

**Kansas State Board of Nursing
Landon State Office Building, Room 560
Finance Committee Minutes
September 17, 2014**

Time: 8:30 a.m. – 9:00 a.m.

Committee Members: Bernard Becker, Public Member, Chair
Garet King, Public Member, Vice Chair
Carol Bragdon, PhD, APRN

Staff: Mary Blubaugh, MSN, RN
Adrian Guerrero, Director of Operations
Inge Reed, CPM, Administrative Specialist

Call to order: The Finance Committee meeting was called to order in room 560 of the Landon State Office Building at 8:30 a.m. by B. Becker, Chair.

Review onsite packet:

Add/Rev. Agenda:

Minutes: The minutes of the June 18, 2014 meeting were reviewed. It was moved to accept the June 18, 2014 minutes as written. Motion #1 King/Bragdon accepted.

Complaints/concerns: None.

Unfinished Business:

K.A.R 60-4-103: It was moved to increase the application fee for approval of a new school to \$1,000 and increase the fee of single continuing nursing education offering to \$100. Motion #2 King/Bragdon accepted.

New Business:

KSBN Articles: The changes (Article VII - Committees: Section 1e remove “and committee chair” and Section 5 Finance - add paragraphs c and d about Fee Fund Guidelines and Policy) to the KSBN Articles were reviewed and discussed. It was consensus of the committee to take these changes to the full Board for approval.

FY14 Budget: M. Blubaugh reported that the agency was \$22,000 under budget.

FY15 Budget: M. Blubaugh reported that rent for the Data Center that is paid to the Department of Administration is being raised and the amount will be around \$19,889 more than FY14.

FY16-17 Budget:

M. Blubaugh reported that some of the fees being charged to the agency are being raised again and the amount for FY16 will be around \$71,638 more than FY15 and FY17 will be around \$73,700 more than FY15. The license fees that were lowered in FY15 will need to be reviewed and may need to be raised. It was consensus of the committee for M. Blubaugh to get approval from the full Board to draft a letter of concern about the raising of some of the fees being charged to our agency for fiscal years 15, 16 and 17.

KS.Gov KanPay Agreement:

The state wide contract with KS.Gov was reviewed and the fee was lower to 2.5% per transaction. This fee will be lower than the \$2.50 flat fee that is being charged now. This will lower the fees charged to our licensees when renewing online.

KORA:

Fees for information requests for nurse information was discussed. It was decided to raise the electronic mail fee from \$27 to \$50 and removing the option for the request of mailing labels or printed paper list. We may be adding the license number and expiration date to the requested information that is currently not supplied.

Adjourn:

9:13 a.m.

Committee Chairperson

Date