

**Kansas State Board of Nursing
Investigative Committee Meeting
December 11, 2023**

- Time:** 9:06 a.m. – 12:02 p.m.
- Committee Members:** **Present in Person:**
Rebecca Sander, MSN, RN – Chair
Adri Gouldsmith, LPN, V. Chair
Brenda Sharpe, Public Member
- Committee Member:** **Absent with prior notice**
Ruth L.M. Burkhart, DNP, MSN, MA, RN-BC, LPCC
- Staff:** **Present in Person:**
Carol Moreland, MSN, RN, Executive Administrator
Linda Davies, BSN, RN, Practice Specialist
Jill Simons, Executive Assistant
- Quorum:** A quorum was established.
- Call to Order:** The Investigative Committee meeting was called to order by Rebecca Sander, MSN, RN, Investigative Chair, at 9:06 a.m.
- Review onsite packet:** There was nothing for the onsite packet.
- Add/Revise agenda:** There were no additions or revisions to the agenda.
- Announcements:** L. Davies announced two new Board Members assigned to the Investigative Committee. Ruth Burkhart, DNP, MSN, MA, RN-BC, LPCC and Brenda Sharpe, Public Member.
- Minutes:** The minutes of the September 11, 2023, Investigative Committee meeting were reviewed. It was moved to approve the September 11, 2023, Investigative Committee minutes as written.
Motion #1 Gouldsmith/Sharpe Adopted.
- The minutes of the October 23, 2023, Investigative Committee meeting were reviewed. It was moved to approve the October 23, 2023, Investigative Committee minutes as written.
Motion #2 Gouldsmith/Sharpe Adopted.
- Consent Item Agenda:**
1. New Regulations Review Process to be completed by March 2025 (0 of 2 completed)
 - a. K.A.R. 60-3-110 – Unprofessional conduct – initial review 9/11/2023

- b. K.A.R. 60-7-106 – Unprofessional conduct - initial review 9/11/2023

It was moved to approve Consent Item Agenda which included:

- 1. New Regulations Final Review Process
 - a. K.A.R. 60-3-110 – Unprofessional conduct
 - b. K.A.R. 60-7-106 – Unprofessional conduct
- Motion #3 Gouldsmith/Sharpe Adopted UYVV.

Unfinished Business:

Update on Investigative Committee Changes:

L. Davies presented an update on Investigative Committee Meeting changes for the Board’s directive to move to a timelier review of cases. First meeting was held on October 23, 2023, and went well. Next meeting will be held on January 22, 2024.

New Business:

Committee Descriptions:

L. Davies discussed Committee Description from the KSNB Articles. The consensus of the Committee is to leave the Committee Descriptions for the Investigative Committee as is.

Impaired Provider Program:

An overview of the Kansas Nurse Assistance Program (KNAP) was given by Duane Olberding, LSCSW, LCAC, KNAP Executive Director of KNAP, Elizabeth Anderson, BSW, MSW, KNAP Program Manager and Paula Ellis, KNAP Board Member.

KNAP Statistical Summary:

L. Davies discussed the Statistical Summary for period 07/01/2023 to 09/30/2023. (See Investigative Committee packet for the KNAP Statistical Summary).

KNAP Self-Study Module:

L. Davies reported that Ascension Via Christi currently has the Self-Study Module for KNAP. Effective 1/1/2024 the form will be moved to where it will be more of a national forum. They will be able to submit payment by credit cards instead of by money orders.

Quasi-Judicial:

It was moved that the meeting of the Investigative Committee be closed to deliberate on matters relating to decisions involving the exercise of Quasi-Judicial functions as authorized by K.S.A. 2013 Supp. 75-4318(g)(1).
Motion #4 Gouldsmith/Sharpe Adopted.

The committee returned to open session at 11:57 a.m.

It was moved that the Investigative Committee find that reasonable grounds exist for believing the applicant or licensee is guilty of violating the Kansas Nurse Practice Act in the following cases and that those cases be continued for further proceedings conducted in accordance with the provisions of the Kansas Administrative Procedure Act.

Motion #5 Goldsmith/Sharpe Adopted.

It was moved that the Investigative Committee find the following cases be closed for the reason that no action is needed.

Motion #6 Gouldsmith/Sharpe Adopted.

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "Reinstatement Applications".

Motion #7 Goldsmith/Sharpe Adopted.

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "Conversions".

Motion #8 Goldsmith/Sharpe Adopted.

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "Endorsement Applications".

Motion #9 Gouldsmith/Sharpe Adopted.

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "Inactivated by Staff".

Motion #10 Gouldsmith/Sharpe Adopted.

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "New Grads".

Motion #11 Gouldsmith/Sharpe Adopted.

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "Cases Not Opened".

Motion #12 Gouldsmith/Sharpe Adopted.

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "Unlicensed Practice".

Motion #13 Gouldsmith/Sharpe Adopted.

Agenda for March 2024:

- 1) January 22, 2024 Investigative Committee minutes
- 2) KNAP Self-Study Module

Adjourn: The Investigative Committee adjourned at 12:02 p.m.

Committee Chair

Date