Kansas State Board of Nursing
Board Meeting Minutes
December 10, 2025

Time: 9:16 a.m. – 3:21 p.m.

Board Members:

Present in Person
Andrea Watson, RN, BSN, OCN, CCRP, President
Steven Peterson, BSN, RN, CCRN, MEDSURG-BC, Vice President
Michelle Terry, Public Member, Secretary
Adri Gouldsmith, LPN
Melissa Oropeza, DNP, APRN-BC, CGRN
Ruth L.M. Burkhart, DNP, MA, RN-BC, LPCC
Belinda Katz, LPN
Tosha Fields, MSN, RN, LNHA, LNC
Amy Hite, EdD(c), DNP, FNP-C
Brenda Sharpe, Public Member

Staff Present in Person:
Carol Moreland, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Linda Davies, BSN, RN, Practice Specialist
Janelle Martin, MHSA, RN, Nursing Education Compliance Officer
RaeAnn Byrd, Licensing Supervisor
Jill Simons, Executive Assistant

Quorum: A quorum was established.

Call to order: The Board meeting was called to order by Andrea Watson, RN, BSN, OCN, CCRP, Board President, at 9:16 a.m.

Review onsite packet: There was an onsite packet to the Executive Administrator Staff Report.

Add/Revise Agenda: The agenda was amended to make the following changes:

1. Remove Amy Hite as Vice-President
2. Add Steve Peterson as Vice-President
3. Add after approval of minutes. Public member request to present to the Board.
4. Three Executive Sessions will be added to the agenda.
5. Add to new business. Consultation presentation on the Kansas State Board of Nursing Disciplinary Program Review.

It was moved to approve the agenda as amended.
Motion #1 Sharpe/Gouldsmith Adopted UYVV.

Announcement: There were no announcements.

Minutes: The minutes from the August 29, 2025, board meeting were reviewed. It was moved to approve the minutes from the August 29, 2025, board meeting as written.
Motion #2 Hite/Burkhart Adopted UYVV.

The minutes from the September 10, 2025, board meeting were reviewed. It was moved to approve the minutes from the September 10, 2025, board meeting as written.
Motion #3 Oropeza/Terry Adopted UYVV.

Member of Public: Terri Roberts, RN presented to the Board her thoughts on the Kansas State Board of Nursing.

Consent Item Agenda: There was no Consent Item Agenda.

Exec. Admin. Report: C. Moreland reported to the Board. (See Report). It was the consensus of the Board to accept the report.

Staff Reports: A. Guerrero reported to the Board. (See Report). It was the consensus of the Board to accept the report.

R. Byrd reported to the Board. (See Report). It was the consensus of the Board to accept the report.

J. Martin reported to the Board. (See Report). It was the consensus of the Board to accept the report.

L. Davies reported to the Board. (See Report). It was the consensus of the Board to accept the report.

Break: 10:46 a.m.

Open Session: 11:00 a.m.

Committee Reports:

Educ. Comm. Report: A. Hite, chairperson gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved to approve the Consent Item Agenda which includes:
a. Nursing Education Staff Report
b. 2026 Site Visit schedules
c. Petition to Test/Retest Summary 8/13/25 through 11/17/25.
Motion #4 Hite/Oropeza Adopted UYVV.

It was moved to accept the follow up after first graduation site visit report with recommendations for Allied Health Career Training PN program and recommend approval for five years.
Motion #5 Hite/Burkhart Adopted UYVV.

It was moved to accept the reapproval site visit report for Salina Area Technical College PN program with recommendations and reapprove the program for five years.
Motion #6 Hite/Terry Adopted UYVV.

It was moved to accept the site visit report for Salina Technical College ADN program with recommendations and reapprove for the time period of initial national accreditation (5 years).
Motion #7 Hite/Sharpe Adopted UYVV.

