

**Kansas State Board of Nursing  
Landon State Office Building, Room 509  
Board Meeting Minutes  
September 13, 2017**

Call to Order: The meeting was called to order by President J. Klaassen at 9:15 a.m. in room 509 of the Landon State Office Building.

Board Present: JoAnn Klaassen, RN, MN, JD  
Carol Bragdon, PhD, APRN  
Patricia Zeller, MSN, APRN NP-C  
Rebecca Nioce, Public Member – absent with prior notice  
Mary Struble, LPN  
Sherri Brown, RN, BSN  
Jennifer Szambecki, Public Member – absent with prior notice  
Leslie Sewester, Public Member  
Rebecca Sander, MSN, RN  
Mandy Karstetter, LPN  
Julianna Rieschick, RN, MSN, NEA-BC – absent with prior notice

Staff Present: Carol Moreland, MSN, RN, Executive Administrator  
Diane Glynn, JD, RN, Practice Specialist  
Miriah Kidwell, MBA, RN, Nursing Education Compliance Officer  
Adrian Guerrero, Director of Operations  
Inge Reed, CPM, Executive Assistant

Review onsite packet:

Introductions: A. Guerrero introduced RaeAnn Byrd the new licensing supervisor.  
  
J. Klaassen introduced Mandy Karstetter our new Board member.

**Consent Item Agenda**

Minutes: The minutes from the June 14, 2017 board meeting were reviewed. It was moved to approve the minutes from the June 14, 2017 meeting as written.  
Motion #1 Struble/Sander. Adopted UYVV.

Exec. Admin. Report: C. Moreland reported to the Board. (See Report) It was consensus of the Board to accept the report.

Staff Reports: A. Guerrero reported to the Board. (See Report) It was consensus of the Board to accept the report.  
  
A. Guerrero recognized Sheila Rice who is now a Certified IT Project Manager.

D. Glynn reported to the Board. (See Report) It was consensus of the Board to accept the report.

M. Kidwell reported to the Board. (See Report) It was consensus of the Board to accept the report.

### **Committee Reports**

Investigative Report: J. Klaassen, vice chairperson gave the Investigative Committee report. (See committee report) The Investigative Committee report was accepted by consensus of the Board.

CNE Report: S. Brown, chairperson gave the CNE Committee report. (See committee report) The CNE Committee report was accepted by consensus of the Board.

It was moved to approve the changes made to K.A.R. 60-9-106.  
Motion #2 Brown/Struble. Adopted UYVV.

It was moved to approve the Long-term 5 year renewal application for Dodge City Community College pending the findings of a random audit of course agenda's and contact hours awarded.  
Motion #3 Brown/Sander. Adopted UYVV.

It was moved to approve the Long-term 5 year renewal application for Robert J. Dole VA Medical Center.  
Motion #4 Brown/Sander. Adopted UYVV.

It was moved to approve the Long-term 5 year renewal application for Fort Scott Mercy Hospital pending submission of certificates of completion, agenda's, and content bibliographies meeting regulatory requirements.  
Motion #5 Brown/Sewester. Adopted UYVV.

It was moved to approve the Long-term 5 year renewal application for Lawrence Memorial Hospital with a letter to the provider to update content bibliographies.  
Motion #6 Brown/Struble. Adopted UYVV.

It was moved to approve the Long-term 5 year renewal application for EagleMed, LLC.  
Motion #7 Brown/Struble. Adopted UYVV.

It was moved to approve the new Long-term provider application for Allied Health Career Training, LLC.  
Motion #8 Brown/Sewester. Adopted UYVV.

It was moved to approve KAR 60-12-104.  
Motion #9 Brown/Struble. Adopted UYVV.

It was moved to approve KAR 60-12-105.  
Motion #10 Brown/Sander. Adopted UYVV.

APRN Report: C. Bragdon, chairperson gave the APRN Committee report. (See Committee Report) The APRN Committee Report was accepted by consensus of the Board.

