vail Health designates this live activity for a maximum of 4.5 *AMA PRA Category 1 Credits™*. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

Stormont Vail Health is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering approved for 5.4 contact hours and is applicable for APRN, RN and LPN re-licensure. Kansas State Board of Nursing Approved Provider Number is LT0072-0538.

The Stormont Vail Health CEU Evaluator has approved this program for 5.4 hours of Live Respiratory Continuing Education on behalf of the Kansas Respiratory Care Society, a chapter society of the AARC. Providership #KRCS 027.

Stormont Vail Health is an approved program provider by the Board of Emergency Medical Services and has approved this program for 4.5 contact hours EMS re-licensure. Identification number: PP-6107.

CNE/IV Therapy 207

Announcement LinkedIn Advertising

10:03

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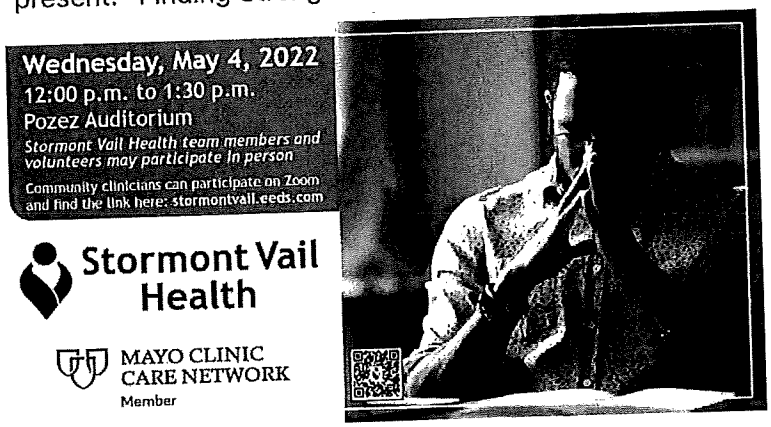
Mark your calendars! Stormont Vail Health is proud to present: "Finding Strength in the Darkest ...see more



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April is National Donate Life Month. From our clinical

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Announcement IV Net advertisin

NewsDetails	**Mark your calendars!** Stormont Vail Health is proud to host Sherry Chesak, Ph.D., M.S., R.N. from Mayo Clinic as she presents: "Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience." What is burnout? How can you recognize burnout in others? What tools can we use to overcome those feelings? Join us to ask questions and hear about individual and team resiliency as we face burnout. **When:** Wednesday, May 4, 2022 at 12:00 p.m. to 1:30 p.m. **Where:** Stormont Vail Health employees and volunteers can participate at Pozez Auditorium. Community clinicians can participate on Zoom and find the link here: https://bit.ly/3r6st1u **What you will take away:** What factors contribute to medical burnout and its impact; new skills to enhance both individual and team resilience; and reflection on the effectiveness of mindfulness-based practices to manage daily stress. *Note: The seminar is offered in person to Stormont Vail Health employees and volunteers only.*
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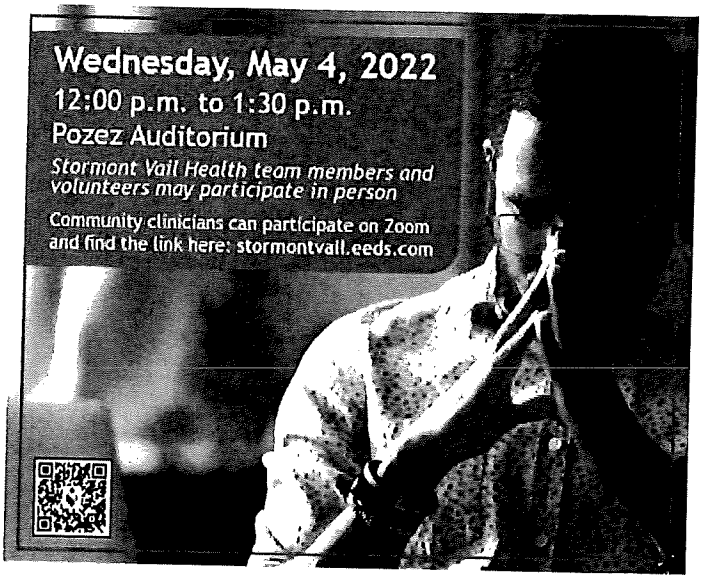
Expires	5/5/2022
Page Image	
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Stormont Vail Health

MAYO CLINIC CARE NETWORK Member

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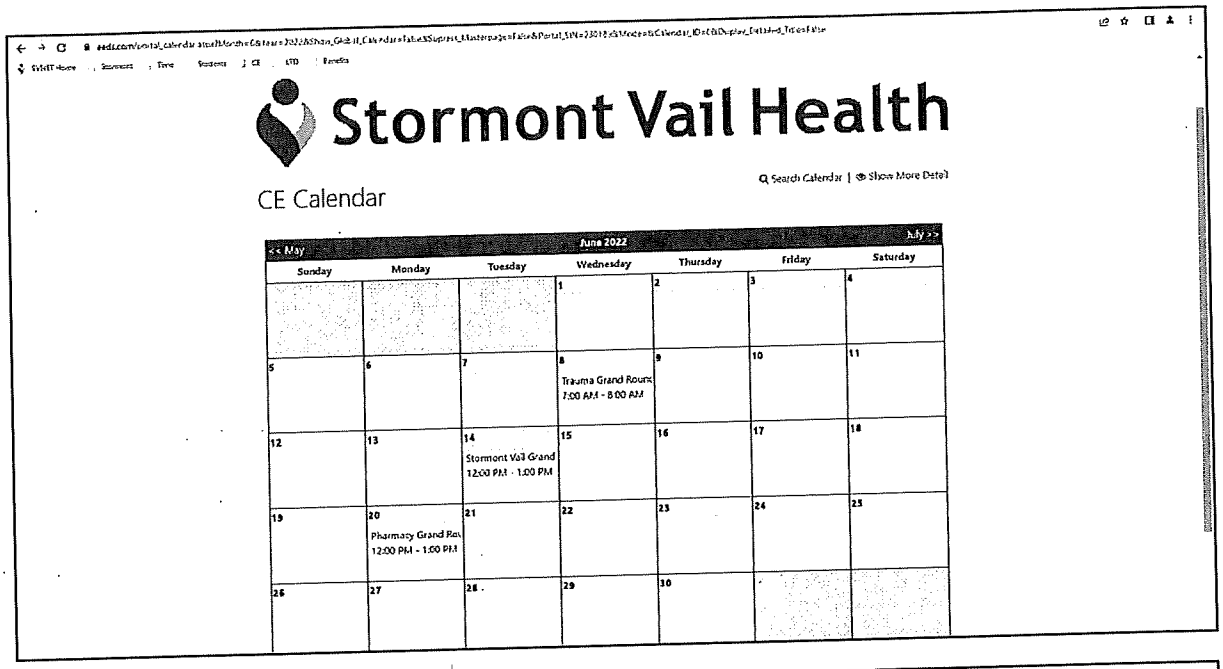
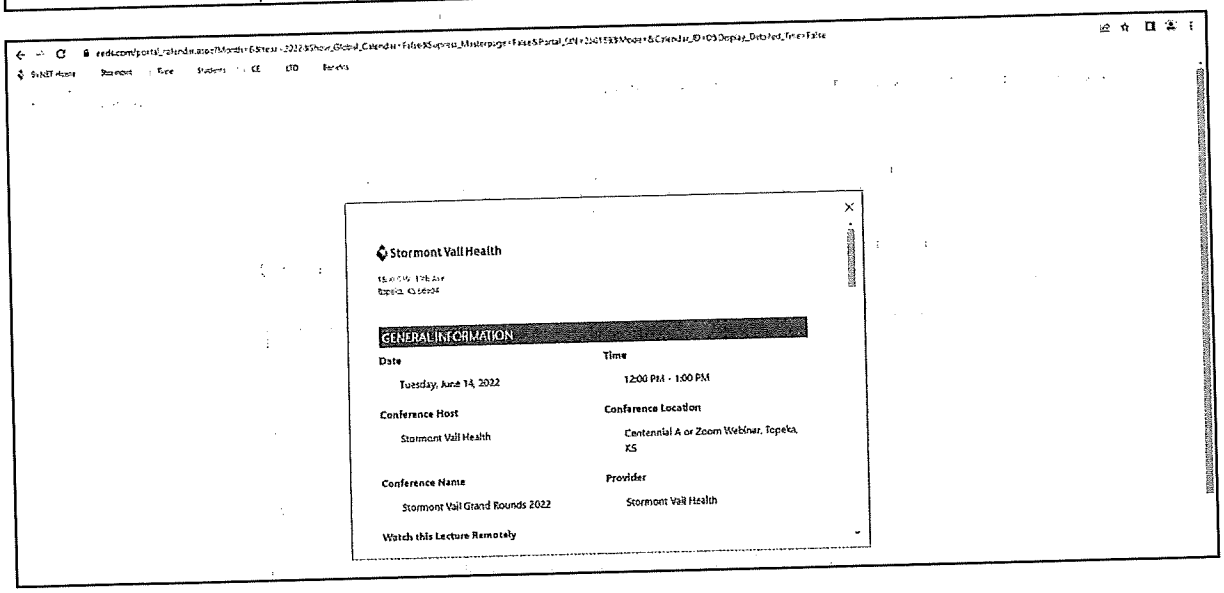
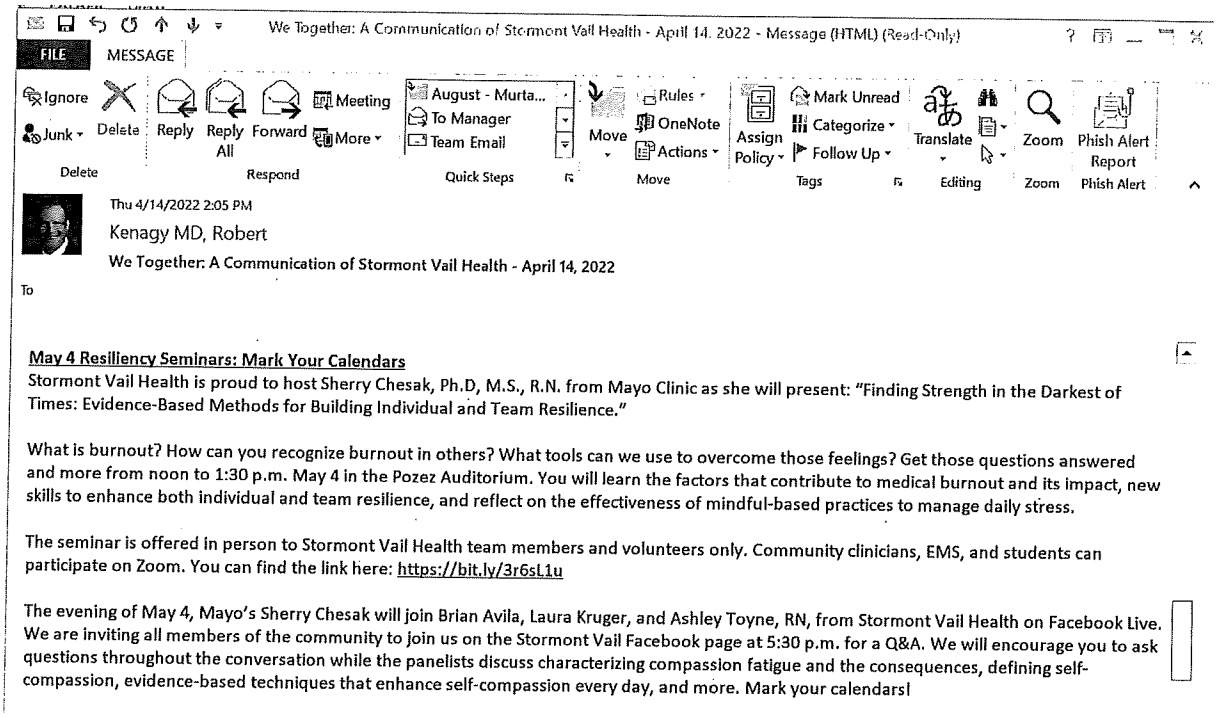




SV Internal Advertising



May 4 Resiliency Seminars: Mark Your Calendars

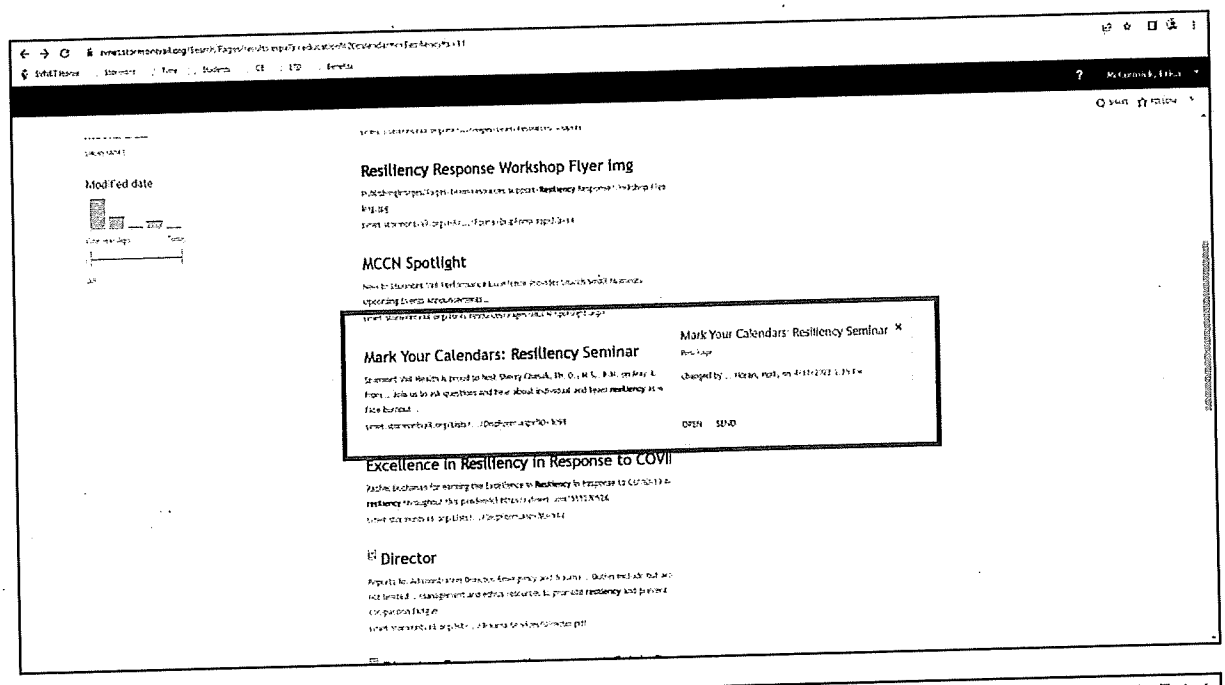
Stormont Vail Health is proud to host Sherry Chesak, Ph.D, M.S., R.N. from Mayo Clinic as she will present: "Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience."

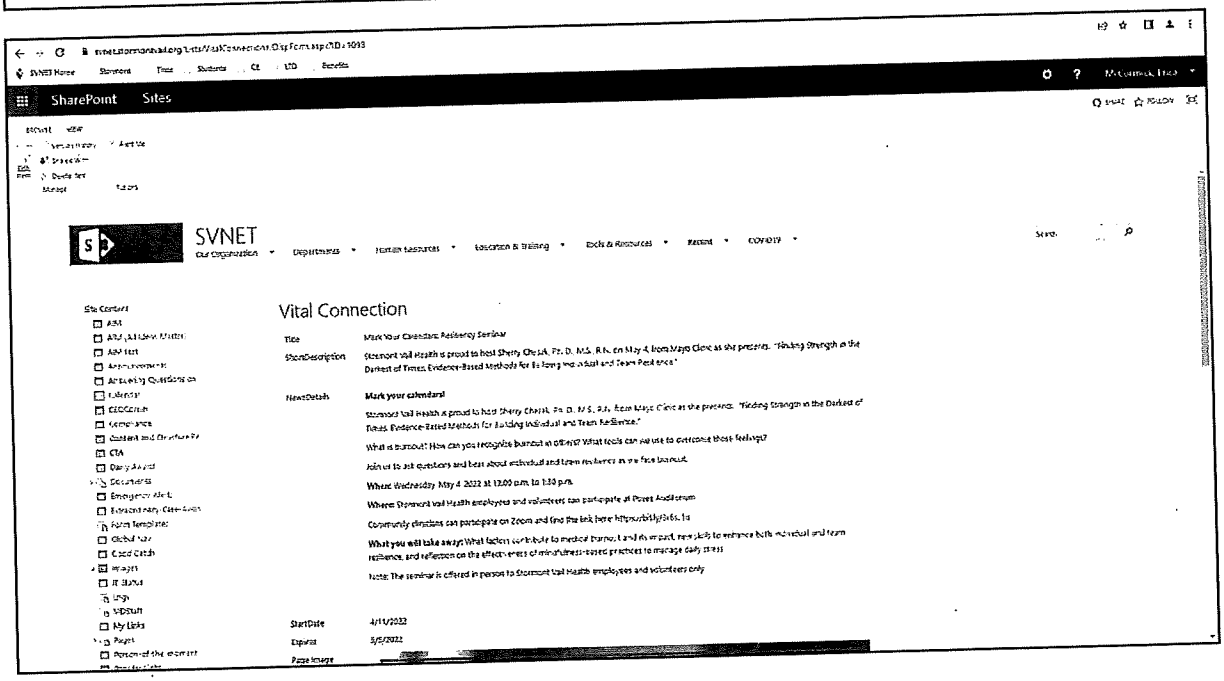
What is burnout? How can you recognize burnout in others? What tools can we use to overcome those feelings? Get those questions answered and more from noon to 1:30 p.m. May 4 in the Pozez Auditorium. You will learn the factors that contribute to medical burnout and its impact, new skills to enhance both individual and team resilience, and reflect on the effectiveness of mindful-based practices to manage daily stress.

The seminar is offered in person to Stormont Vail Health team members and volunteers only. Community clinicians, EMS, and students can participate on Zoom. You can find the link here: https://bit.ly/3r6sL1u

The evening of May 4, Mayo's Sherry Chesak will join Brian Avila, Laura Kruger, and Ashley Toyne, RN, from Stormont Vail Health on Facebook Live. We are inviting all members of the community to join us on the Stormont Vail Facebook page at 5:30 p.m. for a Q&A. We will encourage you to ask questions throughout the conversation while the panelists discuss characterizing compassion fatigue and the consequences, defining self-compassion, evidence-based techniques that enhance self-compassion every day, and more. Mark your calendars!

SV Net Advertisement





Certificate Example

Certificate of Attendance

Stormont Vail Health certifies that

Brian Coover, BSN, RN

has participated in the live activity titled

Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience

at Stormont Vail Health on

5/4/2022

License #[redacted]

Stormont Vail Health is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.80 contact hours applicable for APRN, RN, LPN, and LMHT relicensure. Kansas State Board of Nursing provider number: LT0072-0538.

Leann Edington BSN, RN

Leeann Edington, BSN, RN

Stormont Vail Health
1500 SW 10th Avenue
Topeka, KS 66604

Activity Attendance Report Example

Fax Server 10/7/2022 11:43:42 AM PAGE 5/007 Fax Server

AIN:	#0933
Activity Date:	Wednesday, May 4, 2022
Activity Time:	12:00 PM - 1:30 PM
Conference Series:	Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience
Conference Host:	Stormont Vail Health
Conference Director:	
Activity Location:	Topeka, KS

Credits Awarded

AMA PRA Category 1 Credit™	1.5 Credit(s)
Certificate of Attendance	1.5 Hour(s)
KRCS	1.8 Hour(s)
KS Nursing - APRN/RN/LPN/LMHT	1.8 Contact Hour(s)
Social Work	1.5 Hour(s)
Kansas EMS	1.5 Hour(s)

Speaker	**Topic**
Sherry Chesak, PhD, MS, RN - Mayo Clinic	Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience

Attendees	**Specialty**	**Time In**	**Stormont Vail User ID**

Zoom Attendance Report Example

Name (Original Name)	User Email	Join Time	Leave Time	Duration (Minutes)	Guest	Recording Consent

10/7/2022 11:43:56 AM PAGE 6/007 Fax Server

Fax Server

Stormont Vail Health
Continuing Nursing Education Annual Report
Total Program Evaluation
July 1, 2021 - June 30, 2022

Area	Frequency	Responsible Person	Criteria	Findings	Actions/ Recommendations
Administration					
	Annual	Director Talent Acquisition, Senior Accreditation Specialist, Education Coordinator, and Lead Clinical Nurse Educator	Review job description	Current department – Learning and Talent Development. Job description and job title new in 2021. Job description remains congruent with organization & role.	Review completed.
Policies					
Assess need, planning • Written tool • Evaluation summaries	Annual or as needed	Director Talent Acquisition; Lead Clinical Nurse Educator; Senior Accreditation Specialist, Education Coordinator	Review survey for appropriateness; were the survey findings and identified needs from evaluation summaries used in program planning	The department holds planning meetings within the organization and community to identify educational opportunities for healthcare professionals. Additional information is obtained from program evaluations, direct participant feedback and organizational leadership. The department partners with CME to provide CNE where instruction is appropriate for APRNs, RNs, LPN's and LMHT's. Feedback from evaluation summaries is utilized to plan future educational offerings.	None

Area	Frequency	Responsible Person	Criteria	Findings	Actions/ Recommendations
Fee Assessment	Annual	Director Learning & Talent Development and Director Talent Acquisition	Policy meets organization and customer needs	Program fees reviewed and adjusted as needed to meet expenses, organizational goals and market trends.	None
Announcement	Annual Review and with each publication	Lead Clinical Nurse Educator, Senior Accreditation Specialist, and Education Coordinator	Review to be certain they reflect necessary information	Publications reviewed by Lead Clinical Nurse Educator, Senior Accreditation Specialist, and Education Coordinator to ensure organizational and KSBN requirements are met.	Continue to monitor.
Offering approval process	Annual Review	Director Talent Acquisition; Lead Clinical Nurse Educator; Senior Accreditation Specialist; Education Coordinator	Review policies and compare to KSBN requirements	CE approved for offerings that meet KSBN requirements	Continue current approval process while looking for opportunities to improve process or increase number of offerings.
Awarding contact hours	Annual Review	Lead Clinical Nurse Educator	Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit	Contact hours are issued in accordance to KSBN criteria. Current policy requires participants to attend the entire program to receive contact hours unless discussed with CNE coordinator prior to program. SVH does not currently offer independent study programs.	Continue to award contact hours consistent with KSBN requirements.

Verifying participation / completion	Annual Review	Lead Clinical Nurse Educator, Senior Accreditation Specialist, and Education Coordinator	Review rosters and certificates; compare to KSBN requirements	Participants attest to their attendance by checking a box to verify and claim credit. A unique text-in code is provided to participants for each activity. A digital signature is required when completing evaluations Current virtual learning platform, Zoom, provides attendance rosters per activity to verify learner participation and completion. Policies in alignment with KSBN requirements.	Continue process to verify and issue CNE certificates.
Record keeping	Each offering	Lead Clinical Nurse Educator, Senior Accreditation Specialist, and Education Coordinator	Audit contents of files for compliance with KSBN requirements	Current system is in compliance with KSBN requirements.	Continue to monitor for compliance with KSBN requirements.
Notification of changes	Annual Review	Lead Clinical Nurse Educator	Review procedures for changes reported to KSBN	In compliance with KSBN requirements.	Continue to monitor for compliance with KSBN requirements.

Total Program Evaluation					
Effectiveness	Monthly	Director Learning & Talent Development; Director Talent Acquisition; Lead Clinical Nurse Educator; Senior Accreditation Specialist; Education Coordinator	Review total program evaluation and compare to KSBN requirements	Program aligned to meet organizational and KSBN expectations. Program evaluations are reviewed at CPD meetings. Total number of participants and contact hours are increased from last year as we resumed our CE program offerings due to changes in Stormont Vail's COVID-19 policies and procedures. The CPD team has been able to resume our CE program in-person education offerings. We still continue to offer education through our virtual platform, Zoom. While our program offerings and contact hours have not reached values reflecting pre-pandemic years, we will still continue to evaluate our program and find opportunities to best serve our nursing community with quality educational opportunities.	Continue to ensure program meets organizational and KSBN requirements. Continue to review feedback provided from planning committees, participant evaluations, and organizational leadership to enhance existing CE opportunities and develop new and robust educational offerings as the industry advances.

Offering #1

Summary of Planning Offering 1

Summary of Planning: 2021 Stormont Vail Health Nursing Symposium

CPD Contact: Kelsey Joice kelsey.joice@stormontvail.org 785-354-5825	
Program Title: 2021 Stormont Vail Health Nursing Symposium	
Speakers: Diane Twedell, DNP, RN, CENP, FAAN, FAONL Ashley Seematter, MSN, RNC-OB	Josh Ault, DNP, ACNPC-AG, EMT-P, CCR Robin McKay, DNP, APRN, AGNP-C, AOCNP, CHPN
Planning Committee: Tiffany Brown, RN; Elizabeth Dewitt, MSN; Mary Gingrich, RN; Tamara Heine, MSN; Sue Iverson, RN; Jacqueline Koch, MNS; Anna Lutz, RN; Paula Sanders, RN; Nancy Stous, BA; Kelsey Joice, BS; Tiffany Beyer, MA	
Frequency: Annual, 12.10.21 7:30 am -12 pm	
Completion Date: 12.10.21	
Location: Pozez Auditorium, Stormont Vail Hospitals	
Format: Virtual via Zoom webinar	
Number of participants: 50 minimum, 200 max	
Audio Visual: Computer with Zoom capability, internet	
Registration: Pre-registration via stormontvail.eeds.com, attendance recorded via text, eeds app, eeds website or QR code with sign in code provided,	
Open to all employees, volunteers and community	
Evaluation: completed via stormontvail.eeds.com, final eval to be provided to speaker and planning committee members	
TalentConnect: Activity description and link to registration via eeds	
Project Notes: the 2021 Nursing Symposium focuses on nurses moving into leadership roles during the pandemic in addition to presentations designed to assist care teams as they provide healthcare to a variety of patient populations.	

Agenda:

8:00 a.m.	***Welcome***
8:05 a.m.	***The Pandemic and Beyond:*** ***Nurses Stepping Into Our Power as Leaders*** Diane Twedell, DNP, MS, RN, CENP, FAONL Mayo Clinic
9:00 a.m.	***Epidural Effects on Cesarean Sections*** ***Among NTSV Sample*** Ashley Seematter, MSN, RNC-OB Stormont Vail Health
9:30 a.m.	***Prophylactic Management of EGFR Inhibitor*** ***Dermatologic Toxicities in a Community Cancer Center*** Robin McKay, APRN, AOCNP Stormont Vail Health
10:00 a.m.	***Break/Poster Presentation***
10:10 a.m.	***Mitigating Opioid-Induced Respiratory Depression (OIRD) and Failure to Rescue Events with Continuous Capnography and Nursing Education on Medical/Surgical Units*** Josh Ault, DNP, AGACNP Stormont Vail Health
10:40 a.m.	***The Best Care for Everyone:*** ***It Can't Happen Without All of Us*** Diane Twedell, DNP, MS, RN, CENP, FAONL Mayo Clinic
11:45 a.m.	***Poster Presentation/Final Thoughts***

Objectives: Discuss the impact nursing has in interpreting the needs of patients to other disciplines and how you as a single nurse can influence and step into your power in influencing health and/policy of your family community state nation world. Assess the impact of epidural use on cesarean sections among low risk patients who are nulliparous term with a single fetus in vertex presentation (NTSV). Define dermatologic toxicity and grading of toxicity related to EGFRI targeted cancer therapy. Discuss common risk factors for OIRD and how to prevent OIRD and ORADES. Explain how working collaboratively versus separately enhances the shared understanding of all team members scope of practice and how that can affect patient outcomes and patient satisfaction Define moral distress and delineate ways in which to mitigate impact of negative feelings and practice self-compassion.
Credit review required items: ✓ Agenda ✓ Activity Objectives ✓ Speaker CV ✓ Disclosure of Financial Relationships ✓ Final presentations
CE Evaluator Approval ✓ KSBN CNE approved: Leann Edington, BSN, RN 4.2 RN, LPN, APRN ✓ RT approved: Lindsay Moore, MBA, RRT 4.2

Summary of Planning & Offering

Nursing Symposium
August 16, 2021

MEMBER'S NAME	DEPARTMENT	PRESENT / ABSENT
Tiffany Beyer	Learning and Talent Development	Present
Liz DeWitt, RN	Nurse Manager, Express Care	Absent
Mary Gingrich, RN	Charge Nurse, Case Management	Present
Sue Iverson, RN	Director, Case Management	Present
Tammy Heine, RN	Prog Mgr, Baker School of Nursing	Absent
Mary Hobus, RN	Dean, Baker School of Nursing	Present

MEMBER'S NAME	DEPARTMENT	PRESENT / ABSENT
Kelsey Joice	Learning and Talent Development	Present
Jackie Koch, RN	Manager, Case Management	Present
Paula Sanders, RN	Nurse Manager, Rheumatology	Present

GUEST'S NAME	GUEST'S TITLE / DEPARTMENT

Administrative Support / Recorder:
Kelsey Joice

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	The meeting was called to order at 3:00pm		
Conference Date	Tentative Date: December 10th, 2021 8-12PM (half day)	Date will depend on Mayo speaker availability	
Potential Agenda	Potential speakers/presenters: Ashley Seematter (30-45 minute presentation) Josh Ault (30-45 minute presentation) Rita Jury, Mayo Speaker Nursing Research (2 to present) Mary shared about BSON student study on COVID; students taking care of COVID patients. Paula suggested Brian Avila on Resiliency Nursing survey indicates a need for work on teamwork and collaboration both nursing and interprofessional.	Jackie following up with Ashley and Josh Tiffany will submit Mayo request Mary will get a list of current and upcoming BSON student studies Paula will see what's come through Shared Governance	Jackie Koch Tiffany Beyer Mary Hobus Paula Sanders
Abstracts and Posters	Deanna Bean worked on the abstracts last year.	Paula will follow up with Deanna on how she managed Call for Abstracts	Paula Sanders
Save the Date	KNA to reach externals; Shirley Waugh at WU		
Next Meeting	Not scheduled		

Summary of Planning 2 Offering 1

Nursing Symposium
September 2, 2021

MEMBER'S NAME	DEPARTMENT	PRESENT / ABSENT
Tiffany Beyer	Learning and Talent Development	Present
Liz DeWitt, RN	Nurse Manager, Express Care	??
Mary Gingrich, RN	Charge Nurse, Case Management	??
Sue Iverson, RN	Director, Case Management	Present
Tammy Heine, RN	Prog Mgr, Baker School of Nursing	Present
Mary Hobus, RN	Dean, Baker School of Nursing	??

MEMBER'S NAME	DEPARTMENT	PRESENT / ABSENT
Kelsey Joice	Learning and Talent Development	Present
Jackie Koch, RN	Manager, Case Management	Present
Paula Sanders, RN	Nurse Manager, Rheumatology	??

GUEST'S NAME	GUEST'S TITLE / DEPARTMENT

Administrative Support / Recorder:
Kelsey Joice

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	The meeting was called to order at 11:30am		
Conference Date	Date: December 10th, 2021 8-12PM (half day)	Mayo Speaker: Diane Twedell available	
Potential Agenda	Potential speakers/presenters: Ashley Seematter (30-45 minute presentation) Josh Ault (30-45 minute presentation) Diane Twedell, Mayo Speaker Nursing Research (2 to present) Symposium theme: "Healing with Heart: Reignite your Passion" 2 options for symposium agenda <u>Old business"</u> Mary shared about BSON student study on COVID; students taking care of COVID patients. Paula suggested Brian Avila on Resiliency Nursing survey indicates a need for work on teamwork and collaboration both nursing and interprofessional.	Jackie following up with Ashley and Josh Tiffany submitted mayo request – they accepted Mary will get a list of current and upcoming BSON student studies Tiffany sent Mayo speaker the 2 options for agenda. Diane Twedell likes option 2. She would like to speak first and then come back and close it out. Paula will see what's come through Shared Governance	Jackie Koch Tiffany Beyer Mary Hobus Paula Sanders

Abstracts and Posters	Abstracts will be reviewed on 10/20/2021 <u>Old Business:</u> Deanna Bean worked on the abstracts last year.	Jackie and Tammy sent out call for abstracts Paula will follow up with Deanna on how she managed Call for Abstracts	Paula Sanders
Save the Date	KNA to reach externals; Shirley Waugh at WU		
Next Meeting	Review abstracts on 10/20/2021 @ 2pm		

Summary of Planning 4 Offering 1

Nursing Symposium
September 2, 2021

MEMBER'S NAME	DEPARTMENT	PRESENT / ABSENT
Tiffany Beyer	Learning and Talent Development	Absent
Liz DeWitt, RN	Nurse Manager, Express Care	present
Mary Gingrich, RN	Charge Nurse, Case Management	absent
Sue Iverson, RN	Director, Case Management	Present
Tammy Heine, RN	Prog Mgr, Baker School of Nursing	Absent
Mary Hobus, RN	Dean, Baker School of Nursing	Absent

MEMBER'S NAME	DEPARTMENT	PRESENT / ABSENT
Kelsey Joice	Learning and Talent Development	Absent
Jackie Koch, RN	Manager, Case Management	Present
Paula Sanders, RN	Nurse Manager, Rheumatology	Absent
Tiffany Brown, RN	APRN, Professional Development Council Chair	Present

GUEST'S NAME	GUEST'S TITLE / DEPARTMENT

Administrative Support / Recorder:
Kelsey Joice

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	The meeting was called to order at 2:00pm		
Conference Date	Date: December 10th, 2021 8-12PM (half day)	Mayo Speaker: Diane Twedell available	
Abstract Review	abstract 1.pdf abstract 2.pdf abstract 3.pdf	All abstracts reviewed and approved. Jackie to notify of approval.	Jackie Koch
Agenda	Symposium theme: "Healing with Heart: Reignite your Passion" 8:00 a.m. ***Welcome/Kickoff*** Jackie Koch, RN Stormont Vail Health 8:05 a.m. ***The Pandemic and Beyond: Nurses Stepping into Our Power as Leaders*** Diane Twedell, DNP, MS, RN, CENP,		Jackie Koch Tiffany Beyer Mary Hobus

		FAONL Mayo Clinic (60 min) 9:10 a.m. ***Epidural Effects on Cesarean Sections Among NTSV Sample*** Ashley Seematter, MSN, RNC-OB (30 min) Stormont Vail Health 9:40 a.m. ***Break/Poster Exhibits*** 10:00 a.m. ***Research Project*** Joshua Ault, DNP (30 min) Stormont Vail Health 10:35 a.m. ***The Best Care for Everyone: It Can't Happen Without All of Us*** Diane Twedell, DNP, MS, RN, CENP, FAONL Mayo Clinic (60 min) 11:40 a.m. ***Poster Presentations*** 12:00 p.m. ***Final Thoughts***		Paula Sanders
Advertising	Complete flyer Market event Share in meetings, e-mails, SV Net etc.	Kelsey Joice Marketing Team	
Next Meeting			

Announcement Offering 1

Save the Date!

Stormont Vail Health

2021 Stormont Vail Health Nursing Symposium

Friday, December 10, 2021
8am - 12pm

Presented Virtually
via
Zoom Webinar

Additional details will be available on stormontvail.eeds.com

KEYNOTE SPEAKER

Diane Twedell, DNP, MS, RN, CENP, FAONL

Mayo Clinic

Presentation Titles & Objectives
Offering 1

Presentation Titles:

1. The Pandemic and Beyond: Nurses Stepping into Our Power as Leaders
2. Epidural Effects on Cesarean Sections among NTSV Sample
3. Prophylactic Management of EGFR Inhibitor Dermatologic Toxicities in a community Cancer Center
4. Mitigating Opioid Induced Respiratory Depression (OIRD) and Failure to Rescue Events with Continuous Capnography and Nursing Education on Medical/Surgical Units
5. The Best Care for Everyone: It Can't Happen Without All of Us

Event Objectives:

- Discuss the impact nursing has in interpreting the needs of patients to other disciplines and how you as a single nurse can influence and step into your power in influencing health and/policy of your family community state nation world.
- Assess the impact of epidural use on cesarean sections among low risk patients who are nulliparous term with a single fetus in vertex presentation (NTSV).
- Define dermatologic toxicity and grading of toxicity related to EGFRI targeted cancer therapy.
- Discuss common risk factors for OIRD and how to prevent OIRD and ORADES.
- Explain how working collaboratively versus separately enhances the shared understanding of all team members scope of practice and how that can affect patient outcomes and patient satisfaction
- Define moral distress and delineate ways in which to mitigate impact of negative feelings and practice self compassion.

Offering 1 Agenda

2021 Nursing Symposium

Healing With Heart: Reignite Your Passion

Stormont Vail Health

Friday, December 10, 2021
8:00 a.m. - 12:00 p.m.

Registration is complimentary

This symposium will be held virtually via Zoom Webinar.

Register at
https://stormontvail.eeds.com/

Stormont Vail Health has been recognized as a Magnet® organization since 2009. The Magnet Recognition Program® recognizes health care organizations for quality patient care, nursing excellence, and innovations in professional nursing practices.®

8:00 a.m.	*Welcome*
8:05 a.m.	*The Pandemic and Beyond: Nurses Stepping Into Our Power as Leaders* Diane Twedell, DNP, MS, RN, CENP, FAONL Mayo Clinic
9:00 a.m.	*Epidural Effects on Cesarean Sections Among NTSV Sample* Ashley Seematter, MSN, RNC-OB Stormont Vail Health
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10:00 a.m.	*Break/Poster Presentation*
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10:40 a.m.	*The Best Care for Everyone: It Can't Happen Without All of Us* Diane Twedell, DNP, MS, RN, CENP, FAONL Mayo Clinic
11:45 a.m.	*Poster Presentation/Final Thoughts*

Stormont Vail Health is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 4.2 contact hours and is applicable for RN, LPN and APRN re-licensure. Kansas State Board of Nursing Approved Provider Number is LT0072-0538.

Stormont Vail Health CEU Evaluator has approved this program for 4.2 hours of Live Respiratory Continuing Education on behalf of the Kansas Respiratory Care Society, a chapter society of the AARC. Providership #KRCS 027.

Stormont Vail Health

MAYO CLINIC CARE NETWORK
Member

Joshua Hutch - Offering 1

Joshua T. Ault

7444 SW AUBURN RD, AUBURN, KS 66402
E-MAIL: JTAULT@GMAIL.COM · PHONE: 913-568-1420

Education:

- **CREIGHTON UNIVERSITY, Omaha, NE,** Adult/Gerontology Acute Care Doctoral Nurse Practitioner (DNP)
- **FORT HAYS STATE UNIVERSITY, Hays, KS,** Bachelors Science Nursing (BSN)
- **HUTCHINSON COMMUNITY COLLEGE, Hutchinson, KS,** Associates Degree in Nursing (Paramedic to RN Bridge)
- **KANSAS STATE UNIVERSITY, Manhattan KS,** B.S. Microbiology, Minor in Leadership Studies
- **NATIONAL COLLEGE OF TECHNICAL INSTRUCTION (NCTI), Topeka KS,** Emergency Medical Sciences – Paramedic
- **THE LEADERSHAPE NATIONAL INSTITUTE, Champaign, Illinois** (Class of 2003)

Certification/ Licensures: **ACNPC-AG, RN, CCRN, KSBEMS-Paramedic, NREMT-Paramedic, ACLS/PALS/BLS, TNCC/ENPC, TCAR, 12 Lead ECG Instructor**

Leadership/ Activities/ Employment:

STORMONT VAIL HEALTH, Topeka, KS (2015-Present)
Critical Care APRN – developed and helped implement the CCAPRN program
RN - Medical Critical Care Unit, Rapid Response Team
Education and Staff Development Specialist - Critical Care and Rapid Response Team
Develop and educate on classes regarding: 12 Lead ECG Interpretation, Basic Hemodynamic Monitoring, Advanced Hemodynamic Monitoring, Temporary Pacemaker Management, ACCURATE course, Critical Care & Trauma/Critical Care Symposium Committee member. Develop and teach with high fidelity manikin simulators, develop Online Education modules using Lectora, Healthstream, Camtasia softwares, and coordinate educational classes with various vendors and equipment specialists. Staff recognized Above and Beyond Award.

VIA CHRISTI CRITICAL CARE / IMC UNIT, Manhattan, KS (2012-2015)
Charge Nurse, RN Preceptor, Clinical Nurse, Balloon Pump Superuser
Developed and teach many CE classes including: Basic ECG Interpretation, 12 Lead ECG in ACS, ACLS Dysrhythmia Course, Ventilator Management, Basics of Hemodynamics

RILEY COUNTY EMS, Manhattan, KS (2005-2018)
Paramedic, Assistant Training Officer, Primary Paramedic Student Preceptor, Field Training Officer, Employee Fund Manager (2007-2012), Assistant Trainer for KEBEMS Transition Classes

BLUE TOWNSHIP FIRE DEPARTMENT, Manhattan, KS (2010-2016)
EMS Training Officer
Voted First-Responder of the Year 2010, 2011

ALPHA TAU OMEGA FRATERNITY, DELTA THETA CHAPTER (2002-Present)
ASSISTANT CHAPTER ADVISOR (2007-Present)
BOARD OF TRUSTEES TREASURER (2012-Present)
UNDERGRADUATE MEMBER OF THE NATIONAL BOARD OF DIRECTORS (2007-2009)
PRESIDENT (2005-2006)
* Only Delta Theta Member to be voted by peers as **Outstanding Freshman, Sophomore, Junior, and Senior**

Joshua T. Ault

7444 SW AUBURN RD, AUBURN, KS 66402
E-MAIL: JTAULT@GMAIL.COM · PHONE: 913-568-1420

Presentations:

Ault, J. (2020). Mitigating Opioid Induced Respiratory Depression and Failure to Rescue Events with Continuous Capnography and Nursing Education on a Post-Surgical Unit. *31st Annual Iota Tau Research Day.* Omaha, NE: Creighton University.

Ault, Joshua T, Patty, W.R. ACCURATE; Our Next Generation of Experiential Learning. HPSN World (Human Patient Simulation Network), Ponte Verda, FL. February 28 – March 2nd, 2017

Nixon, K, Tenbrink, J, Ault, J. ACCURATE: Equipping Nurses with Innovative Experiential Learning. Magnetize KC Poster Presentation, Kansas University Medical Center, February 16th, 2017.

Continuing Education Courses developed and taught:

12 Lead ECG: Basic Interpretation and in ACS

ACCURATE (Adult Critical Urgent Recognition And Treatment Essentials) Course

ACLS Dysrhythmia Prep Course

Adult Ventilator Management

Basic ECG Interpretation

Basic Hemodynamic Monitoring

Advanced Hemodynamic Monitoring

Cardio Cerebral Resuscitation

High Performance CPR & Code Blue Management

Start and JumpStart Triage in MCI

The First 5 Minutes on Scene

Traumatic Brain Injury

Wildland and Wildnerness Medicine

Capnogrpahy

RCPD Emergency Medicine Course

Altered Level of Consciousness

Carbon Monoxide Poisoning

Spinal Precautions and Spinal Restriction

Sudden Cardiac Death and Fire-fighters

The Heart of the Matter Fire-Fighter Cardiology Lab

First-Responder Vital Signs Lab

Pediatric Emergency Illnesses

IV Therapy

First-line Temporary Orthopedic Splints

Ashley Seematter CV
Offering 1

CURRICULUM VITA

Ashley Seematter
MSN, RN

Baker University School of Nursing
1500 SW Tenth Street
Topeka, Kansas 66604-1353
785-354-5867 785-207-8896
E-mail: aseematt@stormontvail.org

Home Address
27506A K-99 Hwy
Alma, KS 66401

Education

- Masters of Science in Nursing (MSN), 2020
  Baker University, Baldwin City, Kansas
  Specialty area and functional area: Nursing Education

- Bachelor of Science in Nursing (BSN), 2016
  Fort Hays State University,Hays, Kansas
  Major: Nursing

- Associates Degree in Nursing (ADN), 2012
  Manhattan Area Technical College,Manhattan, Kansas
  Major: Nursing

- Licensed Practical Nurse (LPN), 2010
  Washburn Institute of Technology, Topeka, Kansas

Professional Licensure and Certification

- **Kansas State Nursing License**
- **BLS/CPR Certification**
- **NRP Certification**
- **Certified in Inpatient Obstetrics- NCC**
- **PEARS Certification**
- **AHA PEARS Instructor**

Awards

2010- Graduated Valedictorian of LPN class
2012- Outstanding Patient Care Award- Manhattan Area Technical College
2016- Magna Cum Laude- Fort Hays State- BSN program
2020- Magna Cum Laude-Baker University- MSN program

Professional Experience

2020-Present- Stormont-Vail Health, Topeka, KS
Responsibilities: Research and Evidenced Based Practice Instructor, Baker University School of Nursing- Organizes class schedules, collaborates with co-instructor, develops in-class activities, presents lecture content, develops test questions for assessment, and evaluates students using rubrics, exams, and clinical evaluation tools.

2019-Present- Stormont-Vail Health, Topeka, KS
Responsibilities: Pediatrics Didactic and Clinical Instructor, Baker University School of Nursing- Organizes class and clinical schedules, collaborates with lead instructor, develops in-class and clinical activities, presents lecture content, develops test questions for assessment, and evaluates students using rubrics, exams, and clinical evaluation tools.

2017-2019- Stormont-Vail Health, Topeka, KS
Responsibilities: Sim Lab Coordinator, Baker University School of Nursing- Manages and directs simulation activity, collaborates with faculty to develop, implement, and evaluate simulation. Develop policies and procedures, data collection/analysis and collaborates with faculty regarding the role of simulation. Program liaison for simulation to internal and external groups.

2009-Present- Stormont-Vail Health, Topeka, KS
Responsibilities: Staff Nurse, Labor and Delivery and Postpartum Unit- Provide assessment of antepartum, laboring, and postpartum patients including running a 5-bed triage unit. Attend deliveries as nursery coordinator and stabilize infants upon delivery.

2013- 2017- Stormont-Vail Health, Topeka, Ks
Responsibilities: Preceptor-Precept nursing staff to labor and delivery unit during 12-week orientation as well as have students from Washburn in the OB environment during capstone section of their education.

2011-2012- Stormont-Vail Health, Topeka, KS
Responsibilities: Preceptor- Precept nursing staff to postpartum unit during 6-week orientation.