It was moved to accept the reapproval site visit report for Newman University DNAP program with recommendations to address all Non-Compliant (NC) standards/sub-standards for COA and to recommend reapproval of the DNAP program for a time period consistent with national (COA) accreditation.
Motion #8 Hite/Fields Adopted UYVV.

It was moved to accept the reapproval site visit report for Labette Community College with full approval for Level 1 (PN) of the LCC Associate Degree Nursing Program for 5 years.
Motion #9 Hite/Katz Adopted UYVV.

It was moved to accept the site visit report for Donnelly College nursing programs with recommendations to include continuation of conditional approval for both programs and no new admissions for either program until all recommendations are met and the board has given permission to restart admissions.
Motion #10 Hite/Oropeza Adopted UYVV.

It was moved to accept the WSU Tech LMHT initial site visit report with recommendation to submit updated readmission policy and clarify the progression policy to KSBN by 3/31/2026 and recommend initial approval for the LMHT program at WSU Tech with follow up visit to be done in Spring 2027.
Motion #11 Hite/Burkhart Adopted UYVV.

Peterson, Vice-Chairperson was absent from the Education Committee meeting. Burkhart was appointed Vice-Chairperson in his absence. Chairperson Hite to Vice-Chairperson Burkhart.

It was moved to accept the Major Curriculum Change request for Pittsburg State University to adopt new Program Outcomes for the

BSN Curriculum, reviewed and updated course descriptions and outcomes to align with "The Essentials: Core Competencies for Professional Nursing Education ", with credit hour changes to include the following:
Nurs 322: change from 3 to 2 credits
Nurs 318: change from 5 to 6 credits
Nurs 452: change from 4 to 3 credits
Nurs 462: change from 4 to 3 credit hours
Nurs 457: reactivate for 2 credit hours (clinical from Nurs 452 and 462)
Nurs 499: change from 4 to 2 credits
Nurs 600: change from 2 to 3 credits
Nurs 601: change name to Capstone
With the upper division nursing hours unchanged 62 credits, with 58 general education and pre-req courses: 120 total credits and 768 clinical hours, an increase from 720.
Motion #12 Burkhart/Terry Adopted UYVV. Hite abstained.

Education Committee member Burkhart to Education Committee Chairperson Hite.

It was moved to accept the major curriculum change request for MidAmerica Nazarene University to align clinical across all three BSN tracks, with the addition of dedicated mental health clinical experiences, as well as updated course numbers to accurately reflect the revised clinical hour requirements.
Motion #13 Hite/Sharpe Adopted UYVV.

It was moved to accept the major curriculum change request from the University of Kansas Department of Nurse Anesthesia Education DNAP program, to increase selected courses' credit hours to match the increase in content, lecture time, simulation and clinical time as well as align more closely with the University's definition of a credit hour.
Motion #14 Hite/Oropeza Adopted UYVV.

It was moved to accept the major curriculum change request from Cloud County Community College to change the delivery method for NR110 Health Assessment for Nurses to either in person or hybrid modality.
Motion #15 Hite/Burkhart Adopted UYVV.

It was moved to accept the major curriculum change request for Rasmussen University ADN program to increase the number of admitted students from 64 students to 79 students per quarter, shared between the Overland Park campus and the Topeka campus starting in January 2026.
Motion #16 Hite/Fields Adopted UYVV.

It was moved to accept the major curriculum change request from the University of Kansas to revise and update the Mission, Vision and Values to all programs (undergraduate, graduate and certificates).
Motion #17 Hite/Terry Adopted UYVV.

It was moved to accept the major curriculum change request from the University of Kansas School of Nursing BSN program to revise the curriculum to reflect the 2021 AACN Essentials, which will continue to be concept-based and will also incorporate competency-based methodology that is in alignment with the AACN recommendations for baccalaureate nursing education.
Motion #18 Hite/Oropeza Adopted UYVV.

