

Agency Mission: To protect and promote the welfare of the people of Kansas.

**Kansas State Board of Nursing
Landon State Office Building, Room 509
Continuing Nurse Education & IV Therapy Committee Agenda
December 9, 2025**

NOTE: The audience may attend in person or via Zoom. Link to access meeting to follow agenda.

Time: 12:30 p.m. – 2:00 p.m.

Committee Members: Andrea Watson, RN, BSN, OCN, CCRP, Chair
Tosha Fields, MSN, RN, LNHA, LNC, Vice Chair
Michelle Terry, Public Member
Melanie Burnett, MSN, RN
Allison Benner, MSN, RN, NPD-BC, CMSRN
Brian Feldt, BSN, RN

Staff: Carol Moreland, MSN, RN – Executive Administrator
Stacy Johnson – Senior Administrative Assistant

- I. Quorum (minimum of 4 members present) – Yes or No
- II. Call to Order
- III. Review of On-Site Packet
- IV. Additions/Revisions to the Agenda
- V. Announcements
- VI. Approval of Minutes – September 9, 2025

Consent Item Agenda

- 1. IOA Statistical Report
- 2. Single Providers Approved
- 3. Provider Relinquishments

- VII. Unfinished Business
 - 1. Update on the status of the IV Task Force
 - 2. Legislative Review Plans and Sample Form Introduction
 - 3. 2024 Delinquent LTP Status

VIII. New Business

- 1. LTP 5-Year Renewals
 - a. Faith Community Nurses Association of Oklahoma LT0297-0316
- 2. Initial LTP Applications
 - a. Nurse to Sales consulting
 - b. Righteous RN LLC
- 3. 2025 LTP Annual Report Data

4. 2025 IV Therapy Provider Report Data

IX. Agenda for March 2026 Committee meeting

X. Adjourn

Committee Responsibilities:

To review continuing nursing and mental health technician education; to review and recommend revisions to CNE statutes and regulations; to monitor and approve CNE providers for both initial and renewal status; to review statistical information regarding providers of CNE. To review and recommend revisions in educational statutes and regulations for IV therapy programs. To review educational policies for IV therapy programs; to review all reports and evaluations of IV therapy programs.

Please note: Additional items which have come to the attention of the Board or Committee will be handled as time permits. Agenda is subject to change based upon items to come before the Board. Handouts or copies of materials brought to the Board or Committee for discussion by Committee Members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30th calendar day may be addressed at the meeting at the discretion of the President of the Board or Chairperson of the Committee.

You are invited to a Zoom webinar!

When: Dec 9, 2025 12:30 PM Central Time (US and Canada)

Topic: Kansas State Board of Nursing - CNE/IV Therapy Committee

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/87478266018?pwd=DwlPBMGF4huo6iGH96JOAs6GA585cp.1>

Passcode:KsbnCEComm

Phone one-tap:

+12532050468,,87478266018#,,, *7008339586# US

+12532158782,,87478266018#,,, *7008339586# US (Tacoma)

Join via audio:

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

Webinar ID: 874 7826 6018

Passcode: 7008339586

International numbers available: <https://us02web.zoom.us/j/kdCqovdVSQ>

PAGE LEFT
BLANK
INTENTIONALLY

PAGE LEFT
BLANK
INTENTIONALLY

PAGE LEFT
BLANK
INTENTIONALLY

PAGE LEFT
BLANK
INTENTIONALLY

August 2025

IOAs

Received: 39
Approved: 39
Denied: 0
Pending: 0

LTP Applications & Renewals

Received: 0
Approved: 0
Denied: 0
Pending: 0

SP Applications

Received: 2
Approved: 2
Denied: 0
Pending: 0

IVT Providership Applications

Received: 0
Approved: 0
Denied: 0
Pending: 0

September 2025

IOAs

Received: 33
Approved: 32
Denied: 1
Pending: 0

LTP Applications & Renewals

Received: 0
Approved: 3
Denied: 0
Pending: 0

SP Applications

Received: 4
Approved: 4
Denied: 0
Pending: 0

IVT Providership Applications

Received: 0
Approved: 0
Denied: 0
Pending: 0

October 2025

IOAs

Received: 50
Approved: 49
Denied: 1
Pending: 0

LTP Applications & Renewals

Received: 3
Approved: 0
Denied: 0
Pending: 3

SP Applications

Received: 1
Approved: 1
Denied: 0
Pending: 0

IVT Providership Applications

Received: 0
Approved: 0
Denied: 0
Pending: 0

Single Providers Approved 8/25 – 11/25

State of Kansas Workers Compensation Division – 51st Annual Workers Compensation Seminar
13.2 CE hours

Kansas Breastfeeding Coalition – Kansas 2025 Breastfeeding Conference – 16.2 CE hours

Kansas City Orthopaedic Institute – KCOI Ortho Day 2025 – 2.4 CE hours

Kansas City Southwest Clinical Society – 103rd Fall clinical Society – 20.8 CE hours

Johnson County Community College – Best Practices in Teaching and Assessment in Nursing
Education – 8.3 CE hours

Kansas Chapter, American Academy of Pediatrics – 2026 CARE ECHO Series – 1.0 CE/module

LTP Relinquishments 8/25 – 11/25

Manhattan Area Technical College

Kansas State Board of Nursing (KSBN) December 2025 Packet

Legislative Review Plans and Sample Form Introduction

November 13, 2025

The KSBN 2025 to 2028 Strategic Plan states the importance of this work as described in...

Priority #1: Promoting Nursing and Allied Health Standards; safe nursing through education, licensure, and regulation

Strategic Objective 4. Legislative Engagement

Current Situation: In June 2025, the KSBN decided to integrate and align the **internal standard and governance policy** for statutes and regulations review to include the **K.S.A. 77-415 statutory review of regulation** on a five-year cycle.

In September of 2025, each KSBN committee reviewed all the statutes and regulations of The Kansas Nurse Practice Act (NPA) assigned to the committee for legislative oversight and prioritized a schedule by year for each statute and regulation to be reviewed at least once in the next five years.

The intention of this work is to identify opportunities and prepare priorities for partnership with the Kansas legislature in the revision of specific statutes and regulations in the next legislative session.

The purpose of this document is to summarize the statutes and regulations prioritized for review in calendar year 2026.

The goal of this document is to orient and train committees on how to complete this review and the resources available to each committee in completing this process.

Introduction:

The following attachments list the statutes and regulations of the [Kansas Nurse Practice Act](#) (KNPA) approved by the Kansas Legislature listed by KSBN Committee in the order they appear in the KNPA.

Each statute or regulation in this document has a hyperlink to the actual KNPA language to be reviewed by each committee in the next five years.

Committees are listed in the sequence of meeting each quarter as listed on the KSBN website.

The column with “**Review Year***” needs to be reviewed for by each committee to agree are the **priorities for 2026**.

The column with “**Quarter Review****” needs to be reviewed for by each committee to agree are the **quarter scheduled for review for 2026**.

Please Note: The last three (3) pages of this plan include a SAMPLE – DRAFT KSBN Revised Statutory and Regulatory Review Form using K.S.A. 65-1129 from the Finance and Risk Management Committee. This is an example of what each committee will receive for each statute or regulation schedule for review each quarter. Committees will need to review all the question and focus on the questions with an “*” to complete a summary of the statute and the potential need for revision and prioritization for legislative engagement.

Contents

Investigative Committee Legislative Review Schedule 3

Nursing Education Committee Legislative Review Schedule 4

CNE & IV Therapy Committee Legislative Review Schedule 5

APRN Committee Legislative Review Schedule 6

Practice Committee Legislative Review Schedule 7

Finance and Risk Management Committee Legislative Review Schedule 8

SAMPLE - DRAFT - KSBN Revised Statutory and Regulatory Review Form 8

CNE & IV Therapy Committee Legislative Review Schedule

<u>Article Title</u>	<u>Review Year*</u>	<u>Quarter Review**</u>
65-1136 - Intravenous fluid therapy; qualifications of licensed practical nurses to administer; definitions; rules and regulations; advisory committee established; prohibitions; exceptions.	2026	
60-9-107. Approval of continuing nursing education	2026	
Exceptions	2026	
60-16-101. Definitions	2026	
65-1159 - Qualifications of applicant for renewal of an authorization to practice; continuing education.	2026	
65-4206 - Approved courses of mental health technology; standards; qualifications; providers of continuing education offerings.	2026	
65-4207 - List of approved courses; survey of proposed course and institution; resurvey; notice to deficient institution; removal from list; records.	2026	

Needs to be reviewed by committee to agree

* These are the priorities for 2026.

** on the quarter scheduled for review for 2026.

SAMPLE - DRAFT - KSBN Revised Statutory and Regulatory Review Form

Number: K.S.A. 65-1129

Article Title: Kansas Nurse Practice Act

Title: Rules and regulations.

Type (new, amended): Amended

Effective Date (history): 1978

Authorizing KSA(s) and/or Related KAR(s):

Implementing KSA(s) and/or Related KAR(s):

History: L. 1978, ch. 240, § 9; July 1.

KSBN OVERSIGHT STRUCTURE

KSBN Oversight Committee: Finance and Risk Management Committee

Staff Review Owner: Executive Administrator

Date Last Reviewed by Committee: 2021

Review Year Cycle Number: Year 5. 2025

Quarter of Review: Q4

PURPOSE: Briefly describe the public purpose of the statute, rule and regulation. (*limited to 400 characters*)

Section 1. Environmental Assessment

Is KSBN operating in good faith and reasonable compliance with this statute, rule or regulation?
Yes.

Is the statute, rule or regulation in agreement with current healthcare practice?

Yes. However, KSBN has considered making several technical changes to this statute for several years.

How does this statute, rule or regulation compare with other states, model legislation, or healthcare accreditation standards? This statute is comparable to most states.

Have there been any changes in the National Licensure Compact, case law, statutes, rules or regulations that might impact this statute, rule or regulation? No.

***If changes are needed in statute, rule or regulation, what are the key elements of the substance of the revisions that need to be made?**

- Change "shall" to "authorized"
- Reference the article and of chapter

Section 2. NECESSITY (Primarily for Rules and Regulations)

***Is the statute necessary for the implementation and administration of state law, or could it be revoked?** (*necessary/ could be revoked*) Necessary.

Does the statute serve an identifiable public purpose in support of state law? *yes/no* Yes.

Is the statute broader than necessary to meet its public purpose? (*yes/no*) No.

Section 3. TIES TO FEDERAL PROGRAMS (Typically not applicable to KSBN)

***Is the rule and regulation federally required for state participation in a federal program or authority?** (yes/no) No. NA.

Is the rule and regulation necessary for federal delegation of enforcement authority to the State? (yes/no) No. NA.

If the rule and regulation is federally required, the state and federal program names and the federal agency name (yes/no) No. NA.

Could federal moneys be in jeopardy under current law if the rule and regulation were repealed? (yes/no) No. NA

If federal moneys could be in jeopardy, the approximate amount received for the most recent fiscal year. (yes/no) No. NA

Section 4. POTENTIAL FOR REVOCATION (Primarily for Rules and Regulations)

Briefly describe how revocation would affect Kansans. (limited to 600 characters)

Removal of this statute would severely limit if not prevent KSBN from implementing other statutes in the KNPA.

If the rule and regulation is not in active use, would revocation require a change to the authorizing or implementing statute? (in active use/ yes/ no) This statute is in active use.

***If the rule and regulation is not in active use and revocation would require a change to the authorizing or implementing statute, which change(s)?** (limited to 400 characters) This statute is in active use.

ADDITIONAL INFORMATION

Additional information necessary to understanding the necessity of this rule and regulation (limited to 1,200 characters)

SUMMARY OF REVIEW

Based on the summary of the information above, this KSBN Committee recommends

_____ no changes with review for another 5 years, or

_____ the Board develop a plan for revision and adoption as defined by Kansas laws.

Revisions need to address the key elements summarized in the Environmental Assessment.

Committee Reviewing:

Committee Chair:

Date of Meeting:

Date Presented to Board:

Board Chair:

Proposed Changes:

65-1129. Rules and regulations. ~~The board shall adopt and promulgate rules and regulations as are necessary to carry out the provisions of this act [*].~~ The board is authorized to adopt and promulgate rules and regulations as are necessary to carry out the provisions of article 11 of chapter 65.

History: L. 1978, ch. 240, § 9; July 1.

* This act means 65-1113, 65-1114, 65-1117, 65-1119, 65-1120, 65-1121, 65-1122 and 65-1128.

2024 Delinquent CE Long Term Providers

Victorious Mentoring LLC

Aesthetic Learning lab

Burnout Academy

Just Some Podcast

New Birth Company

Nurse Speak, The

Parris Health Training Services

The 2024 Annual Report and fee were due on July 31, 2024. These providers failed to submit the annual report and fee by July 31, 2024. Follow up email reminders were sent with no response.

A certified letter notifying them of the delinquency was sent on April 21, 2025, with a deadline of June 22, 2025, to submit the delinquent annual report and fee. None of these providers sent the delinquent information by June 22, 2025.

Summary Preceding Orders were sent on October 22, 2025.

They had 15 calendar days after October 22, 2025, to file a written request for a hearing.

No requests were received within the 15 calendar days.

The KSBN approval of these CE Long Term Providers was withdrawn on November 7, 2025.

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Renewal or Initial: Renewal

Name of Provider: Faith Community Nurses Association of Oklahoma
LT0297-0316

Name of Program Coordinator: Marilyn Seiler, RN

Date Received: 10/1/25

Date to CNE Committee: December 2025

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
1. Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
2. The name and address of the organization on the application	X	
3. The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
4. The name, education and experience of the program coordinator responsible for CNE	Marilyn Seiler, RN	
A. Be a licensed professional nurse	X	
B. Have three years of clinical experience	X	
C. Have one year of experience in developing and implementing nursing education	X	
D. Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
5. Written policies and procedures, including at least the following areas:		
A. Assessing the need and planning for CNE activities	X	
B. Fee assessment	X	
C. Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: "	X	

D. Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days	X	
6. For long term providers, the policies and procedures for the approval process shall include the following:		
A. A summary of the planning	X	
B. The behavioral objectives	X	
C. The content, which shall meet the definition of CNE in KSA 65-1117	X	
D. The instructor's education and experience, documenting knowledge and expertise in the content area	X	
E. A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
F. An offering evaluation that includes each participant's assessment of the following:		
1. The achievement of each objective	X	
2. The expertise of each individual presenter	X	
7. An approved provider may award any of the following:		
A. Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
B. Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
C. Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum		X
D. Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results		X
E. Clinical hours		X
Documentation of Attendance		
8. Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
A. The provider's name, address, provider number, and coordinator	X	
B. The date and title of the offering, and the presenter or presenters	X	
C. The participant's name and license number and the number of contact hours awarded	X	
9. Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		

A. The provider's name, address, provider number, and coordinator		X
B. The participant's name and license number, and the number of contact hours awarded		X
C. The title of the offering		X
D. The date on which the offering was completed		X
E. Either the completion of a posttest or a return demonstration		X
Certificate of Attendance/CE Transcript		
10. A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
11. Each certificate and each CE transcript shall be complete before distribution to the participant	X	
12. Each certificate and each CE transcript shall contain the following information:		
A. The provider's name, address and provider number	X	
B. The title of the offering	X	
C. The date or dates of attendance or completion	X	
D. The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
E. The signature of the individual responsible for the providership	X	
F. The name and license number of the participant	X	
Recordkeeping & Storage		
13. For each offering, the approved provider shall retain the following for two years:		
A. A summary of the planning	X	
B. A copy of the offering announcement or brochure	X	
C. The title and objectives	X	
D. The offering agenda or, for independent study, pilot test results	X	
E. A bibliography	X	
F. A summary of the participants' evaluations	X	
G. Each instructor's education and experiences	X	
H. Documentation to verify completion of the offering	X	
14. The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
15. For long-term providers, a copy of the total program evaluation plan	X	

12/2018

Two Proposed Offerings	
The provider shall submit two proposed offerings, including the following:	
16. Offering #1	Mental Health Medication and the FCN
A. A summary of planning	X
B. A copy of the offering announcement or brochure	X
C. The title and behavioral objectives	X
D. The offering agenda or, for independent study, pilot test results	X
E. Each instructor's education and experience	X
F. A current bibliography	X
G. The offering evaluation form	X
17, Offering #2:	Intimate Partner Violence and the FCNs Role
A. A summary of planning	X
B. A copy of the offering announcement or brochure	X
C. The title and behavioral objectives	X
D. The offering agenda or, for independent study, pilot test results	X
E. Each instructor's education and experience	X
F. A current bibliography	X
G. The offering evaluation form	X

12/2018, Rev 6/2025

Renewal application reviewed and approval checklist completed

Carol Moreland, MSN, RN 10/1/25

LONG-TERM CNE PROVIDER APPLICATION

COVER PAGE

Initial Application: ☐ Renewal: ☒

Name of Provider: Faith Community Nurses Association of Oklahoma

Provider Number (For Renewal): LT0297-0316

Legal Body (If different from provider):

Address of Provider: 820 West Danforth Road, Unit 740, Edmond, OK 73003

Telephone: 4053341630

Email: fcnaok@gmail.com

Program Coordinator (RN): Marilyn Seiler, RN

Date (mm/dd/yyyy): 12/01/2025

Program Management

Assessing Need and Planning CNE

Please describe what advisory groups or planning committees were formed and what factors were reviewed to determine what CNE subjects should be presented and how those presentations will meet the definition of CNE in KSA 65-1117(a).

At a minimum of annually, under the direction of the Program Coordinator and the Directors of FCNA OK, a CNE needs' assessment and planning is completed. The FCNA-OK membership is queried to determine programs of interest during an annual survey, membership meetings and through program evaluations. The Program Coordinator/Designee reviews the desired and current topics of interest. Subject matter which will build upon the education and experiential bases of the faith community nurse to enhance practice, education, administration, research and/or theory development to the end of improving the health of the public is identified. Qualified speakers are secured to address the chosen topics.

Process for Fee Assessment

Describe the method for determining the price to charge for CNE, what procedure is used in case of insufficient fund checks, and refund requests due to cancellations.

Quarterly programs are included in the price of annual dues for the Association. Guests may attend for a nominal fee. Programs offered outside of quarterly meetings are offered to members at a discount but which still cover program costs. Non members pay market rates. Faith Community nurses generally are volunteers and often retired so programs are offered with keeping costs minimal.

Refunds for full day programs may be granted as appropriate for adequate notice or exceptional hardships, usually up to two weeks prior to the event. A moderate cancellation fee may be charged to cover handling.

When a check is returned for insufficient funds, the treasurer will contact the check writer, allowing for an opportunity to make the payment good. The person receiving the benefit from the returned check is responsible for repayment to FCNA OK along with a \$25 fine in the form of cash or money order within thirty (30) days.

Process for Advertisements or Announcements

Describe what material will be distributed or used to announce your CNE. Include all information sources used and the media used, printed or electronic. Copies of each announcement must be attached. All announcements are required to contain the required language in KAR 60-9-107(b)(3)(C).

Brochure and announcement attached.

Process for Offering Approval

Please verify in writing that all information listed below will be completed for each offering before it is presented. 1. Summary of planning; 2. Behavioral objectives of the offering; 3. The content of the offering meets the definition of CNE pursuant to KSA 65-1117; 4. Documentation is received of each instructor's experience and education; 5. The bibliography of each presentation is received and up to date; 6. The evaluation form for the learner to assess achievement of the objectives and the expertise of the presenter. KAR 60-9-107(d)

The Committee for the 18th annual Conference has met by zoom 10 times. The committee determined topics, set behavioral objectives, selected and secured potential speakers and established an applicable scripture reference. Responsibilities for various tasks were assigned. The committee, composed of 8 Faith Community Nurses, wanted a relevant topic for the time and for faith community nurses, clergy and health ministers.

A topic is determined from the means described above. Behavioral objectives are set according to desired outcomes of the presentation. The content must meet the definition of CNE pursuant to Kansas regulations. An appropriate, qualified speaker is secured. A biography is solicited from the speaker that describes the speaker's qualifications including experience and education for the topic to be presented. A bibliography is also solicited from the speaker. An evaluation form based upon the behavioral objectives is developed in Google Forms.

Process for Awarding Contact Hours

Describe the method of calculating contact hours for actual attendance that will be awarded for each presentation, utilizing the attendance roster. This must include your method of calculating partial credit, more than one hour, because of early departures or late arrivals. Describe also how instructor credit is calculated and how independent study credit is calculated. If you offer independent study, you must provide the complete pilot study which determines the amount of contact hours the completed material is worth. KAR 60-9-107(e)

Contact hours will be attained and awarded to each participant that attends the entire presentation or event and completes the evaluation form. No credit will generally be given for late arrival/early departures. Partial credit will not be issued for offerings of one to three hours. Partial credit for day-long offerings may be issued on a case by case basis as determined by Program Coordinator.

FCNA OK will award CNEs by the number of contact hours as documented on the offering agenda for actual time attended, including partial credit for one or more contact hours. (60-9-107b (3) (B)). For purposes of this policy "contact hour" means 50 total minutes of participation in a learning experience that meets the definition of CNE. (60-9-105(j))

Process for Verifying Participation and Completion of Offering

Describe the contents of the roster of attendance and certificate of completion which you use, and documentation of independent study. A sample copy must be attached of each. KAR 60-9-107(f)(g)

The roster contains the name and license number of the attendee including manner of attendance. It also contains the name of the offering, program coordinator, speaker, verification of attendance scripture verse, number of hours awarded, date of offering. Certificate of Attendance contains name of offering, date, number of hours awarded, name of attendee, license number of attendee. Sample Roster and Sample Certificate are attached.

