Agency Mission: **To assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.**

Kansas State Board of Nursing
Landon State Office Building, Room 509
Continuing Nurse Education & IV Therapy Committee Agenda
June 13, 2023

NOTE: The audience may attend in person or via Zoom. Link to access meeting to follow agenda.

Time: **12:30 p.m. – 2:00 p.m.**

Committee Members: Andrea Watson, RN, BSN, OCN, CCRP, Chair
Julianna Rieschick, RN, MSN, NEA-BC, V-Chair
Lori Owen, LPN
Geovannie Gone, Public Member
Melanie Burnett, MSN, RN
Karen Aufdemberge, RN, BSN

Staff: Carol Moreland, MSN, RN – Executive Administrator
Michelle Brown – Senior Administrative Assistant

I. Call to Order

II. Review of On-Site Packet

III. Additions/Revisions to the Agenda

IV. Announcements

V. Approval of Minutes – March 21, 2023

VI. Unfinished Business
1. Update on proposed revisions to K.A.R 60-9-105, 60-9-106 and 60-9-107
2. Update on CE Broker

VII. New Business
1. IOA Statistical Report
2. LTP 5-Year Renewals
   a. Amberwell Health LT0147-0738
   b. Hutchinson Regional Medical Center LT0025-1127
   c. Kansas Health Care Association LT0030-0338
   d. Newman Regional Health LT0046-0538
   e. Pittsburg State University Irene Ransom Bradley School of Nursing LT0051-0738
3. Initial LTP Application
   a. Brighton Hospice
   b. Denise Beck (Legal body: CE Nursing Provider)
   c. Healing with Grace
   d. Lynda Meyers and Company
   e. Ohio Association of Occupational Health Nurses LLC
   f. Sarah E. Jorgensen

4. 5-Year Legislative Review
    a. K.S.A. 65-1119 – Nursing school accreditation
    b. K.A.R 60-16-102 – Scope of Practice

VIII. Agenda for September 2023 Committee meeting

IX. Adjourn

Please note: Additional items which have come to the attention of the Board or Committee will be handled as time permits. Agenda is subject to change based upon items to come before the Board. Handouts or copies of materials brought to the Board or Committee for discussion by Committee Members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30th calendar day may be addressed at the meeting at the discretion of the President of the Board or Chairperson of the Committee.

Please click the link below to join the webinar:
https://us02web.zoom.us/j/84419689858?pwd=R09VUDV6Vjl6QTZqVkNVbTBvRlVmZz09
Passcode: KsbnCEComm
Or One tap mobile :
+16469313860,,84419689858#,,,,*9715165101# US
+16694449171,,84419689858#,,,,*9715165101# US
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
+1 646 931 3860 US
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 689 278 1000 US
+1 719 359 4580 US
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 346 248 7799 US (Houston)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 646 876 9923 US (New York)
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Passcode: 9715165101
International numbers available: https://us02web.zoom.us/u/kcbEjt2VYC

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Jan. 2023	Feb. 2023	March 2023	April 2023	Total
IOAs	**IOAs**	**IOAs**	**IOAs**	**IOAs**
Received: 71	Received: 91	Received: 90	Received: 69	Received: 321
Approved: 61	Approved: 75	Approved: 73	Approved: 58	Approved: 267
Denied: 10	Denied: 16	Denied: 17	Denied:11	Denied: 54
Pending: 0	Pending: 0	Pending: 0	Pending: 0	Pending: 0
LTP Applications Renewal and Intial	**LTP Applications Renewal and Intial**	**LTP Applications Renewal and Intial**	**LTP Applications Renewal and Intial**	**LTP Applications Renewal and Intial s**
Received: 1	Received: 2	Received: 2	Received: 8	Received: 13
Approved:1	Approved: 1	Approved: 0	Approved: 0	Approved: 2
Denied: 0	Denied: 0	Denied: 0	Denied: 0	Denied: 0
Pending: 0	Pending: 1	Pending: 2	Pending: 8	Pending: 11
SP Applications	**SP Applications**	**SP Applications**	**SP Applications**	**SP Applications**
Received: 1	Received: 1	Received: 10	Received: 0	Received: 12
Approved: 1	Approved: 0	Approved: 10	Approved: 0	Approved: 11
Denied: 0	Denied: 1	Denied: 0	Denied: 0	Denied: 1
Pending: 0	Pending:0	Pending:0	Pending: 0	Pending: 0
IVT Providership Applications	**IVT Providership Applications**	**IVT Providership Applications**	**IVT Providership Applications**	**IVT Providership Applications**
Received: 0	Received: 0	Received: 0	Received: 0	Received: 0
Approved: 0	Approved: 0	Approved: 0	Approved: 0	Approved: 0
Denied: 0	Denied: 0	Denied: 0	Denied: 0	Denied: 0
Pending: 0	Pending: 0	Pending: 0	Pending: 0	Pending: 0

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Amberwell Health LT0147-0738

Name of Program Coordinator: Allison Benner

Date Received: 3/30/23

Date to CNE Committee: June 2023

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Allison Benner	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours	X	
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded	X	

• The title of the offering	X	
• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 Generation Gaps Within the Workforce**	**#2 Wounds & Wound Care**
• A summary of planning	X	X

• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	2006 Reference	X
• The offering evaluation form	X	X

12/2018

Application reviewed and approval checklist completed by Carol Moreland, MSN, RN 4/10/23

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By KSBN Education Department at 8:42 am, Mar 30, 2023

:: www.ksbn.org :: back to forms index printable version

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Reference No.: 25373 **Date submitted:** Mar 29 08:16 2023

5 files were uploaded with this form: CEU Attendance Roster.docx, CEU-Award1.docx, CEU Total Program Evaluation.pdf, 5 Year Renewal- Generation Gap.pdf, 5 Year Renewal- Wound Care.pdf

www.ksbn.org

radio ~ Renewal
Providername ~ Amberwell Health
providernum ~ 0147-0738
legalbody ~ ~
address ~ 800 Raven Hill Dr.
adress2 ~ Atchison, KS 66002
telephone ~ 913-360-5525
email ~ abenner@amberwellhealth.org
coordinator ~ Allison Benner, MSN-Ed, RN, NPD-BC, CMSRN
date ~ 03-29-2023
planningce ~ Amberwell uses an event planning worksheet. Yearly surveys are conducted for staff suggestions. Ideas are brought from leadership and environmental scanning. If a presenter meets the criteria put forth by the board, then that person is allowed the hold a class for contact hours.
feeassessment ~ POLICY
Fees charged for registration are based on individual program cost analysis. Programs
are expected to be self-supporting if possible.
PROCESS/GUIDELINE DESCRIPTION
Registration fees collected for nursing continuing education programs are deposited into
the Continuing Nursing Education revenue account.
If registrant cancels their registration prior to the published deadline a full refund of the
registration fee will be made.
o If the cancellation occurs after the deadline an administration fee may be charged.
1. Information for payment shall include:
a. Name (as specified on nursing license)
b. Address (street, city, state)
c. License number
d. Phone number

2. Registration fees are due and payable in advance to Continuing Education Coordinator as least
one week prior to CEU offering.
3. Checks should be made payable to Amberwell.
a. A receipt shall be available after payment.
advertisement ~ POLICY/ PURPOSE
Any brochure announcing a Continuing Nursing Education Program from Amberwell must
display the following statement:
"Amberwell is approved as a provider of continuing nursing education by the
Kansas State Board of Nursing. This course offering is approved for ____ contact hours
applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider
Number: #LT 0147-0738."
PROCESS/GUIDELINE DESCRIPTION
Brochures produced to advertise Continuing Nursing Education Programs must contain approved
verbiage as indicated by KANCEP.
R Contact Continuing Nursing Education Program Coordinator for approval of
programs for credit as described in policy.
R Brochures must be reviewed and approved by the Continuing Nursing Education
Program Coordinator prior to printing and distribution.
approvalprocess ~ All steps are abided by for a course offering. A checklist templated has been developed to ensure steps are not missed.
contacthours ~ POLICY/ PURPOSE
To provide a template for accurately determining the number of credit hours to be offered for a
Continuing Nursing Education program.
PROCESS/GUIDELINE DESCRIPTION
An approved provider may award any of the following:
1. contact hours as documented on an offering agenda for actual time attended,
including partial credit for one or more contact hours
2. credit for fractions of hours over one contact hour
3. instructor credit, which shall be two contact hours for each hour of first-time
presentation of an approved offering, excluding standardized prepared curriculums (i.e. ACLS, PALS, TNCC, ENPC, MANDT, etc)
4. independent study credit based on time required to complete the offering as
documented by the provider's pilot time test results
5. clinical hours
For instructor led offering:
1. Continuing Nursing Education (CNE) Program Coordinator will

determine the
number of contact hours with the following formula. 50 minutes of content = 1
contact hour.
- Content is defined as lecture, group discussion, webinar, testing, skill demonstration and other established teaching methods approved by the
CNE Program Coordinator.

2. No credit will be offered for less than 1 contact hour.
- Activities longer than 50 minutes will include additional fractions as calculated with the above formula. For instance, 60 minutes of content =
1.2 contact hours.

3. The number of hours awarded for clinical time is dependent upon the total time in
"clinical activity," total time of didactic presentation, the ratio of students to instructor, and the type of planned learning activity performed.
- One contact hour equals three clinical hours.
- Credit for clinical hours shall be awarded at the discretion of the Program
Coordinator.

For Independent Study:
1. A pilot study will be done by a minimum of 3 representatives of the target
audience. The number of credits will be determined by calculating an average of
the time the 3 individuals took to complete the offering.
2. If 5 or more representatives are available for the pilot test then the highest and
lowest times are eliminated from the calculations and an average is taken of the
middle three to determine the credit to be awarded.

verifycompletion ~ THE KANSAS STATE BOARD OF NURSING

CONTINUING NURSING EDCUATION ATTENDANCE ROSTER

APPROVED PROVIDER: AMBERWELL HEALTHADDRESS: 800 RAVEN HILL DRIVE ATCHISON, KS 66002

PROVIDER NUMBER: LT0147-0738CNE COORDINATOR: ALLISON BENNER MSN, RN, CMSRN, OCN

COURSE TITLE:COURSE DATE:

CONTACT HOUR(S):INSTRUCTOR:

SIGN IN EXACTLY AS YOUR NAME APPEARS ON YOUR NURSING LICENSE

Independent study has not been utilized.
recordkeeping ~ POLICY/ PURPOSE
Individual records shall be kept on every Continuing Nursing Education Program offering
which are consistent with requirements of the Kansas State Board of Nursing.
Files shall be kept in the Continuing Nursing Education Program Coordinator's office and shall
remain confidential yet easy to retrieve by authorized individuals.
PROCESS/GUIDELINE DESCRIPTION
1. The Continuing Nursing Education Program Coordinator shall create individual
files for each Continuing Nursing Education Program offering.
2. The following shall be in every file:
a. Summary of planning
b. Copy of announcement/brochure
c. Title and objectives
d. Offering agenda or for independent study, pilot time test results
e. a bibliography
f. Summary of participants evaluation
g. Each instructor's education and experience
h. Documentation to verify completion of the offering - roster
3. Files maybe purged after two years, except for the attendance roster which shall be
kept indefinitely in storage files by year.
4. Verification of the completion of Independent studies completed within an online platform
shall be maintained by the individual.
noticeofchange ~ POLICY/ PURPOSE
The Kansas State Board of Nursing will be notified in writing, of any change
of the individual responsible for the long term providership or any required policies and
procedures the providership of the program.
PROCESS
As the approving body, the Kansas State Board of Nursing shall be kept apprised of changes that may affect the quality of the continuing education product and
the providership of the program.
1. The Kansas State Board of Nursing will be notified in writing if there is any
change in the Continuing Nursing Education Coordinator position including

termination, retirement, new hire, etc. as determined by Kansas State Board of Nursing
Continuing Education Program.
2. Any changes of the required policies and procedures shall be submitted to the
Kansas State Board of Nursing as determined by the Kansas State Board of Nursing
Continuing Education Program.
programevaluation ~ A total program evaluation is completed and submitted each year as required.
Submission date ~ 03-29-2023 08:16:35
Form ID ~ 1672730

Amberwell

POLICY NAME: Continuing Nursing Education Program

Department: Education

PURPOSE

All requests for continuing nursing education credit classes are directed to and approved by the Continuing Nursing Education Coordinator at least three weeks prior to the actual program date.

PROCESS

1. As soon as a class/workshop is being considered for Continuing Nursing Education credit, contact the Continuing Nursing Education Coordinator to secure dates on the Master Calendar and to apply for approval.
2. Requests for continuing nursing education credit (contact hours) must be requested through and approved by the Continuing Nursing Education Coordinator prior to any offering.
    a. No credit will be awarded if approval was not requested prior to. the program and if procedure was not correctly followed.
3. The following information must be submitted to the Continuing Nursing Education Coordinator at least two weeks prior to the educational program:
    a. Program title
    b. Date-time-location of program
    c. Offering announcement
    d. Target audience – needs assessment statement
    e. Content outline
    f. Schedule of program (including break time)
    g. Learning objectives (in behavioral terms)
    h. Current bibliography (books authored in last 10 years-journals authored in last 5 years)
    i. Handout materials
    j. Presenter(s) with current vitae for each
    k. Name, telephone number of person submitting request
4. The Continuing Nursing Education Coordinator will determine if the proposed educational offering warrants nursing continuing education credit by the guidelines established by the Kansas State Board of Nursing and KSA 65-1117. Continuing nursing education means 2 learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.
    a. The party making the request will be notified by Continuing Nursing Education Coordinator if the presentation meets the requirements.
4. The Continuing Nursing Education Coordinator will provide evaluation forms, official sign-in roster and certificates for the program.

5. If a program has been previously approved for Nursing Continuing Education credit and is to be repeated, the above procedure must be followed for modifications each time the program is to be presented. Changes must be approved before credit is approved.
    a. Contact hours shall not be recognized by KSBN for any identical offerings completed withing a renewal period.

DOCUMENTATION
Education Department

REFERENCES
KANCEP, 2020; Kansas Nurse Practice Act Program Regulations 60-9-107 b (3) (D) and 60-9-107 d; Program Regulations 60-9-107 b (3) (A)

THE KANSAS STATE BOARD OF NURSING

CONTINUING NURSING EDCUATION ATTENDANCE ROSTER

APPROVED PROVIDER: AMBERWELL HEALTH

ADDRESS: 800 RAVEN HILL DRIVE ATCHISON, KS 66002

PROVIDER NUMBER: LT0147-0738

CNE COORDINATOR: ALLISON BENNER MSN, RN, CMSRN, OCN

COURSE TITLE:

COURSE DATE:

CONTACT HOUR(S):

INSTRUCTOR:

SIGN IN EXACTLY AS YOUR NAME APPEARS ON YOUR NURSING LICENSE

NAME (PRINTED)	SIGNATURE	RN/LPN	LICENSE NUMBER (Required for CEU hours to be issued)

Amberwell Atchison

CEU Participant Program Evaluation

Title of program:

Date:

Location: Amberwell Atchison

Instructor:

Please check the category that best describes your current position:

Administrative____ Management_____ Staff_____ Education_____ Other_____

Place of Employment:_____

Profession: RN____ LPN_____ NHA_____ EMS_____ SW_____ CDM_____

RT_____ PT_____ LMHT_____ Other_____

1. **My primary reason for attending this CE offering is:**

Needed hours_____ Location_____ Topic_____ Speaker____ Other_____

2. **Please rate the overall information value of this offering:**

High_____ Moderate_____ Low_____

3. **Rate the facility:**

Above Average_____ Average_____ Below Average_____

4. **What did you like best about this offering?**

_____

5. **What did you like least about this offering?**

_____

6. **How will you apply the information from this program to your future practice?**

_____

7. **Was the faculty:**

Organized Yes_____ No_____

Prepared Yes_____ No_____

At Audience level Yes_____ No_____

Objectives: At the completion of this program the participant will be able to:

Number 1: Identifying risk factors for pressure injury development.

Met____ Partially Met_____ Not Met_____

Number 2: Appropriately staging pressure injuries.

Met_____ Partially Met_____ Not Met_____

Number 3: Accurately complete a wound assessment.

Met____ Partially Met_____ Not Met_____

Number 4: Identify and implement interventions based on the patients Braden Scale.

Met____ Partially Met_____ Not Met_____

Number 5: Give 2 contraindications/precautions on wrapping for edema.

Met____ Partially Met_____ Not Met_____

If any are not met or only partially met, please explain:

Please offer any constructive comments:

Please list suggestions for programs that would help you meet your educational needs.

Amberwell

800 Raven Hill Drive Atchison, KS 66002 (913) 367-2131 www. amberwellhealth.org

NAME:

LICENSE NUMBER: 13- 127514-051

PROGRAM:

DATE ATTENDED:

CONTACT HOUR(S):

LOCATION: Amberwell Atchison

INSTRUCTOR:

KANSAS PROVIDER # LT 0147-0738

ABenner

Allison Benner MSN, RN, CMSRN

Nursing Continuing Education Coordinator

Amberwell

POLICY NAME: Continuing Nursing Education Total Program Evaluation

Department: Education

POLICY

The Kansas State Board of Nursing requires that Long Term Providers of Continuing Education Credits submit an annual written report including "an evaluation of all the components of the providership based on the total program evaluation plan."

PROCESS

Total Program Evaluation is defined as "a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions. "

1. The CNE Program Coordinator will assess required elements of the program and submit a written report to the Kansas State Board of Nursing by the required date annually.
2. The example of Total Program Evaluation published in the KANCEP manual addresses the required elements and will be used as the template for the annual report.

DOCUMENTATION

Education Department

REFERENCES

KANCEP, 2020; Kansas Nurse Practice Act Program Regulations 60-9-107

Amberwell CEU Event Planning Worksheet

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1. All steps should be taken independent of commercial interests 2. Everyone who is in a position to control content must disclose all relevant financial relationships with a commercial interest to the provider 3. The provider must have implemented mechanisms to identify and resolve all conflicts of interest prior to the education activity being delivered to learners
a. What is the quality gap to be addressed? What is the professional gap? Educating peers on working to transition the current practices based on having 5 generations in the workforce.
b. Is it a gap in physician knowledge, competence, or performance competence
c. What was the target audience? What are the potential or real barrios facing these providers if this need (gap) is to be addressed? Leadership team initially- then all staff
d. Based on the need/gap the activity is addressing, what are the desired results of the activity? Said differently, "What is the activity designed to change?" The thinking and processes of education/orientation of the transitioning workforce.
e. Based on the desired results of the activity, what are the objectives of the activity? Note: Your objective can support the attainment of the desired result. Transformational leadership style
f. Are there other competencies related to this topic/change? n/a
g. Are there other initiatives within my institution working on this issue? Are there other organizations we could partner with that are working on this issue? n/a
h. In what ways could we include these internal or external groups in our CEU activity to help us address or remove barriers as identified in question c? education/ challenging current thought processes
i. Are there non-educational strategies that are currently being used to address this issue? If no, what kinds of non-educational strategies could be used to address this issue? n/a
j. What type(s) of evaluation method(s) will you use to know if the activity was effective at

meeting the need and creating change in competence, performance, or patient outcomes? Open discussion; follow up survey
k. Based on the target audience and the gap that is being addressed, what is the right content to cover? How does the content relate to the scope of practice of the target audience? Should the content also relate to specific patient groups? Should it contain content outside the clinical topic? Content pertains to multiple generations affecting workforce and patient care. It both directly and indirectly affects patient care.
l. Who are the right faculty to cover this content? Currently the person whom did the research to bring about the educational opportunity.
m. Based on the previous steps, what is the right format to use for this activity? What type of activity will it be (Live, Enduring Material, Internet, Other)? What will be the educational design of the activity (presentation, case studies, round table, or simulation)? Remember to consider adult learning principles and the physician learning and change process Live presentation with round table and case studies
n. How do the format/methodology and design components support the activity's objectives and desired results as outlined in questions d and e? education in an open discussion; nonjudgmental environment meant to provoke thoughts

Describe Your Activity:



GENERATION GAPS WITHIN THE WORKFORCE

Let's Talk About It.

DATE: TBD

TIME: TBD

PRESENTED BY: ALLISON BENNER MSN-ED, RN, NPD-BC, CMSRN

"Amberwell is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: #LT 0147-0738."

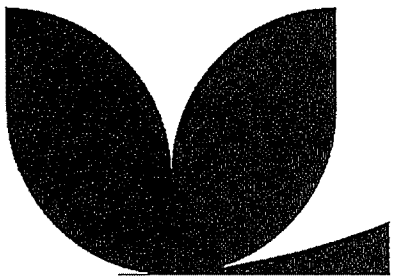
Let's Talk About It: Generation Gaps Within the Workforce

Allison Benner, MSN-Ed, RN, NPD-BC, CMSRN

Manager of Education Services- Amberwell Healt

Objectives

- Identify where the generation gap issue surfaces, and the impact the modern workforce.
- Describe and apply language that is specific to each generation c the workplace.
- Explain differences in the worldviews and actions observed amon different age groups.
- Explore organization strategies that overcome gap issues.



Generation Gap Agenda

12:00 pm- 1:00 pm - Presentation

Allison Benner MSN-Ed, RN, NPD-BC, CMSRN

13392 Saline Rd. Winchester, KS 66097

Allisonbenner19@gmail.com

816-352-3103

Summary

Registered nurse with 15+ years of experience with a kind, personable demeanor, outstanding attention to detail, and the ability to work well under pressure. Highly organized and able to multitask while allowing nursing staff to work together toward positive results. Dedicated professional with excellent communication skills, a passion for developing nurses with skills to meet changing healthcare demands. Patient-focused with expert clinical knowledge and judgment with an expertise in curriculum design, assessment and instructional technology.

Skills

- Influential leadership
- Chemotherapy/biotherapy administration
- Mentorship and preceptorship
- Excellent communication
- Composed under pressure
- Compassionate
- Critical observation
- Practices with integrity

Education

University of Central Missouri-MSN Nursing Education	Dec. 2019
University of Central Missouri- RN-BSN	Dec. 2014
ADNS Mary Grimes School of Nursing	May 2012
Diploma in Practical Nursing- CTU	June 2007
Harrisonville High School	May 2001

Professional Experience

Amberwell Health

Manager of Education Services March 2022- present

Nurse Education Coordinator November 2020- March 2022

- Facilitating and maintaining employee competencies/training
- Maintaining/assisting with employee certifications
- Facilitating learning opportunities for educational programs
- Administrator for online learning management system
- Administrator for the Resuscitation Quality Improvement system
- Designing, assigning, tracking and reporting education compliance
- Development of effective orientation process
- Continuing Education Coordinator
- Project management and facilitator
- Leads orientations and onboarding of new staff
- Collaborates with department and team leaders to identify their teams' unmet or future needs
- Developed and implemented an Education SharePoint page for staff

Missouri Western State University

Clinical Adjunct Instructor (Medical/Surgical) July 2020- December 2020

- Supervises nursing students in the clinical environment
- Evaluates clinical performance of student and grades clinical assignments
- Grading assigned papers, quizzes, and exams
- Assessing grades for students based on participation, performance in class, assignments, and examinations
- Reporting student learning outcomes, class reviews, and analyzing student data
- Collaborating with colleagues on course curriculum
- Participating in professional development activities

North Kansas City Hospital

Primary Charge Nurse September 2017 - November 2020

- Identifies the procedures, processes, and patient care to be accomplished during the work period.
- Distributes the work of the unit in a manner that makes the best use of available resources, taking into account the knowledge, skills, and abilities of those persons who will be an integral part of the patient care process.

- Evaluates on an ongoing basis individual and collective outcomes of patient care provided during the shift. Adjusts assignments and reports changing needs as necessary.
- Interpersonal communication among interdisciplinary teams

Staff RN December 2012-September 2017

- Provide direct patient care to oncology and medical/surgical patients.
- Review treatment plans with physicians and be aware of all possible outcomes and complications of a given regimen.
- Administer chemotherapy and biotherapy, implement new methods of symptom treatment, fatigue management and monitor patient's physical and emotional state.
- Support patients, families, and caregivers through the stress of diagnosis and treatment and the anxiety of many uncertainties brought on by the disease, including facing mortality.

ManorCare of Overland Park

- Manor Care: RN Nurse Supervisor — May 2012 to December 2012
- Manor Care: LPN Nurse Supervisor — October 2007 to May 2012

Acknowledgments

Professional Nursing Development Certification — Dec. 2022
Continuing Education Site Coordinator- Kansas
Amberwell Health System — Nov. 2020
Clinical Faculty Academy — July 2020
Oncology Certified Nurse — October 2017
Medical-Surgical Nurse Certification — March 2016
Administration of Chemotherapy and Biotherapy Certification — Feb. 2015
Port-a-Catheter Access Certification — Sept. 2014
Nursing Preceptor Educational Class — April 2014

Professional Organizations & Committees

Multidisciplinary Tumor Board
Planning Committee — 2022-present
Code Blue Committee- Amberwell Health
Co-chair — 2022-present
Sigma Psi Xi

Webmaster	2022-present
Counselor- Amberwell	2021-present
ANPD- member	2020-present
CMSRN Test Item Writer	2020-present
American Nurse Association	2016-present
Mentorship Program-Mentor	2020-2021
Oncology Nurses Association	2016-2022
Unit-Based Council- North Kansas City Hospital	
Past chair	2019-2020
Chair	2017-2019
Co-chair	2016-2017
Member	2014-2016
Education Council- North Kansas City Hospital	
Member	2017-2019

References

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Rollan Oliveira, S., & Siles González, J. (2021). Nursing Professionals within the Intergenerational Context during the 20th and 21st Centuries: an Integrative Review. *Investig Enfermería*, *39*(3).

https://onlinedegrees.bradley.edu/blog/nurse-leadership-through-multi-generational-differences/

https://www.businessnewsdaily.com/15974-millennials-in-the-workplace.html

Amberwell
CNE Participant Evaluation

Title of program:

Date:

Location: Amberwell Atchison

Instructors:

Please check the category that best describes your current position:

Administrative_____ Management_____ Staff_____ Education_____ Other_____

Place of Employment:_____

Profession: RN_____ LPN_____ NHA_____ EMS_____ SW_____ CDM_____
RT_____ PT_____ LMHT_____ Other_____

1. My primary reason for attending this CE offering is:
   Needed hours_____ Location_____ Topic_____ Speaker_____ Other_____

2. Please rate the overall information value of this offering:
   High_____ Moderate_____ Low_____

3. Rate the facility:
   Above Average_____ Average_____ Below Average_____

4. What did you like best about this offering?_____

   _____

5. What did you like least about this offering?_____

   _____

6. How will you apply the information from this program to your future practice?
   _____

7. Was the faculty:
   Organized Yes_____ No_____
   Prepared Yes_____ No_____
   At Audience level Yes_____ No_____

Objectives: At the completion of this program the participant will be able to:

Number 1: Define workplace violence & recognize the most common type.

Met_____ Partially Met_____ Not Met_____

Number 2: Express reality of issue.

Met_____ Partially Met_____ Not Met_____

Number 3: Summarize education opportunities (reason & risk factors, behavior recognition, de-escalation, safety measures, reporting method).

Met_____ Partially Met_____ Not Met_____

Number 4: Demonstrate understanding of workplace violence knowledge, techniques, and communication skills.

Met_____ Partially Met_____ Not Met_____

Number 5: N/A

Met_____ Partially Met_____ Not Met_____

If any are not met or only partially met, please explain:

Please offer any constructive comments;

Please list suggestions for programs that would help you meet your educational needs.

Amberwell CEU Event Planning Worksheet

Wounds and Wound Care October 26, 2022

–

1. All steps should be taken independent of commercial interests 2. Everyone who is in a position to control content must disclose all relevant financial relationships with a commercial interest to the provider 3. The provider must have implemented mechanisms to identify and resolve all conflicts of interest prior to the education activity being delivered to learners
a. What is the quality gap to be addressed? What is the professional gap? Wound care knowledge on assessment, staging, treatment etc.
b. Is it a gap in physician knowledge, competence, or performance knowledge/competnece
c. What was the target audience? What are the potential or real barrios facing these providers if this need (gap) is to be addressed? Nursing staff
d. Based on the need/gap the activity is addressing, what are the desired results of the activity? Said differently, "What is the activity designed to change?" Empower nurses to assess and stage wounds more confidently.
e. Based on the desired results of the activity, what are the objectives of the activity? Note: Your objective can support the attainment of the desired result.
f. Are there other competencies related to this topic/change? KCI Wound Vac present directly after CE presentation.
g. Are there other initiatives within my institution working on this issue? Are there other organizations we could partner with that are working on this issue? Refer to F above
h. In what ways could we include these internal or external groups in our CEU activity to help us address or remove barriers as identified in question c? n/a
i. Are there non-educational strategies that are currently being used to address this issue? If no, what kinds of non-educational strategies could be used to address this issue? No, this is an educational need
j. What type(s) of evaluation method(s) will you use to know if the activity was effective at meeting the need and creating change in competence, performance, or patient outcomes?

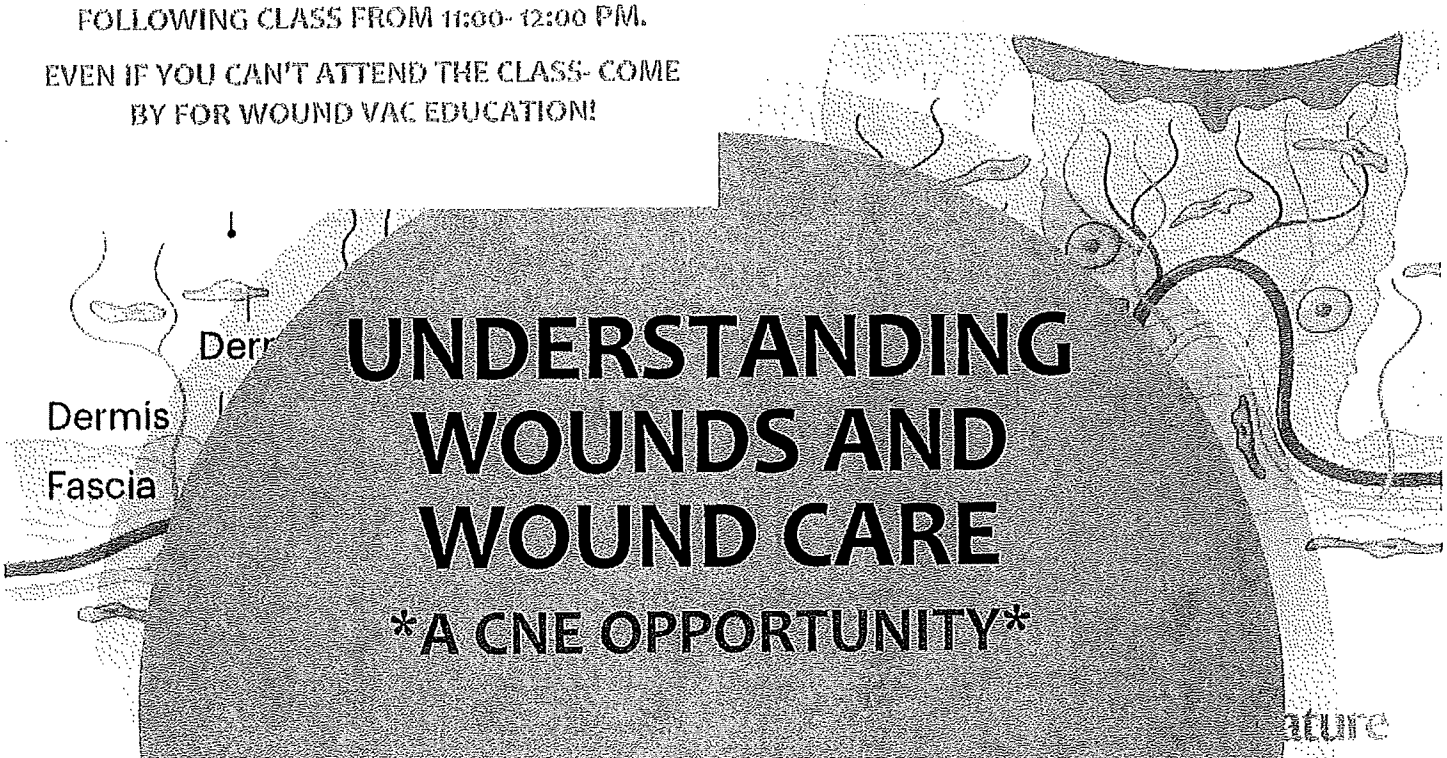
Follow up with nursing staff
k. Based on the target audience and the gap that is being addressed, what is the right content to cover? How does the content relate to the scope of practice of the target audience? Should the content also relate to specific patient groups? Should it contain content outside the clinical topic? Content directly relates to patient safety goals/initiatives.
l. Who are the right faculty to cover this content? Wound certified specialist gave presentation
m. Based on the previous steps, what is the right format to use for this activity? What type of activity will it be (Live, Enduring Material, Internet, Other)? What will be the educational design of the activity (presentation, case studies, round table, or simulation)? Remember to consider adult learning principles and the physician learning and change process LIve, powerpoint w Q&A. KCI Wound Vac. Present directly after CE presentation to continue the educational opportunity.
n. How do the format/methodology and design components support the activity's objectives and desired results as outlined in questions d and e? Met

Describe Your Activity:

KCI WOUND VAC COMING TOO!

KCI REP. WILL BE PRESENT DIRECTLY FOLLOWING CLASS FROM 11:00- 12:00 PM.

EVEN IF YOU CAN'T ATTEND THE CLASS- COME BY FOR WOUND VAC EDUCATION!



UNDERSTANDING WOUNDS AND WOUND CARE

A CNE OPPORTUNITY

WHEN: October 26, 2022

TIME: 9:30 am- 11:30 am

WHERE: BACK HALF OF CAFETERIA

PRESENTATION BY: MORGAN KANE PTA, WCC

"Amberwell is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 2 contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: #LT 0147-0738."

Scan QR Code or use the link below to sign up for the presentation.

https://forms.office.com/r/9EA9QVGam3



Understanding Wounds and Wound Care

Presented by:

Morgan Kane, PTA, WCC

Objectives

- Identifying risk factors for pressure injury development.
- Appropriately staging pressure injuries.
- Accurately complete a wound assessment.
- Identify and implement interventions based on the patients Braden Scale.
- Give 2 contraindications/precautions on wrapping for edema.

Wounds and Wound Care Agenda

9:30 am- 10:30 am: Presentation

10:30 am- 10:35 am: Break

10:35 am- 11:30 am: Presentation

References: Understand Wound and Wound Care

http://www.mcc.edu/~behrensb/documents/210wk8edema_000.pdf

https://npiap.com/page/PressureInjuryStages

https://www.wcei.net/resources/educational-resources

Morgan Kane, PTA, WCC, CI

Swing Bed Coordinator

13279 222nd Rd., Cummings, KS 66016

913-980-9139

KS License: 14-01889

Mogs14@yahoo.com

EDUCATION

Penn Valley Community College, Kansas City, Missouri. Major: Physical Therapist Assistant, May 2007, Associate in Applied Science with High Honors. GPA: 3.55.

Wound Care Education Institute, May 2012 to present, Wound Care Certification #: 5031218.

PROFESSIONAL EXPERIENCE

- Mid-America Rehabilitation Hospital, Overland Park, Kansas June 2007-Present
  - Provide direct patient care in the Acute Inpatient Rehabilitation Setting to culturally diverse patients with neurological and orthopedic conditions.
  - Program Champion of the Wound Care Team since 2009.
  - Member of Spinal Cord Injury Team since 2007.
  - Acted as a certified clinical instructor and mentor for PTA students from Penn Valley Community College, Colby Community College and Kansas City Kansas Community College.

- Atchison Hospital, Atchison, Kansas September 2013-Present
  - Provide direct patient care in the Home Health, Outpatient and In-patient Acute Care Setting. Working with clients from varying ages.
  - Swing Bed Coordinator

CLINICAL EXPERIENCE

- Corporate Healthcare, Kansas City, Kansas, March 12- May 2, 2007. Out patient setting. Post offer tests, Worker's Compensation. Therapeutic exercise, modalities. Diagnoses: Low Back Injuries, Shoulder, Knee, Ankle, and Elbow Injuries.
- Mid America Rehabilitation Hospital, Overland Park, Kansas, January 15- March 7, 2007. Acute Care & Rehab. Wound Care. Diagnoses: Total Joint Replacements, Guillian Barre', Cerebral Vascular Accident, Parkinson's, and Pulmonary conditions.
- Neu Physical Therapy, Tonganoxie, Kansas, October 16- October 27, 2006 Out patient setting. Therapeutic exercise, modalities. Diagnoses: Fractures, Shoulder Impingement, Rotator Cuff Injuries, and ACL Injuries, Multiple Sclerosis.

- Life Care Center of Osawatomie, Osawatomie, Kansas, June 5- 16, 2007 Nursing Home. Wound Care. Diagnoses: Total Joint Replacements, Fractures, Spondylolisthesis.

AWARDS, MEMBERSHIPS, AND PROFESSIONAL PRESENTATIONS

- Nominated Clinical Instructor of the Year 2011 & 2012 from Kansas City Kansas Community College.
- Member of Greater Kansas City Spinal Cord Injury Association.
- Served on the GKCSCIA Expo Committee.
- Serving on the Physical Therapist Assistant Advisory Board for Kansas City Kansas Community College.
- Facilitated wheelchair skills labs two times per year at Penn Valley Community College for PTA students.
- Developed and facilitated Wound VAC trainings, ABI, and Edema Wrapping for nursing staff yearly since 2011.
- Auto Ambulator Coordinator-conducts therapy staff trainings.

**References available upon request.

Amberwell Atchison

CEU Participant Program Evaluation

Title of program: Wounds and Wound Care

Date: October 26, 2022

Location: Amberwell Atchison

Instructor: Morgan Kane PTA, WCC

Please check the category that best describes your current position:

Administrative____ Management_____ Staff_✓_ Education_____ Other_____

Place of Employment: Health tone

Profession: RN ✓ LPN_____ NHA_____ EMS_____ SW_____ CDM_____

RT_____ PT_____ LMHT_____ Other_____

1. **My primary reason for attending this CE offering is:**

Needed hours_____ Location_____ Topic_____ Speaker____ Other ✓

2. **Please rate the overall information value of this offering:**

High ✓ Moderate_____ Low_____

3. **Rate the facility:**

Above Average ✓ Average_____ Below Average_____

4. **What did you like best about this offering?** Adhesive removal

5. **What did you like least about this offering?** N/A

6. **How will you apply the information from this program to your future practice?** During H.H.

7. **Was the faculty:**

Organized Yes ✓ No____

Prepared Yes ✓ No____

At Audience level Yes ✓ No____

Objectives: At the completion of this program the participant will be able to:

Number 1: Identifying risk factors for pressure injury development.

Met ✓ Partially Met____ Not Met____

Number 2: Appropriately staging pressure injuries.

Met ✓ Partially Met____ Not Met____

Number 3: Accurately complete a wound assessment.

Met ✓ Partially Met____ Not Met____

Number 4: Identify and implement interventions based on the patients Braden Scale.

Met____ Partially Met ✓ Not Met____

Number 5: Give 2 contraindications/precautions on wrapping for edema.

Met ✓ Partially Met____ Not Met____

If any are not met or only partially met, please explain:

Patient is @ rsk for PI's with Braden 18 or less

Please offer any constructive comments:

Thank you for your experience + expertise!

Please list suggestions for programs that would help you meet your educational needs.

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Hutchinson Regional Medical Center

Name of Program Coordinator: Barbara J. Starks

Date Received: 2/13/23

Date to CNE Committee: June 2023

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Barbara J. Starks	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____ "	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded	X	
• The title of the offering	X	

• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 Paced Heart Rhythms**	#2 **Just the Rhythms**
• A summary of planning	X	X
• A copy of the offering announcement or brochure		X
• The title and behavioral objectives	X	X

• The offering agenda or, for independent study, pilot test results		X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

3/7/23 Application reviewed and checklist completed by Carol Moreland, MSN, RN

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By KSBN Education Department at 8:56 am, Feb 13, 2023

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Reference No.: 25353 **Date submitted:** Feb 10 10:41 2023

3 files were uploaded with this form: Total Program Evaluation 2023.docx, CV for 2022FINAL.docx, Long Term CNE Provider Approval Checklist 122018 (1).docx

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radio ~ Renewal
Providername ~ Hutchinson Regional Medical Center
providernum ~ LTP 0025-1127
legalbody ~ ~
address ~ 1701 E 23rd
adress2 ~ Hutchinson, Kansas 67502
telephone ~ 6206652000
email ~ starksb@hutchregional.com
coordinator ~ Barbara J. Starks
date ~ 02-10-2023
planningce ~ HRMC Policy EDU101
A needs assessment was conducted with charge nurses and staff nurses. The needs assessment tool includes a global question of education need for the individual and for their unit. Data from the needs assessment tabulated and analyzed; the needs assessment results analyzed by Education department staff - recommendations for CNE determined. CE courses determined based on number of requests, regulatory requirements, variance/risk data and high-risk competency needs. Education need requests/assessments incorporated into nursing leadership meetings.
Planning for CE programs includes all staff members of the Education Department, nursing leadership, Risk and Quality management groups. Presentations will meet the definition of CNE in KSA 65-1117(a): Continuing education hours are offered by nursing or medical professionals who by reason of education or experience possess the knowledge and expertise to fulfill the required objectives of the educational offering.

feeassessment ~ HRMC Policy EDU101
Policy includes the fee minimum amount per credit hour. It includes fee exceptions as well as a statement that HRMC employees may attend most CE offerings free of charge with a few exceptions. There is a statement referring to refunds and when those will be allowed.

The policy meets the organization and customer needs.

advertisement ~ HRMC Policy EDU101
Policy states that each publication must contain the following information:
•Title, date(s), time(s), location
•Number of contact hours each program is approved for
The policy contains information on refunding fees for course cancellations and any penalties incurred.

Published information (paper & electronic media) contains the following statement: "Hutchinson Regional Medical Center is approved as a provider of CNE by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: LTP 0025-1127"

approvalprocess ~ An approved education offering will include a completed CE Course Request for summary of planning and each of the following components will be on file for each course:
1.Behavioral objectives
2.Content outline or handouts that demonstrate adherence to the definition of CNE
3.Instructor's documented education and expertise in content area; current resume or CV on file
4.Current bibliography that is reflective of the content offering.
5.Offering evaluation that includes each participant's assessment of the achievement of each objective and expertise of each individual presenter.
Course requests with all of the above components will be reviewed and approved by the provider coordinator for appropriateness.
contacthours ~ Continuing education programs will be planned for a minimum of 30 minutes (0.5 hours). Contact hours will be awarded for actual time attended, minimum of thirty minutes. Awarded hours will be documented on the attendance roster. Instructor credit will be two contact hours for each hour of first time preparation and presentation of an approved offering, excluding standardized prepared curriculum (i.e. ACLS, PALS, TNCC, ENPC, etc.). Awarded instructor credit will be documented on the attendance roster.
Independent study credit is based on the amount of time required to complete the offering as demonstrated by pilot test results. Each independent study-learning module contains:
a. Documentation of provider name, address, provider number and coordinator name.
b. Title of offering.
c. An evaluation that meets criteria outlined above.
d. Posttest.
e. Learning directions and content that meets KSBN CE definition. The

learning module may be in the form of written module, video, Power Point presentation, audio content or any combination of such.

verifycompletion ~ Registration/Roster:
Staff of the Education Dept will monitor the registration process. Each participant is required to sign a daily roster, which contains the information included in (K.A.R. 60-9-107, (f)(1)):
•The provider's name, address, provider number, and coordinator;
•The date and title of the offering, and the presenter or presenters;
•The participant's name and license number and the number of contact hours awarded.
Registration will close 15 minutes after the offering begins. Partial credit may be awarded to participants leaving before the end of the program based on number of hours actually attended. The participant must attend a minimum of 30 minutes of the program to receive credit.

A certificate of attendance will be awarded to each participant after completion of an offering, or a CE transcript will be provided. Each certificate or transcript will be complete before distribution to the participant.
Each certificate will contain the following information according to (K.A.R. 60-9-107 (g) (3)):
•The provider's name, address and provider number
•The title of the offering
•The date or dates of attendance or completion
•The number of contact hours awarded,
• The name and license number of the participant.
•The signature of the individual responsible for the providership,

Independent study verification is determined when the participant provides the appropriate documentation. The participant completes the self-study by including name, signature, license number and date of completion; completes the self-study content, posttest and evaluation. The participant returns proof of completion of the self-study to the Department of Education and pays appropriate fee if applicable.
recordkeeping ~ For each offering, the provider will retain the following for a minimum of two years and will include:
•Summary of planning
•Offering advertisement/brochure
•Title and objectives
•Offering content outline or agenda, or handouts
•Bibliography
•Summary of participant evaluations
•Documented instructor education and expertise (Resume/Vitae)
•Attendance Roster.
Records are maintained in the Education Department in a file room. Records are accessible to Education Dept staff. The Education Dept is kept locked during non-business hours.

noticeofchange ~ Email notification to the Board of any change followed by a mailed, paper notification of change to the program.
programevaluation ~ Objectives of program will be reviewed annually to reflect the Department of Nursing's overall objectives. Independent study courses when in place will be reviewed for content and time.
Goals are identified on basis of program evaluation. Evidence-based practice will be promoted through appropriate reference utilization. Evaluation feedback will be closely monitored and repeated courses evaluated for continued compliance to CE requirements. The needs assessment tool reviewed annually and shared with appropriate shareholders within the regional system.

Submission date ~ 02-10-2023 10:41:54
Form ID ~ 1672730

HUTCHINSON REGIONAL MEDICAL CENTER DEPARTMENT OF EDUCATION
CONTINUING NURSING EDUCATION TOTAL PROGRAM EVALUATION
LTP 0025-1127
February 2023

EVALUATION STANDARD	TIME FRAME & PERSON RESPONSIBLE	METHOD OF EVALUATION	OUTCOME	ACTIONS/ RECOMMENDATIONS
PROGRAM ADMINISTRATION **Organizational Chart** – There is a current organizational chart which: • Distinguishes line and reporting relationship • Indicates that the nursing providership coordinator has authority for implementation of goals, objectives and planning for programs.	February 2023 Director of Patient Care Services Nurse Specialist	Review organizational chart	The Nursing CE providership is contained within the Education department. Organizational chart demonstrates that the Education Department reports to the Director – RN Patient Care Services then to the Vice President of Patient Care Services / Chief Nursing Officer	
Program Coordinator – Requirements: • Be a licensed professional nurse • Have three years of clinical experience • Have one year of experience in developing and implementing nursing education • Have a baccalaureate degree	February 2023 Barbara (Bobbie) J. Starks RN, MNS, CCRN-K	Review Resume of Coordinator Review Job Description	Current coordinator maintains current licensure as an RN in Kansas. Current program coordinator has a Master's of Nursing degree and specialty certification in critical care nursing from AACN	CV updated yearly

POLICY REVIEW: Policies and procedures adhere to requirements of the Kansas Nurse Practice Act rules and regulations: **1. Assess the need and planning**	Semi-annually and as new requests/needs arise. Education Department Staff	Reviewed Needs assessment collection tool. Review methodologies for assessing learner needs: • Needs assessment collection tool • Event reports • Verbal requests from management and staff. • Regulatory recommendations • Question listed on course evaluation tool	CE courses determined based on number of requests, regulatory requirements, variance/risk data and high-risk competency needs. Needs assessment results analyzed by Education department staff - recommendations for CNE determined. Education need requests/assessments incorporated into Nursing Leadership, Quality and Risk Management meetings as needed. Needs assessment tool includes a global question of education need.	Needs assessment, Variance reports and trends, CE evaluations, summaries used to develop a plan to guide CE program planning for 2023-2024.
2. Fee Assessment	February 2023 Education Dept Staff	Reviewed Policy and Fee scale for courses.	Policy includes the fee minimum amount per credit hour. It includes fee exceptions as well as a statement that HRMC employees may attend most CE offerings free of charge with a few exceptions. There is a statement referring to refunds and when those will be allowed. The policy meets the organization and customer needs.	Fee assessment will be evaluated at least annually.

3. Announcement	February 2023 Education Dept Staff	Reviewed the Policy, current advertising or publication regarding CE offerings.	Policy states that each publication must contain the following information: • Title, date(s), time(s), location • Number of contact hours each program is approved for • Required statements as defined by (K.A.R. 60-9-107 (b)(3)(C))	Found to be compliant with the policy and this policy meets the requirements as stated.
4. Offering Approval Process	February 2023 Education Dept Staff	Reviewed the policy and records from year under review. Compare policy to the Kansas Nurse Practice Act rules and regulations.	An approved education offering will include a completed CE Course Request for summary of planning and each of the following components will be on file for each course: 1. Behavioral objectives 2. Content outline or handouts that demonstrate adherence to the definition of CNE 3. Instructor's documented education and expertise in content area. 4. Current bibliography that is reflective of the content offering. 5. Offering evaluation that includes each participant's assessment of the achievement of each objective and expertise of each individual presenter. Course requests with all of the above components will be reviewed and approved by the providership coordinator for appropriateness.	Ongoing evaluation of each CE Request form for acceptable continuing nursing education content that meets (K.A.R. 60-9-106 (c))

5. Awarding contact hours	February 2023 Education Dept	Review the policy and assure compliance with the Kansas Nurse Practice Act rules and regulations.	Continuing education programs will be planned for a minimum of 30 minutes. Contact hours will be awarded for actual time attended, minimum of thirty minutes. Awarded hours will be documented on the attendance roster. Instructor credit will be two contact hours for each hour of first time preparation and presentation of an approved offering, excluding standardized prepared curriculum (i.e. ACLS, PALS, TNCC, ENPC, etc.). Awarded instructor credit will be documented on the attendance roster. • Contact hours for APRNs may be awarded for actual time attended, minimum of 0.5 hours.	Ongoing evaluation and review of all courses submitted for approval to assure requirements are met for continuing education as well as the appropriate number of hours are being offered.
6. Verifying participation/completion	February 2023 Education Dept Staff	Review of policy, rosters on file for current year under review, certificate or CE transcript templates.	Registration/Roster: Staff of the Education Dept will monitor the registration process. Each participant is required to sign a daily roster, which contains the information included in (K.A.R. 60-9-107, (f)(1)): • The provider's name, address, provider number, and coordinator; • The date and title of the offering, and the presenter or presenters; • The participant's name and license number and the number of contact hours awarded. Registration will close 15 minutes after the offering begins. Partial credit may be awarded to participants leaving before the end of the program based on number of	Ongoing evaluation. Education Providership continues to support policies pertaining to the regulations. Policies are consistently implemented.

			hours actually attended. The participant must attend a minimum of 1 hour of the program to receive credit. A certificate of attendance will be awarded to each participant after completion of an offering, or a CE transcript will be provided. Each certificate or transcript will be complete before distribution to the participant. Each certificate will contain the following information according to (K.A.R. 60-9-107 (g) (3)): • The provider's name, address and provider number • The title of the offering • The date or dates of attendance or completion • The number of contact hours awarded, • The signature of the individual responsible for the providership, and the name and license number of the participant.	
7. Record keeping	February 2023 Education Dept Staff	Audit contents of files for compliance with KSBN requirements (K.A.R. 60-9-107, (h)(1))	For each offering, the provider will retain the following for a minimum of two years and will include: • Summary of planning • Offering advertisement/brochure • Title and objectives • Offering content outline or agenda, or handouts • Bibliography • Summary of participant evaluations	Files are complete and in compliance with the requirements of KSBN. Will continue ongoing monitoring.

			• Documented instructor education and expertise (Resume/Vitae) • Attendance Roster. Records are maintained in the Education Department in a file room. Records are accessible to Education Dept staff. The Education Dept is kept locked during non business hours.	
8. Notification of changes	February 2023 Education Dept. staff	Review policy to assure compliance with (K.A.R. 60-9-107, (b)(3)(H)	The CE Provider Coordinator shall notify KSBN in writing of any change of the individual responsible for the Providership or required policies and procedures within 30 days.	Change in coordinator in February 202 3 from Cindy Reazin to Barbara Starks
Total Program Evaluation An evaluation plan is developed for the CNE program including: A. Administration 1. Organizational chart 2. Goals, objectives 3. Program coordinator job description B. Program Management 1. Policies and procedures 2. Needs assessment process 3. Offerings C. Total program evaluation plan	February 2023 Education Dept staff	Review evaluation plan. Review department policies relevant to evaluation. Review methods of evaluation for determining effect of education: i.e. end of offering evaluation tool, risk management information, verbal feedback from participants. Identify goals on basis of outcome of evaluation.	Components of the evaluation plan were reviewed. Plan effective in assisting to guide needed changes. CNE Providership Policy was reviewed and updated February 2023. Objectives of program reviewed annually to reflect the Department of Nursing's overall objectives. Independent study courses reviewed for content and time. Continue to promote evidence-based practice through appropriate reference utilization.	Continue to monitor.

			Evaluation feedback closely monitored. Serial courses evaluated for continued compliance to CE requirements. Needs assessment tool reviewed & revised. Needs assessment results shared with shareholders. Needs assessment plan developed.	

Barbara J. Starks RN, MSN, CCRN
P.O. Box 2489
Hutchinson, Ks. 67504-2489
(620) 665-1176

CLINICAL EXPERIENCE

Hutchinson Regional Medical Center
Hutchinson, Ks.
2005 to present
Nurse Specialist II for the Intensive Care Unit, Telemetry, and Pulmonary units, and Cardiovascular lab.

- BLS and ACLS instructor for AHA and Red Cross
- Primary Stroke Program Clinical Coordinator: Led program to successful recertification in 2018 & 2021.
- Training Center Coordinator for Advance Stroke Life Support (ASLS) and ASLS Instructor: Brought ASLS to Kansas in 2017 and have successfully coordinated up to 32 instructors in the training center serving Kansas.
- Continuing Education (C.E.) presenter for nursing staff annually: Successfully incorporate in-person and remote learning options to meet learning needs of staff. Redesigned annual competency assessment and skill validation into bi-monthly learning labs leading to increased job satisfaction.
- Develop and implement evidence-based practice protocols and evaluate outcomes. Recent examples include: Redesigned our nursing residency in 2019 leading to 100% yearly retention of new hires. Process improvement activities include implementation of patient proning of ARDS patients in 2019 and COVID patients in 2020. Sustained decrease in foley catheter utilization in the hospital and CAUTI rates reduced to zero since 2017. Sustained implementation of VTE best practices in 2016 led to nationwide recognition of our processes.
- Coordinate implementation of new technologies and products: Organized education and workflow redesign for the stroke team with the adoption of RapidAI technology in 2021. Coordinated education and implementation of new Zoll defibrillators for the hospital system in 2020. Currently organizing education for implementation of Plum360 IV pumps in fall of 2021.
- Competency development and evaluation using simulation technologies
- Committee involvement includes: Critical Care, Standards, Infection Prevention, Patient Safety, Drug Diversion Team, Donor Council, Stroke Team, and Joint Commission preparation groups
- Participate in Bi-State Stroke Consortium and Kansas Initiative for Surviving Stroke

Hutchinson Hospital
Hutchinson, Ks.
1999 to 2005
Level IV Staff Nurse (Intensive Care Unit)
Member of the Unit Process Improvement Council
Preceptor for new employees
P.R.N. Clinical Coordinator
C.E. presenter for nursing staff

Scott & White Memorial Hospital
Temple, Tx.
1998-1999
Dialysis Staff Nurse II
Member of the Quality Improvement Committee
P.R.N. Charge Nurse

Shannon Memorial Hospital
San Angelo, Tx.
1998
Staff Nurse (Intensive Care Unit)
Preceptor for new employees

Joint Township Memorial Hospital
St. Marys, Oh.
1995-1998
Staff Nurse (Intensive Care Unit)
Quality Improvement Coordinator
Basic Life Support Instructor
Preceptor for new employees and nursing students
P.R.N. Charge Nurse

Lima Memorial Hospital
Lima, Oh.
1994-1995
Staff Nurse (Coronary Care Unit)
Basic Life Support Instructor
Member of Education Committee

Joint Township District Memorial Hospital
St. Marys, Oh.
1990-1994
Staff Nurse (Telemetry Unit) from June 1993 to June 1994
Unit Clerk II and Certified Nurses Assistant from Nov. 1990 to May 1993.

PUBLICATIONS

2018	HOUDINI Impacts upon utilization and infection rates – A retrospective quality improvement initiative. *Urology Nursing, 38(4),* 184-91.
2011	Aspiration prevention protocol: Decreasing postoperative pneumonia in heart surgery patients. *Critical Care Nurse, 31*(5), 38-44.

EDUCATION

2007	Fort Hays State University Hays, Ks.	Master of Science in Nursing
2001	Fort Hays State University Hays, Ks.	Bachelor of Science in Nursing
2001	Hutchinson Community College Hutchinson, Ks.	Associate of Arts
1993	Edison State Community College Piqua, Oh.	Associate of Applied Science in Nursing

PROFESSIONAL AFFILIATIONS

2006 to present	Phi Kappa Phi
2001 to present	Sigma Theta Tau
1995 to present	American Association of Critical Care Nurses

CERTIFICATIONS/VERIFICATIONS

2017 to present	Advanced Stroke Life Support	expires 2023
2006 to present	NIH Stroke Scale Certification	expires 2024
1995 to present	Certified Critical Care Nurse	expires 2025
1994 to present	Advanced Cardiac Life Support	expires 2023
1993 to present	Basic Life Support	expires 2023

AWARDS & RECOGNITION

2022	HRMC receives Gold Plus recognition for Target Stroke: Get with the Guidelines from the AHA/ASA
2021	HRMC receives Primary Stroke Center recertification from The Joint Commission
2019	HRMC receives Gold Plus recognition for Target Stroke: Get with the Guidelines from the AHA/ASA
2018	HRMC receives Gold Elite Plus recognition for Target Stroke: Get with the Guidelines from the AHA/ASA
2018	HRMC receives Primary Stroke Center recertification from The Joint Commission
2016	HRMC received Primary Stroke Center designation from The Joint Commission
2016	HRMC recognized as one of eight hospitals in USA for best practices in VTE prophylaxis
2013	Healthcare Worker of the Year Kansas Hospital Association Nominee
2007	Fort Hays State University Hays, Ks. Master of Science in Nursing (Education) Inducted into Phi Kappa Phi
2005	Nursing: The Heart of Healthcare Award University of Kansas School of Nursing Nominee
2005	Hutchinson Hospital Hutchinson, Ks. Level IV Expert Nurse designation
2004	Hutchinson Hospital Hutchinson, Ks. Level IV Expert Nurse designation
2001	Fort Hays State University Hays, Ks. Bachelor of Science in Nursing, Cum Laude

	Inducted into Sigma Theta Tau
1995	American Association of Critical Care Nurses Certified Critical Care Nurse
1993	Edison State Community College Piqua, Oh. Associate of Applied Science in Nursing, Highest Honors 1993 Highest Academic Achievement Award
1991-1993	Pitsenberger Academic Scholarship Daughters of the American Revolution Nursing Scholarship Wilson Memorial Hospital Nursing Scholarship Haus-Helms Memorial Scholarship

PROFESSIONAL DEVELOPMENT

Year	Title of Program	CEU hours
2022	Update your practice with the 2021 Sepsis guidelines	1.0
	Sharing our experience: Drip titration and and block charting	1.0
	Advanced pulmonary assessment use of capnography and oximetry: Beyond the basics	1.0
	COVID-19 Pharmacology course: Corticosteroids	1.25
	Awake self-prone positioning: Implementation during COVID-19 pandemic	1.0
	Brugada syndrome: Fatal consequences of a must not miss diagnosis	1.0
	Innovative partnership between Intensive Care Unit nurses and therapists to care for patients with COVID-19	1.0
	Stroke care: When minutes matter	4.0
	Lesson learned: Respiratory management of patients with COVID-19	1.0
	Stroke imaging basics for nursing	1.0
	2022 Stormont Vail Health Bi-State Stroke Consortium Symposium	5.4
	Acute kidney injury and critical care: Advances in early detection	1.0
	Dual antiplatelet therapy for small acute ischemic strokes (NINDS score ≤ 5 and TIA)	1.25
	Restrictive practices: Restraints, seclusion and protective measures	1.0
	ASLS Blended In-hospital Provider Pilot	8.0
2021	Sepsis Alliance Summit 2021	4.2
	Identifying and treating malignant Hyperthermia	1.0
	CCNP: Cardio anatomy & physiology and hemodynamics	1.5
	COVID-19 Cardiovascular challenges: Where and when to consider P2Y12 receptor antagonists	0.5
	Neuroanatomy and physiology: Brain structure and function	2.0
	FRESHen up your knowledge and focus your Fluid resuscitation	1.0
	Bi-State Stroke Consotium: AHSM "Running Just as FAST as we can	4.0
	Leadercast 20021-Shift	5.0
	Let's get moving! Early mobility in the ICU	1.0
	The deadly deterioration: Surveilling Sepsis and COVID-19	1.0

	Impella 2.5 and Impella CP Patient management Online training program	1.25
	Impella 2.5 and Impella CP Insertion Online training program	1.25
	Redefining the role of cardiologist in the management of Type 2 Diabetes: Best practices for cardiovascular risk reduction	0.5
	Secondary prevention of acute ischemic stroke or transient ischemic attack-Are we doing enough?	1.25
	Blood component therapy	1.0
	An introduction to Arrow intra-aortic balloon Pumping	1.5
	Identifying and treating malignant hyperthermia	1.0
	Teaching nurses	1.0
	Why measure intra-abdominal pressure and how will you use it?	1.0
	Abdominal compartment syndrome	1.0
	Mentoring – planned and formal	1.0
	Precepting and communication	1.0
2020	Modernizing care of the stroke patient	4.0
	NIH Stroke Scale training	3.0
	22nd Annual Bistate Stroke Symposium	6.0
	Stroke Care During the Pandemic	1.0
	Posterior Circulation Strokes: Challenges in Recognition & Diagnosis	1.0
	Use of convalescent plasma for treatment of COVID-19 patients	1.5
	COVID-19 Critical care treatment strategies for agitation in the critically ill	1.5
	COVID-19: Current treatment guidelines	1.2
	Resuscitation during a pandemic: Logistical considerations	1.0
	Getting the fluids right: Using evidence to guide fluid management	1.0
	Getting the fluids right: Case studies using stroke volume technology to personalize management	1.0
	Patient-ventilator synchrony	1.0
	COVID for nursing professionals	2.0
	Coronavirus survive & thrive guide for caregiver & critical worker families	1.5
	Empowering antibiotic stewardship: Understanding the use of procalcitonin	1.7
	Navigating the stroke continuum of care: Cryptogenic stroke	1.0
	Case studies in capnography: so much more than ventilation	1.0

AHA 2019 Guideline update	1.0
Acute care management of stroke	4.0
Hemorrhagic Stroke 101	1.0
Mortality reviews & patient safety: A 2020 update	1.5
COVID-19 and sepsis	1.8
ARDS: Unlocking the eight key care components for successful short & long term outcomes	1.25
EBSCO: Chemical restraint utilization	1.0
Blood component therapy	1.0
Emerging best practices in HFpEF treatment planning	1.0
Mobilizing telehealth during the COVID-19 pandemic	1.2
Pressure injury risk assessment	1.0
Calming the COVID-19 storm: Delivering effective clinical & nursing care	1.0
Innovative HF delivery models: Putting patients at the center of care	0.5
Managing HFpEF and AF: The vicious twins of heart failure	0.5
Neuroradiology for Nurses	1.0
Updates in NOAC Reversal	1.0
Care of the post-tPA patient	1.0
Fluid and hemodynamic management within enhanced recovery	0.5
Ventilator-associated pneumonia: Barriers to best practice	1.5
Heartcode ACLS Online portion	4.5
ACLS Instructor update	1.0
2020 HAP breakfast briefings: Part 9, Medication management	1.0
PPE Webinar: How to protect yourself: Safe use and re-use of PPE	1.0
Patient-ventilator dyssnychrony	1.0
Identifying and treating malignant hyperthermia	1.0
Ketamine as a non-opioid option for pain	1.0
Stroke care during the Covid-19 pandemic	1.0
Best practices for integrating diabetes care and managing cardiovascular disease risk in a health system	1.0
The bleeding patient in the Emergency Department evidence-based approaches	0.5
Posterior circulation strokes: Challenges in recognition and diagnosis of AIS from vertebrobasilar disease	1.0
Applying function hemodynamics: A goal-directed strategy	1.0
Coaching nurses on building resilience	1.5

	in a turbulent time	
2019	Stroke: Hemorrhagic stroke pathophysiology	1.0
	Stroke: Prevention & treatment of post-stroke depression	1.0
	Stroke: Cardiovascular causes & effects	1.0
	Sepsis: A 2019 update on critical issues	1.5
	Golden hour of acute stroke care	2.5
	Caring for the hospitalized complex pain patient	1.5
	Neuroradiology for Nursing	1.0
	Heartcode ACLS	4.5
	Heartcode BLS	1.75
	The Ohio Nurse Practice Act	1.0
	Protect yourself: Prepare for & prevent work-place violence	1.0
	Critical care studies you should know about: A year in review	1.0
	Know diabetes by heart clinical review	1.0
	Pediatric strokes: Prompt recognition & Management	1.0
	FDA guidance: Bacterial risk control strategies	2.0
	Monitoring unfractionated heparin: A review of activated partial thromboplastin time versus Antifactor Xa	1.0
	New trends in hemodynamics: Dynamic Assessments	1.0
	Respiratory compromise: Common, costly, deadly, & preventable	1.0
2018	Optimizing care for acute ischemic stroke patients	1.0
	Enhancing clinical outcomes with hospital-based protocol for thrombectomy	1.0
	To feed or not to feed: Dysphagia screenings post-extubation	1.2
	Sep-1: Early management bundle, severe sepsis septic shock: V5.4 measures update	1.5
	Neurothrombectomy: Developing optimal regional systems of care	1.0
	Cryptogenic stroke-Cardiac monitoring and the role of cardiopathy	1.0
	Updated practice standards for ECG monitoring: Impact at the bedside	1.2
	Mood & behavior modification medications	1.0
	Heart failure guidelines: Preserved ejection-fraction and co-morbidities	1.2

HUTCHINSON REGIONAL MEDICAL CENTER
DEPARTMENT OF EDUCATION
CONTINUING NURSING EDUCATION Provider Five Year Renewal
LTP 0025-1127
Feb 2023

Regulation	Regulation Description	Method of Evaluation	Outcome	Action/ Recommendations
Administration				
60-9-107 b(1)(A)	Name and address of organization		Hutchinson Regional Medical Center 1701 East 23rd Hutchinson, KS 67502	
60-9-107 b(1)(B)	Name and address of department of unit within the organization responsible for approving nursing continuing education		Department of Education	
60-9-107 b (2) 60-9-107 c (1)	Name, education and experience of program coordinator responsible for CNE; The CNE coordinator must be a registered nurse with three years of clinical experience developing and implementing education offerings		Barbara J. Starks RN, MSN, CCRN-K Current coordinator maintains current licensure as an RN in Kansas. Current coordinator has a Master's of Nursing degree and has 16 years of experience in education.	Resume attached
Program Management				
60-9-107 b(3)(A)	Process of assessing need and planning CNE	Reviewed Needs assessment collection tool. Review methodologies for assessing learner needs:	HRMC Policy EDU101 A needs assessment was conducted with charge nurses and staff nurses. Data from needs assessment tabulated and analyzed. CE courses determined based on number of requests,	Needs assessment, variance reports and trends, CE evaluation summaries used to

		• Needs assessment collection tool • Variance reports • Verbal requests from management and staff. • Regulatory recommendations • Question listed on evaluation tool	regulatory requirements, variance/risk data and high-risk competency needs. Needs assessment results analyzed by Education department staff - recommendations for CNE determined. Education need requests/assessments incorporated into Nursing Leadership meetings. Needs assessment tool includes a global question of education need. Needs assessment tool sent to staff and charge nurses.	develop a plan to guide CE program planning. Planning includes all staff members of the Education Department, nursing leadership, Risk and Quality management groups.
60-9-107 b(3)(D)	Process for fee assessment	Reviewed Policy and Fee scale for courses.	HRMC Policy EDU101 Policy includes the fee minimum amount per credit hour. It includes fee exceptions as well as a statement that HRMC employees may attend most CE offerings free of charge with a few exceptions. There is a statement referring to refunds and when those will be allowed. The policy meets the organization and customer needs.	Fee assessment is evaluated annually. Policy IV. A. 4. a. b. and 5, and 6
60-9-107 b(3)(C)	Process for advertisements or announcements	Reviewed the policy, current advertising or publication regarding CE offerings.	HRMC Policy EDU101 Policy states that each publication must contain the following information:	CE Coordinator has been reviewing each publication prior to dissemination to

			• Title, date(s), time(s), location • Number of contact hours each program is approved for Published information contains the following statement: "Hutchinson Regional Medical Center is approved as a provider of CNE by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: LTP 0025-1127"	make sure it meets these requirements.
60-9-107 b(3)(D) 60-9-107 d	Process for offering approval:	Reviewed the policy and records from year under review. Compare policy to the Kansas Nurse Practice Act rules and regulations.	HRMC Policy EDU101 An approved education offering will include a completed CE Course Request for summary of planning and each of the following components will be on file for each course: 1. Behavioral objectives 2. Content outline or handouts that demonstrate adherence to the definition of CNE 3. Instructor's documented education and expertise in content area. 4. Current bibliography that is reflective of the content offering. 5. Offering evaluation that includes each participant's assessment of the achievement of each objective and expertise of each individual presenter.	Ongoing evaluation of each CE Request form for acceptable continuing nursing education content that meets (K.A.R. 60-9-106 (c))

			Course requests with all of the above components will be reviewed and approved by the provider coordinator for appropriateness.	
60-9-107 b(3)(F) 60-9-107 e	Process for awarding contact hours	Review of the policy and assure compliance with the KNPA rules and regulations	HRMC Policy EDU101 Continuing education programs will be planned for a minimum of 30 minutes (0.5 hours). Contact hours will be awarded for actual time attended, minimum of thirty minutes. Awarded hours will be documented on the attendance roster. Instructor credit will be two contact hours for each hour of first time preparation and presentation of an approved offering, excluding standardized prepared curriculum (i.e. ACLS, PALS, TNCC, ENPC, etc.). Awarded instructor credit will be documented on the attendance roster.	Ongoing evaluation and review of all courses submitted for approval to assure the requirements for continuing education are met as well as the appropriate number of hours are being offered. See Policy section: IV. C. and D.2.
60-9-107 b(3)(F) 60-9-107 f 60-9-107 g	Process for verifying participation and completion of the offering:	Review of policy, rosters on file, certificate or CE transcript templates.	HRMC Policy EDU101 Registration/Roster: Staff of the Education Dept will monitor the registration process. Each participant is required to sign a daily roster, which contains the information included in (K.A.R. 60-9-107, (f)(1)): • The provider's name, address, provider number, and coordinator; • The date and title of the offering, and the presenter or presenters;	Ongoing evaluation. Education Providership continues to support policies pertaining to the regulations. Policies are consistently implemented.

			• The participant's name and license number and the number of contact hours awarded. Registration will close 15 minutes after the offering begins. Partial credit may be awarded to participants leaving before the end of the program based on number of hours actually attended. The participant must attend a minimum of 30 minutes of the program to receive credit. A certificate of attendance will be awarded to each participant after completion of an offering, or a CE transcript will be provided. Each certificate or transcript will be complete before distribution to the participant. Each certificate will contain the following information according to (K.A.R. 60-9-107 (g) (3)): • The provider's name, address and provider number • The title of the offering • The date or dates of attendance or completion • The number of contact hours awarded, • The signature of the individual responsible for the providership,	HRMC does not currently have any independent study courses to offer for Continuing education.

			and the name and license number of the participant.	
60-9-107 b(3)(G) 60-9-107 h	Process for record keeping and record storage	Audit content of flies for compliance with KSBN requirements (K.A.R. 60-9-107 (h)(1))	HRMC Policy EDU101 For each offering, the provider will retain the following for a minimum of two years and will include: • Summary of planning • Offering advertisement/brochure • Title and objectives • Offering content outline or agenda, or handouts • Bibliography • Summary of participant evaluations • Documented instructor education and expertise (Resume/Vitae) • Attendance Roster. Records are maintained in the Education Department in a file room. Records are accessible to Education Dept staff. The Education Dept is kept locked during non-business hours.	Files are complete and in compliance with the requirements of KSBN. Will continue ongoing monitoring.
60-9-107 b(3)(H)	Process for notice of change of coordinator or required policies	Review policy to assure compliance with (K.A.R. 60-9-107, (b)(3)(H)	HRMC Policy EDU101 The CE Provider Coordinator shall notify KSBN in writing of any change of the individual responsible for the Providership or required policies and procedures within 30 days.	No changes in Coordinator during the five years under review or anticipated in the next 30 days.

60-9-107 b(3)(I)	Total Program Evaluation	Review evaluation plan. Review department policies relevant to evaluation. Review methods of evaluation for determining effect of education: i.e. end of offering evaluation tool, risk management information, verbal feedback from participants. Identify goals on basis of outcome of evaluation.	HRMC Policy EDU101 Components of the evaluation plan were reviewed. Plan effective in assisting to guide needed changes. CNE Providership Policy was reviewed and updated June 2017. Objectives of program reviewed annually to reflect the Department of Nursing's overall objectives. Independent study courses reviewed for content and time. Continue to promote evidence-based practice through appropriate reference utilization. Evaluation feedback closely monitored. Repeated courses evaluated for continued compliance to CE requirements. Needs assessment tool reviewed. Needs assessment results shared with various nursing committees within the hospital. Needs assessment plan developed.	Continue to monitor

CONTINUING EDUCATION COURSE REQUEST FORM
Hutchinson Regional Medical Center-Hutchinson
DEPARTMENT OF EDUCATION-FAX#: (620)-513-3813

Suggested Title of Program: Pacemaker Rhythms

Date #1: July 12th 2022 Day: S M (T) W Th F Sat Time: 0715 to 0815
Date #2: July 28th 2022 Day: S M T W (Th) F Sat Time: 1500 to 1600
Date #3: _____ Day: S M T W Th F Sat Time: _____ to _____

Presenter(s) & Correct Credentials: 1 Bobbie Starks, RN, MSN, CCRN
2 _____
3 _____

Topics/Objectives of Program:
1) Identify paced rhythm variations
2) Discuss pace maker functions

Purpose of Program:
☒ Competency Development (Identify Competency): Identification of paced rhythms
☐ Professional Development: _____
☐ Other: _____

Intended Audience: ☒ RN ☒ LPN ☐ LMHT ☐ RT ☐ Other: Monitor Techs

Number of Contact Hours Requested: 1 Max # of Participants: _____

Audiovisual Needs: in room

Location/Room: Conf Rm F Already Reserved? ☒ Yes ☐ No

Advertisement:
☐ Request for Department of Education to make flyer
☒ Will supply own flyer/advertisement

The following information is required to be submitted **90 days** prior to the event/program before the CE approval is complete. Please indicate those items that are attached to this request form or have been previously submitted.

☒ Outline of Course Content ☒ Objectives of Course ☒ Bibliography/References
☒ Vitae of Presenter(s) ☒ Handouts ☐ Brochure/Flyer

Speaker Agreement: I agree to provide this program at the dates and times indicated. If I am unable to present as committed, I will be responsible to make every effort to find a qualified substitute speaker.
Signature Bobbie Starks RN, CCRN Date: 6-30-2022

Request Submitted By: Bobbie Starks Date: 6-30-2022
Department: Education Phone: x 2010

For Dept. of Education Use Only:
Date Received: 7/11/22 ☒ Approved for 1 CE Hours: ☒ Nursing ☐ RT
☐ Not Approved Reason: _____
Prepare: ☐ Brochure ☒ Sign in Sheets ☒ Evaluations ☐ Handouts ☒ Program Certificates
☐ Other: _____ CE Provider Coordinator: Cynthia Reazin MSN, APRN, CNS-BC
RT Provider Coordinator: _____

CE REQUEST FORM



Mark your Calendar

July 12, 2022: 0715-0815
July 28, 2022: 1500-1600
Where: Conf. Room F

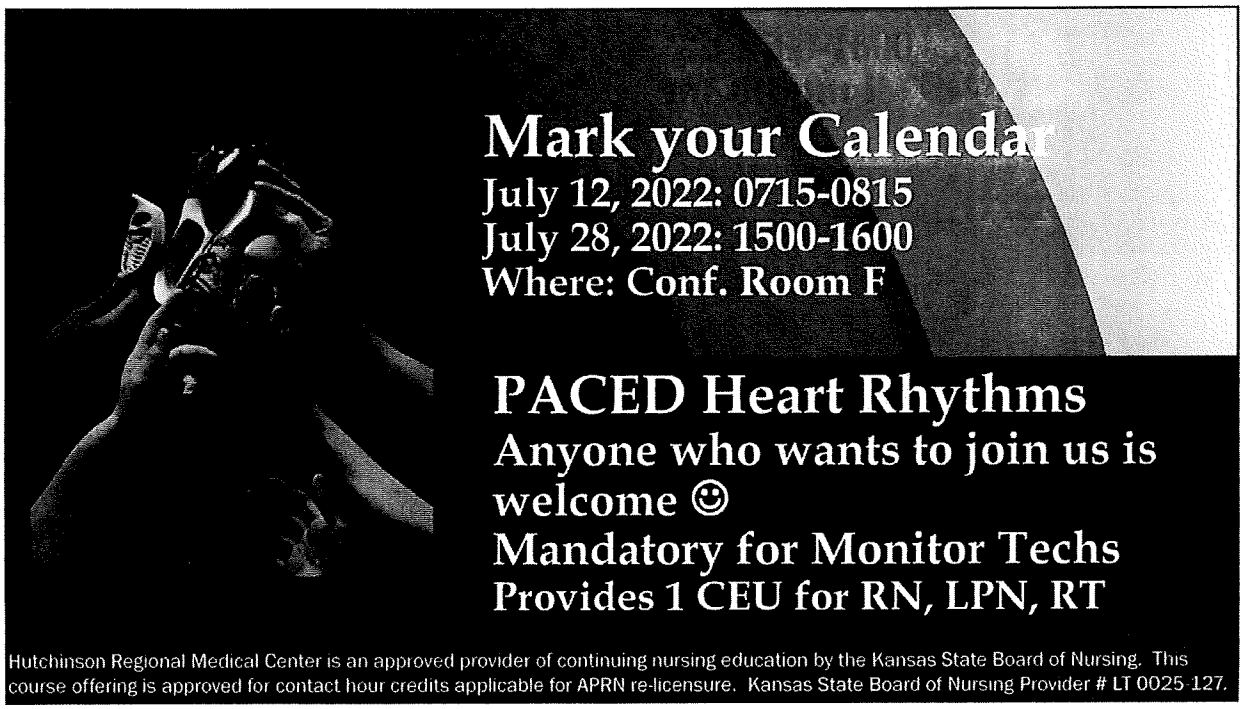
PACED Heart Rhythms

Anyone who wants to join us is welcome ☺
Mandatory for Monitor Techs
Provides 1 CEU for RN, LPN, RT

Hutchinson Regional Medical Center is an approved provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hour credits applicable for APRN re-licensure. Kansas State Board of Nursing Provider # LT 0025-127.

References

- Burns, E. & Buttner. R. (2021). Pacemaker rhythms-Normal patterns. Accessed online at:
- Maryniak K. (2014). Pacemakers: Catch the beat! Accessed online at:
- Shade, B. & Wesley, K. (2007). *Fast & Easy ECGs: A Self-paced Learning Program.* (1st ed.). New York: McGraw-Hill.
- Yanowitz, F.G. (2018). ECG learning center. Available online at:



HUTCHINSON REGIONAL MEDICAL CENTER
EVALUATION FORM

PACEMAKER RHYTHMS
JULY 12, 2022

I. Participant Profile: RN ✓ LPN__ RT___ Other _____

Nursing Practice Area:

- [x] Critical Care
- [ ] Geriatrics
- [ ] Oncology
- [ ] Maternal/Newborn/ L&D
- [ ] General Medical/Surgical
- [ ] Orthopedics
- [ ] Pediatrics
- [ ] Psychiatric
- [ ] Surgery
- [x] Other (specify) Education

Employment Setting:

- [ ] Community
- [ ] School
- [ ] Other (specify)
- [x] Hospital
- [ ] Inactive
- [ ] Industry
- [ ] Long-term
- [ ] Office

Circle the response which best reflects the extent of your agreement.

II. Educational Objectives of Session:

	Achieved Very Well				Not Achieved
1. Identify paced rhythm variations	(5)	4	3	2	1
2. Discuss pacemaker functions	(5)	4	3	2	1

III. Content Relevance:

	Achieved Very Well				Not Achieved
Information is applicable to my job.	(5)	4	3	2	1
Content was compatible with the objectives.	(5)	4	3	2	1
Content and level were appropriate for time allowed.	(5)	4	3	2	1
This program expanded my knowledge base.	(5)	4	3	2	1
I readily understood content at level presented.	(5)	4	3	2	1

OVER

IV. Outcomes

	Excellent				Poor
My expectations were fulfilled	(5)	4	3	2	1

V. Evaluation of Faculty Presenter

	Excellent				Poor
Bobbie Starks RN, MSN, CCRN	(5)	4	3	2	1

VI. Facilities

	Excellent				Poor
Environment for workshop was pleasant.	(5)	4	3	2	1

VII. Additional comments about program:

Stellar job :)

Barbara J. Starks RN, MSN, CCRN
P.O. Box 2489
Hutchinson, Ks. 67504-2489
(620) 665-1176

CLINICAL EXPERIENCE

Hutchinson Regional Medical Center
Hutchinson, Ks.
2005 to present
Nurse Specialist II for the Intensive Care Unit, Telemetry, and Pulmonary units, and Cardiovascular lab.

- BLS and ACLS instructor for AHA and Red Cross
- Primary Stroke Program Clinical Coordinator: Led program to successful recertification in 2018 & 2021.
- Training Center Coordinator for Advance Stroke Life Support (ASLS) and ASLS Instructor: Brought ASLS to Kansas in 2017 and have successfully coordinated up to 32 instructors in the training center serving Kansas.
- Continuing Education (C.E.) presenter for nursing staff annually: Successfully incorporate in-person and remote learning options to meet learning needs of staff. Redesigned annual competency assessment and skill validation into bi-monthly learning labs leading to increased job satisfaction.
- Develop and implement evidence-based practice protocols and evaluate outcomes. Recent examples include: Redesigned our nursing residency in 2019 leading to 100% yearly retention of new hires. Process improvement activities include implementation of patient proning of ARDS patients in 2019 and COVID patients in 2020. Sustained decrease in foley catheter utilization in the hospital and CAUTI rates reduced to zero since 2017. Sustained implementation of VTE best practices in 2016 led to nationwide recognition of our processes.
- Coordinate implementation of new technologies and products: Organized education and workflow redesign for the stroke team with the adoption of RapidAI technology in 2021. Coordinated education and implementation of new Zoll defibrillators for the hospital system in 2020. Currently organizing education for implementation of Plum360 IV pumps in fall of 2021.
- Competency development and evaluation using simulation technologies
- Committee involvement includes: Critical Care, Standards, Infection Prevention, Patient Safety, Drug Diversion Team, Donor Council, Stroke Team, and Joint Commission preparation groups
- Participate in Bi-State Stroke Consortium and Kansas Initiative for Surviving Stroke

Hutchinson Hospital
Hutchinson, Ks.
1999 to 2005
Level IV Staff Nurse (Intensive Care Unit)
Member of the Unit Process Improvement Council
Preceptor for new employees
P.R.N. Clinical Coordinator
C.E. presenter for nursing staff

Scott & White Memorial Hospital
Temple, Tx.
1998-1999
Dialysis Staff Nurse II
Member of the Quality Improvement Committee
P.R.N. Charge Nurse

Shannon Memorial Hospital
San Angelo, Tx.
1998
Staff Nurse (Intensive Care Unit)
Preceptor for new employees

Joint Township Memorial Hospital
St. Marys, Oh.
1995-1998
Staff Nurse (Intensive Care Unit)
Quality Improvement Coordinator
Basic Life Support Instructor
Preceptor for new employees and nursing students
P.R.N. Charge Nurse

Lima Memorial Hospital
Lima, Oh.
1994-1995
Staff Nurse (Coronary Care Unit)
Basic Life Support Instructor
Member of Education Committee

Joint Township District Memorial Hospital
St. Marys, Oh.
1990-1994
Staff Nurse (Telemetry Unit) from June 1993 to June 1994
Unit Clerk II and Certified Nurses Assistant from Nov. 1990 to May 1993.

