60-2-108. Reports.

(a) An annual report and all applicable fees shall be submitted to the board by each nursing education program on or before June 30 of each year and shall include the following:

1. Changes in program policies, organizing curriculum framework, objectives or outcomes, and major and minor curriculum changes;
2. Faculty responsibilities for required and elective nursing courses;
3. The name, license number, academic credentials, employment date, and full- or part-time status of each member of the faculty;
4. For each preceptor, the name, license number, academic credentials, current clinical area of practice, and place where currently employed;
5. The nurse administrator's teaching responsibilities;
6. For each affiliating agency, the following information:
   A. The name;
   B. The location; and
   C. The student-faculty clinical ratio for the reporting period
7. Statistics for generic, articulation, and transfer students, including the following:
   A. Admissions, readmissions, withdrawals, and graduations; and
   B. First-time pass rate for each of the last five years;
8. Faculty statistics, including name, number, and credentials;
9. The budget spent for library and audiovisual acquisitions to support the nursing program for the most recent year;
10. An audited fiscal report covering the previous two years, including a statement of income and expenditures;
11. Any complaints involving educational statutes and regulations;
12. A response to the recommendations and requirements from the last annual report or last survey visit;
13. Plans for the future;
14. A description of the practices used to safeguard the health and well-being of students; and
15. A copy of the school's current catalog.

(b) If the nursing education program fails to meet the requirements of the board or to submit required reports within a designated period of time, the program shall be removed from the list of approved nursing education programs after receiving notice and being given an opportunity to be heard.

History: These proceedings shall be conducted in accordance with the provisions of the Kansas administrative procedure act. (Authorized by and implementing K.S.A. 65-1119; effective April 4, 1997; amended Jan. 24, 2003; amended Nov. 7, 2008.)