

Agency Mission: To assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.

**Kansas State Board of Nursing
Landon State Office Building, Room 560
Finance Committee Agenda
March 22, 2023**

NOTE: The audience may attend in person or via Zoom. Link to access meeting to follow agenda.

Time: 8:30 a.m. – 9:00 a.m.

Committee Members: Julianna Rieschick, RN, MSN, NEA-BC, Chair
Michaela Hysten, MSN, BSN, RN, V. Chair
Geovannie Gone, Public Member

Staff: Carol Moreland, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Jill Simons, Executive Assistant

- I. Call to Order
- II. Review Onsite Packets
- III. Additions/Revisions to Agenda
- IV. Announcements
- V. Approval of Minutes: December 14, 2022
- VI. Unfinished Business
 - a. Monthly Finance Report Update
 - b. Update on FY 23, 24 & 25 Budget
 - c. Update on Data Center Move
- VII. New Business:
 - 1. Five Year Legislative Review
 - a. K.A.R. 74-1110 – Civil fines
- VIII. Agenda for June 2023 Committee meeting
- IX. Adjourn

Please note: Additional items which have come to the attention of the Board or Committee will be handled as time permits. Agenda is subject to change based upon items to come before the Board.

Handouts or copies of materials brought to the Board or committees for discussion by committee members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30th calendar day may be addressed at the meeting at the discretion of the President of the Board or Chairperson of the committee.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84959269963?pwd=TVRUd2c4UWdLU21BblNJSkFUMTd5QT09>

Passcode: KSBNFin

Or One tap mobile :

US: +17193594580,,84959269963#,,, *3742420# or +12532050468,,84959269963#,,, *3742420#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1 669 900 6833 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 876 9923 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799

Webinar ID: 849 5926 9963

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Board of Nursing (Fund 2716) **Cash Balance Report**

For the Year Ending
Cash at Beginning of Year

6/30/2023

\$ 4,355,230.65

Revenue

Licenses/Permits/Registrations(Personal)	\$ 1,987,733.95
Licenses/Permits/Registrations (Business)	\$ -
MANUFACTURED PRODUCTS	\$ -
MANFD PRODUCTS SURCHARGE	\$ (405.00)
OtherRevenue	\$ 24,326.61

TOTAL REVENUE

\$ 2,011,655.56

Expenditures

Salaries & Wages	\$ 1,090,437.14
Contractual Services	\$ 493,136.45
Commodities	\$ 8,407.46
Capital Outlay	\$ 16,327.82

TOTAL EXPENDITURES

\$ 1,608,308.87

Sub Total

\$ 4,758,577.34

Less Prior FY Expenditures
Plus Accounts Payable

\$ 143,522.56

\$ (3,916.31)

Ending Cash Balance

\$ 4,611,138.47

HOSPITALITY FUND - CASH AT BEGINNING OF YEAR

\$ 500.00

EXPENDITURES

Official Hospitality	\$ -
Other	\$ -

TOTAL EXPENDITURES

\$ -

Ending Cash Balance

\$ 500.00

Total Cash Balance Fund 2716

\$ 4,611,638.47

Board of Nursing (Fund 2716)
90% to Fee Fund

														For the year ending: 06/30/2023
	July-22	August-22	September-22	October-22	November-22	December-22	January-23	February-23	March-23	April-23	May-23	June-23	YTD	
Revenue														
421100 License Personal Services	\$ 307,086.00	\$ 290,052.30	\$ 235,381.20	\$ 296,238.45	\$ 291,898.00	\$ 264,515.00	\$ 302,563.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,987,733.95	
421110 LICENSE BUSINESS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
422100 MANUFACTURED PRODUCTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
422110 MANFD PRODUCTS SURCHARGE	\$ -	\$ -	(405.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (405.00)	
420990 OTHER SERVICE CHARGES	\$ 2,835.00	\$ 1,575.00	\$ 2,745.00	\$ 840.00	\$ 500.00	\$ 300.00	\$ 700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,495.00	
420400 CLERICAL SERVICES	\$ 1,888.16	\$ 2,839.50	\$ 2,157.75	\$ 2,680.10	\$ 1,983.00	\$ 1,864.10	\$ 1,419.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,831.61	
Gross Revenue	\$ 311,809.16	\$ 294,466.80	\$ 239,878.95	\$ 299,758.55	\$ 294,381.00	\$ 266,679.10	\$ 304,682.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,011,655.56	