PUBLICATIONS

2018	HOUDINI Impacts upon utilization and infection rates – A retrospective quality improvement initiative. *Urology Nursing, 38(4),* 184-91.
2011	Aspiration prevention protocol: Decreasing postoperative pneumonia in heart surgery patients. *Critical Care Nurse, 31*(5), 38-44.

EDUCATION

2007	Fort Hays State University Hays, Ks.	Master of Science in Nursing
2001	Fort Hays State University Hays, Ks.	Bachelor of Science in Nursing
2001	Hutchinson Community College Hutchinson, Ks.	Associate of Arts
1993	Edison State Community College Piqua, Oh.	Associate of Applied Science in Nursing

PROFESSIONAL AFFILIATIONS

2006 to present	Phi Kappa Phi
2001 to present	Sigma Theta Tau
1995 to present	American Association of Critical Care Nurses

CERTIFICATIONS/VERIFICATIONS

2017 to present	Advanced Stroke Life Support	expires 2023
2006 to present	NIH Stroke Scale Certification	expires 2024
1995 to present	Certified Critical Care Nurse	expires 2025
1994 to present	Advanced Cardiac Life Support	expires 2023
1993 to present	Basic Life Support	expires 2023

AWARDS & RECOGNITION

2022	HRMC receives Gold Plus recognition for Target Stroke: Get with the Guidelines from the AHA/ASA
2021	HRMC receives Primary Stroke Center recertification from The Joint Commission
2019	HRMC receives Gold Plus recognition for Target Stroke: Get with the Guidelines from the AHA/ASA
2018	HRMC receives Gold Elite Plus recognition for Target Stroke: Get with the Guidelines from the AHA/ASA
2018	HRMC receives Primary Stroke Center recertification from The Joint Commission
2016	HRMC received Primary Stroke Center designation from The Joint Commission
2016	HRMC recognized as one of eight hospitals in USA for best practices in VTE prophylaxis
2013	Healthcare Worker of the Year Kansas Hospital Association Nominee
2007	Fort Hays State University Hays, Ks. Master of Science in Nursing (Education) Inducted into Phi Kappa Phi
2005	Nursing: The Heart of Healthcare Award University of Kansas School of Nursing Nominee
2005	Hutchinson Hospital Hutchinson, Ks. Level IV Expert Nurse designation
2004	Hutchinson Hospital Hutchinson, Ks. Level IV Expert Nurse designation
2001	Fort Hays State University Hays, Ks. Bachelor of Science in Nursing, Cum Laude Inducted into Sigma Theta Tau
1995	American Association of Critical Care Nurses

Certified Critical Care Nurse

1993 — Edison State Community College
Piqua, Oh.
Associate of Applied Science in Nursing, Highest Honors
1993 Highest Academic Achievement Award

1991-1993 — Pitsenberger Academic Scholarship
Daughters of the American Revolution Nursing Scholarship
Wilson Memorial Hospital Nursing Scholarship
Haus-Helms Memorial Scholarship

PROFESSIONAL DEVELOPMENT

Year	Title of Program	CEU hours
2022	Update your practice with the 2021 Sepsis guidelines	1.0
	Sharing our experience: Drip titration and and block charting	1.0
	Advanced pulmonary assessment use of capnography and oximetry: Beyond the basics	1.0
	COVID-19 Pharmacology course: Corticosteroids	1.25
	Awake self-prone positioning: Implementation during COVID-19 pandemic	1.0
	Brugada syndrome: Fatal consequences of a must not miss diagnosis	1.0
	Innovative partnership between Intensive Care Unit nurses and therapists to care for patients with COVID-19	1.0
	Stroke care: When minutes matter	4.0
	Lesson learned: Respiratory management of patients with COVID-19	1.0
	Stroke imaging basics for nursing	1.0
	2022 Stormont Vail Health Bi-State Stroke Consortium Symposium	5.4
	Acute kidney injury and critical care: Advances in early detection	1.0
	Dual antiplatelet therapy for small acute ischemic strokes (NINDS score $\leq$ 5 and TIA)	1.25
	Restrictive practices: Restraints, seclusion and protective measures	1.0
	ASLS Blended In-hospital Provider Pilot	8.0
2021	Sepsis Alliance Summit 2021	4.2
	Identifying and treating malignant Hyperthermia	1.0
	CCNP: Cardio anatomy & physiology and hemodynamics	1.5
	COVID-19 Cardiovascular challenges: Where and when to consider P2Y12 receptor antagonists	0.5
	Neuroanatomy and physiology: Brain structure and function	2.0
	FRESHen up your knowledge and focus your Fluid resuscitation	1.0
	Bi-State Stroke Consotium: AHSM "Running Just as FAST as we can	4.0
	Leadercast 20021-Shift	5.0
	Let's get moving! Early mobility in the ICU	1.0
	The deadly deterioration: Surveilling Sepsis and COVID-19	1.0

	Impella 2.5 and Impella CP Patient management Online training program	1.25
	Impella 2.5 and Impella CP Insertion Online training program	1.25
	Redefining the role of cardiologist in the management of Type 2 Diabetes: Best practices for cardiovascular risk reduction	0.5
	Secondary prevention of acute ischemic stroke or transient ischemic attack-Are we doing enough?	1.25
	Blood component therapy	1.0
	An introduction to Arrow intra-aortic balloon Pumping	1.5
	Identifying and treating malignant hyperthermia	1.0
	Teaching nurses	1.0
	Why measure intra-abdominal pressure and how will you use it?	1.0
	Abdominal compartment syndrome	1.0
	Mentoring – planned and formal	1.0
	Precepting and communication	1.0
2020	Modernizing care of the stroke patient	4.0
	NIH Stroke Scale training	3.0
	22nd Annual Bistate Stroke Symposium	6.0
	Stroke Care During the Pandemic	1.0
	Posterior Circulation Strokes: Challenges in Recognition & Diagnosis	1.0
	Use of convalescent plasma for treatment of COVID-19 patients	1.5
	COVID-19 Critical care treatment strategies for agitation in the critically ill	1.5
	COVID-19: Current treatment guidelines	1.2
	Resuscitation during a pandemic: Logistical considerations	1.0
	Getting the fluids right: Using evidence to guide fluid management	1.0
	Getting the fluids right: Case studies using stroke volume technology to personalize management	1.0
	Patient-ventilator synchrony	1.0
	COVID for nursing professionals	2.0
	Coronavirus survive & thrive guide for caregiver & critical worker families	1.5
	Empowering antibiotic stewardship: Understanding the use of procalcitonin	1.7
	Navigating the stroke continuum of care: Cryptogenic stroke	1.0
	Case studies in capnography: so much more than ventilation	1.0

AHA 2019 Guideline update	1.0
Acute care management of stroke	4.0
Hemorrhagic Stroke 101	1.0
Mortality reviews & patient safety: A 2020 update	1.5
COVID-19 and sepsis	1.8
ARDS: Unlocking the eight key care components for successful short & long term outcomes	1.25
EBSCO: Chemical restraint utilization	1.0
Blood component therapy	1.0
Emerging best practices in HFpEF treatment planning	1.0
Mobilizing telehealth during the COVID-19 pandemic	1.2
Pressure injury risk assessment	1.0
Calming the COVID-19 storm: Delivering effective clinical & nursing care	1.0
Innovative HF delivery models: Putting patients at the center of care	0.5
Managing HFpEF and AF: The vicious twins of heart failure	0.5
Neuroradiology for Nurses	1.0
Updates in NOAC Reversal	1.0
Care of the post-tPA patient	1.0
Fluid and hemodynamic management within enhanced recovery	0.5
Ventilator-associated pneumonia: Barriers to best practice	1.5
Heartcode ACLS Online portion	4.5
ACLS Instructor update	1.0
2020 HAP breakfast briefings: Part 9, Medication management	1.0
PPE Webinar: How to protect yourself: Safe use and re-use of PPE	1.0
Patient-ventilator dyssnychrony	1.0
Identifying and treating malignant hyperthermia	1.0
Ketamine as a non-opioid option for pain	1.0
Stroke care during the Covid-19 pandemic	1.0
Best practices for integrating diabetes care and managing cardiovascular disease risk in a health system	1.0
The bleeding patient in the Emergency Department evidence-based approaches	0.5
Posterior circulation strokes: Challenges in recognition and diagnosis of AIS from vertebrobasilar disease	1.0
Applying function hemodynamics: A goal-directed strategy	1.0
Coaching nurses on building resilience	1.5

	in a turbulent time	
2019	Stroke: Hemorrhagic stroke pathophysiology	1.0
	Stroke: Prevention & treatment of post-stroke depression	1.0
	Stroke: Cardiovascular causes & effects	1.0
	Sepsis: A 2019 update on critical issues	1.5
	Golden hour of acute stroke care	2.5
	Caring for the hospitalized complex pain patient	1.5
	Neuroradiology for Nursing	1.0
	Heartcode ACLS	4.5
	Heartcode BLS	1.75
	The Ohio Nurse Practice Act	1.0
	Protect yourself: Prepare for & prevent work-place violence	1.0
	Critical care studies you should know about: A year in review	1.0
	Know diabetes by heart clinical review	1.0
	Pediatric strokes: Prompt recognition & Management	1.0
	FDA guidance: Bacterial risk control strategies	2.0
	Monitoring unfractionated heparin: A review of activated partial thromboplastin time versus Antifactor Xa	1.0
	New trends in hemodynamics: Dynamic Assessments	1.0
	Respiratory compromise: Common, costly, deadly, & preventable	1.0
2018	Optimizing care for acute ischemic stroke patients	1.0
	Enhancing clinical outcomes with hospital-based protocol for thrombectomy	1.0
	To feed or not to feed: Dysphagia screenings post-extubation	1.2
	Sep-1: Early management bundle, severe sepsis septic shock: V5.4 measures update	1.5
	Neurothrombectomy: Developing optimal regional systems of care	1.0
	Cryptogenic stroke-Cardiac monitoring and the role of cardiopathy	1.0
	Updated practice standards for ECG monitoring: Impact at the bedside	1.2
	Mood & behavior modification medications	1.0
	Heart failure guidelines: Preserved ejection-fraction and co-morbidities	1.2

Title: Pacemaker Rhythms
Speakers: Bobbie Starks RN, MSN, CCRN
CONTACT HOURS: 1 (one)
Date: July 12, 2022

LOCATION: Hutchinson Regional Medical Center-Hutchinson
APPROVED PROVIDER: Hutchinson Regional Medical Center
ADDRESS: 1701 E. 23rd, Hutchinson KS 67502
PROVIDER: #LT0025-1127, KRCS005
COORDINATOR NAME: Cindy Reazin MSN, APRN,CNS-BC

	Name	Badge	License Number	Signature	
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Hutchinson Regional Medical Center is an approved provider of Continuing Nursing Education credits by the Kansas State Board of Nursing. The courses have been approved for contact credits applicable to RN, LPN and LMHT as designated by each course. Providersip number: LT0025-1127

Title: Just the Rhythms
Speakers: Bobbie Starks RN, MSN, CCRN
CONTACT HOURS: 12 (twelve)
Date: February 3 & 4, 2022

LOCATION: Hutchinson Regional Medical Center-Hutchinson
APPROVED PROVIDER: Hutchinson Regional Medical Center
ADDRESS: 1701 E. 23rd, Hutchinson KS 67502
PROVIDER: #LT0025-1127, KRCS005
COORDINATOR NAME: Cindy Reazin MSN, APRN,CNS-BC

	Name	Badge	License Number	Signature Day 1	Signature Day 2
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CONTINUING EDUCATION COURSE REQUEST FORM
Hutchinson Regional Medical Center-Hutchinson
DEPARTMENT OF EDUCATION-FAX#: (620)-513-3813

Suggested Title of Program: Just the Rhythms

Date #1: Feb 3, 2022 Day: S M T W (Th) F Sat Time: 08 to 1630
Date #2: Feb 4, 2022 Day: S M T W Th (F) Sat Time: 08 to 1630
Date #3: _____ Day: S M T W Th F Sat Time: _____ to _____

Presenter(s) & Correct Credentials: 1 Bobbie Starks RN, CCRN
2 _____
3 _____

Topics/Objectives of Program: See attached

Purpose of Program:
☒ Competency Development (Identify Competency): Cardiac Rhythm interpretation
☐ Professional Development: _____
☐ Other: _____

Intended Audience: ☒ RN ☒ LPN ☐ LMHT ☒ RT ☒ Other: Monitor tech

Number of Contact Hours Requested: 12 Max # of Participants: 15

Audiovisual Needs: in room

Location/Room: Conf Rm F Already Reserved? ☒ Yes ☐ No

Advertisement:
☐ Request for Department of Education to make flyer
☒ Will supply own flyer/advertisement

The following information is required to be submitted **90 days** prior to the event/program before the CE approval is complete. Please indicate those items that are attached to this request form or have been previously submitted.

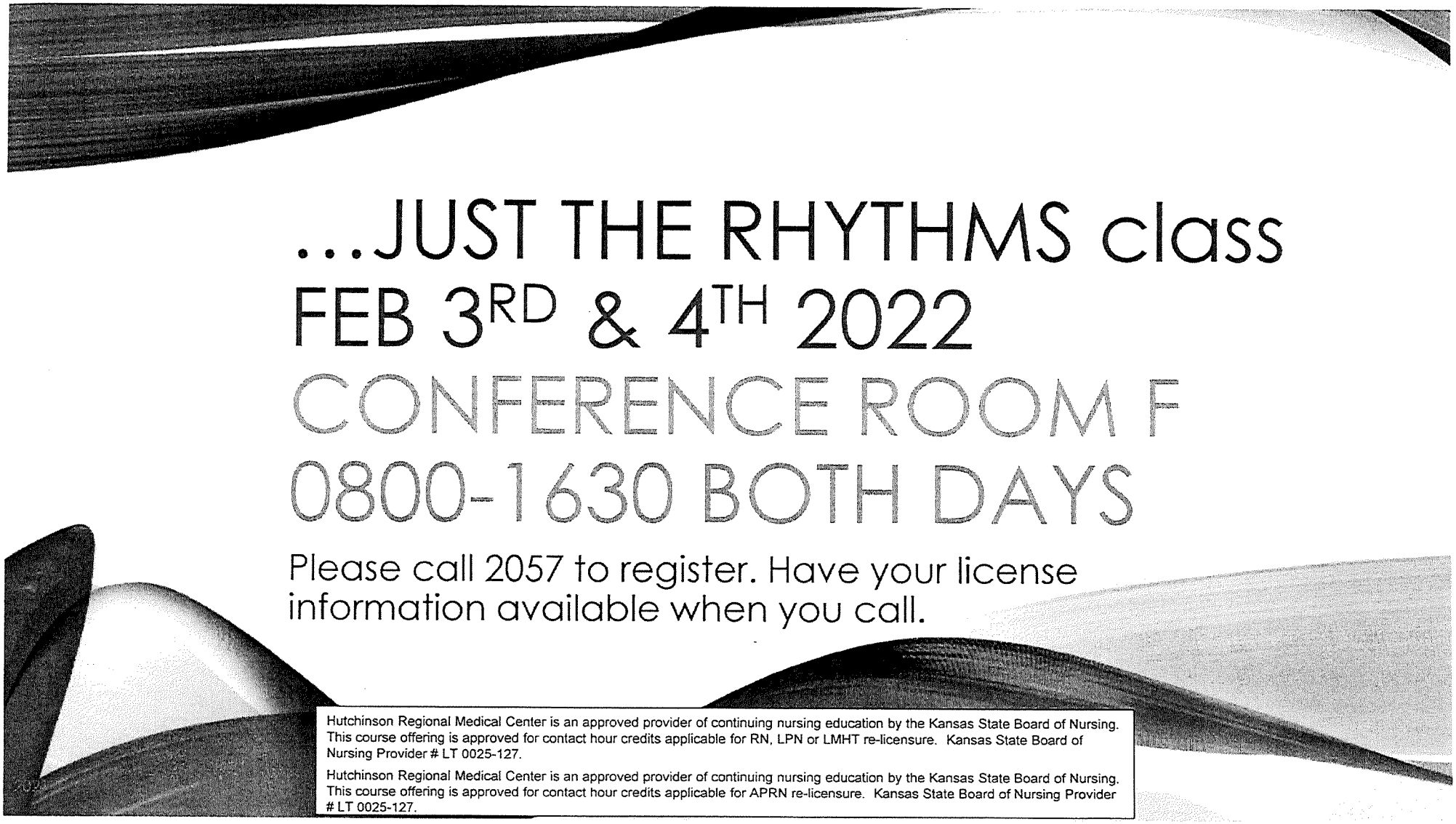
☒ Outline of Course Content ☒ Objectives of Course ☒ Bibliography/References
☒ Vitae of Presenter(s) ☒ Handouts ☒ Brochure/Flyer

Speaker Agreement: I agree to provide this program at the dates and times indicated. If I am unable to present as committed, I will be responsible to make every effort to find a qualified substitute speaker.
Signature Bobbie Starks RN, CCRN Date: 1-26-2022

Request Submitted By: Bobbie Starks Date: 1-26-2022
Department: Education Phone: x 2010

For Dept. of Education Use Only:
Date Received: 1/26/22 ☒ Approved for 12 CE Hours: ☒ Nursing ☐ RT
☐ Not Approved Reason: _____
Prepare: ☐ Brochure ☒ Sign in Sheets ☒ Evaluations ☐ Handouts ☒ Program Certificates
☐ Other: _____ CE Provider Coordinator: Cindy Reagin MSN, APRN, CNS-BC
RT Provider Coordinator: _____

CE REQUEST FORM



...JUST THE RHYTHMS class

FEB 3RD & 4TH 2022

CONFERENCE ROOM F

0800-1630 BOTH DAYS

Please call 2057 to register. Have your license information available when you call.

Hutchinson Regional Medical Center is an approved provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hour credits applicable for RN, LPN or LMHT re-licensure. Kansas State Board of Nursing Provider # LT 0025-127.

Hutchinson Regional Medical Center is an approved provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hour credits applicable for APRN re-licensure. Kansas State Board of Nursing Provider # LT 0025-127.

Title: Just the Rhythms
Speakers: Bobbie Starks RN, MSN, CCRN
CONTACT HOURS: 12 (twelve)
Date: February 3 & 4, 2022

LOCATION: Hutchinson Regional Medical Center-Hutchinson
APPROVED PROVIDER: Hutchinson Regional Medical Center
ADDRESS: 1701 E. 23rd, Hutchinson KS 67502
PROVIDER: #LT0025-1127, KRCS005
COORDINATOR NAME: Cindy Reazin MSN, APRN,CNS-BC

	Name	Badge	License Number	Signature Day 1	Signature Day 2
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Hutchinson Regional Medical Center is an approved provider of Continuing Nursing Education credits by the Kansas State Board of Nursing. The courses have been approved for contact credits applicable to RN, LPN and LMHT as designated by each course. Providersip number: LT0025-1127

HUTCHINSON REGIONAL MEDICAL CENTER
EVALUATION FORM

Just the Rhythms
February 3-4, 2022

I. Participant Profile: RN 2 LPN 1 RT ___ Other 1

Nursing Practice Area:

- ☐ Critical Care
- ☐ Geriatrics
- ☐ Oncology
- ☐ Maternal/Newborn/ L&D
- ☐ General Medical/Surgical
- ☐ Orthopedics
- ☐ Pediatrics
- ☐ Psychiatric
- ☒ Surgery
- ☒ Other (specify) ED

Employment Setting:

- ☐ Community
- ☒ Hospital – 1
- ☐ Industry
- ☐ Long-term
- ☐ Office
- ☐ School
- ☐ Other (specify)
- ☐ Inactive

Circle the response which best reflects the extent of your agreement.

II. Educational Objectives of Session:

	Achieved Very Well				Not Achieved
1. Analyze rhythm strips in a systematic manner.	5-3	4-1	3	2	1
2. Identify lethal dysrhythmias with 100% accuracy.	5-3	4-1	3	2	1
3. Identify non-lethal dysrhythmias with at least 85% accuracy.	5-2	4-2	3	2	1
4. Discuss appropriate nursing management & collaborative interventions for dysrhythmias originating in the SA node, the AV node, & the ventricles.	5-2	4-2	3	2	1
5. Describe the electrical treatment options for life-threatening dysrhythmias.	5-3	4-1	3	2	1

(OVER)

III. Content Relevance:

	Achieved Very Well				Not Achieved
Information is applicable to my job.	5-3	4-1	3	2	1
Content was compatible with the objectives.	5-3	4-1	3	2	1
Content and level were appropriate for time allowed.	5-3	4-1	3	2	1
This program expanded my knowledge base.	5-3	4-1	3	2	1
I readily understood content at level presented.	5-3	4-1	3	2	1

IV. Outcomes

	Excellent				Poor
My expectations were fulfilled	5-4	4	3	2	1

V. Evaluation of Faculty Presenter

	Excellent				Poor
Bobbie Starks RN, MSN, CCRN	5-4	4	3	2	1

VI. Facilities

	Excellent				Poor
Environment for workshop was pleasant.	5-4	4	3	2	1

VII. Additional comments about program:

Thank you!

① Bobbie is an excellent teacher. First rhythms class I've taken that I feel like I gained a true understanding of heart rhythms

② I learned more in 2 days than in my 5 week class

③ Thank you

④ Expand over more days - lots of info in 2 days!

...just the rhythms

This course is intended for staff new to cardiac rhythm interpretation or those who need a rhythms refresher. Training on the key features of an EKG tracing. These features include recognition of wave forms, measurement of EKG intervals and segments, assessment of rhythm, calculating heart rate, and the evaluation of other relevant wave segments. The practice drills incorporating up to 600 rhythm strips allows participants to build skills interactively. A review of ACLS medications for cardiac dysthymias is included. Participants must be present both days.

At the completion of this class the participants will be able to:

1. Analyze rhythm strips in a systematic manner.
2. Identify lethal dysrhythmias with 100% accuracy.
3. Identify non-lethal dysrhythmias with at least 85% accuracy.
4. Discuss appropriate nursing management and collaborative interventions for dysrhythmias originating in the SA node, the AV node, and the ventricles.
5. Describe the electrical treatment options for life-threatening dysrhythmias.

Class Schedule

0800-0930	Introduction Anatomy & physiology of the cardiac system Fundamentals of monitoring & steps of rhythm interpretation
Break	
0945-1200	Normal sinus rhythm Dysrhythmias of the SA node Sinus bradycardia Sinus arrhythmia Sinus arrest/block Start atrial rhythms
1200-1230	Lunch
1230-1400	Dysrhythmias of the atria Wandering atrial pacemaker Premature atrial complexes Atrial tachycardia Atrial flutter Atrial fibrillation
Break	
1415-1530	Dysrhythmias originating in the AV junctional area Premature junctional complexes Junctional escape rhythm Accelerated junctional rhythm Supreventricular tachycardia
1530-1615	Start ventricular rhythms
1615	Homework

0800-0830 Review, homework, Q & A

0830-1000 Dysrhythmias originating in the ventricles
- Idioventricular
  - Premature ventricular complexes
    - Unifocal
    - Multifocal
    - R-on-T
    - Couplet
    - Run
    - Grouped beats
  - Ventricular tachycardia
  - Ventricular fibrillation
  - Torsades de pointes
- Asystole

Break

1015-1200 Heart blocks
- AV nodal
  - First degree
  - Second degree
    - Type I (Wenkebach)
    - Type II (Mobitz II)
- Bundle branch blocks
- Pulseless electrical activity

1200-1230 Lunch

1230-1430 Group work on rhythm strips

Break

1500-1630 Testing

PLEASE remember to return your BOOKS & CALIPERS at the end of class. THANK YOU!!

...just the rhythms

0800-1630 both days
Conference Room F

Thank you for your interest in this course. I am looking forward to working with you and hope you are looking forward to this learning experience. If you have any questions or concerns, please feel free to contact me. Textbooks are available to borrow during the duration of the class or may be purchased. Calipers are also available. Please return these items the last day of class after completing the test.

Please sign in at the beginning of each class period, confirm your address, your phone number and your license number on the class roster. Upon successful completion of the course, you will be awarded CEUs if you are a licensed professional. Successful completion is a score of 85% on the dysrhythmia exam AND 100% recognition of lethal dysrhythmias.

Welcome to the class. We will do whatever we can to promote your participation and successful completion.

Bobbie Starks RN, MSN, CCRN
Critical Care Educator
Hutchinson Regional Medical Center
1701 E. 23rd
Hutchinson, Ks. 67502
620-665-2010

References for …just the rhythms

ACC/AHA/HRS (2018). Guideline on the Evaluation and Management of Patients With Bradycardia and Cardiac Conduction Delay: Executive Summary: A Report of the American College of Cardiology/American Heart Association Task Force on Clinical Practice Guidelines, and the Heart Rhythm Society. Available on-line at https://www.ahajournals.org/doi/10.1161/CIR.0000000000000627

AHA/ACC/HRS (2019). Focused update of the 2014 AHA/ACC/HRS guideline for the management of patients with atrial fibrillation: A Report of the American College of Cardiology/American Heart Association Task Force on Clinical Practice Guidelines and the Heart Rhythm Society. Available on-line at https://www.heartrhythmjournal.com/article/S1547-5271(19)30037-2/fulltext

(2018). *AACN Core Curriculum for High Acuity, Progressive, and Critical Care Nursing.* Hartjes, T. M. (Ed., 7th ed.). St. Louis: Saunders-Elsevier.

American Heart Association. (2020). *Advanced Cardiovascular Life Support Provider Manual.*

Huszar, R. J. (2007). *Basic Dysrhythmias: Interpretation & Management* (3rd ed.). St. Louis: Mosby JEMS.

Mininni, JC (2012). The beat goes on: A pacemaker primer. *Amer Nurs, 7*(3): 26-31.

Yanowitz, F.G. (2018). ECG learning center. Available online at: www.library.med.utah.edu/kw/ecg/index.html

Barbara J. Starks RN, MSN, CCRN
P.O. Box 2489
Hutchinson, Ks. 67504-2489
(620) 665-1176

CLINICAL EXPERIENCE

Hutchinson Regional Medical Center
Hutchinson, Ks.
2005 to present
Nurse Specialist II for the Intensive Care Unit, Telemetry, and Pulmonary units, and Cardiovascular lab.

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- Coordinate implementation of new technologies and products: Organized education and workflow redesign for the stroke team with the adoption of RapidAI technology in 2021. Coordinated education and implementation of new Zoll defibrillators for the hospital system in 2020. Currently organizing education for implementation of Plum360 IV pumps in fall of 2021.
- Competency development and evaluation using simulation technologies
- Committee involvement includes: Critical Care, Standards, Infection Prevention, Patient Safety, Drug Diversion Team, Donor Council, Stroke Team, and Joint Commission preparation groups
- Participate in Bi-State Stroke Consortium and Kansas Initiative for Surviving Stroke

Hutchinson Hospital
Hutchinson, Ks.
1999 to 2005
Level IV Staff Nurse (Intensive Care Unit)
Member of the Unit Process Improvement Council
Preceptor for new employees
P.R.N. Clinical Coordinator
C.E. presenter for nursing staff

Scott & White Memorial Hospital
Temple, Tx.
1998-1999
Dialysis Staff Nurse II
Member of the Quality Improvement Committee
P.R.N. Charge Nurse

Shannon Memorial Hospital
San Angelo, Tx.
1998
Staff Nurse (Intensive Care Unit)
Preceptor for new employees

Joint Township Memorial Hospital
St. Marys, Oh.
1995-1998
Staff Nurse (Intensive Care Unit)
Quality Improvement Coordinator
Basic Life Support Instructor
Preceptor for new employees and nursing students
P.R.N. Charge Nurse

Lima Memorial Hospital
Lima, Oh.
1994-1995
Staff Nurse (Coronary Care Unit)
Basic Life Support Instructor
Member of Education Committee

Joint Township District Memorial Hospital
St. Marys, Oh.
1990-1994
Staff Nurse (Telemetry Unit) from June 1993 to June 1994
Unit Clerk II and Certified Nurses Assistant from Nov. 1990 to May 1993.

PUBLICATIONS

2018	HOUDINI Impacts upon utilization and infection rates – A retrospective quality improvement initiative. *Urology Nursing, 38(4),* 184-91.
2011	Aspiration prevention protocol: Decreasing postoperative pneumonia in heart surgery patients. *Critical Care Nurse, 31*(5), 38-44.

EDUCATION

2007	Fort Hays State University Hays, Ks.	Master of Science in Nursing
2001	Fort Hays State University Hays, Ks.	Bachelor of Science in Nursing
2001	Hutchinson Community College Hutchinson, Ks.	Associate of Arts
1993	Edison State Community College Piqua, Oh.	Associate of Applied Science in Nursing

PROFESSIONAL AFFILIATIONS

2006 to present	Phi Kappa Phi
2001 to present	Sigma Theta Tau
1995 to present	American Association of Critical Care Nurses

CERTIFICATIONS/VERIFICATIONS

2017 to present	Advanced Stroke Life Support	expires 2023
2006 to present	NIH Stroke Scale Certification	expires 2024
1995 to present	Certified Critical Care Nurse	expires 2025
1994 to present	Advanced Cardiac Life Support	expires 2023
1993 to present	Basic Life Support	expires 2023

AWARDS & RECOGNITION

2022	HRMC receives Gold Plus recognition for Target Stroke: Get with the Guidelines from the AHA/ASA
2021	HRMC receives Primary Stroke Center recertification from The Joint Commission
2019	HRMC receives Gold Plus recognition for Target Stroke: Get with the Guidelines from the AHA/ASA
2018	HRMC receives Gold Elite Plus recognition for Target Stroke: Get with the Guidelines from the AHA/ASA
2018	HRMC receives Primary Stroke Center recertification from The Joint Commission
2016	HRMC received Primary Stroke Center designation from The Joint Commission
2016	HRMC recognized as one of eight hospitals in USA for best practices in VTE prophylaxis
2013	Healthcare Worker of the Year Kansas Hospital Association Nominee
2007	Fort Hays State University Hays, Ks. Master of Science in Nursing (Education) Inducted into Phi Kappa Phi
2005	Nursing: The Heart of Healthcare Award University of Kansas School of Nursing Nominee
2005	Hutchinson Hospital Hutchinson, Ks. Level IV Expert Nurse designation
2004	Hutchinson Hospital Hutchinson, Ks. Level IV Expert Nurse designation
2001	Fort Hays State University Hays, Ks. Bachelor of Science in Nursing, Cum Laude Inducted into Sigma Theta Tau
1995	American Association of Critical Care Nurses

Certified Critical Care Nurse

1993	Edison State Community College Piqua, Oh. Associate of Applied Science in Nursing, Highest Honors 1993 Highest Academic Achievement Award
1991-1993	Pitsenberger Academic Scholarship Daughters of the American Revolution Nursing Scholarship Wilson Memorial Hospital Nursing Scholarship Haus-Helms Memorial Scholarship

PROFESSIONAL DEVELOPMENT

Year	Title of Program	CEU hours
2022	Update your practice with the 2021 Sepsis guidelines	1.0
	Sharing our experience: Drip titration and and block charting	1.0
	Advanced pulmonary assessment use of capnography and oximetry: Beyond the basics	1.0
	COVID-19 Pharmacology course: Corticosteroids	1.25
	Awake self-prone positioning: Implementation during COVID-19 pandemic	1.0
	Brugada syndrome: Fatal consequences of a must not miss diagnosis	1.0
	Innovative partnership between Intensive Care Unit nurses and therapists to care for patients with COVID-19	1.0
	Stroke care: When minutes matter	4.0
	Lesson learned: Respiratory management of patients with COVID-19	1.0
	Stroke imaging basics for nursing	1.0
	2022 Stormont Vail Health Bi-State Stroke Consortium Symposium	5.4
	Acute kidney injury and critical care: Advances in early detection	1.0
	Dual antiplatelet therapy for small acute ischemic strokes (NINDS score $\leq$ 5 and TIA)	1.25
	Restrictive practices: Restraints, seclusion and protective measures	1.0
	ASLS Blended In-hospital Provider Pilot	8.0
2021	Sepsis Alliance Summit 2021	4.2
	Identifying and treating malignant Hyperthermia	1.0
	CCNP: Cardio anatomy & physiology and hemodynamics	1.5
	COVID-19 Cardiovascular challenges: Where and when to consider P2Y12 receptor antagonists	0.5
	Neuroanatomy and physiology: Brain structure and function	2.0
	FRESHen up your knowledge and focus your Fluid resuscitation	1.0
	Bi-State Stroke Consotium: AHSM "Running Just as FAST as we can	4.0
	Leadercast 20021-Shift	5.0
	Let's get moving! Early mobility in the ICU	1.0
	The deadly deterioration: Surveilling Sepsis and COVID-19	1.0

	Impella 2.5 and Impella CP Patient management Online training program	1.25
	Impella 2.5 and Impella CP Insertion Online training program	1.25
	Redefining the role of cardiologist in the management of Type 2 Diabetes: Best practices for cardiovascular risk reduction	0.5
	Secondary prevention of acute ischemic stroke or transient ischemic attack-Are we doing enough?	1.25
	Blood component therapy	1.0
	An introduction to Arrow intra-aortic balloon Pumping	1.5
	Identifying and treating malignant hyperthermia	1.0
	Teaching nurses	1.0
	Why measure intra-abdominal pressure and how will you use it?	1.0
	Abdominal compartment syndrome	1.0
	Mentoring – planned and formal	1.0
	Precepting and communication	1.0
2020	Modernizing care of the stroke patient	4.0
	NIH Stroke Scale training	3.0
	22nd Annual Bistate Stroke Symposium	6.0
	Stroke Care During the Pandemic	1.0
	Posterior Circulation Strokes: Challenges in Recognition & Diagnosis	1.0
	Use of convalescent plasma for treatment of COVID-19 patients	1.5
	COVID-19 Critical care treatment strategies for agitation in the critically ill	1.5
	COVID-19: Current treatment guidelines	1.2
	Resuscitation during a pandemic: Logistical considerations	1.0
	Getting the fluids right: Using evidence to guide fluid management	1.0
	Getting the fluids right: Case studies using stroke volume technology to personalize management	1.0
	Patient-ventilator synchrony	1.0
	COVID for nursing professionals	2.0
	Coronavirus survive & thrive guide for caregiver & critical worker families	1.5
	Empowering antibiotic stewardship: Understanding the use of procalcitonin	1.7
	Navigating the stroke continuum of care: Cryptogenic stroke	1.0
	Case studies in capnography: so much more than ventilation	1.0

AHA 2019 Guideline update	1.0
Acute care management of stroke	4.0
Hemorrhagic Stroke 101	1.0
Mortality reviews & patient safety: A 2020 update	1.5
COVID-19 and sepsis	1.8
ARDS: Unlocking the eight key care components for successful short & long term outcomes	1.25
EBSCO: Chemical restraint utilization	1.0
Blood component therapy	1.0
Emerging best practices in HFpEF treatment planning	1.0
Mobilizing telehealth during the COVID-19 pandemic	1.2
Pressure injury risk assessment	1.0
Calming the COVID-19 storm: Delivering effective clinical & nursing care	1.0
Innovative HF delivery models: Putting patients at the center of care	0.5
Managing HFpEF and AF: The vicious twins of heart failure	0.5
Neuroradiology for Nurses	1.0
Updates in NOAC Reversal	1.0
Care of the post-tPA patient	1.0
Fluid and hemodynamic management within enhanced recovery	0.5
Ventilator-associated pneumonia: Barriers to best practice	1.5
Heartcode ACLS Online portion	4.5
ACLS Instructor update	1.0
2020 HAP breakfast briefings: Part 9, Medication management	1.0
PPE Webinar: How to protect yourself: Safe use and re-use of PPE	1.0
Patient-ventilator dyssnychrony	1.0
Identifying and treating malignant hyperthermia	1.0
Ketamine as a non-opioid option for pain	1.0
Stroke care during the Covid-19 pandemic	1.0
Best practices for integrating diabetes care and managing cardiovascular disease risk in a health system	1.0
The bleeding patient in the Emergency Department evidence-based approaches	0.5
Posterior circulation strokes: Challenges in recognition and diagnosis of AIS from vertebrobasilar disease	1.0
Applying function hemodynamics: A goal-directed strategy	1.0
Coaching nurses on building resilience	1.5

	in a turbulent time	
2019	Stroke: Hemorrhagic stroke pathophysiology	1.0
	Stroke: Prevention & treatment of post-stroke depression	1.0
	Stroke: Cardiovascular causes & effects	1.0
	Sepsis: A 2019 update on critical issues	1.5
	Golden hour of acute stroke care	2.5
	Caring for the hospitalized complex pain patient	1.5
	Neuroradiology for Nursing	1.0
	Heartcode ACLS	4.5
	Heartcode BLS	1.75
	The Ohio Nurse Practice Act	1.0
	Protect yourself: Prepare for & prevent work-place violence	1.0
	Critical care studies you should know about: A year in review	1.0
	Know diabetes by heart clinical review	1.0
	Pediatric strokes: Prompt recognition & Management	1.0
	FDA guidance: Bacterial risk control strategies	2.0
	Monitoring unfractionated heparin: A review of activated partial thromboplastin time versus Antifactor Xa	1.0
	New trends in hemodynamics: Dynamic Assessments	1.0
	Respiratory compromise: Common, costly, deadly, & preventable	1.0
2018	Optimizing care for acute ischemic stroke patients	1.0
	Enhancing clinical outcomes with hospital-based protocol for thrombectomy	1.0
	To feed or not to feed: Dysphagia screenings post-extubation	1.2
	Sep-1: Early management bundle, severe sepsis septic shock: V5.4 measures update	1.5
	Neurothrombectomy: Developing optimal regional systems of care	1.0
	Cryptogenic stroke-Cardiac monitoring and the role of cardiopathy	1.0
	Updated practice standards for ECG monitoring: Impact at the bedside	1.2
	Mood & behavior modification medications	1.0
	Heart failure guidelines: Preserved ejection-fraction and co-morbidities	1.2

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Kansas Health Care Association LT0030-0338

Name of Program Coordinator: Judith Bagby

Date Received: 4/11/23

Date to CNE Committee: June 2023

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Judith Bagby	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)		
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: ____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results		X
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator		X
• The participant's name and license number, and the number of contact hours awarded		X

• The title of the offering		X
• The date on which the offering was completed		X
• Either the completion of a posttest or a return demonstration		X
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	No address	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant		
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 Survey Readiness**	**#2MSDS Mastermind**
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X

• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Application reviewed and checklist completed by Carol Moreland, MSN, RN 4/26/23

www.buddydata.com

Secure Site

RECEIVED
By KSBN Education Department at 11:23 am, Apr 11, 2023

~ private and confidential decrypted data ~

Reference No.: 25391 **Date submitted:** Apr 10 08:45 2023

13 files were uploaded with this form: Webinar_ MDS Mastermind Series_ Ruling MDS 3.0 Assessment and Completion.announcement.pdf, Sample CE Certificate.pdf, announcement Dynamic DON Webinar Series - Survey Readiness.pdf, Aug 31 dynamic don survey readiness resources on page 23.pdf, Aug 31 Session 5 - Survey Readiness planning.pdf, Janine Lehman Bio.pdf, Participant evaluations dynamic don survey readiness.pdf, Sample certificate dynamic don.pdf, Evaluations for MDS May 2022.pdf, Final TPE July 2022.pdf, Presenter Eleisha Wilkes Bio 2022.pdf, MDS Mastermind Session 1 5.4.22 planning.pdf, MDS Mastermind session 5.4.22 resources on page 18.pdf

www.ksbn.org

radio ~ Renewal
Providername ~ Kansas Health Care Association
providernum ~ LT0030-0338
legalbody ~ ~
address ~ 1100 SW Gage Blvd
adress2 ~ PO Box 4770
telephone ~ 7852676003
email ~ pberkley@khca.org
coordinator ~ Judith Bagby
date ~ 04-10-2023
planningce ~ The Kansas Health Care Association has formed a Nurse Advisory Committee that guides our CNE coordinator and team on education topics that would be of highest valuable to our participants. CNE Coordinator and team reach out to qualified presenters on the topics to deliver to our member nurses.
feeassessment ~ Fees for educational offerings will be kept as reasonable as possible to ensure their affordability to those wishing to attend. Fees will be based on the cost of the instructor(s), the cost of facilities, the cost of educational handout materials, and the cost of any meals provided. Educational programs offered by KHCA are developed with the goal to provide member nurses specialized instruction for the long- term care field.

KHCA's cancellation policy Effective January 1, 2023

When written noticed is received at least 5 days prior to the course/event a refund will be given minus an administrative fee of 25%

unless otherwise noted. Attendee substitutions are permitted. Cancellations made within 48 hours of the in-person event will NOT receive a refund. An attendee substitution is recommended.

Unless otherwise noted, refunds will not be given for webinars or on-demand webinar/courses. Attendee substitutions are permitted, but must be made before the start of the event. Please notify KHCA/KCAL at khca@khca.org if you are unable to attend or wish to make an attendee substitution.
If a program is canceled due to lack of pre-enrollment, an instructor's inability to attend, or inclement weather, a full refund of the registration fee will be made to all participants

advertisement ~ KHCA uses print and electronic media to publicize CNE events. Published information shall contain the following statement "The Kansas Health Care Association is approved as a provider of Continuing Nursing Education by the Kansas State Board of Nursing. This course offering is approved for _____ contact hours applicable for RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: LT0030-0338." The announcement will also include date(s), location(s), faculty, faculty credentials, course description, course title, offering cost, and direction on how to register on-line. KHCA/KCAL no longer physically mails brochures, but uses a bulk email system to communicate education opportunities via email. The time frame for communications on in person education events is four to six weeks prior to the event to allow ample planning on the part of the participant to participate.

(See attached electronic version of May 5, 2022 MDS Mastermind)

approvalprocess ~ The VP of Operations and Education requests the following from a prospective speaker: Vita, professional references, program behavioral objectives and goals, bibliography that is reflective of the offering content and course outline. The bibliography is requested to includes books published within the past 10 years, periodicals published within the past five years or both. If submitted material meets the behavioral objectives as outlines in KSA 60-9-105 d and the program as a whole meets the definition of CNE as outlines in KSA 65-1117, the instructor is contacted again to discuss scheduling details. This is followed by a correspondence confirming program date, location, time, audience makeup and expected size, agreed upon honorarium and travel expenses, and a request for any audio/visual needs and handouts needing reproduction. Qualified instructors for CNE (who have educational preparation and clinical experience appropriate to the offering content) are selected by the KHCA CNE Program Coordinator in conjunction with the Nursing Advisory Committee and the KHCA Education Committee.
contacthours ~ Contact hours (60-9-105 i) will be awarded as documented on an offering agenda for actual time attended, including

partial credit for one or more contact hours.

Late Arrival/early departure will be handled as follows based on a two-hour program: If a participant arrives 30 to 60 minutes late she/he will receive only one hour of CE. If a participant leaves 30 to 60 minutes early she/he will receive only one hour of CE. Should a participant arrive over 60 minutes late or leave over 60 minutes early, she/he will not receive credit for the two-hour program. Credit for fractions of hours over one contact hour shall be awarded in .5-hour increments. Instructor credit will be awarded as two contact hours for each hour of first-time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc.)

verifycompletion ~ Upon checking in at a CNE offering, all nurses are instructed to complete the sign roster, giving their name as it appears on their nursing license. The roster contains the provider's name, address, provider number and coordinator; the date and title of the offering and the presenter(s); the participant's name and license number, and the number of contact hours awarded. In addition to the sign in process, all attendees must verify their attendance. KHCA verifies attendance via an electronic system the participant checks in on. Once an offering is over, attendance verification is compared with the sign in rosters for the offering. If the two forms correspond, contact hours are awarded. The contact hours are stated on the certificate and verified through the above process. The certificate is then further reviewed by the VP of Education who then signs the form using the authority of the KHCA CNE Program Coordinator via electronic signature. Each certificate is complete before distribution to a participant and contains the provider's name, address and provider number, title of the offering, date(s) of attendance, number of contact hours awarded and if applicable the designation of instructor contact hours awarded; signature of individual responsible for the providership, name and license number of the participant. The use of an electronic signature on the certificates has been approved by the CNE Coordinator. The CNE coordinator and the KHCA VP of Education agree that the electronic signature will only be used for continuing education certificates under the supervision and delegation of the CNE coordinator. The use of the electronic signature is secured by a means that minimizes the risk of unauthorized use. The electronic signature will be kept in a password protected file on the secure KHCA server. In the case that authentication needs to take place, a hard copy from which the electronic signature was derive, kept on file in a secure manner at the KHCA office will be produced for comparison.
recordkeeping ~ Files containing CNE records are kept electronically on a KHCA secure sever. For each offering the records are maintained for at least two years. This includes: summary of the planning, copy of announcement/brochure, title and objectives, offering agenda or brochure, bibliography, summary of participant evaluations, each instructor's education and experience; documentation to verify

completion of the offering as specified in subsection (f). The program files contain the course syllabus which includes the title, objectives, content outline, agenda, current nursing bibliography, and instructor's vita. The program files also contain the evaluation summary, signed attendance roster, and attendance verification forms arranged chronologically. Additionally, the program files contain the original handouts, all correspondence pertaining to the program and any notes that were taken concerning the arrangements to be made. Record storage system assures confidentiality and easy retrieval of records by authorized individuals. The KHCA President/CEO, the KHCA CNE Program Coordinator, the KHCA VP of Education and the KHCA Special Programs Coordinator are allowed access to these files. Electronic copies of the certificates of attendance are kept on the KHCA secure server and are password protected.
noticeofchange ~ The KHCA VI of Operations and Education shall notify KSBN in writing of any changes of the individual responsible for the providership or required policies and procedures within 30 days of the change. The KHCA Nursing Advisory Committee, KHCA Education Director and the CNE Program Coordinator will assure compliance.
programevaluation ~ KHCA submits a TPE each year with our annual renewal. (21-22 TPE is included)
Submission date ~ 04-10-2023 08:45:09
Form ID ~ 1672730

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration	review annually in the Summer	Nursing Advisory Committee (NAC) and VP of Operations and Education	Review job description	NAC has found the administration to be acceptable and meet requiremens	No further action required at this time
Policies: Assess need, planning - written tool - evaluation summaries	Reviewed Annually in the summer and ongoing throughout the year	NAC, CNE Coordinator, VP of Operations and Education along with President and CEO of KHCA/KCAL	Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning	yes to all	No further action required at this time
Policies: Fee Assessment	Ongoing review for each offering	VP of Operations and KHCA/KCAL Director of Finance	Policy meets organization and customer needs	yes	No further action required at this time
Policies: Announcement	Ongoing review for each offering	NAC, VP of Operations and Education	Review to be certain they reflect necessary information	yes	No further action required at this time
Policies: Offering approval process	Ongoing review for each offering	CNE Coordinator and VP of Operations and Education	Review policies and compare to KSBN requirements	yes polcies found to be in line with requirements	No further action required at this time
Policies: Awarding contact hours	Reviewed for each course offering	VP of Operations and Education and special programs coordinator	Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit	yes - all approved	No further action required at this time
Policies: Verifying participation/ completion	reviewed at each course offering	VP of Operations and Education and special programs coordinator	Review rosters and certificates; compare to KSBN requirements	yes - all meet KSBN requirements	No further action required at this time

Policies: Record keeping	reviewed for each couse offering	VP of Operations and Education and special programs coordinator	Audit contents of files for compliance with KSBN requirements	yes - there have been no changes in how records are kept per course	No further action required at this time
Policies: Notification of changes	reviewed for each course offering	VP of Operations and Education and special programs coordinator	Review procedures for changes reported to KSBN	yes	No further action required at this time
Total Program Evaluation effectiveness	Annually	CNE Coordinator and VP of Operations and Education	Review total program evaluation and compare contents to KSBN requirements	yes - requirements met	No further action required at this time

Judith A Bagby

785-221-1290
j.bagby@yahoo.com
29951 S Adams Road
Melvern, KS 66510

Objective:
With my skills I will assist with mentoring care givers on leadership development. System successes will be measured with customer satisfaction, successful QIS process, successful MDS process to include successful reimbursement, reduced hospital re-admissions, reduced staff turnover, improved QAPI processes, and successful participation in the quality recognition programs.

Education:
Avila University 1-1972 thru 5-1974 BSN

Indiana University 9-1968 thru 1-1971

Nazareth College 9-1967 thru 5-1968

License and Credentials:
- Kansas Board of Nursing RN- 1975 to present
- Kansas Health Occupations Credentialing LNHA- 2004 to present
- Missouri Board of Nursing RN- 1974-1976 license inactive
- AAPAC RAC-CT and CNE current

Kansas Department of Health and Environment CORE Assessment Course

University of Kansas Nurse Assessment and Management of the Frail Elderly Course

Kansas Department of Health and Environment MDS Train the Trainer

Kansas City Community Administrator CORE courses

Kansas Basic and Advanced Infection Control Courses

American Association of Nurse Assessment Coordination Credential courses MDS 2.0 and 3.0

American Association of Nurse Executives Credential

CMS MDS 3.0 Train the Trainer

QIS Basic and Advance Courses

INTERACT Institute Educate the Trainer 1-2013

KDADS approved CMS Directed In-Service provider

CDC Nursing Home Infection Preventionist Training Course

Committees:

AHCA Customer Experience Committee 2012- 2018

AHCA Quality Improvement Committee 2009-2012

AHCA Future Leader member 2008

ADVANCING EXCELLENCE co-convener for Kansas 2007-2012

Kansas Culture Change Coalition facilitator and board member 2002-2012

Kansas Pandemic Planning Task group member 2002-2011

Kansas Stakeholder member 2004-2012

Kansas PEAK Board member 2007-2009

Kansas HIT/HIE Policy Initiative 2005-2007

KHCA Board member 1988-2008

KHCA Education Committee member 2008-present

Kansas Department of Health and Environment Physician Notification Workgroup 1995

KHCA Operator Course instructor 2004-2017

Kansas LANE Stakeholder 2011-2016

Experience:

Baptist Memorial Hospital 6-1974 thru 2-1975	Kansas City, MO.	Evening Charge Nurse
Ransom Memorial Hospital 1-1976 thru 1-1978	Ottawa, KS.	Evening Charge Nurse
Osage Co Health Depart. 2-1978 thru 6-1982	Lyndon, KS.	Clinical Coor
Brookside Manor 6-1982 thru 5-1986	Overbrook, KS.	Charge Nurse
5-1986 thru 9-1995		DON
Midwest Health Management 9-1995 thru 6-2005	Topeka, KS.	Consultant Nurse
Medicalodges, Inc. 12-2005 thru 5-2008	Coffeyville, KS.	Dir. CQI
		VP Clinical Services

5-2008 thru 1-2013

Chief Clinical Officer

Independent Nurse Consultant (References upon request) 2-2013 thru present

Skills:

MDS 3.0 education and development of systems to use each day for successful coding to improve resident quality of life and facility reimbursement management.

QIS Process Education

Development of processes to be successful with outside audits such as RACs and PROBES

Development and implementation of policy and procedures

Development and implementation of a "Wellness Program" for both AL and SNF environment

Developed and implemented Pandemic Plans

Implementation of Person Centered Care processes

Implemented and managed the clinical modules of Point Click Care for 23 facilities

Education and implementation of the INTERACT process for improved resident outcomes to include reduction of hospital returns and psychotropic medication use

Quality Assurance and Performance Improvement process education to improve the life of the resident and reduce deficient practice in Long Term Care settings

Expert Clinical record review

Education Presentations:

Infection: When to Culture and Use Isolation
Infection Control Basics
Respiratory Events More Than "Just a Cold"
Infection Control and Rules of Participation
Infection Management
Having Success with Infection Prevention and Control Programs
Role of the Nurse in AL/Home Plus Facilities
Are You Following the Nurse Practice Act Correctly
Defensive Nurse Management
Health Information Practice and Documentation Guidelines
Medicare Basics and MDS
MDS Coding and QM Outcomes
MDS Success Takes a Team
ADLs Getting It Right for Scoring
Section GG Tips for Successful Implementation
MDS and the Right Documentation
MDS Changes: Systems to Help You Prepare
CAAs: The Missed Step
The In & Outs to MDS 3.0 & CAAs
CAAs: The Key Piece for Successful Care Plans
Medicare Basics
Successful Implementation of MDS Changes & PDPM
Restorative Nursing Programs Nuts & Bolts of Creating a Plan
Restorative Nursing Success Takes a Team
Restorative Programs Residents and Staff are theWinners
Compassion Fatigue parts I & II

Basic Pressure Ulcer Management
Medication Management
Accidents Investigation & Root Cause Procedd

Sign In Roster

Joint Provider Surveyor Training
November 9, 2022
Topeka, KS

KSBN LT0030-0338
6.5 Contact Hours
LTS-A0001
6.5 Hours

Signature	Last Name	First Name	Title	License Type	License No.	License 2 type	License 2 no	Email	Organization	Address	City	State	Zip Code

Presenters: Jerald Cosey, Dawne Altis, Linda Farrar, Joan Hudson

CNE Coordinator
Judith Bagby, RN

KHCA kcal

Caring for Seniors in the Heartland

Certificate of Completion

This certifies that **Mary Young, RN # 594373**
Attended the KHCA/KCAL Webinar
Dynamic DON Series: Survey Readiness
August 31, 2022 in Topeka, KS

And is hereby awarded 1.0 CE/Contact Hours

Presented by: Janine Lehman, RN, RAC-CT, CLNC. Clinical Consultant, Director of Legal Nurse Consulting

Name: Mary Young **Title: RN # 594373**
Anthony Community Care Center
Facility Address: 212 N 5th Ave
Anthony, KS 67003-2106

Administrators: This course is approved for **1.0** continuing education credit hours for adult care home administrators by the Kansas Department Aging and Disability Services. KDADS Health Occupations Credentialing sponsorship number LTS-A0001

Operators: This course is approved for **1.0** continuing education credit hours for operators in the core area of Administration by the Kansas Department Aging and Disability Services. KDADS Health Occupations Credentialing sponsorship number LTS-A0001

Nurses: The Kansas Health Care Association is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This program offering is approved for **1.0** contact hours applicable for RN, LPN, and LMHT relicensure. Kansas State Board of Nursing Approved Provider Number: LT0030-0338.

Social Workers: Kansas Health Care Association is an approved provider through the Kansas Behavioral Sciences Regulatory Board of continuing education for social workers. KSBSRB Approval 17-006. This course is approved for **1.0** continuing education hours.

Dietary- This course is approved for **1.0** hours of continuing education hours for Kansas licensed dieticians by the Kansas Department of Aging and Disability Services Health Occupations Credentialing. Sponsorship number: LTS- D0002. CDMs - please consult your certifying board for approval.

Other: Kansas HealthCare Association is an approved provider of continuing education for many health care disciplines. Please consult your licensing board for approval.

Judith A Bagby, RN, BSN - KHCA/CNE Coordinator

Polly S. Berkley, KHCA/KCAL VP of Operations & Education

September 12, 2022

Session Title: Dynamic DON Series

Week 5: Survey Readiness

Presentation Date: 08/31/2022

Presented By:

- Janine Lehman, RN, RAC-CT, CLNC
  Clinical Consultant, Director of Legal Nurse Consulting

Contact Person: Janine Lehman jlehman@proactivemedicalreview.com
Proactive Medical Review and Consulting

Course Description:
This 8-week webinar series runs August-September 2022 and focuses on skill building for serving effectively as the Director of Nursing with an emphasis on effective leadership and staff engagement, nursing operations and systems of care for common conditions treated in the LTC setting. Guidance will include strategies for avoiding common deficiencies, staff training/competency, performance improvement and QA activities targeting QM areas, fundamentals of SNF/LTC reimbursement and oversight of MDS performance, and promoting 5-star quality. This session will focus on Survey Readiness: Key components for being survey ready every day; tools and resources for survey readiness; staff training priorities; and health inspection implementation strategies with case examples.

Projected Learning Outcomes/Course Objectives: At the conclusion of each session, the learner will:

1. Identify the key components for being survey ready every day.
2. Be familiar with resources for survey readiness tools.
3. Describe objectives for staff training on survey readiness.
4. Discuss strategies for implementation of survey readiness.

Course Content

15 minutes: Key components for survey readiness.

15 minutes: Survey readiness tool resources.

15 minutes: Staff training objectives for daily survey readiness.

10 minutes: Tips and Strategies for implementation of survey readiness.

5 minutes: Questions and Answers

Target Audience: Nursing Leadership

Instructional Level: Intermediate

Contact Hours: 1.0

PROACTIVE
MEDICAL REVIEW



Janine Lehman, RN, RAC-CT, CLNC
Director of Legal Nurse Consulting

Janine is a Registered Nurse with over 30 years' experience in long term care, working in all nursing capacities from Nursing Assistant and Charge Nurse, to MDS Coordinator, Staff Development Coordinator, ADON and DON. She is MDS Certified through AANAC, and is a Certified Legal Nurse Consultant. Her background includes serving as a Corporate Nurse Consultant, and the Director of Clinical Services for a multi-facility, multi-level of care organization. Janine serves as a founding member of the Kentucky RUG Task Force Committee, and has served on the Case Mix Appeals Panel and IDR Panel as a provider representative, as well as serving on the Kentucky Medicaid Technical Advisory Committee. She has extensive experience in the RAI process, clinical documentation, legal nurse consulting, restorative nursing programs, fall management, QAPI, and infection control, and has provided training on these topics for State and National organizations.

jlehman@proactivemedicalreview.com
proactivemedicalreview.com
(812) 471-7777

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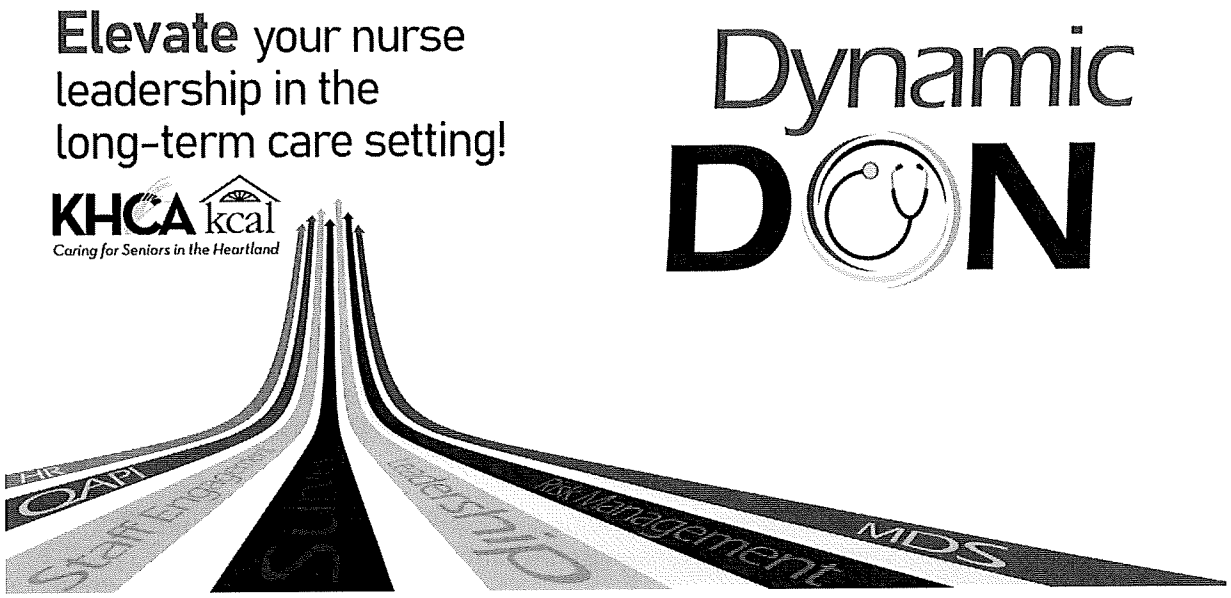

Dynamic DON Series: "Survey Readiness"

Wednesday, August 31, 2022
1:30 PM - 2:30 PM
Members $55 | Non Members $75

This 8-week webinar series runs August-September 2022 and focuses on skill building for serving effectively as the Director of Nursing with an emphasis on effective leadership and staff engagement, nursing operations and systems of care for common conditions treated in the LTC setting. Guidance will include strategies for avoiding common deficiencies, staff training/competency, performance improvement and QA activities targeting QM areas, fundamentals of SNF/LTC reimbursement and oversight of MDS performance, and promoting 5-star quality. This session will focus on Survey Readiness: Key components for being survey ready every day; tools and resources for survey readiness; staff training priorities; and health inspection implementation strategies with case examples.

Learning Objectives:

- Identify the key components for being survey ready every day.
- Be familiar with resources for survey readiness tools.
- Describe objectives for staff training on survey readiness.
- Discuss strategies for implementation of survey readiness.

Target Audience:

- Nursing Leadership

Presented By:

- Janine Lehman, RN, RAC-CT, CLNC, Clinical Consultant, Director of Legal Nurse Consulting





Nurses: The Kansas Healthcare Association is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This offering is approved for 1.0 contact hour applicable for RN and LPN relicensure (KSBN LT0030-0338)

Administrators: This course is approved for 1.0 continuing education credit hours for Kansas licensed adult care home administrators by the Kansas Department Aging and Disability Services. KDADS Health Occupations Credentialing sponsorship number LTS-A0001.

Operators: This course offering is approved for 1.0 continuing education clock hour for Kansas registered operators in the core area of Administration by the Kansas Department of Aging and Disability Services. KDADS Health Occupations Credentialing Approved Sponsorship number: LTS-A0001.

Social Workers: This course is approved for 1.0 hour of continuing education hours for Kansas licensed Social Workers by the Kansas Behavioral Sciences Regulatory Board. Approval number: 17-006.

Dietitians: This course is approved for up to 1.0 continuing education clock hour for Kansas Licensed Dietitians by the Kansas Department of Aging and Disability Services. KDADs Health Occupations Credentialing Approved Sponsorship Number: LTS-A0002

CE's will be provided to those that complete a registration and the follow up attendance verification form. Webinar log in information and dial in information will be provided prior to the webinar.



Kansas Health Care Association and the Kansas Center for Assisted Living
1100 SW Gage Blvd Topeka, KS 66604
PH: 785-267-6003 FAX: 785-267-0833
khca@khca.org | www.khca.org

Kansas Health Care Association / Kansas Center for Assisted Living | 1100 SW Gage Blvd., Topeka, KS 66604-4030

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IDR/IIDR Considerations

- Must submit the IDR/IIDR request with the submission of the Plan of Correction
- Review your state IDR/IIDR information letter closely for requirements, especially time frames. If not followed, may be rejected.
- Consider providing your IDR/IIDR packet of information just like a legal case, with labeled exhibits which follow a detailed outline of your case.

Resources

- State Operations Manual (SOM) Appendix PP
- CMS Nursing Home Website

https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/GuidanceforLawsAndRegulations/Nursing-Homes

- Entrance Conference Forms
- CMS 802 – Matrix

https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/GuidanceforLawsAndRegulations/Nursing-Homes

- Care Compare

https://www.medicare.gov/care-compare/?providerType=NursingHome&redirect=true

- QCOR (Quality Certification and Oversight Reports)

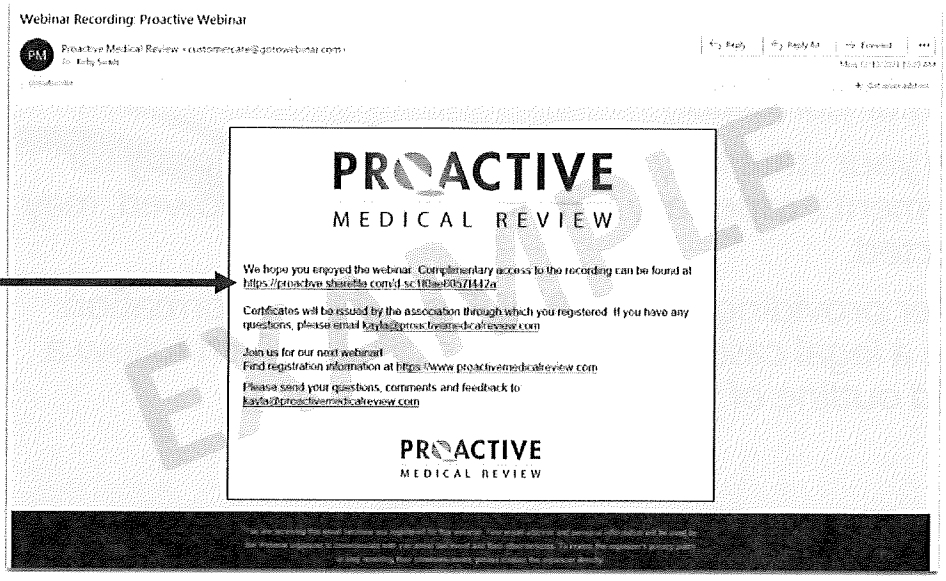
https://qcor.cms.gov/main.jsp

- CMS 672 – Census and Condition

https://www.cms.gov/Medicare/CMSForms/CMSForms/Downloads/CMS672.pdf

Recording will be emailed to you within one week!

Custom link will be here



Thank You



Join Us Next Week:

Dynamic DON – MDS and Medicare Essentials

Janine Lehmann, RN, RAC-CT, CLNC

Dynamic DON Series: Survey Readiness (August 22, 2022)

To receive continuing education credit/contact hours for this program you must: 1. Be a registered participant of this webinar 2. Complete the evaluation and post-test using Survey Monkey by Wednesday, September 7, 2022 3. Attest to your participation in the entire webinar program.

Continuing education certificates for the registered participant will be mailed within three weeks to the facility address provided when you registered.

* 1. Your First Name:

* 2. Your Last Name:

* 3. Title

* 4. License Type AND Number (must have both to issue CE)

* 5. Your Email Address

* 6. Your Facility Name

7. Please indicate the rating in which you believe you could now identify the key components for being survey ready every day.

1 (Low)

2

3

4 (High)

8. Please indicate the rating in which you believe you now could describe objectives for staff training on survey readiness.

1 (Low)

2

3

4 (High)

9. Please indicate the rating in which you believe you now could discuss strategies for implementation of survey readiness.

1 (Low)

2

3

4 (High)

10. On a scale of 1-5 how would you rate the value of this education webinar? (5 is best)

1

2

3

4

5

11. My overall reaction to the presenter is:

Excellent

Good

Fair

Poor

12. The presenter had thorough knowledge of the subject:

Strongly Agree

Agree

Neutral

Disagree

Strongly Disagree

13. Ideas and concepts in this webinar were clearly communicated

Strongly Agree

Agree

Neutral

Disagree

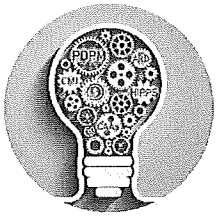
Strongly Disagree

14. Any additional comments about this webinar or the presenter?

15. What was the most valuable thing you learned from this webinar?

16. Suggestions for future webinars?

* 17. By typing your full name below, you hereby attest that you participated in the entire webinar presentation and that you completed this post-test and evaluation.



MDS Mastermind
Insights for MDS Coding and Reimbursement Accuracy

Session Title: Ruling MDS 3.0 Assessment and Completion

Presentation Date: 05/04/2022

Presented By:

- Eleisha Wilkes, RN, GERO-BC, RAC-CT, DNS-CT, Clinical Consultant

Contact Person: Eleisha Wilkes ewilkes@proactivemedicalreview.com
Proactive Medical Review and Consulting

Course Description:
As step one of ensuring MDS 3.0 accuracy, differentiating between assessment types and completion requirements is key. As the introductory session, this webinar will provide an overview of MDS 3.0 Assessment types and scheduling requirements with special focus on the Significant Change in Status Assessment, Interim Payment Assessment and Interrupted Stay policy.

Projected Learning Outcomes/Course Objectives: At the conclusion of each session, the learner will:

1. Identify members of the IDT who are involved in gathering assessment data and MDS coding
2. Understand the factors involved in determining a Significant Change in Status
3. Accurately apply the IPA and Interrupted Stay policy

Course Content

20 minutes	General overview of MDS assessment types, scheduling, and completion requirements
15 minutes	Determination of a Significant Change in Status
10 minutes	Considerations for IPA completion
10 minutes	Accurate assessment scheduling for an Interrupted Stay
5 minutes	Closing comments and Q&A

Target Audience: MDS/RAI staff, Nurse Leaders, Administrators, PT, OT, ST, QA/QAPI team members

Instructional Level: Intermediate

Contact Hours: 1.0

PROACTIVE
MEDICAL REVIEW



Eleisha Wilkes, RN, GERO-BC, RAC-CT, DNS-CT,
Clinical Consultant

Eleisha Wilkes is a Board Certified Gerontological Nurse and AANAC certified MDS consultant with over twenty years of experience in long term care.

She has served as a Director of Nursing, Case Manager and Resident Assessment Coordinator with extensive responsibility and success in driving QA in the areas of person-centered assessment and care planning through effective systems, staff development, and interdisciplinary team collaboration. Eleisha specializes in MDS validation audits, Medicare and Medicaid reimbursement compliance, competency-based staff education programs, and works with clients extensively to facilitate SNF/NF survey readiness. She also contributes to McKnight's LTC News as the "Ask the Payment Expert" columnist.

Eleisha currently serves as an RN Clinical Consultant with Proactive Medical Review &Consulting, LLC.

ewilkes@proactivemedicalreview.com
proactivemedicalreview.com
(812) 471-7777

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MDS Mastermind Series: Ruling MDS 3.0 Assessment and Completion

1:30 - 2:30 PM

Members $55 | Non Members $75

As step one of ensuring MDS 3.0 accuracy, differentiating between assessment types and completion requirements is key. As the introductory session, this webinar will provide an overview of MDS 3.0 Assessment types and scheduling requirements with special focus on the Significant Change in Status Assessment, Interim Payment Assessment and Interrupted Stay policy.

REGISTER NOW! Click Here

Learning Objectives

- Identify members of the IDT who are involved in gathering assessment data and MDS coding
- Understand the factors involved in determining a Significant Change in Status
- Accurately apply the IPA and Interrupted Stay policy

Target Audience:

- MDS/RAI staff, Nurse Leaders, Administrators, PT, OT, ST, QA/QAPI team members

Presented By:

- Eleisha Wilkes RN, GERO-BC, RAC-CT, DNS-CT

CE Information:

Nurses: The Kansas Healthcare Association is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This offering is approved for 1.0 contact hour applicable for RN and LPN relicensure (KSBN LT0030-0338)

Administrators: This course is approved for 1.0 continuing education credit hours for adult care home administrators by the Kansas Department Aging and Disability Services. KDADS Health Occupations Credentialing sponsorship number LTS-A0001.

Operators: This course offering is approved for 1.0 continuing education clock hour for the Kansas licensed adult care home administrators and operators in the core area of Resident Care by the Kansas Department of Aging and Disability Services. KDADS Health Occupations Credentialing Approved Sponsorship number: LTS-A0001.

Social Workers: This course is approved for 1.0 hour of continuing education hours for Kansas licensed Social Workers by the Kansas Behavioral Sciences Regulatory Board. Approval number: 17-006.

Dietitians: This course is approved for up to 1.0 continuing education clock hour for Kansas Licensed Dietitians by the Kansas Department of Aging and Disability Services. KDADs Health Occupations Credentialing Approved Sponsorship Number: LTS-A0002
KDADs Health Occupations Credentialing Approved Sponsorship Number: LTS-A0002.

CE's will be provided to those that complete a registration and the follow up attendance verification form. Webinar log in information and dial in information will be provided prior to the webinar.

Click Here to see all upcoming education

Kansas Health Care Association and the Kansas Center for Assisted Living
1100 SW Gage Blvd Topeka, KS 66604
PH: 785-267-6003 FAX: 785-267-0833
khca@khca.org | www.khca.org

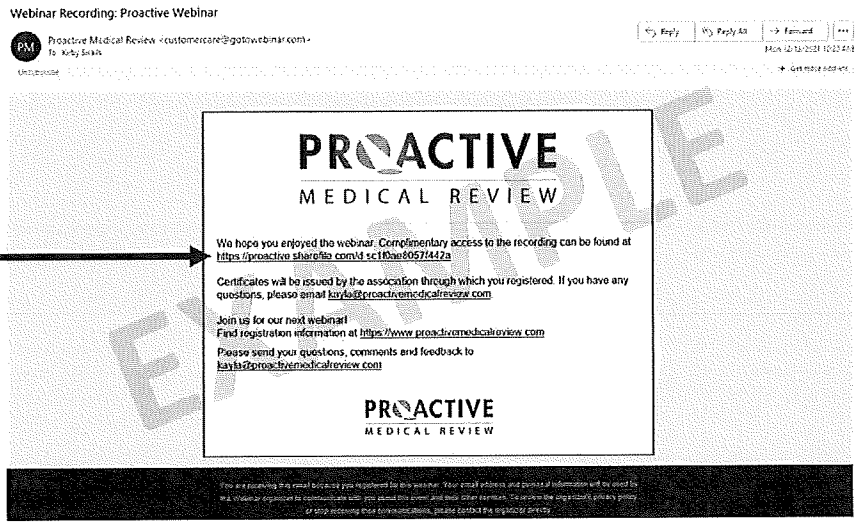
Resources

1. Centers for Medicare and Medicaid Services. (2019). MDS 3.0 RAI Manual. Retrieved from: https://downloads.cms.gov/files/mds-3.0-rai-manual-v1.17.1_october_2019.pdf
2. Centers for Medicare and Medicaid Services. (2018). Patient Driven Payment Model. Retrieved from: https://www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/SNFPPS/PDPM.html

35

Recording will be emailed to you within one week!

Custom link will be here



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MDS Mastermind: Ruling MDS 3.0 Assessment and Completion (May 4, 2022)

To receive continuing education credit/contact hours for this program you must: 1. Be a registered participant of this webinar 2. Complete the evaluation and post-test using Survey Monkey by Wednesday, May 11, 2022 3. Attest to your participation in the entire webinar program.

Continuing education certificates for the registered participant will be mailed within three weeks to the facility address provided when you registered.

* 1. Your First Name:

* 2. Your Last Name:

* 3. Title

* 4. License Type AND Number (must have both to issue CE)

* 5. Your Email Address

* 6. Your Facility Name

7. Please indicate the rating in which you believe you could now identify members of the IDT who are involved in gathering assessment data and MDS coding.

1 (Low)

2

3

4 (High)

8. Please indicate the rating in which you believe you could now understand the factors involved in determining a Significant Change in Status.

1 (Low)

2

3

4 (High)

9. Please indicate the rating to which you believe you could now accurately apply the IPA and Interrupted Stay policy.

1 (Low)

2

3

4 (High)

10. On a scale of 1-5 how would you rate the value of this education webinar? (5 is best)

1

2

3

4

5

11. My overall reaction to the presenter is:

Excellent

Good

Fair

Poor

12. The presenter had thorough knowledge of the subject:

Strongly Agree

Agree

Neutral

Disagree

Strongly Disagree

13. Ideas and concepts in this webinar were clearly communicated

Strongly Agree

Agree

Neutral

Disagree

Strongly Disagree

14. Any additional comments about this webinar or the presenter?

15. What was the most valuable thing you learned from this webinar?

16. Suggestions for future webinars?

* 17. By typing your full name below, you hereby attest that you participated in the entire webinar presentation and that you completed this post-test and evaluation.

Sign In Roster

Joint Provider Surveyor Training
November 9, 2022
Topeka, KS

KSBN LT0030-0338
6.5 Contact Hours
LTS-A0001
6.5 Hours

Signature	Last Name	First Name	Title	License Type	License No.	License 2 type	License 2 no	Email	Organization	Address	City	State	Zip Code

Presenters: Jerald Cosey, Dawne Altis, Linda Farrar, Joan Hudson

CNE Coordinator
Judith Bagby, RN

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Newman Regional Health LT0046-0538

Name of Program Coordinator: Lisa Bullock

Date Received: 3/31/23

Date to CNE Committee: June 2023

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Lisa Bullock	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum		Not addressed
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		Not addressed
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded	X	

• The title of the offering	X	
• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 OB & Postpartum in the Emergency Dept.**	**#2 What Happens After Transition**

		to the Community
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Application reviewed and approval checklist completed by Carol Moreland, MSN, RN 4/10/23

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radio ~ Renewal
Providername ~ Newman Regional Health
providernum ~ LT0046-0538
legalbody ~ ~
address ~ 1201 West 12th Ave.
adress2 ~ Emporia, KS 66801
telephone ~ 620-343-6800
email ~ lbullock@newmanrh.org
coordinator ~ Lisa Bullock, RN, BSN, CCRN
date ~ 03-31-2023
planningce ~ As a provider of continuing education, we are responsible for identifying the target population, current trends in clinical practice, and for seeking input from participants to determine areas of interest and need that exist for course offerings. The Clinical Educator meets at least monthly with the nursing department managers where current trends are discussed and ideas are generated. Participants are also asked to list any suggestions for future programs at each individual offering. The Clinical Educator will use information from these sources to plan programs throughout the year.

Recognizing that continuing nursing education means learning experiences intended to build upon the education and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public, offerings must include content that is above the basic preparation at the level of

the current licensure. No continuing education credit will be given for inservice education, on the job training, orientation, or institution-specific courses.
feeassessment ~ Continuing education offerings will be provided on a break-even basis. Income will be matched as closely as possible with the expenses. Expenses may include:
1. Faculty honorarium and expenses (mileage, meals, accommodations, etc.)
2. Facility rent - if off hospital premises
3. Printing
4. Mailing
5. Materials (Xeroxing, tape rental, etc.)
6. Refreshments
7. Clinical Educator's time

Tuition will be calculated by adding the projected costs of the above items and dividing by the estimated number of paying attendees.
A written agreement, if applicable, will be sent to all course speakers for their signature and returned for our records. The agreement will specify approved expenses for the speaker.

Insufficient Fund Checks
If it is known prior to the program that a check did not clear the bank, the CNE certificate will be held until the participant pays for the course in cash. Any checks which do not clear the bank following the program will be referred to the NRH Fiscal Services Department to attempt to collect payment for the program.

Cancellations/Refunds
If pre-registered for a program and unable to attend, the registration fee will be refunded if the NRH Education Department is notified at least 24 hours prior to the offering. There is a $5.00 charge for processing cancellations.

If an offering must be canceled due to inclement weather, speaker illness, etc., NRH will notify all participants as soon as possible. A full refund of tuition fees will be made.

advertisement ~ Offering announcements for continuing education offerings will include the following information:

1. The title of the course.
2. APRN credit if applicable (see statement below).
3. The date(s), time(s) and location of the course.
4. The speaker(s) and credentials.
5. The registration fee if indicated.
6. KSBN statement; "Newman Regional Health is approved as a provider of continuing nursing education by the
Kansas State Board of Nursing. This course offering is approved for ____

contact hours applicable for
APRN, RN, or LPN, relicensure. Kansas State Board of Nursing provider number: LT 0046-0538."
7. Registration process.

Brochures or flyers will be e-mailed or mailed to the intended target audience and posted on the nursing units at NRH. Some programs may also be advertised in the KSBN newsletter.

approvalprocess ~ The following information must be documented prior to any continuing education approval:

1. Summary of planning - must include need identification and target audience. The Clinical Educator must
be actively involved in the planning and administration of any continuing education program sponsored
by Newman Regional Health.

2. Behavioral objectives - stated in measurable terms.

3. Agenda/content of program with time frames - recognizing that continuing nursing education means
learning experiences intended to build upon the educational and experiential bases of the registered
professional and licensed practical nurse for the enhancement of practice, education, administration,
research or theory development to the end of improving the health of the public, offerings must include
content that is above the basic preparation at the level of the current licensure. No continuing
education credit will be given for inservice education, on-the-job training, orientation, or
institution-specific courses.

4. Instructor(s) name, credentials, education and experience documenting knowledge and expertise.

5. Current bibliography reflective of the offering content- must include books no more than 10 years old
and/or periodicals not more than 5 years old.

6. Offering evaluation that includes the assessment of learner achievement of each objective and
evaluation of individual presenters.

contacthours ~ A contact hour means fifty (50) minutes of participation in a learning experience. Time for introduction of speakers, breaks and evaluations is not calculated into contact hour time. The Clinical Educator will determine the number of contact hours

to be awarded, based on the proposed agenda, and this number will be listed on the offering announcement and rosters.

An offering shall consist of a minimum of 30 minutes (0.6 hours). Fractions of hours over 30 minutes may be given with the approval of the Clinical Educator based on 0.1 contact hours for every 5 minutes of presentation time.

Participants can be no more than 15 minutes late to a continuing education offering and must attend the entire offering to receive contact hour credit. Exception: Participants must attend the entire time for offerings of one contact hour or less.

Only in the case of an emergency may partial credit be granted with the approval of the Clinical Educator. Scheduled work time is not considered an emergency. Newman Regional Health employees scheduled to work should make arrangements with co-workers for coverage until completion of the offering. If more than 15 minutes are missed of any 50 minutes of presentation, one hour will be deducted from the participant's credit.

Independent study credit will be based on the time required to complete the offering. If the offering is presented in a DVD format, credit will be based on the length of the program using the fifty (50) minute hour as above. If the offering is in a different format, contact hour credit will be based on a minimum of 4 pilot testers representative of the target population. The time it took each pilot tester to complete the offering will be totaled and divided by the number of pilot testers to establish the number of contact hours to be awarded. (We currently only offer one independent study program for epidural certification and it is on DVD.)

verifycompletion ~ Rosters will be computer generated through the Aceware Education Tracking System in the Education Department.

Each roster shall include the following:

1. The provider's name, address, phone number, provider number, and name of coordinator.
2. The title of the offering, date(s) presented, location and the name of the presenter(s).
3. The participant's name, address, occupation, license number, and number of contact hours awarded.

Participants will be required to sign a daily attendance roster during registration of the offering. Sign in sheets are collected within fifteen (15) minutes of the start of the offering. At no time are sign in sheets left unattended in a public place.

If instructor credit is given, the roster will indicate "Instructor Credit" as part of the title of the offering.

If the offering was an independent study, the date on the roster will reflect the date of completion and will indicate "Independent Study" as part of the title of the offering. The posttest or documentation of return demonstration will be attached to the roster.

Certificates of attendance will be awarded to each participant after completion of a continuing education offering. Certificates will be complete before distribution to participants and will contain:

1. Provider's name, address and provider number.
2. Title of the offering.
3. Date(s) of attendance or completion.
4. Number of contact hours awarded.
5. Signature of the CE Coordinator.
6. Name and license number of the participant.
7. Clear identification of independent study or instructor contact hours awarded, if any.

(see attachment #4 Certificate)

recordkeeping ~ Registration information is maintained on the Aceware Education Tracking System, with only the Clinical Educator or designee having password protected access.

All other records are kept in individual program folders and filed alphabetically by offering title. Each individual continuing education folder will contain the following:

1. A summary of the planning.
2. Workshop agreement.
3. Income and expense sheet.
4. A copy of the offering announcement or brochure.
5. The title and objectives.
6. The offering agenda or, for independent study, pilot test results, if applicable.
7. Each instructor's education and experience.
8. A bibliography.
9. Copies of handouts.
10. Rosters, including signed roster.
11. A summary of the participant's evaluations.
12. All correspondence regarding the workshop.

These records are maintained in a locked office in the Education Department. To assist in future planning, continuing education folders will be kept intact for a period of five years. After this time, only the original roster will be maintained.

noticeofchange ~ The continuing nursing education coordinator must be a registered nurse with three years of clinical experience, baccalaureate degree in nursing, and at least one year of experience developing and implementing educational offerings.

