

Agency Mission: To assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.

**Kansas State Board of Nursing
Landon State Office Building, Room 560
Finance Committee Agenda
September 14, 2023**

NOTE: The audience may attend in person or via Zoom. Link to access meeting to follow agenda.

Time: 8:30 a.m. – 9:00 a.m.

Committee Members: Julianna Rieschick, RN, MSN, NEA-BC, Chair
Michaela Hysten, MSN, BSN, RN, V. Chair
Geovannie Gone, Public Member
Brenda Sharpe, Public Member

Staff: Carol Moreland, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Jill Simons, Executive Assistant

- I. Quorum (minimum of 2 members present) – Yes or No
- II. Call to Order
- III. Review Onsite Packets
- IV. Additions/Revisions to Agenda
- V. Announcements
- VI. Approval of Minutes: June 14, 2023
- VII. Unfinished Business
 - 1. Monthly Finance Report Update
 - 2. Update on FY 23, 24 & 25 Budget
 - 3. Update on Data Center Move
 - 4. Update on Upgrade to the Licensing Software
- VIII. New Business
 - 1. New Regulation Review Process
 - a. K.A.R. 60-4-101 – Payment of fees
- IX. Agenda for December 2023 Committee meeting
- X. Adjourn

Committee Responsibilities:

To review and project budgetary needs to support agency; to maintain a structured system for monitoring impaired licensees; to review and recommend revisions to the impaired assistance program yearly contract.

Please note: Additional items which have come to the attention of the Board or Committee will be handled as time permits. Agenda is subject to change based upon items to come before the Board.

Handouts or copies of materials brought to the Board or committees for discussion by committee members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30th calendar day may be addressed at the meeting at the discretion of the President of the Board or Chairperson of the committee.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85810764391?pwd=cWhpeUp2VnVlelRONmVTcnhSQUNFZz09>

Passcode: KSBNFin

Or One tap mobile :

+17193594580,,85810764391#,,,,*0625515# US

+12532050468,,85810764391#,,,,*0625515# US

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

Webinar ID: 858 1076 4391

Passcode: 0625515

International numbers available: <https://us02web.zoom.us/j/85810764391?pwd=cWhpeUp2VnVlelRONmVTcnhSQUNFZz09>

PAGE LEFT
BLANK
INTENTIONALLY

PAGE LEFT
BLANK
INTENTIONALLY

Board of Nursing (Fund 2716)

Cash Balance Report

For the Year Ending 6/30/2024
Cash at Beginning of Year

\$ 4,968,305.80

Revenue

Licenses/Permits/Registrations(Personal)	\$ 287,454.80
Licenses/Permits/Registrations (Business)	\$ -
MANUFACTURED PRODUCTS	\$ -
MANFD PRODUCTS SURCHARGE	\$ -
OtherRevenue	\$ 4,971.00

TOTAL REVENUE

\$ 292,425.80

Expenditures

Salaries & Wages	\$ 148,289.84
Contractual Services	\$ 20,006.83
Commodities	\$ -
Capital Outlay	\$ -

TOTAL EXPENDITURES

\$ 168,296.67

Sub Total

\$ 5,092,434.93

Less Prior FY Expenditures

\$ 36,789.41

Plus Accounts Payable

\$ 25,672.04

Ending Cash Balance

\$ 5,081,317.56

HOSPITALITY FUND - CASH AT BEGINNING OF YEAR

\$ 500.00

EXPENDITURES

Official Hospitality	\$ -
Other	\$ -

TOTAL EXPENDITURES

\$ -

Ending Cash Balance

\$ 500.00

Total Cash Balance Fund 2716

\$ 5,081,817.56

Board of Nursing (Fund 2716)
90% to Fee Fund

For the year ending: 06/30/2024

	July-23	August-23	September-23	October-23	November-23	December-23	January-24	February-24	March-24	April-24	May-24	June-24	YTD
Revenue													
421100 License Personal Services	\$ 287,454.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 287,454.80
421110 LICENSE BUSINESS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
422100 MANUFACTURED PRODUCTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
422110 MANFD PRODUCTS SURCHARGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
420990 OTHER SERVICE CHARGES	\$ 2,635.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,635.00
420400 CLERICAL SERVICES	\$ 2,336.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,336.00
Gross Revenue	\$ 292,425.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 292,425.80

Board of Nursing (Fund)
10% to SGF

For the year ending: 06/30/2024

	July-23	August-23	September-23	October-23	November-23	December-23	January-24	February-24	March-24	April-24	May-24	June-24	YTD
Revenue													
421100 License Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
421110 License Business Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gross Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Board of Nursing (Fund 2716)