Scholarship

Teaching

Demonstrates evidence of teaching effectiveness for rank.

- **Academic Courses Taught**

-Didactic Instructor for NU 412 Research, EBP, and Informatics-August 2020-present
-Clinical Instructor for NU375L Nursing of Childbearing Families-Jan. 2020-present
-Didactic Co-Instructor/Clinical Instructor for NU 425/425L Nursing of Children-August 2019-present
-Clinical Adjunct for NUR 375L Nursing of Childbearing Families- Jan. 2018-May 2019
-Health Assessment Lab for NU 330 Health Assessment Across the Lifespan- Aug. 2018-December 2018

- **Scholarship of Teaching** (*List publications first, then presentations*)
  Contributes to the advancement of nursing education by developing and sharing expertise.

  -"Nobody Told Me About That: The first 6 weeks" –Coauthored chapter published in book, Fall 2018.

  -"A Unique Way to Meet Pediatric Learning Outcomes: A Multi-Modal Learning Style Approach", July 2021

  -"Quality Improvement and Evidence-Based Practice", May 2021

  -"Epidural Effects on Cesarean Sections Among NTSV Sample", April 2020

  -"Final Simulation", poster presentation, Nurse Educator Conference, July 2018

  -"Simulation in Healthcare Education", podium presentation- April 2018

  -"Understanding Developmental Cues to Prevent Cessation of Breastfeeding" 2016

Application

Participates in practice to maintain, enhance, and expand clinical knowledge and skills.
Contributes to the advancement of clinical knowledge by developing and sharing expertise.

-Remain PRN on Birthplace at Stormont Vail Health- Aug. 2017-current
-Educator for "Breastfeeding Basics" course offered to community and staff at Stormont Vail-2018-current
-Certified PEARS Instructor-1/21/21-current

Discovery

Participates in research activities that add to the body of knowledge in nursing (theory or clinical) and/or the scholarship of teaching.

-Completed work on graduate research project, "Epidural effect on cesarean section rates among NSTV sample"-August 2019-April 2020

Integration

Publishes and/or present research, policy analysis, case studies, or integrative reviews that demonstrate interdisciplinary connections.

- Presented graduate research findings for CEU's for Sigma Theta Tau-Eta Kappa at Large Chapter, November 2020
- Presented graduate research findings to GNEC and undergraduate faculty-April 2020
- Book reading and signing of "Nobody Told Me About That: The first 6 weeks" November 2018, February 2019
- Developed "Final Simulation" as a comprehensive simulation utilizing skills learned in Foundations Lab (Susan Haggerty).
- Developed "CVA Simulation" to help students recognize stroke symptoms early as well as understand the assessment and communication aspects as well (Ramone Miller).
- Coauthored a Chapter on "Breastfeeding Realities and Formula Facts" with Dr. Libby Rosen in the book, "Nobody Told Me About That: The first 6 weeks"- November 2018

Service

Professional

- **Current Memberships and Offices in Professional Organizations**

2020-Current Sigma Theta Tau Counselor for Eta Kappa at Large Chapter
2017-Current Sigma Theta Tau Member

- **Other Professional Service Activities**

University

BUSN

2020-present	Graduate Nurse Education Committee
2018-2019	Faculty Affairs
2017-present	EPC
2017- present	Faculty Representative for Student Senate
2017-present	Faculty Senate

Stormont-Vail Health*Care*

2018-present	Research Council-Chair starting Oct. 2020-Oct. 2021
2017-2019	NTSV Task Force Member-Birthplace
2014-2019	Professional Development Council/Preceptor Committee-Birthplace

2015-2016	Professional Development Council
2015-2018	Preceptor Committee
2015-2016	Employee Advisory Committee

Community Service

-Vice President of PTL at St. John Lutheran School in Alma Kansas- August 2021-present

-President of PTL at St. John Lutheran School in Alma, Kansas-August 2020- August 2021

-Vice President of PTL at St. John Lutheran School in Alma, Kansas-August 2019-August 2020

-Volunteer as moderator for Facebook Live "Prepping for Baby" event for Stormont Vail Health January 2020.

-Volunteer as coordinator for Baker University/Birthplace at Welcome Baby Jubilee at Stormont Vail Health- February and October 2019

-Assist with St. John Lutheran School Fundraiser Dinner- November 2017, November 2019, November 2020

-Volunteer as tour guide at Welcome Baby Jubilee at Stormont Vail Health- October 2018

-Volunteer as representative at pain management table at Welcome Baby Jubilee- June 2018

-Volunteer as Tour Guide for Welcome Baby Jubilee at Stormont Vail Health- Sept. 2017

-Assist with St. John Lutheran School Fundraiser Auction- November 2016, November 2018

-Assist with Vacation Bible School at St. John Lutheran Church in Alma

-Participated in Steams of Hope International Walk/Run June 23rd, 2018.

Professional Development

Academic Coursework (*list courses for current year until degree or certification attained*)

8/2017	MAT500- Statistics
1/2018	NU520- Role of Advanced Leadership
1/2018	NU550- Health Care Policy
5/2018	NU510- Applied Theories for Advancing Quality Care
5/2018	NU540- Quality Improvement and Informatics Applications

8/2018	NU 570- Research, Foundations for Evidenced-Based Practice
8/2018	NU 580- Advanced Pathophysiology and Pharmacology
1/2019	NU560- Epidemiology
1/2019	NU585- Advanced Health Assessment
8/2019	NU590- Transitional Care Practicum
8/2019	NU620- Curriculum Development
1/2020	NU630-Education Practicum
1/2020	NU635-Graduate Scholarly Synthesis Project
5/2021	MLNG225- Beginning Spanish I

Continuing Education (*last 3-5 years*)

2021

- Attended, "Clinical Teaching Institute and Kansas Nurse Educator Conference" July 28-30th, 2021, 24.4 CNE, Presented by KU Medical Center and KBOR
- Attended, "Project Echo: Perinatal Behavioral Health: Access to Care, COVID-19, and Beyond", April 7, 2021, 1 CNE, Presented by KU Medical Center and Faith Butler MD
- Completed Activity "Coronavirus in the Maternal Newborn Population", January 27, 2021, 5 hours, NCC
- Attended "Sigma Eta Kappa At-Large Chapter-Mindfulness for Nurses" CNE Presented by Jennifer Jo Averill Moffitt, 1.0 CNE

2020

- Attended "Clinical Teaching Institute and Kansas Nurse Educator Conference", July 29-31st, 2020, 22.5 contact hours, Newman University Virtually
- Attended "Sigma Eta Kappa At-Large Chapter" CNE Presentation of Dr. Kari Hess graduate research "Developing a Childhood Obesity Community Action Coalition in a Rural Community Setting", November 12, 2020, 1 contact hour, Virtual
- Completed Activity "Matters of the Neonatal Heart", December 11, 2020, 12 hours, NCC
- Completed Activity "Pregnancy Pharmacology", December 7, 2020, 10 hours, NCC

2019

- Completed online "NAS" education through Vermont Oxford Network, November 7, 2019, 1.5 contact hours, online
- Completed online "NAS" education through Vermont Oxford Network, September 19, 2019, 1 contact hour, online

- Attended "Baker School of Nursing Professional Enrichment Day 2019", August 9, 2019, 7.5 contact hours, Topeka, Kansas
- Completed PEARS Provider Course, July 24, 2019, 6.3 contact hours, Topeka, Kansas
- Attended "Kansas Nurse Educator Conference", May 30th, 2019, 7.2 contact hours, Wichita, Kansas
- Attended "Clinical Teaching Institute", May 29th, 2019, 9 contact hours, Wichita Kansas
- Attended "2019 Nursing Symposium- AM Session", April, 24, 2019, 3.6 contact hours, Topeka, Kansas
- Completed "NICHD Continuing Education Program on SIDS Reduction CE Program", March 19, 2019, 1.5 contact hours

2018

- Attended and presented Stormont Vail Annual Nursing Symposium, "Beyond our Walls: Nursing's Impact in the Local, State, National and International Communities", April 24th, 2018, 6 contact hours, Topeka, Kansas
- Attended Nurse Educator Conference, June 4-5th, 2018, 15.1 contact hours, Wichita, Kansas
- Attended INACSL Conference, June 13-16th, 2018, 12.25 contact hours, Toronto, Canada
- Attended "2018 Baker University School of Nursing Professional Enrichment day", August, 10th, 2018, 7.5 contact hours, Topeka, Kansas
- Attended "The Big Read", October 17th, 2018, 3 contact hours, Topeka, Kansas
- Attended AWHONN Advanced Fetal Monitoring Course, December 17th, 2018, 8 contact hours, Topeka, Kansas

2017

- Attended "12th Annual Clinical Teaching Institute", July 27-28th, 2017, 12 contact hours, Wichita Kansas
- Attended Johnson County Community College Annual Simulation Conference "Research: Finding Answers Together", September 21-22nd, 2017, 12.5 contact hours, Overland Park, Kansas
- Attended High Risk OB Symposium, November 3rd, 2017, 7 contact hours, Topeka, Kansas

2016

- Attended "Cognitive Distortions and Interpersonal Effectivness: How to Replace Automatic Thoughts with Fact", February, 25th, 2016, 1 CEU, Kansas
- Attend Shoulder Dystocia Drill, March 2nd, 2016, 1.2 CEU, Kansas
- Attended Shoulder Dystocia Lecture, March 22nd, 2016, 0.6 CEU, Kansas

2015

- Attended "Leadership Academy", St. Luke's, Kansas City, Kansas

Diane Twedell CV
Offering 1

CURRICULUM VITAE

Diane Margaret Twedell DNP, MS, RN, CENP, FAAN, FAONL

PERSONAL INFORMATION

Place of Birth: Albert Lea, Minnesota
Citizenship: United States

PRESENT ACADEMIC RANK AND POSITION

2020-present	Nurse Administrator- Mayo Clinic Care Network Mayo Clinic Rochester, Minnesota
2000-present	Assistant Professor of Nursing College of Medicine Mayo Clinic Rochester, Minnesota

EDUCATION

2004-2006	Rush University Chicago, Illinois Doctor of Nursing Practice (DNP)
1995-1999	University of Minnesota Minneapolis, Minnesota Master of Science (MS) Nursing, Administration Focus
1992-1994	University of the State of New York Albany, New York Bachelor of Science (BS) Nursing
1979-1981	Austin Community College Austin, Minnesota Associate Degree of Arts (AD) Nursing

BOARD CERTIFICATIONS

2015-2018	Certified Nurse Manager Leader (CNML) American Organization for Nursing Leadership

2009-Present	Certified Executive in Nursing Practice (CENP) American Organization for Nursing Leadership
2003-2009	Certified Nursing Administration Advanced (CNAA) American Nurses Credentialing Center
2001-2009	Certified Nurse Administrator (CNA) American Nurses Credentialing Center
1991-1999	Certified Emergency Nurse (CEN) Emergency Nurses Association
1989-1999	Certified Critical Care Nurse (CCRN) American Association of Critical Care Nurses

NURSING LICENSURE

Minnesota

HONORS/AWARDS

2021	Fellow (FAAN) American Academy of Nursing
2021	Fellow (FAONL) American Organization for Nursing Leadership Chicago, Illinois
2008	Excellence in Leadership Award Mayo Clinic, Rochester, Minnesota
2005	Golden Lamp Society Award for Doctor of Nursing Practice (DNP) Rush University, Chicago, Illinois
1998	Karen O'Neill Advanced Practice Nursing Award Emergency Nurses Association, Park Ridge, Illinois
1996	Clarus Award for Excellence in Emergency Nursing Emergency Nurses Association, Minnesota

PREVIOUS PROFESSIONAL POSITIONS AND MAJOR APPOINTMENTS

2010-2020	Chief Nursing Officer Mayo Clinic Health System Southeast Minnesota Region
2001-2010	Nurse Administrator, Education and Professional Development Division Mayo Clinic, Rochester, Minnesota
1999-2001	Nurse Administrator, Vascular/Critical Care Division Mayo Clinic, Rochester, Minnesota
1996-1999	Education Program Coordinator, Emergency Services Mayo Clinic, Rochester, Minnesota
1994-1996	Nurse Manager – Emergency Trauma Unit Mayo Clinic – Saint Mary's Hospital Rochester, Minnesota
1991-1994	Assistant Nurse Manager – Emergency Trauma Unit Mayo Clinic – Saint Mary's Hospital Rochester, Minnesota
1990-1991	Staff RN – Emergency Trauma Unit Mayo Clinic – Saint Mary's Hospital Rochester, Minnesota
1987-1990	ICU Float Staff RN Mayo Clinic – Rochester Methodist Hospital Rochester, Minnesota
1985-1987 1982-1985	Director of Education and Nursing Supervisor ICU and ED Staff RN St Olaf Hospital Austin, Minnesota
1981-1982	Staff RN Minnewaska District Hospital Starbuck, Minnesota

PROFESSIONAL MEMBERSHIPS, SOCIETIES, and ACTIVITIES

2017-Present Friends of the National Institute of Nursing Research

- Ambassador

2016-Present American Nurses Association (ANA) – Member
National

2016-Present Minnesota Organization of Registered Nurses – Member
State

2001-Present American Organization for Nursing Leadership (AONL) – Member
National

- Certification in Nurse Manager Leader Preparation Course co-developer/author/faculty with Katharine Harris 2011- Present
- Steering Committee for the Certification for Executive Nursing Practice Committee 2018 -2019, 2009-2013.
- Institute Research Seed Grant Reviewer 2018, 2006-2013,
- Board of Directors, Member Representative for Region 6 (Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota) 2006-2008.
- Directors Task Force Co-chair 2007-2008
- Institute Advisory Board Member 2007-2012
- Publications Committee Co-chair 2007-2008
- National Council of State Boards of Nursing Transition to Professional Practice Task Force, AONL Representative Member 2007-2008
- Foundation Operations Board 2006-2008.
- Political Action Task Force Member 2002-2006

2001-Present Minnesota Organization of Leaders in Nursing – Member
State

- Policy and Advocacy Chair 2019-2020
- Immediate Past President 2018
- President 2016-2017
- Policy and Advocacy member 2007-2010

2006-2019 American Hospital Association (AHA) – Member
National

- Member, National Political Action Committee 2008-2009
- Member, Region Six National Policy Board 2006-2008

Minnesota Hospital Association (MHA)- Member

State

- Member, Nurse Staffing Steering Committee 2009 – 2019
- Co-Chair, Minnesota State Legislature Nurse Staffing Workgroup 2008
- Chair, Nurse Staffing Steering Committee 2007-2009
- Member, Policy and Advocacy Committee 2007-2010
- Testimony presented at Minnesota Legislature: 2019, 2018, 2017, 2016, 2015, 2014, 2013, 2012, 2010, 2008, and 2005

2000- 2010 National Nursing Staff Development Organizations (NNSDO) – Member

1999-Present Sigma Theta Tau International – Member

- Zeta Chapter

1987-2001 Emergency Nurses Association (ENA) – Member

National

- Professional Development Vision Council, Member 1998-1999
- Continuing Education Committee, Member 1997-1998
- Minnesota Delegate to the ENA General Assembly on Legislative Matters 1994-1999

State

- President 1996 - 1997
- Vice President 1995-1996
- Secretary/Treasurer 1994-1995

COMMUNITY SERVICE – BOARDS

2014 - 2016 Rush University College of Nursing Alumni Board
Chicago, Illinois

2010- 2019 Winona State University Advisory Board
Winona, Minnesota

2006-2010 Augsburg College Advisory Board
Minneapolis, Minnesota

EDITORIAL ACTIVITIES

Associate Editor, Journal of Continuing Education in Nursing 2003-2013

BIBLIOGRAPHY

Book Chapters

Twedell, D.M. Role Transition In: Yoder-Wise, P.ed. Leading and Managing in Nursing, *7th ed.* St. Louis: Elsevier; 2019: 465-475

Twedell, D.M. Selecting, Developing, and Evaluating Staff In: Yoder-Wise, P.ed. Leading and Managing in Nursing, *7th ed.* St. Louis: Elsevier, 2019: 377-384

Twedell, D.M. Role Transition In: Yoder-Wise, P. ed. *Leading and Managing in Nursing, 6th ed.* St. Louis: Elsevier; 2014: 252-268.

Twedell, D.M. Selecting, developing, and evaluating staff. In: Yoder-Wise, P. ed. *Leading and Managing in Nursing. 6th ed.* St. Louis: Elsevier; 2014: 324-336.

Twedell, D.M. Role transition In: Yoder-Wise, P. ed. *Leading and Managing in Nursing. 5th ed.* St Louis: Elsevier; 2011; 289-302.

Twedell, D.M. Selecting, developing, and evaluating staff. In: Yoder-Wise, P. ed. *Leading and Managing in Nursing, 5th ed.* St Louis: Elsevier; 2011: 324-334.

Twedell, D.M. Selecting, developing, and evaluating staff. In: Yoder-Wise, P. ed. *Leading and Managing in Nursing, 4th ed.* St Louis: Elsevier; 2007: 293-306.

Twedell, D.M. Role transition. In: Yoder-Wise, P. ed. *Leading and Managing in Nursing, 4thed. St. Louis:* Elsevier; 2007: 399-412.

Twedell, D.M. Nursing process: Assessment and priority setting. In*: Emergency Nursing Core Curriculum, 5th ed.* Philadelphia, Pa: W.B. Saunders; 2000: 1-25.

Twedell, D.M. Angioedema and Urticaria. In: Sommers, M.S., Johnson, S.A., eds. *Davis's Manual of Nursing Therapeutics for Diseases and Disorders*. Philadelphia, Pa: F.A Davis; 1997: 1072-5.

Twedell, D.M. Intestinal obstruction. In: Sommers, M.S., Johnson, S.A., eds. *Davis's Manual of Nursing Therapeutics for Diseases and Disorders*. Philadelphia, Pa: F.A Davis; 1997: 589-93.

Twedell, D.M. Legionnaire's disease. In: Sommers, M.S., Johnson, S.A., eds. *Davis's Manual of Nursing Therapeutics for Diseases and Disorders*. Philadelphia, PA: F.A. Davis; 1997: 627-631.

Peer Reviewed Articles

Twedell, D.M. Lessons in nursing leadership: Transition from academic medical center to community practice. *Nurse Leader* 2016, 13(3): 43-44, 48.

Neumann, J.A., Brady-Schluttner, K.A., Attlesey-Pries, J.M., **Twedell, D.M.** Designing nursing excellence through a National Quality Forum nurse scholar program. *Journal of Nursing Care Quality* 2010, Oct-Dec; 25(4): 327-33

Pipe, T.B., Timm, J.A., Harris, M.R., Frusti, D.K., Tucker, S., Attlesey-Pries, J.M., Brady-Schluttner, K., Neumann, J., Street, J.W., **Twedell, D.M.**, Olson, M., Long, G., Scherb, C. Implementing a health system wide evidence-based practice educational program to reach nurses with various levels of experience. *The Nursing Clinics of North America*, 2009, Mar: 44(1); 43-55

Twedell, D.M., Donahue, M., Smith, L., Dykes, P., Fitzpatrick, J.J. The EMPOWERPROJECT: an initiative to educate and mentor paraprofessional staff. *The Journal of Continuing Education in Nursing*, 2009, Nov: 40(11); 187-8

Twedell, D.M., Lansing, R., McGuire, J., Palmerhein, P., Baird, G. Providing holistic care to bariatric patients. *The Journal of Continuing Education in Nursing*, 2009, Oct: 40(10): 438-9.

Twedell, D.M., McDonough, M. Surviving Cardiac Arrest. *The Journal of Continuing Education in Nursing*, 2009, Sep: 40(9) 391-392

Twedell, D.M., Frusti, D.K., The Trifecta: harnessing the power of philanthropy, joint appointments, and practice to ease the faculty shortage. *Journal of Nursing Administration,* 2008, Sep: 38(9): 401-3.

Shedenhelm, H.J., Hernke, D.A., Gusa, D.A., **Twedell, D.M.**, EMR implementation and ongoing education. *Nursing Management*, 2008, Jul: 39(7): 51-3

Lovlien, C.A., Johnson, M., Timm, S., Eversman, S., Gusa, D., **Twedell, D.M.** Improving program documentation through the application of continuous improvement processes. *The Journal of Continuing Education in Nursing*, 2007, Nov-Dec: 38(6): 271-6.

Twedell, D.M. & Webb, J. The value of the political action committee: Dollars and influence for nurse leaders. *Nursing Administration Quarterly*, 2007, Oct-Dec: 31(4): 279-283.

Twedell, D.M. The new nurse's Q & A. *Imprint*, 2007, Sep-Oct; 54(4): 50-53.

McGohan, L.D., **Twedell, D.M.,** Fahje, C.J., Sanchez, A.L., Bohn, L.C., & Carr, C.J. The

success story of an intermediate care area nurse internship program. *Journal for Nurses in Staff Development.* 2005, Jul-Aug; 21(4): 152-7

Neumann, J.A., Brady-Schluttner, K.A., McKay, A.K., Roslien, J.J., **Twedell, D.M.**, & James, K.M. Centralizing a registered nurse preceptor program at the institutional level. *Journal for Nurses in Staff Development.* 2004, Jan-Feb; 20(1): 17-24, quiz 25-26

Twedell, D.M. Metabolic syndrome. *The Journal of Continuing Education in Nursing*, 2006; 37(4):150-1.

Twedell, D.M. Physical assessment of the bariatric patient. *The Journal of Continuing Education in Nursing*. 2003, Jul-Aug; 34(4): 147-8.

Roline, D. & **Twedell, D.M.** Prehospital care of the morbidly obese trauma patient. *Emergency Medical Services.* 1998, Apr; 27(4): 33-4, 55-6, 63.

Beck, L.A., Lovlien, C.A., & **Twedell, D.M.** Care of morbidly obese people with spinal cord injury. *Journal of Trauma Nursing*. 1996, Oct-Dec; 3(4): 98-107, quiz 108-109.

SIGNIFICANT PRESENTATIONS

International

"Succession Planning: A Vital Tool for Leadership Development
International Medical Center
Jeddah, Kingdom of Saudi Arabia 2020

"Bedside Handoff of Care and Intentional Rounding"
Saudi German Hospital
Riyadh, Kingdom of Saudi Arabia 2020

"Nursing Simulation: Multidisciplinary Partners are Essential"
St. Anne's University Hospital
Brno, Czech Republic 2010

"The Heart of the Matter: Nursing Advocacy and Political Activism "
Third International Nursing Conference of the Jordanian Nursing Council
Invited speaker by Her Royal Highness, Princess Muna Al-Hussein
Ahman, Jordan 2010

"Managing Limited Resources: A Guide for Nurse Managers and Executives"
Japanese Nursing Association Conference
Osaka and Tokyo, Japan 2008

"Advanced Cardiac Life Support" (ACLS)
First time that 1992 American Heart Association Standards were taught in Kingdom of Saudi Arabia.
1993
"Basic and Advanced ECG Interpretation
"Triage Assessment"
"Care of the Multiple Trauma Patient"
King Fahd Military Medical Center
Dhahran, Kingdom of Saudi Arabia 1993

National and Regional

"Certification Preparation Course for Certified Nurse Manager Leader (CNML)"
Co-developer of curriculum and presenter for 8 hour CNML preparation review course with Katharine Harris MS, RN.
American Organization of Nurse Executives Annual Meeting Preconference
Ann Arbor, Michigan 2019, 2017
Knoxville, Tennessee 2018
Newark, New Jersey 2018
Waco, Texas 2016, 2013
Virginia Beach, Virginia 2014
Los Angeles, California 2014
Reno, Nevada 2013
New Orleans, Louisiana 2013
Fargo, North Dakota 2012

"Public Policy Issues: What's My Role as a Nurse Leader?"
Minnesota Organization of Leaders in Nursing Fall Leadership Conference
Brainerd, Minnesota 2017

"Advocacy Skills: Governance and Boards"
"A Bill's Journey to Law"
Minnesota Organization of Leaders in Nursing Public Policy Internship
Roseville, Minnesota 2015

"Policy, Politics and the Legislative Process"
Mayo Clinic Nursing Grand Rounds
Rochester, Minnesota 2010

"Unleashing the Power of Advanced Education"
Minnesota State Colleges and Universities Consortium

Commencement of Doctor of Nursing Practice
St. Paul, Minnesota 2009
"Safe Staffing Legislation in Minnesota." 2009
Minnesota Organization of Leaders in Nursing Public Policy Internship
Saint Paul, Minnesota 2009

Publication: Idea to Manuscript" and "Personal Style Delineation"
American Organization of Nurse Executives Nurse Manager Fellowship
New Orleans, Louisiana 2013-2019
San Diego, California 2012
San Francisco, California 2011
San Diego, California 2010
San Francisco, California 2009
San Diego, California 2008

"Failing Our Patients and Profession: Prescription for Advocacy"
American Organization of Nurse Executives Annual Symposium
Seattle, Washington 2008

"Legislative Advocacy for Nurses"
Iowa Organization of Nurse Leaders
Des Moines, Iowa 2007

"Nursing Legislation in Minnesota"
Minnesota Organization of Leaders in Nursing Spring Conference
Plymouth, Minnesota 2007

"Legislative Advocacy for Nurses"
Plenary Session of the Missouri Hospital Association Annual Meeting
Lake of the Ozarks, Missouri 2006

"Striving for Excellence in Nursing Education"
National Nurses in Staff Development Organization
Washington DC 2003

"Scope of Practice for Nursing: An Institutional Approach"
American Organization of Nurse Executives Symposium
New Orleans, Louisiana 2003

"The No Friends Club: The New Nurse Manager"
"Maximizing Your Advantage: A Guide to Gender Differences"
Emergency Nurses Association Leadership Symposium

Los Angeles, California 1999

"Scheherazade Revisited: Enhancing Education in the Kingdom of Saudi Arabia
Second Nursing Academic International Congress
Kansas City, Missouri 1996

Robin McKay CV
offering 1

Robin McKay, MSN, APRN, AGNP-C, AOCNP, CHPN
6825 SW 44th ST.
Topeka, KS 66610
785-554-6619
robinmckay555@gmail.com

Profile

I am a resourceful and experienced goal-oriented professional with a strong oncology nursing background. I am a motivated and determined individual with substantial innovation, presentation, teamwork and leadership abilities.
Areas of strength include:

- Specialized Nursing Knowledge in Oncology and Chronic Disease Management
- Palliative and Survivorship Care Education and Program Development
- Communication Skills
- Organization/Team Building

Experience

Advanced Registered Nurse Practitioner (09/17-present)
Cotton O'Neil Cancer Center Topeka, KS
Duties include direct management of oncology and hematology patients, as well as development and management of an Oncology Survivorship Program. This comprehensive approach to patient care allows for holistic symptom management utilizing a multi-disciplinary team approach. It also provides an opportunity for me to educate patients and families on health promotion and cancer prevention. In this role, I also am active in participating in open research trials and performing various duties for cancer accreditation committee.

Advanced Registered Nurse Practitioner (08/16-09/17)
Cotton O'Neil Internal Medicine
Duties include comprehensive management of patients over the age of 12 in internal medicine. I regularly perform annual physical exams, as well as see a variety of acute visits, hospital follow-up visits, and pre-operative clearance. This position has allowed me to expand my knowledge and expertise in the management of chronic disease states, and to identify and initiate palliative care needs in these patient populations.

Advanced Registered Nurse Practitioner (03/16-08/16)
Cotton O'Neil Cancer Center Topeka, KS
Duties include management of outpatient palliative care services and symptom management at the cancer center, as well as inpatient rounding at Stormont Vail. As an APRN I have seen patients in the outpatient setting for acute visits, symptom management, and oncology treatment, but most of my time has been spent in the hospital. On the inpatient units I assist the oncologists in consults by completing the history and physical, ordering lab and diagnostic work-up for hematology and oncology patients. I follow oncology patients through their hospitalization, and assist in discharge planning.

Clinical Nurse Manager/Outpatient Palliative Care (06/11-03/16)
Cotton O'Neil Cancer Center Topeka, KS
Duties include supervision of oncology treatment nurses in the outpatient cancer center, including overseeing patient scheduling, staffing, and evaluation of oncology treatment staff. I have incorporated management of the outpatient palliative care clinic and coordination of services for palliative patients into my current position. Duties include ongoing assessment of symptom management, discussion of goals of care and providing patient and family support utilizing an interdisciplinary team approach.

Registered Nurse-Chemotherapy Administration/Charge nurse (03/07-06/11)
Cotton-O'Neil Cancer Center Topeka, KS
Duties included administration of chemotherapy and biotherapy agents, along with comprehensive management of patient/family care along the continuum of the cancer treatment journey. In this position I oversaw the scheduling of patients and overall activities of the treatment room. I also provided administration and monitoring of moderate sedation for bone marrow biopsies in the outpatient setting. This role also included education of patients and their family members on diagnosis and treatment.

Registered Nurse-Inpatient Oncology/Progressive Care (05/01-10/08)
Stormont Vail Hospital 6-North Topeka KS
I was a leader of R.N. centered patient care team who provided competent and comprehensive care of the hospitalized Oncology or Progressive Care patient. This position provided specialized training and experience in ACLS, ventilator management, chemotherapy and biotherapy administration, care of terminal patients and their families. I participated in multiple hospital wide and unit based committees, successfully implementing change projects for improved patient care. I served as a relief charge nurse, and provided new employee orientation.

Patient Care Technician (3/00-5/01)
Stormont Vail Hospital Neonatal Intensive Care Topeka, KS
I assisted nurses in the Neonatal Intensive Care by performing accurate and timely clerical duties, along with competent patient care as skills allowed. I monitored unit safety by ensuring validity of visitors allowed into unit, and provided education for families on necessary safety standards present in the unit.

Certified Nurse's Aide (09/99-05/2000)
Manor Care Topeka, KS
Total patient care on Alzheimer's and dementia unit in long term care facility.

Certified Nurse's Aide (05/96-07/97)
Country View Estates Seneca, KS
I preformed direct patient care and assisted nurses in a long-term care facility. Duties included dressing, bathing, feeding, and transporting residents.

Education

- **University of Kansas** (2019-present) Pursuing Doctorate of Nursing Practice

- **Washburn University** (08/2013-12/2015)
  Master of Science in Nursing, Adult/Gerontology Nurse Practitioner
  Received Outstanding MSN Project award for my graduate project "Hypertension Management of the oldest-old: Findings from a large long term care facility"

- **Bachelor of Science Degree in Nursing** (08/1999-5/2001)
  Baker University, Topeka, Kansas
  *** Inducted into Sigma Theta Tau***

- **University of Kansas** (08/1997-08/1999)
  Lawrence, Kansas

Certification & Awards

- First Place Awared-John Milner Nutrition & Cancer Research Project-NIH/NCI (3/2019)
- Graduate Research Award-Washburn University (12/2015)
- Advanced Oncology Certified Nurse Practitioner-AOCNP (2018)
- American Association of Nurse Practitioners-AGNP (2015)
- Hospice and Palliative Nurses Association-CHPN (2014-present)
- End of Life Nursing Education Consortium educator (2009-present)
- Successful completion of Oncology Nursing Certification (2006-present)
- Oncology Nursing Society chemotherapy and biotherapy administration (2003-present)

Professional Affiliations

- National Oncology Nursing Society
- Local chapter of Oncology Nursing Society
- Hospice and Palliative Care Nurses Association
- Guest Lecturer at Baker University
- End of Life and Palliative Care Nursing Education Consortium Trainer
- Oncology Family Caregiver Project Leader

Publications

- **Hypertension management in the oldest old: Findings from a large long-term care facility.** Susan Schwinn MSN, APRN, AGNP-C, Robin McKay, MSN, APRN, AGNP-C, AOCNP, Shirley Dinkel PhD, APRN, FNP-BC, ANP-C, FAANP, Bobbe Mansfield DNP, APRN-BC, Savanna Cummins, MSN, APRN, FNP-C, Krystal Brunin MSN, APRN, FNP-C. First published: JAANP 23 September 2016 https://doi.org/10.1002/2327-6924.12403

Ashley Seematter Bibliography
Offering 1

References

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Hung, T.-H., Hsieh, T.-T., & Liu, H.-P. (2015). Differential effects of epidural analgesia on modes of delivery and perinatal outcomes between nulliparous and multiparous women: a retrospective cohort study. *PLoS ONE, 10*(3), e0120907. http://doi.org/10.1371/journal.pone.0120907

Lucovnik, M., Blajic, I., Verdenik, I., Mirkovic, T., & Pintaric, T. (2018). Impact of epidural analgesia on cesarean and operative vaginal rates classified by the ten groups classification system. *International Journal of Obstetric Anesthesia, 34,* 37-41. doi:http://doi.org/10.1016/j.ijoa.20818.01.003

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Nguyen, U., Rothman, K., Demissie, S., Jackson, D., Lang, J., & Ecker, J. (2010). Epidural analgesia and risks of cesarean and operative vaginal deliveries in nulliparous and multiparous women. *Maternal & Child Health Journal, 14*(5), 705-712. doi:10.1007/s10995-009-0515-9

Office of Disease Prevention and Health Promotion. (2018, August 25). *Reduce Cesarean Section Rates Among Low-Risk women with No Prior Cesarean Birth.* Retrieved from HealthyPeople.gov: https://www.healthypeople.gov/node/4900/data_details

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Diane Twedell Bibliography Offering 1

References

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Seuss, T. *Green Eggs and Ham.* New York: Random House; 1960.

Seuss, T. *Oh, the Places You'll Go.* New York: Random House; 1961.

Joshua Ault Bibliography
Offering 1

Mitigating Opioid Induced Respiratory Depression (OIRD) and Failure to Rescue Events with Continuous Capnography and Nursing Education on a Post-Surgical Unit

Joshua Ault

References

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- Dahan, A., et al., (2013). Pharmacovigilance: A Review of Opioid-Induced Respiratory Depression in Chronic Pain Patients. *Pain Physician,* 16, E85-E94.
- Lynn, R.R., Galinkin, J.L., (2018). Naloxone dosage for opioid reversal: current evidence and clinical implications. *Therapeutic Advances in Drug Safety,* 9(11), 63-83.

Robin McKay Bibliography Offering 1

PROPHYLACTIC TREATMENT OF EGFR INHIBITOR ASSOCIATED DERMATOLOGIC TOXICITY IN A COMMUNITY CANCER CENTER

By

Robin McKay, MSN, APRN-C

University of Kansas School of Nursing

©2021

References

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Burtness, B., Anadkat, M., Basti, S., Hughes, M., Lecouture, M., McClure, J. S., Myskowski, P. L., Paul, J., Perlis, C. S., Saltz, L. & Spencer, S. (2009). NCCN task force report: Management of dermatologic and other toxicities associated with EGFR inhibition in patients with cancer. *Journal of the National Comprehensive Cancer Network, 7*(Supplement 1).

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Evaluation Offering 1

EVALUATION RESPONSES BY ACTIVITY

2021 Stormont Vail Health Nursing Symposium
Occurred on Friday, December 10, 2021

Activity Information

AIN: #2034
Activity Date: 12/10/2021
Conference Series: 2021 Stormont Vail Health Nursing Symposium
Template Name: Standard (non-RSS) Evaluation
Evaluation Responders: 80 out of 89 (89.89%)

Topic	Speaker(s)
The Pandemic and Beyond: Nurses Stepping into Our Power as Leaders	Diane Twedell, DNP, RN, CENP, FAAN, FAONL - Mayo Clinic
Epidural Effects on Cesarean Sections Among NTSV Sample	Ashley Seematter, MSN, RNC-OB - Stormont Vail Health/Baker University School of Nursing
Prophylactic Management of EGFR Inhibitor Dermatologic Toxicities in a community Cancer Center	Robin McKay, DNP, APRN, AGNP-C, AOCNP, CHPN - Stormont Vail Health
Mitigating Opioid Induced Respiratory Depression (OIRD) and Failure to Rescue Events with Continuous Capnography and Nursing Education on Medical / Surgical Units	Joshua Ault, DNP, ACNPC- AG, EMT-P, CCRN
The Best Care for Everyone: It Can't Happen Without All of Us	Diane Twedell, DNP, RN, CENP, FAAN, FAONL - Mayo Clinic

Report

Activity Objectives: Please rate your level of achievement.

Discuss the impact nursing has in interpreting the needs of patients to other disciplines and how you as a single nurse can influence and step into your power in influencing health and/policy of your family community state nation world.	**Responses**	**Percentage**
Outstanding	47	58.8%
Good	29	36.3%
Average	3	3.8%
Fair	1	1.3%
Poor	0	0.0%

Explain how working collaboratively versus separately enhances the shared understanding of all team members scope of practice and how that can affect patient outcomes and patient satisfaction.	**Responses**	**Percentage**
Outstanding	48	60.0%
Good	28	35.0%
Average	3	3.8%
Fair	1	1.3%
Poor	0	0.0%

Define moral distress and delineate ways in which to mitigate impact of negative feelings and practice self compassion.	**Responses**	**Percentage**
Outstanding	45	56.3%
Good	32	40.0%
Average	2	2.5%
Fair	1	1.3%
Poor	0	0.0%

Discuss common risk factors for OIRD and how to prevent OIRD and ORADES.	**Responses**	**Percentage**
Outstanding	42	53.2%
Good	33	41.8%
Average	4	5.1%
Fair	0	0.0%
Poor	0	0.0%

Define dermatologic toxicity and grading of toxicity related to EGFRI targeted cancer therapy.	Responses	Percentage
Outstanding	40	50.0%
Good	36	45.0%
Average	4	5.0%
Fair	0	0.0%
Poor	0	0.0%

Assess the impact of epidural use on cesarean sections among low risk patients who are nulliparous term with a single fetus in vertex presentation (NTSV).	Responses	Percentage
Outstanding	43	55.1%
Good	31	39.7%
Average	4	5.1%
Fair	0	0.0%
Poor	0	0.0%

Evaluation of Presenter(s)

8:05AM - 9:00AM
The Pandemic and Beyond: Nurses Stepping into Our Power as Leaders

The content of the presentation given by Diane Twedell, DNP was:	Responses	Percentage
Outstanding	51	63.8%
Good	26	32.5%
Average	2	2.5%
Fair	0	0.0%
Poor	1	1.3%

The delivery of the information by Diane Twedell, DNP was:	Responses	Percentage
Outstanding	47	59.5%
Good	28	35.4%
Average	4	5.1%
Fair	0	0.0%
Poor	0	0.0%

Did Diane Twedell, DNP appear objective and unbiased by commercial interests?	Responses	Percentage
Yes	80	100.0%
No, because	0	0.0%

Please enter any other feedback to be shared with Diane Twedell, DNP.	Responses	Percentage
Excellent presentation. Very motivating and uplifting. Great points!!! Thankyou! This was just what I needed! A very refreshing and refocusing presentation. Very eye opening and helped remind me why I wanted to become a nurse. Very interesting.	6	

10:40 AM - 11:45 AM
The Best Care for Everyone: It Can't Happen Without All of Us

The content of the presentation given by Diane Twedell, DNP was:	Responses	Percentage
Outstanding	51	63.8%
Good	26	32.5%
Average	2	2.5%
Fair	0	0.0%
Poor	1	1.3%

The delivery of the information by Diane Twedell, DNP was:	Responses	Percentage
Outstanding	49	61.3%
Good	28	35.0%
Average	2	2.5%
Fair	1	1.3%
Poor	0	0.0%

Did Diane Twedell, DNP appear objective and unbiased by commercial interests?	Responses	Percentage
Yes	80	100.0%
No, because	0	0.0%

Please enter any other feedback to be shared with Diane Twedell, DNP.	Responses	Percentage
	3	

Excellent advice to all healthcare professionals
Great encouragement and appreciate the humor! We all need more humor :). Thank you!
Much needed lecture!

9:00 AM - 9:30 AM
Epidural Effects on Cesarean Sections Among NTSV Sample

The content of the presentation given by Ashley Seematter, MSN was:	Responses	Percentage
Outstanding	50	62.5%
Good	30	37.5%
Average	0	0.0%
Fair	0	0.0%
Poor	0	0.0%

The delivery of the information by Ashley Seematter, MSN was:	Responses	Percentage
Outstanding	51	63.8%
Good	29	36.3%
Average	0	0.0%
Fair	0	0.0%
Poor	0	0.0%

Did Ashley Seematter, MSN appear objective and unbiased by commercial interests?	Responses	Percentage
Yes	80	100.0%
No, because	0	0.0%

Please enter any other feedback to be shared with Ashley Seematter, MSN.	Responses	Percentage
	2	

Excellent presentation
Very interesting study.

9:30 AM - 10:00 AM
Prophylactic Management of EGFR Inhibitor Dermatologic Toxicities in a community Cancer Center

The content of the presentation given by Robin McKay, DNP was:	Responses	Percentage
Outstanding	46	58.2%
Good	30	38.0%
Average	3	3.8%
Fair	0	0.0%
Poor	0	0.0%

The delivery of the information by Robin McKay, DNP was:	Responses	Percentage
Outstanding	47	59.5%
Good	29	36.7%
Average	3	3.8%
Fair	0	0.0%
Poor	0	0.0%

Did Robin McKay, DNP appear objective and unbiased by commercial interests?	Responses	Percentage
Yes	80	100.0%
No, because	0	0.0%

Please enter any other feedback to be shared with Robin McKay, DNP.	Responses	Percentage
	2	

I think its great how research on what seems like a minor or overlooked detail in a treatment plan can have such a significant outcome for a patient
Interesting

10:10AM - 10:40AM
Mitigating Opioid Induced Respiratory Depression (OIRD) and Failure to Rescue Events with Continuous Capnography and Nursing Education on Medical / Surgical Units

The content of the presentation given by Joshua Ault, DNP was:	Responses	Percentage
Outstanding	52	65.0%
Good	27	33.8%
Average	1	1.3%
Fair	0	0.0%
Poor	0	0.0%

The delivery of the information by Joshua Ault, DNP was:	Responses	Percentage
Outstanding	48	60.0%
Good	31	38.8%
Average	1	1.3%

Fair	0	0.0%
Poor	0	0.0%

Did Joshua Ault, DNP appear objective and unbiased by commercial interests?	Responses	Percentage
Yes	80	100.0%
No, because	0	0.0%

Please enter any other feedback to be shared with Joshua Ault, DNP.	Responses	Percentage
What an amazing speaker!	1	

Bias and Relevance: What do you think?

Was the information in this activity relevant to your practice or professional development?	Responses	Percentage
Yes	79	98.8%
No	1	1.3%

Based on the information you received today, do you plan on changing your practice (pick one)?	Responses	Percentage
Yes, I intend to change the therapy that I render in my clinical practice more compassionate care to my patients. to my team and myself related to self care positivity. To my team I lead.	13	18.1%
Yes, I intend to alter the way that I evaluate my patients attempt to meet pts where they are at not where I think they should be Eww that are receiving narcotics and have other risk factors	9	12.5%
Yes, I intend to change the legal/documentation/financial management of my practice	0	0.0%
Yes, it may affect my patient referrals And awareness/supporting co-workers	2	2.8%
No, but it did confirm my current practice	21	29.2%
No, because it doesn't directly apply to my practice as an educator pediatrics is my practice	10	13.9%
No, but it did increase my knowledge of community resources	7	9.7%
No, because the information was inadequate and/or inaccurate	0	0.0%
Other (please elaborate) I intend to be conscience of my body language be positive and be powerful! I also hope to empower others to do research in our organization. good info but no change I appreciate the reminder about mindfulness Just a reminder to be caring and gracious towards one another. Not practicing at this time Try to be willing to give myself grace when I don't always meet my own expectations. Always remain positive even when things feel very overwhelming. We are very important to the people we serve! Use information in teaching	10	13.9%

Overall Impressions: What do you think?

How would you rate the presentation(s) overall?	Responses	Percentage
Outstanding	49	61.3%
Good	30	37.5%
Average	1	1.3%
Fair	0	0.0%
Poor	0	0.0%

Please let us know about any other comments you have:	Responses	Percentage
	9	

excellent - very good!
It was nice to have a focus on nursing in such a trying time for our profession. It really takes me back and lets me remember why I chose nursing and why my heart is still in it even thought times are tough!
It was wonderful.
Keep up the good work
Mute all by default. Several interruptions from unmuted participants.
Prefer in person but overall good symposium
Re: Diane Twedell both of her talks really seemed like she googled general talking points and -isms about leadership and then strung it all together the night before. It was not inspiring nor was it a good use of my time.
This was great! Refreshing to see our own nurses do great work and hear from others how to be our best selves and nurses amongst the pandemic.
Very timely topics with expert speakers

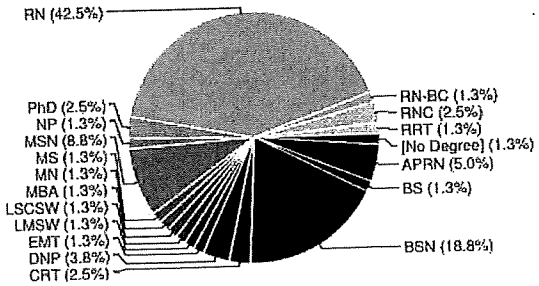
Just a few last questions...

Suggestions for future topics:	Responses	Percentage
	7	

I agree with the keeping dissent out of the workplace. But having a topic about dealing with dissent and disinformation may in time an appropriate topic as the viral numbers continue to increase this winter.
Latest in acute paychiatric emergencies; aggressive behaviors; drug actions/interactions
Non that I can think of right now.
none
PTSD in Nurses
Studies and treatment approaches to COVID and the different variants.
The role of the bedside nurse how it is changing in light of the current pandemic.
How the role of the charge nurse leadership role can develop into handling higher level responsibilities.
How the nurse manager role is changing how much of a workload can a nurse manager handle and is their role essential?

Respondent Degree Statistics

Degree	Responders	Percentage
[No Degree]	1	1.3%
APRN	4	5.0%
BS	1	1.3%
BSN	15	18.8%
CRT	2	2.5%
DNP	3	3.8%
EMT	1	1.3%
LMSW	1	1.3%
LSCSW	1	1.3%
MBA	1	1.3%
MN	1	1.3%
MS	1	1.3%
MSN	7	8.8%
NP	1	1.3%
PhD	2	2.5%
RN	34	42.5%
RN-BC	1	1.3%
RNC	2	2.5%
RRT	1	1.3%



Outcome Study Offering 1

Activity Information

AIN: #2034
Activity Date: 12/10/2021
Conference Series: 2021 Stormont Vail Health Nursing Symposium
Status: 63 outcome survey emails were sent on 3/10/2022. 11 people have responded.

