

**Kansas State Board of Nursing  
Board Meeting Minutes  
March 26, 2025**

**Time:** 9:15 a.m. – 2:11 p.m.

**Board Members:**

**Present in Person**

Andrea Watson, RN, BSN, OCN, CCRP, President

Michaela Hysten, MSN, BSN, RN, Vice President

Michelle Terry, Public Member, Secretary

Adri Gouldsmith, LPN

Julianna Rieschick, RN, MSN, NEA-BC

Ruth Burkhart, DNP, MA, RN-BC, LPCC

Lori Owen, LPN

Brenda Sharpe, Public Member

Amy Hite, EdD(c), DNP, FNP-C

**Absent with prior notice**

Melissa Oropeza, DNP, APRN-BC, CGRN

**Staff Present in Person:**

Carol Moreland, MSN, RN, Executive Administrator

Adrian Guerrero, Director of Operations

Linda Davies, BSN, RN, Practice Specialist

Janelle Martin, MHSA, RN, Nursing Education Compliance Officer

RaeAnn Byrd, Licensing Supervisor

Jill Simons, Executive Assistant

**Quorum:**

A quorum was established.

**Call to order:**

The Board meeting was called to order by Andrea Watson, RN, BSN, OCN, CCRP, Board President, at 9:15 a.m.

**Review onsite packet:**

There was one item for the onsite packet.

1) Nurse Licensure Compact Commission Annual Report FY24

**Add/Revise Agenda:**

There were three Executive Sessions addition/revision to the agenda.

It was moved to approve the agenda as amended.

Motion #1 Sharpe/Gouldsmith Adopted UYVV.

**Announcement:**

C. Moreland introduced Andy Martin, Public Information Officer and Samantha Harrington, part-time AAG as new staff members to KSBN.

**Minutes:**

The minutes from the December 11, 2024, board meeting were reviewed. It was moved to approve the minutes from the December 11, 2024, board meeting as written.

Motion #2 Hite/Gouldsmith Adopted UYVV.

The minutes from the January 8, 2025, special board meeting were reviewed. It was moved to approve the minutes from the January 8, 2025, special board meeting as written.

Motion #3 Sharpe/Gouldsmith Adopted UYVV.

**Consent Item Agenda:**

There was no Consent Item Agenda.

**Exec. Admin. Report:**

C. Moreland reported to the Board. (See Report). It was consensus of the Board to accept the report.

**Staff Reports:**

A. Guerrero reported to the Board. (See Report). It was consensus of the Board to accept the report.

R. Byrd reported to the Board. (See Report). It was consensus of the Board to accept the report.

J. Martin reported to the Board. (See Report). It was consensus of the Board to accept the report.

L. Davies reported to the Board. (See Report). It was consensus of the Board to accept the report.

**Committee Reports:**

**Educ. Comm. Report:**

A. Hite, chairperson gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved to approve the Consent Item Agenda which includes:

- a. Nursing Education Staff Report
- b. 2025 Site Visit schedule
- c. Petition Summary 11/16/24 through 2/21/25
- d. Draft Regulation Review Approval K.A.R. 60-17-106, 60-17-107, 60-17-108, 60-17-109, 60-17-110 and 60-17-111.

Motion #4 Hite/Terry Adopted UYVV.

It was moved to accept the initial site visit report with recommendations for Washburn Tech, ADN program with a follow-up site visit to be done after the first graduation.

Motion #5 Hite/Burkhart Adopted UYVV.

It was moved to accept the reapproval site visit report with recommendations for Hutchinson Community College, ADN program for the time period of national accreditation.

Motion #6 Hite/Terry Adopted UYVV.

It was moved to accept the reapproval site visit report with recommendations for Hutchinson Community College, PN program, and reapprove for five years.

Motion #7 Hite/Sharpe Adopted UYVV.

It was moved to accept the unscheduled site visit report for Donnelly College, and to place both RN and PN programs on conditional approval, and cease admissions for at least six months, with a site visit to be done before re-starting admissions.

Motion #8 Hite/Burkhart Adopted UYVV.

It was moved to approve the Major Curriculum Change Request from Pittsburg State University BSN program, to increase the number of yearly admission seats from 95 students to 120.

Motion #9 Hite/Terry Adopted UYVV.

It was moved to approve the Major Curriculum Change request from the University of Kansas, BSN program, to increase admissions from 150 per year to 240 per year in the traditional undergraduate program on the Kansas City campus.

Motion #10 Hite/Sharpe Adopted UYVV.

It was moved to approve the Major Curriculum Change request from the University of Kansas, BSN program to allow NURS 327, 334, 471, 476 and 478 in either in-person or hybrid modality.

Motion #11 Hite/Burkhart Adopted UYVV.