Board of Nursing (Fund)
10% to SGF

													For the year ending: 06/30/2023	
		July-22	August-22	September-22	October-22	November-22	December-22	January-23	February-23	March-23	April-23	May-23	June-23	YTD
Revenue														
421100	License Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
421110	License Business Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gross Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Board of Nursing (Fund 2716)

														Income Statement	
														For the year ending: 06/30/2023	
BUDGET	July-22	August-22	September-22	October-22	November-22	December-22	January-23	February-23	March-23	April-23	May-23	June-23	YTD	Encumbrances	Remaining Budget
Budget Balance as of: 07/01/2022	\$ -														
Operating Expenses															
Salaries & Wages (51000)	\$ -	\$ 145,714.22	\$ 144,772.98	\$ 212,501.15	\$ 153,488.06	\$ 149,813.95	\$ 142,416.11	\$ 147,791.27	\$ -	\$ -	\$ -	\$ -	\$ 1,090,497.14	\$ -	\$ (1,090,497.14)
Total Salaries & Wages	\$ -	\$ 145,714.22	\$ 144,772.98	\$ 212,501.15	\$ 153,488.06	\$ 149,813.95	\$ 142,416.11	\$ 147,791.27	\$ -	\$ -	\$ -	\$ -	\$ 1,090,497.14	\$ -	\$ (1,090,497.14)
Communication (52000)	\$ -	\$ 4,198.18	\$ 9,300.46	\$ 7,999.38	\$ 6,314.72	\$ 6,873.48	\$ 8,428.80	\$ 15,604.36	\$ -	\$ -	\$ -	\$ -	\$ 58,114.38	\$ -	\$ (58,114.38)
Other Freight and Express (52100)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Printing and Advertising (52200)	\$ -	\$ -	\$ 4,520.65	\$ -	\$ -	\$ -	\$ 269.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,790.13	\$ -	\$ (4,790.13)
Rents (52300)	\$ -	\$ 1,053.32	\$ 38,094.13	\$ 526.66	\$ 580.66	\$ 44,091.38	\$ 993.94	\$ 38,902.79	\$ -	\$ -	\$ -	\$ -	\$ 124,242.88	\$ -	\$ (124,242.88)
Repair and Serv Equip Furn (5240)	\$ -	\$ 4,365.00	\$ 4,669.50	\$ 7,473.00	\$ 4,365.00	\$ 49,306.80	\$ 26,387.41	\$ 2,559.00	\$ -	\$ -	\$ -	\$ -	\$ 93,113.71	\$ -	\$ (93,113.71)
In State Travel & Subsistence (525)	\$ -	\$ 23.20	\$ 232.79	\$ 631.68	\$ 2,361.82	\$ 3,453.90	\$ 1,922.78	\$ 2,498.20	\$ -	\$ -	\$ -	\$ -	\$ 11,124.37	\$ -	\$ (11,124.37)
Out of State Travel & Subsistence (\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fees - Other Services (52600)	\$ -	\$ 515.63	\$ 6,131.41	\$ 24,144.14	\$ 2,590.90	\$ 2,587.71	\$ 2,505.16	\$ 3,561.39	\$ -	\$ -	\$ -	\$ -	\$ 42,036.34	\$ -	\$ (42,036.34)
Fees - Professional Services (5270)	\$ -	\$ (607.00)	\$ 11,963.00	\$ 33,561.25	\$ 1,060.50	\$ 8,995.50	\$ 44,518.25	\$ (1,644.75)	\$ -	\$ -	\$ -	\$ -	\$ 97,846.75	\$ -	\$ (97,846.75)
Utilities (52800)	\$ -	\$ 6,250.00	\$ -	\$ -	\$ 212.89	\$ 53,955.00	\$ -	\$ 1,450.00	\$ -	\$ -	\$ -	\$ -	\$ 61,867.89	\$ -	\$ (61,867.89)
Other Contractual Services (5290C	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Contractual Services	\$ -	\$ 15,798.33	\$ 74,905.94	\$ 73,736.11	\$ 17,486.49	\$ 163,263.77	\$ 85,020.82	\$ 62,924.99	\$ -	\$ -	\$ -	\$ -	\$ 493,136.45	\$ -	\$ (493,136.45)
Food for Human Consumption (53)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 717.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 717.37	\$ -	\$ (717.37)
Maint Constr Material Supply (534	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle Part Supply Accessory (535	\$ -	\$ 61.72	\$ 28.02	\$ -	\$ -	\$ 68.58	\$ 147.85	\$ 12.06	\$ -	\$ -	\$ -	\$ -	\$ 918.23	\$ -	\$ (918.23)
Pro Scientific Supply Other (53600	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ 31.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 181.00	\$ -	\$ (181.00)
Office & Data Supplies (53700)	\$ -	\$ 40.47	\$ -	\$ 291.27	\$ 3,664.17	\$ -	\$ 2,063.41	\$ 1,093.29	\$ -	\$ -	\$ -	\$ -	\$ 7,132.61	\$ -	\$ (7,132.61)
Other Supplies and Materials (539	\$ -	\$ -	\$ -	\$ -	\$ 2,505.29	\$ (2,487.04)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38.25	\$ -	\$ (38.25)
Total Commodities	\$ -	\$ 102.19	\$ 178.02	\$ 291.27	\$ 6,169.46	\$ (2,398.46)	\$ 2,242.26	\$ 1,822.72	\$ -	\$ -	\$ -	\$ -	\$ 8,407.46	\$ -	\$ (8,407.46)
Furn Fixtures and Equipment (540C	\$ -	\$ -	\$ -	\$ 35.98	\$ -	\$ 467.96	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,503.94	\$ -	\$ (1,503.94)
Books & Library Material (54110)	\$ -	\$ -	\$ -	\$ -	\$ 290.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290.57	\$ -	\$ (290.57)
PRINTING EQUIPMENT (541200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305.88	\$ -	\$ (305.88)
Microcomputer Equipment (5413)	\$ -	\$ -	\$ -	\$ -	\$ 1,298.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,298.73	\$ -	\$ (1,298.73)
Info Processing Equipment (54165	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Software (54180)	\$ -	\$ 84.74	\$ 4,576.75	\$ 85.57	\$ 29.99	\$ 29.99	\$ (3,521.82)	\$ 638.48	\$ -	\$ -	\$ -	\$ -	\$ 1,923.70	\$ -	\$ (1,923.70)
Building Improvements (54200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal Settlement payout (55200)	\$ -	\$ -	\$ -	\$ -	\$ 11,005.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,005.00	\$ -	\$ (11,005.00)
Total Capital Outlay	\$ -	\$ 84.74	\$ 4,576.75	\$ 121.55	\$ 12,624.29	\$ 809.83	\$ (3,521.82)	\$ 1,638.48	\$ -	\$ -	\$ -	\$ -	\$ 16,327.82	\$ -	\$ (16,327.82)
Total Operi	\$ -	\$ 161,699.48	\$ 224,433.09	\$ 286,650.08	\$ 189,768.30	\$ 305,483.09	\$ 226,157.37	\$ 214,117.46	\$ -	\$ -	\$ -	\$ -	\$ 1,608,308.87	\$ -	\$ (1,608,308.87)
														Will pay out next month	
														184,621	1,608,493.49