The program coordinator must notify the Kansas State Board of Nursing in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days of the change.

programevaluation ~ A total program evaluation will be completed annually evaluating all components of the providership including the following:

1. Organization and Administration
2. Policies: Needs Assessment & Planning
3. Policies: Fee Assessment
4. Policies: Announcements
5. Policies: Offering Approval Process
6. Policies: Awarding Contact Hours
7. Policies: Verifying Participation / Completion
8. Policies: Record Keeping
9. Policies: Notification of Changes
10. Total Program Evaluation

The total program evaluation will be submitted to the KSBN with the annual report.
(See attachment #5 Total Program Evaluation)
Submission date ~ 03-31-2023 16:09:27
Form ID ~ 1672730

Lisa Bullock, BSN, RN, CCRN

1201 West 12th Avenue
Emporia, KS 66801
620-343-6800, ext. 22521
lbullock@newmanrh.org
KS License Number 13-93721-032

Education

2001	Flint Hills Technical College, Emporia, KS Diploma, Practical Nurse
2004	Butler County Community College, El Dorado, KS AD in Nursing
2008	Wichita State University, Wichita, KS BS in Nursing

Professional Experience

2001-2004	Licensed Practical Nurse, Medical/Telemetry Unit, Newman Regional Health, Emporia, KS
2004-2006	Registered Nurse, Medical/Telemetry Unit, Newman Regional Health, Emporia, KS
2006-2007	Registered Nurse, Medical/Surgical/Pediatric Unit, Newman Regional Health
2007-2008	Registered Nurse, Medical Intensive Care Unit, Wesley Medical Center, Wichita, KS
2007-2010	Registered Nurse/Charge Nurse, Medical Intensive Care Unit, Newman Regional Health, Emporia, KS
2010-2018	Nursing Manager, Medical/Telemetry Unit & Medical Intensive Care Unit, Newman Regional Health, Emporia, KS
2018-2021	Clinical Resource Nurse/Charge Nurse, Medical Intensive Care Unit, Newman Regional Health, Emporia, KS
2018-2021	Medical/Telemetry Unit Clinical Educator, Newman Regional Health, Emporia, KS
2021-present	Clinical Educator, Newman Regional Health, Emporia, KS

Certifications

2001-present	American Heart Association BLS Provider
2002-present	Newman Hospital Coronary Care
2004-present	American Heart Association ACLS Provider
2007-2012	Chemotherapy
2009-present	American Heart Association ACLS Instructor
2014-present	AACN Critical Care Registered Nurse – Adult
2021-present	American Heart Association BLS Instructor

Professional Affiliations

2014-present	American Association of Critical Care Nurses
2012-2018	Kansas Organization of Nurse Leaders, Member
2013-2015	Kansas Organization of Nurse Leaders, Program Committee
2015-2018	Kansas Organization of Nurse Leaders, Program Chair

Appointments

2019-2021	Education Council Chair, Newman Regional Health

Honors

2002	Presidents Honor Roll, Butler County Community College
2004	Deans Honor Roll, Butler County Community College
2004	Phi Theta Kappa Honor Society, Inducted
2008	Graduated with Honors Wichita State University

TOTAL PROGRAM EVALUATION
Newman Regional Health
Continuing Education Provider Program

Area Evaluated	Frequency	Who	How	Findings	Action
Organization and Administration	Annually	Clinical Educator	Review job descriptions, organizational chart & current administrative lines.		
Policies: Needs Assessment & Planning	Annually	Clinical Educator	Review program evaluations & list identified needs for use in program planning and discuss needs with nursing dept. directors.		
Policies: Fee Assessment	Annually	Clinical Educator	Review policy to assure it meets hospital and participant needs.		
Policies: Announcements	Annually	Clinical Educator	Review offering announcement design and to be certain they reflect necessary information.		
Policies: Offering Approval Process	Annually	Clinical Educator	Review policy and assure it meets KSBN requirements.		
Policies: Awarding Contact Hours	Annually	Clinical Educator	Review agendas to verify contact hours awarded, review policy and assure it meets KSBN requirements.		
Policies: Verifying Participation /completion	Annually	Clinical Educator	Review rosters and certificates to be certain they reflect necessary information.		
Policies: Record Keeping	Annually	Clinical Educator	Review records to validate presence of required information.		
Policies: Notification of Changes	Annually	Clinical Educator	Review policy to assure it meets KSBN requirements.		
Total Program Evaluation	Annually	Clinical Educator	Review total program evaluation and compare contents to KSBN requirements.		

Continuing Education for Nursing
Attendence Roster

Kansas Provider No: LT 0046-0538

Approved Provider: Newman Memorial County Hospital

Approved Provider Address: Education
1201 West 12th
Emporia KS 66801
620-343-6800

Agency Presenting Course:

Course Title: Epidural Certification (Independent Study) 22CEIS02

Course Date(s): July 11, 2022 1:00 PM to 3:00 PM Coordinator: Lisa Bullock, BSN RN

Instructor: Renee Sinclair, CRNA, MAE **Location:** Newman Regional Health **Contact Hrs:** 2.000

Name	Signature	Address	Occupation	Lic. #	Hrs
Sparks Whitney	_____	1789 Road B5 Emporia KS 66801	RN	13-157410-052	2.00

Regional Anesthesia - Nursing Concerns
Post Test I

1. Regional anesthesia and regional analgesia are the same things.
   A. True
   B. False

2. Regional anesthesia is most commonly used for:
   A. C-Scans
   B. Labor
   C. Electroencephalogram
   D. Surgery
   E. MRI's

3. Regional analgesia is most commonly used for:
   A. C-Scans
   B. Labor
   C. Electroencephalogram
   D. Surgery
   E. MRI's

4. When a spinal anesthetic has been administered, the medication is injected into:
   A. The blood stream
   B. The epidural space
   C. The cerebral spinal fluid
   D. The sub-dural space
   E. Between the lamina and ligamentum flavum

5. What is the cause of a spinal headache?
   A. Prolonged pushing with vaginal delivery
   B. A properly placed epidural
   C. Neck rigidity and sensitivity to light
   D. A leak of CSF from a hole in the dural sac
   E. Too much local anesthetic

6. What is the most common side effect of narcotics utilized in regional analgesia?
   A. Itching
   B. Numb legs
   C. Spinal headache
   D. Epidural hematoma
   E. Sympathetic nerve block

13. You are taking care of Mr. Z, who has had spinal anesthetic for a knee arthroscopy. He's been out of recovery room about an hour. His dressing is dry and intact & he is finishing his third bag of IV fluids. You notice that his blood pressure has been steadily rising, and is now greater than 20% over his normal blood pressure. He is becoming slightly restless and is beginning to move his feet, but cannot feel them yet. Mr. Z. most likely is experiencing:
    A. A spinal headache
    B. An epidural hematoma
    C. Urinary retention
    D. Post-operative pain
    E. Prolonged sympathetic block

14. You are taking care of Mrs. X, who has a post-op epidural for pain relief infusing with a pump. In report, you learn that she has been ambulating to the bathroom with minimal assistance. When you go into her room to help her up, you notice that she has difficulty swinging her legs over the side of the bed, and has difficulty supporting her weight. First, you should:
    1. Call for help STAT
    2. Assess her vital signs
    3. Note the depth and rate of her respirations
    4. Assess the level of her block
    5. Report her change of mobility to the next shift change

    A. 1, 2, & 3
    B. 2, 3, & 4
    C. 4 & 5
    D. 1 only
    E. All of the above

15. You are taking care of Mrs. Y, who has a post-op epidural for pain relief infusing with a pump. In report, you learn that she has been stable post-op and rating her pain at a 2-3. When you make rounds, you notice that she is somnolent, and not responding to your voice. She barely takes a breath when you try to arouse her. First, you should:
    1. Call for help stat
    2. Not disturb her, as she's resting
    3. Stimulate her & support her airway with jaw thrust, start rescue breathing if she does not respond
    4. Administer oxygen by mask at 10 liters
    5. Report her change at the next shift change.

    A. 2, 4, & 5
    B. 1, 3, & 4
    C. 2 & 4
    D. 5 only

7. What is the most serious side effect of narcotics utilized in regional analgesia?
   A. Itching
   B. Numb legs
   C. Respiratory depression
   D. Epidural hematoma
   E. Nausea and vomiting

8. Regionally administered local anesthetics block:
   A. Sympathetic nerve fibers
   B. Sensory nerve fibers
   C. Motor nerve fibers
   D. All of the above
   E. B & C only

9. Depodur®:
   A. Is a Local anesthetic
   B. Is a Short acting narcotic
   C. Is used in Spinal analgesia
   D. Can cause latent respiratory depression
   E. Can be administered IV

10. When checking the level of a regional block, the dermatome at the umbilicus is:
   A. T4
   B. T6
   C. T10
   D. Ll

11. It is safe to raise the head of the bed of a patient who has received a regional anesthetic when their dermatome level is at:
   A. T4
   B. T6
   C. T10
   D. Ll

12. When checking the level of a regional anesthetic, it is very important to remember that the sympathetic block is two levels _____ than the sensory block.
   A. Higher
   B. Lower

Newman Regional Health

1201 West 12th Ave.

Emporia, Kansas

Certificate of Attendance

This certifies that

Whitney Sparks

13-157410-052

has completed

Epidural Certification (Independent Study)

July 11, 2022

And is awarded **2.00** Contact Hours

NEWMAN REGIONAL HEALTH

Lisa Bullock, RN, BSN, CCRN

Authorized Signature

Kansas Provider No. LT0046-0538

Kansas Respiratory Care Society - Providership No. 015

Continuing Education for Nursing
Attendence Roster

Kansas Provider No: LT 0046-0538

Approved Provider: Newman Memorial County Hospital

Approved Provider Address: Education
1201 West 12th
Emporia KS 66801
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Coordinator: Lisa Bullock, BSN RN

Instructor:

Location: Newman Regional Health

Contact Hrs: 2.000

Name	Signature	Address	Occupation	Lic. #	Hrs
Sparks Whitney		1789 Road B5 Emporia KS 66801	RN	13-157410-052	2.00

Continuing Education Program Planning

__X__ Topic identified __OB & Postpartum in the Emergency Room ____

__X__ Target Audience _nursing staff from ED & OB_____

__X__ Planning Committee Identified (if applicable) L. Bullock, B. Johnson, C. Hammond

__X__ Speaker(s) __Mallorie Suffield, MSN, RNC-OB, C-EFM; Josey Wooderson, RN, Cassie Hammond, RN__

__X__ Date(s) __September 21. 1000, 1100, 1300, & 1400

__X__ Location _Sunflower Conference Room & ED Room 13_

__NA_ Confirmation/AV checklist sent to speaker

__X__ Objectives, agenda & speaker CV obtained

_NA__ Fees determined _____

__X__ Brochure/flyer sent

_NA__ Refreshments

__X__ Handouts with bib received from speaker

__X__ Handouts made

LUNCH & LEARN

OB & POSTPARTUM IN THE EMERGENCY ROOM



2 topics in one day:

Virtual Childbirth:
1000, 1100, 1300, & 1400

Post Birth Warning Signs:
1100 & 1300

Wednesday
September 21
Location
ED 13 & Sunflower Conference Room



ontinuing Education Credit: Newman Regional Health is approved as a provider of continuing education by the Kansas State Board of Nursing. This course offering is approved for 2 contact hours applicable for RN and LPN relicensure. (Approved Provider No. LT0046-0538)

OB & Postpartum in the Emergency Department

Virtual Childbirth

- 50 minute session each – 1000, 1100, 1300, or 1400

Objectives

1. Discuss the assessment and management of the OB patient delivering in the ED.
2. Explain delivery assessment and care priorities for the newborn.
3. Recognize risk factors for hypertensive disorders in pregnancy.
4. Identify signs/symptoms of worsening preeclampsia for the pregnant or newly delivered patient.
5. Discuss the antihypertensive protocols and their administrations for the management of severe hypertension in the pregnant or newly delivered patient.
6. Discuss the use of magnesium sulfate for seizure prophylaxis in the preeclamptic patient.
7. Appropriately intervene for the eclamptic patient.

Post Birth Warning Signs

- 50 minute session each – 1100 or 1300

Objectives

1. Identify warning signs for post-birth complications in postpartum patients.
2. List appropriate treatment(s) for common post-birth complications.

Curriculum Vitae of Mallorie Suffield, MSN, RNC-OB, C-EFM

Title: Perinatal Outreach Supervisor

Email Address: mallorie@zephertech.com

Contact Information:

16349 W. 158th Ter
Olathe, KS 66062
(620) 966-7301

Date of Preparation: December 2021

LICENSURE/CERTIFICATION:

08/2015 to present. Registered Nurse, Missouri State Board of Nursing

09/2014 to present. Certified, Electronic Fetal Monitoring, National Certification Corporation

06/2013 to present. Certified, Inpatient Obstetrics, National Certification Corporation

11/2012 to present. Advanced Cardiac Life Support, American Heart Association

05/2010 to present. Registered Nurse, Kansas State Board of Nursing

05/2008 to present. Basic Life Support, American Heart Association

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EDUCATION:

Fort Hays State University (2017) - Masters of Science in Nursing Education

University of Kansas (2010) - Bachelor of Science in Nursing

COMPLETED RESEARCH:

Principle Investigator: Effects of Education on Staff's Understanding of Current Practices of Education, Counsel, and Resuscitation Practices of Periviable Gestations. March 2017 - August 2017.

SCHOLARLY PUBLICATIONS:

Smith, M. (2010). State Mandated Childhood School Entry Immunizations: A Public Safety Issue. *Sigma Theta Tau International Delta Chapter: Journal for Undergraduate Writing, 4*(1). Retrieved from: http://library.ks.gov/xmlui/handle/2271/844.

PRESENTATIONS (ORAL AND POSTER):

6/2019. Poster, "You have arrived at your destination:" How a standardized approach to care for patients with suspected morbidly adherent placentas guided us to improved patient outcomes. AWHONN National Convention, Atlanta GA.

This poster presented the development of a standardized approach to the care of high-risk patients with suspected morbidly adherent placentas. It discussed the multidisciplinary collaboration and evaluated outcomes for patients, including: estimated blood loss, number of units of transfused blood products, ICU admissions, postoperative xrays, and total hysterectomies.

10/2017. Poster, Effects of Education on Staffs' Knowledge and Understanding. Overland Park Regional Medical Center, Quality Week.

This poster presented the findings of my research project regarding ongoing education and the effects of staffs' knowledge and understanding of a particular topic. The aim of this project, is to show the value of education and to encourage facility support of ongoing education.

TEACHING EXPERIENCE:

10/2019 to present. Lecturer, AWHONN Advanced Fetal Monitoring, 8 hours CEU credit.

The components of this one-day instructor-led course include:

- Complex case studies and electronic fetal monitoring tracings
- Strategies for collegial communication
- Advanced principles of maternal-fetal physiology
- An optional online post-test

9/2019 to present. Simulation Facilitator, Perinatal Outreach, Overland Park Regional Medical Center

Facilitate simulations for facilities, as coordinated by the perinatal outreach coordinator.

Simulations, up to this point include:

- omShoulder Dystocia
- PPH
- Emergency C-section
- Amniotic Fluid Embolism/Maternal Code
- Preeclampsia/Eclampsia

10/2018. Simulation Facilitator, Unit Based Competencies.

This series of unit based competencies focused on interactive experiences to satisfy validation of competence in the following areas:

- Postpartum Hemorrhage and Quantifying Blood Loss
- Maternal Code
- Shoulder Dystocia
- Malignant Hyperthermia
- Point of Use validation (Ketostix, Uristix, Nitrazine, and ROM plus)

02/2018 to 04/2018. Lecturer and Course Developer, Diabetes and Pregnancy, 2.4 hours CEU credit.

This course was designed to educate staff on:

- Discuss basic differences between Type I, Type II, and Gestational Diabetes.
- Discuss risk factors for developing gestational diabetes.
- Describe screening and diagnosis of gestational diabetes.
- Identify implications that diabetes plays in pregnancy.
- Discuss the pathophysiology and implications of DKA.
- Describe antepartum, intrapartum, and postpartum management.

11/2017. AWHONN PEOP, New Hire Orientation Didactic Week.

Taught subject matter on progression of pregnancy, fetal monitoring, preterm labor, 3rd and 4th stage of labor, and Pitocin Audits. Assisted with IV, Leopold's Maneuvers, and Foley catheter placement simulations.

09/2017. Simulation Facilitator, Unit Based Competencies.

This series of unit based competencies focused on interactive experiences to satisfy validation of competence in the following areas:

- Precipitous, unattended delivery
- Postpartum Hemorrhage and Quantifying Blood Loss
- Shoulder Dystocia
- Malignant Hyperthermia
- Point of Use validation (Ketostix, Uristix, Nitrazine, and ROM plus)

08/2017. Lecturer and Course Designer, Medication Administration.

This course was developed to satisfy requirements of the Nurse Residency Program and to reiterate the five rights of medication administration, discuss opportunities for error, workarounds, and the impact of workarounds on patient safety. The objectives of this course are:

- At the conclusion of this presentation, learners will be able to describe the five components of medication administration.

- Given a scenario, learners will be able to recognize opportunities for medication administration errors.
- At the end of the presentation, participants will draw conclusions regarding workarounds and how they may impact workflow and patient safety.
- Following the presentation, participants will identify appropriate scenarios for a patient notification.

07/2017 to 08/2017. Lecturer and Course Developer, Preterm Labor, 2.4 hours CEU credit.

This course was designed to educate staff on:

- risk factors for preterm labor
- proactive treatments and therapies that can be used for those at risk for preterm labor
- antepartum interventions utilized for the management of patients diagnosed with preterm labor
- expectations for the education and counsel for families admitted with complications at periviable gestations
- expected challenges that infants delivered at periviable gestations might have
- OPRMC's resuscitation practices regarding periviable gestations

04/2017 to 06/2017. Lecturer, Basic Dysrhythmia for Labor and Delivery Nurses at OPRMC.

This course was designed to introduce Labor and Delivery nurses at Overland Park Regional Medical Center to normal cardiac rhythms and prepares them to recognize basic cardiac arrhythmias in clinical practice. Electrocardiogram (ECG) monitoring is required for post-operative patients during the PACU period and rhythm recognition is a key skill required to be successful in determining a patient's condition and eligibility for discharge from the PACU. This course teaches:

- Basic rhythm understanding
- The relationship between the ECG strip and heart impulses
- Common arrhythmias
- Identifying and distinguishing various arrhythmias

03/2017. Simulation Facilitator, Unit Based Competencies

This series of unit based competencies focused on interactive experiences to satisfy validation of competence in the following areas:

- Precipitous, unattended delivery
- Postpartum Hemorrhage and Quantifying Blood Loss
- Shoulder Dystocia
- Neonatal Resuscitation
- Malignant Hyperthermia
- OR Fire

- C-section skin prep

05/2016. Lecturer and Course Designer, Pitocin Playbook.

This course was developed to educate staff on the components and process of the Oxytocin Audits. All staff were educated at a staff meeting. The course is still utilized as part of the orientation process for all incoming staff. At the end of this course, participants will be able to:

- Identify patient demographic data important for the Oxytocin Audits
- Discuss the components of the PPH assessment and reassessments
- Identify commonly missed components of the pre-use Oxytocin checklist
- Identify components of the in-use Oxytocin checklist and how to apply them in practice
- Discuss legal implication of practice

04/2014 to present. Lecturer, AWHONN Intermediate Fetal Monitoring, 18 hours CEU credit.

This comprehensive 2-day instructor-led course is critical for enhancing and validating nurses and physicians' ability to interpret and respond to fetal heart monitoring tracings. Skills taught and knowledge assessed include:

- Maternal and fetal physiology
- Interpretation of fetal and uterine monitor tracings
- Evaluation of auscultated fetal heart sounds
- Leopold's Maneuvers
- Placement of fetal spiral electrodes and intrauterine pressure catheters
- Evaluation of and strategies for enhancing communication

03/2014 to present. Lecturer, Neonatal Resuscitation Program, by AAP, 11 hours CEU credit.

The Neonatal Resuscitation Program® (NRP®) course conveys an evidence-based approach to care of the newborn at birth and facilitates effective team-based care for healthcare professionals who care for newborns at the time of delivery. NRP utilizes a blended learning approach, which includes online testing, online case-based simulations, and hands-on case-based simulation/debriefing that focus on critical leadership, communication, and team-work skills.

PROFESSIONAL FACULTY EXPERIENCE

05/2018 to 08/2018. ***Adjunct Clinical Faculty***, Research College of Nursing

Educate senior nursing students and manage nursing clinical cohorts, in OB clinical.

08/2015 to 12/2018. ***Adjunct Clinical Faculty***, University of Kansas School of Nursing

Educate senior nursing students and manage nursing clinical cohorts, in OB clinical settings in the fall semesters, and in assigned Capstone clinical settings in the spring semesters.

OTHER PROFESSIONAL NURSING EXPERIENCE

06/2021 to present. ***Perinatal Outreach Supervisor,*** Overland Park Regional Medical Center.
Duties include scheduling, coordinating, and delivering perinatal simulations and education to referral facilities.

10/2019 to present. ***Transport Nurse,*** Overland Park Regional Medical Center, Labor and Delivery
Duties include traveling via ambulance or helicopter to referral facilities to pick up at risk patients and transport them back to Overland Park Regional Medical Center for a higher level of care.

02/2020 to 04/2021. ***Charge nurse,*** Overland Park Regional Medical Center, Labor and Delivery
Duties include making assignments at the beginning of the shift, completing staffing for the next shift, staying updated on current patients on the floor and their status, and maintaining appropriate staffing throughout the evening based on the unit census changes. Also responsible for point of care competencies, unit based scheduling, time card entry and review, and routine patient and employee rounding.

11/2012 to 06/2021. ***Relief Charge nurse,*** Overland Park Regional Medical Center, Labor and Delivery
Duties include making assignments at the beginning of shift, completing staffing for the next shift, staying updated on current patients on the floor and their status, and maintaining appropriate staffing throughout the evening based on unit census changes.

02/2012 to Present. ***Registered Nurse,*** Overland Park Regional Medical Center, Labor & Delivery
Manage antepartum, laboring women, assist with deliveries, and receive babies in a tertiary care center with level III neonatal intensive care unit capabilities.

10/2010 to 02/2012. ***Charge nurse,*** Newton Medical Center, Maternal-Child Unit
Duties include making assignments at the beginning of shift, completing staffing for the next shift, staying updated on current patients on the floor and their status, and maintaining appropriate staffing throughout the evening based on unit census changes.

07/2010 to 02/2012. ***Registered Nurse,*** Newton Medical Center, Maternal-Child Unit
Manage laboring women, assist with deliveries, receive babies, manage postpartum couplets, and provide care in a level II special care nursery, and transfer mothers and babies to tertiary care facilities as indicated.

HOSPITAL COMMITTEES

03/2017 to present. ***Facility and Unit Based Councils,*** Overland Park Regional Medical Center
Duties include meeting with other representatives and other units regarding front line occurrences and issues and brainstorming solutions to better our practice. Duties include education, reviewing policies and procedures, and updating order sets and processes to achieve the goal of performing all practices at the highest level, consistent with the recommendations of governing agencies.
12/2019-Present Unit Based Bereavement Subcommittee, Chair
10/2018-Present Placenta Accreta Team
03/2017-Present Unit Based Shared Leadership Committee
03/2017-06/2018 Nursing Advisory Council
07/2013-01/2016 Unit Based Professional Development Committee, Chair
07/2013-01/2016 Nurse Practice Council
07/2013-01/2016 Bereavement Team

03/2011 to 02/2012. ***Evening Shift Nurse Council Representative,*** Newton Medical Center
Duties include communicating with evening shift and bringing forth concerns/ideas to the nurse council committee consisting of the unit manager, educator, and day shift representative.

PRECEPTORSHIPS & MENTORSHIPS

Heather Bouldrey. (2019). ***Preceptor & Mentor,*** Overland Park Regional Medical Center

Taylor McCloskey. (2019). ***Capstone Student Preceptor***, Overland Park Regional Medical Center
192-hour preceptor experience with nursing student from Research College of Nursing

St. Mary SON. (2018). ***Senior Nursing Students, Mentor.*** AWHONN
Leadership Course: purpose is to provide students an opportunity work with local organizations on a project.

Gisella Robles. (2018). ***Preceptor,*** Overland Park Regional Medical Center

KU SON. (2017). ***Senior Nursing Students, Mentor.*** AWHONN
Grassroots Coalition Project: purpose is to provide students an opportunity to lead change at the local level and be accountable to their profession by working with local organizations on a project.

Jessica Sponsel. (2017). ***Preceptor***, Overland Park Regional Medical Center

Jamie Radakovich. (2017). ***Mentor,*** Overland Park Regional Medical Center

Brandie Freeman (Smith). (2016). ***Preceptor***, Overland Park Regional Medical Center

Kate Bigler. (2016). ***Capstone Student Preceptor***, Overland Park Regional Medical Center
192-hour preceptor experience with nursing student from the University of Kansas

Victoria Campbell. (2016). ***Capstone Student Preceptor***, Overland Park Regional Medical Center
192-hour preceptor experience with nursing student from the University of Kansas

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PROFESSIONAL MEMBERSHIPS

04/2014 to present. Association of Women's Health, Obstetric, and Neonatal Nurses.

PROFESSIONAL SERVICE

06/2019 to Present. ***NCC Item Writing Committee, EFM certification***

03/2017 to Present. ***Kansas Section, Chapter Coordinator***, Association of Women's Health, Obstetric, and Neonatal Nurses (AWHONN).

CONFERENCES ATTENDED

11/2020. ***AWHONN National Convention, AWHONN.*** Virtual

The goal of the 2020 Convention is to break barriers, think differently, and lead boldly. At conclusion of the convention, learners will be able to:

- Reimagine their responsibility to women, newborns, families and communities.

04/2020. ***AWHONN Kansas State Conference, AWHONN.*** North Kansas City, KS

01/2020. ***AWHONN Leadership Conference, AWHONN.*** Orlando, FL

06/2019. ***AWHONN National Convention, AWHONN.*** Atlanta, GA

The goal of the 2019 Convention is to celebrate commitment to innovation and excellence. At conclusion of the convention, learners will be able to:

- Nurture an environment that supports the contributions of nurses
- Explore strategies to drive change
- Foster connections to improve outcomes

04/2019. ***AWHONN Kansas State Conference, AWHONN.*** North Kansas City, KS

Topics discussed include:

- To Know Me is to Love Me: The Placenta's Complicated Role
- Forensics Overview for the Women's Health Nurse
- From Leaning in, to Life Support
- The Role of the Bedside Nurse in Bereavement Support
- Honing in on Incivility
- Our Patient's Perspectives

06/2018. ***AWHONN National Convention, AWHONN.*** Tampa, FL

The goal of the 2018 Convention is to ignite passion and empower nurses to transform care. At conclusion of the convention, learners will be able to:

- Cultivate strategies to maximize collaboration and partnerships

- Enhance the visibility and influence of the nursing profession
- Identify solutions to reduce health disparities and improve outcomes

04/2018. ***AWHONN Kansas State Conference, AWHONN.*** North Kansas City, KS

Topics discussed include:

- Maternal Safety Bundles
- Critical Thinking with Complex EFM Tracings
- Premature Birth: A State of Urgency and Promising Prevention Strategies
- Maternal Heart Health: Recognize NOW & Prevent LATER
- Breastfeeding's Impact on Maternal Health
- Nurse Advocacy 101: Healthcare Leadership Through Awareness

04/2017. ***34th Annual OB Challenges Conference, Mednax***. Glendale, AZ

The conference lectures will inform participants about the current thinking regarding many of the problems they face in their challenging obstetrical practices, and better equip them to handle problems or seek assistance from specialists. During this conference, you will:

- Develop an evidence-based plan of management for the short cervix
- Identify the most effective management for PPROM, including the pre-viable period
- Learn the latest recommendations for antenatal steroid use, including the late preterm period
- Appreciate the importance of preconception and well as antepartum glucose control for improved outcomes in infants of diabetic mothers
- Review the role of magnesium sulfate in reducing the incidence of cerebral palsy in preterm infants
- Develop a treatment strategy for optimally managing the opioid dependent gravida and her newborn
- Understand the appropriate surveillance for twin-to-twin transfusion and the current treatment options
- Discuss appropriate intervention strategies for abnormal FHR patterns in labor
- Develop a strategy for effective evaluation of the unexplained stillborn infant
- Learn the potential benefit of delayed cord clamping in the preterm infant

04/2017. ***9th Annual Nursing Symposium, Mednax.*** Glendale, AZ

Topics discussed, include:

- Inter-pregnancy Care Following Stillbirth
- Benefits of Breastfeeding
- Mentoring the New Obstetrical Nurse
- Obstetrical Care Outside the Labor Unit

06/2016. ***AWHONN National Convention, AWHONN.*** Grapevine, TX

The goal of the 2016 AWHONN Annual Convention is to motivate nurses to embrace their power and lead change. At the conclusion of this convention, learners will be able to:

- Recognize personal strengths and resilience to thrive in a dynamic healthcare environment.
- Expand capacity to promote evidence-based care in all practice settings.
- Develop professional strategies and tactics to improve outcomes for women, newborns, and nursing.

Cassie Lynn Hammond, BSN-RNC, MNN

1426 Road D Emporia, KS 66801 (620) 343-5171 clwagaman@gmail.com

Professional Summary

Twenty years of experience in the healthcare setting at Newman Regional Health. Maintain a strong reputation for achieving high levels of patient satisfaction. Dedicated to providing excellence in patient care. Exceptional electronic documentation.

License and Certifications

Registered Nurse in the State of Kansas since 2006
Maternal Newborn Nursing
Advanced Fetal Monitoring, NRP, ACLS, PEARS, BLS, Dysrhythmia

Skill Highlights

Enthusiastic caregiver
Patient education
Medical procedures
Team Player
Electronic charting
Patient Advocate
Exceptional listening skills
Leadership
Quality Improvement
Critical thinking

Professional Experience

Bachelor of Science in Nursing- Registered Nurse
(May 2011 to June 2017)
Newman Medical Partners- Emporia, KS

(June 2006 to Present)
Newman Regional Health Staff Nurse- Emporia, KS

Licensed Practical Nurse
(July 2004 to May 2006)
Newman Regional Health- Emporia, KS
Cotton O'Neil Clinic- Emporia, KS

Nurse Aide
(September 2001 to July 2004)
Newman Regional Health- Emporia, KS

(February 2000 to 2001)
Emporia Presbyterian Manor- Emporia, KS

Education

Bachelor of Science in Nursing, 2006
Emporia State University- Emporia, KS

Licensed Practical Nurse, 2001
Flint Hills Technical School- Emporia, KS

Certified Nurse Aide, 2000
Flint Hills Technical College-Emporia, KS

Cassie Hammond, RN-C, MNN
Professional Development Outline
Clinical Nurse IV

Committees

- Chair of Quality Practice Council
- Active member of Unit Based Council
- Participate in monthly staff meetings
- Volunteer for community projects within NRH

Process Improvement

- Ongoing collection of data for quality improvement for unit

  -Deliveries per month
  -Inductions vs. cesarean sections (primary vs. repeat)
  -Percent of epidurals for deliveries
  -Average second stages of labor
  -Exclusive breastfeeding rates
  -Post Cesarean Section Early Ambulation

- Revised mother-baby education record to correlate with booklet provided to patients
- Assist department director on review of policies/procedures with evidence-based practice
- Data entry for prenatal class

Education

- Preceptor for nursing students
- Mentor to new staff members
- Provide education at staff meetings related to quality improvement findings
- TeamSTEPPS in-service poster for staff
- Presented at Hot Topics
- Evidence-Based Practice

Professional Development

- Member of Association of Women's Health, Obstetrics and Neonatal Nurses (AWHOON)
- Certified in ACLS, PEARS, Neonatal Resuscitation, Advanced Fetal Monitoring
- National Certification in Maternal Newborn Nursing

Josey Wooderson, RN BSN

1242 Road 320, Allen, Kansas 66833 • Phone: (620) 412-1604

Email: joseywooderson@yahoo.com

EDUCATION:

- Bachelor of Science in Nursing: Emporia State University, - *GPA: 3.72* May 2019
- Flint Hills Technical College- *GPA: 4.0* 2013-2015

LICENSE AND CERTIFICATION:

- Registered Nurse June 2019-Present
- Adult and Pediatric First Aid/CPR/AED
- Advanced Cardiac Life Support
- Pediatric Emergency Assessment Recognition and Stabilization (PEARS)
- NIH Stroke Scale Certification
- Fetal Monitoring
- Dysrhythmia certified

PROFESSIONAL EXPERIENCE:

Newman Regional Health Registered Nurse June 2019- Present

- Labor, Delivery, Postpartum, and Nursery

Patient Care Technician, Stormont Vail Health, Topeka, Kansas July 2018-2019

- Performed high quality inpatient care for up to 16 beds in Oncology unit
- Worked with hospice and terminally ill patients and their families

COMMUNITY SERVICE:

- Volunteer for Americus Methodist Church Dinners
- Adopt a Family program
- Lyon County baby shower

HONORS/ACTIVITIES:

- College of Liberal Arts and Sciences Dean's List
- Honor Roll at Emporia State University

PROFESSIONAL QUALITIES:

- Team player
- Active listener
- Healthcare advocate
- Critical thinking
- Use of electronic medical charting systems
- Mentor

References:

California Maternal Quality Care Collaborative (CMQCC) Hypertensive Disorders of Pregnancy. https://www.cmqcc.org/

The American College of Obstetricians and Gynecologists. Hypertension and Preeclampsia in Pregnancy. https://www.acog.org/topics/hypertension-and-preeclampsia-in-pregnancy

Association of Women's Health, Obstetric, and Neonatal Nurses. (2020). Emergency Care for Patients During Pregnancy and the Postpartum Period.

Association of Women's Health, Obstetric, and Neonatal Nurses. (2020). POST-BIRTH Warning Signs.

https://kansaspqc.org/resources/fourth-trimester-initiative-resources/

https://kmmrc.org/resources/reports/

https://saferbirth.org/aim-resources/implementation-resources/

Newman Regional Health
Evaluation

Date: **September 21, 2022** Program: **OB & Postpartum in the Emergency Room**
***Deliveries and Postpartum Hypertension**

RN____ LPN____ SW____ RT____ Other____

1. Rate the content of this program. Very Good_____ Good_____ Fair_____ Poor_____

2. Was the information presented timely and of value to you? Yes_____ No_____

3. To what extent do you think these objectives were met? (Please check the boxes below)

		Fully	Partly	Barely	Not at all
1.	Discuss the assessment and management of the OB patient delivering in the ED.				
2.	Explain delivery assessment and care priorities for the newborn.				
3.	Recognize risk factors for hypertensive disorders in pregnancy.				
4.	Identify signs/symptoms of worsening preeclamsia for the pregnant or newly delivered patient.				
5.	Discuss the antihypertensive protocols and their administrations for the management of severe hypertension in the pregnant or newly delivered patient.				
6.	Discuss the use of magnesium sulfate for seizure prophylaxis in the preeclamptic patient.				
7.	Appropriately intervene for the eclamptic patient.				

4. Please rate the speaker(s). Consider their speaking ability, knowledge of subject, and visual aides used.

	Excellent	Good	Fair	Poor
Mallorie Suffield, MSN, RNC-OB, C-EFM				

5. How would you rate this program overall? Very Good_____ Good_____ Fair_____ Poor_____

6. Were the facilities adequate? Yes_____ No_____ (If NO, please explain)

_____

7. If you have additional comments or suggestions, please write them in the space below.

_____

_____

8. Suggestions for future workshops / seminars:

_____

Newman Regional Health
Evaluation

Date: **September 21, 2022** Program: **OB & Postpartum in the Emergency Room**
***Post Birth Warning Signs**

RN____ LPN____ SW____ RT____ Other____

1. Rate the content of this program. Very Good_____ Good_____ Fair_____ Poor_____

2. Was the information presented timely and of value to you? Yes_____ No_____

3. To what extent do you think these objectives were met? (Please check the boxes below)

		Fully	Partly	Barely	Not at all
1.	Identify warning signs for post-birth complications in postpartum patients.				
2.	List appropriate treatement(s) for common post-birth complications.				

4. Please rate the speaker(s). Consider their speaking ability, knowledge of subject, and visual aides used.

	Excellent	Good	Fair	Poor
Cassie Hammond, RN-C, MNN				
Josey Wooderson, BSN, RN				

5. How would you rate this program overall? Very Good_____ Good_____ Fair_____ Poor_____

6. Were the facilities adequate? Yes_____ No_____ (If NO, please explain)

_____

7. If you have additional comments or suggestions, please write them in the space below.

_____

_____

8. Suggestions for future workshops / seminars:

_____

Continuing Education Program Planning

__X__ Topic identified __What Happens After Transition to the Community?____

__X__ Target Audience _nursing staff, PT, OT, SLP, & Social Workers from Inpatient Rehab

__X__ Planning Committee Identified (if applicable) L. Bullock, M. Turner

__X__ Speaker __Daniel Kennedy OTR/L, SDRS__

__X__ Date(s) __July 8 1200-1330___

__X__ Location _Sunflower Conference Room_

__NA_ Confirmation/AV checklist sent to speaker

__X__ Objectives, agenda & speaker CV obtained

_NA__ Fees determined

__X__ Brochure/flyer sent

_X__ Refreshments

__X__ Handouts with bib received from speaker

__X__ Handouts made

What Happens After Transition to the Community?

Review of Brain Injuries, Their Effects, and Community Resources

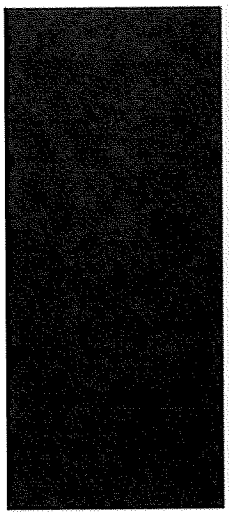
Thursday July 8th – 12:00-1:30 PM

Sunflower Conference Room – Newman Regional Health

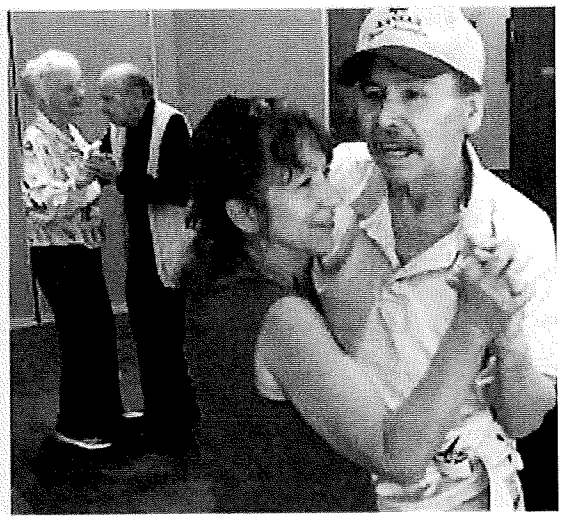
Featuring Guest Speaker

Daniel Kennedy OTR/L, SDRS

Minds Matter, LLC
Live. Independently.







Continuing Education Credit

Newman Regional Health is approved as a provider of continuing education by the Kansas State Board of Nursing. This course offering is approved for 1.5 contact hours applicable for RN and LPN relicensure. (Approved Provider No. LT0046-0538)

What Happens After Transition to the Community?

A Review of Brain Injuries, Their Effects, and Community Resources

Agenda

- Objectives – 1 minute
- Meet Josh – 10 minutes
- Building a Bridge – 2 minutes
- A Search for Solutions – 2 minutes
- Identify the Barriers – 5 minutes
- TBI – 10 minutes
    - TBI Data
    - Causes of TBI
    - Two Types of Brain Injury
    - TBI Types
    - Consequences of TBI
    - What occurs after TBI
- The Impact – 15 minutes
    - Brain Behavior and Relationships
    - Severity
    - Glasgow Coma Scale
    - Executive Skills
    - Communication
    - Social Communication
- Behavioral Implications – 15 minutes
    - Behavioral Statistics
    - Community Reintegration
- Strategies and Approaches – 20 minutes
    - Connecting to Community Providers
    - Needs Upon Discharge
    - Consumer Driven Services
    - About the Kansas BI Waiver
    - Community Based Services
- How Can We Help? – 10 minutes
    - Minds Matter believes in the opportunity to relearn, reinvent, and reconnect at home
    - What Sets Us Apart?
    - Community Resources
- Q&A – 5 minutes

Objectives:

- Identify various causes and consequences of brain injury.
- Provide education and advocacy resources for people that support individuals that have sustained a traumatic brain injury.
- Describe how to make an appropriate referral to get someone services for a brain injury.
- Provide examples of outcomes resulting from therapeutic interventions provided in a community-based setting.
- Identify resources for successful community living.

Daniel Kennedy

4104 NE Shady Lane Drive, Gladstone MO 64119
785-383-3018 kennedyd44@gmail.com

EDUCATION

Rockhurst University, Kansas City, MO
Master's of Occupational Therapy, May 2010, GPA: 3.65/4.0

Kansas State University, Manhattan, KS
Bachelor of Science, Kinesiology, May 2008, GPA: 3.55/4.0

CAREER EXPERIENCE

Minds Matter, Overland Park, KS November 2017-present

- Perform occupational therapy evaluations/treatments for individuals who have experience a brain injury
- Supervise multiple Occupational Therapy Assistants and guide person-centered treatment plans
- Promote company growth through development of marketing program and resources through meetings/lectures/presentations
- Represent the Minds Matter mission by engaging in community events, professional conferences, meetings with local health professionals
- Engage in community activities by participating in guest lectures at local universities, establish connections for fieldwork programs, and perform duties of Level II Clinical Instructor for OT students

Reliant Rehabilitation, Liberty, MO April 2016-January 2018

- Perform OT evaluation, treatment, and plan of care initiation in the skilled nursing setting
- Provide direction and supervision for Occupational Therapy Assistants

Overland Park Regional Medical Center, Overland Park, KS October 2015-July 2018

- Actively participate in peer interview process and facility orientation for all OT, PT, PTA, and Rehab Tech positions
- Actively promote improvement in clinical processes and department organization within the Acute Rehabilitation Department
-

Stormont-Vail HealthCare, Topeka, KS August 2013-July 2018

- Awarded "Employee of the Quarter" as voted by peers within Rehab Department for October-December of 2014
- Treat and evaluate diagnoses in acute setting including but not limited to patients with the following medical issues: CVA, pulmonary, cardiac, orthopedic, spinal disorders, trauma, and medical-surgical

- Acted as Director of Student Affiliations within the Occupational Therapy Department as well as Clinical Fieldwork Instructor for Level II OT and OTA students
- Acted in a leadership role in developing, implementing, and educating an "Acute Care Transfer Training Program" for patient care staff throughout the hospital in all specialty units
- Initiated, coordinated, and assisted with implementation of the "Acute Care Transfer Training Program" into New Employee Hospital Orientation to improve staff/patient safety
- Acted as facilitator of Rehab Department "Journal Club" meetings to promote use of current research in the implementation of treatment and evaluation protocols in the acute setting
- Acted as member of "Education Committee" responsible for developing yearly competencies within the Rehab Department
- Volunteered to attend quarterly "Stroke Unit" nursing retreats to promote collaboration between Rehab Services and nursing staff/support staff

CompHealth Travel Agency August 2012-August 2013

- ***Keck Hospital of USC***
    - Treat and evaluate diagnoses involving highly complex caseload with extensive focus on ICU experience including hepatobiliary, med-surgical, cardio-thoracic, neurological, and orthopedic units
    - Acted as Clinical Fieldwork Instructor for Level I OT students throughout assignment.
    - Assisted staff members with transition from paper to online documentation

Research Medical Center, Kansas City, MO June 2010-August 2012

- Treat and evaluate diagnoses involving multiple co-morbidities, treating age groups ranging from adolescent to the geriatric population in a Level I Trauma Center
- Perform individualized treatment plans and standard evaluations for patients in acute care and inpatient rehab settings

St. Luke's Hospital on the Plaza, Kansas City, MO October 2010-February 2012

- Perform individualized treatment plans and standard evaluations for patients in Acute Care, Inpatient Rehab, Outpatient Neurological Rehab, and Outpatient Day Program
- Treat and evaluate diagnoses involving multiple co-morbidities, treating age groups ranging from adolescent to the geriatric population with specific exposure to patients within the Brain and Stroke Institute
- Participate as daily leader of occupational therapy group for rehab patients. High level of multitasking providing appropriate, graded activities for patients with varying levels of ability
- Collaborate with team members to determine plan of care and discharge planning for patients in the inpatient program in weekly team meetings
- Participate as clinical fieldwork instructor for Level II COTA student to provide skills necessary for student to become a COTA in the acute care setting
- Participate in weekly team meetings to discuss proper scheduling, length, and duration of treatment sessions for patients on the Rehabilitation Unit and in the Outpatient Day Program.
- Perform home visits and work site visits to make proper recommendations for patients to safely return to their previous living and work environments

CERTIFICATIONS

- Certified Stroke and Rehabilitation Specialist (CSRS), attended training in July-August 2014 in Chicago, Il.
- CPR/BLS certified
- Licensure current for NBCOT, Missouri Board of OT, and Kansas Board of Healing Arts OT

References

American Academy for the Certification of Brain Injury Specialists (2007). *The essential brain injury guide* (4th ed.). McLean, VA: Brain Injury Association of America.

What Types of Traumatic Brain Injury Are There? Retrieved from http://www.brainline.org/content/2010/06/traumatic-brain-injury_pageall.html

Traumatic Brain Injury in Adults. Retrieved from http://www.asha.org/PRPSpecirficTopic.aspx?folderid=8589935337&section=Treatment
Traumatic Brain Injury. (Dec. 2002). The ASHA Leader, Vol. 7, 4-7.

https://www.cdc.gov/traumaticbraininjury/data/index.html . Accessed July 7th, 2021.

Centers for Disease Control and Prevention (2021). Surveillance Report of Traumatic Brain Injury-related Hospitalizations and Deaths by Age Group, Sex, and Mechanism of Injury—United States, 2016 and 2017. Centers for Disease Control and Prevention, U.S. Department of Health and Human Services.

Durand E, Chevignard M, Ruet A, Dereix A, Jourdan C, Pradat-Diehl P. History of traumatic brain injury in prison populations: A systematic review. *Annals of Physical and Rehabilitation Medicine*. 2017 Apr;60(2):95-101

Stubbs J, Thornton A, Sevick J, et al. Traumatic brain injury in homeless and marginally housed individuals: A systematic review and meta-analysis. *The Lancet Public Health.* 2020;5(1):e19-e32.

Topolovec-Vranic J, Ennis N, Colantonio A, et al. Traumatic brain injury among people who are homeless: a systematic review. *BMC Public Health.* 2012;12:1059.

Health Resources and Services Administration's Federal TBI Program Web cast
July 27, 2006

Reducing Readmissions: How 3 Hospitals Found Success. Retrieved from
http://www.amednews.com/article/20110207/profession/302079939/4/

"The Incidence and Severity of Adverse Events Affecting Patients after Discharge from the Hospital," abstract, *Annals of Internal Medicine*, Feb. 4, 2003.

Brain Injury Association of America
https://www.biausa.org/brain-injury/about-brain-injury/nbiic/what-is-the-difference-between-an-acquired-brain-injury-and-a-traumatic-brain-injury

Kolakowsky-Hayner S, Reyst H, Abashian M eds. The Essential Brain Injury Guide. 5th ed. Vienna, VA: Brain Injury Association of America; 2016.

https://www.cdc.gov/traumaticbraininjury/health-disparities-tbi.html . Accessed July 7th, 2021.

Department of Defense. Numbers for Traumatic Brain Injury Worldwide.
2018; https://dvbic.dcoe.mil/system/files/tbi-numbers/worldwide-totals-2000-2018Q1-total_jun-21-2018_v1.0_2018-07-26_0.pdfpdf iconexternal icon.

Newman Regional Health
Evaluation

Date: **July 8, 2021**

Program: **What Happens After Transition to the Community? A Review of Brain Injuries, Their Effects, and Community Resources**

RN___ LPN____ SW____ RT____ Other____

1. Rate the content of this program. Very Good_____ Good_____ Fair_____ Poor_____

2. Was the information presented timely and of value to you? Yes_____ No_____

3. To what extent do you think these objectives were met? (Please check the boxes below)

		Fully	Partly	Barely	Not at all
1.	Identify various causes and consequences of brain injury.				
2.	Provide education and advocacy resources for people that support individuals that have sustained a traumatic brain injury.				
3.	Describe how to make an appropriate referral to get someone services for a brain injury.				
4.	Provide examples of outcomes resulting from therapeutic interventions provided in a community-based setting.				
5.	Identify resources for successful community living.				

4. Please rate the speaker(s). Consider their speaking ability, knowledge of subject, and visual aides used.

	Excellent	Good	Fair	Poor
Daniel Kennedy, OTR/L, SDRS				

5. How would you rate this program overall? Very Good_____ Good_____ Fair_____ Poor_____

6. Were the facilities adequate? Yes_____ No_____ (If NO, please explain)

_____

7. If you have additional comments or suggestions, please write them in the space below.

_____

_____

8. Suggestions for future workshops / seminars:

_____

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Pittsburg State University

Irene Ransom Bradley School of Nursing LT0051-0738

Name of Program Coordinator: Kristi Frisbee

Date Received: 3/31/23

Date to CNE Committee: June 2023

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Kristi Frisbee	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	

• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days	X	
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results		Not addressed
• Clinical hours		Not addressed
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		

• The provider's name, address, provider number, and coordinator		X
• The participant's name and license number, and the number of contact hours awarded		X
• The title of the offering		X
• The date on which the offering was completed		X
• Either the completion of a posttest or a return demonstration		X
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	No name of CE Coordinator to go with signature	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1**	**#2**

	Human Trafficking Awareness Brown Bag	Telehealth
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Application reviewed and approval checklist completed by Carol Moreland, MSN, RN 4/10/23

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Reference No.: 25375 **Date submitted:** Mar 31 12:42 2023

3 files were uploaded with this form: 2023 Sample CNE Offering 2.docx, PSU 2023 Supporting Documentation.doc, 2023 CNE Sample Offering 1.docx

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radio ~ Renewal
Providername ~ Pittsburg State University Irene Ransom Bradley SO
providernum ~ LT0051-0738
legalbody ~ ~
address ~ 121 McPherson Hall
adress2 ~ 1701 S. Broadway
telephone ~ 6202354434
email ~ kfrisbee@pittstate.edu
coordinator ~ Kristi Frisbee
date ~ 03-31-2023
planningce ~ CNE Needs Assessment is completed in one or more of the following methods:
1.Program participants are asked to identify learning needs during the written evaluation process at each program offering. Their responses are tabulated to identify trends or areas of focus.
2.Specific, targeted needs assessment instruments may be developed and circulated if the members of the SONO committee determines if it is necessary to develop offerings.
3.School of Nursing faculty members are asked to contribute programming suggestions. The entire faculty is polled by questionnaires and may forward suggestions to the CNE Coordinator at any time.
4.Networking with other Continuing Nursing Education providers also identifies areas of need within the region.

Needs identified through any of the above methods will be developed by the Continuing Education Coordinator under the advisement and assistance of the School of Nursing Organization (SONO) standing committee of the Irene Ransom Bradley School of Nursing into educational offerings as time and resources allow.

feeassessment ~ The School of Nursing Continuing Education account has been established separately from the School of Nursing's Operating and Other Expenses (OOE) account to receive and disburse funds

associated with CNE activity within the SON. Funds accumulated in this account are used to support activities related to Continuing Nursing Education. Funds from this account will be used to fund continuing education activities in the department (May include CNE account-funded offerings, travel to state KANCEP meetings, to send SON representatives to the national convention of the American Nurses Association Council on Continuing Education and Staff Development, or other CNE activities as deemed appropriate by the SONO committee and the School Director).

Fee Structure
The fees for each Continuing Nursing Education offering will be established according to the number of contact hours granted for re-licensure and the estimated expenses for the offering. The goal will be to have the offering be self-supporting. The fees will be $10.00 per contact hour for pre-registered participants and $12 for registrants at the time of the offering.
Students may attend offerings at a reduced fee on a space-available basis. The student fee for an individual offering is established by determining the cost of any "handouts" and refreshments.
A "member discount" may be offered to members of the sponsoring, co-sponsoring, or partnering agencies. When this occurs, it is planned for in the budget and published on the offering announcement.

Refund Policy

All requests of workshop/conference fees must be submitted in writing to the School of Nursing or the organization handling registration (on co-sponsored offerings) one week prior to the date of the activity. A 10% charge with minimum charge of $10 will be assessed for refunding service. Registrants who do not request refund prior to the date of the activity will not be granted a refund. Should Pittsburg State University SON cancel a workshop/conference, a full refund of fees will be made to all pre-paid registrants.

Insufficient Fund Checks

An attempt will be made to obtain registration fees from participants who submit insufficient fund checks by withholding CNE certificate until funds have been cleared.

advertisement ~ Continuing Nursing Educational offerings will be announced through the development of an individual offering announcement. These individual offering announcements will be developed when indicated or for co-sponsored offerings. Brochures are mailed (using traditional mailing methods or e-mail) and/or posted on the School of Nursing website at least six weeks prior to the offering. This announcement will contain the following:
1.Title of offering and sponsoring group(s)

2.Date, time, and location of offering
3.Presenter(s)
4.Objectives of the program
5.Fees and what they include
6.Information regarding enrollment or how to obtain further information
7.The required statement of Kansas State Board of Nursing provider status, contact hours and provider number.

In addition, an enrollment form and map may be included. If a minimum enrollment is required for the offering, this will also be stated and the cancellation and refund policies included. Information enabling persons with handicaps or special needs to contact the department about their needs is also included.

Published information will contain the following statement: "Pittsburg State University School of Nursing is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for _____ contact hours applicable for RN, LPN or LMHT re-licensure. Kansas State Board of Nursing Provider Number: LT-0051-0738."

approvalprocess ~ Once a presenter has agreed to present a CNE offering sponsored or co-sponsored by the Pittsburg State University School of Nursing, the following materials must be provided to the Pittsburg State University IRBSON CNE coordinator within the agreed upon time frame:
1.Two forms used to facilitate the provisions of these materials are found at the end of this policy:
a.Speaker Information Form
b.CNE Offering Outline.
2.Behavioral objectives: "the intended outcome of instruction stated as measurable learner behaviors"(Kansas Nurse Practice Act Laws and Administrative Regulations, April, 2012 Section 60-9-105d). These objectives may be developed by the presenter(s) based on discussion with the CNE coordinator or the CNE Coordinator and presenter(s) may collaborate on their development.
3.Content Outline: The presenter(s) must provide an outline of the content that will be covered in order to meet the stated objectives. It is to be organized with a timeframe for the presentation which shows the time allocated to the planned content and activities (see CNE Offering Outline form). In outlining the offering, the presenter(s) must remember that each contact hour of credit required fifty (50) minutes of participation in a learning experience. For example, for a three-contact-hour offering, there must be 150 minutes of participation in learning experiences. If the offering is scheduled for 1:00 p.m. to 4:00 p.m., there is thirty (30) minutes of "break" time. This could be as one 30 minute break and two 15-minute breaks at appropriate intervals. The preferred option may depend on the offering content, the types of

activities being used, and the size of the audience, facilities and refreshments planned. The presenter(s) should discuss the options with the CNE Coordinator to facilitate selection of the best agenda.
Example Outline:
1:00pmPre-test (if used)
1:10Pathophysiology of Parkinson's Disease
1:30Signs and Symptoms of Parkinson's Disease
1:50Diagnostic Tests
2:15Break
2:30Nursing Process
3:45Summary
3:50Post-test (if used)
4:00Evaluation, Dismissal
4.Teaching Methods: The presenter(s) must identify the types of teaching methods that will be used in the presentation of the offering, i.e., lecture, discussion, group work, role playing, hand-on practice, case-study, etc.
5.Bibliography: The presenter(s) must provide a bibliography relevant to the offering content that will enable participants to locate further information on the topic(s). The references should be recent. "References should be dated no later than five years prior to the offering for journals and ten years for books" (Kansas State Board of Nursing communication, December 29, 1994). An exception may be made when there are critical or classic sources pertinent to the topic or a historical perspective is included. The offering bibliography should include nursing references. Again, an exception may be made when such sources are not available, as when a concept is being utilized in nursing research or applied to an aspect of nursing for the first time there are no prior published resources available.
6.Curriculum Vita: The presenter(s) must provide a current vita or resume that documents their qualifications for presenting the offering. It should include their education history, work history, professional memberships, publications, previews presentation, research, and participation in other appropriate professional development activities.
7.Handouts: The presenter(s) must provide clear copies of any handouts to be duplicated for distribution to participants. These should be pertinent to the presentation and not excessive in view of length of the offering or the expense of duplication. This area should be negotiated between CNE coordinator and presenter(s).
8.Equipment: The presenter(s) must indicate the type of equipment needed for the offering on the Worksheet for CNE Offering.
9.Disclosure form: each speaker/presenter must complete this form and return it with the other materials.
10.Additional forms: Biographical Data Form and Instructor Credit for Teaching (if Presenter CNE's are desired).

contacthours ~ Most offerings will be designed with the intention that contact hours (50 minutes equals one contact hour) are issued on the basis of attendance for the entire program. When a two-day offering is

planned in a manner that the participant can attend either one day or both days and still have a completed learning experience, the certificate will be issued with the contact hours specified for the single day or both days, whichever applies to that participant. The roster will also reflect the participants' actual attendance.

Instructor Credit

Instructor credit will be granted to a presenter for the first presentation of material at a rate of 2 hours credit for every hour of CNE credit granted. The instructor is responsible for requesting this credit using the form provided. See Instructor forms under the policy "Requirements for Faculty/Presenters."

Partial Credit

If a participant misses more than 10% of an offering, a certificate of attendance will not be issued. A certificate may be issued for partial credit when the participant has been in attendance for a minimum of two (2) contact hours at the time they have to leave and some of the behavioral objectives have been met by the content presented in that time. This alteration is clearly indicated on the certificate and on the official roster.

If an offering is one contact hour in length, participants must attend the entire 50 minutes to receive a certificate of attendance. No partial credit will be given for less than 50 minutes.

An offering may be planned for a specific time period that is not a multiple of 50 minutes (i.e., 100 minutes, 150 minutes). In that case, the contact hours would be issued to reflect the nearest 0.1 of a contact hour. For example, a 75 minute hour offering would award 1.5 contact hours. The following table shows fractions of contact hours.*

Actual Time of Offering in MinutesFraction of Contact Hours Awarded
5 minutes0.1 contact hour
10 minutes0.2 contact hour
15 minutes0.3 contact hour
20 minutes0.4 contact hour
25 minutes0.5 contact hour
30 minutes0.6 contact hour
35 minutes0.7 contact hour
40 minutes0.8 contact hour
45 minutes0.9 contact hour
50 minutes1 contact hour

verifycompletion ~ The certificate of attendance issued to participants completing an offering is designed solely for use by Pittsburg State University School of Nursing. The master copy will be

retained in the Continuing Nursing Education files in the central file room of the school main office. These files are locked and accessible only to school staff. For each offering, a master copy is prepared with the following information pre-printed on the certificate (Kansas State Statute 60 – 9 – 107g):
1.Provider name, address and provider number and coordinator
2.Title of offering
3.Instructor/Presenter
4.Date(s) of attendance
5.Number of contact hours awarded
6.Signature of Continuing Nursing Education Coordinator
7.KSBN Long – Term Provider Number
After registration is complete, a certificate will be completed for each participant by typing the following information on the certificate:
1.Participant name
2.Participant license number.
These will be typed on the certificate exactly as the participant has registered. During registration, participants will be instructed to register in the name printed on their license; however, it will be their responsibility to do so. After completion, certificates will be stored in a locked area or in the possession of the coordinator.

Certificates will be issued directly to the participant by the Continuing Nursing Education Coordinator or her designee at the completion of the program either directly or by mail. Participants will be asked to check the certificate for accuracy. If an error has been made, the certificate will be corrected and initialed by the coordinator, or a new one will be issued and the erroneous certificate will be destroyed. There will be no charge to the participant for this.

In the event the participant loses a certificate, they may request a duplicate copy. Their attendance will be verified on the roster for the program and the duplicate prepared. It will very clearly be labeled as a "duplicate," and a record will be made in the offering's permanent file regarding the issuance of a duplicate copy of the certificate. A fee of $10 will be charged for this service; this policy is stated on brochures.

Faculty/presenters will be issued contact hour certificates on a 2:1 basis for the offering if it is the first time they have presented the program and asked for a contact hour certificate by completing the "Instructor Credit" form.

If the CNE Coordinator attends an offering for contact hours, their certificate of attendance will be signed or co-signed by the Department of Nursing Chairperson or designee. This will assure the integrity of the process and the validity of the certificate.

A roster will be prepared for each offering. The roster contains the following information:

1.The provider's name, address, provider number and name of CNE Coordinator.
2.The title of the offering
3.The dates of the offering
4.Presenter with credentials
5.The number of contact hours awarded
6.An alphabetized list of names, addresses and license numbers of the participants; and
7.Identification of presenter credit, if applicable.

recordkeeping ~ Continuing Nursing Education records will be maintained in locked files in the main file room of the Pittsburg State University Irene Ransom Bradley School of Nursing. Only school faculty and staff will have keys for the area. The school is located in McPherson Hall on the Pittsburg State University campus. The official address is 1701 S. Broadway, Pittsburg, KS 66762-7514.

A separate file will be maintained for at least 2 years for each offering and these will be organized chronologically. Within each file will be copies of:
1.An offering brochure/announcement including:
a.Title
b.Agenda
c.Objectives
2.Instructor vitae
3.Bibliography
4.Appropriate contracts
5.Proposed budget
6.Equipment request form
7.Disclosure form
8.Copy of all handouts
9.Evaluation summary
10.Participant rosters
11.Original registration forms, and
12.Final financial accounting.

Independent study offering files also include:
1.Independent Study Pilot Study Documentation Form
2.Completion of Independent Study Verification form for each participant.
Copies of the same financial records are kept for co-sponsored programs, regardless of which organization is the fiscal agent for the offering. At the present time, both an electronic copy and a hard copy of each offering file are maintained.

noticeofchange ~ In the event that the person in the coordinator position changes, either the outgoing coordinator or School Director will be responsible for notifying the Kansas State Board of Nursing

Education Specialist in charge of Continuing Nursing Education of the change in writing within 30 days. The coordinator will be responsible for notifying the board of changes in required policies or procedure in writing within 30 days. Notification of changes of coordinator or policy/procedure will be communicated to Department of Nursing faculty and staff through SONO committee reporting to the Nursing Department Organization (NDO).

The functions of the coordinator of continuing nursing education are described in the Nursing Department Faculty Handbook available in the file room of McPherson Hall.

programevaluation ~ A total program evaluation is completed each year by the Continuing Education Coordinator with input from the School of Nursing Committee (SONO) members. A copy of a prior year's evaluation is attached.
Submission date ~ 03-31-2023 12:42:48
Form ID ~ 1672730

Curriculum Vitae

Kristi L. Frisbee
Associate Professor
School of Nursing
Pittsburg State University
Undergraduate/Graduate Service Faculty
Appointed: August 2007

178 E. 610th Ave., Girard, KS 66743
mobile – (620)724-0395
office – (620)235-4434
fax – (620)235-4449
December 2008

I. General Information

A. Current Registration, Licenses and/or Certifications

Registered Nurse, State of Kansas, license # 13-54067-091
Registered Nurse, State of Missouri, license #2008010074
BLS Healthcare Provider Certification
BLS Instructor Certification
ACLS Provider Certification
NRP Certification

B. Memberships in Academic, Professional and Scholarly Societies

International Society for Professional Identity in Nursing, Inaugural Member (2018); Professional Identity in Nursing Advisory Council, Inaugural Member; Demonstration Project Team Leader, Dissemination Team Member
Sigma Theta Tau, Gamma Upsilon - Treasurer, May 2006 – June 2010; Delegate, May 2009 – 11, 2014-16
National League of Nurses

C. Awards and Honors

Pittsburg State University Panhellenic Board – Faculty Appreciation Award – September 2016
Pittsburg State University - Distinguished Thesis Award - May 2007
Pittsburg State University - 2nd place Research Colloquium - May 2007

II. Education

A. Formal

Doctor of Nursing Practice (Educational Leadership), Case Western Reserve University, August 16, 2013
Masters of Science in Nursing (Family Health Education), Pittsburg State University, 2007
Bachelors of Science in Nursing, Pittsburg State University, 1985
Associate of Arts, Coffeyville Community College, 1983

Continuing Education and Professional Development

Conference Attendance, "Implementing the Essentials: A Deep Dive into Strategies, Actions, Results," American Association of Colleges of Nursing, Chicago, IL. (November 30, 2022).

Workshop, "Academic Advising and Coaching," Pittsburg State University Center for Teaching Learning and Technology, Pittsburg, KS, United States. (November 15, 2022).

Workshop, "Next Gen Item Writing Workshop," ATI, Inc., Virtual. (November 7, 2022).

Workshop, "Design Plus 2," Pittsburg State University Center for Teaching Learning and Technology, Pittsburg, KS, United States. (November 3, 2022).

Webinar, "Implementing the New Essentials in the Transformation to Competency Based Education," American Association of Colleges of Nursing, Virtual. (October 25, 2022).

Workshop, "Interactivity in an Asynchronous Online Classroom," Pittsburg State University Center for Teaching Learning and Technology, Pittsburg, KS, United States. (September 23, 2022).

Conference Attendance, "Cultivating Professional Identity in Nursing," International Society for Professional Identity in Nursing, Kansas City, Kansas. (September 13, 2022 - September 14, 2022).

Conference Attendance, "12th Annual Professional Development Day," Pittsburg State University Center for Teaching Learning and Technology, KS, United States. (August 17, 2022).

Conference Attendance, "2022 Clinical Teaching Institute and Kansas Nurse Educators Conference," University of Kansas Medical Center, Wichita, KS. (July 20, 2022).

Workshop, "Effective Online Advising," Pittsburg State University Center for Teaching Learning and Technology, Pittsburg, KS, United States. (February 14, 2022).

Workshop, "Using New Quizzes in Canvas," Pittsburg State University Center for Teaching Learning and Technology, Pitts, KS, United States. (February 11, 2022).

Symposium, "Symposium 2021: International Society for Professional Identity in Nursing" University of Kansas Medical Center, September 14-15, 2021.

Conference, "Next Gen Learning: Fundamentals, NCLEX, and Beyond," NurseThink for Nurse Educators, Virtual, February 18-20, 2021.

Workshop, "Zoom Zombies: Strategies to Shake Up Your Meetings," CTLT, Virtual, November 17, 2020.

Conference, "Communication and How it Impacts Your Healthcare Team," Midwest Health Professionals Conference, Virtual, November 5, 2020

Think Tank, "Professional Identity in Nursing 2020," Virtual hosted by Kansas University School of Nursing, Kansas City, Kansas, United States. (September 9-10, 2020).
Faculty Professional Development Day, CTLT, August 12, 2020

Workshop, "Teaching Strategies and Tools to Prepare for Fall, CTLT, July 27, 2020.
ATI EHR Training, ATI, March 26, 2020.

PSU New Degree Audit Demonstration, PSU Registrar's Office, March 5, 2020.
Workshop, "Getting Started with the New Turnitin Interface," CTLT, February 28, 2020.
Continuing Education, "OB Skills Fair, Via Christi Hospital, February 19, 2020.
Conference, "2019 NLN Education Summit: The NLN North Star: Purpose, Power, Passion." National League for Nursing, The National Harbor, September 26-28, 2019, 15.5 CNE's.
Workshop, "DesignPLUS 1", PSU CTLT, September 25, 2019.

Think Tank, "Professional Identity in Nursing 2019," Kansas University School of Nursing, Kansas City, Kansas, United States. (September 17-18, 2019).
Workshop, "Practice the Pathway", PSU CTLT, April 19, 2019.

Workshop, "VidGrid: Quizzes, Analytics, and Student Recorder", PSU CTLT, March 7, 2019.
Workshop, "Getting Started with the New Turnitin Interface", PSU CTLT, February 28, 2019.
Workshop, "Conversations with Students: Methods that Engage & Motivate", PSU CTLT, Pittsburg, Kansas. (February 22, 2019)
Online Self Study, "Higher Education Rubric, 6th ed. Update," Quality Matters, online. (December 2018).
"Super Tory Training," CAE, October 5, 2018.
Workshop, "Best Practices for Online Course Development," Academic Partners, Pittsburg, KS. (September 19, 2018).
Think Tank, "Professional Identity in Nursing: Science, Strategy and Call to Action," Kansas University School of Nursing, Kansas City, Kansas, United States. (September 17-18, 2018).
Conference, "Human Trafficking and its Intersections with Pornography and the Internet," Via Christi Hospital, PSU IRB SON, KU-AHEC, Pittsburg, Kansas, United States. (September 8, 2018).
Workshop, "There is Life After College: Strategies for Success After Graduation," Pittsburg State University CTLT, Pittsburg, Kansas, United States. (August 15, 2018).
Annual Training, Skills Fair, "Via Christi Hospital Skills Fair," Via Christi Hospital, Pittsburg, KANSAS, United States. (April 26, 2018).

Continuing Education, "Neonatal Resuscitation." Via Christi Hospital, Pittsburg, KS. (April 20, 2018)
Continuing Education, "Advanced Cardiac Life Support Renewal." Eagle Med LLC, Pittsburg, KS. (March 15, 2018)
Conference, AACN Master's Education Conference, Anaheim, California. (February 22 – 24, 2018).
Workshop, "Master Advisor Training," Pittsburg State University, Pittsburg, Kansas, United States. (December 18, 2017).
Workshop, "What's New in Canvas," PSU CTLT, Pittsburg, Kansas. (December 1, 2017).
Workshop, "ATI Item Writing Workshop," Kansas City, Missouri. (November 8, 2017 - November 9, 2017).
Workshop, "TechSmith Relay Enhanced Training," CTLT, Pittsburg, KANSAS, United States. (August 2017).
Workshop, "Maximizing Academic Advising to Promote Student Success," Pittsburg State University CTLT, Pittsburg, Kansas, United States. (August 16, 2017).
Continuing Education, "Quality Matters Peer Reviewer Course", online, April 12, 2017
Provost's Reading Group, "Provost's Reading Group," PSU CTLT, Pittsburg, KANSAS, United States. (January 2017 - April 2017).
Workshop, "Little Tick, Big Problem," PSU SON, Pittsburg, Kansas. (April 5, 2017).
Workshop, "Mission Training," Via Christi Hospital, Pittsburg, KANSAS, United States. (March 27, 2017).
Workshop, "Canvas Tips and Tricks," PSU CTLT, Pittsburg, Kansas. (March 15, 2017).
Workshop, "Turn It In Panel Discussion - Panelist," CTLT, Pittsburg, Kansas. (March 7, 2017).
Workshop, "Turn It In Panel Discussion," PSU CTLT, Pittsburg, KANSAS, United States. (March 1, 2017).
Annual Training, Skills Fair, "Via Christi Hospital Skills Fair," Via Christi Hospital, Pittsburg, KANSAS, United States. (February 28, 2017).
Workshop, ATI Item Writing for Concept Based Curriculum Workshop, Kansas City, MO; 2.5 CNE's. (January 10-11, 2017)
Continuing Education, PSU DNP Scholarly Project Presentations, Pittsburg, KS; 3.5 CNE's, PSU SON. (November 9, 2016).
Workshop, Turnitin Training, PSU CTLT. (September 6, 2016).
PSU Faculty Professional Development Day "The First Year: Student Success and Retention," PSU CTLT. (August 17, 2017).
Conference, Leadership for Kansas Nurses . . . Advocacy for Kansans, Kansas Action Coalition 5th Annual Summer Summit, Washburn University, Topeka, KS;10.3 CNE's; KU-AHEC. (June 14-15, 2016).

Conference, Nurse Educator Institute 2016, Leading the Path for Change, Branson, MO; 16.25 CNE's; North Arkansas Partnership for Health Education (NAPHE). (April 13-15, 2016)

Workshop, Finding Hope, Humor and Heart in Caregiving, Elaine Sanchez, 4 CNE's; PSU SON (March 10, 2016)

Continuing Education. Promoting Evidence Based Nursing Practice through DNP Scholarly Projects, 3 CNE's; PSU SON. (December 8, 2015)

Conference, Sigma Theta Tau Biennial Convention, Las Vegas, Nevada. (November 7 – 11, 2015).

Workshop, PSU Faculty Development Day "Student Success Strategies" PSU CTLT. (August 12, 2015).

Workshop, ATI Item Writing Workshop, Kansas City, MO; 2.5 CNE's. (June 23-24, 2015).

Workshop, How to Integrate Self-Regulated Learning into Your Courses, PSU CTLT. (March 27, 2015).

Workshop, Open Education Presentation with Cable Green, PSU CTLT. (February 27, 2015).

Workshop, Strategies for Making Your Courses Relevant and Engaging, PSU CTLT. (February, 5, 2015).

Workshop, Quality Matters Rubric Update 2014 training. Online through Quality Matters. (October 5, 2014).

Conference, National League of Nursing Education Summit, Phoenix, Arizona. (September 17-20, 2014).

Provost's Reading Group - 8 monthly book discussions about the book "What the Best College Teachers Do." (Academic Year 2014-15).

Workshop, PSU Faculty Professional Development Day Keynote Presentation "The End of Wonder in the Age of Whatever" by Michael Wesch. (August 13, 2014).

Workshop, "Applying the Quality Matters Rubric (APPQMR) using 2011-13 Rubric" Online through Quality Matters. (May 27, 2014).

Provost's Reading Group – 8 monthly book discussions about the book "Generation on a Tightrope: A Portrait of Today's College Student". (Academic Year 2013-14).

Conference, Midwest Health Professionals Conference "Opportunities in a Changing Health Care Environment" – Pittsburg, Kansas. (October 23-24, 2013).

Workshop, PSU Faculty Development Day, "Enhancing Student Success" - Pittsburg, Kansas. (November 14, 2013).

Workshop, "How the Brain Learns: Implications for Teaching and Learning" Center for Teaching and Learning, Pittsburg State University. (October 8, 2013).

Workshop, "Promoting Student Success" PSU Faculty Professional Development Day 2013 CTLT, Pittsburg, KS. (August 14, 2013).

Workshop, "Quality Matters Standard 2: Learning Objectives and Alignment," Center for Teaching and Learning, Pittsburg State University. (April 10, 2013).

Workshop, "Quality Matters Standard 8: Accessibility and Course Design" Center for Teaching and Learning, Pittsburg State University. (March 27, 2013)

Conference, American Association of Colleges of Nursing's Baccalaureate Education Conference, San Antonio, Texas. (November 15 – 17, 2012).

Workshop, PSU Faculty Professional Development Day, "Course Redesign," Center for Teaching and Learning, Pittsburg State University. (August 15, 2012).

Workshop, Creating a Civil Environment in Nursing Education – PSU Department of Nursing, 6 CNE's, (April 2011).

Conference, 2010 Midwest Nurse Educator's Conference, Grand Forks, ND, 12 CNE's, (May 2010).

Workshop, A Morning with Barb Bancroft – PSU School of Nursing, 3 CNE's, (April 2010).

Training, METI PNCI Follow-Up Training - METI, 7.5 CNE's. (September 2009).

Continuing Education, Beyond Scenarios: Creating Simulated Clinical Experiences presented by Dr. Kim Leighton, PhD, RN, CNE, 6 CNE's. PSU Department of Nursing. (April 2009).

Conference, Nursing Education for the 21st Century - Pittsburg State University Department of Nursing, 3 CNE's. April 2008

Training, METI Basic Education Course - METI (Medical Education Technologies, Inc.), 7.5 CNE's. (Spring 2008).

Training, METI PNCI Training - METI, 7.5 CNE's. (Spring 2008).

Conference, METI HPSN 08 Conference - Connect, 15 CNE's. (February 18-21, 2008).

Conference, METI HPSN 07 Conference - Discover the Heartbeat of Learning, 10.5 CNE's. (February 20-23, 2007).

Training, METI Basic Education Course, 7.5 CNE's. (November 2007).

Workshop, "Simulation: A New Road Map for Healthcare Education," Pittsburg State University Department of Nursing, 6 CNE's. (April 2007).

Workshop, Boot Camp for Nurse Educators - KSBN and KSBR, Simulation Use in Nursing Education. (April 2006).

III. Professional Experience

A. Academic Professional Experience

Pittsburg State University, Pittsburg, KS; Instructor; 2007 – Present;
Courses Taught:

NURS 300 – Foundations of Nursing Practice - Clinical
NURS 302 – Techniques for Nursing - Lab Lecture and Clinical

NURS 318 – Nursing Fundamentals – Lab Lecture and Clinical
NURS 320 – Health Assessment – Clinical
NURS 349 – Nurse's Role in Health Promotion – On-line
NURS 484 – Evidence Based Research for the RN
NURS 499 – Concepts of Leadership in an Evolving Healthcare System
NURS 502 – Community Nursing – Lecture and Clinical
NURS 505 – Leadership and Management for Registered Nurses
NURS 525 – Leadership and Management Functions in Nursing
NURS 599 – Internship in Nursing Practice
NURS 670 – Family Health Care Nursing
NURS 712 – Issues and Roles in Advanced Practice Nursing
NURS 713 – Leadership for Advanced Practice Nursing
NURS 715 – Leadership for Nurse Educators
NURS 717 – Advanced Patho/Pharm for Nurse Educators
NURS 800 – Theories for Nursing Practice
NURS 850 – Curriculum Development
NURS 853 – Evaluation for Nurse Educators
NURS 854 – Teaching Strategies Practicum
NURS 885 – Informatics for Healthcare
NURS 888 – Health Policy
NURS 892 – Healthcare Research
NURS 895 – Interpreting Research for Evidence Based Practice
NURS 910 – Clinical Residency
NURS 911 – Tools for Practice Focused Scholarship
NURS 920 – DNP Capstone Project Coordination

Pittsburg State University, Pittsburg, KS; Learning Resource Coordinator; 2006 - 07
Assisted in the development of the successful funding request to Kansas State Board of Regents for Integrated Nursing Expansion Project; Worked with architects and physical plant employees during creation of Regional Health Simulation Center and Testing Center
NURS 302 – Techniques for Nursing - Clinical

Pittsburg State University, Pittsburg, KS; Part-time Clinical Instructor; 2003 - 2006
NURS 300 – Foundations of Nursing Practice - Clinical
NURS 302 – Techniques for Nursing - Clinical
NURS 320 – Health Assessment - Clinical
NURS 452 – Nursing the Childbearing Family - Clinical
NURS 502 – Community Nursing - Clinical

Labette Community College, Parsons, KS; Part-time Clinical Instructor; 2005-06

Obstetrical Nursing Clinical

B. Professional Clinical Experience

Staff Nurse - Women's Services Unit - Mount Carmel Regional Medical Center, Pittsburg, KS; 1994 – Present
Staff Education Specialist - Mount Carmel Regional Medical Center, Pittsburg, KS; 2005- 2006
Staff Nurse - Women's Services Unit - Stillwater Medical Center, Stillwater, OK; 1992-93
In Home Private Duty Nurse - Medical Personnel Pool, Riverside, CA; 1988 - 89
Staff Nurse - Kaiser Permanente Hospital, Fontana, CA; 1987 - 1988
Staff Nurse - Caney Municipal Hospital, Caney, KS; 1985 - 86

IV. Research, Scholarships and/or Creative Work

A. Research

Frisbee, K., Godfrey, N., Hite, A., Hodgson, J. & Solis, G. (in progress). *Professional Identity in Nursing Demonstration Project in Kansas.* (November 2019 – Present).

Frisbee, K. & McClaskey, B. Served as Via Christi Hospital – Pittsburg Clinical Research Coordinator for *Advancing Clinical Trials – Neonatal Opiod Withdrawal Syndrome (ACT-NOWS)* study in collaboration with the IDeA States Pediatric Network. (Feb. 2018-Jan. 2019)

Luparell, S & Frisbee, K. (2014). *Student knowledge of poorly behaving nursing students and subsequent behavior in nursing practice.*

Luparell, S. & Frisbee, K. (2013). *Faculty knowledge of poorly behaving nursing students and subsequent behavior in nursing practice.*

Frisbee, K. (2013). *The Relationship between Incivility, Job Satisfaction and Intent to Leave among Nursing Faculty* (Doctor of Nursing Practice Scholarly Project). Case Western Reserve University.

Frisbee, K. (2007). *The Effect of Childbirth Preparation on Labor and Delivery Outcomes* (Master's Thesis). Pittsburg State University.

B. Lectures, Papers, Speeches, Performances or Exhibitions Presented at Meetings or Other Educational Institutions

Frisbee, K. L., & Liebig, D. (2022). Professional Identity in Nursing. In K. Reischer (Ed.), *Think Like a Nurse: Laying the Foundation for Clinical Practice*. Keith RN. Book Chapter. Co-authored.

Frisbee, K. L. (2022). Holistic Care & Art of Nursing. In *Volume I: Laying the Foundation for Professional Practice*. Keith RN. Edited.

Frisbee, K. L., & Liebig, D. (2022). *How Having a Professional Identity Can Help Nurses and a Profession in Crisis*. https://www.keithrn.com/2022/01/how-having-a-professional-identity-can- help-nurses-in-crisis/ Guest Blog. Co-authored.

Frisbee, K. L.,& Liebig, D. Facebook Live Interview with Keith Reischer about Professional Identity in Nursing, "*How Having a Professional Identity Can Help Nurses and a Profession in Crisis,*" Keith RN, Virtual. (January 24, 2022).

Godfrey, N. & Frisbee, K. (2021). *Helping student nurses form a professional identity.* Invited webinar for Walters-Kluwer. March 19, 2021. Over 700 participants enrolled.

Frisbee, K & Heter, A. (2021). *Creating meaningful community clinical experiences for pre-licensure students during the covid-19 pandemic.* Poster presented at "Next Gen Learning: Fundamentals, NCLEX, and Beyond," NurseThink for Nurse Educators, Virtual, February 18-20, 2021. Over 300 participants enrolled.

Hite, A., Godfrey, N. & Frisbee, K. (2021). *Shaping the professional identity of nurses through doctoral education.* Breakout session presentation at the 2021 AACN Doctoral Education Conference, Re-Imaging the Future of Doctoral Education, Virtual, January 20-22, 2021.

Luparell, S. & Frisbee, K. (2019). Do Uncivil Nursing Students Become Uncivil Nurses? A National Survey of Faculty Perceptions. *Nursing Education Perspectives, 40:6,* 322-327.

Simpson, S., McCulloh, R., Markham, J., Hite, A., Johnson, K., Frisbee, K., Ghosh, A. & El Feghaly, R.E. (2019). *Usability and Acceptability of an Electronic Clinical Decision Support Tool for Antibiotic Selection for Common Pediatric Infections in Outpatient Rural Healthcare Clinics*. AAP Experience National Conference. American Academy of Pediatrics, New Orleans, October 2019.

Luparell, S. & Frisbee, K. (2019). *Student Attitudes, Beliefs, and Perceptions about Incivility in Nursing Education.* Concurrent Podium Session at NLN Nurse Educator Conference: The NLN

Northstar: Purpose, Power, Passion, The National Harbor, Washington, DC. September 26-28, 2019.

Frisbee, K., Quinn-Griffin, M. & Luparell, S. (2019). Nurse Educators: Incivility, Job Satisfaction, and Intent to Leave. *The Midwest Quarterly, 60:3*, 270-289.

Frisbee, K. (2017). Southeast Kansas Nurse Leaders Residents: Creating Significant Impact with Limited Resources, *The Kansas Nurse, 92(3)*, 17-18.

Frisbee, K & Luparell, S. *Today's Nursing Student as Tomorrow's Nurse.* Sigma Theta Tau Creating Healthy Work Environments Conference, Indianapolis, IN. March 17, 2017. Podium Presentation.

Frisbee, K. *Creating Significant Impact with Limited Resources.* Kansas Action Coalition 5th Annual Summit. Topeka, KS. June 14, 2016. Invited Podium Presentation. n = 100.

Frisbee, K. (2017). *Southeast Kansas nurse leader residents: Creating significant impact with limited resources.* Manuscript submittted to Kansas Nurse

Luparell, S. & Frisbee, K. (2016) *Faculty knowledge of poorly behaving nursing students and subsequent behavior in nursing practice.* Currently submitted for consideration.

Hite, A. L., Russell, C. & Frisbee, K. L.. (November 2016). Poster, APNs: Caring Cradle to Grave, Advanced Practice Nurses of the Ozarks, Branson, MO, *"Anterior Cruciate Ligament Injury Prevention Programs for Female Athletes"*, Conference, Non-Academic, Regional, peer-reviewed/refereed, published in proceedings, Accepted.

Frisbee, K. (June 2016). *Creating Significant Impact with Limited Resources.* Invited presentation at Kansas Action Coalition 5th Annual Summit. Topeka, KS. June 14, 2016.

Schiefelbein, J., Frisbee, K. & Pruitt, D. (April 2016). *"Atlanta We Have A Problem" Infectious Diseases in Community Health."* Poster presented at Nurse Educator Institute 2016, Leading the Path for Change, Branson, MO. April 13-15, 2016.

Frisbee, K. (May 2015). *Incivility in Nursing Education.* Invited presentation to the nursing faculty of Tulsa Community College.

Frisbee, K. (April 2015). *Evidence Based Practice: Focus on Intramuscular Injections*. Via Christi Hospital 2015 Nursing Skills Fair Poster Presentation. April 8, 2015; Scheduled to Repeat in August.

Luparell, S. & Frisbee, K. (September 2014). *Do Poorly Behaving Nursing Students Become Poorly Behaving Nurses?* (Concurrent Session - Podium Presentation, n = 150). National League of Nurses Education Summit 2014, September 18, 2014.