It was moved to approve the following out of state schools and their below noted programs as meeting the board’s criteria:

- a. California State University Los Angeles – FNP
- b. Clarkson College – FNP
- c. Jefferson University – RNA
- d. Marshall University – RNA
- e. Our Lady of the Lake College – RNA
- f. University of Florida – RNA
- g. University of Pittsburgh – RNA

Motion #11 Bragdon/Zeller. Adopted UYVV.

It was moved to approve draft of statutes and rules and regulations for inactive licenses: KSA 2016 Sup 65-1131; KSA 65-1118 Fees; KAR 60-11-119 Payment of Fees; KAR 60-11... Roles Eligible for Inactive License; KAR 60-11-116 Reinstatement of License; 60-13-110 Reinstatement of authorization.

Motion #12 Bragdon/Zeller. Adopted UYVV.

Military: Representative Tom Phillips, COL Mark MacDougall, Chief Nursing Officer, Irwin Army Community Hospital, and Perry Wiggins, Executive Director Governor’s Military Council spoke about the Nurse License Compact and the impact it would have on the military and their families.

Break: 10:33 a.m.

Open meeting: 10:50 a.m.

Practice/IV Therapy Report: M. Struble, vice chairperson gave the Practice/IV Therapy Committee report. (See Committee Report) The Practice/IV Therapy Committee Report was accepted by consensus of the Board.

Finance Report: C. Bragdon, chairperson gave the Finance Committee report. (See Committee Report) The Finance Committee Report was accepted by consensus of the Board.

Educ. Comm. Report: P. Zeller, chairperson gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved to accept the site visit report for Kansas Wesleyan University BSN Program with recommendations and to continue with conditional approval status with return re-approval site visit in three years (Spring 2020) and at time of national accreditation site visit. Motion #13 Zeller/Brown. Adopted UYVV.

It was moved to accept the site visit report for Highland Community College PN Program with recommendations and to reapprove the program for a time period of five years. Motion #14 Zeller/Struble. Adopted UYVV.

It was moved to accept the site visit report for Highland Community College LPN to ADN Program with recommendations and to reapprove the ADN program for a time period of five years. Recommend KSBN return for site visit at time of National accreditation site visit. Motion #15 Zeller/Sander. Adopted UYVV.

It was moved to accept the site visit report for Osawatomi State Hospital MHT Program with recommendations and to reapprove the MHT program for a period of five years. Motion #16 Zeller/Sewester. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Emporia State University BSN Program to admit students twice a year. Once in August with current cohort of 50 students and once in January with an addition of up to at least 10 students each year to a maximum of 50 additional students in the second cohort. Motion #17 Zeller/Brown. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Johnson County Community College PN Program for the removal of (PN 170) Physical Assessment, (PN 146) Mental Health Clinical, and decrease number of semesters of study for the evening/weekend program. Motion #18 Zeller/Struble. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Rasmussen College ADN Program to increase the number of new students admitted from 10 students per site per quarter for a total of 40 students per site per year to 24 students per site per quarter for a total of 96 students per site per year to begin October 2017. Motion #19 Zeller/Brown. Adopted. One opposition.

It was moved to accept the Major Curriculum Change Request from Donnelly College PN Program to add a day time cohort to the existing PN Program and to admit 25 students, two times a year. Motion #20 Zeller/Sander. Motion Fails.

It was moved to accept the Major Curriculum Change Request from Highland Community College PN Program to integrate NUR172 Clinical Simulations (1 credit) into NUR162 Critical Thinking in Nursing (2 credits) to form a new course Transition to Practice as a Practical Nurse (3 credits – 2.5 theory 0.5 simulation).

Motion #21 Zeller/Struble. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Fort Hays State University DNP Program request to remove NURS 904, Pharmacokinetics and Pharmacodynamics from Plan of Study and change the course description and course objectives of NURS 905 Advanced Pharmacology, to include the content. This will change program of study credit hours to 75 credit hours.

Motion #22 Zeller/Brown. Adopted. One abstention Rebecca Sander.

It was moved to accept the request from the University of Saint Mary to offer a MSN-FNP Program with a site visit to occur before approval is given to admit students.

Motion #23 Zeller/Sander. Adopted UYVV.

It was moved to accept the request from Salina Area Technical College to offer a PN Program with a site visit to occur before approval is given to admit students.

