

Agency Mission: To protect and promote the welfare of the people of Kansas.

**Kansas State Board of Nursing
Landon State Office Building, Room 560
Finance and Risk Management Committee Agenda
December 10, 2025**

NOTE: The audience may attend in person or via Zoom. Link to access meeting to follow agenda.

Time: 8:30 a.m. – 9:00 a.m.

Committee Members: Brenda Sharpe, Public Member, Chair
Andrea Watson, RN, BSN, OCN, CCRP, V. Chair
Adri Gouldsmith, LPN

Staff: Carol Moreland, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Jill Simons, Executive Assistant

- I. Quorum (minimum of 2 members present) – Yes or No
 - II. Call to Order
 - III. Review Onsite Packets
 - IV. Additions/Revisions to Agenda
 - V. Announcements
 - VI. Approval of Minutes: September 10, 2025
 - VII. Unfinished Business
 - 1. Agency Finance Report Update
 - 2. Overview of FY 26 & FY 27
 - 3. LPA Update
 - 4. COOP update
 - 5. End of Life Licensing Software
 - 6. Legislative Review Plans and Sample Form Instruction
 - VIII. New Business
- Executive Session if needed
- IX. Agenda for March 2026 Committee meeting
 - X. Adjourn

Committee Responsibilities:

To review and project budgetary needs to support agency; to maintain a structured system for monitoring impaired licensees; to review and recommend revisions to the impaired assistance program yearly contract.

Please note: Additional items which have come to the attention of the Board or Committee will be handled as time permits. Agenda is subject to change based upon items to come before the Board.

Handouts or copies of materials brought to the Board or committees for discussion by committee members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30th calendar day may be addressed at the meeting at the discretion of the President of the Board or Chairperson of the committee.

You are invited to a Zoom webinar!

When: Dec 10, 2025 08:30 AM Central Time (US and Canada)

Topic: Kansas State Board of Nursing - Finance Committee and Risk Management Committee

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/82669948791?pwd=JOYwqWv4kpshv50fGoEdiboUdPBQBM.1>

Passcode: KSBNFIn

Phone one-tap:

+16694449171,,82669948791#,,, *5198117# US

+16699006833,,82669948791#,,, *5198117# US (San Jose)

Join via audio:

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 876 9923 US (New York)

+1 646 931 3860 US

Webinar ID: 826 6994 8791

Passcode: 5198117

International numbers available: <https://us02web.zoom.us/j/ke7MkRT0B>

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Agency Financial Details

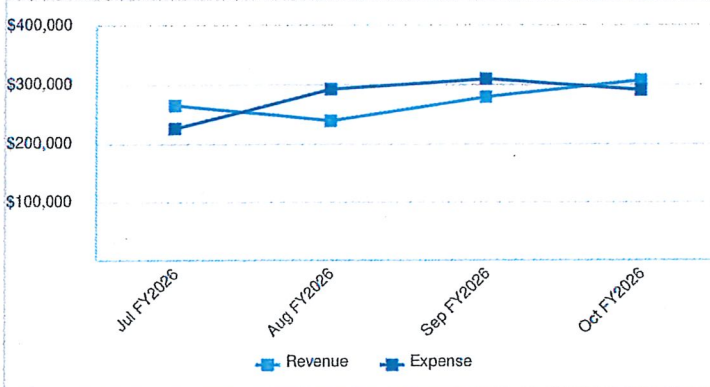
GLOBAL FILTERS	GLOBAL FILTERS	GLOBAL FILTERS
Business Unit 48200	Department 4820000000	Fund 2716
GLOBAL FILTERS	GLOBAL FILTERS	GLOBAL FILTERS
Budget Unit No Filter Appl..	Program No Filter Appl..	Agency Use No Filter Appl..

Year to Date Cash Balance Amount
\$5,450,378.26

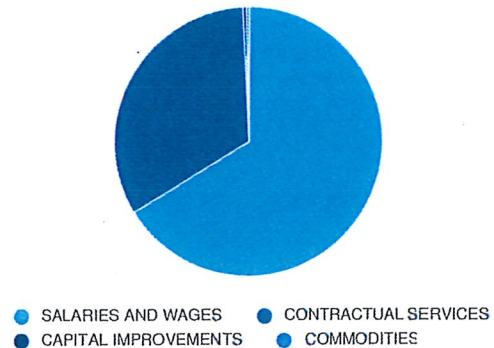
Year to Date Revenue
\$1,087,308.30
Current Month Revenue: \$307,145.43

