Licensure, Website & Social Media

Adrian Guerrero – KSBN Director of Operations
RaeAnn Byrd– KSBN Licensing Supervisor
Licensing
Licensing Department

RaeAnn Byrd, Licensing Supervisor - Endorsements, Advanced Practice Examination and Verifications
Raeann.byrd@ks.gov
785-296-2967

Karen McGill – Examinations/NCLEX
karen.mcgill@ks.gov
785-296-2453

Barbara Bigger – Reinstatements & Renewals
Barbara.bigger@ks.gov
785-296-2926

Katelynn Ladner – Front Desk
Katelynn.ladner@ks.gov
785-296-2967
Initial Application Process
Initial Application Process

Student submits a completed application with appropriate fee, completed waivers and fingerprints to KSBN.

KSBN has received complete application, waivers and fingerprint card. Student has registered with NCLEX and paid appropriate testing fee.

KSBN received "approval to test" or official transcript with degree noted on transcript.

If no official transcript or "approval to test", no authorization can be sent to Pearson Vue by KSBN. Process stops!

KSBN will submit authorization to test to Pearson Vue for testing.

If applicant has failed to register with Pearson Vue at the time the Board receives the student's application, authorization to test is held until student registers with Pearson Vue. This will DELAY PROCESS.

Student will receive email/mail with authorization to test with phone number of testing centers.

Applicant calls/goes online to schedule exam.

Applicant takes EXAM.

If applicant passes exam and application is complete, KSBN will issue license.

If applicant passes exam. But NO official transcript from school received by KSBN. NO license will be issued by KSBN.

If applicant passes exam. But NO waivers and fingerprints have been submitted. NO license will be issued by KSBN.

If applicant FAILS exam, applicant receives results and will need to submit a new application and fee to KSBN and register with Pearson Vue to retake exam.
KANSAS STATE BOARD OF NURSING
LANDON STATE OFFICE BUILDING
900 SW JACKSON, SUITE 1051
TOPEKA, KS 66612-1230

FINGER PRINT CARD
ORDER FORM

Name and complete address required to mail out a card, all incomplete submissions will be discarded. The telephone number and email address are optional and only used if we need to contact you about the finger print card order.

Name
Street Address
City
State
Zip Code
Telephone
E-Mail Address

Attestation
I realize that this application is a legal document and by pressing the Submit button you are declaring under penalty of perjury under the laws of the State of Kansas that the information I have provided is true and correct to the best of my knowledge.
If all the above information is correct please press the Submit button.
Otherwise please go back and correct any information that is necessary.
Licensing
- Register a Person
- Input your information and Search
Left: First time registration, must complete everything.

Right: Already registered, but don’t remember User ID or Password.
Check Status of Your Application
Check the Status of your Application On Line

- Check the status 24 hours a day-7days a week
- May check a new application or renewal
- log into www.ksbn.org
- Click on “Check Status of Application”.
- Simply enter your UserID and Password or register so you will have a UserID and Password.
- To check the status of your application click on “view checklist” for each license you are applying for or renewing
- The licensure requirements will display showing what has been completed and what is outstanding. The outstanding items are marked unchecked.
- Items that have been received will be marked completed
Welcome to Kansas Board of Nursing

This site was created to give Nursing licensees the opportunity to manage their licenses online.

If you haven't already registered and wish to renew an existing practitioners license, or submit name or address changes, click here to register (or click the register a person link on the left).

User Id: bdoe
Password: ********

Login

Click here if you have forgotten your password.
Licensing Home Page

The list below displays all licenses currently held by you and all licenses currently being applied for. To renew a license, click the "renew license" link on the left.

Personal Information

bob doe  
900 SW Jackson, Suite 1051 S  
Landon Building  
Topeka, KS 66612  
United States  

Phone: 7858175939  
Cell:  
Email: it@ksbn.state.ks.us

Licenses

<table>
<thead>
<tr>
<th>Registered Nurse</th>
<th>View Checklist</th>
<th>License Number:</th>
<th>License Status:</th>
<th>Expiration Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registered Nurse</td>
<td>View Checklist</td>
<td>License Number:</td>
<td>License Status:</td>
<td>Expiration Date:</td>
</tr>
<tr>
<td>Registered Nurse</td>
<td>View Checklist</td>
<td>License Number:</td>
<td>License Status:</td>
<td>Expiration Date:</td>
</tr>
</tbody>
</table>

Kansas Board of Nursing © 2009 System Automation Corporation
### Checklist Information

The license requirements for this license are listed below. Outstanding items are marked unchecked.

### License Requirements

<table>
<thead>
<tr>
<th>Item</th>
<th>Fee</th>
<th>Amount Due</th>
<th>Status</th>
<th>Complete Date</th>
<th>Processed By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completed Application</td>
<td></td>
<td></td>
<td>Completed</td>
<td>Feb/15/12</td>
<td>Shelia Rice</td>
</tr>
<tr>
<td>License Fee</td>
<td></td>
<td></td>
<td>Completed</td>
<td>Dec/12/11</td>
<td>Shelia Rice</td>
</tr>
<tr>
<td>Fingerprint Fee</td>
<td></td>
<td></td>
<td>Completed</td>
<td>Feb/15/12</td>
<td>Shelia Rice</td>
</tr>
<tr>
<td>Approved by Legal</td>
<td></td>
<td></td>
<td>Completed</td>
<td>Feb/15/12</td>
<td>Shelia Rice</td>
</tr>
<tr>
<td>Transcript from school of nursing</td>
<td></td>
<td></td>
<td>Completed</td>
<td>Feb/15/12</td>
<td>Shelia Rice</td>
</tr>
<tr>
<td>Passed NCLEX</td>
<td></td>
<td></td>
<td>Completed</td>
<td>Feb/15/12</td>
<td>Shelia Rice</td>
</tr>
</tbody>
</table>
Need HELP with Online Services?