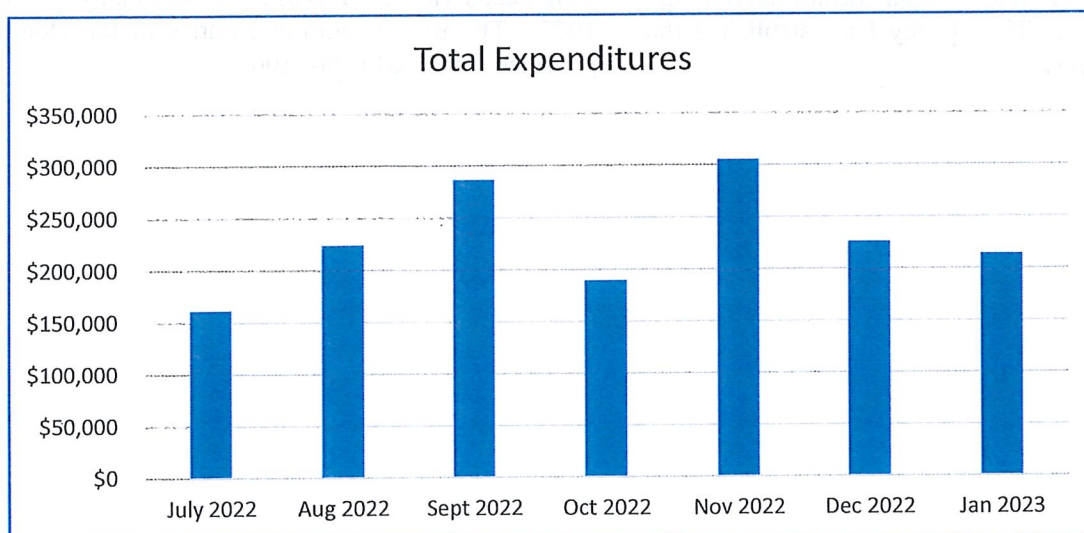
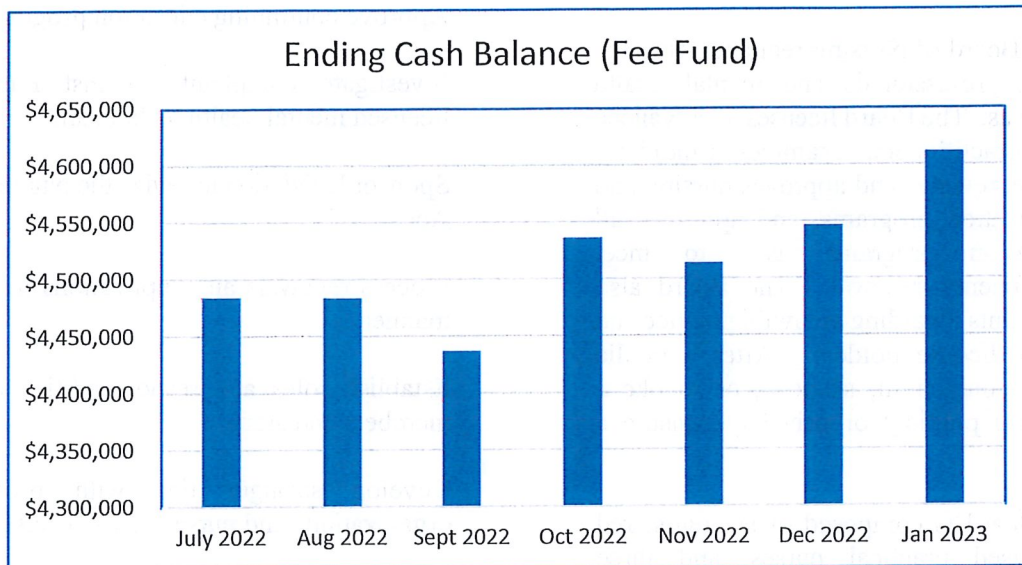
Board of Nursing (Fund 2716) Official Hospitality

