

**Kansas State Board of Nursing
Landon State Office Building, Room 509
Board Meeting Minutes
September 12, 2018**

Call to Order: The meeting was called to order by President J. Klaassen at 9:15 a.m. in room 509 of the Landon State Office Building.

Board Present: JoAnn Klaassen, RN, MN, JD
Carol Bragdon, PhD, APRN
Patricia Zeller, MSN, APRN NP-C – absent with prior notice
Mary Struble, LPN
Sherri Brown, RN, BSN
Leslie Sewester, Public Member
Rebecca Sander, MSN, RN
Mandy Karstetter, LPN
Julianna Rieschick, RN, MSN, NEA-BC

Staff Present: Carol Moreland, MSN, RN, Executive Administrator
Diane Glynn, JD, RN, Practice Specialist
Adrian Guerrero, Director of Operations
Inge Reed, CPM, Executive Assistant

Review onsite packet:

Add/Revise Agenda: New business: Retired nurses
I move to accept the agenda as amended.
Motion #1 Brown/Bragdon. Adopted UYVV.

Announcements: The Champion Award from NCSBN was given to State Senator Vicki Schmidt and State Representative Daniel Hawkins for their support of the Nurse Licensure Compact and other initiatives.

Consent Item Agenda

Minutes: The minutes from the June 13, 2018 board meeting were reviewed. It was moved to approve the minutes from the June 13, 2018 meeting as written.
Motion #2 Rieschick/Struble. Adopted UYVV.

Exec. Admin. Report: C. Moreland reported to the Board. (See Report) It was consensus of the Board to accept the report.

I move to move the March 2019 Board meeting to March 11, 12, and 13, 2019.
Motion #3 Karstetter/Struble. Adopted UYVV.

Staff Reports: A. Guerrero reported to the Board. (See Report) It was consensus of the Board to accept the report.

A. Guerrero introduced the two new staff members: Katelyn Ladner and Kolton Colhouer.

A video and demonstrated of Kansas Nursing Alexa Skill was shown, Kansas Nursing is a first-in-class solution that allows users to quickly and easily look up a license, verify the status of an existing license, or find answers to frequently asked questions. By interacting with Alexa, Amazon’s interactive virtual assistant.

D. Glynn reported to the Board. (See Report) It was consensus of the Board to accept the report.

Committee Reports

Educ. Comm. Report:

R. Sander, vice chairperson gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved to accept the site visit report for Salina Area Technical College ADN Program with recommendations and to approve the ADN program to admit up to 32 students each academic year beginning August 2019 with a site visit to occur after the first graduation.

Motion #4 Sander/Bragdon. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Highland Community College ADN Program to update learning objectives and content for NUR 230: Advanced Medical Surgical Nursing to ensure objectives are at correct level, succinct and measurable, and content is commensurate with the role and responsibilities of the RN. Reduce clinical hours in this course from 3 credits to 2 and increase credit hours for classroom instruction from 3 credits to 4. Change in contact hours from 180 – 150 contact hours. Total credit hours remain the same (6 credits).

Motion #5 Sander/Karstetter. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Highland Community College ADN Program to update course syllabus for NUR 235: Advanced Mental Health to eliminate redundancy with KSPN Mental Health Course and to increase clarity for students regarding course competencies and content. The contact/credit hour allocation was redistributed to increase credit hours for lecture from 1.5 to 2 and reduce clinical credit hours from 1.5 to 1. This will allow additional time for active learning in the classroom with no change in overall credit hours.

Motion #6 Sander/Struble. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Highland Community College ADN Program to change course name of NUR 240 from Nurse as Manager to Nurse as Leader. Updated

Course learning objectives and content to ensure objectives are succinct and measurable, and content is commensurate with the role and responsibilities of the RN. Eliminate redundancies with the Professional Practicum Course by eliminating clinical portion of this course. Change in contact hours from 45 – 30 contact hours. Credit hours remain the same (2 credits).

Motion #7 Sander/ Rieschick. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Rasmussen College ADN and BSN Programs that include revisions to address and review the needs for an innovative, contemporary, and laddered curriculum as listed in the September 2018 Education Committee packet.

Motion #8 Sander/Bragdon. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Baker University BSN Program for the LPN Bridge Course (NU 323) to change from 3 credit hours to 3.5 credit hours as NU 301. The Bridge course and NU Health Assessment will move to a hybrid format.

Motion #9 Sander/Brown. Adopted UYVV.

It was moved to approve the request from Flint Hills Technical College to offer an ADN program with a site visit to occur before approval is given to admit students.