Year to Date Expense
\$1,116,468.69
Current Month Expense: \$290,311.40

REVENUE AND EXPENDITURES TREND



YEAR TO DATE EXPENDITURES BY ACCOUNT GROUP



Total: \$1.12M

ACCOUNT GROUP	AMOUNT
CASH BALANCE	
OPERATING EXPENDITURES	
CASH BALANCE	
CASH AT BEGINNING OF THE YEAR	\$5,626,233.41
CASH BALANCE Subtotal	\$5,626,233.41
REVENUE	
LICENSES, SALES, SERVICE	\$1,087,308.30
REVENUE Subtotal	\$1,087,308.30
EXPENDITURES	
SALARIES AND WAGES	-\$739,687.98
CONTRACTUAL SERVICES	-\$367,923.67
COMMODITIES	-\$3,873.56
CAPITAL IMPROVEMENTS	-\$4,483.48
EXPENDITURES Subtotal	-\$1,115,968.69
OTHER	
ACCOUNTS PAYABLE	\$905.48
LESS PRIOR FY EXPENDITURES	-\$148,100.24
PLUS PRIOR FY REVENUE	\$36,082.00
OTHER Subtotal	-\$111,112.76
OPERATING EXPENDITURES Subtotal	\$5,486,460.26
CASH BALANCE Subtotal	\$5,486,460.26
HOSPITALITY	
OPERATING EXPENDITURES	
CASH BALANCE	
CASH AT BEGINNING OF THE YEAR	\$500.00
CASH BALANCE Subtotal	\$500.00
EXPENDITURES	
CONTRACTUAL SERVICES	-\$500.00
EXPENDITURES Subtotal	-\$500.00
OTHER	
ACCOUNTS PAYABLE	\$0.00
OTHER Subtotal	\$0.00
OPERATING EXPENDITURES Subtotal	\$0.00
HOSPITALITY Subtotal	\$0.00
Total	\$5,486,460.26

REVENUE REPORT

ACCOUNT CODE AND DESCRIPTION	AGENCY USE	Jul FY2026	Aug FY2026	Sep FY2026	Oct FY2026	YTD
LICENSES, SALES, SERVICE						
42000 - SERVICE CHARGES		\$3,174.60	\$3,525.66	\$1,433.31	\$1,615.60	\$9,749.17
42100 - LICENSE PERMIT & REGISTRATION		\$260,785.00	\$233,994.50	\$277,249.80	\$305,529.83	\$1,077,559.13
LICENSES, SALES, SERVICE Subtot		\$263,959.60	\$237,520.16	\$278,683.11	\$307,145.43	\$1,087,308.30

Total	\$263,959.60	\$237,520.16	\$278,683.11	\$307,145.43	\$1,087,308.30
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EXPENDITURE REPORT