														Income Statement	
														For the year ending: 06/30/2023	
	July-22	August-22	September-22	October-22	November-22	December-22	January-23	February-23	March-23	April-23	May-23	June-23	YTD	Remaining Budget	
Budget Balance as of: 07/01/2022	\$ 500.00														
Official Hospitality (529700)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
All Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Hospitality Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	

Summary of Monthly Reports - March 2023

	Total Revenue	Licensing Revenue	Total Expenditures	Salaries & Wages	Ending Cash Balance (Fee Fund)	Difference
FY 22						
July 2021	\$323,426	\$318,485	\$213,855	\$137,557	\$3,371,799	\$91,600
August 2021	\$418,619	\$415,962	\$140,521	\$131,180	\$3,634,165	\$262,366
September 2021	\$312,499	\$309,721	\$161,831	\$126,630	\$3,742,078	\$107,913
October 2021	\$283,144	\$277,866	\$408,400	\$185,265	\$3,630,122	(\$111,956)
November 2021	\$296,472	\$294,161	\$178,612	\$119,194	\$3,753,931	\$123,809
December 2021	\$269,999	\$267,913	\$146,899	\$120,595	\$3,868,037	\$114,106
January 2022	\$302,139	\$300,543	\$243,368	\$129,939	\$3,925,853	\$57,816
February 2022	\$282,182	\$280,272	\$162,738	\$131,600	\$4,052,345	\$126,492
March 2022	\$366,801	\$364,631	\$187,719	\$134,763	\$4,226,058	\$173,713
April 2022	\$327,041	\$317,218	\$224,214	\$202,610	\$4,327,553	\$101,495
May 2022	\$301,694	\$296,519	\$237,093	\$136,981	\$4,384,184	\$56,531
June 2022	\$280,168	\$273,802	\$309,028	\$138,734	\$4,355,730	(\$28,454)
FY 23						
July 2022	\$311,809	\$307,086	\$161,699	\$145,714	\$4,484,308	\$128,578
Aug 2022	\$294,466	\$290,052	\$224,439	\$144,772	\$4,483,833	\$475
Sept 2022	\$239,878	\$235,381	\$286,650	\$212,501	\$4,437,061	(\$46,772)
Oct 2022	\$299,758	\$296,238	\$189,768	\$153,488	\$4,536,354	99,293
Nov 2022	\$294,381	\$291,898	\$305,483	\$149,813	\$4,514,069	(\$22,285)
Dec 2022	\$266,679	\$264,515	\$226,157	\$142,416	\$4,546,769	\$32,700
Jan 2023	\$304,682	\$302,563	\$214,117	\$147,731	\$4,611,638	\$64,869





Board of Nursing

Mission. The mission of the Board of Nursing is to assure safe and competent practice by nurses and mental health technicians in Kansas.