Process for Record Keeping and Storage

Please verify that you will keep the records of the offerings for a minimum of two years after presentation. List what records will be retained, the location of the records and the steps taken to ensure confidentiality and security of the records. KAR 60-9-107(h)

The paper files, generally only signed attendance rosters are filed in the locked file in the home of the program coordinator. All electronic files are in a secure, backed-up cloud file maintained by the program coordinator. Files are arranged by year/offering/date and include summary of planning, copy of announcement/brochure, title and objectives, offering agenda, bibliography, summary of participant evaluations; each instructor's education and experience; and documentation to verify completion of the offering as specified in subsection. Files are maintained for a minimum of two years.

Process for Notice of Change of Coordinator or Required Policies

Describe what methods will be used to notify KSBN of a change of coordinator or policies, and verify that you will notify KSBN of any change within 30 days. KAR 60-9-107(b)(3)(H)

The Program Coordinator for FCNA OK will submit any changes in the Program Coordinator or the policies to the credentialing organization within 30 days of the change.

Process for Verifying Participation and Completion of Offering

Describe the contents of the roster of attendance and certificate of completion which you use, and documentation of independent study. A sample copy must be attached of each. KAR 60-9-107(f)(g)

The roster contains the name and license number of the attendee including manner of attendance. It also contains the name of the offering, program coordinator, speaker, verification of attendance scripture verse, number of hours awarded, date of offering. Certificate of Attendance contains name of offering, date, number of hours awarded, name of attendee, license number of attendee. Sample Roster and Sample Certificate are attached.

Total Program Evaluation

Verify that you will perform a total program evaluation each year. A copy of the proposed evaluation must be attached.

Note: Each applicant must attach all documents required by KAR 60-9-107(i)(1) for two separate offerings which have been developed for presentation.

Attestation:

I realize that this application is a legal document and that by signing below I am declaring under penalty of perjury under the laws of the State of Kansas that the information I have provided is true and correct to the best of my knowledge.

If all the above information is correct please sign below.

Otherwise, please go back and correct any information that is necessary.

Signature: 0bef595b-6bf0-42b1-8a25-046eeb901f36
5-046eeb901f36

Digitally signed by
0bef595b-6bf0-42b1-8a25-046eeb901f36
Date: 2025.09.30 13:36:20 -05'00'

Date: 09/30/2025



January 14, 2025
~ Quarterly Membership Meeting
“Creating a Mental Health Ministry in Your
Congregation”

Time: General Meeting starts at 11:00 a.m.; CNE 12:30-2:30

Location: Zoom **ONLY**

<https://us02web.zoom.us/j/82836532282?pwd=dWt1eEVCQ0lTT1QrelhKdXgzNkFldz09>

Meeting ID: 828 3653 2282. Passcode: 210509

Evaluation Link: <https://forms.gle/MNJ3W54bBe4s2bjD7>

Presenter: Jeanne Draughon, RN, BSN, FCN. Parish Nurse, Saint Francis Hospital, Church of St. Benedict. Jeanne has a variety of clinical experiences including med-surg, ICU, traveling nurse, nursing supervisor. For the past 24 years she has been the parish nurse for the Church of St. Benedict in Broken Arrow, OK. She has facilitated a grief support group for the past 21 years and published a grief newsletter for 20 years reaching a month readership of 200. She provides education and spiritual supports to her congregants. She has recently started a mental health ministry at the parish. She is a contributor to “After the Suicide Funeral, Wisdom on the Road to Post Traumatic growth” and an article in the Grief Digest Magazine.

Purpose

To provide Faith Community Nurses with information on ODM HSAS/OK Department of Mental Health & Substance Abuse Services faith initiative to be able to start Mental Health ministry in their congregation.

Learning Objectives

After attending the presentation, attendees will be able to

1. Be aware of ODM HSAS initiative and resources.
2. Name the tools to create the ministry.
3. Discuss the importance of mental health ministry in Oklahoma.

Reference/Bibliography Suggested Additional Reading

Sanctuary Course of mental health, www.sanctuarymentalhealth.org

Johnny Allem, T. M. (2004). *Healing Places: How Faith Institutions Can Effectively Address Chemical Dependence*. The Rush Center of The Johnson Institute.

Melinda Moore (Editor), D. A. (2017). *The Suicide Funeral (or Memorial Service): Honoring Their Memory, Comforting Their Survivors*. Resource Publications.

Melinda Moore, D. A. (2022). *After the Suicide Funeral: Wisdom on the Path to Posttraumatic Growth*. Resource Publications.

Faith Community Nurses Association of Oklahoma (FCNA-OK) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering has been submitted for 2.0 contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number LT0297-0316.

www.cdc.gov
<https://www.samhsa.gov/> Sanctuary Course for Catholics
www.medplus.gov

Faith Community Nurses Association of Oklahoma (FCNA-OK) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering has been submitted for 2.0 contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number LT0297-0316.

FCNA OK Total Continuing Education Program Evaluation

The total program evaluation plan will provide a systematic process for collecting and analyzing the data needed to determine if the FCNA OK is meeting the established policies and procedures. This is not an evaluation of individual education offerings.

The total program evaluation plan must evaluate the entire program:

- Program administration and program coordinator's responsibilities
- Program management and policies and procedures
- Total Program Evaluation and the ability of the plan to measure the overall effectiveness of the CNE providership.

The total program evaluation is done at least annually and is reported in the annual report to KSBN. It will be presented in an appropriate format and will include the following criteria.

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration	Annual	Review Team	Review job description	Detailed and comprehensive. Meets requirements	No actions needed
Policies: Assess need, planning - written tool - evaluation summaries	Annual	Review Team	Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning	All program evaluation summaries include identified educational opportunities. Evaluations are documented in meeting minutes and shared with Board and Membership	Suggest a scheduled annual survey to identify assessed needs of all FCNA members (not just those who attend conferences or quarterly educational offerings)
Policies: Fee Assessment	Annual	Board and planning committee	Policy meets organization and customer needs	YES: Fee assessment is included in CE policy and reflected in minutes of Board meetings	None indicated
Policies: Announcement	Annual	Review Team	Review to be certain they reflect	YES.	No action needed

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
			necessary information		
Policies: Offering approval process	At least quarterly	Review Team	Review policies and compare to KSBN requirements	All requirements are met in policies	None needed
Policies: Awarding contact hours	at least quarterly	Review Team	Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit	Reviewed 3 offerings. The contact hours awarded were equal to the stated hours on the agendas. No documentation of partial credit was found	No action needed
Policies: Verifying participation/ completion	End of each offering	Review Team and Program Coordinator	Review rosters and certificates; compare to KSBN requirements	Rosters and certificates matched for each offering reviewed.	No action needed
Policies: Record keeping	Ongoing	Review Team	Audit contents of files for compliance with KSBN requirements	Files of each offering are thorough and complete.	No action needed
Policies: Notification of changes	As needed	Program Coordinator	Review procedures for changes reported to KSBN	Program coordinator has remained constant. Procedure identifies requirement for reporting to KSBN	No action needed
Total Program Evaluation effectiveness	Annual	Review Team	Review total program evaluation and compare contents to KSBN requirements	Each KSBN requirement is co meeting is included in evaluation	None needed

Statistical Information:

Number of Programs offered: 6
Number of Contact Hours: 56.1.
Number of RN participants: 186
Number of LPN participants: 2
Number of other participants: 6
Offering Hours taught by RN: 42.1
Offering Hours taught by Other: 14

Narrative: This review was conducted collaboratively by two Board members: Donna Rockwell MS, RN, FCN, Dia Campbell-Detrixhe, PhD, RN, FNGNA, CNE, FCN and Lana Bolhouse PhD, RN, FCN. The Continuing Nursing Education Coordinator (Marilyn Seiler) is conscientious in every aspect of managing the Educational Program for FCNA OK. She is exceptionally well organized and follows up on all elements of the process. She has developed an excellent comprehensive process to facilitate documentation of the planning, presentation, and evaluation of all educational offerings for FCNA OK. Evaluations were promptly administered after each program offering, easily completed by participants, and contact hour certificates received in a timely manner.



Provided by:

FAITH COMMUNITY NURSES
ASSOCIATION OF OKLAHOMA
820 W. Danforth, Unit #740, Edmond, OK 73003

CERTIFICATE OF ATTENDANCE

This verifies that

«First_Name» «Last_Name», «License_»

Name and License #

“Mental Health Medications and the FCN”

Education Event, held on July 8, 2025

A handwritten signature in cursive script, reading "Marilyn Seiler".

Marilyn Seiler, MS, RN, Coordinator

FCNA OK is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 2.0 contact hours applicable for APRN, RN, LPN or LMHT relicensure. Kansas State Board of Nursing Provider Number: LT0297-0316.



Faith Community Nurses' Association of Oklahoma

820 W. Danforth, Unit #740, Edmond, OK 73003

Educational Provider: Faith Community Nurses Association Oklahoma

Faculty Coordinator: Marilyn Seiler, MS, RN-BC Provider # LT0297-0316

Course Presented: "Mental Health Medications and the FCN" Attendance verified by sighting and/or passcode on Evaluation form: <https://forms.gle/iH1lafKQVyn9yWQt5> Verification of attendance: Ps. 42:11 Hope in God, for once again I

will praise him, since his presence saves me and he is my God. Faculty: Robin Potter-Kimball, RN

Date of Event: 7/8/25 Number of CNEs awarded: 2 Number of Participants: 20

Name (Printed)	Signature	License #	License Category (✓)		
			RN	LPN	Clergy/HM
[REDACTED]	Zoom	[REDACTED]	X		
[REDACTED]	In Person	[REDACTED]	X		
[REDACTED]	In person	[REDACTED]	X		
[REDACTED]	In Person	[REDACTED]	X		
[REDACTED]	Zoom	[REDACTED]	X		
[REDACTED]	In Person	[REDACTED]	X		
[REDACTED]	In Person	[REDACTED]	X		
[REDACTED]	Zoom	[REDACTED]	X		
[REDACTED]	Zoom	[REDACTED]	X		
[REDACTED]	In Person	[REDACTED]	X		
[REDACTED]	In Person	[REDACTED]	X		
[REDACTED]	In Person	[REDACTED]	X		
[REDACTED]	In Person	[REDACTED]	X		
[REDACTED]	In Person	[REDACTED]	X		

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Objectives

The participant will:

- Identify the components of loneliness.
- Explore the development of loneliness through the lifespan
- Define loneliness as a unique stressor on health
- Name elements of successful coping in loneliness
- Discuss spiritual strategies for successful coping.



Find us on Facebook: <https://www.facebook.com/search/top?q=faith%20community%20nurses%20association%20of%20oklahoma>



Registration Information

Registration ENDS February 7, 2025. Don't miss out! Registration fee includes Vendor Resource Fair and sit-down dinner on Thursday evening, all day Conference and materials with lunch and breaks on Friday.

ONLINE REGISTRATION ONLY

Visit <https://forms.gle/S144T5oNPRJt35KE8>

FCNA OK Member — \$100. If renewing FCNA OK membership at this time, please indicate and pay \$75 more (total \$175)

Non FCNA OK Members — \$150

Refunds only until February 7, 2025 — less \$35 deposit

Payment information: PayPal (credit card) www.PayPal.me/FCNAOK or mail to FCNA OK, 820 W. Danforth, Unit #740, Edmond, OK 73003

PLANNING COMMITTEE

All committee members are Faith Community Nurses (FCN): Roberta Billy, RN, MS; Lana Bolhouse, RN, PhD; Glenda Bronson, RN, BS; Suzane Clem, RN, BSN, Donna Clark, RN; Dia Campbell-Dextrixhe, RN, PhD, Debbie Horn, RN; Gloria Peck, RN, BSN; Mary Teresa Ragland, RN, Marilyn Seiler, RN, MS and Barbara Smith, RN, MPH, MEd.

**BROCHURE IS AVAILABLE
ONLINE AT WWW.FCNAOK.ORG**

Design by Pennie Works Studio, www.pennieworks.net

**18th Annual Conference of Faith
Community Nurses of Oklahoma**

**RE-LINKING SPIRITUAL AND
COMMUNITY CONNECTIONS**

**TO HEAL
LONELINESS**

MARCH 6-7, 2025

*"You are never alone, I am with you
always, yes, to the end of time."*

MATTHEW 28:20



Agenda

THURSDAY EVENING

Oklahoma City University, Kramer School of Nursing, Rooms 335/336, 2501 N. Blackwelder Ave., Oklahoma City (1.5 CNE)

4:00–5:30 **Vendors Resource Fair**

5:30–7:30 **Celebratory Dinner** in Honor of 25 years since First FCN Foundation Course in Oklahoma. Mary Diane Steltenkamp, RN, MAPM, FCN, guest speaker, “Reflection on the beginnings of FCN in Oklahoma”,

ALL DAY FRIDAY

Bryce Hall, Epiphany of the Lord Catholic Church, 7336 W Britton Rd, Oklahoma City (7 CNE)

9:00–9:20 **Opening Welcome**

9:20–10:00 **Opening Worship**, *Nancy Hoffmann*

10:00–10:30 The Faces of Loneliness: Setting the Stage

10:30–11:30 “Understanding How Loneliness Influences Health and What Nurses Can Do to Help”, *Joseph Kim, PhD*

11:30–12:30 **Keynote:** “Cultivating a Climate of Connections” *Susan Radcliffe, RN, MN, MHR*

12:30–1:15 **Lunch** with Q&A with morning speakers

1:15–1:30 **Nursing Tribute**

1:30–2:30 **Panel:** “Spiritual Considerations in successful coping with loneliness” *Calm Waters Staff, Megan Hardy, MS, LMFT-Candidate, and BeBecca Olsson, LMSW, MSW U/S, Jordan Park, MSW*

2:30–3:00 Participant FCN Proposals to Combat Loneliness

3:00–3:15 The Faces of Successful Coping

3:15–3:30 **Evaluations**

Speakers

Lana Bolhouse, RN, PhD, FCN, Faith Community Nurse, Spring Creek Baptist Church Oklahoma City. Former Dean of Nursing Oklahoma Baptist University. Member of the first Faith Community Nursing Foundation Course in Oklahoma in Fall, 1999. Past President and Treasurer FCNA OK. Current Board Member. Specialist mental health nursing practice nurse.

Megan Hardy, MS, LMFT-Candidate. Licensed Marital and Family Therapist, Calm Waters Oklahoma City, Oklahoma. Loves working with little kids. Teaches and performs as a professional dancer.

Nancy Hoffmann, RN, MS, FCN. Currently attending HeartPaths School for Spiritual Direction and Training. Volunteers with Oklahoma Medical Reserve Corps, New Day Summer Camp for children. Current Spiritual Director FCNA OK.

Joseph Kim, PhD. Assistant Professor Oklahoma State University. Previous consultant for Wisdo Health, Inc., an AI driven, social health platform working to address the costs of loneliness and social isolation to improve mental health outcomes and engagement. Completed a postdoctoral research fellowship under Dr. Amie Zarling, the creator of an acceptance and commitment therapy intervention to address loneliness, and Dr.

Daniel Russell, the creator of the UCLA Loneliness Scale. Former minister.

BeBecca Olsson, LMSW, MSW U/S Program Coordinator at Calm Waters, Oklahoma City. Experience in mental health services, youth homelessness services, sexual abuse and trauma therapy services, and grief. Passionate about social justice.

Jordan Park, LMFT. Licensed marriage and family therapist, Calm Waters, Oklahoma City. Extensive experience in death, anticipatory grief, pregnancy loss, and infertility. Passionate about healthy relationships.

Susan Radcliffe, RN, MN, MHR. Certified HeartMath® Trainer and Certified Resilient Heart – Trauma Sensitive HeartMath®. As nurse and an educator for over 50 years, teaches individuals to work with their bodies and their environments, to enhance their health and well-being. She is spreading the ability for people to live happy, fulfilled lives, learning to THRIVE and CONNECT, versus just surviving.

Mary Diane Steltenkamp, RN, MAPM, FCN Spiritual Director and retired Priests' Nurse of the Archdiocese of Oklahoma City. Past Director of Faith Community Nursing, Catholic Charities. Initiated the Foundation Course for Faith Community Nurses in Oklahoma.

CONTINUING NURSING EDUCATION INFORMATION

FCNA OK is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course is approved for 8.5 contact hours applicable for APRN, RN, LPN, or LMHT relicensure. Kansas State Board of Nursing provider number: LT0297-0316. KAR 60-7-107(b)(3)(C) MUST attend both days to receive 8.5 CNE. You will receive 7 CNE for Friday only, and 1.5 CNE for Thursday.

MARILYN SEILER, R.N., BC-FCN, M.S.

1806 N. Husband, #102

Stillwater, OK 74075

405-334-1630 (cell)

Marilynseiler72@gmail.com

RN License--Oklahoma R0025608

EMPLOYMENT EXPERIENCES:

2018-present	Retired. Volunteer for local faith community in nursing, homebound communion, Spiritual Director. Spiritual Director Supervisor
2009- 2018	Parish Nurse Coordinator, St. John's Baptist Catholic Church, Edmond, OK. Responsible for the health activities for a large congregation educating and advocating for congregants and coordinating volunteer activities related to health ministry in the church.
2014-2017	Appraiser, Faith Community Nursing, ANCC Board Certification.
2008-2014	Parish Nurse Coordinator, Catholic Community, Stillwater, OK. Responsibilities are same as the Edmond position but for a smaller congregation.
2007-2009	Manager, Faith Community Nursing Resource Center, Catholic Charities, OKC. Responsible for Basic Preparation and ongoing continuing education; development of regional support networks; development of resource center.
2006-2008	Quality Administrator, Mays Housecall Home Health, Inc. Responsible for policy development/revision and the Quality Improvement Program.
1992 - 2006	Owner and Director of Operations, HomeCall of Stillwater, Inc. Responsible for Quality Improvement Program, Accreditation and Survey Preparation, Compliance Program, Policy and Procedure Development, oversight of OASIS and agency documentation, and other administrative issues; Agency Medical Records functions, Director of Agency Waivered Services and Private Pay Services Program; and Consulting for other home care agencies concerning operations, quality improvement, and documentation.
1991-1992	Quality Assurance Nurse, HomeCall of Stillwater, Inc. Reviewed documentation for various payers and quality.
1988 to 1998	Owner and President of Consultation Enterprises. Home Health Consultation for management, accreditation, startup, quality improvement, and documentation issues. Developed Documentation Package and Policies and Procedures for sale to home health agencies.
1988-1992	Surveyor, Joint Commission on Accreditation for Healthcare Organization. On site surveyor for home care agencies around the United States.
1981-1988	Manager, Health Care Professionals, Oklahoma City, OK. Responsible for opening and maintaining home care offices and supervision of new administrative and office staff; liaison with Financial Services and Reimbursement; assisting with development of capital and operating budgets for eleven locations in Oklahoma; managing quality assurance and production activities of all offices.
1981	Staff Nurse, Oklahoma Home Health, OKC, OK.
1980	Rehab Nurse, Khoa-I-Dong Refugee Camp, Aranyapretet, Thailand
1978-1980	Pastoral Care Associate, St. Mary's Hospital, Enid, OK.
1976-1978	Staff Nurse Orthopedics and Post Coronary, St. Mary's Hospital, Enid, OK.
1974-1976	Director of Nurses, Villa Maria Home for the Aging, Mulvane, KS.
1973-1974	Charge Nurse, Provinciate Infirmary, Wichita, KS.
1972-1973	Staff Nurse General Surgery, VA Center, Wichita, KS.
1971-1972	Staff Nurse Intensive Care Unit, St. Francis Hospital, Washington, MO.

EDUCATION:

2014	Training as appraiser for ANCC Board Certification
2009	Credentialing Workshop for Faith Community Nurses, Ft. Worth, TX
2008	Parish Nurse Coordinator Preparation Course, Shenandoah University, Winchester, VA
2007	Faculty Educator, International Parish Nurse Resource Center, St. Louis
2005	Case Manager's Certification Course, Oklahoma University College of Nursing
2005	Spiritual Direction Certification Course, OKC, OK
1999	Stephen Leader Training, Stephen Ministries, St. Louis, MO
1993	Leadership Stillwater, Class VIII
1993	Quality Leader Institute

1993 OASIS Trainer Training, University of Colorado
1988 Home Health Study Tour, Australia
1987 Masters of Science, University of Oklahoma, Community Health Nursing Management
Pathway with major project on developing Home Care QI program.
1984 Nursing Study Tour, China
1983 Accounting Course, Oklahoma City Community College
1982 Nursing Study Tour, Soviet Union
1976 Graduate Hours in Aging, Mt. Angel Seminary, St. Benedict, OR
1975 Clinical Pastoral Education, Wesley Hospital, Wichita, KS
1971 BSN, Marymount College, Salina, KS; minor in Theology

ORGANIZATIONS and OFFICES:

Faith Community Nurses' Association of Oklahoma—Chairperson, Education
Committee and Annual Conference Committee, Bylaws Committee, 2007-2023,
Secretary 2010-2014. 2016- 2020 Association Bookkeeper. 2015-current Association
Education Program Coordinator, Board Member 2025-.
Oklahoma Nurses' Association, member
Oklahoma Association of Home Care -Chairperson Education Committee, (1990-1995)
Past President (1989-90), Member of the Board of Directors, (1989-94), Member Finance
Committee (1996-2000), Member Legislative Committee (1995-2000)
Southwest Coalition Coordinator (1996-1999), Representative, (1987-91, 1991-1999) --
Home Care Representatives for Arkansas, Louisiana, New Mexico, Oklahoma, Texas.
Oklahoma Nurse's Association - Member, Education Committee (1994-95), Vice
President, District 12 (1994-95), Past President, District IV
Oklahoma State Board of Nursing - Advisory Board on Nursing Education and Practice
(1990-2005), Competency Task Force (1997-2001)
Stillwater Community Health Center - Advisory Board (1993-1998); Chairperson (1995-
1996), Treasurer (1996-1998)
National Association for Home Care - Information Resources and Quality Assurance
Committee (1994-1996)

CERTIFICATIONS:

2014 Board Certified, Faith Community Nursing, ANCC. Retired 2018.
2008 Parish Nurse Coordinator Training, Westminster, VA
2007 Faculty, Curriculum Training, International Parish Nurse Resource Center
2006 Basic Training Parish Nursing
2005 Spiritual Director
1998 Case Manager for Long Term Care Authority of Tulsa
1983-88 ANA Certification in Gerontology.
1976-83 ANA Certification in Gerontology.