ACCOUNT ▲	DESCRIPTION	BUDGET	YTD EXPENDITURES	ENCUMBRANCE	BUDGET REMAINING
SALARIES AND WAGES					
51000	SALARIES AND WAGES	\$2,382,896.00	\$739,687.98	\$0.00	\$1,643,208.02
SALARIES AND WAGES		\$2,382,896.00	\$739,687.98	\$0.00	\$1,643,208.02
CONTRACTUAL SERVICES					
52000	COMMUNICATION	\$104,741.00	\$27,675.43	\$0.00	\$77,065.57
52200	PRINTING AND ADVERTISING	\$800.00	\$4,525.93	\$0.00	-\$3,725.93
52300	RENTS	\$247,630.00	\$138,448.66	\$0.00	\$109,181.34
52400	REPAIRING AND SERVICING	\$365,672.00	\$31,933.73	\$0.00	\$333,738.27
52510	IN STATE TRAVEL & SUBSISTENCE	\$9,763.00	\$1,616.78	\$0.00	\$8,146.22
52550	TRAVEL & SUBSISTENCE	\$19,844.00	\$7,568.15	\$0.00	\$12,275.85
52600	FEES-OTHER SERVICES	\$490,050.00	\$88,896.74	\$0.00	\$401,153.26
52700	FEES- PROFESSIONAL SERVICES	\$155,129.00	\$59,158.25	\$0.00	\$95,970.75
52900	OTHER CONTRACTUAL SERVICES	\$7,762.00	\$8,600.00	\$0.00	-\$838.00
CONTRACTUAL SERV		\$1,401,391.00	\$368,423.67	\$0.00	\$1,032,967.33
COMMODITIES					
53200	FOOD FOR HUMAN CONSUMPTION	\$3,500.00	\$1,493.79	\$0.00	\$2,006.21
53400	MAINT CONSTR MATERIAL SUPPLY	\$0.00	\$436.74	\$0.00	-\$436.74
53500	VEHICLE PART SUPPLY ACCESSORY	\$1,500.00	\$168.44	\$0.00	\$1,331.56
53600	PRO SCIENTIFIC SUPPLY MATER	\$1,000.00	\$66.00	\$0.00	\$934.00
53700	OFFICE AND DATA SUPPLIES	\$17,500.00	\$1,708.59	\$0.00	\$15,791.41
COMMODITIES Subtotal		\$23,500.00	\$3,873.56	\$0.00	\$19,626.44
CAPITAL IMPROVEMENTS					
54000	FURN FIXTURES AND EQUIPMENT	\$0.00	\$1,944.55	\$0.00	-\$1,944.55
54110	BOOKS AND LIBRARY MATERIALS	\$0.00	\$563.20	\$0.00	-\$563.20
54130	MICROCOMPUTER EQUIPMENT	\$40,000.00	\$1,975.73	\$0.00	\$38,024.27
54160	INFO PROCESSING EQUIPMENT	\$2,100.00	\$0.00	\$0.00	\$2,100.00
54180	SOFTWARE	\$47,550.00	\$0.00	\$0.00	\$47,550.00
CAPITAL IMPROVEME		\$89,650.00	\$4,483.48	\$0.00	\$85,166.52
Total		\$3,897,437.00	\$1,116,468.69	\$0.00	\$2,780,968.31

KSBN Fee Fund Balance		
FY	Beginning Balance	Ending Balance
2022	3,119,795	4,025,789
2023	4,025,789	4,776,598
2024	4,776,598	4,707,451
2025	4,707,451	5,117,867
2026 Projection	5,117,867	4,960,434
2027 Projection	4,960,434	4,845,196

Budget Request		
FY 2026 appropriated in 2025 session	4,247,433	
FY 2027 Request	4,347,433	Includes 43,195 change package for pay plan approved in 2025 session.

Revenue	FY 22	FY 23	FY 24	FY 25
Clerical Services	22,553	24,858	17,600	13,746
Other Services	24,540	25,255	19,940	26,400
License Services	3,722,021	3,507,995	3,367,488	3,542,696
TOTAL	3,769,114	3,558,108	3,405,028	3,582,842
SGF Transfer Out	100,000	100,000	100,000	100,000
TOTAL	3,669,114	3,458,108	3,305,028	3,482,842

Expenditures	FY 22	FY 23	FY 24	FY 25
Salaries & Wages	1,695,056	1,889,858	1,806,621	1,918,519
Contractual Servi	1,438,374	1,288,172	1,404,496	1,517,387
Commodities	14,581	22,561	22,494	20,941
Capital Outlay	233,181	318,341	725,715	111,293
TOAL	3,381,192	3,518,932	3,959,326	3,568,140

Number of Licensees

Year	SS RN	MS RN	SS LPN	MS LPN	APRN	LMHT	Total
FY 2009	41,706		9,788		3,200	149	54,843
FY 2010	43,326		9,921		3,398	116	56,761
FY 2011	45,535		10,417		3,646	119	59,717
FY 2012	47,225		10,491		3,865	120	61,701
FY 2013	49,844		10,574		4,116	88	64,622
FY 2014	48,844		10,574		4,544	87	64,049
FY 2015	51,740		10,631		4,766	66	67,203
FY 2016	53,017		10,312		5,167	73	68,569
FY 2017	56,393		10,386		5,362	60	72,201
FY 2018	58,624		10,550		5,414	69	74,657
FY 2019	58,801		10,410		6,401	62	75,683
FY 2020	51,844	5,864	9,824	591	6,956	63	75,142
FY 2021	50,912	9,711	10,036	1,090	7,798	70	79,617
FY 2022	39,169	13,617	7,738	1,655	8,247	57	70,483
FY 2023	37,269	15,010	7,281	1,848	8,679	27	70,124
FY 2024	34,325	18,564	6,828	2,384	9,623	38	71,811
FY 2025	32,994	21,367	6,577	2,659	10,722	33	74,352

