

# Executive Administrator Report

Carol Moreland, MSN, RN

September 2024

## Upcoming NCSBN Meetings

- 2024 NLC Commission Annual Meeting—August 27, 2024—Chicago, IL—*Carol*
- 2024 NCSBN Annual Meeting—August 28—30, 2024—Chicago, IL—*Julianna, Adrian & Carol*
- 2024 NCLEX Conference—September 12, 2024—Virtual
- 2024 NCSBN Leadership & Public Policy Conference—October 9—11, 2024—Charlottesville, VA—*RaeAnn & Carol*
- 2025 NLC Commission Midyear Meeting—March 10, 2025—Pittsburgh, PA
- 2025 NCSBN Midyear Meeting—March 11—13, 2025—Pittsburgh, PA
- 2025 NCSBN APRN Roundtable—April 15, 2025—Virtual
- 2025 NLC Commission Annual Meeting—August 12, 2025—Chicago
- 2025 NCSBN Annual Meeting—August 13—15, 2025—Chicago

## Board Member Terms:

- Julianna Rieschick (7/01/18 to 6/30/25—*second term*)
- Andrea Watson (7/1/20—6/30/28—*second term*)
- Adri Gouldsmith (7/1/19—6/30/27—*second term*)
- Lori Owens (7/1/21—6/30/25—*first term*)
- Melissa Oropeza (7/1/20—6/30/25—*first term*)
- Michaela Hysten (9/8/2022—6/30/2027— *second term*)
- Ruth Burkhart (7/1/2022—6/30/2026—*first term*)
- Brenda Sharpe (12/5/2022—6/30/2027—*second term*)
- Michelle Terry (12/5/2022—6/30/2026—*first term*)
- Amy Hite 7/1/2024—6/30/2028—*first term*)
- Vacant Public Member position

## Regulation Revisions:

- Revision to K.A.R. 60-3-114 approved by Dept of Administration, Attorney General and Dept of Budget—ready for Public Hearing
- APRN education regulations (60-17-101 through 60-17-109) approved by Dept of Administration and submitted to Attorney General’s Office for review, they requested minor changes to 4 of the regulations—changes made and approved by Dept of Administration and at Attorney General’s Office for review and approval.
- Revision to K.A.R. 60-9-106 submitted to Department of Administration for review and approval

**Budgets:**

- FY 24 finished 6/30/24
- FY 25, 26 & 27 due 9/15/24 to Division of Budget

**Meetings Attended:**

- NCSBN Executive Officer Summit (*Priority #1, Strategic Objective 1*)
- Small Agency Head Monthly Brown Bag Meetings (*Priority #1, Strategic Objective 1*)
- NLC Training and Education Committee meetings (*Priority #1, Strategic Objective 4*)
- NCSBN Awards Committee meeting (*Priority #1, Strategic Objective 1*)
- Monthly mandatory staff meeting (1st Wednesday each month) (*Priority #2, Strategic Objective 4*)
- Meeting with potential vendor for newsletter, annual report and strategic plan (*Priority #1, Strategic Objectives 1 & 4*)
- Met with Melissa King, Director of Appointments (*Priority #2, Strategic Objective 3*)
  - Shared KSBN Board Member Position Description and Board Member Code of Conduct
  - Reviewed appointment process
  - Shared needs identified for future Board Members

**Projects:**

- Covering CNE and IV Therapy due to vacant position (*Priority #3, Strategic Objective 4*)
  - Reviewed 185 IOAs and approved 144
  - Reviewed and approved 9 single provider CNE applications
  - Reviewed 2 long term CNE provider applications
  - Reviewed and approved 1 IV Therapy Provider application
- Peer Reviewer of complaints received in the agency (*Priority #2, Strategic Objective 2*)
- Working with Procurement regarding KSBN impaired provider contract (*Priority #3, Strategic Objective 3*)
- Assisted with a site visit to MidAmerica College of Health Sciences PN program (*Priority #3, Strategic Objective #4*)
- New Board Member orientation with Amy Hite (*Priority #2, Strategic Objective #3*)
- Working with Director of Operations to develop two forms (*Priority #3, Strategic Objective 5*)
  - Template for staff reports to Board
  - Template for follow-up report to be completed by staff attending a professional development offering while representing KSBN

**Request from Board:**

- Feedback on content of staff reports that will be helpful to Board Members