HONORS/AWARDS:

1986 Member, Sigma Theta Tau, International Honor Society of Nurses.
1988 Who's Who in American Nurses
1993 Leadership Stillwater, Class VIII
2000 Member, Home Health Prospective Pay Expert Design Project
2005 Award of Excellence, Mobile Meals Volunteer, Stillwater, OK
2016 2016 Nurse of the Year, Catholic Archdiocese of Oklahoma City
2016 The Faith Community Nursing Society, Health Ministries Association
2017 Oklahoma Parish Nurse of the Year

PUBLICATIONS and PRESENTATIONS:

1987 Chapter, "An Experience with Mergers", ed. M Harris in *Home Care Administration*,
National Health Publishing Company.
1991-1998 Numerous presentations for Arkansas Association for Home Care and Oklahoma
Association for Home Care (OAHCA)
1995 *The Penta Plan*, co-authored with Clarice Powers, Published by Home Healthcare
Connection, Wichita, KS.
1996 *St. Anthony's Toolkit for Managing Home Care Services*, Washington, DC: St. Anthony's
Publishing Company.
1996 *Home Health Agency Policy Manual*, Washington, DC: St. Anthony's Publishing
Company.

- 1996 *Implementing OASIS Assessment*, Washington, DC: St. Anthony's Publishing Company.
 1997 *St. Anthony's Job Descriptions for Home Health*, Washington, DC: St. Anthony's Publishing Company.
 1998, 1999 *St. Anthony's Implementation of Conditions of Participation*, Washington, DC. St. Anthony's Publishing Company.
 2001 Presentation for the Region VI Southwest Conference, *Telephony*, Dallas, TX
 2001-2008 Various presentations for OAHC, Mays Housecall Home Health
 2009 Chapter 62, "Collaborative Efforts in the Community: Faith Community Nurses as Partners in Healing," ed. M Harris in *Handbook of Home Health Care Administration*, 5th Edition, Jones & Bartlett Publishers.
 2011 Chapter 10 on Quality, 2012 revision of the ANA/HMA Scope and Standards of Faith Community Nursing

COMMUNITY INVOLVEMENT:

- 1986-2007 Volunteer driver for Mobile Meals
 1990-1999 Volunteer with the Stillwater Community Health Center as RN
 1982-2018 Church Choir Member and cantor
 1996, 1998 Volunteer state political campaigns
 1998-2007 Stephen Minister
 1999-2007 Stephen Ministry Leader
 1995-2007 Volunteer with Small Miracles International for annual Guatemalan Medical Mission
 2004-current Spiritual Director
 2004-current Spiritual Direction and group facilitator for Retreat in Daily Life
 2006-current Spiritual Director Supervisor
 2007-2013 Education Coordinator, Basic Faith Community Nursing Preparation Course, Oklahoma
 2013-2024 Instructor, Faith Community Nursing Foundation Course, Oklahoma
 2018-current Volunteer St. Francis Xavier Catholic Church, Stillwater, OK in nursing, homebound communion coordination, general office duties (until 3/2020), EMHC coordination, ministry scheduler

Microsoft Word - FCNA CNE July _____	2
Microsoft Word - Potter Kimball bio _____	3
Microsoft Word - Attendance Log July _____	4
Microsoft Word - Certificate of Attendance July _____	7
July 2025 CNE Evaluation - Google Forms _____	8
July 2025 CNE Evaluation.xlsx _____	14
Report to Board of Directors and General Membership by email	
Evaluation Summary July _____	16



July 8, 2025
~ Quarterly Membership Meeting
“Mental Health Medications and the FCN”

Time: **Bring a snack to share with networking from 11-11:30.**

Spiritual Reflection and General Meeting starts at 11:30 a.m.; CNE 12:30-2:30

Location: Catholic Charities, 1232 N. Classen, Oklahoma City *AND* Zoom

<https://us02web.zoom.us/j/82836532282?pwd=dWt1eEVVCQ0lTT1QrelhKdXgzNkFldz09>

Meeting ID: 828 3653 2282. Passcode: 210509

Evaluation Link: <https://forms.gle/ihH1afKQVyn9yWQt5>

Presenter: Robin Potter Kimball, APRN, CNS, is a Clinical Nurse Specialist who graduated in 2002, having over 15 years of diverse experience, especially in Clinical Nurse Specialist. She also cooperates with other doctors and physicians in medical groups. She has a practice as an APRN, CNS, and Private Outpatient Practice. Her focus is on mental health and substance use disorder and she practices in med management, therapy and counseling.

Purpose

To provide Faith Community Nurses with information on medication management for FCNs who are working with congregants who experience mental health issues.

Learning Objectives

After attending the presentation, attendees will be able to

1. Compare and contrast traditional medications for depression with newer medications.
2. Compare and contrast traditional medications for anxiety with newer medications.
3. Compare and contrast traditional medications for psychoses with newer medications.
4. Discuss issues related to seeing media advertisements for new medications,
5. Identify other medications being researched for mental health.

Reference/Bibliography

Kaul, Inder, et al, “Efficacy of xanomeline and trospium chloride in schizophrenia”, American nurse May 2025, volume 20, pages 48-51,

Stahl’s essential Psychopharmacology Prescribers’ Guide Eighth Edition.

Faith Community Nurses Association of Oklahoma (FCNA-OK) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering has been submitted for 2.0 contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number LT0297-0316.

Robin R. Potter-Kimball, APRN, CNS

13132 St. Andrews, OKC, OK 73120

405-921-1316

nRsRbn@gmail.com

Position—Self employed, private outpatient psych practice

Education:

ADN, Rose State College, Midwest City, nursing

BS, OBU, nursing

MS, OU, OKC, Masters in Nursing, CNS

Experience:

20 years of experience with outpatient mental health, clients with depression

Bibliography:

Books on spirituality, Health, motivational

July 2025 Continuing Nursing Education Evaluation

Thank you for participating in the CNE experience. We hope it was beneficial for you.

We want to hear your feedback so we can keep improving our logistics and content. Please fill this quick evaluation and let us know your thoughts in order to receive your attendance certificate for continuing nursing education.

* Indicates required question

1. Email *

2. Scripture passage for Verification of attendance *

3. How relevant and helpful do you think the offering was for your personal practice? *

Mark only one oval.

1 2 3 4 5

Not ☐ ☐ ☐ ☐ ☐ Very much

4. What were your key take aways from this presentation? *

5. How satisfied were you with the logistics? *

1 = Very dissatisfied 5 = Very satisfied

Mark only one oval per row.

	1	2	3	4	5	N/A
Handout	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communication emails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Virtual Venue	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Teaching Methods	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. How relevant was this session for you? *

Mark only one oval.

	1	2	3	4	5	
Not	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Very relevant

7. How effective was Robin Potter Kimball as a speaker? *

Mark only one oval.

	1	2	3	4	5	
Not	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Very effective

8. How satisfied were you with the session content? *

Mark only one oval.

1 2 3 4 5

Poo ☐ ☐ ☐ ☐ ☐ Excellent

9. How well was this objective met? Compare and contrast traditional medications for depression with newer medications. *

Mark only one oval.

1 2 3 4 5

Poo ☐ ☐ ☐ ☐ ☐ Excellent

10. How well was this objective met? Compare and contrast traditional medications for anxiety with newer medications. *

Mark only one oval.

1 2 3 4 5

Poo ☐ ☐ ☐ ☐ ☐ Excellent

11. How well was this objective met? Compare and contrast traditional medications for psychoses with newer medications. *

Mark only one oval.

1 2 3 4 5

Poo ☐ ☐ ☐ ☐ ☐ Excellent

12. How well was this objective met? Discuss issues related to seeing media advertisements for new medications, *

Mark only one oval.

1 2 3 4 5

Poo ☐ ☐ ☐ ☐ ☐ Excellent

13. How well was this objective met? Identify other medications being researched for mental health *

Mark only one oval.

1 2 3 4 5

Poo ☐ ☐ ☐ ☐ ☐ Excellent

14. Any additional comments regarding the session?

15. Ideas for Continuing Education Topics and Speakers?

16. Profession *

⌵ Dropdown

Mark only one oval.

☐ APRN

☐ RN

☐ LPN

☐ Clergy

☐ Health Minister

17. Name to print on the Certificate of Attendance *

Google Forms uses cookies to enhance your experience. You can manage your preferences in the Settings menu.

This content is neither created nor endorsed by Google.

Google Forms

Report to Board of Directors and General Membership by email

September 15, 2025

Education Coordinator – Marilyn Seiler, RN, MS, BC FCN

July CNE evaluations: 21 completed. Scores were mostly above 4.7.

What were your key take aways from this presentation?

- Many new drugs but not covered by insurances, Too expensive for
- Education on the new mental health meds
- There are more new meds than I knew about
- learned about numerous new psychiatric medications
- That there are so many meds and they are not one drug fits all.
- Learned about newer drugs and genetic testing
- Valuable information
- How the new meds target different receptors
- The need for the right meds for the right dx. Specialist often needed.
- There are many new and effective mental health medications on the market. However, most of them are very expensive. The ADHD drug, Qelbree has been very effective for that diagnosis. Rexulti is a new medication that has worked well for Alzheimer's
- very valuable resources for any question that arises
- That there are several new meds with new routes of administration and fewer side effects hopefully but expensive too
- a variety of new psychotic medications that are beneficial in the following ways: non-stimulant, low to none weight gain, manages for longer period of times, and genetic testing for meds
- Thankful for the genetic testing available to help those who have tried so many meds without info as to how their bodies metabolize. Appreciate the focus of some of the new meds and combinations addressing the weight gain issues.

Any additional comments regarding the session?

- Valuable information
- interesting topic
- Outstanding presentation!
- She is very knowledgeable!
- Excellent presentation
- Good speaker
- Excellent presentation with a very knowledgeable practitioner
- As a non TV watcher, did not realize how influential the ads are.
- The gene testing research may be our guideline for writing prescriptions.
- The medication prices need to be addressed due to such continued elevating prices of medication.
- Very informative. Thankful

Planning for annual conference continues. CNE biographical information has been received from all speakers. Information has now been sent to the graphic artist for the design of the brochure.

Submitted by Marilyn Seiler, MS, RN, BC- FCN (ret)

Microsoft Word - FCNA CNE April	2
Microsoft Word - Jancie Carr Faculty bio	4
Microsoft Word - DVFRB Bibliograpy	5
Microsoft Word - Attendance Log April	7
Microsoft Word - Certificate of Attendance April	9
April 2025 CNE Evaluation - Google Forms	10
April 2025 CNE Evaluation.csv	15
Report to Board of Directors and General Membership by email for April	
CNE Evaluation Summary	17



April 8, 2025
~ Quarterly Membership Meeting
“Intimate Partner Violence and the FCN’s
Role”

Time: General Meeting starts at 11:00 a.m.; CNE 12:30-2:30

Location: Catholic Charities, 1232 N. Classen, Oklahoma City *AND* Zoom

<https://us02web.zoom.us/j/82836532282?pwd=dWt1eEVCQ0lTT1QrelhKdXgzNkFldz09>

Meeting ID: 828 3653 2282. Passcode: 210509

Evaluation Link: <https://forms.gle/kK9R8LFdGeGjjNiY6>

Presenter: Janice Carr, DNP, RN, CNE. Dr. Carr is full time faculty at Kramer School of Nursing, teaching students in both the undergraduate and graduate programs. Her practice areas included Community Health Nursing, Nursing Policy, Technology in Nursing, Foundations of Nursing, Nursing Simulation/Lab, and Leadership. She has been a nursing educator since 2011 and is passionate about meeting the needs of the community through health promotion and prevention, in addition to legislative action to advance health care policy.

Purpose

To provide Faith Community Nurses with information on working with victims of domestic violence and the many challenges they face.

Learning Objectives

After attending the presentation, attendees will be able to

1. Identify specific interventions which assist the nurse to intervene effectively with Intimate Partner Violence (IPV) clients
2. -Describe resources in the community to use as referral sources for IPV clients
3. Discuss current state of affairs of IPV in Oklahoma and current recommendations from the DVFRB (Domestic Violence Fatality Review Board)

Reference/Bibliography

- AbiNader, M. A., Graham, L. M., & Kafka, J. M. (2023). Examining intimate partner violence-related fatalities: Past lessons and future directions using U.S. national data. *Journal of Family Violence*, 1–12. Advance online publication. <https://doi.org/10.1007/s10896-022-00487-2>
- Altes, P. (2022, August 24). Battering intervention program at family builders. Domestic Violence Fatality Review Board, Oklahoma City, Oklahoma.
- Centers for Disease Control and Prevention. (2021, October 9). *Intimate partner violence*. <https://www.cdc.gov/violenceprevention/intimatepartnerviolence/index.html>
- Centers for Disease Control and Prevention. (2019, May 15). *What is intimate partner violence?* [Video]. YouTube. All rights reserved. <https://youtu.be/VuMCzU54334>
- Centers for Disease Control and Prevention: *Risk and protective factors for perpetration*, Atlanta (2019) <http://www.cdc.gov/violenceprevention>

Faith Community Nurses Association of Oklahoma (FCNA-OK) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering has been submitted for 2.0 contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number LT0297-0316.

- “How-big-is-the-problem-ipv-large” by Centers for Disease Control and Prevention is in the Public Domain. Access for free at <https://www.cdc.gov/violenceprevention/intimatepartnerviolence/fastfact.html>
- “how-can-we-stop-ipv.PNG” by National Center for Injury Prevention and Control, Division of Violence Prevention is in the Public Domain. Access for free at <https://www.cdc.gov/violenceprevention/intimatepartnerviolence/fastfact.html>
- Leemis, R. W., Friar, N., Khatiwada, S., Chen, M. S., Kresnow, M., Smith, S. G., Caslin, S., & Basile, K. C. (2022). *The national intimate partner and sexual violence survey: 2016/2017 report on intimate partner violence*. Centers for Disease Control and Prevention. https://www.cdc.gov/nisvs/documentation/NISVSReportonIPV_2022.pdf
- National Domestic Violence Hotline. (n.d.). *Plan for safety*. <https://www.thehotline.org/plan-for-safety/>
- Oklahoma Domestic Violence Fatality Review Board (2023) *Annual Report*. Oklahoma Office of the Attorney General. https://oklahoma.gov/content/dam/ok/en/oag/documents/divisions/victim-advocacy-and-services-unit/domestic-violence-fatality-review-board-annual-report/final_2023_dvfrb_annual_report_1.pdf
- OpenRN (2022) *Therapeutic communication: Domestic violence*. Chippewa Valley Technical College <https://cvtc.h5p.com/content/1290997239414872788>
- SeriousLearning (2015) *Skills practice: A home visit*. Toronto Metropolitan University and The Chang School, <https://games.de.torontomu.ca/mental-health/game.html>
- Stanhope, M. & Lancaster, J. (2022) *Foundations for Population Health in Community/Public Health Nursing*. (6th ed.) Elsevier.
- TED. (2015, January 25). Crazy love: Why does she stay? [Video]. YouTube <https://www.youtube.com/watch?v=V1yW5IsnSjo>
- U.S. Department of Health and Human Services (HHS), Office of the Surgeon General. (2016). *Facing addiction in America: The surgeon general's report on alcohol, drugs, and health*. [Report]. <https://addiction.surgeongeneral.gov/sites/default/files/surgeon-generals-report.pdf>
- Valoraalyx (2024) *Power and control in intimate partner violence: Surviving violence*. https://valoraalyx.wordpress.com/wp-content/uploads/2020/08/deafhope_power_and_control_wheel.jpg
- “vaw-covid-1.jpg” by unknown author for World Health Organization is licensed under CC BY-NC-SA 3.0 IGO. Access for free at <https://www.who.int/multi-media/details/make-a-safety-plan-for-you-and-your-children>
- Weil, A. (2020, September 28). Intimate partner violence: Diagnosis and screening. *UpToDate*. Retrieved April 4, 2022, from www.uptodate.com
- World Population Review (2024) <https://worldpopulationreview.com/state-rankings/domestic-violence-by-state>
- YWCA. (n.d.). *Domestic violence services*. YWCA Oklahoma City. <https://www.ywcaokc.org/programs/domestic-violence-services/>

Faith Community Nurses Association of Oklahoma (FCNA-OK) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering has been submitted for 2.0 contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number LT0297-0316.

Janice Carr, DNP, RN, CNE
Assistant Professor

Contact Information

Office: 204 Kramer School of Nursing East

Email: jrcarr@okcu.edu

Phone: 405-208-5886

Biography

Dr. Carr is full time faculty at Kramer School of Nursing, teaching students in both the undergraduate and graduate programs. Her practice areas included Community Health Nursing, Nursing Policy, Technology in Nursing, Foundations of Nursing, Nursing Simulation/Lab, and Leadership. She has been a nursing educator since 2011 and is passionate about meeting the needs of the community through health promotion and prevention, in addition to legislative action to advance health care policy.

Education and National Certifications

- 2016: DNP - Chatham University
- 2015: CNE - Certified Nurse Educator
- 2011: MSN - Oklahoma Baptist University
- 1993: MEd – University of Central Oklahoma
- 1985: BSN - Oklahoma University

Teaching Interest

- Health Promotion
- Simulation experiences
- Health Care Policy and Legislation

Current Research/Scholarly Interest

- Workplace Violence Prevention
- Intimate Partner Violence Prevention
- Impact of Poverty on Health Outcomes

Awards, Recognition, and Service

- Domestic Violence Fatality Review Board ONA Representative
- Faculty Teaching Academy Fellow
- United Way – Champion for Children
- Blue Cross/Blue Shield – Oklahoma Champion of Children’s Health with Norman Regional Health System
- Oklahoma Fit Kids Coalition - Corporate Leader Award with Norman Regional Health System
- Service-Learning Course Development and Implementation
- Sports, Nutrition and Active Play (SNAP) Camp Development and Implementation

Bibliography

AbiNader, M. A., Graham, L. M., & Kafka, J. M. (2023). Examining intimate partner violence-related fatalities: Past lessons and future directions using U.S. national data. *Journal of Family Violence*, 1–12. Advance online publication. <https://doi.org/10.1007/s10896-022-00487-2>

Altes, P. (2022, August 24). Battering intervention program at family builders. Domestic Violence Fatality Review Board, Oklahoma City, Oklahoma.

Centers for Disease Control and Prevention. (2021, October 9). *Intimate partner violence*. <https://www.cdc.gov/violenceprevention/intimatepartnerviolence/index.html>

Centers for Disease Control and Prevention. (2019, May 15). *What is intimate partner violence?* [Video]. YouTube. All rights reserved. <https://youtu.be/VuMCzU54334>

Centers for Disease Control and Prevention: *Risk and protective factors for perpetration*, Atlanta (2019) <http://www.cdc.gov/violenceprevention>

“How-big-is-the-problem-ipv-large” by [Centers for Disease Control and Prevention](#) is in the [Public Domain](#). Access for free at <https://www.cdc.gov/violenceprevention/intimatepartnerviolence/fastfact.html>

“how-can-we-stop-ipv.PNG” by [National Center for Injury Prevention and Control, Division of Violence Prevention](#) is in the [Public Domain](#). Access for free at <https://www.cdc.gov/violenceprevention/intimatepartnerviolence/fastfact.html>

Leemis, R. W., Friar, N., Khatiwada, S., Chen, M. S., Kresnow, M., Smith, S. G., Caslin, S., & Basile, K. C. (2022). *The national intimate partner and sexual violence survey: 2016/2017 report on intimate partner violence*. Centers for Disease Control and Prevention. https://www.cdc.gov/nisvs/documentation/NISVSReportonIPV_2022.pdf

National Domestic Violence Hotline. (n.d.). *Plan for safety*. <https://www.thehotline.org/plan-for-safety/>

Oklahoma Domestic Violence Fatality Review Board (2023) *Annual Report*. Oklahoma Office of the Attorney General. https://oklahoma.gov/content/dam/ok/en/oag/documents/divisions/victim-advocacy-and-services-unit/domestic-violence-fatality-review-board-annual-report/final_2023_dvfrb_annual_report_1.pdf

OpenRN (2022) *Therapeutic communication: Domestic violence*. Chippewa Valley Technical College <https://cvtc.h5p.com/content/1290997239414872788>

SeriousLearning (2015) *Skills practice: A home visit*. Toronto Metropolitan University and The Chang School, <https://games.de.torontomu.ca/mental-health/game.html>

Stanhope, M. & Lancaster, J. (2022) *Foundations for Population Health in Community/Public Health Nursing*. (6th ed.) Elsevier.

