

Agency Mission: To assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.

**Kansas State Board of Nursing
Landon State Office Building, Room 560
Finance Committee Agenda
March 26, 2025**

NOTE: The audience may attend in person or via Zoom. Link to access meeting to follow agenda.

Time: 8:30 a.m. – 9:00 a.m.

Committee Members: Andrea Watson, RN, BSN, OCN, CCRP, Chair
Brenda Sharpe, Public Member, V. Chair
Adri Gouldsmith, LPN

Staff: Carol Moreland, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Jill Simons, Executive Assistant

- I. Quorum (minimum of 2 members present) – Yes or No
- II. Call to Order
- III. Review Onsite Packets
- IV. Additions/Revisions to Agenda
- V. Announcements
- VI. Approval of Minutes: December 11, 2024
- VII. Unfinished Business
 1. Monthly Finance Report Update
 2. Overview of FY 25, FY 26 & FY 27
 3. Budget Update
 4. Committee name and structure
 - a. Finance and Risk Management Committee
 - b. Draft of Committee Description in KSBN Articles
- VIII. New Business
 1. Five Year Regulation Legislative Review (*to be completed during 2025*)
 - a. K.A.R. 60-4-101 – Payment of fees
 - b. K.A.R. 60-13-101 – Payment of fees
 - c. K.A.R. 60-8-101 – Schedule of fees
- IX. Agenda for June 2025 Committee meeting
- X. Adjourn

Committee Responsibilities:

To review and project budgetary needs to support agency; to maintain a structured system for monitoring impaired licensees; to review and recommend revisions to the impaired assistance program yearly contract.

Please note: Additional items which have come to the attention of the Board or Committee will be handled as time permits. Agenda is subject to change based upon items to come before the Board.

Handouts or copies of materials brought to the Board or committees for discussion by committee members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30th calendar day may be addressed at the meeting at the discretion of the President of the Board or Chairperson of the committee.

Please click the link below to join the webinar:

When: Mar 26, 2025 08:30 AM Central Time (US and Canada)

Topic: Kansas State Board of Nursing - Finance Committee

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/85031529082?pwd=a32DUp662mdTP2fBqa8CL6OdrZ27RH.1>

Passcode:KSBNFIn

Phone one-tap:

+13462487799,,85031529082#,,,,*9507467# US (Houston)

+16694449171,,85031529082#,,,,*9507467# US

Join via audio:

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

Webinar ID: 850 3152 9082

Passcode: 9507467

International numbers available: <https://us02web.zoom.us/j/kcZual9xlk>

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Agency Financial Details

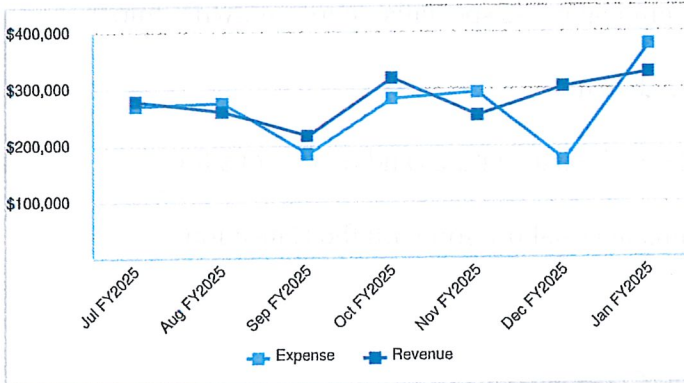
GLOBAL FILTERS	GLOBAL FILTERS	GLOBAL FILTERS
Business Unit 48200	Department 482000000	Fund 2716
GLOBAL FILTERS	GLOBAL FILTERS	GLOBAL FILTERS
Budget Unit No Filter Appl..	Program No Filter Appl..	Agency Use No Filter Appl..

