

CONTINUING NURSING EDUCATION (CNE) CONTACT HOUR REQUIREMENTS FOR RELICENSURE

I. CNE Requirement for Renewal of Kansas Licensure:

▪ LMHT CNE renewal requirements:

- 30 contact hours of approved CNE during the most recent licensing period. Every mental health technician expires on December 31 of an even year.
- NOT required to complete 30 CNE contact hours if license expires within 30 months following initial licensure examination or for renewal of license that expires within the first 9 months following licensure reinstatement or endorsement.

▪ LPN and RN CNE renewal requirements:

- 30 contact hours of approved CNE during the most recent licensing period (ex) if your birthday is December 04, 1978, your license will expire every Dec 31 of an even year).
- NOT required to complete 30 CNE contact hours if license expires within 30 months following initial licensure examination or for renewal of license that expires within the first 9 months following licensure reinstatement or endorsement.

▪ Advanced Practice CNE renewal requirements:

- 30 contact hours of approved CNE related to the advanced practice registered nurse role during the most recent prior license period (ex) if your birthday is December 04, 1978, your license will expire every Dec 31 of an even year).

II. The Kansas State Board of Nursing will accept continuing nursing education hours approved by the following provider's or organizations:

▪ Any provider **approved** by other State Boards of Nursing or **approved** by National Nursing Credentialing Associations.

- Examples of National Nursing Credentialing Associations include but are not limited to
 - The National League for Nursing (NLN)
 - The National Federation of Licensed Practical Nurses (NFLPN)
 - The American Nurses Credentialing Center (ANCC)
 - The American Association for Nurse Anesthetists (AANA)
 - The American Association of Nurse Practitioners (AANP)
 - American Nurses Association (ANA)
 - National Council of State Boards of Nursing (NCSBN)

- Any provider **approved** by Kansas State Board of Nursing.
 - Examples are Single offering providers & Long term providers
 - Single offering providers have **SP#**
 - Long term providers have **LT#**
- An approved Individual Offering Approval (IOA) – Must be **approved** prior to license renewal
 - Examples of offerings that **MUST** be submitted via the Individual Offering Approval (IOA) form include, but are not limited to:
 - College courses
 - Offerings completed by non approved providers
 - Continuing Medical Education (CME)
 - ACLS, PALS, & ect. not provided by an approved provider.

III. Required documents if AUDITED:

- Certificate/Transcript of Attendance or Completion that includes:
 - Name of CNE offering
 - Provider name or name of the accrediting organization
 - Provider number or number of the accrediting organization, if applicable
 - Offering date
 - Number of contact hours awarded
 - Licensee name
 - License number
- Approved Individual Offering Application (IOA)
- Advanced Practice Nurses – Approved offering certificates and learning objectives if the certificate does not denote the education is approved for advanced practice nurses.

IV. Abbreviations:

- CNE = Continuing Nursing Education
 - Appropriate phrase in relation to continuing nursing education
 - 1 CNE contact hour = 50 minute of learning
- CE = Continuing Education
 - May be used to reference general continuing education for many different professions, rather than specific to nursing
- CEU = Continuing Education Units
 - May be used to reference general continuing education for many different professions, rather than specific to nursing
 - 1 CEU = 10 contact hours, however calculation is not standardized across all professions
- CME = Continuing Medical Education
 - Not an acceptable for any licensure requirement in KS, unless approved through the IOA process