TED. (2015, January 25). Crazy love: Why does she stay? [Video]. YouTube <https://www.youtube.com/watch?v=V1yW5lsnSjo>

U.S. Department of Health and Human Services (HHS), Office of the Surgeon General. (2016). *Facing addiction in America: The surgeon general's report on alcohol, drugs, and health*. [Report]. <https://addiction.surgeongeneral.gov/sites/default/files/surgeon-generals-report.pdf>

Valoraalyx (2024) *Power and control in intimate partner violence: Surviving violence*. https://valoraalyx.wordpress.com/wp-content/uploads/2020/08/deafhope_power_and_control_wheel.jpg

“vaw-covid-1.jpg” by unknown author for [World Health Organization](https://www.who.int/multi-media/details/make-a-safety-plan-for-you-and-your-children) is licensed under CC BY-NC-SA 3.0 IGO. Access for free at <https://www.who.int/multi-media/details/make-a-safety-plan-for-you-and-your-children>

Weil, A. (2020, September 28). Intimate partner violence: Diagnosis and screening. *UpToDate*. Retrieved April 4, 2022, from www.uptodate.com

World Population Review (2024) <https://worldpopulationreview.com/state-rankings/domestic-violence-by-state>

YWCA. (n.d.). *Domestic violence services*. YWCA Oklahoma City. <https://www.ywcaokc.org/programs/domestic-violence-services/>

April 2025 Continuing Nursing Education Evaluation

Thank you for participating in the CNE experience. We hope it was beneficial for you.

We want to hear your feedback so we can keep improving our logistics and content. Please fill this quick evaluation and let us know your thoughts in order to receive your attendance certificate for continuing nursing education.

* Indicates required question

1. Email *

2. Scripture passage for Verification of attendance *

3. How relevant and helpful do you think the offering was for your personal practice? *

Mark only one oval.

1 2 3 4 5

Not ☐ ☐ ☐ ☐ ☐ Very much

4. What were your key take aways from this presentation? *

5. How satisfied were you with the logistics? *

1 = Very dissatisfied 5 = Very satisfied

Mark only one oval per row.

	1	2	3	4	5	N/A
Handout	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communication emails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Virtual Venue	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Teaching Methods	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. How relevant was this session for you? *

Mark only one oval.

	1	2	3	4	5	
Not	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Very relevant

7. How effective was Janice Carr as a speaker? *

Mark only one oval.

	1	2	3	4	5	
Not	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Very effective

8. How satisfied were you with the session content? *

Mark only one oval.

1 2 3 4 5

Poo ☐ ☐ ☐ ☐ ☐ Excellent

9. How well was this objective met? 1. Identify specific interventions which assist the nurse to intervene effectively with Intimate Partner Violence (IPV) clients *

Mark only one oval.

1 2 3 4 5

Poo ☐ ☐ ☐ ☐ ☐ Excellent

10. How well was this objective met? 2. Describe resources in the community to use as referral sources for IPV clients *

Mark only one oval.

1 2 3 4 5

Poo ☐ ☐ ☐ ☐ ☐ Excellent

11. How well was this objective met? 3. Discuss current state of affairs of IPV in Oklahoma and current recommendations from the DVFRB (Domestic Violence Fatality Review Board) *

Mark only one oval.


1 2 3 4 5

Poo ☐ ☐ ☐ ☐ ☐ Excellent

12. Any additional comments regarding the session?

13. Ideas for Continuing Education Topics and Speakers?

14. Profession *

 Dropdown

Mark only one oval.

☐ APRN

☐ RN

☐ LPN

☐ Clergy

☐ Health Minister

15. Name to print on the Certificate of Attendance *

This content is neither created nor endorsed by Google.

Google Forms

Report to Board of Directors and General Membership by email

May 19, 2025

Education Coordinator – Marilyn Seiler, RN, MS, BC FCN

April CNE presentation on Intimate Partner Violence by Janice Carr, RN, DNP was well received. Evaluations were 4.5 and above with most at 5.

Other Comments:

- The video was so on target
- Very informative
- A needed topic to review and think about!
- Great topic and speaker
- It was scary to hear these statistics
- Sobering but necessary topic
- Great session with excellent resources for future reference
- Very informative all first responders need this education
- Excellent presentation and content
- Powerful YouTube presentation/ helpful discussion of attendees

Suggestions for future CNE

- Vaccines and why they are looked down upon
- Ways to integrate new cultures into our established congregations
- Info on newer meds for diabetes
- Methods for medication compliance in the elderly
- Would lobbyist for ONA Vickie White-Rankin be beneficial to know crucial issues and how we can interact with our legislators on crucial issues be feasible?

Conference Planning has begun. You are welcome to become a part of the committee.

The annual review committee is currently reviewing/making recommendations for CNE records the year July 2024 to June 2025.

Respectfully submitted by Marilyn Seiler, RN-BC

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Renewal or Initial: Initial

Name of Provider: Nurse to Sales Consulting **LT** _____

Name of Program Coordinator: Jeannie Nguyen, BSN, RN

Date Received: 10/9/25

Date to CNE Committee: December 2025

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
1. Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
2. The name and address of the organization on the application	X	
3. The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
4. The name, education and experience of the program coordinator responsible for CNE	Jeannie Nguyen, BSN, RN	
A. Be a licensed professional nurse	X	
B. Have three years of clinical experience	X	
C. Have one year of experience in developing and implementing nursing education	X	
D. Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
5. Written policies and procedures, including at least the following areas:		
A. Assessing the need and planning for CNE activities	X	
B. Fee assessment	X	
C. Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	
D. Notice of change of coordinator or required policies and procedures. The program coordinator shall notify	X	

the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days		
6. For long term providers, the policies and procedures for the approval process shall include the following:		
A. A summary of the planning	X	
B. The behavioral objectives	X	
C. The content, which shall meet the definition of CNE in KSA 65-1117	X	
D. The instructor's education and experience, documenting knowledge and expertise in the content area	X	
E. A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
F. An offering evaluation that includes each participant's assessment of the following:		
1. The achievement of each objective	X	
2. The expertise of each individual presenter	X	
7. An approved provider may award any of the following:		
A. Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
B. Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
C. Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
D. Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
E. Clinical hours		X
Documentation of Attendance		
8. Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
A. The provider's name, address, provider number, and coordinator	X	
B. The date and title of the offering, and the presenter or presenters	X	
C. The participant's name and license number and the number of contact hours awarded	X	
9. Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
A. The provider's name, address, provider number, and coordinator	X	

B. The participant's name and license number, and the number of contact hours awarded	X	
C. The title of the offering	X	
D. The date on which the offering was completed	X	
E. Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
10. A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
11. Each certificate and each CE transcript shall be complete before distribution to the participant	X	
12. Each certificate and each CE transcript shall contain the following information:		
A. The provider's name, address and provider number	X	
B. The title of the offering	X	
C. The date or dates of attendance or completion	X	
D. The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
E. The signature of the individual responsible for the providership	X	
F. The name and license number of the participant	X	
Recordkeeping & Storage		
13. For each offering, the approved provider shall retain the following for two years:		
A. A summary of the planning	X	
B. A copy of the offering announcement or brochure	X	
C. The title and objectives	X	
D. The offering agenda or, for independent study, pilot test results	X	
E. A bibliography	X	
F. A summary of the participants' evaluations	X	
G. Each instructor's education and experiences	X	
H. Documentation to verify completion of the offering	X	
14. The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
15. For long-term providers, a copy of the total program evaluation plan	X	

12/2018

Two Proposed Offerings	
The provider shall submit two proposed offerings, including the following:	
16. Offering #1	Expanding Nursing Career Pathways Beyond the Bedside
A. A summary of planning	X
B. A copy of the offering announcement or brochure	X
C. The title and behavioral objectives	X
D. The offering agenda or, for independent study, pilot test results	X
E. Each instructor's education and experience	X
F. A current bibliography	X
G. The offering evaluation form	X
17, Offering #2:	Strategic Communication in Nursing: Using Psychology to Influence and Engage
A. A summary of planning	X
B. A copy of the offering announcement or brochure	X
C. The title and behavioral objectives	X
D. The offering agenda or, for independent study, pilot test results	X
E. Each instructor's education and experience	X
F. A current bibliography	X
G. The offering evaluation form	X

12/2018, Rev 6/2025

Application reviewed and checklist completed by Carol Moreland, MSN, RN 10/27/25

LONG-TERM CNE PROVIDER APPLICATION

COVER PAGE

Initial Application: ☒ Renewal: ☐

Name of Provider: Nurse to Sales Consulting

Provider Number (For Renewal): N/A

Legal Body (If different from provider): Jeanstar Holdings LLC

Address of Provider: 3200 Wilcrest Dr. Suite 170-213, Houston, TX 77042

Telephone: 832-282-0256

Email: nursejeanstar@gmail.com

Program Coordinator (RN): Jeannie Nguyen, BSN, RN

Date (mm/dd/yyyy): 10/08/2025

Program Management

Assessing Need and Planning CNE

Please describe what advisory groups or planning committees were formed and what factors were reviewed to determine what CNE subjects should be presented and how those presentations will meet the definition of CNE in KSA 65-1117(a).

Nurse to Sales Consulting assesses need for CNE using informal and/or formal methods including:

1. Identifying healthcare facility business needs through formal or informal survey;
2. Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments

Additionally, the need for these courses was determined through review of current workforce trends, national nursing workforce data, and scholarly literature highlighting increased turnover in bedside nursing, burnout, and demand for diverse roles such as nurse informaticists, case managers, clinical educators, and biotech consultants. By analyzing transferable skills and professional development strategies, this course will equip nurses to navigate career transitions while maintaining alignment with professional standards and ethical practice.

Process for Fee Assessment

Describe the method for determining the price to charge for CNE, what procedure is used in case of insufficient fund checks, and refund requests due to cancellations.

Fee Assessment

Nurse To Sales Consulting will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.

The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc... The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail. Payment of the fee secures registration for the offering.

Refunds

If a participant is unable to attend the offering as scheduled, refunds will be issued as follows: Notice received up to 7 days prior to scheduled event: 100% refund Notice received less 7 days prior to scheduled event: 0% refund Refunds will be made within 14 days of receipt of notice.

Insufficient Funds

A \$35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering. A participant may not attend an offering until

Process for Advertisements or Announcements

Describe what material will be distributed or used to announce your CNE. Include all information sources used and the media used, printed or electronic. Copies of each announcement must be attached. All announcements are required to contain the required language in KAR 60-9-107(b)(3)(C).

Advertisements or Announcements

Nurse to Sales Consulting will advertise CNE offerings in a variety of ways, including:
On the internet via website, social media and email; Radio; Television; Print advertising; Mail

Published information shall contain the following statement:

Nurse to Sales Consulting is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ____ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: _____

Process for Offering Approval

Please verify in writing that all information listed below will be completed for each offering before it is presented. 1. Summary of planning; 2. Behavioral objectives of the offering; 3. The content of the offering meets the definition of CNE pursuant to KSA 65-1117; 4. Documentation is received of each instructor's experience and education; 5. The bibliography of each presentation is received and up to date; 6. The evaluation form for the learner to assess achievement of the objectives and the expertise of the presenter. KAR 60-9-107(d)

Nurse to Sales Consulting will approve offerings using a standardized system to ensure each offering is appropriate.

Approval Offering

Each CNE offering submitted to the CNE Program Coordinator must include: Summary of planning; Behavioral Objectives; Content shall meet the definition of CNE in KSA 65-1117 (a) which states: Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public. ; Instructor's education and experience documenting knowledge/expertise; Current bibliography (books 10 years, periodicals 5 years); Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

Process for Awarding Contact Hours

Describe the method of calculating contact hours for actual attendance that will be awarded for each presentation, utilizing the attendance roster. This must include your method of calculating partial credit, more than one hour, because of early departures or late arrivals. Describe also how instructor credit is calculated and how independent study credit is calculated. If you offer independent study, you must provide the complete pilot study which determines the amount of contact hours the completed material is worth. KAR 60-9-107(e)

Awarding Contact Hours

Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience. Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows: 15 minutes – 0.30 contact hour; 30 minutes – 0.60 contact hour; 45 minutes – 0.90 contact hour

Instructor credit will be awarded as follows:
2.0 contact hours for each hour of first time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)

Independent study credit will be awarded based on time required to complete the offering as documented by Nurse to Sales Consulting's pilot time test results

Process for Verifying Participation and Completion of Offering

Describe the contents of the roster of attendance and certificate of completion which you use, and documentation of independent study. A sample copy must be attached of each. KAR 60-9-107(f)(g)

Online Registration & Attendance Roster

Participants will register for online, in-person and independent study courses electronically. The online attendance roster will include:
Title of offering; Name of Presenter; Date of presentation; Number of contact hours; CNE Provider Name, address, and provider number; Name & credential of CNE Program Coordinator; Participant full name; Level of licensure (APRN, RN, LPN); License number; Participant email address

Certificates of Completion Will Include:
The provider's name, address, and provider number; The title of the offering; The date or dates of attendance or completion; The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded; The handwritten or electronic signature of the CNE Program Coordinator; The name and license number of the participant; and the following statement: Nurse To Sales Consulting is approved as a provider of CNE by the Kansas State Board of Nursing. This course offering is approved for contact hours for APRN, RN, or LPN relicensure.

Process for Record Keeping and Storage

Please verify that you will keep the records of the offerings for a minimum of two years after presentation. List what records will be retained, the location of the records and the steps taken to ensure confidentiality and security of the records. KAR 60-9-107(h)

Record Keeping And Storage

Nurse to Sales Consulting will retain the following records for each offering for a period of two years:

Summary of planning

Copy of announcement/brochure

Title and objectives

Offering agenda

Pilot time test results if independent study

Bibliography

Summary of participant evaluations

Each instructor's education and experience

Documentation to verify completion of the offering

Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

Process for Notice of Change of Coordinator or Required Policies

Describe what methods will be used to notify KSBN of a change of coordinator or policies, and verify that you will notify KSBN of any change within 30 days. KAR 60-9-107(b)(3)(H)

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Process for Notifying Kansas State Board of Nursing of Changes

The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Written notification will be mailed to:

Kansas State Board of Nursing

Department of Nursing Continuing Education

900 SW Jackson, Suite 1051

Topeka, Kansas 66612-1230

Process for Verifying Participation and Completion of Offering

Describe the contents of the roster of attendance and certificate of completion which you use, and documentation of independent study. A sample copy must be attached of each. KAR 60-9-107(f)(g)

Online Registration & Attendance Roster

Participants will register for online, in-person and independent study courses electronically.

The online attendance roster will include:

Title of offering; Name of Presenter; Date of presentation; Number of contact hours; CNE Provider Name, address, and provider number; Name & credential of CNE Program Coordinator; Participant full name; Level of licensure (APRN, RN, LPN); License number; Participant email address

Certificates of Completion Will Include:

The provider's name, address, and provider number; The title of the offering; The date or dates of attendance or completion; The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded; The handwritten or electronic signature of the CNE Program Coordinator; The name and license number of the participant; and the following statement: Nurse To Sales Consulting is approved as a provider of CNE by the Kansas State Board of Nursing. This course offering is approved for contact hours for: APRN, RN, or LPN relicensure.

Total Program Evaluation

Verify that you will perform a total program evaluation each year. A copy of the proposed evaluation must be attached.

Note: Each applicant must attach all documents required by KAR 60-9-107(i)(1) for two separate offerings which have been developed for presentation.

Attestation:

I realize that this application is a legal document and that by signing below I am declaring under penalty of perjury under the laws of the State of Kansas that the information I have provided is true and correct to the best of my knowledge.

If all the above information is correct please sign below.

Otherwise, please go back and correct any information that is necessary.

Signature: Jeannie Nguyen, BSN, RN

Date: 10/8/2025

Program Management

Assessing Need and Planning CNE Please describe what advisory groups or planning committees were formed and what factors were reviewed to determine what CNE subjects should be presented and how those presentations will meet the definition of CNE in KSA 65-1117(a).

Nurse to Sales Consulting assesses need for CNE using informal and/or formal methods including:

1. Identifying healthcare facility business needs through formal or informal survey;
2. Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments

Additionally, the need for these courses was determined through review of current workforce trends, national nursing workforce data, and scholarly literature highlighting increased turnover in bedside nursing, burnout, and demand for diverse roles such as nurse informaticists, case managers, clinical educators, and biotech consultants. By analyzing transferable skills and professional development strategies, this course will equip nurses to navigate career transitions while maintaining alignment with professional standards and ethical practice.

Process for Fee Assessment Describe the method for determining the price to charge for CNE, what procedure is used in case of insufficient fund checks, and refund requests due to cancellations.

Fee Assessment

Nurse To Sales Consulting will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.

The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc... The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail. Payment of the fee secures registration for the offering.

Refunds

If a participant is unable to attend the offering as scheduled, refunds will be issued as follows: Notice received up to 7 days prior to scheduled event: 100% refund Notice received less 7 days prior to scheduled event: 0% refund Refunds will be made within 14 days of receipt of notice.

Insufficient Funds

A \$35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering. A participant may not attend an offering until fees have been paid in full

Describe what material will be distributed or used to announce your CNE. Include all information sources used and the media used, printed or electronic. Copies of each announcement must be attached. All announcements are required to contain the required language in KAR 60-9-107(b)(3)(C).

Advertisements or Announcements

Nurse to Sales Consulting will advertise CNE offerings in a variety of ways, including: On the internet via website, social media and email; Radio; Television; Print advertising; Mail Published information shall contain the following statement: Nurse to Sales Consulting is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ____ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: _____

Process for Offering Approval Please verify in writing that all information listed below will be completed for each offering before it is presented. 1. Summary of planning; 2. Behavioral objectives of the offering; 3. The content of the offering meets the definition of CNE pursuant to KSA 65-1117; 4. Documentation is received of each instructor's experience and education; 5. The bibliography of each presentation is received and up to date; 6. The evaluation form for the learner to assess achievement of the objectives and the expertise of the presenter. KAR 60-9-107(d)

Nurse to Sales Consulting will approve offerings using a standardized system to ensure each offering is appropriate. Approval Offering Each CNE offering submitted to the CNE Program Coordinator must include: Summary of planning; Behavioral Objectives; Content shall meet the definition of CNE in KSA 65-1117(a) which states: Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public. ; Instructor's education and experience documenting knowledge/expertise; Current bibliography (books 10 years, periodicals 5 years); Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

Process for Awarding Contact Hours Describe the method of calculating contact hours for actual attendance that will be awarded for each presentation, utilizing the attendance roster. This must include your method of calculating partial credit, more than one hour, because of early departures or late arrivals. Describe also how instructor credit is calculated and how independent study credit is calculated. If you offer independent study, you must provide the complete pilot study which determines the amount of contact hours the completed material is worth. KAR 60-9-107(e)

Awarding Contact Hours

Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience. Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering.

Credit for fractions of hours beyond 1.0 CE will be awarded as follows: 15 minutes – 0.30 contact hour; 30 minutes – 0.60 contact hour; 45 minutes – 0.90 contact hour

Instructor credit will be awarded as follows: 2.0 contact hours for each hour of first time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)

Independent study credit will be awarded based on time required to complete the offering as documented by Nurse to Sales Consulting's pilot time test results

Process for Verifying Participation and Completion of Offering Describe the contents of the roster of attendance and certificate of completion which you use, and documentation of independent study. A sample copy must be attached of each. KAR 60-9-107(f)(g)

Online Registration & Attendance Roster

Participants will register for online, in-person and independent study courses electronically. The online attendance roster will include: Title of offering; Name of Presenter; Date of presentation; Number of contact hours; CNE Provider Name, address, and provider number; Name & credential of CNE Program Coordinator; Participant full name; Level of licensure (APRN, RN, LPN); License number; Participant email address

Certificates of Completion Will Include: The provider's name, address, and provider number; The title of the offering; The date or dates of attendance or completion; The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded; The handwritten or electronic signature of the CNE Program Coordinator; The name and license number of the participant; and the following statement: Nurse To Sales Consulting is approved as a provider of CNE by the Kansas State Board of Nursing. This course offering is approved for contact hours for: APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number _____ .

Documentation of Independent Study will include: Independent Study Verification Form.

Documentation will include: Provider Name, Address, Provider Number, Name of Program Coordinator; Title of offering; Date offering completed; Name of presenter(s); Participant name, email and license number; Participant Signature; Documentation of completed post test passing score; Number of contact hours awarded.