Year to Date Cash Balance Amount
\$5,285,128.50

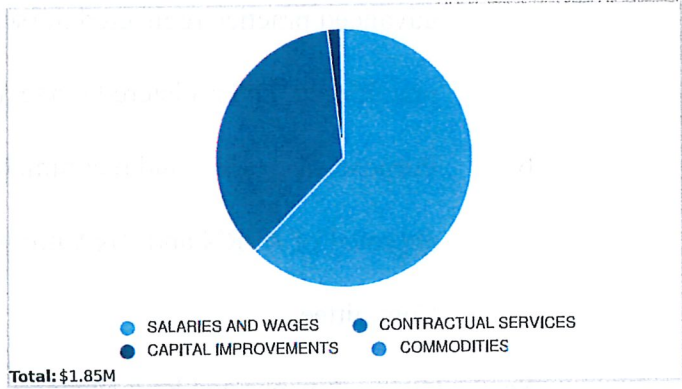
Year to Date Revenue
\$1,957,320.67
 Current Month Revenue: \$327,860.07

Year to Date Expense
\$1,854,551.52
 Current Month Expense: \$378,263.55

REVENUE AND EXPENDITURES TREND



YEAR TO DATE EXPENDITURES BY ACCOUNT GROUP



ACCOUNT GROUP	AMOUNT
CASH BALANCE	
OPERATING EXPENDITURES	
CASH BALANCE	
CASH AT BEGINNING OF THE YEAR	\$5,627,185.05
CASH BALANCE Subtotal	\$5,627,185.05
REVENUE	
LICENSES, SALES, SERVICE	\$1,957,320.67
REVENUE Subtotal	\$1,957,320.67
EXPENDITURES	
SALARIES AND WAGES	-\$1,156,559.48
CONTRACTUAL SERVICES	-\$662,154.46
COMMODITIES	-\$5,336.80
CAPITAL IMPROVEMENTS	-\$30,500.78
EXPENDITURES Subtotal	-\$1,854,551.52
OTHER	
ACCOUNTS PAYABLE	\$36.95
LESS PRIOR FY EXPENDITURES	-\$444,862.65
PLUS PRIOR FY REVENUE	\$56,619.00
OTHER Subtotal	-\$388,206.70
OPERATING EXPENDITURES Subtotal	\$5,341,747.50
CASH BALANCE Subtotal	\$5,341,747.50
HOSPITALITY	
OPERATING EXPENDITURES	
CASH BALANCE	
CASH AT BEGINNING OF THE YEAR	\$0.00
CASH BALANCE Subtotal	\$0.00
OPERATING EXPENDITURES Subtotal	\$0.00
HOSPITALITY Subtotal	\$0.00
Total	\$5,341,747.50

review educational policies for IV therapy programs. To review all reports and evaluations of IV therapy programs.

Section 4. Advanced Practice

- a. Membership: A minimum of three Board Members including at least one APRN member and four non-Board members representing each of the categories of advanced practice registered nurses: clinical nurse specialist, nurse midwife, nurse practitioner, and registered nurse anesthetist.
- b. Purpose: To review and recommend revisions to statutes and regulations for approval of APRN and RNA programs in collaboration with the Education Committee.

Section 5. Finance and Risk Management Committee

- a. Membership: A minimum of three Board Members.
- b. Purpose: To review and project budgetary needs to support agency. To maintain a structured system for monitoring impaired licensees. To review and recommend revisions to the impaired assistance program yearly contract.
- c. Expanded Responsibilities:
The Finance and Risk Management Committee is responsible for providing oversight and strategic guidance on financial matters and risk management, including but not limited to cybersecurity, physical security, operational risks, and compliance. The committee ensures that the Board maintains financial integrity, mitigates risks, and upholds its regulatory responsibilities while safeguarding sensitive data and physical assets.
 - 1) Financial Oversight:
 - a) Review and recommend annual budgets, financial policies, and financial strategies to ensure fiscal responsibility.
 - b) Monitor financial performance, expenditures, and revenue streams, ensuring alignment with the Board's mission and strategic priorities.
 - c) Oversee audits and financial reporting to ensure compliance with applicable laws and regulations.
 - 2) Cybersecurity and Data Protection:
 - a) Assess and advise on policies and procedures related to cybersecurity risk management, including data privacy, system vulnerabilities, and threat mitigation strategies.
 - b) Review reports on cybersecurity incidents and recommend actions to strengthen protections.
 - c) Ensure the Board maintains compliance with state and federal data security

