

**Kansas State Board of Nursing
Landon State Office Building, Room 560
Finance Committee Minutes
June 18, 2014**

Time: 8:30 a.m. – 9:15 a.m.

Committee Members: Bernard Becker, Public Member, Chair
Garet King, Public Member, Vice Chair
Jeanne Walsh, RN, MSN – absent with prior notice
Carol Bragdon, PhD, APRN - absent with prior notice

Staff: Mary Blubaugh, MSN, RN
Adrian Guerrero, Director of Operations
Inge Reed, Administrative Specialist

Call to order: The Finance Committee meeting was called to order in room 560 of the Landon State Office Building at 8:30 a.m. by B. Becker, Chair.

Review onsite packet:

Add/Rev. Agenda:

Minutes: The minutes of the March 26, 2014 meeting were reviewed. It was moved to accept the March 26, 2014 minutes as written. Motion #1 King/Becker accepted.

Complaints/concerns: None.

Unfinished Business:

Fee Fund Policy: The draft Fee Fund Policy was reviewed. It was consensus of the Finance Committee to incorporate this policy into the KSBN Articles and bring back to the September Finance Committee for review. Then take to full Board for approval.

FY14: M. Blubaugh reported that the agency is \$126,000 under budget for FY14 without the end of year purchases. In March the Board approved the agency to spend up to \$25,000 for the upgrade and implementation of licensing software, the actual cost was \$24,000. They also approved the agency to spend up to \$35,000 to do all necessary work to implement an online application for all applicants; the actual cost was \$48,580, which was \$13,580 over the amount that was approved. All applications but the LMHT's are included.

It was consensus of the committee that approval of the additional \$13,580 be taken to the Board.

New Business:

ImageNow Upgrade:

A. Guerrero reported that he was notified that the version of the software the agency uses was at end of life. The agency will upgrade and migrate the new version of ImageNow to the new virtual system so hardware will not have to be purchased. There are around 6.2 million images in the system now. Migration is estimated to cost \$4,000 to \$8,000 and the agency is expecting to have it completed before the end of the year. Will use FY14 funds to complete the migration.

K.A.R 60-4-103:

K.A.R 60-4-103 was reviewed to see if fees need to be raised. M. Blubaugh will research other state agencies and other state Boards of Nursing charges.

Adjourn:

It was moved to adjourn. Motion #2 King/Becker (8:51 a.m.)

Committee Chairperson

Date