Topic	Speaker(s)
The Pandemic and Beyond: Nurses Stepping into Our Power as Leaders	Diane Twedell, DNP, RN, CENP, FAAN, FAONL - Mayo Clinic
Epidural Effects on Cesarean Sections Among NTSV Sample	Ashley Seematter, MSN, RNC-OB - Stormont Vail Health/Baker University School of Nursing
Prophylactic Management of EGFR Inhibitor Dermatologic Toxicities in a community Cancer Center	Robin McKay, DNP, APRN, AGNP-C, AOCNP, CHPN - Stormont Vail Health
Mitigating Opioid Induced Respiratory Depression (OIRD) and Failure to Rescue Events with Continuous Capnography and Nursing Education on Medical / Surgical Units	Joshua Ault, DNP, ACNPC- AG, EMT-P, CCRN
The Best Care for Everyone: It Can't Happen Without All of Us	Diane Twedell, DNP, RN, CENP, FAAN, FAONL - Mayo Clinic

Evaluation Question: Based on the information you received today, do you plan on changing your practice (pick one)?

Evaluation Answer: Yes, I intend to change the therapy that I render
Outcome Question: Based on the educational activity, you indicated that you may change the therapy that you render to certain patients. Have you actually rendered a different therapy since the activity?

Outcome Answer: Yes (Responses: 2)

Follow-up Question: In what ways did you change the therapy that you rendered?

Follow-up Answer: *No Responses*

Evaluation Answer: Yes, I intend to alter the way that I evaluate my patients
Outcome Question: Based on the educational activity, you indicated that you may change the way that you evaluate your patients. Have you implemented the changes to your patient evaluation process?

Outcome Answer: Yes (Responses: 2)

Follow-up Question: How did your evaluation process change?

Follow-up Answer: *No Responses*

Evaluation Answer: No, but it did confirm my current practice
Outcome Question: You indicated that the activity confirmed your current practices. Do you still feel that way?

Outcome Answer: Yes, it confirmed my practice and I haven't made any new changes in my practice as a result of the activity. (Responses: 6)

Follow-up Question: Your education sponsor wants to provide information that's relevant and helpful to you. Is there a topic that you would like covered in the future?

Follow-up Answer: *No Responses*

Evaluation Answer: No, but it did increase my knowledge of community resources
Outcome Question: You indicated that the information helped increase your knowledge of community resources. Have you had a chance to utilize some of these resources since the activity?

Outcome Answer: *No Responses*

Evaluation Answer: Yes, it may affect my patient referrals
Outcome Question: Based on the educational activity, you indicated that it may affect your patient referrals. Have you changed your referral patterns since this activity using the information that you learned?

Outcome Answer: *No Responses*

Evaluation Answer: Other (please elaborate)
Outcome Question:

Outcome Answer: *No Responses*

Evaluation Answer: No, because it doesn't directly apply to my practice
Outcome Question: You indicated that the information was interesting, but it didn't directly apply to your practice. Do you still feel that way?

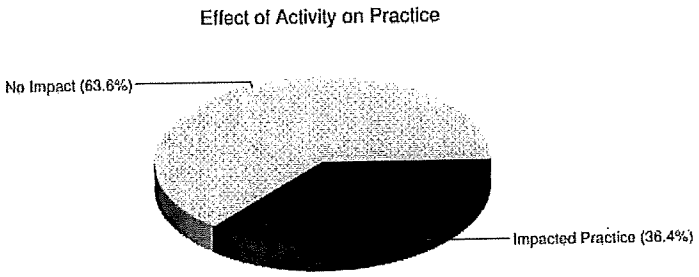
Outcome Answer: Yes (Responses: 1)

Follow-up Question: Your education sponsor wants to provide information that's relevant and helpful to you. Is there a topic that you would like covered in the future?

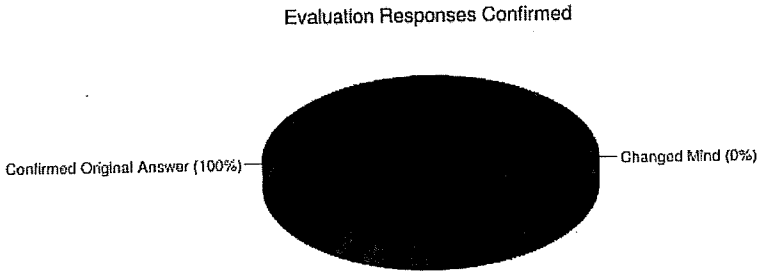
Follow-up Answer: *No Responses*

What this all means....

These results show that 4 of 11 (36.4%) respondents actually experienced an impact on their practice as a result of the event.



Additionally, this also shows that 11 of 11 (100.0%) respondents confirm that the activity had the impact on their practice that they originally thought when evaluated.



Outcome Study Offering 2

Activity Information

AIN: #0933
Activity Date: 5/4/2022
Conference Series: Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience
Status: 53 outcome survey emails were sent on 5/25/2022. 14 people have responded.

Topic	Speaker(s)
Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience	Sherry Chesak, PhD, MS, RN - Mayo Clinic

Evaluation Question: Based on the information you received today, do you plan on changing your practice (pick one)?

Evaluation Answer: Yes, I intend to alter the way that I evaluate my patients
Outcome Question: Based on the educational activity, you indicated that you may change the way that you evaluate your patients. Have you implemented the changes to your patient evaluation process?

Outcome Answer: No, I haven't had the opportunity yet (Responses: 1)

Follow-up Question: Could you comment on why you haven't had the opportunity yet?

Follow-up Answer: I haven't encountered a patient who had a problem relevant to the information provided in the activity (Responses: 1)

Evaluation Answer: Yes, it may affect my patient referrals
Outcome Question: Based on the educational activity, you indicated that it may affect your patient referrals. Have you changed your referral patterns since this activity using the information that you learned?

Outcome Answer: *No Responses*

Evaluation Answer: No, but it did confirm my current practice
Outcome Question: You indicated that the activity confirmed your current practices. Do you still feel that way?

Outcome Answer: Yes, it confirmed my practice and I haven't made any new changes in my practice as a result of the activity. (Responses: 4)

Follow-up Question: Your education sponsor wants to provide information that's relevant and helpful to you. Is there a topic that you would like covered in the future?

Follow-up Answer: *No Responses*

Outcome Answer: Actually, I have made some changes in my practice as a result of the information I learned. (Responses: 1)

Follow-up Question: What kind of changes did you make to your practice as a result of the educational activity?

Follow-up Answer: I changed my referral patterns (Responses: 1)

Evaluation Answer: No, because it doesn't directly apply to my practice
Outcome Question: You indicated that the information was interesting, but it didn't directly apply to your practice. Do you still feel that way?

Outcome Answer: Yes (Responses: 2)

Follow-up Question: Your education sponsor wants to provide information that's relevant and helpful to you. Is there a topic that you would like covered in the future?

Follow-up Answer: *No Responses*

Evaluation Answer: Yes, I intend to change the therapy that I render
Outcome Question: Based on the educational activity, you indicated that you may change the therapy that you render to certain patients. Have you actually rendered a different therapy since the activity?

Outcome Answer: Yes (Responses: 2)

Follow-up Question: In what ways did you change the therapy that you rendered?

Follow-up Answer: I educated patients differently about their course of therapy (Responses: 1)

Outcome Answer: No, I still plan to but I haven't had the opportunity yet (Responses: 2)

Follow-up Question: Could you please comment on why you haven't had the opportunity yet?

Follow-up Answer: I've been on vacation / leave of absence (Responses: 1)

Follow-up Answer: Other (Responses: 1)
- started a new position

Evaluation Answer: No, but it did increase my knowledge of community resources
Outcome Question: You indicated that the information helped increase your knowledge of community resources. Have you had a chance to utilize some of these resources since the activity?

Outcome Answer: No, I haven't had the opportunity but I plan to utilize them in the future (Responses: 2)

Follow-up Question: Is there a particular reason you haven't had the opportunity to utilize the community resources yet?

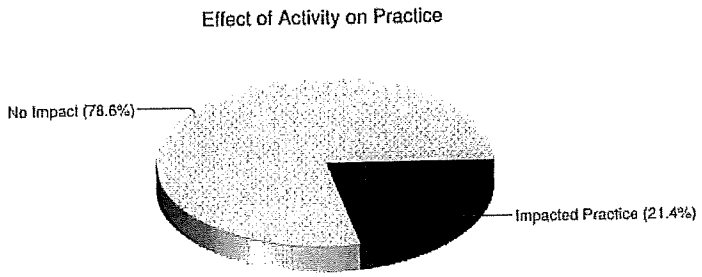
Follow-up Answer: I haven't seen any patients that would benefit from the resources (Responses: 1)

Evaluation Answer: Other (please elaborate)
Outcome Question:

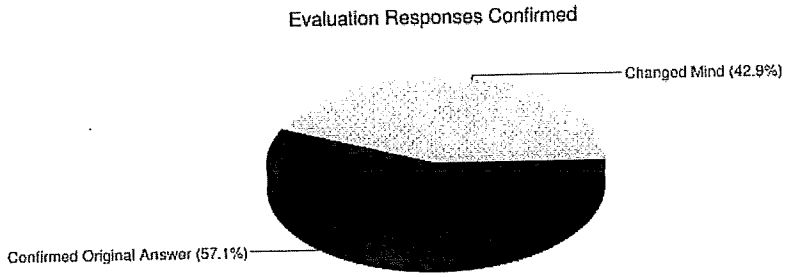
Outcome Answer: *No Responses*

What this all means....

These results show that 3 of 14 (21.4%) respondents actually experienced an impact on their practice as a result of the event.



Additionally, this also shows that 8 of 14 (57.1%) respondents confirm that the activity had the impact on their practice that they originally thought when evaluated.



Offering #2

Summary of Planning Offering 2

Summary of Planning: 2021 Stormont Vail Health Nursing Symposium

CPD Contact: Nancy Stous nstous@stormontvail.org 785-357-2820
Program Title: Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience
Speakers: Sherry Chesak, PhD, MS, RN
Planning Committee: Brad Chapin, LCP; Anita Fry, MHS; Karla Hedquist, BA; MollyPatt Horan;, Nancy Stous, BA; Kelsey Joice, BS; Tiffany Beyer, MA
Frequency: Once, 5.4.22 12 - 1:30 pm
Completion Date: 5.4.22
Location: Pozez Auditorium, Stormont Vail Hospitals
Format: In person and virtual, via Zoom webinar
Number of participants: 50 minimum, 200 max
Audio Visual: Computer with Zoom capability, internet
Registration: Pre-registration via stormontvail.eeds.com, attendance recorded via text, eeds app, eeds website or QR code with sign in code provided,
Open to all employees, volunteers and community
Evaluation: completed via stormontvail.eeds.com, final eval to be provided to speaker and planning committee members
TalentConnect: Activity description and link to registration via eeds
Project Notes: This education event is designed to focus on resilience of individuals as well as methods for leaders to build resilience among their team in addition to determining methods to manage daily stress.
Agenda: 1159 Welcome and Speaker Introduction 1200 *Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience* 1325 Q&A for Dr. Chesak 1330 Adjourn
Objectives: Describe the lived experience of burnout among clinicians. Identify contemporary factors that contribute to nurse burnout and its impact on professional practice. Develop skills which enhance both individual and team resilience. Reflect on the effectiveness of mindfulness-based practices on managing daily stress.
Credit review required items: ✓ Agenda ✓ Activity Objectives ✓ Speaker CV ✓ Disclosure of Financial Relationships ✓ Final presentation

Summary of Planning: 2021 Stormont Vail Health Nursing Symposium

CE Evaluator Approval	
✓ KSBN CNE approved: Leann Edington, BSN, RN	1.8 RN, LPN, APRN, LMHT
✓ RT approved: Lindsay Moore, MBA, RRT	1.8
✓ CME approved: Tiffany Beyer, MA	1.5
✓ SW approved: Bobbi Kohls, LMSW, LSCSW	1.5
✓ Kansas EMS: Eric Vincent, NREMT, FSI1	1.5

Announcement Offering 2

Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual & Team Resilience

Stormont Vail Health

Sherry S. Chesak, PhD, MS, RN
Mayo Clinic

Wednesday, May 4, 2022

12-1:30 p.m.

Pozez Auditorium

Available in person for Stormont Vail Health employees & via Zoom webinar for external participants.

Visit stormontvail.eeds.com or scan QR code for Zoom links & additional information.

Physician

Stormont Vail Medical Education Services is accredited by the Kansas Medical Society to provide continuing medical education for physicians.

Stormont Vail Medical Education Services designates this live activity for a maximum of 1.5 *AMA PRA Category 1 Credits™*. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

Nursing

Stormont Vail Health is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.8 contact hours and is applicable for APRN, RN, LPN and LMHT re-licensure. Kansas State Board of Nursing Approved Provider Number is LT0072-0538.

EMS

Stormont Vail Health is an approved program provider by the Board of Emergency Medical Services and has approved this program for 1.5 contact hours for EMS re-licensure. Identification number: PP-6107.

Respiratory

The Stormont Vail Health CEU Evaluator has approved this program for 1.8 hours of Live Respiratory Continuing Education on behalf of the Kansas Respiratory Care Society, a chapter society of the AARC. Providership # KRCS 027

Social Work

Stormont Vail Health is approved as a provider of continuing education by the Kansas State Behavioral Sciences Regulatory Board. This course offering is approved for 1.8 contact hours and is applicable for LBSW, LMSW and LSCSW re-licensure. KS BSRB Approved Provider Number is 13-004.

CNE/IV Therapy 274

Title + Objectives
Offering 2

Title:

Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience

Objectives:

- Describe the lived experience of burnout among clinicians.
- Identify contemporary factors that contribute to nurse burnout and its impact on professional practice.
- Develop skills which enhance both individual and team resilience.
- Reflect on the effectiveness of mindfulness-based practices on managing daily stress.

Agenda Offering 2

Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience

5/4/2022 12:00 – 13:30 PM

1159 Welcome and Speaker Introduction

1200 *Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience*

1325 Q&A for Dr. Chesak

1330 Adjourn

Chesak CV Offering 2

SHERRY S. **CHESAK, MS, PhD, RN**

2705 14th Ave SW, Austin, MN 55912 · 507-438-2271
chesak.sherry@mayo.edu · LinkedIn: sherry-chesak

Curriculum Vitae and Bibliography

Present Academic Rank and Position

Assistant Professor of Nursing - Mayo Clinic College of Medicine and Science 02/2017 - Present

Nurse Scientist - Department of Nursing, Rochester, Minnesota 06/2018 - Present
Develop and maintain a focused, funded program of research that advances the science of nursing, improves patient and population health outcomes, and health care delivery, with a focus on enhancing resilience among professional and family caregivers. Additional role encompasses equity, inclusion and diversity science for the Mayo Clinic enterprise. Provide consultation and support to nurses and other multidisciplinary colleagues related to research and contribute to specific departmental and Mayo Clinic priorities.

Education

Riverland Community College, Austin, Minnesota - AS, Nursing	06/1993 - 05/1996
Winona State University, Rochester, Minnesota - BS, Nursing	09/1996 - 05/1998
Winona State University, Rochester, Minnesota - MS, Nursing (Nurse Educator)	09/1998 - 12/2001
University of Wisconsin, Milwaukee, Milwaukee, Wisconsin - PhD, Nursing	06/2009 - 12/2013

Certification

Mayo Clinic Quality Academy

Mayo Clinic Quality Fellow: Bronze Level Certification	2010
Mayo Clinic Quality Fellow: Silver Level Certification	2012

Licensure

Minnesota	R1353235 (Registered Nurse [RN])	1996 - 2022

Previous Professional Positions and Academic Appointments

Program Director Midwest Nursing Academic Affairs - Department of Nursing, Rochester, Minnesota 2013 - 2018
Responsible for the overall program management-facilitation, and oversight of academic affiliations for Mayo Clinic in the Midwest. Developed, implemented, maintained, and evaluated policies, programs, and services related to all academic affiliations and the nursing scholarship award program. Participated in assessing the environment, forecasting trends, managing resources, and actively lead collaborative teams composed of affiliated school personnel and other colleagues across Mayo Clinic in the Midwest. Worked collaboratively to assess, plan, implement, and evaluate education activities through a systems model for all roles reporting to nursing and other program initiatives outside of the Midwest Nursing Academic Affairs program.

Instructor of Nursing - Mayo Clinic College of Medicine and Science 2012 - 2017

Nursing Education Specialist - Mayo Clinic Multidisciplinary Simulation Center - Department of Nursing, Mayo Clinic, Rochester, Minnesota 2008 - 2013
Identified and collaborated with content experts to develop simulation activities which facilitate learner achievement of educational objectives. Supervised the implementation of planned educational activities and conducted a comprehensive evaluation. Participated in evidence-based research to identify strategies for

improving professional development activities, nursing practice, and patient outcomes.

Director of Nursing - Riverland Community College, Austin, Minnesota 2007 - 2008
Coordinated instructional functions of the practical and associate degree nursing programs at the state and national level with the Minnesota Board of Nursing, Minnesota Department of Health, National League for Nursing, and Minnesota State College and University board and staff. Directed the Health Science Simulation Lab. Articulated instructional plans related to nursing with post-secondary institutions. Initiated clinical site contracts and educational articulation agreements for the nursing program. Collaborated with clinical sites for coordination of clinical activities. Coordinated and chaired advisory board meetings. Represented Riverland Community College on appropriate nursing, allied health and educational working groups. Maintained an ongoing relationship with the community to ensure responsiveness to community needs. Mentored by Julia Bronner, Dean of Health Sciences at Riverland Community College, on leadership responsibilities related to the nursing program 2006-2008. Topics included curriculum development, grant writing, articulation agreements, accreditation activities, supervisory responsibilities, and facility development.

Nursing Instructor - Riverland Community College, Austin, Minnesota 2001 - 2007
Instructed students in the second year of the associate degree program in the following content areas: medical, surgical, neurologic, pediatric, and obstetric nursing. Developed and implemented simulation curriculum Utilized online educational methods. Supervised students in the medical/surgical/pediatric clinical settings. Developed and employed student evaluation method. Mentored students through the academic system.

Graduate Assistant - Winona State University, Winona, Minnesota 2000 - 2001
Coordinated data entry for research projects Associate Professor of Nursing J. Hatlevig at Winona State University

Registered Nurse - Obstetrics (Intermediate Special Care Nursery) - 1999 - 2002
Department of Nursing, Mayo Clinic, Rochester, Minnesota
Planned, implemented, and evaluated care for postpartum clients, premature neonates, and neonates requiring special care. Assisted in resuscitation and stabilization of neonates. Administered intravenous, oxygen, medication, and nutritional therapies. Provided education and support to families of special care babies.

Registered Nurse, Obstetrics/Newborn Nursery/Gynecological Surgery - 1996 - 1999
Mayo Clinic Health System in Austin, Mayo Clinic Health System, Austin, Minnesota
Managed care of labor, postpartum, and neonatal clients. Analyzed fetal monitoring strips of the laboring client Administered intravenous, catheter, dressing change, and medication therapies. Managed care of postoperative and medical clients. Provided health education to postpartum and postoperative clients. Provided home maintenance education.

Nursing Assistant/Home Health Aide, Medical/Surgical/Pediatrics - Mayo 1994 - 1996
Clinic Health System in Austin, Mayo Clinic Health System, Austin, Minnesota
Assisted clients with personal cares, ambulating, transferring, and feeding. Managed and evaluated home health maintenance of elderly and disabled clients.

Curriculum and Course Development

Pathway Nursing Program Curriculum 2006 - 2007
Program: LPN and RN nursing programs Description: Collaborated with other nursing faculty on the development of a new nursing curriculum which incorporated LPN education in the first year of the program and RN education in the second year.
Riverland Community College
Austin, Minnesota

Advanced Experiential Learning: A Simulation-Based Curriculum 2008 - 2010
Program Specialty: Critical Care Fellows Description: Simulation-based education including 10 modules designed for education of critical care fellows on topics related to care of patients in the ICU as well as teamwork and communication skills.
Department of Nursing, Mayo Clinic
Rochester, Minnesota

Clinical Nurse Teacher Training 2015
Program Specialty: RN Clinical Nurse Teachers (CNT) Description: Collaborated with Winona State University faculty member to develop an eight-hour course which prepares CNTs for their role as teachers of nursing students. The class includes simulation-based training which provides the learners the opportunity to demonstrate delivery of appropriate feedback to students in a clinical setting.
Department of Nursing, Mayo Clinic
Rochester, Minnesota

Teaching

Newborn Assessment and Charting Workshop 1998
Presented to RNs and LPNs
Austin Medical Center, Mayo Health Systems
Austin, Texas

Blood Disorders 2003
Presented to associate degree nursing students.
Riverland Community College
Austin, Minnesota

Pediatric and Obstetric Trauma 2004
Presented to associate degree nursing students.
Riverland Community College
Austin, Minnesota

Endocrine Disorders 2004
Presented to associate degree nursing students.
Riverland Community College
Austin, Minnesota

Pediatric Concepts 2005
Presented to associate degree nursing students.
Riverland Community College
Austin, Minnesota

Management in Nursing 2006
Presented to associate degree nursing students.
Riverland Community College
Austin, Minnesota

Burn Management 2006
Presented to associate degree nursing students.
Riverland Community College
Austin, Minnesota

Obstetric Complications 2006
Presented to associate degree nursing students.
Riverland Community College
Austin, Minnesota

Gastrointestinal System and Accessory Organ Disorders 2006
Presented to associate degree nursing students.
Riverland Community College
Austin, Minnesota

Neurologic Assessment and Disorders 2007
Presented to associate degree nursing students

Riverland Community College
Austin, Minnesota

Fundamentals of Simulation 2010
Presented with JJ ArnoldMayo Clinic Educators
Department of Nursing, Mayo Clinic
Rochester, Minnesota

Assessing Competencies 2010
Presented to Nurse Preceptors
Department of Nursing, Mayo Clinic
Rochester, Minnesota

RN Preceptor Essentials: Assessing Competencies 2010 - 2012
Presented to Nurse Preceptors
Department of Nursing, Mayo Clinic
Rochester, Minnesota

Application of Concepts 2011 - 2012
Presented to Nurse Preceptors
Department of Nursing, Mayo Clinic
Rochester, Minnesota

Standard Operating Process for Utilizing Medical Actors at the Mayo Clinic 2011
Multidisciplinary Simulation Center
Poster Presentation
Mayo Clinic Quality Academy Conference, Mayo Clinic
Rochester, Minnesota

Stress Management and Resiliency Training (SMART) 2012
Program for Newly Hired Nurses
Mayo Clinic Nurses' Poster Fair, Department of Nursing, Mayo Clinic
Rochester, Minnesota

Stress Management and Resiliency Training for Nurses 2012
Complementary and Integrative Medicine Seminar Series
Department of Nursing, Mayo Clinic
Rochester, Minnesota

Is Simulation-Based Education Effective in Improving Nurse Preceptor Confidence 2013
in Providing Effective Feedback to Orientees? A Pilot Study
Simulation Center Grand Rounds, Mayo Clinic Multidisciplinary Simulation Center
Rochester, Minnesota

Team STEPPS for Simulation Center Staff 2013
Mayo Clinic Multidisciplinary Simulation Center
Rochester, Minnesota

Integration and Impact of Stress Management and Resiliency Training in a Nurse 2013
Residency Program: A Feasibility Study
Nursing Research Forum, Department of Nursing, Mayo Clinic
Rochester, Minnesota

Stress Management and Resiliency Training 2014 - 2018
Multiple presentations
Mayo Clinic Nurse Residency Program
Rochester, Minnesota

Using Evidence of Stress Management Training for New Nurses to Inform Best 2015
Practice
Sherry S. Chesak, PhD, RN and Susanne Cutshall, DNP, APRN, CNS
2015 Mayo Clinic Nursing Evidence Based Practice Conference, Department of
Nursing, Mayo Clinic
Rochester, Minnesota

Integration of a Stress Management and Resiliency Training Program in a Nurse 2015
Residency Program: A Feasibility Study
Co-presented with Susanne Cutshall

Mayo Clinic Values Council Research Committee Social Gathering
Rochester, Minnesota

Generating Nursing Science: Is the PhD Right for You? 2016
Linda Chlan, PhD, RN and Sherry S. Chesak, PhD, RN
Mayo Clinic Nursing Research Learning Collaborative
Rochester, Minnesota

Transition to the Dedicated Education Unit Clinical Model 2017
Poster Presentation
Mayo Nurses Poster Fair, Department of Nursing, Mayo Clinic
Rochester, Minnesota

Wellness in Nursing 2017
Co-presented with Susanne Cutshall
Mayo Clinic Integrative Medicine and Health Grand Rounds
Rochester, Minnesota

Nursing Academic Affiliations and Nursing Student Development 2017
International Nursing Symposium
Rochester, Minnesota

The Scientific Benefits of Meditation 2018
2018 Mayo Clinic Holistic Health and Well-Being Conference
Rochester, Minnesota

Mindfulness: Finding Meaning and Purpose 2018
Mayo Clinic LPN Clinical Practice Conference
Rochester, Minnesota

Finding Meaning and Purpose Through the Practice of Mindfulness 2019
Mayo Clinic Pediatric Nursing Conference
Rochester, Minnesota

Stress Management and Resiliency Training for Undergraduate Nursing Students 2019
Mayo Clinic Integrative Medicine and Health Grand Rounds
Rochester, Minnesota

Distinguishing Research from Evidence Based Practice and Quality Improvement 2020
Mayo Clinic Evidence Based Nursing Practice Institute
Rochester, Minnesota

Guided Meditation for Coping During the Pandemic 2020
General Internal Medicine Grand Rounds Virtual Meeting
Rochester, Minnesota

Feasibility and Acceptability of a Stress Management and Resilience Training 2020
(SMART) Program for Family Caregivers of Individuals with Advanced Cancer
Mayo Clinic Values Council Research Committee Seminar
Rochester, Minnesota

Deepening Resilience in Time of Uncertainty: Evidence-Based Methods for 2020
Building Individual and Team Resilience
Mayo Clinic RISE Faculty Development Program for Women in GI and GIM
Rochester, Minnesota

Cultivating Resilient Individuals and Teams 2021
Mayo Clinic Nursing Council Executive Committee Meeting
Rochester, Minnesota

Building Resilience in Uncertain Times 2021
Mayo Clinic GIH Fellows Core Curriculum Conference
Rochester, Minnesota

Finding Strength in the Darkest of Times: Evidence-Based Methods for Building 2021
Individual, Team and Organizational Resilience
Mayo Clinic Nursing Grand Rounds
Rochester, Minnesota

Mentorship

Individual and Position	Timeframe	Outcomes	Current Status
Helgeson, Danyel Nurse	9/2008 - 9/2009 Mentored Dr. Helgeson in the role of Director of Nursing at Riverland Community College and assisted her in her transition from faculty to administrator for the LPN and RN programs. Specifically guided her with obtaining approval of the RN program by the Minnesota State Board of Nursing.	Successful approval of the nursing program by the Minnesota State Board of Nursing	Senior Director of Education and Professional Practice at Dignity Health
Jones, Cynthia Registered Nurse	4/2015 - 5/2017 Acted as a mentor for Dr. Jone's Doctorate of Nursing Practice scholarly project, which included researching the outcomes of a pilot Dedicated Education Unit (DEU) clinical design on a Med/Surg/PCU unit at Mayo Clinic. Outcomes included quantitative and qualitative data.	Successful implementation of the DEU model in Spring, 2016 with positive preliminary outcomes.	Assistant Nursing Professor at Winona State University
Gagliasso, Rachel Doctor of Nursing Practice Student	1/2016 - 5/2016 Mentored DR. Gagliasso for her Doctorate of Nursing Practice (DNP) project related to identifying key components in the evaluation of RN completion programs	Development of a literature review table identifying quality measures for RN completion programs; identification of key components to include in a measurement tool; and completion of a database indicating how local and online programs addressed each identified component	Nursing Education Specialist at Mayo Clinic
Riskedahl, Ashley Doctor of Nursing Practice Student	1/2016 - 5/2016 Mentored Dr. Riskedahl for her Doctorate of Nursing Practice (DNP) project related to identifying key components in the evaluation of RN completion programs	Development of a literature review table identifying quality measures for RN completion programs; identification of key components to include in a measurement tool; and completion of a database indicating how local and online programs addressed each identified component.	Nurse Manager at Mayo Clinic
Herbers, Megan Doctor of Nursing Practice Student	8/2017 – 5/2018 Mentored Dr. Herbers for her DNP project related to assessing outcomes of a resiliency training program for nurse residents	Successful implementation of a resiliency training program for nurse residents.	Nurse Practitioner at Mayo Clinic

Goslee, Ellen Doctor of Nursing Practice Student	9/2017 – 5/2019 Mentoring Dr. Goslee for her DNP project related to implementing a Dedicated Education Unit model of clinical education at a MCHS site	Several meetings with key stakeholders occurred, and a modified DEU model was developed which was tailored to the unique needs of the clinical site and the RN student participants. Implementation occurred in the first quarter of 2018.	Nursing Faculty at Winona State University
Corpus, Mariana Lambert, Samantha Doctor of Nursing Practice Students	9/2020 – 6/2021 Mentored Ms. Corpus and Ms. Lambert for their Doctor of Nursing Practice scholarly project related to addressing burnout among nurses	Resulted in the development of and successful implementation of a nursing staff education program aimed at reducing stress and increasing resilience with positive outcomes.	DNP Students, have not yet defended their project

Academic Career Development

The Art of Supervision Frontline Leadership, Minnesota State Colleges and Universities Mankato, Minnesota	2007
The Science of Supervision Frontline Leadership, Minnesota State Colleges and Universities Mankato, Minnesota	2007
Reflective Practice in Nursing Education Department of Nursing, Mayo Clinic Rochester, Minnesota	2008
Instructor Training: Simulation as a Teaching Tool Center for Medical Simulation Cambridge, Massachusetts	2008
Strategic Vision: A Nursing Leadership Essential for the 21st Century Department of Nursing, Mayo Clinic Rochester, Minnesota	2010
Professional Nurse Educators National Conference on Professional Nursing Education and Development Group Rochester, Minnesota	2014
International Conference to Promote Resilience, Empathy and Well-Being in Health Care Professions Georgetown University Medical Center Washington, District of Columbia	2015
Healthy Boundaries, Healthy Self Department of Nursing, Mayo Clinic Rochester, Minnesota	2016
The Reduction of Suffering Through Compassionate Connected Care Mayo Clinic Rochester, Minnesota	2016
Write Winning Grant Proposals Center for Clinical and Translational Science, Mayo Clinic Rochester, Minnesota	2016
Professionalism & Values Seminar Series: Being Me: The Value of Diversity and Inclusion at Mayo Clinic Mayo Clinic Rochester, Minnesota	2017

Professionalism & Values Seminar Series: Team of Choice: Dynamics of Workplace Relations — 2017
Mayo Clinic
Rochester, Minnesota

Leadership Legacy I – Authentic Leadership — 2017
Mayo Clinic
Rochester, Minnesota

Providing Feedback Using the Patient Experience Model of Coaching — 2017
Mayo Clinic
Rochester, Minnesota

Practical Application of Video Reflexive Ethnography (VRE) in Health Care — 2018
Mayo Clinic
Rochester, Minnesota

National Institute of Nursing Research Precision Health: Smart Technologies, Smart Health Boot Camp — 2019
National Institutes of Health
Bethesda, Maryland

Institutional/Departmental Committee Memberships

Mayo Clinic

Department of Education Administration
- Mayo School of Health Sciences Education Committee
  - Member — 2015 - 2018

Department of Nursing; RST
- Nursing Recruitment Committee
  - Member — 2015 - 2018

Mayo Clinic School of Health Sciences
- Midwest Education Committee
  - Member — 2017 - 2018

Department of Nursing
- Department Committees
  - Holistic Wellness Conference Planning Committee
    - Member — 2011 - Present
  - Nursing Orientation Advisory Group
    - Member — 2011 - 2103
  - Operational Committees
    - Nursing Recruitment and Retention Committee
      - Member — 2014 - 2015
  - Spiritual Care Research Conference Planning Task Force
    - Member — 2008 - 2014
- Division Committees
  - Education and Professional Development Guideline Workgroup
    - Member — 2011 - 2013
  - Lloyd A. and Barbara A. Amundson Scholarship in Nursing Committee
    - Chair — 2013 - 2018
  - Mayo Clinic Nurse Residency Advisory Board
    - Member — 2014 - 2016
  - Midwest Nursing Scholarship Committee
    - Chair — 2013 - 2018
  - Sister Joseph Endowment Fund Scholarship Committee

Chair 2013 - 2018
Vera Mae Magdalene Darr Nursing Scholarship Committee
Chair 2013 - 2018
Mayo Clinic in Rochester
Endowment for Education Research Award Scientific Review Committee
Member 2014 - Present
Mayo Clinic Multidisciplinary Simulation Center
Process Optimization Workgroup
Member 2008 - 2013
Simulation Curriculum Subcommittee
Member 2008 - 2013
Mayo Military Education Committee
Member 2015 - 2018
Mayo Clinic Enterprise
Nursing Research Committee
Member 2017 - Present

Activities at Other Institutions

Minnesota State College Southeast Technical College
Nursing Advisory Committee
Member 2015 - 2018
Riverland Community College
Admission of Nursing Students Committee
Member 2006 - 2007
Chair 2007 - 2008
Curriculum Development for Associate Degree and Practical Nursing Programs Committee
Member 2006 - 2008
Nursing Advisory Committee
Member 2014 - 2018
Rochester Community and Technical College
Nursing Advisory Committee
Member 2014 - 2018
The Clinical Coordination Partnership Nursing Advisory Committee
Member 2014 - 2018
Winona State University
Nursing Advisory Committee
Member 2014 - 2018

Presentations Extramural

National or International

Invited Oral

Meditation 2017
A Systematic Approach to Medically Unexplained Symptoms Conference
Half Moon Bay, California

Meditation 2018
GRIT for Women in Medicine: Growth, Resilience, Inspiration, & Tenacity Conference 2018
Lake Tahoe, California

Meditation: Facilitated Interactive Session 2019
GRIT for Women in Medicine: Growth, Resilience, Inspiration, & Tenacity

Conference 2019
Ojai Valley, California

RAIN: A Mindfulness Practice to Transform Suffering 2021
Mayo Clinic Holistic Health and Well-Being conference

Meditation: Facilitated Interactive Session 2021
GRIT for Women in Medicine: Growth, Resilience, Inspiration, & Tenacity Conference 2021
Colorado Springs, Colorado

Resilience: Healing Workshop 2021
Mayo Clinic RISE for Equity conference 2021
Minneapolis, Minnesota

Oral

Facilitation and Reflection: The Art, Science, and Practice of Debriefing 2009
Presented with JJ Arnold at the National Conference on Professional Nursing Education and Development
Continuing Nursing Education Conference, Department of Nursing, Mayo Clinic
Rochester, Minnesota

Academic and Clinical Partnerships: Development of a Nursing Academic Affairs Program to Prepare for the Future 2014
Leading Reform and Advancing the Science of Nursing Education, 41st Annual National Conference on Professional Nursing Education and Development, Department of Nursing, Mayo Clinic
Rochester, Minnesota

Efficacy of a Stress Management and Resiliency Training Program for New Nurses 2015
MNSCU Health Educators Group Conference
Rochester, Minnesota

Improving Resilience in Nurse Residents: Efficacy of a Stress Management and Resiliency Training Program 2015
CENTILE International Conference to Promote Resilience, Empathy, and Well-Being in Health Care Professions
Washington DC

Addressing Nurse Stress through Resiliency Training for New Nurses: Responding to the Call for Action 2018
Summit on Promoting Well-Being and Resilience in Healthcare Providers
Columbus, Ohio

Authentic Connections: Outcomes of an Intervention Aimed at Enhancing Resilience among Nurse Leader Mothers 2020
2020 Biennial National Summit on Promoting Well-being and Resilience in Healthcare Professionals
Virtual Meeting

Poster

Simulation-Based Workshop Improves Critical Care Fellows' Moderate Sedation Skills 2011
Poster Presentation, Co-Presenters: Dong Y, Pickering B, Torsher L, Warner M, Bali B, Judd M, Dunn W, Kashani K
International Meeting on Simulation in Healthcare
New Orleans, Louisiana

Dedicated Education Unit: An Academia and Clinical Practice Partnership Aimed at Improving Outcomes 2017
Poster Presentation, Co-Presenters: McGuire J, Jones C
University of Minnesota Nursing Research Day
Minneapolis, Minnesota

Self-Scheduling in the Dedicated Education Unit Model 2018
Poster Presentation, Co-Presenters: McGuire J, Jones C, Lindee E

DEU Innovations: Learning Today for Tomorrow's DEU, University of Portland School of Nursing
Portland, Oregon

Mindfulness: Assessing the Feasibility of a Pilot Intervention to Reduce Stress and Burnout 2018
Poster Presentation, Co-Presenters: Cutshall S, Montanari K, Bowe C
Summit on Promoting Well-Being and Resilience in Healthcare Providers
Columbus, Ohio

Feasibility of a Wearable Health Monitor to Measure Stress in Palliative Care Family Caregivers 2019
Poster Presentation, Co-Presenter: Tofthagen C
National Institute of Nursing Research Precision Health: Smart Technologies, Smart Health Boot Camp
Bethesda, Maryland

Resilient Living Program for Caregivers of Patients with Advanced Cancer 2021
Poster Presentation, Co-Presenter: Cutshall, S
2021 Integrative Medicine & Health Symposium
Virtual Meeting

Experiences of Gender Inequality Among Women Physicians Across Career Stages: Findings from Participant Focus Groups 2021
Poster Presentation, Co-Presenter: Bhagra, A
GRIT for Women in Medicine: Growth, Resilience, Inspiration & Tenacity 2021

Regional

Oral Invited

Resilience: Building a Meaningful Life and Career 2015
Co-presented with Susanne Cutshall
Resilience and Leadership Symposium, Winona State University
Winona, Minnesota

Resilient Living: Realizing the Legacy of Light 2019
Presented via web conference
Beacon Health Oncology Nurses Week Event
South Bend, Indiana

Mental Health and Mindfulness During COVID-19 2020
Hormel Foods Inspired People Virtual Town Hall Meeting
Austin, Minnesota

Mental Health and Mindfulness During COVID-19 2020
Hormel Foods Inspired People Virtual Town Hall Meeting
Austin, Minnesota

Resilient Living 2020
Hormel Foods Midday Connect Virtual Event
Austin, Minnesota

Oral

Skin Care 1998
Lecture/discussion with 7th grade class.
Ellis Middle School
Austin, Minnesota

Skill in Simulation Debriefing 2010
Minnesota Health Educators Conference
Chaska, Minnesota

Simulation-Based Education at the Mayo Clinic Multidisciplinary Simulation Center 2013
Minnesota Simulation Conference, Mayo Clinic Multidisciplinary Simulation Center
Rochester, Minnesota

Resilience: Building a Meaningful Life and Career 2015
Co-resented with Susanne Cutshall

Resilience and Leadership Symposium, Winona State University
Winona, Minnesota

Resilience: Building a Meaningful Life and Career 2016
Co-presented with Susanne Cutshall
Resilience and Leadership Symposium, Winona State University
Winona

Resilient Living: Realizing the Legacy of Light 2019
Presented via web conference
Beacon Health Oncology Nurses Week Event
South Bend, Indiana

Feasibility, Acceptability and Effectiveness of a Stress Management and Resilience Training (SMART) Program for Family Caregivers of Individuals with Advanced Cancer 2021
University of Minnesota Nursing Research Day
Virtual Meeting

Visiting Professorship

Evaluation and Research in Staff Development and Nursing Curriculum 2001
Presented to Master of Science-Nursing student colleagues
Winona State University
Rochester, Minnesota

Spirituality in Nursing Education 2001
Presented to Master of Science-Nursing student colleagues
Winona State University
Rochester, Minnesota

Reimbursement for Advanced Practice Nurses 2001
Presented to Master of Science-Nursing student colleagues
Winona State University
Rochester, Minnesota

Constipation Management 2001
Presented to Master of Science-Nursing student colleagues.
Winona State University
Rochester, Minnesota

Nurse Educator Roles and Responsibilities 2001
Presented to Master of Science-Nursing student colleagues
Winona State University
Rochester, Minnesota

Human Responses in CNS Practice - Spirituality 2006
Presented online to Master of Science-Nursing student colleagues
Presented online to Master of Science-Nursing student colleagues
Rochester, Minnesota

Efficacy of a Stress Management and Resiliency Training Program for New Nurses 2015
Presented with Susanne Cutshall
Luther College

Research Interests and Accomplishments

I aim to promote resilience in professional and family caregivers of patients with complex health needs by assisting them in managing their stress and promoting their ability to provide optimal, compassionate care.

Trainee Outstanding Poster Award 2014
International Society for Complementary Medicine Research

Research Grants Awarded

Active Grants

External

Site Principal Investigator	Designing and Evaluating a Comprehensive Support Program for Families Caring for Relatives Living with TBI-AD/ADRD. Funded by the Department of Defense	01/2022 - 12/2024

Mayo Clinic

Co-Principal Investigator	Resilient Living Program for Patients with Advanced Cancer and Their Caregivers. Funded by Mayo Clinic Linse Bock Foundation	02/2020 - 12/2022
Co-Investigator	Evaluating the impact of a Family Caregiver Support and Resource Program on Respect, Compassion, Integrity and Stewardship	01/2022 – 12/2023
Co-Investigator	Feasibility and Acceptability of Virtual Dignity Therapy for Patients with Advanced Cancer	01/2021 – 12/2022
Co-Principal Investigator	Three Good Things with Med/Surg/Transitional Care Patients – NWWI. Funded by the Mayo Clinic NWWI Research and Innovation Committee	04/2021 – 12/2022

Completed Grants

Mayo Clinic

Principal Investigator	Integration of a Stress Management And Resiliency Training (SMART) Program within a Nurse Residency Program. Funded by Mayo Clinic Sponsorship Research Committee Competitive Funding Grant	07/2012 - 12/2013
Principal Investigator	Feasibility and Acceptability of a Stress Management and Resiliency Training (SMART) Intervention for Family Caregivers of Individuals with Advanced Cancer Undergoing Outpatient Chemotherapy. Funded by Mayo Clinic Values Council Research Committee Competitive Funding Grant	01/2018 - 12/2019
Principal Investigator	Fostering Resilience Amongst Mothers Under Stress: Authentic Connections for Nurse Leaders. Funded by Mayo Clinic Elizabeth C. Bonner Endowment	01/2018 - 12/2020
Program Director / Principal Investigator	Feasibility of a Wearable Health Monitor to Measure Stress in Family Caregivers. Funded by CCaTS Small Grants Program	03/2019 - 01/2020
Co-Principal Investigator	The Effect of Stress Management and Resiliency Training on Stress, Burnout, and Resiliency Among Palliative Care Providers. Funded by Mayo Clinic Gonda Grant	08/2019 - 12/2020

15. Bibliography

Peer-reviewed Articles

1. Arnold JJ, Johnson, Lm, Tucker SJ, **Chesak SS**, Dierkhising RA. Comparison of three simulation-based teaching methodologies for emergency response. Clinical Simulation in Nursing.2011; DOI: 10.1016/j.ecns.2011.09.004
2. **Chesak SS**, Bhagra A, Schroeder DR, Foy DA, Cutshall SM, Sood A. Enhancing resilience among new nurses: feasibility and efficacy of a pilot intervention. Ochsner J. 2015 Spring; 15 (1):38-44 PMID: 25829879 PMCID: 4365845
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* Indicates that the primary author was a mentee of this author.

Sherry Chesak Bibliography
Offering 2

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Evaluation Offering 2

EVALUATION RESPONSES BY ACTIVITY

Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience
Occurred on Wednesday, May 4, 2022

Activity Information

AIN: #0933
Activity Date: 5/4/2022
Conference Series: Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience
Template Name: Standard (non-RSS) Evaluation
Evaluation Responders: 111 out of 130 (85.38%)

Topic	Speaker(s)
Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience	Sherry Chesak, PhD, MS, RN - Mayo Clinic

Report

Activity Objectives: Please rate your level of achievement.

Describe the lived experience of burnout among clinicians.	**Responses**	**Percentage**
Outstanding	57	51.4%
Good	52	46.8%
Average	1	0.9%
Fair	1	0.9%
Poor	0	0.0%

Identify contemporary factors that contribute to nurse burnout and its impact on professional practice.	**Responses**	**Percentage**
Outstanding	54	48.6%
Good	53	47.7%
Average	3	2.7%
Fair	1	0.9%
Poor	0	0.0%

Develop skills which enhance both individual and team resilience.	**Responses**	**Percentage**
Outstanding	54	48.6%
Good	50	45.0%
Average	6	5.4%
Fair	1	0.9%

Poor	0	0.0%

Reflect on the effectiveness of mindfulness-based practices on managing daily stress.	**Responses**	**Percentage**
Outstanding	53	48.2%
Good	54	49.1%
Average	2	1.8%
Fair	1	0.9%
Poor	0	0.0%

Evaluation of Presenter(s)

12:00 PM - 1:30 PM
Finding Strength in the Darkest of Times: Evidence-Based Methods for Building Individual and Team Resilience

The content of the presentation given by Dr. Chesak was:	**Responses**	**Percentage**
Outstanding	64	57.7%
Good	46	41.4%
Average	1	0.9%
Fair	0	0.0%
Poor	0	0.0%

The delivery of the information by Dr. Chesak was:	**Responses**	**Percentage**
Outstanding	62	56.4%
Good	45	40.9%
Average	3	2.7%
Fair	0	0.0%
Poor	0	0.0%

Did Dr. Chesak appear objective and unbiased by commercial interests?	**Responses**	**Percentage**
Yes	111	100.0%
No, because	0	0.0%

Please enter any other feedback to be shared with Dr. Chesak.	Responses	Percentage
	19	

Enjoyed her lecture very much
Excellent presentation. Thank you for sharing your journey of resiliency! Providing the view from both the patient side and care giver side was very impactful. Appreciate the research and information will be extremely helpful both professionally and personally. Thank you!
Good reminder on the importance of this topic as we all are affected at times with stress and need coping strategies.
Great presentation just wish there was more explained on "How to" actually be more mindful.
Her presentation was easy to follow and kept the audience engaged.
I enjoyed the topic and I thought she did a great job!
I have not experienced burnout but I enjoyed the reminder that I'm doing as I should to keep me mentally healthy.
I hope there are more opportunities much like this one! very well received
I really enjoyed her presentation. Her personal experience drew you in from the beginning. Thank you for bringing her.
I really enjoyed this presentation
She presented timely information given the current situation for our healthcare workers.
She used real examples and situations to express the concerns with healthcare workers.
She could talk about both sides of what is going on with workers and how it is affecting them with true concepts and actions.
Thank you for coming to our organization and presenting
Thank you for sharing your personal experience and mindfulness methods to practice.
Thank you so much
Thank you so much for the seminar. It was personable informative and enjoyable.
Thanks you for sharing your story. I would like to point out that all healthcare workers are not nurses. We appreciate getting affirmation for the work we do and our contributions to the team. Thanks!
Very calm and peaceful presentation
Very interesting and informative. I will try so of the suggestions. I have already spoke about them to a couple of my peers.

