

**Kansas State Board of Nursing
Hotel at Old Town Conference Center, Wichita, KS
Strategic Plan Meeting Minutes
April 14 & 15, 2016 30, 2016**

Board Present: JoAnn Klaassen, RN, MN, JD
Carol Bragdon, PhD, APRN
Judith Hiner, RN, BSN
Rebecca Nioce, Public Member
Jeanne Catanzaro, MSN, RN
Garet King, Public Member – absent with prior notice
Leanna Beeson, LPN
Patricia Zeller, MSN, APRN NP-C
Mary Struble, LPN – absent with prior notice
Sherri Brown, RN, BSN
Jennifer Szambecki, Public Member

Staff Present: Mary Blubaugh, MSN, RN, Executive Administrator
Diane Glynn, JD, RN, Practice Specialist
Carol Moreland, MSN, RN, Education Specialist
Miriah Kidwell, MBA, RN, Education Specialist
Adrian Guerrero, Director of Operations
Inge Reed, CPM, Executive Assistant
Sheila Rice, eGov Support Analyst
Dana Brawner, Administrative Specialist

April 14, 2016

Call to Order: The meeting was called to order by President J. Klaassen at 1:08 p.m.

Add/revise agenda: 1. K-TRACS (Kansas Tracking and Reporting of Controlled Substances).
2. End of year purchases.

It was moved to amend the agenda to include K-TRACS and end of year purchases.
Motion #1 Hiner/Szambecki. Adopted UYVV.

Announcements: Jo Klaassen read the retirement announce letter for M. Blubaugh.

K-TRACS: M. Blubaugh reported that she had a meeting with the executives of the Board of Healing Arts, Pharmacy Board and the Dental Board on April 13, 2016. The Pharmacy board was given a grant for K-TRACS and that grant is about to be depleted. To keep K-TRACS, KDHE is applying for the Centers for Disease Control and Prevention Prescription Drug Overdose: Data-Driven Prevention Initiative (DDPI) Program grant.

It was consensus of the Board to send letter of support for KDHE. There was discussion at the meeting that there is not a prescribing nurse on the K-TRACS committee. It was recommended that an experienced APRN be on that committee with a PhD or DNP. They meet once a quarter in Topeka. If anyone knows of someone that would consider being on that committee send their name to Mary and it will be discussed at the June Board meeting. We will put an article in our Newsletter about K-TRACS and how it works. There may be legislation next year to make K-TRACS mandatory.

End of year purchases: A. Guerrero reported that at the March Board meeting he received approval of \$20,000 for an upgrade to System Automation. One item we are looking at purchasing is an online shopping cart to make it easier for the licensees to complete multiple licenses. A. Guerrero received the final information from ImageNow. Two licenses need updated and the cost will be around \$7,200.

Break: 2:23 p.m.
Open session: 2:38 p.m.

Strategic Plan: Jonathan Morris, University of Kansas Public Management Center, facilitated our strategic plan meeting.

SWOT Analysis: KSBN Strengths, Weaknesses, Opportunities and Threats discussion.

Break: 3:55 p.m.
Open session: 4:16 p.m.

SWOT Analysis: KSBN Strengths, Weaknesses, Opportunities and Threats discussion continued.

5:00 p.m. Meeting recessed until tomorrow morning at 9:00 a.m.

April 15, 2016

Call to Order: The meeting was called to order by President J. Klaassen at 9:05 a.m.

Board self assessment: J. Morris led us through the Board self assessment tool, comparing the scores from this year to last year.

End of year purchases: It was moved to give Jo Klaassen and Garet King the authority to approve purchases over \$5,000 during the end of year purchases. Motion #1 Brown/Hiner. Adopted UYVV.

Break: 10:44 a.m.
Open session: 11:02 a.m.

Strategic Plan: The June 2012 – June 2016 was reviewed and suggestion were made for the June 2016 – June 2019 Strategic Plan.

Break: 12:14 p.m.
Open session: 12:19 p.m.

Succession planning: Succession plan to replace retiring staff was discussed.

It was moved that the Board President, Vice President and Secretary of the Board be deemed executive search committee for the purpose of implementing the Executive Administrator succession plan.

Motion #2 Szambecki/Catanzaro. Adopted. Three abstentions Jo Klaassen, Carol Bragdon, Judith Hiner.

Adjourn: It was moved to adjourn the meeting at 1:25 p.m.
Motion #3 Hiner/Catanzaro. Adopted UYVV.

JoAnn Klaassen, Board President

Date

Judith Hiner, Secretary

Date

Mary Blubaugh, Executive Administrator

Date