

**Kansas State Board of Nursing
Board Meeting Minutes
December 11, 2024**

Time: 9:15 a.m. – 2:08 p.m.

Board Members:

Present in Person

Andrea Watson, RN, BSN, OCN, CCRP, President
Michaela Hysten, MSN, BSN, RN, Vice President
Michelle Terry, Public Member, Secretary
Adri Gouldsmith, LPN
Julianna Rieschick, RN, MSN, NEA-BC – absent with prior notice
Ruth Burkhart, DNP, MA, RN-BC, LPCC
Melissa Oropeza, DNP, APRN-BC, CGRN
Lori Owen, LPN – absent with prior notice
Brenda Sharpe, Public Member

Present via Zoom

Amy Hite, EdD(c), DNP, FNP-C

Staff Present in Person:

Carol Moreland, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Linda Davies, BSN, RN, Practice Specialist
Janelle Martin, MHSA, RN, Nursing Education Compliance Officer
RaeAnn Byrd, Licensing Supervisor
Jill Simons, Executive Assistant

Quorum: A quorum was established.

Call to order: The Board meeting was called to order by Andrea Watson, RN, BSN, OCN, CCRP, Board President, at 9:15 a.m.

Review onsite packet: There was nothing for the onsite packet.

Add/Revise Agenda: There were two additions to the agenda,
Under New Business:
1. Remove Annual Delegation Motion
2. Scheduling additional virtual Board Meeting
Motion #1 Oropeza/Hysten Adopted UYVV.

Announcement: There were two recognitions.
1. Nolan Jones, General Manager for the Tyler Technologies for his nearly 18 years of unwavering service and partnership with the state of Kansas.
2. MaryAnn Alexander for her remarkable 18 years of service to NCSBN.

Charles Macheers, General Council introduced his colleague, Jesse Burris.

Minutes:

The minutes from the September 11, 2024, board meeting were reviewed. It was moved to approve the minutes from the September 11, 2024, board meeting as written.
Motion #2 Sharpe/Oropeza Adopted UYVV.

Consent Item Agenda:

1. Renewal of Impaired Provider Contract

A. Watson reported that the Renewal of the Impaired Provider Contract has been signed and will be effective on January 1, 2025.

Exec. Admin. Report:

C. Moreland reported to the Board. (See Report). It was consensus of the Board to accept the report.

C. Moreland announced new part-time AAG, Sydney Winslow.

Staff Reports:

A. Guerrero reported to the Board. (See Report). It was consensus of the Board to accept the report.

L. Davies reported to the Board. (See Report). It was consensus of the Board to accept the report.

J. Martin reported to the Board. (See Report). It was consensus of the Board to accept the report.

R. Byrd reported to the Board. (See Report). It was consensus of the Board to accept the report.

Committee Reports:

Educ. Comm. Report:

R. Burkhart, vice-chairperson gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved to approve the Consent Item Agenda which includes:

- a. Nursing Education Staff Report
- b. 2025 Site Visit schedule
- c. Petition Summary 8/13/24 through 11/15/24
- d. Draft Regulation Review Approval K.A.R. 60-17-101, 60-17-102, 60-17-103, 60-17-104 and 60-17-105.

Motion #3 Burkhart/Terry Adopted UYVV.

It was moved to accept the site visit report with recommendations for Emporia State University, BSN program, and reapprove the program for the time period of national accreditation.

Motion #4 Burkhardt/Sharpe Adopted UYVV.

It was moved to accept the site visit report with recommendations for Fort Scott Community College, ADN program; to remain on conditional approval, to cease admissions to the program until all recommendations have been addressed and board has given approval, and a site visit to be completed prior to approval to restart admissions.

Motion #5 Burkhardt/Oropeza Adopted UYVV.

It was moved to accept the site visit report with recommendations for WSU Tech, ADN program, and to approve the program for five years.

Motion #6 Burkhardt/Terry Adopted UYVV.

It was moved to accept the initial site visit report for Southwestern College with approval to admit 20 students annually beginning Fall 2025 with a site visit to be done after the first graduation.

Motion #7 Burkhardt/Oropeza Adopted UYVV.

It was moved to approve the Major Curriculum Change Request from Barton Community College to transition NURS 1207 Mental Health Nursing I from face to face to an on-line format.

Motion #8 Burkhardt/Terry Adopted UYVV.

It was moved to approve the Major Curriculum Change request from the University of Kansas School of Nursing, BSN program, to change the current clinical hour calculation based on a 16-week semester to a 15-week semester calculation with a change in clinical hours from 768 to 720. Motion #9 Burkhardt/Sharpe Adopted UYVV.

It was moved to approve the Major Curriculum Change request from the University of Saint Mary, BSN program, to change the delivery method of NU (AT) 101 Drug Calculations to Nursing from online to hybrid delivery. Motion #10 Burkhardt/Hysten Adopted UYVV.