Process for Record Keeping and Storage Please verify that you will keep the records of the offerings for a minimum of two years after presentation. List what records will be retained, the location of the records and the steps taken to ensure confidentiality and security of the records. KAR 60-9-107(h)

Record Keeping And Storage

Nurse to Sales Consulting will retain the following records for each offering for a period of two years: Summary of planning Copy of announcement/brochure; Title and objectives; Offering agenda; Pilot time test results if independent study; Bibliography; Summary of participant evaluations; Each instructor's education and experience; Documentation to verify completion of the offering

Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

Process for Notice of Change of Coordinator or Required Policies Describe what methods will be used to notify KSBN of a change of coordinator or policies, and verify that you will notify KSBN of any change within 30 days. KAR 60-9-107(b)(3)(H)

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Process for Notifying Kansas State Board of Nursing of Changes

The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Written notification will be mailed to: Kansas State Board of Nursing Department of Nursing Continuing Education 900 SW Jackson, Suite 1051 Topeka, Kansas 66612-1230

Process for Verifying Participation and Completion of Offering Describe the contents of the roster of attendance and certificate of completion which you use, and documentation of independent study. A sample copy must be attached of each. KAR 60-9-107(f)(g)

Online Registration & Attendance Roster

Participants will register for online, in-person and independent study courses electronically. The online attendance roster will include: Title of offering; Name of Presenter; Date of presentation; Number of contact hours; CNE Provider Name, address, and provider number; Name & credential of CNE Program Coordinator; Participant full name; Level of licensure (APRN, RN, LPN); License number; Participant email address

Certificates of Completion Will Include: The provider's name, address, and provider number; The title of the offering; The date or dates of attendance or completion; The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded; The handwritten or electronic signature of the CNE Program Coordinator; The name and license number of the participant; and the following statement: Nurse To Sales Consulting is approved as a provider of CNE by the Kansas State Board of Nursing. This course offering is approved for contact hours for: APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number _____.

Documentation of Independent Study will include: Independent Study Verification Form. Documentation will include: Provider Name, Address, Provider Number, Name of Program Coordinator; Title of offering; Date offering completed; Name of presenter(s); Participant name, email and license number; Participant Signature; Documentation of completed post test passing score; Number of contact hours awarded.

Total Program Evaluation

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

Attendance Roster

Title: STRATEGIC COMMUNICATION IN NURSING: USING PSYCHOLOGY TO INFLUENCE AND ENGAGE
Presenter: Jeannie Nguyen, BSN, RN
Date:
Contact Hours: 1.0
Provider #: XXXXXXXX
CNE Provider: Nurse to Sales Consulting
Address 3200 Wilcrest Dr. Houston,Texas, USA 77042
CNE Program Coordinator: Jeannie Nguyen, BSN, RN

Participant Name	RN or LPN	License Number	Email Address	Contact Hours

Certificate Of Continuing Nursing Education

Jane Smith RN License #: 99999999 October 24, 2026

has successfully completed

STRATEGIC COMMUNICATION IN NURSING:
USING PSYCHOLOGY TO INFLUENCE AND ENGAGE

and has been awarded 1.0 contact hours.

Jeannie Nguyen, BSN, RN

Jeannie Nguyen, BSN, RN
CNE Program Coordinator

Nurse To Sales Consulting is approved as a provider of CNE by the Kansas State Board of Nursing. This course offering is approved for contact hours for:

APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number _____.

Nurse to Sales Consulting, Dept of Continuing Nursing Education
3200 Wilcrest Dr. Houston, Texas, USA 77042.

CNE/IV Therapy 74

EXPANDING NURSING CAREER PATHWAYS BEYOND THE BEDSIDE

CLIENT NAME: Nurse to Sales Consulting

STATE OF APPLICATION: KS

PRESENTER: Jeannie Nguyen, BSN, RN

Behavioral Objectives ~

Upon completion of this presentation participants will be able to:

- Identify emerging roles for nurses in areas such as education, biotech, informatics, industry, case management, and healthcare leadership.
- Analyze the transferable skills that support successful transitions into non-traditional nursing roles.
- Evaluate strategies for professional development, networking, and lifelong learning to support career growth.

SUMMARY OF PLANNING

This course addresses an emerging need in the nursing profession: the demand for nurses to expand their career pathways beyond traditional bedside roles. With shifting healthcare landscapes, growing emphasis on health technology, increased demand for population health management, and opportunities within education, leadership, and industry, nurses require preparation to pursue non-traditional career trajectories.

The need for this course was determined through review of current workforce trends, national nursing workforce data, and scholarly literature highlighting increased turnover in bedside nursing, burnout, and demand for diverse roles such as nurse informaticists, case managers, clinical educators, and biotech consultants. By analyzing transferable skills and professional development strategies, this course will equip nurses to navigate career transitions while maintaining alignment with professional standards and ethical practice.

OUTLINE

I. Introduction and Purpose (5 minutes)

- A. Overview of non-traditional nursing career opportunities
- B. Statement of course objectives and relevance to nursing workforce trends

II. Emerging Roles for Nurses (15 minutes)

- A. Education
 - 1. Academic and clinical faculty
 - 2. Continuing education providers
- B. Biotech and Industry
 - 1. Consulting
 - 2. Medical device development
 - 3. Pharmaceutical roles
- C. Informatics
 - 1. EHR optimization
 - 2. Data analytics
 - 3. Digital health implementation
- D. Case Management and Care Coordination
 - 1. Transitions of care
 - 2. Population health
- E. Healthcare Leadership
 - 1. Policy
 - 2. Administration
 - 3. Organizational leadership

III. Transferable Nursing Skills (10 minutes)

- A. Critical thinking, communication, and problem-solving
- B. Patient advocacy and ethical reasoning
- C. Leadership, collaboration, and systems knowledge
- D. Application of clinical expertise in new settings

IV. Professional Development and Career Strategies (15 minutes)

- A. Importance of lifelong learning and continuing education
- B. Networking
 - 1. Professional associations
 - 2. LinkedIn
 - 3. Mentorship
- C. Certifications and advanced degrees supporting role transitions
- D. Building resilience and adaptability during career change

V. Summary (5 minutes)

REFERENCES

- Eaves, C. (2025, July 31). *9 non-bedside nursing careers for BSN graduates*. West Coast University.
<https://westcoastuniversity.edu/blog/9-non-bedside-nursing-careers-you-can-pursue-with-a-bsn>
- Education Contributors, N. (2024, February 19). *What career paths are open for nurses beyond bedside care?*. NursingEducation. <https://nursingeducation.org/insights/beyond-bedside-care/>
- Gaines MSN, RN, BA, CBC, K. (2025, May 30). *How to become a nurse case manager: Salary & guide 2025*. Nurse.org. <https://nurse.org/resources/rn-case-manager/>
- Johnson, K. (2024, September 3). *5 nursing professional development plan essentials*. CareerStaff Unlimited.
<https://www.careerstaff.com/clinician-life-blog/nursing/nursing-professional-development-plan-nd/>
- LawyerSuccess. (2025, February 27). *Meeting continuing education requirements to maintain your nursing license*. Sanger Law Office - Lawrence, KS Law Office.
<https://sangerlawoffice.com/meeting-continuing-education-requirements-to-maintain-your-nursing-license-2/>
- Rutledge, D., Douville, S., & Winokur, E. (2024). Nurses' generational differences of burnout and turnover risk. *OJIN: The Online Journal of Issues in Nursing*, 29(3).
<https://doi.org/10.3912/ojin.vol29no03ppt30>
- Zhang, F., Lin, C., Li, X., Li, M., Jia, R., Guo, X., & Bai, H. (2023). The relationships between burnout, general wellbeing, and Psychological Detachment with turnover intention in Chinese nurses: A cross-sectional study. *Frontiers in Public Health*, 11.
<https://doi.org/10.3389/fpubh.2023.1216810>

JOIN US!

EXPANDING NURSING CAREER PATHWAYS BEYOND THE BEDSIDE

Behavioral Objectives:

- Identify emerging roles for nurses in areas such as education, biotech, informatics, industry, case management, and healthcare leadership.
- Analyze the transferable skills that support successful transitions into non-traditional nursing roles.
- Evaluate strategies for professional development, networking, and lifelong learning to support career growth.

Nurse to Sales Consulting is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: ____

\$47

DATE TIME TIME ZONE

**REGISTER
NOW!!**



Presenter: Jeannie Nguyen, BSN, RN

This course is designed to prepare nurses to explore and successfully transition into career pathways beyond traditional bedside roles. As the healthcare landscape continues to evolve, nurses are increasingly called upon to apply their clinical expertise in diverse settings such as education, biotechnology, informatics, case management, industry, and healthcare leadership.

Participants will gain an understanding of emerging non-traditional nursing roles and examine how core nursing competencies—such as critical thinking, communication, advocacy, and leadership—can be leveraged to support career growth. The course emphasizes strategies for professional development, including networking, mentorship, advanced education, and lifelong learning, while highlighting the importance of resilience and adaptability during career transitions.

Jeannie Nguyen, RN

Houston, TX | (832) 282-0256 | jeannie@nursetosales.com

Continuing Nursing Education (CNE) Program Coordinator

Registered Nurse with 13+ years of clinical experience and 5 years of leading continuing education programs in healthcare and medical sales. Skilled in designing, implementing, and evaluating educational initiatives that align with accreditation standards and organizational goals.

KEY SKILLS

- Educational Delivery & Facilitation (Workshops, Webinars, In-services)
- Provider & Stakeholder Engagement: Physicians, Nurses, Case Managers, Pharmacy, Allied Health
- Clinical Education Expertise: Home Infusion, Specialty Pharmacy, OB Homecare Services
- Licensed Registered Nurse, No: 811925

PROFESSIONAL EXPERIENCE

Founder & Educator, 05/2023-Current

Nurse to Sales Consulting, Remote

- Provide online educational services and coaching for nurses transitioning from clinical practice into medical sales and industry roles.
- Develop and deliver virtual training programs, workshops, and resource guides, tailoring content to diverse clinical backgrounds.
- Coordinate all aspects of program facilitation including curriculum design, scheduling, and participant support to ensure measurable outcomes.

Clinical Account Executive, 08/2023-Current

Optum OB Homecare, Houston, TX (covering Houston, San Antonio, Metro-Austin, SE Texas)

- Reversed underperforming territory from 58% to 100%+ within one year; achieved 120% of plan in June and 139% in July through focused account targeting and provider alignment.
- Developed and expanded key partnerships with high-volume OB/GYN and MFM practices, including strategic penetration into Kelsey-Seybold, positioning Optum OB as a preferred provider.
- Drove product adoption of medical device pumps (e.g., Zofran antiemetics), remote BP monitoring, and diabetes solutions tailored for high-risk OB populations.
- Conducted business reviews, shared market intelligence, and built trusted partnerships with providers, improving referral patterns and brand awareness.
- Recognized as SME for hospital-based selling tactics; led internal sales training.

Senior Clinical Sales Liaison, 04/2023-08/2023

Optum Infusion Pharmacy, Houston, TX (Houston Metro Area & Texas Medical Center Territory)

- Promoted to Senior Clinical Sales Liaison, demonstrating leadership in mentoring and onboarding new hires through presentations during New Hire Orientation + Sales Training experience.
- **Subject Matter Expert (SME), implementing and delivering clinical education programs and CEU presentations on topics such as Total Parenteral Nutrition, Infusion 101, and Biologics.**
- Partnered with the sales team to provide clinical education and oversight, supporting strategic initiatives and strengthening home infusion therapy expertise.

Clinical Sales Liaison, 01/2021 – 04/2023

- **Achieved 138% territory growth and Awarded President's Club Winner**

- Collaborate with hospitals and physicians to coordinate home infusion therapies, including antibiotics, TPN, biologics, and specialty treatments for rare diseases such as hematology/oncology (e.g., Blincyto).

Executive Administrator, 03/2020-01/2021

Synnotel, Galt, CA (Remote)

- Led cross-functional collaboration on global AI and 5G infrastructure initiatives, ensuring project efficiency and sustainability within a fast-paced startup environment.
- Managed end-to-end sales operations, including strategy development, market analysis, and execution, while driving business growth in emerging technologies.
- Oversaw financial operations, including accounts payable/receivable, payroll, and tax filings, ensuring compliance and financial integrity critical to organizational success.

Clinical Nurse Liaison, 01/2017-03/2020 *sales support*

Amerita Specialty Infusion Pharmacy, Houston, TX

- Exceeded 100% to plan for two consecutive years by collaborating with sales reps to drive revenue growth and customer satisfaction.
- **Delivered education on home infusion therapies** (antibiotics, TPN, biologics, enteral nutrition, inotropes) and in-service training to healthcare professionals in home and hospital settings.
- Partnered with the sales team to maintain existing customer relationships, promote new referral opportunities, and ensure smooth transitions of care from hospital to home.

Registered Nurse, 08/2015-01/2017

Memorial Hermann Endoscopy Center, Houston, TX

- Delivered comprehensive patient care, including pre-procedure preparation, IV skills, medication administration, post-anesthesia monitoring, evaluation, and discharge education, ensuring adherence to clinical guidelines and patient safety standards.

Registered Nurse II (Women's Health/Obstetrics Gynecology/MFM), 05/2013-08/2015

UT Health & Science Center, Houston, Texas

- Provided specialized care in women's health, including triage for obstetric patients, patient education on medication and post-op care, and coordination of surgical scheduling with interdisciplinary teams.

Registered Nurse (Obstetrics, Labor & Delivery), 01/2012-05/2014

Methodist West Houston Hospital, Houston, Texas

- Delivered comprehensive obstetrical care, including labor and delivery, triage, operating room circulation, post-anesthesia recovery, antepartum, and postpartum care, while ensuring adherence to departmental policies and practice standards.

Council Services Liaison, 07/2006-01/2011

International Facility Management Association, Houston, Texas

- Supported Association Councils in achieving strategic goals, adhering to bylaws, and completing annual recertification, while managing website updates and newsletters to enhance visibility.
- Led marketing efforts, event logistics, and **educational program coordination**, including launching initiatives like the "Green Patient Room" at conferences and expos.

EDUCATION

Bachelor of Science in Nursing, Magna cum Laude, 2011

University of Houston, Houston, Texas

Bachelor of Business Administration in Marketing; Minor in International Studies, 2006

University of Houston, Houston, Texas

Nurse to Sales Consulting – Department of Continuing Nursing Education

COURSE TITLE: EXPANDING NURSING CAREER PATHWAYS BEYOND THE BEDSIDE

DATE: _____

INSTRUCTIONS:

Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1:

Identify emerging roles for nurses in areas such as education, biotech, informatics, industry, case management, and healthcare leadership. 1 2 3 4

Objective 2:

Analyze the transferable skills that support successful transitions into non-traditional nursing roles. 1 2 3 4

Objective 3:

Evaluate strategies for professional development, networking, and lifelong learning to support career growth. 1 2 3 4

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:

Jeannie Nguyen, BSN, RN

The presentation was organized and easy to follow. 1 2 3 4

The teaching methods were appropriate for the subject area and content. 1 2 3 4

The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4

The content was based on current professional/scientific information. 1 2 3 4

The speaker clarified content in response to questions. 1 2 3 4

The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4

The presentation level was appropriate for the background and experience of the learner. 1 2 3 4

The speaker was confident speaking before an audience. 1 2 3 4

The speaker exhibited enthusiasm for the topic. 1 2 3 4

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

STRATEGIC COMMUNICATION IN NURSING: USING PSYCHOLOGY TO INFLUENCE AND ENGAGE

CLIENT NAME: Nurse to Sales Consulting

STATE OF APPLICATION: KS

PRESENTER: Jeannie Nguyen, BSN, RN

Behavioral Objectives ~

Upon completion of this presentation participants will be able to:

- Explain how principles of psychology and influence (e.g., active listening, framing, and questioning techniques) can be applied to nurse–patient and nurse–provider communication.
- Demonstrate strategies for building trust and rapport with diverse stakeholders, including patients, families, physicians, and interdisciplinary team members.
- Apply consultative communication skills to improve outcomes in both clinical education scenarios and professional collaborations.

SUMMARY OF PLANNING

Current healthcare environments demand not only clinical expertise but also sophisticated communication skills to improve patient outcomes, foster interdisciplinary collaboration, and promote organizational efficiency. Research highlights that communication failures remain a leading cause of medical errors, decreased patient satisfaction, and interprofessional conflict. Furthermore, emerging evidence from psychology and behavioral science provides practical tools (e.g., framing, active listening, and strategic questioning) that can directly improve nurse–patient and nurse–provider interactions. This course was designed in response to these documented needs and in recognition of the increasing emphasis on patient-centered care and team-based practice.

OUTLINE

I. Introduction and Course Overview (5 minutes)

- A. Introduce purpose and objectives
- B. Importance of communication in nursing practice

II. Principles of Psychology and Influence in Communication (12 minutes)

- A. Overview of psychological principles relevant to communication
 - 1. Framing
 - 2. Active listening
 - 3. Questioning
- B. Evidence from psychology on persuasion and influence in healthcare interactions
- C. Application examples in nurse–patient and nurse–provider communication

III. Building Trust and Rapport with Stakeholders (13 minutes)

- A. Role of empathy and authenticity in trust development
- B. Cultural competence and inclusivity in diverse patient/family interactions
- C. Strategies for rapport with physicians and interdisciplinary team members

IV. Consultative Communication Skills for Improved Outcomes (15 minutes)

- A. Concept of consultative communication
- B. Techniques for clinical education with patients and families
- C. Application in interprofessional collaboration and problem-solving
- D. Examples of outcome improvement through effective consultative skills

V. Summary

JOIN US!

STRATEGIC COMMUNICATION IN NURSING: USING PSYCHOLOGY TO INFLUENCE AND ENGAGE

Behavioral Objectives:

- Explain how principles of psychology and influence (e.g., active listening, framing, and questioning techniques) can be applied to nurse-patient and nurse-provider communication.
- Demonstrate strategies for building trust and rapport with diverse stakeholders, including patients, families, physicians, and interdisciplinary team members.
- Apply consultative communication skills to improve outcomes in both clinical education scenarios and professional collaborations.

Nurse to Sales Consulting is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for 1.0 contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: ____



Presenter: Jeannie Nguyen, BSN, RN

\$47

DATE TIME TIMEZONE

**REGISTER
NOW!!**

This course equips nurses with evidence-based strategies to strengthen communication by applying psychological principles of influence. Effective communication is critical for improving patient outcomes, enhancing collaboration with providers, and fostering trust across the healthcare team. This course explores how techniques such as framing, active listening, and questioning can be applied to clinical and professional interactions.

Participants will examine methods for building trust and rapport with diverse stakeholders, including patients, families, physicians, and interdisciplinary colleagues. Emphasis will be placed on empathy, authenticity, and cultural competence as essential components of relationship-building in healthcare. The course further introduces consultative communication skills, demonstrating their impact in both patient education and interprofessional collaboration to achieve improved outcomes.

Designed in response to current nursing workforce needs, this course provides practical tools to help nurses strengthen their communication effectiveness, advance professional practice, and contribute to improved healthcare delivery across settings.

CNE/IV Therapy 84

REFERENCES

- Alharazi RM, Abdulrahim RJ, Mazuzah AH, Almutairi RM, Almutary H, Alhofaian A. Barriers and Factors Affecting Nursing Communication When Providing Patient Care in Jeddah. *Clin Pract*. 2025 Jan 14;15(1):19. doi: 10.3390/clinpract15010019. PMID: 39851802; PMCID: PMC11763629.
- Bassett, J., Henderson, A., Baldwin, A., & Frost, J. (2025). Nurses' learning about professional interpersonal communication: Findings from an Integrative Review. *Nurse Education Today*, 150, 106698. <https://doi.org/10.1016/j.nedt.2025.106698>
- Crivelli AF, Barello S, Acampora M, Bonetti L. Uncovering Nursing Communication Strategies and Relational Styles to Foster Patient Engagement in Oncology: A Scoping Review. *Healthcare (Basel)*. 2024 Jun 25;12(13):1261. doi: 10.3390/healthcare12131261. PMID: 38998795; PMCID: PMC11241268.
- Diaz CM, Egide A, Berry A, Rafferty M, Amro A, Tesorero K, Shapiro M, Ko B, Jones W, Slocum JD, Johnson J, Stey AM. Defining conditions for effective interdisciplinary care team communication in an open surgical intensive care unit: a qualitative study. *BMJ Open*. 2023 Dec 13;13(12):e075470. doi: 10.1136/bmjopen-2023-075470. PMID: 38097232; PMCID: PMC10729088.
- Meneses-La-Riva ME, Fernández-Bedoya VH, Suyo-Vega JA, Ocupa-Cabrera HG, Grijalva-Salazar RV, Ocupa-Meneses GDD. Enhancing Healthcare Efficiency: The Relationship Between Effective Communication and Teamwork Among Nurses in Peru. *Nurs Rep*. 2025 Feb 7;15(2):59. doi: 10.3390/nursrep15020059. PMID: 39997795; PMCID: PMC11857919.
- Mozafaripour, S. (2024, May 21). *The importance of effective communication in nursing: USAHS*. University of St. Augustine for Health Sciences. <https://www.usa.edu/blog/communication-in-nursing/>
- Rahagia, R., & Nurhanifah, D. (2025). The relationship of Nurse Therapeutic Communication to inpatient satisfaction. *Jurnal Ilmiah Kesehatan Sandi Husada*, 14(1), 27–35. <https://doi.org/10.35816/jiskh.v14i1.1244>
- Suraya, C., bin Sansuwito, T., & Citra Wisuda, A. (2024). Enhancing nurse-patient communication: A comprehensive systematic review of effective strategies. *Journal Of Nursing Science Research*, 1(2), 104–114. <https://doi.org/10.33862/jnsr.v1i2.504>

Nurse to Sales Consulting – Department of Continuing Nursing Education

COURSE TITLE:

STRATEGIC COMMUNICATION IN NURSING: USING PSYCHOLOGY TO INFLUENCE AND ENGAGE

DATE: _____

INSTRUCTIONS:

Your opinion of this continuing education activity is important in planning future educational activities. Please indicate how you rate the activity in the categories listed below by circling the number which indicates your response to each statement.