- How Do I Register, Change My Password or Find My UserID?
- How Do I Renew My License Online?
- How Do I Change My Address Online?
- How do I Check the Status of My Application?
- How Do I Complete An Online Application?
The mission of the Board of Nursing is to assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.
EGov
- Online License Renewal
- Online License Applications
- Online Address Change
- Online Check Status of Application
• Register a Person
• Search
• Input Demographics
• Click Register
• Login
• Select Initial Application
• Select License Type and Obtain by Method
• Add Education

• Select Degree Type and input your Nursing School Name

• Select Complete to move on
• Answer ALL questions
• If no other Nursing License, place NA in the Original License Field.

• Include employment information if you’ve worked as a RN, LPN or APRN in the past 5 years.
• All questions must have been answered.

• A couple questions apply only to endorsement/reinstatement applicants, however Initial applicants will answer “no” to these questions.
If you do not currently have a Kansas nursing license.

Add work history only if worked as a RN, LPN or APRN, otherwise leave blank and click “complete”
Double check information, if ok click “add to cart”

Double check fees, click checkout to pay
• Select Pay by Method

• Click Pay Online

• Click Continue once you’ve entered all your payment information
Be sure to click “I Agree/Submit Payment”

Do not use the browsers back button.

Print your receipt for your records.
### Address Change

This process can be used to change your address and contact information. If you need to make a change of name or other personal details, you will need to contact the board.

### Update Person Address

Update the information in the form below and press the **update button** to save the changes. **NOTE:** Required fields are marked with an asterisk (*).

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Name:</td>
</tr>
<tr>
<td>Birth Date:</td>
</tr>
<tr>
<td>SSN:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Country:</td>
</tr>
<tr>
<td>Line 1:</td>
</tr>
<tr>
<td>Line 2:</td>
</tr>
<tr>
<td>City:</td>
</tr>
<tr>
<td>Zip Code:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone:</td>
</tr>
<tr>
<td>Fax:</td>
</tr>
<tr>
<td>Email:</td>
</tr>
</tbody>
</table>

[Get City from Zip] [Next]
Verifications

Introduction

Welcome to the Kansas Board of Nursing License Verification Web site. This page is the official verification Web site of the Kansas State Board of Nursing.

The Kansas Board of Nursing License Verification system provides for quick online nursing license verifications of active licensees. To use this system, you will need to know the name or the license number of the person for whom you are searching.

- Up to 5 results will be displayed per search.

NEW! The KSBN License Verifications app is now mobile!
Social Media
Social Media
The Revolution

https://www.youtube.com/watch?v=PkPrZbi5C3k
KS Board of Nursing
@kssnboarding
Assuring the Citizens of Kansas safe and competent practice by nurses and mental health technicians.
Topeka, Kansas
ksbn.org
Joined September 2009
195 Photos and videos

Your Tweet activity
Your Tweets earned 2,161 impressions over the last week
View your top Tweets

Who to follow
Refresh - View all

- UVA Nursing @UVASON
- FFB Nursing at CWRU @ffbnurs
- Samford Nursing @Samfu...
https://ksbn.kansas.gov/alexa/

What can you ask Kansas Nursing?

- Alexa, ask Kansas Nursing...
- what my license number is
- when my license expires
- when my license was issued
- what my CEU requirements are
- how I renew my license
- what my license status is
- to lookup a license
- how long I have to renew my license

You can interact with the Kansas Nursing Skill by saying:

- “Alexa, open Kansas Nursing.”
- “Alexa, ask Kansas Nursing a question.”
- “Alexa, ask Kansas Nursing...”

How to Enable the Kansas Nursing Alexa Skill

The easiest way to enable the skill is by saying “Alexa, enable Kansas Nursing”. If that does not work, follow the steps below:
1. Go to “Menu” in the Alexa app or go to the Alexa Skills store on the Amazon website amazon.com/skills.
2. Search for “Kansas Nursing”
3. Select the skill and open the skill detail page
4. Select “Enable Skill” or ask Alexa to open the skill.
KSBN Kansas Nursing Alexa Skill Promo Video

15 views

Kansas.gov Channel
Published on Sep 7, 2018

Kansas Nursing is a first-in-class solution that allows users to quickly and easily look up a license, verify the status of an existing license, or find answers to frequently asked questions. By interacting with Alexa, Amazon's interactive virtual assistant, users can access KSBN's License Verification database via their Amazon Dot, Echo, or Show device. Kansas Nursing is now available in the Amazon app store.

Category: People & Blogs

https://www.youtube.com/watch?v=96Anyfnk2Rs
Contact Info

Adrian Guerrero
Kansas State Board of Nursing
Director of Operations
adrian.guerrero@ks.gov
785-296-5935

RaeAnn Byrd
Kansas State Board of Nursing
Licensing Supervisor
raeann.byrd@ks.gov
785-296-6573