

**Kansas State Board of Nursing
Landon State Office Building, Room 560
Continuing Nurse Education Committee Minutes
December 9, 2014
8:30 a.m. CNE Committee Regular Meeting**

Time: 8:45 a.m. – 9:27 a.m.

Committee Members: None in person.

Via Phone: Judith Hiner, RN, BSN, Chair
Rebecca Nioce, V. Chair
Terri Schmitz, BSN, RN
Michelle Noble, MN, APRN, RN-BC
Rebecca Brown, MSN, RN

Absent: Leanna Beeson, LPN

Staff: Miriah Kidwell, MBA, RN, Education Specialist
Diane Glynn, JD, RN, Practice Specialist
Sheila Rice, Public Service Administrator 1

Guest: None signed in.

Call to order: The Continuing Nurse Education Committee meeting was called to order in room 560 of the Landon State Office Building at 8:45 a.m. by J. Hiner.

Add/Rev. Agenda: Agenda was amended to move the four LTP 5 year renewals under Unfinished Business IV. ii, iii, iv and v to New Business as number 3, i, ii, iii, and iv.

Minutes: The minutes for the September 2014 meeting were reviewed. It was moved to approve the September 2014 minutes as drafted. J. Hiner will need to sign those when she is here next at the Board office.
Motion #1 Brown/Noble UYVV

Consent Items:
Denied IOA's: Diane Glynn reported IOA's were denied for being incomplete, submitted outside of renewal period and did not meet definitions of CNE.

Committee directed Board staff to create an instruction document that the board can place on the website that would assist individual with submission of their IOA's.

Unfinished Business:
LTP 5 year Renewal: Prairie View, Inc. – It was moved to approve Prairie View, Inc.'s renewal application as a long term provider, pending submission of the following items:

1. Clarification of Coordinator experience showing 1 year of experience in development and implementation of education programs.
2. Under Policies and Procedures – they need to address content and bibliography needs to be clarified.

3. On the two proposed Offerings – Need a summary of the planning for each and a current bibliography for each.
4. Need clarification on the roster and the sign-in sheet as to whether they were the same document or are two separate documents. Two documents would be better and needed.

Motion #2 Noble/Nioce UYVV

New Business:

LTP 5 yr New Apps:

Long Term Providers not submitting annual reports – The five year LTPs not submitting annual reports will be sent a letter by Miriah. They will be told that their providerships are considered relinquished by inaction on their part. Send letter by certified mail, return receipt requested. Copies will be placed in their files and the spreadsheets should be adjusted accordingly to reflect their status.

CNE credit of BLS (Basic Life Support) – KSBN will not be giving credit for BLS as the committee re-reviewed the regulation 60-9-106(e)(2) as basic prep at the level of current licensure. ANCC also gives credit for in-service and KSBN does not, as it is basic and not designed to meet the Kansas definition of CNE. Miriah will send a letter to Chris Cox, thanking him for the question and providing him this answer.

LTP 5 yr New Apps:

Kansas Heart Hospital – It was moved to approve Kansas Heart Hospital's renewal application as a long term provider, pending submission of corrections to fractions of hours and the addition of objectives to the evaluation form, as well as the presenter.
Motion #3 Noble/Brown UYVV

Area Health Education Center-West – It was moved to approve Area Health Education Center-West's renewal application as a long term provider as submitted.
Motion #4 Nioce/Noble UYVV

Professional Continuing Education – It was moved to approve Professional Continuing Education's renewal application as a long term provider pending submission of the following items:

1. Policies and Procedures needs to address the periodicals and the books must be current, within 5 years. A 10 year exception if the material is a classic reference.
2. The Signature on the certificate needs to be the coordinator not the presenter. One of the offerings provided had a bibliography with some items greater than 10 years in age.
3. Evaluation of course needs to have course content (objectives) and the presenter.

Motion #5 Noble/Brown UYVV

Midwest Health Continuing Nursing Education – It was moved to approve Midwest Health Continuing Nursing Education pending submission of a sample certificate, sample roster and an offering evaluation of proposed offerings.
Motion #6 Noble/Brown UYVV

**Agenda for
March 2015:**

Old business will include any of the above who did not submit corrections or a simple summary statement by Miriah that all met the requirements. No specific items identified. New applications received to be added.

Adjourn:

Meeting adjourned at 9:26 am
Motion # Noble/Brown UYVV

Committee Chair

Date