



Staff Report

DATE: March 6, 2026

TO: KSBN Executive Administrator & Board
Members

FR: Adrian R. Guerrero, CPM / Director of Operations

RE: Director of Operations, Staff Report

Purpose of the Agenda Item and/or the Board Action Requested:

This report is an update on the activities of the Director of Operations and IT Staff from January 2025 – March 2026.

- *Board Action Requested: No recommendations this quarter.*

Situation:

Since the last Board of Directors meeting, projects and timelines were completed in several sections that are detailed below.

Background:

Administrative Update:

- The DoO and IT/Operations staff attended various state meetings this quarter that included the Non-Cabinet Agencies [NCA] HR Meeting, KS Information Technology Executive Council, Legislative Post Audit Committee, Joint Commission on Information Technology, Kansas IT Project Governance Committee. KSBN DoO has participated in a multitude of important meetings and hearings regarding [HB-2528](#). These efforts have consumed many days and hours of effort and has delayed a few IT/Ops projects as a result.
- The DoO & IT staff attended the various training and conferences.
 - No trainings or conferences since last board meeting.

Human Resources:

- Posted – Sr Admin Asst Education & RN Investigator - <https://ksbn.kansas.gov/employment/>

Online Updates:

- Discipline Case List Orders: KSBN updated the case list in a data driven format on the agency content management system. A total of 26 orders has been updated this quarter.
- Social media & Website: Approximately 1264 currently follow the sites X and 3152 on FaceBook.
- KSBN IT & CNE are working on the new IOA online submissions site. This is anticipated to

be completed in second quarter 2026.

Cybersecurity & Network Updates:

- KSBN DoO continues to work with Information Security Officer's from the KS Information Security Office (KISO). They are assisting with the review of agency information security policies and helping identify areas of risk from vulnerability scans and update the agency risk assessment. This is a continuous weekly effort to review all information security policies and includes consultation time with KSBN Admin and IT staff. These sessions do require extra time commitments by KSBN IT staff, however, have proven very beneficial for agency cybersecurity operations. KSBN, in conjunction with NCA KISO ISOs, completed the following policies and updates this quarter.
- Security Program PSPGs (Policies, Standards, Procedures and Guidelines)
 - Updated KSBN Business Impact Analysis
 - Updated KSBN Approved Software List
 - Completed User Access Reviews for 11 systems
- Network security scanning continues to be a priority for KSBN IT. OITS & KISO are assisting with this effort. KSBN continues to place system patching and network security and policy review as a high priority. This is a continuous ongoing effort. KSBN is working with KISO to extend our scanning technology and has secured software services for malware detection, patch scanning and a new antivirus for KSBN laptops.
- As of January 2026, KSBN board members & staff have been sent the course for the required 2026 cybersecurity awareness training. Please try to have these completed by next board meeting in June. Thank you to those that have already completed it!

System Automation Licensing System Upgrade:

- KSBN received a generous financial grant provided under the federal American Rescue Plan Act of 2021, as recommended by the Strengthening People and Revitalizing Kansas (SPARK) Taskforce and the approved by the State Finance Council for the State Efficiency and Modernization Program. Funding acceptance was approved by the KSBN Board President. This funding will be used as part of the modernization upgrades to the KSBN licensing system.

Project plan paperwork has been approved and signed. KSBN began the modernization project plan discussions with the licensing software vendor, System Automation. This project will be a multiphase project. Phase 1 includes the following deliverables. Project Management Plan, Requirements Documentation, MyLicense Upgrade in Test Deploy Jasper Reports Server, Perform Jasper Reports Training, Configure KSBN Data Model, Deploy Hyland Perceptive Integration, Install and Configure Verification, User Acceptance Testing Go-Live and Operational Support.

