

**Kansas State Board of Nursing
Landon State Office Building, Room 560
Finance Committee Minutes
March 29, 2017**

Time: 8:30 a.m. – 9:00 a.m.

Committee Members: Carol Bragdon, PhD, APRN, Chair
Jennifer Szambecki, Public Member, V-Chair
Leslie Sewester, LMSW, LCAC, Public Member

Staff: Mary Blubaugh, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Inge Reed, CPM, Executive Assistant

Call to order: The Finance Committee meeting was called to order in room 560 of the Landon State Office Building at 8:30 a.m. by C. Bragdon, Chair.

Review onsite packet:

Add/Rev. Agenda: Under New Business - End of Year Purchasing

Minutes: The minutes of the June 15, 2016 meeting were reviewed.
It was moved to accept the June 15, 2016 minutes as written.
Motion #1 Szambecki/Sewester accepted.

New Business:

FY17, FY18, FY19 Budget: M. Blubaugh reported that we are \$128,000 under budget but we are starting the end of year purchasing. The budget enhancement we requested was approved but the budget is not completed.

Fee fund balance: \$1,227,300

End of Year Purchases: A. Guerrero reported that we are looking at an offsite location for the data center in Wichita or Columbia, MO. We were also told that the data center in our building will be closing and that we will have to move our equipment to a different location. The amount needed for the data centers move would be around \$65,000
A. Guerrero also reported that we need to upgrade our System Automation licensing system to capture alias information online which is around \$23,000 and to upgrade to the most recent version will cost around \$15,000.
I move to allocate up to \$40,000 for enhancements to the system automation system.
Motion #2 Szambecki/Sewester accepted.

Adjourn: 9:13 a.m.

Committee Chairperson

Date