SS = Single state license MS = Multi-state license

Estimated Number of Renewal Licenses

Year	RN	LPN	APRN	LMHT	Total
FY 2012	22,768	5,209	1,823	120	29,920
FY 2013	23,613	5,246	1,933	-	30,792
FY 2014	24,922	5,287	2,058	87	32,354
FY 2015	24,422	5,287	2,272	-	31,981
FY 2016	25,870	5,316	2,383	73	33,642
FY 2017	26,509	5,156	2,584	-	34,249
FY 2018	28,197	5,197	2,681	69	36,140
FY 2019	29,312	5,275	2,707	-	37,294
FY 2020	26,660	4,963	3,201	69	34,893
FY 2021	27,400	4,800	3,478	-	35,678
FY 2022	28,961	5,063	3,749	70	37,843
FY 2023	26,393	4,697	4,124	-	35,214
FY 2024	26,140	4,565	4,340	37	35,082
FY 2025	26,466	4,608	4,811	-	35,885
FY 2026	27,180	4,618	5,361	33	37,192

FY 2020 & 2021 estimated number of renewal licenses reflect the loss of RNs and LPNs who reside in states that are part of the NLC – they will not be renewing their RN or LPN license in Kansas

Kansas State Board of Nursing (KSBN) December 2025 Packet

Legislative Review Plans and Sample Form Introduction

November 13, 2025

The KSBN 2025 to 2028 Strategic Plan states the importance of this work as described in...

Priority #1: Promoting Nursing and Allied Health Standards; safe nursing through education, licensure, and regulation

Strategic Objective 4. Legislative Engagement

Current Situation: In June 2025, the KSBN decided to integrate and align the **internal standard and governance policy** for statutes and regulations review to include the **K.S.A. 77-415 statutory review of regulation** on a five-year cycle.

In September of 2025, each KSBN committee reviewed all the statutes and regulations of The Kansas Nurse Practice Act (NPA) assigned to the committee for legislative oversight and prioritized a schedule by year for each statute and regulation to be reviewed at least once in the next five years.

The intention of this work is to identify opportunities and prepare priorities for partnership with the Kansas legislature in the revision of specific statutes and regulations in the next legislative session.

The purpose of this document is to summarize the statutes and regulations prioritized for review in calendar year 2026.

The goal of this document is to orient and train committees on how to complete this review and the resources available to each committee in completing this process.

Introduction:

The following attachments list the statutes and regulations of the [Kansas Nurse Practice Act](#) (KNPA) approved by the Kansas Legislature listed by KSBN Committee in the order they appear in the KNPA.

Each statute or regulation in this document has a hyperlink to the actual KNPA language to be reviewed by each committee in the next five years.

Committees are listed in the sequence of meeting each quarter as listed on the KSBN website.

The column with "**Review Year***" needs to be reviewed for by each committee to agree are the **priorities for 2026**.

The column with "**Quarter Review****" needs to be reviewed for by each committee to agree are the **quarter scheduled for review for 2026**.

Please Note: The last three (3) pages of this plan include a SAMPLE – DRAFT KSBN Revised Statutory and Regulatory Review Form using K.S.A. 65-1129 from the Finance and Risk Management Committee. This is an example of what each committee will receive for each statute or regulation schedule for review each quarter. Committees will need to review all the question and focus on the questions with an "*" to complete a summary of the statute and the potential need for revision and prioritization for legislative engagement.

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Finance and Risk Management Committee Legislative Review Schedule	8
SAMPLE - DRAFT - KSBN Revised Statutory and Regulatory Review Form	8

Finance and Risk Management Committee Legislative Review Schedule

<u>Article Title</u>	<u>Review Year*</u>	<u>Quarter Review**</u>
<u>74-1108 - Board of nursing fee fund.</u>	2026	
<u>74-1109 - Fees for institutes, conferences and other educational programs offered by board; education conference fund.</u>	2026	
<u>74-1112 - Board of nursing; fingerprinting and criminal history record check; fees; criminal background and fingerprinting fund.</u>	2026	
<u>65-1118 - Fees.</u>	2026	
<u>65-1118a - Fees; consultants' travel expenses.</u>	2026	
<u>65-1129 - Rules and regulations.</u>	2026	
<u>60-4-101. Payment of fees</u>	2026	
<u>60-4-103. Fees and travel expenses for school approval and approval of continuing education providers</u>	2026	
<u>65-1134 - Citation of Kansas nurse practice act.</u>	2026	
<u>60-11-119. Payment of fees</u>	2026	
<u>65-1164 - Rules and regulations.</u>	2026	
<u>60-13-101. Payment of fees</u>	2026	
<u>65-4201 - Citation of act.</u>	2026	
<u>65-4208 - Fees.</u>	2026	
<u>60-8-101. Payment of fees</u>	2026	

Needs to be reviewed by committee to agree

* These are the priorities for 2026.