1 = Strongly Disagree 2 = Disagree 3 = Agree 4 = Strongly Agree.

Please make any written comments on the reverse of this form.

LEARNER'S ACHIEVEMENT OF OBJECTIVE OF THE CONTINUING EDUCATION ACTIVITY:

Objective 1:

Explain how principles of psychology and influence (e.g., active listening, framing, and questioning techniques) can be applied to nurse-patient and nurse-provider communication.

1 2 3 4

Objective 2:

Demonstrate strategies for building trust and rapport with diverse stakeholders, including patients, families, physicians, and interdisciplinary team members.

1 2 3 4

Objective 3:

Apply consultative communication skills to improve outcomes in both clinical education scenarios and professional collaborations.

1 2 3 4

TEACHING EFFECTIVENESS OF EACH INDIVIDUAL FACULTY MEMBER/PRESENTER:

Jeannie Nguyen, BSN, RN

The presentation was organized and easy to follow. 1 2 3 4

The teaching methods were appropriate for the subject area and content. 1 2 3 4

The speaker demonstrated knowledge/expertise in the topic. 1 2 3 4

The content was based on current professional/scientific information. 1 2 3 4

The speaker clarified content in response to questions. 1 2 3 4

The speaker demonstrated regard for previous knowledge and experience of the learner. 1 2 3 4

The presentation level was appropriate for the background and experience of the learner. 1 2 3 4

The speaker was confident speaking before an audience. 1 2 3 4

The speaker exhibited enthusiasm for the topic. 1 2 3 4

FUTURE LEARNING OPPORTUNITIES THAT WOULD BE BENEFICIAL INCLUDE:

Policy #100: Process of Assessing Need And Planning CNE

Nurse to Sales Consulting will follow a systematic process for assessing need and planning CNE offerings.

Date: _____

Reviewed: _____

Need Assessment

1. Nurse to Sales Consulting will assess need for CNE using informal and/or formal methods including:
 - a. Identifying healthcare facility business needs through formal or informal survey;
 - b. Performing gap analysis through individual interviews, focus groups, surveys, and self-assessments

Assessment of Training Options

1. A list of training options and needs will be generated after the gap analysis has been completed.
2. All options will be carefully evaluated to determine which are:
 - a. Urgent
 - b. Important
 - c. Not important
3. Nurse to Sales Consulting will consider these factors when determining CEU offerings:
 - a. Does the offering provide a solution to a problem?
 - b. What is the cost of the training to those participating in the offering?
 - c. What is the expected return on investment those participating in the offering can expect?
 - d. Does the training assist with meeting legal compliance for individual participants or organizations?
 - e. After all training options have been assessed, Nurse to Sales Consulting will have a list of educational priorities suitable for individuals, departments and organizations.

Planning of CNE Offerings

1. The CNE Program Coordinator will then evaluate the list of educational priorities and plan CNE offerings for the upcoming year.
2. CNE offerings will be planned and scheduled with consideration given to:
 - a. Where will the offering be conducted?
 - b. How will the offering be delivered?
 - c. Is the offering suitable to be provided online?
 - d. If the offering already exists, should it continue to be offered?

Policy #101: Process For Fee Assessment

Participants will be aware of the cost of any CNE offering and the process for refunds at the time each offering is announced.

Date: _____

Reviewed: _____

Fee Assessment

1. Nurse To Sales Consulting will designate a fee for each CNE offering and publish the fee and refund policy at the time the offering is formally announced.
2. The fee for each offering will vary depending on the cost of the speaker(s), venue, advertising, etc...
3. The fee for the offering will be collected at the time of registration and will be payable electronically or with check via mail.
4. Payment of the fee secures registration for the offering.

Refunds

1. If a participant is unable to attend the offering as scheduled, refunds will be issued as follows:
 - a. Notice received up to 7 days prior to scheduled event: 100% refund
 - b. Notice received less 7 days prior to scheduled event: 0% refund
2. Refunds will be made within 14 days of receipt of notice.

Insufficient Funds

1. A \$35 fee will be assessed for any payment received that is returned to the organization for insufficient funds in addition to the fee for the offering.
2. A participant may not attend an offering until fees have been paid in full.

Policy #102: Process For Advertisements or Announcements

CNE Offerings will be advertised.

Date: _____

Reviewed: _____

Advertisements or Announcements

1. Nurse to Sales Consulting will advertise CNE offerings in a variety of ways, including:
 - a. On the internet via website, social media and email
 - b. Radio
 - c. Television
 - d. Print advertising
 - e. Mail
2. Published information shall contain the following statement:
 - a. Nurse to Sales Consulting is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for ____ contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing Provider Number: _____

Policy #103: Process For Offering Approval

Nurse to Sales Consulting will approve offerings using a standardized system to ensure each offering is appropriate.

Date: _____

Reviewed: _____

Approval Offering

1. Each CNE offering submitted to the CNE Program Coordinator must include:
 - a. Summary of planning
 - b. Behavioral Objectives
 - c. Content shall meet the definition of CNE in KSA 65-1117(a) which states: *Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.*
 - d. Instructor's education and experience documenting knowledge/expertise
 - e. Current bibliography (books 10 years, periodicals 5 years)
 - f. Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters

Policy #104: Process For Awarding Contact Hours

Nurse to Sales Consulting will award contact hours to participants for completion of full program offering or partial completion of offering.

Date: _____

Reviewed: _____

Awarding Contact Hours

1. Participants completing an entire program offering will be awarded one contact hour based on 50 minutes of participation in a learning experience.
2. Credit for fractions of hours will be awarded to those participants who have completed at least 1.0 CE for a single course offering. Credit for fractions of hours beyond 1.0 CE will be awarded as follows:
 - a. 15 minutes – 0.30 contact hour
 - b. 30 minutes – 0.60 contact hour
 - c. 45 minutes – 0.90 contact hourInstructor credit will be awarded as follows:
 - d. 2.0 contact hours for each hour of first time presentation of an approved offering, excluding standardized prepared curriculum (e.g. ACLS, PALS, TNCC, ENPC, MANDT, etc)
3. Independent study credit will be awarded based on time required to complete the offering as documented by Nurse to Sales Consulting's pilot time test results
 - a. Pilot test time results will be measured as follows:
 - i. A small group of pilot testers representative of the target audience will document time needed by each to complete the offering;
 - ii. The CEU Program Coordinator will discard the highest and lowest times, total all remaining times and divide by remaining number of testers to determine the average time needed;
 - iii. Contact hour credit will be awarded as per this policy.
4. Contact hours for clinical hours will not be awarded.

Partial Credit

1. Partial credit will be awarded as follows for late arrival or early departure:
 - a. Participants arriving late or leaving early will note and initial either time of late arrival or early departure;
 - b. Time for breaks will be subtracted from the total hours the participant was present at the offering.
 - c. Total number of minutes attended will be divided by 50 to calculate the number of contact hours to be awarded to participant.

Policy #105: Process For Verifying Participation and Completion of The Offering

Nurse to Sales Consulting will verify participation and completion of offerings by participants.

Date: _____

Reviewed: _____

Online Registration & Attendance Roster

1. Participants will register for online, in-person and independent study courses electronically.
2. The online attendance roster will include:
 - a. Title of offering
 - b. Name of Presenter
 - c. Date of presentation
 - d. Number of contact hours
 - e. CNE Provider Name, address, and provider number
 - f. Name & credential of CNE Program Coordinator
 - g. Participant full name
 - h. Level of licensure (APRN, RN, LPN)
 - i. License number
 - j. Participant email address

Verifying Participation – Online Offerings

1. Online course settings will not allow participants to advance to post-test and program evaluation without first viewing course content in its entirety.
2. Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.

Verifying Participation – In Person Events

1. Participants will sign in on a paper attendance roster upon arrival for the event and again after lunch and/or each subsequent day to verify attendance.
2. Participants will complete a program evaluation at the end of the offering.

Verifying Participation – Independent Study

1. Participants will document and submit an Independent Study Verification Form. Documentation will include:
 - a. Provider Name, Address, Provider Number, Name of Program Coordinator
 - b. Title of offering
 - c. Date offering completed
 - d. Name of presenter(s)
 - e. Participant name, email and license number
 - f. Participant Signature
 - g. Participants will email the completed form to: (support@nursetosalesconsulting.com)
2. Participants will be required to take a post-test and score 80% or greater to be awarded a Certificate of Continuing Nursing Education.
 - a. Upon receipt of the Independent Study Verification Form by Nurse to Sales Consulting, participants will receive a link to complete the online post-test for the offering.

- b. A score of 80% or greater is required for awarding a certificate of continuing nursing education.
- c. Upon successful completion of the post-test participants will receive a certificate of continuing nursing education electronically.
- d. Nurse to Sales Consulting staff will document post-test score, contact hours awarded, and date on the Independent Study Verification Form.
- e. The Independent Study Verification Form will then be scanned into the confidential and secure online records storage system to be maintained per policy.

Policy #106: Process For Issuing Certificates of Completion

Nurse to Sales Consulting will issue certificates of completion to participants based on verification of participation in offerings.

Date: _____

Reviewed: _____

Issuing Certificates of Completion For Online Offering

1. Participants completing an online offering will be required to take a post-test.
2. A score of 80% or greater is required for issuing a certificate of continuing nursing education.
3. Certificates of Completion will be provided electronically to participants completing online offerings.

Issuing Certificates of Completion For In Person Offering

1. Participants completing an in person offering will be required to sign in upon arrival, after lunch, and each subsequent day.
2. Certificates of Completion will be provided electronically to those participants with verified participation in each in person offering.

Certificates of Completion Will Include:

1. The provider's name, address, and provider number;
2. The title of the offering;
3. The date or dates of attendance or completion;
4. The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded;
5. The handwritten or electronic signature of the CNE Program Coordinator;
6. The name and license number of the participant; and
7. This statement: Nurse To Sales Consulting is approved as a provider of CNE by the Kansas State Board of Nursing. This course offering is approved for contact hours for: APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number _____ .

Policy #107: Process For Record Keeping And Storage

Nurse to Sales Consulting will retain appropriate records for each offering, and store records securely and in a manner that makes them easily retrievable by authorized personnel.

Date: _____

Reviewed: _____

Record Keeping And Storage

1. Nurse to Sales Consulting will retain the following records for each offering for a period of two years:
 - a. Summary of planning
 - b. Copy of announcement/brochure
 - c. Title and objectives
 - d. Offering agenda
 - e. Pilot time test results if independent study
 - f. Bibliography
 - g. Summary of participant evaluations
 - h. Each instructor's education and experience
 - i. Documentation to verify completion of the offering
 - j. Records will be stored electronically on a secure site with password protected access to be retrieved easily as needed by authorized personnel.

Policy #108: Process For Notice of Change of Coordinator or Required Policies

The CNE Program Coordinator will notify the Kansas State Board of Nursing in writing of any change to CEU Program Coordinator or required policies and procedures within 30 days.

Date: _____

Reviewed: _____

Process for Notifying Kansas State Board of Nursing of Changes

1. The CNE Program Coordinator will notify the Kansas State Board of Nursing of any change to CEU Program Coordinator or required policies and procedures within 30 days.
2. Written notification will be mailed to:
Kansas State Board of Nursing
Department of Nursing Continuing Education
900 SW Jackson, Suite 1051
Topeka, Kansas 66612-1230

Policy #109: Total Program Evaluation

Nurse to Sales Consulting will complete a total program evaluation annually and include findings in the annual report to the Kansas State Board of Nursing.

Date: _____

Reviewed: _____

Process for Total Program Evaluation

1. The CNE Program Coordinator will complete a total program evaluation at least annually and submit findings in the annual report to the Kansas State Board of Nursing.
2. The total program evaluation will include:
 - a. "a systematic process by which an approved provider analyzes outcomes of the overall continuing nursing education program in order to make subsequent decisions"(60-9-105 (s))
3. The total program evaluation will include evaluation of:
 - a. Program administration, including program coordinator's responsibilities
 - b. Program management, including policies and procedures
 - c. Total program evaluation, including the ability of the plan to measure the overall effectiveness of the providership.
4. At least annually Nurse to Sales Consulting will complete a total program evaluation.
5. The CNE Program Coordinator will include the total program evaluation findings with the annual report submitted to the Kansas State Board of Nursing.

Total Program Evaluation

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration			Review job description		
Policies: Assess need, planning - written tool - evaluation summaries			Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning		
Policies: Fee Assessment			Policy meets organization and customer needs		
Policies: Announcement			Review to be certain they reflect necessary information		
Policies: Offering approval process			Review policies and compare to KSBN requirements		
Policies: Awarding contact hours			Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit		
Policies: Verifying participation/ completion			Review rosters and certificates; compare to KSBN requirements		
Policies: Record keeping			Audit contents of files for compliance with KSBN requirements		
Policies: Notification of changes			Review procedures for changes reported to KSBN		
Total Program Evaluation effectiveness			Review total program evaluation and compare contents to KSBN requirements		

Position Description: Continuing Nursing Education (CNE) Program Coordinator

Date: _____

Reviewed: _____

Position Summary

The Continuing Nursing Education (CNE) Program Coordinator will develop, implement and oversee continuing nursing education activities within Nurse to Sales Consulting, maintain the approved provider unit (APU) program and structure; support overall growth of continuing nursing education activities.

Key Responsibilities:

1. Assessing needs and planning CNE offerings
2. Ensuring all CNE offerings meet criteria for awarding contact hours
3. Monitoring participation and completion of offerings by participants
4. Ensuring records are maintained confidentially for the appropriate period of time and with a system for easy retrieval by authorized personnel.
5. Notifying Kansas State Board of Nursing in writing of any change in CNE Program Coordinator or required policies and procedures.
6. Annual Total Program Evaluation
7. Annual report to Kansas State Board of Nursing

Minimum Qualifications:

1. Three years clinical experience as a Registered Nurse
2. Baccalaureate degree
3. One year of experience developing and implementing educational offerings



1-877-i-find-CE
(CALL TOLL FREE: 1-877-434-6323)
Monday through Friday, 8:00 am till 8:00 pm EST

Communication Center Licensees CE Providers Payment Info Users [Boards]

[Home](#) > [Communication Center](#) > **Provider Approval Request**
USER: CAROL MORELAND, Kansas State Board of Nursing

Provider Profile

This same profile would be used for every Board.

CE Broker Tracking #	50-57559
Provider Name	NURSE TO SALES CONSULTING
Provider Type	Long Term Provider approved by Kansas State Board of Nursing

[View Payment History](#) [View Attestation Message](#)

Physical Business Address

Street Address (No P.O. Boxes)	3200 Wilcrest Dr. Suite 170-213
City	Houston
State	TEXAS
Zip	77042

[View Address History](#)

Mailing Address

Street Address	3200 Wilcrest Dr. Suite 170-213
City	Houston
State	TEXAS
Zip	77042

Phone (832) 282-0256
Fax
Toll Free Phone
Comments

Registration Information

Enter the phone number and website addresses you would like CE Broker to provide licensees wishing to enroll in your continuing education.

Registration Phone
Registration Website
Company Website
In-House ☒ Check if your continuing education is primarily available only to your company's employees (in-house education provider). If you are primarily an in-house education provider, your in-house continuing education will not appear in general search results.

Kansas State Board of Nursing Questions and Responses

Describe what material will be distributed or used to announce your CNE offering. Include all information sources and that the required language will be used. KAR 60-9-107(b)(3)(C). Copies of all announcements must be attached and are required to contain the referenced required language.

Describe the method of calculating contact hours for actual attendance that will be awarded for each presentation, utilizing the attendance roster. This must include your method of calculating partial credit for late arrivals and early departures in reference to the partial credit policy. 60-9-107 e (1) through (5)

Describe the method for determining the price to charge for CNE and what procedure will be used in case of insufficient fund checks, and refund requests due to cancellations.

Describe what methods that will be used to notify KSBN of a change of the providership coordinator and/or offering policies and procedures. Verify that KSBN will be notified of any changes within 30 days.

Please describe what advisory groups or planning committees were formed and what factors were reviewed to determine CNE subject and how the subject meets the definition of CNE in KSA 65-1117(a).

Verify that you will keep the records of the offerings for a minimum of two years after presentation. List what records will be retained, as specified in subsection (f) 60-9-107 h (1) (A)-(H) The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals. 60-9-107 h (2)

Provider Attachments

CE Provider Registration Requirements

Long Term Provider approved by Kansas State Board of Nursing

Applications are to be submitted sixty (60) days prior to a Board meeting. Board meetings are scheduled during March, June, September and December of each year (Dates are posted on KSBN website).

The \$200.00 application fee must be sent to KSBN BEFORE the initial providership application will be considered. The fee will not be returned even if the application is not approved. Please send a check or money order, payable to the Kansas Board of Nursing, to:

Landon State Office Building
Attn: CNE Department
Ste. 1051
900 SW Jackson Street
Topeka KS 66612-1230

There is no fee for the five-year renewal.

Please be prepared to attach:

- Download, fill out and attach the application form [Application Form](#).
 - Copies of each announcement that will be distributed or used to announce your CNE - All announcements are required to contain the required language in KAR 60-9-107(b)(3)(C).
 - A sample certificate of completion which you use, and documentation of independent study. KAR 60-9-107(f)(g)
 - Copy of proposed evaluation for a total program evaluation that must be conducted each year. ([Sample](#). Scroll down to the bottom of the page)
- **Be certain your two courses (submitted on Step 6) include the following documentation :**
 - A summary of the planning
 - Copy of the offering announcement or brochure
 - Title and behavioral objectives
 - Offering agenda or for independent study, pilot test results
 - Each instructor's education & experience
 - A current bibliography as specified in paragraph (d) (5); and
 - The offering evaluation form

The completed CNE providership application will be listed on the CNE Committee agenda for review at the next board meeting.

An electronic copy of the application and materials will be sent to designated CNE Committee members. The Education Specialist and the reviewers will evaluate the application for compliance with the CNE statutes and regulations. The reviewers will give their evaluative comments to the committee.

Following the board meeting, the Education Specialist will send written notification of the board's decision. If the application is approved, a provider number will be allocated.

Applications not approved or that have approval pending will receive written notification of requirements. Requirements must be submitted by the stated deadline for sufficient review prior to the upcoming board meeting. If application requirements are not met, notification will be given that the application process is considered abandoned. A new application and fee is required if the providership is still desired.

Required Attachments

☒ Attached Documents

[NSC - Program Announcement](#)
[NSC - Total Program Evaluation](#)
[NSC - Application Form](#)
[NSC - Certificate](#)
[NSC - Application Form 2 - Answers Not Visible On Provided.pdf](#)

Click the "Attach" button, locate the file to upload, and select it. When you submit your request, the attached files will automatically be enclosed.

Attach

Remove

Primary Contact

Jeannie Nguyen [View Profile](#)

For Board Use Only

Status

Pending

 Date

10/10/2025

 * mm/dd/yyyy

Internal Board/Council Comments Only

Comments viewable by CE Provider

[Request Additional Information](#)

[View Board/Council History](#)

Save

Reroute request to

(None)

Reroute



1-877-i-find-CE
(CALL TOLL FREE: 1-877-434-6323)
Monday through Friday, 8:00 am till 8:00 pm EST

Communication Center Licensees CE Providers Payment Info Users [Boards]

Home > [Communication Center](#) > **Course Addition Request**
USER: CAROL MORELAND, Kansas State Board of Nursing

Course Addition Request

Course Name

CE Broker Course Tracking #

Course Description

Provider

Course Type

Delivery Method

Provider Type

PENDING PROVIDER - EXPANDING NURSING CAREER PATHWAYS BEYOND THE BEDSIDE

20 - 1334504

Nursing is a dynamic profession that offers far more than bedside care. This course introduces participants to emerging and diverse career pathways available to registered nurses outside of traditional clinical settings. From roles in education, biotech, and informatics to opportunities in healthcare leadership, case management, and industry positions, nurses will gain a comprehensive overview of non-traditional career options that leverage their clinical expertise. Participants will explore the transferable skills that make nurses uniquely qualified for a broad range of interdisciplinary roles. Emphasis will be placed on professional development strategies, including networking, certification, and lifelong learning, to support successful career transitions. This course equips nurses with the tools and confidence to expand their professional journey and make an impact across the evolving healthcare landscape.

[NURSE TO SALES CONSULTING](#)

Anytime

Computer-Based Training (ie: online courses)

Long Term Provider approved by Kansas State Board of Nursing

Profession Selection + Hours	Renewal Hours	Approved Hours
Nurse Midwife		
Approved CNE Related to the Advanced Practice Registered Nurse	0	<input type="text"/>
Registered Nurse Anesthetist		
Approved CNE Related to the Advanced Practice Registered Nurse	0	<input type="text"/>
Licensed Mental Health Technician		
Continuing Nursing Education (CNE)	0	<input type="text"/>
Clinical Nurse Specialist		
Approved CNE Related to the Advanced Practice Registered Nurse	0	<input type="text"/>
Registered Nurse		
Continuing Nursing Education (CNE)	1	<input type="text"/>
Approved CNE Related to the Advanced Practice Registered Nurse	0	<input type="text"/>
Nurse Practitioner		
Approved CNE Related to the Advanced Practice Registered Nurse	1	<input type="text"/>
Licensed Practical Nurse		
Continuing Nursing Education (CNE)	1	<input type="text"/>
Approved CNE Related to the Advanced Practice Registered Nurse	0	<input type="text"/>

Course Attachments

File Name	File Type	Size	Attached
NSC - Summary of Planning/Title/Objectives/Offering Agenda/Bibliography	.pdf	87.4 Kb	10/08/2025
NSC - CAREER - Announcement	.pdf	96.8 Kb	10/08/2025
J Nguyen - Instructor Resume	.pdf	276.3 Kb	10/08/2025
NSC - CAREER - Evaluation Form	.pdf	2620.2 Kb	10/08/2025

Click the "Attach" button, locate the file to upload, and select it. When you submit your request, the attached files will automatically be enclosed.