Frisbee, K. (April 2014). *Incivility in Healthcare* (CNE Presentation, n = 25). Girard Outreach Clinics Staff, Girard Medical Center, Girard, KS, April 24, 2014.

Frisbee, K. (March 2014). *Five Evidence Based Practice Changes You May Not Know About.* Via Christi Hospital 2014 Nursing Skills Fair Poster Presentation. March 27, 2014; Scheduled to Repeat in August.

Hite, A. & Frisbee, K. (October 2013). *Challenges of Course Redesign for Entry Level BSN Safety and Quality Curriculum* (Poster Presentation), 40th Annual National PNEG Conference. Kansas City, MO, October 17 – 21, 2013.

Frisbee, K. (2013). *Incivility in Healthcare* (Concurrent Session). Midwest Health Professionals Conference, n = 50. Pittsburg, Kansas, October 23-24, 2013.

Hite, A. & Frisbee, K. (August 2013). *Course Redesign with Implementation of Interactive and Engaging Pedagogy for Student Success.* PSU Faculty Professional Development Day, n = 5. Pittsburg State University, August 14, 2013.

Frisbee, K. & Hite, A. (November 2012). *Challenges of Course Redesign for Entry Level BSN Safety and Quality Curriculum* (Poster Presentation), American Association of Colleges of Nursing Baccalaureate Education Conference. San Antonio, Texas, November 15 – 17, 2012.

Schiefelbein, J., McChristy, S. & Frisbee, K. (July 2011). *Community Health Reality Home Health Care Simulations* (oral presentation), Sigma Theta Tau International's 22nd International Nursing Research Congress. Cancun, Mexico, July11-14, 2011.

Frisbee, K. (June 2010). *Smooth Sailing with Tube Care* 2 hour CNE presentation at Independence, KS Mercy Hospital for KU-AHEC, n = 25.

Schiefelbein, J., McChristy, S. & Frisbee, K. (May 2010). *Reality Home Health Care Simulations* (poster presentation) voted "Participant's Choice" by conference attendees, 2010 Midwest Nurse Educators Academy, Grand Forks, ND.

McClaskey, B. & Frisbee, K. (February 2008). *CSI Patho – Creative Use of the ECS in the Integration of Nursing Theory to Practice Utilizing a 'Client Scene Investigation' Approach*, METI HPSN 2008, Tampa Bay, FL, n = 50.

Frisbee, K. (March 2008). *Urinary Tract Infection Update* 3 hour continuing nursing education presentation at Fort Scott, KS Mercy Hospital for KU-AHEC, n = 15.

C. Creative Work

Frisbee, K. (2020). *Virtual Community Health Clinical Experiences: Role of the Community Health Nurse in a Pandemic, Communicable Disease Management, Epidemiology, Global Health, Minority Health, Occupational Health and Disaster Management*

Frisbee, K., Pruitt, D. & Schiefelbein, J. (January 2015). *Community Health Clinic Simulation: Communicable Diseases.* A simulated clinical experience for last semester senior students in Community Health Nursing.

Hart, M., McChristy, S. & Frisbee, K. (September 2010*). Clinical Readiness Simulation and Check-Off Day*. A simulated clinical experience and clinical readiness validation activity for Level 1 nursing students.

Frisbee, K., McChristy, S. & Gossman, C. (August 2009). *What Not to Wear for PSU Nursing Students*. A dramatic presentation of the Department of Nursing dress codes for Level I nursing students in boot camp. Repeated August 2010, 2011, 2012, 2013, 2014, 2015, 2016.

Schiefelbein, J., Frisbee, K. & McChristy, S. (February 2009). *Community Nursing: Home Health Simulation.* Developed a Home Health simulated clinical experience for Level III nursing students.

Schiefelbein, J., Frisbee, K. & McChristy, S. (February 2008). *Community Nursing: Disaster Simulation*, Converted existing disaster classroom learning experience to a simulated clinical experience for Level III nursing students.

Frisbee, K. (July 2007). *Client Scene Investigation (CSI) Patho*. Creative learning experience exposing pre-nursing and Level I students to simulation and beginning nursing process work.

Frisbee, K. (Fall 2006). *Techniques Check-off Scenarios*. Developed five low fidelity patient profiles with which to complete skills check off for Level I students utilizing a critical thinking and role playing format. This includes a video produced with S. McChristy that is utilized to teach beginning documentation to Level I students.

D. Textbook Reviews

Wright, K. *Drug Calculations for Nurses*. Palgrave Macmillan Publishers Ltd.

Berman, A & Snyder, S. *Skills in Clinical Nursing, 7th ed.* Pearson Health Sciences (7 chapters).

V. Professional Service

A. University
Online and Hybrid Programs Prototype Team (RpK) – Spring 2019
Faculty Senate
Senator, 2015-16; 2016- 17; 2018 – 19; 2019-20; 2020-21; 2022-24
Faculty Senate Executive Committee, 2022-23
Online and Hybrid Programs Committee, 2019-20, 2020-21
Information Systems Committee, 2017-18
Constitution Committee, 2017-18; 2018-19.
Writing Across the Curriculum Committee, 2016-17; 2017-18
Academic Honors Committee, 2016-17; 2017-18; 2021-2023
Outstanding Senior Man and Woman Committee, 2015-16
Budget Committee, 2015-16; 2016-17
Graduate and Continuing Studies Committee, 2015-16; 2016-17
Library Services Subcommittee, 2013-14: 2014-15 (Chair)

B. College of Arts and Sciences
College of Arts and Sciences Promotion Committee, Fall 2020
College of Arts and Sciences Student Equipment Fees Allocation Committee, FY 2011 Funds

C. School of Nursing Service

Continuing Nursing Education (CNE) Coordinator: 2008-09; 2009 – 10, 2010 – 11; 2011-12; 2012 – 13; 2013-14; 2014-15; 2015-16; 2016-17; 2017-18; 2018-19; 2019-20; 2020-21; 2021-22; 2022-23.

CERN Committee: 2006 – 07; 2007 - 08 (Vice Chair); 2008 - 09 (Chair); 2009 - 10 (Chair); 2010 - 11 (Chair); 2011-12 (Chair); 2012 – 13 (Chair); 2013-14 (Chair); 2014-15 (Chair); 2015-16 (Chair); 2016-17 (Chair); 2017-18 (Chair); 2018-19 (Chair); 2019-20 (Chair); Fall 2020 (Chair).

Curriculum Committee: 2012-13, 2013-14; 2014-15; 2015-16; 2016-17; 2017-18 (Chair); 2018-19 (Chair); 2019-20 (Chair); 2020-21 (Chair).

Graduate Committee: Spring 2016; 2016-17; 2017-18; 2018-19; 2019-20; 2020-21; 2021-22; 2022-23

IRBSON Protection of Human Subjects Committee: 2013-14; 2014-15; 2015-16; 2016-17; 2017-18; 2018-19; 2019-20; 2020-21.

Appointment, Promotion, and Tenure Committee: 2019-20; 2021-22 (Chair); 2022-23 (Chair)

BSN Committee: 2006-07

Prerequisite Faculty Luncheon Committee: Fall 2010 (Chair); Fall 2012

Rumble in the Jungle: 2006 – 07; 2007 – 08; 2008 - 09

Senior Day: 2007- 08

Junior Class Sponsor: 2007 - 08

Nurses Christian Fellowship Faculty Sponsor: 2007 – 08; 2008 – 09; 2009 – 10; 2010 – 11; 2011-12; 2012-13; 2013-14; 2014-15; 2015-16; 2016-17; 2017-18; 2018-19; 2019-20; 2020-21; 2021-22; 2022-23

Student Fee Allocation Funding Internal Grant Request: 2007; 2008; 2009; 2010; 201; 2012; 2013; 2014; 2015; 2016; 2017

School Nurse Master's Degree Ad Hoc Committee: 2012

BSN Curriculum Revision Ad Hoc Committee: 2012

Advisement Taskforce: 2012-13 (Chair)

B. Professional Service

Quality Matters Reviewer – External and Internal reviewer. Participated in five reviews in 2018 (2 internal and 3 external). 1 review in 2019 (internal). 3 (2 internal and 1 external) reviews in 2020; 2 (both internal) reviews in 2021; 4 (2 internal and 2 external) in 2022.

International Society for Professional Identity in Nursing, Advisory Council, November 2018 – Present; Demonstration Project Team Leader (July 2019- Present); Dissemination Team (September 2019 – Present); Propelling the Science (Research) (June 2020-Present).

Professional Identity in Nursing, Values and Ethics Domain Review Committee, Chairperson, Fall 2018; Symposium Planning Committee 2021.

Sigma Theta Tau – Treasurer: 2006 – 07; 2007 – 08; 2008 – 09; 2009 - 10 Delegate: 2009 – 2011; 2014 – 2016; Counselor: 2019 – 2021.

C. Community Service

Volunteer Camp Nurse – Fun in the Son Camp on Lake Tablerock, Shell Knob, MO: Summer 2011; Summer 2012; Summer 2013; Summer 2014; Summer 2015; Summer 2016; Summer 2017; Summer 2018; Summer 2019; Summer 2020; Summer 2021; Summer 2022 (Approximately 800 campers served each summer.)

Prom Glam – Girard, Kansas, Volunteer Coordinator for a day of offering low cost prom dresses to girls and a day of hair, nails and make-up for girls going to prom, (2011- 2014).

Mentor a small group of young women at Living Faith Church of the Nazarene, (2008 – 2014).

Director - Youth Drama Group, Living Faith Church of the Nazarene, (2008 – 2016).

Reading Mentor at RV Haderlein Elementary, Girard, KS (1995 – 2005).

Long-Term Continuing Nursing Education (CNE)
Provider Five Year Renewal
Supporting Documentation

Administration

Parent Organization

Pittsburg State University
1701 S. Broadway
Pittsburg, Kansas 66762-7514

Unit responsible for approving CNE

Irene Ransom Bradley School of Nursing
McPherson Hall
1701 S. Broadway
Pittsburg, Kansas 66762-7514

Program Coordinator

Kristi Frisbee, DNP, RN

- BSN, Pittsburg State University, 1985
- MSN, (Clinical Nurse Specialist - Women's Health, Nursing Education) Pittsburg State University, 2007
- DNP, Case Western Reserve University – August 2013
- CNE Program Coordinator – Pittsburg State University – 2008 to Present
- CNE Program Coordinator Mount Carmel Regional Medical Center (April 2005 – September 2006)
- Pittsburg State University Department of Nursing
  - Learning Resource Coordinator – April 206 to July 2007
  - Faculty Member – August 2007 to Present
- Staff Nurse – Women's Services Mount Carmel Regional Medical Center, **September 1994 to 2020**

Pittsburg State University
School of Nursing
TOTAL PROGRAM EVALUATION REPORT
2021-2022

Area	Frequency	Person Responsible	Criteria	Findings	Actions/Recommendations
Organization and Administration	Yearly	Continuing Nursing Education (CNE) Coordinator and School of Nursing Organization (SONO) Committee	Review job description of CNE provider.	1. Current organization charts for all levels are in the School of Nursing (SON) Policy and Procedure Manual. The SON CNE Coordinator holds a MSN with functional track in Education, a DNP with an emphasis in Educational Leadership and has 16 years' experience as a CNE provider. 2. Coordinator Qualifications: policy meets requirements and so does coordinator. 3. Job Description: meets requirements. 4. Advisory Committee Functions: policy meets requirements. 5. Committee meets as needed during the academic year.	1. Review annually. 2. Maintain current copy of job description in the Policy and Procedure manual (PPM). 3. Maintain current organizational charts in PPM.
Policies: Philosophy, Goals, and Objectives	Yearly	Continuing Nursing Education (CNE) Coordinator and School of Nursing Organization (SONO)	Review philosophy, goals and objectives for meeting organizational and KSBN standards.	1. The University mission and objectives support continuing education activities and service to the region. 2. The School of Nursing Organization (SONO) Mission includes recognizing learning as a life-long process. 3. Offerings reflect university	1. Review annually. 2. Maintain current copies of University's and School's philosophy, mission, goals, and Objectives in PPM.

		Committee		mission to serve professionals in the region and reflect the School's goals of responding to trends in health care, providing professional development and providing service at local and regional levels. 4. Policies consistent with KSBN Rules and Regulations.	
Policies: Assess need, planning: Written tool and Evaluation Summaries	Yearly	Continuing Nursing Education (CNE) Coordinator and School of Nursing Organization (SONO) Committee	Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning.	1. Needs Assessment: policy meets requirements. 2. Continue to use the facilities and presenters that are evaluated well; use participant feedback to make improvements, identify topics and possible speakers.	1. Review annually.
Policies: Fee Assessment	Yearly	Continuing Nursing Education (CNE) Coordinator and School of Nursing Organization (SONO) Committee	Policy meets organization and customer needs.	1. Policy reviewed and meets requirements. 2. Programs are budgeted to be self-supporting. 3. Offering fees are competitive in the regional market while providing budgetary needs. 4. Most offerings are held in McPherson Nurse Education building which meets ADA guidelines and provides facilities that meet programming and participant needs. 5. Participants consistently rate the facilities positively. 6. The State Fire Marshal's office has approved the building for safety codes.	1. Review annually. 2. Leave fees at current level for now unless exceptional speaker increases an offering's anticipated expenses.

Policies: Announcements	Yearly	Continuing Nursing Education (CNE) Coordinator and School of Nursing Organization (SONO) Committee	Review to be certain they reflect necessary information.	1. Policy reviewed and is current. 2. In addition to mailed brochures, a calendar of upcoming CNE offerings is on the SON web page and a copy of a brochure can be viewed or printed off. 3. Press releases to area newspapers. 4. Compares to marketing used by other providers. 5. Marketing costs figured as part of budget. Programs are self-supporting or generate profit. 6. Increasing number of potential participants can be reached by e-mail.	1. Review annually. 2. List of upcoming offerings is maintained on the PSU SON Home Page and is updated regularly.
Policies: Offering Approval Process	Yearly	Continuing Nursing Education (CNE) Coordinator and School of Nursing Organization (SONO) Committee	Review policies and compare to KSBN requirements.	1. Policy reviewed and meets requirements.	1. Review annually. 2. Continue to evaluate effectiveness of new independent offering policy. 3. Maintain documentation of all offerings.
Policies: Awarding Contact Hours	Yearly	Continuing Nursing Education (CNE) Coordinator and School of Nursing Organization (SONO) Committee	Review agendas/pilot tests results to verify contact hours awarded: review documentation of partial credit.	Policies reviewed: 1. Agenda matches number of contact hours awarded. 2. Partial Credit: meets requirements and works. No partial credit awarded this year. 3. Certificate of Attendance: meets requirements and works.	1. Review annually. 2. Maintain complete documentation for each offering.
Policies: Verifying participation/completion	Yearly	Continuing Nursing Education (CNE) Coordinator	Review rosters and certificates; compare to KSBN requirements	Policies reviewed: 1. Registration: meets requirements and works. 2. Attendance: meets requirements and works	1. Review annually. 2. Maintain complete documentation on offering participants.

		and School of Nursing Organization (SONO) Committee		3. Certificates: meet requirements and works.	
Policies: Record Keeping	Yearly	Continuing Nursing Education (CNE) Coordinator and School of Nursing Organization (SONO) Committee	Audit contents of files for compliance with KSBN requirements	Policies reviewed: 1. Records: policy indicates physical location of records on the PSU campus. 2. Roster: meets requirements and works. 3. Files audited comply with KSBN requirements.	1. Review annually. 2. Maintain file accessible in SON file room.
Policies: Notification of Changes	Yearly	Continuing Nursing Education (CNE) Coordinator and School of Nursing Organization (SONO) Committee	Review procedures for changes reported to KSBN.	1. No adjustments to policy and procedure manual made in 2017-18.	1. Review annually.
Total Program Evaluation Effectiveness	Yearly	Continuing Nursing Education (CNE) Coordinator and School of Nursing Organization (SONO) Committee	Review total program evaluation and compare to KSBN requirements.	1. Policy reviewed by CERN Committee and meets KSBN requirements. 2. Defines responsibility for implementation and timeline of evaluation. 3. Ensures monitoring of CNE program.	1. Review annually. 2. Report annually.

Pittsburg State University
Irene Ransom Bradley School of Nursing
Continuing Nursing Education Presenter
Speaker's Information Form

Speaker Names:	Program Title:
Program Location:	Program Date and Time:
Target Audience:	
Conference Objectives: The conference presentation will enable the participant to:	
Handouts:	
Agenda:	
Teaching Methods:	
Bibliography:	
Honorarium: $ ☐ State of Kansas employee - honorarium will be paid as an additional pay and will be reflected on your regular paycheck with deductions taken accordingly for taxes, pension etc. ☐ My Hospital/Organization/Company will Invoice you for my service and provide an FEIN number ☐ Payment will be made directly to me ☐ No honorarium for presentation	
Mode of Travel: ☐ Automobile – mileage will be reimbursed at the current State of Kansas rate. ☐ Air ☐ No reimbursement for travel	
Lodging: ☐ Will not be staying overnight ☐ Will be staying overnight at:	

02/09

Pittsburg State University
Irene Ransom Bradley School of Nursing
Continuing Nursing Education Conference

Program:

Date:

Presenter:

To help maintain or improve the quality of future conferences, please evaluate this conference in the following areas:

Instructions: Check the box that corresponds with your level of agreement with the statements below.

5=strongly agree; 4=moderately agree; 3=agree; 2=disagree; 1=strongly disagree

The Conference Objectives were met: The conference presentation will enable the participant to:	5	4	3	2	1
1. Objective 1					
2. Objective 2					
3. Objective 3					
4. Objective 4					

Conference Speaker: Patricia L. Sullivan

	5	4	3	2	1
1. Presenter(s) were knowledgeable about subject.					
2. Learning experiences and teaching methods were appropriate.					
3. Presentation was clear and understandable.					
4. Handouts were appropriate and helpful.					
5. Exercises were useful.					
6. Conference met your needs for nursing practice.					
7. Conference was relevant to your practice area of nursing.					
8. Location was convenient.					
9. Date and time of conference were convenient.					
10. Facilities were comfortable and appropriate.					
11. Length of conference was appropriate.					
12. Publicity about the conference was appropriate.					
13. Overall evaluation of conference.					

(more on back)

Other comments:

Suggestions to improve future conferences:

Suggested topics or contents for future conferences:

How did you learn about this conference: (Please check all that apply)

1. PSU brochure by mail _____
2. PSU Department of Nursing Web page _____
3. From a friend/colleague (word of mouth) _____
4. Called PSU Department of Nursing _____
5. Other (please specify) _____

RN_____ LPN_____ Other (please specify)_____

Educational Preparation: (Please check all that apply)

Diploma_____ Master's in Nursing_____ PhD in Nursing_____

AD_____ Master's in other field_____ PhD in other field_____

BSN_____ Other (please specify)_____

Bachelor's degree in other area_____

State(s) where currently licensed:_____

County of residence:_____

Distance traveled to conference (one way):_____

Total contact hours required for next relicensure:_____

Contact hours still needed to achieve total:_____

Sample Offering 1
Human Trafficking Awareness Brown Bag
Planning

Tilford Group - Brown Bag Discussion Notes:

Date/Time of Event: Wednesday, February 3rd from 12-1 p.m. on Zoom
-Tilford will host the Zoom call and help promote it on campus

Audience: Pittsburg State University Faculty/staff members/Nurses

Content: Warning signs that someone is being trafficked, resources, Kansas statistics on trafficking numbers, trends we're seeing in our specific community, activism opportunities

Moderators: Stephanie and Jorge from the Tilford Group to help lead the conversation

Working with Kristi to get this event certified for Nurses & continuing education credits*.

*Megan will be in charge of tracking attendance, sending them the evaluation form; once she's received the completed evaluation form - she can send the nurse their certificate

Need a copy of Adah's curriculum vitae or resume! (for the CEUs)

Offering Announcement

February 3, 2021

PITTSBURG STATE UNIVERSITY
IRENE RANSOM BRADLEY SCHOOL OF NURSING
PRESENTS:

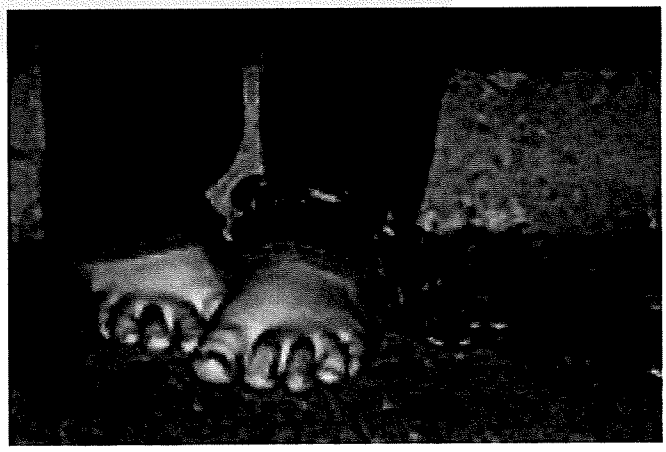
Human Trafficking Awareness

Featuring:

Adah Hutchcraft, Chaplain
Via Christi Hospital
Pittsburg, KS

Topic Covered in Our One Hour Session include:

- Understand the basic dynamics of human trafficking.
- Identification of ways that survivors can access local and national resources.
- Trends of human trafficking in the Pittsburg community and overall state of Kansas.



Pittsburg State University School of Nursing is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for __1__ contact hours applicable for RN, LPN or LMHT re-licensure. Kansas State Board of Nursing Provider Number: LT-0051-0738.

Pittsburg State University

Irene Ransom Bradley School of Nursing
Continuing Nursing Education Presenter
Speaker's Information Form

Speaker Names: Adah Hutchcraft	Program Title: Human Trafficking Awareness
Program Location: Pittsburg State University and Zoom	Program Date and Time: February 3, 2021 12 – 1 pm via Zoom
Target Audience: Nurses and Nurse Educators	
Conference Objectives: The conference presentation will enable the participant to: 1. Understand the basic dynamics of human trafficking. 2. Identify ways that survivors can access local and national resources. 3. Describe trends of human trafficking in the Pittsburg community and overall state of Kansas.	
Handouts: No handouts	
Agenda: One hour presentation of educating people on recognition of human trafficking.	
Teaching Methods: Powerpoint and discussion	
Bibliography: Baldwin, Susie, David Eisenman, Jennifer Sayles, Gery Ryan, and Kenneth Chuang. "Identification of Human Trafficking Victims in Health Care Settings." Health and Human Rights. 13.1 (2011): 1-14. Print. Belles, Nita. "Helping Human Trafficking Victims In Our Backyard." Journal of Christian Nursing. 29.1 (2012): 30-35. Print. CdeBaca, L., & Sigmon, J. (2014). Combating trafficking in persons: A call to action for global health professionals. Global Health: Science, VOL 2 (3), 261-267. "Campaign to Rescue and Restore Victims of Human Trafficking." Administration for Children and Families. U.S. Department of Health and Human Services, 16 Aug 2012. < http://www.acf.hhs.gov/trafficking >.	

Chesnay, Mary DE. Sex Trafficking A Clinincal Guide For Nurses. New York, New York: Springer Publishing Company, 2013. 342-348. Print.

"Comprehensive Human Trafficking Assessment." National Human Trafficking Resource Center. Polaris Project, n.d. < www.PolarisProject.org >.

Dovydaitis RN, WHCNP, T. (2011). Human Trafficking: The Role of the Health Care Provider. National Institute of Health, 55 (5).

Hyatt, A. (2013). Confronting Commercial Sexual Exploitation and Sex Trafficking of Minors in the United States. Institute of Medicine Of The National Academies, 1-4. "Identifying Victims of Human Trafficking What to Look for During a Medical Exam/Consultation." www.PolarisProject.org. Polaris Project, n.d.

Lederer, L. and Wetzel, C.A. "The Health Consequences of Sex Trafficking and Their Implications for Identifying Victims in Healthcare Facilities". The Annals of Health Law 23:1. 61-91.

Sabella, Donna. "The Role of the Nurse in Combating Human Trafficking." American Journal of Nursing . 111.2 (2011): 28-37. Print. <ajnonline.com>.

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United States. U.S. Department of Homeland Security. Statistics on Human Trafficking. https://www.dhs.gov/blue-campaign/what-human-trafficking n.d.

United States. U.S. Department of Justice. Information on Human Trafficking. https://www.justice.gov/humantrafficking n.d.

U.S. Trafficking Victims Protection Act.https://humantraffickinghotline.org/what-human-trafficking/federal-law n.d.

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Honorarium:

- ☐ State of Kansas employee - honorarium will be paid as an additional pay and will be reflected on your regular paycheck with deductions taken accordingly for taxes, pension etc.
- ☐ My Hospital/Organization/Company will Invoice you for my service and provide an FEIN number
- ☐ Payment will be made directly to me
- ☐ No honorarium for presentation

Mode of Travel: ☐ Automobile – mileage will be reimbursed at the current State of Kansas rate. ☐ Air ☐ No reimbursement for travel
Lodging: ☐ Will not be staying overnight ☐ Will be staying overnight at:

02/09

A DAH L. H UTCHCRAFT

2202 Texas Avenue

Joplin MO 64804

Cell: 417-208-8791

SUMMARY OF QUALIFICATIONS

Four units of CPE completed on August 22 nd , 2008

Graduate of Milligan College, B.A. 2004

Graduate of Emmanuel School of Religion, M. Div. 2007

Ordained for Chaplaincy in August 2007

Ordained in The Missionary Church International

- Adept at coordinating and communicating with an interdisciplinary team.
- Seasoned as a pastoral caregiver to the grieving and dying.
- Experienced in providing worship opportunities and memorial services.
- Experienced in meeting Medicare and HIPPA compliance standards and maintaining confidentiality.
- Experienced in routine and on-call duties.
- Experienced in providing pastoral care in homecare, acute, and skilled settings
- Competent at scheduling and training spiritual care volunteers
- Passionate about providing leadership and support within the department
- Experienced managing schedules and coordinating coverage
- Routinely responds to crises, urgent needs, and deaths
- Knowledgeable in various spiritual factors and impacted by disease, illness, behavioral health challenges, and family dynamics.
- Adept with computer skills and communication technology, cell phones, email, pagers etc.
- Certified in Youth and Adult Behavioral Health First Aid
- Certified MOAB instructor (Management of Aggressive Behavior Incorporated)
- Interviews and builds rapport with patients at risk for domestic abuse and human trafficking.

PASTORAL EXPERIENCE

Healing Ritual and Spiritual Care Integration

- Meeting Invocations
- Care Plan Meetings
- Daily Email Reflections
- Department Reflections
- Department Blessings
- Patient and Resident Memorial Services
- Educational opportunities for staff as requested
- Employee of the Month election and presentation
- Work-community celebrations for Healthcare months and Historical Anniversaries

Services

- Weekly Communion Services, Via Christi Village
- Annual Via Christi Village Memorial Service
- Christmas Eve Candlelight Service
- Coordinate Monthly Mass and weekly Catholic Communion Rounds
- Weekly Bible Studies for Assisted Living and Long Term Care Residents
- Coordinate Sunday Morning Worship at Via Christi Village
- Officiates resident memorials and funerals in the community

Visitation and Calling

- Initial visits and follow up with hospital patients and residents
- Spiritual Care assessments and contributions to holistic care plan through team collaboration and

personal involvement with patients and family

- Committed to coming alongside others in life through active listening, facilitating personal reflection, acts of mercy, and conducting meaningful rituals and rites of passage to aid others in coping with grief.
- Experienced facilitating patient connectedness to faith community and sacramental needs
- Provides bereavement cards for families of deceased patients
- Routine visits to cancer Center, Heart Center, Labor and Delivery, In-patient Rehab, Surgery Center, Palliative Care patients, ICU, Emergency room, Med-Surg, and Retirement community.

Pastoral Counseling

- Experienced in facilitating reflection and providing pastoral counseling to people of diverse ethnic

and social-economic demographics as well as religious and non-religious affiliations.

- Staff Debriefings
- Individual Staff Support
- Visits to neighboring Mercy-Ascension Clinic
- Assists with Advanced Directives and facilitates end of life discussions
- Provides support in Human trafficking, sexual assault and domestic abuse cases.

Administration

- Pastoral Care Coordinator and Spiritual Care Specialist
- Chair of Model Community Committee, Via Christi Village
- Ethics Chair at Ascension-Via Christi Hospital-Pittsburg
- Regional Ethics Point Person for Ascension Living in KS and OK
- Mission Lead for Ascension Living, Pittsburg KS
- Human Trafficking Task Force Coordinator, Ascension-Via Christi Pittsburg
- Community Benefit Reporter for Spiritual Care Department
- Orient New Employees about our Mission, Core Values, and Standards at both the Hospital and

Village

WORKPLACE INVOLVEMENT

- Mission Committee, Via Christi Hospital
- Associate of the Month Committee, Via Christi Hospital
- Model Community Committee, Ascension Living --Chair
- Pittsburg Ministerial Alliance, Broader Community
- SANE (Sexual Assault Nurse Examiner) Committee, Via Christi Hospital and Broader

Community

- Domestic Violence Intervention Committee, Via Christi Hospital
- Ascension-Via Christi Ethics Committee

- Human Trafficking Task Force, Via Christi Hospital
- Child Advocacy Center Board Member

P LACES OF S ERVICE

- A PRIL 1, 2013- PRESENT : S PIRITUAL C ARE S PECIALIST AND C HAPLAIN FOR A SCENSION -V IA C HRISTI HOSPITAL AND VIA C HRISTI V ILLAGE IN P ITTSBURG , KS
- San Diego Hospice and The Institute for Palliative Medicine, San Diego CA (July 2009-November 2012) Full Time Chaplain
- St. Vincent de Paul, San Diego CA (September 2007-June 2008). Chaplain
- Toussaint Academy of the Arts and Sciences, San Diego CA (September 2007-August 2008).

  Chaplain
- The Mobile Health Clinic of Father Joe's Villages, San Diego CA (March-August 2008). Chaplain
- Johnson City Medical Hospital, Johnson City Tennessee (Spring 2006). Hospital Chaplain Intern
- Heaton Christian Church, Elk Park NC (2006-2007). Children's Minister
- Oak Grove Christian Church, Elizabethton TN (2000-2003). Youth Minister

E DUCATION

- The Center for Urban Chaplaincy, San Diego CA. (2007-2008). Four units of CPE
- Emmanuel School of Religion, Johnson City, TN. M. Div. (2007). Major: Christian Doctrine
- Milligan College, TN. Bachelor of Arts (2004). Major: Fine Arts.

Human Trafficking: What You Can Do to Help Victims
Tilford Group, Pittsburg State University
Irene Ransom Bradley School of Nursing
February 3, 2021

Participant Name	Nursing License Number	Email
Jenna Mikrut	13-82870-092	jmikrut@chcsek.org
Debbi Fischer	13-83246-042	dfischer@pittstate.edu

Comment summary in chat:

Thank you for sharing and opening my eyes!

Very appreciative of this discussion. Had chills the whole entire time. Thankful for the TRUTH spoken through the information about humanizing, being compassionate, seeing dignity in others--we're all connected.

Thank you for bringing the conversation back to a discussion about viewing others as humans. Polarizing times make it too easy to forget to see others for their humanity (flaws and all)

Thank you for sharing and opening my eyes!

Pittsburg State University
Irene Ransom Bradley School of Nursing
Continuing Nursing Education Conference

Program: Human Trafficking: What You Can Do to Help Victims

Date: February 3, 2021

Presenter: Adah Hutchcraft,

To help maintain or improve the quality of future conferences, please evaluate this conference in the following areas:
Instructions: Check the box that corresponds with your level of agreement with the statements below.
5=strongly agree; 4=moderately agree; 3=agree; 2=disagree; 1=strongly disagree

The Session Objectives were met: The conference presentation will enable the participant to:	5	4	3	2	1
1. Understand the basic dynamics of human trafficking.	x				
2. Identify ways that survivors can access local and national resources.		x			
3. Describe trends of human trafficking in the Pittsburg community and overall state of Kansas.	x				

Session Speaker: Adah Hutchcraft

	5	4	3	2	1
1. Presenter was knowledgeable about subject.	x				
2. Learning experiences and teaching methods were appropriate.	x				
3. Presentation was clear and understandable.	x				
4. Handouts, if any were appropriate and helpful. NA					
5. Exercises were useful. NA					
6. Session met your needs for nursing practice.	x				
7. Session was relevant to your practice area of nursing.	x				
8. Location was convenient.	x				
9. Date and time of conference were convenient.		x			
10. Facilities were comfortable and appropriate.	x				
11. Length of session was appropriate.	x				
12. Publicity about the conference was appropriate.	x				
13. Overall evaluation of conference.	x				

(more on back)

Other comments: I wish it would have been recorded so my students could watch it.

Suggestions to improve future offerings: Provide a handout with information on websites that provide more information about the topics being discussed.

Suggested topics or contents for future offerings: Civility.

How did you learn about this offering: (Please check all that apply)

1. PSU brochure by mail _____

2. PSU Irene Ransom Bradley School of Nursing (IRBSON) Web page _____

3. From a friend/colleague (word of mouth) _____

4. Called PSU IRBSON _____

5. Other (please specify) _Tillford_____

RN____X____ LPN_____ Other (please specify)_____

Educational Preparation: (Please check all that apply)

Diploma_____ Master's in Nursing___X___ PhD in Nursing_____

AD_____ Master's in other field_____ PhD in other field_____

BSN_____ Other (please specify)_____

Bachelor's degree in other area_____

State(s) where currently licensed: Kansas and Missouri_____

County of residence: _Crawford_____

Distance traveled to conference (one way):_none_____

Total contact hours required for next relicensure:___30_____

Contact hours still needed to achieve total:__15_____

Certificate of Attendance

This is to certify that

Debbi Fischer

Attended

Title of Program: Human Trafficking: What You Can Do to Help Victims

Presenter: Adah Hutchcraft, Via Christi Hospital Chaplain

Date: February 3, 2021

Provider Number: LT0051-0738

Contact Hours 1

Pittsburg State University – Irene Ransom Bradley School of Nursing
McPherson Hall

Pittsburg, Kansas

Kristi L. Frisbee

Authorized Signature

Sample CNE Offering 2
Telehealth
Planning

This offering was developed, coordinated and set up by Anna Beth Gilmore, MSN to DNP student for her Scholarly project. The Irene Ransom Bradley School of Nursing (IRBSON) Continuing Nursing Education (CNE) Coordinator collaborated to provide CNE's for faculty who particpated. No offering announcement or brochure was developed for the event by the PSU IRBSON CNE Coordinator. The educational offering was promoted via e-mail through the Irene Ransom Bradley School of Nursing.

Offering Announcement

Participation in this offering was not open to general registration. An e-mail was sent to participants who were recruited due to their position by Ms. Gilmore that stated this information:

The Telehealth training you have been invited by Ms. Gilmore to participate in has been approved for 20 CNE credits. Pittsburg State University Irene Ransom Bradley School of Nursing is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for __20__ contact hours applicable for RN, LPN or LMHT re-licensure. Kansas State Board of Nursing Provider Number: LT-0051-0738.

Pittsburg State University
Irene Ransom Bradley School of Nursing
Continuing Nursing Education Presenter
Speaker's Information Form

Speaker Names: Carolyn Morcom Rutledge, PhD, FNP-C, Telehealth Certified Tina S. Gustin (Haney), DNP, CNS, RN	Program Title: Telehealth Certification
Program Location: Virtual	Program Date and Time: This was a program completed by faculty over the Spring 2020 semester. A certificate of completion from the course speakers was required to earn the certificate for 20 CNE's
Target Audience: Nurses, Nurse Practitioners and Nurse Educators	
Conference Objectives: **Participants will be able to:** •Describe differences between telemedicine and telehealth. •Discuss the history of telehealth and tele-nursing. •Define different telehealth terminology. •Identify different telehealth modalities. •Examine the impact of and barriers to telehealth. •Recognize the different roles/setting for nurses in telehealth. •Develop a plan for how they will utilize telehealth as nurses in practice.	
Handouts: Programming provided through the Old Dominion Learning Management System	
Agenda: 20-hour program delivered by the Telehealth consultants	
Teaching Methods: Recorded lectures, learning activities, group projects, role playing	
Bibliography: 1. Rutledge CM, O'Rourke J, Mason AM, Chike-Harris, K, Behnke, L, Melhado, L, Downes, L, Gustin, TS.. Telehealth competencies for nursing education and practice: the four p's of telehealth. Nurse Educ. 2021. doi: 10.1097/NNE.0000000000000988. [Epub ahead of print] 2. Rutledge, C.M., Gustin, T., (January 31, 2021) "Preparing Nurses for Roles in Telehealth: Now is the Time!" OJIN: The Online Journal of Issues in Nursing Vol. 26, No. 1,	

3. Rutledge, CM, Hawkins, E, Bordelo, M, Gustin, T. (2020). "Telehealth Education: An Interprofessional Online Immersion Experience in Response to COVID-19," Journal of Nursing Education. 59(10):570-576.
4. Gustin TS, Kott K, Rutledge C. (2019). Telehealth etiquette training: a guideline for preparing interprofessional teams for successful encounters. Nurse Educator. doi: 10.1097/NNE.0000000000000680.

Honorarium: $

- ☐ State of Kansas employee - honorarium will be paid as an additional pay and will be reflected on your regular paycheck with deductions taken accordingly for taxes, pension etc.
- ☐ My Hospital/Organization/Company will Invoice you for my service and provide an FEIN number
- ☐ Payment will be made directly to me
- ☐ Paid through a IRBSON grant (no CNE funds expended)

Mode of Travel:

- ☐ Automobile – mileage will be reimbursed at the current State of Kansas rate.
- ☐ Air
- ☐ No reimbursement for travel

Lodging:

- ☐ Will not be staying overnight
- ☐ Will be staying overnight at:

02/09

Curriculum Vitae

Name: Tina S Gustin (Haney), DNP, CNS, RN

Current Date: Jan 2021

Campus Address: 1881 University Dr.
Virginia Beach, Virginia 23453

Education	**Institution**	**Month & Year**	**Degree**
Graduate Degree:	Old Dominion University Doctor of Nursing Practice	May 2011	DNP
	Old Dominion University Nurse Educator	May 2011	Post-masters Certificate
	University of Virginia Master of Science in Nursing Clinical Nurse Specialist	May 1987	MSN CNS
Undergraduate	Medical College of VA	May 1984	BSN

Licensure: # 0001094377, VA Expires 5-31-22 **CNS** # 0015000141. VA Expires 5-31-22

Certificate: Telehealth Presentar Certification (STAR Telehealth)
Apple Designated Teacher

Academic Positions **Rank**	**Institution**	**Years**
Adjunct Professor	Eastern Virginia Medical School	April 2020-
Director of Center for Telehealth-Innovation, Education and Research (C-TIER)	Old Dominion University	Sept 2019-
Assistant Professor-Tenure Track Doctor of Nursing Practice Program	Old Dominion University	Dec 2014-
Co-Director Adult Gerontology CNS/Educator Program	Old Dominion University	Sept 2014-2018

Lecturer Doctor of Nursing Practice Program	Old Dominion University	Dec 2012-Dec 2014
Assistant Director of Nursing Associate Degree Program	ECPI University Medical Careers Institute School of Health Sciences	Oct 2008-Oct 2012
Adjunct Faculty Doctor of Nursing Practice Program	Old Dominion University	Jan 2011-Dec 2012
Adjunct Professor Associate Degree Program	ECPI University Medical Careers Institute School of Health Science	Jan 2007-Oct 2008
Adjunct Professor	Utica College	May 2011-Jan 2013

Professional and Hospital Positions

Rank	**Institution**	**Month & Year**
CNS/RN Clinical Manager for Telehealth Services	Children's Hospital of the King's Daughter's Norfolk, Virginia	Jan 2017-present
APN/Staff Nurse Clinical Nurse Specialist	Barry Robinson Center 443 Kempsville Rd. Norfolk, Virginia	Oct 2012-Aug 2016
Pectus Program Coordinator Clinical Nurse Specialist	Pediatric Surgery Children's Hospital of the King's Daughter's Norfolk, Virginia	Sept 2001- Oct 2008
Clinical Practice and Education Specialist Clinical Nurse Specialist	Medical Surgical Unit Children's Hospital of the King's Daughter's Norfolk, Virginia	Jan 1997- Sept 2001
Staff Nurse	Pediatric Oncology Children's Hospital of the King's Daughter's Norfolk, Virginia	Nov 1992 – Jan 1997

Staff Nurse	Medical Surgical Unit Children's Hospital of the King's Daughter's Norfolk, Virginia	Jan 1990 –Nov 1992
Kidney and Transplant Coordinator	Children's Hospital of the King's Daughter's Norfolk, Virginia	Nov 1987- Jan 1990
Staff Nurse	Transitional Care Unit Children's Hospital of the King's Daughter's Norfolk, Virginia	May 1987- Nov 1987
Staff Nurse	Neonatal Intensive Care Unit University of Virginia Hospital Charlottesville, Virginia	April 1986 – May 1987
Staff Nurse	Pediatric ICU Medical College of Virginia Hospital Richmond, Virginia	July 1984 – April 1986

Teaching

Old Dominion University – School of Nursing

Course	Course Title	Semesters Taught	Enrollment/ Respondents	Evaluation Mean 0-5 range
NURS 782	Growing Up in the 21st Century	Spring 2018	7/7	5/5[1,2]
NURS 800	DNP Integrative Concepts I	Spring 2015 Spring 2014	37/25 37	4.40/5[1,2] 4.64/5[1,2]
NURS 801	DNP Integrative Concepts II (Roles and Responsibilities)	Summer 2020 Summer 2019 Summer 2018 Summer 2017 Summer 2016 Summer 2015 Summer 2014	42/40 46/25 22/12 13/12 16/15 16/15	 4.45/5[1,2] 4.25/5[1,2] 4.63/5[1,2] 4.39/5[1,2] 4.67/5 [1]
NURS 803 PT 655	DNP Leadership and Practice	Fall 2020 Fall 2019 Fall 2018 Fall 2017 Fall 2016 Fall 2015 Fall 2014	40 43(PT)30/9 30 33PT 21/17 (50 PT)10/8 46 PT/18/12 76/6	 4.33/5[1,2,3] 4.67/5[1,2,3] 4.8/5[1,2,3] 4.38/5[1,2,3] 4.20/5[2,3]

NURS 865	DNP Practicum APN I	Spring 2020 Spring 2019 Spring 2018 Spring 2017 Spring 2016 Spring 2015 Spring 2014	2 2 2 2 2 3 4	Unable to determine specific faculty scores
NURS 866	DNP Practicum APN II	Summer 2020 Summer 2019 Summer 2018 Summer 2017 Summer 2016 Summer 2015 Summer 2014	2 2 2 2 2 3 3	Unable to determine specific faculty scores
NURS 867	DNP Practicum APN III	Fall 2020 Fall 2019 Fall 2018 Fall 2017 Fall 2016 Fall 2015 Fall 2014	2 2 2 2 2 3/3 4	Unable to determine specific faculty scores
NURS 868	DNP Practicum APN IV	Spring 2020 Spring 2019 Spring 2018 Spring 2015 Spring 2014	2 2 2 4 3	Unable to determine specific faculty scores
NURS 890	DNP Capstone Course	Spring 2020 Spring 2019 Spring 2018 Spring 2017 Spring 2016 Spring 2014	 33 30 40/9 34	 4.49/5[1,2] 4.67/5[1,2] 4.5/5[1],[2] TA

1-Lead faculty
2-This course was taught by multiple faculty members. This was the first time that the course was taught as an interprofessional course (DNP, PT, dental hygiene, and counseling)
3-Interprofessional course with DPT, Dental Hygiene, Counseling, & DNP students
4-Unable to determine specific faculty scores

RN-BSN (Utica College On-Line)
NUR 474: Community Health Nursing
NUR 474C: Community Health Nursing Clinical
NUR 465: Hospice and Palliative Care Nursing
HLS 445: Research Methods

Associate Degree Program (Medical Careers University School of Health Science)
COR 101: Freshman Orientation
NUR 162: Concepts I
NUR 163: Concepts II
NUR 267 : Mental Health Nursing
NUR 243: Maternal Child Nursing
NUR 243: Maternal Child Nursing Clinical
NUR 260: Medical Surgical I Clinical

NUR 261: Medical Surgical II Clinical
NUR 270: Acute Care Clinical
NUR 271: Dimensions/Leadership

Doctoral Student Research Mentor

Research Projects (PhD Student-In Progress)

Kristin Trost "Understanding Childhood Cancer Survivors' Participation in Screening for Late Effects: A Mixed Methods Approach."

Emily Fisher "Perceptions of Telehealth in the Healthcare Transition Process"

Research Projects (PhD Student-Completed)

Jafar H. Alabdulla, H. "Application of the Unified Theory of Acceptance and Use of the Technology Model to Predict Dental Students; Intention to Use Teledentistry"

Research Projects (Doctor of Nursing Practice-In Progress)

Kelli Garber "Telehealth Education: Impact on Provider Experience and Adoption"

Christie Stallter "Evaluation Advanced Practice Nurses Perceived Wellbeing, Anxiety, Stress, and Physiologic State as a Result of COVID"

Erin Brawner "Evaluating the Impact of Remote Patient Monitoring for Pediatric Pain and Palliative Care Patients on the Hospital System and Provider"

Research Projects (Doctor of Nursing Practice-Completed)

Emma Striffler "Comparison of Two Post-Operative Pain Management Strategies for Patients Undergoing the Nuss Procedure: A Paravertebral Block with the On-Q Pump and Patient-Controlled Analgesia" 2020

Simone Verela "Understanding Social Determinants of Health Training for Nurse Practitioners" 2020

Johnathan Taylor "Patient Outcomes of an Interprofessional Student Run Clinic" 2019

Denise Chernitzer "Assessing the use of eConsults by Physicians and Nurse Practitioners" 2019

Jamie Holland "Advanced Practice Nurse-Led Interprofessional Student Run Clinic: Assessing Patient Outcomes" 2018

Theresa Crowder "Assessing Nurse Executives Understanding and Use of the Clinical Nurse Specialist Role" 2018

Lorri Birkholz "Using a Dyspnea Assessment Tool to Improve Nursing Care at the End of Life" 2017

Elizabeth Nease "The Art of Description: An Art Based Intervention to Improve Practicing Nurses' Observation, Description, and Problem Identification Skills" 2017

Allison Walton "Caring for the Stroke Caregiver: Investigating a Telehealth Intervention" May 2016

Diane Smith "Investigating the Outcomes of a Hospice Visit 24-Hours before Death" May 2016

Melissa Hotaling "Assessing Staff Perception of Ability to Care for Children with Multiple Chronic Conditions in a Pediatric Psychiatric Residential Facility" May 2016

Theresa Talens. "Follow-Up Phone Call Intervention for Post-Operative Mohs Micrographic Surgery Patients and Infection Rates" May 2015

Jessica Webb. "Teen Health Literacy and Access: A Nursing Comparison of Services Offered Versus Services Needed in a Rural Community" May 2015

Tanya Satterwhite. "The Use of Twitter in a University Student Health Department to Increases Student Usage" May 2015

Caren Cajares. "The Use of Pet Therapy to Reduce Anxiety of Developmentally Disabled Adults in a Dental Practice" May 2015

Margaret Constante. "Parental Empowerment Program for Children with Atopic Dermatitis: Interventions Utilizing Telehealth" May 2014

Denise Cox. "Identification of Early Depressive Symptoms and Self-Efficacy Beliefs in Post-Surgical CABG Patients" May 2014

Mary Highton. "The Use of Video-technology to Improve Breastfeeding Outcomes for Mothers of Infants in the Neonatal Intensive Care Unit" May 2014

Karen Frye. "Diabetes: Telehealth for Improving Outcomes in Primary Care." May 2013

Christina Gonzalez-Wilson. "Facebook: An Educational Tool for Young Women in an OB/GYN Office" May 2013

Lisa Lee. "Web-based versus Face-to-Face Dyslipidemia Education for an at Risk Indigent Population." May 2013

Lori Wright. "The Use of Rescue Surfactant versus Prophylactic Surfactant in the Prevention of Neonatal Chronic Lung Disease" May 2013

Publications:
*peer-reviewed
†invited work
‡co-authored with students
**senior author
! research focused publications

1. ****Rutledge, C. A., Mason, A . O'Rourke, J. Behnke, L. Melhado, L. Downes, K. Chike-Harris, K., T. **Gustin. T**. (2021). "Telehealth Competencies for Nursing Education and Practice: The Four P's of Telehealth" Nurse Educator DOI: 10.1097/NNE.0000000000000988

2. **!*Rutledge, C. M., Hawkins, E. Bordelon, M., **Gustin, T. S**. (2020) "Telehealth education: An interprofessional immersion experience in response to COVID-19" Journal of Nursing Education 59(10), 570-576 https://doi.org/10.3928/01.3928/01484834-20200921-06

3. ! *‡**Alabdullah, J. H., VanLunen, B., Claiborne, D., Daniel, S. J., Yen, C. **Gustin T. S**. (2020, July 24). Application of the Unified Theory of Acceptance and Use of Technology Model to Predict Dental Students' Intention to Use Telehealth. Journal of Dental Education https://doi.org/10.1002/jdd.12304

4. ! *‡**Chernitzer, D. H. **Gustin, T. S.** (2020) "Evaluating advanced practice nurses' knowledge and use of e-Consults" Journal of Nurse Practitioners 16, 151-153 https://doi.org/10.1016/j.nurpra.2019.11.023

5. !*Le-Jenkins, U., **Gustin, T**., Cartagena D., Renaud, S. (2020) "Effectiveness of primary care based pediatric weight management program. Journal of Doctoral of Nursing Practice. 13(1), 9-16. https://dx.dot.org/10.1891/2380-9418.13.1.9

6. !***Gustin, T. S**., Kott, K., Rutledge, C. (2019) Telehealth etiquette training: A guideline for preparing interprofessional teams for successful encounters. Nurse Educator. 45(2),88-92 doi: 10.1097/NNE.0000000000000680

7. !***Haney, T. S**., Birkholz, L., Rutledge, C. (2018) Workshop for addressing the impact of the imposter syndrome on clinical nurse specialists. Clinical Nurse Specialist, 32(4), 189-194.

8. !*‡**Birkholz, L., **Haney, T**. (2018.) Using a dyspnea assessment tool to improve care at the end of life. The Journal of Hospice and Palliative Care Nursing, 20(3), 219-227.

9. *Schweickert, P., Rheuban, K., Cattell-Gordon, D., Rose, R., Wiles, L., Reed, K., Reid, K., Nesbitt Fowler, C., **Haney, T**., Rutledge, C.M. (2018). The APN-PLACE telehealth

education network: Legal and regulatory considerations for telehealth enhanced clinical education. Journal of Nurse Regulations. 9(1), 47-51

10. !* **Haney, T. S.,** Kott, K, Rutledge, C., Britton, B., & Poston, R. (2018). How to prepare interprofessional teams in two weeks: An innovative education program nested in telehealth. The International Journal of Nursing Education and Scholarship. 15(1), 1-9. doi: 10.1515/ijnes-2017-0040

11. !* ‡** Nease, B., **Haney, T. S.**, (2018). Evaluating an art-based intervention to improve practicing nurse's observation, description, and problem identification skills. Journal of Nurses in Professional Development. 34(1), 2-7

12. ***Haney, T**. Sharp, P. V., Nesbitt, C., Poston, R. D. (2017). Innovative intraprofessional clinical training for clinical nurse specialists and nurse practitioner students. Journal of Nursing Education. 56(12), 748-751.

13. *Poston, R. D., **Haney, T.**, Kott, K., Rutledge, C. (2017) Interprofessional team performance optimized: Enhance development with behavioral profiles. Nursing Management. 48(7), 36-43

14. *†***Rutledge, C., Kott, K., Sweickert, P., Poston, R., Fowler, C., **Haney, T**. (2017) Telehealth and eHealth in nurse practitioner training: Current perspectives. Advances in Medical Education and Practice. 8, 399-409

15. !*‡**Cajares, C. M., Rutledge C. **Haney, T**. S. (2016) Animal assisted therapy in a special needs dental practice: An interprofessional model for anxiety reduction. Journal of Intellectual Disability-Diagnosis and Treatment. 4(1)

16. !*Fowler, C. **Haney, T**, Lemaster, M (2016) Helping dementia patients through technology, the future is here. Home Healthcare Now. 34(4), 203-209

17. !*Johnson, K, **Haney, T.,** Rutledge, C. (2015). Educating counselors to practice interprofessionally through creative classroom experiences. The Journal of Creativity in Mental Health. 10(4), 488-506.

18. **Haney, T**., Kott, K., Fowler, C. (2015). Telehealth etiquette in home healthcare: the key to a successful visit. Home Healthcare Now. 33(5), 254-259.

19. **Haney, T**., Sharp. P., Rutledge, C. (Feb-March, 2015). Opportunities abound for the Clinical Nurse Specialist. Virginia Nurses Today. 14

20. ***Haney, T. S**., Kott, K. (2014). Sleep problems in children: An under evaluated factor of negative behavior. Journal of Psychosocial Nursing and Mental Health. 52(10), 27-32.

21. *Fowler, C., **Haney, T. S.**, Rutledge, C. M. (2014). An interprofessional virtual healthcare neighborhood for caregivers of elderly with dementia. The Journal for Nurse Practitioners. 10(10), 829-832. doi: 10.1016/j.nurpra.2014.08.012

22. !*Rutledge, C. M., **Haney, T.**, Bordelon, M., Renaud, M., & Fowler, C (2014). Telehealth: Preparing APN providers to address healthcare needs in rural populations. International Journal of Nursing Education Scholarship. 11(1). doi:10.1515/ijnes-2013-0061

23. !***Haney, T.** & Adams Tufts, K. (2012). A pilot study using electronic communication in home healthcare: Implications on parental well-being and satisfaction caring for medically fragile children. Home Healthcare Nurse. 30(4), 216-224.

24. !*Rutledge, C. M., Renaud, M., Garzon, L., Bordelon, M, **Haney, T.**, Gregory, D., & Ayers, P. (2011). Educating advanced practice DNPs in using social media in rural healthcare, International Journal of Nursing Education Scholarship. 8(1) 1-14.

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30. !*Croitoru, D., Kelly, R., Goretsky, M., Nuss, D., **Gustin, T.** (2005). The minimally invasive Nuss technique for recurrent or failed pectus excavatum repair in 50 patients. Journal of Pediatric Surgery, 40: 181-187.

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Published Abstracts

1. Gustin, T. (2020). Pediatric palliative care remote patient monitoring pilot study. Telemedicine and e-Health. DOI: 10.1089/tmj.2020.29048.abstracts
2. Gustin, T. (2020) Tehelealth certificatioin for educators and providers. Telemedicine and e-Health DOI: 10.1089/tmj.2020.29048.abstracts

Manuscripts in Press

1. †*Rutledge, C. A., **Gustin, T**. "Preparing Nurses for their Roles in Telehealth: Now is the Time!" Online Journal of Issues in Nursing

Manuscripts Under Review

1. Alabdullah, J., Clairborne, D., Van Lunen, B., Daniel, S., **Gustin, T**., Cherng-Jyn, Y "The association of sociodemographic characteristics and previous experiences with dental students' intention to use telehealth in dental practice." Journal of Telemedicine and Telecare.
2. Horvath, E., Madura, R., **Gustin, T.,** Zimbro, K. "Impact of hybrid interprofessional experiential learning environments on student's confidence, knowledge, and perceptional of motivational interviewing. Journal of Interprofessional Education and Practice

Books/Book Chapters

1. Wibberly, K., **Gustin, T**. (2021) Telemedicine: Overview and Application in Pulmonary, Critical Care, Allergy, and Sleep Medicine. "People Issues in Telemedicine" New York, NY: Springer Publishing

2. **Gustin T.** (2020) Telemedicine in Orthopedics and Sports Medicine: Development and Implementation in Practice "Telehealth Etiquette" in Atanda, A. Lovejoy, J. F. (Ed). New York, NY: Springer Publishing

3. Rutledge, C. **Gustin, T. S**. Schweickert, P, A, (2020) "Telehealth Competencies: Knowledge and Skills" In Schweickert P. A. Rutledge C. (Ed). SLACK Incorporated, Thorofare, NJ

4. Rutledge, C. M, **Gustin, T. S**. (2020) Telehealth Essentials for Advanced Practice Nursing. Chapter 9 "Telehealth and Interprofessional Collaboration" In Schweickert P. A. Rutledge C. (Ed). SLACK Incorporated, Thorofare, NJ

5. Rutledge, C. M., **Haney, T.,** Fowler, C. (April 2014). Transforming Clinical Practice In. D. M. Korniewicz (Ed.), Nursing Leadership and management The Advanced Practice Role. DEStech Publications

6. **Gustin, T**. (2003). "Nursing Assessment and Diagnosis of Renal Function." In Jackson D, Saunders R. (Ed). Child Health Nursing: A Comprehensive Approach to the Care of Children and their Families. J B Lippincott Co, Philadelphia.

Book Chapters in Press

Grants Awarded:

SYNC Transforming Healthcare Leadership Program 2020-2021 Ryal, Jennifer (Eastern Virginia Medical School, MD), Gustin, Tina (Old Dominion University, DNP, RN), Dinnerson, Quincy (Norfolk State, Social Work), Andrews, Ebony (Hampton University, PharmD) ($5,500)

Department of Health and Human Services Advanced Nursing Education Program. "Advanced Practice Registered Nurses-Behavioral health, Interprofessional, Leadership, and Telehealth (APRN-BILT)" July 2020-July 2023 ($1,391,255.00/3-years). PI: Carolyn Rutledge, **Tina Gustin**, Diana Cartagena, Karen Higgins, Christianne Nesbitt, Jeffrey Moe Grace Gustin

SYNC Transforming Healthcare Leadership Interprofessional Training Program "757 WeCare Clinic" October 2020-March 2021 (7,000 tuition/team member) Team: Jennifer Ryal, **Tina Gustin**, Ebony Andrews

Health and Human Resources "Behavioral Health Workforce Education and Training Program" September 1, 2020-August 31, 2021 (480,000) PI: Mark Rehfuss, Co-PIs Jeff Moe, **Tina Gustin**, Amber Pope, Kristy Carlisle, Gulsha Kemer

Health Resources and Services Administration "Advanced Nursing Education Workforce" July 2020-July 2021. ($189,025) No cost extension of grant #T94HP30910 PI: **Tina Gustin**

Department of Health and Human Services NEPQR Program, "Advanced Practice Registered Nurse – Behavioral health, Interprofessional, Leadership, and Telehealth (APRN-BILT)". July 2020-June 2023. ($1,500,000.00). PI: Carolyn Rutledge, Co-PIs: Tina Gustin, Christianne Nesbitt, Karen Higgins, Diana Cartagena, Jeff Moe.

Virginia Research Investment Fund. "The Commonwealth Center for Innovation for Autonomous Systems (C2IAS)" October 2019-October 2022 ($1,499,355) "Telepresence semi-autonomous robot for emotional support of critically and terminally ill children."50,000 given to Robotic Project. Project Director **Tina Gustin**, Co-PIs Yiannis Papelis.

Department of Health and Human Services. "VET- PRN- Veterans Education and Training as Primary care RNs" July 1, 2019 - June 30, 2022. ($1,452,129.00). Wiles, L.; Martin, J.; Hawkins, J. E.; Tremblay, B.; Higgins, K. Consultants: Carolyn Rutledge, **Tina Gustin**

Department of Health and Human Services. MCHP: Pediatric Mental Health Care Access Program "VMAP-Virginia Mental Health Access Program" October 2018-Ocotober 2023

($445,000/year; $2,225,000/5-years) Project Director: Cornelia Deagle VDH, Medical Director Sandy Chung, Care Coordination: Rachel Reynolds, Education: Beth Ellen Davis, ODU Project Director/Telehealth Director: **Tina Gustin**, Reginal Directors: Richard Leichtweis, Lee Beers, Bela Sood, Stephanie Osler, Ellen Davis, Felicity Adams.

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American Association and Colleges of Nursing/Centers for Disease Control. Public Population Health Learning Hub Project. "Building Capacity and Bridging Education Gaps: A Social Determinants of Health and Food Insecurity Health Learning Hub" June 2018-December 2018 ($10,000) Project Director: Jamela Martin, Beth Tremby, **Tina Haney**, Pam Sharp, Karen Karlowicz

Department of Health and Human Services Advanced Practice Nursing Program. Advancing Nursing Workforce (ANEW) Project. "APN-CPR: Optimizing APN readiness to address the needs of rural and underserved populations through enhanced academic-practice partnerships. July 2017-June 2019 ($1,059,220) Project Director: **Tina Haney**, Co-PIs: Carolyn Rutledge, Karen Kott, Rebecca Poston, Christianne Fowler, Joannah Hoch

Old Dominion University Research Foundation (July 2017-September 2017). "Feasibility of using off the shelf smart watches to monitor biometrics in older adults residing in Assisted Living." ($2,500). PI: Christianne Fowler, Co-PIs: Karen Karlowicz, Ajay Gupta, Karen Kott, **Tina Haney**

Old Dominion University Summer Research Fellowship Program (June 2017). Telehealth is More Than Technology: A Tool for Measuring Provider Performance. ($7,000) PI: **Tina Haney**

Department of Health and Human Services Advanced Nursing Education Program. "APN PLACE: A Telehealth Network for Developing APN Preceptor Opportunities in Rural VA." 2015-2018. ($2,036,758). PI: Carolyn Rutledge, Co-PIs: **Tina Haney**, Rebecca Poston, Christianne Fowler, Lynn Wiles, Ajay Gupta

Department of Health and Human Services Advanced Nursing Education Program. "Interprofessional Education for Advanced Practice Nurses." July 1, 2014-June 30, 2017. ($1,210,320). PI: Carolyn Rutledge, Co-PIs: **Tina Haney**, Karen Kott, Kaprea Johnson, Corrin Richels, Bruce Britton, Rebecca Poston.

Integrating Palliative Oncology Care into Doctor of Nursing Practice (DNP) Education in Clinical Practice. Accepted to attend the first International grant funded course offered through End of Life Nursing Education Consortium and City of Hope. February 2014-February 2016. PI: **Tina Haney.**

Department of Health and Human Services Advanced Practice Nursing Program, "Educating Nurse Practitioners to Practice Interprofessionally." Sept 2012-August 2015. ($1,046,157). PI: Carolyn Rutledge, Co-PI: **Tina Haney**, Karen Kott, Kaprea Johnson, Meg Lemaster.

Grants Under Review

Grants Applied For (Not funded):

Federal Communications Commission COVID-19 Telehealth Program "Post COVID-19 Remote Patient Monitoring for Pediatric Chronic Disease Management" PI **Gustin, Tina** ($216,739)

Robert Wood Johnson Clinical Scholars Clinical Fellowship 2020-2023" Addressing the health disparities in the urban poor-A pop up virtual health initiative" PIs: Ryal, J., **Gustin, T.**, Anderson, E.

NIH/NINR: Strategies to Improve Health Outcomes and to Reduce Disparities in Rural Populations-RFA-NR-20-001 (R01). "The Culturally Oriented Access through Connected Health-COACH program for Rural and Culturally Diverse Populations with Type 2 Diabetes". July 2019-June 2025. ($2,191,948). PI: Carolyn M. Rutledge, Co-PIs: Tina Gustin, DNP Christianne Nesbitt, Diana Cartagena.

Department of Health and Human Services Primary Care Training and Enhancement: Residency Training in Primary Care (PCTE-RTPC) Program. HRSA-20-008. "Resident Education Advancing Community Health (REACH)". July 2019-June 2025. ($2,500,000.00). EVMS PI: Bruce Britton. ODU PI: Carolyn Rutledge, ODU Co-PI: Tina Gustin.

Jeffress Trust 2020. "Towards Computer-assisted Telehealth Etiquette Training: Healthcare Professional Intent Classification and Virtual Encounter Modeling" PIs: Rechowicz, K., **Gustin, T.**, Shull, J.

Rutledge, C (PI), **Gustin, T.**, Poston, R., Nesbitt, C., Higgins, K., Sharp, P., Cartagena, D. (CO-PI's), Kott, K., Granados, R. (consultants) (2019). APRN-MATE: APRN Mental Health, Addiction, & Treatment Education and Preparation for Addressing the Crisis in Rural and Underserved Populations. Department of Health and Human Services Submitted January 2019

Thibodeau, T., (PI) Ryal, J., Pegolow, S., Collumb, E., Plunk, A., **Gustin, T.** (2019). "Recovery Education Advancing Community Health (REACH)" Grants for Primary Care Training and Enhancement. Department of Health and Human Services (2,000,000) Submitted January 2019

Schussler, E., **Haney, T.** Ryal, J. (2018). Equity through Enlightenment: Addressing Social Determinants of Health in an Urban Environment through Interprofessional Education a Collaboration. Robert Wood Johnson Clinical Scholars Fellowship. Not funded.

Kott, K., **Haney, T.**, Johnson, K. (2013). The Impact of an Interdisciplinary Virtual Healthcare Neighborhood (VHN) on Sleep, Healthcare/Social Support, Self-Efficacy among Parents Caring for Medically Fragile and Home Bound Children. The Association of Schools of Allied Health Professions Interdisciplinary Research Award (IRA). Not funded. Only one award funded nationally

Consultant Work

Gustin, T., Rutledge, C. (Summer 2019) Consultants as Telehealth Subject Matter Experts. MITRE Corporation. $39,520 May 2019-September 2019

Presentations

†invited work

Britton, B. S., Gustin, T., Ryal, J., Wohl, J. "A Teaching CIN: A Platform for Learner-Engaged Health Equity, Interprofessional, Population Health Education and Scholarship." Round Table. Society of Teachers of Family Medicine (STFM) Conference Feb. 2021

†Bell, M., Griffin, S., **Gustin, T.**, Natoli, C. "Raising the Bar: Quality and Compliance Through Education" Panel Presentation CTeL Summit Fall Summit, December 4, 2020.

†Schinasi, D., **Gustin, T.,** DuBose-Morris, R. "State of Telehealth Education" Panel Presentation. SPROUT National Workgroup Meeting November 18, 2020

Gustin, T. Granados, O. "Pediatric Palliative Care Remote Patient Monitoring Pilot Study" SEARCH National Telehealth Research Symposium Poster November 12, 2020

Gustin, T., Rutledge, C. "Telehealth Certifications for Educators and Providers" SEARCH National Telehealth Research Symposium Poster November 13, 2020

†**Gustin, T.**, Hagar, M., Sorenson, G. "One Zoom, Two Zoom, Three Zoom No" webinar on telehealth etiquette. Blue Cirrus Webinar October 22, 2020

†**Gustin, T**. "Week 8: Office Hours #4 Clinical Best Practices" Project ECHO Department of Health and Human Services Telemedicine Hack Presenter, Webinar September 9, 2020

†**Gustin, T**. Rutledge, C. "Conducting a Physical Exam via Telehealth" Project ECHO Department of Health and Human Services Telemedicine Hack Expert Panel Presenter, Webinar September 2, 2020

Gustin, T. "Nurses Place at the Innovation Table: One Universities Experience." *Poster Session.* American Telehealth Association Virtual Meeting. June 23, 2020.

Gustin, T., Granados, O. " The Development of a Remote Patient Monitoring Project for Pediatric Pain and Palliative Care". *Poster Session.* Launching into Telehealth: 2020 Northeast/Mid-Atlantic Virtual Telehealth Conference, June 19, 2020.

Gustin, T. " Nurses Place at the Innovation Table: One Universities Experience". *Poster Session.* Launching into Telehealth: 2020 Northeast/Mid-Atlantic Virtual Telehealth Conference, Summit June 19, 2020.

†**Gustin, T**. "The Future of Telehealth Education" General Session. CTeL Summit, Virtual Conference June 18, 2020.

†**Gustin, T**. "Telehealth: A Means for Achieving Excellence - The Future is Now" Elizabeth Nound's Memorial Lecture, Virginia Academy of Nutrition and Dieticians. Virginia Beach, VA. March 15, 2020.

Martin, J., Trembly, B., Sharp, P., Karlowitz, K, **Gustin, T** "Collaborating for the Community: The Role of Interprofessional Practice in Addressing Current Healthcare Issues." Panel Presentation. Emswiller Interprofessional Symposium. Richmond VA, Feb 2, 2019.

†**Gustin T**. "Preparing Interprofessional Teams for Telehealth" Plenary. Virtual Healthcare in Mainstream 2019. New York, New York, October 4, 2019.

†**Gustin T.** "VMAP Virginia Mental Health Access Program" Panel Presentation. Virginia Telehealth Network Annual Meeting. Charlottesville VA. September 27, 2019.

†**Gustin T.** "Preparing Tomorrows Providers for Telehealth: Strategies, Evaluation Methods and Outcomes" Panel Presentation. SEARCH Telehealth Research Conference, Chicago, Il August 28, 2019

†**Gustin T**. "Lights Camera Action-Telehealth Etiquette-Take One: The Importance of Including Website Manner Skills into Your Curriculum" South Central Telehealth Forum Key Note. Nashville TN. August 19-20, 2019

†**Gustin T. "**Telehealth 2.0: Positioning DNP's as Industry Leaders" Plenary Speaker. National DNP Conference, Washington DC August 7-9, 2019

†**Gustin, T.** "Teaching Telehealth" Breakout Work Group, Center for Telehealth eHealth and Law (C-TeL), Washington DC., June 13-14, 2019.

†**Gustin, T**. "Technology Boom: Telehealth Innovations" Alzheimer's Association Brain Summit. Panel Discussion. Newport News VA. June 5, 2019

†**Gustin, T**. "Teaching Telehealth Etiquette: How and Why" Mid-Atlantic Telehealth Summit. Breakout Session. Williamsburg VA. April 1, 2019.

Gustin, T. "Connecting Cancer Patients Through a VGo Robot" Mid-Atlantic Telehealth Summit. Poster. April 1, 2019

Rutledge, C. **Gustin, T**. "The Development of an Interprofessional Telehealth Innovation, Training, and Resource Center" Mid-Atlantic Telehealth Summit. Poster. April 1, 2019

Martin, J., Trembly, B., Sharp, P., Karlowitz, K, **Gustin, T.** "Building a Capacity and Bridging Education Gaps: Teaching Undergraduate Nursing Students to Work as Part of an Interdisciplinary Care Team in our Communities. "Lecture Presentation. Teaching Prevention 2019, Cleveland, Ohio April 1-3, 2019.

†**Gustin, T. S**. Virtual Healthcare in the Mainstream. "Telehealth Education" Panel Presentation and Assisting with Hands on Lab. Weill Cornell University, NY, NY. October 26-27, 2018

† **Gustin, T. S**. "Telehealth: What DNP Leaders in Clinical and Administrative Practice Need to Know to Improve Healthcare" Annual National Association of Doctor of Nursing Practice Conference. Keynote Presentation. Palm Springs, CA. September 27-29, 2018

Holland, J., **Haney, T.S.,** Kott, K. Envisioning Access for All: Students Effectively Lead Interprofessional Teams Providing Care for the Uninsured and Impoverished in Urban Federally Qualified Health Centers. Workshop. NEXUS Summit, Minneapolis, MN. July 29-31, 2018

†**Haney, T. S**., Rutledge, C. "Personal Strategic Planning: To Achieve Goals Never Imagined" Presentation. Virginia Doctor of Nursing Practice 3rd Annual Conference. Richmond VA. July 12-14, 2018.

†Branham, S. Rutledge, C. **Haney, T**. "Telehealth: A Primer for Nurse Practitioner Faculty" Workshop. Nurse Practitioner Faculty Conference, Indianapolis, IN., April 19, 2018

†**Haney, T.,** Educating and Training for Effective Telehealth Care Delivery" Panel Presentation. MATRC. Summit, Hershey, PA., April 17, 2018

Schweickert, P., Rheuban, K., Cattel-Gordon, D. Roes, R., Reid, K., Wiles, L., Reed, K., Nesbitt, C., Haney, T., Rutledge, C. "APN-PLACE Telehealth Education Network: Legal and Regulatory Issues in Telehealth Nursing Clinical Education" Poster. MATRC. Summit, Hershey. PA., April 16, 2018

Haney, T., Kott, K. "The Interprofessional Telehealth Communication Tool: A New Tool for Measuring Team Telehealth Performance" Poster. MATRC. Summit, Hershey. PA., April 16, 2018

Nesbitt, C., **Haney, T**. Kupta, A., Mahly, K. "Feasibility of Using Wearable Sensors to Detect Agitation in Individuals Living with Dementia" Poster. MATRC. Summit, Hershey. PA., April 16, 2018

Kott, K., **Haney, T.** Britton, B. "Telehealth a "Team Sport:" A New Instrument to Measure Student Performance" Panel Presentation. 6th Annual Emswiller Conference. Richmond, VA, February 3, 2018

Kott, K., Holland, J., **Haney, T**., Britton, B. "The Interprofessional Care Clinic: Learning While Providing Care for Medically Underserved at High Risk for Preventable Hospitalization. Poster Presentation. Society of Teachers of Family Medicine-Conference on Medical Student Education. Austin, TX, February 1-4, 2018

Haney, T. Rutledge, C. "Preparing Intraprofessional Groups of DNP Students to Address Social Determinants of Health via Telehealth" Podium Presentation. AACN Conference for Doctoral Education. Naples FL, January 17-20, 2018

Haney, T., Rutledge, C. "An Interprofessional Student Run Clinic: Addressing Social Determinants of Health Among High Risk Patients" AACN Conference for Doctoral Education. Poster Presentation. Naples FL, January 17-20, 2018

Poston, R., Rutledge, C. **Haney, T**. "Innovation in Research Team Development: Utilizing Behavioral Profiles to aid Faculty Team Development and Collaboration Among DNP and PhD Faculty. AACN Conference for Doctoral Education Poster Presentation, Naples FL. January 17-20, 2018.

†**Haney, T.** "Telehealth Funding Guide: An Analysis of Trends in the World of Grant, Angel, and Private Equity Money" Panel Presentation. CTel Summit. Washington DC, November 30, 2017.

Haney, T., Britton, B., Kott, K. "The Development and Evaluation of Two Tools Designed to Measure Telehealth Knowledge and Telehealth Performance" Podium Presentation. SEARCH Conference, Philadelphia, PA Oct. 5-6, 2017.

Rutledge, C., **Haney, T**., Bates, R. "A Statewide Initiative to Empower DNP Providers: Implementing a State Organization, an Annual Conference, and Special Interest Groups" Panel Presentation. Doctor of Nursing Practice National Conference. New Orleans, LA. Sept 12-15, 2017

Haney, T., Rutledge, C. "Preparing DNP Students to Address Population Health Disparities Through Telehealth: An Innovative Educational Approach" Poster Presentation. Doctor of Nursing Practice National Conference. New Orleans, LA. Sept 12-15, 2017

†**Haney, T**. "Telehealth Etiquette: An Important Yet Forgotten Part of a Telehealth Visit" Podium Presentation. University of New Hampshire's Annual Clinical Symposium Spotlight on Care Innovations. Manchester, NH August 2017

†**Haney, T.** "Telehealth Etiquette and Patient Engagement" C-Tel Spring Summit, Panel Presentation. Washington, DC. June 1-2, 2017

Haney T. & Kott K "Telehealth Etiquette: A Missing Yet Critical Piece in Telehealth Education" Poster Presentation, American Telehealth Association, Orlando, FL April 2017

Haney, T., & Rutledge C. "APN-PLACE: A Statewide Telehealth Infrastructure for Recruiting and Training Preceptors" Podium Presentation. NONPF, Washington DC. April 2017

Haney T. & Kott, K "Telehealth Etiquette: Not an Intuitive Skill" Podium Presentation. 1st Annual SEARCH Meeting Leesburg, VA. April 2017

Haney, T., & Rutledge, C. "Using Telehealth to Connect and Support CNS Students and Their Preceptors" Podium Presentation. National Clinical Nurse Specialist Conference, Atlanta, GA, March 2017

Kott, K., & **Haney, T**. "Uniting Four Universities and Eight Professions to Transform Interprofessional Collaboration and Practice" Panel Presentation. 5th Annual Emswiller Conference, Richmond VA, February 2017

Rutledge, C., **Haney, T**. Poston, R. "Holistic Admissions: A Critical Element for Preparing the Future Leaders and Innovators in Nursing" Poster Presentation. AACN Conference for Doctoral Education. San Diego CA, January 2017

Haney, T, & Kott, K. "Telehealth Etiquette: Not an Intuitive Skill" Poster Presentation. MATRC Leesburg, VA April 2017

Haney, T. Rutledge, C. "Tenured DNP Faculty? Why Not…Strategies for Successful DNP Faculty Tenure" Poster Presentation. AACN Conference for Doctoral Education. San Diego CA, January 2017

Haney, T., Rutledge, C. "If You Build it, They Will Come: Uniting 8 Professions and 4 Universities for an Interprofessional Experience" Podium Presentation. National DNP Conference, Baltimore MD, October 2016

†**Haney, T**. "Personal Strategic Planning" Break Out Session. Reflections on Critical Care the Peninsula Chapter of the American Association of Critical Care Nurses, Williamsburg, VA October 2016

Walton, A. & **Haney, T**. "Caring for the Informal Stroke Caregiver: Investigating a Telehealth Intervention" Panel Discussion. MATRC, Cambridge MD, April 2016

Haney, T., Fowler, C., Kott, K., Rutledge, C. "The Importance of Teaching Telehealth Etiquette: The Key to a Successful Visit" Poster Presentation. MATRC, Cambridge MD, April 2016

Haney, T. "Preparing Interprofessional Teams to Transform Healthcare using Telehealth" Panel Presentation. MATRC, Cambridge MD, April 2016

Haney, T. "Preparing Interprofessional Teams for Telehealth" Plenary Session. National Telehealth Conference, Cincinnati, OH March 2016

Haney, T. "Discovering the Role of the CNS: An Accidental Outcome Following an Experiential Interprofessional Course" Poster Presentation. National Clinical Nurse Specialist Conference, Philadelphia, PA March 2016

Haney, T. "The Imposter Syndrome: Unlocking the Potential of CNS Students" Podium Presentation. National Clinical Nurse Specialist Conference, Philadelphia, PA, March 2016

Poston, R., **Haney, T**., Kott, K., Richels, C. Johnson Hoquee, K., Hoch, H., Sharp, P., Britton, B., Rutledge, C. "Innovation in Research Team Development: Utilizing Behavioral Profiles to

Aide Faculty Team Development for Interprofessional Research" Workshop. SNRS, Williamsburg, VA, February 2016

Kott, K., **Haney, T.**, Rutledge, C., Poston, R., Richels, C., & Britton, B. "Evolution of the Interprofessional Student Team: Zero to Sixty in Two Weeks" Panel Discussion. Emswiller Interprofessional Conference. February 2016

Rutledge, C. **Haney T**. "Overcoming Interprofessional Silos: An Innovative Rotation Using Standardized Patients and Interactive Technology" Podium Presentation. AACN Conference for Doctoral Education, Naples, FL January 2016

Haney, T., Rutledge, C. "Website and Mobile Applications: A Unique Approach to Interprofessional Team Development" Podium Presentation. AACN Conference for Doctoral Education, Naples, FL January 2016

Poston, R., **Haney, T**, "Creating New Landscapes for Ethics in Health Professions Education: Utilizing Standardized Patients to Illuminate Ethical Issues impacting Patient Centered Care for Interprofessional Teams" Poster Presentation. Virginia Nurses Association Fall Conference on IP Practice, Short Pump VA, November 2015

Haney, T., Rutledge, C., Gray, D. "Transforming DNP APRNs and Nurse Executives into Innovative Leaders and Change Agents through: Three Targeted Experiences" Podium Presentation. National DNP Conference, Seattle Washington, September 2015

Fowler, C., **Haney, T.**, Johnson, K., Kott, K., Lemaster, M., Rutledge, C. "Preparing IP Teams to Use Technology to Care for Older Adults Requiring Palliative Care" Podium Presentation. Emswiller Interprofessional Conference, Richmond VA, April 2015

Haney, T., Fowler, C., Johnson, K., Kott, K., Lemaster, M., Rutledge, C. "Leadership: A Workshop for Developing Excellence in Leading Healthcare Initiatives, Change and Interprofessional Teams" Podium Presentation. Emswiller Interprofessional Conference, Richmond VA, April 2015

Rutledge, C., **Haney, T.**, Fowler, C. "Preparing NP Students for Excellence as Providers, Leaders, and Change Agents" Podium. National Association of Nurse Practitioners, Baltimore MD, April 2015

Haney, TS, Rutledge, C. "Preparing Interprofessional Teams to Utilize Telehealth Technologies to Enhance Geriatric Palliative Care" Poster Presentation. MidAtlantic Telehealth Resource Centers (MATRC) Conference, Greenbrier WV, March 2015

Rutledge, C., **Haney, T**. "Breaking Down Professional Silos: Overcoming Interpersonal and Intraprofessional Barriers to Interprofessional Education and Collaboration" Podium. Presentation, AACN Conference for Doctoral Education, San Diego, CA, January 2015

Haney, T., Fowler, C, Rutledge, C. "Preparing the CNS for Interprofessional Care across Borders" Podium. International Society for Clinical Nurse Specialist Education, Vancouver British Columbia October 2014

Haney, T, Fowler, C, Rutledge, C., Kott, K., Lemaster, M., & Johnson, K. "Interprofessional Collaboration: Bringing Allied Professionals to the Table" Podium. Emswiller Telehealth Conference, Richmond, VA March 2014.

Rutledge, C. **Haney, T.** "The DNP as a Leader in the Developing Interprofessional Collaboration for Practice, Research and Education" Podium. Doctor of Nursing Practice Conference, Phoenix, AZ 2013.

Haney, TS., Rutledge, C., Fowler C., Renaud, M. "The DNP as a Leader in the Development of an Interprofessional Health Promotion Course for Graduate Allied Health Students" Podium. Doctor of Nursing Practice Conference, Phoenix AZ 2013.

Rutledge, C., **Haney, T.**, Renaud, S. "Preparing DNP's to Develop Intraprofessional Partnerships with PhDs" Podium, AACN Conference for Doctoral Education. January 2013.

Fowler, C., **Haney, T**, Johnson, K., Kott, K., Lemaster, M, Rutledge, C., & Bordelon, M., "Interprofessional Approach to Teaching Nurse Practitioner Students" Podium. Emswiller Interprofessional Conference, Richmond VA, 2013

Haney, TS., Adams-Tufts, K. "Electronic Communication in Pediatric Home Health: Impact on Parental Well-Being and Satisfaction." Podium. Southern Nursing Research Society. March 2012.

Haney, TS. "Developing the Business Mind of DNP/NP Providers Needed to Develop and Implement New Practice Models." Podium. National Association of Nurse Practitioners. April 2012.

Haney, TS., Adams-Tufts, K. "Electronic Communication in Pediatric Home Health: Impact on Parental Well-Being and Satisfaction." Poster. National Association of Clinical Nurse Specialist International Meeting, Baltimore, MD. 2011.

†**Haney, TS**, "Nursing Management of the Minimally Invasive Nuss Procedure" Podium. Saudi Arabia's International Nuss Workshop. May 2007.

†**Haney, TS**, "Pain Management for the Nuss Patient" Podium. Saudi Arabia's International Nuss Workshop. May 2007.

†**Haney, TS**, "How to Develop a Nuss Center of Excellence." Key Note. Japanese 7th Annual International Nuss Workshop: How to Develop a Nuss Center of Excellence June 2007.

Gustin, TS. "Common Pediatric Chest Wall Deformities and Their Management." Podium. American Pediatric Surgical Nurses Association, Hilton Head, SC, May 2006.

†**Gustin, TS**. "Minimally Invasive Repair of Pectus Excavatum, the Humanist Approach." Key Note. Walter Lorenz Yearly Sales Meeting. Jacksonville FL. June 2005.

†**Gustin, TS**. "The Nuss Procedure." Podium. Incisions and Decisions, DC Children's Annual Conference. DC National Medical Center. October 2004.

†**Gustin, TS**. "The Nuss Procedure: Development of a Patient Pathway to Reduce Cost and Improve Care." Podium. American Pediatric Surgical Nurses Association, Naples FL, 2002.