It was moved to accept the major curriculum change request for the University of Kansas School of Nursing to revise the Master's Program to reflect the 2021 AACN Essentials, and to transition its academic focus to better align with evolving workforce needs, accreditation standards, and national priorities in nursing education to be a pre-licensure Master's Direct Entry nursing program. It is modeled after the BSN curriculum with both concept-base and competency-based methodologies in alignment with the AACN recommendations for pre-licensure nursing education.
Motion #19 Hite/Katz Adopted UYVV.

It was moved to accept the major curriculum change request from the University of Kansas School of Nursing, Graduate DNP programs, to revise the curriculums to reflect the 2021 AACN Essentials incorporating competency-based methodology that is in alignment with the AACN recommendations for advanced practice.
Motion #20 Hite/Oropeza Adopted UYVV.

It was moved to accept the major curriculum change request from the University of Kansas Graduate-Post Master's certificate program for Adult Gerontology-Acute Care Nurse Practitioner to revise the curriculum to reflect the 2021 AACN Essentials and incorporate competency-based methodology that is in alignment with the AACN recommendations for Advanced Practice.
Motion #21 Hite/Terry Adopted UYVV.

It was moved to accept the major curriculum change request for the University of Kansas Graduate-Post Master's certificate program for Family Nurse Practitioner to revise the curriculum to reflect the 2021 AACN Essentials and incorporate competency-based methodology that is in alignment with the AACN recommendations for Advanced Practice.
Motion #22 Hite/Fields Adopted UYVV.

It was moved to accept the major curriculum change request for the University of Kansas Graduate-Post Master's certificate program for Nurse-Midwifery to revise the curriculum to reflect the 2021 AACN Essentials and incorporate competency-based methodology that is in alignment with the AACN recommendations for Advanced Practice.
Motion #23 Hite/Oropeza Adopted UYVV.

It was moved to accept the major curriculum change request for the University of Kansas Graduate-Post Master's certificate program for Psychiatric-Mental Health Nurse Practitioner to revise the curriculum to reflect the 2021 AACN Essentials and incorporate competency-based methodology that is in alignment with the AACN recommendations for Advanced Practice.
Motion #24 Hite/Sharpe Adopted UYVV.

It was moved to accept the Colorado Center for Nursing Excellence Refresher course for RN and LPN as acceptable for those requiring a board approved refresher course for reinstatement of license after five-year lapse.
Motion #25 Hite/Peterson Adopted UYVV.

It was moved to accept the Sura College Refresher course for RN as acceptable for those requiring a board approved refresher course for reinstatement of license after five-year lapse.
Motion #26 Hite/Terry Adopted UYVV.

Investigative Report: R. Burkhart, chairperson and B. Sharpe, Public Member of Investigative Committee gave the Investigative Committee report. (See committee report) The Investigative Committee report was accepted by consensus of the Board.

President Watson to Vice-President Peterson

CNE/IV Therapy Report: A. Watson, chairperson gave the CNE/IV Therapy Committee report. (See committee report) The CNE/IV Therapy Committee report was accepted by consensus of the Board.

It was moved to approve the Consent Item Agenda which includes:

1. IOA Statistical Report
2. Single Providers Approved
3. Provider Relinquishments

Motion #27 Watson/Hite Adopted UYVV.

It was moved to approve the Long-Term Provider 5-Year Renewal Application from Faith Community Nurses Association of Oklahoma,

LT0297-0316 with a recommendation to add an agenda to the offerings.
Motion #28 Watson/Terry Adopted UYVV.

It was moved to approve the Initial Long-Term Provider Application from Nurse to Sales Consulting.
Motion #29 Watson/Terry Adopted UYVV.

It was moved to approve the Initial Long-Term Provider Application from Righteous RN LLC, with completion of revisions per Carol.
Motion #30 Watson/Oropeza Adopted UYVV.