Attach

Remove

Comments (none)

For Board Use Only

Status

Pending

▼

Date: * mm/dd/yyyy

Rosters Allowed Beginning

10/10/2025

* (course completion posted prior to this date will not be allowed to post to a transcript)

Internal Board/Council Comments
Only

Comments viewable by CE Provider

[Request Additional Information from provider](#)

[View Board/Council History](#)

Save

Reroute request to

(None) ▾

Reroute

Long Term CNE Provider Checklist
(K.A.R. 60-9-107)

Renewal or Initial: Initial

Name of Provider: Righteous RN LLC

LT _____

Name of Program Coordinator: Jodi O'Malley MSN, RN

Date Received: 10/8/25

Date to CNE Committee: December 2025

_____ **Approved**

_____ **Not Approved:** _____

Date Notified: _____

Information Required	Received	NA
1. Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
2. The name and address of the organization on the application	X	
3. The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization	X	
4. The name, education and experience of the program coordinator responsible for CNE	Jodi O'Malley	
A. Be a licensed professional nurse	X	
B. Have three years of clinical experience	X	
C. Have one year of experience in developing and implementing nursing education	X	
D. Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
Policies & Procedures:		
5. Written policies and procedures, including at least the following areas:		
A. Assessing the need and planning for CNE activities	X	
B. Fee assessment	X	
C. Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: "	X	
D. Notice of change of coordinator or required policies and procedures. The program coordinator shall notify	X	

the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days		
6. For long term providers, the policies and procedures for the approval process shall include the following:		
A. A summary of the planning	X	
B. The behavioral objectives	X	
C. The content, which shall meet the definition of CNE in KSA 65-1117	X	
D. The instructor's education and experience, documenting knowledge and expertise in the content area	X	
E. A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X timeline not included	
F. An offering evaluation that includes each participant's assessment of the following:		
1. The achievement of each objective	X	
2. The expertise of each individual presenter	X	
7. An approved provider may award any of the following:		
A. Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
B. Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
C. Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	2:1 based on 60 mins.	
D. Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
E. Clinical hours		X
Documentation of Attendance		
8. Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
A. The provider's name, address, provider number, and coordinator	No address	
B. The date and title of the offering, and the presenter or presenters	X	
C. The participant's name and license number and the number of contact hours awarded	X	
9. Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
A. The provider's name, address, provider number, and coordinator	No address	

B. The participant's name and license number, and the number of contact hours awarded	X	
C. The title of the offering	X	
D. The date on which the offering was completed	X	
E. Either the completion of a posttest or a return demonstration	X	
Certificate of Attendance/CE Transcript		
10. A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
11. Each certificate and each CE transcript shall be complete before distribution to the participant	X	
12. Each certificate and each CE transcript shall contain the following information:		
A. The provider's name, address and provider number	No address	
B. The title of the offering	X	
C. The date or dates of attendance or completion	X	
D. The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
E. The signature of the individual responsible for the providership	X	
F. The name and license number of the participant	X	
Recordkeeping & Storage		
13. For each offering, the approved provider shall retain the following for two years:		
A. A summary of the planning	X	
B. A copy of the offering announcement or brochure		
C. The title and objectives	X	
D. The offering agenda or, for independent study, pilot test results		
E. A bibliography	X	
F. A summary of the participants' evaluations	X	
G. Each instructor's education and experiences	X	
H. Documentation to verify completion of the offering	X	
14. The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
Program Evaluation Plan		
15. For long-term providers, a copy of the total program evaluation plan	X	

12/2018

Two Proposed Offerings	
The provider shall submit two proposed offerings, including the following:	
16. Offering #1	Navigating Ethical Dilemmas: Applying the 2025 Code of Ethics in Real Life
A. A summary of planning	X
B. A copy of the offering announcement or brochure	X
C. The title and behavioral objectives	X
D. The offering agenda or, for independent study, pilot test results	X
E. Each instructor's education and experience	X
F. A current bibliography	X
G. The offering evaluation form	X
17, Offering #2:	The Ethical Imperative to Speak Out: Whistleblowing and Moral Courage in Nursing
A. A summary of planning	X
B. A copy of the offering announcement or brochure	X
C. The title and behavioral objectives	X
D. The offering agenda or, for independent study, pilot test results	X
E. Each instructor's education and experience	X
F. A current bibliography	X
G. The offering evaluation form	X

12/2018, Rev 6/2025

Application reviewed and approval checklist completed by Carol Moreland, MSN, RN

KANSAS STATE BOARD OF NURSING

LANDON STATE OFFICE BUILDING

900 SW JACKSON, SUITE 1051

TOPEKA, KS 66612-1230

LONG-TERM CNE PROVIDER

COVER PAGE

Initial Application

Name of Provider Jodi O'Malley, MSN, RN

Provider Number Initial application
(for Renewal)

Legal Body (if
different from
provider) Righteous RN LLC

Address of 7777 E. Heatherbrae Ave #137, Scottsdale, AZ 85251
Provider

Telephone 4802924320

E-Mail Address jodi@jodiomalleyrn.com

Program Jodi O'Malley, MSN. RN
Coordinator (RN)

Date (mm-dd-yyyy) 10-04-2025
e.g. 01-01-2001)

Administration		
Regulation	Regulation Description	Additional information
60-9-107 b (1) (A)	Name and address of organization	<p>Righteous RN LLC</p> <p>7777 E Heatherbrae Ave #137</p> <p>Scottsdale, AZ 85251</p>
60-9-107 b (1) (B)	Name and address of department or unit within the organization responsible for approving nursing continuing education	same
60-9-107 b (2) 60-9-107 c (1)	Name, education and experience of program coordinator responsible for CNE; The CNE coordinator must be a registered nurse with three years of clinical experience, baccalaureate degree and at least one year of experience developing and implementing educational offering;	<p>Program Coordinator: Jodi O'Malley, MSN, RN</p> <p>Jodi O'Malley is a registered nurse with over 10 years of clinical experience in emergency care, oncology infusion, pain management, med-surg, detox and</p>

		<p>recovery, and perioperative nursing. She has served as a charge nurse, preceptor, and house supervisor. Jodi earned her BSN from Northern Arizona University and her MSN from Grand Canyon University. She has 7 years of experience in clinical instruction and nurse preceptorship for undergraduate and newly licensed nurses and 2 years of experience developing and delivering KSBN-approved continuing nursing education (CNE) offerings.</p> <p>She is a federal whistleblower and the creator and instructor of the KSBN-accredited course, <i>"Navigating Ethical Waters: A Comprehensive Approach to Nursing Ethics"</i>, approved under Provider #LT0308-0621 through Debriefing the Front Lines, Inc. Jodi is a recognized speaker on ethics and moral leadership in nursing and is committed to equipping nurses with tools to practice with integrity, courage, and compassion.</p>
--	--	---

Program Management

Assessing Need and Planning CNE

Please describe what advisory groups or planning committees were formed and what factors were reviewed to determine what CNE subjects should be presented and how those presentations will meet the definition of CNE in KSA 65-1117(a).

Assessing Need and Planning CNE

The topics for this CNE were identified through a comprehensive needs assessment process that incorporated multiple sources of input rather than relying on a standing advisory committee.

Focus Groups: Three separate focus groups provided structured feedback on course content and structure. This included a group of practicing nurses and a group of graduating nursing students, ensuring that perspectives from both new and experienced professionals shaped the curriculum.

Peer and Participant Feedback: Early participants, including nurse educators who offered specific recommendations that were incorporated into revisions of the ethics modules.

Social Media & Professional Networks: Ongoing discussions in nursing-focused Facebook groups and professional social media communities highlighted recurring concerns around informed consent, shared decision-making, and moral injury. These insights confirmed widespread relevance and need.

Direct Clinical Experience: As a current practicing ER nurse and charge nurse, I continue to witness the ethical challenges nurses face in real time. Throughout the COVID-19 pandemic, I also served as a hospital supervisor and critical care nurse, which exposed systemic gaps in informed consent, patient advocacy, and institutional decision-making. These experiences directly informed course development.

Literature & Standards Review: Current research and professional guidelines—including the ANA Code of Ethics for Nurses with Interpretive Statements (2025)—were reviewed to ensure alignment with national standards and emerging ethical concerns.

Process for Fee Assessment

Describe the method for determining the price to charge for CNE, what procedure is used in case of insufficient fund checks, and refund requests due to cancellations.

1. Online Courses

Refund requests are available within 72 hours of purchase provided that less than 20% of the course content has been accessed.

After this period or once 20% of the course is accessed, refunds are not available.

Refund requests for extenuating circumstances will be reviewed on a case-by-case basis when submitted in writing.

2. Live Workshops / Interactive Courses

Cancellation requests received 14 or more days prior to the start date will receive a full refund minus a \$50 processing fee.

No refunds will be issued for cancellations received within 13 days of the scheduled start date.

3. Cancellations by Righteous RN LLC

In the unlikely event that Righteous RN cancels a course or workshop, participants will receive a full refund of all fees paid, or may transfer registration to a future offering.

Righteous RN LLC's liability is limited to the amount of the registration fee paid.

4. Refund Request Process

All requests must be submitted in writing to: support@righteousrn.com

Requests will be reviewed and processed within 10 business days.

Process for Advertisements or Announcements





Describe what material will be distributed or used to announce your CNE. Include all information sources used and the media used, printed or electronic. Copies of each announcement must be attached. All announcements are required to contain the required language in KAR 60-9-107(b)(3)(C).

Navigating Ethical Waters: The 1st of Its Kind Nursing Ethics Course

10 Contact Hours | Interactive | Grounded in the 2025 ANA Code of Ethics

The nursing profession is facing unprecedented ethical challenges in the post-2020 world. This course, created by **Jodi O'Malley, MSN, RN**, a federal whistleblower and critical care nurse, equips nurses with the tools, courage, and clarity to navigate today's ethical waters.

What You'll Learn

-  The 10 Provisions of the 2025 ANA Code of Ethics
-  Case studies from real nurses who spoke out for patients
-  Strategies for moral courage in practice
-  Practical tools for documentation, advocacy, and resilience

Course Format

- 11 interactive modules
- Downloadable handouts & case studies
- Optional live discussion workshops
- Certificate of completion for CE credit

Who This Course Is For

RNs, LPNs, and APRNs seeking contact hours
Nurse leaders and educators
Students preparing for ethical practice in today's healthcare landscape

Enrollment Information

Cost: \$199 (payment plans available)
Includes: 10 contact hours (1 contact hour = 50 minutes of participation)
Immediate access upon registration

Righteous RN, LLC is approved as a provider of continuing nursing education by the Kansas State Board of Nursing.

This course offering is approved for 10 contact hours applicable for APRN, RN, or LPN relicensure.

Kansas State Board of Nursing provider number: LT0308-0621.

Kansas State Board of Nursing approval of this course is not an endorsement of the content.

Process for Offering Approval

Please verify in writing that all information listed below will be completed for each offering before it is presented. 1. Summary of planning; 2. Behavioral objectives of the offering; 3. The content of the offering meets the definition of CNE pursuant to KSA 65-1117; 4. Documentation is received of each instructor's experience and education; 5. The bibliography of each presentation is received and up to date; 6. The evaluation form for the learner to assess achievement of the objectives and the expertise of the presenter. KAR 60-9-107(d)

Process for Offering Approval

I verify that for every continuing nursing education (CNE) offering presented by Righteous RN LLC, the following items will be completed prior to delivery:

Summary of Planning

Each offering will include documentation of planning, including needs assessment, advisory input, and alignment with CNE standards.

Behavioral Objectives

Clear, measurable objectives will be written for every offering to guide participant learning and evaluation.

Content Meets CNE Definition

All content will meet the definition of CNE pursuant to KSA 65-1117, ensuring it is relevant to nursing practice and enhances the knowledge, skills, and professional development of nurses.

Instructor Documentation

Documentation will be obtained and retained for each instructor's education and experience that qualifies them to teach the offering.

Bibliography

A bibliography/references list will be provided and reviewed for accuracy and relevance with each presentation.

Learner Evaluation

An evaluation form will be included for each participant to assess achievement of objectives and the expertise of the presenter. These evaluations will be collected and retained for compliance.

Signed,

Jodi O'Malley, MSN RN

Provider Applicant, Righteous RN LLC

Process for Awarding Contact Hours

Describe the method of calculating contact hours for actual attendance that will be awarded for each presentation, utilizing the attendance roster. This must include your method of calculating partial credit, more than one hour, because of early departures or late arrivals. Describe also how instructor credit is calculated and how independent study credit is calculated. If you offer independent study, you must provide the complete pilot study which determines the amount of contact hours the completed material is worth. KAR 60-9-107(e)

Process for Awarding Contact Hours

1. Calculation of Contact Hours

- Contact hours will be awarded based on a 50-minute hour of actual learning time, excluding breaks, registration, and non-educational activities.
- **Definition:** 1 contact hour = **50 minutes** of participation. Fractions **≥30 minutes** may be computed toward a contact hour.
- **Formula:** **Contact hours = total instructional minutes ÷ 50.**

2. Attendance and Partial Credit

- Attendance will be tracked using a sign-in/out roster for in-person or live offerings, and log-in/log-out reports for virtual offerings.
- **Partial credit:** compute using verified minutes attended; add **0.5 hour** only if the remainder is **30–49 minutes**; **<30 minutes = 0.**
- **Examples:** 100 min = 2.0 hours; 80 min = 1.5 hours; 70 min = 1.0 hour.

3. Instructor Credit

Instructor Credit Policy: For first-time preparation/presentation of an approved offering to licensed nurses, the instructor earns **2 contact hours of instructor credit per 60 minutes of presentation time** (i.e., 2:1). A maximum of **15 contact hours** from instructor credit may be applied toward any single license renewal. Instructor credit is issued **only once per course** and is **labeled as “Instructor Credit”** on the certificate.

- If instructors also participate in other portions of the program as learners, they may receive additional credit for those portions.

4. Independent Study Credit

- If an independent study format is offered, the number of contact hours will be determined by conducting a pilot study.
- The pilot group will include at least 10 nurses who complete the study material. The average time reported to complete the material will be divided by 50 to determine contact hours.

- The independent study will include clear objectives, instructions, and an evaluation tool.

5. Documentation

- All awarded contact hours will be documented in the attendance roster, which will include participant name, license number, contact hours earned, and method of participation.
- Certificates of completion will reflect the exact number of hours awarded.

Process for Verifying Participation and Completion of Offering

Describe the contents of the roster of attendance and certificate of completion which you use, and documentation of independent study. A sample copy must be attached of each. KAR 60-9-107(f)(g)

Process for Verifying Participation and Completion of Offering

Roster of Attendance

A roster will be maintained for each offering to verify attendance.

The roster includes:

- Participant Name
- License Number
- Arrival Time
- Departure Time
- Total Minutes Attended

Contact Hours Awarded (rounded down to the nearest 0.5 hour)

Instructor (Y/N)

Attendance is verified through sign-in/out (in-person) or login records (virtual).

Partial credit is documented based on actual attendance time.

Righteous RN, LLC — CNE Sign-In/Out Roster (KSBN)

Provider Number: Pending Offering # (if used): _____
Provider Address: _____
Offering Title: _____
Date(s): _____ Location/Platform: _____
Coordinator: _____ Instructor(s): _____

Participant Name	License #	Email	Time In	Time Out	Verified Minutes	Contact Hours Awarded (50- min rule)	Signature
---------------------	--------------	-------	------------	-------------	---------------------	--	-----------

Coordinator Attestation

I verify that the above attendance information is accurate and that contact hours were calculated using the **50-minute** KSBN standard.

Coordinator Signature: _____ Date: _____

Notes (if virtual):

Platform attendance report reviewed (Yes/No): _____

Report file name/location: _____

Certificate of Completion

A certificate is issued to each participant who successfully completes the offering.

- The certificate includes:
- Participant Name
- Course Title
- Contact Hours Awarded
- Date of Completion
- Instructor/Provider Signature and Date
- Required KSBN Disclosure Statement

Certificates are retained in the provider's records for compliance verification.

Certificate of Completion

Provider: Righteous RN, LLC

Provider Address: _____

Kansas State Board of Nursing Provider Number: Pending

This certifies that:

Participant Name: _____

License Number: _____

has successfully completed the CNE offering entitled:

Offering Title: _____

Offering Date(s): _____

Number of Contact Hours Awarded (50-minute hours): _____

If applicable: Hours identified as Instructor Credit: _____ (clearly labeled)

Coordinator Signature: _____ **Date:** _____

Kansas State Board of Nursing provider number: Pending.

Approval is for 10 contact hours applicable for RN, LPN, or APRN relicensure.

Kansas State Board of Nursing approval of this course is not an endorsement of the content.

Independent Study Documentation (if applicable)

For independent study offerings, a pilot test group is used to determine average completion time.

The calculated hours are documented and applied to the course approval.

Completion is verified by:

1. Submission of all required assignments or post-tests.
2. Learner evaluation forms.

3. Digital timestamp logs showing module completion.

Process for Record Keeping and Storage

Please verify that you will keep the records of the offerings for a minimum of two years after presentation. List what records will be retained, the location of the records and the steps taken to ensure confidentiality and security of the records. KAR 60-9-107(h)

Process for Record Keeping and Storage

I verify that all records related to continuing nursing education (CNE) offerings provided by Righteous RN LLC will be retained for a minimum of two (2) years after the date of presentation, in compliance with KAR 60-9-107(h).

Records Retained

- Attendance rosters, including arrival/departure times and awarded contact hours
- Certificates of completion (copies or electronic records)
- Instructor qualifications and biographical data
- Course planning documents (needs assessments, objectives, content outlines)
- Bibliographies/references used in the course
- Learner evaluations and feedback forms
- Independent study documentation (if applicable), including pilot studies and completion records

Location of Records

Records will be stored in a secure electronic format within a HIPAA-compliant, password-protected cloud storage system accessible only to the provider and designated staff.

Backup copies will be maintained on an encrypted external hard drive stored at the provider's office.

Confidentiality and Security

Access to records is limited to the provider and authorized administrative personnel.

All digital files are password-protected and encrypted.

Any physical records (if generated) will be stored in a locked filing cabinet in a secured office space.

Records containing participant information will not be shared with third parties, except as required by the Kansas State Board of Nursing for audit or verification.

Signed,

Jodi O'Malley, MSN RN

Provider Applicant, Righteous RN LLC

Process for Notice of Change of Coordinator or Required Policies

Describe what methods will be used to notify KSBN of a change of coordinator or policies, and verify that you will notify KSBN of any change within 30 days. KAR 60-9-107(b)(3)(H)

Method of Notification

Notification will be made in writing via email to the KSBN Education Department (ksbn@ks.gov) and, if required, by mailed hard copy to the KSBN office.

The notice will include:

- Name and credentials of the new coordinator
- Updated contact information
- Date of change
- Updated policies or procedures, if applicable

Verification

The provider will retain a copy of all notifications (sent email or mailed correspondence) in the official provider recordkeeping system for at least two (2) years.

In the case of a policy change, both the previous version and the updated version of the policy will be kept on file for compliance verification.

Total Program Evaluation

Verify that you will perform a total program evaluation each year.
A copy of the proposed evaluation must be attached.

Righteous RN LLC – Annual Program Evaluation

Year Evaluated: _____

1. Program Offerings Summary

Number of CNE courses offered: _____

Number of participants: _____

Total contact hours awarded: _____

2. Achievement of Objectives

Were course objectives met overall? ☐ Yes ☐ No

Evidence/examples: _____

3. Instructor Review

Documentation of qualifications on file: ☐ Yes ☐ No

Effectiveness based on learner evaluations: ☐ Excellent ☐ Satisfactory ☐ Needs Improvement

4. Participant Evaluation Summary

Overall learner satisfaction rating (average %): _____

Key strengths: _____

Areas for improvement: _____

5. Compliance Review

Were required disclosures included in all announcements? ☐ Yes ☐ No

Were records retained and secured appropriately? ☐ Yes ☐ No

6. Program Improvements for Next Year

Recommended changes: _____

Implementation plan: _____

7. Sign-off

Completed by: _____

Date: _____

KSBN Proposed Offerings Submission

Provider Applicant: Jodi O'Malley, MSN, RN

Organization: Righteous RN LLC

KSBN Provider Through: Debriefing the Front Lines, Inc.

Provider Number: LT0308-0621

Offering #1

Title:

Navigating Ethical Dilemmas: Applying the 2025 Code of Ethics in Real Life

1. Summary of the Planning

The topics for this CNE were identified through a comprehensive needs assessment that integrated:

- **Focus Groups:** Practicing nurses and graduating nursing students provided feedback on what real-world ethics education was missing.
- **Peer & Participant Feedback:** Nurse educators and course testers reviewed early drafts and shaped content structure.
- **Social Media & Professional Networks:** Ethical concerns such as informed consent and moral injury were repeatedly raised in professional forums.
- **Direct Clinical Experience:** As a current ER nurse and house supervisor, the instructor has personally witnessed repeated violations of informed consent and moral distress, especially post-2020.