Bias and Relevance: What do you think?

Was the information in this activity relevant to your practice or professional development?	Responses	Percentage
Yes	108	97.3%
No	3	2.7%

Based on the information you received today, do you plan on changing your practice (pick one)?	Responses	Percentage
Yes, I intend to change the therapy that I render encourage more team collaboration and support by utilizing knowledge learned here today for students and work team I will include more information on mindfulness and self car Plan to utilize skills with staff Practice mindfulness Self Care This is relevant in my work with employees to myself and others Use mindfulness with my nursing students Will use ideas for staff retention within my self and my team I manage	22	20.6%
Yes, I intend to alter the way that I evaluate my patients keeping an open mind and allowing them a safe space to share their story Try to be more empathetic and compassionate	12	11.2%
Yes, I intend to change the legal/documentation/financial management of my practice	0	0.0%
Yes, it may affect my patient referrals	1	0.9%
No, but it did confirm my current practice helpful in daily living and workng with multi disciplines	22	20.6%
No, because it doesn't directly apply to my practice in supporting operations. However I can take and use this for personal application.	8	7.5%
No, but it did increase my knowledge of community resources	8	7.5%
No, because the information was inadequate and/or inaccurate	0	0.0%
Other (please elaborate) better self care Change the way I communicate with others Energized to prioritize self care and work/life integration going to try some new techniques for self-care & help with burnout feeling I am not a physician I am not clinical but can apply mindfulness for its stress-reduction benefits. I am not in the medical field but the information was very helpful for me and to understand what my front-end staff maybe going through (registrar's) I do not see patients I have created a WEBEX space that is shared with team members where we share what we are grateful for I intend to integrate mindfulness and self-reflection into my daily routine. I intend to use the methods taught to help with my mental health I plan to think more about ways that I can desires to help myself avoid the high stress abs possible burnout. I will be able to use some of these practices with my team. I will incorporate her suggestions into my daily life and focus more on self care I will look at and process how I feel in a much more healthy way. I work with registration so don't have a practice of patients to change the practices but will use this information to work differently with patients and staff in my areas with the knowledge I learned. I would like to use some of this in our department- added a gratitude comment/ person once a wk at huddle. Impact the way I deal with employees intend to bring back to my office mindfulness methods/techniques learned at the symposium. It helped to confirm some aspects of my practice and presented new idea's or things I could incorporate into it as well. It will help me take care of myself in order to take better care of my clients. Not in a patient care role. Will change how I care for self. Self Care take time for myself Techniques will help to help better coach my staff Will affect my interaction with patients co-workers and family Yes I intend to change how I respond and manage anxiety and stress. situations.	34	31.8%

yes it will help me so I can help my patient's better.
yes- it creates an opportunity of awareness in self and in the work of leading teams

Overall Impressions: What do you think?

How would you rate the presentation(s) overall?	Responses	Percentage
Outstanding	59	53.6%
Good	50	45.5%
Average	0	0.0%
Fair	1	0.9%
Poor	0	0.0%

Please let us know about any other comments you have:	Responses	Percentage
	12	

Dr. Chesak was engaging and so knowledgeable about this topic I would love to hear more from her.
Dr. Chesak was very informative. I enjoyed her persentation very much.
excellent timing for the topic and fantastic speaker
Great job bringing her in for our staff.
I believe the key concepts for resilence can be applied to work and home life.
I really enjoyed how Dr. Chesak made the symposium interactive by using slido.com.
I was hoping to learn more about burn out the causes the effects and SV plans for managing it. I was once to that SV only becomes involved once the person is burned out and that they do not have any plans to prevent it. I feel that continues to be the case.
It was a good symposium. It help ground ideas as how to work in the day to day environment of health care. Even though I understand that health care workers have been very stressed this information helped put some areas in perspective and new ideas or thoughts on how to look at situations and how to handle them. Thanks for the time!
none
Thank you excellent presentation very helpful!
The content was presented factually not emotionally which made the presentation somewhat dry and mundane. It doesn't change the relevance but it did not grab my attention.
Very good

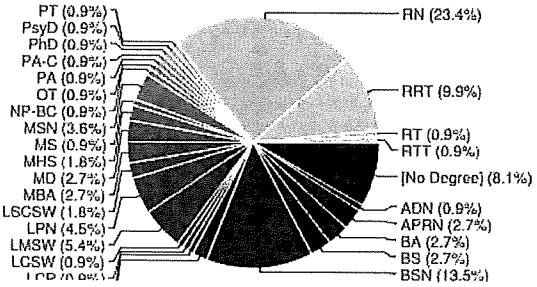
Just a few last questions...

Suggestions for future topics:	Responses	Percentage
	8	

Compassion training.
Coping skills for mental health
Team work practice/ respect
Focus on self care to avoid burnout.
How to have hard conversations in the work place.
Keep mindfulness going recurring opportunities so people start doing it
Look for content that effects not only patient care but support staff as well.
More on team building during these stressful times in healthcare- COVID staff shortages political unrest prices going up for cost of living etc.
palliative care

Respondent Degree Statistics

Degree	Responders	Percentage
[No Degree]	9	8.1%
ADN	1	0.9%
APRN	3	2.7%
BA	3	2.7%
BS	3	2.7%
BSN	15	13.5%
DNP	2	1.8%
LBSW	1	0.9%
LCP	1	0.9%
LCSW	1	0.9%
LMSW	6	5.4%
LPN	5	4.5%
LSCSW	2	1.8%
MBA	3	2.7%
MD	3	2.7%
MHS	2	1.8%
MS	1	0.9%
MSN	4	3.6%
NP-BC	1	0.9%
OT	1	0.9%
PA	1	0.9%
PA-C	1	0.9%
PhD	1	0.9%
PsyD	1	0.9%
PT	1	0.9%
RN	26	23.4%
RRT	11	9.9%
RT	1	0.9%
RTT	1	0.9%



Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Burnout Academy

Name of Program Coordinator: Nicole Marsh, RN, MSN

Date Received: 9/9/22

Date to CNE Committee: December 2022

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		
The name, education and experience of the program coordinator responsible for CNE		
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education		
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	ADN, MSN	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____ "	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded	X	
• The title of the offering	X	

• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 Burnout: How It Affects Total Health**	**#2 Managing Burnout Promotes Workplace Safety**
• A summary of planning	X	X

• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	No times listed	No times listed
• Each instructor's education and experience	X	X
• A current bibliography	X	2016 listed
• The offering evaluation form	X	X

12/2018

Initial Application reviewed and approval checklist completed by Carol Moreland, MSN, RN 9/29/22

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radio ~ Initial Application
Providername ~ Burnout Academy
providernum ~ ~
legalbody ~ Nicole T Marsh Consulting LLC
address ~ 70 Mosswood Blvd Suite 100
adress2 ~ Youngsville, NC 27596
telephone ~ (984)263-746
email ~ nicole.marsh@burnout2better.com
coordinator ~ Nicole T Marsh, RN, MSN
date ~ 09-08-2022
planningce ~ Policy #100: Process of Assessing Need And Planning CNE

Burnout Academy will follow a systematic process for assessing need and planning CNE offerings.

Date: _____Reviewed: _____

Need Assessment

Burnout Academy will assess need for CNE using informal and/or formal methods including:
Identifying healthcare facility business needs through formal or informal survey;
Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments

Assessment of Training Options

A list of training options and needs will be generated after the gap analysis has been completed.

All options will be carefully evaluated to determine which are:
Urgent
Important
Not important
Burnout Academy will consider these factors when determining CEU offerings:
Does the offering provide a solution to a problem?
What is the cost of the training to those participating in the offering?
What is the expected return on investment those participating in the offering can expect?
Does the training assist with meeting legal compliance for individual participants or organizations?
After all training options have been assessed, Burnout Academy will have a list of educational priorities suitable for individuals, departments and organizations.

Planning of CNE Offerings

The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
CNE offerings will be planned and scheduled with consideration given to:
Where will the offering be conducted?
How will the offering be delivered?
Is the offering suitable to be provided online?
If the offering already exists, should it continue to be offered?

feeassessment ~ Policy #101: Process For Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: _____Reviewed: _____

Fee Assessment

Burnout Academy will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc...
The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail.
Payment of the fee secures registration for the offering.

Refunds

If a participant is unable to attend the offering as scheduled, refunds will be issued as follows:

Notice received up to 7 days prior to scheduled event: 100% refund
Notice received less 7 days prior to scheduled event: 0% refund
Refunds will be made within 14 days of receipt of notice.

Insufficient Funds
A $35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering.
A participant may not attend an offering until fees have been paid in full.

advertisement ~ Policy #102: Process For Advertisements or Announcements

CNE Offerings will be advertised.

Date: _____Reviewed: _____

Advertisements or Announcements

Burnout Academy will advertise CNE offerings in a variety of ways, including:
On the internet via website, social media and email
Radio
Television
Print advertising
Mail
Published information shall contain the following statement:
Burnout Academy is approved as a provider of continuing nursing education by theKansas State Board of Nursing. This course offering is approved for ____ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: _____

approvalprocess ~ Policy #103: Process For Offering Approval

Burnout Academy will approve offerings using a standardized system to ensure each offering is appropriate.

Date: _____Reviewed: _____

Approval Offering

Each CNE offering submitted to the CNE Program Coordinator must include:
Summary of planning
Behavioral Objectives
Content shall meet the definition of CNE in KSA 65-1117(a) which states: Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the

registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.
Instructor's education and experience documenting knowledge/expertise
Current bibliography (books 10 years, periodicals 5 years)
Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

contacthours ~ Policy #104: Process For Awarding Contact Hours

Burnout Academy will award contact hours to participants for completion of full program offering or partial completion of offering.

Date: _____Reviewed: _____

Awarding Contact Hours

Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience.
Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows:
15 minutes – 0.25 contact hour
30 minutes – 0.50 contact hour
45 minutes – 0.75 contact hour
Instructor credit will be awarded as follows:
2.0 contact hours for each hour of first time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)
Independent study credit will be awarded based on time required to complete the offering as documented by Burnout Academy's pilot time test results
Pilot test time results will be measured as follows:
A small group of pilot testers representative of the target audience will document time needed by each to complete the offering;
The CEU Program Coordinator will discard the highest and lowest times, total all remaining times and divide by remaining number of testers to determine the average time needed;
Contact hour credit will be awarded as per this policy.
Contact hours for clinical hours will not be awarded.

Partial Credit

Partial credit will be awarded as follows for late arrival or early departure:
Participants arriving late or leaving early will note and initial either time

of late arrival or early departure;
Time for breaks will be subtracted from the total hours the participant was present at the offering.
Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

verifycompletion ~ Policy #105: Process For Verifying Participation and Completion of The Offering

Burnout Academy will verify participation and completion of offerings by participants.

Date: _____Reviewed: _____

Verifying Participation – Online Offerings

Participants will register for course offerings electronically.
Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.

Verifying Participation – In Person Events

Participants will register for course offerings electronically.
Participants will sign in upon arrival for the event and again after lunch and/or each subsequent day to verify attendance.
Participants will complete a program evaluation at the end of the offering.

Verifying Participation – Independent Study

Participants will register for course offerings electronically.
Participants will document and submit an Independent Study Verification Form. Documentation will include:
Provider Name, Address, Provider Number, Name of Program Coordinator
Title of offering
Date offering completed
Name of presenter(s)
Participant name, email and license number
Participant Signature
Participants will email the completed form to:
hello@burnoutacademy.com
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.
Upon receipt of the Independent Study Verification Form byBurnout 2 Better with Nicole Marsh, LLC, participant will receive a link to complete

the online post-test for the offering.
A score of 80% or greater is required for awarding a certificate of continuing nursing education.
Upon successful completion of the post-test participants will receive a certificate of continuing nursing education electronically.
Burnout Academy staff will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.
The Independent Study Verification Form will then be scanned into the confidential and secure online records storage system to be maintained per policy.

Policy #106: Process For Issuing Certificates of Completion

Burnout Academy will issue certificates of completion to participants based on verification of participation in offerings.

Date: _____Reviewed: _____

Issuing Certificates of Completion For Online Offering

Participants completing an online offering will be required to take a post-test.
A score of 80% or greater is required for issuing a certificate of continuing nursing education.
Certificates of Completion will be provided electronically to participants completing online offerings.

Issuing Certificates of Completion For In Person Offering

Participants completing an in person offering will be required to sign in upon arrival, after lunch, and each subsequent day.
Certificates of Completion will be provided electronically to those participants with verified participation in each in person offering.

recordkeeping ~ Policy #107: Process For Record Keeping And Storage

Burnout Academy will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: _____Reviewed: _____

Record Keeping And Storage

Burnout Academy will retain the following records for each offering for a period of two years:

Summary of planning
Copy of announcement/brochure
Title and objectives
Offering agenda
Pilot time test results of independent study
Bibliography
Summary of participant evaluations
Each instructor's education and experience
Documentation to verify completion of the offering
Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

noticeofchange ~ Policy #108: Process For Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Date: _____Reviewed: _____

Process for Notifying Kansas State Board of Nursing of Changes

The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.
Written notification will be mailed to:
Kansas State Board of Nursing
Department of Nursing Continuing Education
900 SW Jackson, Suite 1051
Topeka, Kansas 66612-1230

programevaluation ~ Policy #109: Total Program Evaluation

Burnout Academy will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: _____Reviewed: _____

Process for Total Program Evaluation

The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.
The total program evaluation will include:
"a systematic process by which an approved provider analyzes

outcomes of the overall continuing nursing education program in order to make subsequent decisions"(60-9-105 (s))
The total program evaluation will include evaluation of:
Program administration, including program coordinator's responsibilities
Program management, including policies and procedures
Total program evaluation, including the ability of the plan to measure the overall effectiveness of the providership.
At least annually Burnout Academy will complete a total program evaluation.
The CNE Program Coordinator will include the total program evaluation findings with the annual report submitted to the Kansas State Board of Nursing.

Submission date ~ 09-8-2022 12:00:47
Form ID ~ 1672730

Attendance Poster

Title:

Presenter:

Date:

Contact Hours: 1.0

Provider #: XXXXXXX

CNE Provider: Burnout Academy; 70 Mosswood Blvd Suite 100; Youngsville, NC 27596

CNE Program Coordinator: Nicole Marsh, MSN, RN

Participant Name	RN or LPN	License Number	Email Address	Contact Hours Awarded

Nicole Marsh

468 Adkins Ridge Road
Rolesville, NC 27571
919-389-4487
nmarsh69@yahoo.com

Licensed Registered Nurse looking to work in a holistic care setting that integrates traditional medicine with holistic practices to meet the needs of the patient. Strengths include strong customer service skills, Healthcare management and administration, compliance regulations, communication, process improvement, staff training and development.

Professional Experience

PruittHealth, Raleigh, NC 10/2019-8/2020
Administrator

- Oversee day to day management of the Home Care Agency while maintaining compliance with accrediting agencies and meeting the strategic and operational plans of the organization.
- Direct, Supervise, and Evaluate the work activities of the office staff and clinical staff.
- Manage, supervise, and coordinate the delivery of care to promote quality care and positive outcomes.
- Responsible for the hiring, training, development, counseling of all personnel.
- Administer and maintain policies and procedures for quality and safety programs and environmental standards. Coordinates QA goals with staff.
- Responsible for management of budget and operational duties.
- Communicate monthly and quarterly goals to internal and external personnel.
- Oversee and participate in marketing efforts on behalf of the agency.
- Collaborate with other organizational entities to ensure continuity of care.
- Promote a professional practice in alignment with the mission of the company that encourages staff development.

Duke Health Care, Durham NC 5/2018-10/2019
Assistant Director Patient Care Services of Home Health

Administrative

- Participate in the development of the clinical areas' strategic and operational plans.
- Direct the resources of the clinical program on a day-to-day basis to meet the strategic and operational plans set forth.
- Openly support and consistently communicates mission of the organization. Service as the staff and patient advocate to ensure optimal patient care.

• Serves as a professional role model and mentor to staff by responding positively to change while supporting colleagues through the change process. Serves as a change agent to facilitate communication and transition that supports the mission of the organization.
• Ensure a work force that is diverse and cognizant of the value diversity brings to the workplace.
• Maintain required program records, reports, and statistics for administrative purposes, ensures compliance with established DHCH policies, procedures, objectives, quality control, PI, safety environmental and infection control. Communicates requirements to staff and holds staff accountable to established requirements.
• Collaborate with the Director of Patient Services to determine fiscal requirements of department and prepare budgetary recommendations. Monitors the level of resources utilized in service delivery and determines the appropriateness of resource consumption in the service. Develops action plans in conjunction with the Director of Patient Services to ensure budget and resource efficiency, and satisfaction with patient care delivery.

Personnel/Clinical Operations

• Actively supports and promotes a professional practice model that encourages staff participation in the development of clinical standards that is collaborative, collegial and utilizes current trends and data in professional practice (clinical and administrative)
• Interface with patient and families to ensure that care is consistent with their expectations.
• Assure coordination/participation of staff on program/organization wide councils/ committees.
• Manage, supervise, and coordinate delivery of patient care in the home health on a 24-hour basis. Ensure compliance with clinical patient care standards and established policies and procedures.
• Assess/coach and evaluate staff level of practice. Develops programs that foster continued clinical development from novice to expert to positively impact on patient care and career satisfaction of staff.
• Coordinate the development, implementation and evaluation of policies and procedures designed to improve operational efficiency. Coordinates QC/PI activities with appropriate staff.
• Oversee various personnel actions including, but not limited to, hiring, performance appraisals, disciplinary actions, terminations, and other related activities.
• Plan, schedule and organize work for group ensuring proper distribution and delegation of assignments and efficient utilization of personnel, space and facilities, overall accountability for the requisition, care and maintenance of unit inventory, equipment and supplies.
• Coordinate the activities of staff with other DHCH personnel; accountable for the effective and efficient operation of the department and staff including ensuring that orders, treatments, plans of care, clinical pathways are being carried out in a manner supportive of patient care. Ensures documentation of patient care is complete and accurate in accordance with DHCH policies and procedures.

Manager of Clinical Operations

- Manage the financial and clinical outcomes of the team to meet established agency goals. Including productivity, utilization, supplies, and documentation.
- Interprets policies/procedures to ensure compliance with external regulatory agencies and internal standards.
- Work with other quality agents to establish or update policies and protocols.
- Participates in ensuring staff is updated to new regulations or changes in regulations such as COPs.
- Responsible for the direct supervision of a multi-disciplinary team through interviews, orientation, mentoring, training and development, and performance reviews.
- Manages clinical activities, including patient assessments, care plan development, service level determination, on-site field visits, and the implementation/coordination/ maintenance/evaluation of care.
- Ensures quality care management with coordinating interdisciplinary communications as well as documentation between the caregiver, patient, referral sources and payers.
- Coordinates patient care to meet the short term and long term needs of the patient.
- Audit charts for compliance with Medicare guidelines and other regulatory agencies.
- Participates in performance improvement activities, outcome planning, and compliance training activities.
- Work with community Liaisons to assist with referrals and patient management.

Gentiva Home Health, Raleigh North Carolina 11/2012-1/2017
Manager of Clinical Practice-Operations 11/2013-1/2017
Manager of Clinical Practice-Quality Assurance 11/2012-11/2013

- Managed clinical activities, including patient assessments, care plan development, service level determination, on-site field visits, and the implementation/coordination/ maintenance/evaluation of care.
- Ensured quality care management with maintaining proper communications and documentation between the caregiver, patient, referral sources and payers.
- Coordinated patient care to meet the short term and long term needs of the patient.
- Direct supervision of a multi-disciplinary team through interviews, orientate on, mentoring, training and development, and performance reviews.
- Overlooked the clinical integrity of documentation, utilization of visits, proper communication with physicians, adherence to care plan, and proper communication between disciplines.
- Updated staff on new regulations or regulation changes.
- Interpreted policies/procedures to ensure compliance with external regulatory agencies and internal standards.
- Reviewed Medicare and Non-Medicare clinical records to assure appropriate documentation for reimbursement.
- Audited charts for compliance with Medicare guidelines.
- Participated in care coordination to ensure proper communication between caregivers, patients, referral sources, and payers.
- Managed visit utilization and utilization of supplies.
- Participated in performance improvement activities, outcome planning, and compliance training activities.
- Assisted in financial responsibility of budget related to goals through utilization, documentation, appropriate patient care, and case mix weight.

• Partnered with the sales team to maintain and build relationships with referral sources/community.

Rex Healthcare, Raleigh, North Carolina 6/2005- 11/2012
Registered Nurse/ Team Leader

• Provide care for cardiac telemetry patients on a 32-bed unit, monitor telemetry graphing, perform and read EKG's
• Educate patients and their families on the disease process, cardiac procedures and therapeutic treatments, medications, and pain management therapies.
• Work with the Cath Lab to ensure safe transfer and care of the patient.
• Administer oral, intramuscular, and subcutaneous medications.
• Perform general nursing duties (IV and central line management, catheter care, feeding tubes, wound vac)
• Pull cardiac sheaths and monitor patients
• Participate in interdisciplinary care and coordinate care with physician, case manager, social worker, physical therapy, occupational therapy, speech therapy, respiratory therapy.
• Recommend and implement changes to improve standards of patient care.
• Reassess and prioritize patient plan of care
• Assist with staff development.
• Perform patient rounds.
• Participate in conflict resolution with staff, patients, and family
• Perform audits and charts check used for performance improvement and staff reviews.
• Active member and of the Unit Action Council (previously served as chairperson).
• Serve in the role of Charge Nurse and Preceptor
• Trainer and Resource for Computer Charting (RCARE)
• Member of Unit Research Team

Key Accomplishments
• Key member of two-unit research projects (Comparison of different methods for achieving homeostasis after arterial sheath removal & Healthcare literacy-patient education). Published research.
• Trained staff in initial Cerner /R-Care start up and updates
• Conducts oversight of training to staff as well as development of training materials.

Rex HealthCare Raleigh, North Carolina 11/2004-6/2005
Certified Nursing Assistant

• Provided Direct Patient Care
• Assisted patients with Activities of Daily Living
• Maintain Safe and Clean Environment

Universal Health Care, Raleigh, North Carolina 8/2003-8/2004
Certified Nursing Assistant

• Provided Direct Patient Care
• Assisted patients with Activities of Daily Living
• Maintain Safe and Clean Environment

- Trained newly hired nursing assistants

Cary Health and Rehabilitation Center, Raleigh, North Carolina 7/2000-8/2003
Certified Nursing Assistant

- Provided Direct Patient Care
- Assisted patients with Activities of Daily Living
- Maintain Safe and Clean Environment
- Trained newly hired nursing assistants

EDUCATION

Walden University, Minneapolis, Minnesota
MSN in Leadership and Management
Graduated June, 2010

Wake Technical Community College Raleigh, North Carolina 27603
ADN
Graduated May, 2005

Saint Augustine's College Raleigh, North Carolina 27611
BS Pre-Physical Therapy
Graduated: May, 1991

LICENSES & CERTIFICATIONS

North Carolina Registered Nurse License, License No. 201869
BLS 10/19-10/23

RELATED EXPERIENCE

- Co- Owner FE Scrubs
- Director, Assistant Director (3 years)
- Manager, Assistant Manager, Sales in retail (3 years)

ORGANIZATIONS

- AACN (American Association of Critical Care Nurses)
- Sigma Theta Tau (Nursing Honor Society)

COMPUTER SKILLS

MS Word, Excel, PowerPoint, Cerner/R-Care, and Gentiva Link, Epic, McKesson, Home Care Home Base

Position Description: Continuing Nursing Education (CNE) Program Coordinator

Date: _____ Reviewed: _____

Position Summary

The Continuing Nursing Education (CNE) Program Coordinator will develop, implement and oversee continuing nursing education activities within Burnout Academy and will maintain the approved provider unit (APU) program and structure; and will support overall growth of continuing nursing education activities.

Key Responsibilities:

1. Assessing needs and planning CNE offerings
2. Ensuring all CNE offerings meet criteria for awarding contact hours
3. Monitoring participation and completion of offerings by participants
4. Ensuring records are maintained confidentially for the appropriate period of time and with a system for easy retrieval by authorized personnel.
5. Notifying Kansas State Board of Nursing in writing of any change in CNE Program Coordinator or required policies and procedures.
6. Annual Total Program Evaluation
7. Annual report to Kansas State Board of Nursing

Minimum Qualifications:

1. Three years clinical experience as a Registered Nurse
2. Baccalaureate degree
3. One year of experience developing and implementing educational offerings

Independent Study Participation Verification

Provider Name and Address:

Burnout Academy

70 Mosswood Blvd Suite 100

Youngsville, NC 27596

Provider #: XXXXXXX

CNE Program Coordinator: Nicole Marsh, MSN, RN

Title of Offering: _____

Presenter(s): _____

Date Completed: _____

Participant Name: _____

Participant License #: _____

Participant Email Address: _____

Participant Signature: _____

Please email this form to: hello@burnoutacademy.com for processing. Once received you will receive a link to take the online post-test for this offering. A score of 80% is required to receive credit and certificate of continuing nursing education.

*****FOR OFFICE USE ONLY*****

Post Test Score: _____

Contact Hours Awarded: _____ Date: _____

_____

Nicole Marsh, RN - CNE Program Coordinator

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

Burnout: How It Affects Total Health

Burnout in nurses has been recognized as a concerning issue for many years, predating the recent global Covid pandemic. Work related factors increasing the risk of burnout include increased workloads, lack of resources, short staffing, physical and verbal aggression from patients, family members and other healthcare professionals, lack of autonomy, and decreased professional achievement. Increased stress levels caused by personal or home life issues may also contribute to feelings of burnout in nurses. Burnout manifests in the form of physical, mental and emotional symptoms and can also cause spiritual distress. Numerous research studies have demonstrated the impact of burnout on nurses and recognize the importance of educating nursing personnel on strategies to avoid and cope with burnout. This offering has been developed to educate nurses on how burnout affects total health.

Learning Objectives:

- Objective 1: Identify three factors contributing to burnout in nurses and healthcare workers
- Objective 2: Identify three effects burnout can cause on health
- Objective 3: Discuss two methods of combating burnout to improve health

REGISTER NOW at https://www.BurnoutAcademy.com

Burnout Academy, is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for1.0 contact hours applicable for APRN, RN or LPN relicensure. Kansas State Board of Nursing Provider Number: XXXXXXX

This offering is FREE and will be provided online.

Burnout: How It Affects Total Health

Presenter: **Nicole Marsh, MSN, RN**

Objectives:

Upon completion of this program, participants will be able to:

- Identify three factors contributing to burnout in nurses and healthcare workers
- Identify three effects burnout can cause on health
- Discuss two methods of combating burnout to improve health

Summary of Planning

Burnout in nurses has been recognized as a concerning issue for many years, predating the recent global Covid pandemic. Work related factors increasing the risk of burnout include increased workloads, lack of resources, short staffing, physical and verbal aggression from patients, family members and other healthcare professionals, lack of autonomy, and decreased professional achievement. Increased stress levels caused by personal or home life issues may also contribute to feelings of burnout in nurses. Burnout manifests in the form of physical, mental and emotional symptoms and can also cause spiritual distress. Numerous research studies have demonstrated the impact of burnout on nurses and recognize the importance of educating nursing personnel on strategies to avoid and cope with burnout. This offering has been developed to educate nurses on how burnout affects total health.

Outline

1. Burnout
    a. Definitions
    b. Prevalence
    c. Causes
2. Signs and symptoms
    a. Physical
    b. Emotional
    c. Mental
    d. Spiritual
3. Impact of burnout on Nurses
    a. Increased risk of workplace violence
    b. Decreased professional satisfaction
    c. Medical Errors and near miss events
    d. Increased risk of workplace injuries
    e. Decreased satisfaction with personal life
4. Addressing burnout
    a. Effective coping mechanisms
    b. Ineffective coping mechanisms
    c. Mental health resources
    d. Changes in work environment
5. Summary

Bibliography

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Miller, L. K., & Pehlke, S. (2022). Evaluating Burnout, Secondary Traumatic Stress, and Sleep Disturbances in Healthcare Professionals During a Global Pandemic. Journal of Wellness, 4(1), 4.

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Burnout Academy

Department of Continuing Nursing Education

COURSE TITLE: **Burnout: How It Affects Total Health**
DATE:
INSTRUCTIONS:
Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.
*****
RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4

Overall Purpose/Goal:
To educate participants on strategies to avoid and cope with burnout.
*****
LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Identify three factors contributing to burnout in nurses and healthcare workers 1 2 3 4
Objective 2: Identify three effects burnout can cause on health 1 2 3 4
Objective 3: Discuss two methods of combating burnout to improve health 1 2 3 4
*****
TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:
Nicole Marsh, MSN, RN
The presentation was organized and easy to follow. 1 2 3 4
The teaching methods were appropriate for the subject area and content. 1 2 3 4
The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4
The content was based on current professional/scientific information. 1 2 3 4
The speaker clarified content in response to questions. 1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4
The presentation level was appropriate for the background and experience of the learner. 1 2 3 4
The speaker was confident speaking before an audience. 1 2 3 4
The speaker exhibited enthusiasm for the topic. 1 2 3 4
*****
FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

_____

_____

Managing Burnout Promotes Workplace Safety

Burnout in nurses has been defined as emotional exhaustion, depersonalization in the treatment of patients, and a low personal accomplishment. Factors contributing to feelings of burnout include high workload, long shifts, low staffing, workplace incivility and bullying which can also contribute to workplace and patient safety. Workplace safety is a multi faceted concept that encompasses not only the physical health of employees but also the mental health aspects as well. According to the United States Bureau of Labor Statistics, healthcare workers continue to rank among the highest groups of nonfatal workplace injuries. Healthcare workers are exposed to numerous safety risks including bloodborne pathogens, hazardous materials and medications exposures, workplace violence, as well as physical demands. When nurses and other healthcare workers are experiencing burnout or dealing with issues contributing to burnout such as staffing problems or long shifts, there may be increased use of "work arounds" to complete patient care, patient care being incomplete, and increased incidents of workplace violence.

Numerous research articles have cited the need for addressing burnout to improve resiliency and decrease the negative consequences of burnout. Informal polling among coworkers, in social media groups and through previous continuing education sessions have confirmed that nurses and other healthcare professionals are interested in learning ways to address burnout and improve workplace safety for themselves, coworkers and patients.

Learning Objectives:

- Objective 1: Define burnout in nurses
- Objective 2: Identify three signs or symptoms of burnout in nurses
- Objective 3: Identify three ways burnout in nurses impacts workplace safety

REGISTER NOW at https://www.BurnoutAcademy.com

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This offering is FREE and will be provided online.

Managing Burnout Promotes Workplace Safety

Presenter: **Nicole Marsh, MSN, RN**

Objectives:

Upon completion of this program, participants will be able to:

- Define burnout in nurses
- Identify three signs or symptoms of burnout in nurses
- Identify three ways burnout in nurses impacts workplace safety

Summary of Planning

Burnout in nurses has been defined as emotional exhaustion, depersonalization in the treatment of patients, and a low personal accomplishment. Factors contributing to feelings of burnout include high workload, long shifts, low staffing, workplace incivility and bullying which can also contribute to workplace and patient safety. Workplace safety is a multi faceted concept that encompasses not only the physical health of employees but also the mental health aspects as well. According to the United States Bureau of Labor Statistics, healthcare workers continue to rank among the highest groups of nonfatal workplace injuries. Healthcare workers are exposed to numerous safety risks including bloodborne pathogens, hazardous materials and medications exposures, workplace violence, as well as physical demands. When nurses and other healthcare workers are experiencing burnout or dealing with issues contributing to burnout such as staffing problems or long shifts, there may be increased use of "work arounds" to complete patient care, patient care being incomplete, and increased incidents of workplace violence.

Numerous research articles have cited the need for addressing burnout to improve resiliency and decrease the negative consequences of burnout. Informal polling among coworkers, in social media groups and through previous continuing education sessions have confirmed that nurses and other healthcare professionals are interested in learning ways to address burnout and improve workplace safety for themselves, coworkers and patients.

Outline

1. Burnout
    a. Definitions
    b. Prevalence
    c. Causes
2. Workplace Safety
    a. Definitions
    b. Staff safety
    c. Patient safety
3. Impact of burnout on workplace safety
    a. Workplace violence
    b. Nursing staff shortages
    c. Medical Errors and near miss events
4. Addressing burnout to improve workplace safety
    a. Effective coping mechanisms
    b. Ineffective coping mechanisms
    c. Mental health resources
    d. Changes in workflow
        i. Staffing
        ii. Scheduling
        iii. Change in specialty
5. Summary

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Burnout To Better With Nicole Marsh, LLC.

Department of Continuing Nursing Education

COURSE TITLE: **Mental Health Trends Among Professional Nurses**
DATE:
INSTRUCTIONS:
Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.
*****
RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4

Overall Purpose/Goal:
To educate participants on how managing burnout promotes workplace safety.
*****
LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Define burnout in nurses 1 2 3 4
Objective 2: Identify three signs or symptoms of burnout in nurses 1 2 3 4
Objective 3: Identify three ways burnout in nurses impacts workplace safety 1 2 3 4
*****
TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:
Nicole Marsh, MSN, RN
The presentation was organized and easy to follow. 1 2 3 4
The teaching methods were appropriate for the subject area and content. 1 2 3 4
The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4
The content was based on current professional/scientific information. 1 2 3 4
The speaker clarified content in response to questions. 1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4
The presentation level was appropriate for the background and experience of the learner. 1 2 3 4
The speaker was confident speaking before an audience. 1 2 3 4
The speaker exhibited enthusiasm for the topic. 1 2 3 4
*****
FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

_____

_____

Certificate Of Continuing Nursing Education

Name, RN License #: 00000000 01/07/2024

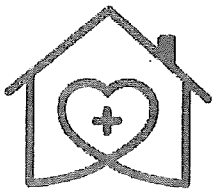
has successfully completed

Managing Burnout Promotes Workplace Safety

and has been awarded 1.0 contact hour.

Nicole Marsh, MSN, RN

Nicole Marsh, MSN, RN
CNE Program Coordinator



Burnout Academy, Dept of Continuing Nursing Education
70 Mosswood Blvd Suite 100, Youngsville, NC 27596 Provider #: 99999-9999

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Eva Zee Wellness, LLC

Name of Program Coordinator: Jessica Trivett, MSN, RN

Date Received: 9/26/22

Date to CNE Committee: December 2022

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE		
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education		
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded	X	
• The title of the offering	X	

• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1** Breathing Techniques for Focus and Calming	**#2** Mindfulness and Why It Matter
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X

• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Initial application reviewed and approval checklist completed by Carol Moreland, MSN 9/30/22

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:: www.ksbn.org ::

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Reference No.: 25328 **Date submitted:** Sep 24 15:05 2022

8 files were uploaded with this form: Attendance Roster .xlsx, J Trivett CV 06262022 short.pdf, Resume - Eva ZobianWolf22.pdf, Breathing Techniques For Focus And Calming.docx.pdf, Mindfulness And Why It Matters.pdf, CNE Program Coordinator Position Description.docx, Independent Study Participation Verification.docx, Total Program Evaluation.docx

www.ksbn.org

radio ~ Initial Application
Providername ~ EvaZeeWellness, LLC
providernum ~ ~
legalbody ~ ~
address ~ 2766 Harney Path, Suite 119
adress2 ~ San Antonio, Texas 78234
telephone ~ 210.870.8776
email ~ evazeewellness@gmail.com
coordinator ~ Jessica Ann Trivett, MSN, RN, CEN, PCCN, FAEN
date ~ 09-24-2022
planningce ~ Policy #100: Process of Assessing Need And Planning CNE

EvaZeeWellness, LLC will follow a systematic process for assessing need and planning CNE offerings.

Date: _____Reviewed: _____

Need Assessment

EvaZeeWellness, LLC will assess need for CNE using informal and/or formal methods including:
Identifying healthcare facility business needs through formal or informal survey;
Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments

Assessment of Training Options

A list of training options and needs will be generated after the gap analysis has been completed.

All options will be carefully evaluated to determine which are:
Urgent
Important
Not important
EvaZeeWellness, LLC will consider these factors when determining CEU offerings:
Does the offering provide a solution to a problem?
What is the cost of the training to those participating in the offering?
What is the expected return on investment those participating in the offering can expect?
Does the training assist with meeting legal compliance for individual participants or organizations?
After all training options have been assessed, EvaZeeWellness, LLC will have a list of educational priorities suitable for individuals, departments and organizations.

Planning of CNE Offerings

The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
CNE offerings will be planned and scheduled with consideration given to:
Where will the offering be conducted?
How will the offering be delivered?
Is the offering suitable to be provided online?
If the offering already exists, should it continue to be offered?

feeassessment ~ Policy #101: Process For Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: _____Reviewed: _____

Fee Assessment

EvaZeeWellness, LLC will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc...
The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail.
Payment of the fee secures registration for the offering.

Refunds

If a participant is unable to attend the offering as scheduled, refunds will be issued as follows:

Notice received up to 7 days prior to scheduled event: 100% refund
Notice received less 7 days prior to scheduled event: 0% refund
Refunds will be made within 14 days of receipt of notice.

Insufficient Funds
A $35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering.
A participant may not attend an offering until fees have been paid in full.

advertisement ~ Policy #102: Process For Advertisements or Announcements

CNE Offerings will be advertised.

Date: _____Reviewed: _____

Advertisements or Announcements

EvaZeeWellness, LLC will advertise CNE offerings in a variety of ways, including:
On the internet via website, social media and email
Radio
Television
Print advertising
Mail
Published information shall contain the following statement: EvaZeeWellness, LLC is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: _____

approvalprocess ~ Policy #103: Process For Offering Approval

EvaZeeWellness, LLC will approve offerings using a standardized system to ensure each offering is appropriate.

Date: _____Reviewed: _____

Approval Offering

Each CNE offering submitted to the CNE Program Coordinator must include:
Summary of planning
Behavioral Objectives
Content shall meet the definition of CNE in KSA 65-1117(a) which states: Continuing nursing education means learning experiences

intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.
Instructor's education and experience documenting knowledge/expertise
Current bibliography (books 10 years, periodicals 5 years)
Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

contacthours ~ Policy #104: Process For Awarding Contact Hours

EvaZeeWellness, LLC will award contact hours to participants for completion of full program offering or partial completion of offering.

Date: _____Reviewed: _____

Awarding Contact Hours

Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience.
Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows:
15 minutes - 0.25 contact hour
30 minutes - 0.50 contact hour
45 minutes - 0.75 contact hour
Instructor credit will be awarded as follows:
2.0 contact hours for each hour of first time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)
Independent study credit will be awarded based on time required to complete the offering as documented by (Insert Your Provider Name)'s pilot time test results
Pilot test time results will be measured as follows:
A small group of pilot testers representative of the target audience will document time needed by each to complete the offering;
The CEU Program Coordinator will discard the highest and lowest times, total all remaining times and divide by remaining number of testers to determine the average time needed;
Contact hour credit will be awarded as per this policy.
Contact hours for clinical hours will not be awarded.

Partial Credit

Partial credit will be awarded as follows for late arrival or early departure:

Participants arriving late or leaving early will note and initial either time of late arrival or early departure;
Time for breaks will be subtracted from the total hours the participant was present at the offering.
Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

verifycompletion ~ Policy #105: Process For Verifying Participation and Completion of The Offering

EvaZeeWellness, LLC will verify participation and completion of offerings by participants.

Date: _____Reviewed: _____

Verifying Participation – Online Offerings

Participants will register for course offerings electronically.
Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.

Verifying Participation – In Person Events

Participants will register for course offerings electronically.
Participants will sign in upon arrival for the event and again after lunch and/or each subsequent day to verify attendance.
Participants will complete a program evaluation at the end of the offering.

Verifying Participation – Independent Study

Participants will register for course offerings electronically.
Participants will document and submit an Independent Study Verification Form. Documentation will include:
Provider Name, Address, Provider Number, Name of Program Coordinator
Title of offering
Date offering completed
Name of presenter(s)
Participant name, email and license number
Participant Signature
Participants will email the completed form to:
(hello@evazeewellness.com)
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.
Upon receipt of the Independent Study Verification Form by

EvaZeeWellness, LLC, participant will receive a link to complete the online post-test for the offering.
A score of 80% or greater is required for awarding a certificate of continuing nursing education.
Upon successful completion of the post-test participants will receive a certificate of continuing nursing education electronically.
EvaZeeWellness, LLC staff will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.

Policy #106: Process For Issuing Certificates of Completion

EvaZeeWellness, LLC will issue certificates of completion to participants based on verification of participation in offerings.

Date: _____Reviewed: _____

Issuing Certificates of Completion For Online Offering

Participants completing an online offering will be required to take a post-test.
A score of 80% or greater is required for issuing a certificate of continuing nursing education.
Certificates of Completion will be provided electronically to participants completing online offerings.

Issuing Certificates of Completion For In Person Offering

Participants completing an in person offering will be required to sign in upon arrival, after lunch, and each subsequent day.
Certificates of Completion will be provided electronically to those participants with verified participation in each in person offering.

recordkeeping ~ Policy #107: Process For Record Keeping And Storage

EvaZeeWellness, LLC will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: _____Reviewed: _____

Record Keeping And Storage

EvaZeeWellness, LLC will retain the following records for each offering for a period of two years:
Summary of planning
Copy of announcement/brochure
Title and objectives
Offering agenda

Pilot time test results if independent study
Bibliography
Summary of participant evaluations
Each instructor's education and experience
Documentation to verify completion of the offering
Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

noticeofchange ~ Policy #108: Process For Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Date: _____Reviewed: _____

Process for Notifying Kansas State Board of Nursing of Changes

The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.
Written notification will be mailed to:
Kansas State Board of Nursing
Department of Nursing Continuing Education
900 SW Jackson, Suite 1051
Topeka, Kansas 66612-1230

programevaluation ~ Policy #109: Total Program Evaluation

EvaZeeWellness, LLC will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: _____Reviewed: _____

Process for Total Program Evaluation

The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.
The total program evaluation will include:
"a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions"(60-9-105 (s))
The total program evaluation will include evaluation of:
Program administration, including program coordinator's responsibilities

Program management, including policies and procedures
Total program evaluation, including the ability of the plan to measure the overall effectiveness of the providership.
At least annually EvaZeeWellness, LLC will complete a total program evaluation.
The CNE Program Coordinator will include the total program evaluation findings with the annual report submitted to the Kansas State Board of Nursing.

Submission date ~ 09-24-2022 15:05:30
Form ID ~ 1672730

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

Attend e Roster

Title:

Presenter: Contact Hours: 1.0

Date: Provider #: XXXXXXX

CNE Provider: EvaZeeWellness, LLC, 2766 Harney Path, Suite 119, San Antonio, Texas 78234

CNE Program Coordinator: Jessica Ann Trivett, MSN, RN, CEN, PCCN, FAEN

Participant Name	RN or LPN	License Number	Email Address	Contact Hours Awarded

Jessica Ann Trivett, MSN, RN, CEN, PCCN, FAEN

439 Prospect Ave, Middletown, NJ 07748

732-939-3009

JATrivettRN@icloud.com

Professional Experience

Carewell Health April 2022 – Present *Registered Nurse – Emergency Department*

- Provide direct patient care in an urban Emergency Department in northern New Jersey, including critical care, fast track, behavioral health, general adult, and pediatric patients.
- Strong communication and time management skills.
- Act as a resource to department nurses new to Emergency Nursing

Hackensack Meridian at Home July 2020 – Present *Registered Nurse Case Manager – Home Care*

- Provide direct patient care to patients in their homes, including wound care, disease and medication teaching.
- Strong communication and time management skills.
- Supervise care provided by licensed practical nurses and home health aids
- Case management of patient's including ordering supplies, collaborating with other health care team members including physicians, physical therapists, occupational therapists, speech language pathologists, medical social workers

Prime Staffing Agency April 2020 – July 2020 *Registered Nurse – Emergency Department*

- Provide direct patient care in Emergency Departments at acute care hospitals on a contract basis.
- Strong communication and time management skills.
- Able to adapt to unit routine with minimal orientation and assistance

Shore Care Staffing Agency January 2016 - Present *Registered Nurse – Emergency Department*

- Provide direct patient care in Emergency Departments at acute care hospitals on a per diem basis. Also worked in Occupational Health Clinics for large multi facility health system.
- Strong communication and time management skills.
- Able to adapt to unit routine with minimal orientation and assistance

Mercer County Community College January 2020 – March 2020 *Adjunct Clinical Faculty*

- Supervise care provided by up to ten students during adult Medical-Surgical clinical rotation in first semester of an ADN nursing program.
- Coordinate with clinicians at the clinical site to make student patient assignments.
- Evaluate and grade clinical performance

St. Michael's Medical Center February 2019 – June 2019 *Clinical Nurse Educator – Emergency Department*

- Provide unit-based education to Emergency Department staff members including Registered Nurses and unlicensed assistive personnel.
- Assist with education hospital wide as required
- Onboard new hires to ED including teaching Epic clinical documentation system

03022022

Seton Hall University August 2014 – December 2018 *Adjunct Clinical Faculty*

- Supervise care provided by up to ten students during adult Medical-Surgical clinical rotations.
- Coordinate with clinicians at the clinical site to make student patient assignments and off unit

observation experiences.
- Evaluate and grade clinical performance and written assignments
- Classes included Caring of the Adult and Aged (first clinical rotation) for students enrolled in undergraduate baccalaureate program and accelerated Clinical Nurse Leader Master's degree program and Synthesis practicum for baccalaureate students.

Trinitas Regional Medical Center March 2017 – June 2018 *Registered Nurse - Emergency Department Per Diem*
- Provide direct patient care in an urban Emergency Department in northern New Jersey, including critical care, fast track, behavioral health, general adult and pediatric patients. • Strong communication and time management skills.
- Act as a resource to department nurses new to Emergency Nursing

Mercer County Community College January 2017-May 2017 *Adjunct Clinical Faculty*
- Supervise care provided by up to ten students during adult Medical-Surgical clinical rotation in fourth semester of an ADN nursing program.
- Coordinate with clinicians at the clinical site to make student patient assignments and off unit observation experiences.
- Evaluate and grade clinical performance.

