

**Kansas State Board of Nursing
Investigative Committee Minutes
December 8, 2025**

- Time:** 9:02 a.m. –12:15 p. m.
- Committee Members:** **Present in Person**
Ruth L.M. Burkhart, DNP, MSN, MA, RN-BC, LPCC, Chair
Adri Gouldsmith, LPN, V. Chair
Brenda Sharpe, Public Member
- Staff:** **Present in Person**
Linda Davies, MSN, BSN, RN, Practice Specialist
Carol Moreland, MSN, RN
Stephanie Wiley, Senior Administrative Assistant
Andrew Martin, POI
Adrian Guerrero, CPM
- Quorum:** A quorum was established.
- Call to Order:** The Investigative Committee meeting was called to order by Ruth L.M. Burkhart, DNP, MSN, MA, RN-BC, LPCC, at 9:02am
- Review onsite packet:** There was no onsite packet.
- Add/Revise agenda:** There were no additions or revisions to the agenda.
- Announcements:** There were no announcements.
- Minutes:** The minutes of September 4, 2025, Investigative Committee meeting were reviewed. It was moved to accept the September 4, 2025, Investigative Committee minutes as written.
Motion #1 Sharpe/Burkhart Adopted
- Consent Item Agenda:** There is no consent item agenda.
- Unfinished Business:**
- Legislative Review Plans:** L. Davies gave an update on the five-year combined statute and regulation review process that will begin in March 2026.
- Statute Review Workgroup:** Statute Review Workgroup was formed out of the discussion regarding agenda topics for September 2025. B. Sharpe was asked to lead the workgroup to revisit the KNPA statutes and regulations relating to discipline that were tabled in 2022. B. Sharpe reported workgroup progress.

EVOKE Case Management: L. Davies gave an update regarding the soft go-live on 11/3/2025 for risk managers submitting complaints online. KSBN received a request for confirmation that a complaint had been submitted and that is now possible. Next steps are to transition professional review, applications requiring legal history review, work with committee members on use of board portal, and identify data captured for reporting. There was discussion as to type of environment licensees are working in, are issues being resolved or should it trigger reports to other agencies. As an example, ensure the type of facility noted in EVOKE for reporting, education, and follow-up.

New Business:

KNAP Statistical Summary: L. Davies discussed KNAP statistical summary.

Just Culture: L. Davies and C. Moreland met with North Carolina Board of Nursing to review their Complaint Evaluation Tool and the use of Just Culture to determine actions that link behavioral choices and potential risks, system issues, human error, at-risk behavior, or reckless behavior. KSBN received approval to adopt the tool. Next step is to use for review of incoming complaints.

Executive Session: Pursuant to K.S.A 75-4319(b)(2), It was moved that the Investigative Committee recess into executive session for 30 minutes and reconvene at 10:02 a.m. The meeting will be reconvened by Zoom and in Room Suite 1051, KSBN Library, Landon Office Building, 900 S.W. Jackson, Topeka, Kansas 66612 as stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board's website at: www.ksbn.kansas.gov.

The justification is consultation with the Board's legal counsel, Assistant Attorneys General Jesse Burris, Sydney Winslow, Samantha Harrington, and Rachel Kenney-Townsend that would be deemed privileged in the attorney-client relationship. The subject matter to be discussed in the executive session concerns legal issues related to litigation updates on discipline cases and disciplinary counsel processes. Carol Moreland, Executive Administrator, is also included as a client.
Motion #2 Sharpe/Gouldsmith Adopted.

Open Session: 10:04 a.m.

Quasi-Judicial:

It was moved that the meeting of the Investigative Committee be closed to deliberate on matters relating to decisions involving the exercise of Quasi-Judicial functions as authorized by K.S.A. 2013 Supp. 75-4318(g)(1).

Motion #3 Gouldsmith/Sharpe Adopted

Open Session:

11:42 a.m.

It was moved that the Investigative Committee find that reasonable grounds exist for believing the applicant or licensee is guilty of violating the Kansas Nurse Practice Act in the following cases and that those cases be continued for further proceedings conducted in accordance with the provisions of the Kansas Administrative Procedure Act.

Motion #4 Sharpe/Gouldsmith Adopted

It was moved that the Investigative Committee find the following cases be closed for the reason that no action is needed.

Motion #5 Sharpe/Gouldsmith Adopted

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "Reinstatement Applications".

Motion #6 Sharpe/Gouldsmith Adopted

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "Conversions".

Motion #7 Sharpe/Gouldsmith Adopted

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "Endorsement Applications".

Motion #8 Sharpe/Gouldsmith Adopted

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "Inactivated by Staff".

Motion #9 Sharpe/Gouldsmith Adopted

It was moved that the Investigative Committee approve, by consensus, the case disposition represented on the spreadsheet titled "New Grads".

Motion #10 Sharpe/Gouldsmith Adopted

It was moved that the Investigative Committee approved, by consensus, the case disposition represented on the spreadsheet titled “Cases Not Opened”.

Motion #11 Sharpe/Gouldsmith Adopted

It was moved that the Investigative Committee approved, by consensus, the case disposition represented on the spreadsheet titled “Unlicensed Practice”.

Motion #12 Sharpe/Gouldsmith Adopted

Agenda for March 2026:

- 1) Legislative Review of Statutes, Regulations (first 4)
- 2) Review of any pending legislation
- 3) KNAP Statistical Summary and Update
- 4) Investigative Process and use of Complaint Evaluation Tool
- 5) EVOKE Case Management Status Update
- 6) KSBN Website and changes/updates (Adrian)
- 7) Executive Session – Disciplinary Process and Updates

Adjourn:

The Investigative Committee adjourned at 12:15 p.m.

Committee Chairperson

Date