

**Kansas State Board of Nursing
Investigative Committee Minutes
September 4, 2025**

Time: 9:01 a.m. – 10:57 a. m.

Committee Members: **Present in Person**
Vacant, Chair
Adri Gouldsmith, LPN, V. Chair
Ruth L.M. Burkhart, DNP, MSN, MA, RN-BC, LPCC
Brenda Sharpe, Public Member

Staff: **Present in Person**
Linda Davies, MSN, BSN, RN, Practice Specialist
Jill Simons, Executive Assistant

Quorum: A quorum was established.

Call to Order: The Investigative Committee meeting was called to order by Adri Gouldsmith, LPN, Vice-Chair, at 9:01 a.m.

Review onsite packet: There was no onsite packet.

Add/Revise agenda: There were no additions or revisions to the agenda.

Announcements: There were no announcements.

Minutes: The minutes of June 9, 2025, Investigative Committee meeting were reviewed. It was moved to accept the June 9, 2025, Investigative Committee minutes as written.
Motion #1 Sharpe/Burkhart Adopted

Consent Item Agenda: There were no Consent Item Agendas.

Unfinished Business:

5-yr Statute & Reg Review: L. Davies gave an update on the five-year combined statute and regulation review process.

New Business:

KNAP Statistical Summary: L. Davies discussed the KNAP Statistical Summary for periods 7/1/2024 to 6/30/2025 (FY25) and 4/1/2025 to 6/30/2025. (See Investigative Committee packet for the KNAP Statistical Summary).

KNAP Updates:	L. Davies discussed the KNAP updates.
NCSBN Failure to Renew:	L. Davies discussed the NCSBN Failure to Renew Survey Data and Analysis that was conducted by the NCSBN Research Department. Survey responses provided by eighty (80) staff from over thirty (30) jurisdictions, including the Northern Mariana Islands.
	Survey Observations: <ul style="list-style-type: none">○ 65% do not allow a grace period for the licenses if they fail to renew their license on time and continue working○ 78% report there is no state law that supports the allowance of a grace period○ 81% report that their BON takes disciplinary action against a licensee who fails to renew their license○ Documents retrieved to support any disciplinary action determination<ul style="list-style-type: none">○ 50 participants retrieve “verification of employment documents”○ 44 participants retrieve a “Licensee statement”○ 4 participants retrieve other certifications (CNA or CMA)○ Disciplinary Actions taken against a licensee:<ul style="list-style-type: none">○ 40 participants = Fine○ 21 participants = CNE (continuing nursing education)○ 34 participants = “other”<ul style="list-style-type: none">● Sample includes multiple responses from some jurisdictions
Statute Review Workgroup:	Statute Review Workgroup was formed out of the discussion regarding agenda topics for September 2025. B. Sharpe was asked to lead the workgroup to revisit the KNPA statutes and regulations relating to discipline that were tabled in 2022. B. Sharpe reported workgroup progress.
EVOKE Case Management:	L. Davies discussed the EVOKE Case Management Status updates.
Executive Session:	Pursuant to K.S.A 75-4319(b)(2), It was moved that the Investigative Committee recess into executive session for 20 minutes and reconvene at 9:54 a.m. The meeting will be reconvened by Zoom and in Room Suite 1051, KSBN Library, Landon Office Building, 900 S.W. Jackson, Topeka, Kansas 66612 as stated in the notice of the meeting that was sent to individuals

who requested the notice and as published on the Board's website at: www.ksbn.kansas.gov.

The justification is consultation with the Board's legal counsel, Assistant Attorneys General Jesse Burris, Sydney Winslow, Samantha Harrington, and Rachel Kenney-Townsend that would be deemed privileged in the attorney-client relationship. The subject matter to be discussed in the executive session concerns legal issues related to litigation updates on discipline cases and disciplinary counsel processes. Carol Moreland, Executive Administrator, is also included as a client.

Motion #2 Sharpe/Burkhart Adopted.

Open Session: 10:00 a.m.

Quasi-Judicial:

It was moved that the meeting of the Investigative Committee be closed to deliberate on matters relating to decisions involving the exercise of Quasi-Judicial functions as authorized by K.S.A. 2013 Supp. 75-4318(g)(1). Motion #3 Sharpe/Burkhart Adopted

Open Session: 10:51 p.m.

It was moved that the Investigative Committee find that reasonable grounds exist for believing the applicant or licensee is guilty of violating the Kansas Nurse Practice Act in the following cases and that those cases be continued for further proceedings conducted in accordance with the provisions of the Kansas Administrative Procedure Act.

Motion #4 Sharpe/Burkhart Adopted

It was moved that the Investigative Committee find the following cases be closed for the reason that no action is needed.

Motion #5 Sharpe/Burkhart Adopted

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "Reinstatement Applications".

Motion #6 Sharpe/Burkhart Adopted

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "Conversions".

Motion #7 Sharpe/Burkhart Adopted

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled “Endorsement Applications”.

Motion #8 Sharpe/Burkhart Adopted

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled “Inactivated by Staff”.

Motion #9 Sharpe/Burkhart Adopted

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled “New Grads”.

Motion #10 Sharpe/Burkhart Adopted

It was moved that the Investigative Committee approved, by consensus, the case disposition represented on the spreadsheet titled “Cases Not Opened”.

Motion #11 Sharpe/Burkhart Adopted

It was moved that the Investigative Committee approved, by consensus, the case disposition represented on the spreadsheet titled “Unlicensed Practice”.

Motion #12 Sharpe/Burkhart Adopted

Agenda for December 2025:

- 1) KNAP Statistical Summary
- 2) Disciplinary Statute Reviews
- 3) Statue Review Workgroup Report
- 4) EVOKE Case Management Status Update

Adjourn:

The Investigative Committee adjourned at 10:57 a.m.

Committee Vice Chairperson

Date