

KSBN Committee Applications

Appointments are to be made for the KSBN committees after the September board meeting. The committees which will have vacancies are listed below. If an individual wishes to be considered for a committee, please complete the application, attach your vitae and return to the Kansas State Board of Nursing by August 31, 2025.

Applications may be faxed to (785) 296-3929, e-mailed jill.simons@ks.gov or mail to KSBN Committee Application, 900 SW Jackson, Suite 1051, Topeka, KS 66612-1230.

APRN Committee – 3 positions

Qualifications: Licensed as an APRN

Position 1: Represent CNS

Position 2: Represent NP

Position 3: Represent RNA

Continuing Nursing Education/IV Therapy Advisory Committee – 2 positions

Qualifications: CNE Provider or experience with IV Therapy for LPNs

Education Committee – 2 positions

Qualifications:

Position 1: Represent ADN Nursing Program

Position 2: Represent MSN Nursing Program

Practice Committee – 4 positions

Qualifications: Engaged in practice

Committees meet quarterly and there is a packet of information that must be reviewed before each meeting. The size of the packet varies by committee and the agenda items.

Below is a description of each of the committees, meeting times, and estimated preparation time for the committee.

APRN Committee:

Membership: A minimum of three Board Members including at least one APRN member and four non-Board members representing each of the categories of advanced practice registered nurses: clinical nurse specialist, nurse midwife, nurse practitioner, and registered nurse anesthetist. The K-TRACS Advisory Council representative should be a “licensed advanced practice provider” and prefer to have experience with prescribing controlled substances and using K-TRACS. This K-TRACS advisory council meets approximately every other month. There is always a virtual option, and some meetings have an in-person option at the Topeka office.

Meeting time: Tuesday of Board week from 2 – 3 pm. The time commitment is generally the duration of meeting and any prep time needed to review materials before the meeting.

Purpose: To review and recommend revisions to statutes and regulations for approval of APRN and RNA programs in collaboration with the Education Committee. To hear updates about the K-TRACS program and provide feedback on future program directions as well as hearing confidential cases involving patients, prescribers and pharmacies of concern related to the use of controlled substances.

Education Committee

Membership: A minimum of three Board Members including at least two Educator RNs and four non-Board members representing the four types of educational programs: LPN, ADN, BSN, and APRN.

Purpose: To review and recommend revisions in educational statutes and regulations for nursing, APRN, RNA, and LMHT programs. To review educational policies for nursing and LMHT programs; to review all reports, evaluations, and site visits of schools of nursing, APRN, RNA, and LMHT programs. Assist as a site visitor to the nursing programs throughout the state as scheduled and assist in developing the report of findings. Assisting as a site visitor involves travel throughout the state.

Meeting time: 8:30 am to 12 pm on Tuesday of Board week. Preparation time is extensive to review a large packet before the meeting.

CNE/IV Therapy Committee

Membership: a minimum of three Board members, including one RN member and three non-A minimum of three Board Members, including one RN member and three non-board members who are representatives of approved CNE providers.

Purpose: To review continuing nursing and mental health technician education; to review and recommend revisions to CNE statues and regulations; To monitor and approve CNE providers for both initial and renewal status; To review statistical information regarding providers of CNE. To review and recommend revisions in educational statutes and regulations for IV therapy programs. To review educational policies for IV therapy programs; to review all reports and evaluations of IV therapy programs

Meeting time: 12:30 – 2 pm on Tuesday of Board week. Time commitment for committee preparation can be long, depending on the size of the packet.

Practice Committee

Membership: a minimum of three Board members,

Purpose: To review practice acts; make recommendations for revision that: reflect current practice.

Meeting time: 3:00 – 4:00 pm on Tuesday of Board week. Time commitment for committee preparation is to review the committee packet before attending the committee meeting.

It is imperative that committee members attend the regularly scheduled committee meetings. If a quorum of committee members is not present, no business can occur at the quarterly committee meeting. The committee meetings are held in person in Topeka. Committee members are reimbursed for travel expenses to attend the committee meeting in Topeka. The dates for the Committee and Board meetings is available on the KSBN website: <https://ksbn.kansas.gov/board-meetings/>. The committee member commitment is from December 2025 – September 2027. Committee member selection will occur after the September 2025 Board meeting. Applicants will be contacted regarding status of their application after the selection has occurred.

Travel Expense Detail

Toll Expense Form DA-121 will be provided for any Committee Member who travels to Topeka to attend a meeting.

Committee Members will be reimbursed for mileage, toll and lodging if applicable.

Mailing address is KSBN Committee Application, 900 SW Jackson, Suite 1051, Topeka, KS 66612-1230 or via fax (785) 296-3929 or by e-mail to jill.simons@ks.gov