



Staff Report

Date: March 26, 2025

TO: KSBN Board Members

FR: Carol Moreland, Executive
Administrator

RE: March 2025
Executive Administrator Report

Purpose of the Agenda Item and/or the Board Action Requested:

This report is an update on the activities of the Executive Administrator for November 2024 through February 28, 2025, to support KSBN strategic plan. No Board action is requested.

Strategic Outcome and actions taken to support the strategic outcome:

Strategic Objective 2 – 1 Monitor the Board’s report of financial position:

- Presented FY 25, 26 & 27 to House Social Services Budget Committee
- Prepare Fiscal Notes for bills that could impact the Board

Strategic Objective 2 – 4 Recruit, develop and retain qualified staff:

- Andy Martin hired as the Public Information Officer that includes the responsibilities of KORA, COOP, Agency Record Officer, Regulation revisions, and Legislative awareness of bills and actions that impact KSBN. Participate in mentoring Andy on records management, regulation review and revisions, and Legislative awareness.
- Samantha Harrington (0.5 FTE) AAG hired and started 3/10/25
- Continue to have monthly in-person staff meetings and leadership team meetings
- A compliance review was conducted that demonstrated KSBN is in compliance with NPDB for APRN and RN reporting

Strategic Objective 2 – 5 Maintain a superior and secure information technology infrastructure:

- Attended OITS monthly security webinars to increase my knowledge
- Entrance Conference with Legislative Post Auditors for IT Security LPA

Strategic Objective 3 – 5: Communication provided is high quality, clear, accurate, current and includes effective methods available to give feedback to the Board:

- First newsletter with a March 2025 print date
- Information about reg revisions of K.A.R. 60-3-114, 60-17-101, 60-17-102, 60-17-103, 60-17-104, 60-17-105, 60-17-106, 60-17-107, 60-17-108 and 60-17-109 published in quarterly newsletter
- Developed 2025 Legislative KSBN Information Sheet for distribution to the legislators after session starts
- Provided testimony for pertinent bills
- Developed 2025 Weekly Legislative Update and distribute to staff
- Submitted follow-up compliance report with U.S. Department of Education
- Submitted annual reinstatement report to Legislature
- Status meeting with Legislative Post Auditors for the Abuse Registry LPA
- Coordinating March 12, 2025, FBI Audit with FBI Agent. Worked with Leadership to complete pre-audit questionnaire and Fingerprint Survey and submitted to Agent.

Upcoming NCSBN meetings:

- 2025 NCSBN APRN Roundtable on April 15, 2025, virtual meeting
- 2025 Discipline Case Management Conference on April 29 – 30 in Santa Rosa, CA
- 2025 NLC Commission Annual Meeting on August 12, 2025, in Chicago, IL
- 2025 NCSBN Annual Meeting on August 13 – 15, 2025, in Chicago, IL

Board Member Terms:

- Andrea Watson (7/1/20 through 6/30/28 – second term)
- Michaela Hysten (9/8/2022 through 6/30/27 – second term)
- Michelle Terry (12/5/2022 -through 6/30/26 – first term)
- Julianna Rieschick (7/1/18 through 6/30/25 – second term)
- Adri Gouldsmith (7/1/19 through 6/30/27 – second term)
- Lori Owens (7/1/21 through 6/30/25 – first term)
- Melissa Oropeza (7/1/20 through 6/30/25 – first term)
- Ruth Burkhart (7/1/22 through 6/30/26 – first term)
- Brenda Sharpe (12/5/22 through 6/30/27 – second term)
- Amy Hite (7/1/24 through 6/30/28 - first term)
- Vanant Public Member position

Attachments:

No attachments