

**Kansas State Board of Nursing
Landon State Office Building, Room 509
Board Meeting Minutes
September 11, 2019**

Call to Order: The meeting was called to order by President J. Klaassen at 9:15 a.m. in room 509 of the Landon State Office Building.

Board Present: JoAnn Klaassen, RN, MN, JD
Carol Bragdon, PhD, APRN
Patricia Zeller, MSN, APRN, FNP
Mandy Karstetter, LPN
Rebecca Sander, MSN, RN
Julianna Rieschick, RN, MSN, NEA-BC
Tracie Thomas, Public Member

Staff Present: Carol Moreland, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Janelle Martin, MHSA, RN, Nursing Education Compliance Officer
Linda Davies, BSN, RN, Education Specialist, C.N.E.
Jill Simons, Executive Assistant

Review onsite packet: There was nothing for the onsite packet.

Add/Revise Agenda: There were two additions to the agenda.
1. Review Mission Statement
2. Agency Head/Presiding Officers
Motion #1 Karstetter/Sander Adopted UYVV

Announcements: There were no announcements.

Minutes: The minutes from the June 12, 2019 board meeting were reviewed. It was moved to approve the minutes from the June 12, 2019 meeting as written.
Motion #2 Sander/Thomas Adopted UYVV.

The minutes from the July 24 and 25, 2019 special board meeting were reviewed. It was moved to approve the minutes from the July 24 and 25, 2019 meeting as written.
Motion #3 Sander/Zeller Adopted UYVV

Consent Item Agenda

Exec. Admin. Report: C. Moreland reported to the Board. (See Report) It was consensus of the Board to accept the report. C. Moreland announced Linda Davies as the new Practice Specialist and Amanda Huguenin as the new Administrative Specialist.

Staff Reports: J. Martin reported to the Board. (See Report) It was consensus of the Board to accept the report.

L. Davies reported to the Board. (See Report) It was consensus of the Board to accept the report.

A. Guerrero reported to the Board. (See Report) A. Guerrero introduced three new staff members. A. Guerrero recognizes RaeAnn for 10 years of service and Tony Blubaugh for 15 years of service.

It was consensus of the Board to accept the report.

Practice Specialist Report is available on the Board Packet.

Committee Reports

Educ. Comm. Report: P. Zeller, chairperson gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved to accept the site visit report for Flint Hills Technical College and to re-approve the PN Program for a period of five years if all recommendations are completed by the dates prescribed. Motion #4 Zeller/Rieschick Adopted UYVV.

It was moved to table the site visit report for Fort Hays State University BSN Program and to re-approve the program for the time period of national accreditation. Motion #5 Zeller/Karstetter Adopted UYVV. Sander Abstained.

It was moved to accept the site visit report for Fort Hays State University DNP Program and to re-approve the program for the time period of national accreditation. Motion #6 Zeller/Bragdon. Adopted UYVV. Sander Abstained.

It was moved to accept the Major Curriculum Change Request from Flint Hills Technical College, PN Program, to add a second seminar, Seminar in Nursing II, to the program during the second semester. Motion #7 Zeller/Thomas. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Highland Community College, PN Program, to revise the program to incorporate the revised PN Core Curriculum, deletion of two Highland-specific nursing courses, addition of one pre-requisite course and change in number of credit hours to 46. Motion #8 Zeller/Sander. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Cloud County Community College, ADN Program, to change NR111 from 9 credit hours to 6 credit hours, to create NR110 for 3 credit hours, to remove 1 credit hour from NR113, to change NR115 from 1 credit hour to 2 credit hours and to change NR210 from 2 credit hours to 1 credit hour. Motion #9 Zeller/Karstetter. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Johnson County Community College, PN Program, to change the sequence of program courses, adding Medical Terminology for Healthcare Professionals, and allowing Mental Health Nursing, Care of Aging Adult and the Leadership, Roles and Issues courses to be taught either hybrid, online or face-to-face, creating an additional cohort to begin January 2021. Motion #10 Zeller/Sander. Adopted UYVV.

It was moved to amend the motion to accept the request from Osawatomie State Hospital for a Satellite Campus for the LMHT Program and was approved to plan a site visit for Osawatomie State Hospital's proposed Satellite Campus for the LMHT Program. Motion #11 Zeller/Bragdon Adopted UYVV.

It was moved to approve the closure plan for National American University Wichita campus. Motion #12 Zeller/Thomas Adopted UYVV.

It was moved to approve the closure plan for National American University Overland Park campus. Motion #13 Zeller/Rieschick Adopted UYVV.

It was moved to moved to approve the PN Programs on Full Approval Status through December 2020. Motion #14 Zeller/Sander Adopted UYVV.

It was moved to approve the ADN Programs on Full Approval Status through December 2020. Motion #15 Zeller/Sander Adopted UYVV.

It was moved to approve the BSN Programs on Full Approval Status through December 2020. Motion #16 Zeller/Karstetter Adopted UYVV.