ATC Healthcare May 2016 – July 2016 *Registered Nurse – Emergency Department*
- Provide direct patient care at contracted acute care hospitals
- Strong communication and time management skills.
- Able to adapt to unit routine with minimal orientation and assistance.

Adecco USA. January 2014- July 2017 *Nurse educator*
- Provide in service education at hospitals for assigned product line
- Utilize clinical knowledge and expertise to educate hospital staff on proper use and trouble - shooting of specific medical devices used mainly in the critical care inpatient hospital setting. • Apply excellent customer service and communication skills to ensure customer has the knowledge needed to appropriately use equipment.
- Manage exceptional communication with territory sales manager and provide updated feedback related to recently serviced clients.

ATC Healthcare July 2015-October 2015 *Registered Nurse – Emergency Department*
- Provide direct patient care at contracted acute care hospitals
- Strong communication and time management skills.
- Able to adapt to unit routine with minimal orientation and assistance.

Raritan Bay Medical Center April 2015-July 2015 *Professional Development Instructor*
- Orientation coordinator for Registered Nurses
- ANCC Nurse Planner for continuing education programs including modules of the facility's Critical Care Course
- Serve as resource to assigned Medical-Surgical unit and inpatient Behavioral Health unit •

American Heart Association BLS instructor for hospital personnel

Newark Beth Israel, Newark, NJ January 2010-February 2015 *Staff Nurse, Emergency Department*

- Provide direct patient care in both adult and pediatric emergency departments in an urban, tertiary care referral center seeing over 90,000 patients a year. Assigned to triage, critical care, geriatric and general pediatric and adult ED treatment areas.
- Serve as designated unit preceptor for new graduates and travel nurses.
- Active member of unit based Professional Practice and Emergency Nurses Week committees. • Active member of hospital Nursing Research Council, Medical Records and Forms committees and hospital Decon Team.

Medical Express, Inc. Denver, CO August 1999-December 2009 *Registered Nurse, Traveler*

- Provided professional nursing care to patients in a variety of facilities from small community hospital to tertiary care academic medical centers and units serving as a travel nurse. • Assignments included Emergency Department, Progressive Care, Cardio-Thoracic surgery, medical telemetry, heart failure and cardiac transplant and general surgical.
- Strong communication and time management skills.
- Served as a preceptor and mentor for new graduates and student nurses while on assignment as a travel nurse.
- Able to adapt to unit routine with minimal orientation and assistance.

EDUCATION

Master of Science in Nursing, Drexel University 2012 *Nursing Education and Faculty Role*

Bachelor of Science in Nursing, Seton Hall University 1997 **LICENSE**

Registered Nurse

New Jersey Expires May 31, 2023

CERTIFICATIONS

Nursing

American Association of Critical-Care Nurses (AACN)

Progressive Care Registered Nurse (PCCN) Expires April 30, 2022 Board of Certification for Emergency Nursing (BCEN)

Certified Emergency Nurse Expires August 31, 2023

Other

American Heart Association

Basic Cardiac Life Support Instructor (BLS) Expires January 31, 2024 Advanced Cardiac Life Support Instructor (ACLS) Expires August 31, 2023 Pediatric Advanced Life Support Provider (PALS) Expires January 31, 2024 New Jersey Department of Health

Emergency Medical Technician Expired June 30, 2020

03022022

HONORS/SCHOLARSHIPS/AWARDS

Sigma Theta Tau International, Honor Society of Nursing

Nu Eta Chapter, Drexel University Inducted 2010 Emergency Nurses Association Foundation State Challenge Scholarship September 2010

New Jersey Emergency Nurses Association

Rising Star Award March 2011 Emergency Nurses Association Foundation

Leadership Tapestry award February 2014 Fellow, Academy of Emergency Nursing Inducted September 2018

PUBLICATION

Whetzel, E., Walker-Cillo, G., Chan, G. K., & Trivett, J. (2013). Emergency nurse perceptions of individual and facility emergency preparedness. Journal of Emergency Nursing, 39(1), 46-52. Doi:10.1016/j.jen.2011.08.005

SELECT POSTER PRESENTATIONS

Sigma Theta Tau International Honor Society of Nursing Gamma Nu Chapter Reinkemeyer Research Day
Emergency Nurse Knowledge of Emergency Preparedness: An Education Gap Analysis
March 2017

Emergency Nurses Association Emergency Nursing 2017 September 2017 Emergency Nurse Knowledge of Emergency
Preparedness: An Education Gap Analysis

SELECT PRESENTATIONS

NJ ENA Emergency Care Conference March 2017 Pediatric Summer Emergencies

World Association of Disaster and Emergency Medicine Congress 2017
Emergency Nurse Knowledge of Emergency
Preparedness: An Education Gap Analysis
April 2017

Northern New Jersey ENA Spring Education Day June 2017 When Things Go Boom Emergency Care of Blast Injuries

NJ ENA Emergency Care Conference March 2018 Mentoring for Emergency Nurses
Emergency Preparedness Education for Emergency Nurses
NJ ENA Emergency Care Conference March 2022 They Say I Should Network, But How?

PROFESSIONAL AFFILIATIONS

Emergency Nurses Association
New Jersey Emergency Nurses Association
Sigma Theta Tau International,
Nu Eta (Drexel University) and Gamma Nu (Seton Hall University)

chapters American Association of Critical Care Nurses
World Association of Disaster and Emergency Medicine
Association for Nursing Professional Development

05022022

SERVICE ACTIVITIES

Emergency Nurses Association
Membership and Component Relations Committee 2012 Site Selection Committee 2014
Emergency Nursing 2015 Annual Conference Planning Committee CNE/IV Therapy 352

Emergency Nursing 2016 Annual Conference Planning Committee
Emergency Nursing 2017 Annual Conference Planning Committee

New Jersey Emergency Nurses Association 2015 2016 2017

Chairperson, Membership Committee 2009-2014 Co-Chairperson, Emergency Preparedness Committee 2015 Chairperson, Emergency Preparedness Committee 2016-2017 Member, Government Affairs Committee 2010-2012 Member, Research and Practice Committee 2009-2017 Member, Emergency Preparedness Committee 2013-2015
Member, Emergency Care Conference Exhibit Subcommittee 2014-2015
Member, Emergency Care Conference Program Subcommittee 2017-2018
2010-2014, 2016-2017 2021-2022
State council President-elect 2018 State council President 2019 State council Immediate Past President 2020, 2021 Northern Chapter New Jersey Emergency Nurses Association
Member, Education Committee 2010-2013 Chair, Education Committee 2014-2016 President-Elect 2012, 2015 President 2013, 2016 Immediate Past President 2014, 2017 Delegate to ENA General Assembly 2008-2019

Sigma Theta Tau International Honor Society of Nursing
Gamma Nu Chapter
Vice President 2017-2019 Delegate to 44th STTI Biennial Convention 2017

Middletown Township First Aid and Rescue Squad 1990-2016 EMT-B
Life Member
Provide prehospital care as EMT in charge of 911 calls including medical and trauma patients.

03072212

Breathing Techniques For Focus And Calming

Breathing is an automatic reflex which normally requires no thought of the individual. Focused breathing, however, is concentrating on one's breathing and can assist in relaxation and stress relief. Focused breathing can be one tool in a nurse's toolbox to combat increased stress levels, anxiety, depression, and burnout. Decreased levels of stress and burnout in nurses may in turn improve patient and workplace safety.

Learning Objectives:

- Define focused breathing
- Identify three benefits of focused breathing
- Identify two focused breathing techniques

REGISTER NOW at https://www.EvaZeeWellness.com

EvaZee Wellness, LLC, is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hours applicable for APRN, RN or LPN relicensure. Kansas State Board of Nursing Provider Number; XXXXXXX

This offering is FREE and will be provided online.

Breathing Techniques For Focus And Calming

Presenter: Eva ZobianWolf, RN

Objectives:

- Define focused breathing
- Identify three benefits of focused breathing
- Identify two focused breathing techniques

Summary of Planning

Breathing is an automatic reflex which normally requires no thought of the individual. Focused breathing, however, is concentrating on one's breathing and can assist in relaxation and stress relief. Focused breathing can be one tool in a nurse's toolbox to combat increased stress levels, anxiety, depression, and burnout. Decreased levels of stress and burnout in nurses may in turn improve patient and workplace safety.

Informal polling among coworkers, in nursing social media groups and suggestions from previous continuing education presentations identified interest in learning about focused breathing and ways to practice it and incorporate it in their daily routine.

Outline

1. Welcome & Overview
2. The Current State of Nursing In Healthcare — 5 min
    a. Burnout
    b. Pandemic
    c. Nursing Leaving the Bedside
3. Why Nurses Need Focus And Calming — 10 min
    a. Patient care tasks
    b. Mental health
    c. Coping
4. What Is Focused Breathing? — 5 min
5. Benefits Of Focused Breathing — 10 min
    a. Relaxation
        i. decreased stress, anxiety and depression
        ii. increased well-being and confidence
    b. Mindfulness
        i. acting the the present moment
6. Focused Breathing Techniques & Guided Practice — 15 min
    a. Breath-based concentration meditation
    b. Diaphragmatic breathing relaxation training (DBRT)
    c. Yogic breathing
7. Summary — 5 min

Eva ZobianWolf,RN,

Registered Nurse/Mind Body Specialist

CONTACT

210.870.8776

EvaZeeWellness@gmail.com

San Antonio, TX

/in/evazee108

EDUCATION

A.D. Nursing
Lansing Community College
2007

B.S. Physiology
Michigan State University
2001

1000 hr Yoga Therapy
Trinity Healing Foundation
2022

500 hr Adaptive Yoga
Mel Marie Academy
Jan - 2018

200 hr Adaptive Yoga
Mel Marie Academy
Dec - 2018

LICENSURE & CERTIFICATIONS

RN | Registered Nurse
Texas

BLS | Basic Life Support
March 2023

PROFESSIONAL PROFILE

- Accomplished and professional Charge Nurse with 8+ years in a high patient turnover critical care unit.
- Compassionate and dedicated registered nurse with 10+ years of Critical Care experience in a multiple ICU setting.
- Supportive and encouraging preceptor in various roles throughout 20+ years in hospital and urgent care settings.
- Adaptive Yoga Teacher with specialized training Trauma Informed Care, Mindfulness Practices specific to PTSD, Addiction Recovery, and TBI.

EXPERIENCE

Mind Body Specialist
Eva Zee Wellness, LLC - founder

- Work individually with clients or in a group setting for wellness and recovery
- Provide stress management classes to veterans, health care providers, and non-profit organizations
- Curriculum & content creation focusing on scientific research on Mind Body Medicine

Program Facilitator + Mind Body Teacher
MelMarie LLC; San Antonio, TX 2018 - present

- Lead and facilitate Adaptive Yoga Teacher Trainings (200 Hour + 300 Hour), Meditation Training, Workshops, Events and Classes through MelMarie LLC.
- Responsible for conducting training material and program experiences
- Develop outreach, support and marketing to inform, inspire and attract participants looking for therapeutic based yoga and mindfulness experiences.

Charge Nurse - Critical Care
Methodist Hospital; San Antonio, TX; 2011-2019

- Monitored and coordinated the daily patient care activities of the unit; scheduled staff and patients to ensure full coverage of patient care needs at all times and to ensure effective patient services.
- Provided expert guidance, consultation, and leadership to a team of critical care nursing.
- Provided direct nursing evaluation, procedures, and/or other related care and consultation to critical care patients as needed.
- Coordinated services with patient care placement, hospital nurse supervisor and relevant patient care units.
- Responded to Code, Rapid Responses, and Stroke Alerts throughout the hospital.
- Participated in program development and implementation for Critical Care Unit and System wide settings.

Eva ZobianWolf, RN

Registered Nurse/Mind Body Specialist

CONTACT

210.870.8776

evazeewellness@gmail.com

San Antonio, TX

/in/evazee108

CERTIFICATIONS

Brain Health Professional
Amen Clinics
November 2021

Irest Yoga Nidra Meditation
Level 1 Teacher
June 2021

Aerial Yoga Teacher Training
Boerne Yoga Aerial Training,
December 2019

Love Your Brain
Yoga for Traumatic Brain
Injury - Level 1
October 2018

Veterans Yoga Project
Mindful Resilience Training,
March 2018

EXPERIENCE

Staff Nurse - Critical Care
Methodist Hospital; San Antonio, TX; 2009-2019

- Kind and compassionate nurse providing medical attention to patients in a critical care setting.
- Performed assessments, collected history, observed and monitored for subtle and/or sudden changes in patient's medical condition.
- Responsible for patients in various acute situations, CRRT, Hypothermia Protocol, Stroke Response, and utilization of Prone devices.

Provided effective, concise, and compassionate updates to doctors, patients, and family members.

Staff Nurse LPN - Med Surg Floor
Midland Medical System, Clare, MI ; 2007 - 2008

- Assisted Registered Nurse in a medical surgical care setting
- Examined patients and dispensed medications in a timely manner in a 49 bed facility
- Communicated updates to physicians, patients and family members.
- Provided education to patients and family members on prognosis and care.

Phlebotomist
Sparrow Hospital; Lansing, MI; 2000-2007

- Supervised and delegated workload to other phlebotomists through ER, Critical Care Units, as well as patient care units.
- Assigned as a specialist in the Neonatal Intensive Care Unit to assist providers with blood draws; trained to collect and run diagnostic assay of Arterial Blood Gasses acting as part of the care team in the NICU.
- Worked independently in a Urgent Care extension of the hospital collecting samples. Tasked with preparing samples for transport or performing diagnostic laboratory testing on site.
- Acted as a mentor and preceptor while training new phlebotomists in job skills and duties.

VOLUNTEERISM

- Brooke Army Medical Center, Inpatient Addiction Recovery group
  Weekly classes with inpatients
- USO Fort Sam Houston
  Weekly Yoga Classes, fulfilling unit requests, and educating the Fort Sam community.
- Project Hero, cycling events to Veterans and First Responders with PTSD.
  Act as Medical Support for multi-day events and provide yoga sessions throughout the event.

Bibliography

Calder Calisi, C. (2017). The effects of the relaxation response on nurses' level of anxiety, depression, well-being, work-related stress, and confidence to teach patients. Journal of Holistic Nursing, 35(4), 318-327.

Divya, K., Bharathi, S., Somya, R., & Darshan, M. H. (2021). Impact of a yogic breathing technique on the well-being of healthcare professionals during the COVID-19 pandemic. Global Advances in Health and Medicine, 10, 2164956120982956.

Hepburn, S. J., & McMahon, M. (2017). Pranayama meditation (yoga breathing) for stress relief: Is it beneficial for teachers?. Australian Journal of Teacher Education (Online), 42(9), 142-159.

Ilter, S. M., & Ovayolu, Ö. (2021). Pranayama and Nursing. Holistic Nursing Practice, 35(1), 29-33.

Ozgundondu, B., & Metin, Z. G. (2019). Effects of progressive muscle relaxation combined with music on stress, fatigue, and coping styles among intensive care nurses. Intensive and Critical Care Nursing, 54, 54-63.

Patibanda, R., Mueller, F. F., Leskovsek, M., & Duckworth, J. (2017, October). Life tree: understanding the design of breathing exercise games. In Proceedings of the annual symposium on computer-human interaction in play (pp. 19-31).

Savel, R. H., & Munro, C. L. (2017). Quiet the mind: Mindfulness, meditation, and the search for inner peace. American journal of critical care, 26(6), 433-436.

Veiga, G., Rodrigues, A. D., Lamy, E., Guiose, M., Pereira, C., & Marmeleira, J. (2019). The effects of a relaxation intervention on nurses' psychological and physiological stress indicators: a pilot study. Complementary therapies in clinical practice, 35, 265-271.

EvaZeeWellness, LLC
Department of Continuing Nursing Education

Course Title	Breathing Techniques For Focus And Calming
Date	
Instructions	*Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement. Please make any written comments on the reverse of this form.*

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

In general, the below listed objectives were reflective of the overall purpose/goal of the activity.

Overall Purpose/Goal:	To educate participants on: breathing techniques for focus and calming.	1 2 3 4

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1	Define focused breathing	1 2 3 4
Objective 2	Identify three benefits of focused breathing	1 2 3 4
Objective 3	Identify two focused breathing techniques	1 2 3 4

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER: ***Eva ZobianWolf, RN***

The presentation was organized and easy to follow.	1 2 3 4
The teaching methods were appropriate for the subject area and content.	1 2 3 4
The speaker demonstrated knowledge/expertise in the topic.	1 2 3 4
The content was based on current professional/scientific information.	1 2 3 4
The speaker clarified content in response to questions.	1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner	1 2 3 4
The presentation level was appropriate for the background and experience of the learner.	1 2 3 4
The speaker was confident speaking before an audience.	1 2 3 4
The speaker exhibited enthusiasm for the topic.	1 2 3 4

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

_____

_____

Certificate Of Continuing Nursing Education

Participant Name License #: 00000000 01/07/2024

has successfully completed

Breathing Techniques For Focus And Calming

and has been awarded 1.0 contact hour.

Jessica Trivett, MSN, RN

Jessica Ann Trivett, MSN, RN, CEN, PCCN, FAEN
CNE Program Coordinator

EvaZee Wellness, LLC, Dept. of Continuing Nursing Education
2766 Harney Path, Suite 119, San Antonio, Texas 78234 Provider #: 99999-9999

Mindfulness And Why It Matters

Mindfulness is defined as being aware in the moment without judging what is happening. Multiple studies have identified times when nurses have reported instances of "being on autopilot" and not remembering driving into work or completing other routine tasks. By practicing mindful awareness, a person may become more aware of their feelings including hunger, fatigue, pain. Mindfulness can also bring greater awareness to negative emotions such as anger and allow a thoughtful and caring response.

Mindfulness practices including mindful meditation have gained attention for over 30 years as beneficial to nurses both on and off duty. In recent years, identifying ways for nurses and other healthcare workers to practice self-care, including mindful practices, has been associated with helping to decrease stress levels, caregiver burnout, secondary trauma, and other mental health conditions. In turn, decrease in caregiver stress has also been identified as affecting patient care.

Learning Objectives:

- Define mindful awareness
- Identify three benefits of mindfulness practice
- Verbalize understanding of two mindfulness techniques

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This offering is FREE and will be provided online.

Mindfulness and Why It Matters

Presenter: Eva ZobianWolf, RN

Objectives:

- Define mindful awareness
- Identify three benefits of mindfulness practice
- Verbalize understanding of two mindfulness techniques

Summary of Planning

Mindfulness is defined as being aware in the moment without judging what is happening. Multiple studies have identified times when nurses have reported instances of "being on autopilot" and not remembering driving into work or completing other routine tasks. By practicing mindful awareness, a person may become more aware of their feelings including hunger, fatigue, pain. Mindfulness can also bring greater awareness to negative emotions such as anger and allow a thoughtful and caring response.

Mindfulness practices including mindful meditation have gained attention for over 30 years as beneficial to nurses both on and off duty. In recent years, identifying ways for nurses and other healthcare workers to practice self-care, including mindful practices, has been associated with helping to decrease stress levels, caregiver burnout, secondary trauma, and other mental health conditions. In turn, decrease in caregiver stress has also been identified as affecting patient care.

Informal polling among coworkers, in nursing social media groups and suggestions from previous continuing education presentations identified interest in learning about mindfulness and ways to practice it.

Outline

1. Welcome & Overview
2. How We Live Our Lives — 10 min
    a. Routines
    b. Auto-pilot
    c. Expectations of others
    d. Social norms
3. The State Of Our Wellness — 5 min
    a. Incidence of:
        i. depression
        ii. burnout among nurses
        iii. compassion fatigue
4. What is Mindfulness? — 5 min
5. Benefits of Mindful Practice — 10 min
    a. Improved sleep
    b. Decreased anxiety
    c. Decreased fatigue
    d. Decreased depression
    e. Improved coping to stressors
6. Mindful Practices — 20 min
    a. Mindfulness-based stress reduction (MSBR)
    b. Formal meditation practice
        i. Breath-based concentration meditation
        ii. Compassion practice
        iii. Walking meditation
        iv. Yoga
    c. Informal meditation practice
    d. Exercise
7. Summary

Bibliography

Bernstein, S. (2019). Being present: Mindfulness and nursing practice. *Nursing2022, 49*(6), 14-17.

Kabat-Zinn J. Meditation Is Not What You Think: Mindfulness and Why It Is So Important. New York, NY: Hachette Books; 2018

Kabat-Zinn J. A major turning point for mindfulness in health care. 2018. Mindful. www.mindful.org/umass-medical-school-creates-first-division-mindfulness.

Lamothe M, McDuff P, Pastore YD, Duval M, Sultan S. Developing professional caregivers' empathy and emotional competencies through mindfulness-based stress reduction (MBSR): results of two proof-of-concept studies. BMJ Open. 2018;8(1):e018421.

Penque S. Mindfulness to promote nurses' well-being. Nurs Manage. 2019 May;50(5):38-44. doi: 10.1097/01.NUMA.0000557621.42684.c4. PMID: 30985526; PMCID: PMC6716566.

Said, Z., & Kheng, G. L. (2018). A review on mindfulness and nursing stress among nurses. Analitika: Jurnal Magister Psikologi UMA, 10(1), 31-45.

Sarazine, J., Heitschmidt, M., Vondracek, H., Sarris, S., Marcinkowski, N., & Kleinpell, R. (2021). Mindfulness workshops effects on nurses' burnout, stress, and mindfulness skills. Holistic Nursing Practice, 35(1), 10-18.

Suleiman-Martos, N., Gomez-Urquiza, J. L., Aguayo-Estremera, R., Cañadas-De La Fuente, G. A., De La Fuente-Solana, E. I., & Albendín-García, L. (2020). The effect of mindfulness training on burnout syndrome in nursing: a systematic review and meta-analysis. Journal of advanced nursing, 76(5), 1124-1140.

Van der Riet, P., Levett-Jones, T., & Aquino-Russell, C. (2018). The effectiveness of mindfulness meditation for nurses and nursing students: An integrated literature review. Nurse education today, 65, 201-211.

EvaZeeWellness, LLC
Department of Continuing Nursing Education

Course Title: Mindfulness and why it matters
Date:
Instructions: *Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement. Please make any written comments on the reverse of this form.*

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

In general, the below listed objectives were reflective of the overall purpose/goal of the activity.

Overall Purpose/Goal:	To educate participants on: benefits of mindfulness and mindful practice.	1 2 3 4

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1	Define mindful awareness	1 2 3 4
Objective 2	Identify three benefits of mindfulness practice	1 2 3 4
Objective 3	Verbalize understanding of two mindfulness techniques	1 2 3 4

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:	***Eva ZobianWolf, RN***
The presentation was organized and easy to follow.	1 2 3 4
The teaching methods were appropriate for the subject area and content.	1 2 3 4
The speaker demonstrated knowledge/expertise in the topic.	1 2 3 4
The content was based on current professional/scientific information.	1 2 3 4
The speaker clarified content in response to questions.	1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner	1 2 3 4
The presentation level was appropriate for the background and experience of the learner.	1 2 3 4
The speaker was confident speaking before an audience.	1 2 3 4
The speaker exhibited enthusiasm for the topic.	1 2 3 4

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

Certificate Of Continuing Nursing Education

Participant Name License #: 00000000 01/07/2024

has successfully completed

Mindfulness And Why It Matters

and has been awarded 1.0 contact hour.

Jessica Trivett, MSN, RN

Jessica Ann Trivett, MSN, RN, CEN, PCCN, FAEN
CNE Program Coordinator

EvaZee Wellness, LLC, Dept. of Continuing Nursing Education
2766 Harney Path, Suite 119, San Antonio, Texas 78234 Provider #: 99999-9999

Position Description: Continuing Nursing Education (CNE) Program Coordinator

Date: _____ Reviewed: _____

Position Summary

The Continuing Nursing Education (CNE) Program Coordinator will develop, implement and oversee continuing nursing education activities within (Insert Name of Your Organization), maintain the approved provider unit (APU) program and structure; support overall growth of continuing nursing education activities.

Key Responsibilities:

1. Assessing needs and planning CNE offerings
2. Ensuring all CNE offerings meet criteria for awarding contact hours
3. Monitoring participation and completion of offerings by participants
4. Ensuring records are maintained confidentially for the appropriate period of time and with a system for easy retrieval by authorized personnel.
5. Notifying Kansas State Board of Nursing in writing of any change in CNE Program Coordinator or required policies and procedures.
6. Annual Total Program Evaluation
7. Annual report to Kansas State Board of Nursing

Minimum Qualifications:

1. Three years clinical experience as a Registered Nurse
2. Baccalaureate degree
3. One year of experience developing and implementing educational offerings

Independent Study Participation Verification

Provider Name and Address:

EvaZeeWellness, LLC
2766 Harney Path, Suite 119
San Antonio, Texas 78234

Provider #: XXXXXXX

CNE Program Coordinator: Jessica Ann Trivett, MSN, RN, CEN, PCCN, FAEN

Title of Offering: _____

Presenter(s): _____

Date Completed: _____

Participant Name: _____

Participant License #: _____

Participant Email Address: _____

Participant Signature: _____

Please email this form to: (hello@evazeewellness.com) for processing. Once received you will receive a link to take the online post-test for this offering. A score of 80% is required to receive credit and certificate of continuing nursing education.

*****FOR OFFICE USE ONLY*****

Post Test Score: _____

Contact Hours Awarded: _____ Date: _____

_____

Jessica Ann Trivett, MSN, RN, CEN, PCCN, FAEN - CNE Program Coordinator

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: In Your Home Services, LLC

Name of Program Coordinator: Eloisa Margaret Posadas, RN, MSN

Date Received: 9/14/22

Date to CNE Committee: December 2022

_____ Approved

_____ Not Approved: _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE		
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: ____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded	X	
• The title of the offering	X	

• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1** Legal Aspects of Home Care Nursing	**#2** Mental Health Trends Among Professional Nurses
• A summary of planning	X	X

• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	No times included	No times included
• Each instructor's education and experience	X	X
• A current bibliography	X	2016
• The offering evaluation form	X	X

12/2018

Initial application reviewed and approval checklist completed by Carol Moreland, MSN, RN 9/30/22

www.buddydata.com

RECEIVED
By Education Department at 1:03 pm, Sep 14, 2022

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:: www.ksbn.org ::

back to forms index printable version

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Reference No.: 25321 **Date submitted:** Sep 11 11:39 2022

6 files were uploaded with this form: Legal Aspects of Home Care Nursing August 2022.docx.pdf, Mental Health Trends Among Professional Nurses August 2022.docx.pdf, Independent Study Participation Verification.docx, MP Resume.docx.pdf, Attendance Roster .xlsx, Total Program Evaluation.docx

www.ksbn.org

radio ~ Initial Application
Providername ~ In Your Home Care Services, LLC
providernum ~ ~
legalbody ~ N/A
address ~ 3609 Mission Avenue, Suite J
adress2 ~ Carmichael, CA 95608
telephone ~ 916-548-4409
email ~ nursemaggie@servicewithaheart.com
coordinator ~ Eloisa Margaret Posadas, RN, MSN
date ~ 09-11-2022
planningce ~ Policy #100: Process of Assessing Need And Planning CNE

In Your Home Care Services, LLC will follow a systematic process for assessing need and planning CNE offerings.

Date: _____Reviewed: _____

Need Assessment

In Your Home Care Services, LLC will assess need for CNE using informal and/or formal methods including:
Identifying healthcare facility business needs through formal or informal survey;
Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments

Assessment of Training Options

A list of training options and needs will be generated after the gap analysis has been completed.
All options will be carefully evaluated to determine which are:

Urgent
Important
Not important
In Your Home Care Services, LLC will consider these factors when determining CEU offerings:
Does the offering provide a solution to a problem?
What is the cost of the training to those participating in the offering?
What is the expected return on investment those participating in the offering can expect?
Does the training assist with meeting legal compliance for individual participants or organizations?
After all training options have been assessed, In Your Home Care Services, LLC will have a list of educational priorities suitable for individuals, departments and organizations.

Planning of CNE Offerings

The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
CNE offerings will be planned and scheduled with consideration given to:
Where will the offering be conducted?
How will the offering be delivered?
Is the offering suitable to be provided online?
If the offering already exists, should it continue to be offered?

feeassessment ~ Policy #101: Process For Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: _____Reviewed: _____

Fee Assessment

In Your Home Care Services, LLC will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc...
The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail.
Payment of the fee secures registration for the offering.

Refunds

If a participant is unable to attend the offering as scheduled, refunds will be issued as follows:
Notice received up to 7 days prior to scheduled event: 100% refund

Notice received less 7 days prior to scheduled event: 0% refund
Refunds will be made within 14 days of receipt of notice.

Insufficient Funds
A $35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering.
A participant may not attend an offering until fees have been paid in full.

advertisement ~ Policy #102: Process For Advertisements or Announcements

CNE Offerings will be advertised.

Date: _____Reviewed: _____

Advertisements or Announcements

In Your Home Care Services, LLC will advertise CNE offerings in a variety of ways, including:
On the internet via website, social media and email
Radio
Television
Print advertising
Mail
Published information shall contain the following statement:
In Your Home Care Services, LLC is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: _____

approvalprocess ~ Policy #103: Process For Offering Approval

In Your Home Care Services, LLC will approve offerings using a standardized system to ensure each offering is appropriate.

Date: _____Reviewed: _____

Approval Offering

Each CNE offering submitted to the CNE Program Coordinator must include:
Summary of planning
Behavioral Objectives
Content shall meet the definition of CNE in KSA 65-1117(a) which states: Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the

registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.
Instructor's education and experience documenting knowledge/expertise
Current bibliography (books 10 years, periodicals 5 years)
Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

contacthours ~ Policy #104: Process For Awarding Contact Hours

In Your Home Care Services, LLC will award contact hours to participants for completion of full program offering or partial completion of offering.

Date: _____Reviewed: _____

Awarding Contact Hours

Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience.
Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows:
15 minutes – 0.25 contact hour
30 minutes – 0.50 contact hour
45 minutes – 0.75 contact hour
Instructor credit will be awarded as follows:
2.0 contact hours for each hour of first time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)
Independent study credit will be awarded based on time required to complete the offering as documented by In Your Home Care Services, LLC's pilot time test results
Pilot test time results will be measured as follows:
A small group of pilot testers representative of the target audience will document time needed by each to complete the offering;
The CEU Program Coordinator will discard the highest and lowest times, total all remaining times and divide by remaining number of testers to determine the average time needed;
Contact hour credit will be awarded as per this policy.
Contact hours for clinical hours will not be awarded.

Partial Credit

Partial credit will be awarded as follows for late arrival or early departure:
Participants arriving late or leaving early will note and initial either time

of late arrival or early departure;
Time for breaks will be subtracted from the total hours the participant was present at the offering.
Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

verifycompletion ~ Policy #105: Process For Verifying Participation and Completion of The Offering

In Your Home Care Services, LLC will verify participation and completion of offerings by participants.

Date: _____Reviewed: _____

Verifying Participation – Online Offerings

Participants will register for course offerings electronically.
Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.

Verifying Participation – In Person Events

Participants will register for course offerings electronically.
Participants will sign in upon arrival for the event and again after lunch and/or each subsequent day to verify attendance.
Participants will complete a program evaluation at the end of the offering.

Verifying Participation – Independent Study

Participants will register for course offerings electronically.
Participants will document and submit an Independent Study Verification Form. Documentation will include:
Provider Name, Address, Provider Number, Name of Program Coordinator
Title of offering
Date offering completed
Name of presenter(s)
Participant name, email and license number
Participant Signature
Participants will email the completed form to:
hello@inyourhomecareservices.com
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.
Upon receipt of the Independent Study Verification Form by In Your Home Care Services, LLC, participant will receive a link to complete the

online post-test for the offering.
A score of 80% or greater is required for awarding a certificate of continuing nursing education.
Upon successful completion of the post-test participants will receive a certificate of continuing nursing education electronically.
In Your Home Care Services, LLC staff will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.
The Independent Study Verification Form will then be scanned into the confidential and secure online records storage system to be maintained per policy.

Policy #106: Process For Issuing Certificates of Completion

In Your Home Care Services, LLC will issue certificates of completion to participants based on verification of participation in offerings.

Date: _____Reviewed: _____

Issuing Certificates of Completion For Online Offering

Participants completing an online offering will be required to take a post-test.
A score of 80% or greater is required for issuing a certificate of continuing nursing education.
Certificates of Completion will be provided electronically to participants completing online offerings.

Issuing Certificates of Completion For In Person Offering

Participants completing an in person offering will be required to sign in upon arrival, after lunch, and each subsequent day.
Certificates of Completion will be provided electronically to those participants with verified participation in each in person offering.

recordkeeping ~ Policy #107: Process For Record Keeping And Storage

In Your Home Care Services, LLC will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: _____Reviewed: _____

Record Keeping And Storage

In Your Home Care Services, LLC will retain the following records for each offering for a period of two years:

Summary of planning
Copy of announcement/brochure
Title and objectives
Offering agenda
Pilot time test results if independent study
Bibliography
Summary of participant evaluations
Each instructor's education and experience
Documentation to verify completion of the offering
Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

noticeofchange ~ Policy #108: Process For Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Date: _____Reviewed: _____

Process for Notifying Kansas State Board of Nursing of Changes

The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.
Written notification will be mailed to:
Kansas State Board of Nursing
Department of Nursing Continuing Education
900 SW Jackson, Suite 1051
Topeka, Kansas 66612-1230

programevaluation ~ Policy #109: Total Program Evaluation

In Your Home Care Services, LLC will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: _____Reviewed: _____

Process for Total Program Evaluation

The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.
The total program evaluation will include:
"a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order

to make subsequent decisions"(60-9-105 (s))
The total program evaluation will include evaluation of:
Program administration, including program coordinator's responsibilities
Program management, including policies and procedures
Total program evaluation, including the ability of the plan to measure the overall effectiveness of the providership.
At least annually In Your Home Care Services, LLC will complete a total program evaluation.
The CNE Program Coordinator will include the total program evaluation findings with the annual report submitted to the Kansas State Board of Nursing.

Submission date ~ 09-11-2022 11:39:47
Form ID ~ 1672730

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

Legal Aspects of Home Care Nursing

Patient care has been moving from hospitals and other healthcare facilities to the patient's home. Patients may be discharged directly home instead of going to a subacute rehab center and may have higher acuity than in recent years. Nurses must be aware of the many legal risks related to home care nursing including regulatory compliance, documentation, identification, and reporting of changes in the patient's condition. This topic has been identified as suitable for nursing continuing education based on: informal discussions with co-workers and home care managers, informal polling in social media groups for home care nurses, and review of suggested continuing education topics made by professional nurses.

Learning Objectives:

- Objective 1: Identify two legal risk factors in home care nursing
- Objective 2: Describe two methods of mitigating risk in home care nursing

REGISTER NOW at https://www.InHomeCareServices.com

In Home Care Services, LLC, is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for1.0 contact hours applicable for APRN, RN or LPN relicensure. Kansas State Board of Nursing Provider Number: XXXXXXX

This offering is FREE and will be provided online.

Legal Aspects of Home Care Nursing

Presenter: **Eloisa Posadas, MSN, RN**

Objectives:

Upon completion of this program, participants will be able to:

- Identify two legal risk factors in home care nursing
- Describe two methods of mitigating risk in home care nursing

Summary of Planning

Patient care has been moving from hospitals and other healthcare facilities to the patient's home. Patients may be discharged directly home instead of going to a subacute rehab center and may have higher acuity than in recent years. Nurses must be aware of the many legal risks related to home care nursing including regulatory compliance, documentation, identification, and reporting of changes in the patient's condition. This topic has been identified as suitable for nursing continuing education based on: informal discussions with co-workers and home care managers, informal polling in social media groups for home care nurses, and review of suggested continuing education topics made by professional nurses.

Outline

1. Home care Nursing
    a. Definitions
    b. Prevalence
2. Legal Issues in Homecare
    a. Regulatory
        i. Federal
        ii. State
        iii. Insurance
    b. Telehealth
    c. Vaccine Mandates
    d. Reporting changes in conditions
    e. Documentation
    f. Supervision of Home Health Aides
    g. Workers compensation / OSHA
3. Select Patient Populations
    a. Wound Care
        i. Treatment of wounds
        ii. Prevention of wounds
    b. Post-surgical
        i. Orthopedic
        ii. Cardiac
    c. Pediatric

4. Summary

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In Your Home Care Services, LLC

Department of Continuing Nursing Education

COURSE TITLE: **Legal Aspects of Home Care Nursing**
DATE:

INSTRUCTIONS:
Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.
*****
RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4

Overall Purpose/Goal:
To educate participants on how to mitigate legal risks associated with in home care.
*****
LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Identify two legal risk factors in home care nursing 1 2 3 4
Objective 2: Describe two methods of mitigating risk in home care nursing 1 2 3 4
*****
TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:
Eloisa Posadas, MSN, RN
The presentation was organized and easy to follow. 1 2 3 4
The teaching methods were appropriate for the subject area and content. 1 2 3 4
The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4
The content was based on current professional/scientific information. 1 2 3 4
The speaker clarified content in response to questions. 1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4
The presentation level was appropriate for the background and experience of the learner. 1 2 3 4
The speaker was confident speaking before an audience. 1 2 3 4
The speaker exhibited enthusiasm for the topic. 1 2 3 4
*****
FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

_____

_____

Certificate Of Continuing Nursing Education

Jane Smith, RN License #: 00000000 01/07/2024

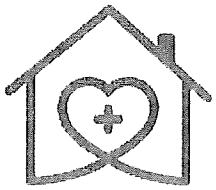
has successfully completed

Legal Aspects of Home Care Nursing

and has been awarded 1.0 contact hour.

Eloisa Posadas, RN, MSN

Eloisa Posadas RN, MSN
CNE Program Coordinator



In Home Care Services, LLC, Dept of Continuing Nursing Education
3609 Mission Avenue, Suite J, Carmichael, CA 95608 Provider #: 99999-9999

Mental Health Trends Among Professional Nurses

Nursing is a stressful profession, and the level of stress has been increasing for years. Many nurses feel their stress has been compounded by the global Covid pandemic, nursing staff shortages, bullying at work, workplace violence, and secondary trauma. This is in addition to increased stress levels related to home life. As a result the number of nurses experiencing depression and anxiety is increasing. Many nurses feel there is a stigma attached to seeking help for mental health needs and may not seek care. Female nurses are almost twice as likely to die by suicide compared to the general female population and female physicians.

The importance of addressing the mental health needs of nurses has been identified in numerous research studies and is a frequent topic of discussion on podcasts and in social media groups. This offering has been developed to assist nurses in understanding how to effectively care for their mental health.

Learning Objectives:

- Objective 1: Identify three different mental health issues in professional nurses
- Objective 2: Describe two resources available for treating mental health issues in professional nurses
- Objective 3:Compare effective and ineffective coping mechanisms in nurses dealing with mental health issues

REGISTER NOW at https://www.InHomeCareServices.com

In Home Care Services, LLC, is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for1.0 contact hours applicable for APRN, RN or LPN relicensure. Kansas State Board of Nursing Provider Number: XXXXXXX

This offering is FREE and will be provided online.

Mental Health Trends Among Professional Nurses

Presenter: **Eloisa Posadas, MSN, RN**

Objectives:

Upon completion of this program, participants will be able to:

- Identify three different mental health issues in professional nurses
- Describe two resources available for treating mental health issues in professional nurses
- Compare effective and ineffective coping mechanisms in nurses dealing with mental health issues

Summary of Planning

Nursing is a stressful profession, and the level of stress has been increasing for years. Many nurses feel their stress has been compounded by the global Covid pandemic, nursing staff shortages, bullying at work, workplace violence, and secondary trauma. This is in addition to increased stress levels related to home life. As a result the number of nurses experiencing depression and anxiety is increasing. Many nurses feel there is a stigma attached to seeking help for mental health needs and may not seek care. Female nurses are almost twice as likely to die by suicide compared to the general female population and female physicians.

The importance of addressing the mental health needs of nurses has been identified in numerous research studies and is a frequent topic of discussion on podcasts and in social media groups. This offering has been developed to assist nurses in understanding how to effectively care for their mental health.

Outline

1. Mental Health in Nurses
    a. Definitions
    b. Prevalence
2. Issues in Mental Health
    a. Burnout
    b. Secondary Trauma
    c. Increased Stress
    d. Depression and Anxiety
3. Causes of Stress in Nurses
    a. Workplace violence
    b. Covid 19
    c. Nursing staff shortages
    d. Home stressors
4. Responses to Mental Health Issues
    a. Effective coping mechanisms
    b. Ineffective coping mechanisms
5. Treatment
    a. Psychotherapy
    b. Medications
6. Summary

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In Your Home Care Services, LLC

Department of Continuing Nursing Education

COURSE TITLE: **Mental Health Trends Among Professional Nurses**
DATE:
INSTRUCTIONS:
Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.
*****
RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4

Overall Purpose/Goal:
To educate participants on how to effectively care for their mental health.
*****
LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Identify three different mental health issues in professional nurses 1 2 3 4
Objective 2: Describe two resources available for treating mental health issues in professional nurse 1 2 3 4
Objective 3: - Compare effective and ineffective coping mechanisms in nurses dealing with mental health issues 1 2 3 4
*****
TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:
Eloisa Posadas, MSN, RN
The presentation was organized and easy to follow. 1 2 3 4
The teaching methods were appropriate for the subject area and content. 1 2 3 4
The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4
The content was based on current professional/scientific information. 1 2 3 4
The speaker clarified content in response to questions. 1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4
The presentation level was appropriate for the background and experience of the learner. 1 2 3 4
The speaker was confident speaking before an audience. 1 2 3 4
The speaker exhibited enthusiasm for the topic. 1 2 3 4
*****
FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

_____

_____

Certificate Of Continuing Nursing Education

Jane Smith, RN License #: 00000000 01/07/2024

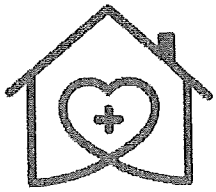
has successfully completed

Mental Health Trends Among Professional Nurses

and has been awarded 1.0 contact hour.

Eloisa Posadas, RN, MSN

Eloisa Posadas RN, MSN
CNE Program Coordinator



In Home Care Services, LLC, Dept of Continuing Nursing Education
3609 Mission Avenue, Suite J, Carmichael, CA 95608 Provider #: 99999-9999

Independent Study Participation Verification

Provider Name and Address:

In Your Home Care Services, LLC

3609 Mission Avenue, Suite J

Carmichael, CA 95608

Provider #: XXXXXXX

CNE Program Coordinator: Eloisa Posadas, RN, MSN

Title of Offering: _____

Presenter(s): _____

Date Completed: _____

Participant Name: _____

Participant License #: _____

Participant Email Address: _____

Participant Signature: _____

Please email this form to: hello@inyourhomecareservices.com for processing. Once received you will receive a link to take the online post-test for this offering. A score of 80% is required to receive credit and certificate of continuing nursing education.

*****FOR OFFICE USE ONLY*****

Post Test Score: _____

Contact Hours Awarded: _____ Date: _____

_____

-Eloisa Posadas, RN, MSN CNE Program Coordinator

Eloisa Margaret Posadas
RN MSN

21 Sego Court, Sacramento, US_CA 95835

(H) 9165484409

nursemaggie@servicewithaheart.com

Professional Summary

Experienced nursing professional with a solid background in medical and geriatric consultations. Well-organized and diligent with an analytical mindset. Knowledgeable about reviewing standards of care, analyzing provider merits and assessing risk exposure. Offering an in-depth understanding of medical care requirements and best practices. Skilled at working quickly to assist with support or impeachment strategies for specific testimony. Driven, hardworking and veteran Emergency and Critical care Registered Nurse bringing demonstrated patient care, medication monitoring and treatment management expertise. Adaptable and resilient with strong attention to detail, clinical expertise and emergency response experience. Bringing 20 plus-year record of success in nursing.

Skills

Strong clinical judgment Case Management

Preventative health Trauma recovery

Medication Administration Patient and family advocacy

Home care Chronic disease management

Patient consultation

Experience

Nurse Entrepreneur: CEO- iN-your Home Care Services LLC and AdvantAGE Staffing DBA
September 2020- Present – Sacramento

Developing high quality business strategies and plans ensuring their alignment with short-term and long-term objectives

Leading and motivating subordinates to advance employee engagement develop a high performing managerial team

Developing & presenting education programs based on identified knowledge gaps to improve patient care delivery.

Overseeing all operations and business activities to ensure they produce the desired results and are consistent with the overall strategy and mission

Nurse Consultant 01/2018 to Current **Continuum Care Consulting** – Sacramento, CA

Observed and reported on independent medical evaluations.

Reviewed medical records and summarized care.

Adhered to strict safety measures by carefully determining proper dosages before administering medications.

Reported findings to quality departments after conducting routine restraint audits and worked with team to devise corrective actions for deficiencies.

Used first-hand knowledge and clinical expertise to advocate for patients under care and enacted prescribed treatment strategies.

Administered medications and treatment to patients and monitored responses while working with health care teams to adjust care plans.

Delivered outstanding care to patients with various diagnoses and managed care from treatment initiation through to completion.

Promoted patient and family comfort during challenging recoveries to enhance healing and eliminate non-compliance problems.

Followed all personal and health data procedures to effectively comply with laws and prevent information breaches.

Participated in education activities, including evidence-based practice project implementation, nursing competency development and nursing simulation activities.

Facilitated therapeutic communication, conflict resolution and crisis intervention by redirecting negative behaviors and helping patients regain or improve coping abilities to prevent further disability.

Audited charts and reviewed clinical documents to verify accuracy.

Addressed disruptions in patient care, including delays in discharge, postponed procedures and discharge equipment unavailability.

Explained course of care and medications, including side effects to patients and care givers in easy-to-understand terms.

Observed and documented patient factors such as diets, physical activity levels and behaviors to understand conditions and effectively modify treatment plans.

Provided complete care to home health patients, including physical assessments, medication and chronic disease management.

Leveraged feedback and process improvement opportunities to create safer and healthier environment and increase patient satisfaction.

Partnered with physicians, social workers, activity therapists, nutritionists and case managers to develop and implement individualized care plans and documented all patient interactions and interventions in electronic charting systems.

Service Line Manager 10/2006 to Current **Kaiser Permanent** – Sacramento, US_CA

Enhanced customer satisfaction ratings by motivating team members to strengthen quality and increase productivity.

Evaluated final results to determine quality levels and isolate root causes of any identified faults. Monitored safety compliance to maintain strict standards and protect team members from harm.