Motion #10 Sander/Struble. Adopted UYVV.

It was moved to approve the request from MidAmerica Nazarene College to offer an Adult Gerontology Primary Care NP program with a site visit to occur before approval is given to admit students.

Motion #11 Sander/Bragdon. Adopted UYVV.

It was moved to reapprove the PN, ADN and BSN programs on full approval status through December 2019.

Motion #12 Sander/Sewester. Adopted UYVV.

It was moved to reapprove the graduate nursing programs through December 2020.

Motion #13 Sander/Brown. Adopted UYVV.

It was moved to reapprove the conditional approval status of Pratt Community College ADN Program and Kansas Wesleyan University BSN Program through December 2019.

Motion #14 Sander/Karstetter. Adopted UYVV.

It was moved to approve the Petition for Permission to Test/Retest Summary from May 22, 2018 through August 17, 2018 which includes:

Connie Bottorff	Colette Coleman	Dayana Geiger
Lesli Gurney	Rachael Kroeger	Dollie Littlejohn
Panji Ndhlovu	Christina Needham	Sujana Parajule
Taylor Ring	Christine Rodrigo-Sanchez	
Christopher Willer		

Motion #15 Sander/Karstetter. Adopted UYVV.

Investigative Report:

J. Klaassen, chairperson gave the Investigative Committee report. (See committee report) The Investigative Committee report was accepted by consensus of the Board.

It was moved to approve K.S.A. 65-4216 without revision.
Motion #16 Klaassen/Brown. Adopted UYVV.

It was moved to approve K.S.A. 65-4217 without revision.
Motion #17 Klaassen/Sewester. Adopted UYVV.

CNE Report:

S. Brown, chairperson gave the CNE Committee report. (See committee report) The CNE Committee report was accepted by consensus of the Board.

It was moved to approve the Long-Term 5 yr. renewal application for Kansas Health Care Association.
Motion #18 Brown/Karstetter. Adopted UYVV.

It was moved to approve the Long-Term 5 yr. renewal application for Labette Health.
Motion #19 Brown/Rieschick. Adopted UYVV.

It was moved to approve the Long-Term 5 yr. renewal application for University of Kansas Health System St Francis.
Motion #20 Brown/Sander. Adopted UYVV.

It was moved to approve the Long-Term 5 yr. renewal application for Stormont Vail Health.
Motion #21 Brown/Struble. Adopted. One abstention Carol Bragdon.

It was moved to deny the Long-Term 5 yr. renewal applications for Accredo, Overland Park Regional Medical Center, and Omnicare.
Motion #22 Brown/Struble. Adopted UYVV.

It was moved to approve the Long-Term 5 yr. renewal application for ARJ Infusion Services.
Motion #23 Brown/Sewester. Adopted UYVV.

It was moved to approve the Long-Term 5 yr. renewal application for Girard Medical Center.
Motion #24 Brown/Struble. Adopted UYVV.

It was moved to approve the Long-Term 5 yr. renewal application for Shawnee Mission Public Schools with submission of a summary of planning and license number of the participant.
Motion #25 Brown/Rieschick. Adopted UYVV.

It was moved to approve the new providership application for William Newton Memorial Hospital.
Motion #26 Brown/Karstetter. Adopted UYVV.

It was consensus of the Board to let CNE committee conduct their meeting at 1:00 p.m. instead of 8:30 a.m.

APRN Report:

C. Bragdon, chairperson gave the APRN Committee report. (See Committee Report) The APRN Committee Report was accepted by consensus of the Board.

It was moved to approve the following out of state schools and their below noted programs as meeting the board’s criteria:

- a. Binghamton University – Community Health NP
- b. Louisiana State University Health Sciences Center at New Orleans – RNA
- c. Spring Arbor University – Family NP

Motion #27 Bragdon/Karstetter. Adopted UYVV.

Break:

10:19 a.m.

Open session:

10:33 a.m.

Cara Busenhart and Tucker Poling discussed the pending CNM-I proposed regulations.

- K.A.R 100-28b-1 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-2 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-3 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-4 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-5 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-6 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-7 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-8 Roll call vote Adopted (0 Yea) (8 Nay)
- K.A.R 100-28b-9 Roll call vote Adopted (0 Yea) (8 Nay)
- K.A.R 100-28b-11 Roll call vote Adopted (0 Yea) (8 Nay)
- K.A.R 100-28b-12 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-14 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-15 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-16 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-17 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-19 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-20 Roll call vote Adopted (8 Yea) (0 Nay)
- K.A.R 100-28b-21 Roll call vote Adopted (0 Yea) (8 Nay)

Practice/IV Therapy Report: M. Struble, Chair gave the Practice/IV Therapy Committee report. (See Committee Report) The Practice/IV Therapy Committee Report was accepted by consensus of the Board.