It was moved to approve the Major Curriculum Change request from the University of Kansas, BSN program to change the clinical hour to credit hour ratio from 4:1 to 3:1 resulting in the reduction of the programs overall clinical hours from 720 to 540.

Motion #12 Hite/Hysten Adopted UYVV.

It was moved to approve the Major Curriculum Change request from Cloud County Community College, ADN program to:

- Allow bilevel designation for the ADN program permitting students to sit for the NCLEX-PN after completion of the first year of the program
- Continuing program enrollment with up to 100 admissions annually for 1<sup>st</sup> and 2<sup>nd</sup> year
- Approve the initial application for a PN program and approve admissions to start Fall 2025 with a site visit to be done prior to full approval of the PN level as a program approved for NCLEX-PN applicants.

Motion #13 Hite/Gouldsmith Adopted UYVV.

It was moved to approve the Major Curriculum Change request from Manhattan Area Technical College, ADN program, to eliminate NUR 201 and change NUR 220 (Nursing Across the Lifespan) to NUR 221 (Nursing Access the Lifespan) and increasing the course credit hours from 10 to 12 credit hours.

Motion #14 Hite/Burkhart Adopted UYVV.

It was moved to accept the Major Curriculum Change request from Kansas Wesleyan University, BSN program to change the delivery method of NURS 250, Introduction to Professional Nursing, from online to hybrid option.

Motion #15 Hite/Terry Adopted UYVV.

It was moved to approve the Major Curriculum Change request from the University of Saint Mary, BSN program to:

- Increase the credit hour of NU (AT) 325 from 5 credit hours to 6 credit hours
- Reduce the credit hour of NU (AT) 305 from 5 credit hours to 4 credit hours

Motion #16 Hite/Gouldsmith Adopted UYVV.

It was moved to approve the use of the Occupational English Test (OET) as an approved English Language Proficiency test for Internationally Educated Nurses seeking Kansas licensure to include the HRSA standards (reading, writing, listening at 6.5 and speaking at 7.0). Motion #17 Hite/Burkhart Adopted UYVV.

It was moved to approve International Education Evaluations (IEE) request to be added as an approved credentials evaluation provider for internationally educated applicants seeking Kansas licensure.

Motion #18 Hite/Gouldsmith Adopted UYVV.

It was moved to reapprove the Graduate APRN Programs on Full Approval Status from January 1<sup>st</sup>, 2025, through December 31<sup>st</sup>, 2026.

Motion #19 Hite/Sharpe Adopted UYVV.

It was moved to approve a cohort of 20 for Fort Scott Community College, ADN program for Fall 2025 with a site visit to be done after completing all recommendations.

Motion #20 Hite/Burkhart Adopted UYVV.

Investigative Report:

J. Rieschick, chairperson gave the Investigative Committee report. (See committee report) The Investigative Committee report was accepted by consensus of the Board.

CNE/IV Therapy Report: L. Owen, vice-chairperson gave the CNE/IV Therapy Committee report. (See committee report) The CNE/IV Therapy Committee report was accepted by consensus of the Board.

It was moved to approve the Consent Item Agenda which includes:

1. IOA Statistical Report
2. Single Providers Approved 8/24 – 03/25
3. Provider Relinquishments
4. K.A.R. 60-12-104, 60-12-105 and 60-12-106 Final Comment Review.

Motion #21 Owen/Gouldsmith Adopted UYVV.

It was moved to approve the Long-Term Provider 5-Year Renewal Application from Professional Continuing Education, LT0053-0949.

Motion #22 Owen/Gouldsmith Adopted UYVV.

It was moved to approve the Long-Term Provider 5-Year Renewal Application from Advent Health Ottawa, LT0055-0905.

Motion #23 Owen/Hysten Adopted UYVV.

It was moved to approve the Long-Term Provider 5-Year Renewal Application for Blue Valley School District, LT0174-0261 once appropriate bibliography information is received.

Motion #24 Owen/Sharpe Adopted UYVV.

It was moved to approve the Long-Term Provider 5-Year Renewal Application from Greater Kansas City Chapter NAPNAP, LT0203-0505. Motion #25 Owen/Burkhart Adopted UYVV.

It was moved to approve the Initial Long-Term Provider Application from Nursing CE Central. Motion #26 Owen/Terry Adopted UYVV.

It was moved to approve the Initial Long-Term Provider Application from Soma Therapy and LaVeta Jarrett.

Motion #27 Owen/Gouldsmith Adopted UYVV.

It was moved to approve the Initial Long-Term Provider Application from Tri State Academy. Motion #28 Owen/Sharpe Adopted UYVV.

It was moved to approve the Long-Term Provider 5-Year Renewal Application from Susan B. Allen Memorial Hospital, LT0075-0905 once appropriate sample certificate and roster are received.

