

**Kansas State Board of Nursing
Landon State Office Building, Room 560
Finance Committee Minutes
March 26, 2014**

Time: 8:30 a.m. – 9:15 a.m.

Committee Members: Bernard Becker, Public Member, Chair
Garet King, Public Member, Vice Chair
Jeanne Walsh, RN, MSN – absent with prior notice
Carol Bragdon, PhD, APRN - absent

Staff: Mary Blubaugh, MSN, RN
Adrian Guerrero, Director of Operations
Inge Reed, Administrative Specialist

Call to order: The Finance Committee meeting was called to order in room 560 of the Landon State Office Building at 8:30 a.m. by B. Becker, Chair.

Review onsite packet:

Add/Rev. Agenda:

Minutes: The minutes of the December 11, 2013 meeting were reviewed. It was moved to accept the December 11, 2013 minutes as written. Motion #1 King/Becker accepted.

Complaints/concerns: None.

Unfinished Business:

FY14 & FY15 budget: M. Blubaugh reported that the agency is \$90,000 under budget for FY14 but we are still waiting on an invoice from facilities for the office remodel and expect it to be around \$8,000.

M. Blubaugh reported that to go forward with the online applications we will have to upgrade our licensing system and that will cost between \$40,000 and \$50,000. The agency should have the funds to complete the upgrade this fiscal year.

It was moved to allow Brenda and Bernard to meet with Mary and Adrian to spend up to \$25,000 for the upgrade and implementation of licensing software. Motion #2 King/Becker accepted.

It was moved to allow Brenda and Bernard to meet with Mary and Adrian to spend up to \$35,000 to do all necessary work to implement an online application for all applicants. Motion #3 King/Becker accepted.

The FY15 budget was submitted and as of last week it should be approved as written.

K.S.A. 65-4208:

M. Blubaugh reported that the Licensed Mental Health Technician Bill that would raise the limit on the fee for exam did not get introduced this year.

New Business:

Fee Fund Review:

G. King did research and came up with three different proposed amounts the agency should have in the Fee Fund should a disaster occur. Two of the proposed amounts were right around \$1.7 million. Staff will write a Policy to propose we keep \$1.7 million in the Fee Fund.

Adjourn:

9:05 a.m.

Committee Chairperson

Date