- regulations.
- 3) Physical Security and Operational Risk:
 - a) Evaluate risks related to physical security, facility access controls, and emergency preparedness.
 - b) Ensure the development and implementation of policies that protect Board members, staff, and sensitive materials.
 - c) Monitor trends and emerging threats that may impact the Board's security posture.
 - 4) Enterprise Risk Management:
 - a) Identify and assess organizational risks, ensuring appropriate mitigation strategies are in place.
 - b) Provide oversight of risk management frameworks, including business continuity of operations and disaster recovery plans.
 - 5) Governance and Compliance:
 - a) Ensure that risk management efforts align with legal, regulatory, and ethical obligations.
 - b) Advise the Board on best practices and emerging trends in financial and risk governance.
 - c) Collaborate with other committees to ensure comprehensive risk oversight across all Board functions.

- d. Fee Fund Balance Guidelines Purpose: The Board has established these guidelines to ensure that the agency maintain a sufficient balance in the fee fund to ensure continuous operation of the agency if there was a decrease in revenue or an emergency in which all equipment, furniture, supplies, office space, etc were destroyed by a natural or manmade disaster. The State of Kansas is self-insured, and the agency is a fee funded agency which receives no state general funds.
- e. Fee Fund Balance Guidelines Policy: The agency is required to submit a biennial budget. During the budget process, the fee fund is reviewed. The fee fund balance should be reviewed by the Board after budget has been submitted to the Governor

and receiving the Governors' Recommendations. The following criteria will be applied to determine the balance to be maintained in the fee fund:

- (1) The replacement cost of all physical assets
- (2) The cost for temporary relocation of office for up to six months of expenses
- (3) Six months of operating expense

Section 6. Investigative

- a. Membership: A minimum of three Board Members including at least one RN member.
- b. Purpose: To review and recommend revisions in investigative and discipline statutes and regulations. To conduct a review of cases opened by the legal department, determine what type of disciplinary proceeding, and recommend proceedings be initiated. To review and recommend changes to investigative and discipline policies and procedures. To maintain a structured system for monitoring impaired licensees; to review and recommend revisions to the impaired assistance program yearly contract.

Section 7. Education

- a. Membership: A minimum of three Board Members including at least two Educator RNs and four non-Board members representing the four types of educational programs: LPN, ADN, BSN, and APRN.
- b. Purpose: To review and recommend revisions in educational statutes and regulations for nursing, APRN, RNA, and LMHT programs. To review educational policies for nursing and LMHT programs; to review all reports, evaluations, and site visits of schools of nursing, APRN, RNA, and LMHT

Five Year
Regulation
Legislative Review

Kansas Administrative Regulations

Agency 60

State Board of Nursing

Article 4.—Fees

60-4-101. Payment of fees. The following fees shall be charged by the board of nursing:

(a) Fees for professional nurses.

- (1) Application for single-state license by endorsement to Kansas \$100.00
- (2) Application for single-state license by examination 100.00
- (3) Biennial renewal of single-state license 85.00
- (4) Application for reinstatement of single-state license without temporary permit 150.00
- (5) Application for reinstatement of single-state license with temporary permit 150.00
- (6) Certified copy of Kansas license 25.00
- (7) Inactive license 10.00
- (8) Verification of licensure 30.00
- (9) Application for exempt license 50.00
- (10) Renewal of exempt license 50.00
- (11) Application for multistate license by endorsement 125.00
- (12) Application for multistate license by examination 125.00
- (13) Biennial renewal of multistate license 85.00
- (14) Application for reinstatement of multistate license 150.00
- (15) Application for reinstatement of multistate license with temporary permit 150.00

(b) Fees for practical nurses.