Implemented improved training programs for maintenance employees.

Supervised daily operations, including employee performance, preventive maintenance and safety.

Assessed operating conditions and adjusted settings to maximize performance and equipment longevity.

Registered Nurse, Emergency Department 10/2006 to 04/2010 **Kaiser Permanente** – Sacramento, CA

Communicated openly and collaboratively with all health care staff to organize successful patient care.

Observed and reported patient condition, progress and medication side effects to accurately document updates.

Collaborated with physicians to quickly assess patients and deliver appropriate treatment while managing rapidly changing conditions.

Cared for as many as 25 patients each day, quickly identifying concerns, controlling symptoms and providing expert emergency care.

Education

Master of Science: Nursing May 2010 **University of Phoenix** - Sacramento, Us_ ca

Graduated with distinction.

Graduated with honors.

Emergency Nursing Specialty: Nursing Mar 1996 **British Columbia Institute of Technology** - Burnaby, BC, Canada

Graduated with honors.

Bachelor of Science: Nursing Mar 1993 **Pines City Educational Center** - Baguio City, Philippines

Graduated with distinction.

Title:

Presenter: Contact Hours: 1.0

Date: Provider #: XXXXXXX

CNE Provider: In Your Home Care Services, LLC, 3609 Mission Avenue, Suite J, Carmichael, CA 95608

CNE Program Coordinator: Eloisa Posadas, RN, MSN

Participant Name	RN or LPN	License Number	Email Address	Contact Hours Awarded

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Legal Nurse Pro

Name of Program Coordinator: Kathleen Martin, RN, MSN

Date Received: 9/26/22

Date to CNE Committee: December 2022

_____ Approved

_____ Not Approved: _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization	X	
The name, education and experience of the program coordinator responsible for CNE		
• Be a licensed professional nurse	X	
• Have three years of clinical experience		
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: "	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded	X	
• The title of the offering		

• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 Winning Strategies Through LNC Case Reports**	**#2 Anatomy of a Lawsuit**
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X

• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	Instructor is not listed
• A current bibliography	2010 reference	2001, 2003 references
• The offering evaluation form	X	X

12/2018

Initial application reviewed and approval checklist completed by Carol Moreland, MSN, RN 9/30/22

www.buddydata.com

Secure Site

RECEIVED
By Education Department at 9:09 am, Sep 26, 2022

:: www.ksbn.org ::

~ private and confidential decrypted data ~

Reference No.: 25327 **Date submitted:** Sep 24 13:14 2022

7 files were uploaded with this form: Total Program Evaluation.docx, Independent Study Participation Verification.docx, CNE Program Coordinator Position Description.docx, Attendance Roster .xlsx, Winning....Case Reports LNC.docx.pdf, CV-KMartin2022.doc.pdf, Anatomy of a Lawsuit.docx.pdf

www.ksbn.org

radio ~ Initial Application
Providername ~ Legal Nurse Pro
providernum ~ ~
legalbody ~ Kathleen Martin
address ~ 5830 E. Bramble Berry Lane
adress2 ~ Cave Creek, AZ 85331
telephone ~ 862-253-5160
email ~ legalnurseprous@gmail.com
coordinator ~ Kathleen Martin, RN, MSN, MPA, LNHA, CHPQ, WCC, HACP
date ~ 09-24-2022
planningce ~ Policy #100: Process of Assessing Need And Planning CNE

Legal Nurse Pro will follow a systematic process for assessing need and planning CNE offerings.

Date: _____Reviewed: _____

Need Assessment

Legal Nurse Pro will assess need for CNE using informal and/or formal methods including:
Identifying healthcare facility business needs through formal or informal survey;
Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments

Assessment of Training Options

A list of training options and needs will be generated after the gap analysis has been completed.

All options will be carefully evaluated to determine which are:
Urgent
Important
Not important
Legal Nurse Pro will consider these factors when determining CEU offerings:
Does the offering provide a solution to a problem?
What is the cost of the training to those participating in the offering?
What is the expected return on investment those participating in the offering can expect?
Does the training assist with meeting legal compliance for individual participants or organizations?
After all training options have been assessed, Legal Nurse Pro will have a list of educational priorities suitable for individuals, departments and organizations.

Planning of CNE Offerings

The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
CNE offerings will be planned and scheduled with consideration given to:
Where will the offering be conducted?
How will the offering be delivered?
Is the offering suitable to be provided online?
If the offering already exists, should it continue to be offered?

feeassessment ~ Policy #101: Process For Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: _____Reviewed: _____

Fee Assessment

Legal Nurse Pro will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc...
The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail.
Payment of the fee secures registration for the offering.

Refunds

If a participant is unable to attend the offering as scheduled, refunds will be issued as follows:

Notice received up to 7 days prior to scheduled event: 100% refund
Notice received less 7 days prior to scheduled event: 0% refund
Refunds will be made within 14 days of receipt of notice.

Insufficient Funds
A $35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering.
A participant may not attend an offering until fees have been paid in full.

advertisement ~ Policy #102: Process For Advertisements or Announcements

CNE Offerings will be advertised.

Date: _____Reviewed: _____

Advertisements or Announcements

Legal Nurse Pro will advertise CNE offerings in a variety of ways, including:
On the internet via website, social media and email
Radio
Television
Print advertising
Mail
Published information shall contain the following statement:
Legal Nurse Pro is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ____ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: _____

approvalprocess ~ Policy #103: Process For Offering Approval

Legal Nurse Pro will approve offerings using a standardized system to ensure each offering is appropriate.

Date: _____Reviewed: _____

Approval Offering

Each CNE offering submitted to the CNE Program Coordinator must include:
Summary of planning
Behavioral Objectives
Content shall meet the definition of CNE in KSA 65-1117(a) which states: Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the

registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.
Instructor's education and experience documenting knowledge/expertise
Current bibliography (books 10 years, periodicals 5 years)
Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

contacthours ~ Policy #104: Process For Awarding Contact Hours

Legal Nurse Pro will award contact hours to participants for completion of full program offering or partial completion of offering.

Date: _____Reviewed: _____

Awarding Contact Hours

Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience.
Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows:
15 minutes - 0.25 contact hour
30 minutes - 0.50 contact hour
45 minutes - 0.75 contact hour
Instructor credit will be awarded as follows:
2.0 contact hours for each hour of first time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)
Independent study credit will be awarded based on time required to complete the offering as documented by (Insert Your Provider Name)'s pilot time test results
Pilot test time results will be measured as follows:
A small group of pilot testers representative of the target audience will document time needed by each to complete the offering;
The CEU Program Coordinator will discard the highest and lowest times, total all remaining times and divide by remaining number of testers to determine the average time needed;
Contact hour credit will be awarded as per this policy.
Contact hours for clinical hours will not be awarded.

Partial Credit

Partial credit will be awarded as follows for late arrival or early departure:
Participants arriving late or leaving early will note and initial either time of late arrival or early departure;

Time for breaks will be subtracted from the total hours the participant was present at the offering.
Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

verifycompletion ~ Policy #105: Process For Verifying Participation and Completion of The Offering

Legal Nurse Pro will verify participation and completion of offerings by participants.

Date: _____Reviewed: _____

Verifying Participation – Online Offerings

Participants will register for course offerings electronically.
Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.

Verifying Participation – In Person Events

Participants will register for course offerings electronically.
Participants will sign in upon arrival for the event and again after lunch and/or each subsequent day to verify attendance.
Participants will complete a program evaluation at the end of the offering.

Verifying Participation – Independent Study

Participants will register for course offerings electronically.
Participants will document and submit an Independent Study Verification Form. Documentation will include:
Provider Name, Address, Provider Number, Name of Program Coordinator
Title of offering
Date offering completed
Name of presenter(s)
Participant name, email and license number
Participant Signature
Participants will email the completed form to:
(hello@legalnursepro.com)
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.
Upon receipt of the Independent Study Verification Form by Legal Nurse Pro, participant will receive a link to complete the online post-test for the offering.

A score of 80% or greater is required for awarding a certificate of continuing nursing education.
Upon successful completion of the post-test participants will receive a certificate of continuing nursing education electronically.
Legal Nurse Pro staff will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.

Policy #106: Process For Issuing Certificates of Completion

Legal Nurse Pro will issue certificates of completion to participants based on verification of participation in offerings.

Date: _____Reviewed: _____

Issuing Certificates of Completion For Online Offering

Participants completing an online offering will be required to take a post-test.
A score of 80% or greater is required for issuing a certificate of continuing nursing education.
Certificates of Completion will be provided electronically to participants completing online offerings.

Issuing Certificates of Completion For In Person Offering

Participants completing an in person offering will be required to sign in upon arrival, after lunch, and each subsequent day.
Certificates of Completion will be provided electronically to those participants with verified participation in each in person offering.

recordkeeping ~ Policy #107: Process For Record Keeping And Storage

Legal Nurse Pro will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: _____Reviewed: _____

Record Keeping And Storage

Legal Nurse Pro will retain the following records for each offering for a period of two years:
Summary of planning
Copy of announcement/brochure
Title and objectives
Offering agenda

Pilot time test results if independent study
Bibliography
Summary of participant evaluations
Each instructor's education and experience
Documentation to verify completion of the offering
Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

noticeofchange ~ Policy #108: Process For Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Date: _____Reviewed: _____

Process for Notifying Kansas State Board of Nursing of Changes

The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.
Written notification will be mailed to:
Kansas State Board of Nursing
Department of Nursing Continuing Education
900 SW Jackson, Suite 1051
Topeka, Kansas 66612-1230

programevaluation ~ Policy #109: Total Program Evaluation

Legal Nurse Pro will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: _____Reviewed: _____

Process for Total Program Evaluation

The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.
The total program evaluation will include:
"a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions"(60-9-105 (s))
The total program evaluation will include evaluation of:
Program administration, including program coordinator's responsibilities

Program management, including policies and procedures
Total program evaluation, including the ability of the plan to measure the overall effectiveness of the providership.
At least annually Legal Nurse Pro will complete a total program evaluation.
The CNE Program Coordinator will include the total program evaluation findings with the annual report submitted to the Kansas State Board of Nursing.

Submission date ~ 09-24-2022 13:21:20
Form ID ~ 1672730

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

Independent Study Participation Verification

Provider Name and Address:

Legal Nurse Pro
5830 E. Bramble Berry Lane
Cave Creek, AZ 85331
Provider #: XXXXXXX

CNE Program Coordinator: Kathleen Martin, RN, MSN, MPA, LNHA, CHPQ, WCC, HACP

Title of Offering: _____

Presenter(s): _____

Date Completed: _____

Participant Name: _____

Participant License #: _____

Participant Email Address: _____

Participant Signature: _____

Please email this form to: (hello@legalnursepro.com) for processing. Once received you will receive a link to take the online post-test for this offering. A score of 80% is required to receive credit and certificate of continuing nursing education.

*****FOR OFFICE USE ONLY*****

Post Test Score: _____

Contact Hours Awarded: _____ Date: _____

_____

Kathleen Martin, RN, MSN, MPA, LNHA, CHPQ, WCC, HACP - CNE Program Coordinator

Position Description: Continuing Nursing Education (CNE) Program Coordinator

Date: _____ Reviewed: _____

Position Summary

The Continuing Nursing Education (CNE) Program Coordinator will develop, implement and oversee continuing nursing education activities within Legal Nurse Pro , maintain the approved provider unit (APU) program and structure; support overall growth of continuing nursing education activities.

Key Responsibilities:

1. Assessing needs and planning CNE offerings
2. Ensuring all CNE offerings meet criteria for awarding contact hours
3. Monitoring participation and completion of offerings by participants
4. Ensuring records are maintained confidentially for the appropriate period of time and with a system for easy retrieval by authorized personnel.
5. Notifying Kansas State Board of Nursing in writing of any change in CNE Program Coordinator or required policies and procedures.
6. Annual Total Program Evaluation
7. Annual report to Kansas State Board of Nursing

Minimum Qualifications:

1. Three years clinical experience as a Registered Nurse
2. Baccalaureate degree
3. One year of experience developing and implementing educational offerings

Title:

Presenter: Contact Hours: 1.0

Date: Provider #: XXXXXXX

CNE Provider: Legal Nurse Pro, 5830 E. Bramble Berry Lane, Cave Creek, AZ 85331

CNE Program Coordinator: Kathleen Martin, RN, MSN, MPA, LNHA, CHPQ, WCC, HACP

Participant Name	RN or LPN	License Number	Email Address	Contact Hours Awarded

Winning Strategies Through LNC Case Reports

The role of the Legal Nurse Consultant is highly specialized and involves the nurse serving as an expert in the legal field. Case reports prepared by the legal nurse consultant assist attorneys with medical data timelines, interpretation of medical records, and more. Emerging legal nurse consultants may be unfamiliar with legal processes and the preparation of case reports. This offering has been developed to educate nurses on documentation of legal nurse case reports.

Learning Objectives:

- Understand the lawsuit process
- Verbalize 3 tasks of a Legal Nurse Expert/Expert Nurse
- Understand implications of LNC case reports for plaintiff and defense cases.
- Verbalize 3 key documentation strategies to avoid litigation.

REGISTER NOW at https://www.LegalNurseProUs.com

Legal Nurse Pro is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hours applicable for APRN, RN or LPN relicensure. Kansas State Board of Nursing Provider Number: XXXXXXX

This offering is FREE and will be provided online.

Winning Nursing Strategies Through LNC Case Reports

Presenter

Kathleen Martin, RN, MSN, MPA, LNHA, CPHQ, WCC

Objectives

1. Understand the lawsuit process
2. Verbalize 3 tasks of a Legal Nurse Expert/Expert Nurse.
3. Understand implications of LNC case reports for plaintiff and defense cases.
4. Verbalize 3 key documentation strategies to avoid litigation.

Summary of Planning

The role of the Legal Nurse Consultant is highly specialized and involves the nurse serving as an expert in the legal field. Case reports prepared by the legal nurse consultant assist attorneys with medical data timelines, interpretation of medical records, and more. Emerging legal nurse consultants may be unfamiliar with legal processes and the preparation of case reports. This offering has been developed to educate nurses on documentation of legal nurse case reports.

Outline

1) What does an LNC Do? 10 min
   a) Guides the attorney in case development.
   b) Review medical records.
   c) Review Complaints, Death Certificates, other expert reports, other materials.
   d) Read depositions.
   e) May interview relevant parties.
   f) Research standards and regulations that are
   g) applicable.
   h) Construct reports.
   i) Draft Affidavits of Merit.
   j) Appear at depositions and trial as indicated. (rare).
   k) Advise the attorney through the case.-all via phone
2) Review statistics on Pressure Injuries in the US 5 min
3) The legal process in negligence/medical malpractice cases 5 min
   a) Step 1: File Complaint/Pleading....
   b) Step 2: Discovery....
   c) Step 3: Settlement meetings...
   d) Step 4: Trial....
   e) Step 6: Verdict
4) Review several legal forms that affect nurses and other health care personnel 5 min
5) What is an expert nurse report? 5 min
   Through an examination of a few Nurse expert/LNC reports, we can learn how to avoid critical problem areas in your practice to prevent litigation for you and/or your facility.
6). Review clinical nursing actions through both defense report and plaintiff report samples 10 min
7. Summary - Review what you've learned: 10 min
   1. The importance of standards of care.
   2. Avoidability concept in practice.
   3. Consequences of failure to document properly and within SOC.
   4. Correct assessment is so important and that it is documented.
   5. Ensure that the Physician is aware of event and ongoing
   6. progress.
   7. Again, too many forms and systems.
   8. Obtain nutritional consult/inclusion early.
   9. Provide off-loading devices/mattress early.
   10. Be proactive; not reactive.
   11. Show evidence of turning and repositioning.
   12. Reasonable treatments matter; reevaluate proactively.
   13. Administrators, don't be cheap with this stuff! You'll pay more later.

References/Bibliography:

Bandiero, A. (2020). *Bulletproof report writing: a field guide for law enforcement*. Independently Published.

Mathes, M., & Reifsnyder, J. A. (2014). *Nurse's Law: Legal Questions & Answers for the practicing nurse*. Sigma Theta Tau International.

Simon, P. N. (2010). *The anatomy of a lawsuit*. Carolina Academic Press.

Westrick, S. J. (2014). *Essentials of nursing law and ethics*. Jones & Bartlett Learning.

Legal Nurse Pro – Department of Continuing Nursing Education

COURSE TITLE: *Winning Strategies Through LNC Case Reports*

DATE: _____

INSTRUCTIONS:
Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.

*****

RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4

Overall Purpose/Goal:
To educate participants on the role of the LNC and LNC case reports in the lawsuit process.

*****

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Understand the lawsuit process. 1 2 3 4
Objective 2: Verbalize 3 tasks of a Legal Nurse Expert/Expert Nurse. 1 2 3 4
Objective 3: Understand implications of LNC case reports for plaintiff and defense cases. 1 2 3 4
Objective 4: Verbalize 3 key documentation strategies to avoid litigation. 1 2 3 4

*****

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:
Kathleen Martin, RN, MSN, MPA, LNHA, CPHQ, WCC, HACP

The presentation was organized and easy to follow. 1 2 3 4
The teaching methods were appropriate for the subject area and content. 1 2 3 4
The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4
The content was based on current professional/scientific information. 1 2 3 4
The speaker clarified content in response to questions. 1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4
The presentation level was appropriate for the background and experience of the learner. 1 2 3 4
The speaker was confident speaking before an audience. 1 2 3 4
The speaker exhibited enthusiasm for the topic. 1 2 3 4

*****

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

_____

Certificate Of Continuing Nursing Education

Participant Name License #: 00000000 01/07/2024

has successfully completed

Winning Nursing Strategies Through LNC Case Reports

and has been awarded 1.0 contact hour.

Kathleen Martin, RN, MSN

Kathleen Martin, RN, MSN
CNE Program Coordinator

NURSE PRO

Legal Nurse Pro, Dept. of Continuing Nursing Education
5830 E. Bramble Berry Lane, Cave Creek, AZ 85331 Provider #: 99999-9999

◆Kathleen Martin, RN, MSN, MPA, LNHA, CPHQ, WCC, HACP◆

5830 E. Bramble Berry Lane, Cave Creek, AZ 85331
cell- 862-253-5160 **email**: kathleenmartin1@me.com

EXPERIENCE

Honor Health Hospital System-Osborne, Scottsdale, AZ
February 2020- present-per diem
Wound Care Nurse
Provide wound care to a variety of patient populations; approximately 10 patients seen/day; present one clinical educational program related to wound care quarterly.

Grand Canyon University, Phoenix, AZ
January 2016-present-per diem
Adjunct professor for BSN Nursing student program.
Provide and present lectures, educational programs for BSN students as well as adult learning section.

Broadway House, Newark, NJ {Affiliate of University Hospital, Newark, NJ}
Administrative/Clinical Consultant
May 2015-February 2016 (ongoing as needed or as asked).
Assist Departments with projects; focus on Quality projects; attend meetings, all via conf.
Administrator
July 2013-April 2015
Responsible for all aspects of managerial and clinical operations for 78 bed SNF. Facility with 110 employees; survey readiness; Performance/Quality Improvement; financial aspects; developed design, plan and oversight of Quality program.

Richmond University Medical Center, Staten Island, NY
Quality Director
July 2012-July 2013.
Focus on all aspects of quality management and risk in clinical areas of acute care hospital; provide and present educational programs monthly for nurses and nursing assistants; falls, wounds, restraints, medication safety, other areas. Bedside wound & fall prev rounds weekly and other clinical aspects, 50+% of time; Educate staff on findings with efforts for improvement developed; focus on data management and reporting; lead regulatory agency surveys and requirement compliance; established Quality Councils; developed Dashboard to trend quality metrics; reported to many agencies including NDNQI, JCHO, CMS survey participation and department readiness.

Wound Healing Associates, Barrington, NJ
Wound Nurse
April 2012-June 2012 (aprox)
Visited assigned LTC homes, 2-3 days/week, wound rounds with staff, administer wound care and treatments for aprox 40-50+ patients/day. (Position overlapped with Clinical Consultant, Hospicomm, below).

Hospicomm Management; Corp Headquarters; Phila., PA

Chief Clinical Executive

December 2009-February 2012

Responsible for the clinical quality service delivery and financial operations of 6 SNF and 2 ALF facilities with 2 Adult Day Care Programs; performance improvement, survey readiness, enhancing standards of Nursing practice, ensuring continuity among facilities; Wound Care & Fall Programs; **wound & fall** rounds 40% of time; provide and present Nursing education programs.

Clinical Consultant,

February 2012-June 2012

Same responsibilities on per diem, consulting, part-time basis.

Bayonne Medical Center, Bayonne, NJ.

Asst. Vice President, Quality, Case & Risk Management,

September 2008-November 2009

Responsible for maintaining all regulatory standards and quality management for: Med Surg, TCU, Renal dialysis, Surgical/PACU/Recovery, Critical Care, ER; lead surveys and regulatory visits, including CMS and Joint Commission; report to board; patient safety; chair committees for hospital-wide performance improvement, etc; Oversight of case Management Dept, Infection Control/Prevention; and Administrator for 20 bed Transitional Care Unit; customer service, risk management, staff education, Physician Core Measure Data Management.

Care One, Corp Headquarters; Fort Lee, NJ. {Feb '06-July '08}.

Administrator/Executive Director Campus, Care One-Livingston-SNF & ALF.

July 2007-August 2008

24/7 operations of 136 bed Sub-acute/Rehab/LTC facility {Private pay/Medicare}; oversight of 200 employees; financial, marketing, regulatory compliance; Quality Management Director; oversight of Assisted Living, financial management; risk management; established Performance Improvement/Quality Management Program; Nursing Education-Orientation programs.

Administrator, Care One-Dunroven, Cresskill, NJ.

February 2006-July 2007.

24/7 operations of 100 bed Sub-acute/Rehab/LTC facility; oversight of 200 employees; financial, marketing, regulatory compliance. {same as above}.

Hospicomm Management; Corp Headquarters; Phila., PA:

Administrator, Plaza Regency at Park Ridge, NJ.

September 2004-November 2005

Responsible for the 24/7 clinical and administrative operations of 210 bed LTC/Sub-Acute care rehabilitation facility, with over 200 employees; regulatory standards, established Quality Management Program; quality of clinical services, marketing; facility education programs, {same as above}.

Corp. Executive Clinical Services Executive, NJ Facilities.

June 2003-September 2004

Direct and supervise the clinical services being delivered at each of the 8 statewide facilities for Philadelphia based LTC operations organization; Teach nurses and C.N.A.s

policies, standards of care, other as needed; **wound rounds**-policy/protocol development; regulatory standards and preparation; mock surveys.

Green Brook Manor
Administrator
July 2002-April 2003 (aprox)
Responsible for all clinical, regulatory, and financial aspects of operations in 130 (aprox) bed sub-acute, LTC units, 150+ employees; survey and quality programs.

Pope John Paul II Pavilion/St. Mary's Life Care Center,
S. Center St., Orange, NJ.
Administrator, Cathedral Healthcare System facility;
October 2001-July 2002. Promotion.
Responsible for all clinical, regulatory, and financial aspects of operations in 187 bed: sub-acute care, ventilator unit, LTC units and Asst. Liv; 250+ employees, 1199 Union; {$21M budget}; JCAHO & SDOH surveys; Administrator reports to management company HospiComm,™ Phil., PA and owner, Cathedral Health Care System, Newark, NJ.

The Berkeley Heights Convalescent Center/Atlantic Health System,
Cottage St, Berkeley Heights, NJ.
Assistant Administrator,
February 2001-October 2001. Promotion.
Responsible for the departments of Nursing, Medical Records, Housekeeping, Dietary; Regulatory Affairs & Surveys, CQI, with over 125 staff; Administrative responsibilities including financial, budgetary, staffing, Human Resource, Risk Management, JCAHO, and SDOH compliance; Education of facility staff; Responsible for all aspects of nursing care 24/7.

Director of Nursing
April 1999-February 2001(aprox).
Responsible for 80 nursing and ancillary staff; staffing, budget of dept., standards compliance, policies and procedures, infection control, education, wound care/rounds, fall prevention programs, MDS-Clinical Reimbursement and Utilization Review; Established Performance Improvement Program; Survey readiness; periodic direct patient care; Responsible for all nursing care 24/7.

Jersey City Medical Center, Jersey City, NJ
March 1990-January 1999
Director of Nursing: 4 Med Sur Units, Critical Care-3 units, Emergency Dept, Surgical Svc.-Endoscopy Unit, Cardiac Cath Lab., PACU, Transport Svc.;
Responsible for management of division consisting of 250+ nursing and ancillary personnel, 140 beds, 3 out-patient depts, $28M+ budget; assist in development of dept. capital budget; develop policies and maintain standards within JCAHO and SDOH; 3 JCAHO surveys; Supervision of direct patient care in above areas.

Charter Behavioral Health, Summit, NJ
April 1994-December 1994
(Concurrent with above position; weekends and holidays per diem- Unit RN staff and periodic, Supervisor).

Inpatient and outpatient behavioral psych program with several units: Youth, Geriatric, Adult; all units locked; responsible for assignment of patients as provided, team meetings, intake review, group meetings with patients, medication administration, Physician order meetings.

Hoffman-LaRoche, Inc,
Kingsland Ave, Nutley, NJ.
Clinical Research Associate, Anesthesiology group.
January 1989-March 1990.
Responsible for designing and implementing drug study protocols for Flumazenil (Mazicon) and expanded indications for Midazolam (VERSED) as part of a team. Assisted in NDA (new drug application) to FDA.

University Hospital-UMDNJ,
Bergen St., Newark, NJ.
Clinical Nurse Specialist (CNS), Critical Care.
July 1986-December 1988.
CCRN Certified; Staff support and consultation for: Medical ICU, Surgical-Trauma ICU, Neuro ICU, PACU, Step-down unit. Responsible for providing monthly critical care courses 120 hours; CCRN Review in conjunction with Rutgers University; Chairperson of 14 member CNS Cmtee; Appt Joint Faculty position at Rutgers University, College of Nursing, Newark.

Seton Hall University,
South Orange, NJ.
Adjunct Faculty
September 1984-June 1985. Clinical sites with students.

Muhlenberg Hospital School of Nursing,
Plainfield, NJ.
Adjunct Faculty, Evening Program, Critical Care.
September 1983- June 1984.

Irvington General Hospital,
Chancellor Ave., NJ.
Nurse Manager, Critical Care Unit, March 1982-June 1983.
Responsible for 30 staff in 13 bed unit; 24 hour staffing, education, QA, survey, JCAHO; Operational and capital budget.

Veteran's Administration Medical Center,
Tremont Ave., East Orange, NJ.
Staff Nurse, SICU/Open Heart-Cardiac Surgery, January 1980-March 1982.
Staff Nurse, Oncology, February 1979-January 1980.

Hackensack Medical Center,
Prospect St., Hackensack, NJ.
Staff Nurse, Surgical-Burn Unit, 1977-1980.

EDUCATION

Seton Hall University, South Orange, NJ.
MSN-December 1983.
MPA-June 1996.

Pace University, Pleasantville, NY.
BSN-December 1979.

Bergen Community College, Paramus, NJ.
AAS-June 1977 (Nursing).

PROFESSIONAL ACTIVITIES/AWARDS

- Attended Wound Educators, WCWI, Convention, Las Vegas, 2017.
- HACP (Healthcare Accreditation Certified Professional), 12/2015, by Healthcare Accreditation Certification Program, Center for Improvement in Healthcare Quality.
- Licensed as RN in NJ (1977), NY (2012-not active), AZ (2014).
- Wound Care Certified, National Alliance of Wound Care, July 2011.
- Quality Examiner, AHCA; Review with nationwide team, Gold Applications for Quality Award, 2/10-present.
- Malcolm Baldrige National Quality Award Board of Examiners, 5/09-6/11.
- Certified by Health Care Quality Board as CPHQ: Cert Professional in Health Care Quality, Nov, 2007.
- Licensed by State of NJ as Long Term Care Administrator, 2001.
- Won merit award, Department of Health and Senior Services for Nursing Excellence; nominated by SR. VP of Pt. Care Services, Jersey City Medical Center, 1996.
- Won merit award, 1992, for hospital innovation: Restructuring of Nursing Services, THE AMERICAN COLLEGE OF PHYSICIAN EXECUTIVES.
- CCRN Certified for 12 years: (1984-1996).
- ACLS certified, 1982, 1986, 1989, 1993, 1998.
- Inducted into Pi Alpha Alpha, National Honor Society for Public Affairs and Administration, 1993, Seton Hall University.
- Inducted into Sigma Theta Tau, National Nursing Honor Society, June 1982.

PUBLICATIONS

- Article published in *Provider* {national LTC publication}, "LEAN Thinking: The Strategy of Waste Reduction," February, 2013, web edition.
- Article published in *Provider* {national LTC publication}, "Taking Flight With Patient Safety," September 2010.
- Book Published, 2004, by HCPro, Mass., : "60 Essential Forms for LTC Documentation." Compendium of various forms and methods for easy documentation for staff management and administration and survey compliance.
- Learn LNC, Writing Reports, on demand publishing, 2013.
- Article published, *Advance for Nurses*, June 2004: "Survey Prep for Long Term Care."
- "Preparing for Electronic Documentation System, Co-Author, *Nursing Management,* July 1996.

- "Holistic Approaches in Psychophysiologic Pain Syndromes", May, 1996, *Journal of Complimentary & Alternative Therapies.*
- "A Bereavement Program for Critical Care", *Crisis, Illness, and Loss,* (Quarterly Journal), June 1995.
- "Oxygen Consumption in Septic Shock," *International Journal of Intensive Care,* December, 1991.
- "Septic Shock," in *Case Studies in Critical Care*, book, Williams and Wilkins pub., Barbara Mims, 1990.
- "Reducing Complications of Thoracic Trauma Due to Gunshot Wounds," *Dimensions of Critical Care,* November, 1989.
- "Budgetary Control for the Nurse Manager," *Nursing Management*, October, 1989.
- "Case Studies in Hemodynamic Monitoring", *Critical Care Nurse,* March 1987.

MEMBERSHIPS

- Center for Improvement in Healthcare Quality (CIHQ)
- AHAP-Association for Healthcare Accreditation Professionals
- NAHQ-National Association for Healthcare Quality
- Wound Care Ostomy Society
- American Professional Wound Care Assn.
- The American College of Clinical Wound Specialists
- Association of Infection Control Professionals
- American Association of Wound Care Professionals

Anatomy Of A Lawsuit

Legal Nurse Consulting is a growing field for nurses who can provide expertise in evaluating medical records and health information in the legal world. Yet many nurses are unfamiliar with lawsuits, legal processes, and the role of the legal nurse consultant. This offering has been developed to educate nurses on the basic structure of a lawsuit, legal terminology and process, and the role of the legal nurse consultant in formal litigation.

Learning Objectives:

- Identify the 4 elements of a medical malpractice case.
- Describe what is involved in conducting the initial merit review of a case.
- Understand the legal nurse consultant role in formal litigation and the three phases of discovery.
- Identify their key tasks in preparing for mediation and trial.

REGISTER NOW at https://www.LegalNursePro Us.com

Legal Nurse Pro is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hours applicable for APRN, RN or LPN relicensure. Kansas State Board of Nursing Provider Number: XXXXXXX

This offering is FREE and will be provided online.

Objectives

Upon completion of this course participants will be able to:

1. Identify the 4 elements of a medical malpractice case.
2. Describe what is involved in conducting the initial merit review of a case.
3. Understand the legal nurse consultant role in formal litigation and the three phases of discovery.
4. Identify their key tasks in preparing for mediation and trial.

Summary of Planning

Legal Nurse Consulting is a growing field for nurses who can provide expertise in evaluating medical records and health information in the legal world. Yet many nurses are unfamiliar with lawsuits, legal processes, and the role of the legal nurse consultant. This offering has been developed to educate nurses on the basic structure of a lawsuit, legal terminology and process, and the role of the legal nurse consultant in formal litigation.

Outline

1. **Initial Meeting and Record Review** *Sections 1-3 10 min*
   - Identifying the statute of limitations, potential conflicts of interest, or if the defendant has immunity.
   - Analyzing the medical records to determine if all 4 elements are present within the claim (aka "Burden of Proof")
   - Identifying sufficient damages for a significant projected recovery to the client and the attorney literature and the probability of supportive expert review

2. **4 Elements of Medical Malpractice**
   - Duty
   - Breach of Duty
   - Causation
   - Damages

3. **Merit Review: LNC's Role**
   - Obtaining/Organizing Medical Records
   - Obtaining/Organizing All Bills/Liens
   - Potentially finding/retaining expert witnesses

4. **Example of a Case With Merit - Ms. Martino v. General Hospital** *Sections 4-6 10 min*

Ms. Martino, 64, was a patient with beginning stage of dementia and inability to reliably call for help as she was impulsive at times and forgetful. She had an active life prior to her hospitalization for a minor surgical procedure and planned to return to her home and husband. The aide left the side rail down that was to be up (upper rails only), and pulled the overbed table away to the side of the room. Ms. Martino fell out of the bed as she was trying to reach for the table to get her tissues, and sustained a sub-dural bleed and died.

5. **Can you identify the 4 elements?**
   - Duty: Ms. Martino required staff to keep her safe;
   - Breach: Staff failed to keep required upper rail up, and place the overbed table near Ms. Martino; perhaps failure to do rounds as well.
   - Causation/Harm: Ms. Martino sustained a catastrophic avoidable injury resulting in death.
   - Damages: To be determined by the attorney: depends on age, livelihood, dependents, prior quality of life. Could be substantial based on her prior life description.

6. **Example of a Case with No Merit**

Mr. Jones was in a skilled nursing facility for rehabilitation. He returned home and after a few days, a stage II pressure injury is found. The wife takes photos. The wound deteriorates rapidly, requiring several surgical procedures over months. The attorney turns down the case upon being approached by the patient's family, as the nursing home records show that he was discharged with skin intact. There is no negligence. The staff met their duty to the patient with no injury.

7. **Creating Initial Data Flowsheets** *Sections 7-9 10 min*
   - Chronology
   - Treater List
   - Focused Timelines
   - Demonstrative Exhibits

8. **Chronology**
   - A chronological timeline of events
   - An abbreviated version of the records

- Includes the treater, institution, type of document, and where to find the record in the file
- Utilized by the attorney in all aspects of the case

9. Sample Chronology

MEDICAL CHRONOLOGY
OF
PLAINTIFF
PRIVILEGED ATTORNEY WORK PRODUCT

File No:
Date Opened:
Date Updated:

KEY: IMPORTANT [redacted] PROCEDURE/MENTIONED TREATER [redacted]

	CLAIMANT INFORMATION
Case Information	Name: DOB: Address:
Date of Injury	
Allegations	
Pre-existing conditions/Health History	
Injuries – Post Incident Diagnoses	
Abbreviated Timeline	Include pertinent events

Sections 10-12 5 min

10. Treater List

- Outlines all pertinent parties involved in case
- Usually set up in a name, role, institution, involvement fashion.
- You can include personal contacts/references to identify parties close to Plaintiff that may have information and have not been disclosed
- Utilized by the attorney in analysis of the case, identifying pertinent treaters to set for deposition

11. Sample Treater Table

Case name
TREATER LIST OF Plaintiff

PERSONAL CONTACTS

Name	Role	Involvement
Name not identified		Attended dr appts (dates)

PREVIOUS PROVIDERS

Name	Role	Institution	Involvement

INCIDENT TREATERS/WITNESSES

Name	Role	Institution	Involvement

SUBSEQUENT TREATERS

Name	Role	Institution	Involvement

INSTITUTIONS INVOLVED IN TREATMENT

Name	Address	Involvement

12. Finding and Retaining Experts

- Specialty
- Experience
- Board Certification
- Clinical Practice within 3 years
- Previous review/testimony history

13. Litigation Overview *Sections 13-17 15 min*

- Formal Complaint
- Discovery
- Mediation
- Trial

14. Sample Complaint:

Defendant, operates a hospital that provided medical services to Decedent, including the services of its nursing staff.

Defendant owed a duty of reasonable care to Decedent to provide her with non-negligent nursing care.

By and through its nursing staff, including its nurses and technicians, Defendant, Hospital breached this duty to Decedent by:

a. Failing to recognize Decedent's risk factors for the development of DVT;

b. Failing to appropriately monitor and assess Decedent's for the development of DVT;

c. Failing to develop and revise Decedent's care plan to prevent the development of DVT;

d. Failing to implement appropriate interventions for the prevention of DVT; and

e. Failing to recognize the significant risk for harm to Decedent by utilizing a femoral vein intravenous infusion site and not advocating for its timely removal.

As a direct and proximate result of the negligence of Hospital, Plaintiff makes the below listed claims for damages on behalf of the Estate, surviving parent, and surviving child.

15. Discovery

- Interrogatories
- Requests for Production
- Requests for Admissions
- Depositions

16. Mediation

- Confidential informal proceeding
- Goal of case

17. Trial Preparation

- Working with Vendor on trial demonstratives
- Ensuring all demonstratives are correct and factual
- Identifying and organizing all documents to be utilized for trial to be bates stamped
- Coordinating experts

- Making sure experts have all documents they need
- Preparing impeachment materials for direct examination of the opposing experts
- Deposition annotations

Bibliography

Brent, N. J. (2001). *Nurses and the law: A guide to principles and applications*. W.B. Saunders.

Crane, E. (2022, March 9). *Medical malpractice: Introduction*. Library Guides. Retrieved September 16, 2022, from https://libraryguides.missouri.edu/medicalmalpractice

Farris, M., & Pedroza, J. (2018). *Fifty Shades of Black and White: Anatomy of the Lawsuit*. Amazon Kindle.

Goldblatt, K. (2016). *The pro se litigant's Civil Litigation Handbook: How to represent yourself in a civil lawsuit*. AuthorHouse.

Harney, D. M. (2016). *Medical malpractice*. A. Smith Co.

Lubet, S., & Boals, E. I. (2020). *Expert testimony: A guide for expert witnesses and the lawyers who examine them*. National Institute for Trial Advocacy.

Postal, K. (2022). *The art and science of expert witness testimony: A multidisciplinary guide for professionals*. Routledge, Taylor & Francis Group.

Rice, B. (2003). *Why some doctors get sued more often than others*. Med Econ.

Watts, M. C., & McEntire, S. A. (2020). *Trial: A guide from start to finish: Perspectives from opposing counsel*. American Bar Association, Solo, Small Firm and General Practice Division.

Legal Nurse Pro – Department of Continuing Nursing Education

COURSE TITLE: *Anatomy Of A Lawsuit*

DATE: _____

INSTRUCTIONS:
Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.

*****

RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4

Overall Purpose/Goal:
To educate participants on the role of the legal nurse consultant in a lawsuit.

*****

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Identify the 4 elements of a medical malpractice case. 1 2 3 4
Objective 2: Describe what is involved in conducting the initial merit review of a case. 1 2 3 4
Objective 3: Understand the legal nurse consultant role in formal litigation and the three phases of Discovery. 1 2 3 4
Objective 4: Identify their key tasks in preparing for mediation and trial. 1 2 3 4

*****

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:
Kathleen Martin, RN, MSN, MPA, LNHA, CPHQ, WCC, HACP

The presentation was organized and easy to follow. 1 2 3 4
The teaching methods were appropriate for the subject area and content. 1 2 3 4
The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4
The content was based on current professional/scientific information. 1 2 3 4
The speaker clarified content in response to questions. 1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4
The presentation level was appropriate for the background and experience of the learner. 1 2 3 4
The speaker was confident speaking before an audience. 1 2 3 4
The speaker exhibited enthusiasm for the topic. 1 2 3 4

*****

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

Certificate Of Continuing Nursing Education

Participant Name License #: 00000000 01/07/2024

has successfully completed

Anatomy Of A Lawsuit

and has been awarded 1.0 contact hour.

Kathleen Martin, RN, MSN

Kathleen Martin, RN, MSN
CNE Program Coordinator

NURSE PRO

Legal Nurse Pro, Dept. of Continuing Nursing Education
5830 E. Bramble Berry Lane, Cave Creek, AZ 85331 Provider #: 99999-9999

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Pro Med Care

Name of Program Coordinator: Yvonne Murrillo, BSN, RN, WCC, WOCN

Date Received: 9/9/22

Date to CNE Committee: December 2022

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE		
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education		
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: ____ "	X	

• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days	X	
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	

• The participant's name and license number, and the number of contact hours awarded	X	
• The title of the offering	X	
• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1** Assessment & Management of Lower Extremity Ulcers	#2 Pressure Injury Classification

		and Management
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	No times on the agenda	No times on the agenda
• Each instructor's education and experience	X	X
• A current bibliography	Some references older than 5 yrs	2014 & 2016 references
• The offering evaluation form	X	X

12/2018

Initial application reviewed and checklist completed by Carol Moreland, MSN, RN 9/29/22

www.buddydata.com

Secure Site

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Reference No.: 25319 **Date submitted:** Sep 8 09:58 2022

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www.ksbn.org

radio ~ Initial Application
Providername ~ Pro Med Care
providernum ~ ~
legalbody ~ ~
address ~ 3600 South SR 7, Suite #336
adress2 ~ Miramar, Florida 33023
telephone ~ (305) 310-07
email ~ wounderm@hotmail.com
coordinator ~ Yvonne Murillo, BSN, RN, WCC, WOCN
date ~ 09-08-2022
planningce ~ Policy #100: Process of Assessing Need And Planning CNE

Pro Med Care will follow a systematic process for assessing need and planning CNE offerings.

Date: _____Reviewed: _____

Need Assessment

Pro Med Care will assess need for CNE using informal and/or formal methods including:
Identifying healthcare facility business needs through formal or informal survey;
Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments

Assessment of Training Options

A list of training options and needs will be generated after the gap analysis has been completed.

All options will be carefully evaluated to determine which are:
Urgent
Important
Not important
Pro Med Care will consider these factors when determining CEU offerings:
Does the offering provide a solution to a problem?
What is the cost of the training to those participating in the offering?
What is the expected return on investment those participating in the offering can expect?
Does the training assist with meeting legal compliance for individual participants or organizations?
After all training options have been assessed, Pro Med Care will have a list of educational priorities suitable for individuals, departments and organizations.

Planning of CNE Offerings

The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
CNE offerings will be planned and scheduled with consideration given to:
Where will the offering be conducted?
How will the offering be delivered?
Is the offering suitable to be provided online?
If the offering already exists, should it continue to be offered?

feeassessment ~ Policy #101: Process For Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: _____Reviewed: _____

Fee Assessment

Pro Med Care will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc...
The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail.
Payment of the fee secures registration for the offering.

Refunds

If a participant is unable to attend the offering as scheduled, refunds will be issued as follows:

Notice received up to 7 days prior to scheduled event: 100% refund
Notice received less 7 days prior to scheduled event: 0% refund
Refunds will be made within 14 days of receipt of notice.

Insufficient Funds
A $35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering.
A participant may not attend an offering until fees have been paid in full.
advertisement ~ Policy #102: Process For Advertisements or Announcements

CNE Offerings will be advertised.

Date: _____Reviewed: _____

Advertisements or Announcements

Pro Med Care will advertise CNE offerings in a variety of ways, including:
On the internet via website, social media and email
Radio
Television
Print advertising
Mail
Published information shall contain the following statement:
Pro Med Care is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN relicensure.
Kansas State Board of Nursing Provider Number: _____

approvalprocess ~ Policy #103: Process For Offering Approval

Pro Med Care will approve offerings using a standardized system to ensure each offering is appropriate.

Date: _____Reviewed: _____

Approval Offering

Each CNE offering submitted to the CNE Program Coordinator must include:
Summary of planning
Behavioral Objectives
Content shall meet the definition of CNE in KSA 65-1117(a) which states: Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the

enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.
Instructor's education and experience documenting knowledge/expertise
Current bibliography (books 10 years, periodicals 5 years)
Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

contacthours ~ Policy #104: Process For Awarding Contact Hours

Pro Med Care will award contact hours to participants for completion of full program offering or partial completion of offering.

Date: _____Reviewed: _____

Awarding Contact Hours

Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience.
Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows:
15 minutes – 0.25 contact hour
30 minutes – 0.50 contact hour
45 minutes – 0.75 contact hour
Instructor credit will be awarded as follows:
2.0 contact hours for each hour of first time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)
Independent study credit will be awarded based on time required to complete the offering as documented by Pro Med Care's pilot time test results
Pilot test time results will be measured as follows:
A small group of pilot testers representative of the target audience will document time needed by each to complete the offering;
The CEU Program Coordinator will discard the highest and lowest times, total all remaining times and divide by remaining number of testers to determine the average time needed;
Contact hour credit will be awarded as per this policy.
Contact hours for clinical hours will not be awarded.

Partial Credit

Partial credit will be awarded as follows for late arrival or early departure:
Participants arriving late or leaving early will note and initial either time of late arrival or early departure;
Time for breaks will be subtracted from the total hours the participant

was present at the offering.
Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

verifycompletion ~ Policy #105: Process For Verifying Participation and Completion of The Offering

Pro Med Care will verify participation and completion of offerings by participants.

Date: _____Reviewed: _____

Verifying Participation – Online Offerings

Participants will register for course offerings electronically.
Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.

Verifying Participation – In Person Events

Participants will register for course offerings electronically.
Participants will sign in upon arrival for the event and again after lunch and/or each subsequent day to verify attendance.
Participants will complete a program evaluation at the end of the offering.

Verifying Participation – Independent Study

Participants will register for course offerings electronically.
Participants will document and submit an Independent Study Verification Form. Documentation will include:
Provider Name, Address, Provider Number, Name of Program Coordinator
Title of offering
Date offering completed
Name of presenter(s)
Participant name, email and license number
Participant Signature
Participants will email the completed form to: hello@promedcare.com
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.
Upon receipt of the Independent Study Verification Form by (Insert Your Provider Name), participant will receive a link to complete the online post-test for the offering.
A score o f80% or greater is required for awarding a certificate of continuing nursing education.

Upon successful completion of the post-test participants will receive a certificate of continuing nursing education electronically.
Pro Med Care staff will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.
The Independent Study Verification Form will then be scanned into the confidential and secure online records storage system to be maintained per policy.

Policy #106: Process For Issuing Certificates of Completion

Pro Med Care will issue certificates of completion to participants based on verification of participation in offerings.

Date: _____Reviewed: _____

Issuing Certificates of Completion For Online Offering

Participants completing an online offering will be required to take a post-test.
A score of 80% or greater is required for issuing a certificate of continuing nursing education.
Certificates of Completion will be provided electronically to participants completing online offerings.