Motion #29 Owen/Gouldsmith Adopted UYVV.

APRN Committee: A. Hite, vice-chairperson gave the APRN Committee report. (See Committee Report) The APRN Committee report was accepted by consensus of the Board.

It was moved to approve the Consent Item Agenda which included:

1. APRN Programs approved for Licensure

Motion #30 Hite/Gouldsmith Adopted UYVV.

Practice Report: L. Owen, chairperson gave the Practice Committee report. (See Committee Report) The Practice Committee report was accepted by consensus of the Board.

It was moved after regulations review to approve the following:

- a. K.A.R. 60-7-101 – Licensure
- b. K.A.R. 60-7-102 – Duplicate of initial license
- c. K.A.R. 60-7-103 – Change of name
- d. K.A.R. 60-7-104 – Reinstatement of license
- e. K.A.R. 60-7-105 – Standards of practice
- f. K.A.R. 60-7-108 – Inactive license
- g. K.A.R. 60-7-109 – Exempt license
- h. K.A.R. 60-7-110 – Expiration dates of licenses / applications
- i. K.A.R. 60-7-111 – Reporting certain misdemeanor convictions

Motion #31 Terry/Burkhart Adopted UYVV.

Finance Report: A. Watson chairperson gave the Finance Committee report. (See Committee Report) The Finance Committee report was accepted by consensus of the Board.

President Watson to Vice-President Hysten

It was moved to rename the Finance Committee to Finance and Risk Management Committee and further recommend that the full Board modify the Articles of Incorporation to include the new duties and responsibilities of this committee as proposed by management.

Motion #32 Watson/Gouldsmith Adopted UYVV.

Vice-President Hysten to President Watson

Break: 10:55 a.m.

Open Session: 11:06 a.m.

Executive Session: Pursuant to K.S.A. 75-4319(b)(2), it was moved that the Board recess into executive session for 30 minutes and reconvene at 11:40 p.m. The remote meeting will be reconvened by Zoom and in Room 509, Landon State Office Building, 900 SW Jackson, Topeka, Kansas 66612 as

stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board's website at: [www.ksbn.kansas.gov](http://www.ksbn.kansas.gov).

The justification is consultation with the Board's legal counsel, Assistant Attorney Generals Charles Macheers, Jesse Burris, Sydney Winslow, Samantha Harrington and Rachel Kenney-Townsend that would be deemed privileged in the attorney-client issues related to eligibility under 8 U.S.C. 1621, internal procedures and statutory compliance. The Board's Executive Administrator, Carol Moreland and Adrian Guerrero are included as the client.

Motion #33 Gouldsmith/Hite Adopted UYVV.

Executive Session:

Pursuant to K.S.A. 73-4319(b)(2), It was moved that the Board recess into executive session for 30 minutes and reconvene at 11:40 a.m. The remote meeting will be reconvened by Zoom and in Room 509, Landon Office Building, 900 SW Jackson, Topeka, Kansas 66612 as stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board's website at: [www.ksbn.kansas.gov](http://www.ksbn.kansas.gov).

The justification is consultation with the Board's legal counsel, Assistant Attorneys General Charles Macheers, Jesse Burris, Sydney Winslow, Samantha Harrington, and Rachel Kenney-Townsend that would be deemed privileged in the attorney-client relationship. The subject matter to be discussed in the executive session concerns legal issues related to eligibility under 8 U.S.C. 1621, internal procedures and statutory compliance. The Board's Executive Administrator, Carol Moreland, and Adrian Guerrero are included as the client.

Motion #33 Gouldsmith/Hite Adopted UYVV.

Open Session:

11:40 a.m.

It was moved that the Board directs Board staff to modify all nurse license applications to include questions to determine eligibility under 8 U.S.C. 1621. Motion #34 Gouldsmith/Owen Adopted UYVV. Sharpe Abstained.

Lunch Break:

11:41 a.m.

Open Session:

12:15 p.m.

Executive Session:

Pursuant to K.S.A. 75-4319(b)(2), It was moved that the Board recess into executive session for 20 minutes and reconvene at 12:40 p.m. The

remote meeting will be reconvened by Zoom and in Room 509, Landon State Office Building, 900 SW Jackson, Topeka, Kansas 66612 as stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board's website at [www.ksbn.kansas.gov](http://www.ksbn.kansas.gov).

The justification is consultation with the Board's legal counsel, Assistant Attorney Generals Charles Macheers, Jesse Burris, Sydney Winslow, Samantha Harrington, and Rachel Kenney-Townsend that would be deemed privileged in the attorney-client relationship. The subject matter to be discussed in the executive session concerns legal issues related to emergency proceedings, internal procedures and statutory compliance. The Board's Executive Administrator, Carol Moreland, and Linda Davies, Practice Specialist are included as the client.

