

**Agency Mission: To assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.**

**Kansas State Board of Nursing  
Landon State Office Building  
Board of Nursing Library, Room 1051  
Investigative Committee Agenda  
June 10, 2019**

Committee Members: Jo Klaassen, RN, MN, JD, Chair  
Rebecca Sander, MSN, RN, V. Chair  
Julianna Rieschick, RN, MSN, NEA-BC

Staff: Carol Moreland, MSN, RN, Executive Administrator  
Jill Simons, Executive Assistant

- I. Call to order general session at **9:00 a.m. on Monday, June 10, 2019** in LSOB, Room 1051, Library
  - A. Review of onsite packets
  - B. Additions and revisions to agenda
  - C. Minutes
    1. March 11 – 12, 2019 minutes
  - D. Complaints/concerns
  - E. Unfinished Business
    1. KNAP Contract revisions
    2. Draft of revisions to discipline statutes
    3. Definition of lapsed license vs. unlicensed practice
  - F. New Business
    1. Investigative Division Draft Policies
      - a. Alert/Hold Code Placement
      - b. Call Records
      - c. Creating Case Files
      - d. Investigators' Procedure for Processing Case File Post Committee Decision
      - e. Opening Cases – Administrative Specialist
      - f. Populating a Paradox Sheet
      - g. Receiving and Tracking Applications and Verifications with Legal Questions
      - h. Investigative Summaries
    2. Licensure Application Questions that pertain to legal issues
    3. Discipline CNE List
- II. Closure for quasi-judicial deliberations on investigations until concluded, or if necessary, recessed until 8:30 a.m., June 11, 2019, for further deliberation and action.
- III. Reconvene meeting for action

**Please Note:** Additional items, which have come to the attention of the Board or Committee, will be handled as time permits. Agenda is subject to change based upon items to come before the Board. Handouts or copies of materials

**brought to the board or committees for discussion by committee members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30th calendar day may be addressed at the meeting at the discretion of the President of the Board or chairperson of the committee.**