Issuing Certificates of Completion For In Person Offering

Participants completing an in person offering will be required to sign in upon arrival, after lunch, and each subsequent day.
Certificates of Completion will be provided electronically to those participants with verified participation in each in person offering.

recordkeeping ~ Policy #107: Process For Record Keeping And Storage

Pro Med Care will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: _____Reviewed: _____

Record Keeping And Storage

Pro Med Care will retain the following records for each offering for a period of two years:
Summary of planning
Copy of announcement/brochure
Title and objectives

Offering agenda
Pilot time test results if independent study
Bibliography
Summary of participant evaluations
Each instructor's education and experience
Documentation to verify completion of the offering
Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

noticeofchange ~ Policy #108: Process For Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Date: _____Reviewed: _____

Process for Notifying Kansas State Board of Nursing of Changes

The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.
Written notification will be mailed to:
Kansas State Board of Nursing
Department of Nursing Continuing Education
900 SW Jackson, Suite 1051
Topeka, Kansas 66612-1230

programevaluation ~ Policy #109: Total Program Evaluation

Pro Med Care will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: _____Reviewed: _____

Process for Total Program Evaluation

The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.
The total program evaluation will include:
"a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions"(60-9-105 (s))
The total program evaluation will include evaluation of:

Program administration, including program coordinator's responsibilities
Program management, including policies and procedures
Total program evaluation, including the ability of the plan to measure the overall effectiveness of the providership.
At least annually Pro Med Group will complete a total program evaluation.
The CNE Program Coordinator will include the total program evaluation findings with the annual report submitted to the Kansas State Board of Nursing.

Submission date ~ 09-8-2022 10:15:42
Form ID ~ 1672730

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

Independent Study Participation Verification

Provider Name and Address:

Pro Med Care

3600 South SR 7, Suite #336

Miramar, Fl 33023

Provider #: XXXXXXX

CNE Program Coordinator: Yvonne Murillo, RN

Title of Offering: _____

Presenter(s): _____

Date Completed: _____

Participant Name: _____

Participant License #: _____

Participant Email Address: _____

Participant Signature: _____

Please email this form to: hello@promedcare.com for processing. Once received you will receive a link to take the online post-test for this offering. A score of 80% is required to receive credit and certificate of continuing nursing education.

*****FOR OFFICE USE ONLY*****

Post Test Score: _____

Contact Hours Awarded: _____ Date: _____

_____

Yvonne Murillo, RN - CNE Program Coordinator

Yvonne Murillo, BSN, RN

117 N.E. 1ST Ave #1401 Miami, FL
Phone: 305-310-0730 E-Mail: wounderm@hotmail.com

Professional Summary

Driven and compassionate health care professional with 29 years hands-on experience in fast paced residential and hospital environments. Critical care and emergency room nurse with experience working in high patient volume settings. Certified Wound Ostomy Continence Nurse with special emphasis in wound healing that has been the central point of my career for the last 17 years. My expert skills allow me to provide a unique clinical knowledge to the art of wound healing for optimal results.

Education

Nursing Licensure: Florida Board of Nursing RN 2966112
Georgia Board of Nursing RN 160506

Certification: Wound Care Certified (WCC) 7011122

Critical Care

Wound Ostomy Continence Nurse (WOCN)

Certified Lymphedema Therapist

University: Colegio De Enfermeras

Dr. Gustavo H. Machado , Caracas Venezuela 1984

Training

- Manual Lymph Drainage and Complete Decongestive Therapy Palm Beach FL 135 hrs. **2013**
- Management of Lymphedema affecting Head and Neck, (14 hrs) Dallas TX **2013**
- Lymphatic Correction using Elastic Taping Method (12hrs) Dallas TX **2013**
- National Pressure Ulcer advisory Panel Biennial Conference. Deep Tissue Injury Consensus Track 16 hrs 2012
- Diabetes Core Curriculum Wound Healing. Flushing New York. (30hrs) **2011**
- Advanced Preceptorship in Wound Healing. NY, New York (16hrs) **2010**
- WOCN – WCET Joint Conference. Phoenix AZ. (24hrs) **2010**
- Reconnective Healing Level 1&11 Miami FL. (30 hrs) **2010**
- Educational Pathways, Santiago Chile. **2010**
- Sharp Debridement, Atlanta GA. (8hrs) **2009**
- Symposium on Advanced Wound Care & Medical Research Forum. (21hrs) San Antonio, TX **2006**
- The Vacuum Assisted Closure **2004**
- Symposium on Advanced Wound Care Medical Research Forum (4) Orlando FL Wound Care (24) 2004
- Enhancing Your Critical Care Skills (4hrs) Miami FL **2002**
- Current Concepts In ICU Sedation (1hr) Miami FL **2002**

- Ventilator Basics (7.5hrs) Miami FL **2002**
- Mechanical Ventilation Overview (1hr) Miami FL **2002**
- Wound Management Options In Action (14hrs) Miami FL **2002**
- Symposium On Advanced Wound Care & Medical Research Forum On Wound Repair (20) Dallas TX **2000**
- Wound Ostomy Continence Nurse Program (60hrs) Clinical Hours (120) Miami FL **2000**
- Diabetic Foot & Wound Center Internship Program (16hrs) Denver CO **2000**
- Pediatric Advanced Life Support (16hrs) Miami FL **1999**
- Advanced Cardiac Life Support (ACLS) (16hrs) Miami FL **1997**
- Critical Care Course (103hrs theory, 144hrs clinical) Miami FL **1997**
- Current Concepts In Wound Healing (15.5hrs) Naples FL **1996**
- Basic Supervision (8hrs) Miami FL **1996**
- IV Therapy Level I (8hrs) Miami FL **1996**
- Physical Assessment (8hrs) Miami FL **1996**
- Advanced burn Life Support ABLS (16hrs) Miami FL **1996**
- Blood Bank Techniques Homo-therapy Specialization Caracas Venezuela **1985**

PROFESSIONAL EXPERIENCE

Neowe Research & Development, Doral, FL, 33126 - July 2018 to present

Vice President, Research

Identify problems related to wound healing and provide guidance to manage acute and chronic wounds. Identify pressure injuries related to medical devices.

Cano Health, Hollywood, FL 33024

Director of Wound care and Lymphedema Therapy - 2020 to present

Wound Care Management Specialists, Hollywood, FL 33024 - 2016 to 2020

Director of Wound Care Program with privilege at Westside Regional Medical Center, Plantation, FL 33324 and University Hospital and Medical Center, Tamarac, FL 33321

Neucare Health Services, Doral, FL 33126 - Nov 2014 - Sept 2017

Vice President, Wound Care Services

Polaris Healthcare USA Coral Gables FL, Sep 2007- 2014

Clinical Manager and Director

Administer, direct and coordinate activities of the company. Provide thorough supervision for day- to -day operations of business with set policies and guidelines. Establish and maintain positive relationships with government regulators, families, other health care providers, and physicians. Provide palliative care in outpatient settings ranging from assessment to development and implementation of wound care plans. Supervise all employees and actively provide feedback on performance and evaluations in bi monthly meetings. Provide

clinical leadership to nursing staff and arrange continuing education opportunities to increase skills. Routinely evaluate the overall patient care with staff and diligently enforce high standards. Incorporate evidence based care into practice environment to ensure high quality care for patients and their families. Develop and manage budget and revenue expectations while seeking to eliminate and reduce expenses

Cedars Medical Center, Miami FL April 2002 - July 2005

Manager Of The Wound Care Center

Provided administrative and clinical leadership o the nursing staff in the wound center.. Served as liaison between management, clinical staff and the community. Provided supervision in accordance with set policies and guidelines. Observed strict confidentiality and safeguarded all patients related information. Delivered high quality and compassionate treatment to all patients.

Nurse Plus, Miami Fl March 2001-July 2002

Emergency Room Nurse

Performed all tasks in a fast paced work environment. Utilized strong assessment skills to determine necessary patient care. Administered medications and assisted with diagnostic testing. Evaluated patient care needs, prioritized treatment and maintained patient flow. Provided quality nursing care in accordance with policies and procedures.

Pan American Hospital, Miami FL, Oct 1997-Feb 2001

Emergency Room Nurse

Worked as part of a team to ensure proper care and safety of patients. Provided quality nursing care in accordance with policies and procedures. Evaluated patient care needs, prioritized treatment and maintained patient flow. Coordinated with doctors and registered nurses to develop care plans for patients.

Coral Gables Hospital, Miami FL, Sept 1996-Sept 1997

Critical Care Nurse

Treated seriously ill patients from acute traumas to chronic illnesses. Utilized strong assessment skills to determine necessary patient care. Provided quality nursing care in accordance with hospital policies and procedures.

Pacific Care Clinic, Miami FL Jan-1995-Jan-1996

Urgent Care Nurse

Recorded patients medical history , vital statistics, and test results in medical records. Evaluated patient care needs, prioritized treatment and maintained patient flow. Provided necessary health education for patients. Delivered high quality and compassionate treatment to every patient.

AFFILIATIONS

National association of Hispanic Nurses, Miami FL. Chapter 6699

Association For The Advancement of Wound Care # 965148

Wound Ostomy and Continence Nurses Society

Attendance Roster

Title:

Presenter:

Date:

Contact Hours: 1.0

Provider #: XXXXXXX

CNE Provider: Pro Med Care; 3600 South SR 7, Suite #336; Miramar, Fl 33023

CNE Program Coordinator: Yvonne Murillo, RN

Participant Name	RN or LPN	License Number	Email Address	Contact Hours Awarded

Position Description: Continuing Nursing Education (CNE) Program Coordinator

Date: _____ Reviewed: _____

Position Summary

The Continuing Nursing Education (CNE) Program Coordinator will develop, implement and oversee continuing nursing education activities within Pro Med Care and will maintain the approved provider unit (APU) program and structure; support overall growth of continuing nursing education activities.

Key Responsibilities:

1. Assessing needs and planning CNE offerings
2. Ensuring all CNE offerings meet criteria for awarding contact hours
3. Monitoring participation and completion of offerings by participants
4. Ensuring records are maintained confidentially for the appropriate period of time and with a system for easy retrieval by authorized personnel.
5. Notifying Kansas State Board of Nursing in writing of any change in CNE Program Coordinator or required policies and procedures.
6. Annual Total Program Evaluation
7. Annual report to Kansas State Board of Nursing

Minimum Qualifications:

1. Three years clinical experience as a Registered Nurse
2. Baccalaureate degree
3. One year of experience developing and implementing educational offerings

Assessment & Management Of Lower Extremity Ulcers

Lower extremity ulcers are a growing problem that can be divided by the cause of the ulcers, such peripheral vascular disease or diabetes. These wounds are often chronic in nature and both difficult and costly to treat. These wounds often have a devastating effect on patients and family members. Correct identification of the etiology of the wound is essential for guiding the treatment of the wound.

Nursing care for these wounds can be complicated due to the complex nature of the etiology of the wounds. There are multiple treatment options for each type of wound, and appropriate treatment depends on correct identification of the type of wound. Venous wounds may have a large amount of exudate and require absorptive dressings to help maintain the integrity of the surrounding skin while arterial wounds may be dry and require additional moisture to promote the optimal healing environment.

Informal discussions among coworkers, polling on social media groups and comments on previous continuing education evaluations have shown that nurses are looking for information on dealing with the complex topic of effectively managing lower extremity ulcers.

Learning Objectives:

- Objective 1: Identify the different etiologies of lower extremity ulcers
- Objective 2: Differentiate presentation of lower extremity ulcers based on etiology
- Objective 3: Describe two treatment options for each type of lower extremity ulcer

REGISTER NOW at https://www.ProMedCare.com

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This offering is FREE and will be provided online.

Assessment & Management of Lower Extremity Ulcers

Presenter: Yvonne Murillo, BSN, RN

Objectives:

Upon completion of this program, participants will be able to:

- Identify the different etiologies of lower extremity ulcers
- Differentiate presentation of lower extremity ulcers based on etiology
- Describe two treatment options for each type of lower extremity ulcer

Summary of Planning

Lower extremity ulcers are a growing problem that can be divided by the cause of the ulcers, such peripheral vascular disease or diabetes. These wounds are often chronic in nature and both difficult and costly to treat. These wounds often have a devastating effect on patients and family members. Correct identification of the etiology of the wound is essential for guiding the treatment of the wound.

Nursing care for these wounds can be complicated due to the complex nature of the etiology of the wounds. There are multiple treatment options for each type of wound; and appropriate treatment depends on correct identification of the type of wound. Venous wounds may have a large amount of exudate and require absorptive dressings to help maintain the integrity of the surrounding skin while arterial wounds may be dry and require additional moisture to promote the optimal healing environment.

Informal discussions among coworkers, polling on social media groups and comments on previous continuing education evaluations have shown that nurses are looking for information on dealing with the complex topic of effectively managing lower extremity ulcers.

Outline

1. Introduction to Lower Extremity Ulcers
    a. Prevalence
    b. Costs
2. Peripheral vascular diseases
    a. Venous ulcers
        i. Most common 60-70%
        ii. Moderate to exudative
        iii. Periwound skin changes common
        iv. Location around medial ankle but also lateral or dorsal aspect of foot
    b. Arterial ulcers
        i. 15-20% of leg ulcers
        ii. Deeper and more dry than venous ulcers
        iii. Toes, feet, and heels most common locations
        iv. Diagnosis important to avoid amputation
    c. Mixed venous / arterial ulcers
        i. Estimated to be up to 26% of leg ulcers
        ii. Combine characteristics venous and arterial ulcers
        iii. Located medial or lateral aspects of the leg
3. Diabetic
    a. Most common type of leg ulcer
    b. Affected by peripheral neuropathy and peripheral arterial disease
    c. Up to 50% may occur in toes or between toes
    d. Commonly infected
4. Pressure Injuries
    a. Develop over bony prominences
    b. Common in heels, ankle, and toes
5. Atypical wounds
    a. May comprise up to 20% of lower leg wounds
    b. Vasculitis – inflammatory process of blood vessels
    c. Occlusive vasculo-pathy may include Sickle cell disease
    d. Traumatic
6. Treatment
    a. Assessment
        i. Systemic
        ii. Holistic
        iii. History and Risk Factors, Comorbidities
        iv. Wound location, characteristics, surrounding skin
        v. Referral to Wound or Vascular Specialist
        vi. Glycemic control

    b. Dressing Types
        i. Gauze
        ii. Transparent film dressing

iii. Hydrocolloid
iv. Hydrogel
v. Calcium alginate
vi. Foam dressing
vii. Specialty dressings

c. Debridement
   i. Surgical
   ii. Autolytic
   iii. Enzymatic
d. Negative Pressure Wound Therapy (wound vac)
e. Hyperbaric oxygen therapy

7. Summary

Bibliography

Agency for Healthcare Research and Quality (AHRQ). (2014). Preventing pressure ulcers in hospitals. https://www.ahrq.gov/patient-safety/settings/hospital/resource/pressureulcer/tool/pu1.html

Amin, N., & Doupis, J. (2016). Diabetic foot disease: From the evaluation of the "foot at risk" to the novel diabetic ulcer treatment modalities. World Journal of Diabetes, 7(7), 153–164. https://doi.org/10.4239/wjd.v7.i7.153

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Edsberg, L. E., Black, J. M., Goldberg, M., McNichol, L., Moore, L., & Sieggreen, M. (2016). Revised National Pressure Ulcer Advisory Panel: Pressure injury staging system: Revised pressure injury staging system. Journal of Wound, Ostomy, and Continence Nursing, 43(6), 585–597. https://doi.org/10.1097/WON.0000000000000281

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Lindholm C, Searle R. Wound management for the 21st century: Combining effectiviness and efficiency. Int Wound J 2016; (13):5–15.

Oliverio, Jon DPM, ABPS, ABPOPPM, ACCWS; Gero, Elizabeth DPM; Whitacre, Katie Lyn BSN, RN, WCC, OMS; Rankin, Jodi RD, LD, CNSC. Wound Care Algorithm: Diagnosis and Treatment. Advances in Skin & Wound Care: February 2016 - Volume 29 - Issue 2 - p 65-72 doi: 10.1097/01.ASW.0000473132.88076.af

Wound, Ostomy and Continence Nurses Society. (2019a). Venous, arterial, and neuropathic lower-extremity wounds: Clinical resource guide. Mt. Laurel, NJ: Author.

Wound, Ostomy and Continence Nurses Society. (2019b). Guideline for management of wounds in patients with lower-extremity venous disease. WOCN Clinical Practice Guideline Series 4. Mt. Laurel, NJ: Author.

Wound, Ostomy and Continence Nurses Society. (2021). Guideline for management of patients with lower-extremity wounds due to diabetes mellitus and/or neuropathic disease. WOCN Clinical Practice Guideline Series 3. Mt. Laurel, NJ: Author.

Pro Med Care Group, LLC
Department of Continuing Nursing Education

COURSE TITLE: **Assessment & Management of Lower Extremity Ulcers**
DATE:

INSTRUCTIONS:
Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.

*****
RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4

Overall Purpose/Goal:
To educate participants on current Assessment & Management of Lower Extremity Ulcers
*****
LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Identify the different etiologies of lower extremity ulcers 1 2 3 4
Objective 2: Differentiate presentation of lower extremity ulcers based on etiology 1 2 3 4
Objective 3: Describe two treatment options for each type of lower extremity ulcer 1 2 3 4
*****
TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:
Yvonne Murillo, BSN, RN
The presentation was organized and easy to follow. 1 2 3 4
The teaching methods were appropriate for the subject area and content. 1 2 3 4
The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4
The content was based on current professional/scientific information. 1 2 3 4
The speaker clarified content in response to questions. 1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4
The presentation level was appropriate for the background and experience of the learner. 1 2 3 4
The speaker was confident speaking before an audience. 1 2 3 4
The speaker exhibited enthusiasm for the topic. 1 2 3 4
*****
FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

_____

_____

Certificate Of Continuing Nursing Education

Name, RN License #: 00000000 01/07/2024

has successfully completed

Assessment & Management of Lower Extremity Ulcers

Yvonne Murillo, BSN, RN

Yvonne Murillo, BSN, RN
CNE Program Coordinator

Pro Med Care, Dept of Continuing Nursing Education
3600south SR 7, Suite #336, Miramar, Fl 33023 Provider #: 99999-9999

Pressure Injury Classification & Management

Pressure injuries are localized wounds to the skin and or underlying tissues which result from either pressure alone or pressure in combination with shearing forces. These wounds are usually located over a bony prominence, such as the sacrum, hip, or heel, or in the extremities. Risk factors for developing pressure injuries include acuity of illness or injury, low physical activity, bowel and or bladder incontinence, malnutrition, and advanced age. They may also be caused by medical devices including oxygen tubing and oxygen masks. The cost to treat hospital acquired pressure injuries has been estimated to be over $15 billion dollars annually in the United States. Pressure injuries can also cause pain, be a source for infections and increased stress on both patients and family members.

Nurses play a key role in preventing and treating pressure injuries through assessment, preventive measures, choosing appropriate treatments when pressure injuries do occur and educating patients and family members on these injuries and treatments.

Learning Objectives:

- Objective 1: Differentiate types and stages of Pressure Injuries
- Objective 2: Identify five risk factors for developing pressure injuries
- Objective 3: Identify three dressing categories used to treat pressure injuries

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This offering is FREE and will be provided online.

Pressure Injury Classification and Management

Presenter: Yvonne Murillo, BSN, RN

Objectives:

Upon completion of this program, participants will be able to:

- Differentiate types and stages of Pressure Injuries
- Identify five risk factors for developing pressure injuries
- Identify three dressing categories used to treat pressure injuries

Summary of Planning

Pressure injuries are localized wounds to the skin and or underlying tissues which result from either pressure alone or pressure in combination with shearing forces. These wounds are usually located over a bony prominence, such as the sacrum, hip, or heel, or in the extremities. Risk factors for developing pressure injuries include acuity of illness or injury, low physical activity, bowel and or bladder incontinence, malnutrition, and advanced age. They may also be caused by medical devices including oxygen tubing and oxygen masks. The cost to treat hospital acquired pressure injuries has been estimated to be over $15 billion dollars annually in the United States. Pressure injuries can also cause pain, be a source for infections and increased stress on both patients and family members.
Nurses play a key role in preventing and treating pressure injuries through assessment, preventive measures, choosing appropriate treatments when pressure injuries do occur and educating patients and family members on these injuries and treatments.

Through informal surveys of co-workers and other nurses in person, at educational events and on social media discussions, pressure injury identification, classification and management have been identified as topics of interest to multiple groups of nurses.

Outline

1. Introduction to Pressure Injuries in Hospitals
    a. Causes
    b. Risk Factors
        i. Acuity of illness
        ii. Decreased mobility
        iii. Medical device use
        iv. Incontinence
        v. Medications
        vi. Braden Scale
    c. Healthcare Costs related to Pressure Injuries
2. Pressure Injury Staging
    a. Stage 1
    b. Stage 2
    c. Stage 3
    d. Stage 4
    e. Unstageable
    f. Deep Tissue Injury
3. Wound Assessment
    a. Identify Wound Type
        i. Pressure injury
        ii. Arterial / venous ulcer
        iii. Moisture Associated Skin Damage
        iv. Skin tear
    b. Wound Size
        i. Length, Width and Depth
        ii. Tunneling
        iii. Undermining
    c. Wound Bed Appearance
        i. Color
            1. Epithelial tissue
            2. Granulation tissue
            3. Eschar / slough / necrotic tissue
        ii. Bone, muscle, ligament, or tendon exposure
    d. Peri-wound skin
    e. Odor
    f. Drainage
        i. Amount
        ii. Color
        iii. Odor
    g. Pain
    h. Documentation

4. Management
    a. Negative Pressure Wound Therapy
    b. Hyperbaric oxygen therapy
    c. Debridement of wound
        i. Surgical / Mechanical / Sharp
        ii. Autolytic
        iii. Enzymatic
    d. Dressing Types
        i. Gauze
        ii. Transparent film dressing
        iii. Hydrocolloid
        iv. Hydrogel
        v. Calcium alginate
        vi. Foam dressing
        vii. Specialty dressings
5. Summary

Bibliography

Afzali Borojeny L, Albatineh AN, Hasanpour Dehkordi A, Ghanei Gheshlagh R. The Incidence of Pressure Ulcers and its Associations in Different Wards of the Hospital: A Systematic Review and Meta-Analysis. Int J Prev Med. 2020 Oct 5;11:171. doi: 10.4103/ijpvm.IJPVM_182_19. PMID: 33312480; PMCID: PMC7716611.

Edsberg, L. E., Black, J. M., Goldberg, M., McNichol, L., Moore, L., & Sieggreen, M. (2016). Revised National Pressure Ulcer Advisory Panel: Pressure injury staging system: Revised pressure injury staging system. Journal of Wound, Ostomy, and Continence Nursing, 43(6), 585–597. https://doi.org/10.1097/WON.0000000000000281

Gillespie BM, Walker RM, Latimer SL, Thalib L, Whitty JA, McInnes E, Chaboyer WP. Repositioning for pressure injury prevention in adults. Cochrane Database of Systematic Reviews 2020, Issue 6. Art. No.: CD009958. DOI: 10.1002/14651858.CD009958.pub3. Accessed 03 August 2022.

Labeau, S.O., Afonso, E., Benbenishty, J. et al. Prevalence, associated factors and outcomes of pressure injuries in adult intensive care unit patients: the DecubICUs study. Intensive Care Med 47, 160–169 (2021). https://doi.org/10.1007/s00134-020-06234-9

Padula, WV, Delarmente, BA. The national cost of hospital-acquired pressure injuries in the United States. Int Wound J. 2019; 16: 634– 640. https://doi.org/10.1111/iwj.13071

Scand J Caring Sci; 2014; 28; 648– 656 Patient participation in pressure injury prevention: giving patient's a voice

Pro Med Care Group, LLC.
Department of Continuing Nursing Education

COURSE TITLE: **Pressure Injury Classification and Management**
DATE:
INSTRUCTIONS:
Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.
*****
RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4

Overall Purpose/Goal:
To educate participants on Pressure Injury Classification and Management

*****
LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Differentiate types and stages of Pressure Injuries 1 2 3 4
Objective 2: Identify five risk factors for developing pressure injuries 1 2 3 4
Objective 3: Identify three dressing categories used to treat pressure injuries 1 2 3 4

*****
TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:
Presenter: **Yvonne Murillo, BSN, RN**
The presentation was organized and easy to follow. 1 2 3 4
The teaching methods were appropriate for the subject area and content. 1 2 3 4 The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4
The content was based on current professional/scientific information. 1 2 3 4
The speaker clarified content in response to questions. 1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4 The presentation level was appropriate for the background and experience of the learner. 1 2 3 4 The speaker was confident speaking before an audience. 1 2 3 4
The speaker exhibited enthusiasm for the topic. 1 2 3 4
*****
FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

_____

_____

Certificate Of Continuing Nursing Education

Name, RN License #: 00000000 01/07/2024

has successfully completed

Pressure Injury Classification & Management

Yvonne Murillo, BSN, RN

Yvonne Murillo, BSN, RN
CNE Program Coordinator

Pro Med Care, Dept of Continuing Nursing Education
3600south SR 7, Suite #336, Miramar, Fl 33023 Provider #: 99999-9999

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: The Nurse Speak

Name of Program Coordinator: Damion Jenkins, MSN, RN

Date Received: 9/14/22

Date to CNE Committee: December 2022

_____ Approved

_____ Not Approved: _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE		
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: "	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	

• The participant's name and license number, and the number of contact hours awarded	X	
• The title of the offering	X	
• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1** Providing Culturally Competent & Inclusive Care for LGBTQ + Patients and Residents	**#2** Raising the Bar for Interprofessional Collaboration

• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	No times listed	No times listed
• Each instructor's education and experience	Speaker not listed	Speaker not found
• A current bibliography	X	2010. 2015, 2011
• The offering evaluation form	X	X

12/2018

Initial application reviewed and approval checklist completed by Carol Moreland, MSN, RN 9/30/22

www.buddydata.com

Secure Site

RECEIVED
By Education Department at 2:18 pm, Sep 14, 2022

:: www.ksbn.org ::

~ private and confidential decrypted data ~

Reference No.: 25322 **Date submitted:** Sep 11 13:49 2022

6 files were uploaded with this form: D.Jenkins Resume 7.30.2022 (1).pdf, Attendance Roster .xlsx, Total Program Evaluation.docx, Providing Culturally Competent & Inclusive Care for LGBTQ+ Patients & Residents.pdf, Independent Study Participation Verification.docx, Raising the Bar for Interprofessional Collaboration.pdf

www.ksbn.org

radio ~ Initial Application
Providername ~ The Nurse Speak
providernum ~ ~
legalbody ~ N/A
address ~ 216 W. 99th Street Apt. 12
adress2 ~ New York, NY 10025
telephone ~ 410-701-0433
email ~ damion.jenkins@thenursespeak.com
coordinator ~ Damion Jenkins, MSN, RN
date ~ 09-11-2022
planningce ~ Policy #100: Process of Assessing Need And Planning CNE

The Nurse Speak will follow a systematic process for assessing need and planning CNE offerings.

Date: _____Reviewed: _____

Need Assessment

The Nurse Speak will assess need for CNE using informal and/or formal methods including:
Identifying healthcare facility business needs through formal or informal survey;
Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments

Assessment of Training Options

A list of training options and needs will be generated after the gap analysis has been completed.
All options will be carefully evaluated to determine which are:

Urgent
Important
Not important
The Nurse Speak will consider these factors when determining CEU offerings:
Does the offering provide a solution to a problem?
What is the cost of the training to those participating in the offering?
What is the expected return on investment those participating in the offering can expect?
Does the training assist with meeting legal compliance for individual participants or organizations?
After all training options have been assessed, The Nurse Speak will have a list of educational priorities suitable for individuals, departments and organizations.

Planning of CNE Offerings

The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
CNE offerings will be planned and scheduled with consideration given to:
Where will the offering be conducted?
How will the offering be delivered?
Is the offering suitable to be provided online?
If the offering already exists, should it continue to be offered?

feeassessment ~ Policy #101: Process For Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: _____Reviewed: _____

Fee Assessment

The Nurse Speak will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc...
The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail.
Payment of the fee secures registration for the offering.

Refunds

If a participant is unable to attend the offering as scheduled, refunds will be issued as follows:
Notice received up to 7 days prior to scheduled event: 100% refund

Notice received less 7 days prior to scheduled event: 0% refund
Refunds will be made within 14 days of receipt of notice.

Insufficient Funds
A $35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering.
A participant may not attend an offering until fees have been paid in full.

advertisement ~ Policy #102: Process For Advertisements or Announcements

CNE Offerings will be advertised.

Date: _____Reviewed: _____

Advertisements or Announcements

The Nurse Speak will advertise CNE offerings in a variety of ways, including:
On the internet via website, social media and email
Radio
Television
Print advertising
Mail
Published information shall contain the following statement:
The Nurse Speak is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: _____

approvalprocess ~ Policy #103: Process For Offering Approval

The Nurse Speak will approve offerings using a standardized system to ensure each offering is appropriate.

Date: _____Reviewed: _____

Approval Offering

Each CNE offering submitted to the CNE Program Coordinator must include:
Summary of planning
Behavioral Objectives
Content shall meet the definition of CNE in KSA 65-1117(a) which states: Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the

enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.
Instructor's education and experience documenting knowledge/expertise
Current bibliography (books 10 years, periodicals 5 years)
Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

contacthours ~ Policy #104: Process For Awarding Contact Hours

The Nurse Speak will award contact hours to participants for completion of full program offering or partial completion of offering.

Date: _____Reviewed: _____

Awarding Contact Hours

Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience.
Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows:
15 minutes – 0.25 contact hour
30 minutes – 0.50 contact hour
45 minutes – 0.75 contact hour
Instructor credit will be awarded as follows:
2.0 contact hours for each hour of first time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)
Independent study credit will be awarded based on time required to complete the offering as documented by The Nurse Speak's pilot time test results
Pilot test time results will be measured as follows:
A small group of pilot testers representative of the target audience will document time needed by each to complete the offering;
The CEU Program Coordinator will discard the highest and lowest times, total all remaining times and divide by remaining number of testers to determine the average time needed;
Contact hour credit will be awarded as per this policy.
Contact hours for clinical hours will not be awarded.

Partial Credit

Partial credit will be awarded as follows for late arrival or early departure:
Participants arriving late or leaving early will note and initial either time of late arrival or early departure;

Time for breaks will be subtracted from the total hours the participant was present at the offering.
Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

verifycompletion ~ Policy #105: Process For Verifying Participation and Completion of The Offering

The Nurse Speak will verify participation and completion of offerings by participants.

Date: _____Reviewed: _____

Verifying Participation – Online Offerings

Participants will register for course offerings electronically.
Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.

Verifying Participation – In Person Events

Participants will register for course offerings electronically.
Participants will sign in upon arrival for the event and again after lunch and/or each subsequent day to verify attendance.
Participants will complete a program evaluation at the end of the offering.

Verifying Participation – Independent Study

Participants will register for course offerings electronically.
Participants will document and submit an Independent Study Verification Form. Documentation will include:
Provider Name, Address, Provider Number, Name of Program Coordinator
Title of offering
Date offering completed
Name of presenter(s)
Participant name, email and license number
Participant Signature
Participants will email the completed form to:
(hello@thenursespeak.com)
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.
Upon receipt of the Independent Study Verification Form by The Nurse

Speak, participant will receive a link to complete the online post-test for the offering.
A score of 80% or greater is required for awarding a certificate of continuing nursing education.
Upon successful completion of the post-test participants will receive a certificate of continuing nursing education electronically.
The Nurse Speak staff will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.
The Independent Study Verification Form will then be scanned into the confidential and secure online records storage system to be maintained per policy.

Policy #106: Process For Issuing Certificates of Completion

The Nurse Speak will issue certificates of completion to participants based on verification of participation in offerings.

Date: _____Reviewed: _____

Issuing Certificates of Completion For Online Offering

Participants completing an online offering will be required to take a post-test.
A score of 80% or greater is required for issuing a certificate of continuing nursing education.
Certificates of Completion will be provided electronically to participants completing online offerings.

Issuing Certificates of Completion For In Person Offering

Participants completing an in person offering will be required to sign in upon arrival, after lunch, and each subsequent day.
Certificates of Completion will be provided electronically to those participants with verified participation in each in person offering.

recordkeeping ~ Policy #107: Process For Record Keeping And Storage

The Nurse Speak will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: _____Reviewed: _____

Record Keeping And Storage

The Nurse Speak will retain the following records for each offering for a period of two years:

Summary of planning
Copy of announcement/brochure
Title and objectives
Offering agenda
Pilot time test results if independent study
Bibliography
Summary of participant evaluations
Each instructor's education and experience
Documentation to verify completion of the offering
Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

noticeofchange ~ Policy #108: Process For Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Date: _____Reviewed: _____

Process for Notifying Kansas State Board of Nursing of Changes

The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.
Written notification will be mailed to:
Kansas State Board of Nursing
Department of Nursing Continuing Education
900 SW Jackson, Suite 1051
Topeka, Kansas 66612-1230

programevaluation ~ Policy #109: Total Program Evaluation

The Nurse Speak will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: _____Reviewed: _____

Process for Total Program Evaluation

The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.
The total program evaluation will include:
"a systematic process by which an approved provider analyzes

outcomes of the overall continuing nursing education program in order to make subsequent decisions"(60-9-105 (s))
The total program evaluation will include evaluation of:
Program administration, including program coordinator's responsibilities
Program management, including policies and procedures
Total program evaluation, including the ability of the plan to measure the overall effectiveness of the providership.
At least annually The Nurse Speak will complete a total program evaluation.
The CNE Program Coordinator will include the total program evaluation findings with the annual report submitted to the Kansas State Board of Nursing.

Submission date ~ 09-11-2022 13:49:17
Form ID ~ 1672730

Damion K. Jenkins, MSN, RN

damion.jenkins@thenursespeak.com
(410) 865-9266

216 W 99th Street Apt. 12
New York, NY 10025

Resume

EDUCATION:

Master of Science *Nursing Education* — Graduated: March 2014
Walden University: RN-MSN Program
Baltimore, Maryland — **(GPA 4.0)**

Associate of Science *Nursing* — Graduated: June 2010
Community College of Baltimore County
Essex Campus, Maryland

High School Diploma — Graduated: June 2000
West Jefferson High School
Harvey, Louisiana

CERTIFICATION AND LICENSURE:

Maryland State RN License (R192034) - 2010-Present
New York State RN License (670597) – 2015-Present
AHA BLS Provider Certified (Exp. 10/2023)

EXPERIENCE

Elara Caring, Inc. — January 2022 – Present
New York City Personal Care Services
-Education Training Specialist | RN Instructor
-Hybrid Home Health Aide Training Program Instructor
-Online & Digital Curriculum Design & Implementation

Levindale Hebrew Geriatric Center and Hospital — September 2018-Present
A Life Bridge Health Facility
Per Diem Nursing Education & Staff Development
-Nursing Academic Affiliations Coordinator
-Clinical Practice Education Specialist
-Nursing Education Project Management & Support

Allnurses.com — March 2018-Present
The Social Network for Nurses
-Nurse Content Writer and Contributor

Damion K. Jenkins, MSN, RN Resume

damion.jenkins@thenursespeak.com
(410) 865-9266

216 W 99th Street Apt. 12
New York, NY 10025

The Nurse Speak January 2016-Present
Nursing Education and Consulting Services
-Educational Consultant, Speaker, Writer, & CEO

The Community College of Baltimore County January 2016-September 2018
Health and Human Services
Continuing Education Department – Essex Campus
Adjunct Faculty-Interim Program Coordinator
-RN Refresher Program
-Patient Care Technician (PCT) Program
-Certified Nursing Assistant (CNA)/Geriatric Nursing Assistant (GNA) Program

MedStar Union Memorial Hospital May 2015-September 2018
Nurse Finders- an AMN Healthcare Company
Per Diem Agency Nurse
-Cardiac Cath Recovery Unit
-Intermediate Care Unit & ICU
-Telemetry & Progressive Care

Pedagogy Online Learning Systems October 2015-Present
Nursing Continuing Education Modules
-Writer and Contributor

Johns Hopkins Bayview Medical Center September 2013-September 2018
Nurse Finders- an AMN Healthcare Company
Per Diem Agency Nurse
-Intermediate Care Unit
-Telemetry & Progressive Care

Columbia University Hospital, NYP January 2015-May 2015
AMN Travel Nursing-Agency Nursing
13-Week Contract Travel Nurse
-7 Garden South – Medical-Surgical Unit

Johns Hopkins Howard County General Hospital June 2014-January 2015
AMN Travel Nursing-Agency Nursing
Contract Agency Nurse
-Orthopedic Surgical Recovery & Rehab Unit

Damion K. Jenkins, MSN, RN

Resume

damion.jenkins@thenursespeak.com
(410) 865-9266

216 W 99th Street Apt. 12
New York, NY 10025

The Community College of Baltimore County — January 2013-September 2018
School of Health Professions-Essex Campus
RN Nursing Program
-Adjunct Faculty-Clinical Instructor

Johns Hopkins Hospital — May 2013-September 2013
AMN Travel Nursing-Agency Nursing
13- Week Contract Agency Nurse
-Lung Transplant Recovery & Pulmonary Unit

Saint Agnes Hospital Center — November 2011-March 2013
Charge Nurse
-Progressive Care & Cardiac Observation

Genesis Healthcare- Long Green Center — August 2010-May 2012
Charge Nurse
-Transitional Care & Sub-acute Rehab

PROFESSIONAL HONORS AND ORGANIZATION MEMBERSHIP:

American Nurses Association	August 2010
Maryland Nurses Association	August 2010
Sigma Theta Tau International Honor Society	March 2013
Golden Key International Honor Society	October 2013
National League for Nursing	January 2014
National Nurses in Business Association	February 2017
National Society of Leadership and Success	January 2019
American Association for Men in Nursing	January 2020
New York State Nurses Association	March 2020
American Holistic Nurses Association	November 2021

Damion K. Jenkins, MSN, RN Resume

damion.jenkins@thenursespeak.com
(410) 865-9266

216 W 99th Street Apt. 12
New York, NY 10025

SPEAKING ENGAGMENTS:

The National Nurses in Business Association July 2022
Saturday Mainstage Speaker
-Developing a Successful Education & Consulting Business

Nurses Bond 3rd Annual Conference October 2021
Sunday Conference Speaker
-Monetizing your Nursing Knowledge: Nurses Can Do ANYTHING

The National Nurses in Business Association September 2020
Saturday Session Speaker
-Building your Brand Identify: From Idea to Reality

Nurses Bond 2nd Annual Conference October 2020
Saturday Conference Closing Speaker
-Professional Branding: Using the Nursing Process for Everyday Solutions

AWARDS, PUBLICATIONS & WRITING CONTRIBUTIONS:

Maryland Patient Safety Center
2019 Minogue Award for Patient Safety Innovation Submission
2nd Place – Distinguished Achievement Award
Levindale Hebrew Geriatric Center and Hospital
"Leading the Patient Safety Charge – Keeping Our Patients Wound Free"
Writer, Contributor and Editor

American Health Care Association & National Center for Assisted Living
2021 National Quality Award – Bronze Award – Commitment to Quality
Levindale Hebrew Geriatric Center and Hospital – Baltimore, MD
"Reduction of indwelling urinary catheter utilization for residents from 7.4% to 3.7%"
Writer, Contributor, and Editor

American Health Care Association & National Center for Assisted Living
2022 National Quality Award – Silver Award – Commitment to Quality
Levindale Hebrew Geriatric Center and Hospital – Baltimore, MD
"Leadership Excellence in a multifaceted Senior Care facility"
Writer, Contributor, and Editor

Damion K. Jenkins, MSN, RN

damion.jenkins@thenursespeak.com
(410) 865-9266

216 W 99th Street Apt. 12
New York, NY 10025

Resume

REFERENCES

Raimondo Salvagio, BSN, RN, CPN
New York - Presbyterian
Morgan Stanley Children's Hospital
Registered Nurse - PACU
(718) 354-6523
ras9062@nyp.org

Susie Rosa, BSN, RN
Elara Caring, Inc.
New York City Personal Care Services
Director of Education
(917) 301-9721
srosa@elara.com

Terry Laidlow, DNP, MSN, BSN, RN
Levindale Hebrew Hospital & Geriatric Center
Director of Nursing Education & Clinical Services
(443) 462-0257
TLaidlow@lifebridgehealth.org

Janet Jones, DNP, MSN, BSN, RN
Community College of Baltimore County
Health and Human Services
Course Coordinator and Instructor
(410) 608-6723
jjones6723@gmail.com

Attend e Roster

Title:

Presenter: Contact Hours: 1.0

Date: Provider #: XXXXXXX

CNE Provider:The Nurse Speak, 216 W. 99th Street Apt. 12, New York, NY 10025

CNE Program Coordinator: Damion Jenkins, RN, MSN

Participant Name	RN or LPN	License Number	Email Address	Contact Hours Awarded

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

Providing Culturally Competent & Inclusive Care for LGBTQ+ Patients & Residents

Culturally competent care has long been an expectation of nursing care. An inclusive care environment will also provide culturally competent care to the LGBTQ+ community. Members of this community may feel misunderstood and isolated. This offering has been developed to assist nurses in providing a safe care environment and improved communication for the LGBTQ+ community that will increase access to and promote compliance with care.

Learning Objectives:

- Explain the importance of providing culturally competent care.
- Define terms and vocabulary associated with the LGBTQ+ community.
- Discuss ways to use inclusive language while caring for LGBTQ+ patients.
- Describe ways to maintain a safe and therapeutic environment for LGBTQ+ patients.

REGISTER NOW at https://www.TheNurseSpeak.com

The Nurse Speak is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for1.0 contact hours applicable for APRN, RN or LPN relicensure. Kansas State Board of Nursing Provider Number: XXXXXXX

This offering is FREE and will be provided online.

Summary of Planning

Culturally competent care has long been an expectation of nursing care. An inclusive care environment will also provide culturally competent care to the LGBTQ+ community. Members of this community may feel misunderstood and isolated. This offering has been developed to assist nurses in providing a safe care environment and improved communication for the LGBTQ+ community that will increase access to and promote compliance with care.

Course Objectives

Upon completion of this course, the participant will be able to:

- Explain the importance of providing culturally competent care.
- Define terms and vocabulary associated with the LGBTQ+ community.
- Discuss ways to use inclusive language while caring for LGBTQ+ patients.
- Describe ways to maintain a safe and therapeutic environment for LGBTQ+ patients.

Course Outline

Chapter 1: Intro to Cultural Competence in Healthcare for LGBTQ+ Patients

- Cultural Competence in Healthcare
- Importance of Cultural Competence
- Cultural Competence and LGBTQ+ Patients
- LGBTQ+ Patients Versus Other Patients: What's the Difference?
- Chapter 1 Review Questions

Chapter 2: Common Terms and Vocabulary Associated with the LGBTQ+ Community

- Defining LGBTQ+
- Core Vocabulary for Building Inclusivity
- Terms to Avoid and What to Say Instead - Recovery language
- Chapter 2 Review Questions

Chapter 3: Providing LGBTQ+ Patient Centered Care

- Safety First!
- Enhancing Therapeutic Communication by Remaining Inclusive
- Advocating for LGBTQ+ Patients and Residents
- Chapter 3 Review Questions

References:

Cultural Competence in Health Care: Is it important for people with chronic conditions? Health Policy Institute. (2019, February 13). https://hpi.georgetown.edu/cultural/

Health Matters Journal. (2021), *What to Know about Microaggressions*. Retrieved from: https://healthmatters.nyp.org/what-to-know-about-microaggressions/.
Human Rights Campaign (2018)

You Don't Want Second Best. Retrieved from: https://www.hrw.org/report/2018/07/23/you-dont-want-second-best/anti-lgbt-discrimination-us-health-care#_ftn11

The Williams Institute. (2017.). *LGBT Proportion of Population: United States.* https://williamsinstitute.law.ucla.edu/visualization/lgbt-stats/?topic=LGBT#density

Sejal Singh & Laura E. Durso (2017), *Widespread Discrimination Continues to Shape LGBT People's Lives in Both Subtle and Significant Ways, Center for American Progress*. Retrieved from: https://www.americanprogress.org/issues/lgbt/news/2017/05/02/429529/widespread-discrimination-continues-shape-lgbt-peoples-lives-subtle-significant-ways

The Nurse Speak – Department of Continuing Nursing Education

COURSE TITLE: *Providing Culturally Competent & Inclusive Care for LGBTQ+ Patients & Residents*

DATE: _____

INSTRUCTIONS:
Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.

*****

RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4

Overall Purpose/Goal:
To educate participants on culturally competent & inclusive care for LGBTQ+ patients & residents.

*****

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Explain the importance of providing culturally competent care. 1 2 3 4
Objective 2: Define terms and vocabulary associated with the LGBTQ+ community. 1 2 3 4
Objective 3: Discuss ways to use inclusive language while caring for LGBTQ+ patients. 1 2 3 4
Objective 4: Describe ways to maintain a safe and therapeutic environment for LGBTQ+ patients. 1 2 3 4

*****

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER: Damion Jenkins, MSN, RN

The presentation was organized and easy to follow. 1 2 3 4
The teaching methods were appropriate for the subject area and content. 1 2 3 4
The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4
The content was based on current professional/scientific information. 1 2 3 4
The speaker clarified content in response to questions. 1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4
The presentation level was appropriate for the background and experience of the learner. 1 2 3 4
The speaker was confident speaking before an audience. 1 2 3 4
The speaker exhibited enthusiasm for the topic. 1 2 3 4

*****

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

_____

Certificate Of Continuing Nursing Education

Participant Name License #: 00000000 01/07/2024

has successfully completed

Providing Culturally Competent & Inclusive Care for LGBTQ+ Patients & Residents

and has been awarded 1.0 contact hour.

Damion Jenkins, MSN, RN

Damion Jenkins, MSN, RN
CNE Program Coordinator

THE NURSE SPEAK®

The Nurse Speak, Dept. of Continuing Nursing Education
216 W. 99th Street Apt. 12, New York, NY 10025 Provider #: 99999-9999

Independent Study Participation Verification

Provider Name and Address:

The Nurse Speak
216 W. 99th Street Apt. 12
New York, NY 10025
Provider #: XXXXXXX

CNE Program Coordinator:Damion Jenkins, RN, MSN

Title of Offering: _____

Presenter(s): _____

Date Completed: _____

Participant Name: _____

Participant License #: _____

Participant Email Address: _____

Participant Signature: _____

Please email this form to: (hello@ .com) for processing. Once received you will receive a link to take the online post-test for this offering. A score of 80% is required to receive credit and certificate of continuing nursing education.