It was moved to approve the conditional approval status of Colby Community College ADN Program, Pratt Community College ADN Program and Kansas Wesleyan University BSN Program through December 2020. Motion #17 Zeller/Bragdon Adopted UYVV.

It was moved to approve the Petition for Permission to Test/Retest Summary from May 11, 2019 through August 10, 2019 which includes:

Bukola Onyelunisue Brandi Zelenka Nicole Hoffhines
Ufuoma Oruoghor Shanna Adams Drinkard
Motion #18 Zeller/Rieschick. Adopted UYVV.

Investigative Report: J. Klaassen, chairperson gave the Investigative Committee report. (See committee report) The Investigative Committee report was accepted by consensus of the Board.

CNE Report: J. Rieschick, chairperson gave the CNE Committee report. (See committee report) The CNE Committee report was accepted by consensus of the Board.

It was moved to approve the Long-Term Provider Application for Kansas Foundation for Medical Care (KFMC), pending the submission of an updated roster with the presenter listed and signature of the program coordinator. Motion #19 Rieschick/Sander Adopted UYVV.

It was moved to extend the Long-Term Providership for Butler Community College, LT0093-0349 until December 31, 2019, pending submission of the bibliography and minutes from the next Butler CNE Committee Meeting. Motion #20 Rieschick/Karstetter Adopted UYVV.

It was moved to approve the Long-Term Provider 5 Year Renewal Application for Geary Community Hospital, LT0289-0614. Motion #21 Rieschick/Thomas Adopted UYVV.

It was moved to approve the Long-Term Provider 5 Year Renewal Application for KC CARE Clinic dba KC CARE Health Center, LT0256-069. Motion #22 Rieschick/Sander Adopted UYVV.

It was moved to approve the Long-Term Provider 5 Year Renewal Application for Kansas Coalition Against Sexual and Domestic Violence, LT0291-0914. Motion #23 Rieschick/Bragdon Adopted UYVV.

It was moved to approve the Long-Term Provider 5 Year Renewal Application for KUMC-AHEC West, LT0086-1149. Motion #24 Rieschick/Sander Adopted UYVV.

It was moved to allow Hays Medical Center an extension until December 31, 2019 to submit the 5 Year Renewal Application for CNE providership. Motion #25 Rieschick/Karstetter Adopted UYVV.

It was moved to approve the voluntary relinquishments of the following CNE providers: ATI Nursing Education (now Ascend Learning), Cloud County Community College, Correct Care Solutions, LifeNet of the Heartland; Air Medical Services and Valeo Behavioral Health Care. Motion #26 Rieschick/Sander Adopted UYVV.

APRN Report:

C. Bragdon, chairperson gave the APRN Committee report. (See Committee Report) The APRN Committee Report was accepted by consensus of the Board.

It was moved on K.A.R. 60-13-101 to approve the payment of fees for registered nurse anesthetists. Motion #27 Bragdon/Rieschick Adopted UYVV.

It was moved to revoke K.A.R. 60-13-104 and to substitute approval of the content outline of the examination administered by the national board of certification and recertification for nurse anesthetists by motion of the board. Motion #28 Bragdon/Zeller Adopted. UYVV.

It was moved to approve the following out of state schools and their below noted programs as meeting the board's criteria:

- a. Daemen College – Adult-Gerontology Primary Care NP
- b. Florida International University – Adult NP

Motion #29 Bragdon/Zeller Adopted UYVV.

Practice/IV Therapy Report:

M. Karstetter, chairperson gave the Practice/IV Therapy Committee report. (See Committee Report) The Practice/IV Therapy Committee Report was accepted by consensus of the Board.

Finance Report:

C. Bragdon, chairperson gave the Finance Committee report. (See Committee Report) The Finance Committee Report was accepted by consensus of the Board.

It was moved to authorize the agency of KSBN to purchase new firewalls, not to exceed \$26,000. If additional funds are needed, the executive committee of the Board can review/approve that request.

Motion #30 Bragdon/Karstetter Adopted UYVV

Unfinished Business:

Nurse Licensure Compact (NLC):

C. Moreland reported on the NLC. There was discussion on the number of refunds that have been generated since the implementation of NLC on July 1, 2019. A change would need to be made to the Statutes on Licensure Fees to include a statement that says "Fees Paid to the Board are Non-Refundable" before we could no longer issue refunds. A consensus of the Board is to have Carol do further research on options and bring back to the Board for further consideration.

Recognition of Retired Nurses:

C. Moreland had nothing new to report. Will continue to research and report back to the Board her findings.

Strategic Plan July 2016 – June 2019:

C. Moreland reported that the Strategic Plan from July 2016 through June 2019 is complete.

New Business:

Strategic Plan July 2019 – June 2022:

Two versions for the 2019-2022 Strategic Plan were presented to the Board as to which option they would prefer. The consensus of the Board is to use the version that went straight across and add color. It was moved to approve the 2019-2022 Strategic Plan as proposed. Motion #31 Sander/Karstetter Adopted UYVV

Break: 10:47 a.m.

Open session: 11:05 a.m.

