

**Kansas State Board of Nursing
Finance & Risk Management Committee Minutes
June 11, 2025**

Time: 8:30 a.m. – 9:07 a.m.

Committee Members: **Present in Person**
Andrea Watson, RN, BSN, OCN, CCRP, Chair
Brenda Sharpe, Public Member, V. Chair
Adri Gouldsmith, LPN

Staff: **Present in Person**
Carol Moreland, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Andy Martin, MHSA, JD, Public Information Officer
Jill Simons, Executive Assistant

Call to order: The Finance Committee meeting was called to order by Andrea Watson, RN, BSN, OCN, CCRP, Chair, at 8:30 a.m.

Review onsite packet: There was nothing for the onsite packet.

Add/Rev. Agenda: There was one addition to the agenda concerning the Legislative Post Audit for Cybersecurity. Motion #1 It was moved to approve the agenda as amended. Sharpe/Gouldsmith Adopted.

Announcements: There were no announcements.

Minutes: The minutes of March 26, 2025, Finance Committee meeting were reviewed. It was moved to accept the March 26, 2025, Finance Committee minutes as written. Motion #2 Sharpe/Gouldsmith Adopted.

Unfinished Business:

Agency Finance Report: C. Moreland gave an update on the Agency Finance Report.

FY25, FY26 & FY27 Overview: C. Moreland gave an update on FY25, FY26 & FY27 overview.

Licensure Fee Increase Proposal: C. Moreland reported on the potential license fee increase proposal. The consensus of the Committee is to bring this back in September for final review and approval.

Statute & Regulation Review: A. Martin reported on the combined statute and regulation review process proposal.

New Business:

New Software for Licensing: A. Guerrero reported on the new software for licensing database. This was a two-phase project. The first phase is complete and everything is running well. We are into phase-two, which is the investigative and discipline project that is called Evoke. This is two-thirds complete. We are looking to potentially go live in Fall 2025.

Our office uses a system called MyLicense Office. This is essentially the licensing database as we know it. We received notification that system is going end of life as of June 30, 2027, which means that we need to be on the new licensure system by that time.

Legislative Post Audit: Adrian reported that KSBN was selected for a legislative post audit cybersecurity assessment. This will start on July 7, 2025 and will run approximately two weeks.

COOP Planning Committee: A. Martin reported on the COOP Planning Committee. On June 5, 2025 the KSBN staff took part in a Active Shooter Awareness Training.

Agenda for September 2025 Committee:

- 1) FY26 and FY27 budget
- 2) Budget Update
- 3) Agency Finance Report Update
- 4) Licensure Fee Increase Proposal
- 5) 5-year Regulation Review
- 6) LPA Cybersecurity Assessment
- 7) Replacement software for Licensing Database

Adjourn: The Finance Committee adjourned at 9:07 a.m.

Committee Chairperson

Date