

**Kansas State Board of Nursing  
Board Meeting Minutes  
December 13, 2023**

**Time:** 9:15 a.m. – 1:21 p.m.

**Board Members:**

**Present in Person**  
Andrea Watson, RN, BSN, OCN, CCRP, Vice President  
Michaela Hysten, MSN, BSN, RN, Secretary  
Adri Gouldsmith, LPN  
Melissa Oropeza, DNP, APRN-BC, CGRN  
Lori Owen, LPN  
Michelle Terry, Public Member  
Brenda Sharpe, Public Member

**Present via Zoom**  
Rebecca Sander, MSN, RN  
Ruth Burkhart, DNP, MA, RN-BC, LPCC

**Absent with prior notice**  
Julianna Rieschick, RN, MSN, NEA-BC, President

**Absent without prior notice**  
Geovannie Gone, Public Member

**Staff Present in Person:**

Carol Moreland, MSN, RN, Executive Administrator  
Adrian Guerrero, Director of Operations  
Linda Davies, BSN, RN, Practice Specialist  
Janelle Martin, MHSA, RN, Nursing Education Compliance Officer  
RaeAnn Byrd, Licensing Supervisor  
Jill Simons, Executive Assistant

**Quorum:** A quorum was established.

**Call to order:** The Board meeting was called to order by Andrea Watson, RN, BSN, OCN, CCRP, Board Vice President, at 9:16 a.m.

**Review onsite packet:** There was one item for the onsite packet.  
1) Fiscal Year 2023 Annual Report

**Add/Revise Agenda:** There were one additions/revisions to the agenda. Unfinished Business, Item 2 Nursing Workforce Data will be moved to 10:00 a.m.

**Announcement:** There were no announcements.

**Minutes:** The minutes from the September 13, 2023, board meeting were reviewed. It was moved to approve the minutes from the September 13, 2023, board meeting as written.  
Motion #1 Gouldsmith/Owen Adopted UYVV.

- Consent Item Agenda:**
1. Written update on CE Broker
  2. Written update on Licensing Software
  3. RFP for Impaired Provider

It was moved to approve Consent Item Agenda which included:

1. Written update on CE Broker
2. Written update on Licensing Software
3. RFP for Impaired Provider

Motion #2 Gouldsmith/Sharpe Adopted UYVV.

Exec. Admin. Report: C. Moreland reported to the Board. (See Report). It was consensus of the Board to accept the report.

Staff Reports: A. Guerrero reported to the Board. (See Report). It was consensus of the Board to accept the report.

J. Martin reported to the Board. (See Report). It was consensus of the Board to accept the report.

R. Byrd reported to the Board. (See Report). It was consensus of the Board to accept the report.

**Unfinished Business:**

Nursing Workforce Data: Amy Garcia, DNP, MSN, RN, FAAN, Co-Director for the Kansas Nursing Workforce Center and Barbara MacArthur, MS, RN, FAAN, Co-Director for the Kansas Nursing Workforce Center gave a report on the Kansas Nursing Workforce Data. Brendan Martin, NCSBN gave an update on how NCSBN gathers KSBN data and how NCSBN conducts their survies.

I move the Kansas State Board of Nursing doesn't object to the Kansas Nursing Workforce Center working with NCSBN to share nursing workforce data, provide they adhere to statutory and contractual constraints. Motion #3 Gouldsmith/Owen Adopted UYVV.

Break: 10:51 a.m.

Open Session: 11:01 a.m.

Staff Reports cont'd: L. Davies reported to the Board. (See Report). It was consensus of the Board to accept the report.

**Committee Reports:**

Educ. Comm. Report:

R. Burkhart, vice chairperson gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved to approve the Consent Item Agenda which includes:

- a. Draft Regulation Review K.A.R. 60-1-102, K.A.R. 60-1-103 and K.A.R. 60-1-104
- b. 2024 Site Visit schedule
- c. Petition Summary 8/12/23 through 11/10/23

Motion #4 Burkhart/Gouldsmith Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Baker University for an accelerated BSN track with online didactic courses and in person clinical experiences. Plan is for students to complete the program in 14.5 months.

Motion #5 Burkhart/Terry Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from WSU Tech to increase ADN 110 (transition course) from 3 credit hours to 4 credit hours beginning summer 2024.