Presentation with Students

Stiffler, E., **Gustin, T.** "Comparison of two post-operative pain management strategies for patients undergoing the Nuss procedure: A paravertebral nerve block with the on-Q Pump and Patient-Controlled Analgesia." Poster Virginia Association of Nurse Anesthetists, March 21, 2020 (*Cancelled due to COVID-19*)

Verela, S., **Gustin, T**. "An Evaluation of Advanced Practice Nurse and Nurse Executive Knowledge Perceived Value and Use of Social Determinants of Health Tools." Poster Xavier University of Louisiana Health Disparities Conference March 25-27, 2020 (*Cancelled due to COVID-19*)

Chernitzer, D., **Gustin, T**. Advanced Practice Nurses' Perceived Barriers and Benefits to Electronic Consults. Poster. Mid-Atlantic Telehealth Summit. April 1, 2019

Judd, S., Ingram-Thorpe, B. A., Ferguson, K., **Gustin, T**., Ryal, J., Britton, B. "Quality Assessment of Interprofessional Care Clinic Education Experience on Team Readiness" Poster. STFM Annual Spring Conference. Toronto, Ontario. April 27-May 1, 2019.

Taylor, J., **Gustin, T**., Ryal, J. "Collaboration fo the Community: The Role of Interprofessional Practice in Addressing Current Healthcare Issues" Panel Presentation. Emswiller Interprofessional Symposium. Richmond VA, Feb 2, 2019

Crowder, T., **Haney, T**. "Assessing Nurse Leaders Understanding and Use of the Clinical Nurse Specialist Role" Poster Presentation. National Clinical Nurse Specialist Conference, Austin, TX. March 2018.

Holland, J., **Haney, T**. "The Clinical Nurse Specialist as a Leader and Facilitator for Patient Centered Care in an Urban Based Federally Qualified Clinic. Podium Presentation. National Clinical Nurse Specialist Conference. Austin, TX. March 2018.

Holland, J., **Haney, T**. "Outcomes from a Student Run Interprofessional Clinic Designed to Address Social Determinants of Health" Poster Presentation. Emswiller Conference, Richmond VA, February 3, 2018

Nease, B., **Haney, T.,** and Barringer, B. "The Art of Description: An Innovative Art-Based Educational Approach to Improving Patient Safety" Poster Presentation. Central Virginia Nurses in Staff Development Pathways to Knowledge Conference, Richmond VA, May 2017.

Birkholz, L., & **Haney, T**. "Using a Dyspnea Assessment Tool to Improve Care at the End of Life" Poster Presentation. Western Institute of Nursing's Communicating Nursing Research Conference, Denver, Colorado. April 2017

Holland, J. & **Haney, T**. "Empowering Intraprofessionalism between a Clinical Nurse Specialist and Nurse Practitioner Student to Change Rural Health" Poster Presentation. National Clinical Nurse Specialist Conference, March 2017

Holland, J., **Haney, T**., & Kott, K. "Empowering a Clinical Nurse Specialist Study to Change Care Delivery in Community Clinic Settings" Poster Presentation. Emswiller Conference, Richmond, VA, February 2017

Nease, B. & **Haney, T**. "The Art of Observation and Description." Podium Presentation. South Eastern Nursing Staff Education Symposium, Raleigh, NC, Oct. 2016.

Walton, A. & **Haney, T**. "Using Telehealth to Care for the Informal Caregiver" Panel Discussion. MATRC, Cambridge MD, April 2016

Walton, A. & **Haney, T**. "Caring for the Informal Stroke Caregiver: Investigating a Telehealth Intervention" Poster Presentation. Southern Nursing Research Society (SNRS) Williamsburg, VA February 2016

Smith, D., **Haney, T**. "Investigating the Outcomes of a Hospice Visit 24 Hours before Death" Poster Presentation. Virginia Nurses Association Fall Conference on IP Practice, Short Pump VA, November 2015

Webb, J., **Haney T.** "An Evaluation of Rural Teens Perceived Barriers, Benefits and Beliefs about Health Care Access" Poster Presentation. Eastern Nursing Research Society, Washington DC, April 2015

Cajeres, C., **Haney T**. "Animal Assisted Therapy for Anxiety in Developmentally Disabled Adult Dental Sedation Patients" Poster Presentation. Eastern Nursing Research Society, Washington DC, April 2015

Cajares, C., **Haney T**. "Animal Assisted Therapy for Anxiety Reduction in Special Needs Dental Patients" Podium Presentation. Special Care Dentistry Association, Denver, CO March 2015.

Talens, T., & **Haney T**. "Follow-Up Phone Call Intervention for Post-Operative Mohs Micrographic Surgery Patients and Infection Rates" Poster Presentation. National Academy of Dermatology Nurse Practitioners Annual Meeting, Tampa FL April 2015

Constante, MJ., & **Haney TS**. "Parental Empowerment Program for Children with Atopic Dermatitis Interventions Utilizing Telehealth" Poster Presentation. Virginia Council of Nurse Practitioners Conference, Reston VA 2014

Highton, M., & **Haney, TS.**, "Investigating the Use of Video-Technology to Enhance Breastfeeding Outcomes and Maternal Bonding in Hospitalized Infants" Poster Presentation. Neonatal Advanced Practice Nursing Forum, Washington, DC. May 2014

Cox, D., & **Haney TS**, "Identification of Early Depression Symptoms and Self-Efficacy Beliefs in Post-Surgical CABG Patients" Poster Presentation. Virginal Council of Nurse Practitioners, Reston VA 2014

Wright, L. & **Haney, T**. "Selective Surfactant versus Prophylactic Surfactant in the Prevention of Neonatal Chronic Lung Disease" Poster Presentation. National Association of Neonatal Nurses, Nashville, TN Oct. 2013.

Gonzalez-Wilson, C.& Haney**, T**. "Facebook: An Educational Tool for Young Women in an OB/GYN Practice" Poster Presentation. Women's Health the 21st Annual Congress. Washington, DC, March 2013

Research and Manuscripts in Progress:

Gustin, T.S., Birkholz, L., & Rutledge, C. "DNP Tenure: Why Not"

Gustin, T.S., Rutledge, C. "Using a Hackathon Format to Prepare Healthcare Students for Telehealth and Innovative Thought"

Creative Work and Interviews

Blogs

Rutledge, CM & Gustin, TS. (March 23, 2020). *Melnic: Blog.* 7 Steps to Implementing a Telehealth Program: COVID-19 Solutions. Ed. Moran, E. https://www.melnic.com/7-steps-to-implementing-a-telehealth-program-covid-19-solutions/

Rutledge, CM & Gustin, TS. (March 27, 2020). *Melnic: Blog.* Providing Telehealth in this Time of Crisis: Removing Barriers. Ed. Moran, E. https://www.melnic.com/providing-telehealth-in-this-time-of-crisis-removing-barriers/

Radio and Television Interviews

Gustin, TS (8/19/2020) Interview by Joe Colletti Topic: C-TIER Certification Program and the Need for Telehealth Education. Friends with Benefits Radio Telehealth Talk

Gustin, TS. & Rutledge CM. Interview by Cathy Lewis. *Hearsay with Cathy Lewis.* Connecting with the Elderly/University Life. Topic: Impact of Telehealth During COVID-19. (3/31/20).

Gustin, TS. & Rutledge, CM. Interviewed by Allison Bazzle. (4/1/20). *WVEC-TV Norfolk-Channel 13 ABC.* Doctors switch to virtual appointments during pandemic. https://www.msn.com/en-us/health/medical/doctors-switch-to-virtual-appointments-during-pandemic/ar-BB11ZpgK

Gustin, TS. & Rutledge, CM. Interviewed by Erin Miller. (4/1/20). *WTKR-TV – Channel 3.* Local Telehealth Services Surge Amid Coronavirus Crisis. https://www.wtkr.com/news/local-telehealth-services-surge-amid-coronavirus-crisis

Gustin, TS (12/19/2019) Interview by Joe Colletti (12/19/19). Friends with Benefits Radio Telehealth Talk https://www.blue-cirrus.com/dr-tina-gustin-radio-time-12-19-19/

Journal Interview

Rutledge, CM, & Gustin, TS. Interviewed by Steven Blackburn. April 7, 2020. *University Business*. How this university is teaching telehealth during coronavirus. https://universitybusiness.com/teaching-telehealth-services-remote-patient-monitoring-coronavirus-covid-19/

Gustin, TS. Interviewed by Meredith Lidard Kleeman. December 31, 2019. DukeHealth. Preparing your virtual examination room. Are you well versed in appropriate "webside manner? https://physicians.dukehealth.org/articles/preparing-your-virtual-examination-room

Video Production

Wrote, produced, and directed a series of Telehealth Etiquette Training Videos (2019) https://www.youtube.com/playlist?list=PLM0VF0yZsE6f6737BT0QdUp7iC9BMINyC

1. Telehealth Etiquette Introduction
2. Telehealth Etiquette: Medical Consult
3. Telehealth Etiquette: Behavioral Consult
4. Telehealth Etiquette: Being the Third Wheel
5. Telehealth Etiquette: Smart interactions
6. Telehealth Etiquette Blooper Series #1, #2, & #3

Wrote and produced a series of Telehealth Training Videos (2019) https://www.youtube.com/playlist?list=PLM0VF0yZsE6f6737BT0QdUp7iC9BMINyC

1. Introduction to Conducting Physical Exams via Telehealth
2. Using Remote Patient Monitoring (RPM) Equipment to Assess Congestive Heart Failure
3. Telehealth Robot Assists Nursing Facility Staff Communicate Assessment with Primary Care Provider
4. Mobile Telehealth Device used to Assess Back Pain between Nurse Practitioner and Specialist

5. Pre-op Airway Assessment via a Telehealth Cart and Oral Camera
6. Sports Concussion Telehealth Consult using a Mobile Device

Wrote a produced a series of Telehealth Assessment Videos without Peripherals (2020) https://www.dropbox.com/sh/dxa4yiigxeidr1t/AAAsBWaQq9uV6kz7Qq7jI1R4a?dl=0

1. ENT
2. Skin
3. Abdomen
4. Cardiopulmonary
5. Neurological
6. Musculoskeletal

Open Source Education

Roberto, A, Mason, A., Dzioba, C., Melhado, L., Buchanan, L, Coke, S. (Chairs), Reynolds, E., O'Rourke, J., Rutledge, C., Gustin. T. (Consultants). (2020) Telehealth Education Toolkit for Advanced Practice Nurses

Gustin, T., Rutledge, C. (April 2020) "Preparing Students and Providers for Telehealth Interprofessional Telehealth Skills" Association of American Medical Colleges iCollaborative Clinical Teaching and Learning Experiences

Rutledge, C. Hooper, B. Ryal, J. **Gustin. T. (April, 2020). Telehealth Physical Exam Training Videos for Students and Providers. Association of American Medical Colleges iCollaborative Clinical Teaching and Learning Experiences

Honors, Awards and Prizes:

American Association of Colleges of Nurses/Apple Technology Boot Camp. (July 2020). One of 30 faculty in the United States selected to attend the Apple Technology Boot Camp.

Martin, J, Karlowitz, K, Tremblay, B, **Gustin, T**. Sharp, P. 2019 American Association of Colleges of Nursing Exemplary Academic-Practice Partnership Award.

Gustin, T. *Gene W. Hirshfield Faculty Excellence Award 2019*. College of Health Sciences. Old Dominion University.

Haney, T. *Outstanding Technology Teaching Award 2018*. College of Health Science. Old Dominion University

Haney, T., Britton, B., Kott, K. *Judges Award for Best Podium Presentation* "The Development and Evaluation of Two Tools Designed to Measure Telehealth Knowledge and Telehealth Performance" Podium Presentation. SEARCH Conference, Philadelphia, PA Oct. 5-6, 2017.

Haney, T., Kott, K. (2017) *People's Choice Award (1st Place) for best poster presentation* at MATRC Conference "Telehealth Etiquette Not an Intuitive Skill" MidAtlantic Telehealth Resource Centers (MATRC) Conference, Leesburg, VA April 2017

Haney, T. 2016 Honorable Mention for Nurse Educator of the Year through the Virginia Nurses Association

Haney, T. Fowler, C., Kott, K., Rutledge, C. (2016) People's Choice Award (2nd Place) for best poster presentation at MATRC Conference "The Importance of Teaching Telehealth Etiquette: The Key to a Successful Visit" MidAtlantic Telehealth Resource Centers (MATRC) Conference, Cambridge MD, April 2016

Haney, T., Rutledge, C. (2015) People's Choice Award (2nd Place) for best poster presentation at MATRC Conference "Preparing Interprofessional Teams to Utilize Telehealth Technologies to Enhance Geriatric Palliative Care" MidAtlantic Telehealth Resource Centers (MATRC) Conference, Greenbrier WV, March 2015

Haney, TS, Fowler, C. (2015) Old Dominion Interprofessional Award for Innovative Educational Plan "Using the Documentary "Remote Area Medical" to Enhance Interprofessional Communication through Innovation Teaching Strategies" April 2015

Haney, TS (2007) Distinguished International Speaker Award, Saudi Arabia's International Pectus Conference

Membership in Professional Societies:

SPROUT
- Member 2019-2020
- TWIG Member-Education Workgroup
- TWIG Member-Data Metric Workgroup
- TWIG Co-Chair-Telehealth Equity

Virginia Health Workforce Development Authority
- Board Member-2017

Health Professions Education Consortium (HPEC)
- Board Member 2017-

International Society for Clinical Nurse Specialist Educators (CSCSNE)
- Secretary 2015-2017

Virginia Doctor of Nursing Practice (VADNP) Organization
- Organization Founding Committee Member 2016-resent
- Conference Planning Committee 2016-2018

Virginia Clinical Nurse Specialist

Member 2014-Present
Outreach Committee member 2016-Present

National Clinical Nurse Specialist 2014-Present

Sigma Theta Tau International Honor Society

University Service:

Old Dominion University Institutional Review Board Alternate Member 2016-

College of Health Sciences Service:

Search Committee for Neonatal Nurse Practitioner Program Director 2016

College of Health Sciences Institutional Review Board Member 2015-

School of Health Sciences Magazine (editor) 2014-2016

Search Committee for Biostatistician in Global Health Department 2014

School of Nursing Service:

Academic Integrity and Writing Task Force 2015

Graduate Curriculum Committee Chair 2014-2016

Sigma Theta Tau Committee (Leadership Succession Chair) 2015-2016

Acute Care Pediatric Nurse Practitioner Program Planning Committee

School of Nursing Website Development Committee 2014-

2014 Graduation Planning Committee

Professional Service:

Supporting Pediatric Research on Outcomes and Utilization of Telehealth (SPROUT)
Chair Telehealth Equity/Telehealth Metrics Work Group Nov 2020-

National Science Fund (NSF) Small Business Innovation Research (SBIR) Reviewer for Digital Health & Healthcare Systems (COVID-19) proposal reviewer. 2020

Society for Academic Emergency Medicine (SAEM) (2019-2020)
Co-authored the White Paper for Preparing Emergency Medicine

Doctors for Telehealth Delivery

Virginia Mental Health Access Program-Advisory Board September 2019-present

Center for Telehealth eHealth and Law (CTeL)-Advisory Board Member January 2019-
Chair of Education Work Group

American Nurses Association Advisory Committee for Connected Health/Telehealth
Professionals Issues Panel 2018-2019

Virginia Area Health Education Centers (AHEC)
Board of Directors Member 2018-present

EVMS TEACH-Grant Advisory Panel Member 2016-present

EVMS PACER-Grant Advisory Member 2016-present

Mid-Atlantic Telehealth Resource Center (MATRC) Telehealth Summit
Outreach Committee member for 2015-present
Abstract Reviewed 2015-present.

National Clinical Nurse Specialist Conference
Abstract reviewer 2015 & 2016

Manuscript Reviewer
Journal of Interprofessional Education and Practice 207-Present
Western Journal of Nursing Research 2016-Present
International Journal of Nursing Education Scholarship 2014-present

Abstract Reviewer - Southern Nursing Research Society 2012-2014

Virginia Telehealth Consortium charter member and representative from Old Dominion
University's School of Health Sciences. Outreach Committee 2013-Present

Virginia DNP Consortium charter member and representative from Old Dominion University
on planning committee for the first state DNP conference. 2014-Present

Staff and student health educator at Barry Robinson Center in Norfolk Virginia
Research Council member at Barry Robinson Center in Norfolk Virginia 2012-2016

Hospice and Palliative Care Program Coordinator at Continuum Home Health in Chesapeake
Virginia 2009-2011

Evaluator of Salute to Caregivers through the Senior Services of Southeastern Virginia
caregiver awards 2015-present

Community Engagement:

Virginia Department of Health-Medical Reserve Corp
COVID Vaccination Response Team December 2020-

Reginal Health Disparity Forum-member
Special Task Force on Telehealth Equity September 2020-

757 Hampton Roads COVID Recovery Task Force Infrastructure committee member
Technology Infrastructure Committee July-September 2020

757WeCare Clinic-(Eastern Virginia Medical School Project) nurse representative for interprofessional student clinic aimed at improving the health of Norfolk low income and uninsured community members. August 2020-

Buddy Brigade member (pet therapy team) at Children's Hospital of the King's Daughters 2016-present

Member of the Tidewater Opioid Task Force 2017-2018

CURRICULUM VITAE
OLD DOMINION UNIVERSITY

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Old Dominion University
Norfolk, VA 23529

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Virginia Beach, VA
23454

EDUCATION	**Institution**	**Month & Year**	**Degree**
Graduate Degree: Research Psychology	Old Dominion University	August 2001	PhD Health Services Cognate: I/O
Practitioner	Old Dominion University	May 1988	MSN Family Nurse
Undergraduate	Medical College of VA	May 1979	BSN, Nursing

Licensure: #0001076754, Virginia Expires 2-28-21
CertificationL Telehealth (STAR Telehealth)

Board Certification: 1988-present
Family Nurse Practitioner (AACN)

ACADEMIC EXPERIENCES

Rank	**Institution**	**Years**

Professor	Eastern Virginia Medical School (EVMS)	July 2015-present
Academic Director	Center Telehealth Innovation, Educ. & Research (C-TIER), Old Dominion Univ.	August 2019-present
Professor, Assoc. Chair SON Graduate Program Director	Old Dominion University	March 2014-present
Director of DNP Program	Old Dominion University	Jan 2009-present
Associate Professor	Old Dominion University	July 2002-Mar 2014
Director Family Medicine Fellowship Program	Eastern Virginia Medical School, Dept Family Medicine, Norfolk, VA	2001-July 2002
Assistant Professor	Eastern Virginia Medical School	1988 – present
Assistant Professor (Adjunct)	Old Dominion University	1993 – July 2002
EMT Coordinator Instructor	City College of Chicago, West Berlin, Germany	1983 – 1985
Nursing Instructor	Columbus College, Columbus, Georgia	1981 - 1982

PROFESSIONAL EXPERIENCES

Rank	Institution	Month & Year
Graduate Nursing Faculty Professor (2014-present) Associate Professor (2002-14) Tenured (2008)	School of Nursing Old Dominion University Norfolk, VA	July 2002-Present
Nurse Practitioner/ Research Faculty Professor (2015-Present) Assistant Professor (1988-2015)	Eastern Virginia Medical School, Department of Family and Community Medicine, Norfolk, VA	August 1988 – Present
Nurse Practitioner	Beach Infertility Virginia Beach, VA	May 1998 – June 2000
Staff Nurse	Pediatrics ICU Children's Hospital of the King's Daughters Norfolk, Virginia	May 1987 – August 1987

Staff Nurse	Pediatrics ICU Santa Rosa Medical Center San Antonio, Texas	June 1985 – December 1985
Assistant Head Nurse	Newborn Nursery U.S. Army Hospital West Berlin, Germany	June 1982 – May 1985
Charge/Staff Nurse	Pediatric ICU Medical College of Virginia Hospital Richmond, Virginia	May 1980 – May 1981
Staff Nurse/ Team Leader	Medical Pediatric Ward Duke University Medical Center Durham, North Carolina	June 1979 – April 1980

TEACHING

Doctor of Nursing Practice Courses (Old Dominion University)
NURS 800: DNP I: Caring for Vulnerable Populations
NURS 805: Research Methods in Nursing Practice
NURS 806: Practice-Based Research/Evaluation
NURS 890: DNP Capstone
NURS 865: DNP Practicum I
NURS 866: DNP Practicum II
NURS 867: DNP Practicum III
NURS 868: DNP Practicum IV

Masters of Nursing Courses (Old Dominion University)
NURS 610: Theoretical Foundations of Nursing
NURS 611: Research Design
NURS 640: Research Methods

Family Nurse Practitioner Courses (Old Dominion University)
NURS 663: Health Promotion and Maintenance
NURS 671: Advanced Physical Assessment Seminar
NURS 672: Advanced Physical Assessment Laboratory
NURS 714: Family/Community Focused Primary Care

Dissertation Committees (Old Dominion University)
PhD Program in Health Services Research

Capstone Projects (Old Dominion University)
Doctor of Nursing Practice
Environmental Health

Predoctoral Program (Eastern Virginia Medical School)
The Doctor, The Patient (1st year course)
Introduction to the Patient 1 (ITP I): Longitudinal Generalist Mentorship 1
Family Medicine Clerkship

Family Medicine Residency Program (Eastern Virginia Medical School)
Family Medicine Didactics (i.e., Communication Skills, Research in Practice, Managing patients with
varying medical problems such as Diabetes)

Eastern Virginia Medical School – Family Medicine Fellowship
Conducting Research in Primary Care

Eastern Virginia Medical School – Faculty Development in Family Medicine
Monthly Academic Forum for Faculty on Developing as Scholars (Research & Teaching Emphasis)

Individual Mentoring of Faculty through Research Studies and Grant Proposal Development
Individual Mentoring of Faculty on Teaching Skills

EXPERTISE

Access to Health Care for rural and underserved populations and Telehealth. Specific focus on:

-Maximization of telehealth and health care technologies for access to health care, interprofessional collaboration, resource utilization, and education
-Development and evaluation of outcomes of new models of health care delivery
-Preparation of health care providers to create and evaluate new care models utilizing interprofessional collaboration and healthcare technology
-Development and utilization of interprofessional health care teams to improve access and quality care

PAPERS UNDER REVIEW

1. Poquette, MC, Zimbro, K, Rutledge, CM. (Under Review). "A Nursing Educational Intervention for Patient-Initiated Verbal Aggression". Nursing Administration Quarterly.

PUBLISHED PAPERS

5. Rutledge CM, O'Rourke J, Mason AM, Chike-Harris, K, Behnke, L, Melhado, L, Downes, L, Gustin, TS.. Telehealth competencies for nursing education and practice: the four p's of telehealth. Nurse Educ. 2021. doi: 10.1097/NNE.0000000000000988. [Epub ahead of print]

6. Rutledge, C.M., Gustin, T., (January 31, 2021) "Preparing Nurses for Roles in Telehealth: Now is the Time!" OJIN: The Online Journal of Issues in Nursing Vol. 26, No. 1,

7. Rutledge, CM, Hawkins, E, Bordelo, M, Gustin, T. (2020). "Telehealth Education: An Interprofessional Online Immersion Experience in Response to COVID-19," Journal of Nursing Education. 59(10):570-576.

8. Higgins, K, Le-Jenkins, U., Kirkland, T, Rutledge, C. (2019). "Preparing Students to be Ready for Practice: An Innovative Approach to Teaching Advanced Physical Assessment Skills Online" Journal of American Association of Nurse Practitioners. doi: 10.1097/JXX.0000000000000332

9. Gustin TS, Kott K, Rutledge C. (2019). Telehealth etiquette training: a guideline for preparing interprofessional teams for successful encounters. Nurse Educator. doi: 10.1097/NNE.0000000000000680.

10. Smith, C., Maduro, R., Morgan, M. K., Schneider, P. V., Rutledge, C. M. Zimbro, K. (2019). "Interdisciplinary Rounds: A Quality Improvement Initiative Targeting Palliative

Care Measures and Patient Outcomes in a Non-Intensive Care Unit Setting" Journal of Nursing Care Quality. doi: 10.1097/NCQ.0000000000000385

11. Haney, T. S., Birkholz, L., Rutledge, C. (2018) "A Workshop for Addressing the Impact of the Imposter Syndrome on Clinical Nurse Specialists" Clinical Nurse Specialist, 32(4), 189-194.

12. Schweickert, P., Rheuban, K., Wiles, L., Fowler, C., Haney, T., Rutledge, C.M. (2018). "The APN-PLACE Telehealth Education Network: Legal and Regulatory Considerations for Telehealth Enhanced Clinical Education". Journal of Nurse Regulations. DOI: 10.1016/S2155-8256(18)30054-1.

13. Rea, K., LeJenkins, U., & Rutledge, C. M. (2018). "A Technology Intervention for Nurses Engaged in Preventing Catheter Associated Urinary Tract Infections (CAUTI)" Computers, Informatics, Nursing. DOI: 10.1097/CIN.0000000000000429.

14. Haney, T. S., Kott, K, Rutledge, C.M., Britton, B., Fowler, C.N., & Poston, R. D. (2018). "How to prepare interprofessional teams in two weeks: An innovative education program nested in telehealth." The International Journal of Nursing Education and Scholarship. DOI: 10.1515/ijnes-2017-0040.

15. Rutledge, C. M., Kott, K., Schweickert, P., Poston, R., Fowler, C., Haney, T. (2017). "Telehealth and eHealth in Nurse Practitioner Training: Current Perspectives". Advances in Medical Educations and Practice. 8, 399-409.

16. Poston, R. D., Haney, T., Kott, K., Rutledge, C. (2017). "Optimizing Interprofessional Team Performance: Tuckman's Stages of Team Development Enhanced through Behavioral Profiles". Nursing Management. DOI: 10.1097/01.NUMA.0000520722.55679.7c

17. Welsch L, Rutledge C, Hoch JM. (2016). "The Modified Readiness for Interprofessional Learning Scale in Currently Practicing Athletic Trainers." Athletic Training Education Journal.

18. Fowler, C, Kott, K, Wicks, M, Rutledge, C. (2016). "Effects of an Interdisciplinary Virtual Healthcare Neighborhood: Self-Efficacy and Sleep among Caregivers of Persons with Dementia". Journal of Gerontological Nursing. 42(11), 39-47.

19. Cajares C, Rutledge CM, Haney T. (2016). "Animal Assisted Therapy in a Special Needs Dental Practice: An Interprofessional Model for Anxiety Reduction". Journal of Intellectual Disability. DOI: 10.6000/2292-2598.2016.04.01.3

20. Berry K, Rutledge CM. (2016). "Women's Perception of Sexual Assault Screening by Healthcare Providers in Primary Care". Journal of Obstetric, Gynecologic & Neonatal Nursing. 24(4):6-7.

21. Johnson K, Haney T, Rutledge C. (2015). Educating counselors to practice interprofessionally through creative classroom experiences. The Journal of Creativity in Mental Health. 10 (4), 488-506.

22. Gardenier, D., Rutledge, C. M., Gray, D. (2015). Are Nurse Practitioners Ready for Telehealth? The Journal for Nurse Practitioners, 11(9), 860–861.

23. Messerol B, Apatov N, Rutledge CM. (2015) "The Non-Compete Clause and the CRNA: An Assessment of Knowledge, Perception, and Experience". AANA Journal. 83:329-335.

24. Fowler C, Haney TS, Rutledge CM. (2014). "An Interprofessional Virtual Healthcare Neighborhood (VHN) for Caregivers of Elderly with Dementia". The Journal for Nurse Practitioners. 10 (10), 829-834.

25. Gray D, Rutledge CM. (2014). "Using New Communication Technologies: Fostering Interprofessional Collaboration and Telehealth Skills in Nurse Practitioners." The Journal for Nurse Practitioners. 10(10) DOI: 10.1016/j.nupra.2014.06.018

26. Rutledge, CM, Haney T, Bordelon M, Renaud M, Fowler, C. (2014). "Telehealth: Preparing Advanced Practice Nurses to Address Healthcare Needs in Rural and Underserved Populations". International Journal of Nursing Education Scholarship. 11(1). DOI:10.1515/ijnes-2013-0061.

27. Trent, CA, Zimbro, KS, Rutledge CM. (2014). "Barriers in Asthma Care for Pediatric Patients in Primary care". Journal of Pediatric Health Care. DOI: http://dx.doi.org/10.1016/j.pedhc.2014.07.002

28. Rutledge CM, Healey A, Bluestein DA. (2013)." Self-Efficacy for Sleep in Primary Care". Journal of Clinical Nursing. DOI: 10.1111/jocn.12005. pp. 1254-61.

29. Gray D, Rutledge CM. (2013). "Herbal and Natural Supplement Use in Primary Care: Patient Perceptions, Motivations, and Effects on Use". Holistic Nursing Practice. DOI: 10.1097/HNP.0b013e318276fb32. pp. 1-7.

30. Rutledge CM, Renaud M. (2013). "Back to School! Selecting a DNP Program". Nursing Management. DOI-10.1097/01.NUMA.0000436363.14645.15. pp. 1-6.

31. Renaud M, Rutledge CM, Shepherd L. (2012). "Preparing Emotionally Intelligent Doctor of Nursing Practice Leaders". Journal of Nursing Education. DOI: 10.3928/01484834-20120523-03. pp. 1-7.

32. Wilhelm M, Zimbro K, Smith M, Garzon L, Rutledge C. (2012). "Pediatric Obesity and Nutrition Counseling". ICAN: Infant, Child & Adolescent Nutrition. . DOI: 10.1177/1941406412452317. pp. 1-7.

33. Jesse B, Rutledge CM. (2012)."Effectiveness of Nurse Practitioner Coordinated Team (NPCT) Group Visits for Type 2 Diabetes in Medically Underserved Appalachia" Journal of the American Academy of Nurse Practitioners. DOI: 10.1111/j.1745-7599.2012.00764.x. pp. 1-9.

34. Parrott J, Rutledge C, Zimbro K, Shepherd L. (2012). "The Predictive Relationship of Pediatric Body Mass Indexes and Comorbid Diagnoses Including the Current Findings Regarding Abscesses." Infant Child & Adolescent Nutrition. 4(5) DOI:10.1177/1941406412459543 pp. 283-288.

35. Rutledge CM, Renaud M, Shepherd L, Bordelon M, Haney T, Gregory D, Ayers P. (2011). "Educating Advanced Practice Nurses in Using Social Media in Rural Healthcare". International Journal of Nursing Education Scholarship. *8*(1) 1-14.

36. Schweickert P, Rutledge CM. (2011). "Telehealth Versus In-Person Stroke Prevention Education in Elderly Adults in Appalachian Virginia". Telemedicine and e-Health. 17(10) 1-5.

37. Healey A, Rutledge CM, Bluestein DA. (2011). Validation of the Insomnia Treatment Acceptability Scale (ITAS) in Primary Care. Journal of Clinical Psychology in Medical Settings. DOI: 10.1007/s10880-011-9257-0. pp. 235-242.

38. Bluestein DA, Healey A, Rutledge CM. (2011). "Acceptability of Behavioral Treatments for Insomnia." Journal of the American Board of Family Medicine. 24(4) 272-280.

39. Bluestein DA, Healey A, Rutledge CM. (2011). "Sleep and the Family Doctor: Time to Lead." Journal of the American Board of Family Medicine. 24(4) 478.

40. Bluestein DA, Rutledge CM, Healey A. (2010). "Psychosocial Correlates of Insomnia Severity in Primary Care." Journal of the American Board of Family Medicine. 23(2) 204-211.

41. Rutledge CM, Rimer D, Scott M. (2008). "The School Nurse's Role with Vulnerable Goth Teens: Psychosocial Risks." Journal of School Health. 78(9) 459-464.

42. Rutledge CM, Barham P. Wiles L, Benjamin R, Eaton P, Palmer K. (2008). "Integrative Simulation: A Novel Approach to Educating Culturally Competent Nurses." Contemporary Nurse. 28(1-2) 119-128.

43. Bluestein DA, Rutledge CM (2006). "Perceived Health and Geriatric Risk Stratification." Canadian Family Physician. 52: 627-230.

44. Garzon LS, Ewald RE, Rutledge CM, Meadows T. (2006). "The School Nurse's Role in Prevention of Student Use of Performance Enhancing Supplements." Journal of School Health. 75(5) 1-5.

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Personal and Professional Development." Family Medicine. 27(7) 444-448.

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Coping with a Chronically Ill Child." Journal of Psychology and Christianity. 14(1) 50-57.

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LETTER TO EDITOR

Rutledge CM, Davies SM, Davies TC (1993). "Effects of Family Dysfunction on the Well-Being of Medical Students." (letter). Academic Medicine. 68(11) 843.

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BOOKS

Schweickert, P. & Rutledge, C.M. (editors). Telehealth Essentials for Advanced Practice Nursing. New Jersey: Slack Incorporated. June 2020.

PUBLISHED BOOK CHAPTERS

1. Rutledge CM, Haney T, Fowler C. (2015). "Transforming Clinical Practice". In Korniewicz D. (Ed.). Essential Leadership for Advanced Practice Professionals. DEStech Publications, Inc.

2. Rutledge CM, Rimer D. (2011). "Goth Culture." In Levesque R. (Ed.). Encyclopedia of Adolescence. New York: Springer Publishing Company. pp.1201-1207.

3. Barham P, Benjamin R, Eaton P, Palmer K, Rutledge CM, Wiles L. (2009) "Virtual learning platform, Monarch General Hospital: Enhancing BSN Student Interaction with Culturally Diverse Virtual Patients." In Jeffreys M, Teaching Cultural Competence in Nursing and Health Care: Inquiry, Action, and Innovation (2nd Edition). New York: Springer Publishing Company.

WHITE PAPERS

Rutledge, C.M., Pitts, C., Poston, R. & Schweickert, P. (2018). National Organization of Nurse Practitioner Faculty (NONPF) Position Paper: Telehealth in Nurse Practitioner Education. (Guidelines for the role of telehealth in nurse practitioner education). *This is the first healthcare organization to have a position statement on Telehealth Education.*

PUBLISHED ABSTRACTS

Bordelon M, Rutledge CM, Shepherd L, Renaud M. (2011). "Developing DNP Expertise in using Social Media to Meet the Needs of Rural America". Clinical Simulations in Nursing. 7(6), E247.

Fowler C, Biddle W, Rutledge C, Galicia-Castillo M. (2010). "Caregiver quality of life and access to
a primary care provider". Journal of the American Geriatrics Society. 59(4), S194.

Giles EF, Garzon LS, Plichta SB, Rutledge CM. (2010). "A pilot study of diversity climate and organizational effectiveness in accredited U.S. physical therapist education programs". Journal of the American Physical Therapy Association, Online ISSN1538-6724.

Beard H, Kopitke AM, Plichta S, Benjamin R, Rutledge CM, Garzon L. (2004). "Does the Level of Cultural Competency Influence Positive Attitudes Towards the Elderly?" AOM/IAOM Conference Proceedings, 21(1) 203-205.

Rutledge CM, Jarour S, Plichta S. (2002). Physicians' Adherence to the American Diabetes Association Guidelines in Managing Older Patient with Type II Diabetes. 130th Annual Meeting of APHA.

PUBLISHED DISSERTATION/THESIS

Rutledge CM. "An Examination of the Enhanced Primary Care Model for the Organization of Team
Care in Managing Type 2 Diabetes Mellitus in the Elderly Population." Dissertation. May 2001.

Rutledge CM. "The Development of the Stress Adaptation Scale for Parents with Chronically Ill Children." Thesis. May 1988.

TELEHEALTH CONTINUING EDUCATION/CERTIFICATION PROGRAMS

Rutledge, CM, Gustin, TS, Bordelon, M. *Telehealth Certification for Providers and Educators.* – Developed and implemented a two-week certification program for students from differing professions (Student Nurse Practitioners, Nurse Anesthesia, Clinical Nurse Specialist, Physical Therapy, Athletic Training, Dental Hygiene, Clinical Counseling, and Human Services). Forty faculty participated in the faculty training with 32 being from universities across the country. The course focused on the development, participation, ad evaluation of telehealth delivery with a focus on interprofessional collaboration. This program is scheduled to be delivered for a fee 3x/year. It will be provided to faculty and students at ODU as well as across the country at other universities. Participants received a certification in telehealth as well as 20 continuing education credits for nursing.

Rutledge, CM, Gustin, TS. (2020). "The Use of Telehealth for Interprofessional Collaboration (IPC)"
TelehealthVillage.com. TelehealthVillage. A National Education Platform developed by The Karen S. Rheuban Center for Telehealth and the Office of Continuing Medical Education in the University of Virginia School of Medicine.

Rutledge, CM, Ryal, J, Hooper, B, Gustin, TS. (May 13, 2020). Telehealth Physical Exam Training Videos for Students and Providers. Association of American Medical Colleges - iCollaborative. https://icollaborative.aamc.org/resource/5127/

CREATIVE WORKS

Telehealth Competencies for Nursing Education and Practice: The Four P's of Telehealth – I developed the telehealth competencies that are being utilized nationally as a guide for telehealth education in the nursing field. The National Organization of Nurse Practitioner Faculty (NONPF) is in support of the competencies for Nurse Practitioner Education.

The Four Ps of Telehealth framework for Telehealth Education and Delivery – This framework was developed and published. It is being used nationally as a framework to structure telehealth education programs and support telehealth competency development.

Telehealth Clerkship – Developed and implemented a two-week Clerkship on telehealth for 147 3rd year medical students and 20 faculty/physician providers at Eastern Virginia Medical School (EVMS) during the COVID-19 pandemic. The clerkship prepared the medical students and faculty providers to deliver telehealth to patients utilizing telehealth. Students were matched with faculty providers from 10 different clinical programs (i.e., OB/GYN, Pediatric Oncology, Mental Health, Internal Medicine, etc.) in order to establish and implement telehealth programs in each specialty. Students and providers identified equipment needed, reimbursement strategies, legal and regulatory issues that would apply to the implementation; developed consent forms and protocol needed for telehealth delivery; and participated in simulation to develop the knowledge and skills needed to deliver telehealth visits. Telehealth programs were launched at the completion of the Clerkship.

Video Production for Telehealth

Wrote and produced a series of Telehealth Assessment Videos on "Conducting a Physical Exam through Videoconferencing without Peripherals" (2020)
https://www.youtube.com/playlist?list=PLM0VF0yZsE6eRiWVQ-RwnkIqruaFzDAON

- ENT
- Skin
- Abdomen
- Cardiopulmonary
- Neurological
- Musculoskeletal

Model for Telehealth Education – Developed the Modular Framework for Telehealth Education that is being used nationally to frame healthcare education in telehealth.

Interprofessional/Telehealth Rotation – Developed, implemented, and obtained HRSA grant funding for a two-week immersion experience that brings together students from four universities and 9 healthcare professions to include: 1) Old Dominion University – Advanced Practice Nursing, Dental Hygiene, Physical Therapy, Athletic Training, Clinical Counseling, and Speech and Language Pathology; 2) Eastern Virginia Medical School – 4th year medical students; 3) Hampton University – Pharmacy; and 4) Virginia Wesleyan – Social Work. Students learn to collaborate as interprofessional teams using telehealth. Over 2500 students have been educated through this immersion experience. (Funded through Federal Funds, Presented Nationally & Published).

Co-Chair of I-HEAR – Led the developed and implemented an interprofessional pop-up clinic that provides care to homeless individuals in the library. Care is provided by an interprofessional team of students from advanced practice nursing, dental hygiene, clinical counseling, speech and language pathology, public health, and health services. (Funded through Federal Grants).

Standardized Patient Program - Worked collaboratively with the standardized patient program at Eastern Virginia Medical School. Developed numerous scenarios that are used to educate nurses, nurse practitioners, nurse midwives, and medical students in culturally focused clinical care to meet the needs of underserved and vulnerable populations. (Published).

Monarch General Hospital - Assisted in the development of videotaped cultural scenarios that are incorporated into the virtual hospital learning platform for undergraduate nursing students (Published).

Technology Workshops - Developed a technology rotation where students are able to learn to use telehealth, social media, and clinical decision support in managing the care provided to standardized patients from rural/underserved regions (Published).

Emotional Intelligence Workshop - Developed a workshop that enables students to learn about their behaviors and how they impact their Emotional Intelligence (Published)

Interprofessional Education - Developed two interprofessional courses where Nurse Practitioners, Dental Hygienists, Clinical Counselors, and Physical Therapist students learned to develop programs for patient populations utilizing the expertise of each discipline and distance technology (Funded through Federal Grants, Presented Nationally & Published)

KEYNOTE SPEAKER

Rutledge, CM. "Developing and Implementing a Telehealth Curriculum for NP Education." Special Topics Conference. National Organization of Nurse Practitioner Faculty. Nov 5, 2020.

Rutledge, CM. "Clinical Experiences via Telehealth." Special Topics Conference. National Organization of Nurse Practitioner Faculty. Nov 5, 2020.

Rutledge, CM. "Hybrid Model for Service Delivery: Telemedicine and Traditional Operations." Regional Rural Health Collaborative Virtual Event. University of North Caroline – Wilmington. October 2, 2020.

Gustin, T. & Rutledge, CM. "Clinical Best Practices and Art of the Tele-Physical Exam." Project ECHO. Health & Human Services (HHS) Telehealth Hack. September 9, 2020. (~1,500 participants nationally).

Rutledge, C.M. "Access to Telehealth and Interprofessional Collaboration". Value-based Care and Telehealth Symposium". Florida Gulf Coast University. June 5, 2020.

Rutledge, C.M. & Gustin, T.S. "Making the Pivot: Preparing and transitioning students to Telehealth Clinical Hours in Graduate Nursing Education." American Association of Colleges of Nursing (AACN). National Webinar. May 11, 2020 (~ 250 participants nationally).

Rutledge, C.M. & Gustin, T.S. "Telehealth Past, Present, Future". Virtual Science Pub. Old Dominion University. May 13, 2020.

Rutledge, C.M. "Telehealth for Special Populations". Project ECHO. University of New Hampshire. May 2020.

Rutledge, C.M. "Dealing with COVID-19 by Implementing a Telehealth Program: The State of Telehealth Today". National Organization of Nurse Practitioner Faculty (NONPF). *National Webinar in place of the telehealth pre-conference at the 2020 National Conference that was Canceled due to COVID-19.* March 31, 2020. Over 520 participates nationally via zoom. *https://vimeo.com/nonpf/review/402721796/52d3bf2fc9*

Rutledge, C.M. "Integration of Telehealth into DNP Didactic Curriculum". Telehealth Conference for Graduate Nursing Faculty. Medical University of South Carolina, Charleston, S.C., January 5, 2019.

Rutledge, C.M. "Strategies to Address Preceptor Issues: What Has Been Developed?". Annual Special Conference for the National Organization of Nurse Practitioner Faculty (NONPF). Bethesda, Maryland, December 2018.

Rutledge, C.M. "Preparing your Self-Study for the CCNE Visit". Annual Special Conference for the National Organization of Nurse Practitioner Faculty (NONPF). Bethesda, Maryland, December 2018.

Gustin (Haney), T., Rutledge, C.M. "Personal Strategic Planning: To Achieve Goals Never Imagined". Virginia Association for Doctor of Nursing Practice (VADNP). Richmond, Virginia, July 2018.

Branham, S., Rutledge, C.M., Haney, T. "Telehealth: A Primer for Nurse Practitioner Faculty". Annual Conference for the National Organization of Nurse Practitioner Faculties (NONPF). Indianapolis, Indiana. April 2018. (Pre-Conference).

Rutledge, C. M. "Past, Present, and Future: Transforming Healthcare with DNP Educated Providers and Executives". National DNP Conference, New Orleans, October 2017.

Rutledge CM. "Developing Clinical Scholars." National Organization of Nurse Practitioner Faculty (NONPF) Special Topics Conference - Pushing the Envelope for NP Education. Crystal City, VA. December 4-5, 2015.

NATIONAL BLOGS

Rutledge, CM & Gustin, TS. (March 23, 2020). *Melnic: Blog.* 7 Steps to Implementing a Telehealth Program: COVID-19 Solutions. Ed. Moran, E. https://www.melnic.com/7-steps-to-implementing-a-telehealth-program-covid-19-solutions/

Rutledge, CM & Gustin, TS. (March 27, 2020). *Melnic: Blog.* Providing Telehealth in this Time of Crisis: Removing Barriers. Ed. Moran, E. https://www.melnic.com/providing-telehealth-in-this-time-of-crisis-removing-barriers/

CITY COUNCIL PRESENTATION

Rutledge, C.M., Agho, A. (January 2019). "ODU Virginia Beach". Presentation to the Mayor of Virginia Beach and the Virginia Beach City Council on the Impact of ODU on Virginia Beach.

COMMENCEMENT SPEAKER

Rutledge, C.M. (May 10, 2019). Commencement Speaker for the May 2019 Graduation at Old Dominion University.

RESEARCH PAPERS PRESENTED AT PROFESSIONAL MEETINGS

1. Gustin, TS, Rutledge, CM. "Telehealth Certifications for Educators and Providers." Society for Education and the Advancement of Research in Connected Health (SEARCH). The National Telehealth Research Symposium. Nov. 11-13, 2020.

2. Rutledge, CM , Gustin T. "DNP Providers as Policy Advocates: Changing the Nursing Role in Advancing the Healthcare Agenda." National DNP Conference, Washington DC August 7-9, 2019

3. Rutledge, C.M., Gustin, T., Bordelon, M. "The Development of an Interprofessional Center for Telehealth Innovation, Education, and Research (C-TIER)". Mid-Atlantic Telehealth Resource Consortium Annual Conference, Williamsburg, VA. March 2019.

4. Rutledge, C.M., Gustin (Haney), T. "Collaboration of DNP Providers and Executives using Telehealth". National DNP Conference, Palm Springs, CA. October 2018.

5. Rutledge, C. Haney T. "Preparing DNP Students to Address Population Health Disparities through Technology: An Innovative Educational Approach". Podium Presentation. AACN Conference for Doctoral Education, Naples, FL January 2018.

6. Poston, R., Rutledge, C. Haney T. "Innovation in Research Team Development: Utilizing Behavioral Profiles to aid Faculty Team Development for Among DNP and PhD Faculty. AACN Conference for Doctoral Education, Naples, FL January 2018.

7. Haney T. & Rutledge, C. "An Interprofessional Student Run Clinic: Addressing Social Determinants of Health among High Risk Patients." AACN Conference for Doctoral Education, Naples, FL January 2018.

8. Rutledge CM. "APN-PLACE: A Statewide Telehealth Infrastructure for Recruiting and Training Preceptors." National Organization of Nurse Practitioner Faculty 42nd Annual Meeting, Washington, DC. April 6-8, 2017. Symposium.

9. Rutledge, C., Haney, T. Poston, R. "Holistic Admissions: A Critical Element for Preparing the Future Leaders and Innovators in Nursing" Poster Presentation at the AACN Conference for Doctoral Education. San Diego CA, January 2017.

10. Haney, T. Rutledge, C. "Tenured DNP Faculty? Why Not...Strategies for Successful DNP Faculty Tenure" Poster Presentation at the AACN Conference for Doctoral Education. San Diego CA, January 2017.

11. Kott, K., Haney, T., Rutledge, C., Poston, R., Richels, C., & Britton, B. "Evolution of the Interprofessional Student Team: Zero to Sixty in Two Weeks" Panel Discussion Emswiller Interprofessional Conference. February 2016

12. Haney, T., Rutledge, C. "If You Build it They Will Come: Uniting 8 Professions and 4 Universities for an Interprofessional Experience" National DNP Conference, Baltimore MD, October 2016.

13. Rutledge CM. "Zero to Sixty in Two Weeks: Creating Cohesive Interprofessional Teams Equipped for Advocacy." National Organization of Nurse Practitioner Faculty 41th Annual Meeting, Seattle, WA. April 16-18, 2016. Symposium.

14. Rutledge CM. "Websites and Mobile Applications: A Unique Approach to Interprofessional Team Development". National Organization of Nurse Practitioner Faculty 41th Annual Meeting, Seattle, WA. April 16-18, 2016.

15. Haney, T. Fowler, C., Kott, K., Rutledge, C. "The Importance of Teaching Telehealth Etiquette: The Key to a Successful Visit" MATRC, Cambridge MD, April 2016.

16. Kott, K., Haney, T., Rutledge, C., Poston, R., Richels, C., & Britton, B. "Evolution of the Interprofessional Student Team: Zero to Sixty in Two Weeks" Panel Discussion Emswiller Interprofessional Conference. February 2016.

17. Poston, R., Haney, T., Rutledge, C.M, " Innovation in Research Team Development: Utilizing Behavioral Profiles to aid Faculty Team Development for Interprofessional Research," Southern Nurses Research Society Annual Research Conference, Williamsburg, VA. February 24, 2016.

18. Welsch LA, Rutledge C, Hoch JM. The modified readiness for interprofessional learning scale in practicing athletic trainers. Virginia Athletic Trainer's Association Annual Meeting, Williamsburg VA, January 2016, Interactive Poster.

19. Haney, T., Rutledge, C. "Website and Mobile Applications: A Unique Approach to Interprofessional Team Development" Podium Presentation AACN Conference for Doctoral Education, Naples, FL January 2016.

20. Rutledge, C. Haney T. "Overcoming Interprofessional Silos: An Innovative Rotation Using Standardized Patients and Interactive Technology" Podium Presentation AACN Conference for Doctoral Education, Naples, FL January 2016.

21. Rutledge, CM, Haney, T, Gray, D. "Transforming DNP APRNs and Nurse Executives into Innovative Leaders and Change Agents through: Three Targeted Experiences". 8th Annual DNP Conference, Seattle, WA. October 16 – 18, 2015.

22. Bates, R, Adams, D, Rutledge, CM. "DNP: Developing New Policy Advocates". 8th Annual DNP Conference, Seattle, WA. October 16 – 18, 2015.

23. Berry, K. M., & Rutledge, C. M. "Women's Perceptions of Sexual Assault Screening by ealthcare Providers in Primary Care." Poster Presentation. Women's Health 2015: The 23rd Annual Congress. Washington, D.C. April 16-19, 2015.

24. Berry, K. M., & Rutledge, C. M. "Women's Perceptions of Sexual Assault Screening by Healthcare Providers in Primary Care." Poster Presentation. Virginia Nurses Association Legislative Day. Richmond, VA. February 3, 2015.

25. Rutledge, C, Haney, T, Berry, K, Fowler, C. "Preparing NP Students for Excellence as Providers, Leaders, and Change Agents" Podium Presentation, National Association of Nurse Practitioners, Baltimore MD, April 2015.

26. Fowler, C, Haney, T, Johnson, K, Kott, K, Lemaster, M, Rutledge, C. "Preparing IP Teams to Use Technology to Care for Older Adults Requiring Palliative Care" Podium Presentation, Emswiller Interprofessional Conference, Richmond VA, April 2015.

27. Kott, K, Fowler C, Hoquee K, Lemaster M, Rutledge C. "Interprofessional Collaboration and Telehealth: Strategies for Student Learning to Address Rural and Underserved Areas". Mid-Atlantic Telehealth Resource Center Summit. March 29-31, 2015. White Sulphur Spring, WV.

28. Fowler C, Gupta A, Hoquee K, Kott, K Lemaster M, Rutledge C. "A Virtual Healthcare Neighborhood: Providing Support for Dementia Caregivers". Mid-Atlantic Telehealth Resource Center Summit. March 29-31, 2015. White Sulphur Spring, WV.

29. Rutledge CM. "Preparing NP Students for Excellence as Providers, Leaders, and Change Agents." National Organization of Nurse Practitioner Faculty 41st Annual Meeting, Baltimore, MD. April 3-6, 2015. Symposium.

30. Haney, TS, Rutledge, C. "Preparing Interprofessional Teams to Utilize Telehealth Technologies to Enhance Geriatric Palliative Care" Poster Presentation, MidAtlantic Telehealth Resource Centers (MATRC) Conference, Greenbrier WV, March 2015

31. Rutledge CM, Haney T. "Breaking Down Professional Silos: Overcoming Interpersonal and Intrapersonal Barriers to Interprofessional Education and Collaboration." AACN's 2015 Doctoral Education Conference, San Diego, CA. January 29-31, 2015.

32. Haney, T., Fowler, C, Rutledge, C. "Preparing the CNS for Interprofessional Care across Borders" International Society for Clinical Nurse Specialist Education, Vancouver British Columbia October 2014.

33. Mosley M, Rutledge C. "Fast Track Clinic: How Effective are they in the Military?" 7th Annual DNP Conference, Nashville, TN. October 8 – 10, 2014.

34. Compton J, Rutledge CM. "Army Nurse Anesthetists Preferences on Doctorate Education and Practice Areas." Seventh Annual Doctor of Nursing Practice Conference. Nashville, TN, October 8-10, 2014.

35. Johnson KF, Fowler C, Kott K, Lemaster M, Haney T, Rutledge C. Creating a Shared Language Amongst Health Professions Using the IPEC Competencies: Reflections from

Nursing, Dental Hygiene, Physical Therapy, & Counseling Graduate Students. Presented at the AABSS conference in Las Vegas, NV. November, 2014.

36. Rutledge CM. ""Interprofessional Perspectives and Technology for NP Education & Practice." National Organization of Nurse Practitioner Faculty 40th Annual Meeting, Denver, CO. April 3-6, 2014. Pre-conference – Organizer/Presenter.

37. Rutledge CM, Kott K, Lemaster M, Johnson K, Fowler C, Haney T. "Interprofessional Collaboration: Bringing Allied Health Professionals to the Table". Second Annual Emswiller Interprofessional Conference, Richmond, Virginia March 2014.

38. Fowler, C., Johnson, K.F., Kott, K., Lemaster, M., Haney, T., & Rutledge, C., (2013 November) Educating nurse practitioners to practice interprofessionally. Presented at the Gerontological Society of America's 66th Annual Scientific Meeting, New Orleans, LA.

39. Rutledge CM, Haney T, Fowler, C." The DNP as a Leader in Developing Interprofessional Collaboration for Practice, Research and Education". DNP National Conference. Phoenix, AZ, September 25 -28, 2013.

40. Rutledge CM. "Preparing Nurse Practitioners to Lead the Move towards Interprofessional and Independent Practice Models". National Organization of Nurse Practitioner Faculty 39th Annual Meeting, Pittsburgh, PA. April 12-13, 2013. Symposium - Organizer.

41. Adams D & Rutledge CM. "Overcoming the Barriers to Developing Nurse Practitioner Led Clinics". National Organization of Nurse Practitioner Faculty 39th Annual Meeting, Pittsburgh, PA April 12-13, 2013.

42. Everhart D & Rutledge CM. "Establishing Nurse Practitioner Owned/Run Practices". National Organization of Nurse Practitioner Faculty 39th Annual Meeting, Pittsburgh, PA, April 12-13, 2013.

43. Gray, D., Rutledge, C.M. "Preparing Nurse Practitioners in the Use of Technology to Collaborate Interprofessionally at a Distance". National Organization of Nurse Practitioner Faculty 39th Annual Conference. Pittsburgh, PA, April 12-13, 2013.

44. Smith, S. & Rutledge, C. "Aromatherapy for Prevention of Chemotherapy Induced Nausea". The Virginia Council of Nurse Practitioners Annual Conference. Williamsburg, Virginia. March 6-9, 2013. 1st Place Award

45. Adams, D. & Rutledge, C. "Nurse-Led Clinics: What Factors Impact a Nurse Practitioners Perspective and Success?" The Virginia Council of Nurse Practitioners Annual Conference. Williamsburg, Virginia. March 6-9, 2013. 2nd Place Award

46. Rutledge, C.M., Haney, D. "Remodeling Methods for Teaching Nursing Research: Developing Differing Capacity". AACN's 2013 Doctoral Education Conference, San Diego, CA. January 25-28, 2013.

47. Gray D, Rutledge CM. "Herbal and Natural Supplement Use in Primary Care Patients". 2012 AANP National Conference. Orlando, FL. June 20 - 24, 2012.

48. Kegg C, Rutledge CM. "Barriers to Breastfeeding". 2012 AANP National Conference. Orlando, FL. June 20 – 24, 2012.

49. Rust MS, Rutledge CM. "A Primary Care Weight Loss Program in Western Kentucky". 2012 AANP National Conference. Orlando, FL. June 20 - 24, 2012

50. Rutledge CM, Shepherd L, Renaud M, Haney T, Grey D. "Preparing Nurse Practitioner DNPs to Lead the Charge in Developing New Models of Healthcare". NONPF 38th Annual Meeting, Charleston, SC, April 12 – 15, 2012. Symposium – Organizer.

51. Haney T, Renaud M, Rutledge CM, Shepherd L., Grey D. "Developing the Business Mind of DNP/NP Providers Needed to Develop and Implement New Practice Models". NONPF 38th Annual Meeting, Charleston, SC, April 12 – 15, 2012.

52. Brunet V. "Parental Beliefs Regarding Pediatric Patients Using the Emergency Department". 2012 VCNP Annual Conference. Hot Springs, VA. March 20 - 22, 2012.

53. Kegg C, Rutledge C. "Barriers to Breastfeeding." 2012 VCNP Conference. Hot Springs, VA. March 7 – 9, 2012.

54. Gray D, Rutledge C. "Herbal and Natural Supplement Use in Primary Care Patients". 26th Annual SNRS Conference. New Orleans, Louisiana. February 22 - 25, 2012.

55. Shepherd, L, Rutledge CM, Renaud M. "Remodeling Methods for Teaching Nursing Research: Developing Differing Capacity". AACN's 2012 Doctoral Education Conference, Naples, FL. January 25-28, 2012.

56. Renaud M, Shepherd L, Rutledge C. "The Development of Business of Practice Skills within a DNP Program to Advance Health and Improve Access to Care through Nurse Managed Clinics and Businesses". AACN's 2012 Doctoral Education Conference, Naples, FL. January 25-28, 2012.

57. Rutledge C, Renaud M, Shepherd L. "DNP Providers that are Changing the Face of Healthcare". 2011 DNP National Conference. New Orleans, LA, September 28 -29, 2011.

58. Shepherd L, Rutledge C, Renaud M. "Evidence to Influence Practice Policy: DNP Research Capstone Projects". 2011 DNP National Conference. New Orleans, LA, September 28 -29, 2011.

59. Shepherd L, Rutledge C, Renaud M." Building Research Capacity with DNP Practice leaders". Sigma Theta Tau Nursing International Research Conference, Cancun, Mexico, July 14-18, 2011.

60. Bordelon, M, Rutledge, CM, Shepherd, L, Renaud, M. "Developing DNP Expertise in Using Social Media to Meet the Needs of Rural America". International Nursing Simulation/Learning Resources Centers Conference, Orlando, FL, June 15 -18, 2011.

61. Rutledge CM, Renaud M, Shepherd L, Bordelo M. "Preparing DNP/NP Providers to Meet the Healthcare Needs of Rural Communities through Technology." NONPF 37th Annual Meeting, Albuquerque, NM, April 13-17, 2011. Symposium – Organizer.

62. Hernandez D, Shepherd L, Rutledge CM. "Relationship of Soldier's Deployment Status, Health Compliance, and Accuracy of Documentation. Armed Forces Public Health Conference, Hampton Roads, VA, March 18-25, 2011.

63. Berdick, B., Biddle, W. & Rutledge, C., "Effectiveness of Prescription Labeling in Spanish on Medication Adherence and Patient Satisfaction". The Virginia Council of Nurse Practitioners Annual Conference. Roanoke, Virginia. March 30 - April 2, 2011. **2nd Place**

64. Humphreys, M. M., Rutledge, C., Brenner, M., & Zimbro, K. "The Impact of an Early Breastfeeding Protocol in a Pediatric Setting." The Virginia Council of Nurse Practitioners Annual Conference. Roanoke, Virginia. March 30-April 2, 2011. **3rd Place**

65. Lettley, T., Biddle, W., & Rutledge, C. "Disadvantaged/Vulnerable Individuals Perceptions on Insomnia and Their Willingness to Participate in Insomnia Behavior Interventions". The Virginia Council of Nurse Practitioners Annual Conference. Roanoke, Virginia. March 29-April 2, 2011.

66. Schlaefer, A. T. & Rutledge, C. "Improving Assessment of Otitis Media in High Risk Pediatric Populations". The National Association of Pediatric Nurse Practitioners 32nd Annual Conference. Baltimore, MD. March 23-26, 2011.

67. Ayers, P. & Rutledge, C. M. "The Effectiveness of an Intervention on Managing the Hepatitis Immunologic Status in Patients with Cirrhosis". The Virginia Council of Nurse Practitioners Annual Conference. Roanoke, Virginia. March 30-April 2, 2011.

68. Clark, R.K. & Rutledge, C., Culturally Specific Diabetic Education in the Hispanic Population with Type 2 Diabetes. The Virginia Council on Nurse Practitioners Annual Conference. Roanoke, Virginia. March 30-April 2, 2011.

69. Rutledge CM, Renaud M, Garzon L. "Preparing DNP/NP Providers to Meet the Healthcare Needs of Rural Communities through Technology." NONPF 37th Annual Meeting, Albuquerque, NM, April 13-17, 2011.

70. Schweickert, P & Rutledge, C.M. "Telehealth Versus In-Person Stroke Prevention Education in Elderly Adults in Appalachian Virginia". American Telemedicine Association. Tampa, FLA. May 2011.

71. Rutledge CM, Garzon L, Renaud M. "Addressing Healthcare Disparities in Rural America through DNP Interdisciplinary Teams." 3rd National DNP Conference. San Diego, CA, September 28-30, 2010.

72. Rutledge CM, Garzon L, Renaud M, Putnam K, Scott, M. "Addressing the Health Care Crisis with an Innovative DNP Program."(Symposium). NONPF 36th Annual Meeting. Washington DC, April 15-17, 2010.

73. Rutledge CM, Garzon L, Renaud M, Putnam K. "Addressing the Needs of Vulnerable Populations
with DNP Capstone Projects." AACN Annual Doctoral Conference. Captiva Island, Florida,
January 27-29, 2010.

74. Garzon B, Rutledge CM, Garzon L. "Educating Healthcare Providers to Deliver Equitable Care through Learning with Simulations." Seminar: EU-US Health experiences Conference. Oslo, Norway, June 26, 2009.

75. Benjamin RS, Rutledge C, Palmer K, Barham P, Eaton P, Wiles L. "Using Simulation to Impact Global Health." Presented at the 20th International Sigma Theta Tau Research Congress, Vancouver British Columbia, 2009.

76. Giles EF, Garzon LS, Plichta SB, Rutledge CM. "Application of the Interactional Model of
Cultural Diversity to Identify Diversity Climate Factors Associated with Organizational Effectiveness in Accredited U.S. Physical Therapist Education Programs." Virginia Council of Graduate Schools' Annual Graduate Student Research Forum, Richmond, VA. Spring 2009.

77. Barham P, Benjamin R, Wiles L, Eaton P, Palmer K & Rutledge C. "Monarch General Hospital: A Virtual Hospital for developing Culturally Competent Nurses." Research Symposium Old Dominion University Norfolk, VA. April 2008.

78. Barham P, Benjamin R, Wiles L, Eaton P, Palmer K, & Rutledge C. "Monarch general hospital: a virtual hospital for developing culturally competent nurse. Virginia Public Health Association Meeting, Arlington, VA. Summer, 2008.

79. Benjamin R, Barham P, Wiles L, Eaton P, Palmer K & Rutledge C. "Using Simulation to Enhance Cultural Competency." HRSA All Programs Meeting, Washington, DC. Spring 2008.

80. Benjamin RS, Rutledge C, Palmer K, Barham P, Eaton P & Wiles, L. "Use of Simulation to Teach Nurses to Care for the Needs of Diverse Populations." Presented at the Sigma The 19th International Sigma Theta Tau Research Congress, Singapore. July 2008.

81. Benjamin RS, Rutledge C, Palmer K, Barham P, Eaton P & Wiles L. "Combining simulation venues for clinical practice teaching." The 136th Annual Meeting of the American Public Health Association, San Diego, CA. Fall 2008.

82. Palmer K, Barham P, Benjamin R, Eaton P, Rutledge C & Wiles L."Combining simulation venues for clinical practice teaching." The Fourteenth Sloan-C International Conference on Online Learning, The Power of Online Learning Improving Learning in a Networked World. Orlando, FL. Fall 2008.

83. Palmer K, Barham P, Benjamin R, Wiles L, Eaton P & Rutledge C. "Monarch General Hospital: A Virtual Setting for Nursing Education." Technology in Nursing Conference. Seattle, WA. Summer 2008.

84. Benjamin RS, Rutledge C, Palmer K, Barham P, Eaton P & Wiles L. "Progressive Professional Development Model." Sigma Theta Tau meeting, Baltimore, MD. November 7, 2007.

85. Rutledge CM, Garzon L, Fehr J. "Creating Culturally Competent Nurse Midwives for Rural
Virginia." 135th Annual American Public Health Association Meeting, Washington DC. November 3-7, 2007.

86. Benjamin R, Rutledge CM, Palmer K, Barham P, Eaton P, Wiles L. "Using Simulated Experiences to Teach Health Care Providers to Address Health Care of Elderly Chronically Ill
African American Women". 135th Annual American Public Health Association Meeting, Washington DC. November 3-7, 2007.

87. Garzon L, Rutledge CM. "Nurse Practitioner's Attitudes and Ability to Work with Goth Teens." 18th International Sigma Theta Tau Research Congress Focusing on Evidence-Based Practice, Vienna, Austria. July 11-14, 2007.

88. Rutledge CM, Garzon L. "Educating Advanced Practice Nurses with Standardized Patients."
AACN's Hot Issues Conference, Denver, Colorado. April 22-24, 2007.

89. Barham P, Rutledge CM, Wiles L, Eaton P, Palmer K, Benjamin R. "Combining Simulation Venues for Clinical Practice Teaching." AACN's Hot Issues Conference, Denver, Colorado.
April 22-24, 2007.

90. Rutledge CM, Scott M, Garzon L, Klahr R. "Providing Culturally-Appropriate Healthcare to Adolescents from Counter-Cultures." 134th Annual American Public Health Association Meeting, Boston, MA. November 4-8, 2006.

91. Benjamin R, Rutledge CM, Garzon L, Klahr R. "Teaching Nurse Practitioner Students Issues of
Cultural Diversity and Health Disparities."17th International Nursing Research Congress Focusing on Evidence-Based Practice, STTI. Montreal, Canada. July 19-22, 2006.

92. Benjamin R, Garzon, L, Rutledge C, Scott M & Klahr R. "Symposium: Preparing Culturally Competent Nurse Practitioners." Sigma Theta Tau International, Montreal Canada. July 19-22, 2006.

93. Garzon L, Rutledge CM, Klahr R, Scott M. "Teaching Nurse Practitioner Students to Assess
and Manage Adolescents from Counter Cultures."17th International Nursing Research Congress
Focusing on Evidence-Based Practice, STTI. Montreal, Canada. July 19-22, 2006.

94. Klahr R, Benjamin R, Rutledge CM, Garzon L, Plichta SB, Scott M. "Teaching Nurse Practitioner Students to Address Lesbian Gay Issues."17th International Nursing Research Congress Focusing on Evidence-Based Practice, STTI. Montreal, Canada. July 19-22, 2006.

95. Rutledge C, Garzon L, Klahr R, Benjamin R, Scott M, Plichta SB. "Teaching Nurse Practitioner Students to Assess and Manage Obese African American Women."17th International Nursing Research Congress Focusing on Evidence-Based Practice, STTI. Montreal, Canada. July 19-22, 2006.

96. Scott M, Rutledge C. "Teaching Nurse Practitioner Students to Assess and Manage Adolescents from Counter-Cultures." 32nd Annual National Organization of Nurse Practitioner Faculties. Orlando, Florida, April 19-22, 2006.

97. Scott M & Rutledge CM. "Teaching Nurse Practitioner Students to Assess and Manage Adolescents from Counter-Cultures." Virginia Council of Nurse Practitioners Annual Conference, Roanoke, VA. April 2006.

98. Garzon L, Rutledge C, Benjamin R. (2005, April). "Application of Cultural Simulation to NP Clinical Education." National Organization of Nurse Practitioner Faculty.

99. Rutledge CM, Garzon L, Benjamin RS, Plichta S. "Culturally Oriented Healthcare for Obese Black Women." 133rd Annual American Public Health Association Meeting, Philadelphia, PA.
December 10-14, 2005.

100. Plichta SB, Scott M, Little C, Rutledge C, Kopitzke AM, Garzon L. "Teaching Nurse Practitioners to Manage Patients Harmed by Domestic Violence." Patriots in Healthcare, Virginia Council of Nurse Practitioners Annual Conference. Williamsburg, VA. March 2005.

101. Garzon L, Benjamin R, Plichta S. "Using Standardized Patients to Train and Evaluate Nurse
Practitioner Students on Addressing Lesbian Health Issues." Women's Caucus of the 132nd Annual American Public Health Association Meeting, Washington, DC, November 6-10, 2004.

102. Little C, Bennington L, Garzon L, Rutledge CM. "Educating Culturally Competent Health Care
Providers." Women's Caucus of the 132nd Annual American Public Health Association Meeting, Washington, DC, November 6-10, 2004.

103. Benjamin RS, Garzon L, Rutledge CM, Plichta S. "Focus Groups: A Grassroots Approach to
Addressing Health Disparities in Healthcare." Women's Caucus of the 132nd Annual American
Public Health Association Meeting, Washington, DC, November 6-10, 2004.

104. Little C, Plichta S, Garzon L, Rutledge CM. "Nurse Practitioner Student Attitudes Towards IPV Victims." Women's Caucus of the 132nd Annual American Public Health Association Meeting, Washington, DC, November 6-10, 2004.

105. Garzon L, Rutledge CM, Benjamin R, Plichta S. "Educating Culturally Competent Health Care Providers." Boston College Diversity Challenge: Making Race and Culture Matter in Community-Focused Interventions, Boston, Massachusetts, October 15-16, 2004.

106. Rutledge CM, Garzon L, Plichta S, Benjamin R. "Using Standardized Patients to Train and Evaluate Nurse Practitioner Students in Cultural Competency." NONPF 30th Annual Meeting, San Diego, California, April 22-25, 2004.

107. Saligan L. Garzon L, Rutledge CM. "Educating Culturally Competent Nurse Practitioners in Virginia." Community-Based Primary Care in Underserved Populations---Innovations in Practice Conference, Hilton Hill, SC, June 2004.

108. Beard H, Kopitke AM, Plichta SB, Benjamin R, Rutledge CM, Garzon L. "The Role of Cultural Competence in Nurturing Positive Attitudes towards the Elderly." 22nd National ASTDHPPHE/ CDC Conference on Health Education and Health Promotion and SOPHE Midyear Conference, Orlando, Florida, May 5-7, 2004.

109. Plichta SB, Scott M, Little C, Rutledge C, Kopitke AM, Garzon L. "Using Standardized Patients to Teach Nurse Practitioners about Patients Harmed by Domestic Violence: Student Responses." American Academy of Nurse Practitioners 19th National Conference, New Orleans, Louisiana, June 11-16, 2004.

110. Garzon L. Rutledge CM, Plichta S, Benjamin R. "Cultural Competence and Nurse Practitioner

Student Attitudes toward Clients from Diverse Communities." STT International Research Conference, Ireland, July 2004.

111. Beard H, Koptzke AM, Plichta SB, Benjamin R, Rutledge CM, Garzon L. "Does the Level of
Cultural Competence Influence Positive Attitudes towards the Elderly?" AOM/IAOM Conference, 2004.

112. Benjamin RS, Garzon L, Rutledge CM, Plichta S. "Focus Groups: A Grassroots Approach to
Addressing Health Disparities in Healthcare." Howard University Annual Research Conference,
2004.

113. Garzon L. Rutledge CM, Benjamin R, Plichta S. "Using Standardized Patients to Educate Nurse
Practitioner Students about Diverse Communities." American Association of College Nursing Graduate Masters Conference, Scottsdale, Arizona, 2003.

114. Garzon L. Rutledge CM, Benjamin R, Plichta S, Saligan L. "Educating Culturally Competent
Nurse Practitioners for Rural Virginia." National Association of Hispanic Nurses, San Juan,
Puerto Rico, 2003.

115. Garzon L, Little C, Scott M, Rutledge CM. "Efficacy of Standardized Patient Case Methodology." NONFP 29th Annual Meeting, Philadelphia, Pennsylvania, April 3-6, 2003.

116. Rutledge CM, Jarour S, Plichta S. "Physician Adherence to the American Diabetes Association
Guidelines in Managing Older Patients with Type II Diabetes." 25th Annual Conference on the
Black Family, Hampton, Virginia, March 2003.

117. Rutledge CM, Jarour S, Plichta S. "Physician Adherence to the American Diabetes Association
Guidelines in Managing Older Patients with Type II Diabetes." American Public Health Association Meeting, Philadelphia, Pennsylvania, November 2002.

118. Rutledge CM, Jarour S, Plichta S. "Healthcare Providers Adherence to the American Diabetic
Association Guidelines in Managing Type II Diabetes." Old Dominion Research Day, Norfolk,
Virginia, March 2001.

119. Rutledge CM, Klarh R, Plichta S. "Teamwork Model for Interdisciplinary Healthcare Teams."
34th Annual Spring Conference of the Society of Teachers in Family Medicine, Denver, Colorado, April/May 2001.

120. Davies SM, Davies TC, Rutledge CM. "Academic Performance - vs. - Interviewing Skills:
Are Students Good at Both?" 21st Annual Predoctoral Education Conference, Charleston,
South Carolina, January 1995.

121. Hayes HD, Lorraine V, Rutledge CM, Franklin JD. "The Use of Community Resources in a
Mandatory Geriatric Clerkship." 21st Annual Predoctoral Education Conference, Charleston,
South Carolina, January 1995.

122. Lorraine V, Rutledge CM, Levin JS. "A Retreat on Alternative Medicine." 21st Annual Predoctoral Education Conference, Charleston, South Carolina, January 1995.

123. Lorraine V, Rutledge CM. "A Geriatric Retreat for Teaching Health Care Providers about
Well Elderly." 20th Annual Association for Gerontology in Higher Education, Cleveland, Ohio,
March 1994.

124. Davies SM, Davies TC, Rutledge CM. "A Physician-Counselor Program for Medical Students." 104th American Academy of Medical Colleges Annual Meeting. Innovations in
Medical Education Exhibitors (IME). Washington, DC, November 1993.

125. Grant T, DeWald D, Rutledge CM, Goldstein J. "Precepting Characteristics as Perceived by
Residents and Preceptors." 26th Annual Spring Conference of the Society of Teachers in Family Medicine, San Diego, California, May 1993.

126. Rutledge CM, Davies SM, Davies TC. "The Doctor, The Patient: A Course for Developing Family Awareness." 13th Annual Family in Family Medicine Conference, Amelia Island, Florida, March 1993.

127. Rutledge CM, Bluestein DA. "Determinants of Delayed Pregnancy Testing Among Adolescents."
NAPCRG Conference, Richmond, VA, April 12-15, 1992.

128. Davies SM, Rutledge CM, Davies TC. "The Effects of Family Dysfunction on Student Well-

Being." 31st Annual Conference on Research in Medical Education (RIME), New Orleans, Louisiana, November 1992.

129. Davies TC, Davies SM, Rutledge CM. "The Doctor and the Patient: A Course for Professional
Growth." 103rd American Academy of Medical Colleges Annual Meeting. Innovations in Medical Education Exhibitors (IME), New Orleans, Louisiana, November 1992.

130. Davies SM, Rutledge CM, Davies TC. "Empowering Medical Students through a Family Physician Advisor Program." Family in Family Medicine Conference, Amelia Island, FL, March 1992.

131. Rutledge CM, Bluestein DA, Levin JS. "Psychosocial and Health-Care Determinants of Psychological Well-Being in HIV Infection." 24th Annual Spring Conference of the Society of Teachers of Family Medicine, Philadelphia, Pennsylvania, May 1991.

132. Rutledge CM, Levin JS. "Spiritual Adaptation to Stress in Parents of Chronically Ill Children."
Annual Meeting of the Society for the Scientific Study of Religion, Virginia Beach, VA, November 1990.

133. Rutledge CM, Bluestein DA, Levin JS. "Well-Being and Primary Care in HIV Infection." Southeastern Regional Conference of the Society of Teachers of Family Medicine, Greenville,
North Carolina, November 1990.

134. Bluestein DA, Levin JS, Rutledge CM. "Primary Care Research in HIV Infection." 23rd Annual
Spring Conference of the Society of Teachers of Family Medicine, Seattle, WA, May 5-9, 1990.

135. Rutledge CM. "Stress Adaptation Scale for Parents with Chronically Ill Children." Annual Sigma
Theta Tau Conference, Virginia Beach, Virginia, May 1988.

INTERVIEWS

Radio

Hearsay with Cathy Lewis. WHRO. Connecting with the Elderly/University Life. Topic: Impact of Telehealth During COVID-19. March 31, 2020.

With Good Reason "Who Needs Health Insurance?" National Public Radio (NPR) Interview. July 19, 2014

Television

Interviewed by Allison Bazzle. (4/1/20). *WVEC-TV Norfolk- Channel 13 ABC.* Doctors switch to virtual appointments during pandemic. https://www.msn.com/en-us/health/medical/doctors-switch-to-virtual-appointments-during-pandemic/ar-BB11ZpgK

Interviewed by Erin Miller. (4/1/20). *WTKR-TV – Channel 3.* Local Telehealth Services Surge Amid Coronavirus Crisis. https://www.wtkr.com/news/local-telehealth-services-surge-amid-coronavirus-crisis

Journal Interview

Rutledge, CM, & Gustin, TS. Interviewed by Steven Blackburn. April 7, 2020. *University Business*. "How this university is teaching telehealth during coronavirus". https://universitybusiness.com/teaching-telehealth-services-remote-patient-monitoring-coronavirus-covid-19/

Newspaper

Interviewed by Marie Albiges. "Doctors are seeing patients online during coronavirus — and it could change medicine forever." *The Virginian-Pilot*. April 6, 2020.

Interviewed by Matthew Prensky. "Coronavirus: Why Virginia Eastern Shore, rural areas are at disadvantage". *Salisbury Times.* March 17, 2020.

INVITED SPEAKER

Rutledge CM & Richels C. "Interprofessional Education: Everyone Can Do It!" The Provost's Conversations on Teaching and Learning. Norfolk, Virginia. March 30, 2017.

Rutledge CM. "Show me the Money: Funding your Research". Sentara Health Systems, Norfolk, Virginia. February 2017.

Rutledge CM. "Interpersonal Education: An ADFM-Sponsored Webinar. Association of Departments of Family Medicine (ADFM). September 22, 2014

Rutledge CM, Fowler C, Schweickert P. "Developing Leaders, Visionaries, and Technology Savvy Interprofessional Collaborators". Pre-Conference Symposium, 40th Annual Conference of the National Organization of Nurse Practitioner faculty (NONPF). Denver, Colorado April 3-6, 2014.

Rutledge CM. "Developing Manuscripts for Publication". Sentara Health Systems, Norfolk, Virginia. February 2014.

Rutledge CM. "Healthcare Reform: Clinical & Educational Application of Telehealth/Telemedicine for Nurses". The Virginia Nurses Association – Central Virginia Chapter 5. Richmond, VA. January 16, 2014.

Rutledge CM. "The Doctor of Nursing Practice (DNP)". Association of PeriOperative Registered Nurses. Norfolk, VA. October 16, 2013.

Rutledge CM. "Interprofessional Healthcare: What are our Roles?" Eastern Virginia Medical School. September 2013

Rutledge CM. "Paving the Path for Graduate Education in Nursing." East Carolina University. June 2013.

Rutledge CM. "Interprofessional Education and Collaboration." University of North Dakota. April 3, 2013.

Rutledge CM. 'The Doctor of Nursing Practice." Nurse Practitioner Week Celebration. Naval Medical Center Portsmouth (NMCP). November 9, 2011.

Rutledge CM. "Acceptability of Behavioral Treatments for Insomnia in Primary Care." Eastern Virginia Medical Schools. Sleep Medicine Journal Club. May 17, 2011.

Rutledge CM." The Doctor of Nursing Practice." Nurse Practitioner Week Celebration. Naval Medical Center Portsmouth (NMCP). November 10, 2010.

Rutledge CM, Rimer D. (Keynote Speaker). "Subculture Awareness-Goth." Annual School Health and Education Partnership Conference. Longwood University. July 13-15, 2009.

Rutledge CM. Served on Panel Addressing the Effectiveness of the National Outcome Measures for Evaluating HRSA Grants, "Health Professions: Working for a Healthier America." Bureau of Health Professions All-Grantee Meeting, Washington, DC, June 1-3, 2005.

GRANTS AWARDED (37 funded project totally $21,524,913; $16,784,108 funded at ODU; $12,345,618 funded with focus on telehealth)

Department of Health and Human Services NEPQR Program, ""Advanced Practice Registered Nurse – Behavioral health, Interprofessional, Leadership, and Telehealth (APRN-BILT)". July 2020-June 2023. ($1,500,000.00). PI: Carolyn Rutledge, Co-PIs: Tina Gustin, Christianne Nesbitt, Karen Higgins, Diana Cartagena, Jeff Moe.

Department of Health and Human Services ANEW Program. Loyola University. Telehealth Website Development. July 2020-June 2021. ($45,000 subaward). PI from ODU: Carolyn Rutledge.

Department of Health and Human Services. "Opioid Workforce Expansion Program – Paraprofessional". September 1, 2019- August 31, 2022. ($900,000.00). PI: Reyfuss, M, Co-PI: Carolyn Rutledge.

Department of Health and Human Services "VET- PRN- Veterans Education and Training as Primary care RNs" July 1, 2019 - June 30, 2022. ($1,452,129.00). Wiles, L.; Martin, J.; Hawkins, J. E.; Tremblay, B.; Higgins, K. Consultant: Carolyn Rutledge

MITRE (Summer 2019). Consultation as Telehealth Subject Matter Experts for Remote Patient Monitoring. ($39,000.00). Gustin, T. Rutledge C.

Department of Health and Human Services MCHP: Pediatric Mental Health Care Access Program "VMAP-Virginia Mental Health Access Program" October 2018-Ocotober 2023 ($445,000/year; $2,225,000.00/5-years) Project Director: Cornelia Deagle VDH, Medical Director Sandy Chung, Care Coordination: Rachel Reynolds, Education: Beth Ellen Davis, Telehealth Director: Tina Gustin, Reginal Directors: Richard Leichtweis, Lee Beers, Bela Sood, Stephanie Osler, Ellen Davis, Felicity Adams, Consultant: Carolyn Rutledge.

Department of Health and Human Services ANEW Program, "APN-CPR: Optimizing APN Readiness to Address Rural and Underserved Needs." July 2017-June 2021. ($1,059,220.00). PI: Tina Haney, Co-PIs: Carolyn Rutledge, Rebecca Poston, Christianne Fowler, Karen Kott, Karen Higgins.

Department of Health and Human Services Advanced Practice Nursing Traineeship Program, "Advanced Education Nursing Traineeship (AENT) for Distance Learning NPs." July 2016-June 2017. ($350,000). Co-PIs: Rebecca Poston, Carolyn Rutledge.

Department of Health and Human Services Advanced Practice Nursing Program, "APN PLACE: A Telehealth Network for Developing APN Preceptor Opportunities in Rural VA." July 2015-July 2019. ($2,035,322.00). PI's: Carolyn Rutledge, Co-PIs: Tina Haney, Rebecca Poston, Christianne Fowler, Patty Schweickert, Karen Reed, Katherine Reid.

Professionals Accelerating Clinical and Educational Redesign (PACER) program. Macy Foundation, the ACGME and the Boards of Family Medicine, Pediatrics and Internal Medicine. January 2016-2017. Collaboration between ODU Nursing and EVMS Family Medicine, Internal Medicine, Pediatrics, Behavioral Medicine, and Physical Assistant programs. ODU PI: Carolyn Rutledge.

Foundation donation from the Barry Robinson Center, "Correlating Sleep and Daytime Behaviors in Children Residing at a Mental Health Residential Treatment Facility." April 2015-April 2016. ($10,000). Co-PI's: Tina Haney, Karen Kott, Carolyn Rutledge

Department of Health and Human Services Advanced Practice Nursing Program, "Interprofessional Education for Advanced Practice Nurses." Sept 2014-August 2017. ($1,209,945.00). Co-PI's: Carolyn Rutledge, Tina Haney, Karen Kott, Kaprea Johnson, Rebecca Poston, Bruce Britton, Corrin Richels, Pam Sharp.

Department of Health and Human Services Advanced Practice Nursing Taineeship Program, "Advanced Education Nursing Traineeship (AENT) for Distance Learning NPs." July 2014-June 2016. ($700,000). PI: Carolyn Rutledge.

Alzheimer's and Related Diseases Research Award Fund, "The Effectiveness of a Virtual Healthcare Neighborhood on Improving the Sleep, Social Support, Healthcare Provider Support, and Self-efficacy of the Caregivers of Homebound Elderly with Dementia." July 2013-June 2014. ($40,000). Co-PI's: Christianne Fowler, Carolyn Rutledge, Karen Kott, Kaprea Johnson, Meg Lemaster.