Operations. The Board of Nursing regulates, through licensure, nursing professionals and mental health technicians in Kansas. The Board licenses all advanced registered nurse practitioners, examines candidates desiring to practice, reviews and approves nursing and mental health education programs, and approves all continuing education programs used to meet requirements for license renewal. The Board also investigates complaints regarding unlawful practice and complaints against license holders. After a public hearing, the Board may limit, suspend, or revoke a license. It may also publicly or privately censure a licensee.

The 11-member Board is composed of six registered nurses, two licensed practical nurses, and three representatives of the general public. This agency is financed by fees for license examination, reexamination, endorsement, renewal, and verification for licenses.

Goals and Objectives. The goal of the Board is to assure safe nursing and mental health technology practice in Kansas. The agency has established the following objectives:

Survey each school of nursing every five to ten years.

Approve continuing education programs.

Investigate complaints against nurses and licensed mental health technicians.

Sponsor legislation to revise the Nurse Practice Act.

Process renewals and applications in a timely manner.

Establish roles and responsibilities of board members and staff.

Develop stronger ties with professional organizations and nurses across Kansas.

Statutory History. The original Nurse Practice Act was passed in 1913. An amendment in 1978 provided for the registration of advanced registered nurse practitioners. KSA 65-1113 provides statutory authority for regulation of the nursing profession. The law governing the regulation of mental health technicians (KSA 65-4201) was originally passed in 1973. The membership and duties of the Board are provided for in KSA 74-1106.

Board of Nursing

	FY 2022 Actual	FY 2023 Base Budget	FY 2023 Gov. Rec.	FY 2024 Base Budget	FY 2024 Gov. Rec.
Expenditures by Object					
Salaries & Wages	1,695,056	2,163,038	2,163,038	2,177,399	2,177,399
Contractual Services	1,438,374	1,257,922	1,447,005	1,707,525	1,707,525
Commodities	14,581	18,550	18,550	18,600	18,600
Capital Outlay	233,181	50,400	50,400	103,000	103,000
Debt Service	--	--	--	--	--
Non-expense Items	--	--	--	--	--
Other Assistance	--	--	--	--	--
Total Expenditures	\$3,381,192	\$3,489,910	\$3,678,993	\$4,006,524	\$4,006,524
FTE Positions	27.00	27.00	27.00	27.00	27.00
Non-FTE Unclassified Permanent	--	--	--	--	--
Total Positions	27.00	27.00	27.00	27.00	27.00

	FY 2025 Base Budget	FY 2025 Gov. Rec.
Expenditures by Object		
Salaries & Wages	2,204,691	2,204,691
Contractual Services	1,618,630	1,618,630
Commodities	18,700	18,700
Capital Outlay	105,100	105,100
Debt Service	--	--
Non-expense Items	--	--
Other Assistance	--	--
Total Expenditures	\$3,947,121	\$3,947,121
FTE Positions	27.00	27.00
Non-FTE Unclassified Permanent	--	--
Total Positions	27.00	27.00

Performance Measures	FY 2022 Actual	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate
Number of investigations open	715	700	700	700
Percent of initial applications processed within three business days	99.8 %	98.0 %	95.0 %	95.0 %
Percent of reinstatement licensure applications processed within three business days	100 %	98.0 %	95.0 %	95.0 %
Percent of application information entered in licensing software accurately	99.9 %	96.0 %	99.0 %	99.0 %
Percent of investigations completed within nine months of receiving a complaint	48.0 %	55.0 %	60.0 %	60.0 %

74-1110. Civil fine. The board of nursing, in addition to any other penalty prescribed by law, may assess a civil fine, after proper notice and an opportunity to be heard, against any person granted a license, certificate of qualification or authorization to practice by the board of nursing for a violation of a law or rule and regulation applicable to the practice for which such person has been granted a license, certificate of qualification or authorization by the board in an amount not to exceed \$1,000 for the first violation, \$2,000 for the second violation and \$3,000 for the third violation and for each subsequent violation. All fines assessed and collected under this section shall be remitted to the state treasurer in accordance with the provisions of K.S.A. 75-4215, and amendments thereto. Upon receipt of each such remittance, the state treasurer shall deposit the entire amount in the state treasury to the credit of the state general fund.

History: L. 1992, ch. 151, § 6; L. 2001, ch. 5, § 304; July 1.