

**Kansas State Board of Nursing
Finance & Risk Management Committee Minutes
December 10, 2025**

- Time:** 8:30 a.m. – 8:49 a.m.
- Committee Members:** **Present in Person**
Brenda Sharpe, Public Member, Chair
Andrea Watson, RN, BSN, OCN, CCRP, V. Chair
Belinda Katz, LPN
- Staff:** **Present in Person**
Carol Moreland, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Jill Simons, Executive Assistant
- Quorum:** A quorum was established.
- Call to order:** The Finance Committee meeting was called to order by Brenda Sharpe, Public Member, Chair, at 8:30 a.m.
- Review onsite packet:** There was nothing for the onsite packet.
- Add/Rev. Agenda:** There were no additions/revisions to the agenda.
- Announcements:** There were no announcements.
- Minutes:** The minutes of September 10, 2025, Finance Committee meeting were reviewed. It was moved to accept the September 10, 2025, Finance Committee minutes as written. Motion #1 Watson/Katz Adopted.
- Unfinished Business:**
- Agency Finance Report: C. Moreland gave an update on the Agency Finance Report.
- FY26 & FY27 Overview: C. Moreland gave an update on FY26 & FY27 overview.
- LPA Update: A. Guerrero gave an update on the Legislative Post Audit (LPA) Cybersecurity Assessment.
- COOP Update: A. Guerrero gave an update on the Continuity of Operations Plan (COOP).
- End of Life Licensing Software: A. Guerrero reported during the last meeting that System Automation will be retiring MyLicense office product which is our licensing software.
- We have now deployed System Automation for the next version, which is called Evoke. This included discipline, investigative, board portal and complaint submissions. This is going well. The next phase is to migrate the licensing system to Evoke.
- Legislative Review Plans: C. Moreland reported as previously discussed we have combined the five-year statutes and regulations. This process has changed as the legislative is now requiring agencies to submit a report every five years on statutes and regulations and report back to the legislative if statutes or regulations are necessary or can be revoked.

There will be 15 statutes and regulations that will need to be reviewed during that calendar year by this Committee. A consensus was made to review five statutes and regulations on the March, June and September agendas.

New Business:

Agenda for March 2026 Committee:

- 1) Agency Finance Report Update
- 2) Overview of FY26 & FY27
- 3) LPA Update
- 4) Coop Update
- 5) End of Life Licensing Software Update
- 6) Five-year Combined Statute and Regulation Review
 - a. K.S.A. 74-1108
 - b. K.S.A. 74-1109
 - c. K.S.A. 74-1112
 - d. K.S.A. 65-1118
 - e. K.S.A. 65-1118a

Adjourn:

The Finance Committee adjourned at 8:49 a.m.

Committee Chairperson

Date