It was moved to approve K.A.R. 60-7-110 without revision.
Motion #28 Struble/Brown. Adopted UYVV.

It was moved to approve K.A.R. 60-7-111.
Motion #29 Struble/Karstetter. Adopted UYVV.

Finance Report: C. Bragdon, chairperson gave the Finance Committee report. (See Committee Report) The Finance Committee Report was accepted by consensus of the Board.

It was moved that we accept the flat rate for the services of Assistant Attorney General for FY20.
Motion #30 Bragdon/Sander. Adopted UYVV.

Unfinished Business:

Enhanced Nurse
Licensure Compact:

K.A.R. 60-4-101 fee regulation was reviewed, and changes were made.
I move to accept the fee schedule 60-4-101.
Motion #31 Rieschick/Brown. Adopted UYVV.

Executive session:

I move that, pursuant to K.S.A. 2018 Supp. 75-4319(b)(12), the Board recess into executive session for 18 minutes to discuss matters relating to strengthening the security measures that protect the Board's information technology system and could jeopardize such security measures if discussed in an open meeting and that the following persons be invited to attend the executive to aid the Board in its discussion: Carol Moreland, the Board's Executive Administrator; Adrian Guerrero, the Board's Director of Operations; and Rodney Blunt, the State's Deputy Chief Information Security officer.
The Committee will reconvene the open meeting in this same location at 12:30 p.m.
Motion #32 Sander/Struble. Adopted UYVV.

Lunch: 12:30 p.m.

Open session: 1:03 p.m.

Retired Nurse: It was discussed to recognize retiring nurses with some kind of an ID card and/or certificate. Staff is to collect information and bring back in December.

New Business:

Review Mission Statement: The mission of the Kansas State Board of Nursing is to assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.

It was consensus of the Board to make no changes to the mission statement.

Delegate Assembly: C. Moreland, J. Klaassen, C. Bragdon, P. Zeller and A. Guerrero attended Delegate Assembly August 15-17, 2018 in Minneapolis, MN and reported to the board.

Executive session: I move that, pursuant to K.S.A. 2018 Supp. 75-4319(b)(2), the Board recess into executive session for 15 minutes to seek legal advice regarding pending litigation that is privileged information in the attorney-client relationship from Assistant Attorneys General Janet Arndt, Bryce Benedict and M. J. Willoughby.
The Committee will reconvene the open meeting in this same location at 1:35 p.m.
Motion #33 Rieschick/Struble. Adopted UYVV.

Election of Officers: It was consensus of the Board that if you are not re-elected you will continue in your position until today's meeting is adjourned.

President: Carol Bragdon nominated Jo Klaassen for president. Nominations cease. Jo Klaassen was elected President.

Vice President: Mandy Karstetter nominated Carol Bragdon for vice president. Nominations cease. Carol Bragdon was elected Vice President.

Secretary: Mandy Karstetter nominated Patsy Zeller for secretary. Nominations cease. Patsy Zeller was elected Secretary.

Agency Head/Presiding Officer:

I move that, pursuant to 77-527 of the Kansas Administrative Procedure Act, the Board designate and delegate to Carol Bragdon its authority as agency head to review, decide, and issue any orders concerning petitions for review, petitions for reconsideration, and motions for stay filed with the Board and taking any other action related thereto until further action by the Board.
Motion #34 Struble/Rieschick. Adopted UYVV.

I move that, should Carol Bragdon be unable to serve as agency head, the Board designate Mandy Karstetter to serve as an alternate agency head and, in such circumstances, the Board delegate to Mandy Karstetter its authority pursuant to 77-527 of the Kansas

Administrative Procedure Act to review, decide, and issue any orders concerning petitions for review, petitions for reconsideration, and motions for stay filed with the Board and taking any other action related thereto until further action by the Board.

Motion #35 Sewester/Struble. Adopted UYVV.

I move that the Board designate and delegate to the Board President the Board's authority to:

(1) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding matters that have been recommended for emergency proceedings by staff or counsel; and

(2) Act as Presiding Officer pursuant to K.S.A. Supp. 2016 Supp. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to conduct emergency proceedings and issue an order as required by K.S.A. 2016 Supp. 77-536 on all matters that are being or have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder, unless the President determines the emergency proceeding should be conducted and decided by the Investigative Committee; and I further move that if the President be unavailable to act as described above, the Vice President of the Board is so designated and delegated to act as described above.

