

**Kansas State Board of Nursing  
Landon State Office Building, Room 560  
Finance Committee Minutes  
December 9, 2015**

Time: 8:30 a.m. – 9:00 a.m.

Committee Members:       Garet King, Public Member, Chair  
Mary Struble, LPN, Vice Chair  
Jennifer Szambecki, Public Member

Staff:                       Mary Blubaugh, MSN, RN  
Adrian Guerrero, Director of Operations  
Inge Reed, CPM, Executive Assistant

Call to order:               The Finance Committee meeting was called to order in room 560 of the Landon State Office Building at 8:30 a.m. by G. King, Chair.

Review onsite packet:

Add/Rev. Agenda:

Minutes:                    The minutes of the September 16, 2015 meeting were reviewed. It was moved to accept the September 16, 2015 minutes as written.  
Motion #1 Struble/King accepted.

**Unfinished Business:**

FY16 & FY17 Budgets:     M. Blubaugh reported that she requested supplemental funding of \$33,294 for FY16 and \$37,875 for FY 17. The request has been approved by the division of budget.

**New Business:**

Fee fund balance:         M. Blubaugh reported that the agencies fee fund balance was \$1,319,210 at the beginning of FY16. The agencies fee fund was swept \$250,000 during FY16 and that revenue was placed in the state general fund. With the sweep and the lowering of the renewal fees in FY15, by the end of FY17 our fee fund balance will be \$667,791. Fee information will be brought to the March 2016 finance committee meeting.

Adjourn:                   It was moved to adjourn at 8:40 a.m.  
Motion #2 King/Szambecki accepted.

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Committee Chairperson

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Date