Motion #24 Zeller/Sewester. Adopted UYVV.

It was moved to reapprove the PN, ADN and BSN programs on full approval status through December 2018.

Motion #25 Zeller/Bragdon. Adopted UYVV.

It was moved to reapprove the conditional approval status of Pratt Community College ADN Program and Kansas Wesleyan University BSN Program through December, 2018.

Motion #26 Zeller/Sander. Adopted UYVV.

It was moved to allow release of the annual NCLEX pass rate data to KBOR in January when information is available for the purpose of awarding grants to schools for enhancing NCLEX pass rates.

Motion #27 Zeller/Struble. Adopted UYVV.

It was moved to approve the Petition for Permission to Test/Retest Summary from May 18, 2017 through August 14, 2017 which includes:

Ivory Baldwin	Cassandra Beckner	Michelle Corbin
Leandra Hill	Akalu Mastewal	Krystal Soler
Kelbi Stierwalt	Angel Tinsley	Sophia Tran
Cori Wallace	Lashieka Williams	Tarik Workalemahu

Motion #28 Zeller/Struble. Adopted UYVV.

**Unfinished Business:**

Enhanced Nurse

Licensure Compact:

It was consensus of the Board to move forward with data collection. Agency staff will bring data and information to the Board in December.

Regulation changes:

The regulation changes were reviewed, discussed, and approved or additional changes were made.

Lunch:

12:16 p.m.

Open session:

1:00 p.m.

**New Business:**

Review Mission Statement:

The mission of the Kansas State Board of Nursing is to assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.

It was consensus of the Board to make no changes to the mission statement.

Delegate Assembly:

C. Moreland, P. Zeller, R. Sander, I. Reed, and A. Guerrero attended Delegate Assembly August 15-18, 2017 in Chicago, IL and reported to the board.

Agency Head/Presiding Officer::

I move that, pursuant to K.S.A. 2016 Supp. 77-527 of the Kansas Administrative Procedure Act, the Board designate and delegate to Carol Bragdon its authority as agency head to review, decide, and issue any orders concerning petitions for review, petitions for reconsideration, and motions for stay filed with the Board and taking any other action related thereto until further action by the Board.  
Motion #29 Brown/Struble. Adopted. One abstention Carol Bragdon.

I move that, should Carol Bragdon be unable to serve as agency head, the Board designate Patsy Zeller to serve as an alternate agency head and, in such circumstances, the Board delegate to Patsy Zeller its authority pursuant to K.S.A. 2016 Supp. 77-527 of the Kansas Administrative Procedure Act to review, decide, and issue any orders concerning petitions for review, petitions for reconsideration, and motions for stay filed with the Board and taking any other action related thereto until further action by the Board.  
Motion #30 Brown/Sander. Adopted. One abstention Patsy Zeller.

I move that the Board designate and delegate to the Board President the Board's authority to:

(1) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding matters that have been recommended for emergency proceedings by staff or counsel; and

(2) Act as Presiding Officer pursuant to K.S.A. 2016 Supp. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to conduct emergency proceedings and issue an order as required by K.S.A. 2016 Supp. 77-536 on all matters that are being or have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder, unless the President determines the emergency proceeding should be conducted and decided by the Investigative Committee; and I further move that if the President be unavailable to act as described above, the Vice President of the Board is so designated ad delegated to act as described above.

Motion #31 Brown/Sewester. Adopted UYVV.

Subject to motion number 31 regarding delegation to the Board President, I move that if the President is not available to act as described in motion number 31, the Vice President of the Board is so designated and delegated to act as described in motion number 31.

Motion #32 Brown/Struble. Adopted UYVV.