It was moved to approve the Major Curriculum Change request from the University of Saint Mary, Graduate program, to approve the new Psych-Mental Health Nurse Practitioner (PMHNP) certificate concentration at USM. Motion #11 Burkhardt/Oropeza Adopted UYVV.

It was moved to approve the Major Curriculum Change request from MidAmerica Nazarene University School of Nursing, BSN program, to add an 18-month ABSN Hybrid cohort (25 seats), along with the

current ABSN and traditional BSN tracts. Overall number of approved seats for the BSN program is not changing.

Motion #12 Burkhart/Hysten Adopted UYVV.

It was moved to approve the Major Curriculum Change request from MidAmerica Nazarene University School of Nursing, graduate program, to close the AGPCNP program due to insufficient enrollment.

Motion #13 Burkhart/Oropeza Adopted UYVV.

It was moved to accept the Initial Application from Chamberlain University, for a new prelicensure BSN program in Overland Park, KS, with a site visit to be done prior to approval to admit students.

Motion #14 Burkhart/Sharpe Adopted UYVV.

It was moved to reapprove the PN Programs on Full Approval Status through December 2025. Motion #15 Burkhart/Terry Adopted UYVV.

It was moved to reapprove the ADN Programs on Full Approval Status through December 2025. Motion #16 Burkhart/Hysten Adopted UYVV.

It was moved to reapprove the BSN Programs on Full Approval Status through December 2025. Motion #17 Burkhart/Sharpe Adopted UYVV.

It was moved to reapprove the one PN program (Mid-America College of Health Sciences), and the three ADN programs (Donnelly College, Fort Scott Community College and Seward County Community College) on Conditional Approval Status through December 2025.

Motion #18 Burkhart/Oropeza Adopted UYVV.

It was moved to reapprove the programs on initial approval status through December 2025 (which includes Allied Health Career Training, Galen College ADN, Barclay College BSN and Ottawa University BSN). Motion #19 Burkhart/Terry Adopted UYVV.

Investigative Report:

A. Gouldsmith, vice chairperson gave the Investigative Committee report. (See committee report) The Investigative Committee report was accepted by consensus of the Board.

President Watson to Vice-President Hysten

CNE/IV Therapy Report:

A. Watson, chairperson reported the CNE/IV Therapy Committee did not meet due to no quorum.

It was moved to extend approval of Professional Continuing Education, LT0053-0949 until renewal application can be reviewed at the March 2025 CNE Committee meeting. Motion #20 Watson/Gouldsmith Adopted UYVV.

Vice-President Hysten to President Watson

APRN Committee: M. Oropeza, chairperson gave the APRN Committee report. (See Committee Report) The APRN Committee report was accepted by consensus of the Board.

It was moved to approve the Consent Item Agenda which included:

1. APRN Programs approved for Licensure.
2. Final review:
 - a. APRN (all four roles)
 1. K.A.R. 60-11-113 – License renewal
 2. K.A.R. 60-11-116 – Reinstatement of license
 3. K.A.R. 60-11-118 – Temporary permit to practice
 4. K.A.R. 60-11-120 – Expiration dates of licenses; applications
 5. K.A.R. 60-11-121 – Exempt license
 - b. Nurse Practitioner
 1. K.A.R. 60-11-104 – Functions of the advanced practice registered nurse in the role of nurse practitioner
 2. K.A.R. 60-11-104a – Prescription orders
 - c. Nurse Midwife
 1. K.A.R. 60-11-105 – Functions of the advanced practice registered nurse in the role of nurse midwife
 - d. Clinical Nurse Specialist
 1. K.A.R. 60-11-107 – Functions of the advanced practice registered nurse in the role of clinical nurse specialist

Motion #21 Oropeza/Burkhart Adopted UYVV.

Practice Report: M. Terry, vice chairperson gave the Practice Committee report. (See Committee Report) The Practice Committee report was accepted by consensus of the Board.

It was moved to approve the Consent Item Agenda which included:

1. Practice Calls Report

Motion #22 Terry/Oropeza Adopted UYVV.

It was moved after regulations review to approve the following:

- a. K.A.R. 60-15-101 – Definitions and functions
- b. K.A.R. 60-15-102 – Delegation procedures
- c. K.A.R. 60-15-103 – Supervision of delegated tasks
- d. K.A.R. 60-15-104 – Medication administration in a school

Motion #23 Terry/Burkhart Adopted UYVV.

It was moved to approve K.A.R. 60-7-105 as written.
Motion #24 Terry/Oropeza Adopted UYVV.

President Watson to Vice-President Hysten

Finance Report: A. Watson chairperson gave the Finance Committee report. (See Committee Report) The Finance Committee report was accepted by consensus of the Board.

Vice-President Hysten to President Watson

Unfinished Business:

Regulation Review Update: C. Moreland reported on the regulation review status update.

KSBN Newsletter, Annual Report and Strategic Plan:

C. Moreland and A. Guerrero have been researching potential vendors as the vendor that was doing our KSBN newsletter, annual reports and strategic planning for numerous years went out of business and turned everything over to a vendor called Nursing Network.