** on the quarter scheduled for review for 2026.

SAMPLE - DRAFT - KSBN Revised Statutory and Regulatory Review Form

Number: K.S.A. 65-1129

Article Title: Kansas Nurse Practice Act

Title: Rules and regulations.

Type (new, amended): Amended

Effective Date (history): 1978

Authorizing KSA(s) and/or Related KAR(s):

Implementing KSA(s) and/or Related KAR(s):

History: L. 1978, ch. 240, § 9; July 1.

KSBN OVERSIGHT STRUCTURE

KSBN Oversight Committee: Finance and Risk Management Committee

Staff Review Owner: Executive Administrator

Date Last Reviewed by Committee: 2021

Review Year Cycle Number: Year 5. 2025

Quarter of Review: Q4

PURPOSE: Briefly describe the public purpose of the statute, rule and regulation. (*limited to 400 characters*)

Section 1. Environmental Assessment

Is KSBN operating in good faith and reasonable compliance with this statute, rule or regulation?
Yes.

Is the statute, rule or regulation in agreement with current healthcare practice?

Yes. However, KSBN has considered making several technical changes to this statute for several years.

How does this statute, rule or regulation compare with other states, model legislation, or healthcare accreditation standards? This statute is comparable to most states.

Have there been any changes in the National Licensure Compact, case law, statutes, rules or regulations that might impact this statute, rule or regulation? No.

***If changes are needed in statute, rule or regulation, what are the key elements of the substance of the revisions that need to be made?**

- Change "shall" to "authorized"
- Reference the article and of chapter

Section 2. NECESSITY (Primarily for Rules and Regulations)

***Is the statute necessary for the implementation and administration of state law, or could it be revoked?** (*necessary/ could be revoked*) Necessary.

Does the statute serve an identifiable public purpose in support of state law? *yes/no* Yes.

Is the statute broader than necessary to meet its public purpose? (*yes/no*) No.

Section 3. TIES TO FEDERAL PROGRAMS (Typically not applicable to KSBN)

***Is the rule and regulation federally required for state participation in a federal program or authority?** (yes/no) No. NA.

Is the rule and regulation necessary for federal delegation of enforcement authority to the State? (yes/no) No. NA.

If the rule and regulation is federally required, the state and federal program names and the federal agency name (yes/no) No. NA.

Could federal moneys be in jeopardy under current law if the rule and regulation were repealed? (yes/no) No. NA

If federal moneys could be in jeopardy, the approximate amount received for the most recent fiscal year. (yes/no) No. NA

Section 4. POTENTIAL FOR REVOCATION (Primarily for Rules and Regulations)

Briefly describe how revocation would affect Kansans. (limited to 600 characters)

Removal of this statute would severely limit if not prevent KSBN from implementing other statutes in the KNPA.

If the rule and regulation is not in active use, would revocation require a change to the authorizing or implementing statute? (in active use/ yes/ no) This statute is in active use.

***If the rule and regulation is not in active use and revocation would require a change to the authorizing or implementing statute, which change(s)?** (limited to 400 characters) This statute is in active use.

ADDITIONAL INFORMATION

Additional information necessary to understanding the necessity of this rule and regulation (limited to 1,200 characters)

SUMMARY OF REVIEW

Based on the summary of the information above, this KSBN Committee recommends

_____ no changes with review for another 5 years, or

_____ the Board develop a plan for revision and adoption as defined by Kansas laws.

Revisions need to address the key elements summarized in the Environmental Assessment.

Committee Reviewing:

Committee Chair:

Date of Meeting:

Date Presented to Board:

Board Chair:

Proposed Changes:

65-1129. Rules and regulations. ~~The board shall adopt and promulgate rules and regulations as are necessary to carry out the provisions of this act [*].~~ The board is authorized to adopt and promulgate rules and regulations as are necessary to carry out the provisions of article 11 of chapter 65.

History: L. 1978, ch. 240, § 9; July 1.

* This act means 65-1113, 65-1114, 65-1117, 65-1119, 65-1120, 65-1121, 65-1122 and 65-1128.