Motion #36 Sander/Rieschick. Adopted UYVV.

Subject to motion number 36 regarding delegation to the Board President, I move that if the President is not available to act as described in motion number 36, the Vice President of the Board is so designated and delegated to act as described in motion number 36.

Motion #37 Rieschick/Struble. Adopted UYVV.

I move that the Board designate and delegate to the Chair of the Investigative Committee the Board's authority to:

(1) Issue to an applicant meeting the qualifications and requirements of the Kansas Nurse Practice Act any initial, renewal, endorsement, or reinstatement license, certificate of qualification or authorization to practice nursing;

(2) Conduct hearings, enter into settlements, issue decisions, and assess fines pursuant to K.S.A. 74-1110 and amendments thereto, regarding an allegation that a person granted a license, certificate of qualification or authorization to practice nursing has violated or not complied with the Kansas Nurse Practice Act and or regulations adopted thereunder;

(3) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding applications that are being investigated or have been investigated for any alleged violation of or compliance with the

Kansas Nurse Practice Act or regulations promulgated thereunder by the Board; and

(4) Act as Presiding Officer pursuant to K.S.A. 2016 Supp. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to review, decide and issue any orders on matters involving all applications whether initial, renewal, endorsement, or reinstatement for any license, certificate of qualification or authorization to practice nursing that have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder; such delegation includes, but is not limited to:

- sending warning or reprimand letters;
- entering into settlement agreements;
- conducting KAPA proceedings and hearings;
- issuing prehearing orders;
- issuing initial orders denying or imposing limitations on any license, certificate, or authorization to practice nursing under the Kansas Nurse Practice Act; and
- taking any other action related thereto

unless the President determines the matter should be sent to the Office of Administrative Hearings for further proceedings or considered and decided by the Investigative Committee; and

I further move that if the Chair be unavailable, the Vice Chair of the Investigative Committee is so designated and delegated to act as described above.

Motion #38 Brown/Sewester. Adopted UYVV.

Subject to motion number 38 regarding delegation to the Chair of the Investigative Committee, I move that if the Chair is not available, the Vice Chair of the Investigative Committee is so designated and delegated to act as described in motion number 38.

Motion #39 Sander/Brown. Adopted UYVV.

Subject to motion number 38 regarding delegation of Applications and motion number 36 regarding delegation of emergency proceedings, I move that the Board designate and delegate to the Investigative Committee its authority to:

(1) Conduct hearings, enter into settlements, issue decisions, and assess fines pursuant to K.S.A. 74-1110 and amendments thereto, regarding an allegation that a person granted a license, certificate of qualification or authorization to practice nursing has a violated or not complied with the Kansas Nurse Practice Act and or regulations adopted thereunder:

(2) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding applications that are being investigated or have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder; and

(3) Act as Presiding Officer pursuant to K.S.A. 2016 Supp. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to review, decide and issue any orders on all matters in cases that have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder; such delegation includes, but is not limited to:

- sending warning or reprimand letters;
- entering into settlement agreements;
- conducting reviews, proceedings and hearings;
- issuing prehearing orders;
- issuing initial orders that censure, revoke, limit, or suspend any license, certificate, or authorization to practice nursing under the Kansas Nurse Practice Act; and
- taking any other action related thereto

unless the Investigative Committee determines that the matter should be sent to the Office of Administrative Hearings for conducting further proceedings and issuing an initial order or considered by the Board.

Motion #40 Karstetter/Struble. Adopted UYVV.

Announcement:

The Alumni Fellows program was implemented in 1992 to recognize alumni who have distinguished themselves in their career field. Fellows must be graduates of Washburn University or Washburn Institute of Technology and have achieved notable success in their chosen field. The School of Business, Nursing, Law, Washburn Institute of Technology and Applied Studies each nominate one Alumni Fellow, while the College of Arts and Sciences nominates up to three Fellows due to the size and number of departments. Diane Glynn was nominated as the 2018 Alumni Fellow by the School of Nursing.

Presentation:

Leslie Sewester was presented a certificate of appreciation thanking her for her years of service on the Board.

Adjourn:

The Board meeting adjourned at 2:01 p.m.

JoAnn Klaassen, Board President

Date

Patricia Zeller, Secretary

Date

Carol Moreland, Executive Administrator

Date