Department of Health and Human Services Advanced Practice Nursing Program, "Educating Nurse Practitioners to Practice Interprofessionally." Sept 2012-August 2015. ($1,046,157). Co-PI's: Carolyn Rutledge, Michelle Renaud, Karen Kott, Kaprea Johnson, Meg Lemaster.

Department of Health and Human Services Advanced Practice Nursing Taineeship Program, "Advanced Education Nursing Traineeship (AENT) for Distance Learning NPs." Sept 2012-July 2014. ($700,000). Co-PI's: Carolyn Rutledge, Karen Karlowicz.

Department of Health and Human Services Advanced Practice Nursing Program, "Training DNP Providers to Address Disparities with Technology." July 2010-June 2014. ($793,845). Co-PI's: Michelle Renaud & Carolyn Rutledge.

Department of Health and Human Services Advanced Practice Nursing Program, "Educating Culturally Competent Nurses Educators and Administrators." July 2008-June 2011. ($764,686). Co-PI's: Carolyn Rutledge, Laurel Garzon, Kimberly Adams-Tuft, Karen Karlowicz.

AMDA Foundation/ Pfizer Quality Improvement Award. "Measuring Response to Dementia Therapy: What Matters to Caregivers" 2005 – 2009. (Funded a Research Assistant). Co-PI's: Daniel Bluestein & Carolyn Rutledge.

The Joint AAFT/F-AAFP Grants Awards Program, "Attitudes of Family Practice Patients toward Behavioral Treatments for Insomnia." March 2007-December 2007. ($26,828). Co-PI's: Daniel Bluestein (EVMS) & Carolyn Rutledge.

Department of Health and Human Services Undergraduate Nursing Program, "Educating Culturally Competent Baccalaureate Nurses in Rural Virginia." July 2006-June 2009. ($744,869). Co-PI's: Richardean Benjamin, Carolyn Rutledge, Kay Palmer & Phyllis Barham.

Department of Health and Human Services Advanced Education Nursing Program, "Educating Culturally Competent Nurse Midwives in Rural Virginia." July 2004-June 2007. ($580,130). Co-PI's: Carolyn Rutledge & Laurel Garzon.

Department of Health and Human Services Advanced Education Nursing Program, "Clinical Experiences in Federally Funded Community Health Centers." September 2004-August 2005. ($24,948). Co-PI's: Carolyn Rutledge & Laurel Garzon.

Faculty Innovator Grants, "Standardized Patient Cases: Used in Televised and Web Courses." 2004-2005. ($3,000). Co-PI's: Laurel Garzon, Carolyn M. Rutledge & George Maihafer.

Department of Health and Human Services Advanced Education Nursing Program, "Educating Culturally Competent Nurse Practitioners in Rural Virginia." July 2003-June 2006. ($533,029). Co-PI's: Laurel Garzon & Carolyn Rutledge.

Sigma Theta Tau Epsilon Chi Chapter. "Attitude of Family Physicians towards Working with Nurse Practitioners as compared to Psychologists, Social Workers, and Nutritionists." November 2003-2004. ($1,000). PI: Carolyn M. Rutledge.

ATPM/CDC/ATSDR Cooperative Agreement Grant, "Cues to Action in Diabetes Risk Education (CADRE)." October 2002-April 2004. ($121,821). Co-Investigator/Statistical Analyst.

Grants for Predoctoral Training in Family Medicine. HHS #2-D05-PE-83023-13. July 2002-2005. ($355,420). Co-Investigator.

Grant for Faculty Development in Family Medicine. HHS #1-D45-PE-50182-01. July 2002-2005. ($959,504). Co- Investigator/Research Advisor.

Grant for Portsmouth Family Medicine Residency Training. CFDA # 93.884. July 2001-2004. ($455,488). Co-Investigator.

Grant for Faculty Development in Family Medicine. HHS #1-D45-PE-50182-01. July 1999-2002. ($678,358). Co-Investigator/Director of Family Medicine Fellowship.

Grant for Establishment of Departments of Family Medicine. HHS #2-D32-PE-10135-04. September 1998-2001. ($533,578). Co-Investigator/Program Coordinator.

Grant for Predoctoral Training in Family Medicine. HHS #2-D05-PE-83023-13. July 1998-2001. ($505,780). Co-Investigator/Curriculum Coordinator.

Grant for Establishment of Departments of Family Medicine (supplemental) HHS #3-D32-PE-10135--0551. September 1999-2001. ($120,459). Co-Investigator/Curriculum Coordinator/Evaluator.

Grant for Graduate Training in Family Medicine. HHS #2-D15-PE-13179-16. July 1998-2001. ($345,921). Co-Investigator/Project Coordinator.

Grant for Establishment of Departments of Family Medicine. HHS #1-D32-PE10135-01. September 1995-1998. ($351,520). Co-Investigator/Project Coordinator/Evaluator.

Grant for Predoctoral Training in Family Medicine. HHS #2-DIS-PE83023-10. July 1995-1998. ($312,956). Co-Investigator/Program Coordinator.

GRANTS APPROVED FOR FUNDING – (Not Funded)

Department of Health and Human Services ANEW Program, "APRN-MATE: APRN Mental Health, Addiction, & Telehealth Education and Preparation for Addressing the Crisis in Rural and Underserved Populations". July 2019-June 2023. ($2,800,000.00). PI: Carolyn Rutledge,

Co-PIs:, Tina Haney, Rebecca Poston, Christianne Fowler, Karen Higgins, Diana Cartagena, Pam Sharp.

CONSULTING ACTIVITIES

Consultant for the Development of an Undergraduate Telehealth Education Program (NEPQR Cares Act Grant – HRSA). Pittsburg State University, Pittsburg, Kansas. 2020-ongoing.

Consultant for the Development of an Undergraduate Telehealth Education Program (NEPQR Cares Act Grant – HRSA). Loyola University. 2020-ongoing.

Consultant for the Development of a National Telehealth Toolkit for Advanced Practice Nursing (APN) Education. Funded through HRSA. Providing consultation to over 59 faculty from 32 Universities and 22 states in APN education. 2019-ongoing.

College of Nursing, Medical College of South Carolina. Developing and Integrating a Telehealth Educational Program for Advanced Nursing Practice. 2018

College of Nursing at the University of Cincinnati. Telehealth Simulation in Graduate Nursing Education. 2018.

George Mason University (GMU) School of Nursing, Mason's BSN Role Expansion Grant: Mapping the way. 2018.

Western Carolina University. Utilization of the APN-PLACE Telehealth/Website Platform for Preceptor Education. 2017 – Present.

University of Southern Alabama. Developing a Telehealth program for Preceptor training. 2017.

Development of the Telehealth White Paper for the National Organization of Nurse Practitioner Faculties (NONPF). 2017 – Guidelines for Education and Evaluation of Nurse Practitioner students nationwide.

Safety Harbor Leadership Conference (Interprofessional Collaboration), Roanoke, Virginia, October 2016.

School of Nursing, George Washington University, Washington DC. "Integration Telehealth into the Nursing Curriculum." October 21, 2015.

Safety Harbor Leadership Conference (Interprofessional Collaboration), Wisconsin, October 2015

School of Nursing, University of Virginia, "Developing Telehealth Education." Charlottesville, VA, on-going.

Safety Harbor Leadership Conference (Interprofessional Collaboration), Big Pine Key, Florida, October 2014

Safety Harbor Leadership Conference (Interprofessional Collaboration), Big Pine Key, Florida, October 2013

Doctor of Nursing Practice Program, University of North Dakota, Grand Forks, North Dakota, (Hosted in Norfolk, Virginia), September 2013

Doctor of Nursing Practice Program, University of North Dakota, Grand Forks, North Dakota, April 2013-Present

Doctor of Nursing Practice Program, (Program Review), East Carolina University, December 2012

Safety Harbor Leadership Conference (Interprofessional Collaboration), Huddleston, Virginia, October 2012

Safety Harbor Leadership Conference (Interprofessional Collaboration), Madison, Wisconsin, October 2011

Safety Harbor Leadership Conference (Interprofessional Collaboration), Holt, Michigan, October 2010

Ball State University, DNP Program Development, Indianapolis, Indiana, March 2010

Safety Harbor Leadership Conference (Interprofessional Collaboration), Marathon, Florida, September 2009

Safety Harbor Leadership Conference (Interprofessional Collaboration), Virginia Beach, Virginia, September 2008

Safety Harbor Leadership Conference (Interprofessional Collaboration), Virginia Beach, Virginia, October 2007

Safety Harbor Leadership Conference (Interprofessional Collaboration), Harrison, Michigan, September 2006

Safety Harbor Leadership Conference (Interprofessional Collaboration), Bedford, Virginia, October 2005

Safety Harbor Leadership Conference (Interprofessional Collaboration), Manchester, New Hampshire, September 2004

Safety Harbor Leadership Conference (Interprofessional Collaboration), Tampa, Florida, October 2003

Safety Harbor Leadership Conference (Interprofessional Collaboration), Tampa, Florida, October 2002

Safety Harbor Leadership Conference (Interprofessional Collaboration), Tampa, Florida, November 2001

CONSULTATION DURING THE COVID-19 PANDEMIC

Delivery of Care

St. Jude's Children Hospital

Federally Qualified Health Care Centers in Chicago (32 Centers with ~ 180,000 patients)

Old Dominion University Student Health

William & Mary Student Health

Glennan Center – Memory Clinic, EVMS

Speech and Language Pathology, ODU

Eastern Shore Rural Health

Mount Auburn Hospital/Beth Israel Lahey Health, Cambridge, MA

Telehealth Education/ Clinical Experiences for Students

St. Xavier University, Chicago

University of Delaware

University of Wyoming

University of Maryland

University of New Hampshire

University of Washington

Eastern Virginia Medical School

Loyola University

HONORS, AWARDS AND PRIZES

2020 2021 American Association of Nurse Practitioners (AANP) Advocate State Award for Excellence. The award is given annually to an individual in each state who has made a significant contribution toward increasing awareness and recognition of NPs.

2019 Selected as Commencement Speaker for the Old Dominion University (May 2019) graduation.

2018 Selected to be University Marshall for Old Dominion University (May 2018). *I had to decline due to a broken back.*

2018 Selected by Provost to serve on the Alumni Association New Faculty Award Selection Committee

2017 Selected as Reader for Old Dominion University Graduation

2016 Finalist for Top Nursing Researcher in Virginia by Virginia Nurse's Association

2016 Selected as University Marshall for Old Dominion University Graduation

2016 Telehealth Enabled Patient Care Team Pilot - Steering Committee and Advisory Committee member. Funded by House Appropriations and Senate Finance Committees

2015 Selected as University Marshall for Old Dominion University Graduation

2015 Elected to the Board of the "National Organization of Nurse Practitioner Faculties"

2015 Selected for the Board or Directors of the Virginia Telehealth Network

2015 Selected by US News and World Reports as Reviewer for "Best Online Nursing Programs" for 2016

2015 Selected by ODU President to serve on the Provost Search Committee for 2015

2015 Selected as a Reviewer for the "SCHEV Outstanding Faculty Award"

2014 Winner of State Council of Higher Education in Virginia (SCHEV) Outstanding Faculty Award (highest honor for faculty in the of state of Virginia).

2014 Named as one of the Top 15 NP Faculty in the country

2014 ODU Nominee, The Governor's Award for Public Service

2013 SCHEV Outstanding Faculty Award top 10 Finalist in the State of Virginia

2012 SCHEV Outstanding Faculty Award Nominee to the State of Virginia from Old Dominion University

2011 Doctoral Mentoring Award, Old Dominion University

2007 Gene W. Hirschfeld Faculty Excellence Awards, College of Health Sciences, Old Dominion University

2006 SCHEV "Rising Star" Outstanding Faculty Award Nominee to the State of Virginia from Old
Dominion University

2004 School of Nursing Faculty Award – Old Dominion University

POSTER AWARDS

2013 1st Place Award – Poster Presentation
Smith, S. & Rutledge, C. "Aromatherapy for Prevention of Chemotherapy Induced Nausea". The Virginia Council of Nurse Practitioners Annual Conference. Williamsburg, Virginia. March 6-9, 2013

2013 2nd Place Award – Poster Presentation
Adams, D. & Rutledge, C. "Nurse-Led Clinics: What Factors Impact a Nurse Practitioners Perspective and Success?" The Virginia Council of Nurse Practitioners Annual Conference. Williamsburg, Virginia. March 6-9, 2013

2011 2nd Place Award – Poster Presentation
Berdick, B., Biddle, W. & Rutledge, C., "Effectiveness of Prescription Labeling in Spanish on Medication Adherence and Patient Satisfaction". The Virginia Council of Nurse Practitioners Annual Conference. Roanoke, Virginia. March 30 - April 2, 2011

2011 3rd Place Award – Poster Presentation
Humphreys, M. M., Rutledge, C., Brenner, M., & Zimbro, K.. "The Impact of an Early Breastfeeding Protocol in a Pediatric Setting." The Virginia Council of Nurse Practitioners Annual Conference. Roanoke, Virginia. March 30-April 2, 2011.

2004 1st Place Award – Poster Presentation
Saligan L, Garzon L, Rutledge CM. "Educating Culturally Competent Nurse Practitioners in Virginia." Community-Based Primary Care in Underserved Populations---Innovations in Practice Conference, Hilton Hill, SC, June 2004.

MEMBERSHIP IN PROFESSIONAL SOCIETIES

National Organization of Nurse Practitioner Faculty – Previous Board Member, Co-Chair of Faculty/Preceptor Development Committee, Telehealth Expert – Telehealth Committee

Virginia Telehealth Network – Board Member, Secretary

American Academy of Nursing Colleges

American Academy of Nurse Practitioners

The Honor Society of Phi Kappa Phi

National League of Nursing

Sigma Theta Tau - The International Honor Society of Nursing

Dissertations (PhD)

Girlyn Cachaper. "Effects of a Collaborative Care for Depression Intervention on Service Utilization and Depressions Severity." (Completed).

Liz Giles. "The Impact of Culture on Education in Physical Therapy." (Completed).

Greg Felterberg. "Emergency Department Utilization in the Military." (Completed).

Capstone Project (Doctor of Nursing Practice - Completed)

Dawn Adams. Factors Impacting Patient Choice of Nurse Practitioners as Primary Health Care Providers

Paula Ayers. The Effectiveness of an Intervention on Managing the Hepatitis Immunological Status in Patients with Cirrhosis.

Kate Berry. Women's Perception of Sexual Assault Screening by Healthcare Providers in Primary Care

Ameanthea Rica Blanco. Investigating Factors that Influence Compliance in Cervical Cancer Screening in Young Adult Females.

Vicky Brunet. Parental Beliefs Regarding Pediatric Patients Using the Emergency Department.

Krystyna Caratachea. The Impact of a Web-Focused Nutritional Intervention on Weight Loss and Dietary Behaviors in Primary Care.

Wanda Chafin. Nurse Retention in a Correctional Facility: A Study of the Relationship Between the Nurses' Perceived Barriers and Benefits.

Natividad Chapman. Knowledge and Perspectives of Rural Caregivers regarding their Children's Weight and Eating Habits

Rhonda Clark. Culturally Specific Diabetic Education for the Hispanic Population with Type 2 Diabetes.

Wanda Dooley. Caregiver. Factors Related to Early Childhood Caries in Immigrant Families in a Nurse-Managed Clinic

Delphine Everhart. Nurse-Led Clinics: What Factors Impact a Nurse Practitioner's Perspective and Success?

Christi Fowler. Quality of Life for Caregivers of Homebound Elderly with and without Primary Care Providers.

Deborah Gray. Herbal and Natural Supplement Use in Primary Care Patients.

Brenda Jessee. Effectiveness of Nurse Practitioner Care Teams (NPCTs) Group Visits for Type II Diabetes in Medically Underserved Appalachia.

Charlene Kegg. Barriers to Breastfeeding.

Thea Lettley. Disadvantaged/Vulnerable Individuals Perceptions on Insomnia and Their Willingness to Participate in Insomnia Behavior Interventions.

Susan McAndrews. Efficacy of Preoperative Advance Directive Nursing Education of Elderly Ambulatory Surgical Patients

Rosie Taylor Lewis. Homeless Male Addicts in Recovery.

Michael Shane Rust. A Primary Care Weight Loss Program in Western Kentucky.

Sandy Sandridge Moser. The Impact of a Senior Care Clinic on Caregivers.

Sherri Saunders-Goldson. An Educational Intervention on Breast Cancer Risk Assessment of Indigent Women in Primary Care.

Anne Schlaefer. Improving assessment of risk factors for otitis media in vulnerable pediatric populations

Patricia Schweickert. Telehealth Versus In-Person Stroke Prevention Education in Elderly Adults in Appalachian Virginia.

Shelley Smith. Aromatherapy for Prevention of Chemotherapy Induced Nausea

Shelly Woodley. The Relationship of Adult Urinary Tract Infections and Antibiotic Use in the Emergency Department

Capstone Project Committee Member (School of Environmental Health)

Ta'Kindra Westbrook. "A Postpartum Health Intervention Program to Influence Self Care among Hispanic Primiparas: A Theoretical Approach with a Modular Curriculum"

UNIVERSITY SERVICE –COMMITTEES

School Committees

Graduate Faculty Committee (Current Chair)

Graduate Curriculum Committee (Chair 2011-2013)

P & T Committee (Chair 2010-2012)

DNP Grant Committee

Graduate Nursing Admission, Continuance and Advanced Placement Committee

Chair's Advisory Committee

College Committees

COHS Research Council

P & T Committee (Chair 2011-2013). (Member 2014-2018).

COHS Graduate Curriculum Committee

PhD Advisory Committee

Interprofessional Collaboration Grant Committee (HRSA)

University Committees

Promotion and Tenure Committee (Current)

Reviewer, ODU Alumni New Faculty Award. Appointed by Provost.

Dean, College of Health Science Search Committee (2017-2018)

Provost Search Committee (2105)

College of Health Sciences Representative to Committee D (Scholarly Activity and Research) of Faculty Senate

ODU Alumni Teaching Award Reviewer

Graduate Administrators Counsel (GAC)

Honorary Degree Committee (2005-2012)

Strategic Planning Committee – Faculty Development

Miscellaneous University Service

Speaker, The Provost's Conversations on Teaching and Learning, ODU, Norfolk, Virginia

Annual Research Exposition. Old Dominion University, Eastern Virginia Medical School, & Norfolk State University

PROFESSIONAL SERVICE (*National Service)*

Telehealth Expert, Telehealth Committee, National Organization of Nurse Practitioner faculty (NONPF).

Lead Consultants, National Telehealth Education Toolkit, Funded by Health and Human Services.

Co-Chair, Faculty and Preceptor Development Committee, National Organization of Nurse Practitioner Faculty (NONPF).

Founder and Organizing Committee for the Annual Virginia Association of Doctors in Nursing Practice Conference.

Elected to the Board of the "National Organization of Nurse Practitioner Faculties"

Selected for Board of Virginia Telehealth Network

Commission on Collegiate Nursing Education (CCNE). Accreditation Site Reviewer. Responsible for reviewing Nursing Programs nationwide for Accreditation (Undergraduate through Doctoral Programs).

National Organization of Nurse Practitioner Faculty (NONPF). Distance Learning Special Interest Group (SIG). Evaluation Committee (2012).

National Organization of Nurse Practitioner Faculty (NONPF). Research Special Interest Group (SIG).

Reviewer of Nurse Practitioner Core Competencies for the National Organization of Nurse Practitioner Faculty (NONPF).

Reviewer of Commission on Collegiate Nursing Education (CCNE) Essentials for Master's Education in Nursing (2011).

Journal Reviewer

-International Journal of Nursing Education Scholarship

-Journal of School Health

-Journal of the American Board of Family Medicine

-Family Medicine

COMMUNITY SERVICES

Development and implementation of the Interpofessional Healthcare Clinic – Interprofessional Healthcare, Educations, and Research (iHEAR) program that provides care to underserved and homeless in Virginia Beach.

Post-movie Commentator, "RAM: Remote Area Access Clinics" The NARO, Norfolk, Virginia

Clinical Practice at Ghent Family Practice (Nurse Practitioner), Eastern Virginia Medical School (1 day/week)

Post-movie Commentator, "Code Black" The NARO, Norfolk, Virginia

Missions of Mercy (MOM) - Program to provide healthcare to indigent patients

Collaboration with the Department of Family and Community Medicine at Eastern Virginia Medical School in writing grant proposals

Preceptor for Nurse Practitioner Students and Medical Students in Family Medicine at Eastern Virginia Medical School

Assisted with Special Olympics for Equikids program

Telehealth Certification
Pittsburg State University
Irene Ransom Bradley School of Nursing
Spring 2020
Roster – No sign in – Certificate of Completion Presented with Evaluation for participants to obtain CNE certificate

Participant Name
Judy Coltharp
Hilary Gorman
Donald Shull
Wendy Overstreet
Kristi Frisbee
Dawn Glass
Maricia Owens
Debbi Fischer
D'Ann Dennis
Stephanie Wagner
Amanda Stice
Pamela Moyers
Erin Martinez
Amy Hite
Anna Beth Gilmore
Ashleigh Heter
Bailey Kuhlman
Amanda Alonzo
Trina Larery
Tracy Stahl
Cheryl Giefer
Jeffrey Waddel

Pittsburg State University
Irene Ransom Bradley School of Nursing
Continuing Nursing Education Conference

Program: Telehealth Certification

Date: Spring Semester 2020

Presenter: Tina S. Gustin (Haney), DNP, CNS, RN
Carolyn Morcom Rutledge, PhD, FNP-C, Telehealth Certified

To help maintain or improve the quality of future conferences, please evaluate this conference in the following areas:
Instructions: Check the box that corresponds with your level of agreement with the statements below.
5=strongly agree; 4=moderately agree; 3=agree; 2=disagree; 1=strongly disagree

The Conference Objectives were met: The conference presentation will enable the participant to:	5	4	3	2	1
1. Describe differences between telemedicine and telehealth.					
2. Discuss the history of telehealth and tele-nursing.					
3. Define different telehealth terminology.					
4. Identify different telehealth modalities.					
5. Examine the impact of and barriers to telehealth.					
6. Recognize the different roles/setting for nurses in telehealth.					
7. Develop a plan for how they will utilize telehealth as nurses in practice.					

Conference Speaker: Tina S. Gustin and Carolyn Morcom Rutledge					
	5	4	3	2	1
1. Presenter(s) were knowledgeable about subject.					
2. Learning experiences and teaching methods were appropriate.					
3. Presentation was clear and understandable.					
4. Handouts were appropriate and helpful.					
5. Exercises were useful.					
6. Conference met your needs for nursing practice.					
7. Conference was relevant to your practice area of nursing.					
8. Location was convenient.					
9. Date and time of conference were convenient.					
10. Facilities were comfortable and appropriate.					
11. Length of conference was appropriate.					
12. Publicity about the conference was appropriate.					
13. Overall evaluation of conference.					

(more on back)

Other comments:

Suggestions to improve future conferences:

Suggested topics or contents for future conferences:

How did you learn about this conference: (Please check all that apply)

1. PSU brochure by mail _____
2. PSU Department of Nursing Web page _____
3. From a friend/colleague (word of mouth) _____
4. Called PSU Department of Nursing _____
5. Other (please specify) _____

RN_____ LPN_____ Other (please specify)_____

Educational Preparation: (Please check all that apply)

Diploma_____ Master's in Nursing_____ PhD in Nursing_____

AD_____ Master's in other field_____ PhD in other field_____

BSN_____ Other (please specify)_____

Bachelor's degree in other area_____

State(s) where currently licensed:_____

County of residence:_____

Distance traveled to conference (one way):_____

Total contact hours required for next relicensure:_____

Contact hours still needed to achieve total:_____

Certificate of Attendance

This is to certify that

Attended

Telehealth Certification

Presenters: Carolyn Rutledge, PhD, FNP-C, Telehealth Certified & Tina Gustin, DNP, CNS, RN

Date: Spring 2020

Provider Number: LT0051-0738

Contact Hours 20

Pittsburg State University – Irene Ransom Bradley School of Nursing
McPherson Hall
Pittsburg, Kansas

Authorized Signature

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Brighton Hospice

Name of Program Coordinator: Jennifer Martin, MS, BSN, RN, CHPN

Date Received: 4/12/23

Date to CNE Committee: June 2023

_____ Approved

_____ Not Approved: _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Jennifer Martin	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education		
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded	X	

• The title of the offering	X	
• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 Death & Dying**	**#2 Hospice: An Overview**

• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	No learning times listed	No learning times listed
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Application reviewed and checklist completed by Carol Moreland, MSN, RN 4/20/23

www.buddydata.com

Secure Site

RECEIVED
By KSBN Education Department at 9:04 am, Apr 12, 2023

~ private and confidential decrypted data ~

Reference No.: 25399 **Date submitted:** Apr 11 18:11 2023

7 files were uploaded with this form: BH - Death and Dying - Course Document.pdf, BH - Hospice Overview - Course Document.pdf, J Martin - RESUME.pdf, CNE Attendance Roster.pdf, CNE Program Coordinator Position Description.pdf, Independent Study Participation Verification.pdf, Total Program Evaluation.pdf

www.ksbn.org

radio ~ Initial Application
Providername ~ Brighton Hospice
providernum ~ ~
legalbody ~ ~
address ~ 10601 Mission Road, Suite 220
adress2 ~ Leawood, Kansas 66206
telephone ~ 913-283-7107
email ~ jmartin@brightonhospice.com
coordinator ~ Jennifer Martin, MS, BSN, RN, CHPN
date ~ 04-11-2023
planningce ~ Policy #100: Process of Assessing Need And Planning CNE

Brighton Hospice will follow a systematic process for assessing need and planning CNE offerings.

Date: _____Reviewed: _____

Need Assessment

Brighton Hospice will assess need for CNE using informal and/or formal methods including:
Identifying healthcare facility business needs through formal or informal survey;
Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments

Assessment of Training Options

A list of training options and needs will be generated after the gap analysis has been completed.
All options will be carefully evaluated to determine which are:

Urgent
Important
Not important
Brighton Hospice will consider these factors when determining CEU offerings:
Does the offering provide a solution to a problem?
What is the cost of the training to those participating in the offering?
What is the expected return on investment those participating in the offering can expect?
Does the training assist with meeting legal compliance for individual participants or organizations?
After all training options have been assessed, Brighton Hospice will have a list of educational priorities suitable for individuals, departments and organizations.

Planning of CNE Offerings

The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
CNE offerings will be planned and scheduled with consideration given to:
Where will the offering be conducted?
How will the offering be delivered?
Is the offering suitable to be provided online?
If the offering already exists, should it continue to be offered?

feeassessment ~ Policy #101: Process For Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: _____Reviewed: _____

Fee Assessment

Brighton Hospice will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc...
The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail.
Payment of the fee secures registration for the offering.

Refunds

If a participant is unable to attend the offering as scheduled, refunds will be issued as follows:
Notice received up to 7 days prior to scheduled event: 100% refund

Notice received less 7 days prior to scheduled event: 0% refund
Refunds will be made within 14 days of receipt of notice.

Insufficient Funds
A $35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering.
A participant may not attend an offering until fees have been paid in full.

advertisement ~ Policy #102: Process For Advertisements or Announcements

CNE Offerings will be advertised.

Date: _____Reviewed: _____

Advertisements or Announcements

Brighton Hospice will advertise CNE offerings in a variety of ways, including:
On the internet via website, social media and email
Radio
Television
Print advertising
Mail
Published information shall contain the following statement:
Brighton Hospice is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN re-licensure. Kansas State Board of Nursing Provider Number: _____

approvalprocess ~ Policy #103: Process For Offering Approval

Brighton Hospice will approve offerings using a standardized system to ensure each offering is appropriate.

Date: _____Reviewed: _____

Approval Offering

Each CNE offering submitted to the CNE Program Coordinator must include:
Summary of planning
Behavioral Objectives
Content shall meet the definition of CNE in KSA 65-1117(a) which states: Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the

enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.
Instructor's education and experience documenting knowledge/expertise
Current bibliography (books 10 years, periodicals 5 years)
Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

contacthours ~ Policy #104: Process For Awarding Contact Hours

Brighton Hospice will award contact hours to participants for completion of full program offering or partial completion of offering.

Date: _____Reviewed: _____

Awarding Contact Hours

Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience.
Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows:
15 minutes – 0.30 contact hour
30 minutes – 0.60 contact hour
45 minutes – 0.90 contact hour
Instructor credit will be awarded as follows:
2.0 contact hours for each hour of first time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)
Independent study credit will be awarded based on time required to complete the offering as documented by (Insert Your Provider Name)'s pilot time test results
Pilot test time results will be measured as follows:
A small group of pilot testers representative of the target audience will document time needed by each to complete the offering;
The CEU Program Coordinator will discard the highest and lowest times, total all remaining times and divide by remaining number of testers to determine the average time needed;
Contact hour credit will be awarded as per this policy.
Contact hours for clinical hours will not be awarded.

Partial Credit

Partial credit will be awarded as follows for late arrival or early departure:
Participants arriving late or leaving early will note and initial either time of late arrival or early departure;
Time for breaks will be subtracted from the total hours the participant

was present at the offering.
Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

verifycompletion ~ Policy #105: Process For Verifying Participation and Completion of The Offering

Brighton Hospice will verify participation and completion of offerings by participants.

Date: _____Reviewed: _____

Verifying Participation – Online Offerings

Participants will register for course offerings electronically.
Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.

Verifying Participation – In Person Events

Participants will register for course offerings electronically.
Participants will sign in upon arrival for the event and again after lunch and/or each subsequent day to verify attendance.
Participants will complete a program evaluation at the end of the offering.

Verifying Participation – Independent Study

Participants will register for course offerings electronically.
Participants will document and submit an Independent Study Verification Form. Documentation will include:
Provider Name, Address, Provider Number, Name of Program Coordinator
Title of offering
Date offering completed
Name of presenter(s)
Participant name, email and license number
Participant Signature
Participants will email the completed form to:
hello@BrightonHospice.com
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.
Upon receipt of the Independent Study Verification Form by Brighton Hospice, participant will receive a link to complete the online post-test for the offering.
A score of 80% or greater is required for awarding a certificate of

continuing nursing education.
Upon successful completion of the post-test participants will receive a certificate of continuing nursing education electronically.
Brighton Hospice staff will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.
The Independent Study Verification Form will then be scanned into the confidential and secure online records storage system to be maintained per policy.

Policy #106: Process For Issuing Certificates of Completion

Brighton Hospice will issue certificates of completion to participants based on verification of participation in offerings.

Date: _____Reviewed: _____

Issuing Certificates of Completion For Online Offering

Participants completing an online offering will be required to take a post-test.
A score of 80% or greater is required for issuing a certificate of continuing nursing education.
Certificates of Completion will be provided electronically to participants completing online offerings.

Issuing Certificates of Completion For In Person Offering

Participants completing an in person offering will be required to sign in upon arrival, after lunch, and each subsequent day.
Certificates of Completion will be provided electronically to those participants with verified participation in each in person offering.

recordkeeping ~ Policy #107: Process For Record Keeping And Storage

Brighton Hospice will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: _____Reviewed: _____

Record Keeping And Storage

Brighton Hospice will retain the following records for each offering for a period of two years:
Summary of planning
Copy of announcement/brochure
Title and objectives

Offering agenda
Pilot time test results if independent study
Bibliography
Summary of participant evaluations
Each instructor's education and experience
Documentation to verify completion of the offering
Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

noticeofchange ~ Policy #108: Process For Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Date: _____Reviewed: _____

Process for Notifying Kansas State Board of Nursing of Changes

The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.
Written notification will be mailed to:
Kansas State Board of Nursing
Department of Nursing Continuing Education
900 SW Jackson, Suite 1051
Topeka, Kansas 66612-1230

programevaluation ~ Policy #109: Total Program Evaluation

Brighton Hospice will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: _____Reviewed: _____

Process for Total Program Evaluation

The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.
The total program evaluation will include:
"a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions"(60-9-105 (s))
The total program evaluation will include evaluation of:
Program administration, including program coordinator's

responsibilities
Program management, including policies and procedures
Total program evaluation, including the ability of the plan to measure the overall effectiveness of the providership.
At least annually Brighton Hospice will complete a total program evaluation.
The CNE Program Coordinator will include the total program evaluation findings with the annual report submitted to the Kansas State Board of Nursing.

Submission date ~ 04-11-2023 18:11:59
Form ID ~ 1672730



Jennifer Martin, MS, BSN, RN, CHPN

6042 Brookview Heights Dr.

Imperial, Mo. 63052

636-399-5513

fivecrazymartins@aol.com

[Profile]

I am a skilled clinician with extensive hospice leadership experience who possess a passion for community outreach, eligibility and compliance. My expertise and passion have been an integral part of successful survey readiness and facilitation of plans of correction (when necessary) across multiple hospice programs.

[Skills]

- Hospice Leadership: 9 Years
- Hospice Regulatory & Compliance: Conditions of Participation
- Joint Commission & State Survey Process
- Clinical Expert
- Strategic Planner
- Problem Solver
- Managing Controllable Costs
- Effectively able to collaborate with all disciplines, vendors, patients and families to ensure quality care is provided by all team members.
- Golden Circle Award Winner for Employee Engagement

[EMPLOYMENT HISTORY]

Regional Clinical Support Specialist – Director of Clinical Operations

Company Name: Seasons Hospice & Palliative Care
Dates Employed: January 2020 – Present (full time)
Location: Home Office: Rosemont, Ill (Travel position)

- DCO assigned to sites within the Seasons Hospice & Palliative Care footprint that are experiencing difficulties related to staffing deficits, leadership turnover and compliance/survey opportunities. These sites range in size 20 patients to 200 patients
- Regular collaboration with site and regional leadership
- Interview, hire & train staff including Case Managers, Directors of Clinical Operations and Team Directors
- Field Visits with staff to assess for compliance with infection control, patient care, documentation, medications and care planning
- Direct oversight of Inpatient Centers with census ranging from 6 to 15
- Sites infection control leader which included facilitation and management of the Covid-19 pandemic protocols
- Duties also Include the below listed DCO responsibilities
- Development and implementation/presentation of educational programs for nursing personnel

Director of Clinical Operations
Company Name: Seasons Hospice & Palliative Care
Dates Employed: December 2015 – December 2019(full time)
Location: St. Louis, Mo

- Responsible for providing leadership, oversight and coordination of hospice clinical services for a program that saw a census growth from 48 to over 200 eligible patients in 5 years
- Supervision of three Team Directors who were responsible for the everyday management of the IDG team.
- Development and management of on-call staff and schedule.
- Responsible for conversion rate and working in collaboration with the admissions/intake department to ensure no eligible patient was left behind.
- Direct supervision of three admission nurses to ensure eligibility/LCD guidelines were followed and review of each patient not taken under care.
- Weekly leadership meetings involving discussion and strategic planning for growth, conversion, compliance and clinical excellence
- Accountable for the monitoring, implementing and evaluating of processes to meet regulatory and accreditation quality standards, including developing and facilitating plans of corrections and QIAPs in collaboration with the Quality & Field Compliance Team.
- Works collaboratively with hospice team directors, team assistants, directors of business, Learning & Development department, Human Resources, Admissions and Executive Director to help meet the operational and financial goals of the company
- Development and Facilitation of monthly discipline and all-staff town hall

  meetings.

- Responsible for researching, compiling and facilitation of site's QAPI program.
- Plans and implements in-service and continuing education programs to meet education and training

needs of the team in collaboration with the learning & development department

- Provided community education and public speaking engagements as scheduled by the leadership team
- Marketed and worked closely with marketing team to increase referrals; ensured branch growth by expanding new and existing client base.
- Controllable expenses oversight
- Development and implementation/presentation of educational programs for nursing personnel

Team Director
Company Name: Seasons Hospice & Palliative Care
Dates Employed: Sept 2014 – December 2015 (full time)
Location: St. Louis, Mo

- Managed the interdisciplinary hospice team including, RNs, LPNs, Social Workers, Chaplains, Music Therapists and Hospice Aides
- Coordinated and collaborated with physicians, other health care professionals, and the interdisciplinary team ensure patient needs were met and that they received quality care.
- Acted as a clinical resource to all staff and provided education in assessment, planning, implementation and evaluation of patient's care

Patient Care Manager
Company Name: Pathways Community Hospice
Dates Employed: May 2012– September 2014 (full time)
Location: Chesterfield, Mo

- Managed the interdisciplinary hospice team including, RNs, LPNs, Social Workers, Chaplains, Music Therapists and Hospice Aides for a primarily facility-based census of 140 patients

Staff Nurse
Company Name: Barnes Jewish Hospital
Dates Employed: January 2012-May 2012 (full time)
Location: St. Louis, Mo

- Responsible for the clinical bedside care of patients admitted to the Bone Marrow Transplant Floor •

Chemotherapy Certification

Staff Nurse/LPN to RN/Clinical Safety Manager
Company Name: St. Anthony's Medical Center
Dates Employed: September 1997 – December 2012(full time)
Location: St. Louis Mo

- Staff nurse functioning in multiple roles over my 14 years of employment to include Rehab, Float Pool, Homecare, Medical Stepdown & Oncology

- Clinical Safety Manager from September 2010 -December 2012 for three units totaling 45 beds

including Oncology, Med-Surg & Women's Health

LPN-Alzheimer's Unit
Company Name: Friendship Village of West County
Dates Employed: May 1994-September 1997 (full time)
Location: St. Louis, Mo

- Worked in the capacity of staff nurse to care for patients in mid to late stages of Alzheimer's disease

[EDUCATION]

University of Maryland Baltimore
2018-2020 – full time: GPA 4.0
Master of Science: Two Graduate Certificates: Palliative Care; Leadership & Administration

Central Methodist University
2010-2012 - full time: GPA 3.8
Bachelor of Science and Nursing

Barnes Jewish College of Nursing and Allied Health
2006-2007 - full time: GPA 3.8
ADN – Registered Nurse

Sandford Brown College
1993-1994 - full time
Diploma – LPN

[Professional]
RN Licenses
Missouri (Active)--Compact **Pennsylvania** (Active) **Oregon** (Active) 2007027793
RN735852 202105742RN Issued: 9/04/2007 09/09/2020 06/16/2021 Expires:
04/40/2023 10/31/2021 07/05/2023

Certifications

CHPN

115400227

Issued: 1/31/2020

Expires: 1/30/2024

[Electronic Medical Systems]
Familiar with using the following EMRs:
- Suncoast - McKesson - EPIC
Proficient in:
- HCHB - Cerner: Homeworks/Roadnotes

Position Description: Continuing Nursing Education (CNE) Program Coordinator

Date: _____ Reviewed: _____

Position Summary

The Continuing Nursing Education (CNE) Program Coordinator will develop, implement and oversee continuing nursing education activities within Brighton Hospice, maintain the approved provider unit (APU) program and structure; support overall growth of continuing nursing education activities.

Key Responsibilities:

1. Assessing needs and planning CNE offerings
2. Ensuring all CNE offerings meet criteria for awarding contact hours
3. Monitoring participation and completion of offerings by participants
4. Ensuring records are maintained confidentially for the appropriate period of time and with a system for easy retrieval by authorized personnel.
5. Notifying Kansas State Board of Nursing in writing of any change in CNE Program Coordinator or required policies and procedures.
6. Annual Total Program Evaluation
7. Annual report to Kansas State Board of Nursing

Minimum Qualifications:

1. Three years clinical experience as a Registered Nurse
2. Baccalaureate degree
3. One year of experience developing and implementing educational offerings

Independent Study Participation Verification

Provider Name and Address:

Brighton Hospice, 10601 Mission Road, Suite 220, Leawood, KS 66206

Provider #: XXXXXXX

CNE Program Coordinator: Jennifer Martin, MS, BSN, RN, CHPN

Title of Offering: _____

Presenter(s): _____

Date Completed: _____

Participant Name: _____

Participant License #: _____

Participant Email Address: _____

Participant Signature: _____

Please email this form to: (jmartin@brightonhospice.com) for processing. Once received you will receive a link to take the online post-test for this offering. A score of 80% is required to receive credit and certificate of continuing nursing education.

*****FOR OFFICE USE ONLY*****

Post Test Score: _____

Contact Hours Awarded: _____ Date: _____

_____

Jennifer Martin, MS, BSN, RN, CHPN - CNE Program Coordinator

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

Online Class

Brighton HOSPICE

DEATH & DYING

Behavioral Objectives:

- Discuss hospice philosophy and the dying process
- Identify three signs of Patient Distress and appropriate symptom management
- Identify three elements of supportive care for the family



Nursing Continuing Education:
Brighton Hospice is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hours applicable for APRN, RN or LPN relicensure. Kansas State Board of Nursing Provider Number: 9999-9999.

$47

10/01/2023 1 PM CST

REGISTER NOW!!

Presenter: Jennifer Martin, MS, BSN, RN, CHPN

Jennifer Martin is a skilled clinician with extensive hospice leadership experience who possesses a passion for community outreach, eligibility and compliance. Her expertise and passion have been an integral part of successful survey readiness and facilitation of plans of correction when necessary across multiple hospice programs.

A seasoned hospice nursing professional, Jennifer currently serves as the Regional Clinical Support Specialist | Director of Clinical Operations for Brighton Hospice.

https://www.brightonhospice.com

Death & Dying

Presenter: Jennifer Martin, MS, BSN, RN, CHPN

Behavioral Objectives:

Discuss hospice philosophy and the dying process.

Identify three signs of Patient Distress and appropriate symptom management.

Identify three elements of supportive care for the family.

Summary of Planning

Modern hospice care was developed in England in 1967 by Dr. Cicely Saunders reflecting her commitment to patient centered care, pain management, research and education. Since that time, this program has been shared in countries around the world. Hospice care is designed to provide interdisciplinary team based palliative care to patients with serious medical illnesses who have a prognosis of less than six months. The goal is to avoid unnecessary medical procedures and allow patients and families to focus on the quality of life and a comfortable death with dignity.

In the United States, the number of patients under hospice care has increased over the past couple of decades with over 1.5 million patients yearly being serviced by a hospice. Hospice agencies range from small agencies with less than 50 patients a year to larger agencies with over 500 patients per year. Although many healthcare providers think of cancer patients when they think about hospice, many other chronic diagnoses may also be suitable for hospice care including cardiovascular diseases, dementia, pulmonary disorders and cerebrovascular diagnoses.

Nurses and other members of the hospice team need to be aware of the philosophy of hospice as well as being able to recognize and treat distress in a patient while supporting the family. Discussions with coworkers, informal polling in social media and professional organizations as well as suggestions for future topics from previous continuing education sessions demonstrated the need and interest in addressing this crucial topic.

Outline

1. Introduction to Hospice
    a. Hospice history
    b. Hospice philosophy
        i. Patient centered
        ii. Family support
        iii. Symptom management
        iv. Comfortable death with dignity
    c. Members of the hospice team
        i. Patient / Family
        ii. Nurses
        iii. Physicians
        iv. Social workers
        v. Chaplain
        vi. Home health aides
        vii. Bereavement counselors
        viii. Community volunteers
2. Patient Selection and Care
    a. Hospice candidates
        i. Diagnoses
        ii. Prognosis
    b. Patient distress
        i. Physical
            1. Signs/symptoms
            2. treatment
        ii. Psychological
            1. Signs/symptoms
            2. treatment
        iii. Spiritual
            1. Signs/symptoms
            2. Treatment
3. Family support
    a. Education
        i. Disease process
        ii. Hospice care available
    b. Emotional / Spiritual support
        i. Social workers
        ii. Chaplains
        iii. Community volunteers
    c. Physical Care
        i. Nursing
        ii. Home health aide
        iii. Respite care
4. Conclusion

Bibliography

Bovero, A., Tosi, C., Miniotti, M., Torta, R., & Leombruni, P. (2018). Medical students reflections toward end-of-life: a hospice experience. Journal of Cancer Education, 33, 634-639.

Ellington, L., Cloyes, K. G., Xu, J., Bellury, L., Berry, P. H., Reblin, M., & Clayton, M. F. (2018). Supporting home hospice family caregivers: Insights from different perspectives. Palliative & supportive care, 16(2), 209-219.

Frewer-Graumann, S., & Teichmüller, A. K. (2021). Enhancement of hospice philosophy and palliative care competence in nursing homes for seniors through cooperation with an outpatient hospice care service: A practical example. Zeitschrift für Gerontologie und Geriatrie, 54, 13-19.

Graham-Wisener, L., Dempster, M., Sadler, A., McCann, L., & McCorry, N. K. (2021). Validation of the Distress Thermometer in patients with advanced cancer receiving specialist palliative care in a hospice setting. Palliative Medicine, 35(1), 120-129.

Graven, V., & Timm, H. (2021). Hospice philosophy in practice—Toward an authentic death. OMEGA-Journal of Death and Dying, 83(2), 325-342.

Meier, D. E., McCormick, E., & Lagman, R. L. (2019). Hospice: Philosophy of care and appropriate utilization in the United States. UpToDate. Arnold RM (Ed) UpToDate, Waltham, MA. Accessed, 3(30), 20.

Oechsle, K. (2019). Current advances in palliative & hospice care: Problems and needs of relatives and family caregivers during palliative and hospice care—an overview of current literature. Medical Sciences, 7(3), 43.

Rising, M. L., Hassouneh, D. S., Lutz, K. F., Lee, C. S., & Berry, P. (2018). Integrative review of the literature on Hispanics and hospice. American Journal of Hospice and Palliative Medicine®, 35(3), 542-554.

Yoon, S. L., Scarton, L., Duckworth, L., Yao, Y., Ezenwa, M. O., Suarez, M. L., ... & Wilkie, D. J. (2021). Pain, symptom distress, and pain barriers by age among patients with cancer receiving hospice care: Comparison of baseline data. Journal of geriatric oncology, 12(7), 1068-1075.

Brighton Hospice Department of Continuing Nursing Education
Program Evaluation

Course Title Death & Dying
Date
Instructions *Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement. Please make any written comments on the reverse of this form.*

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

In general, the below listed objectives were reflective of the overall purpose/goal of the activity.

Overall Purpose/Goal:	To educate participants on:	1 2 3 4

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1	Discuss hospice philosophy and the dying process	1 2 3 4
Objective 2	Identify three signs of patient distress and appropriate symptom management	1 2 3 4
Objective 3	Identify three elements of supportive care for the family.	1 2 3 4

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:	***Jennifer Martin, MS, BSN, RN, CHPN***
The presentation was organized and easy to follow.	1 2 3 4
The teaching methods were appropriate for the subject area and content.	1 2 3 4
The speaker demonstrated knowledge/expertise in the topic.	1 2 3 4
The content was based on current professional/scientific information.	1 2 3 4
The speaker clarified content in response to questions.	1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner	1 2 3 4
The presentation level was appropriate for the background and experience of the learner.	1 2 3 4
The speaker was confident speaking before an audience.	1 2 3 4
The speaker exhibited enthusiasm for the topic.	1 2 3 4

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

Certificate Of Continuing Nursing Education

Jane Smith RN License #: 9999999 October 24, 2023

has successfully completed

Death & Dying

and has been awarded 1.0 contact hours.

Jennifer Martin, MS, BSN, RN, CHPN

Jennifer Martin, MS, BSN, RN, CHPN
CNE Program Coordinator

Brighton Hospice

Brighton Hospice, Dept of Continuing Nursing Education
10601 Mission Road, Suite 220, Leawood, KS. 66206; Provider #: LT0000-0000

Online Class

Brighton HOSPICE

HOSPICE: AN OVERVIEW

Behavioral Objectives:

- Discuss hospice & the hospice philosophy
- Identify two qualifications for hospice services
- Identify three services, medication, equipment provided by hospice
- Identify two common myths about hospice



Nursing Continuing Education:
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$47

10/01/2023 1 PM CST

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A seasoned hospice nursing professional, Jennifer currently serves as the Regional Clinical Support Specialist | Director of Clinical Operations for Brighton Hospice.

https://www.brightonhospice.com

Hospice: An Overview

Presenter: Jennifer Martin, MS, BSN, RN, CHPN

Behavioral Objectives:

Discuss Hospice & The Hospice Philosophy

Identify two qualifications for Hospice Services

Identify three services, medication, equipment provided by Hospice.

Identify two common myths about hospice.

Summary of Planning

Modern hospice care was developed in England in 1967 by Dr. Cicely Saunders reflecting her commitment to patient centered care, pain management, research, and education. Since that time, this program has been shared in countries around the world. Hospice care is designed to provide interdisciplinary team based palliative care to patients with serious medical illnesses who have a prognosis of less than six months. The goal is to avoid unnecessary medical procedures and allow patients and families to focus on the quality of life and a comfortable death with dignity.

In the United States, the number of patients under hospice care has increased over the past couple of decades with over 1.5 million patients yearly being serviced by a hospice. Hospice agencies range from small agencies with less than 50 patients a year to larger agencies with over 500 patients per year. Although many healthcare providers think of cancer patients when they think about hospice, many other chronic diagnoses may also be suitable for hospice care including cardiovascular diseases, dementia, pulmonary disorders and cerebrovascular diagnoses.

Nurses and other members of the hospice team as well as healthcare providers who provide referrals to hospice need to be aware of the philosophy of hospice as well as the qualifications and limitations of hospice. They also need to be aware of what services are covered as well as being able to discuss common myths associated with hospice care. Discussions with coworkers, informal polling in social media and professional organizations as well as suggestions for future topics from previous continuing education sessions demonstrated the need and interest in addressing this crucial topic.

Outline

1. Introduction to Hospice
    a. Hospice history
    b. Hospice philosophy
        i. Patient centered
        ii. Family support
        iii. Symptom management
        iv. Comfortable death with dignity
    c. Members of the hospice team
        i. Patient / Family
        ii. Nurses
        iii. Physicians
        iv. Social workers
        v. Chaplain
        vi. Home health aides
        vii. Bereavement counselors
        viii. Community volunteers
2. Patient Selection and Care
    a. Hospice candidates
        i. Diagnoses
        ii. Prognosis
    b. Services Provided by Hospice
        i. Physical care
        ii. Bereavement services
        iii. Medications
        iv. Durable Medical Equipment
3. Myths about Hospice
    a. Only for oncology patients
    b. Hospice is a place
    c. Is only for old people
    d. Hospice is expensive
4. Conclusion

Bibliography

Bovero, A., Tosi, C., Miniotti, M., Torta, R., & Leombruni, P. (2018). Medical students reflections toward end-of-life: a hospice experience. Journal of Cancer Education, 33, 634-639.

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Brighton Hospice Department of Continuing Nursing Education
Program Evaluation

Course Title: Hospice: An Overview

Date:

Instructions: *Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement. Please make any written comments on the reverse of this form.*

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

In general, the below listed objectives were reflective of the overall purpose/goal of the activity.

Overall Purpose/Goal:	To educate participants on hospice care.	1 2 3 4

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1	Discuss Hospice & The Hospice Philosophy	1 2 3 4
Objective 2	Identify two qualifications for Hospice Services	1 2 3 4
Objective 3	Identify three services, medication, equipment provided by Hospice.	1 2 3 4
Objective 4	Identify two common myths about hospice.	1 2 3 4

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:	***Jennifer Martin, MS, BSN, RN, CHPN***
The presentation was organized and easy to follow.	1 2 3 4
The teaching methods were appropriate for the subject area and content.	1 2 3 4
The speaker demonstrated knowledge/expertise in the topic.	1 2 3 4
The content was based on current professional/scientific information.	1 2 3 4
The speaker clarified content in response to questions.	1 2 3 4
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The presentation level was appropriate for the background and experience of the learner.	1 2 3 4
The speaker was confident speaking before an audience.	1 2 3 4
The speaker exhibited enthusiasm for the topic.	1 2 3 4

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

Certificate Of Continuing Nursing Education

Jane Smith RN License #: 9999999 October 24, 2023

has successfully completed

Hospice: An Overview

and has been awarded 1.0 contact hours.

Jennifer Martin, MS, BSN, RN, CHPN

Jennifer Martin, MS, BSN, RN, CHPN
CNE Program Coordinator

Brighton Hospice

Brighton Hospice, Dept of Continuing Nursing Education
10601 Mission Road, Suite 220, Leawood, KS. 66206; Provider #: LT0000-0000

Title:

Presenter: Contact Hours: 1.0

Date: Provider #: XXXXXXX

CNE Provider: Brighton Hospice, 10601 Mission Road, Suite 220, Leawood, KS. 66206

CNE Program Coordinator: Jennifer Martin, MS, BSN, RN, CHPN

Participant Name	RN or LPN	License Number	Email Address	Contact Hours

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Denise Beck Legal body: CE Nursing Provider

Name of Program Coordinator: Denise Beck

Date Received: 4/11/23

Date to CNE Committee: June 2023

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization	X	
The name, education and experience of the program coordinator responsible for CNE	Denise Beck	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded	X	
• The title of the offering	X	

• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 Nursing Burnout**	**#2 Nursing Role in Telehealth**
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X

• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Application reviewed and approval checklist completed by Carol Moreland, MSN, RN

Moreland, Carol [KSBN]

From: DD B <dbeck.2006@yahoo.com>
Sent: Tuesday, April 11, 2023 4:49 PM
To: Moreland, Carol [KSBN]
Subject: Fwd: KS BON CE Nursing Provider
Attachments: Denise Beck CV KS LT CE Provider.docx

EXTERNAL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Carol,
I copied my answers into an email and the page stating I had submitted my application below from the KSBN website.

If you need me to resend any documents. Please let me know.

Thank you,
Denise Beck

Begin forwarded message:

> **From:** DD B <dbeck.2006@yahoo.com>
> **Date:** April 7, 2023 at 17:34:05 PDT
> **To:** Denise Beck <dbeck.2006@yahoo.com>
> **Subject: KS BON CE Nursing Provider**

Assessing Need and Planning CNE
CNE Program Coordinator will use informal and formal methods to identify needs and perform gap analysis through surveys, interviews, focus groups, online research, and self-assessments. A list of training options will be generated and then t will determine if they are urgent, important, or not important. CNE Program Coordinator will focus first on the urgent items, then go to the important items to see if this training will build upon the educational and experiential bases of the nurse to enhance their practice, education, administration, research, or theory development with the goal of improving the health of the public. Next will look to see if the offering solves a problem, the cost of the training to those participating in the offering, and the expected ROI for those participating. Will look to see if the training assists with meeting legal compliance. After reviewing this information CNE Program Coordinator will have a list of educational priorities that are suitable for individuals, departments, and/or organizations. The CNE Program Coordinator will use this final list to plan CNE offerings for the upcoming year. The CNE Program Coordinator will then determine where the offering will be conducted, how it will be delivered if it is suitable to be provided online, and if the offering already exists should it continue being offered by CE Nursing Provider.

Process for Fee Assessment
Pricing for the CNE will vary and it will be determined based on the cost of the presenter(s), the type of venue that will be used for the delivery, advertising costs, and any other associated fees that may arise. If checks are taken and there is ISF a fee will be assessed based on the cost the bank charges CE Nursing Provider along with the cost of the fee for the offering. Refund requests for any offerings (online/class) will be 100% refunded up to 7 days prior to the scheduled event. Independent study courses are non-refundable. Less than 7 days prior to the event there

will be no refunds. For participants in a workshop/conference, a 100% refund will be given up to 14 days prior to the event. If 7-13 days prior to the event it will be 50% refunded and no refund for 6 days or less notification. Refunds will be made within 14 days of receipt of the notice.

Process for Advertisements or Announcements

An offering announcement will be distributed to announce any upcoming CNE. Announcements maybe include the usage of the internet (website, social media), radio, television, print advertising, mail, email, and text/instant messaging. A sample of the announcement is in the attached pdf. All announcements will include this required language: CE Nursing Provider is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: LTxxxxxx

Process for Offering Approval

The CNE Program Coordinator will ensure that every offering submitted includes:

Summary of planning

Behavioral Objectives

Content meets the definition of CNE KSA 65-1117 (please note the current definition is listed under 65-1113h)

Instructor's education and experience documenting their knowledge/expertise

Current bibliography (books within the past 10 years, periodicals within the past 5 years)

The evaluation form for the offering will include an assessment of learner achievement of each of the objectives and expertise of the presenter

Process for Awarding Contact Hours

Contact Hours are calculated by taking the total number of minutes of education and dividing it by 50 minutes this will equal the number of contact hours awarded for each presentation and documented on the attendance roster. Fractions of hours may be used for contact hours above one contact hour. At this time fractions of hours can not be given for anything less than 1 contact hour. The method for calculating partial credit of more than one hour (50 minutes) is contact hours are awarded for the actual time participants attended, minus any breaks, and divided by 50. Instructor credit may be awarded as 2 contact hours for each hour of the first-time presentation of the approved offering, excluding any standardized prepared curriculum such as ACLS, PALS, TNCC, ENPC, MANDT, etc. Independent study must complete a pilot study test to determine the number of contact hours for the completed offering. A small group of pilot tests (about 4-5 people) that represent the target audience will each document the time it takes them to complete the offering. The CNE Program Coordinator will total all the times and divide them by the number of testers to get the actual contact hours. CE Nursing Provider will not be awarding contact hours for clinical hours at this time.

Process for Verifying Participation and Completion of Offering

Participants for all offerings will register electronically. Online course/Independent Study will not allow the participant to advance to the post-test and program evaluation until they have viewed the course content in its entirety. Participants will document and submit the following information on an Independent Study Verification Form/Roster that includes: provider name, address, provider #LTXXXXX, Name of CNE Program Coordinator, the title of offering, date offering completed, name of presenter(s), participant's name, email, license number, and the number of contact hours awarded. Participants will be required to take a post-test and score at least 80% or higher to be awarded a certificate of completion. The participant will either submit this form in the online portal or email it to dbeck.2006@yahoo.com Once CE Nursing Provider receives this form the CNE Program Coordinator will write the test score and CE awarded on the form it will be scanned into the confidential and secure storage system to be maintained per policy. The Certificate of completion will be provided electronically to participants.

For in-person events, all participants for all offerings will register electronically. Participants will sign in on the roster upon arrival for the event and again after lunch each day to verify attendance. May spot-check attendance as needed. The roster will include the provider name, address, provider #LTXXXXXX, name of CNE Program Coordinator, the date and title of the offering, name of presenter(s), participant's name, email, signature, and license number, along with the number of contact hours awarded. Upon completion of the offering, the participant will complete a program evaluation. The Certificate of completion will be provided electronically to participants.

Each certificate of completion will be completed before distribution and include the provider's name, address, provider #LTXXXXXX, the title of offering, date(s) of attendance, number of contact hours awarded, (designation of independent study or instructor contact hours if applicable), the signature of CNE Program Coordinator, name and license number of participant.

Process for Record Keeping and Storage

CE Nursing Provider will store all records electronically on a secure site that is password protected to ensure confidentiality and are easily retrievable by authorized personnel. CE Nursing Provider will retain the following records for each offering for a period of two years:

Summary of planning
Copy of offering announcement/brochure
Title and Behavioral Objectives
Offering agenda
Pilot Test Time Results for Independent Study
Bibliography
Summary of participant evaluations
Each instructor's education and experience
Documentation to verify completion of the offering

Process for Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the KSBN in writing of any change to the CNE Program Coordinator or any changes to the required policies and procedures within 30 days. The written notification will be mailed to:

Landon State Office Building
900 SW Jackson Street
Suite 1051
Topeka, Kansas 66612-1230

Total Program Evaluation

The CNE Program Coordinator will complete a total program evaluation (TPE) each year and submit this along with findings in an annual report to the KSBN. The review will be done for the dates July 1st to June 30th of the previous year including an evaluation of the program administration, program coordinator's responsibilities, program management, policies and procedures, and TPE form. This documentation will be submitted every year to the KSBN by July 31st at the latest. They need to be submitted even if the providership did not offer any courses.

---

www.ksbn.org

Upload some files

File: [ ] [Upload another]

or [Continue >>>]

- The file types that can be uploaded are: **PDF, DOC, DOCX, XLS, XLSX, TXT**
- The maximum size for a file is 10Mb (10240Kb)
- The maximum number of files you can upload is 25 (Please upload at least 1)
- The total size of all your files taken together should not exceed 50Mb

Currently uploaded *(1.71Mb)*: CE Nursing Provider.pdf *(1.71Mb)* [x]

Your form data:

[Edit your data]
radio ~ Initial Application
Providername ~ Denise Beck
providernum ~
legalbody ~ CE Nursing Provider
address ~ 2525 E 53rd Ave #A105
adress2 ~ Spokane, WA 99223
telephone ~ 505-697-2612
email ~ dbeck.2006@yahoo.com
coordinator ~ Denise Beck
date ~ 04-07-2023
planningce ~ CNE Program Coordinator will use informal and formal methods to identify needs and perform gap analysis through surveys, interviews, focus groups, online research, and self-assessments. A list of training options will be generated and then t will determine if they are urgent, important, or not important. CNE Program Coordinator will focus first on the urgent items, then go to the important items to see if this training will build upon the educational and experiential bases of the nurse to enhance their practice, education, administration, research, or theory development with the goal of improving the health of the public. Next will look to see if the offering solves a problem, the cost of the training to those participating in the offering, and the expected ROI for those participating. Will look to see if the training assists with meeting legal compliance. After reviewing this information CNE Program Coordinator will have a list of educational priorities that are suitable for individuals, departments, and/or organizations. The CNE Program Coordinator will use this final list to plan CNE offerings for the upcoming year. The CNE Program Coordinator will then determine where the offering will be conducted, how it will be delivered if it is suitable to be provided online, and if the offering already exists should it continue being offered by CE Nursing Provider.
feeassessment ~ Pricing for the CNE will vary and it will be determined based on the cost of the presenter(s), the type of venue that will be used for the delivery, advertising costs, and any other associated fees that may arise. If checks are taken and there is ISF a fee will be assessed based on the cost the bank charges CE Nursing Provider along with the cost of the fee for the offering. Refund requests for any offerings (online/class) will be 100% refunded up to 7 days prior to the scheduled event. Independent study courses are non-refundable. Less than 7 days prior to the event there will be no refunds. For participants in a workshop/conference, a 100% refund will be given up to 14 days prior to the event. If 7-13 days prior to the event it will be 50% refunded and no refund for 6 days or less notification. Refunds will be made within 14 days of receipt of the notice.

advertisement ~ An offering announcement will be distributed to announce any upcoming CNE. Announcements maybe include the usage of the internet (website, social media), radio, television, print advertising, mail, email, and text/instant messaging. A sample of the announcement is in the attached pdf. All announcements will include this required language: CE Nursing Provider is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: LTxxxxxx

approvalprocess ~ The CNE Program Coordinator will ensure that every offering submitted includes:
Summary of planning
Behavioral Objectives
Content meets the definition of CNE KSA 65-1117 (please note the current definition is listed under 65-1113h)
Instructor's education and experience documenting their knowledge/expertise
Current bibliography (books within the past 10 years, periodicals within the past 5 years)
The evaluation form for the offering will include an assessment of learner achievement of each of the objectives and expertise of the presenter

contacthours ~ Contact Hours are calculated by taking the total number of minutes of education and dividing it by 50 minutes this will equal the number of contact hours awarded for each presentation and documented on the attendance roster. Fractions of hours may be used for contact hours above one contact hour. At this time fractions of hours can not be given for anything less than 1 contact hour. The method for calculating partial credit of more than one hour (50 minutes) is contact hours are awarded for the actual time participants attended, minus any breaks, and divided by 50. Instructor credit may be awarded as 2 contact hours for each hour of the first-time presentation of the approved offering, excluding any standardized prepared curriculum such as ACLS, PALS, TNCC, ENPC, MANDT, etc. Independent study must complete a pilot study test to determine the number of contact hours for the completed offering. A small group of pilot tests (about 4-5 people) that represent the target audience will each document the time it takes them to complete the offering. The CNE Program Coordinator will total all the times and divide them by the number of testers to get the actual contact hours. CE Nursing Provider will not be awarding contact hours for clinical hours at this time.

verifycompletion ~ Participants for all offerings will register electronically. Online course/Independent Study will not allow the participant to advance to the post-test and program evaluation until they have viewed the course content in its entirety. Participants will document and submit the following information on an Independent Study Verification Form/Roster that includes: provider name, address, provider #LTXXXXX, Name of CNE Program Coordinator, the title of offering, date offering completed, name of presenter(s), participant's name, email, license number, and the number of contact hours awarded. Participants will be required to take a post-test and score at least 80% or higher to be awarded a certificate of completion. The participant will either submit this form in the online portal or email it to dbeck.2006@yahoo.com Once CE Nursing Provider receives this form the CNE Program Coordinator will write the test score and CE awarded on the form it will be scanned into the confidential and secure storage system to be maintained per policy. The Certificate of completion will be provided electronically to participants.

For in-person events, all participants for all offerings will register electronically. Participants will sign in on the roster upon arrival for the event and again after lunch each day to verify attendance. May spot-check attendance as needed. The roster will include the

provider name, address, provider #LTXXXXXX, name of CNE Program Coordinator, the date and title of the offering, name of presenter(s), participant's name, email, signature, and license number, along with the number of contact hours awarded. Upon completion of the offering, the participant will complete a program evaluation. The Certificate of completion will be provided electronically to participants.

Each certificate of completion will be completed before distribution and include the provider's name, address, provider #LTXXXXXX, the title of offering, date(s) of attendance, number of contact hours awarded, (designation of independent study or instructor contact hours if applicable), the signature of CNE Program Coordinator, name and license number of participant.
recordkeeping ~ CE Nursing Provider will store all records electronically on a secure site that is password protected to ensure confidentiality and are easily retrievable by authorized personnel. CE Nursing Provider will retain the following records for each offering for a period of two years:
Summary of planning
Copy of offering announcement/brochure
Title and Behavioral Objectives
Offering agenda
Pilot Test Time Results for Independent Study
Bibliography
Summary of participant evaluations
Each instructor's education and experience
Documentation to verify completion of the offering

noticeofchange ~ The CNE Program Coordinator will notify the KSBN in writing of any change to the CNE Program Coordinator or any changes to the required policies and procedures within 30 days. The written notification will be mailed to:
Landon State Office Building
900 SW Jackson Street
Suite 1051
Topeka, Kansas 66612-1230
programevaluation ~ The CNE Program Coordinator will complete a total program evaluation (TPE) each year and submit this along with findings in an annual report to the KSBN. The review will be done for the dates July 1st to June 30th of the previous year including an evaluation of the program administration, program coordinator's responsibilities, program management, policies and procedures, and TPE form. This documentation will be submitted every year to the KSBN by July 31st at the latest. They need to be submitted even if the providership did not offer any courses.
Submission date ~ 04-7-2023 19:31:28

DENISE BECK

Clinical Assistant Professor, 2023-present
Teaching Track Assistant Professor, 2020-2022
Clinical Instructor, 2018-2020
Washington State University
Cell: 509.850.0541
dbeck.2006@yahoo.com

I. Academic and Professional Preparation

A. EDUCATIONAL PREPARATION

MSN Western Governors University, Nursing Education — June 2021
Dissertation: "The Nursing Role in Telehealth"

BSN Northeastern University, Nursing — June 1995
Boston, MA

B. CERTIFICATIONS

Type	Dates	Status
BLS Provider	1995-2023	Active

C. LICENSURE

Type	Location	Status
Registered Nurse	Washington	Active
Registered Nurse	New Mexico – compact	Inactive
Registered Nurse	Texas - compact	Inactive
Registered Nurse	Alaska	Inactive
Registered Nurse	Pennsylvania	Inactive
Registered Nurse	California	Inactive
Registered Nurse	Massachusetts	Inactive

HONORS AND AWARDS

Excellence Award Policy, Politics, and Global Health Trends — 2020
Western Governors University

Excellence Award Comprehensive Health Assessment Field Experience — 2020
Western Governors University

Case Manager of the Year — 2017
Albuquerque, NM

TEACHING EXPERIENCE

Eastern Washington University, Spokane, WA January 2023 to present
Clinical Assistant Professor

- Developing curriculum for new BSN nursing program to be implemented Fall 2023
- Working with Sigma Theta Tau Delta Chi at-Large chapter to add EWU Nursing

Harbor Health Solutions, Spokane, WA October 2022 to present
Home Health Nurse

- Provided 1:1 care of children in their home with specialized needs that include trach, ventilator, and feeding tubes

Sapphire at Moran Vista, Spokane, WA June 2022 to October 2022
Director of Nursing for Assisted Living, Independent Living & Memory Care facility

- Oversaw all aspects of care for 123 residents from diverse backgrounds and identities
- Trained, supervised, counseled up to 50 nursing employees

Washington State University, Spokane, WA August 2018 to May 2022
Clinical Assistant Professor, College of Nursing

- Clinical Instructor and taught *N315 Nursing Practice* (4 semester credits) from Fall 2019 to present, an undergraduate course averaging 8 students per semester, covering the following topics: Adult and geriatric medical/surgical patient in long-term care facilities, teaches basic nursing skills.
- Clinical Instructor *N430 Senior Practicum* (3 semester credits) from Fall 2018 to Spring 2021, an undergraduate course averaging 11-18 students per semester, covering the following topics: Evaluates students' progress, answers preceptor questions or concerns, provides timely feedback regarding performance. Developed and implemented educational offerings.
- Lead Faculty *N430 Senior Practicum* (2 semester credits) from Fall 2021 to Spring 2022 planned, organized, supervised, and informed up to 12 faculty and 132 students regarding course content, assignments, attendance expectations, and methods of evaluation using grading scales. Developed and implemented educational offerings.
- Clinical Instructor and taught *N415 Children & Families as the Focus of Nursing Care* (2 semester credits) from Fall 2018 to present, an undergraduate course averaging 8-10 students per semester, covering the following topics: Nursing care medical/surgical pediatric patient and critically ill patient.
- Clinical Instructor and taught *N427 Community Health* (3 semester credits) from Fall 2018 and Spring 2019, an undergraduate course averaging 8-9 students per semester, covering the following topics: Adult community care and public health nursing.
- Prepared and instructed all students in both traditional classroom and distance education modes.
- Communicates expectations to establish clear grading criteria, develops handouts and course materials that support the instructional process, evaluate students' progress, and provides timely feedback.
- Provided availability and accessibility up to 18 students for academic consulting through scheduled office hours, email, texting with timely communication.

- Participates in department and general faculty meetings.
- Honors diversity, equity, and inclusion of all students and faculty.

Spokane Community College, Spokane, WA June 2020 to May 2022
Adjunct Nursing Faculty, College of Nursing

- Clinical Instructor *N134 Application of Care of the Developing Family* from Spring 2020, an undergraduate course averaging 8 students, covering the following topics: Supervised 1 group of students in OB clinical at SHMC (emergency fill-in), evaluated students' progress, and provided timely feedback.
- Clinical Instructor *N105 Application of Nursing Care of Patients Across the Lifespan* from Summer 2020, an undergraduate course averaging 7-8 students, covering the following topics: Supervised 6 different groups of students in Pediatric clinical at SHMC, evaluated students' progress, and provided timely feedback.
- Taught *N182 Application of Nursing Care of the Acute Patient Clinical/Lab* (5 credits) from Summer 2020, an undergraduate course averaging 8 students, covering the following topics: Instructed 4 groups of students in nursing skills, evaluated students' progress and provided timely feedback.
- Taught *N210 Simulation in Nursing Practice* (2 credits) from Summer 2020, an undergraduate course averaging 8-10 students per semester, covering the following topics: Ran 2 different groups of students in simulation lab scenarios, evaluated students' progress, and provided timely feedback during debriefing process.
- Prepared and instructed all students in the traditional classroom.

Legal Nurse Insights, LLC, Spokane, WA January 2020 to December 2020
Independent Legal Nurse Consultant, Owner

- Review medical records and screen cases for merit by analyzing records for deviations in both medical and nursing standards of care.

Aveanna Healthcare, Spokane, WA July 2019 to August 2019
Home Health Nurse

- Provided 1:1 care of children with specialized needs that include trach, ventilator, and feeding tubes

Lovelace Women's Hospital, Albuquerque, NM March 2017 to July 2018
Case Manager/Utilization Review Nurse

- Coordinated home care, infusion services, and durable medical equipment for neonatal, high-risk obstetric, and adult medical/surgical patients.
- Communicated with insurance companies to obtain authorizations and reimbursement for services rendered.
- Trained nurses for Utilization Review and Epic super-user.

Presbyterian Hospital, Albuquerque, NM September 2016 to March 2017
Case Manager

- Coordinated transfer to rehabilitation, home care, infusion services, and durable medical equipment for adult medical/surgical and adult critically ill intensive care unit patients.

Lovelace Women's Hospital, Albuquerque, NM August 2015 to September 2016
Staff Nurse, Neonatal Intensive Care Unit

- Staff Nurse in Level 3 NICU responsible for caring for high-risk neonatal population, providing education, and emotional support to the parents.

PROFESSIONAL TRAINING

Health and Wellness Coaching, Expert Coaching Center 2023-present
BLS CPR, 1988-present
ACM-RN, Accredited Case Manager – RN, 2017-2021
IBCLC, International Board Certified Lactation Consultant, 2002-2007 and 2017-2021
NRP, Neonatal Resuscitation Program, 2010-2012
PALS, Pediatric Advanced Life Support, 2009-2011
NCBTMB, Nationally Certified in Therapeutic Massage and Bodywork, 2009-2013
BLS CPR Instructor, Basic Life Support Instructor, 2005-2007
S.T.A.B.L.E., Neonatal STABLE program, 2005-2007
ACLS, Advanced Cardiovascular Life Support Program, 2004-2006
PALS Instructor, Pediatric Advanced Life Support Instructor, 2004-2006

PROFESSIONAL AFFILIATIONS

Sigma Theta Tau International, 2020-Present

REFERENCES

Available upon request

Evaluation Form

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

CE Nursing Provider, Department of CNE
2525 E 53rd Ave #A105, Spokane, WA 99223

Policy #100: Process of Assessing Need and Planning CNE

CE Nursing Provider will follow a systematic process for assessing need and planning CNE offerings.

Date: 3/25/2023 Reviewed: Denise Beck MSN. RN

Need Assessment

1. CE Nursing Provider will assess need for CNE using informal and/or formal methods including:
    a. Identifying healthcare facility business needs through formal or informal survey.
    b. Performing gap analysis through individual interviews, focus groups, surveys, online research, and self-assessments.

Assessment of Training Options

1. A list of training options and needs will be generated after the gap analysis has been completed.
2. All options will be carefully evaluated to determine which are:
    a. Urgent
    b. Important
    c. Not important
3. CE Nursing Provider will consider these factors when determining CEU offerings:
    a. Does the offering build upon the educational and experiential bases of the registered nurse and licensed practical nurse for the enhancement of practice, education, administration, research, or theory development to the end of improving the health of the public.
    b. Does the offering provide a solution to a problem?
    c. What is the cost of the training to those participating in the offering?
    d. What is the expected return on investment those participating in the offering can expect?
    e. Does the training assist with meeting legal compliance for individual participants or organizations?
    f. After all training options have been assessed, CE Nursing Provider will have a list of educational priorities suitable for individuals, departments, and organizations.

Planning of CNE Offerings

1. The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
2. CNE offerings will be planned and scheduled with consideration given to:
    a. Where will the offering be conducted?
    b. How will the offering be delivered?
    c. Is the offering suitable to be provided online?
    d. If the offering already exists, should it continue to be offered?

CE Nursing Provider, Department of CNE
2525 E 53rd Ave #A105, Spokane, WA 99223

Policy #101: Process for Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: 3/25/2023 Reviewed: Denise Beck MSN. RN

Fee Assessment

1. CE Nursing Provider will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
2. The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, and any other associated costs that arise.
3. The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail.
4. Payment of the fee secures registration for the offering.

Refunds

1. If a participant is unable to attend the offering (online or class), refunds will be issued as follows:
    a. Notice received up to 7 days prior to scheduled event: 100 % refund.
    b. Notice received less 7 days prior to scheduled event: 0% refund.
2. Independent study courses are non-refundable.
3. If the participant is unable to attend the workshop or conference as scheduled, refunds will be issued as follows:
    a. Notice received up to 14 days prior to the workshop or conference: 100% refund.
    b. Notice received 7 to 13 days prior to the workshop or conference: 50% refund.
    c. Notice received 6 days prior to the workshop or conference: 0% refund.
4. Refunds will be made within 14 days of receipt of notice.

Insufficient Funds

1. A fee will be assessed for any payment received that is returned to the organization for insufficient funds based on the current bank charges to CE Nursing Provider in addition to the fee for the offering.
2. A participant may not attend an offering until all fees have been paid in full.

CE Nursing Provider, Department of CNE
2525 E 53rd Ave #A105, Spokane, WA 99223

Policy #102: Process for Advertisements or Announcements

CNE Offerings will be advertised.

Date: 3/25/2023 Reviewed: Denise Beck MSN. RN

Advertisements or Announcements

1. CE Nursing Provider will advertise CNE offerings in a variety of ways, including:
    a. On the internet via website and/or social media
    b. Radio
    c. Television
    d. Print advertising
    e. Mail
    f. Email
    g. Text Messaging
    h. Instant Messaging
2. Published information shall contain the following statement:
    a. CE Nursing Provider is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: LTxxxxxx

(Title)

About offering

Behavioral Objectives

REGISTER NOW at http://bit.ly/telehealth

CE Nursing Provider is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number. LTXXXXXX

CE NURSING PROVIDER

This offering is FREE via Zoom live

This event will not be recorded, so there will be no replay available.
Must attend the full session to get contact hours.

CE Nursing Provider, Department of CNE
2525 E 53rd Ave #A105, Spokane, WA 99223

Policy #103: Process for Offering Approval

CE Nursing Provider will approve offerings using a standardized system to ensure each offering is appropriate.

Date: 3/25/2023 Reviewed: Denise Beck MSN. RN

Approval Offering

1. Each CNE offering submitted to the CNE Program Coordinator must include:
    a. Summary of planning
    b. Behavioral Objectives
    c. Content shall meet the definition of CNE in KSA 65-1113(h) which states: *Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research, or theory development to the end of improving the health of the public.*
    d. Instructor's education and experience documenting knowledge/expertise
    e. Current bibliography (books 10 years, periodicals 5 years)
    f. Offering evaluation that includes assessment of learner achievement of each:
        i. Objective(s)
        ii. expertise of individual presenter(s)

CE Nursing Provider, Department of CNE
2525 E 53rd Ave #A105, Spokane, WA 99223

Policy #104: Process for Awarding Contact Hours

CE Nursing Provider will award contact hours to participants for completion of full program offering or partial completion of offering.

Date: 3/25/2023 Reviewed: Denise Beck MSN. RN

Awarding Contact Hours

1. Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience.
2. Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded by taking total number of minutes attended, minus any breaks, and divided by 50.
3. Instructor credit will be awarded as follows:
    a. 2.0 contact hours for each hour of first-time presentation of an approved offering, excluding standardized prepared curriculum (e.g., ACLS, PALS, TNCC, ENPC, MANDT, etc.)
4. Independent study credit will be awarded based on time required to complete the offering as documented by CE Nursing Provider's pilot time test results.
    a. Pilot test time results will be measured as follows:
        i. A small group of pilot testers representative of the target audience will document time needed by each to complete the offering.
        ii. The CNE Program Coordinator will total all the time and divide by number of testers to determine the time needed.
        iii. Contact hour credit will be awarded as per this policy.
5. Contact hours for clinical hours will not be awarded.

Partial Credit

1. Partial credit will be awarded as follows for late arrival or early departure:
    a. Participants arriving late or leaving early will note and initial either time of late arrival or early departure.
    b. Time for breaks will be subtracted from the total hours the participant was present at the offering.
    c. Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant. No contact hours will be provided for less than 1 CE.

CE Nursing Provider, Department of CNE
2525 E 53rd Ave #A105, Spokane, WA 99223

Policy #105: Process for Verifying Participation and Completion of The Offering

CE Nursing Provider will verify participation and completion of offerings by participants.

Date: 3/25/2023 Reviewed: Denise Beck MSN. RN

Verifying Participation – Online Offerings and Independent Study

1. Participants will register for course offerings electronically.
2. Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
3. Participants will document and submit an Online Offering or Independent Study Verification Form that will include:
    a. Provider name, Address, Provider Number, Name of CNE Program Coordinator
    b. Title of the offering
    c. Date offering completed
    d. Name of presenter(s)
    e. Participant's Name, Email, and License Number
    f. Number of contact hours awarded
    g. Participants will email the completed form to: dbeck.2006@yahoo.com or submit online
4. Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.
    a. Upon receipt of the Online Offering or Independent Study Verification Form by CE Nursing Provider participant will receive a link to complete the online post-test for the offering.
    b. A score of 80% or greater is required for awarding a certificate of CNE.
    c. Upon successful completion of the post-test participants will receive a certificate of continuing nursing education electronically.
    d. CE Nursing Provider staff will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.
    e. The Online Offering or Independent Study Verification Form will then be scanned into the confidential and secure online records storage system to be maintained per policy.

Verifying Participation – In Person Events

1. Participants will register for course offerings electronically.
2. Participants will sign in upon arrival for the event and again after lunch and/or each subsequent day to verify attendance. May spot check attendance as needed. Roster will include:
    a. Provider name, Address, Provider Number, Name of CNE Program Coordinator
    b. Date and Title of the offering
    c. Name of presenter(s)
    d. Participant's Name, Email, Signature (electronic or paper), and License Number
    e. Number of contact hours awarded
3. Participants will complete a program evaluation at the end of the offering.

Attendance Roster

Title:									
Presenter:			Contact Hours: 1.0						
Date:			Provider #: XXXXXXX						
CNE Provider: (Insert Your Provider Name & Address Here)									
CNE Program Coordinator:	(Insert Program Coordinator Name Here)								

Participant Name	RN or LPN	License Number	Email Address	ontact Hours Awarded					

Certificate Of Continuing Nursing Education

Jane Smith RN License #: 9999999 April 1, 2023

has successfully completed

(Title)

and has been awarded 1.0 contact hours.

Denise Beck MSN RN

Denise Beck, MSN, RN
CNE Program Coordinator

CE NURSING PROVIDER

CE Nursing Provider, Dept of Continuing Nursing Education
2525 E 53rd Ave #A105, Spokane, WA 99223; Provider #: LT9999-9999

Independent Study Participation Verification

Provider Name and Address: (Insert Your Provider Name and Address)

Provider #: XXXXXXX

CNE Program Coordinator: (Insert Name of CNE Program Coordinator and Credentials)

Title of Offering: _____

Presenter(s): _____

Date Completed: _____

Participant Name: _____

Participant License #: _____

Participant Email Address: _____

Participant Signature: _____

Please email this form to: (hello@ .com) for processing. Once received you will receive a link to take the online post-test for this offering. A score of 80% is required to receive credit and certificate of continuing nursing education.

*****FOR OFFICE USE ONLY*****

Post Test Score: _____

Contact Hours Awarded: _____ Date: _____

_____

(Insert Name of CNE Program Coordinator) - CNE Program Coordinator

CE Nursing Provider, Department of CNE
2525 E 53rd Ave #A105, Spokane, WA 99223

Policy #106: Process for Issuing Certificates of Completion

CE Nursing Provider will issue certificates of completion to participants based on verification of participation in offerings.

Date: 3/25/2023 Reviewed: Denise Beck MSN. RN

Issuing Certificates of Completion for Online Offering or Independent Study

1. Participants completing an online offering will be required to take a post-test.
2. A score of 80% or greater is required for issuing a certificate of continuing nursing education.
3. Certificates of Completion will be provided electronically to participants completing online offerings. Each certificate will be complete before distribution and include:
    a. Provider's Name, Address, Provider Number
    b. Title of the Offering
    c. Date(s) of Attendance
    d. Number of Contact Hours Awarded
    e. If applicable: designation of Independent Study or Instructor Contact Hours Awarded
    f. Signature of CNE Program Coordinator
    g. Name and License Number of Participant

Issuing Certificates of Completion for In Person Offering

1. Participants completing an in person offering will be required to sign in upon arrival, after lunch, and each subsequent day. May spot check attendance as needed.
2. Certificates of Completion will be provided electronically to those participants with verified participation in each in person offering. Each certificate will be complete before distribution and include:
    a. Provider's Name, Address, Provider Number
    b. Title of the Offering
    c. Date(s) of Attendance
    d. Number of Contact Hours Awarded
    e. If applicable: designation of Independent Study or Instructor Contact Hours Awarded
    f. Signature of CNE Program Coordinator
    g. Name and License Number of Participant

CE Nursing Provider, Department of CNE
2525 E 53rd Ave #A105, Spokane, WA 99223

Policy #107: Process for Record Keeping and Storage

CE Nursing Provider will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: 3/25/2023 Reviewed: Denise Beck MSN RN

Record Keeping and Storage

1. CE Nursing Provider will retain the following records for each offering for a period of two years:
    a. Summary of planning
    b. Copy of offering announcement/brochure
    c. Title and objectives
    d. Offering agenda
    e. Pilot time test results for Independent Study
    f. Bibliography
    g. Summary of participant evaluations
    h. Each instructor's education and experience
    i. Documentation to verify completion of the offering
    j. Records will be stored electronically on a secure site with password protected access to ensure confidentiality and be easily retrieved as needed by authorized personnel.

