

**Kansas State Board of Nursing
Board Meeting Minutes
August 29, 2025**

Time: 9:00 a.m. – 10:08 a.m.

Board Members:

Present in Person

Andrea Watson, RN, BSN, OCN, CCRP, President
Amy Hite, EdD(c), DNP, FNP-C, Vice President
Michelle Terry, Public Member, Secretary
Melissa Oropeza, DNP, APRN-BC, CGRN
Adri Gouldsmith, LPN
Ruth Burkhart, DNP, MA, RN-BC, LPCC
Belinda Katz, LPN
Tosha Fields, MSN, RN, LNHA, LNC
Steven Peterson, BSN, RN, CCRN, MEDSURG-BC
Brenda Sharpe, Public Member

Staff Present in Person:

Carol Moreland, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Linda Davies, BSN, RN, Practice Specialist
Jill Simons, Executive Assistant

Quorum:

A quorum was established.

Call to order:

The Board meeting was called to order by Andrea Watson, RN, BSN, OCN, CCRP, Board President, at 9:02 a.m. by Zoom virtual meeting.

Announcement:

There were no announcements.

Executive Session:

Pursuant to K.S.A. 75-4319(b)(2), it was moved that the Board recess into executive session for 60 minutes and reconvene at 10:05 a.m. The remote meeting will be reconvened by Zoom as stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board's website at www.ksbn.kansas.gov.

The justification is consultation with the Board's legal counsel, Assistant Attorneys General Charles Macheers, Sydney Winslow, Samantha Harrington and Rachel Kenney-Townsend that would be deemed privileged in the attorney-client relationship. The subject matter to be discussed in the executive session concerns legal issues related to internal procedures and statutory compliance. The Board's Executive Administrator, Carol Moreland and Adrian Guerrero are included as the client.

Motion #1 Peterson/Gouldsmith Adopted UYVV.

Open Session:

10:05 a.m.

Executive Session:

Pursuant to K.S.A. 75-4319(b)(2), it was moved that the Board recess into executive session for 20 minutes and reconvene at 10:25 a.m. The remote meeting will be reconvened by Zoom as stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board's website at www.ksbn.kansas.gov.

The justification is consultation with the Board's legal counsel, Assistant Attorneys General Charles Macheers, Sydney Winslow, Samantha Harrington and Rachel Kenney-Townsend that would be deemed privileged in the attorney-client relationship. The subject matter to be discussed in the executive session concerns legal issues related to internal procedures and statutory compliance. The Board's Executive Administrator, Carol Moreland and Adrian Guerrero are included as the client.

Motion #2 Sharpe/Gouldsmith Adopted UYVV.

Open Session:

10:25 a.m.

It was moved that the Board of Nursing direct staff to develop a policy pertaining to violations related to unlicensed practice and prepare and provide to the Board for review and potential approval at the September 10, 2025 Board meeting.

Motion #3 Sharpe/Gouldsmith Adopted UYVV.

Adjourn:

The Board meeting was adjourned at 10:27 a.m.

Andrea Watson, Board President

Date

Michelle Terry, Secretary

Date

Carol Moreland, Executive Administrator

Date