- **Literature & Standards Review:** All content was reviewed against the 2025 ANA Code of Ethics and recent peer-reviewed ethics literature.
-

2. Offering Announcement (Brochure / Sales Page)

(See full sample above — condensed here for pasting)

Navigating Ethical Waters: The 1st of Its Kind Nursing Ethics Course

⊗ 10 CEUs | Grounded in the 2025 ANA Code of Ethics

Learn the 10 provisions, review real-world case studies, and practice moral courage through interactive modules and live workshops.

Cost: \$199

Approved Provider Number: LT0308-0621

Disclaimer: KSBN approval does not constitute endorsement of content or products.

3. Behavioral Objectives

Upon completion of this offering, participants will be able to:

1. Identify and describe the 10 provisions of the 2025 ANA Code of Ethics.
 2. Analyze real-world ethical dilemmas using a structured ethical decision-making model.
 3. Apply advocacy and documentation strategies in morally complex situations.
 4. Recognize institutional factors contributing to moral distress.
 5. Reflect on their ethical responsibilities and strategies for taking courageous action.
-

4. Offering Agenda (10 Hours)Each offering is 50 minutes (1 CEU) and can be delivered independently or as part of the full course, Each module equals 1 contact hour (50 minutes of participation), for a total of 10 contact hours.

Module	Title
Module 1	<i>Foundations of Ethical Nursing Practice</i>
Module 2	<i>The Provisions of Nursing Ethics: Interpreting the 2025 Code</i>
Module 3	<i>The Evolving Landscape of Nursing Post-2020</i>
Module 4	<i>Advocacy in Nursing: Standing Up When It Counts</i>
Module 5	<i>Interdisciplinary Collaboration & Psychological Safety</i>
Module 6	<i>Policies, Protocols, and Patient Outcomes: Ethical Evaluation</i>
Module 7	<i>Shared Decision-Making & Informed Consent</i>
Module 8	<i>Facilitating Trauma-Informed Communication</i>
Module 9	<i>Patient-Centered Care in a Post-COVID World</i>
Module 10	<i>Addressing Division Within the Profession</i>
Bonus Module 11	<i>The Ethical Imperative to Speak Out: Whistleblowing in Nursing</i>

Each of these modules includes (see above):

- Planning summary
 - Behavioral objectives
 - Full agenda (see example above)
 - Instructor credentials
 - Bibliography
 - Evaluation form
-

5. Instructor Credentials

Jodi O'Malley, MSN, RN

Jodi O'Malley is a registered nurse with over 10 years of clinical experience in emergency care, oncology infusion, pain management, med-surg, detox and recovery, and perioperative nursing. She has served as a charge nurse, preceptor, and house supervisor. Jodi earned her BSN from Northern Arizona University and her MSN from Grand Canyon University. She has 7 years of experience in clinical instruction and nurse preceptorship for undergraduate and newly licensed nurses and 2 years of experience developing and delivering KSBN-approved continuing nursing education (CNE) offerings.

She is a federal whistleblower and the creator and instructor of the KSBN-accredited course, *"Navigating Ethical Waters: A Comprehensive Approach to Nursing Ethics"*, approved under Provider #LT0308-0621 through Debriefing the Front Lines, Inc. Jodi is a recognized speaker on ethics and moral leadership in nursing and is committed to equipping nurses with tools to practice with integrity, courage, and compassion.

6. Current Bibliography (APA format)

- American Nurses Association. (2025). *Code of Ethics for Nurses with Interpretive Statements*.
- Epstein, E. G., & Delgado, S. (2010). Understanding and addressing moral distress. *OJIN*, 15(3). (Classic Reference)
- Ulrich, C. M., Taylor, C., & O'Donnell, P. (2020). *Nursing Ethics*, 27(7), 1505–1517.
- McDonald, M., Rodney, P., & Starzomski, R. (2022). *Ethical Issues in Nursing*.
- Lachman, V. D. (2016). Moral courage in action. *MEDSURG Nursing*, 25(6), 401–403.

7. Learner Evaluation Form

Righteous RN, LLC — Continuing Nursing Education Evaluation Form

Offering Title: Navigating Ethical Waters: The Ethical Imperative to Speak Out

Date: _____

Instructor: Jodi O'Malley, MSN, RN

Please rate each learning objective: (1 = Strongly Disagree ... 5 = Strongly Agree)

Objective 1: Analyze real-world ethical dilemmas using a structured ethical decision-making model.

[1] [2] [3] [4] [5] Content/instruction enabled me to meet Objective 1.

Objective 2: Apply advocacy and documentation strategies in morally complex situations.

[1] [2] [3] [4] [5] Content/instruction enabled me to meet Objective 2.

Objective 3: Recognize institutional factors contributing to moral distress.

[1] [2] [3] [4] [5] Content/instruction enabled me to meet Objective 3.

Objective 4: Reflect on their ethical responsibilities and strategies for taking courageous action.

[1] [2] [3] [4] [5] Content/instruction enabled me to meet Objective 4.

-
1. **Overall Course Quality:** [1] [2] [3] [4] [5]
 2. **The instructor demonstrated subject expertise.** [1] [2] [3] [4] [5]
 3. **Content Relevance to Practice:** [1] [2] [3] [4] [5]
 4. **Teaching Methods Effective (lecture/case studies/discussion):** [1] [2] [3] [4] [5]
 5. The course was relevant to my nursing practice.[1] [2] [3] [4] [5]
 6. Case studies helped illustrate key ethics principles. [1] [2] [3] [4] [5]
 7. I feel more confident addressing ethical dilemmas.[1] [2] [3] [4] [5]

Would you recommend this CNE to a colleague? Yes / No

Intended changes to practice:

Additional comments:

Completed evaluations will be retained for a minimum of two years in accordance with K.A.R. 60-9-107(h)(1)(H).



Offering #2

Title: The Ethical Imperative to Speak Out: Whistleblowing and Moral Courage in Nursing

1. Summary of Planning

This continuing nursing education (CNE) offering was developed to fill a documented gap in nursing education related to whistleblower protections, institutional retaliation, and the ethical duty to act in accordance with professional standards.

Planning input was gathered from:

- Firsthand whistleblower experiences of multiple nurses (2020–2024)
- Consultation with ethics experts and legal advisors
- Feedback from KSBN-approved CE coordinators and nurse educators
- Analysis of real complaints filed with Boards of Nursing during the COVID era
- Review of federal whistleblower protections (OSC / MSPB / EEO frameworks)
- Integration of ANA Code of Ethics (2025), Provisions 4 and 9

Need Addressed:

Many nurses report uncertainty about when and how to speak out against unsafe or unethical practices. This offering closes that gap by teaching nurses the ethical, legal, and procedural foundations of moral courage and whistleblowing.

2. Offering Announcement / Brochure

The Ethical Imperative to Speak Out: Whistleblowing and Moral Courage in Nursing

Nurses have a professional and ethical duty to advocate for patients—even when it's hard. This course explores real-world examples of nurses who spoke out, the consequences they faced, and the protections available to those who do what's right.

Cost: Included in full course bundle or \$49 stand-alone

Contact Hours: 1 (= 50 minutes of participation)

Access: Immediate upon registration

Righteous RN, LLC is approved as a provider of continuing nursing education by the Kansas State Board of Nursing.

This course offering is approved for 1 contact hour applicable for APRN, RN, or LPN relicensure.

Kansas State Board of Nursing provider number: LT0308-0621.

Kansas State Board of Nursing approval of this course is not an endorsement of the content.

(Meets K.A.R. 60-9-107 (b)(3)(C) announcement requirements.)

3. Behavioral Objectives

Upon completion of this offering, learners will be able to:

1. **Describe** the ethical principles related to whistleblowing, referencing Provisions 4 and 9 of the ANA Code of Ethics.
2. **Analyze** real-world whistleblower case studies and identify ethical and procedural outcomes.
3. **Identify** common retaliation tactics and reporting mechanisms within nursing institutions.
4. **Apply** documentation and reporting strategies for legal and ethical protection.
5. **Evaluate** the role of moral courage and professional integrity in high-risk advocacy.

(Complies with K.A.R. 60-9-107 (d)(5)(A) — measurable, behavior-based objectives.)

4. Offering Agenda (1 Contact Hour = 50 Minutes)

Time	Topic / Activity
0:00 – 0:10	Introduction – When Silence Becomes Harmful
0:10 – 0:30	Case Studies – Jodi O'Malley, Jennifer Bridges, Donna Lowery
0:30 – 0:45	Legal Pathways & Protections – BON, OSC, MSPB
0:45 – 1:00	Reflection & Toolkit for Documentation

Total Contact Time: 50 minutes (1 contact hour).
Includes discussion and interactive reflection activity.

(Complies with K.A.R. 60-9-107 (d)(5)(B) – full agenda with time allocation.)

5. Instructor Credentials

Jodi O'Malley, MSN, RN

- MSN – Grand Canyon University
- BSN – Northern Arizona University

- Over 10 years clinical RN experience (ER, ICU, PACU, House Supervision)
- 2+ years developing KSBN-approved CNE offerings
- Creator of “*Navigating Ethical Waters*” Ethics Course

(Meets K.A.R. 60-9-107 (d)(4) instructor qualification standards.)

6. Current Bibliography (APA Format)

American Nurses Association. (2025). *Code of Ethics for Nurses with Interpretive Statements*. Silver Spring, MD: ANA.

Kheriaty, A. (2023). *Ethics Evaluation of Nursing Whistleblower Cases*. Ethics & Public Policy Center.

National Whistleblower Center. (2024). *Federal Protections for Healthcare Workers*. Retrieved from <https://www.whistleblowers.org>

Bridges, J. (2022). *Testimony on Nursing Ethics During COVID-19*. Nurse Freedom Network.

O'Malley, J. (2024). *Rare Courage: Standing for Right When Surrounded by Wrong*. Courage Press.

(All sources within 5 years except ANA Code of Ethics, which is foundational — complies with K.A.R. 60-9-107 (d)(6)(C).)

7. Learner Evaluation Form

Righteous RN, LLC — Continuing Nursing Education Evaluation Form

Offering Title: The Ethical Imperative to Speak Out

Date: _____

Instructor: Jodi O'Malley, MSN, RN

Please rate each learning objective: (1 = Strongly Disagree ... 5 = Strongly Agree)

1. I can describe the ethical principles related to whistleblowing. [1][2][3][4][5]
2. I can analyze real-world whistleblower case studies and outcomes. [1][2][3][4][5]
3. I can identify retaliation tactics and reporting mechanisms. [1][2][3][4][5]
4. I can apply documentation practices for legal and ethical protection. [1][2][3][4][5]
5. I can evaluate the role of moral courage in high-risk advocacy. [1][2][3][4][5]

Overall Course Quality: [1][2][3][4][5]

Instructor Effectiveness: [1][2][3][4][5]

Content Relevance to Practice: [1][2][3][4][5]

Teaching Methods Effective (lecture/case studies/discussion): [1][2][3][4][5]

Toolkit was useful for practical application: [1][2][3][4][5]

Would you recommend this CNE to a colleague? Yes / No

Intended changes to practice: _____

Additional comments: _____

Completed evaluations will be retained for a minimum of two years per K.A.R. 60-9-107 (h)(1)(H).

Note: Each applicant must attach all documents required by KAR 60-9-107(i)(1) for two separate offerings which have been developed for presentation.

Attestation

I realize that this application is a legal document and by pressing the Submit button you are declaring under penalty of perjury under the laws of the State of Kansas that the information I have provided is true and correct to the best of my knowledge.

If all the above information is correct please press the Submit button .

Otherwise please go back and correct any information that is necessary.

SUBMIT WILL CONTINUE YOU ON TO THE FILE UPLOAD PAGE

2025 LTP Annual Report & Fee Submission

LTP Provider	Annual Report Submitted	Annual Fee Submitted	Offering Number	Contact hours	APRN Participants	RN Participants	LPN Participants	LMHT participants	IS contact hours
A.M. Working LLC	Yes	Yes	3	10	26	15	11	0	0
AdventHealth Ottawa	Yes	Yes	23	577.5	2	89	2	0	0
Aesthetic Learning Lab	Delinquent								
American Academy of Family Physicians	Yes	Yes	278	2856.9	183	1,417	7	0	12
AppleTree CEU, LLC	Yes	Yes	2	3	0	0	0	0	28
ARJ Infusion Service, Inc	Yes	Yes	1	2	0	0	0	0	0
B.E. Education Group, LLC	Yes	Yes	4	353	2	0	2	0	0
Blue Valley School District	Yes	Yes	7	9	0	48	1	0	0
Brighton Hospice	Yes	Yes	0	0	0	0	0	0	0
Burnout Academy	Delinquent								
Carefour/Crossroads Hospice	Yes	Yes	0	0	0	0	0	0	0
Case Management Society of America - KC	Yes	Yes	9	21.5	0	124	5		0
CE Nursing Provider	Yes	Yes	0	0	0	0	0	0	0
Citizens Medical Center, Inc.	Yes	Yes	25	505	9	97	2	0	0
North Central Kansas Medical Center	Yes	Yes	0	0	0	0	0	0	0
Coffeyville Regional Medical Center	Yes	Yes	3	49	1	36	0	0	0
Community HealthCare system	Yes	Yes	22	103.5	11	73	0	0	0
Debriefing the Front Lines, Inc.	Yes	Yes	22	190	41	285	1	0	0
Dodge City Community College	Yes	Yes	0	0	0	0	0	0	0
Dr. G the NP	Yes	Yes	6	19.2	45	2	0	0	0
DSD Whole Body Wellness									
Eagle Med, LLC	Yes	Yes	315	1665.75	80	977	44	0	0
Faith Community Nurses' Assoc. of OK	Yes	Yes	6	59.1	2	186	2	0	0
Fort Scott Community College	Yes	Yes	1	15	0	5	0	0	0
GEM Healthcare Consulting	Yes	Yes	4	7.5	0	9	15	0	0

GERTI	Yes	Yes	37	266	4	162	41	0	0
Girard Medical Center	Yes	Yes	12	77	0	20	0	3	0
Great Plains Health Alliance	Yes	Yes	18	156	2	143	8	0	0
Greater KC Chap of American Society for Pain Mgmt	Yes	Yes	40	219.3	542	481	0	0	0
Greater KS Chapter of NAPNAP	Yes	Yes	0	0	0	0	0	0	0
Hart Healthcare Solutions LLC	Yes	Yes	74		1	59	14	0	0
Hays Medical Center	Yes	Yes	39	226.5	11	351	10	0	0
HCA MidAmerica Clinical Education	Yes	Yes	42	212.3	36	682	3	0	11
Hutchinson Community College	Yes	Yes	10	1210	4	143	5	0	0
Hutchinson Regional Medical Center	Yes	Yes	14	186	0	183	3	0	0
Institute for Natural Resources	Yes	Yes	67	301.5	0	65	2	0	15
Interim Healthcare	Yes	Yes	11	12.5	2	33	10	0	0
Johnson County Dept of Health & environment	Yes	Yes	1	683	3	57	3	0	0
Just Some Podcast	Delinquent								
Kansas Adult Care Executives (KACE)	Yes	Yes	18	163	0	345	91	0	0
Kansas City CARE Clinic	Yes	Yes	49	72.5	90	185	39	0	0
Kansas City Hospice & Palliative Care	Yes	Yes	43	76.5	19	256	108	0	0
Kansas Coalition Against Sexual & Domestic Violence	Yes	Yes	6	148.75	0	93	1	0	0
Kansas Department of Health & Environment	Yes	Yes	0	0	0	0	0	0	0
Kansas Foundation for Medical Care	Yes	Yes	2	52.5	6	53	6	0	0
Kansas HealthCare Association	Yes	Yes	54	275	0	517	247	0	0
Kansas Heart Hospital	Yes	Yes	22	60	0	146	0	0	0
Kansas Home Care & Hospice Association	Yes	Yes	22	65.3	2	487	26	0	1
Kansas Hospital Association	Yes	Yes	162	19	9	765	26	0	0
Kansas State Board of Nursing									

Labette Health	Yes	Yes	11	712	3	67	2	0	0
Larned State Hospital	Yes	Yes	92	582.5	28	255	116	3	0
Last Made First	Yes	Yes	0	0	0	0	0	0	0
Lawrence Memorial Hospital	Yes	Yes	64	124	95	196	0	0	0
Leading Age Kansas	Yes	Yes	50	146.5	0	315	52	0	0
Legal Nurse Pro	Yes	Yes	2	3.2	1	98	9	0	0
Lynda Meyers and Company	Yes	Yes	5	20	0	1	0	0	0
MedAlign Innovative Solutions LLC	Yes	Yes	2	26	1	6	0	0	0
Mental Health Associatiom of South Central KS		Yes							
Midland Care Connection	Yes	Yes	30	30	17	55	25	0	0
New Bith Company	Delinquent								
Newman Regional Health	Yes	Yes	9	14.5	10	48	2	0	2
Newton Medical Center	Yes	Yes	12	89	3	60	3	0	0
NP Certification Academy	Yes	Yes	10	1500	20	0	0	0	3
Nurse Speak, The	Delinquent								
Nursing CEUs with Lauran	Yes	Yes	0	0	0	0	0	0	0
Ohio Association of Occupational Health Nurses LLC	Yes	Yes	6	18	24	110	3	0	0
Olathe Public Schools#233, Mill Creek Campus	Yes	Yes	2	3	0	107	0	0	0
Optum Infusion Pharmacy	Yes	Yes	41	41	2	229	0	0	0
Osawatomie State Hospital	Yes	Yes	84	652.5	11	161	35	7	0
Parris Health Training Services	Delinquent								
Pittsburg State University, School of Nursing	Yes	Yes	1	3	0	32	0	0	0
Presbyterian Manors of Mid-America	Yes	Yes	13	46.5	0	132	17	0	0
Pro Med Care		Yes							
Professional Continuing Education, Inc	Yes	Yes	0	0	0	0	0	0	0
Providence Medical Center	Yes	Yes	28	223.7	0	233	35	0	0
Pulse Transport	Yes	Yes	29	204	8	153	9	0	0
Republic County Hospital	Yes	Yes	12	98.65	1	89	1	0	2

Salina Regional Health Center	Yes	Yes	62	286.9	0	292	17	0	0
Salina Surgical Hospital	Yes	Yes	8	54.5	0	46	0	0	0
Sarah Jorgensen	Yes	Yes	1	52	9	43	0	0	0
Shawnee Mission Public Schools	Yes	Yes	15	27.5	0	494	0	0	0
Soma Therapy & LaVeta Jarrett	Yes	NA	0	0	0	0	0	0	0
Stormont Vai Health Center	Yes	Yes	149	721.2	296	811	95	0	13
Susan B. Allen Memorial Hospital		Yes							
TCG Media, LLC	Yes		1	2	0	11	0	0	23
Tri State Academy	Yes	NA	1	6	0	7	1	0	0
University of Kansas Health System St. Francis	Yes	Yes	56	81	120	340	44	0	0
University of Kansas, Area Health Education Ctr, E	Yes	Yes	93	301.85	45	164	46	0	2
Victorius Mentoring LLC	Delinquent								
Washburn University , School of Nursing	Yes	Yes	2	7.5	2	103	2	0	0
Wichita State University, College of Health Prof.	Yes	Yes	28	237.5	18	1,239	119	0	0
William Newton Hospital	Yes	Yes	32	149.5	5	72	8	0	
TOTAL			2,425	17,395.10	1,852	14,558	1,376	13	112

2025 IV Therapy Annual Report Data

Provider	Annual Report Received	Courses Provided	Number provided	RNs enrolled	LPN enrolled	LPN withdrew	LPN failed	LPN certified
Allied Health Career Training	Yes	Yes	5	9	39	6	0	33
Butler Community College	Yes	No	NA	NA	NA	NA	NA	NA
Cloud County Community College	Yes	No	NA	NA	NA	NA	NA	NA
Colby Community College	Yes	No	NA	NA	NA	NA	NA	NA
Cowley College	Yes	Yes	1	0	1	0	0	1
Flint Hills Technical College	Yes	Yes	5	0	32	1	2	29
Fort Hays Tech North Central	Yes	No	NA	NA	NA	NA	NA	NA
Garden City Community College	Yes	Yes	1	0	29	2	4	23
Hays Medical Center	Yes	No	NA	NA	NA	NA	NA	NA
Highland Community College	Yes	No	NA	NA	NA	NA	NA	NA
Hutchinson Community College	Yes	No	NA	NA	NA	NA	NA	NA
Johnson County Community College	Yes	No	NA	NA	NA	NA	NA	NA
Kansas College of Nursing, LLC	Yes	No	NA	NA	NA	NA	NA	NA
KHCA Management LLC	Yes	Yes	5	1	19	0	0	19
Labette Community College	Yes	No	NA	NA	NA	NA	NA	NA
Manhattan Area Technical College	Yes	No	NA	NA	NA	NA	NA	NA
Neosho County Community College	Yes	Yes	3	0	36	0	0	36
North Central Kansas Technical College - Beloit	Yes	No	NA	NA	NA	NA	NA	NA
Omnicare of Kansas City	Yes	Yes	1	1	8	1	0	7
Seward County Community College	Yes	Yes	1	0	4	1	0	3
Sotormont-Vail Health	Yes	Yes	3	0	17	0	0	17
VA Eastern Kansas Health Care System	Yes	Yes	1	0	6	0	0	6
TOTAL			26	11	191	11	6	174