Motion #6 Burkhart/Hysten Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Pittsburg State University to adopt new program outcomes for the BSN Program to align with AACN's new Essentials.

Motion #7 Burkhart/Gouldsmith Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Washburn University to change all the BSN End-of-Program Outcomes.

Motion #8 Burkhart/Sharpe Adopted UYVV.

It was moved to approve the Major Curriculum Change Request from the University of Saint Mary to change the delivery method of NU (AT) 541 Leadership and Management of Care in Nursing and NU (AT) 585 Senior Capstone in Nursing to hybrid methodology.

Motion #9 Burkhart/Sander Adopted UYVV.

It was moved to approve the Major Curriculum Change Request from Dodge City Community College PN opt out program to:

1. Add health assessment course and re-organized remaining first level courses.
2. Decrease credit hours for fundamentals and add IV therapy curriculum to NR108
3. Change pre-requisites: math from intermediate algebra to modern college math and remove microbiology and add pathophysiology.

Motion #10 Burkhart/Oropeza Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Dodge City Community College ADN to:

1. Add health assessment course and re-organize remaining first level courses.
2. Decrease credit hours for fundamentals.
3. Change pre-requisites: math from intermediate algebra to modern college math and remove microbiology and add pathophysiology.

Motion #11 Burkhart/Terry Adopted UYVV.

It was moved to accept the site visit report with recommendations for Johnson County Community College ADN nursing program and reapprove for a time period consistent with national accreditation.

Motion #12 Burkhart/Sharpe Adopted UYVV.

It was moved to accept the site visit report with recommendations for Seward County Community College and to reapprove the PN program for five years.

Motion #13 Burkhart/Oropeza Adopted UYVV.

It was moved to accept the site visit report with recommendations for North Central Kansas Technical College – Beloit PN program and reapprove the PN program for five years.

Motion #14 Burkhart/Gouldsmith Adopted UYVV.

It was moved to accept the site visit report with recommendations for the MidAmerica Nazarene University Adult-Gerontology Primary Care NP (AGPCNP) program and reapprove the program for five years.

Motion #15 Burkhart/Hysten Adopted UYVV.

It was moved to accept the site visit report with recommendations for the Garden City Community College PN program and recommend reapproval for five years.

Motion #16 Burkhart/Oropeza Adopted UYVV.

It was moved to accept the focus site visit report with recommendations for the Fort Scott Community College ADN program and recommend the program remain on conditional approval and that a follow-up site visit be done with national accreditation (ACEN) on September 24-26, 2024.

Motion #17 Burkhart/Oropeza Adopted UYVV.

It was moved to accept the application for a Practical Nurse Education Program for Allied Health Career Training with an onsite visit to be done prior to admission of students.

Motion #18 Burkhart/Oropeza Adopted UYVV.

It was moved to approve the draft revisions for KAR 60-3-114 and to start the approval process.

Motion #19 Burkhart/Hysten Adopted UYVV.

Investigative Report:

R. Sander, chairperson gave the Investigative Committee report. (See committee report) The Investigative Committee report was accepted by consensus of the Board.

It was moved to approve the final regulation review of K.A.R. 60-3-110, Unprofessional conduct and K.A.R. 60-7-106, Unprofessional conduct as reviewed and approved by the Investigative Committee.

Motion #20 Sander/Gouldsmith Adopted UYVV.

Lunch Break:

11:41 a.m.

Open Session:

12:35 p.m.

Vice-President Watson to Secretary Hysten

CNE/IV Therapy Report:

A. Watson, chairperson gave the CNE/IV Therapy Committee report. (See committee report) The CNE/IV Therapy Committee report was accepted by consensus of the Board.

It was moved to approve Consent Agenda Items 1, 2 and 3 which includes the final review of K.A.R. 60-16-102, K.A.R. 60-4-103 and K.A.R. 60-9-105 as presented.

Motion #21 Watson/Owen Adopted UYVV.

It was moved to approve the Long-Term Provider 5 Year Renewal application from Hays Medical Center, LT0021-1138.

Motion #22 Watson/Oropeza Adopted UYVV.

It was moved to approve the Long-Term Provider 5 Year Renewal Application from Osawatomie State Hospital, LT0111-1105.