														Income Statement For the year ending: 06/30/2024		Encumbrances	Remaining Budget
BUDGET	July-23	August-23	September-23	October-23	November-23	December-23	January-24	February-24	March-24	April-24	May-24	June-24	YTD				
Budget Balance as of: 07/01/2023	\$ -																
Operating Expenses																	
Salaries & Wages (51000)	\$ 2,243,819.00	\$ 148,289.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 148,289.84	\$ -	\$ -	\$ -	\$ 2,095,529.16
Total Salaries & Wages	\$ 2,243,819.00	\$ 148,289.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 148,289.84	\$ -	\$ -	\$ -	\$ 2,095,529.16
Communication (52000)	\$ 79,205.00	\$ 74.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74.99	\$ -	\$ -	\$ -	\$ 79,130.01
Other Freight and Express (52100)	\$ 1,590.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,590.00
Printing and Advertising (52200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rents (52300)	\$ 151,373.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 151,373.00
Repair and Serv Equip Furn (5240)	\$ 109,634.00	\$ 19,393.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,393.39	\$ -	\$ -	\$ -	\$ 90,240.61
In State Travel & Subsistence (525)	\$ 18,525.00	\$ 39.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39.45	\$ -	\$ -	\$ -	\$ 18,485.55
Out of State Travel & Subsistence	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fees - Other Services (52600)	\$ 843,999.00	\$ 511.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 511.00	\$ -	\$ -	\$ -	\$ 843,488.00
Fees - Professional Services (5270)	\$ 139,924.00	\$ (12.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (12.00)	\$ -	\$ -	\$ -	\$ 139,936.00
Utilities (52800)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Contractual Services (5290)	\$ 13,277.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,277.00
Total Contractual Services	\$ 1,357,527.00	\$ 20,006.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,006.83	\$ -	\$ -	\$ -	\$ 1,337,520.17
CLOTHING (530100)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Food for Human Consumption (53)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maint Constr Material Supply (53-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle Part Supply Accessory (53-	\$ 900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900.00
Pro Scientific Supply Other (5360)	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00
Office & Data Supplies (53700)	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000.00
Other Supplies and Materials (53-	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200.00
Total Commodities	\$ 18,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,600.00
Furn Fixtures and Equipment (540)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Books & Library Material (54110)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PRINTING EQUIPMENT (541200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Microcomputer Equipment (5413)	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00
Info Processing Equipment (5416)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Software (54180)	\$ 23,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,000.00
Building Improvements (54200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TELECOM TRANSMISSION EQUIPT (546300)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal Settlement payout (55200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 103,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,000.00
Total Oper	\$ 3,772,946.00	\$ 168,296.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 168,296.67	\$ -	\$ -	\$ -	\$ 3,554,649.33
													\$ 168,296.67				

Board of Nursing (Fund 2716) Official Hospitality

														Income Statement For the year ending: 06/30/2024		Encumbrances	Remaining Budget
	July-23	August-23	September-23	October-23	November-23	December-23	January-24	February-24	March-24	April-24	May-24	June-24	YTD				
Budget Balance as of: 07/01/2023	\$ -																
Official Hospitality (529700)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
All Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Hospitality Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

KSBN Regulation Review Process

As per K.S.A. 77-440, as amended in 2022, state agencies are required to submit a report regarding an intensive review of their regulations every five years. In the past we have reviewed each regulation on a five-year schedule, however that review did not contain all the information that must be completed by the Board for this intensive review. **The report from KSBN must be submitted by July 15, 2025.** There are 90 regulations in the Kansas Nurse Practice Act that must have the intensive review completed by that date. These regulations have been assigned to the appropriate committees to conduct the intensive review. There will be some regulations to review at each committee meeting and the committee members should come prepared for this review. The regulations to review at the committee meeting will be listed on the agenda and a copy of the regulation will be placed in the committee packet. A copy of the KSBN Regulation Review Form will also be placed in the committee packet for each of the regulations listed on the agenda for review. Agency staff will complete Part 1 that includes information about the history of the regulation. **The rest of the questions on the form must be answered by the committee members.** Committee members need to answer the following questions:

- **Necessity (2 questions):**
 - Is the rule and regulation necessary for the implementation and administration of state law?
 - Does the rule and regulation serve an identifiable public purpose in support of state law?
- **Potential for revocation** (taking the regulation off the active list of regulations and no longer be utilized):
 - Briefly describe how revocation would affect Kansans (max 800 characters)
 - Is the rule and regulation being revoked?
 - If the rule and regulation is not in active use, would revocation require a change to the authorizing or implementing statute?
 - If the rule and regulation is not in active use and revocation would require a change in the authorizing or implementing statute, which changes? (maximum 400 characters)
- **Additional information:** additional information necessary to understanding the necessity of the rule and regulation (maximum 1,200 characters)

It is imperative each committee member review the regulation and the review form and come to the committee meeting prepared to discuss their answers. The committee will decide the final answers that should be submitted for each regulation. If the committee needs to table until the next meeting in which more discussion needs to occur, please realize **all the regulation review must be completed no later than the June 2025 committee meetings.**

If you have questions about this process, please see the staff contacts for each committee.

KSBN Regulation Review Form

Part 1 (completed by agency staff):

Regulation Number:

Article Title:

Rule and Reg Title:

Type (New/Amended):

Effective Date (history):

Authorizing K.S.A.

Implementing K.S.A.

Part 2 (completed by committee members):

Necessity:

1. Is the rule and regulation necessary for the implementation and administration of state law? Y ☐ or N ☐
2. Does the rule and regulation service an identifiable public purpose in support of state law? Y ☐ or N ☐

Potential for Revocation:

1. Briefly describe how revocation would affect Kansans (max. 800 characters)
2. Is the rule and regulation being revoked? Y ☐ or N ☐
3. If the rule and regulation is not in active use, would revocation require a change to the authorizing or implementing statute? Y ☐ or N ☐
4. If the rule and regulation is not in active use and revocation would require a change in the authorizing or implementing statute, which changes? (max. 400 characters)

Additional information:

Additional information necessary to understanding the necessity of the rule and regulation (max. 1,200 characters)

Committee:

Chair:

Date:

An official State of Kansas government website. [Here's how you know.](#)

Agency 60

State Board of Nursing

Article 4.—Fees

[Printable Format](#)

60-4-101. Payment of fees. The following fees shall be charged by the board of nursing:

(a) Fees for professional nurses.

(1) Application for single-state license by endorsement to Kansas	\$100.00
(2) Application for single-state license by examination	100.00
(3) Biennial renewal of single-state license	85.00
(4) Application for reinstatement of single-state license without temporary permit . .	150.00
(5) Application for reinstatement of single-state license with temporary permit . . .	150.00
(6) Certified copy of Kansas license	25.00
(7) Inactive license	10.00
(8) Verification of licensure	30.00
(9) Application for exempt license	50.00
(10) Renewal of exempt license	50.00
(11) Application for multistate license by endorsement	125.00
(12) Application for multistate license by examination	125.00
(13) Biennial renewal of multistate license	85.00
(14) Application for reinstatement of multistate license	150.00
(15) Application for reinstatement of multistate license with temporary permit	150.00

(b) Fees for practical nurses.

(1) Application for single-state license by endorsement to Kansas	75.00
(2) Application for single-state license by examination	75.00
(3) Biennial renewal of single-state license	85.00
(4) Application for reinstatement of single-state license without temporary permit . .	150.00
(5) Application for reinstatement of single-state license with temporary permit . . .	150.00
(6) Certified copy of Kansas license	25.00
(7) Inactive license	10.00
(8) Verification of licensure	30.00
(9) Application for exempt license	50.00
(10) Renewal of exempt license	50.00
(11) Application for multistate license by endorsement	125.00
(12) Application for multistate license by examination	125.00
(13) Biennial renewal of multistate license	85.00
(14) Application for reinstatement of multistate license	150.00
(15) Application for reinstatement of multistate license with temporary permit	150.00

This regulation shall become effective on July 1, 2019. (Authorized by K.S.A. 65-1129; implementing K.S.A. 65-1118; effective Jan. 1, 1966; amended Jan. 1, 1972; amended, E-74-29, July 1, 1974; modified, L. 1975, Ch. 302, Sec. 5, May 1, 1975; amended, E-77-8, March 19, 1976; amended Feb. 15, 1977; amended, E-79-8, March 16, 1978; amended May 1, 1979; amended May 1, 1980; amended May 1, 1983; amended March 9, 1992; amended May 17, 1993; amended May 9, 1994; amended Feb. 6, 1995; amended April 3, 1998; amended July 1, 2001; amended April 20, 2007; amended July 1, 2014; amended May 12, 2017; amended July 1, 2019.)

[Printable Format](#)