Motion #35 Hysten/Terry Adopted UYVV.

Open Session: 12:40 p.m.

Executive Session: Pursuant to K.S.A. 75-4319(b)(2), It was moved that the Board recess into executive session for 15 minutes and reconvene at 12:56 p.m. The remote meeting will be reconvened by Zoom and in Room 509, Landon State Office Building, 900 SW Jackson, Topeka, Kansas 66612 as stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board's website at [www.ksbn.kansas.gov](http://www.ksbn.kansas.gov).

The justification is consultation with the Board's legal counsel, Assistant Attorney Generals Charles Macheers, Jesse Burris, Sydney Winslow, Samantha Harrington, and Rachel Kenney-Townsend that would be deemed privileged in the attorney-client relationship. The subject matter to be discussed in the executive session concerns legal issues related to disciplinary proceedings, internal procedures and statutory compliance. The Board's Executive Administrator, Carol Moreland, and Linda Davies, Practice Specialist are included as the client.

Motion #36 Terry/Hite Adopted UYVV.

Open Session: 12:56 p.m.

It was moved that the Board designate and delegate to the Chair of the Investigative Committee the Board's authority to:



- (1) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding matters that have been recommended for emergency proceedings by disciplinary counsel.
- (2) Act as Presiding Officer pursuant to K.S.A. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to review, decide issue and amend any orders on all matters that have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder and has been recommended for emergency proceedings by counsel, including, but not limited to:
  - (a) Issue an emergency proceeding order, as required by K.S.A. 77-536 on all matters that are being or have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder, unless the Chair of the Investigative Committee determines the emergency proceeding should be conducted and decided by the Investigative Committee.
  - (b) Order Licensee(s) to complete evaluation by the Board's impaired provider committee, pursuant to K.S.A. 65-4924(a) and (d) regarding matters that have been recommended for emergency proceeding by disciplinary counsel.
  - (c) Pursuant to K.S.A. 77-536(e), review, determine, and issue any order to complete any proceeding(s) required had the matter not justified the use of emergency proceedings.
  - (d) Take any other action related thereto unless the Investigative Committee Chair determines that the matter should be sent to the Office of Administrative Hearings for conducting further proceedings and issuing an initial order, or considered and decided by the Board.

Motion #37 Sharpe/Gouldsmith Adopted UYVV. Rieschick abstained.

#### **Unfinished Business:**

Regulation Review Update: C. Moreland reported on the regulation review status update. The consensus of the Board is to combine the process and bring back to the June 2025 Board meeting.

Implementation of Regs: C. Moreland reported on the K.A.R. 60-17-101, 60-17-102, 60-17-103, 60-17-104, 60-17-105, 60-17-106, 60-17-107, 60-17-108 and 60-17-109.

The regulations were adopted on January 8, 2025, and implemented on February 7, 2025. Anyone who started a program before March 1, 2025, would be required to complete 500 clinical hours for licensure in Kansas. If a program was started on March 1, 2025, or later, they would be required to complete 750 clinical hours for licensure in Kansas.

Quarterly Newsletter Update: C. Moreland reported on the new newsletter. The newsletter will be called “*Kansas Nursing News*” and will be out anytime.

Nurse Midwives: C. Moreland reported on Certified Professional Midwives (CPM). L. Davies had scheduled Deidre Degrado, Certified Professional Midwife scheduled to present at the March 25, 2025, Practice Committee to report on the Certified Professional Midwife, Role, Function, Education, and Certification. Ms. Degrado was unable to attend as planned and will present at the June 2025, Practice Committee.

Fee Refunds: C. Moreland reported on the fee refunds. The consensus of the Board is to start the fee refund process through the approval process.

2025 Strategic Retreat: A. Guerrero reported on the 2025 Strategic Retreat that will be held on April 22-23, 2025, at the Hotel at Old Town in Wichita, KS.

### **New Business:**

Kansas Nursing Workforce: Amy Garcia, DNP, RN, FAAN reported on the Kansas Nursing Workforce Update. The consensus of the Board is to see if Brendan Martin from NCSBN would be available to speak to the Board on options for the Kansas nursing program educational data.

Agenda for June 2025 Board:

- 1) March 26, 2025, Board minutes
- 2) Revised Regulation Combined Process
- 3) Nurse Midwives
- 4) End of Life Licensing Software
- 5) Fee Refunds
- 6) Brendan Martin, NCSBN to present on options for the Kansas nursing program educational data

Adjourn: The Board meeting was adjourned at 2:11 p.m.

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Andrea Watson, Board President

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Date

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Michelle Terry, Secretary

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Date

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Carol Moreland, Executive Administrator

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Date