Vice-President Peterson to President Watson

Executive Session: Pursuant to K.S.A. 75-4319(b)(1), it was moved that the Board recess into executive session for 15 minutes and reconvene at 11:47 a.m. The meeting will be reconvened by Zoom and on the 5th Floor in Room 509 of the Landon State Office Building as stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board's website at: www.ksbn.kansas.gov

The justification is to discuss personnel matters of nonelected personnel. The subject matter to be discussed in the executive session concerns an employee performance evaluation. To aid the Board in its discussion, Adrian Guerrero will join the executive session.
Motion #31 Peterson/Burkhart Adopted UYVV.

Open Session: 11:47 a.m.

Executive Session: The executive session will require more time to discuss. It was moved to extend executive session for 15 minutes and reconvene at 12:07 a.m. for further discussion.
Motion #32 Oropeza/Burkhart Adopted UYVV.

Open Session: 12:07 p.m.

Lunch Break: 12:10 p.m.

Open Session: 12:30 p.m.

APRN Committee: M. Oropeza, chairperson gave the APRN Committee report. (See Committee Report) The APRN Committee report was accepted by consensus of the Board.

Practice Report: M. Terry, vice-chairperson gave the Practice Committee report. (See Committee Report) The Practice Committee report was accepted by consensus of the Board.

It was moved to approve the Consent Item Agenda which included:

1. Practice Calls Report
2. Direct Staff, Linda Davies to work with Charles Macheers/legal staff on Frequently asked Questions with answers to be posted once done ASAP on KSBN website.

Motion #33 Terry/Oropeza Adopted UYVV.

It was moved to approve Charles Macheers to draft a legal summary statement in the next 30 days and return to the Practice Committee for a email vote surrounding the direction for CPM questions and standard direction to their oversight body (NARM).
Motion #34 Terry/Oropeza

It was moved to amend the motion to approve Charles Macheers to draft a legal summary statement in the next 30 days and return to the Practice Committee for a special meeting surrounding the direction for CPM questions and standard direction to their oversight body (NARM).
Motion #34 Terry/Oropeza Adopted UYVV.

It was moved to approve Charles Macheers start to look into K.S.A. 21-5701 and further if need to clarify Ketamine, as well as responsibility and ownership of medical care associated and administration of Ketamine. Then transferred to APRN Committee to further discuss and make recommendations by March 2026.
Motion #35 Terry/Sharpe Adopted UYVV.

It was moved to approve the X-ray and APRN ordering be moved to APRN Committee to review and make recommendations.
Motion #36 Terry/Oropeza Adopted UYVV.

Finance/Risk Mgmt Report: B. Sharpe chairperson gave the Finance and Risk Management Committee report. (See Committee Report) The Finance and Risk Management Committee report was accepted by consensus of the Board.

Unfinished Business:

LPA Cypersecurity Audit: A. Guerrero reported on the LPA Cypersecurity Audit update.

K.S.A. 74-1112: C. Moreland reported on the K.S.A. 74-1112 draft revision that is being revised to add the statute to include the language to include APRN's and RNA's.

End of Life Software: A. Guerrero reported on the End of Life Licensing Software and the next phase will be to migrate the licensing system to Evoke. The expected timeline for this phase will be a year, year and a half.

Legislative Review: C. Moreland reported on the Legislative Review Plans and Sample Form Instructions. This has been discussed in all Committees, and they will be reviewing and ensuring that these will be done in 2026.

New Business:

FY25 Annual Report Draft: C. Moreland reported on the two-page handout that provides the legislators with a snapshot of our data, budget, performance data and strategic plan priorities.

C. Moreland gave an update on the FY25 Annual Report draft. It was the consensus of the Board to accept the draft FY22 Annual Report with corrections that were discussed.

Nomination Committee: C. Moreland discussed the possibility of a more formal nomination committee process to aid the Board members during the September election of officers. It was the consensus of the Board to discuss further at the 2026 Board Retreat.