C. Moreland has information for the Board to consider on two potential vendors: Nursing Network and Publishing Concepts.

- Nursing Network – would have a cost to distribute a printed newsletter.
- Publishing Concepts – would have no cost to distribute a printed newsletter.

Advertising would be handled by both vendors. Approval would be approved by KSBN prior to either vendor publishing the newsletters.

It was moved to have the executive staff negotiate a contract with Publishing Concepts, Inc. to produce the KSBN newsletter, annual reports and strategic plans.

Motion #25 Sharpe/Hysten Adopted UYVV.

Types of Nurse Midwives: L. Davies reported on types of Nurse Midwives.

New Business:

Executive Session: Pursuant to K.S.A. 75-4319(b)(1), it was moved that the Board recess into executive session for 20 minutes and reconvene at 11:15 a.m. The meeting will be reconvened by Zoom and in Room 509, Landon State

Office Building, 900 SW Jackson, Topeka, Kansas 66612, as stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board's website at <https://ksbn.kansas.gov/>

The justification is to discuss personnel matters of nonelected personnel. The subject matter to be discussed in the executive session concerns an employee performance evaluation. To aid the Board in its discussion, Adrian Guerrero will join the executive session. Motion #26 Burkhart/Oropeza Adopted UYVV.

Open Session: 11:15 a.m.

Board Retreat: A. Guerrero reported on the upcoming Board Retreat. It is tentatively scheduled for April 22 and 23, 2024 in Wichita.

K.A.R. 60-3-114 Approval: C. Moreland discussed the public comments regarding the proposed regulation revisions changes to K.A.R. 60-3-114.

The public hearing was held on November 15, 2024. We received no comments by mail or during the hearing.

It was moved that the Board adopt K.A.R. 60-3-114, and that a vote be taken by roll call vote. A copy is attached hereto. Motion #27 Oropeza/Hysten Roll Call Vote (7 Yea) (0 Nay) Adopted UYVV.

Lunch Break: 11:26 a.m.

Open Session: 12:30 p.m.

Leading Age Pending 2025 Legislation:

Kylee Childs, Director of Government Affairs with LeadingAge Kansas presented an overview of LeadingAge Kansas to the Board. LeadingAge Kansas is an association not-for-profit and other mission-driven aging services providers dedicated to serving the needs of aging Kansans. She discussed possible pending legislation for 2025 Legislative Session.

Executive Session: Pursuant to K.S.A. 75-4319(b)(12), it was moved that the Board recess into executive session for 20 minutes and reconvene at 1:30 p.m. The remote meeting will be reconvened by Zoom and in Room 509, Landon State Office Building, 900 SW Jackson, Topeka, Kansas 66612 as stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board's website at: www.ksbn.kansas.gov

The justification is consultation with the Board's legal counsel, Assistant Attorney Generals Charles Macheers and Jesse Burris that would be deemed by privileged in the attorney-client relationship. The subject matter to be discussed in the executive session concerns the annual review of the KSBN COOP Plan and its submission to the Kansas Division of Emergency Management per Executive Order 23-03 as well as an annual review of the KSBN Information Security Program. The Board's Executive Administrator, Carol Moreland, Director of Operations, Adrian Guerrero, KISO Non-Cabinet Agency Information Security Officer, Nathaniel Kunst and the Non-Cabinet Agency Information Security Officer, Rockey McKenzie are included as the client.

Motion #28 Hysten/Burkhart Adopted UYVV.

Open Session: 1:30 p.m.

It was moved to agree with the direction the board is going with the Kansas State Board of Nursing Information Security Program and Continuity of Operations Plan.

Motion #29 Burkhart/Hysten Adopted UYVV.

Board Meeting: C. Moreland reported on a need for a special board meeting to review public comments and any further action on the draft revisions to K.A.R. 60-17-101, 60-17-102, 60-17-103, 60-17-104, 60-17-105, 60-17-106, 60-17-107, 60-17-108, and 60-17-109. The consensus of the Board is to conduct a special board meeting the morning of January 8, 2025, at 9:00 a.m.

Fee Refunds: C. Moreland and R. Byrd reported on the amount of fee refunds processed each fiscal year and if the Board might consider making application fees non-refundable except in specific situations.

It was moved that the Board authorize legal counsel, executive administrator and licensing supervisor to research and recommend regulatory language that reflects the Board's intention to make application fees non-refundable except in specific situations to be reflected in the regulation. Motion #30 Sharpe/Terry Adopted UYVV.

Agenda for March 2025 Board:

- 1) December 11, 2024, Board minutes
- 2) Regulation Review Status Update
- 3) NCSBN Licensed Mental Health Technicians
- 4) Nurse Midwives
- 5) Fee Refunds

Adjourn: The Board meeting was adjourned at 2:00 p.m.

Andrea Watson, Board President

Date

Michelle Terry, Secretary

Date

Carol Moreland, Executive Administrator

Date