I move that the Board designate and delegate to the Chair of the Investigative Committee the Board's authority to:

(1) Issue to an applicant meeting the qualifications and requirements of the Kansas Nurse Practice Act any initial, renewal, endorsement, or reinstatement license, certificate of qualification or authorization to practice nursing;

(2) Conduct hearings, enter into settlements, issue decisions, and assess fines pursuant to K.S.A. 74-1110 and amendments thereto, regarding an allegation that a person granted a license, certificate of qualification or authorization to practice nursing has violated or not complied with the Kansas Nurse Practice Act and or regulations adopted thereunder;

(3) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding applications that are being investigated or have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations promulgated thereunder by the Board; and

(4) Act as Presiding Officer pursuant to K.S.A. 2016 Supp. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to review, decide and issue any orders on matters involving all applications whether initial, renewal, endorsement, or reinstatement for any license, certificate of qualification or authorization to practice nursing that have been investigated for any alleged violation of or compliance with the

Kansas Nurse Practice Act or regulations adopted thereunder; such delegation includes, but is not limited to:

- sending warning or reprimand letters;
- entering into settlement agreements;
- conducting KAPA proceedings and hearings;
- issuing prehearing orders;
- issuing initial orders denying or imposing limitations on any license, certificate, or authorization to practice nursing under the Kansas Nurse Practice Act; and
- taking any other action related thereto

unless the President determines the matter should be sent to the Office of Administrative Hearings for further proceedings or considered and decided by the Investigative Committee; and

I further move that if the Chair be unavailable, the Vice Chair of the Investigative Committee is so designated and delegated to act as described above.

Motion #33 Brown/Bragdon. Adopted UYVV.

Subject to motion number 33 regarding delegation to the Chair of the Investigative Committee, I move that if the Chair is not available, the Vice Chair of the Investigative Committee is so designated and delegated to act as described in motion number 33.

Motion #34 Brown/Sander. Adopted UYVV.

Subject to motion number 33 regarding delegation of Applications and motion number 31 regarding delegation of emergency proceedings, I move that the Board designate and delegate to the Investigative Committee its authority to:

(1) Conduct hearings, enter into settlements, issue decisions, and assess fines pursuant to K.S.A. 74-1110 and amendments thereto, regarding an allegation that a person granted a license, certificate of qualification or authorization to practice nursing has a violated or not complied with the Kansas Nurse Practice Act and or regulations adopted thereunder:

(2) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding applications that are being investigated or have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder; and

(3) Act as Presiding Officer pursuant to K.S.A. 2016 Supp. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to review, decide and issue any orders on all matters in cases that have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder; such delegation includes, but is not limited to:

- sending warning or reprimand letters;
- entering into settlement agreements;
- conducting reviews, proceedings and hearings;



- issuing prehearing orders;
- issuing initial orders that censure, revoke, limit, or suspend any license, certificate, or authorization to practice nursing under the Kansas Nurse Practice Act; and
- taking any other action related thereto

unless the Investigative Committee determines that the matter should be sent to the Office of Administrative Hearings for conducting further proceedings and issuing an initial order or considered by the Board.

Motion #35 Brown/Struble. Adopted UYVV.

Election of Officers:

It was consensus of the Board that if you are not re-elected you will continue in your position until today’s meeting is adjourned.

**President:** Carol Bragdon nominated Jo Klaassen for president. Nominations cease. Jo Klaassen was elected President.

**Vice President:** Sherri Brown nominated Carol Bragdon for vice president. Nominations cease. Carol Bragdon was elected Vice President.

**Secretary:** Sherri Brown nominated Patsy Zeller for secretary. Nominations cease. Patsy Zeller was elected Secretary.

Executive Session:

I move that, pursuant to K.S.A. 75-4319(b)(2) of the Kansas Open Meetings Act, the Board recess into executive session for 5 minutes with its Executive Administrator, Carol Moreland and Director of Operations, Adrian Guerrero, for personnel matters. The Board will reconvene the open meeting in the same location at 1:35 p.m.

Motion #36 Bragdon/Struble. Adopted UYVV.

I move that, pursuant to K.S.A. 75-4319(b)(2) of the Kansas Open Meetings Act, the Board recess into executive session for 20 minutes for personnel matters. The Board will reconvene the open meeting in the same location at 1:57 p.m.

Motion #37 Zeller/Struble. Adopted UYVV.

Adjourn:

The meeting adjourned at 1:58 p.m.

\_\_\_\_\_  
JoAnn Klaassen, Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patricia Zeller, Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Carol Moreland, Executive Administrator

\_\_\_\_\_  
Date