Update KSBN Action Plan: C. Moreland discussed the KSBN Action Plan. With the feedback we received from the Government Oversight Committee we are providing a monthly update on everything we are doing to address some of those concerns. These will be available on our website, newsletter and social media. We have also shared with the legislative members that we have met with and the Governor's office.

Consultant Presentation: Jay Douglas, RN, MSM, FRE, CSAC, consultant is the former Executive Director from the Virginia Board of Nursing. We asked her to conduct a review of our disciplinary process and to report back to KSBN and the Board on the Kansas State Board of Nursing Disciplinary Program review.

Break: 2:34 p.m.

Open Session: 2:41 p.m.

Executive Session: Pursuant to K.S.A. 75-4319(b)(2), it was moved that the Board recess into executive session for 40 minutes and reconvene at 1520 p.m. The

meeting will be reconvened by Zoom and on the 5th Floor in Room 509 of the Landon State Office Building as stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board's website at: www.ksbn.kansas.gov.

The justification is consultation with the Board's legal counsel, Assistant Attorneys General Charles Macheers, Jesse Burris, Sydney Winslow, Samantha Harrington, and Rachel Kenney-Townsend that would be deemed privileged in the attorney-client relationship. The subject matter to be discussed in the executive session concerns legal issues related to internal procedures and statutory compliance. The Board's Executive Administrator, Carol Moreland, Linda Davies and Adrian Guerrero are included as the client.
Motion #37 Peterson/Terry Adopted UYVV.

Open Session: 3:20 p.m.

It was moved that the Board approve the bill draft to K.S.A. 74-1112 and authorize Carol Moreland for introduction in the 2026 legislative session.
Motion #38 Sharpe/Oropeza Adopted UYVV.

It was moved that the Board delegate to Board staff to finalize a draft of proposed revisions to:

- K.S.A. 65-1117
- K.S.A. 65-1120
- K.S.A. 65-1120a
- K.S.A. 65-1121a
- K.S.A. 65-1129
- K.S.A. 74-1110

and a proposed addition of a impaired provider program statute for the Kansas Nurse Practice Act. Based on the information received during Board review and KSBN Investigative Committee Statute Review Workgroup. A finalized draft will be provided to Board member Brenda Sharpe for review. The Board delegates authority to Brenda Sharpe authority to approve a final draft for introduction.
Motion #39 Terry/Peterson Adopted UYVV.

Executive Session: Pursuant to K.S.A. 75-4319(b)(2), it was moved that the Board recess into executive session for 15 minutes and reconvene at 3:45 p.m. The meeting will be reconvened by Zoom and on the 5th Floor in Room 509 of the Landon State Office Building as stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board's website at: www.ksbn.kansas.gov.

The justification is consultation with the Board's legal counsel, Assistant Attorneys General Charles Macheers, Jesse Burris, Sydney Winslow, Samantha Harrington and Rachel Kenney-Townsend that would be deemed privileged in the attorney-client relationship. The subject matter to be discussed in the executive session concerns legal issues related to internal procedures and statutory compliance. The Board's Executive Administrator, Carol Moreland, Adrian Guerrero and Linda Davies are included as the client.
Motion #40 Peterson/Hite Adopted UYVV.

Open Session: 3:45 p.m.

It was moved that the Board adopt the KSBN Internal Policy regarding cases with evidence of violation of only K.S.A. 65-1120 and K.A.R. 60-3-110(w). The policy will be reviewed on an annual basis, or if an earlier need arises.
Motion #41 Sharpe/Oropeza Adopted UYVV.

Agenda for March 2026 Board:

1) December 10, 2025, Board minutes
2) LPA Cybersecurity Audit Update
3) K.S.A. 74-1112 Update
4) End of Life Licensing Software Update

Adjourn: The Board meeting was adjourned at 3:47 p.m.

_____ _____
Andrea Watson, Board President Date

_____ _____
Michelle Terry, Secretary Date

_____ _____
Carol Moreland, Executive Administrator Date