

**60-2-108. Reports.**

- (a) An annual report and all applicable fees shall be submitted to the board by each nursing education program on or before June 30 of each year and shall include the following:
  - (1) Changes in program policies, organizing curriculum framework, objectives or outcomes, and major and minor curriculum changes;
  - (2) faculty responsibilities for required and elective nursing courses;
  - (3) the name, license number, academic credentials, employment date, and full- or part-time status of each member of the faculty;
  - (4) for each preceptor, the name, license number, academic credentials, current clinical area of practice, and place where currently employed;
  - (5) the nurse administrator's teaching responsibilities;
  - (6) for each affiliating agency, the following information:
    - (A) The name;
    - (B) the location; and
    - (C) the student-faculty clinical ratio for the reporting period
  - (7) statistics for generic, articulation, and transfer students, including the following:
    - (A) Admissions, readmissions, withdrawals, and graduations; and
    - (B) first-time pass rate for each of the last five years;
  - (8) faculty statistics, including name, number, and credentials;
  - (9) the budget spent for library and audiovisual acquisitions to support the nursing program for the most recent year;
  - (10) an audited fiscal report covering the previous two years, including a statement of income and expenditures;
  - (11) any complaints involving educational statutes and regulations;
  - (12) a response to the recommendations and requirements from the last annual report or last survey visit;
  - (13) plans for the future;
  - (14) a description of the practices used to safeguard the health and well-being of students; and
  - (15) a copy of the school's current catalog.
- (b) If the nursing education program fails to meet the requirements of the board or to submit required reports within a designated period of time, the program shall be removed from the list of approved nursing education programs after receiving notice and being given an opportunity to be heard.

**History:** These proceedings shall be conducted in accordance with the provisions of the Kansas administrative procedure act. (Authorized by and implementing K.S.A. 65-1119; effective April 4, 1997; amended Jan. 24, 2003; amended Nov. 7, 2008.)