CE Nursing Provider, Department of CNE
2525 E 53rd Ave #A105, Spokane, WA 99223

Policy #108: Process for Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CNE Program Coordinator or required policies and procedures within 30 days.

Date: 3/25/2023 Reviewed: Denise Beck. MSN. RN

Process for Notifying Kansas State Board of Nursing of Changes

1. The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CNE Program Coordinator or required policies and procedures within 30 days.
2. Written notification will be mailed to:
   Landon State Office Building
   900 SW Jackson Street
   Suite 1051
   Topeka, Kansas 66612-1230

CE Nursing Provider, Department of CNE
2525 E 53rd Ave #A105, Spokane, WA 99223

Policy #109: Total Program Evaluation

CE Nursing Provider will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: 3/25/2023 Reviewed: Denise Beck MSN. RN

Process for Total Program Evaluation

1. The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.
2. The Total Program Evaluation (TPE) will include:
    a. "a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions"(60-9-105 (s))
    b. The total program evaluation evaluates the ability of the plan to measure the overall effectives of the CNE Providership. This process is done at least annually reviewing dates July 1st to June 30th of previous year and includes an evaluation of:
        i. Program administration
        ii. Program coordinator's responsibilities
        iii. Program management
        iv. Policies and Procedures
        v. TPE form
3. The CNE Program Coordinator will include the TPE findings must be attached to the annual report and submitted yearly to the Kansas State Board of Nursing in either narrative or a chart form by July 31st at the latest each year. These forms must be submitted even if the providership did not offer any courses.

Total Program Evaluation

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration	Yearly	Denise Beck	Review job description		
Policies: Assess need, planning - written tool - evaluation summaries	Yearly	Denise Beck	Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment	Yearly	Denise Beck	Policy meets organization and customer needs		

CE Nursing Provider, Department of CNE
2525 E 53rd Ave #A105, Spokane, WA 99223

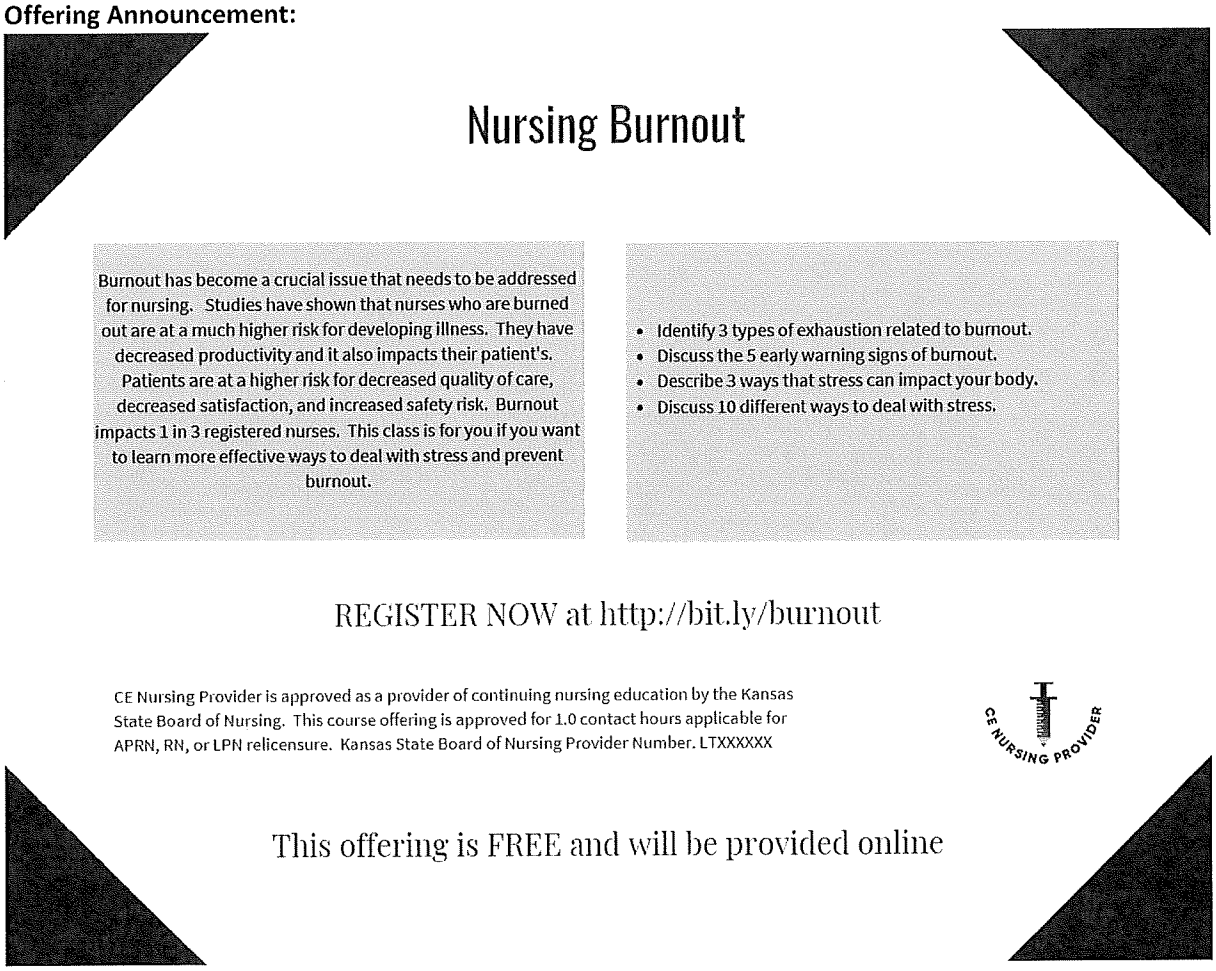
Policies: Announcement	Yearly	Denise Beck	Review to be certain they reflect necessary information		
Policies: Offering approval process	Yearly	Denise Beck	Review policies and compare to KSBN requirements		
Policies: Awarding contact hours	Yearly	Denise Beck	Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion	Yearly	Denise Beck	Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping	Yearly	Denise Beck	Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes	Yearly	Denise Beck	Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness	Yearly	Denise Beck	Review total program evaluation and compare contents to KSBN requirements		

_____ _____

Date CNE Program Coordinator

Nursing Burnout

Offering Announcement:



Behavioral Objectives – Upon completion of this program participants will be able to:

- Identify 3 types of exhaustion related to burnout.
- Discuss the 5 early warning signs of burnout.
- Describe 3 ways that stress can impact your body.
- Discuss 10 different ways to deal with stress.

Summary of Planning – According to Muir et al. (2022) there is a public health crisis with burnout, and it is impacting 1 in 3 United States registered nurses (RN) and it is having the biggest impact in nurses under 35 years old. Burnout impacts patient quality outcomes, work environment, along with high RN turnover rates. Due to the excessive costs associated with turnover, the current recommendation is that hospitals invest in a nurse burnout reduction program to help retain and strengthen their nurses. Until the hospitals start putting these programs into place it is crucial that nurses learn good self-care measures to help prevent developing chronic stress. Chronic stress puts them at elevated risk for getting sick and developing burnout, but also impacts their productivity and patients with decreased quality of care, patient satisfaction, and increased safety risks.

Presenter – Denise Beck, MSN, RN has been an RN for 28 years. She spent 21 years working in the emergency department and intensive care units. Denise ended up leaving the critical care areas when she experienced burnout and it impacted her health. She has explored different areas of nursing since leaving bedside nursing including case management, utilization review, legal nurse consulting, and currently she is a professor at a university in their BSN program.

Nursing Burnout

Agenda

1. Introduction — 2 mins.
    a. Stress defined
    b. Impact on registered nurse's vs new registered nurses (less than 1 year experience)
2. 3 Types of Exhaustion associated with Burnout — 5 mins.
    a. Mental exhaustion
    b. Physical exhaustion
    c. Emotional exhaustion
3. 5 Early Warning Signs of Burnout — 5 mins.
    a. Disengaged
    b. Detached
    c. Cynical attitude
    d. Insomnia or excessively tired
    e. Reduced cognitive function
4. 6 Causes of Burnout — 5 mins.
    a. Unmanageable workload (poor staffing)
    b. Long hours (more common for nurses who work 10–13-hour shifts)
    c. Increased job stress
    d. Depersonalization
    e. Unclear expectations
    f. Lack of social support
5. 3 Ways that Stress can Impact Your Body — 5 mins.
    a. Physical symptoms
    b. Psychological symptoms
    c. Prolonged stress
6. 10 Ways to Deal with Stress — 15 mins.
    a. Mindfulness meditation
    b. Deep breathing
    c. Journaling
    d. Healthy diet
    e. Exercise or movement
    f. Sleep
    g. Connect with loved ones
    h. Schedule fun
    i. Seek professional help
    j. Professional development
7. How Nurses can Promote Wellness in their Workplace — 8 mins.
8. Summary — 5 mins.

Nursing Burnout

Bibliography

American Nurses Foundation Mental Health and Wellness Survey Report. (2021, October 13). *Pulse of the nation's nurses survey series: Mental health and wellness*. American Nurses Foundation. https://www.nursingworld.org/~4aa484/globalassets/docs/ancc/magnet/mh3-written-report-final.pdf

Couser, G., Chesak, S., & Cutshall, S. (2020). Developing a course to promote self-care for nurses to address burnout. *The Online Journal of Issues in Nursing 25*(3). https://doi.org/10.3912/OJIN.Vol25No03PPT55

Jun, J., Ojemeni, M.M., Kalamani, R., Tong, J., & Crecelius, M.L. (2021). Relationship between nurse burnout, patient and organizational outcomes: Systematic review. *International Journal of Nursing Studies 119*, 1-11. https://doi.org/10.1016/j.ijnurstu.2021.103933

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University of St Augustine for Health Sciences. (2020, July 30). *Nurse burnout: Risks, causes, and precautions for nurses.* https://www.usa.edu/blog/nurse-burnout/

Wolters Kluwer. (2022, November 7). *Why hospitals should offer programs to reduce nurse burnout*. https://www.wolterskluwer.com/en/expert-insights/why-hospitals-should-offer-programs-to-reduce-nurse-burnout

Nursing Burnout

Attendance Roster

Attendance Roster

Title: Nursing Burnout

Presenter: Denise Beck, MSN, RN

Date: April 1, 2023 Contact Hours: 1.0

CE Nursing Provider, 2525 E 53rd Ave #A105, Spokane, WA 99223 Provider #: LTxxx-xxx

CE Program Coordinator: Denise Beck, MSN, RN

Participant Name	RN or LPN	License Number	State	Email Address	CE Awarded

Pilot Test Results

#1 55 mins.

#2 60 mins.

#3 50 mins.

#4 55 mins.

#5 50 mins.

54 mins. Average/50 mins. = 1.08 CEU or 1 CE hour

They will be given a post-test after completion of course. They must score minimum of 80% or higher to pass.

They will be asked to fill out the Independent Study Verification form (see next page) and submit it online in the portal or email it back to me.

They will need to fill out the final evaluation for feedback and then given access to the certificate of completion electronically.

Nursing Burnout

Independent Study Participation Form

Independent Study Participation Verification

Provider Name and Address: CE Nursing Provider, 2525 E 53rd Ave #A105, Spokane, WA 99223

Provider #: LTXXXXXXX

CNE Program Coordinator: Denise Beck, MSN, RN

Title of Offering: Nursing Burnout

Presenter(s): Denise Beck, MSN, RN

Date Completed: _____

Participant Name: _____

Participant License #: _____

Participant Email Address: _____

Participant Signature: _____

Please submit this form online in the portal or email to: (dbeck.2006@yahoo.com) for processing. Once received you will receive a link to take the online post-test for this offering. A score of 80% is required to receive credit and certificate of continuing nursing education.

*****FOR OFFICE USE ONLY*****

Post Test Score: _____

Contact Hours Awarded: _____ Date: _____

_____

(Insert Name of CNE Program Coordinator) - CNE Program Coordinator

Nursing Burnout

Final Evaluation:

COURSE TITLE: Nursing Burnout

DATE: April 1, 2023

INSTRUCTIONS:

Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Neutral 4 = Agree 5 = Strongly Agree.

Please make any written comments on the bottom of this form.

RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4 5

The Overall Purpose/Goal: To educate participants on nursing burnout and ways to help manage stress.

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Identify 3 types of exhaustion related to burnout. 1 2 3 4 5

Objective 2: Discuss the 5 early warning signs of burnout. 1 2 3 4 5

Objective 3: Describe 3 ways that stress can impact your body. 1 2 3 4 5

Objective 4: Discuss 10 different ways to deal with stress. 1 2 3 4 5

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER: Denise Beck, MSN, RN

The presentation was organized and easy to follow. 1 2 3 4 5

The teaching methods were appropriate for the subject area and content. 1 2 3 4 5

The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4 5

The content was based on current professional/scientific information. 1 2 3 4 5

The speaker clarified content in response to questions. 1 2 3 4 5

The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4 5

The presentation level was appropriate for the background and experience of the learner. 1 2 3 4 5

The speaker was confident speaking before an audience. 1 2 3 4 5

The speaker exhibited enthusiasm for the topic. 1 2 3 4 5

*****

WHAT FUTURE LEARNING OPPORTUNITIES WOULD YOU LIKE TO SEE CREATED FOR CE CREDIT?

Nursing Burnout

Certificate of Completion:

Certificate Of Continuing Nursing Education

Jane Smith RN License #: 9999999 April 1, 2023

has successfully completed

Nursing Burnout

and has been awarded 1.0 contact hours.

Denise Beck MSN RN

Denise Beck, MSN, RN
CNE Program Coordinator

CE NURSING PROVIDER

CE Nursing Provider, Dept of Continuing Nursing Education
2525 E 53rd Ave #A105, Spokane, WA 99223; Provider #: LT9999-9999

The Nursing Role in Telehealth

Offering Announcement:

The Nursing Role in Telehealth

Telehealth services started in the 1960's when the first home monitoring system was developed by National Aeronautics and Space Administration (NASA).
By April 2020 telehealth services had increased 4000% as a result of COVID-19. This class is for you if you want to learn more about the growing subspeciality of telehealth nursing and ways you can implement it into your practice (if applicable).

- Identify 3 ways telehealth addresses Healthy People 2030 objectives.
- Describe the 5 areas related to telehealth nursing.
- Discuss 6 ways that nurses can implement telehealth into their practice.

REGISTER NOW at http://bit.ly/telehealth

CE Nursing Provider is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number. LTXXXXXX

CE NURSING PROVIDER

This offering is FREE via Zoom live
This event will not be recorded, so there will be no replay available.
Must attend the full session to get contact hours.

Behavioral Objectives – Upon completion of this program participants will be able to:

- Identify 3 ways telehealth addresses Healthy People 2030 objectives.
- Describe the 5 areas related to telehealth nursing.
- Discuss 6 ways that nurses can implement telehealth into their practice.

Summary of Planning – Before COVID-19 there were multiple restrictions around providers being reimbursed for telehealth services. In March 2020, the National Emergencies Act was instituted by the United States President due to the COVID-19 pandemic. By April 2020 telehealth services had increased 4000% with 48% of all visits online (Whaley, et al., 2020). Due to the rapid expansion of telehealth this has created an opportunity for nurses to redefine how they provide nursing services online while remaining within their scope of practice.

Presenter – Denise Beck, MSN, RN has been an RN for 28 years. She spent 21 years working in the emergency department and intensive care units. Denise ended up leaving the critical care areas when she experienced burnout. She has explored different areas of nursing including case management, utilization review, legal nurse consulting, telehealth nursing, and currently she is a professor at a university in the BSN program. Denise received a master's degree in Nursing Education and authored her thesis on The Nursing Role in Telehealth.

The Nursing Role in Telehealth

Agenda

1. Introduction — 2 mins.
    a. Telehealth defined
2. History of Telehealth — 5 mins.
3. Nurses Role in Telehealth in past years — 5 mins.
4. Telehealth Nursing — 10 mins.
    a. Benefits & Challenges
    b. Ways Nurses Deliver Telehealth Services
5. Healthy People 2030 — 5 mins.
    a. Improve access to healthcare and lower costs
    b. Improve quality of healthcare with remote monitoring
    c. Improve health communication by making electronic health information easy to understand
6. Telehealth Nursing a new subspeciality — 10 mins.
    a. Competency
        i. Scope & Standards of Practice
    b. Licensing for Telehealth
    c. Legal
    d. Skills Needed
    e. Where do nurses practice telehealth
7. Implementing Telehealth into your practice — 10 mins.
    a. Get more education around telehealth to improve knowledge and skills
    b. Advocate for use telehealth services within your facility (if applicable)
    c. Address the ethical and legal aspects in telehealth nursing
    d. Adapt telehealth models and nursing practice
    e. Join telehealth and/or nursing organizations
    f. Become active lobbying government to change laws around telehealth
8. Summary — 3 mins.

The Nursing Role in Telehealth

Bibliography

Anglea, T., Murray, C.L., Cox, D.L., Mastal, M.F., & Clelland, S. (2018). *Scope and standards of practice for professional telehealth nursing* (6th ed.). American Academy of Ambulatory Care Nursing.

Galpin, K., Sikka, N., King, S.L., Horvath, K.A., Shipman, S.A., & the AAMC Telehealth Advisory Committee. (2021). Expert consensus: Telehealth skills for health care professionals. *Telemedicine and e-Health 27*(7), 707-824. https://doi.org/10.1089/tmj.2020.0420

Hills, W.E., & Hills, K.T. (2020). Tele-healthcare and the use of virtual communication technologies in medical research and application: The future of telemedicine is now! Medical Science Pulse, 14(3), 78-83. https://cdn.manaraa.com/books/TELE-HEALTHCARE%20AND%20THE%20USE%20OF%20VIRTUAL%20COMMUNICATION%20TECHNOLOGIES%20IN%20MEDICAL%20RESEARCH%20AND%20APPLICATION%20THE%20FUTURE%20OF%20TELEMEDICINE%20IS%20NOW!.pdf

Koonin, L.M., Hoots, B., Tsang, C.A., Leroy, Z., Farris, K., Jolly, B.T., Antall, P., McCabe, B., Zelis, C.B.R., Tong, I., & Harris, A.M. (2020). Trends in the use of telehealth during the emergence of the COVID-19 pandemic – United States, January-March 2020. MMWR: Morbidity and Mortality Weekly Report, 69(43), 15959-1599. https://www.cdc.gov/mmwr/volumes/69/wr/pdfs/mm6943a3-H.pdf

Whaley, C.M., Pera, M.F., & Cantor, J. (2020). Changes in health services use among commercially insured US populations during the COVID-19 pandemic. *JAMA Network Open 3*(11), 1-12. https://doi.org/10.1001/jamanetworkopen.2020.24984

The Nursing Role in Telehealth

Roster:

Attendance Roster

Title: The Nursing Role in Telehealth

Presenter: Denise Beck, MSN, RN

Date: April 1, 2023 Contact Hours: 1.0

CE Nursing Provider, 2525 E 53rd Ave #A105, Spokane, WA 99223 Provider #: LTxxx-xxx

CE Program Coordinator: Denise Beck, MSN, RN

Participant Name	RN or LPN	License Number	State	Email Address	CE Awarded

They will be given a post-test after completion of course. They must score minimum of 80% or higher to pass.

Once they pass the post-test, they will need to fill out the final evaluation for feedback and then they will be given access to the certificate of completion electronically.

The Nursing Role in Telehealth

Final Evaluation:

COURSE TITLE: The Nursing Role in Telehealth

DATE: April 1, 2023

INSTRUCTIONS:

Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Neutral 4 = Agree 5 = Strongly Agree.

Please make any written comments on the bottom of this form.

RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4 5

The Overall Purpose/Goal: To educate participants on telehealth and the role of the nurse.

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Identify 3 ways telehealth addresses Healthy People 2030 objectives. 1 2 3 4 5

Objective 2: Describe the 5 areas related to telehealth nursing. 1 2 3 4 5

Objective 3: Discuss 6 ways that nurses can implement telehealth into their practice. 1 2 3 4 5

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER: Denise Beck, MSN, RN

The presentation was organized and easy to follow. 1 2 3 4 5

The teaching methods were appropriate for the subject area and content. 1 2 3 4 5

The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4 5

The content was based on current professional/scientific information. 1 2 3 4 5

The speaker clarified content in response to questions. 1 2 3 4 5

The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4 5

The presentation level was appropriate for the background and experience of the learner. 1 2 3 4 5

The speaker was confident speaking before an audience. 1 2 3 4 5

The speaker exhibited enthusiasm for the topic. 1 2 3 4 5

*****

WHAT FUTURE LEARNING OPPORTUNITIES WOULD YOU LIKE TO SEE CREATED FOR CE CREDIT?

The Nursing Role in Telehealth

Certificate of Completion:

Certificate Of Continuing Nursing Education

Jane Smith RN License #: 9999999 April 1, 2023

has successfully completed

The Nursing Role in Telehealth

and has been awarded 1.0 contact hours.

Denise Beck MSN RN

Denise Beck, MSN, RN
CNE Program Coordinator

CE NURSING PROVIDER

CE Nursing Provider, Dept of Continuing Nursing Education
2525 E 53rd Ave #A105, Spokane, WA 99223; Provider #: LT9999-9999

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Healing with Grace

Name of Program Coordinator: Grace Oyuokere

Date Received: 4/24/23

Date to CNE Committee: June 2023

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization	X	
The name, education and experience of the program coordinator responsible for CNE	Grace Otuokere	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	No KSBN language present	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum		X
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results		X
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator		X
• The participant's name and license number, and the number of contact hours awarded		X
• The title of the offering		X

• The date on which the offering was completed		X
• Either the completion of a posttest or a return demonstration		X
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 Self-Care Rx**	**#2 Healing Healthcare**
• A summary of planning	X	X
• A copy of the offering announcement or brochure	No KSBN language	No KSBN language
• The title and behavioral objectives	X	X

• The offering agenda or, for independent study, pilot test results	On-Line self-paced	On-line self-paced
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form		

12/2018

4/26/23 Application reviewed and checklist completed. Offerings meet the definition of independent study, however no pilot test results were submitted, so unsure how the 2.0 hrs CNE was calculated. Certificate of attendance does not state they are independent study hours. Carol Moreland, MSN, RN

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Reference No.: 25405 **Date submitted:** Apr 24 11:59 2023

9 files were uploaded with this form: Instructor Resume.docx, Healing Healthcare Announcement.pdf, Self-Care Rx Offering Announcement.pdf, Evaluation Form.docx, Healing Healthcare Sample CE Certificate.pdf, Self-Care Rx Objectives Planning Agenda Bibliography.pdf, Sample CE Roster.docx, Self-Care Rx Sample CE Certificate.pdf, Healing Healthcare Objectives Planning Agenda Bibliography.pdf

www.ksbn.org

radio ~ Initial Application
Providername ~ Healing with Grace
providernum ~ ~
legalbody ~ Texas Board of Nursing
address ~ 13423 Blanco Road #1027
adress2 ~ San Antonio, TX 78216
telephone ~ 210-625-1181
email ~ grace@healingwithgrace.com
coordinator ~ Grace Otuokere, BSN, RN
date ~ 04-24-2022
planningce ~ I, Grace Otuokere, will be the sole planning committee member. The Kansas Board of Nursing will be notified within 30 days of any additions to the planning committee. One of the factors reviewed to determine CNE subjects are based about the The American Nurses Association's (ANA) Code of Ethics for Nurses views the self-care of nurses as a ethical obligation for nurses. The ANA explicitly states that nurses must adopt self-care as a "duty to self". Self-care is the practice of taking an active role in protecting one's well-being, especially during times of stress. Self-care includes good nutrition, adequate exercise, and sufficient sleep. For example, a lack of sleep can impact patient safety. Self-care as a CNE topic will help nurses who struggle with self-care to adopt it as a routine part of their lives so that they have the stamina and energy to continue to serve their patients.

Another factor that has been reviewed is the increased awareness and need for trauma-informed care in healthcare. Studies have shown that most people have encountered at least 1 traumatic event in their lifetime. Due to the prevalence of trauma, trauma-informed care is essential for helping patients feel safe in the care of healthcare workers. Because trauma-informed care is not standard practice in healthcare, it imperative that healthcare workers are informed and

educated on trauma-informed care topics such as the Adverse Childhood Experience study, the Substance Abuse and Mental Health Services's "6 Principles of Trauma-Informed Care". These presentations will meet the definition of CNE KSA 65-1117(a) because they will help expand the knowledge of the professional nurse and enhance their education, awareness, which will in turn benefit the health of the public.

feeassessment ~ The method to be used to determine the pricing for CNE is based on a combination of market research (determining the price range of similar course offerings) and the overall value and transformation that will be provided to the nurse after completion of the presentation. In the event of insufficient fund checks, the student will be notified by email that they have 30 days to send the adequate payment. If no response is received by email, customer will be notified by phone number the next day, restating the need to send payment within 30 days from receipt of the initial email. If attempts to contact customer fail, legal action may ensure, and/or the amount may be sent to collections, depending on the individual case-by-case basis of the situation. Due to the digital nature of the presentations, and no refund policy will be clearly displayed on the website. Therefore, refund requests due to cancellations will not be accepted. For in-person presentations, a 50% deposit will be required and non-refundable after 30 days. The final payment will be due the day of the event. For in-person presentations, refund requests due to cancellations will not be accepted.

advertisement ~ CNE marketing will be digital in nature and primarily delivered via social media such as Instagram, through monthly Healing with Grace email newsletters, and on the "Healing with Grace" official website. CNE marketing will be digital in nature and primarily delivered via social media such as Instagram, through monthly Healing with Grace email newsletters, and on the "Healing with Grace" official website. Copies of all announcements will be attached to this CE provider application.

approvalprocess ~ The following information will be completed for each offering before it is presented:
-Summary of planning
-Behavioral objectives
-The content meets the definition of CNE pursuant to KSA 65-1117
-Documentation of each instructor's experience and education
-The bibliography of each presentation is received and up to date
-The evaluation form for the learner to assess achievement of the objectives and the expertise of the presenter.

contacthours ~ The method used to calculate contact hours for actual attendance will be based on the length of time of verbal instruction, including the length of time spent on written and self-reflection lessons. The partial credit policy is as follows: Attendees who leave early or arrive late will receive partial credit for each 30 minutes completed after a full hour. For example: If an attendee leaves 45 minutes after completing a full 50 minute CE hour, they will be awarded

1.5 CE credits. I do not offer independent study.
verifycompletion ~ The roster of attendance will include the attendee's first name, last name, and nurse license number, nurse license state, nurse license type, the date of CE completion, and the amount of CE credits earned. The certificate of completion will include the name and address of the CE provider, the title and date of the CE presentation/course/program, the presenter's name, credentials, role, and their CE provider number.
recordkeeping ~ I will securely keep the records of CE offerings for a minimum of two years after presentation. Records that will be retained include: the CE Toolkit, bibliography, course prep notes, title and objectives, copy of the announcement/brochure, course outline, CE certificate, CE Toolkit, course evaluation questions, the course instructor's resume, summary of the planning, offering agenda, summary of participant evaluations, and documentation to verify completion of the offering. The CE course records will be confidentially stored on Google Drive which will be password protected with two-factor authentication. Google Drive will be used on a password protected device.
noticeofchange ~ The Kansas State Board of Nursing will be notified by mail, email, or telephone if there is a change of coordinator and policies. I will notify the Kansas Board of Nursing of any changes with 30 days.
programevaluation ~ I, Grace Otuokere, will perform a total program evaluation each year.
Submission date ~ 04-24-2023 11:59:46
Form ID ~ 1672730

Grace Otuokere

grace@healingwithgrace.com

Education

- University of Texas Health Science Center at San Antonio – Doctor of Nursing Practice Psychiatric Mental Health Nurse Practitioner. Expected completion in Summer 2024.
- University of Texas at Arlington – GPA 4.0, Bachelor of Science in Nursing: December 2019
- St. Philip's College – Associate of Applied Science in Nursing: July 2018

Experience

11/2016 – Present

Registered Nurse, 08/2018- Present | Licensed Vocational Nurse, 11/2016-08/2018

Thrive Skilled Pediatric Care (acquired National Nursing & Rehab in 06/2018)

San Antonio, TX

- Provide direct quality care to medically fragile children in a home health setting.
- Obtained one full year of experience in the use of Central Venous Lines and CVL dressing changes.
- Administer medications and document data related to patients' care including interventions, treatment changes, and patient responses.
- Continually monitor patients' condition, assess vitals, and notify physician of clinical changes.
- Experience working with a few adults over the course of 1 year, including a quadriplegic.

03/2022 – Present

Educational Offering Development and Implementation

- Healing Healthcare
  - Created, Written, recorded, and designed "Healing Healthcare" online course
  - Course is about trauma-informed care for healthcare workers
  - Available on online course platform for purchase

Volunteer Experience

- **San Antonio Street Nursing:** 2020-Present
  - Provided nursing care for houseless individuals.
    - Nursing care included tasks such as wound care and lice removal.
- **Texas Organizing Project (TOP)**, San Antonio, TX: 2018- Present
  - Healthcare Coalition Leader

        - Develop and execute organizing plans, map out key community and constituent targets, and identify and implement effective strategies to engage impacted communities. Assisted with organizing direct actions, events, meetings, and other tactics to move healthcare campaign forward.
- **National Alliance on Mental Illness (NAMI)**, San Antonio Chapter: 2018-Present
    - NAMI Provider Educator
        - Instructed mental health professionals on the realities of the mentally ill from the perspective of a health professional.
        - 06/14/2019: Presented to Court Appointed Special Advocates in New Braunfels.
    - 02/06/2019: Participated in "NAMI Texas Mental Health Capitol Day Rally" in Austin, TX. Discussed significant mental health related Senate/House bills with staff of legislators.
- **Rape Crisis Center**, San Antonio, TX: 2018-2019
    - Education Volunteer
        - Attended and assisted with presentations given by education coordinator at a variety of settings, including middle schools and college campuses.

Honors & Awards

- Dean's List, University of Texas at Arlington: March 2019 and January 2020
- LVN to RN Nursing Program Faculty Nurse Award, St. Philip's College: July 2018
- Methodist Ministries Nursing Pipeline $1,000 Scholarship Winner: August 2020

Licensure and Certificates

- Registered Nurse, State of Texas
- BLS for Healthcare Providers: 05/2024

Evaluation Form

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

CERTIFICATE OF CONTINUING NURSING EDUCATION UNITS
HEALING HEALTHCARE COURSE
2.0 CONTACT HOURS

DATE: _____

awarded to

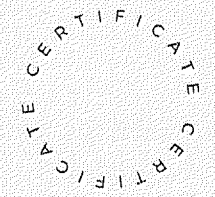
_____

NURSE LICENSE NUMBER:

_____

Grace Otuokere

Grace Otuokere
BSN, RN
Healing with Grace
CNE Program Coordinator
Provider #:

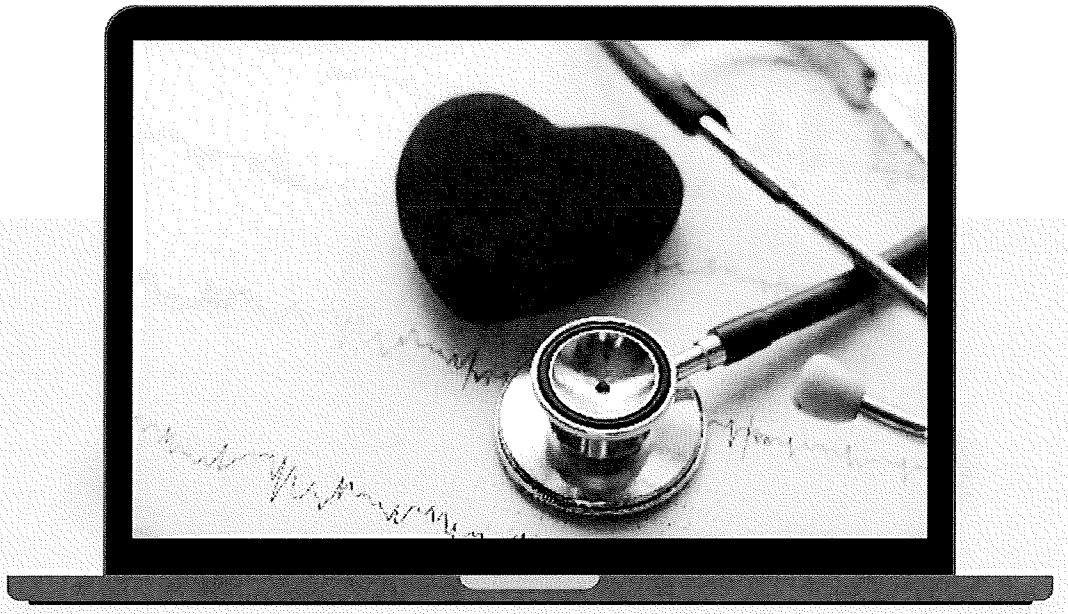


Office Location:
Healing with Grace
13423 Blanco Road #1027
San Antonio, TX 78216

NEW!

8 WEEK SELF-CARE INTENSIVE

SELF-CARE RX



AVAILABLE AT:

HEALINGWITHGRACE .COM/STORE

Self-Care Rx Summary of Planning

The "Self-Care Rx" is an online eight-week self-care intensive program for nurses. The program was planned by creating a detailed outline of the program objectives and by using information acquired from reputable sources and peer-reviewed articles. The introduction module and eight weeks of modules contain approximately four to five lessons/objectives. The information contained within each lesson is placed onto several presentation slides that have my voice narrating the detailed information for each slide. Several presentation slides were recorded and hosted on an online course hosting platform where the students can access the information at their own pace. Each week of content is released on a week-by-week basis. Students are provided with lifetime access to the program.

Behavioral Objectives

Title: Self-Care Rx

Introduction

- Examining the Importance of Self-Care
- Defining Burnout, Compassion Fatigue, Secondary Trauma, + Vicarious Trauma
- Creating A Self-Care SBAR (Situation, Background, Assessment, Recommendation)
- Using the Nursing Process (ADPIE) To Identify Self-Care Deficits
- Implementing Goal Setting and Visualization

Week 1: Boundaries

- Defining Boundaries
- Determining Your Boundaries
- Explaining Your Boundaries to Others
- Solving Boundary Violation Issues

Week 2: Mental Health

- Discovering Your Emotional Needs
- Developing Personal Time for Yourself
- Making a Mental Health Resource List
- Designing a Self-Care Box (Bonus Lesson)

Week 3: Movement

- Highlighting the Importance of Movement for Nurses
- Choosing Your Fitness Goals
- Determining Your Workout Type
- Building Your Workout Schedule

Week 4: Sleep

- Recognizing the Importance of Sleep for Nurses
- Calculating How Much Sleep You Need
- Planning a "Wind Down" Period
- Creating Consistency is Key

Week 5: Nutrition

- Examining How "Food is Information"
- Breaking Down Carbs, Protein, and Fat
- Recognizing Hormone Health
- Assessing Your Hydration Needs

Week 6: Relationships

- Managing Relationships
- Creating New Relationships
- Developing Relationships

- Solving Relationship Roadblocks

Week 7: Finances

- Developing a Budget
- Building an Emergency Fund
- Deconstructing debt
- Planning for Retirement

Week 8: Time Management

- Planning Ahead
- Prioritizing Your Tasks
- Managing Distractions
- Integrating Breaks and Asking for Help

Agenda

The Self-Care Rx program is 100% online and self-paced with open and closed enrollment periods. Content is released to nurses on a weekly basis. The program agenda is listed below:

Introduction (opened the same week as the Week 1 module)

Week 1: Boundaries

Week 2: Mental Health

Week 3: Movement

Week 4: Sleep

Week 5: Nutrition

Week 6: Relationships

Week 7: Finances

Week 8: Time Management

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Sample CE Roster

Provider: Healing with Grace
Address: 13423 Blanco Road #1027, San Antonio, TX 78216
Coordinator: Grace Otuokere
Provider number:

Date of offering:
Title of Offering: Self-Care Rx
Presenter: Grace Otuokere

First Name	Last Name	Nurse License Number	Nurse License State	Nurse License Type (LPN/RN/APRN?)	Date of CE Completion	CEUs Earned

CERTIFICATE OF CONTINUING NURSING EDUCATION UNITS
SELF-CARE RX PROGRAM
2.0 CONTACT HOURS

DATE: _____

awarded to

_____

NURSE LICENSE NUMBER:

_____

Grace Otuokere

Grace Otuokere
BSN, RN
Healing with Grace
CNE Program Coordinator
Provider #:

CERTIFICATE CERTIFICATE

Office Location:
Healing with Grace
13423 Blanco Road #1027
San Antonio, TX 78216

NEW!

TRAUMA-INFORMED
HEALTHCARE
COURSE

HEALING HEALTHCARE



AVAILABLE AT:

HEALINGWITHGRACE .COM/STORE

Healing Healthcare Summary of Planning

Healing Healthcare is an online course about trauma-informed healthcare that is open to all healthcare workers. The course was planned by creating the objectives and filling in the details of the outline. Information within the course was acquired from reputable sources and peer-reviewed articles. An introduction module and three subsequent modules were created. Each lesson was placed onto presentation slides that have my voice narrating the detailed information for each slide. Several presentation slides were recorded and hosted on an online course hosting platform where the students can access the information at their own pace. Students are provided with lifetime access to the program.

Healing Healthcare Agenda

Healing Healthcare is an online course that is 100% self-paced and is therefore not agenda-based. Students follow the lesson objectives in sequential order.

Healing Healthcare Behavioral Objectives

Title: Healing Healthcare

Objectives

1. Summarize the fundamental concepts and principles of trauma and trauma-informed care.
2. Assess the psychobiological effects of trauma on the brain and body.
3. Identify the principles and different levels of trauma-informed care.

Module 1: Identify the fundamental concepts and principles of trauma and trauma-informed care.

Objectives

- Illustrate the 3 Components of Trauma, "The 3 E's, event, experience and effects."
- Categorizing Capital T's (Trauma) versus Lowercase T's.
- Integrating the 4 R's of Trauma informed care, realize, recognize, respond and resist re-traumatization.

Outline

- Defining trauma-informed care
- SAMHSA's definition of "trauma" - module 1 combined
- SAMHSA's 3 Components of Trauma - "The 3 E's" - own objective
    - Event
    - Experience
    - Effects
- "Capital T's"
    - War, assault, etc.
- "Lowercase t's"
    - Divorce, bullying, etc.
- SAMHSA's 4 R's of Trauma-informed care - own objective
    - Realize
    - Recognize
    - Respond
    - Resist re-traumatization
        - Illustration: Expand with s/s of re-traumatization - **Do you think it needs its own objective?**
            - Application: Phrases to avoid to resist the re-traumatization of patients

Module 2: Psychobiological effects of trauma on the brain and body

Objectives

- Distinguishing the difference between DSM 5's Post-Traumatic Stress Disorder (PTSD) and Acute Stress Disorder (ASD).
- Evaluating trauma's impact on the brain and body systems.
- Summarizing the ACE survey and the effects on body and behavior.

Outline

- DSM-5's distinction between Post-Traumatic Stress Disorder (PTSD) and Acute Stress Disorder (ASD)
- Trauma's impact on the:
    - Brain's circuitry and development
    - Sympathetic nervous system and Hypothalamic-pituitary-adrenal (HPA) axis
        - Increased cortisol leading to immune system suppression
    - Body
        - HTN, MI's, COPD, cancer, stroke
    - Patient's behaviors
        - Anxiety, depression, smoking, alcohol, drug use, overeating, etc.
- CDC's Adverse Childhood Experiences, or ACE survey
    - High ACE score's effects on health: heart disease, liver disease, alcoholism, etc.
    - Effects on behavior: substance use, self-harm, eating disorders, etc.
- Case Study: Deeper dive into background of Luna's abusive childhood, family dynamics
- Application:
    - How do you think Luna might have felt during her childhood?
    - Determine Luna's ACE score

Module 3: Overview of SAMHSA's 6 Principles of Trauma-Informed Care

Objectives + Outline

- Examining the role safety plays in trauma informed care.
- Highlighting the importance of trustworthiness + transparency in trauma informed care.
- Implementing the concept of peer support into trauma informed care.
- Structuring collaboration and mutuality into trauma informed care.
- Validating patient empowerment, voice and choice as an integral part of trauma informed care.

- Reflecting on the prevalence of cultural, historical and gender issues within healthcare.
    - Expand
        - Discuss examples of collective trauma (racial and cultural trauma, pandemic, etc.)
- Case Study: Luna's revised, positive, trauma-informed primary care visit
    - Luna happily returns for a second visit

Application: Do you see the significant difference here? How do you think she feels now? What else do you think could have been done to feel safe?

References

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U.S. Department of Health and Human Services. (n.d.). Post-traumatic stress disorder (PTSD). National Institute of Mental Health. Retrieved from https://www.nimh.nih.gov/health/statistics/post-traumatic-stress-disorder-ptsd

ce broker

1-877-i-find-CE
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Monday through Friday, 8:00 am till 8:00 pm EST

Communication Center **Licensees** **CE Providers** **Payment Info** **Users** [Boards]

Home > Communication Center > **Provider Approval Request**
USER: CAROL MORELAND, Kansas State Board of Nursing

Provider Profile

This same profile would be used for every Board.

CE Broker Tracking #	**50-37824**
Provider Name	**HEALING WITH GRACE**
Provider Type	Long Term Provider approved by Kansas State Board of Nursing
Payment Status	Payment Received
	View Payment History View Attestation Message

Physical Business Address

Street Address (No P.O. Boxes)	2031 Preakness Ln
City	San Antonio
State	TEXAS
Zip	78248
	View Address History

Mailing Address

Street Address	13423 Blanco Road #1027
City	San Antonio
State	TEXAS
Zip	78216

Phone	((21) 0) -802-1647
Fax	
Toll Free Phone	
Comments	

Registration Information

Enter the phone number and website addresses you would like CE Broker to provide licensees wishing to enroll in your continuing education.

Registration Phone	((21) 0) -802-1647
Registration Website	https://www.healingwithgrace.com/store
Company Website	https://www.healingwithgrace.com
In-House	☑ Check if your continuing education is primarily available only to your company's employees (in-house education provider). If you are primarily an in-house education provider, your in-house continuing education will not appear in general search results.

Kansas State Board of Nursing Questions and Responses

Describe what material will be distributed or used to announce your CNE offering. Include all information sources and that the required language will be used. KAR 60-9-107(b)(3)(C). Copies of all announcements must be attached and are required to contain the referenced required language.

Verify that you will perform a total program evaluation each year.

I will perform a total program evaluation each year.

Verify that you will keep the records of the offerings for a minimum of two years after presentation. List what records will be retained, as specified in subsection (f) 60-9-107 h (1) (A)-(H) The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals. 60-9-107 h (2)

Describe what methods that will be used to notify KSBN of a change of the providership coordinator and/or offering policies and procedures. Verify that KSBN will be notified of any changes within 30 days.

Please describe what advisory groups or planning committees were formed and what factors were reviewed to determine CNE subject and how the subject meets the definition of CNE in KSA 65-1117(a).

Describe the method for determining the price to charge for CNE and what procedure will be used in case of insufficient fund checks, and refund requests due to cancellations.

Please describe what advisory groups or planning committees were formed and what factors were reviewed to determine what CNE subjects should be presented and how those presentations will meet the definition of CNE in KSA 65-1117(a).

I, Grace Otuokere, will be the sole planning committee member. The Kansas Board of Nursing will be notified within 30 days of any additions to the planning committee. One of the factors reviewed to determine CNE subjects are based about the The American Nurses Association's (ANA) Code of Ethics for Nurses views the self-care of nurses as a ethical obligation for nurses. The ANA explicitly states that nurses must adopt self-care as a "duty to self". Self-care is the practice of taking an active role in protecting one's well-being, especially during times of stress. Self-care includes good nutrition, adequate exercise, and sufficient sleep. For example, a lack of sleep can impact patient safety. Self-care as a CNE topic will help nurses who struggle with self-care to adopt it as a routine part of their lives so that they have the stamina and energy to continue to serve their patients. Another factor that has been reviewed is the increased awareness and need for trauma-informed care in healthcare. Studies have shown that most people have encountered at least 1 traumatic event in their lifetime. Due to the prevalence of trauma, trauma-informed care is essential for helping

patients feel safe in the care of healthcare workers. Because trauma-informed care is not standard practice in healthcare, it imperative that healthcare workers are informed and educated on trauma-informed care topics such as the Adverse Childhood Experience study, the Substance Abuse and Mental Health Services's "6 Principles of Trauma-Informed Care". These presentations will meet the definition of CNE KSA 65-1117(a) because they will help expand the knowledge of the professional nurse and enhance their education, awareness, which will in turn benefit the health of the public.

Describe the method for determining the price to charge for CNE, what procedure is used in case of insufficient fund checks, and refund requests due to cancellations.

The method to be used to determine the pricing for CNE is based on a combination of market research (determining the price range of similar course offerings) and the overall value and transformation that will be provided to the nurse after completion of the presentation. In the event of insufficient fund checks, the student will be notified by email that they have 30 days to send the adequate payment. If no response is received by email, customer will be notified by phone number the next day, restating the need to send payment within 30 days from receipt of the initial email. If attempts to contact customer fail, legal action may ensure, and/or the amount may be sent to collections, depending on the individual case-by-case basis of the situation. Due to the digital nature of the presentations, and no refund policy will be clearly displayed on the website. Therefore, refund requests due to cancellations will not be accepted. For in-person presentations, a 50% deposit will be required and non-refundable after 30 days. The final payment will be due the day of the event. For in-person presentations, refund requests due to cancellations will not be accepted.

Describe what material will be distributed or used to announce your CNE. Include all information sources used and the media used, printed or electronic.

CNE marketing will be digital in nature and primarily delivered via social media such as Instagram, through monthly Healing with Grace email newsletters, and on the "Healing with Grace" official website. CNE marketing will be digital in nature and primarily delivered via social media such as Instagram, through monthly Healing with Grace email newsletters, and on the "Healing with Grace" official website. Copies of all announcements will be attached.

Please verify in writing that the following information will be completed for each offering before it is presented. 1. Summary of planning; 2. Behavioral objectives; 3. The content meets the definition of CNE pursuant to KSA 65-1117; 4. Documentation of each instructor's experience and education; 5. The bibliography of each presentation is received and up to date; 6. The evaluation form for the learner to assess achievement of the objectives and the expertise of the presenter. KAR 60-9-107(d)

The following information will be completed for each offering before it is presented: -Summary of planning -Behavioral objectives -The content meets the definition of CNE pursuant to KSA 65-1117 -Documentation of each instructor's experience and education -The bibliography of each presentation is received and up to date -The evaluation form for the learner to assess achievement of the objectives and the expertise of the presenter.

Describe the method of calculating contact hours for actual attendance that will be awarded for each presentation, utilizing the attendance roster. This must include your method of calculating partial credit, more than one hour, because of early departures or late arrivals. KAR 60-9-107(e)

The method used to calculate contact hours for actual attendance will be based on the length of time of verbal instruction, including the length of time spent on written and self-reflection lessons. The partial credit policy is as follows: Attendees who leave early or arrive late will receive partial credit for each 30 minutes completed after a full hour. For example: If an attendee leaves 45 minutes after completing a full 50 minute CE hour, they will be awarded 1.5 CE credits.

Describe how instructor credit is calculated and how independent study credit is calculated. If you offer independent study, you must provide the complete pilot study which determines the amount of contact hours the completed material is worth. KAR 60-9-107(e)

The method used to calculate instructor credit will be based on the length of time of verbal instruction, including the length of time spent on written and self-reflection lessons. I do not offer independent study.

Describe the contents of the roster of attendance and certificate of completion which you use, and documentation of independent study.

The roster of attendance will include the attendee's first name, last name, and nurse license number, nurse license state, nurse license type, the date of CE completion, and the amount of CE credits earned. The certificate of completion will include the name and address of the CE provider, the title and date of the CE presentation/course/program, the presenter's name, credentials, role, and their CE provider number.

Please verify that you will keep the records of the offerings for a minimum of two years after presentation. List what records will be retained, the location of the records and the steps taken to ensure confidentiality and security of the records. KAR 60-9-107(h)

I will securely keep the records of CE offerings for a minimum of two years after presentation. Records that will be retained include: the CE Toolkit, bibliography, course prep notes, title and objectives, copy of the announcement/brochure, course outline, CE certificate, CE Toolkit, course evaluation questions, the course instructor's resume, summary of the planning, offering agenda, summary of participant evaluations, and documentation to verify completion of the offering. The CE course records will be confidentially stored on Google Drive which will be password protected with two-factor authentication. Google Drive will be used on a password protected device.

Describe what methods will be used to notify KSBN of a change of coordinator or policies, and verify that you will notify KSBN of any change within 30 days. KAR 60-9-107(b)(3)(H)

The Kansas Board of Nursing will be notified via email and/or telephone if there is a change of coordinator and policies. I will notify the Kansas Board of Nursing of any changes with 30 days.

Describe the method of calculating contact hours for actual attendance that will be awarded for each presentation, utilizing the attendance roster. This must include your method of calculating partial credit for late arrivals and early departures in reference to the partial credit policy. 60-9-107 e (1) through (5)

Provider Attachments

CE Provider Registration Requirements

Long Term Provider approved by Kansas State Board of Nursing

Applications are to be submitted sixty (60) days prior to a Board meeting. Board meetings are scheduled during March, June, September and December of each year (Dates are posted on KSBN website).

The $200.00 application fee must be sent to KSBN BEFORE the initial providership application will be considered. The fee will not be returned even if the application is not approved. Please send a check or money order, payable to the Kansas Board of Nursing, to:

Landon State Office Building
Attn: CNE Department
Ste. 1051
900 SW Jackson Street
Topeka KS 66612-1230

There is no fee for the five-year renewal.

CE Broker will lead you through a simplified application process. You will be asked to submit a CE provider profile and primary contact information. Please be prepared to attach:

- Copies of each announcement that will be distributed or used to announce your CNE - All announcements are required to contain the required language in KAR 60-9-107(b)(3)(C).

- A sample certificate of completion which you use, and documentation of independent study. KAR 60-9-107(f)(g)
- Copy of proposed evaluation for a total program evaluation that must be conducted each year. (Sample. Scroll down to the bottom of the page)

You will be required to submit two courses with the following documentation along with your application:

- A summary of the planning
- Copy of the offering announcement or brochure
- Title and behavioral objectives
- Offering agenda or for independent study, pilot test results
- Each instructor's education & experience
- A current bibliography as specified in paragraph (d) (5); and
- The offering evaluation form

The completed CNE providership applicationwill be listed on the CNE Committee agenda for review at the next board meeting.

An electronic copy of the application and materials will be sent to designated CNE Committee members. The Education Specialist andthe reviewers will evaluate the application for compliance with the CNE statutes and regulations. The reviewers will give their evaluative comments to the committee.

Following the board meeting, the Education Specialist will send written notification of the board's decision. If the application is approved, a provider number will be allocated.

Applications not approved or that have approval pending will receive written notification of requirements. Requirements must be submitted by the stated deadline for sufficient review prior to the upcoming board meeting. If application requirements are not met, notification will be given that the application process is considered abandoned. A new application and fee is required if the providership is still desired.

Required Attachments

☑ Attached Documents

Healing Healthcare Offering Announcement
Healing Healthcare Sample CE Certificate
Self-Care Rx Sample CE Certificate
Self-Care Rx Offering Announcement
Sample CE Roster
Offering Evaluation Form
Self-Care Rx Summary of Planning
Healing Healthcare Summary of Planning
Healing Healthcare Behavioral Objectives
Self-Care Rx Behavioral Objectives
Self-Care Rx Agenda
Self-Care Rx Bibliography
Instructor Resume
Healing Healthcare Bibliography
Healing Healthcare Agenda

Click the "Attach" button, locate the file to upload, and select it. When you submit your request, the attached files will automatically be enclosed.

Attach Remove

Primary Contact

Grace Otuokere View Profile

For Board Use Only

Status: Pending

Date: 04/21/2023 * mm/dd/yyyy

Expiration Date: 04/21/2028 * mm/dd/yyyy

Payment Status: Payment Received

Internal Board/Council Comments Only

Comments viewable by CE Provider

View Board/Council History

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Home > Communication Center > **Contact Information**
USER: CAROL MORELAND, Kansas State Board of Nursing

System User Profile

First Name	Grace
Middle Name	
Last Name	Otuokere
Title	
Status	☑ Active
Secure Access Group	Full Access Group
User Tracking #	30-24598358

Physical Business Address

Street Address (No P.O. Boxes)	2031 Preakness Ln
City	San Antonio
State	TEXAS
Zip	78248

Mailing Address

Street Address	2031 Preakness Ln
City	San Antonio
State	TEXAS
Zip	78248

E-mail	grace@healingwithgrace.com
Additional E-mail	
What communication would you also receive via e-mail?	All communication will be sent to your Communication Center on this website. What communication would you also wish to receive via e-mail? ◉ All ○ Only renewal notifications and informational messages (i.e non system generated messages)
Preferred E-mail Format	○ HTML ◉ Plain Text (for dial-up connection)
Direct Link E-mails	☑ We may send e-mails with direct access links to specific information. This will enable you to bypass the login screen when a link is provided.
Phone	(210) 625-1181
Fax	

Comments

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Provider Type	Long Term Provider approved by Kansas State Board of Nursing
Payment Status	Payment Received
	View Payment History View Attestation Message

Physical Business Address

Street Address (No P.O. Boxes)	2031 Preakness Ln
City	San Antonio
State	TEXAS
Zip	78248
	View Address History

Mailing Address

Street Address	13423 Blanco Road #1027
City	San Antonio
State	TEXAS
Zip	78216

Phone	((21) 0) -802-1647
Fax	
Toll Free Phone	
Comments	

Registration Information

Enter the phone number and website addresses you would like CE Broker to provide licensees wishing to enroll in your continuing education.

Registration Phone	((21) 0) -802-1647
Registration Website	https://www.healingwithgrace.com/store
Company Website	https://www.healingwithgrace.com
In-House	☑ Check if your continuing education is primarily available only to your company's employees (in-house education provider). If you are primarily an in-house education provider, your in-house continuing education will not appear in general search results.

Kansas State Board of Nursing Questions and Responses

Describe what material will be distributed or used to announce your CNE offering. Include all information sources and that the required language will be used. KAR 60-9-107(b)(3)(C). Copies of all announcements must be attached and are required to contain the referenced required language.

Verify that you will perform a total program evaluation each year. no copy of tool

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The method used to calculate instructor credit will be based on the length of time of verbal instruction, including the length of time spent on written and self-reflection lessons. I do not offer independent study.

Describe the contents of the roster of attendance and certificate of completion which you use, and documentation of independent study.

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Please verify that you will keep the records of the offerings for a minimum of two years after presentation. List what records will be retained, the location of the records and the steps taken to ensure confidentiality and security of the records. KAR 60-9-107(h)

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Provider Attachments

CE Provider Registration Requirements

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Attn: CNE Department
Ste. 1051
900 SW Jackson Street
Topeka KS 66612-1230

There is no fee for the five-year renewal.

CE Broker will lead you through a simplified application process. You will be asked to submit a CE provider profile and primary contact information. Please be prepared to attach:

- Copies of each announcement that will be distributed or used to announce your CNE - All announcements are required to contain the required language in KAR 60-9-107(b)(3)(C).

- A sample certificate of completion which you use, and documentation of independent study. KAR 60-9-107(f)(g)
- Copy of proposed evaluation for a total program evaluation that must be conducted each year. (Sample. Scroll down to the bottom of the page)

You will be required to submit two courses with the following documentation along with your application:

- A summary of the planning
- Copy of the offering announcement or brochure
- Title and behavioral objectives
- Offering agenda or for independent study, pilot test results
- Each instructor's education & experience
- A current bibliography as specified in paragraph (d) (5); and
- The offering evaluation form

The completed CNE providership applicationwill be listed on the CNE Committee agenda for review at the next board meeting.

An electronic copy of the application and materials will be sent to designated CNE Committee members. The Education Specialist andthe reviewers will evaluate the application for compliance with the CNE statutes and regulations. The reviewers will give their evaluative comments to the committee.

Following the board meeting, the Education Specialist will send written notification of the board's decision. If the application is approved, a provider number will be allocated.

Applications not approved or that have approval pending will receive written notification of requirements. Requirements must be submitted by the stated deadline for sufficient review prior to the upcoming board meeting. If application requirements are not met, notification will be given that the application process is considered abandoned. A new application and fee is required if the providership is still desired.

Required Attachments

☑ Attached Documents	Healing Healthcare Sample CE Certificate Self-Care Rx Sample CE Certificate Self-Care Rx Offering Announcement Sample CE Roster Offering Evaluation Form Self-Care Rx Summary of Planning Healing Healthcare Summary of Planning Healing Healthcare Behavioral Objectives Self-Care Rx Behavioral Objectives Self-Care Rx Agenda Self-Care Rx Bibliography Instructor Resume Healing Healthcare Bibliography Healing Healthcare Agenda Healing Healthcare Offering Announcement

Click the "Attach" button, locate the file to upload, and select it. When you submit your request, the attached files will automatically be enclosed.

Attach Remove

Primary Contact

Grace Otuokere View Profile

For Board Use Only

Status: Pending

Date: 04/11/2023 * mm/dd/yyyy

Expiration Date: 04/11/2028 * mm/dd/yyyy

Payment Status: Payment Received

Internal Board/Council Comments Only:

Comments viewable by CE Provider:

View Board/Council History

Save

Reroute request to: (None) Reroute

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Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Lynda Meyers and Company

Name of Program Coordinator: Jourdan Meyers, BSN, RN

Date Received: 4/11/23

Date to CNE Committee: June 2023

_____ Approved

_____ Not Approved: _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Jourdan Meyers, BSN, RN	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education		
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded	X	

• The title of the offering	X	
• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1 Can't They Just Go To The Gym? Cardiac Rehab**	**#2 Breathwork Strategies to Downshift**

		Your Stress Response
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Application reviewed and checklist completed by Carol Moreland, MSN, RN 4/20/23

www.buddydata.com

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By KSBN Education Department at 11:09 am, Apr 11, 2023

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Reference No.: 25390 **Date submitted:** Apr 8 12:35 2023

6 files were uploaded with this form: Policies and Procedures Documents.pdf, CV_MeyersJourdan Upd 4 copy.pdf, Application Package # 2.pdf, Application Package #1.pdf, Resume Lynda 2023 copy.pdf, CNE Program Coordinator Position Description.pdf

www.ksbn.org

radio ~ Initial Application
Providername ~ Lynda Meyers and Company
providernum ~ ~
legalbody ~ Lynda Meyers, LLC
address ~ 15640 NE Fourth Plain Blvd Suite 106 #657
adress2 ~ Vancouver, WA 98606
telephone ~ 3153859614
email ~ lyndameyersco@gmail.com
coordinator ~ Jourdan Meyers, BSN, RN
date ~ 04-08-2023
planningce ~ Policy #100: Process of Assessing Need And Planning CNE

Lynda Meyers and Company will follow a systematic process for assessing need and planning CNE offerings.

Date: _____Reviewed: _____

Need Assessment

1. Lynda Meyers and Company will assess need for CNE using informal and/or formal methods including:
a. Identifying healthcare facility business needs through formal or informal survey.
b. Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments.

Assessment of Training Options

1. A list of training options and needs will be generated after the gap analysis has been completed.
2. All options will be carefully evaluated to determine which are:

a. Urgent
b. Important
c. Not important
3. Lynda Meyers and Company will consider these factors when determining CEU offerings:
a. Does the offering provide a solution to a problem?
b. What is the cost of the training to those participating in the offering?
c. What is the expected return on investment those participating in the offering can expect?
d. Does the training assist with meeting legal compliance for individual participants or organizations?
e. After all training options have been assessed, Lynda Meyers and Company will have a list of educational
priorities suitable for individuals, departments, and organizations.

Planning of CNE Offerings

1. The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings
for the upcoming year.
2. CNE offerings will be planned and scheduled with consideration given to:
a. Where will the offering be conducted?
b. How will the offering be delivered?
c. Is the offering suitable to be provided online?
d. If the offering already exists, should it continue to be offered?

feeassessment ~ Policy #101: Process For Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: _____Reviewed: _____

Fee Assessment

1. Lynda Meyers and Company will designate a fee for each CNE offering and publish the fee and refund policy at
the time the offering is formally announced.
2. The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc...
3. The fee for the offering will be collected at the time of registration and will be payable electronically or
with check via mail.
4. Payment of the fee secures registration for the offering.

Refunds

1. If a participant is unable to attend the offering as scheduled, refunds

will be issued as follows:
a. Notice received up to 7 days prior to scheduled event: 100% refund
b. Notice received less 7 days prior to scheduled event: 0% refund
2. Refunds will be made within 14 days of receipt of notice.

Insufficient Funds

1. A $35 fee will be assessed for any payment received that is returned to the organization for insufficient
funds in addition to the fee for the offering.
2. A participant may not attend an offering until fees have been paid in full.

advertisement ~ Policy #102: Process For Advertisements or Announcements

CNE Offerings will be advertised.

Date: _____Reviewed: _____

Advertisements or Announcements

1. Lynda Meyers and Company will advertise CNE offerings in a variety of ways, including:

a. On the internet via website, social media, and email
b. Radio
c. Television
d. Print advertising
e. Mail

2. Published information shall contain the following statement:

a. Lynda Meyers and Company is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: XXXXXXX_____

approvalprocess ~ Policy #103: Process For Offering Approval

Lynda Meyers and Company will approve offerings using a standardized system to ensure each offering is appropriate.

Date: _____Reviewed: _____

Approval Offering

1. Each CNE offering submitted to the CNE Program Coordinator must

include:

a. Summary of planning
b. Behavioral Objectives
c. Content shall meet the definition of CNE in KSA 65-1117(a) which states: Continuing nursing
education means learning experiences intended to build upon the educational and experiential bases of the
registered professional and licensed practical nurse for the enhancement of practice, education,
administration, research or theory development to the end of improving the health of the public.
d. Instructor's education and experience documenting knowledge/expertise
e. Current bibliography (books 10 years, periodicals 5 years)
f. Offering evaluation that includes assessment of learner achievement of each objective, expertise of
individual presenters

contacthours ~ Policy #104: Process For Awarding Contact Hours

Lynda Meyers and Company will award contact hours to participants for completion of the full program offering or partial completion of the offering.

Date: _____Reviewed: _____

Awarding Contact Hours

1. Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of
participation in a learning experience.

2. Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a
single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows:
a. 15 minutes – 0.30 contact hour
b. 30 minutes – 0.60 contact hour
c. 45 minutes – 0.90 contact hour

Instructor credit will be awarded as follows:

d. 2.0 contact hours for each hour of first-time presentation of an approved offering, excluding
standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)

3. Independent study credit will be awarded based on time required to

complete the offering as documented by
Lynda Meyers and Company's pilot time test results
a. Pilot test time results will be measured as follows:
i. A small group of pilot testers representative of the target audience will document time needed by
each to complete the offering.
ii. The CEU Program Coordinator will discard the highest and lowest times, total all remaining times
and divide by remaining number of testers to determine the average time needed.
iii.Contact hour credit will be awarded as per this policy.

4. Contact hours for clinical hours will not be awarded.

Partial Credit

1. Partial credit will be awarded as follows for late arrival or early departure:
a. Participants arriving late or leaving early will note and initial either time of late arrival or early
departure.
b. Time for breaks will be subtracted from the total hours the participant was present at the offering.
c. Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be
awarded to participant.

verifycompletion ~ Policy #105: Process For Verifying Participation and Completion of The Offering

Lynda Meyers and Company will verify participation and completion of offerings by participants.

Date: _____Reviewed: _____

Verifying Participation – Online Offerings

1. Participants will register for course offerings electronically.
2. Online course settings will not allow participants to advance to post-test and program evaluation without
first viewing course content in its entirety.
3. Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of
Continuing Nursing Education.

Verifying Participation – In-Person Events

1. Participants will register for course offerings electronically.
2. Participants will sign in upon arrival for the event and again after

lunch and/or each subsequent day to
verify attendance.
3. Participants will complete a program evaluation at the end of the offering.

Verifying Participation – Independent Study

1. Participants will register for course offerings electronically.
2. Participants will document and submit an Independent Study Verification Form. Documentation will include:
a. Lynda Meyers and Company, 15640 NE Fourth Plain Blvd Set 106 #657 Vancouver WA 98682. Provider Number:
XXXXXX Jourdan Meyers, BSN, RN Program Coordinator
b. Title of offering
c. Date offering completed
d. Name of presenter(s)
e. Participant name, email, and license number
f. Participant Signature
g. Participants will email the completed form to: (insert email address here)
3. Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of
Continuing Nursing Education.
a. Upon receipt of the Independent Study Verification Form by Lynda Meyers and Company, participant will
receive a link to complete the online post-test for the offering.
b. A score of 80% or greater is required for awarding a certificate of continuing nursing education.
c. Upon successful completion of the post-test participants will receive a certificate of continuing
nursing education electronically.
d. Lynda Meyers and Company's staff will document post-test score, contact hours awarded, and date on the
Independent Study Verification Form.
e. The Independent Study Verification Form will then be scanned into the confidential and secure online
records storage system to be maintained per policy.

recordkeeping ~ Policy #107: Process For Record Keeping And Storage

Lynda Meyers and Company will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: _____Reviewed: _____

Record Keeping And Storage

1. Lynda Meyers and Company will retain the following records for each offering for a period of two years:
a. Summary of planning
b. Copy of announcement/brochure
c. Title and objectives
d. Offering agenda
e. Pilot time test results if independent study
f. Bibliography
g. Summary of participant evaluations
h. Each instructor's education and experience
i. Documentation to verify completion of the offering
j. Records will be stored electronically on a secure site with password-protected access to be retrieved
easily as needed by authorized personnel.

noticeofchange ~ Policy #108: Process For Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Date: _____Reviewed: _____

Process for Notifying The Kansas State Board of Nursing of Changes

1. The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program
Coordinator or required policies and procedures within 30 days.
2. Written notification will be mailed to:
Kansas State Board of Nursing
Landon State Office Building
900 SW Jackson, Suite 1051
Topeka, KS 66612-1230

programevaluation ~ Policy #109: Total Program Evaluation

Lynda Meyers and Company will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: _____Reviewed: _____

Process for Total Program Evaluation

1. The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in
the annual report to the Kansas State Board of Nursing.
2. The total program evaluation will include:

a. "a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing
education program in order to make subsequent decisions"(60-9-105 (s))
3. The total program evaluation will include evaluation of:
a. Program administration, including program coordinator's responsibilities
b. Program management, including policies and procedures
c. Total program evaluation, including the ability of the plan to measure the overall effectiveness of the
providership.
4. At least annually Lynda Meyers and Company will complete a total program evaluation.
5. The CNE Program Coordinator will include the total program evaluation findings with the annual report
submitted to the Kansas State Board of Nursing.

Submission date ~ 04-8-2023 12:35:11
Form ID ~ 1672730

Policy #100: Process of Assessing Need And Planning CNE

Lynda Meyers and Company will follow a systematic process for assessing need and planning CNE offerings.

Date: _____ Reviewed: _____

Need Assessment

1. Lynda Meyers and Company will assess need for CNE using informal and/or formal methods including:
    a. Identifying healthcare facility business needs through formal or informal survey.
    b. Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments.

Assessment of Training Options

1. A list of training options and needs will be generated after the gap analysis has been completed.
2. All options will be carefully evaluated to determine which are:
    a. Urgent
    b. Important
    c. Not important
3. Lynda Meyers and Company will consider these factors when determining CEU offerings:
    a. Does the offering provide a solution to a problem?
    b. What is the cost of the training to those participating in the offering?
    c. What is the expected return on investment those participating in the offering can expect?
    d. Does the training assist with meeting legal compliance for individual participants or organizations?
    e. After all training options have been assessed, Lynda Meyers and Company will have a list of educational priorities suitable for individuals, departments, and organizations.

Planning of CNE Offerings

1. The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
2. CNE offerings will be planned and scheduled with consideration given to:
    a. Where will the offering be conducted?
    b. How will the offering be delivered?
    c. Is the offering suitable to be provided online?
    d. If the offering already exists, should it continue to be offered?

Policy #101: Process For Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: _____ Reviewed: _____

Fee Assessment

1. Lynda Meyers and Company will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
2. The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc...
3. The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail.
4. Payment of the fee secures registration for the offering.

Refunds

1. If a participant is unable to attend the offering as scheduled, refunds will be issued as follows:
    a. Notice received up to 7 days prior to scheduled event: 100% refund
    b. Notice received less 7 days prior to scheduled event: 0% refund
2. Refunds will be made within 14 days of receipt of notice.

Insufficient Funds

1. A $35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering.
2. A participant may not attend an offering until fees have been paid in full.

Policy #102: Process For Advertisements or Announcements

CNE Offerings will be advertised.

Date: _____ Reviewed: _____

Advertisements or Announcements

1. Lynda Meyers and Company will advertise CNE offerings in a variety of ways, including:
    a. On the internet via website, social media, and email
    b. Radio
    c. Television
    d. Print advertising
    e. Mail
2. Published information shall contain the following statement:
    a. Lynda Meyers and Company is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: _____

Policy #103: Process For Offering Approval

Lynda Meyers and Company will approve offerings using a standardized system to ensure each offering is appropriate.

Date: _____ Reviewed: _____

Approval Offering

1. Each CNE offering submitted to the CNE Program Coordinator must include:
    a. Summary of planning
    b. Behavioral Objectives
    c. Content shall meet the definition of CNE in KSA 65-1117(a) which states: *Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.*
    d. Instructor's education and experience documenting knowledge/expertise
    e. Current bibliography (books 10 years, periodicals 5 years)
    f. Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

Policy #104: Process For Awarding Contact Hours

Lynda Meyers and Company will award contact hours to participants for completion of full program offering or partial completion of offering.

Date: _____ Reviewed: _____

Awarding Contact Hours

1. Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience.
2. Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows:
    a. 15 minutes – 0.30 contact hour
    b. 30 minutes – 0.60 contact hour
    c. 45 minutes – 0.90 contact hour

    Instructor credit will be awarded as follows:
    d. 2.0 contact hours for each hour of first-time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)
3. Independent study credit will be awarded based on time required to complete the offering as documented by Lynda Meyers and Company's pilot time test results
    a. Pilot test time results will be measured as follows:
        i. A small group of pilot testers representative of the target audience will document time needed by each to complete the offering.
        ii. The CEU Program Coordinator will discard the highest and lowest times, total all remaining times and divide by remaining number of testers to determine the average time needed.
        iii. Contact hour credit will be awarded as per this policy.
4. Contact hours for clinical hours will not be awarded.

Partial Credit

1. Partial credit will be awarded as follows for late arrival or early departure:
    a. Participants arriving late or leaving early will note and initial either time of late arrival or early departure.
    b. Time for breaks will be subtracted from the total hours the participant was present at the offering.
    c. Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

Policy #105: Process For Verifying Participation and Completion of The Offering

Lynda Meyers and Company will verify participation and completion of offerings by participants.

Date: _____ Reviewed: _____

Verifying Participation – Online Offerings

1. Participants will register for course offerings electronically.
2. Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
3. Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.

Verifying Participation – In Person Events

1. Participants will register for course offerings electronically.
2. Participants will sign in upon arrival for the event and again after lunch and/or each subsequent day to verify attendance.
3. Participants will complete a program evaluation at the end of the offering.

Verifying Participation – Independent Study

1. Participants will register for course offerings electronically.
2. Participants will document and submit an Independent Study Verification Form. Documentation will include:
    a. Lynda Meyers and Company, 15640 NE Fourth Plain Blvd Set 106 #657 Vancouver WA 98682. Provider Number: XXXXXX Jourdan Meyers, BSN, RN Program Coordinator
    b. Title of offering
    c. Date offering completed
    d. Name of presenter(s)
    e. Participant name, email and license number
    f. Participant Signature
    g. Participants will email the completed form to: (insert email address here)
3. Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.
    a. Upon receipt of the Independent Study Verification Form by Lynda Meyers and Company, participant will receive a link to complete the online post-test for the offering.
    b. A score of 80% or greater is required for awarding a certificate of continuing nursing education.

c. Upon successful completion of the post-test participants will receive a certificate of continuing nursing education electronically.
d. Lynda Meyers and Company's staff will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.
e. The Independent Study Verification Form will then be scanned into the confidential and secure online records storage system to be maintained per policy.

Independent Study Participation Verification

Provider Name and Address: Lynda Meyers and Company,

15640 NE Fourth Plain Blvd. Ste 106 #657

Provider #: XXXXXXX

CNE Program Coordinator: Jourdan Meyers, BSN, RN

Title of Offering: _____

Presenter(s): _____

Date Completed: _____

Participant Name: _____

Participant License #: _____

Participant Email Address: _____

Participant Signature: _____

***Please email this form to: lyndameyersco@gmail.com for processing. Once received you will receive a link to take the online post-test for this offering. A score of 80% is required to receive credit and certificate of continuing nursing education. ***

*****FOR OFFICE USE ONLY*****

Post Test Score: _____

Contact Hours Awarded: _____ Date: _____

_____

Jourdan Meyers, BSN, RN - CNE Program Coordinator

Policy #106: Process For Issuing Certificates of Completion

Lynda Meyers and Company will issue certificates of completion to participants based on verification of participation in offerings.

Date: _____ Reviewed: _____

Issuing Certificates of Completion For Online Offering

1. Participants completing an online offering will be required to take a post-test.
2. A score of 80% or greater is required for issuing a certificate of continuing nursing education.
3. Certificates of Completion will be provided electronically to participants completing online offerings.

Issuing Certificates of Completion For In-Person Offering

1. Participants completing an in-person offering will be required to sign in upon arrival, after lunch, and each subsequent day.
2. Certificates of Completion will be provided electronically to those participants with verified participation in each in-person offering.

Attendance Roster

Title:				
Presenter:			Contact Hours: 1.0	
Date:			Provider #: XXXXXXX	
CNE Provider: Lynda Meyers and Company 15640 NE Fourth Plain Blvd Ste 106 #657 Vancouver, WA 98682				
CNE Program Coordinator:	Jourdan Meyers, BSN, RN			

Participant Name	RN or LPN	License Number	Email Address	Contact Hours Awarded

Policy #107: Process For Record Keeping And Storage

Lynda Meyers and Company will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: _____ Reviewed: _____

Record Keeping And Storage

1. Lynda Meyers and Company will retain the following records for each offering for a period of two years:
    a. Summary of planning
    b. Copy of announcement/brochure
    c. Title and objectives
    d. Offering agenda
    e. Pilot time test results if independent study
    f. Bibliography
    g. Summary of participant evaluations
    h. Each instructor's education and experience
    i. Documentation to verify completion of the offering
    j. Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

Policy #108: Process For Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Date: _____ Reviewed: _____

Process for Notifying The Kansas State Board of Nursing of Changes

1. The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.
2. Written notification will be mailed to:
   Kansas State Board of Nursing
   Landon State Office Building
   900 SW Jackson, Suite 1051
   Topeka, KS 66612-1230

Policy #109: Total Program Evaluation

Lynda Meyers and Company will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: _____ Reviewed: _____

Process for Total Program Evaluation

1. The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.
2. The total program evaluation will include:
    a. "a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions"(60-9-105 (s))
3. The total program evaluation will include evaluation of:
    a. Program administration, including program coordinator's responsibilities
    b. Program management, including policies and procedures
    c. Total program evaluation, including the ability of the plan to measure the overall effectiveness of the providership.
    4. At least annually Lynda Meyers and Company will complete a total program evaluation.
5. The CNE Program Coordinator will include the total program evaluation findings with the annual report submitted to the Kansas State Board of Nursing.

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		

Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

Date: _____

CNE Program Coordinator: _____

JOURDAN MEYERS

Phone: (315) 744-2914
jourdanmeyers@gmail.com

3402 E Mcloughlin Blvd
Vancouver, WA 98661

PROFESSIONAL PROFILE

Seasoned Critical Care nurse with a multitude of experience in high acuity ICU's. Clinical Nurse Educator, preceptor coordinator, and bedside preceptor in a variety of applications. Demonstrates strong leadership qualities and natural ability to work in a close-knit network of interdisciplinary team members. Acts with integrity and strives to deliver the best patient care with the most recent evidence-based data. Exhibits ability to relate to colleagues and foster a relaxed communication style based on honesty and trust. Passionate about expanding the traditional nursing educational model, improving patient outcomes, and providing quality care that puts the patient first.

EDUCATION

BS Oregon Health Sciences University, Nursing — March 2019
Magna Cum Laude

ADN Crouse Hospital College of Nursing, RN Program — 2011- 2013
Magna Cum Laude

CERTIFICATIONS

Registered Nurse License — current
Oregon, Washington

American Heart Association — current
BLS/CPR
ACLS
PALS

American Association of Critical Care Nurses — 2014-present
Member

National Institute of Health — 2014-present
NIHSS Stroke Certification

Emergency Nurses Association 2014
TNCC Trauma Nurse Core Course

SPECIALTY HIGHLIGHTS

- Well rounded experience in planning, development, and implementation of training, with ongoing coaching and mentorship to a variety of medical professionals.
- Specialized in complex cardiac conditions, heart failure, interventional cardiology, shock, mechanical circulatory support, critical care, peri-anesthesia, and nursing best practices.
- Training and curriculum development with regular evaluation of competency within nursing education from student -> novice -> expert.
- Skilled at assessing individualized unit and staff needs, collaborating with hospital administrators to improve education quality and effectiveness, while actively reducing redundancy.
- Passionate about continuing education for both staff and self, ensuring adequate time and experience to remain competent in ICU, PACU, CVL.
- Cross-trained RN, cover bedside shifts PRN in multiple ICU's across the Legacy system.

WORK EXPERIENCE

Clinical Nurse Educator - PACU, Legacy Good Samaritan Hospital Portland, OR
8hrs/wk + PACU Staff RN 8-12hrs/wk + PRN-ICU @ LGS/LEMC Nov 2021-present

- Responsible for education and professional development of 25+ nurses and ancillary staff for phase I PACU.
- Continuous work with global practice committee to drive policy change and educational planning and evaluation for the staff and institution. Attend site-wide meetings and disperse relevant information to staff.
- Support staff at the bedside, provide at the elbow training and development of new hires, student nurses.
- Developing curriculum and materials for training nurses new to PACU. Implemented a standardized preceptor process throughout the orientation period.
- Transformed existing PACU staff education tracking system from the ground-up with minimal time and resources available. Organized and transitioned education files, to a more streamlined and modern online system.

- Implemented training on infection prevention and COVID-19 safety protocols in response to the global pandemic, lead efforts to provide resources under lean principles, while supporting patient and staff safety.
- Facilitate specialty trainings and seminars for educational enrichment, analyzing a wide spectrum of facility needs.
- Coordination with multiple nursing schools, developed and support senior practicum clinical experiences in both PACU and ICU areas.

Clinical Educator & Specialist – Impella, Abiomed — Danvers, MA.
Per Diem ~ 20hrs/wk — Aug 2021-present

- Responsible for coordinating and executing comprehensive critical care heart pump device education – from implantation to patient management. Regularly collaborate with large multidisciplinary teams across a variety of high-acuity cardiac care areas like CVL, CV-OR, and CVICU.
- On-call with direct Impella case support in cardiac procedural settings across the region – hospitals across the state of Oregon and southern WA.
- Direct communication and continual education to improve patient care with bedside staff (RN's, Cardiologists, Interventional/CT-surg) throughout the patient's time on Impella heart pumps.
- Develop and teach seminars to ICU/CVL RNs, RTs, and MDs on concepts of complex cardiac patient management, interventional procedures, and mechanical circulatory support pertinent best practices.
- After case reviews with clinical staff that evaluate performance, identify potential educational gaps, and implement plans that allow for continuous quality improvement in patient outcomes.

Registered Nurse - Legacy Emanuel Medical Center — Portland, OR
Staff RN, ECMO Specialist - Neuro Trauma ICU — July 2014-Nov 2021

- Responsible for direct care of critically ill patients on a 24-bed high-acuity unit serving neuro, trauma, medical/surgical, covid, and ECMO patients.
- Collaborated with the interdisciplinary team and patient's families to develop and implement treatment plans that put the patient first.
- Able to direct management of care for critically ill patients with multiple devices, including CRRT, Vents, VAD's, ECMO, and Plasmapheresis.

- On specialty ECMO Critical Care Transport Team, RN lead directing team throughout many steps of patient care - first assist during cannulation at outside hospital, ECMO specialist, and bedside RN during air/ground transport back to NTICU.
- 7+ years as a preceptor to nursing students, new hires, and experienced RN's. Precept staff in specialty roles like CRRT, Stroke Responder, and ECMO specialist.
- Primary ECMO specialist for both VV and VA ECMO patients for last 4 years at Emanuel. Primary ES during many covid surges, frequently responsible for >3 patients on pump with bedside orientees each shift.
- Consistently peer reviewed as team player, hard worker, and unit leader.
- Unit liaison for National Teaching Institute critical care symposium in 2016.
- Participated in unit governance action council to improve patient outcomes and unit processes and implemented many grassroots level changes within the team.

Registered Nurse, SUNY Upstate University Hospital — Syracuse, NY
Staff RN, Surgical/Trauma ICU — 2013-2014

- Managed care of critically ill surgical and trauma patients at busy upstate New York level 1 trauma center.
- Accepted as new graduate RN into on-the-job critical care training, quickly moving into taking care of high acuity patients with complex trauma, shock/sepsis, continuous dialysis, multiple pressors, swan's, and critical bedside procedures.
- Frequently responsible for care of 3 critical patients.
- Gained experience caring for critical trauma, surgical, medical, burn, and renal transplant patients.
- Trained in initial trauma resuscitation in trauma bay on unit, coordinated care as primary nurse while patients move from initial resuscitation to the OR, also initiated and managed massive transfusion.

Certified Nurse Assistant/Unit Secretary, Crouse Hospital Oncology — Syracuse, NY
2010 to 2013

- CNA for 28 bed oncology unit, responsible for vital signs, CBG's, I/O's, and assisted RN's with direct patient care.
- Learned valuable time management skills and how to work in a fast paced, occasionally critical environment.
- Also functioned as unit secretary on separate shifts, transcribing doctors written orders into computer system, directing calls, filing medical records, and other needed secretary work.

REFERENCES

*__Britt Supplee, RN__ [Clinical Consultant]
[Abiomed – Impella]
Phone: [503.318.7401]
Email [bsupplee@abiomed.com]

__Rob Brookshire, PA__ [ECMO Critical Care PA]
[Legacy Emanuel ECMO/Transport Team]
Phone: [971.235.9779]
Email: [rbrooksh@lhs.org]

__Robin Nelson, RN__ [Staff RN, ES]
[Legacy Emanuel, NTICU]
Phone: [360.910.7101]
Email: [rnelson@lhs.org]

*__Jonathan Sayer, RN__ [Nurse Manager]
[Legacy Good Samaritan, PACU]
Email: [jsayer@lhs.org]

*Previous/Current Supervisor Role

Position Description: Continuing Nursing Education (CNE) Program Coordinator

Date: _____ Reviewed: _____

Position Summary

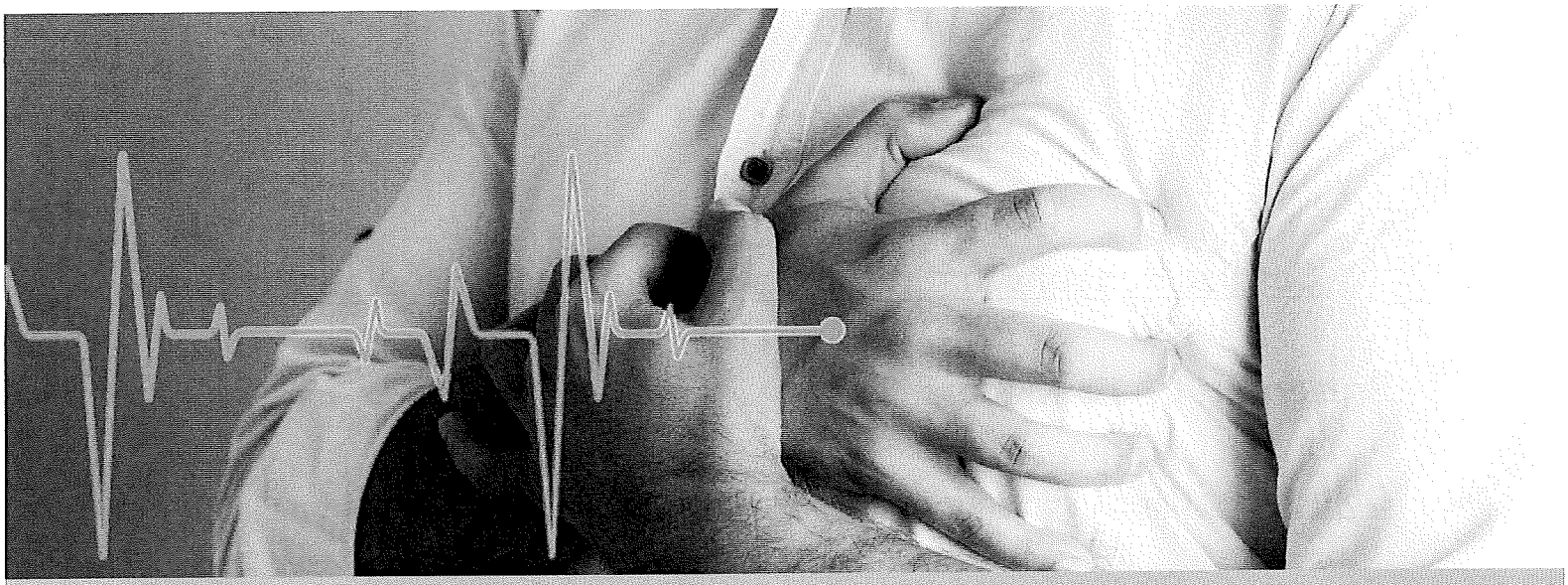
The Continuing Nursing Education (CNE) Program Coordinator will develop, implement, and oversee continuing nursing education activities within Lynda Meyers and Company, maintain the approved provider unit (APU) program and structure; support overall growth of continuing nursing education activities.