- Phase 1 is as follows:
 - October 2023: KSBN Staff from Administration, IT/Operations, Licensing, and Investigative Departments attended the System Automation Users Conference in Baltimore, Maryland at SA's headquarters.
 - November 2023: Set up and install all servers, prepare migration scripts, set up Verification.
 - December 2023: UAT for test environment (MLO/eGov/Verification), set up Jasper server.
 - January-April 2024: Project configuration work and User Acceptance Testing.
 - September 2024: KSBN Staff from Administration, IT/Operations, Licensing, and Investigative Departments attended the System Automation Users Conference in Baltimore, Maryland at SA's headquarters.
 - May 2024: KSBN went live for MLO/eGov/Verification upgrade
 - As part of the upgrade KSBN deployed a new "real-time" verification database for the public to use for nursing status verifications.
 - <https://ksbn.kansas.gov/license-status-verification/>

- February 2025: KSBN started work with Hyland Perceptive Content to implement the API in MyLicense One for document uploads.
- Phase 2 – Implement MyLicense One Online Services and Case Management, MyLicense One Setup Fee, Online Services and Case Management Requirements Documentation, MyLicense One Administrator Training, Online Initial Application Configuration, Online Renewal Configuration, Demographics Update Configuration, Case Management Configuration, User Acceptance Testing of Online Services and Case Management, Perform End User Training for Case Management, Go-Live and Operational Support, Total for Phase 2 (High-End Timeline) 10-12 months.
 - November 2024-January 2025 (Sprint 1): KSBN began weekly working meetings for Evoke Case Management Project. The first phase included gathering business requirements with the KSBN Practice Specialist and Special Investigators.
 - February 2025 – March 2025 (Sprint 1 & 2): KSBN working with SA to begin the Evoke Case Management Configuration. with the KSBN Practice Specialist and Special Investigators.
 - March – April 2025 (Sprint 3 & 4): – Configuration and testing work on MLO1 and Evoke.
 - May 2025 (Sprint 5 & 6): – Continued work on MLO1 and Evoke as well as an in-person visit with System Automation with Investigative, Discipline, IT and Administration.
 - June 2025 – August 2025 (Sprint 7 & 8): – Continued work on MLO1 and with Investigative, Discipline, IT and Previous Member of the Board.
 - September 2025 – October - (Sprint 9 &10) – Continued work on MLO1and with Investigative, Discipline and IT teams. Reviewed the Voluntary Product Accessibility Template (VPAT) report & [Evoke Achieves SOC 2 Type 2 Certification.](#)
 - November 2025 – **Go Live!** - EVOKE Investigative / Discipline / Board Portal / Online Complaint Submissions. The initial launch is projected to be a slow rollout with focus on real-world submissions via the Risk Managers and internal training and data entry for internal teams.
 - December 2025 – February 2026 – Working on post go-live system configurations and entering data into the system.
 - KSBN was asked to share our experiences with the Evoke. The article and case study was posted on the SystemAutomation website.
 - [“Kansas Board of Nursing Modernizes Investigative and Disciplinary Operations with Evoke Agency Implements Evoke to Streamline and Eliminate Paper Processes.”](#)
 - [CASE STUDY - Kansas Board of Nursing Modernizes Investigations with Evoke](#)

Imaging & Records:

- The indexing of microfilmed and paper documents into the KSBN Imaging System continues to steadily increase. Currently KSBN has over 4,024,114 images in the system.

Agency Efficiencies & Successes:

- [KSBN Information Center](#) - KSBN updated the Information Center on its website to provide the public and stakeholders with a centralized, easy-to-access hub for key resources, current updates, FAQs, and other important information.
- **KSBN 2026 Legislative Resources**
 - The following are links to KSBN Legislative Activity and Updates:
 - [National Council of State Boards of Nursing \(NCSBN\) Letter to KSBN on the Potential Negative Impacts of HB 2528 on “expiration date”](#)
 - [Interstate Commission of Nurse Licensure Compact \(NLC\) Administrators Letter to KSBN on the Potential Negative Impacts of HB 2528 on “expiration date”](#)
 - House Health and Human Services Committee 02/05/2026 Opposing Testimony on HB 2528
 - [KSBN Internal Policy on Unlicensed Practice approved by the Board on](#)

[Wed. Dec. 10, 2026](#)

- **2026 Kansas Nurse Practice Act Legislation**
 - The following are links to KSBN Legislative Activity and Updates:
 - [Legislative History of HB 2478](#)
 - [Legislative History of HB 2532](#)
 - [Legislative History of HB 2528](#)
- **KSBN Action Plan**
 - The KSBN has created an action plan to address concerns brought by the stakeholders. The KSBN is committed to its mission to protect and promote the welfare of the people of Kansas.
 - [Update 2026-01](#)
 - [Update 2025-11](#)
 - [Update 2025-10](#)
 - [Update 2025-09](#)

Attachments:

- None