*****FOR OFFICE USE ONLY*****

Post Test Score: _____

Contact Hours Awarded: _____ Date: _____

_____

Damion Jenkins, RN, MSN - CNE Program Coordinator

Raising The Bar For Interprofessional Collaboration

Interprofessional collaboration occurs when professionals with different backgrounds and specialties come together to achieve a common goal. In healthcare this type of collaboration among care providers is necessary for optimal patient outcomes as well as for process improvement. While most will agree interprofessional collaboration is beneficial it can be challenging as participants must be willing to share openly their thoughts, ideas and opinions. When a safe space is provided for it, however, participants gain understanding of each other's roles and can effectively strategize how each can play a part in achieving a common goal. This offering has been created to enhance the understanding of interprofessional collaboration, how to overcome barriers, and how to build a culture of collaboration.

Learning Objectives:

- Discuss current interprofessional collaboration challenges within our healthcare delivery system.
- Explain how inadequate interprofessional collaboration efforts can negatively affect nursing staff performance and patient outcomes.
- List current solution initiatives to improve interprofessional collaboration, communication and streamlined care practices.
- Advocate for improved interprofessional collaboration within your healthcare organization.
- Identify barriers to safe and effective interprofessional collaboration.
- Create a culture of change among all members of the healthcare team.

REGISTER NOW at https://www.TheNurseSpeak.com

The Nurse Speak is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hours applicable for APRN, RN or LPN relicensure. Kansas State Board of Nursing Provider Number: XXXXXXX

This offering is FREE and will be provided online.

Course Objectives

Upon completion of this course, the participant will be able to:

- Discuss current interprofessional collaboration challenges within our healthcare delivery system.
- Explain how inadequate interprofessional collaboration efforts can negatively affect nursing staff performance and patient outcomes.
- List current solution initiatives to improve interprofessional collaboration, communication and streamlined care practices.
- Advocate for improved interprofessional collaboration within your healthcare organization.
- Identify barriers to safe and effective interprofessional collaboration.
- Create a culture of change among all members of the healthcare team.

Summary of Planning

Interprofessional collaboration occurs when professionals with different backgrounds and specialties come together to achieve a common goal. In healthcare this type of collaboration among care providers is necessary for optimal patient outcomes as well as for process improvement. While most will agree interprofessional collaboration is beneficial it can be challenging as participants must be willing to share openly their thoughts, ideas and opinions. When a safe space is provided for it, however, participants gain understanding of each other's roles and can effectively strategize how each can play a part in achieving a common goal. This offering has been created to enhance the understanding of interprofessional collaboration, how to overcome barriers, and how to build a culture of collaboration.

Course Outline

Chapter 1: Current Interprofessional Collaboration Challenges Within Our Healthcare Delivery System

- Defining Interprofessional Collaboration
- Identifying Common Collaboration Challenges

Chapter 2: Negative Impacts of Inadequate Interprofessional Collaboration Efforts

- Compromised Patient Safety
- Poor Patient Outcomes
- Decreased Job Satisfaction

Chapter 3: Current Solution Initiatives to Improve Interprofessional Collaboration, Communication and Streamlined Care Practices

- Current Research Recommendations
- Healthcare Facility Staff-led Staffing Initiatives

Chapter 4: Advocating for Improved Interprofessional Collaboration Within Your Healthcare Organization

- What Does Successful Interprofessional Collaboration Look Like to You?
- Holding Nurse Leaders and Healthcare Facility Administration Accountable

Chapter 5: Identifying Barriers to Safe and Effective Interprofessional Collaboration

- Cause and Effect: How Inadequate Interprofessional Collaboration Puts Everyone at Risk
- How to Safeguard Against Burnout

Chapter 6: Creating a Culture of Change to Improve Interprofessional Collaboration

- Peer Accountability and Dependability Achieves Better Outcomes

References:

Gilbert, J., Yan, J., & Hoffman, S. (2010). WHO (2010) Framework for Action on Interprofessional Education Collaborative Practice. Retrieved July 6, 2018, from https://www.caipe.org/resources/publications/2010-framework-action-interprofessional-education-collaborative-practice

Gobis, B., Yu, A., Reardon, J., Nystrom, M., Grindrod, K., & Mccarthy, L. (2018). Prioritizing intraprofessional collaboration for optimal patient care: A call to action. Canadian Pharmacists Journal / Revue Des Pharmaciens Du Canada, 151(3), 170-175. doi:10.1177/1715163518765879

Karam, M., Brault, I., Van Durme, T., & Macq, J. (2018, March). Comparing interprofessional and interorganizational collaboration in healthcare: A systematic review of the qualitative research. Retrieved July 6, 2018, from https://www.journalofnursingstudies.com/article/S0020-7489(17)30255-9/fulltext

Mazurenko, O., Gupte, G., & Shan, G. (2015). Analyzing U.S. nurse turnover: Are nurses leaving their jobs or the profession itself? Journal of Hospital Administration, 4(4). doi:10.5430/jha.v4n4p48

Reeves, S., Perlone, F., Harrison, R., Goldman, J., & Zwarenstein, M. (2017, June 22). Interprofessional collaboration to improve professional practice and healthcare outcomes. Retrieved July 6, 2018, from http://cochranelibrary-wiley.com/doi/10.1002/14651858.CD000072.pub3/full

Reeves, S., Xyrichis, A., & Zwarenstein, M. (2017). Teamwork, collaboration, coordination, and networking: Why we need to distinguish between different types of interprofessional practice. Journal of Interprofessional Care, 32(1), 1-3. doi:10.1080/13561820.2017.1400150

Rose, L. (2011). Interprofessional collaboration in the ICU: How to define?*. Nursing in Critical Care, 16(1), 5-10. doi:10.1111/j.1478-5153.2010.00398.x

The Nurse Speak – Department of Continuing Nursing Education

COURSE TITLE: *Raising The Bar For Interprofessional Collaboration*

DATE: _____

INSTRUCTIONS:
Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.

*****

RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4

Overall Purpose/Goal:
To educate participants on the importance of and strategies to strengthen interprofessional collaboration.

*****

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Discuss current interprofessional collaboration challenges within our healthcare delivery system. 1 2 3 4
Objective 2: Explain how inadequate interprofessional collaboration efforts can negatively affect nursing staff performance and patient outcomes. 1 2 3 4
Objective 3: List current solution initiatives to improve interprofessional collaboration, communication and streamlined care practices. 1 2 3 4
Objective 4: Advocate for improved interprofessional collaboration within your healthcare organization. 1 2 3 4
Objective 5: Identify barriers to safe and effective interprofessional collaboration. 1 2 3 4
Objective 6: Create a culture of change among all members of the healthcare team. 1 2 3 4

*****

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER: Damion Jenkins, MSN, RN

The presentation was organized and easy to follow. 1 2 3 4
The teaching methods were appropriate for the subject area and content. 1 2 3 4
The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4
The content was based on current professional/scientific information. 1 2 3 4
The speaker clarified content in response to questions. 1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4
The presentation level was appropriate for the background and experience of the learner. 1 2 3 4
The speaker was confident speaking before an audience. 1 2 3 4
The speaker exhibited enthusiasm for the topic. 1 2 3 4

*****

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

Certificate Of Continuing Nursing Education

Participant Name License #: 00000000 01/07/2024

has successfully completed

Raising the Bar for Interprofessional Collaboration

and has been awarded 1.0 contact hour.

Damion Jenkins, MSN, RN

Damion Jenkins, MSN, RN
CNE Program Coordinator

THE NURSE® SPEAK

The Nurse Speak, Dept. of Continuing Nursing Education
216 W. 99th Street Apt. 12, New York, NY 10025 Provider #: 99999-9999

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: A.M. Working LLC

Name of Program Coordinator: Furquan Khan

Date Received: 11/1/2022

Date to CNE Committee: 12/13/22

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting		
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Furquan Khan	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded	X	

• The title of the offering	X	
• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1** Irritant Contact Dermatitis: What's The Difference	**#2** IV and PICC Teaching in The Home

• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	No times listed on the outline	No times listed on the outline
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Application reviewed and checklist completed by Carol Moreland, MSN, RN 11/9/22

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Reference No.: 25332 **Date submitted:** Oct 31 16:49 2022

7 files were uploaded with this form: Angie Machado 2022.pdf, CV FURQAN KHAN 2021 PDF (2) (1).pdf, Attendance Roster .xlsx, Independent Study Participation Verification.docx, Total Program Evaluation.docx, Irritant Contact Dermatitis AM Working.docx.pdf, IV and PICC Teaching In The Home .docx.pdf

www.ksbn.org

radio ~ Initial Application
Providername ~ A.M. Working LLC
providernum ~ ~
legalbody ~ ~
address ~ 4141 Horizon N Pkwy, #1217
adress2 ~ Dallas, TX 75287
telephone ~ 469-409-9971
email ~ a.m.wrking@gmail.com
coordinator ~ Furquan Khan, APRN ACNS-BC MSN WCN-C CSWD-C
date ~ 10-31-2022
planningce ~ Policy #100: Process of Assessing Need And Planning CNE

A. M. Working LLC will follow a systematic process for assessing need and planning CNE offerings.

Date: _____Reviewed: _____

Need Assessment

A. M. Working LLC will assess need for CNE using informal and/or formal methods including:
Identifying healthcare facility business needs through formal or informal survey;
Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments

Assessment of Training Options

A list of training options and needs will be generated after the gap analysis has been completed.
All options will be carefully evaluated to determine which are:

Urgent
Important
Not important
A. M. Working LLC will consider these factors when determining CEU offerings:
Does the offering provide a solution to a problem?
What is the cost of the training to those participating in the offering?
What is the expected return on investment those participating in the offering can expect?
Does the training assist with meeting legal compliance for individual participants or organizations?
After all training options have been assessed, A. M. Working LLC will have a list of educational priorities suitable for individuals, departments and organizations.

Planning of CNE Offerings

The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
CNE offerings will be planned and scheduled with consideration given to:
Where will the offering be conducted?
How will the offering be delivered?
Is the offering suitable to be provided online?
If the offering already exists, should it continue to be offered?

feeassessment ~ Policy #101: Process For Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: _____Reviewed: _____

Fee Assessment

A. M. Working LLC will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc...
The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail.
Payment of the fee secures registration for the offering.

Refunds

If a participant is unable to attend the offering as scheduled, refunds will be issued as follows:
Notice received up to 7 days prior to scheduled event: 100% refund

Notice received less 7 days prior to scheduled event: 0% refund
Refunds will be made within 14 days of receipt of notice.

Insufficient Funds
A $35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering.
A participant may not attend an offering until fees have been paid in full.

advertisement ~ Policy #102: Process For Advertisements or Announcements

CNE Offerings will be advertised.

Date: _____Reviewed: _____

Advertisements or Announcements

A. M. Working LLC will advertise CNE offerings in a variety of ways, including:
On the internet via website, social media and email
Radio
Television
Print advertising
Mail
Published information shall contain the following statement:
A. M. Working LLC is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: _____

approvalprocess ~ Policy #103: Process For Offering Approval

A. M. Working LLC will approve offerings using a standardized system to ensure each offering is appropriate.

Date: _____Reviewed: _____

Approval Offering

Each CNE offering submitted to the CNE Program Coordinator must include:
Summary of planning
Behavioral Objectives
Content shall meet the definition of CNE in KSA 65-1117(a) which states: Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the

enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.
Instructor's education and experience documenting knowledge/expertise
Current bibliography (books 10 years, periodicals 5 years)
Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

contacthours ~ Policy #104: Process For Awarding Contact Hours

A. M. Working LLC will award contact hours to participants for completion of full program offering or partial completion of offering.

Date: _____Reviewed: _____

Awarding Contact Hours

Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience.
Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows:
15 minutes – 0.25 contact hour
30 minutes – 0.50 contact hour
45 minutes – 0.75 contact hour
Instructor credit will be awarded as follows:
2.0 contact hours for each hour of first time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)
Independent study credit will be awarded based on time required to complete the offering as documented by A. M. Working LLC's pilot time test results
Pilot test time results will be measured as follows:
A small group of pilot testers representative of the target audience will document time needed by each to complete the offering;
The CEU Program Coordinator will discard the highest and lowest times, total all remaining times and divide by remaining number of testers to determine the average time needed;
Contact hour credit will be awarded as per this policy.
Contact hours for clinical hours will not be awarded.

Partial Credit

Partial credit will be awarded as follows for late arrival or early departure:
Participants arriving late or leaving early will note and initial either time of late arrival or early departure;
Time for breaks will be subtracted from the total hours the participant

was present at the offering.
Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

verifycompletion ~ Policy #105: Process For Verifying Participation and Completion of The Offering

A. M. Working LLC will verify participation and completion of offerings by participants.

Date: _____Reviewed: _____

Verifying Participation – Online Offerings

Participants will register for course offerings electronically.
Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.

Verifying Participation – In Person Events

Participants will register for course offerings electronically.
Participants will sign in upon arrival for the event and again after lunch and/or each subsequent day to verify attendance.
Participants will complete a program evaluation at the end of the offering.

Verifying Participation – Independent Study

Participants will register for course offerings electronically.
Participants will document and submit an Independent Study Verification Form. Documentation will include:
Provider Name, Address, Provider Number, Name of Program Coordinator
Title of offering
Date offering completed
Name of presenter(s)
Participant name, email and license number
Participant Signature
Participants will email the completed form to:
(hello@amworkingllc.com)
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.
Upon receipt of the Independent Study Verification Form by A. M. Working LLC, participant will receive a link to complete the online post-test for the offering.
A score of 80% or greater is required for awarding a certificate of

continuing nursing education.
Upon successful completion of the post-test participants will receive a certificate of continuing nursing education electronically.
A. M. Working LLC staff will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.
The Independent Study Verification Form will then be scanned into the confidential and secure online records storage system to be maintained per policy.

Policy #106: Process For Issuing Certificates of Completion

A. M. Working LLC will issue certificates of completion to participants based on verification of participation in offerings.

Date: _____Reviewed: _____

Issuing Certificates of Completion For Online Offering

Participants completing an online offering will be required to take a post-test.
A score of 80% or greater is required for issuing a certificate of continuing nursing education.
Certificates of Completion will be provided electronically to participants completing online offerings.

Issuing Certificates of Completion For In Person Offering

Participants completing an in person offering will be required to sign in upon arrival, after lunch, and each subsequent day.
Certificates of Completion will be provided electronically to those participants with verified participation in each in person offering.

recordkeeping ~ Policy #107: Process For Record Keeping And Storage

A. M. Working LLC will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: _____Reviewed: _____

Record Keeping And Storage

A. M. Working LLC will retain the following records for each offering for a period of two years:
Summary of planning
Copy of announcement/brochure
Title and objectives
Offering agenda

Pilot time test results if independent study
Bibliography
Summary of participant evaluations
Each instructor's education and experience
Documentation to verify completion of the offering
Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

noticeofchange ~ Policy #108: Process For Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Date: _____Reviewed: _____

Process for Notifying Kansas State Board of Nursing of Changes

The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.
Written notification will be mailed to:
Kansas State Board of Nursing
Department of Nursing Continuing Education
900 SW Jackson, Suite 1051
Topeka, Kansas 66612-1230

programevaluation ~ Policy #109: Total Program Evaluation

A. M. Working LLC will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: _____Reviewed: _____

Process for Total Program Evaluation

The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.
The total program evaluation will include:
"a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions"(60-9-105 (s))
The total program evaluation will include evaluation of:
Program administration, including program coordinator's responsibilities

Program management, including policies and procedures
Total program evaluation, including the ability of the plan to measure the overall effectiveness of the providership.
At least annually A. M. Working LLC will complete a total program evaluation.
The CNE Program Coordinator will include the total program evaluation findings with the annual report submitted to the Kansas State Board of Nursing.

Submission date ~ 10-31-2022 16:49:36
Form ID ~ 1672730

Curriculum Vitae

FURQAN "Alex" KHAN, APRN ACNS-BC MSN WCN-C CSWD-C

Advanced Practice Nurse / Adult Clinical Nurse Specialist

7915 SWENSON DRIVE, IRVING, TX 75063 • (469) 834-0722 • EMAIL: ALEXKHAN@PROHEALTHCARE.US

A charismatic, and highly motivated healthcare professional with over 23 years of experience in Adult health, Emergency nursing, Medical Surgical nursing, Intensive Care, Wound, Ostomy & Foot care, Acute care, Long term acute care, Long term care and in-Home health care setting. Possess proven expertise in collaboration, client management, education, research, mentoring and coaching. Dedicated to providing safe, efficient, and evidenced based patient centered care.

EDUCATION

Post Master's Certificate: Adult / Geriatric Clinical Nurse Specialist
2013 University of Incarnate Word, San Antonio, Texas, USA

Master's in Nursing, Adult Acute Clinical Nurse Specialist - MSN /ACNS
2012 Liberty University, Lynchburg, Virginia, USA

Bachelor of Science in Nursing
2008
University of Dundee, United Kingdom

Practical Nursing / Emergency Medical Technician / Diploma in Nursing / Combat Medic
1996
U.S.ARMY Medical Center & School (AMEDD) San Antonio, Texas, USA

EXPERIENCE

Pro Healthcare Clinic Dallas, TX
Advanced Practice Nurse - Multi-Specialty Medical Practice Internal Medicine / Management of acute & chronic diseases wound care & foot care. Office consultations and home visits. - Jan 2014 to Present

VA North Texas Healthcare System Dallas, TX
Community Care Case Manager
Wound care, PM&R, & Pain management
Mar 2003 to Present

Maxremind - Medical Billing Company Dallas, TX
Director of Nursing Informatics
February 2014 to Present

Curriculum Vitae

FURQAN "Alex" KHAN, APRN ACNS-BC MSN WCN-C CSWD-C

Advanced Practice Nurse / Adult Clinical Nurse Specialist

7915 SWENSON DRIVE, IRVING, TX 75063 • (469) 834-0722 • EMAIL: ALEXKHAN@PROHEALTHCARE.US

Advanced Health Institute — Dec 2017 to Present
Clinical Programs Development Coordinator & Educator

Northgate Plaza & Rehabilitation Center Irving, TX — Jan 2003 to Mar
2004 Assistant Director of Nursing
Administrative & nursing role in a skilled nursing and long-term care facility.

Integrated Health System (IHS) Grapevine, TX — Nov 2000 to Jan
2003 Assistant Director of Nursing
Administrative & nursing role in a skilled nursing and long-term care facility.

LICENSURE & REGISTRATIONS

Registered Nurse License (RN) – TEXAS Board of Nursing – No. 696580
Advanced Practice Nurse (APRN) – Texas Board of Nursing – No. AP122466
Drug Enforcement Agency – DEA No. MK3154717
National Provider Identification (NPI) No. 1184065807

BOARD CERTIFICATIONS

Adult Clinical Nurse Specialist (ACNS-BC) CERTIFICATE NO. 2012012000
American Nurses Credentialing Center (ANCC)
Certified Sharp Wound Debridement (CSWD) CERTIFICATE NO. 696580
Certified Wound Care Nurse (WCN-C) CERTIFICATE NO. 696580
Organization for Wound Care Nurses (OWCN)

PROFESSIONAL & ACADEMIC AFFILIATIONS

Informatics Instructor & Preceptor — 2014 - Present
Wound Care Instructor & Preceptor — 2012 - Present
Wound Care Certification Program, Emory University, Atlanta, Georgia
National Examination Review Committee Member- CWOCNCB — 2011 - 2012
Wound Ostomy & Continence Nursing Certification Board (WOCNCB)
Clinical Instructor — 2012 – Present
President - Organization for Wound Care Nurses (OWCN) — 2008 - Present

Curriculum Vitae

FURQAN "Alex" KHAN, APRN ACNS-BC MSN WCN-C CSWD-C

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Member - The National Society of Leadership and Success (Sigma Alpha Pi) 2013 – 2016

Instructor / Preceptor | Nurse Practitioner Program | Chamberlain School of Nursing 2015 – Present

Instructor / Preceptor | Nurse Practitioner Program | University of Arkansas 2015 – Present

Instructor / Preceptor | Nurse Practitioner Program | Walden University 2017 – Present

Instructor / Preceptor | Nurse Practitioner Program | Southeastern Louisiana University 2017 – Present

HONORS & AWARDS

Magnet Champion Jan 2012 – Dallas VA Medical center
Great 100 Nurse Year 2005 – Texas Nurses Association Dallas Fort Worth Chapter
U.S. Army Commendation Medal – 1999.
U.S. Army Certificate of Achievement – 1998.
Federal Emergency Medical Response Team Leader: Hurricane Charlie, Florida - 2003
Federal Emergency Medical Response Team Leader: Hurricane Katrina, Louisiana – 2005
Certificate of Appreciation – Dr. Horacio Oduber Hospital, ARUBA – 2014
Certificate of Achievement – Advanced Health Institute, 2018
Certificate of Appreciation – Dr. Horacio Oduber Hospital, ARUBA – 2018

PROFESSIONAL PUBLICATIONS & PRESENTATIONS

Conservative Sharp Wound Debridement & CMS Coding Review | Skills Training Program
December 2018 | St. David Hospital Wound Care & Hyperbarics Center, Austin, Texas

Management of Acute & Chronic Wounds | Annual Training 2018
October 2018 | Dr. Horacio Oduber Hospital Wound Care Center, Oranjestad, ARUBA

Management of Wounds: A Comprehensive Review
August 2018 | Texas Association for Home Health & Hospice | 49th Annual Conference, Frisco, Texas

Incidence of Pressure Ulcers in The Elderly: Nursing Focused Management Strategy for Optimal Outcomes.
April 2017 | American Nursing Credentialing Center: Pathway to Excellence Conference, Dallas, Texas

Curriculum Vitae

FURQAN "Alex" KHAN, APRN ACNS-BC MSN WCN-C CSWD-C

Advanced Practice Nurse / Adult Clinical Nurse Specialist

7915 SWENSON DRIVE, IRVING, TX 75063 • (469) 834-0722 • EMAIL: ALEXKHAN@PROHEALTHCARE.US

Management of Complex Bilateral Lower Extremities Skin Necrosis & Peripheral Edema Associated with Calciphylaxis.
April 2017 | Symposium on Advanced Wound Care (SAWC), San Diego, California

Management of Lower Extremity Wounds in Clients High Risk for Wound Infection.
April 2017 | Symposium on Advanced Wound Care (SAWC), San Diego, California

Efficacy of Polymeric membrane in Wound Healing
April 2016 | Symposium on Advanced Wound Care (SAWC), Atlanta, Georgia

Efficacy of Polyurethane Foam with Methylene Blue, Gentian Violet, and Silver Sodium Zirconium Phosphate in Wound Healing
April 2016 | Symposium on Advanced Wound Care (SAWC), Atlanta, Georgia

Wound & Burn Management Training Program – Professional Practice Pathways.
11/04 – 11/18, 2014 – Ningxia Medical University Hospital, P.R. China

Wound Care Management Pathways- Best Practice Training program
10/25 - 10/31, 2014 - DR. HORACIO E. ODUBER HOSPITAL, Oranjestad, ARUBA

Hemoglobin A1C: An Important Element In Predicting Optimal Wound Healing In Patients With Diabetes?
03/2014 – National Association of Clinical Nurse Specialists Annual Conference, Orlando, Florida

Management of Plantar Foot Ulcers with Polymeric Membrane Dressing, Utilizing optimal distribution method
04/2014 – Symposium on Advanced Wound Care – Spring Conference, Orlando, Florida

Wound Care Nursing Specialty Training Program
02/2014 – Axxess University – Houston, Texas

Curriculum Vitae

APRN ACNS-BC MSN WCN-C CSWD-C

FUROAN "Alex" KHAN

Advanced Practice Nurse / Adult Clinical Nurse Specialist

7915 SWENSON DRIVE, IRVING, TX 75063 • (469) 834-0722 • EMAIL: ALEXKHAN@PROHEALTHCARE.US

Hospital Based Wound Care Nursing Model – Training & Presentation
12/2012 - DR. HORACIO E. ODUBER HOSPITAL, Oranjestad, ARUBA

Peri-wound Skin Issues: Assessment, Prevention & Treatment
09/2012 – Wild on Wounds (WOW) WCC Annual Conference, Las Vegas, Nevada

REFERENCES

Upon request.

Title:

Presenter: Contact Hours: 0.0

Date: Provider #: XXXXXXX

CNE Provider: A. M. Working LLC, 4141 Horizon N Pkwy, #1217, Dallas, TX 75287

CNE Program Coordinator: FURQAN "Alex" KHAN, APRN ACNS-BC MSN WCN-C CSWD-C

Participant Name	APRN, RN, LPN	License Number	Email Address	Contact Hours Awarded

Independent Study Participation Verification

Provider Name and Address:

A. M. Working LLC
4141 Horizon N Pkwy, #1217
Dallas, TX 75287
Provider #: XXXXXXX

CNE Program Coordinator: FURQAN "Alex" KHAN, APRN ACNS-BC MSN WCN-C CSWD-C

Title of Offering: _____

Presenter(s): _____

Date Completed: _____

Participant Name: _____

Participant License #: _____

Participant Email Address: _____

Participant Signature: _____

Please email this form to: (hello@amworkingllc.com) for processing. Once received you will receive a link to take the online post-test for this offering. A score of 80% is required to receive credit and certificate of continuing nursing education.

*****FOR OFFICE USE ONLY*****

Post Test Score: _____

Contact Hours Awarded: _____ Date: _____

_____

FURQAN "Alex" KHAN, APRN ACNS-BC MSN WCN-C CSWD-C - CNE Program Coordinator

Total Program Evaluation

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

Irritant Contact Dermatitis: What's The Difference?

Moisture associated skin damage (MASD) is a spectrum of inflammatory damage that occurs when a patient's skin has prolonged exposure to moisture whether it is sweat, urine, feces, wound exudate or other bodily secretions. This can occur across the lifespan and in a wide range of patients. Depending on where the MASD occurs, nurses may mistakenly classify this damage as a pressure injury. Inappropriately classifying wounds caused by moisture as pressure injuries can result in improper treatment, incorrect reimbursement and being unable to track actual incidence or prevalence of MASD.

In September 2021, The Wound, Ostomy and Continence Nurses announced that their application for new ICD-10 codes related to MASD was approved by the ICD-10 Coordination and Maintenance Committee. These new codes will allow more detailed tracking of the incidence and prevalence of MASD as well as allow for more accurate reimbursement and treatment of wounds. Nurses play a key role in preventing and treating MASD and pressure injuries through assessment, preventive measures, choosing appropriate treatments when MASD and pressure injuries do occur, and educating patients and family members on these injuries and treatments. This offering has been developed to assist nurses with differentiating between MASD and pressure injury identification, classification and management.

Learning Objectives:

- Objective 1: Discuss new diagnostic codes for irritant contact dermatitis and the impact on wound care treatment.
- Objective 2: Differentiate between irritant contact dermatitis and pressure ulcers.
- Objective 3: Describe three differences in appearance between irritant contact dermatitis and pressure injuries
- Objective 4: Identify the etiology of three different types of irritant contact dermatitis
- Objective 5: Choose products for irritant contact dermatitis based on the etiology

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Irritant Contact Dermatitis: What's The Difference?

Presenter: Angie Machado, LVN, WCC, DWC, WCN-C

Objectives:

- Discuss new diagnostic codes for irritant contact dermatitis and the impact on wound care treatment.
- Differentiate between irritant contact dermatitis and pressure ulcers.
- Describe three differences in appearance between irritant contact dermatitis and pressure injuries
- Identify the etiology of three different types of irritant contact dermatitis
- Choose products for irritant contact dermatitis based on the etiology

Summary of Planning

Moisture associated skin damage (MASD) is a spectrum of inflammatory damage that occurs when a patient's skin has prolonged exposure to moisture whether it is sweat, urine, feces, wound exudate or other bodily secretions. This can occur across the lifespan and in a wide range of patients. Depending on where the MASD occurs, nurses may mistakenly classify this damage as a pressure injury. Inappropriately classifying wounds caused by moisture as pressure injuries can result in improper treatment, incorrect reimbursement and being unable to track actual incidence or prevalence of MASD.

In September 2021, The Wound, Ostomy and Continence Nurses announced that their application for new ICD-10 codes related to MASD was approved by the ICD-10 Coordination and Maintenance Committee. These new codes will allow more detailed tracking of the incidence and prevalence of MASD as well as allow for more accurate reimbursement and treatment of wounds. Nurses play a key role in preventing and treating MASD and pressure injuries through assessment, preventive measures, choosing appropriate treatments when MASD and pressure injuries do occur, and educating patients and family members on these injuries and treatments.

This offering has been developed to assist nurses with differentiating between MASD and pressure injury identification, classification and management.

Outline

1. Definitions and Prevalence
    a. Irritant contact dermatitis
    b. Pressure injuries
    c. Moisture associated skin damage - MASD,
    d. Intertriginous dermatitis - ITD,
    e. Incontinence associated dermatitis – IAD
2. ICD-10 Codes
    a. Uses
        i. Coding and Billing
        ii. Tracking incidence and prevalence
        iii. Research
        iv. Treatment
3. Code numbers definitions and treatments
    a. L24A0 Irritant contact dermatitis due to friction or contact with body fluids, unspecified
    b. L24A1 Irritant contact dermatitis due to saliva
    c. L24A2 Irritant contact dermatitis due to fecal, urinary, or dual incontinence
    d. L24A9 Irritant contact dermatitis due friction or contact with other specified body fluids
    e. L24B0 Irritant contact dermatitis related to unspecified stoma or fistula
    f. L24B1 Irritant contact dermatitis related to digestive stoma or fistula
    g. L24B2 Irritant contact dermatitis related to respiratory stoma or fistula
    h. L24B3 Irritant contact dermatitis related to fecal or urinary stoma or fistula
4. Conclusion

Bibliography

Ayik, C., Özden, D. İ. L. E. K., & Cenan, D. (2020). Ostomy Complications, Risk Factors, and Applied Nursing Care: A Retrospective, Descriptive Study. Wound Management & Prevention, 66(9), 20-30.

Bliss, D. Z., Savik, K., Harms, S., Fan, Q., & Wyman, J. F. (2006). Prevalence and correlates of perineal dermatitis in nursing home residents. Nursing research, 55(4), 243-251.

Gray, M., & Giuliano, K. K. (2018). Incontinence-associated dermatitis, characteristics and relationship to pressure injury: a multisite epidemiologic analysis. Journal of Wound, Ostomy, and Continence Nursing, 45(1), 63.

Hommel, A., & Santy-Tomlinson, J. (2018). Pressure injury prevention and wound management. Fragility fracture nursing, 85-94.

Kayser, S. A., Phipps, L., VanGilder, C. A., & Lachenbruch, C. (2019). Examining prevalence and risk factors of incontinence-associated dermatitis using the international pressure ulcer prevalence survey. Journal of Wound, Ostomy, and Continence Nursing, 46(4), 285.

McNichol, L., Bliss, D. Z., & Gray, M. (2022). Moisture-Associated Skin Damage: Expanding Practice Based on the Newest ICD-10-CM Codes for Irritant Contact Dermatitis Associated With Digestive Secretions and Fecal or Urinary Effluent From an Abdominal Stoma or Enterocutaneous Fistula. Journal of Wound Ostomy & Continence Nursing, 49(3), 235-239.

Petty, Kristin, (2021, September 20) The WOCN Society Announces New ICD-10-CM Codes for Moisture Associated Skin Damage
https://wocn.org/blog/the-wocn-society-announces-new-icd-10-codes-for-moisture-associated-skin-damage

Smart, H., & Sibbald, R. (2020). Skin care for the protection and treatment of incontinence associated dermatitis (IAD) to minimise susceptibility for pressure injury (PI) development. World Council of Enterostomal Therapists Journal, 40(4), 40-44.Van der Riet, P., Levett-Jones, T., & Aquino-Russell, C. (2018). The effectiveness of mindfulness meditation for nurses and nursing students: An integrated literature review. Nurse education today, 65, 201-211.

Voegeli, D. (2019). Prevention and management of moisture-associated skin damage. Nursing Standard, 34(2).

Angie Machado

Dallas, TX | (469) 409-9971 | a.m.wrking@gmail.com | linkedin.com/in/angiemachado45

Licensed Vocational Nurse with an overarching experience in patient care provision across fast-paced clinical environments while ensuring patient safety and reducing medical/health care errors. Well-versed in monitoring patient condition, administering medication, checking vital signs, updating patient records, collecting test samples, and catering patients' emotional needs. Empathetically interact with patient family and friends for comfort/support. Possess strong communication and interpersonal skills, coupled with the keenness to establish trustworthy relationships with concerned medical officials and deliver exceptional bedside care.

Qualifications and Expertise

Certified Wound Management Provider | Health & Safety Management | Quality Healthcare Services | Life-Saving Services | Health History Analysis | Cross-Departmental Collaborations | Training & Development | Staff Direction & Supervision | Pain Management | Observing HIPPA compliance

PROFESSIONAL EXPERIENCE

Spectrum Health Solutions
LVN, WCC, DWC Wound Care Consultant I Clinical Program Educator | 2020 – Present | Dallas, TX

- Aid the launch of a new product for physicians and wound clinics in the DFW market while working side-by-side with pharma groups as well as backing physician consultations from wound care orders to offer treatment suggestions to affected patients.
- Deliver post consultations on healthcare options, including hospice and home health advice by responding to wounded patients; where specific wounds are not progressing per expectations of healing. The patient will be reevaluated along side an in home health nurse to administer the advice given from review of current labs, medical history and or medications.
- Recognize the importance of accuracy while evaluating documentation pertinent to wound treatment and preparing relative medical care curriculum facilitate clinic personnel activities.
- Contribute toward improving patient lifestyle and overall health by providing useful information regarding diabetes and wound management.
- Submitted a poster on wound management and accepted by SAWC which is visible on poster hall. (Symposium of Advanced Wound Care) in SAWC, fall 2021.
- Achieve the highest levels of patient satisfaction by expertly closing 95% of wounds.

Advanced Health Institute
Faculty Instructor | 2018 – Present | Carrollton, TX

- Referred to innovative teaching methods in designing and dispensing trainings materials and lectures regarding wound management practices for medical professionals, which delivers certifications for doctors, physicians, nurse practitioners, and Ostomy care.
- Assisted staff members in developing, educating, and reviewing curriculum/course to promote developmental learnings on healthcare.

Apex Home Care, Claritas Home Health
LVN, WCC Field Nurse I Wound Care Consultant | 2020 – 2021 | Dallas, TX

- Kept families informed throughout wound care treatment lifecycle by delivering patient care services as a field nurse from beginning till closure.
- Familiarized patients, caregivers, and families with effective wound care approaches with an aim to expedite the healing process.

CarePlus Hospice Services
LVN On-Call Team I Wound Care Consultant | 2018 – 2020 | Carrollton, TX

- Assumed responsibilities related to patient assessment, medication reconciliation, dressing renewal, sutures/staples removal, and samples collection for laboratory testing.
- Provided support to patients and clients in complex chronic and medical conditions by setting up medication plan, applying alternative therapies to alleviate pain, and observing detailed treatment-specific charts accordingly.
- Took administrative measures against client issues and retained accounts by leveraging strong analytical and forward/critical thinking skills.

Homecare Dimensions
Field Nurse and Wound Care Consultant | 2018 | North Richland Hills, TX

- Resolved discrepancies and concerns of nurses regarding wound management to ensure seamless delivery of patient care services.
- Dutifully gathered vital information from patients on health complaints while dressing wounds, removing stitches an medication review.

Heart to Heart Hospice
LVN On-Call Team I Wound Care Consultant | 2016 – 2018 | Carrollton, TX

- Observed patients, conducted basic assessments, and promptly reported changes in health condition of patients to concerned authorities.
- Monitored vital signs while performing medical treatments and providing prescribed medications.

Denton Rehabilitation and Nursing Home
Licensed Vocational/Practical Nurse | 2015 | Denton, TX

- Strived to cater rehabilitation, pain management, and palliative/wound care by rendering exceptional nursing services.
- Convinced ADON and DON on transition Heart to Heart Hospice healthcare into the facility while notifying changes in patient condition to relevant hospital agency.
- Administered medications by explaining treatment procedures, medications, diets, and physicians' instructions to patients.
- Trained and coached newly recruited Certified Nursing Assistants (CNA) to enhance capabilities at individual and group levels.

Contract Clinical Nursing Experience
Licensed Vocational/Practical Nurse | 2011 – 2016 | Texas and Minnesota

- Stressed upon smooth delivery of palliative and wound care services while exercising different modes of nursing cares, such as home health, hospital, SNF, LTC, ALF, and TCU across surgical/family clinics.
- Optimized clinic environments by executing multiple duties, such as setting up rooms for patient care provision, studying medical history, occupying clinic supplies, drawing blood, and collecting urine samples for labs.
- Carefully researched and analyze possible causes of condition change and alerted families and physicians which led to clients' mental acuity returning to baseline.
- Kept a close watch on 75+ LVNs, 4 health techs, 20+ CNA students, med aides, and personal care attendants in ensuring seamless execution respective duties.
- Encouraged staff members in properly following medication courses and performing tracheostomy, G-tube, wound, post-operative knee, and cardiac care with all quality standards.
- Transformed facility in a state of jeopardy and passed state survey with minimum deficiencies by implementing new procedures for narcotics control and wound care while upskilling MARS population in utilizing Eldermark software computer system.
- Followed State of Texas guidelines and requirements while training CNA students in a class of 25, accomplishing 100% passing rate in the classroom, and securing Texas State DADS certifications accordingly.

Lighthouse of Mahtomedi
LPN I Interim Nurse Manager | 2008 – 2009 | Mahtomedi, MN

- Led the successful formulation of a Narcotic Control Sheet in alignment with state and federal guidelines.
- Maintained customer satisfaction ratings by interacting with family members in a professional manner.

Extendicare Health Services INC.
LPN Charge Nurse I Shift Supervisor | 1997 – 2010 | Mahtomedi, MN

- Conducted comprehensive audits of MARS and TARS as well as carefully reconcile orders on monthly basis.
- Saved an additional cost of $10K to the company by discovering and countering a pharmaceutical error.

ADDITIONAL EXPERIENCE

LPN Charge Nurse I Shift Supervisor | Extendicare Health Services INC.

EDUCATION & CERTIFICATIONS

Certificate in Practical Nursing | Minnesota Community and Technical College
Nursing, 106 Credits | St. Catherine University
LPN/LVN (Licensed Practical/Vocational Nurse), State of Texas, Current | WCC (Wound Care Certification), National 2011 – Present | DWC (Diabetic Wound Care Certification), National 2021 – Present | WCN-C (Wound Care Nurse - Certified) 2018 – Present | IVC (IV Certified), State of Texas 2013 | BLS (Basic Life Support) 2021 – Present

PUBLICATIONS

Machado, Angie (2021) "A bioresorbable antimicrobial nanoparticle matrix: the "Swiss army knife" of wound matrix dressings. SAWC Fall 2021 Abstract Book pp.19 https://www.sawcfall.com/abstracts

COMMUNITY ACTIVITIES

LVN Association of TX | Organization of Wound Care Nurses | Wound Healing Society | Alumni - Wound Care Education Institute | Volunteer, American Foundation for Suicide Prevention, Out of the Darkness

TECHNICAL PROFICIENCIES

Careficient | Kinnser | Homecare Home Base | Catapult | Epic | EMR | Healthcare First | Eldermark | Axxess

A. M. Working LLC
Department of Continuing Nursing Education

Course Title: Irritant Contact Dermatitis: What's The Difference?
Date:
Instructions: *Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement. Please make any written comments on the reverse of this form.*

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

In general, the below listed objectives were reflective of the overall purpose/goal of the activity.

Overall Purpose/Goal:	To educate participants on:	1 2 3 4

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1	Discuss new diagnostic codes for irritant contact dermatitis and the impact on wound care treatment	1 2 3 4
Objective 2	Differentiate between irritant contact dermatitis and pressure ulcers.	1 2 3 4
Objective 3	Describe three differences in appearance between irritant contact dermatitis and pressure injuries	1 2 3 4
Objective 4	Identify the etiology of three different types of irritant contact dermatitis	1 2 3 4
Objective 5	Choose products for irritant contact dermatitis based on the etiology	1 2 3 4

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:	***Angie Machado, LVN, WCC, DWC, WCN-C***
The presentation was organized and easy to follow.	1 2 3 4
The teaching methods were appropriate for the subject area and content.	1 2 3 4
The speaker demonstrated knowledge/expertise in the topic.	1 2 3 4
The content was based on current professional/scientific information.	1 2 3 4
The speaker clarified content in response to questions.	1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner	1 2 3 4
The presentation level was appropriate for the background and experience of the learner.	1 2 3 4
The speaker was confident speaking before an audience.	1 2 3 4

The speaker exhibited enthusiasm for the topic. 1 2 3 4

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

_____

_____

Certificate Of Continuing Nursing Education

Participant Name License #: 00000000 01/07/2024

has successfully completed

Irritant Contact Dermatitis: What's The Difference?

and has been awarded 1.0 contact hour.

Furquan Khan, APRN

Furquan Khan
APRN ACNS-BC MSN WCN-C CSWD-C

A.M. Working, LLC, Dept of Continuing Nursing Education
4141 Horizon N Pkwy, #1217, Dallas, TX 75287 Provider #: 99999-9999

IV & PICC Teaching In The Home

Home infusion therapy is becoming more common as the US healthcare system seeks to restrain costs without cutting patient safety. Reasons for home infusion therapy can include long term antibiotic therapy, hydration, or total parenteral nutrition. As a result, more nurses are taking care of patients in their home with vascular access devices including peripheral intravenous access (IVs), midline catheters and peripherally inserted central catheters (PICC lines). Nurses need to be up to date on the care of these devices as well as be able to teach the patient and family members how to care for the access to minimize the risk of complications including central line associated bloodstream infection (CLABSI)

Learning Objectives:

- Objective 1: Compare three different intravenous access types used in home care
- Objective 2: Identify three complications of home infusion therapy
- Objective 3: Identify two indications for home infusion therapy

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This offering is FREE and will be provided online.

IV & PICC Line Care And Teaching In The Home

Presenter: Angie Machado, LVN, WCC, DWC, WCN-C

Objectives:

- Compare three different intravenous access types used in homecare
- Identify three complications of home infusion therapy
- Identify two indications for home infusion therapy

Summary of Planning

Home infusion therapy is becoming more common as the US healthcare system seeks to restrain costs without cutting patient safety. Reasons for home infusion therapy can include long term antibiotic therapy, hydration, or total parenteral nutrition. As a result, more nurses are taking care of patients in their home with vascular access devices including peripheral intravenous access (IVs), midline catheters and peripherally inserted central catheters (PICC lines). Nurses need to be up to date on the care of these devices as well as be able to teach the patient and family members how to care for the access to minimize the risk of complications including central line associated bloodstream infection (CLABSI)

Outline

1. Home infusion therapy Indications
    a. Antibiotic
    b. Hydration
        i. Hyperemesis gravidarem
        ii. Oncology
        iii. Other Medical
    c. Total Parenteral Nutrition
2. Types of Intravenous Access
    a. Peripheral
    b. Midline
    c. Peripherally Inserted Central Catheter
3. Complications of home infusion therapy
    a. CLABSI central line associated bloodstream infection
    b. Thrombus
    c. Phlebitis
4. Teaching patients
    a. Aseptic technique
    b. Signs and symptoms of infection
    c. Catheter blockage
5. Summary

Bibliography

Bahl, A., Karabon, P., & Chu, D. (2019). Comparison of venous thrombosis complications in midlines versus peripherally inserted central catheters: are midlines the safer option?. Clinical and Applied Thrombosis/Hemostasis, 25, 1076029619839150.

Fabode, M. A. (2021). Standardized Care of Midline and Central Vascular Access Devices in Home Infusion.

Gorski, L. A. (2019, August). The impact of home infusion therapies on caregivers. In Seminars in Oncology Nursing (Vol. 35, No. 4, pp. 370-373). WB Saunders.

Keller, S. C., Williams, D., Gavgani, M., Hirsch, D., Adamovich, J., Hohl, D., ... & Perl, T. M. (2017). Environmental exposures and the risk of central venous catheter complications and readmissions in home infusion therapy patients. infection control & hospital epidemiology, 38(1), 68-75.

Keller, S. C., Williams, D., Rock, C., Deol, S., Trexler, P., & Cosgrove, S. E. (2018). A new frontier: Central line–associated bloodstream infection surveillance in home infusion therapy. American journal of infection control, 46(12), 1419-1421.

Keller, S. C., Alexander, M., Williams, D., Rock, C., Han, J., Schweizer, M., ... & Gorski, L. (2019). Perspectives on central-line–associated bloodstream infection surveillance in home infusion therapy. Infection Control & Hospital Epidemiology, 40(6), 729-731.

Kovacevich, D. S., Corrigan, M., Ross, V. M., McKeever, L., Hall, A. M., & Braunschweig, C. (2019). American Society for Parenteral and Enteral Nutrition Guidelines for the selection and care of central venous access devices for adult home parenteral nutrition administration. Journal of Parenteral and Enteral Nutrition, 43(1), 15-31.

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A. M. Working LLC

Department of Continuing Nursing Education

Course Title IV & PICC Line Care And Teaching In The Home

Date

Instructions *Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement. Please make any written comments on the reverse of this form.*

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

In general, the below listed objectives were reflective of the overall purpose/goal of the activity.

Overall Purpose/Goal:	To educate participants on:	1 2 3 4

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1	Compare three different intravenous access types used in homecare	1 2 3 4
Objective 2	Identify three complications of home infusion therapy	1 2 3 4
Objective 3	Identify two indications for home infusion therapy	1 2 3 4

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:	***Angie Machado, LVN, WCC, DWC, WCN-C***
The presentation was organized and easy to follow.	1 2 3 4
The teaching methods were appropriate for the subject area and content.	1 2 3 4
The speaker demonstrated knowledge/expertise in the topic.	1 2 3 4
The content was based on current professional/scientific information.	1 2 3 4
The speaker clarified content in response to questions.	1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner	1 2 3 4
The presentation level was appropriate for the background and experience of the learner.	1 2 3 4
The speaker was confident speaking before an audience.	1 2 3 4
The speaker exhibited enthusiasm for the topic.	1 2 3 4

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

_____

_____

Certificate Of Continuing Nursing Education

Participant Name License #: 00000000 01/07/2024

has successfully completed

IV & PICC Teaching In The Home

and has been awarded 1.0 contact hour.

Furquan Khan, APRN

Furquan Khan
APRN ACNS-BC MSN WCN-C CSWD-C

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