Key Responsibilities:

1. Assessing needs and planning CNE offerings
2. Ensuring all CNE offerings meet criteria for awarding contact hours
3. Monitoring participation and completion of offerings by participants
4. Ensuring records are maintained confidentially for the appropriate period of time and with a system for easy retrieval by authorized personnel.
5. Notifying Kansas State Board of Nursing in writing of any change in CNE Program Coordinator or required policies and procedures.
6. Annual Total Program Evaluation
7. Annual report to Kansas State Board of Nursing

Minimum Qualifications:

1. Three years clinical experience as a Registered Nurse
2. Baccalaureate degree
3. One year of experience developing and implementing educational offerings



CAN'T THEY JUST GO TO THE GYM?

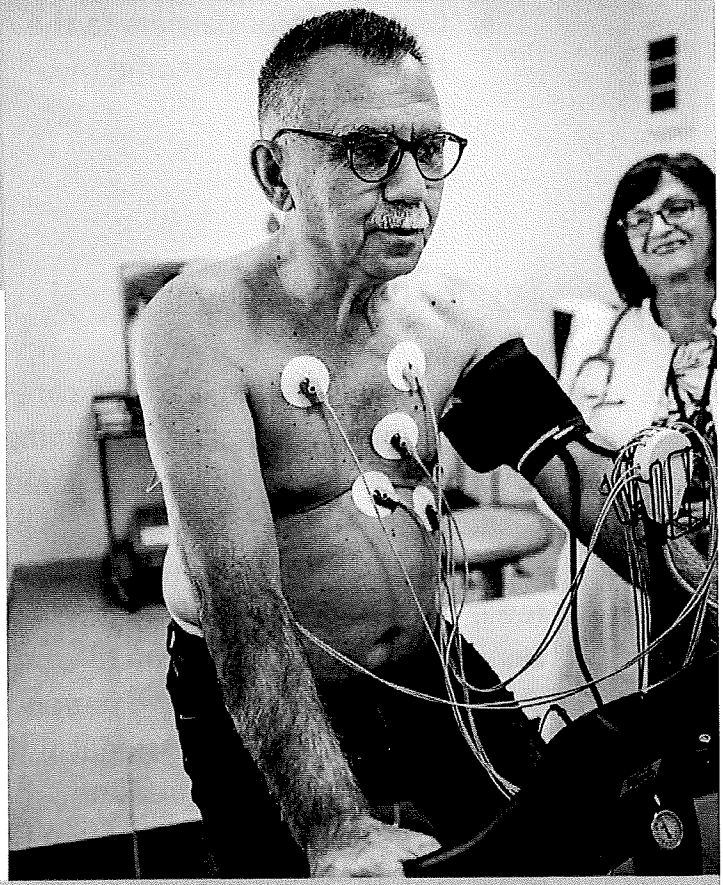
CARDIAC REHAB

WHAT IT IS

HOW TO GET IT

WHY THEY NEED IT

JULY 1ST, 2023
2 PM - 3 PM PST



In this 1 hour online workshop you will learn:

- Which diagnoses quality
- Why it's better - and safer - than the gym
- Overcoming barriers to participation
- Strategies for education
- How to increase referrals, and more!

FREE CE OFFERING!

Lynda Meyers and Company is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hour applicable for RN, LPN or APRN relicensure.

Sign Up

Offering # 2
Cardiac Rehab: What it is and Why Your Patients Need It

Presenter: Lynda Meyers, RN

Objectives: Upon completion of this program, participants will be able to:

- Describe the purpose and benefits of Cardiac Rehabilitation for patients with various forms of cardiovascular disease.
- Identify three common qualifying diagnoses that apply to a Cardiac Rehabilitation Referral.
- Discuss major barriers to the referral and participation process and identify strategies to overcome these barriers.

Summary of Planning:

Cardiac Rehabilitation is a Medicare-approved, medically supervised, multidisciplinary program combining monitored exercise training, education, psychosocial counseling, and risk factor management for persons with cardiovascular disease. Despite its being a Tier 1 recommendation and strong evidence that it reduces morbidity and mortality as well as hospital readmissions, fewer than 1 in 4 eligible patients are referred to these programs. There are significant variations in hospital and clinic-based referral patterns with a variety of barriers to care, both on the patient side and delivery of care models. Education is needed at both the professional and community levels to address these variables and to create a strategy not only for increased referrals but also participation of the patients who will benefit from these services. This 60-minute training has been developed in direct response to these identified needs.

Outline / Agenda:

1) Introduction / Summary / Objectives — 5 min
2) What is Cardiac Rehabilitation? — 5 min
    a. Cardiac vs. Pulmonary Rehabilitation
    b. Description of CR programming, including duration.
    c. Benefits of treatment and statistics
3) Who Qualifies for Cardiac Rehab? — 10 min
    a. MI (STEMI and NSTEMI, Including Type 2 MI)
    b. PCI
    c. CABG
    d. Heart Failure (EF <35%)
    e. Stable angina
    f. PAD
    g. Persons with CVD as well as musculoskeletal limitations *
4) Nationwide Referral and Participation Statistics — 5 min
5) Institutional Variables: Why aren't more patients referred? — 10 min
    a. Who can refer?
    b. Barriers to referrals
    c. Treatment specific protocols / Automatic Referrals
    d. Timing of referrals
6) Patient Barriers and Solutions — 10 min
    a. Distance / Transportation
    b. Financial
    c. Educational
7) Delivery of Care Models — 10 min
8) Resources / Summary / Closing remarks — 5 min

Bibliography:

Beatty, A. L., Beckie, T. M., Dodson, J., Goldstein, C. M., Hughes, J. W., Kraus, W. E., Martin, S. S., Olson, T. P., Pack, Q. R., Stolp, H., Thomas, R. J., Wu, W.-C., & Franklin, B. A. (2023). A new era in cardiac rehabilitation delivery: Research gaps, questions, strategies, and priorities. *Circulation*, *147*(3), 254–266. https://doi.org/10.1161/circulationaha.122.061046

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Ritchey, M. D., Maresh, S., McNeely, J., Shaffer, T., Jackson, S. L., Keteyian, S. J., Brawner, C. A., Whooley, M. A., Chang, T., Stolp, H., Schieb, L., & Wright, J. (2020). Tracking cardiac rehabilitation participation and completion among Medicare beneficiaries to inform the efforts of a national initiative. *Circulation: Cardiovascular Quality and Outcomes*, *13*(1). https://doi.org/10.1161/circoutcomes.119.005902

Thompson, M. P., Yaser, J. M., Hou, H., Syrjamaki, J. D., DeLucia, A., Likosky, D. S., Keteyian, S. J., Prager, R. L., Gurm, H. S., & Sukul, D. (2021). Determinants of hospital variation in cardiac rehabilitation enrollment during coronary artery disease episodes of care. *Circulation: Cardiovascular Quality and Outcomes*, *14*(2). https://doi.org/10.1161/circoutcomes.120.007144

Lynda Meyers and Company - Department of Nursing Education

Education Course Title: Cardiac Rehab: What It Is and Why Your Patients Need It

Date: _____

Instructions:
Your evaluation of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

Please make any written comments on the reverse of this form.

*****

RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE / GOAL(S) OF THE ACTIVITY:

The below listed objectives were reflective of the overall purpose / goal of the activity:

Overall Purpose / Goal:
To educate participants on the purpose, benefits and qualifying diagnoses for Cardiac Rehab as well as discussing barriers to care with the goal of increasing referrals and participation and reducing morbidity and mortality in patients with cardiovascular disease

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

*****

LEARNER'S ACHIEVEMENT OF OBJECTIVES OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Describe the purpose and benefits of Cardiac Rehabilitation for patients with various forms of cardiovascular disease.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

Objective 2: Identify three common qualifying diagnoses that apply to a Cardiac Rehabilitation Referral.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

Objective 3: Discuss major barriers to the referral and participation process and identify strategies to overcome these barriers

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

*****

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER / PRESENTER:

Presenter of this course: Lynda Meyers, RN

The presentation was organized and easy to follow.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

The teaching methods were appropriate of the subject area and content

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

The speaker demonstrated knowledge / expertise in the topic

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

The content was based on current professional / scientific information

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

The speaker clarified content in response to questions

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

The speaker demonstrated regard for previous knowledge and experience of the learner

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

The presentation level was appropriate for the background and experience of the learner

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

The speaker was confident speaking before an audience

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

The speaker exhibited enthusiasm for the topic

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

CERTIFICATE

OF CONTINUING NURSING EDUCATION

RN
Credential

XXXXXXX
License Number

Jane Smith, RN

Has successfully completed:

Cardiac Rehab: What It Is and Why Your Patients Need It

and has been awarded 1.0 Contact Hour

July 6th 2023
Date

Jourdan Meyers, BSN, RN
CNE Program Coordinator

Lynda Meyers and Company, Department of Continuing Nursing Education
15640 NE Fourth Plain Blvd. Ste 106 #657 Vancouver, WA 98682. Provider #: XXXXXX-XXXX

BREATHWORK STRATEGIES TO DOWNSHIFT YOUR STRESS RESPONSE



ONLINE CE OFFERING!

Presented by:

LM
LYNDA MEYERS & CO

COST: $37
SIGN UP NOW

for more info visit:
lyndameyersco.com

1 CONTACT HOUR OF CE

Lynda Meyers and Company is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hour applicable for RN, LPN or APRN relicensure.
Kansas State Board of Nursing Provider Number: XXXXXXX

Offering #1:
Breathwork Strategies to Downshift Your Stress Response

Presenter: Lynda Meyers, RN

Objectives: Upon completion of this program, participants will be able to:

- Describe three ways dysregulation of the autonomic nervous system contributes to chronic disease.
- Identify three strategies to balance the nervous system and lower the risk of nursing burnout.
- Apply three breathing techniques that can down-regulate the sympathetic nervous system response.

Summary of Planning:

34% of nurses who participated in a 2021 Survey by the American Nurses foundation rated their emotional health as not or not at all emotionally healthy. In addition, 75% reported feeling stressed, 69% reported frustration and 62% reported feelings of overwhelm. However, a 2022 study released in *Holistic Nursing Practice* showed that mindfulness-based breathing was able to decrease stress and work-related strain for nurses. This 60-minute training, which targets both the stress response and breathing strategies, has been developed in direct response to this identified need to manage workplace stress and prevent nursing burnout.

Outline / Agenda:

1) Introduction / Summary / Objectives — 5 min
2) Review of the autonomic nervous system (ANS) — 10 min
    a. Sympathetic Nervous System (SNS)
    b. Parasympathetic Nervous System (PNS)
    c. Downregulation of the stress response
3) Chronic stress hormones and the pathway to chronic disease — 5 min
    a. Anxiety and Perceived stress
    b. The neurobiology of the stress response.
4) The Vagus nerve and its role in the ANS — 10 min
    a. Efferent and Afferent roles of the Vagus Nerve
    b. Thoracic organs and their connection to the vagus nerve
    c. Nasal entrainment and the stress response
5) Strategies for balancing the nervous system — 10 min
    a. Breathwork
    b. Humming / Toning
    c. Balancing the Gut Microbiome
6) Breathing Techniques: — 10 min
    a. Balanced Breathing
    b. Triangle Breathing
    c. Belly Breathing with prolonged exhale
    d. Practice / Homework / Handout
7) Summary / Closing remarks — 5 min

Bibliography:

Boyadzhieva, A., & Kayhan, E. (2021). Keeping the breath in mind: Respiration, neural oscillations and the Free Energy Principle. *Frontiers in Neuroscience, 15*. https://doi.org/10.31234/osf.io/8fm2r

Harvard Health Publishing, Harvard School of Medicine. (2020, July 6). *Relaxation techniques: Breath control helps quell errant stress response*. Harvard Health. Retrieved March 12, 2023, from https://www.health.harvard.edu/mind-and-mood/relaxation-techniques-breath-control-helps-quell-errant-stress-response

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Sutton, J. (2023, February 9). *7 stress-relief breathing exercises for calming your mind*. PositivePsychology.com. Retrieved March 12, 2023, from https://positivepsychology.com/breathing-exercises-for-stress-relief/

Yıldırım, D., & Çiriş Yıldız, C. (2022). The effect of mindfulness-based breathing and music therapy practice on nurses' stress, work-related strain, and psychological well-being during the COVID-19 pandemic. *Holistic Nursing Practice, 36*(3), 156–165. https://doi.org/10.1097/hnp.0000000000000511

Lynda Meyers and Company - Department of Nursing Education

Education Course Title: Breath Work Strategies to Downshift Your Stress Response

Date: _____

Instructions:
Your evaluation of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

Please make any written comments on the reverse of this form.

*****

RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE / GOAL(S) OF THE ACTIVITY:

The below listed objectives were reflective of the overall purpose / goal of the activity

Overall Purpose / Goal:
To educate participants on the benefits of mindfulness-based breathing and specific techniques for balancing the nervous system to decrease work-related stress and burnout.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

*****

LEARNER'S ACHIEVEMENT OF OBJECTIVES OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: Describe three ways dysregulation of the autonomic nervous system contributes to chronic disease

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

Objective 2: Identify three strategies to balance the nervous system to lower the risk of nursing burnout

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

Objective 3: Apply three breathing techniques that can down-regulate the sympathetic nervous system response

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

*****

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER / PRESENTER:

Presenter of this course: Lynda Meyers, RN

The presentation was organized and easy to follow.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

The teaching methods were appropriate of the subject area and content

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The speaker demonstrated knowledge / expertise in the topic

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The content was based on current professional / scientific information

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The speaker clarified content in response to questions

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The speaker demonstrated regard for previous knowledge and experience of the learner

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The presentation level was appropriate for the background and experience of the learner

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The speaker was confident speaking before an audience

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

The speaker exhibited enthusiasm for the topic

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree

CERTIFICATE

OF CONTINUING NURSING EDUCATION

RN
Credential

XXXXXXX
License Number

Jane Smith, RN

Has successfully completed:

Breathwork Strategies to Downshift Your Stress Response

and has been awarded 1.0 Contact Hour

August 1st, 2023
Date

Jourdan Meyers, BSN, RN
CNE Program Coordinator

Lynda Meyers and Company, Department of Continuing Nursing Education
15640 NE Fourth Plain Blvd. Ste 106 #657 Vancouver, WA 98682. Provider #: XXXXXX-XXXX

Lynda L. Meyers, RN

22614 NE 192nd Circle Brush Prairie, WA 98606
TEL 315-385-9614
passion4freedom@gmail.com

Profile

Registered Nurse with a thirty-five year history of work representing an expansive range of skills and experience in multiple inpatient and outpatient settings, including Trauma, ICU, ER, Educational Development, Hospice, Cardiac and Pulmonary Rehab and Urgent Care settings.

Experience

REGISTERED NURSE, LEGACY SALMON CREEK MEDICAL CENTER SALMON CREEK, WASHINGTON 12/22-PRESENT
Registered Nurse for Cardiac and Pulmonary Rehabilitation. Educational development and teaching of all areas of health, fitness, nutrition and wellness for cardiac and pulmonary patients and their families. Development of education for staff re: training related to Cardiac and Pulmonary Rehabilitation skill and knowledge base.

REGISTERED NURSE, CHARGE NURSE LEGACY EMANUEL MEDICAL CENTER 2015-2022
Supervisor / Charge Nurse Cardiac and Pulmonary Rehabilitation January 2018-December 2022. Previous Position: Full time bedside staff nurse in a Level 1 Trauma Center Neuro / Trauma Specialty Intensive Care Unit, caring for trauma, medical, surgical and neurosurgical patients and their families, including invasive neurological monitoring, CRRT and ECMO.

REGISTERED NURSE, CHARGE NURSE PEACE HEALTH MEMORIAL URGENT CARE VANCOUVER, WA 2016-2018
Relief charge nurse at a busy, hospital-affiliated urgent care center. Triage, assessment, nursing care, lab and teaching for patients with multiple diagnoses of illness and injury across all age spectrums.

REGISTERED NURSE, LOURDES MEDICAL CENTER PASCO WASHINGTON 2013-2015
Emergency Room RN covering triage, assessment and treatment of both adult and pediatric patients with cardiac, neurological, medical, surgical, psychological and orthopedic complaints.

REGISTERED NURSE, TRI-CITIES CHAPLAINCY AND HOSPICE, KENNEWICK WASHINGTON 2014-2015
Registered Nurse, full time case manager. Responsibilities include care and coordination of care for terminally ill patients in a variety of settings including in-home as well as care facilities as part of an interdisciplinary team. Admissions, informational visits, care conferences, on-call triage, as well as per diem work in an 8 bed, inpatient hospice unit.

REGISTERED NURSE, ST. JOSEPHS HOSPITAL URGENT CARE LIVERPOOL, NEW YORK 2012-2013
Registered Nurse, staff as well as charge nurse responsibilities in a large, busy, hospital run urgent care center with full diagnostic capabilities including MRI, CT, X-ray and internal lab. ER Triage, assessment, nursing care and teaching for patients with multiple system trauma and illnesses including adults and pediatrics.

REGISTERED NURSE, OSWEGO HOSPITAL OSWEGO, NEW YORK 2010-2013
Registered Nurse covering both Cardiac Rehabilitation and outpatient clinics. Developed educational program for 2013 AACVPR accreditation application, as well as work with Phase 2 and Phase 3 Cardiac Rehab patients. Outpatient Clinics: Duties included triage, assessment, immunizations, phlebotomy, teaching, and referrals.

REGISTERED NURSE, KADLEC MEDICAL CENTER, RICHLAND, WASHINGTON 1999-2005
Staff Nurse ICU. Part of education and training team for Open Heart Surgery program startup at Kadlec Medical Center. Staff educator and trainer, open heart surgery recovery nurse in ICU, transitioning to Cardiac Rehab with both inpatient and outpatient (Phases 1, 2 and 3). Served on Kadlec's Education Committee. Developed training materials for patient and family education program in both Cardiac and Pulmonary Rehab. AACVPR Accreditation Team Liaison for a successful initial accreditation in 2004. Hospital educator, adjunct. Community Wellness Speaker and Presenter. Wrote and published multiple articles for local newspapers and periodicals on cardiac health and general wellness topics.

REGISTERED NURSE, SETON MEDICAL CENTER, DALY CITY, CALIFORNIA 1993-1997
Staff Nurse in a large surgical ICU doing 10-15 open heart surgery cases per week as well as trauma and medical ICU patients.

REGISTERED NURSE, CALIFORNIA PACIFIC MEDICAL CENTER, SAN FRANCISCO, CALIFORNIA 1993-1995
Staff RN in multiple ICU settings - surgical, medical and cardiac ICU. Cardiac Rehabilitation RN support and educator for Phase 2 outpatients.

REGISTERED NURSE, PARK RIDGE HOSPITAL ROCHESTER, NEW YORK 1990-1993
Staff RN in a combined ICU caring for cardiac, medical, surgical and neuro patient populations.

REGISTERED NURSE, KAISER MEDICAL CENTER, WALNUT CREEK, CALIFORNIA 1989-1990
Staff RN in both medical and surgical ICU settings.

REGISTERED NURSE, JOHN MUIR MEDICAL CENTER, WALNUT CREEK, CALIFORNIA 1989-1990
Staff RN ICU Float at a 572 bed regional trauma center with multiple ICU units - surgical, medical, cardiac, neuro and burn units.

REGISTERED NURSE, PARK RIDGE HOSPITAL, ROCHESTER, NEW YORK 1988-1989
Staff RN in a combined ICU caring for cardiac, medical, surgical and neuro patient populations.

Education / Certifications

Monroe Community College, Rochester, New York — Nursing AAS, 1988. Current clinical certifications: BLS, ACLS, former CCRN.

Reiki Master and Teacher, Certified

Yoga Instructor, 200 Hour Certified

Certified Flexibility Coach

Certified Breath Coach and Meditation Teacher

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Ohio Association of Occupational Health Nurses LLC

Name of Program Coordinator: Kathryn Doytek, MBA, BSN, RN

Date Received: 4/11/23

Date to CNE Committee: June 2023

_____ Approved

_____ Not Approved: _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Kathryn Doytek	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education		
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	Must complete 1.0 hr and then get fractions	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	No provider address on sample provided	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		

• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded	X	
• The title of the offering	X	
• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		

The provider shall submit two proposed offerings, including the following:	#1 COVID 19 Recovery & Reconditioning	#2 Heat Related Illnesses and OSHA Proposed Requirements
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Application reviewed and checklist completed by Carol Moreland, MSN, RN 4/12/23

www.buddydata.com

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Reference No.: 25398 **Date submitted:** Apr 11 13:39 2023

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www.ksbn.org

radio ~ Initial Application
Providername ~ Ohio Association of Occupational Health Nurses LLC
providernum ~ ~
legalbody ~ ~
address ~ 1046 Eastlake Dr
adress2 ~ Eastlake, Oh 44095
telephone ~ 2163834237
email ~ kdoytek@lincolnelectric.com
coordinator ~ Kathryn A Doytek, MBA, BSN, RN
date ~ 04-11-2023
planningce ~ Policy #100: Process of Assessing Need And Planning CNE

Ohio Association of Occupational Health Nurses, LLC will follow a systematic process for assessing need and planning CNE offerings.

Date: _____Reviewed: _____

Need Assessment

Ohio Association of Occupational Health Nurses, LLC will assess need for CNE using informal and/or formal methods including:
Identifying healthcare facility business needs through formal or informal survey;
Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments

Assessment of Training Options

A list of training options and needs will be generated after the gap analysis has been completed.
All options will be carefully evaluated to determine which are:

Urgent
Important
Not important
Ohio Association of Occupational Health Nurses, LLC will consider these factors when determining CEU offerings:
Does the offering provide a solution to a problem?
What is the cost of the training to those participating in the offering?
What is the expected return on investment those participating in the offering can expect?
Does the training assist with meeting legal compliance for individual participants or organizations?
After all training options have been assessed, Ohio Association of Occupational Health Nurses, LLC will have a list of educational priorities suitable for individuals, departments and organizations.

Planning of CNE Offerings

The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
CNE offerings will be planned and scheduled with consideration given to:
Where will the offering be conducted?
How will the offering be delivered?
Is the offering suitable to be provided online?
If the offering already exists, should it continue to be offered?

feeassessment ~ Policy #101: Process For Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: _____Reviewed: _____

Fee Assessment

Ohio Association of Occupational Health Nurses, LLC will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc...
The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail.
Payment of the fee secures registration for the offering.

Refunds

If a participant is unable to attend the offering as scheduled, refunds will be issued as follows:
Notice received up to 7 days prior to scheduled event: 100% refund

Notice received less 7 days prior to scheduled event: 0% refund
Refunds will be made within 14 days of receipt of notice.

Insufficient Funds
A $35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering.
A participant may not attend an offering until fees have been paid in full.

advertisement ~ Policy #102: Process For Advertisements or Announcements

CNE Offerings will be advertised.

Date: _____Reviewed: _____

Advertisements or Announcements

Ohio Association of Occupational Health Nurses, LLC will advertise CNE offerings in a variety of ways, including:
On the internet via website, social media and email
Radio
Television
Print advertising
Mail
Published information shall contain the following statement:
Ohio Association of Occupational Health Nurses, LLC is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: _____

approvalprocess ~ Policy #103: Process For Offering Approval

Ohio Association of Occupational Health Nurses, LLC will approve offerings using a standardized system to ensure each offering is appropriate.

Date: _____Reviewed: _____

Approval Offering

Each CNE offering submitted to the CNE Program Coordinator must include:
Summary of planning
Behavioral Objectives
Content shall meet the definition of CNE in KSA 65-1117(a) which states: Continuing nursing education means learning experiences

intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.
Instructor's education and experience documenting knowledge/expertise
Current bibliography (books 10 years, periodicals 5 years)
Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

contacthours ~ Policy #104: Process For Awarding Contact Hours

Ohio Association of Occupational Health Nurses, LLC will award contact hours to participants for completion of full program offering or partial completion of offering.

Date: _____Reviewed: _____

Awarding Contact Hours

Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience.
Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows:
15 minutes – 0.30 contact hour
30 minutes – 0.60 contact hour
45 minutes – 0.90 contact hour
Instructor credit will be awarded as follows:
2.0 contact hours for each hour of first time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)
Independent study credit will be awarded based on time required to complete the offering as documented by (Insert Your Provider Name)'s pilot time test results
Pilot test time results will be measured as follows:
A small group of pilot testers representative of the target audience will document time needed by each to complete the offering;
The CEU Program Coordinator will discard the highest and lowest times, total all remaining times and divide by remaining number of testers to determine the average time needed;
Contact hour credit will be awarded as per this policy.
Contact hours for clinical hours will not be awarded.

Partial Credit

Partial credit will be awarded as follows for late arrival or early departure:

Participants arriving late or leaving early will note and initial either time of late arrival or early departure;
Time for breaks will be subtracted from the total hours the participant was present at the offering.
Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

verifycompletion ~ Policy #105: Process For Verifying Participation and Completion of The Offering

Ohio Association of Occupational Health Nurses, LLC will verify participation and completion of offerings by participants.

Date: _____Reviewed: _____

Verifying Participation – Online Offerings

Participants will register for course offerings electronically.
Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.

Verifying Participation – In Person Events

Participants will register for course offerings electronically.
Participants will sign in daily upon arrival for the event and again on each subsequent day to verify attendance.
Participants will complete a program evaluation at the end of the offering.

Verifying Participation – Independent Study

Participants will register for course offerings electronically.
Participants will document and submit an Independent Study Verification Form. Documentation will include:
Provider Name, Address, Provider Number, Name of Program Coordinator
Title of offering
Date offering completed
Name of presenter(s)
Participant name, email and license number
Participant Signature
Participants will email the completed form to:
hello@OhioAssociationofOccupationalHealthNurseLLC.com
Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.
Upon receipt of the Independent Study Verification Form by Ohio

Association of Occupational Health Nurses, LLC, participant will receive a link to complete the online post-test for the offering.
A score of 80% or greater is required for awarding a certificate of continuing nursing education.
Upon successful completion of the post-test participants will receive a certificate of continuing nursing education electronically.
Ohio Association of Occupational Health Nurses, LLC staff will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.
The Independent Study Verification Form will then be scanned into the confidential and secure online records storage system to be maintained per policy.

Policy #106: Process For Issuing Certificates of Completion

Ohio Association of Occupational Health Nurses, LLC will issue certificates of completion to participants based on verification of participation in offerings.

Date: _____Reviewed: _____

Issuing Certificates of Completion For Online Offering

Participants completing an online offering will be required to take a post-test.
A score of 80% or greater is required for issuing a certificate of continuing nursing education.
Certificates of Completion will be provided electronically to participants completing online offerings.

Issuing Certificates of Completion For In Person Offering

Participants completing an in person offering will be required to sign in upon arrival, after lunch, and each subsequent day.
Certificates of Completion will be provided electronically to those participants with verified participation in each in person offering.

recordkeeping ~ Policy #107: Process For Record Keeping And Storage

Ohio Association of Occupational Health Nurses, LLC will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: _____Reviewed: _____

Record Keeping And Storage

Ohio Association of Occupational Health Nurses, LLC will retain the following records for each offering for a period of two years:
Summary of planning
Copy of announcement/brochure
Title and objectives
Offering agenda
Pilot time test results if independent study
Bibliography
Summary of participant evaluations
Each instructor's education and experience
Documentation to verify completion of the offering
Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

noticeofchange ~ Policy #108: Process For Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Date: _____Reviewed: _____

Process for Notifying Kansas State Board of Nursing of Changes

The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.
Written notification will be mailed to:
Kansas State Board of Nursing
Department of Nursing Continuing Education
900 SW Jackson, Suite 1051
Topeka, Kansas 66612-1230

programevaluation ~ Policy #109: Total Program Evaluation

Ohio Association of Occupational Health Nurses, LLC will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: _____Reviewed: _____

Process for Total Program Evaluation

The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.

The total program evaluation will include:
"a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions"(60-9-105 (s))
The total program evaluation will include evaluation of:
Program administration, including program coordinator's responsibilities
Program management, including policies and procedures
Total program evaluation, including the ability of the plan to measure the overall effectiveness of the providership.
At least annually Ohio Association of Occupational Health Nurses, LLC will complete a total program evaluation.
The CNE Program Coordinator will include the total program evaluation findings with the annual report submitted to the Kansas State Board of Nursing.

Submission date ~ 04-11-2023 13:39:26
Form ID ~ 1672730

Position Description: Continuing Nursing Education (CNE) Program Coordinator

Date: _____ Reviewed: _____

Position Summary

The Continuing Nursing Education (CNE) Program Coordinator will develop, implement and oversee continuing nursing education activities within Ohio Association of Occupational Health Nurses, LLC, maintain the approved provider unit (APU) program and structure; support overall growth of continuing nursing education activities.

Key Responsibilities:

1. Assessing needs and planning CNE offerings
2. Ensuring all CNE offerings meet criteria for awarding contact hours
3. Monitoring participation and completion of offerings by participants
4. Ensuring records are maintained confidentially for the appropriate period of time and with a system for easy retrieval by authorized personnel.
5. Notifying Kansas State Board of Nursing in writing of any change in CNE Program Coordinator or required policies and procedures.
6. Annual Total Program Evaluation
7. Annual report to Kansas State Board of Nursing

Minimum Qualifications:

1. Three years clinical experience as a Registered Nurse
2. Baccalaureate degree
3. One year of experience developing and implementing educational offerings

Kathryn A. Doytek, MBA, BSN, RN

E-mail: kdoytek@yahoo.com * 1046 Eastlake Dr, Eastlake, OH 44095 Phone: 440-339-3885

Innovative and results-driven leader focused on achieving exceptional results in highly competitive environments that demand continuous improvement. Known for building and motivating cross-functional teams that have exceeded corporate expectations. Consistently increased productivity, reduced expenses, and improved quality.

PROFESSIONAL EXPERIENCE

Lincoln Electric Company

Manager of the Medical Department (2020- Present)

- Operational oversight of Medical Services, ETM program
- Maintained membership on various committees including Safety Committee, Wellness, Health Fair, and ETM's.
- Provide, promote wellness through activities
- Education for diabetes, high blood pressure, weight control, relaxation
- Surveillance such as mask fit, respirator, hexchrome, vital signs, vision, hearing and hearing ear fit
- Development and presentation of educational offerings for occupational health nurses

Ashtabula County Medical Center, Ashtabula, OH

Director of Nursing (February 2012 – 2019)

- Overall responsibility for Emergency Services (ED, EMS, EM), Oncology, Infusion Services, Transport, Hospital Nursing Supervisors.
- Manage an expense budget of $ 4 million.
- Managed $500,000 in constructions projects which include Transportation Department, Oncology expansion and Split Flow in the Emergency Department.
- Continued an established ACMC as a Beta Site for Telestroke with Neurological Institute.
- Achieved Chest Pain Re-Accreditation (2014).
- Designing, implementing new Cancer – Medical Oncology Service Line at ACMC.
- Successful implemented bar code scanning for medication administration and specimen labeling.
- Maintained membership on Emergency Management Committee, Hospitalist Committee, Pharmacy & Therapeutic Committee, Cancer Committee, Environment of Care Committee, and Quality Committee. Advisor to ACMC Foundation Board for Cancer Center Project.
- Fundraiser for Oncology expansion project profited $67,000
- Decreased diversion to less than 1%.
- Developed and implemented new charge system for ED to maximize revenue and charge capture
- BLS/ACLS Instructor
- Paramedic Special Instructor
- Development and presentation of educational offerings for nurses

Cleveland Clinic Foundation (1998-present) Multiple Sites and Positions

Cleveland Clinic Staffing Resources (2012-present)

- Staff Nurse
- Provide world class care to patients in the ED
- Provide, facilitate and encourage others to provide the best customer service

South Pointe Hospital
Nurse Manager II, Emergency Services (2005 – 2012)

- Operational oversight of Emergency Services, EMS, Outpatient Services, Radiology, and
- Laboratory at Free Standing Emergency Department.
- Managed a budget of $16 million gross revenues and capital budget of over $1million
- Maintained membership on various committees including Pharmacy & Therapeutics, Revenue
- Cycle, System Emergency Services Coalition and System Emergency Services Committee,
- Infection Control Committee.

Euclid Hospital
Patient Care Coordinator, Emergency Services (1998- 2005)

- Operationally responsible for Emergency Services and care of the ED patient.
- Supervised, coached, mentored employees
- Implemented a new triage/assessment form for ED nursing
- Active Member of ENA
- Active participant in Shared Governance

Lake Hospital System
Staff Nurse, Emergency Services (2003-2015)

- Provided the best care to emergency
- Implemented scripting to increase patient satisfaction (Studor)

EDUCATION

Ursuline College Pepper Pike, OH
Masters of Business Administration
2013

Ohio University, Athens OH
Bachelors of Nursing
2012

Cuyahoga Community College, Highland Hills, OH
Associates of Science
1998

Huron School of Nursing, E. Cleveland, OH
Diploma Nursing
1998

Sawyer College of Business, Cleveland Heights, OH
Associates of Business/Accounting
1984

PROFESSIONAL ORGANIZATIONS, CERTIFICATIONS, LICENSURE

Sigma Theta Tau, Inc. International Honor Society of Nursing, 1998
Trauma Nurse Core Course
ACLS Instructor

BLS Instructor
Content Expert CEU Program at ACMC
PALS Instructor
Paramedic Special Topics Instructor
Ohio RN License current

BOARD / COMMUNITY AFFILIATIONS

American Heart Association Ashtabula County Heart Walk Co-Chair 2008 2010, 2014
The Nordonia Chamber of Commerce 2007- 2012 (Secretary & Treasurer)

Total Program Evaluation

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

Title:			
Presenter:		Contact Hours: 1.0	
Date:		Provider #: XXXXXXX	
CNE Provider: Ohio Association of Occupational Health Nurses, LLC			
CNE Program Coordinator:	Kathryn A. Doytek, MBA, BSN, RN		

Participant Name	RN or LPN	License Number	Email Address	Contact Hours

Independent Study Participation Verification

Provider Name and Address: Ohio Association of Occupational Health Nurses, LLC

1046 Eastlake Dr

Eastlake, Oh 44095

Provider #: XXXXXXX

CNE Program Coordinator: Kathryn A. Doytek, MBA, BSN, RN

Title of Offering: _____

Presenter(s): _____

Date Completed: _____

Participant Name: _____

Participant License #: _____

Participant Email Address: _____

Participant Signature: _____

Please email this form to: hello@OhioAssociationofOccupationalHealthNursesLLC.com for processing. Once received you will receive a link to take the online post-test for this offering. A score of 80% is required to receive credit and certificate of continuing nursing education.

*****FOR OFFICE USE ONLY*****

Post Test Score: _____

Contact Hours Awarded: _____ Date: _____

_____

Kathryn A. Doytek, MBA, BSN, RN - CNE Program Coordinator

Online Class

OAOHN
Ohio Association of Occupational Health Nurses

COVID-19 RECOVERY AND RECONDITIONING



Behavioral Objectives:

- Identify 3 key employee safety considerations regarding COVID
- Describe current trends in COVID-19 diagnosis and variants
- Discuss current trends in work environments and organizational operations
- Identify key indicators that COVID-19 is endemic rather than pandemic

Nursing Continuing Education:
Ohio Association of Occupational Health Nurses is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for _.0 contact hours applicable for APRN, RN or LPN relicensure. Kansas State Board of Nursing Provider Number: 9999-9999.

$47

10/01/2023 1 PM CST

REGISTER NOW!!

Presenter: Kathryn A. Doytek, MBA, BSN, RN

Kathy Doytek is an innovative and results-driven leader focused on achieving exceptional results in highly competitive environments that demand continuous improvement. She is known for building and motivating cross-functional teams that exceed corporate expectations. Kathy has a proven track record of improving productivity, reducing expenses, and improving quality for organizations.

A seasoned nursing leader, Kathy is passionate about occupational health nursing and providing training and educational resources to nurses working within this unique specialty of nursing.

https://oaohn.nursingnetwork.com

Summary of Planning

What is now commonly known as Covid 19 was first identified as SARS-CoV-2 in Wuhan City in the Hubei Province of China in December 2019. On January 30, 2020, the World Health Organization (WHO) declared the COVID-19 outbreak as a global emergency. Hundreds of millions of people worldwide were infected and millions of people died from Covid or complications of Covid infection. In the initial phases of the global emergency, there were no evidence-based resources for treatment and the treatment protocols and employee protection protocols seemed to change on a daily basis. As Covid infections transition from being a global pandemic to being considered endemic, occupational health nurses need to be aware of the continuing safety considerations, current trends affecting work environments and operations as well trends in diagnosing Covid and the variants.

COVID - 19 Recovery and Reconditioning

Presenter: Kathryn A. Doytek, MBA, BSN, RN

Behavioral Objectives:

- Identify 3 key employee safety considerations regarding COVID
- Describe current trends in COVID-19 diagnosis and variants
- Discuss current trends in work environments and organizational operations
- Identify key indicators that COVID-19 is endemic rather than pandemic

Outline

1. Introduction — 5 min
    a. Definition of Covid 19
    b. Timeline of pandemic
    c. Method of transmission
2. Covid 19 Pandemic — 40 min
    a. Employee safety considerations
        i. Social Distancing
        ii. Personal Protective Equipment
    b. Workplace Environments / Operations
        i. Social distancing
        ii. Barriers
        iii. Remote Work
        iv. Employee Time Off / Leave
    c. Evolving Trends in Diagnosis
        i. Testing evolution
            1. Rapid Covid testing
            2. PCR testing
        ii. Covid variants
    d. Pandemic versus Endemic
        i. Definition of Pandemic
        ii. Definition of Endemic
3. Conclusion — 5 min

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Ohio Association of Occupational Health Nurses, LLC
– Department of Continuing Nursing Education

COURSE TITLE: COVID - 19 Recovery and Reconditioning
DATE: _____

INSTRUCTIONS:
Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.

*****

RELATIONSHIP OF OBJECTIVES TO OVERALL PURPOSE/GOAL(S) OF THE ACTIVITY:

In general, the below listed objectives were reflective of the overall purpose/goal of the activity. 1 2 3 4

Overall Purpose/Goal:
To educate participants on your awesome statement of the overall goal of the course.

*****

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1: • Identify 3 key employee safety considerations regarding COVID. 1 2 3 4
Objective 2: • Describe current trends in COVID-19 diagnosis and variants. 1 2 3 4
Objective 3: • Discuss current trends in work environments and organizational operations 1 2 3 4
Objective 4 • Identify key indicators that COVID-19 is endemic rather than pandemic 1 2 3 4

*****

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER: Kathryn A. Doytek, MBA, BSN, RN

The presentation was organized and easy to follow. 1 2 3 4
The teaching methods were appropriate for the subject area and content. 1 2 3 4
The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4
The content was based on current professional/scientific information. 1 2 3 4
The speaker clarified content in response to questions. 1 2 3 4
The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4
The presentation level was appropriate for the background and experience of the learner. 1 2 3 4
The speaker was confident speaking before an audience. 1 2 3 4
The speaker exhibited enthusiasm for the topic. 1 2 3 4

*****

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

_____

Certificate Of Continuing Nursing Education

Jane Smith RN License #: 9999999 October 24, 2023

has successfully completed

COVID - 19 Recovery and Reconditioning

and has been awarded 1.0 contact hours.

Kathryn A Doytek, MBA, BSN, RN

Kathryn A. Doytek, MBA, BSN, RN
CNE Program Coordinator

OAOHN
Ohio Association of Occupational Health Nurses

Ohio Association of Occupational Health Nurses, LLC, Dept of Continuing Nursing Education
1046 Eastlake Drive, East Lake, Ohio 44095; Provider #: LT0000-0000

Online Class

OAOHN
Ohio Association of Occupational Health Nurses

HEAT RELATED ILLNESSES & OSHA PROPOSED NEW REQUIREMENTS



Behavioral Objectives:

- Identify two ways to decrease heat stroke or heat illness
- Define one new proposal that OSHA is presenting regarding heat related illness
- List 3 measures your company can take to meet the new proposed standards

Nursing Continuing Education:
Ohio Association of Occupational Health Nurses is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for _.0 contact hours applicable for APRN, RN or LPN relicensure. Kansas State Board of Nursing Provider Number: 9999-9999.

$47

10/01/2023 1 PM CST

REGISTER NOW!!

Presenter: Kathryn A. Doytek, MBA, BSN, RN

Kathy Doytek is an innovative and results-driven leader focused on achieving exceptional results in highly competitive environments that demand continuous improvement. She is known for building and motivating cross-functional teams that exceed corporate expectations. Kathy has a proven track record of improving productivity, reducing expenses, and improving quality for organizations.

A seasoned nursing leader, Kathy is passionate about occupational health nursing and providing training and educational resources to nurses working within this unique specialty of nursing.

https://oaohn.nursingnetwork.com

Summary of Planning

The General Duty clause of the Occupational Safety and Health Act of 1970 requires employers to provide workplaces free from recognized hazards. The United States Occupational Safety and Health Administration launched a National Emphasis Program for Heat-Related Hazards in April 2022. This was the first ever nationwide standard for protecting at risk indoor and outdoor workers from heat related illnesses. Workers are at risk for heat-related illnesses in both indoor and outdoor work environments, with over 3500 incidents reported each year.

Occupational health nurses need to be aware of the regulations, including training, acclimatization procedures, access to water, rest and shade as well as signs and symptoms of heat-related illnesses and injuries.

Heat Related Illnesses & OSHA Proposed New Requirements

Presenter: Kathryn A. Doytek, MBA, BSN, RN

Behavioral Objectives:

- Identify two ways to decrease heat stroke or heat illness
- Define one new proposal that OSHA is presenting regarding heat related illness
- List 3 measures your company can take to meet the new proposed standards

OUTLINE

1. Introduction — 5 min
2. Heat Related Illness — 40 min
    a. Prevalence
    b. Signs & Symptoms
3. OSHA Heat Related Standard
    a. Targeted Industries
        i. Construction
        ii. Non-construction
    b. Training
        i. Signs & symptoms of heat related illness
        ii. Immediate first aid on work site
    c. Acclimatization Procedures
        i. Hydration
        ii. Work scheduling
    d. Mitigating Factors
        i. Access to water
        ii. Engineering Controls
            1. Shade
            2. Air conditioning, increased ventilation, fans
            3. Reflective shields
        iii. Rest
        iv. Heat Related Personal Protective Equipment
            1. Cooling towels, vests, headwear
            2. Moisture wicking accessories
            3. Polarized safety glasses
            4. Sunscreen
    e. OSHA Inspections
        i. Unannounced
        ii. Heat warning or advisory in local area
        iii. Heat index > 89 degrees fahrenheit
        iv. Review logs/incident reports
        v. Interview workers for symptoms of heat related illness
        vi. Review employer plans for addressing heat exposure
4. Conclusion — 5 min

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Ohio Association of Occupational Health Nurses, LLC
– Department of Continuing Nursing Education

COURSE TITLE: Heat Related Illnesses & OSHA Proposed New Requirements
DATE: _____

INSTRUCTIONS:
Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

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Please make any written comments on the reverse of this form.

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Overall Purpose/Goal:
To educate participants on your awesome statement of the overall goal of the course.

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Objective 2: •Define one new proposal that OSHA is presenting regarding heat related illness 1 2 3 4
Objective 3: • List 3 measures your company can take to meet the new proposed standards 1 2 3 4

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The speaker exhibited enthusiasm for the topic. 1 2 3 4

*****

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

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Certificate Of Continuing Nursing Education

Jane Smith RN License #: 9999999 October 24, 2023

has successfully completed

Heat Related Illnesses &
OSHA Proposed New Requirements

and has been awarded 1.0 contact hours.

Kathryn A Doytek, MBA, BSN, RN

Kathryn A. Doytek, MBA, BSN, RN
CNE Program Coordinator

OAOHN
Ohio Association of Occupational Health Nurses

Ohio Association of Occupational Health Nurses, LLC, Dept of Continuing Nursing Education
1046 Eastlake Drive, East Lake, Ohio 44095; Provider #: LT0000-0000

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Name of Provider: Sarah E. Jorgensen (other documents list as SEJ Enterprises)

Name of Program Coordinator: Sarah E. Jorgensen

Date Received: 4/19/23

Date to CNE Committee: June 2023

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Sarah E. Jorgensen	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education		
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____ "	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	Does not address acceptable document dates	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	Incorrect calculations	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
Documentation of Attendance		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	
• The participant's name and license number, and the number of contact hours awarded		

	X	
• The title of the offering	X	
• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
Recordkeeping & Storage		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
For long-term providers, a copy of the total program evaluation plan	X	
Two Proposed Offerings		
The provider shall submit two proposed offerings, including the following:	**#1**	**#2 Introduction to**

	Genetic & Epigenetic Effects of Chronic Stress	Epigenetic Leadership
• A summary of planning	X	X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Application reviewed and checklist completed by Carol Moreland, MSN, RN 4/20/23

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Reference No.: 25400 **Date submitted:** Apr 14 18:29 2023

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radio ~ Initial Application
Providername ~ Sarah E. Jorgensen
providernum ~ ~
legalbody ~ ~
address ~ 526 Main St.
adress2 ~ PO Box 279
telephone ~ 3037753456
email ~ sarah@sejorgensen.com
coordinator ~ Sarah E. Jorgensen
date ~ 04-13-2023
planningce ~

RECEIVED
By KSBN Education Department at 11:33 am, Apr 19, 2023

Brewster, KS 67732

Policy #100: Process of Assessing Need and Planning CNE
Reg. 60-9-107 b (3) (A)
SEJ Enterprises will follow a systematic process for assessing needs and planning CNE offerings.
Date: _____ Reviewed: _____

Needs Assessment
1.SEJ Enterprises will assess needs for CNE using informal and/or formal methods including:
a.identifying healthcare facility business needs through formal or informal survey.
b.performing gap analysis through individual interviews, focus groups, surveys, and/or self-assessments.
Assessment of Training Options

1.A list of training options and needs will be generated after the gap analysis has been completed.
2.All options will be carefully evaluated to determine which are:
a.urgent.
b.important.
c.not important.
3.SEJ Enterprises will consider these factors when determining CNE offerings:
a.Does the offering provide a solution to a problem?
b.What is the cost of the training for participants?
c.What is the expected return on investment for participants?
d.Does the training assist with meeting legal compliance for individual participants or organizations?
4.After all training options have been assessed, SEJ Enterprises will have a list of educational priorities suitable for individuals, departments, and organizations.
Planning of CNE Offerings
1.The CNE Program Coordinator will evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
2.CNE offerings will be planned and scheduled with consideration of the following:
a.Where will the offering be conducted?
b.How will the offering be delivered?
c.Is the offering suitable to be provided online?
d.If the offering already exists, should it continue to be offered?

feeassessment ~
Policy #101: Process for Fee Assessment
Reg. 60-9-107 b (3) (B)
Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.
Date: _____ Reviewed: _____

Fee Assessment
1.SEJ Enterprises will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
2.The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, travel expenses, etc.
3.The fee for the offering will be collected at the time of registration and will be payable electronically.
4.Payment of the fee secures registration for the offering.
Refunds
1.If a participant is unable to attend the offering as scheduled, refunds will be issued as follows:
a.notice received up to 7 days prior to scheduled event: 100% refund.
b.notice received less 7 days prior to scheduled event: 0% refund.
2.Refunds will be made within 14 days of receipt of notice.
Insufficient Funds

1.SEJ Enterprises will not charge a fee for any payment received that is returned to the organization for insufficient funds. However, SEJ Enterprises is not responsible for any charges incurred by the participant's bank or financial entity as a result of insufficient funds.
2.A participant may not attend an offering until fees have been paid in full.

advertisement ~
Policy #102: Process for Advertisements or Announcements
Reg. 60-9-107 b (3) (C)
CNE offerings will be advertised or announced.
Date: _____ Reviewed: _____

Advertisements or Announcements
1.SEJ Enterprises will advertise or announce CNE offerings in a variety of ways, including:
a.internet via website, social media, and email.
b.radio.
c.television.
d.print advertising.
e.mail.
2.Published information shall contain the following statement:
a.SEJ Enterprises is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ___ contact hours applicable for APRN, RN, or LPN licensure requirements. Kansas State Board of Nursing Provider Number: _____.

approvalprocess ~
Policy #103: Process for Offering Approval
Reg. 60-9-107 b (3) (D); 60-9-107 d
SEJ Enterprises will approve offerings using a standardized system to ensure each offering is appropriate.
Date: _____ Reviewed: _____

Approval Offering
1.Each CNE offering submitted to the CNE Program Coordinator must include:
a.a summary of planning.
b.learning objectives.
c.content that shall meet the definition of CNE in KSA 65-1117(a) which states: continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research, or theory development to the end of improving the health of the public.
d.the instructor's education and experience documenting knowledge/expertise.
e.a complete bibliography.

f.an evaluation of the educational offering that includes:
i.assessments of learner achievement of each objective and
ii.expertise of individual presenters.

contacthours ~
Policy #104: Process for Awarding Contact Hours
Reg. 60-9-107 b (3) (E); 60-9-107 e
SEJ Enterprises will award contact hours to participants for completion of full or partial program offering.
Date: _____ Reviewed: _____

Awarding Contact Hours
1.Participants completing an entire program offering will be awarded 1 contact hour based on 50 minutes of participation in a learning experience.
2.Credit for fractions of an hour will be awarded to those participants who have already completed at least 1 contact hour for a single course offering. Credit for fractions of hours beyond 1 contact hour will be awarded as follows:
a.15 minutes – 0.25 contact hour
b.30 minutes – 0.50 contact hour
c.45 minutes – 0.75 contact hour
3.Instructor credit will be awarded as follows:
a.2 contact hours for each one hour of first-time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc.)
4.Independent study credit will be awarded based on time required to complete the offering as documented by SEJ Enterprises' pilot time test results.
a.Pilot test time results will be measured as follows:
i.A small group of pilot testers representative of the target audience will document time needed by each to complete the offering.
ii.The Program Coordinator will discard the highest and lowest times, then calculate the average of all remaining times. This calculation will serve as the independent study credit time.
5.4. Contact hours for clinical hours will not be awarded.
Partial Credit
1.Partial credit will be awarded as follows for late arrival or early departure:
a.Participants arriving late or leaving early will note and initial either time of late arrival or early departure.
b.Time for breaks will be subtracted from the total hours the participant was present at the offering.
c.Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

verifycompletion ~ See also Appendix A

Policy #105: Process for Verifying Participation and Completion of the

Offering
Reg. 60-9-107 b (3) (F); 60-9-107 f; 60-9-107 g
SEJ Enterprises will verify participation and completion of offerings by participants.
Date: _____ Reviewed: _____

Online Offerings
1.Participants will register for course offerings electronically.
2.Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
3.Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education or a Certificate of Program Completion.
In-Person Events
1.Participants will register for course offerings electronically.
2.Participants will sign in upon arrival for the event and again after lunch and/or each subsequent day to verify attendance.
3.Participants will complete a program evaluation at the end of the offering.
Independent Study
1.Participants will register for course offerings electronically.
2.Participants will document and email an Independent Study Verification Form to sarah@sejorgensen.com. Documentation will include:
a.provider name, address, provider number, name of program coordinator
b.title of offering
c.date offering completed
d.name of presenter(s)
e.participant name and signature, email, and license number
3.Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education or a Certificate of Program Completion.
a.Upon receipt of the Independent Study Verification Form by SEJ Enterprises, participant will receive a link to complete the online post-test for the offering.
b.Upon successful completion of the post-test, participants will receive electronically a Certificate of Continuing Nursing Education or a Certificate of Program Completion.
c.SEJ Enterprises will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.
d.The Independent Study Verification Form will then be scanned into the confidential and secure online records storage system to be maintained.

recordkeeping ~
Policy #107: Process for Record-Keeping and Storage
Reg. 60-9-107 b (3) (G); 60-9-107 h

SEJ Enterprises will retain appropriate records for each offering. These records will be stored electronically and securely, including password protection, in a manner that makes them easily retrievable by authorized personnel.
Date: _____ Reviewed: _____

Record-Keeping and Storage
1.SEJ Enterprises will retain the following records for each offering for a period of two years:
a.summary of planning
b.copy of advertisement or announcement, either digital or hard copy
c.course title
d.learning objectives
e.agenda
f.pilot time test results (if independent study)
g.complete bibliography
h.summary of participant evaluations
i.each instructor's education and experience
j.documentation to verify completion of the offering

noticeofchange ~
Policy #108: Process for Notice of Change of Coordinator or Required Policies
Reg. 60-9-107 b (3) (H)
The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CNE Program Coordinator or required policies and procedures within 30 days.
Date: _____ Reviewed: _____

Process for Notifications to Kansas State Board of Nursing
1.The CNE Program Coordinator will notify the Kansas State Board of Nursing within 30 days of any change to:
a.CNE Program Coordinator or
b.required policies and procedures.
2.Written notification will be mailed to: (insert address here)

programevaluation ~ See also Appendix B

Policy #109: Total Program Evaluation
Reg. 60-9-107 b (3) (I)
SEJ Enterprises will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.
Date: _____ Reviewed: _____

Process for Total Program Evaluation
1.The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.

2.The total program evaluation will include, per Kansas State Administrative Regulation 60-9-105, "a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions."
3.The total program evaluation will include evaluation of:
a.program administration, including program coordinator's responsibilities.
b.program management, including policies and procedures.
c.total program evaluation, including the ability of the plan to measure the overall effectiveness of the providership.
4.At least annually SEJ Enterprises will complete a total program evaluation.
5.The CNE Program Coordinator will include the total program evaluation findings with the annual report submitted to the Kansas State Board of Nursing.
Total Program Evaluation Tool
(See attached spreadsheet entitled "CE Evaluation Tool.")

Date _____
CNE Program Coordinator

Submission date ~ 04-14-2023 18:29:14
Form ID ~ 1672730

Total Program Evaluation

SEJ Enterprises
Epigenetic Leadership

Date:		Evaluative Criteria	Evaluation Method	Frequency of Evaluation	Responsible Person	Effectiveness Indicators	Data / Findings	Outcomes	Actions or Recommendations
		What is to be evaluated (measured to determine if there is a need for change)?	How will the criteria be evaluated (measured to see how it meets expectations)?	How frequently will the evaluation data be reviewed for decision-making and possible revision?	What individual or group is responsible to ensure that this evaluation is done and the decision is	What is the desired outcome of the evaluation?	Real findings from the evaluation.	Decisions made after reviewing the data and implications.	Realistic suggestions to improve program.
Program Administration	**Program Coordinator Responsibilities**	Veracity of organizational information, service, credibility, and reliability.	Review organizational description. Review program coordinator's credentials and job description.	At least annually	Sarah Jorgensen	Accurate presentation or program's capabilities, credibility, and potential to advance nursing.			
Program Management	**Policy #100 - Needs assessment & planning**	Strength and effectiveness of data extraction from surveys.	Review survey for appropriateness and ensure survey findings and identified needs from evaluation summaries used in program planning.	At least annually	Sarah Jorgensen	Consistently identify areas and populations that will benefit most from program offerings.			
	Policy #101 - Fee assessment	Fairness, equity, and accessibility of program fees.	Policy meets organization and customer needs.	At least annually	Sarah Jorgensen	Maintain accessibility and professional value to all participants.			
	Policy #102 - Advertisements, announcements	Veracity of communication of content offerings.	Review for accuracy and detail.	At least annually	Sarah Jorgensen	Offer adequate, timely information regarding offerings.			

Program Management	Policy #103 - Offering approval	Compliance of offerings under KSBN requirements	Review policies and compare to any updated KSBN requirements.	At least annually	Sarah Jorgensen	All program offerings will maintain approval and compliance through KSBN.			
	Policy #104 - Awarding contact houts	Fairness and accuracy of contact hours for each offering.	Review agendas/pilot test results to verify contact hours awarded. Review documentation of partial credit.	At least annually	Sarah Jorgensen	Contact hours will reflect accurate engagement and learning potential.			
	Policy #105 - Verifying participation & completion	Engagement and completion of program offerings.	Review rosters and certificates. Compare to any updated KSBN requirements.	At least annually	Sarah Jorgensen	Ensure validity of all participants and provide proof of completion to participants.			
	Policy #106 - Issuing certificates of completion	Veracity and accuracy of certificates given upon completion of all program offerings.	Review certificates for accuracy. Compare to any updated KSBN requirements. Ensure continued ability of online platform to provide certificates.	At least annually	Sarah Jorgensen	Provide validation of CNE hours to participants to use for purposes such as relicensure requirements.			
	Policy #107 - Record-keeping & storage	Correct time, security, and confidentiality of record retention and storage.	Audit contents of files for compliance with currnet KSBN requirements.	At least annually	Sarah Jorgensen	All records will remain confidential and secure for at least a two-year period.			
	Policy #108 - Notice of change of coordinator or required policies	Consistency of program coordination and administration.	Review procedures for changes reported to KSBN.	At least annually	Sarah Jorgensen	Program will have seamless, consistent program coordination and administration.			

Program Management	**Policy #109 - Total Program Evaluation**	Availability of necessary data to maintain program relevance and compliance with KSBN.	Review total program evaluation. Prepare annual report for KSBN.	At least annually	Sarah Jorgensen	Provide data on an annual basis to validate and recommend improvements for program.			
	Total Program Evaluation Effectiveness	Participant satisfaction, service to higher learning, and improvement to nursing practice.	Review total program evaluation and compare to KSBN requirements.	At least annually	Sarah Jorgensen	Customer satisfaction remains high. Participants report tangible results in nursing practice.			

Policy #106: Process for Issuing Certificates of Completion

Reg. 60-9-107 b (3) (F); 60-9-107 f; 60-9-107 g

SEJ Enterprises will issue certificates of completion to participants based on verification of participation in offerings.

Date: _____ Reviewed: _____

Issuing Certificates of Completion for Online Offering

1. Participants completing an online offering will be required to take a post-test.
2. A score of 80% or greater is required for issuing a certificate of continuing nursing education.
3. Certificates of Completion will be provided electronically to participants completing online offerings.

Issuing Certificates of Completion for In-Person Offering

1. Participants completing an in-person offering will be required to sign in upon arrival and after lunch for all relevant course days.
2. Certificates of Completion will be provided electronically to those participants with verified participation for each in-person offering.

SEJ Enterprises
Epigenetic Leadership

[Course name Line 2]

This certifies that

[First name, Last name]

RN license: [enter state, license#]

has attended [course name], earning a total of [#] contact hours.

Date of completion

Sarah E. Jorgensen

MSN, MS, RN

SEJ Enterprises is accredited as a provider of continuing nursing education by the **Kansas State Board of Nursing**.

CNE Provider #: [XXXXX]

SEJ Enterprises
PO Box 279, Brewster, KS 67732

KANSAS BOARD OF NURSING

SEJ Enterprises

Epigenetic Leadership

Genetic and Epigenetic Effects of Chronic Stress

Summary of Planning

Presenter: Sarah E. Jorgensen – MSN, MS, RN

Summary of Planning

The stresses that are inherent to the human condition, as well as extrinsic stressors, have the potential to modify DNA methylation, which can either activate or de-activate gene expression (Vidrascu, et al, 2019). This ON/OFF function of certain genes can manifest in disease. Humans have a biologic stress response meant to keep us safe, but when that stress response becomes chronically activated, the ripple effect is more than an activation of the sympathetic nervous system. Chronic stress comes in many forms, including social determinants of health, adverse childhood experiences, relationships, and even the workplace. The Future of Nursing 2020-2030 Report directly calls upon the nursing profession to address many of these causes of stress in our patient populations and within the profession itself. This program, Genetic Effects of Chronic Stress, has been developed in response to this identified need.

SEJ Enterprises

Epigenetic Leadership

Genetic Effects of Chronic Stress

Outline

1. Introduction
2. Science overview
    a. Review of sympathetic nervous system
    b. Genetics vs. epigenetics
    c. Stress-induced epigenetic evidence
        i. Immune, nervous, endocrine effects
3. How does this affect patients?
    a. Types of chronic stress patients experience
    b. Considerations of cumulative stress
    c. Adopting an equity mindset
        i. Review equality vs. equity
    d. Adapting your care model
4. How does this affect nurses?
    a. Types of chronic stress nurses experience
    b. Considerations of cumulative stress
    c. Adopting an equity mindset
    d. Adapting your self-care
5. Going forward
    a. Expectations of yourself
    b. Expectations of your leaders
    c. Advocacy
        i. Consider local workplace
        ii. Consider nursing profession at large
6. Summary

SEJ Enterprises

Epigenetic Leadership

Online learning & courses!

GENETIC EFFECTS OF CHRONIC STRESS

Everyone experiences stress, but when does it begin to take a genetic toll? Environment, including toxic workplaces, social determinants of health, and relationships, can trigger a ripple effect for you and potentially future generations.

SEJ Enterprises is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for
___ contact hours
applicable for RN, LPN, or LMHT re-licensure.
Kansas State Board of Nursing Provider Number: ____

Student discount! If you're a previous student of mine, contact me for a coupon code.

$35/person

Sarah E. Jorgensen
MSN, MS, RN



For more information and to sign up:

www.sejorgensen.com



Genetic Effects of Chronic Stress

Objectives

- Identify documented sources of chronic stress in yourself, coworkers, and patients.
- Explain implications for yourself, patients, and coworkers of a chronic-stress environment.
- Utilize evidence-based definition of mindfulness to consider individual contributions to chronic stress in the workplace.
- Re-imagine nursing practice with an intergenerational epigenetic mindset.
- Adopt an epigenetic mindset when interacting with patients, coworkers, and others.

SEJ Enterprises
Epigenetic Leadership

GENETIC EFFECTS OF CHRONIC STRESS AGENDA

Date: [Date]
Time: [Time]
Instructor: [Instructor]
Course delivery: Online, asynchronous
Contact hours for CNE: 1 contact hour*

Time	Item	Owner
5 minutes	Welcome	Instructor
5 minutes	Class introductions	Participants
50 minutes	Lecture, in-class participation/engagement	Instructor

*Participants completing an entire program offering will be awarded 1 contact hour based on 50 minutes of participation in a learning experience.

Partial credit will be awarded as follows for late arrival or early departure:

- Participants arriving late or leaving early will note and initial either time of late arrival or early departure.
- Time for breaks will be subtracted from the total hours the participant was present at the offering.
- Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

SEJ Enterprises

Epigenetic Leadership

www.sejorgensen.com

Genetic Effects of Chronic Stress

Bibliography

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Vidrascu, E.M., Bashore, A.C., Howard, T.D. *et al.* (2019). Effects of early- and mid-life stress on DNA methylation of genes associated with subclinical cardiovascular disease and cognitive impairment: a systematic review. *BMC Med Genet* 20(39). https://doi.org/10.1186/s12881-019-0764-4

SEJ Enterprises
Epigenetic Leadership

Objectives Evaluation

SEJ Enterprises
Epigenetic Leadership

Course Title: Genetic Effects of Chronic Stress

Instructor:

Date of course:

This course evaluation will take approximately five minutes. Please reflect on your experience in this course and with this instructor. Responses are anonymous. All feedback and honesty are appreciated.

Question	Agree	Somewhat agree	Neutral	Somewhat disagree	Disagree	N/A
I am now able to identify documented sources of chronic stress in myself, my coworkers, and my patients.						
I am able to explain implications for myself, my patients, and my coworkers of a chronic-stress environment.						
I understand and can apply an evidence-based definition of mindfulness to consider individual contributions to chronic stress in the workplace.						
I can more openly re-imagine nursing practice with an intergenerational epigenetic mindset.						
I am more likely to adopt an epigenetic mindset when interacting with patients, coworkers, and others.						
Comments:						

Course Evaluation

SEJ Enterprises
Epigenetic Leadership

Course Title: _____

Instructor: _____ Date of course: _____

This course evaluation will take approximately five minutes. Please reflect on your experience in this course and with this instructor. Responses are anonymous. All feedback and honesty are appreciated.

Question	Agree	Somewhat agree	Neutral	Somewhat disagree	Disagree	N/A
The instructor clearly explained the course materials, process, and agenda.						
The instructor was able to provide clarity if I was confused about something.						
The instructor managed time and pace of the course efficiently.						
The instructor sparked interest in this topic.						
The instructor demonstrated a genuine interest in student learning.						
The instructor demonstrated in-depth knowledge of the subject.						
The methods of evaluation (quizzes, knowledge checks) were fair and consistent throughout the course.						
The instructional materials (videos, graphics, audio, etc.) increased my knowledge in this subject matter.						
The course environment felt welcoming to questions or comments from students.						
This course challenged me to think in new ways.						
I would recommend this course to others.						
I can immediately apply new knowledge to my professional and/or personal life.						
Comments:						

SEJ Enterprises

Epigenetic Leadership

Introduction to Epigenetic Leadership

Summary of Planning

Presenter: Sarah E. Jorgensen – MSN, MS, RN

Suggested prerequisite: Genetic Effects of Chronic Stress

Summary of Planning

Much is being learned about how chronic stress can modify the methylation of DNA, resulting in disease phenotypes (Vidrascu, et al, 2019). As a leader, whether your priority is the organizational bottom line or the humans in your charge, your leadership style has implications for both humans and organizations. The ripple effect of your leadership has the potential to lead to epigenetic changes in others if that leadership cultivates an environment of stress for others. Once you learn about some disease processes that can be linked to stress-induced epigenetic changes, you can consider how to use your leadership to define what you care about, understand stressors experienced by others, and change systems and issues that contribute to work-related stress. According to the Oncology Nursing Society, nurses are described as feeling frustrated, exhausted, betrayed, undervalued, stressed, and more (Stone, 2022). This program, Introduction to Epigenetic Leadership, has been developed in response to this identified need to adapt leadership to support nurses, keep them in the profession, and maintain safe practices for patients.

SEJ Enterprises

Epigenetic Leadership

Introduction to Epigenetic Leadership

Outline

1. Introduction
2. Science overview
    a. Review of sympathetic nervous system
    b. Genetics vs. epigenetics
        i. Intergenerational effects
    c. Stress-induced epigenetic evidence
        i. Immune, nervous, endocrine effects
3. Epigenetic mindset
    a. All nurses are leaders
    b. Ripple effect of leadership style on individuals and organizations
    c. Leadership of self before leadership of others
        i. Mindfulness model (begin with self)
            1. Self-awareness
            2. Self-regulation
            3. Self-transcendence
    d. Leadership of others (transcending self)
        i. Intent vs. impact
        ii. Trauma-informed communication
        iii. Trusting others' accounts of stress
        iv. Managing/leading considerations
4. Going forward
    a. Define what you care about
    b. Continual work on self to understand impact on others
    c. Understand implications of a leader's words, actions, and behaviors
5. Summary

Introduction to

EPIGENETIC LEADERSHIP

A stress-filled, toxic culture extends beyond the workplace. Come find out the potential effects of a leader's words, actions, and behaviors on others' health, as well as workplace culture.

SEJ Enterprises is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for
___ contact hours
applicable for RN, LPN, or LMHT re-licensure.
Kansas State Board of Nursing Provider Number: ____

SATURDAY, NOV. 19, 2022
1:30-3:30 PM
1 hour presentation, 1 hour (optional) Q&A

$35/person

Location:
Hays Recreation Center
Marcy Allenbaugh Conference Room
1105 Canterbury Dr., Hays, KS

For more information and to sign up:
www.sejorgensen.com

Student discount! If you're a previous student of mine, contact me for a coupon code.

arah E. Jorgensen
MSN, MS, RN





Epigenetic Leadership

Objectives

- Examine the relationship between your words, actions, and behaviors and potential epigenetic effects on others.
- Explain the potential implications of your leadership styles.
- Integrate evidence-based self-awareness, self-regulation, and self-transcendence into your leadership.
- Discuss the importance of prioritizing self-leadership before leadership of others.
- Adjust your leadership styles to encompass an epigenetic mindset.
- Re-imagine nursing leadership that considers long-term ripple effects.

SEJ Enterprises

Epigenetic Leadership

INTRODUCTION TO EPIGENETIC LEADERSHIP AGENDA

Date: [Date]
Time: [Time]
Instructor: [Instructor]
Course delivery: In-person, live
Contact hours for CNE: 1 contact hour*

Time	Item	Owner
5 minutes	Welcome	Instructor
5 minutes	Class introductions	Participants
50 minutes	Lecture, in-class participation/engagement	Instructor

*Participants completing an entire program offering will be awarded 1 contact hour based on 50 minutes of participation in a learning experience.

Partial credit will be awarded as follows for late arrival or early departure:

- Participants arriving late or leaving early will note and initial either time of late arrival or early departure.
- Time for breaks will be subtracted from the total hours the participant was present at the offering.
- Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

SEJ Enterprises
Epigenetic Leadership

www.sejorgensen.com

Epigenetic Leadership

Bibliography

Al Aboud, N. M., Tupper, C., & Jialal, I. (2021). Genetics, epigenetic mechanism. *StatPearls*. Retrieved from https://www.ncbi.nlm.nih.gov/books/NBK532999/

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SEJ Enterprises

Epigenetic Leadership

Objectives Evaluation

SEJ Enterprises
Epigenetic Leadership

Course Title: Introduction to Epigenetic Leadership

Instructor: Date of course:

This course evaluation will take approximately five minutes. Please reflect on your experience in this course and with this instructor. Responses are anonymous. All feedback and honesty are appreciated.

Question	Agree	Somewhat agree	Neutral	Somewhat disagree	Disagree	N/A
I understand the relationship between my words, actions, and behaviors and potential epigenetic effects on others.						
I am able to explain the potential implications of my leadership styles.						
I can immediately begin integrating evidence-based self-awareness, self-regulation, and self-transcendence into my leadership.						
I can discuss the importance of prioritizing self-leadership before leadership of others.						
I am able to adjust my leadership styles to encompass an epigenetic mindset.						
I will re-imagine nursing leadership that considers long-term ripple effects.						
Comments:						

Attendance Roster

Title:

Presenter:

Date:

SEJ Enterprises
Epigenetic Leadership

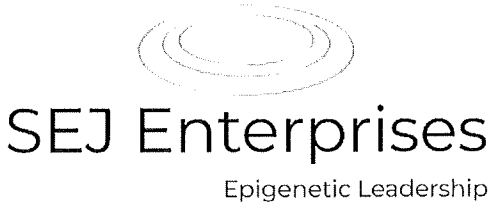
*Contact Hours: 1.0

Participant Name	RN / LPN	License #	Email Address	Time In	Time Out	Contact Hours Awarded*

CNE Provider: SEJ Enterprises, PO Box 279, Brewster, KS 67732
CNE Program Coordinator: Sarah E. Jorgensen - MSN, MS, RN
CNE Provider #: XXXXXXX

*Participants completing an entire program offering will be awarded 1 contact hour based on 50 minutes of participation in a learning experience. Partial credit will be awarded as follows for late arrival or early departure, per policy.

SEJ Enterprises



Founder:

Sarah E. Jorgensen – MSN, MS, RN

Contact information:

PO Box 279

526 Main St.

Brewster, KS 67732

(303) 775-3456

SEJ Enterprises

Instructor's Education & Experience

Sarah E. Jorgensen – MSN, MS, RN

Education:

- Bachelor of Science in Nursing – Fort Hays State University, 2001
- Master of Science in Organizational Leadership – Colorado State University Global, 2017
- Master of Science in Nursing Administration and Leadership – Capella University, 2020

Experience:

- Emergency RN since 2001
- Clinical nurse educator, emergency department
- Clinical nurse coordinator
- Nurse manager
- Adjunct instructor for nursing
- Online instructor for allied health
- Clinical nursing instructor
- Nursing faculty
- Entrepreneur

SEJ Enterprises
Epigenetic Leadership

Moreland, Carol [KSBN]

From: Sarah Jorgensen <sarah@sejorgensen.com>
Sent: Monday, April 24, 2023 4:40 PM
To: Moreland, Carol [KSBN]
Subject: Re: Question

EXTERNAL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hi Carol,

I (Sarah) am the provider, working through a business entity (SEJ Enterprises). If KSBN has a preference for listing the provider as a person versus a business entity, I'm happy to list either as the provider. Which do you recommend? If you don't have a specific recommendation, I'd prefer to use my name.

Sarah E. Jorgensen - MSN, MS, RN
www.sejorgensen.com



On Thu, Apr 20, 2023 at 2:21 PM Moreland, Carol [KSBN] <Carol.Moreland@ks.gov> wrote:

> Sarah,
>
> I have finished the review of your application to be a long term CNE Provider approved by KSBN. I am confused as to the provider name. On your application it states: Sarah E. Jorgensen. On most of the paperwork (CE certificate etc.) it states SEJ Enterprises. What is the correct name? They have to match.
>
> Thank you for the clarification.
>
> Carol Moreland, MSN, RN
>
> Executive Administrator
>
> Kansas State Board of Nursing
>
> 900 SW Jackson, Suite 1051

65-1119. Schools of nursing; approval; approval of providers of continuing education offerings; application fee; criteria for evaluating out-of-state schools; nationally accredited schools of nursing. (a) *Application for approval.* An approved school of nursing is one which has been approved as such by the board as meeting the standards of this act, and the rules and regulations of the board. An institution desiring to conduct an approved school of professional or practical nursing shall apply to the board for approval and submit satisfactory proof that it is prepared to and will maintain the standards and basic professional nursing curriculum or the required curriculum for practical nursing, as the case may be, as prescribed by this act and by the rules and regulations of the board. Applications shall be made in writing on forms supplied by the board and shall be submitted to the board together with the application fee fixed by the board. The approval of a school of nursing shall not exceed 10 years after the granting of such approval by the board. An institution desiring to continue to conduct an approved school of professional or practical nursing shall apply to the board for the renewal of approval and submit satisfactory proof that it will maintain the standards and basic professional nursing curriculum or the required curriculum for practical nursing, as the case may be, as prescribed by this act and by the rules and regulations of the board. Applications for renewal of approval shall be made in writing on forms supplied by the board. Each school of nursing shall submit annually to the board an annual fee fixed by the board by rules and regulations to maintain the approval status.

(b) *Schools for professional nurses.* To qualify as an approved school for professional nurses, the school must be conducted in the state of Kansas, and shall apply to the board and submit evidence that: (1) It is prepared to carry out the professional curriculum as prescribed in the rules and regulations of the board; and (2) it is prepared to meet such other standards as shall be established by this law and the rules and regulations of the board.

(c) *Schools for practical nurses.* To qualify as an approved school for practical nurses, the school must be conducted in the state of Kansas, and shall apply to the board and submit evidence that: (1) It is prepared to carry out the curriculum as prescribed in the rules and regulations of the board; and (2) it is prepared to meet such other standards as shall be established by this law and the rules and regulations of the board.

(d) *Survey.* The board shall prepare and maintain a list of approved schools for both professional and practical nurses whose graduates, if they have the other necessary qualifications provided in this act, shall be eligible to apply for a license as a registered professional nurse or as a licensed practical nurse. A survey of the institution or institutions and of the schools applying for approval shall be made by an authorized employee of the board or members of the board, who shall submit a written report of the survey to the board. If, in the opinion of the board, the requirements as prescribed by the board in its rules and regulations for an approved school for professional nurses or for practical nurses are met, it shall so approve the school as either a school for professional nurses or practical nurses, as the case may be. The board shall resurvey approved schools on a periodic basis as determined by rules and regulations. If the board determines that any approved school of nursing is not maintaining the standards required by this act and by rules and regulations prescribed by the board, notice thereof in writing, specifying the failures of such school, shall be given immediately to the school. A school which fails to correct such conditions to the satisfaction of the board within a reasonable time shall be removed from the list of approved schools of nursing until such time as the school shall comply with the standards. All approved schools shall maintain accurate and current records showing in full the theoretical and practical courses given to each student.

(e) *Providers of continuing nursing education.* (1) To qualify as an approved provider of continuing nursing education offerings, persons, organizations or institutions proposing to provide such continuing nursing education offerings shall apply to the board for approval and submit evidence that the applicant is prepared to meet the standards and requirements established by the rules and regulations of the board for such continuing nursing education offerings. Initial applications shall be made in writing on forms supplied by the board and shall be submitted to the board together with the application fee fixed by the board.

(2) A long-term provider means a person, organization or institution that is responsible for the development, administration and evaluation of continuing nursing education programs and offerings. Qualification as a long-term approved provider of continuing nursing education offerings shall expire five years after the granting of such approval by the board. An approved long-term provider of continuing nursing education offerings shall submit annually to the board the annual fee established by rules and regulations, along with an annual report for the previous fiscal year. Applications for renewal as an approved long-term provider of continuing nursing education offerings shall be made in writing on forms supplied by the board.

(3) Qualification as an approved provider of a single continuing nursing education offering, which may be offered once or multiple times, shall expire two years after the granting of such approval by the board. Approved single continuing nursing education providers shall not be subject to an annual fee or annual report.

(4) In accordance with rules and regulations adopted by the board, the board may approve individual educational offerings for continuing nursing education which shall not be subject to approval under other subsections of this section.

(5) The board shall accept offerings as approved continuing nursing education presented by: Colleges that are approved by a state or the national department of education and providers approved by other state boards of nursing, the national league for nursing, the national federation of licensed practical nurses, the American nurses credentialing center or other such national organizations as listed in rules and regulations adopted by the board.

(6) An individual designated by a provider of continuing nursing education offerings as an individual responsible for CNE who has held this position for the provider at least five years immediately prior to January 1, 1997, shall not be required to have a baccalaureate or higher academic degree in order to be designated by such provider as the individual responsible for CNE.

(f) *Criteria for evaluating out-of-state schools.* For the purpose of determining whether an applicant for licensure who is a graduate of a school of professional or practical nursing located outside this state meets the requirements of item (2) of subsection (a) of K.S.A. 65-1115 and amendments thereto or the requirements of item (2) of subsection (a) of K.S.A. 65-1116 and amendments thereto, as appropriate, the board by rules and regulations shall establish criteria for determining whether a particular school of professional nursing located outside this state maintains standards which are at least equal to schools of professional nursing which are approved by the board and whether a particular school of practical nursing located outside this state maintains standards which are at least equal to schools of practical nursing which are approved by the board. The board may send a questionnaire developed by the board to any school of professional or practical nursing located outside this state for which the board does not have sufficient information to determine whether the school meets the standards established under this subsection (f). The questionnaire providing the necessary information shall be completed and returned to the board in order for the school to be considered for approval. The board may contract with investigative agencies, commissions or consultants to assist the board in obtaining information about schools. In entering such contracts the authority to approve schools shall remain solely with the board.

(g) The board may accept nationally accredited schools of nursing as defined in rule and regulation.

(1) Schools of nursing which have received accreditation from a board recognized national nursing accreditation agency shall file evidence of initial accreditation with the board and shall file all reports from the accrediting agency and any notice of any change in school accreditation status. The board may grant approval based upon evidence of such accreditation.

(2) Schools of nursing holding approval based upon national accreditation are also responsible for complying with all other requirements as determined by rules and regulations of the board.

(3) The board may grant approval to a school of nursing with national accreditation for a continuing period not to exceed 10 years.

History: L. 1949, ch. 331, § 8; L. 1963, ch. 314, § 5; L. 1973, ch. 249, § 2; L. 1978, ch. 240, § 5; L. 1980, ch. 188, § 2; L. 1980, ch. 186, § 2; L. 1981, ch. 244, § 2; L. 1982, ch. 261, § 3; L. 1983, ch. 207, § 3; L. 1983, ch. 206, § 9; L. 1983, ch. 206, § 14; L. 1988, ch. 243, § 2; L. 1990, ch. 221, § 4; L. 1997, ch. 146, § 2; L. 2001, ch. 161, § 4; July 1.

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Agency 60

State Board of Nursing

Article 16.—Intravenous Fluid Therapy for Licensed Practical Nurse

Printable Format

60-16-102. Scope of practice for licensed practical nurse performing intravenous fluid therapy. (a) A licensed practical nurse under the supervision of a registered professional nurse may engage in a limited scope of intravenous fluid treatment, including the following:

(1) Monitoring;

(2) maintaining basic fluids;

(3) discontinuing intravenous flow and an intravenous access device not exceeding three inches in length in peripheral sites only; and

(4) changing dressings for intravenous access devices not exceeding three inches in length in peripheral sites only.

(b) Any licensed practical nurse who has met one of the requirements under K.S.A. 65-1136, and amendments thereto, may perform, in addition to the functions specified in subsection (a) of this regulation, the following procedures relating to the expanded administration of intravenous fluid therapy under the supervision of a registered professional nurse:

(1) Calculating;

(2) adding parenteral solutions to existing patent central and peripheral intravenous access devices or administration sets;

(3) changing administration sets;

(4) inserting intravenous access devices that meet these conditions:

(A) Do not exceed three inches in length; and

(B) are located in peripheral sites only;

(5) adding designated premixed medications to existing patent central and peripheral intravenous access devices or administration sets either by continuous or intermittent methods;

(6) maintaining the patency of central and peripheral intravenous access devices and administration sets with medications or solutions as allowed by policy of the facility;

(7) changing dressings for central venous access devices;

(8) administering continuous intravenous drip analgesics and antibiotics; and

(9) performing the following procedures in any facility having continuous on-site registered professional nurse supervision:

(A) Admixing intravenous medications; and

(B) administering by direct intravenous push any drug in a drug category that is not specifically listed as a banned drug category in subsection (c), including analgesics, antibiotics, antiemetics, diuretics, and corticosteroids, as allowed by policy of the facility.

(c) A licensed practical nurse shall not perform any of the following:

(1) Administer any of the following by intravenous route:

(A) Blood and blood products, including albumin;

(B) investigational medications;

(C) anesthetics, antianxiety agents, biological therapy, serums, hemostatics, immunosuppressants, muscle relaxants, human plasma fractions, oxytocics, sedatives, tocolytics, thrombolytics, anticonvulsants, cardiovascular preparations, antineoplastics agents, hematopoietics, autonomic drugs, and respiratory stimulants;

(D) intravenous fluid therapy in the home health setting, with the exception of the approved scope of practice authorized in subsection (a); or

(E) intravenous fluid therapy to any patient under the age of 12 or any patient weighing less than 80 pounds, with the exception of the approved scope of practice authorized in subsection (a);

(2) initiate total parenteral nutrition or lipids;

(3) titrate medications;

(4) draw blood from a central intravenous access device;

(5) remove a central intravenous access device or any intravenous access device exceeding three inches in length; or

(6) access implantable ports for any purpose.

(d) Licensed practical nurses qualified by the board before June 1, 2000 may perform those activities listed in subsection (a) and paragraph (b)(9)(A) regardless of their intravenous therapy course content on admixing.

(e) This regulation shall limit the scope of practice for each licensed practical nurse only with respect to intravenous fluid therapy and shall not restrict a licensed practical nurse's authority to care for patients receiving this therapy. (Authorized by and implementing K.S.A. 65-1136; effective Nov. 21, 1994; amended Dec. 13, 1996; amended June 12, 1998; amended Oct. 29, 1999; amended Jan. 24, 2003; amended May 18, 2012; amended Oct. 18, 2013.)