Nursing America Campaign: Nicole Livanos, JD, MPP from NCSBN reported on the Nursing American Campaign for Advanced Practice Registered Nursing.

Lunch: 11:44 a.m.

Open Session: 12:33 p.m.

Open Forum: Speakers from the Kansas Advanced Practice Nurses Association were Marilyn Douglass, RN, APRN, Jason Burk, RN, APRN, RNA, Barbara Denison, RN, CNS, Sonia Slaba, RN, APRN, RNA and Marie Coffin, RN, APRN. They discussed APRN practice and APRN House Bill 2412 and would like the support of the Board to have National Council to come in to Kansas to work with stakeholders for the Nursing American Campaign for Advanced Practice Registered Nursing. The consensus of the Board is to invite National Council to pursue the Nursing American Campaign for Advanced Practice Registered Nursing.

Review Mission Statement: The mission of the Kansas State Board of Nursing is to assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.

It was consensus of the Board to make no changes to the mission statement.

Election of Officers:

It was the consensus of the Board to have new officers assume their roles as of the December 2019 board meeting.

President: Julianna Rieschick nominated Patsy Zeller for president. Nominations cease. Patsy Zeller was elected President. UYVV

Vice President: Mandy Karstetter nominated Carol Bragdon for vice president. Nominations cease. Carol Bragdon was elected Vice President. UYVV

Secretary: Patsy Zeller nominated Julianna Rieschick for secretary and Mandy Karstetter nominated Rebecca Sander for secretary. Nominations cease. Julianna Rieschick was elected Secretary.

Agency Head/Presiding Officer:

I move that, pursuant to K.S.A. 2018 Supp. 77-527 of the Kansas Administrative Procedure Act, the Board designate and delegate to Carol Bragdon its authority as agency head to review, decide, and issue any orders concerning petitions for review, petitions for reconsideration, and motions for stay filed with the Board and taking any other action related thereto until further action by the Board. Motion #32 Rieschick/Thomas Adopted. UYVV

I move that, should Carol Bragdon be unable to serve as agency head, the Board designate Patsy Zeller to serve as an alternate agency head and, in such circumstances, the Board delegate to Patsy Zeller its authority pursuant to K.S.A. 2018 Supp. 77-527 of the Kansas Administrative Procedure Act to review, decide, and issue any orders concerning petitions for review, petitions for reconsideration, and motions for stay filed with the Board and taking any other action related thereto until further action by the Board. Motion #33 Bragdon/Sander Adopted. UYVV

I move that the Board designate and delegate to the Chair of the Investigative Committee the Board's authority to:

(1) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding matters that have been recommended for emergency proceedings by staff or counsel; and

(2) Act as Presiding Officer pursuant to K.S.A. 2018 Supp. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to conduct emergency proceedings and issue an order as required by K.S.A. 2018 Supp. 77-536 on all matters that are being or have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder, unless the Chair of the Investigative Committee determines the emergency proceeding should be conducted and decided by the

Investigative Committee. Board. Motion #34 Bragdon/Thomas Adopted UYVV.

Subject to motion number 34 regarding delegation to the Chair of the Investigative Committee, I move that if the Chair of the Investigative Committee is not available to act as described in motion number 34, the Vice Chair of the Investigative Committee is so designated and delegated to act as described in motion number 34. Motion #35 Rieschick/Bragdon Adopted. UYVV

I move that the Board designate and delegate to the Chair of the Investigative Committee the Board's authority to:

(1) Issue to an applicant meeting the qualifications and requirements of the Kansas Nurse Practice Act and the Nurse Licensure Compact Act any license, certificate of qualification or authorization to practice nursing;

(2) Conduct hearings, enter into settlements, issue decisions, and assess fines pursuant to K.S.A. 74-1110 and amendments thereto, regarding an allegation that a person granted a license, certificate of qualification or authorization to practice nursing has violated or not complied with the Kansas Nurse Practice Act or regulations adopted thereunder;

(3) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding applications that are being investigated or have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations promulgated thereunder by the Board; and

(4) Act as Presiding Officer pursuant to K.S.A. 2018 Supp. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to review, decide and issue any orders on matters involving all applications whether initial, renewal, endorsement, or reinstatement for any license, certificate of qualification or authorization to practice nursing that have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder; such delegation includes, but is not limited to:

- sending warning or reprimand letters;
- entering into settlement agreements;
- conducting KAPA proceedings and hearings;
- issuing prehearing orders;
- issuing initial orders denying or imposing limitations on any license, certificate, or authorization to practice nursing under the Kansas Nurse Practice Act; and
- taking any other action related thereto

unless the President determines the matter should be sent to the Office of Administrative Hearings for further proceedings or considered and decided by the Investigative Committee. Motion #36 Sander/Karstetter Adopted. UYVV

Subject to motion number 36 regarding delegation to the Chair of the Investigation Committee, I move that if the Chair is not available, the Vice Chair of the Investigative Committee is so designated and delegated to act as described in motion number 36 Motion #37 Sander/Bragdon Adopted. UYVV