Motion #23 Watson/Sharpe Adopted UYVV.

It was moved to approve the Long-Term Provider 5 Year Renewal Application follow-up from Mental Health Association of South-Central Kansas. LT0105-0127.

Motion #24 Watson/Oropeza Adopted UYVV.

It was moved to amend the articles in section 3 under membership to include the wording and/or IV therapy approved provider.

Motion #25 Watson/Oropeza Adopted UYVV.

It was moved to deny the initial Long-Term Provider application from Osawatomie State Hospital, LT0111-1105.

Motion #18 Watson/Owen Adopted UYVV.

It was moved to approve the Long-Term Provider 5 Year Renewal Application from University of Kansas St Francis, LT0061-0138.

Motion #19 Watson/Oropeza Adopted UYVV.

It was moved to approve the Long-Term Provider 5 Year Renewal Application from William Newton Memorial Hospital, LT0091-1138.

Motion #20 Watson/Burkhart Adopted UYVV.

It was moved to approve the Long-Term Provider 5 Year Renewal Application for Hutchinson Regional Medical Center, LT0025-1127.

Motion #21 Watson/Terry Adopted UYVV.

It was moved to approve the Long-Term Provider 5 Year Renewal Application after submission of the resume of JoAnn Blevins from Shawnee Mission Public Schools, LT0069-0149.

Motion #22 Watson/Burkhart Adopted UYVV.

Finance Report:

A. Watson, vice chairperson reported that the Finance Committee was unable to conduct business due to not having a quorum. All agenda items will be moved to the March 2024 Finance Committee.

Secretary Hysten to Vice-President Watson

APRN Committee:

M. Oropeza, chairperson announced gave the APRN Committee report. (See Committee Report) The APRN Committee report was accepted by consensus of the Board.

It was moved to approve the Consent Item Agenda which included:

1. APRN Programs approved for Licensure.

Motion #26 Oropeza/Terry Adopted UYVV.

It was moved to approve K.S.A. 65-1155, K.S.A. 65-1158 and K.S.A. 65-1159 as written.

Motion #27 Oropeza/Sharpe Adopted UYVV.

Practice Report:

L. Owen, chairperson gave the Practice Committee report. (See Committee Report) The Practice Committee report was accepted by consensus of the Board.

It was moved to approve RN & LPN scope of practice nursing comparison chart.

Motion #28 Owen/Oropeza Adopted UYVV.

It was moved to approve the practice committee description as written.  
Motion #29 Owen/Oropeza Adopted UYVV.

**Unfinished Business Cont'd:**

Board Retreat Report: C. Moreland gave a report on the Board Retreat. The consensus of the Board is to have KSBN prioritize what came out of the Board retreat and apply it to the current Strategic Plan.

Board Job Description: C. Moreland reported on Board Member Job Descriptions that could be provided to the Appointment Secretary at the Governor’s office to give potential Board Members a knowledge of KSBN and what is involved as a KSBN Board Members. The consensus of the Board is to have KSBN provide a breakdown of duties and responsibilities of what is required to become a KSBN Board Member.

KSBN Articles: C. Moreland reported on KSBN Articles. Not all Committees reviewed the KSBN Articles during their Committee meetings. They will be reported back to their Committees on March and the Board will be given a report at that time.

FY23 Annual Report: C. Moreland gave an update on the FY23 Annual Report. It was moved to approve the FY23 Annual Report as written.  
Motion #30 Oropeza/Owen Adopted UYVV.

**New Business:**

FY24 Strategic Planning: C. Moreland reported on the FY24 Strategic Planning Retreat and where and when the Board would like to hold the retreat. The consensus of the Board is to look to hold the retreat either May 29-30 (first choice) or June 26-27 (second choice) and to have the location in Salina (first choice) and Wichita (second choice).

**Agenda for March 2024 Board:**

- 1) December 13, 2023, Board minutes
- 2) KSBN Articles
- 3) Board Retreat Report
- 4) Strategic Retreat Report
- 5) Board Member Job Description

Adjourn: The Board meeting was adjourned at 1:21 p.m.

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Julianna Rieschick, Board President

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Date

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Michaela Hysten, Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Carol Moreland, Executive Administrator

\_\_\_\_\_  
Date