- (1) Application for single-state license by endorsement to Kansas 75.00
- (2) Application for single-state license by examination 75.00
- (3) Biennial renewal of single-state license 85.00
- (4) Application for reinstatement of single-state license without temporary permit 150.00
- (5) Application for reinstatement of single-state license with temporary permit 150.00
- (6) Certified copy of Kansas license 25.00
- (7) Inactive license 10.00

(8) Verification of licensure	30.00
(9) Application for exempt license	50.00
(10) Renewal of exempt license	50.00
(11) Application for multistate license by endorsement	125.00
(12) Application for multistate license by examination	125.00
(13) Biennial renewal of multistate license	85.00
(14) Application for reinstatement of multistate license	150.00
(15) Application for reinstatement of multistate license with temporary permit	150.00

This regulation shall become effective on July 1, 2019. (Authorized by K.S.A. 65-1129; implementing K.S.A. 65-1118; effective Jan. 1, 1966; amended Jan. 1, 1972; amended, E-74-29, July 1, 1974; modified, L. 1975, Ch. 302, Sec. 5, May 1, 1975; amended, E-77-8, March 19, 1976; amended Feb. 15, 1977; amended, E-79-8, March 16, 1978; amended May 1, 1979; amended May 1, 1980; amended May 1, 1983; amended March 9, 1992; amended May 17, 1993; amended May 9, 1994; amended Feb. 6, 1995; amended April 3, 1998; amended July 1, 2001; amended April 20, 2007; amended July 1, 2014; amended May 12, 2017; amended July 1, 2019.)

**** *Authenticated Kansas Administrative Regulation* ****

Kansas Administrative Regulations

Agency 60

State Board of Nursing

Article 13.—Fees; Registered Nurse Anesthetist

60-13-101. Payment of fees. Payment of fees for registered nurse anesthetists shall be as follows:

- (a) Initial application for authorization as a registered nurse anesthetist ... \$75.00
- (b) Biennial renewal of authorization as a registered nurse anesthetist 55.00
- (c) Application for reinstatement of authorization as a registered nurse anesthetist without temporary permit 60.00
- (d) Application for reinstatement of authorization with temporary permit as a registered nurse anesthetist 70.00
- (e) Initial application with temporary authorization to practice as a registered nurse anesthetist 110.00
- (f) Certified copy of authorization to practice as a registered nurse anesthetist 20.00

This regulation shall be effective on and after July 1, 2014. (Authorized by K.S.A. 65-1129 and 65-1164; implementing K.S.A. 2013 Supp. 65-1118, 65-1154, 65-1155; effective, T-87-38, Nov. 19, 1986; effective May 1, 1987; amended May 17, 1993; amended Feb. 6, 1995; amended July 1, 2001; amended July 1, 2014.)

***** *Authenticated Kansas Administrative Regulation* *****

Kansas Administrative Regulations

Agency 60

State Board of Nursing

Article 8.—Fees

60-8-101. Payment of fees. The following fees shall be charged by the board of nursing:

(a) Mental health technician programs.

- (1) Annual renewal of program approval \$100.00
- (2) Survey of a new program 200.00
- (3) Application for approval of continuing education providers 200.00
- (4) Annual renewal for continuing education providers 50.00

(b) Mental health technicians.

- (1) Application for licensure 50.00
- (2) Examination 40.00
- (3) Biennial renewal of license 55.00
- (4) Application for reinstatement of license without temporary permit 70.00
- (5) Application for reinstatement of license with temporary permit 75.00
- (6) Certified copy of Kansas license 12.00
- (7) Inactive license 10.00
- (8) Verification of licensure 10.00
- (9) Duplicate license 12.00
- (10) Application for exempt license 50.00
- (11) Renewal of exempt license 50.00

This regulation shall be effective on and after July 1, 2014. (Authorized by K.S.A. 65-4203; implementing K.S.A. 65-4208; effective May 1, 1980; amended May 1, 1983; amended, T-85-49, Dec. 19, 1984; amended May 1, 1985; amended June 3, 1991; amended May 17, 1993; amended May 9, 1994; amended Feb. 6, 1995; amended April 3, 1998; amended July 1, 2001; amended April 20, 2007; amended Oct. 18, 2013; amended July 1, 2014.)

***** *Authenticated Kansas Administrative Regulation* *****