

**60-2-101. Requirements for initial approval.**

- (a) Administration and organization.
  - (1) The nursing education program or the institution of which it is a part shall be a legally constituted body. The controlling body shall be responsible for general policy and shall provide for the financial support of the nursing education program.
  - (2) Authority and responsibility for administering the nursing education program shall be vested in the nurse administrator of the nursing education program.
  - (3) The program shall be accredited, be part of an institution that is accredited, or be in the process of being accredited by an agency that is approved by the United States department of education.
- (b) Application. Each new or converted nursing education program shall submit an initial application 60 days before a scheduled board meeting. The application shall include the following:
  - (1) The course of study and credential to be conferred;
  - (2) the name and title of the administrator of the nursing education program;
  - (3) the name of the controlling body;
  - (4) the name and title of the administrator of the controlling body;
  - (5) all sources of financial support;
  - (6) a proposed curriculum with the total number of hours of both theoretical and clinical instruction;
  - (7) the number, qualifications, and assignments of faculty members;
  - (8) a proposed date of initial admission of students to the program;
  - (9) the number of admissions each year and the number of students per admission;
  - (10) the admission requirements;
  - (11) a description of clinical facilities;
  - (12) copies of the current school bulletin or catalog;
  - (13) the name of each hospital and affiliating agency providing facilities for clinical experience. Each such hospital and affiliating agency shall be licensed or approved by the appropriate entity or entities; and
  - (14) signed contracts or letters from clinical facilities stating that they will provide clinical experiences for the program's students.
- (c) Surveys. Each nursing education program shall be surveyed for initial approval by the board. An on-site visit shall be conducted by the board to validate information submitted in the program's initial application before granting initial approval.
  - (1) During an initial survey, the nurse administrator of the program shall make available the following:
    - (A) Administrators, prospective faculty and students, clinical facility representatives, and support services personnel to discuss the nursing education program;
    - (B) minutes of faculty meetings;
    - (C) faculty and student handbooks;
    - (D) policies and procedures;
    - (E) curriculum materials;
    - (F) a copy of the nursing education program's budget; and
    - (G) affiliating agency contractual agreements.
  - (2) The nurse administrator of the nursing education program or designated personnel shall take the survey team to inspect the nursing educational facilities, including satellite program facilities and library facilities.
  - (3) Upon completion of the survey, the nurse administrator shall be asked to correct any inaccurate statements contained in the survey report, limiting comments to errors, unclear statements, and omissions.
- (d) Approval. Each nursing education program seeking approval shall perform the following:
  - (1) Submit a progress report that includes the following:
    - (A) Updated information in all areas identified in the initial application;
    - (B) the current number of admissions and enrollments;
    - (C) the current number of qualified faculty; and
    - (D) detailed course syllabi; and
  - (2) have a site visit conducted by the board's survey team after the first graduation.
- (e) Denial of approval. If a nursing education program fails to meet the requirements of the board within a designated period of time, the program shall be notified by the board's designee of the board's intent to deny approval.

**History:** (Authorized by K.S.A. 65-1129; implementing K.S.A. 65-1119; effective Jan. 1, 1966; amended Jan. 1, 1968; amended Jan. 1, 1972; amended Jan. 1, 1973; amended, E-74-29, July 1, 1974; modified L. 1975, Ch. 302,

Sec. 2; modified, L. 1975, Ch. 396, Sec. 1, May 1, 1975; amended May 1, 1987; amended April 4, 1997; amended June 14, 2002; amended Jan. 24, 2003; amended Nov. 7, 2008; amended April 29, 2016.)